

Position: Special Day Class Teacher

Department: School Site

Reports to: Site Principal/Chief Academic Officer

Salary: LOETA Teacher Salary Schedule

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**SUMMARY:**

The SDC Teacher is a credentialed professional with specialized knowledge regarding the current principles, procedures, techniques and instrumentation used in meeting the needs of students with specific learning handicaps. Provide direct, individual or small group instruction to identified pupils on a regularly scheduled basis as required in the approved IEP. The SDC Teachers works directly with identified pupils and supervises other personnel working with the same students.

**ESSENTIAL JOB FUNCTIONS:**

- Be informed of and implement current federal and state laws, education code, and Live Oak Elementary School District policies and procedures.
- Serve as a member of the Pre-Referral Team evaluating referred student's school histories and educational progress. Consult and confer with teachers, administrators and parents regarding relevant social, emotional, behavioral, cultural and cognitive learning factors.
- Assist in the development of accommodations and modifications appropriate for students.
- Assesses individual pupil's learning handicaps.
- Provides direct, individual or small group instruction to identified pupils on a regularly scheduled basis as required in the approved IEP. The SDC Teachers works with identified pupils and supervises other personnel working with the same students.
- Functions as case coordinator when so designated by the site administrator.
- Design differential grouping of pupils according to specific instructional objectives and management needs of each pupil as initially determined by the IEP team.
- Ameliorate handicapping conditions to the greatest extent possible and in the shortest period of time.
- Modify curriculum and instruction to enhance the pupil's achievement to the fullest potential and provide for continuing development of the pupil's strengths.
- Instruct individuals and groups within the class in accordance with the IEP prescribed plan and emphasize prescribed fundamental school subjects.
- Measure achievement levels in basic fundamental subjects.
- Evaluate the effectiveness of the special class instructional program with the IEP team.

- Write, in cooperation with IEP team, educational objectives for each continuing special class pupil which shall include:
- Clearly defined instructional goals in learning or behavior that will:
  - \*reduce the handicapping effect of pupil's disability
  - \*specify the remedial instruction required .
  - \*enhance pupil strengths
- State anticipated levels of attainment, the method, measures or data to be used to ascertain attainment.
- Report student growth to parents in terms of acquired knowledge, skills, attitudes and social behavior.
- Establish fair and consistent expectations for pupil behavior with regular and appropriate reinforcement.
- Provide opportunities for independent learning for students to develop self-motivation, self-direction and wise use of leisure time.
- Functions as a teacher according to the existing teacher job description.
- Improvement of curriculum and the profession.
- Contributes to the development and achievement of District goals and school programs through active participation on teacher and parent committees, offering leadership in school and professional activities and maintaining effective and ethical interpersonal relationships.
- Conducts ongoing self-evaluation and institutes a self-improvement program by participating in professional improvement programs by attending courses, conferences and lectures, and by exploring personal effectiveness in relationships with co-workers, administrators, parents, board members and pupils.
- Supports and maintains school activities, participates in faculty meetings and similar professional activities.
- Participates with others in developing the system by which s/he will be evaluated in conformance with the District's uniform guidelines for evaluation and assessment.
- Perform other duties as assigned.

### **PHYSICAL CHARACTERISTICS:**

The physical requirements indicated below are examples of the physical aspects that a person holding this position must perform in carrying out essential job functions. Reasonable accommodation may be made to enable a person with a disability to perform the essential job duties. Sufficient vision to read printed material, and identify and distinguish objects. Sufficient hearing to hear conversations in person and on the telephone, Ability to speak in an understandable voice with sufficient volume to be heard in normal conversation and on the telephone, and in addressing groups. Ability to exert up to 50

pounds of force to lift, carry, push, pull, or otherwise move objects. This type of work requires occasional or frequent standing, walking, sitting, or reaching for extended periods of time. Sufficient manual dexterity and/or mobility to grasp and/or manipulate objects, operate office equipment, and move about the work area.

**MINIMUM QUALIFICATIONS:**

Valid Education Specialist Credential