

Position: Mental Health Clinician

Department: School Site

Reports To: Director of Student Services & Site Principals

Pay Grade: 22

SUMMARY

Develops, implements, and maintains a student counseling/therapy program. Coordinates interagency support programs. Collaborates in the implementation of a restorative justice program and participates in conflict resolution. Oversees the Social Emotional Program implemented by the District eg Second Step, Conflict Resolution, bullying intervention and digital citizenship. Provides case management, assesses barriers to student’s success, makes referrals, provides crisis intervention counseling. Facilitates informational sessions including the above mentioned programs for students, parents and school staff in collaboration with the site administrator. Facilitates social and emotional skills groups. Counseling Intervention does not include disciplinary actions towards students. Provides counseling to foster youth to ensure their success in school programs. Provides guidance to families and students related to District adopted standards. Interacts with staff related to student family needs and services. Collaborates with families and staff to coordinate student needs and services.

NATURE AND SCOPE

Keen awareness of elementary and young adolescents social and emotional needs. Identify and provide the counseling needs of at-risk students. Align interagency and school service providers as needed for students and families. Promote a positive and welcoming school climate.

DISTINGUISHING CHARACTERISTICS

This person must be highly organized, maintain confidentiality and be committed to excellence in the overall school program and have successful previous working experience with children and young adolescents.

ESSENTIAL TYPES OF DUTIES (Examples)

- Identifies student-counseling needs.
- Assess home, school, personal and community factors that may affect a student’s learning.
- Consult with teachers, administrators and other staff regarding social, emotional, behavioral and academic needs of students.
- Provide Tier I Services: Provides social emotional support to the school wide community, based on school needs as appropriate. May include grief processing, crisis response, conflict resolution, digital citizenship lessons, and bullying prevention.
- Conducts regularly scheduled individual (Tier II and III) and small group counseling activities (Tier II), as appropriate.
- Intervenes and seeks resolutions in student mental health crisis situations.

- Works with the Principal to address students' social emotional needs and coordinates programs designed to meet the counseling needs of the school.
- Offers consultation to staff and parents. Organizes, prepares and conducts parent and staff in-services relative to the counseling program and student needs.
- Provides pertinent information to parents, administrators, teachers and other staff members relative to the goals and objectives, strategies, and processes of the counseling program.
- Provides consultation and support for administrators to enhance the successful implementation of restorative justice programs.
- Facilitates the successful implementation of 2nd Step, Conflict Resolution and Solution Teams based on student need.
- Acts as a liaison for the District with community mental health agencies.
- Serves on the district's crisis response team and provides crisis prevention, intervention and postvention services within the district and the county as needed.
- Coordinates programs designed to meet the counseling needs of the school.
- Provides ERMHS counseling, determines IEP goals and services for students qualifying for ERMHS. Monitors student progress toward IEP goal attainment using Special Education Information System (SEIS).
- Coordinates interagency support programs.
- Engages in professional learning in relationship to their role as mental health clinician.
- Prepares reports, documents and other forms of correspondence to support counseling services for students and their families, including MediCal billing.
- Performs related duties and responsibilities as required to accomplish the objectives of the position.

QUALIFICATIONS

Knowledge, Skills and Abilities: Demonstrated knowledge and awareness of the unique needs and behavior of students. Sufficient/successful previous working experience with primary responsibilities listed above. Ability to identify the emotional needs of students, implement appropriate counseling services, work independently and as a team member, maintain accurate records, establish and maintain effective working relationships with students, staff and community resources, adherence to established timelines, demonstrate effective oral and written communication skills. Characteristics necessary to establish a desirable role model for pupils. Establishes and maintains acceptable standards for physical and mental health.

Physical Abilities: Vision sufficient to read printed materials; hearing and speech sufficient to conduct normal in-person and telephone conversations; mobility sufficient to efficiently perform the duties of the position. Should be able to lift 50 pounds. (Consideration may be given to reasonable accommodation for above.)

Education, Licenses or Certificates: Licensed Marriage and Family Therapist (LMFT)~~or~~ Marriage Family Child Counselor (MFCC), Licensed Clinical Social Worker (LCSW), Licensed Professional Clinical Counselor (LPCC), or Pupil Personnel Services Credential (PPS) or, equivalent licensure. Master's Degree from an accredited university or college. Driver's License and Vehicle required for travel to various locations.

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