

CLEVELAND HIGH SCHOOL



1600 East Houston, Cleveland, TX 77327 Phone (281)592-8752 Fax (281) 592-7485

TARDY POLICY

Students arriving late to class are considered a disruption to the learning environment of the classroom. Students are expected to be inside the classroom when the tardy bell rings. Students are allowed six minutes to transition from one class to another. Students not inside the classroom when the tardy bell rings will be recorded as “tardy” in the attendance program by the teacher. Students counted as “tardy” will show up on the grade level tardy report printed by the office. Consequences will be assigned as stated below:

CLEVELAND HIGH SCHOOL POLICY

- Tardies are calculated per semester.
- Tardies are cumulative (not counted by class period)

Late to School Policy and Consequences

Unexcused Tardies will result in discipline. When students are tardy to the 1st class of the day (after 7:15 a.m.), they are considered late to school and must check in at the attendance desk or front office to receive a pass to class. When a student arrives after the 1st bell of the day, they will not be considered tardy if they have proof of a medical/dental appointment, or a note from a parent/guardian stating the reason for being late. All parent/guardian notes are subject to review by an administrator to determine if the reason is excusable. For example oversleeping, stopping to get breakfast, etc. are not excusable reasons for being tardy. The student must turn in their doctor, parent/guardian note on the day they are late.

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Tardy Policy

Consequences for multiple tardies in a 9-week period:

**** Three Tardies in one day automatic after school detention****

# of Tardies	Consequence
1st - 4th	Warning
5th	1 Day After School Detention, Parent Phone Conference
10th	2 Day After School Detention, Parent Conference
15th	3 Day After School Detention, Parent Conference, Restricted privileges
20th	Parent Conference, Restricted privileges, 1 Day of In-School Suspension, and Possible further disciplinary actions.
25th	Parent Conference, Restricted privileges, 2 Days of In-School Suspension, Possible further disciplinary actions.
30th and > Tardy	Parent Conference, Restricted privileges, 3 Days of In-School Suspension, or Possible further disciplinary actions.

*Our tardy policy aims to ensure we maintain a structured and safe environment for students. In addition, we want to ensure we are providing the best possible learning environment for all our students.