

## **PERSONNEL COMMISSION**

### **SPECIAL MEETING AGENDA – OCTOBER 19, 2022**

*(Meeting location: Board Room)*

**A. CALL TO ORDER - 4:30 P.M.**

**B. ADOPTION OF AGENDA**

**C. APPROVAL OF MINUTES**

- September 16, 2022, Special Meeting

**D. PUBLIC COMMENTS**

Public comments are welcomed by the Personnel Commission within reasonable meeting time considerations in order to conduct the District's business. During this time, the Chair of the Commission may acknowledge visitors' requests to speak on a topic not on the regular Personnel Commission agenda. Persons wishing to address the Personnel Commission should complete a "speaker form" and turn it into the recording secretary. The Personnel Commission is prohibited from taking action on any item that is not part of the printed and published agenda. Members of the public are encouraged to submit comments in writing.

**E. INFORMATION ITEMS**

1. VESPA Report
2. Director's Report
3. Recruitment & Selection: Hiring Update

**F. ACTION AGENDA ITEMS**

1. Approval of New Classification Specification and Salary Allocation: After School Paraeducator Liaison
2. Approval of Revised Classification Specification: Lead Building Trades Mechanic
3. Approval of Revised Classification Specification: College/Career Technician

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.

- G. CONSENT AGENDA ITEMS
  - 1. Personnel Transactions Report
- H. COMMISSION COMMENTS — No official action will be taken.
- I. CLOSED SESSION
  - 1. Public Employee Discipline/Dismissal/Release - Government Code §54957(b)
- J. REPORT OF ACTION TAKEN IN CLOSED SESSION
- K. ADJOURNMENT

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MINUTES  
September 16, 2022

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| CALL TO ORDER       | <p>A special meeting of the Personnel Commission of the Ventura Unified School District was held in person at the Education Service Center on September 16, 2022. Mr. Walker, Chair, called the meeting to order at 4:00 p.m.</p> <p>Present: Commissioners Walker, Stallings and Campbell. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director; Belen Gonzalez, Human Resources Supervisor; and Reina Murillo, Human Resources Analyst, Confidential.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| ADOPTION OF AGENDA  | <p>On a motion by Ms. Stallings, seconded by Ms. Campbell, Motion/Seconded/Carried Unanimously (MSCU) the agenda for the September 16, 2022 Personnel Commission special meeting was adopted by a vote of 3-0. (Ayes – 3/ Stallings, Campbell, Walker; Nay 0; Abstain 0)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| APPROVAL OF MINUTES | <p>On a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU the minutes of the August 25<sup>th</sup> Personnel Commission meeting were approved as amended by a vote of 3-0. (Ayes – 3/Stallings, Campbell, Walker; Nay 0; Abstain 0)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| PUBLIC COMMENTS     | <p>None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| ITEM E1             | <p><u>VESPA REPORT</u></p> <p>Mr. Robert Ybarra, VESPA Vice President reported:</p> <ol style="list-style-type: none"><li>1) VESPA is very happy with the approval of the re-appointment of Cathi Stallings to the Personnel Commission.</li><li>2) VESPA is doing a re-branding. We are hosting an open house, inviting members to come in and see our new office, see where we are located. We will have snacks, raffles and prizes. The date is September 23<sup>rd</sup> 11am – 6pm. All classified is invited so they can get an idea of who we are, what we represent and how we are a family.</li><li>3) Negotiations are set for September 30<sup>th</sup>. VESPA is looking forward to getting back to the negotiations table.</li></ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| ITEM E2             | <p><u>DIRECTOR'S REPORT</u></p> <p>Ms. Crouch reported</p> <ol style="list-style-type: none"><li>1) We've been super excited to welcome our classified employees back to the new school year. We still have quite a few vacancies, so staff has been extremely busy coordinating recruitments and processing new hires.</li><li>2) Classified HR has partnered with our school sites to attend Back to School Nights to set-up recruitment tables. Back to School Nights started August 30<sup>th</sup> and continue through the end of September. So far we have attended 10 events.</li><li>3) The Board of Education recently approved VESPA's reappointment of Cathi Stallings as their appointed Commissioner. Ms. Stallings will start her new 3-year term at noon on December 31<sup>st</sup>. We're excited to continue having Ms. Stallings on the Personnel Commission!</li></ol> <p>Ms. Crouch continued with the following VUSD calendar highlights and upcoming events:</p> <ul style="list-style-type: none"><li>○ Next Board meeting is scheduled for Tuesday, September 27</li><li>○ Fall Festival at Sa'aliyas Ranch: October 3<sup>rd</sup>, from 10am-3pm. Human Resources plans to have a HR recruitment table at this event. We're excited about this opportunity to reach out to our community, and hope to attract many individuals to work in our schools.</li></ul> |
| ITEM E3             | <p><u>RECRUITMENT &amp; SELECTION: HIRING UPDATE</u></p> <p>Ms. Crouch provided the Commissioners with an update regarding recruitment and selection. Classified HR continues to prioritize the positions to focus on as we continue recruitment efforts and final selection interviews for our current vacancies.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| ITEM F1             | <p><u>APPROVAL OF NEW CLASSIFICATION SPECIFICATION AND SALARY ALLOCATION: COMMUNICATIONS AND OUTREACH COORDINATOR</u> After a brief discussion, on a motion by Ms. Campbell, seconded by Ms. Stallings,</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

MSCU to approve the new classification specification for Communications and Out as presented and allocated to salary range 285 on the Classified Represented Salary Schedule, by a vote of 3-0. (Ayes – 3/ Campbell, Stallings, Walker; Nay 0; Abstain 0)

ITEM F2 APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: EARLY CHILDHOOD EDUCATION COORDINATOR

After a brief discussion, on a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU to approve the revised classification specification for Early Childhood Education Coordinator, by a vote of 3-0.(Ayes – 3/ Campbell, Stallings, Walker; Nay 0; Abstain 0)

ITEM F3 APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: HEAD CUSTODIAN I

After a brief discussion, on a motion by Ms. Campbell, seconded by Ms. Stallings, MSCU to approve the revised classification specification for Head Custodian I, by a vote of 3-0.(Ayes – 3/ Campbell, Stallings, Walker; Nay 0; Abstain 0)

ITEM H1 PERSONNEL TRANSACTIONS REPORT

On a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU to approve the Personnel Transactions Report as amended by a vote of 3-0. (Ayes – 3/ Stallings, Campbell, Walker; Nay 0; Abstain 0)

ITEM I COMMISSION COMMENTS

None

ITEM J1 CLOSED SESSION:

It was decided that Closed Session was not needed at this time.

ITEM K REPORT OF ACTION TAKEN IN CLOSED SESSION

There was no Closed Session.

ADJOURNMENT On a motion by Ms. Stallings seconded by Ms. Campbell , MSCU to adjourn the meeting at 4:25 p.m.



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To: Personnel Commission

From: Andrea Crouch, Director Classified Human Resources 

Date: October 19, 2022

Subject: Approval of New Classification Specification and Salary Allocation  
*After School Paraeducator Liaison*

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**EVALUATION AND JUSTIFICATION FOR CLASSIFICATION:**

At the Regular Board meeting on September 13, 2022 the Board approved creating After School Paraeducator Liaison positions to support the after school programs being implemented under the Expanded Learning Opportunities Program (ELOP). These positions will assist Expanded Learning Opportunities staff with developing, organizing and monitoring the academic and enrichment components of the after school program, and serve as a liaison between the site principal and staff and the after school staff to ensure student academic, physical and social needs are being met.

Classified Human Resources surveyed school districts within the County and closely surrounding districts to compare like positions. It should be noted that only one local district was identified as having a comparable after school program, however did not have a like liaison position. Therefore, HR conducted a job evaluation in which the function, essential duties, knowledge, skills and abilities of the proposed classification were compared against existing classification specifications to ensure internal alignment was maintained.

**RECOMMENDATION:**

It is therefore recommended that the Personnel Commission approve the attached classification specification for the After School Paraeducator Liaison as presented, and allocate the classification to salary range 190 on the Classified Represented Salary Schedule, (\$18.75 - \$23.41/hour).

Attachment: After School Paraeducator Liaison proposed classification specification



For the future of every student

## **CLASS TITLE: AFTER SCHOOL PARAEDUCATOR LIAISON**

### **BASIC FUNCTION:**

Under the direction of an assigned Administrator will assist with developing, organizing and monitoring the academic and enrichment components of an after school program. Serve as a liaison between site principal and staff and the after school staff to ensure student academic, physical and social needs are being met. Provide assistance and tutoring to students in the after school program and will support leading the after school staff in engaging academic and enriching activities. Additional responsibilities include monitoring student attendance, check-in/check-out procedures, and the program requirements.

### **REPRESENTATIVE DUTIES:**

#### **ESSENTIAL DUTIES:**

Assist in the implementation of an after school program that gives students a variety of educational, recreational and enrichment activities in accordance with program guidelines.

Communicate with teachers, parents, and school personnel to coordinate activities, discuss student progress or student needs, resolve issues and conflicts, and exchange information; communicate with the community in regards to after school program.

Prepare and maintain a variety of logs, files and records; review and verify accuracy and completeness of various documents; prepare a variety of routine reports as directed; verify and process forms and applications as needed; assure that student information is current; assist with requests for incoming and outgoing student records; assist with student registration as assigned.

Participate in the effective instruction of students through activities such as tutoring students individually or in groups, leading and facilitating group discussions, class projects, homework assistance, and coordinating learning activities with guest instructors and/or community organizations.

Assist students with assigned projects utilizing appropriate computer software, technology tools and resources.

May assist students with credit recovery utilizing computer software programs and on-line programs.

Provide direction and support to students with grade level written assignments and projects.

Assist students completing grade appropriate homework and/or preparing for grade appropriate exams.

Assure the health and safety of students by following health and safety practices and procedures; maintain classroom and other assigned areas in a safe, orderly and clean manner; monitor students during outdoor, playground, field trip, eating, break, and various other activities as assigned. Inform certificated staff of student progress and/or problems.

Under the guidance and instruction of a designated certificated staff member, communicate with District staff, various outside agencies and/or parents to exchange information and resolve issues or concerns related to student needs and activities.

Maintain various records related to student activities, attendance, progress, instructional materials, and other related data. Perform a variety of clerical duties in support of the scheduled instructional, recreational and motivational activities, (i.e. post weekly group activities, set-up, snack, clean-up and closing duties, etc.)

Under the direction of the assigned certificated staff member, participate in building weekly schedules and activities, and assist communicating and implementing the activities with the students.

Monitor student check-in and sign-out procedures; ensure that attendance sheets are completed properly by staff, parents and students.

Attend meetings and in-service trainings for the purpose of keeping knowledge current and/or acquiring or conveying information.

Administer basic first aid and complete accident reports when necessary.

Operate a variety of classroom, recreational and office equipment such as a copier, paper cutter, fax machine, computers, software and sports equipment.

May communicate with students in English and a designated second language to facilitate the learning process as assigned by the position; provide oral and written translation between students, teachers, staff, parents and others as required; translate notes, assignments, letters and other materials as needed.

Supervise students during program activities including snack and supper.

As needed, differentiate activities so they are appropriate to students with disabilities as directed by certificated staff.

Participate in activities and events and coordinate field trips, assemblies, and/or speakers for the program.

Interact professionally and appropriately with parents, teachers, students, and other school staff.

Other duties as assigned that support the overall objective of the department.

#### **KNOWLEDGE AND ABILITIES:**

##### **KNOWLEDGE OF:**

Basic educational reference material.

Ethnic groups and cultural diversity in community neighborhoods. Group behavior and group dynamics.

Basic concepts of adolescent development and behavior, motivation, and behavior intervention and modification.

Effective instructional and study techniques.

Core academic subjects taught in District schools, including mathematics, English and language arts, reading, history and social studies, and science.

Personal computer operating systems and operating procedures.

General classroom management techniques.

Correct English usage, spelling, grammar, and punctuation.

Basic record keeping.

Safe practices in classroom activities.

**ABILITY TO:**

Work well with elementary and secondary students from diverse cultural, linguistic and economic backgrounds, encourage positive learning patterns and behavior in students.

Demonstrate enthusiasm for learning with students as a life-long learner model.

Assist in implementing curriculum related to instructional activities and materials.

Reinforce instruction to individual or small groups of students as directed by teacher or assigned certificated staff.

Understand and carry out oral and written instructions.

Establish and maintain effective relationships with those contacted in the course of work.

Monitor, observe and report student behavior and progress according to approved policies and procedures.

Assist in the implementation of lesson plans and instructional activities.

Observe health and safety regulations.

Utilize classroom or general office equipment including personal computer operating systems, audiovisual equipment, photocopier, laminator, etc.

Maintain records and files.

Demonstrate flexibility, understanding and patience toward students, parents and school personnel.

Demonstrate a positive role model to students.

Assist with discipline of students in accordance with district policy.

Motivate students to study, remain in school, and participate in the after-school program

Maintain regular and consistent attendance.

**EDUCATION AND EXPERIENCE:**

Possession of a High School Diploma or a GED

AND

Complete at least 48 semester units of study at an institution of higher education (college level)

OR

Obtained an associate's (or higher) degree

OR

Met (passed) an assessment that demonstrates knowledge of and the ability to assist in teaching reading, writing, and mathematics OR reading, writing, and mathematics readiness.

In addition to the above standards, requires one year of related experience working with children and adolescents of various age levels in a learning environment. Related experience serving in a lead capacity highly desirable.

**LICENSES AND OTHER REQUIREMENTS:**

Some positions may require First Aid and CPR certifications issued by an authorized agency; employees must fulfill certification requirements within the first three (3) months of the probationary period.

Some positions in this class may be required to translate oral and written communications between English and a designated second language.

**WORKING CONDITIONS:****ENVIRONMENT:**

Classroom and outdoor environment.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate standard office and classroom equipment.

Sitting or standing for extended periods of time.

Bending at the waist, kneeling or crouching to assist students.

Seeing to read a variety of materials and monitor student activities.  
Hearing and speaking to exchange information.  
Reaching overhead, above the shoulders and horizontally.

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*Approved by Personnel Commission: To PC for review and approval 10/19/2022*



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To: Personnel Commission

From: Andrea Crouch, Director Classified Human Resources 

Date: October 19, 2022

Subject: Approval of Revised Classification Specification  
***Lead Building Trades Mechanic***

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The Ventura Unified School District is planning recruitment efforts to fill a vacant Lead Building Trades Mechanic position. In preparation of filling this position, a review of the current classification specification was conducted. After reviewing the class spec, it was determined that minor revisions needed to be made to the essential duties and minimum qualifications for the position.

It is therefore recommended that the Personnel Commission approve the attached, revised classification specification for Lead Building Trades Mechanic as presented.

Attachment: proposed classification specification for Lead Building Trades Mechanic



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## **CLASS TITLE: LEAD BUILDING TRADES MECHANIC**

### **BASIC FUNCTION:**

Under the direction of the Maintenance Facilities Manager, lead and participate in a variety of skilled activities involved in the maintenance and repair of District buildings, facilities and equipment; coordinate personnel, projects and information to meet maintenance needs and assure smooth and efficient activities; train and provide work direction and guidance to assigned personnel.

### **REPRESENTATIVE DUTIES:**

#### **ESSENTIAL DUTIES:**

Lead and participate in a variety of skilled activities involved in the maintenance and repair of District buildings, facilities and equipment including tasks in electrical work, plumbing, carpentry, HVAC & R, construction, welding and painting

Coordinate personnel, projects and information to meet maintenance needs and assure smooth and efficient activities; confer with staff regarding maintenance needs, issues, projects and work orders; investigate and assure proper and timely resolution of maintenance issues and conflicts.

Train and provide work direction and guidance to assigned personnel; assign employee duties and review work to assure compliance with established standards, requirements and procedures; provide input concerning employee evaluations as requested.

Oversee, assist in scheduling and participate in maintenance and repair projects; monitor and adjust activities in response to project progress; inspect completed projects for accuracy, completeness and compliance with established standards and procedures.

Receive, evaluate and assign work orders to proper personnel; estimate labor, materials and equipment needed for maintenance projects; compile and prepare cost estimates; monitor levels of tools, equipment and supplies; research and order necessary tools, equipment and supplies.

Oversee and participate in the maintenance and repair of electrical equipment and systems and the installation and replacement of light fixtures, ballasts, switches, fuses, circuits and other electrical accessories; assure proper diagnosis of malfunctions and replacement of defective wiring and parts.

Lead and participate in the repair or fabrication of articles and structures of wood or related materials such as doors, partitions, counters, cabinets, shelving and furniture; assure proper repair of floors, walls, ceilings and roofs; install, maintain and replace doors, locks, windows and other equipment.

Oversee and participate in the installation, maintenance and repair of faucets, drinking fountains, toilets, urinals, sinks, valves, pumps and other plumbing components and fixtures; assure proper installation and replacement of pipes; oversee the repair of leaks, obstructions and system failures.

Assure proper maintenance, troubleshooting and repair of HVAC & R systems and equipment; make adjustments and perform preventive maintenance; diagnose malfunctions and determine repair needs; install, replace or repair valves, fans, motors, filters, belts, controls, coils and other parts and components; perform electrical, mechanical and pneumatic tests on systems and equipment.

Train staff concerning the proper preparation and use of maintenance materials, supplies and equipment; explain and assure staff understanding of safety practices and procedures.

Operate and maintain a variety of equipment such as drills, saws, presses, testers, meters, fork lifts, lifts, gauges, jackhammers, tractors, skip loaders, backhoes and various hand and power tools; drive a vehicle to conduct work.

Plan, organize and lay out assigned tasks; interpret plans, diagrams, blue prints, sketches and specifications; work from verbal and written instructions and work orders; respond to emergency maintenance needs and requests.

Oversee and participate in the application of paint and preparation of related surfaces; lead and perform oxy welding in the fabrication, repair and installation of metal parts and components as assigned.

Lead and participate in the installation, maintenance and repair of fencing; level and dig ground areas; form trenches; mix, pour, place, shape and finish concrete; patch and repair asphalt and concrete; install and maintain sheet metal as required; install and remove playground equipment as needed.

Prepare specifications and requisitions for supplies and equipment; participate in the testing and evaluation of new equipment and materials.

Identify, report and assure proper resolution safety, sanitary and fire hazards as directed; notify Maintenance **Facilities** Manager of needed repairs to equipment and facilities and related maintenance work.

**Participate in the administration and coordination of construction, remodel, rehabilitation and improvement projects; solicit bids from outside contractors as required; coordinate, monitor, inspect work-in-progress, and ensure compliance of construction projects as required.**

Oversee and participate in maintaining work areas, equipment and tools in a safe, clean and orderly condition.

Maintain various records related to work orders, personnel and assigned activities; prepare and present oral and written reports concerning maintenance needs, issues and projects.

**Other duties as assigned that support the overall function of the position.**

**OTHER DUTIES:**

~~Perform related duties as assigned.~~

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Methods, materials, tools, terminology and equipment used in the building maintenance trades.

Requirements of maintaining facilities, utilities, grounds and equipment in good repair.

Operation of a wide variety of hand and power tools and equipment.

Shop math applicable to the building trades.

Applicable building codes, ordinances, fire regulations and safety precautions.

Technical aspects of the building maintenance trades.

Preventive maintenance principles and practices.

Principles of training and providing work direction.

Proper methods of storing equipment, materials and supplies.  
Record-keeping and report preparation techniques.  
Health and safety regulations and procedures.  
Oral and written communication skills.  
Proper lifting techniques.

**ABILITY TO:**

Read and interpret mechanical, electrical, civil, and structural drawings, plans, sketches, and blueprints  
Lead and participate in a variety of skilled activities involved in the maintenance and repair of District buildings, facilities and equipment.  
Coordinate personnel, projects and information to meet maintenance needs and assure smooth and efficient activities.  
Train and provide work direction and guidance to assigned personnel.  
Inspect projects for accuracy, completeness and compliance with established standards.  
Investigate and assure proper and timely resolution of maintenance issues and conflicts.  
Inspect, troubleshoot, diagnose, maintain, repair and replace a variety of parts and equipment.  
Operate a wide variety of hand and power tools and equipment.  
Estimate material, labor, equipment and time requirements.  
Communicate effectively both orally and in writing.  
Interpret, apply and explain laws, codes, rules, regulations, policies and procedures.  
Establish and maintain cooperative and effective working relationships with others.  
Operate a computer and assigned office equipment.  
Determine appropriate action within clearly defined guidelines.  
Meet schedules and time lines.  
Work independently with little direction.  
Prepare and maintain various records and reports.  
Establish and maintain cooperative and effective working relationships with others.  
Maintain regular and consistent attendance.

**EDUCATION AND EXPERIENCE:**

~~Any combination equivalent to sufficient experience, training and/or education to demonstrate the knowledge and abilities listed above. Typically, this would be gained through: graduation from high school supplemented by completion of an approved apprenticeship program and four years increasingly responsible journey-level experience in one or more of the building maintenance trades.~~

**Any combination of education, training and/or experience equivalent to graduation from high school (or equivalent) and four years increasingly responsible journey level experience in one or more of the building maintenance trades. Construction management and/or project management experience highly desirable. Completion of an apprenticeship program or completion of a CTE (Career Technical Education) pathway is desirable, but not required.**

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Indoor and outdoor work environment.  
Regular exposure to fumes, dust, dirt, oil and grease.  
Driving a vehicle to conduct work.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate maintenance equipment and tools.  
Seeing to perform maintenance work.  
Sitting or standing for extended periods of time.  
Lifting, carrying, pushing or pulling heavy objects as assigned by the position.  
Walking over rough or uneven surfaces.  
Reaching overhead, above the shoulders and horizontally.  
Bending at the waist, kneeling or crouching.  
Heavy physical labor.  
Climbing ladders.

**HAZARDS:**

Working around and with machinery having moving parts.  
Working at heights.  
Power saws and flying debris or nails.  
Chemical fumes.

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Approved by Personnel Commission:  
Revised:

09/19/2007  
03/19/2014

*Proposed revisions to PC for review and approval 10/19/2022*



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To: Personnel Commission

From: Andrea Crouch, Director Classified Human Resources 

Date: October 19, 2022

Subject: Approval of Revised Classification Specification  
***College/Career Technician***

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The Ventura Unified School District is planning recruitment efforts to fill a vacant College/Career Technician position. In preparation of filling this position, a review of the current classification specification was conducted. After reviewing the class spec, it was determined that minor revisions needed to be made to the essential duties, KSA's and minimum qualifications for the position.

It is therefore recommended that the Personnel Commission approve the attached, revised classification specification for College and Career Technician as presented.

Attachment: proposed classification specification for College and Career Technician



For the future of every student

**CLASS TITLE: COLLEGE/ AND CAREER TECHNICIAN**

**BASIC FUNCTION:**

Under the direction of an assigned supervisor, perform a variety of technical activities in support of Career Center operations and services at an assigned high school site; provide information and assistance to students regarding career planning, colleges, testing and financial aid; assist students with utilizing Career Center resources, materials, computers, peripherals and software applications.

**REPRESENTATIVE DUTIES:**

**ESSENTIAL DUTIES:**

Perform a variety of technical activities in support of Career Center operations and services at an assigned high school site; advise students and disseminate informational materials concerning post-secondary educational, vocational and other career options, processes and decisions

Provide information and assistance to students concerning career planning, colleges, testing, scholarships and financial aid; respond to inquiries and provide information concerning related materials, standards, processes, practices, requirements, time lines and procedures.

Assist students with utilizing computers, peripherals, web sites, software, and computer resources including on-line applications, search engines and other internet functions; explain related practices, procedures and techniques; answer questions, resolve issues and perform demonstrations.

Meet and confer with individual students; assist students with establishing, developing, pursuing and meeting post-secondary school plans, goals and objectives; disseminate information and materials regarding college preparation and options, financial aid, scholarships and other career resources.

Assist students in locating, evaluating and selecting career planning materials and resources; greet and assist students, parents and others; schedule and arrange for class visits as assigned; orient students, staff and others regarding the use and content of Career Center resources and materials.

Process and issue work permits in accordance with established policies and procedures; distribute, collect, process and assist students with related applications and information; confer with prospective employers and notify students of job opportunities as appropriate.

Interview and assess students in the identification of needs, interests and abilities to determine appropriate academic and career goals; refer students and parents to programs, colleges, universities, job opportunities and other options according to needs, interests and abilities.

Disseminate informational materials concerning post-secondary educational, vocational and other career options and processes; assist student with completing college enrollment, employment, scholarship, financial aid, and various other forms, paperwork and applications.

Oversee and coordinate scholarship and financial aid services for students; assist students with applying for financial aid and scholarships; conduct workshops regarding the completion of scholarship, college enrollment and financial aid applications as required.

Operate and adjust Career Center computer equipment and peripherals; prepare and set up computer equipment for student use; move and set up computers as needed; install hardware and software and observe elements of the computer for evidence of incorrect performance.

Assist with coordinating and facilitating student participation in SAT & ACT and other tests as directed; distribute related assessment materials and fee waivers.

Schedule, arrange for, and notify students of visits and presentations by college, industry, military and other representatives; prepare and deliver oral presentations to students concerning college and career plans and options, college admissions, financial aid and other matters as assigned.

Communicate with students, parents, District personnel and various outside agencies to exchange information, coordinate activities and resolve issues or concerns; initiate and receive telephone calls; schedule and arrange appointments.

Operate a variety of office equipment including a copier, ~~fax machine, typewriter, projector~~, computer and assigned software; troubleshoot basic computer malfunctions; perform general maintenance and repairs; report major maintenance and repairs to appropriate personnel.

Assist with coordinating and arranging special events and activities in support of college and career planning such as senior awards night, college and career fairs, and college night; arrange for related speakers, services, facilities and equipment.

Compose and distribute a variety of correspondence such as letters, flyers, lists, informational materials and announcements.

Compile information and prepare and maintain various records and reports related to students, scholarships, financial aid and assigned activities.

Open and close the Career Center as assigned; ~~turn computer on and off; lock and unlock doors.~~

**Perform other duties as assigned that support the overall function of the position.**

**~~OTHER DUTIES:~~**

~~Perform related duties as assigned.~~

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Principles, practices and techniques of providing educational and career guidance to students.

College admissions standards, requirements, processes, policies and procedures.

~~Sources of~~ Educational and career resources and informational materials.

Career Center operations, activities, services, policies and objectives.

~~Computers and computer use in a Career Center environment.~~

Student guidance principles and practices.

~~Interviewing and advisement techniques.~~

Interpersonal skills using tact, patience and courtesy.

Modern office practices, procedures and equipment.

Operation of a computer and assigned software.

Oral and written communication skills.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Record-keeping techniques.  
Public speaking techniques.

**ABILITY TO:**

Perform a variety of technical activities in support of Career Center operations and services at an assigned high school site.  
Provide information and assistance to students and parents concerning career planning, colleges, testing and financial aid.  
Assist students with utilizing Career Center resources, materials, computers, peripherals and software applications.  
Schedule and arrange special events and activities in support of college and career planning.  
Compile, assemble and disseminate information concerning available scholarships.  
~~Operate, adjust and demonstrate the use of computers~~ **and related** ~~, peripheral equipment,~~ **software** and applications.  
Interview students to determine needs, interests and abilities and recommend appropriate academic and career goals.  
Assist students in establishing and pursuing goals, selecting and preparing for college, and completing various forms and applications.  
Prepare and maintain various records, reports and files.  
Maintain records and files.  
Prepare and deliver oral presentations.  
~~Operate a computer and assigned software.~~  
Communicate effectively both orally and in writing.  
Establish and maintain cooperative and effective working relationships with others.  
Maintain regular and consistent attendance.

**EDUCATION AND EXPERIENCE:**

~~Any combination equivalent to sufficient experience, training and/or education to demonstrate the knowledge and abilities listed above. Typically, this would be gained through: graduation from high school supplemented by college level course work in education, career preparation, counseling, social sciences, psychology or related field and three years experience working in a career or related support environment.~~

**Any combination of education, training and/or experience equivalent to graduation from high school (or equivalent) supplemented by college level course work in education, human resources, counseling or related field, and three years experience working in career counseling, college admissions, human resources, community and college resources, or similar environment.**

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Career Center environment.  
Constant interruptions.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate a computer keyboard.  
Hearing and speaking to exchange information in person.  
Seeing to read a variety of materials.  
Sitting or standing for extended periods of time.



## Personnel Transaction Report

### Consent Agenda Items

*To Personnel Commission for Approval*

Meeting Date: 10/19/2022

### New Hires

| Last Name       | First Name | Job Class Description      | Date     |
|-----------------|------------|----------------------------|----------|
| BanderasSolorio | Naivi      | Campus Support Assistant   | 08/24/22 |
| Dixon           | Clara      | Paraeducator II            | 09/19/22 |
| Galensky        | Alexis     | Paraeducator II            | 08/23/22 |
| Harris          | Tatum      | Paraeducator II            | 09/21/22 |
| Lopez           | Gisela     | Child Nutr Assist I        | 08/24/22 |
| Lovato          | Katie      | Paraeducator II            | 08/23/22 |
| Mendez          | Karina     | Paraeducator II            | 09/19/22 |
| Mendoza Ramirez | Daniela    | Paraeducator II            | 10/03/22 |
| Michalec        | Jenny      | Campus Supervisor          | 09/09/22 |
| Michalec        | Jenny      | Campus Support Assistant   | 08/24/22 |
| Perez           | Elizabeth  | Para- After School Program | 10/06/22 |
| Ruiz            | Cristina   | Campus Support Assistant   | 08/24/22 |
| Safechuck       | Jamie      | Licensed Nurse             | 08/29/22 |
|                 |            |                            |          |

### Permanent to Probationary

| Last Name   | First Name | Job Class Description      | Date                               |
|-------------|------------|----------------------------|------------------------------------|
| Harrison    | David      | Campus Support Assistant   | 08/24/22 Reinstatement @Juanamaria |
| Kazeminejad | Masumeh    | Child Development Teachers | 08/24/22                           |
| Kilpatrick  | Susan      | Paraeducator II            | 09/19/22                           |
| Randolph    | Wayne      | Paraeducator III           | 10/01/22                           |
|             |            |                            |                                    |

### Probationary to Permanent

| Last Name | First Name | Job Class Description         | Date     |
|-----------|------------|-------------------------------|----------|
| Aguiar    | Paola      | Paraeducator II               | 10/08/22 |
| Baldonado | Roxanna    | Health Ser Prev Prgm Spec     | 10/06/22 |
| Evans     | Caleb      | Custodian                     | 09/21/22 |
| Flores    | Roxana     | Licensed Associate Supervisor | 09/13/22 |

|             |              |                               |          |
|-------------|--------------|-------------------------------|----------|
| Herrera     | Adam         | Food & Nutr Svcs Oper Manager | 09/16/22 |
| Lopez       | Jackie       | Talent Acquisition Specialist | 09/15/22 |
| Miller      | Viktoriya    | Paraeducator II               | 09/15/22 |
| Moreno      | Carlos       | Campus Supervisor             | 09/13/22 |
| Navarro     | Gricelda     | Campus Supervisor             | 09/27/22 |
| Rico        | Cristina     | Paraeducator II               | 10/08/22 |
| Szlykowitz  | AlexaNichole | Paraeducator II               | 09/17/22 |
| Verstraeten | Robert       | Sprinkler Systems Technician  | 09/28/22 |
|             |              |                               |          |

## Limited Term, Provisional

| Last Name | First Name | Job Class Description | Date     |
|-----------|------------|-----------------------|----------|
| Afzal     | Fatima     | Paraeducator II       | 09/01/22 |
| Afzal     | Fatima     | Paraeducator I        | 09/01/22 |
| Carmody   | Yanna      | Paraeducator II       | 09/01/22 |
| Carpenter | Ana        | Paraeducator I        | 10/01/22 |
| Carpenter | Ana        | Paraeducator II       | 10/01/22 |
| Castellon | Esteban    | Custodian             | 09/01/22 |
| Castellon | Esteban    | Grounds Maint Wrkr I  | 09/01/22 |
| Cohen     | Nataliya   | Lang Support Tutor    | 10/01/22 |
| Cook      | Timothy    | Bus Driver            | 10/01/22 |
| Devicente | Jennifer   | Campus Support Asst   | 09/01/22 |
| Dominguez | Laura      | Office Assistant      | 10/01/22 |
| Espinola  | Astrid     | Paraeducator I        | 10/01/22 |
| Gonzales  | Loni       | Campus Support Asst   | 09/01/22 |
| Gutierrez | Daniel     | Grounds Maint Wrkr I  | 09/01/22 |
| Guzman    | Lorell     | Campus Support Asst   | 09/01/22 |
| Hernandez | Amalia     | Office Assistant      | 10/01/22 |
| Herrera   | Marcos     | Campus Supervisor     | 09/01/22 |
| Herrera   | Marcos     | Campus Support Asst   | 09/01/22 |
| Lucio     | Richard    | Grounds Maint Wkr I   | 10/01/22 |
| Macias    | Darlene    | Campus Support Asst   | 09/01/22 |
| Maldonado | Norma      | Office Assistant      | 09/01/22 |
| Maldonado | Norma      | Family Liaison        | 09/01/22 |
| Marquez   | Natalia    | ESSA                  | 10/01/22 |
| Montano   | Itzel      | Paraeducator III      | 09/01/22 |
| Montano   | Itzel      | Paraeducator II       | 09/01/22 |
| Mullins   | Erin       | ESSA                  | 10/01/22 |
| Munoz     | Diane      | District Reception    | 10/01/22 |
| Musse     | Abdi       | Transportation Asst   | 10/01/22 |
| Olivas    | Gregg      | Grounds Maint Wrkr I  | 09/01/22 |
| Pagano    | Allison    | Paraeducator I        | 10/01/22 |
| Pagano    | Allison    | Paraeducator II       | 10/01/22 |
| Perez     | Leonard    | Grounds Maint Wrk I   | 09/01/22 |
| Perez     | Elizabeth  | Paraeducator I        | 10/01/22 |
| Perez     | Erika      | Child Nutr Asst I     | 10/01/22 |

|                       |              |                     |          |
|-----------------------|--------------|---------------------|----------|
| Perez                 | Moses Martin | Campus Supervisor   | 10/01/22 |
| Perez                 | Moses Martin | Whse Wkr Dlv Drvr   | 10/01/22 |
| Plascencia            | Adilene      | Office Assistant    | 10/01/22 |
| Ramirez               | Carina       | Campus Support Asst | 10/01/22 |
| Rivera                | Lourdes      | Paraeducator I      | 10/01/22 |
| Rivera Rivera         | Jaquelin     |                     | 09/01/22 |
| Rodriguez             | Francisco    | Custodian           | 09/01/22 |
| Simpson               | Stacie       | Health Technician   | 09/01/22 |
| Simpson               | Stacie       | Paraeducator II     | 09/01/22 |
| Tadillo               | Maria        | Office Assistant    | 10/01/22 |
| Victorino             | Sandra       | Campus Support Asst | 10/01/22 |
| Villasenor de Sanchez | Leticia      | Custodian           | 10/01/22 |
| Watson                | Erin         | Transportation Asst | 09/01/22 |
| White                 | James        | Custodian           | 09/01/22 |
| Woodworth             | Tyler        | Campus Support Asst | 09/01/22 |
| Zeko                  | Valerie      | Senior Office Asst  | 10/01/22 |
|                       |              |                     |          |

## Appointment to Additional Probationary Position

| Last Name | First Name | Job Class Description | Date |
|-----------|------------|-----------------------|------|
|           |            |                       |      |
|           |            |                       |      |

## Separation from Service

| Last Name     | First Name | Job Class Description      | Date     |
|---------------|------------|----------------------------|----------|
| Hernandez     | Kristian   | Lead Technology Specialist | 09/23/22 |
| Jimenez       | Susana     | PE Equipment Attendant     | 09/30/22 |
| Lascano       | Clara      | Senior Office Asst         | 09/23/22 |
| Mata Gonzalez | Dolores    | Paraeducator I             | 09/30/22 |
| Morales       | Alondra    | Paraeducator II            | 10/05/22 |
| Safechuck     | Jamie      | Licensed Nurse             | 09/27/22 |
| Zambrano      | Ricardo    | Custodian                  | 10/07/22 |
|               |            |                            |          |
|               |            |                            |          |

## Leave of Absence

| Last Name      | First Name | Job Class Description | Date                                             |
|----------------|------------|-----------------------|--------------------------------------------------|
| Falcon         | Yomaira    | Health Technician     | 10/03/2022 - 01/13/2023 - Parental/Bonding Leave |
| Padilla-Moreno | Diane      | Paraeducator II       | 10/03/2022 - 06/15/2023 - Unpaid                 |
| Villa-Hobbins  | Nancy      | Paraeducator II       | 09/28/2022 - 10/28/2022 - (23% Unpaid)           |
|                |            |                       |                                                  |
|                |            |                       |                                                  |

## Change of Status

| Last Name | First Name | Job Class Description | Date                                                                               |
|-----------|------------|-----------------------|------------------------------------------------------------------------------------|
| Abe       | Yoshiko    | Paraeducator II       | 10/10/22: Location Change--from ATLAS EIC to Pacific EIC same position; same hours |

|                  |               |                              |                                                                                                              |
|------------------|---------------|------------------------------|--------------------------------------------------------------------------------------------------------------|
| Acosta           | Dannel        | Campus Support Assistant     | 07/01/2022: Change in Hours --10.50 hrs/wk to 17.50 hrs/wk; same position; same location                     |
| Benitez          | Jesus Amelia  | Paraeducator II              | 08/23/2022: Change in Hours --22.25 hrs/wk to 28.75 hrs/wk; same position; same location                     |
| Cartier          | Jeanne        | Paraeducator II              | 09/14/2022: Change in Hours --28.75 hrs/wk to 30 hrs/wk; same position; same location                        |
| Chavez           | Aurora        | Paraeducator I               | 08/24/2022: Change in Hours --1.80 hrs/day to 2 hrs/day; same position; same location                        |
| Clark            | Rose          | Behavior Support Assistant   | 08/23/2022: Change in Hours --30 hrs/wk to 35 hrs/wk; same position; same location                           |
| Cox              | Kathryn       | Paraeducator I               | 8/24/22: Change in Workyear--121 days to 144 days; no change in hrs per week; same position                  |
| Crites           | Regina        | Child Nutrition Assistant I  | 09/01/2022: Change in Hours --3.0 hrs/day to 5.5 hrs/day; same position; same location                       |
| Dominguez        | Gregoria      | Paraeducator I               | 08/24/2022: Change in Hours --30 hrs/wk to 35 hrs/wk; same position; same location                           |
| Elizarraras      | Louis Anthony | Paraeducator II              | 8/23/22: Location Change--from Ventura HS to Foothill Tech HS; same position; same hours                     |
| Esquivel         | Yvonne        | Child Nutrition Assistant I  | 8/24/22: Hours/Location Change—from 3.0 hrs/day @ JSerra to 4.0 hrs @ E.P. Foster; same position             |
| Flores           | Yezenia       | Child Nutrition Assistant II | 07/13/2022: Change in Hours --7.5 hrs/day to 8.0 hrs/day; same position; same location                       |
| Flores           | Rosa          | Child Nutrition Assistant I  | 07/13/2022: Change in Hours --6.0 hrs/day to 6.5 hrs/day; same position; same location                       |
| Gandy            | Lauren        | Campus Support Assistant     | 07/01/2022: Change in Hours --6.25 hrs/wk to 22.50 hrs/wk; same position; same location                      |
| Gonzalez         | Ana Maria     | Campus Support Assistant     | 07/01/2022: Change in Hours --2.0 hrs/day to 3.50 hrs/day; same position; same location                      |
| Gonzalez-Wallace | Janina        | Child Nutrition Assistant I  | 8/24/22: Hours/Location Change—from 3.75 hrs/day @ Elmhurst to 5.0 hrs @ DATA; same position                 |
| Gutierrez        | Ginger        | Behavior Support Assistant   | 08/23/2022: Change in Hours --30 hrs/wk to 35 hrs/wk; same position; same location                           |
| Leon             | Susana        | Paraeducator II              | 09/19/2022: Demotion (voluntary during probationary period) -- to previous classification of Paraeducator II |
| Lopez            | Stella        | Campus Support Assistant     | 10/01/2022: Change in Hours --7.0 hrs/wk to 18.0 hrs/wk; same position; same location                        |
| Madsen           | Diane         | Behavior Support Assistant   | 08/23/2022: Change in Hours --30 hrs/wk to 35 hrs/wk; same position; same location                           |
| Malach           | Phuong-Lan    | Child Nutrition Assistant II | 07/13/2022: Change in Hours --7.5 hrs/day to 8.0 hrs/day; same position; same location                       |
| Marquez          | Natalia       | Campus Support Assistant     | 10/01/2022: Change in Hours --15.75 hrs/wk to 20 hrs/wk; same position; same location                        |
| McAlpine         | Shawna        | Paraeducator II              | 08/23/22: Reinstatement @ Jserra                                                                             |
| Mohanty          | Sonali        | Paraeducator I               | 08/10/2022: Change in Hours -- 2.0 hrs/wk to 3.0 hrs/day; same position; same location                       |

|            |             |                               |                                                                                          |
|------------|-------------|-------------------------------|------------------------------------------------------------------------------------------|
| Oberle     | Michelle    | Paraeducator II               | 8/23/22: Location Change--from Loma Vista to Cabrillo MS; same position; same hours      |
| Overbaugh  | Letisha     | Campus Support Assistant      | 07/01/2022: Change in Hours -- 6.0 hrs/wk to 26.75 hrs/wk; same position; same location  |
| Pacheco    | Rosa        | Campus Support Assistant      | 10/01/2022: Change in Hours -- 7.75 hrs/wk to 18 hrs/wk; same position; same location    |
| Paulson    | Alison      | Campus Support Assistant      | 07/01/2022: Change in Hours -- 13.0 hrs/wk to 16.75 hrs/wk; same position; same location |
| Peacock    | Deanna      | Campus Support Assistant      | 07/01/2022: Change in Hours -- 9.25 hrs/wk to 21.5 hrs/wk; same position; same location  |
| PerezIsaac | Maria       | Campus Support Assistant      | 07/01/2022: Change in Hours -- 2.0 hrs/day to 3.5 hrs/day; same position; same location  |
| Petrasca   | Constanza   | Behavior Support Assistant    | 08/23/2022: Change in Hours --30 hrs/wk to 35 hrs/wk; same position; same location       |
| Ramirez    | Carina      | Campus Support Assistant      | 07/01/2022: Change in Hours -- 8.75 hrs/wk to 22.50 hrs/wk; same position; same location |
| Ramirez    | Carina      | Campus Support Assistant      | 09/12/2022: Change in Hours -- 22.5 hrs/wk to 24.5 hrs/wk; same position; same location  |
| Ramirez    | Sherry      | Campus Support Assistant      | 07/01/2022: Change in Hours -- 8.75 hrs/wk to 22.50 hrs/wk; same position; same location |
| Ramirez    | Susana      | Behavior Support Assistant    | 08/23/2022: Change in Hours --30 hrs/wk to 35 hrs/wk; same position; same location       |
| Rosario    | Amy         | Behavior Support Assistant    | 08/23/2022: Change in Hours --30 hrs/wk to 35 hrs/wk; same position; same location       |
| Rubalcava  | Lidia       | Bus Driver                    | 08/23/2022: Reinstatement @Transportation                                                |
| Russo      | Melissa     | Campus Support Assistant      | 07/01/2022: Change in Hours -- 2.0 hrs/day to 3.5 hrs/day; same position; same location  |
| Saucedo    | Sonia       | Child Development Site Leader | 09/09/2022: Addition of bilingual designation to position                                |
| Thurlow    | Jacequeline | Campus Support Assistant      | 07/01/2022: Change in Hours -- 8.5 hrs/wk to 4.5 hrs/day; same position; same location   |
| Tunigold   | Heather     | Paraeducator I                | 09/14/2022: Change in Hours --2.0 hrs/day to 3.0 hrs/day; same position; same location   |
| Watling    | Patricia    | Paraeducator I                | 09/14/2022: Change in Hours --2.0 hrs/day to 3.0 hrs/day; same position; same location   |
| White      | Donisha     | Campus Support Assistant      | 07/01/2022: Change in Hours -- 8.5 hrs/wk to 4.5 hrs/day; same position; same location   |
| Zirkle     | Kelly       | Campus Support Assistant      | 07/01/2022: Change in Hours -- 8 hrs/wk to 155 hrs/wk; same position; same location      |
|            |             |                               |                                                                                          |

## Working Out of Class

| Last Name               | First Name | Job Class Description             | Date                       |
|-------------------------|------------|-----------------------------------|----------------------------|
| <b>Vacancy Coverage</b> |            |                                   |                            |
| Brown                   | Lisa       | Child Nutr Assist II-D62          | 9/27-30/2022               |
| Condrón                 | Mark       | Lead Building Trades Mechanic-F40 | 9/1-2;6-8;12-16;19-23/2022 |

|           |          |                                    |                                                         |
|-----------|----------|------------------------------------|---------------------------------------------------------|
| Hernandez | Kristian | Network and Systems Specialist-C22 | 9/1-2;6-8;12-16;19-21/2022                              |
| McIlhaney | Jason    | Lead Building Trades Mechanic-F40  |                                                         |
| Randolph  | Wesley   | Child Nutr Assist II-D62           | 9/1-2;6-8;12-16;19-23/2022                              |
| Vargas    | Jesus    | Trades Maintenance Worker II-F59   | 8/1-5;9-12;15-19/2022* *incorrectly reported last month |

#### Covering for EE who is WOC

|         |          |                           |              |
|---------|----------|---------------------------|--------------|
| Diaz    | Nict-ha  | Child Nutr Assist II-D62  | 9/29-30/2022 |
| Tackett | Rachelle | Child Nutr Assist III-D61 |              |

#### Covering for EE who is on LOA

|         |         |                              |                                  |
|---------|---------|------------------------------|----------------------------------|
| Domme   | Bonnie  | Child Nutr Mgr-Secondary-D36 | 9/1-2;6-8;12-16;19-23;27-30/2022 |
| Lassich | Esteban | Building Trades Mechanic-F57 | 9/6-8;12-16;19-22;27-30/2022     |
| Mendoz  | Rafael  | Carpenter-F47                | 9/1-2;6-9;12-16;19-23;27-30/2022 |
| Rose    | Robin   | Child Nutr Assist III-D61    | 9/1-2;7-9;12-16;19-23;27-30/2022 |
|         |         |                              |                                  |

#### Limited Term Assignment/Extra Help

|           |       |                         |                    |
|-----------|-------|-------------------------|--------------------|
| McIlhaney | Jason | Planning Assistant -T02 | 9/12-14;26-30/2022 |
|-----------|-------|-------------------------|--------------------|

#### Other Reasons

|          |             |                                   |                            |
|----------|-------------|-----------------------------------|----------------------------|
| Anderson | Nicole      | Child Nutr Mgr-Elementary-D38     | 9/1-2/2022                 |
| Bell     | Yukari      | Child Nutr Mgr-Secondary-D36      | 9/21-23/2022               |
| Centeno  | Grace       | Child Nutr Mgr-Elementary-D38     | 9/1-2;6-8;12-16;19-23/2022 |
| Cibrian  | Sylvia      | Child Nutr Mgr-Elementary-D38     | 9/6-9/2022                 |
| Colborn  | Cheri       | School Adm. Assistant I-B37       | 9/2;6-9/2022               |
| Crites   | Regina      | Child Nutr Mgr-Elementary-D38     | 9/6/2022                   |
| Gonzalez | Francisco   | Head Custodian I-F38              | 9/23/2022                  |
| Hopkins  | Anne Marie  | Child Nutr Mgr-Elementary-D38     | 9/12/2022                  |
| Kirby    | Roman       | Grounds Maintenance Worker II-F64 | 9/27-30/2022               |
| Lassich  | Sheri       | Lead Custodian-F42                | 9/12;23;26/2022            |
| Longines | Carmen      | Child Nutr Mgr-Elementary-D38     | 9/30/2022                  |
| Marquez  | Raquel      | Child Nutr Mgr-Elementary-D38     | 9/27-30/2022               |
| Martinez | Mirnaliz    | Child Nutr Mgr-Secondary-D36      | 9/29-30/2022               |
| Randolph | Wesley      | Child Nutr Mgr-Secondary-D36      | 9/9/2022                   |
| Roche    | Christopher | Head Custodian II-F37             | 9/12;26/2022               |
| Vasquez  | Lorraine    | Health Ser Prev Prgm Spec-B66     | 9/15;30/2022               |
|          |             |                                   |                            |

## Extended School Year Assignments 2022

| Last Name | First Name | Job Class Description   | Date                  |
|-----------|------------|-------------------------|-----------------------|
| Ramirez   | Susana     | SS22 Behavior Supp Asst | 6/1/2022 - 08/30/2022 |
| Agama     | Mireya     | SS22 Bus Driver         | 6/1/2022 - 08/30/2022 |
| Brown     | Norbert    | SS22 Bus Driver         | 6/1/2022 - 08/30/2022 |
| Brown     | Sarah      | SS22 Bus Driver         | 6/1/2022 - 08/30/2022 |
| Conti     | Michael    | SS22 Bus Driver         | 6/1/2022 - 08/30/2022 |
| Cramer    | Mathew     | SS22 Bus Driver         | 6/1/2022 - 08/30/2022 |
| Dilger    | Kristofer  | SS22 Bus Driver         | 6/1/2022 - 08/30/2022 |
| Felkins   | Lisa       | SS22 Bus Driver         | 6/1/2022 - 08/30/2022 |

|                |             |                          |                       |
|----------------|-------------|--------------------------|-----------------------|
| Fernandez      | Nancy       | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Garcia         | Dominique   | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Gomez          | Patricia    | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Lopez          | Maria       | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Najieb         | Fatimah     | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Rodriguez      | Josefina    | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Sanchez Enciso | Luis        | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Velasco        | Blanca      | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Visser         | Nicolas     | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Zehm           | Connie      | SS22 Bus Driver          | 6/1/2022 - 08/30/2022 |
| Tamayo         | Rosa        | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Lopez          | Josefina    | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Arellanes      | Candace     | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Austin         | Lena        | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Camarillo      | Chelsea     | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Chavez         | Max         | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Diaz           | Juan        | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Gallegos       | Jaime       | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Gomez          | Martha      | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Ibarra         | Abigail     | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Juarez         | Viviana     | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Licea          | Christopher | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Liu            | Rayce       | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Liu            | Rayce       | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Liu            | Rayce       | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Lucio          | Richard     | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Rivas          | Theresa     | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Rodriguez      | Viviana     | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Sandoval       | Laura       | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Wallace        | Evan        | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Weinzimmer     | Jacob       | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| White          | James       | SS22 Campus Supervisor   | 6/1/2022 - 08/30/2022 |
| Alfaro         | Ma Dolores  | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Chavez         | Erica       | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Elliot         | Ashlee      | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Gonzalez       | Maria       | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Lopez          | Josefina    | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Lopez Beltran  | Victor      | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Martinez       | Aurelio     | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Orm            | Andrew      | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Plascencia     | Adilene     | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Ponce          | Michelle    | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Rivera         | Ruth        | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Rodriguez      | Richard     | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Tadillo        | Maria       | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Tamayo         | Rosa        | SS22 Campus Support Asst | 6/1/2022 - 08/30/2022 |
| Grajeda        | Jessica     | SS22 Certified SLPA      | 6/1/2022 - 08/30/2022 |
| Camacho        | Elizabeth   | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Campos         | Lana        | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |

|                   |            |                          |                       |
|-------------------|------------|--------------------------|-----------------------|
| Casarez           | Nora       | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Desham            | Pavani     | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Duarte Hernandez  | Paola      | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Esquivel          | Yvonne     | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Lopez             | Maria      | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Macumbalribarren  | Linda      | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Marquez           | Raquel     | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| McCormick         | Kim        | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Ortiz             | Sarah      | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Reyes De Ramirez  | Margarita  | SS22 Child Nutr Asst I   | 6/1/2022 - 08/30/2022 |
| Adams             | Claire     | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Anderson          | Nicole     | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Brown             | Lisa       | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Legeman           | Kimberley  | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Leventhal         | Crystal    | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Malach            | Phuong-Lan | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Marin             | Angelica   | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Martinez          | Mirnaliz   | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Randolph          | Wesley     | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Upton             | Judith     | SS22 Child Nutr Asst III | 6/1/2022 - 08/30/2022 |
| Marin             | Angelica   | SS22 Child Nutr Mgr Sec  | 6/1/2022 - 08/30/2022 |
| Smith             | Louise     | SS22 Child Nutr Mgr Sec  | 6/1/2022 - 08/30/2022 |
| Walker            | Lori       | SS22 Child Nutr Mgr Sec  | 6/1/2022 - 08/30/2022 |
| Haden             | Adreanne   | SS22 COTA                | 6/1/2022 - 08/30/2022 |
| Moreno            | Lorraine   | SS22 ESL Interpreter     | 6/1/2022 - 08/30/2022 |
| Rich              | Kimberly   | SS22 ESL Interpreter     | 6/1/2022 - 08/30/2022 |
| Sandler           | Karen      | SS22 ESL Interpreter     | 6/1/2022 - 08/30/2022 |
| Jaramillo Camacho | Barbara    | SS22 ESSA                | 6/1/2022 - 08/30/2022 |
| Dagum             | Jemelee    | SS22 ESSA                | 6/1/2022 - 08/30/2022 |
| Acosta            | Paola      | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Bova              | Lauren     | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Campanella        | Natalia    | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Cortes            | Patricia   | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Espino            | Dolores    | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Glenn             | Michelle   | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Jackson           | Kristen    | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Koulakoff         | Nina       | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| McConnell         | Willow     | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Morones           | Angelica   | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Rodriguez         | Andrea     | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Rosales           | Victoria   | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Savard            | Mary       | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Taylor            | Jayme      | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Taylor            | Jordan     | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Vasquez           | Lorraine   | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Vasquez           | Natalie    | SS22 Health Technician   | 6/1/2022 - 08/30/2022 |
| Baldonado         | Roxanna    | SS22 HSPPS               | 6/1/2022 - 08/30/2022 |
| Gutierrez         | Elizabeth  | SS22 Library Tech II     | 6/1/2022 - 08/30/2022 |
| Valdivia          | Miguel     | SS22 Library Tech II     | 6/1/2022 - 08/30/2022 |

|                     |           |                          |                       |
|---------------------|-----------|--------------------------|-----------------------|
| Wright              | Jessica   | SS22 Library Tech II     | 6/1/2022 - 08/30/2022 |
| Wilson              | Catherine | SS22 Licensed Nurse - L3 | 6/1/2022 - 08/30/2022 |
| Apodaca Escobedo    | Ernesto   | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Arroyo              | Rosemary  | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Hoil                | Daniel    | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Jasso               | Stephanie | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Lomax               | June      | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Mateos              | Avril     | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Romero              | Jennie    | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Santa Cruz-Magana   | Adriana   | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Mata Gonzalez       | Dolores   | SS22 Paraed I - Bi       | 6/1/2022 - 08/30/2022 |
| Espinosa            | Adelisa   | SS22 Paraeducator I      | 6/1/2022 - 08/30/2022 |
| Rivera              | Lourdes   | SS22 Paraeducator I      | 6/1/2022 - 08/30/2022 |
| VillarroelMedina    | Odalisca  | SS22 Paraeducator I      | 6/1/2022 - 08/30/2022 |
| Abe                 | Yoshiko   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Alsip               | Mari      | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Alvarez             | Ofelia    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| AlvarezMadrigal     | Jesus     | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Armstrong           | Aubrie    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Austin              | Shesha    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Ayala               | Alicia    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Barone              | Paula     | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Barraza             | Abigail   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Base                | Janice    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Batausa             | Laura     | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Bernardo Alvarez    | Lourdes   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Blanco              | Alondra   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Brady               | Albert    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Braegger            | Natasha   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Brown               | Katharine | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Burrow              | Alice     | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Burton              | Eric      | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Burton              | Katherine | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Carter              | James     | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Cartier             | Jeanne    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| CastroLopez         | Carlicia  | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Chavez              | Maria     | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Cibrian             | Ximena    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Cook                | Jasmine   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Corona-Garcia       | Victoria  | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Cox                 | Sarah     | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Crotts              | Matthew   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| DeMattei            | Marlene   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Denman-Underhill    | Lori Ann  | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Eckberg             | Erin      | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Elizarraras         | Louis     | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Esber               | Kausar    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Farlow              | Kailey    | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |
| Fernandez Troolines | Suzanne   | SS22 Paraeducator II     | 6/1/2022 - 08/30/2022 |

|                    |              |                      |                       |
|--------------------|--------------|----------------------|-----------------------|
| Garcia             | Chere        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Garcia             | Kathleen     | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Garcia             | Tatiana      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Gonzalez           | Gabriela     | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Gonzalez           | Paula        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Gonzalez           | Stephany     | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Goodwell           | Teresa       | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Gosselin           | Molly        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Gutierrez          | Luis         | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hanjoyo            | Yuni         | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hanrahan           | Sonia        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Harrison           | David        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hart               | Frances      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hathaway           | Jeffrey      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hedrick            | Andrew       | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hernandez          | Andrea       | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hernandez          | Carmen       | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hernandez          | Joel         | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hernandez Garcia   | Rocio        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Himle              | Tully        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Hubenthal          | Jennifer     | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Ibarra             | Abigail      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Jaramillo Camacho  | Barbara      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Kazeminejad        | Masumeh      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| KellnerElizarraras | Lissa        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Kennedy-Nemeth     | Megan        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Kosman             | Allison      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Lara               | Kristhian    | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| LemusLopez         | Viviana      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Lopez              | Elizabeth    | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Martin             | Nicole       | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Maynez             | Katrina      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Miller             | Viktoriya    | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Morales            | Raylene      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Morda              | Sarah        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Morin              | Tammy        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Myers              | Jhordann     | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Nava-Maynez        | Jeri         | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Oberle             | Michelle     | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Oganisian          | Hasmik       | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Plascencia         | Adilene      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Quitoriano         | Amanda       | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| RamirezValencia    | Lydia        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Ramos              | Stephanie    | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Randolph           | Denise       | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Rodriguez          | Itzel        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Rodriguez          | Jessica      | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Sarabia            | Maria        | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |
| Szlykowicz         | AlexaNichole | SS22 Paraeducator II | 6/1/2022 - 08/30/2022 |

|            |            |                           |                       |
|------------|------------|---------------------------|-----------------------|
| Vallier    | Monique    | SS22 Paraeducator II      | 6/1/2022 - 08/30/2022 |
| Victorino  | Sandra     | SS22 Paraeducator II      | 6/1/2022 - 08/30/2022 |
| Walden     | Jessica    | SS22 Paraeducator II      | 6/1/2022 - 08/30/2022 |
| Wells      | Jaclyn     | SS22 Paraeducator II      | 6/1/2022 - 08/30/2022 |
| Yslas      | Alyssa     | SS22 Paraeducator II      | 6/1/2022 - 08/30/2022 |
| Zermeno    | Fabiola    | SS22 Paraeducator II      | 6/1/2022 - 08/30/2022 |
| Arroyo     | Rosemary   | SS22 Paraeducator II      | 6/1/2022 - 08/30/2022 |
| Cavola     | Stephen    | SS22 Paraeducator II      | 6/1/2022 - 08/30/2022 |
| Benitez    | Rebecca    | SS22 Paraeducator II - Bi | 6/1/2022 - 08/30/2022 |
| Ayala      | Carly      | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Benike     | Stefanie   | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Bordelon   | Tiffany    | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Burciaga   | Crystal    | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| DeZavala   | Taylor     | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Diaz       | Blake      | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Gonzalez   | Ariana     | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Kilpatrick | Susan      | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Martinez   | Roxanna    | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Rodriguez  | Lilia      | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Smith      | Jamie      | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Szabados   | Naomi      | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Valles     | Allyson    | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Valles     | Alyssa     | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Woodworth  | Robyn      | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Ybarra     | Robert     | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Zendejas   | Alyson     | SS22 Paraeducator III     | 6/1/2022 - 08/30/2022 |
| Alcantar   | Rosa       | SS22 SAA I                | 6/1/2022 - 08/30/2022 |
| Hofferbert | Nicole     | SS22 SAA I                | 6/1/2022 - 08/30/2022 |
| Chan       | Junko      | SS22 SAA I                | 6/1/2022 - 08/30/2022 |
| Gutierrez  | Elizabeth  | SS22 SAA I                | 6/1/2022 - 08/30/2022 |
| Ferreira   | Daniella   | SS22 Schl Occup Therapist | 6/1/2022 - 08/30/2022 |
| Johnson    | Sandra     | SS22 Schl Occup Therapist | 6/1/2022 - 08/30/2022 |
| Mijares    | Danielle   | SS22 School Off Receipt   | 6/1/2022 - 08/30/2022 |
| Chan       | Junko      | SS22 School Off Receipt   | 6/1/2022 - 08/30/2022 |
| Monper     | Katherine  | SS22 School Off Receipt   | 6/1/2022 - 08/30/2022 |
| Alcantar   | Rosa       | SS22 School Supp Sec      | 6/1/2022 - 08/30/2022 |
| Morda      | Dawn       | SS22 School Supp Sec      | 6/1/2022 - 08/30/2022 |
| Trone      | Jennifer   | SS22 School Supp Sec      | 6/1/2022 - 08/30/2022 |
| De La Rosa | Laura      | SS22 School Supp Sec      | 6/1/2022 - 08/30/2022 |
| Fierros    | Juanita    | SS22 School Supp Sec      | 6/1/2022 - 08/30/2022 |
| Guillen    | Bernadette | SS22 School Supp Sec      | 6/1/2022 - 08/30/2022 |
| Pereda     | Ashley     | SS22 School Supp Sec      | 6/1/2022 - 08/30/2022 |
| Barone     | Paula      | SS22 School Supp Sec      | 6/1/2022 - 08/30/2022 |
| Rodriguez  | Leticia    | SS22 Senior Office Asst   | 6/1/2022 - 08/30/2022 |
| Justiniano | Lisette    | SS22 Senior Office Asst   | 6/1/2022 - 08/30/2022 |
| Wilburn    | Kathleen   | SS22 Transp Asst          | 6/1/2022 - 08/30/2022 |









