



Monday, October 17, 2022 Meeting Agenda

Carlstadt Board of Education
Carlstadt, NJ
6:30 PM

MEETING OPENING

Subject
Roll Call

Meeting

Oct 17, 2022 - Meeting Agenda

Access

Public

Type

Procedural

Member	Present	Absent
Mr. Beese		
Mr. Biamonte		
Mr. Ficetola		
Mr. Figueroa		
Mr. Hagen		
Mrs. McNeill		
Mrs. Molnar		
Mrs. Nunziato		
Mr. Offreda		

Attendees:

Ms. Evans, Superintendent _____

Mrs. Slamb, Business Administrator/Board Secretary _____

Mrs. Henke, Administrative Assistant _____

Mr. Merlino, Board Attorney _____

MEETING OPENING

Subject	Flag Salute/Opening Statement
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Procedural

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In Accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of said meeting thereof, posted on the official bulleting board of this public body more than 48 hours in advance to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of the Record, Star Ledger and the South Bergenite.

PRESENTATIONS

Subject	Mrs. Jessica Lapa- District Performance Review
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Reports

APPROVAL OF MINUTES

Subject **Approval of Minutes**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action

Recommended Action Motion to approve meeting minutes of September 19, 2022 Regular Meeting and September 29, 2022 Executive Session

September 19, 2022 Regular Meeting

Member	Yes	No	Abstain	Absent	Comments
Mr. Beese					
Mr. Biamonte					
Mr. Figueroa					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					

September 29, 2022 Executive Meeting

Member	Yes	No	Abstain	Absent	Comments
Mr. Beese					
Mr. Biamonte					
Mr. Figueroa					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					

REPORTS

Subject	Superintendent's Report- Ms. Allison Evans
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Information, Reports

Report of Ms. Allison Evans, Superintendent of Schools.

REPORTS

Subject	Business Administrator/Board Secretary Report- Mrs. Megan Slamb
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Information, Reports

Report of Mrs. Megan Slamb, Business Administrator/Board Secretary.

HEARING OF CITIZENS - AGENDA ITEMS ONLY

Subject	Hearing of Citizens - Agenda Items Only
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Procedural

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

INSTRUCTIONAL/PERSONNEL COMMITTEE: Mrs. Molnar

Subject	Approval of motions 1.1 through 1.7
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent of Schools, the Board approves motions 1.1 Amendment to previous motion(s) 1.2 Salary Guide Placement 1.3 Club Activity 1.4 Workshops 1.5 Mentor 1.6 Substitute(s) 1.7 District Performance Review

Upon the recommendation of the Superintendent of Schools, the Board approves motions 1.1 through 1.4.

Moved:**Second:**

Member	Yes	No	Abstain	Absent	Comments
Ms. Beese					
Mr. Biamonte					
Mr. Figueroa					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					

INSTRUCTIONAL/PERSONNEL COMMITTEE: Mrs. Molnar

Subject 1.1 Approval of Amendment to previous motions

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action

Recommended Action Upon the recommendation of the Superintendent of Schools, the Board approves the amendments to the following previous motions:

Motion Number:	Adopted on:	Amendment:
(a) 19	September 19, 2022	the Board approves Jennifer Savery Finley and Jessica Gutowski as Advisors of the Student Council for the 2022-2023 school year at a stipend of \$1,279, to be divided equally , as per the negotiated contract.
(b) 22	September 19, 2022	the Board approves the attendance of select Math teachers to attend "Conquer Mathematics" workshops, sponsored by Conquer Mathematics on various dates, with a cost of \$170 per workshop, not to exceed \$8,500, funded out of ARP ESSER funds.
(c) 23	September 19, 2022	the Board approves the agreement with the Carlstadt Board of Education and Laura Wood of Educational Leadership and Learning Center Limited Liability Company as an Instructional and Curriculum Consultant for support in Learning Acceleration in the amount of \$1450 per diem not to exceed \$87,000 to be funded out of ESSR II support purchased services.

INSTRUCTIONAL/PERSONNEL COMMITTEE: Mrs. Molnar

Subject **1.2 Approval of Salary Guide Placement**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action

Recommended Action Upon the recommendation of the Superintendent of Schools, the Board approves salary guide placement for tenured and non-tenured staff for the 2022-2023 school year; and that the name and salary guide placements be shown in the official minute book of the Board.

File Attachments

[2022-2023 Salary Guide Placement -October.pdf \(447 KB\)](#)

INSTRUCTIONAL/PERSONNEL COMMITTEE: Mrs. Molnar

Subject **1.3 Approval of Advisors of After School Clubs**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action

Recommended Action Upon the recommendation of the Superintendent of Schools, the Board approves the following advisors and afterschool clubs:

Club Name:	Advisor:	Dates:	Sessions:	Rate:
(a) WEB (Where Everyone Belongs)	Kelly Schroback	October 12, 2022- May 24, 2022	8 minimum 16 maximum	\$56 per session
(b) WEB (Where Everyone Belongs)	Rianna Scrubb	October 12, 2022- May 24, 2022	8 minimum 16 maximum	\$56 per session
(c) Fourth Grade Science Club	Mary Anderson	October 2022- June 2022	10 minimum 30 maximum	\$56 per session

INSTRUCTIONAL/PERSONNEL COMMITTEE: Mrs. Molnar

Subject 1.4 Approval of Workshops**Meeting** Oct 17, 2022 - Meeting Agenda**Access** Public**Type** Action, Action (Consent)**Recommended Action** Upon the recommendation of the Superintendent of Schools, the Board approves the attendance for the following workshops:

Name:	Date:	Workshop:	Registration Fee:
(a) Therese Kearns	October 20, 2022	Conducting a Target Assessment of SLD Using Core-Selective Evaluation Process (C-EP)	\$25
(b) Claire Stagg	November 30, 2022	Canva	\$45 using Title II entitlements
(c) Jennifer Carlin	December 4, 2022- December 6, 2022	NJASL Annual Conference	\$65 membership fee \$250 conference fee

INSTRUCTIONAL/PERSONNEL COMMITTEE: Mrs. Molnar

Subject	1.5 Approval of Mentor
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent of Schools, the Board approves Caitlin Sobota as Mentor for Kristen Hasch (Provisional) for the 2022-2023 school year.

INSTRUCTIONAL/PERSONNEL COMMITTEE: Mrs. Molnar

Subject **1.6 Approval of Substitute(s)**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Upon the recommendation of the Superintendent of Schools, the Board approves the following as substitute(s) for the remainder of the 2022-2023 school year:

Name:	Substitute Position:	Start Date:
(a) Caryn Feder	Teacher	Upon completion of all paperwork
(b) Mariam Nossier	Teacher	Upon completion of all paperwork
(c) Leslie Cabrera	Teacher	Upon completion of all paperwork

INSTRUCTIONAL/PERSONNEL COMMITTEE: Mrs. Molnar

Subject	1.7 Approval of submission of District Performance Review
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

Whereas, N.J.A.C. 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses with respect to this process and

Now Therefore Be It Resolved, that the Carlstadt Board of Education does hereby authorize the Superintendent of Schools, to submit the attached District Performance Review for the 2022-2023 school year to the New Jersey Department of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

LEGISLATIVE/POLICY : Mr. Beese

Subject **Approval of motions 2.1 through 2.2**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Upon the recommendation of the Superintendent of Schools, the Board approves motions
2.1 Annual Update to Uniform State Memorandum of Agreement
2.2 Policy

Upon the recommendation of the Superintendent of Schools, the Board approves motions 2.1 through 2.2.

Moved:**Second:**

Member	Yes	No	Abstain	Absent	Comments
Mr. Beese					
Mr. Biamonte					
Mr. Figueroa					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					

LEGISLATIVE/POLICY : Mr. Beese

Subject	2.1 Approval of Annual Update to Uniform State Memorandum of Agreement
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation recommendation of the Superintendent of Schools, the Board approves the Annual Update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials pursuant to N.J.A.C. 6A:16-6.2(b) 14.

LEGISLATIVE/POLICY : Mr. Beese

Subject **2.2 Approval of Policy**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Upon the recommendation of the Superintendent of Schools, the Board approves on first reading the following policy:

Policy #	Title	Abolish	New	Revised	Mandatory
P5512	Harassment, Intimidation, or Bullying			X	X

BUILDINGS/GROUNDS/HISTORICAL COMMITTEE : Mr. Biamonte

Subject **Approval of motion 3.1**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action, Action (Consent)

Recommended Action 3.1 Facility Use Request (s)

Upon the recommendation of the Superintendent of Schools, the Board approves motion 3.1.

Moved:**Second:**

Member	Yes	No	Abstain	Absent	Comments
Mr. Beese					
Mr. Biamonte					
Mr. Figueroa					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					

BUILDINGS/GROUNDS/HISTORICAL COMMITTEE : Mr. Biamonte

Subject 3.1 Approval of Facility Use Requests

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action

Recommended Action Upon the recommendation of the Superintendent of Schools, the Board approves facility use requests.

Organization:	Room:	Date (s):	Time:	Purpose:
(a) Girl Scout Troop #98535	#109	October 17, 2022 November 14, 2022 December 5, 2022	4:00 PM-5:00 PM	Meeting
(b) Girl Scout Troop #98124	#034	October 17, 2022 November 14, 2022 December 5, 2022	4:00 PM-5:00PM	Meeting
(c) Carlstadt PTA	Gym	January 20, 2023	6:00 PM-9:00PM	Students vs. Faculty Volleyball Game
(d) WERC Football	Gym	October 4, 2022	5:30 PM-9:00 PM	Practice
(e) CER Wildcat Comp. Cheering	Gym	Mondays, November 7, 2022 through December 26, 2022	4:00 PM-5:30 PM	Practice
(f) Carlstadt Recreation Basketball	Gym	Tuesdays, October 4, 2022 through November 29, 2022	6:30 PM-9:00 PM	Practice

FINANCE COMMITTEE: Mr. Ficetola

Subject	Approval of motions 4.1 through 4.8
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent of Schools, the Board approves motions 4.1 through 4.8 4.1 Finances 4.2 Cash Report 4.3 Transfer of Funds 4.4 Bill List 4.5 Student Services 4.6 Contract(s) 4.7 Change Orders 4.8 Contract with Concord Engineering

Upon the recommendation of the Superintendent of Schools, the Board approves motions 4.1 through 4.8.

Moved:**Second:**

Member	Yes	No	Abstain	Absent	Comments
Mr. Beese					
Mr. Biamonte					
Mr. Figueroa					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					

FINANCE COMMITTEE: Mr. Ficetola

Subject	4.1 Approval of Finances
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month of August 2022 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of August 2022 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FINANCE COMMITTEE: Mr. Ficetola

Subject	4.2 Approval of the Cash Report
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending in August 2022 as presented in accordance with N.J.A.C. 6A23-2.11(c)4.

FINANCE COMMITTEE: Mr. Ficetola

Subject	4.3 Approval of transfer of funds
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending August 2022 presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2022-2023 budget.

FINANCE COMMITTEE: Mr. Ficetola

Subject	4.4 Approval of Bill List
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for September and October 2022 as presented.

FINANCE COMMITTEE: Mr. Ficetola

Subject **4.5 Approval of Student Services**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Upon the recommendation of the Superintendent of Schools, the Board concurs or approves the following student services.

Vendor	Service	Cost	Student ID
(a) Care Plus	School Clearance	Not to exceed \$350	23450
(b) CBH Care	School Clearance	Not to exceed \$250	23430
(c) South Bergen Jointure	OT evaluation	Not to exceed \$325	23514
(d) Supreme Consultants	Translation Services	Not to exceed \$104	22468
(e) South Bergen Jointure	Speech Evaluation	Not to exceed \$325	22953
(e) Supreme Consultants	IEP Meeting Interpreter	Not to exceed \$104	22554
(f) Dr. Fridman	Psychiatric Evaluation	Not to exceed \$625	23320
		Not to exceed \$625	23163
(g) St. Joseph's - Dr. Patel	Neurological Evaluation	Not to exceed \$450	23163

FINANCE COMMITTEE: Mr. Ficetola

Subject 4.6 Approval of Contract(s)**Meeting** Oct 17, 2022 - Meeting Agenda**Access** Public**Type** Action, Action (Consent)**Recommended Action** Upon the recommendation of the Superintendent of Schools, the Board concurs or approves student contract(s)

School	Dates	RSY Tuition	ESY Tuition	Student ID
(a) Bergen County Special Services	September – June 2022-2023	Not to exceed \$80,190		23450
(b) Search Learning Group	September – June 2022-2023	Not to exceed \$121,624.24		23419

FINANCE COMMITTEE: Mr. Ficetola

Subject 4.7 Approval of Change Orders**Meeting** Oct 17, 2022 - Meeting Agenda**Access** Public**Type** Action, Action (Consent)**Recommended Action** Upon the recommendation of the Superintendent of Schools, the Board approves motion 4.7 (a-d).

Vendor	Project	Scope of work	Change Order Amount
(a)ML Inc.	Site Drainage Improvement	Furnish and install 90LF new 6' high ornamental fence.	\$6,300
(b) Penneta Industrial Automation	Boiler Replacement	Rebuilding existing H.W. Pumps	\$10,300
(c) Penneta Industrial Automation	Boiler Replacement	Replace existing Triple duty valves	\$8,700
(d) Penneta Industrial Automation	Boiler Replacement	Additional machine for excessive wear on pump bearing assemblies.	\$3,000

FINANCE COMMITTEE: Mr. Ficetola

Subject	4.8 Approval of Contract with Concord Engineering
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Upon the recommendation of the Superintendent, the Board of Education approves Concord Engineering to complete the Retro-Commissioning HVAC Project per proposal No. 4P22506.00 in the amount of \$21,750.00. To be funded by a withdrawal from the district Maintenance Reserve.

HEARING OF CITIZENS

Subject	Hearing of Citizens
Meeting	Oct 17, 2022 - Meeting Agenda
Access	Public
Type	Procedural

Any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ADJOURN INTO EXECUTIVE SESSION (if needed)

Subject **Adjourn to Executive Session**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Motion to adjourn into executive session

Recess into Executive Session (if needed)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED that the Carlstadt Board of Education hold an executive session; now, therefore, be it that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further

RESOLVED that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

ROLL CALL VOTE:**Moved:****Second:**

Member	Yes	No	Abstain	Absent	Comments
Mr. Beese					
Mr. Biamonte					
Mr. Ficetola					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					

ADJOURN INTO EXECUTIVE SESSION (if needed)

Subject **Reconvene into Open Session**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Motion to reconvene into Open Session

Moved:**Second:**

Member	Yes	No	Abstain	Absent	Comments
Mr. Beese					
Mr. Biamonte					
Mr. Figueroa					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					

ADJOURN

Subject **Adjourn**

Meeting Oct 17, 2022 - Meeting Agenda

Access Public

Type Action

Recommended Action Motion to Adjourn Meeting

Moved:**Second:**

Member	Yes	No	Abstain	Absent	Comments
Mr. Beese					
Mr. Biamonte					
Mr. Ficetola					
Mr. Figueroai					
Mr. Hagen					
Mrs. McNeill					
Mrs. Molnar					
Mrs. Nunziato					
Mr. Offreda					
Mr. Ficetola					