

HOLLIDAYSBURG AREA SCHOOL DISTRICT
MINUTES

The Hollidaysburg Area School Board met for a **Committee of the Whole/Voting Meeting on Wednesday, May 18, 2022** in the Senior High Library, 1510 N. Montgomery Street, Hollidaysburg. Ms. Hartman called the meeting to order at 7:30p.m. and opened the meeting with the pledge to the flag.

Roll call was taken by Ms. Fiscus with eight members present. Attending were Ms. Hartman, President, Ms. Frye, Dr. Sommer, Mr. Stephens, Ms. Costanza, Mr. Snyder and Mr. Brenneman. Ms. Bilek participated virtually. Mr. Nichols was absent.

Recognitions

The board and administration recognized the following individuals::

- Employee Service Awards:
Don Tantius, 36 Years of Service
Mark Mitchell, 30 Years of Service
Marcia Erickson, 30 Years of Service
Mary Baker, 25 Years of Service
Nicole Beauchamp, 25 Years of Service
- Retirees:
Mary Jane Knab, 17 Years of Service
Karen Morder, 21 Years of Service
Tina Peters, 20.5 Years of Service with 27 Total Years in Education
Veronica J. Sell, 22 Years of Service, with 33 Total Years in Education
Mary L. Villani, 31 3/4 Years of Service, with 37 Total Years in Education
Rebecca Miller Zeek, 22 Years of Service, with 28 Total Years in Education
- Outgoing Senior Representative to the Board: Mark McCoy

Student Representative Report

Per Board Policy 004.2-Student Representatives to the Board, Student Representatives, Mark McCoy, Senior Representative, Reagan Farringer, and Riley Hensley, Junior Representatives, presented their monthly report to the board.

Public Comment

There was no public comment.

Committee Report

There was no committee report.

MINUTES – COMMITTEE OF THE WHOLE/VOTING
MAY 18, 2022

Business Office Report / Mrs. Fiscus

The board met in executive session Thursday, May 12, 2022 for negotiations at 7:00p.m. and Wednesday, May 18, 2022 at 6:00p.m. for personnel, negotiations and confidential student matters.

Additional May meetings of the Board of Directors:

Alternative Funding Committee
Tuesday, May 24, 2022
Senior High Library
1510 N. Montgomery Street
Hollidaysburg PA 16648
Time: 5:00p.m.

Committee of the Whole (Budget Discussion)
Wednesday, May 25, 2022
Senior High Library
1510 N. Montgomery Street
Hollidaysburg PA 16648
Time: 6:00p.m.

Per Board Policy 006 Meetings, Mr. Snyder, initiated a motion, seconded by Dr. Sommer, to approve the minutes of the following meetings:

April 6, 2022 Physical Plant Committee

April 13, 2022 COW/Voting

The motion carried on a roll call vote with eight yes votes and zero no votes.

Mr. Nichols joined the meeting virtually at 7:55p.m.

Financial Reports for April, 2022, items 1-7 were presented for approval. The reports included Treasurer's Report, List of Payments, Investment Portfolio, YTD Expenditures/Revenues, Budget Transfers, Food Service for March, 2022 and Senior High Student Store for March, 2022. Ms. Costanza requested to vote on the financial reports separately.

On motion of Ms. Frye, seconded by Dr. Sommer, the board approved the Treasurer's Report for April, 2022. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 1**

On motion of Mr. Brenneman, seconded by Dr. Sommer, the board approved the List of Payments. The motion carried on a roll call vote with eight yes votes and one abstention. Mr. Stephens cast the abstention. **Exhibits 2 and 3**

On motion of Ms. Frye, seconded by Mr. Stephens, the board approved the Investment Portfolio, YTD Expenditures/Revenues, Budget Transfers, Food Service for March, 2022 and Senior High Student Store

MINUTES – COMMITTEE OF THE WHOLE/VOTING
MAY 18, 2022

for March, 2022. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 4**

On motion of Dr. Sommer, seconded by Mr. Brenneman, Per Board Policy 006 Meetings, the board approved the following contracts/agreements:

1. PRFSD (Pittsburgh Regional Food Service Director Membership) effective July 1, 2022 through June 30, 2023 Cost: \$600 **Exhibit 5**
2. Agreement with Richard Alan Gonsman, D.M.D. for onsite dental examinations effective July 1, 2021 through June 30, 2022. Cost: \$6.00 per dental examination **Exhibit 6**
3. Agreement with Freedom Excursions by Scully, LLC to provide group charter transportation on a per trip basis, effective July 1, 2022 through June 30, 2023. Cost: Quoted in a per trip basis **Exhibit 7**
4. Agreement with Bollman Charter Services, Inc. effective July 1, 2022 through June 30, 2023 for group charter transportation Cost: Per trip basis **Exhibit 8**
5. Banking service agreement 1 year mutually agreeable extension with 1st Summit Bank until June 30, 2023. The agreement extends all of the current terms and conditions. **Exhibit 9**
6. Maintenance Agreement with McCartney's, Inc. for Foot of Ten Equip ID#AD972, Model IR1435LF, Serial Number RZJ41560 - June 1, 2022 to June 1, 2023 Cost: .019 per copy **Exhibit 10**
7. Contract with Grannas Bros. Stone and Asphalt Co. effective June 14, 2022 to completion for the Frankstown paving project Cost: \$160,100 plus up to 100 sq. yards at \$45 per sq. yard for base repair as needed **Exhibit 11**
8. Digital Streaming Purchase Commitment effective July 1, 2022 through June 30, 2023 with Appalachia IU8 for Discovery Education Streaming Total Cost: \$4,127.50 (3250 students at \$1.27 per student) This is a digital contract. The Discovery Education video streaming service allows teachers to incorporate educational media into curriculum. **Exhibit 12**
9. Renewal Agreement with T-Mobile for Education effective May 18, 2022 through May 17, 2023 for hotspots for student use Cost: \$9,600 / \$800 per month (40 hotspots at \$20 each per month) **Exhibit 13**
10. Agreement with Adelphoi Education, Inc. for the 2022-2023 school year for:
Resident and Non-Resident Placed Students: Residential Education
Regular Ed \$60.16/day per student
Spec Ed \$146.10/day per student **Exhibit 14**

MINUTES – COMMITTEE OF THE WHOLE/VOTING
MAY 18, 2022

11. Master Service Agreement with Sourcewell Technology effective July 1, 2022 through June 30, 2025 for Digital Math Resource Software **Exhibit 15**

Cost: 2022-2023: \$7,940 (ESSER)
2023-2024: \$6,080 (ESSER)
2024-2025: \$1,520 (ESSER) - 3 months
2024-2025: \$4,560 (District Pays - 9 months)

12. Memorandum of Agreement with the Pennsylvania State University on behalf of its Altoona College effective August, 2022 through July, 2027 for a Cooperative Pre-Service and Student Teaching Program No Cost **Exhibit 16**

13. Collection Service Agreement with Credit Control Collection effective June 1, 2022 through May 31, 2024 for collection of Per Capita Taxes No Cost **Exhibit 17**

The motion carried on a roll call vote with nine yes votes and zero no votes for all items except item No. 7, which carried on a roll call vote with nine yes vote and one no vote. Ms. Costanza cast the dissenting vote.

On motion of Mr. Stephens, seconded by Dr. Sommer, the board approved the following: Per Board Policy 808-Food Services, 2022-2023 school Breakfast/Lunch Prices **Exhibit 18**

2022-2023 School Breakfast/Lunch Prices

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Elementary BKFST	1.10	1.10	1.10	1.10	1.10	FREE	1.10
Elementary Lunch	2.25	2.25	2.25	2.25	2.25	FREE	2.25
Secondary BKFST	1.20	1.20	1.20	1.20	1.20	FREE	1.20
Secondary Lunch	2.50	2.50	2.50	2.50	2.50	FREE	2.50
Reduced BKFST	.30	.30	.30	.30	.30	FREE	.30
Reduced Lunch	.40	.40	.40	.40	.40	FREE	.40
Milk	.50	.50	.50	.50	.50	.50	.55
Adult Lunch Price	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Adult BKFST	2.50	2.50	2.50	2.50	2.50	2.50	2.50

MINUTES – COMMITTEE OF THE WHOLE/VOTING
MAY 18, 2022

and a Federal Program Budget Adjustment: 2021-2022 Budget: ARP ESSER Increase: \$4,424,153 **Exhibit 19** The motion carried on a roll call vote with nine yes votes and zero no votes.

On motion of Ms. Frye, seconded by Mr. Brenneman, the board approved the 2022-2023 Capital Reserve 5-Year Plan. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 20**

On motion of Mr. Snyder, seconded by Dr. Sommer, the board approved the Annual Report of the Blair County Schools Health Consortium for Years Ended 6/30/2021 and 2020. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 21**

On motion of Mr. Snyder, seconded by Dr. Sommer, the board approved the 2022-2023 Greater Altoona Career and Technology Center Budget. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 22** Ballots were distributed to board members for completion and return to Mrs. Fiscus.

On motion of Ms. Frye, seconded by Mr. Stephens, the board approved the following:

Resolution to Authorize the Collection of School Property Taxes in Installments effective July 1, 2022 through June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED, that all school district real property taxes including, but not limited to, taxpayers approved pursuant to Section 341 of Act 1 of the Special Session of 2006 shall be eligible for participation in the installment payment of school property taxes. Provided, however, that the following are excluded from real estate installment payments; interim school property taxes and delinquent school property taxes.

AND BE IT FURTHER RESOLVED, that the tax duplicates shall provide for payment of school real property taxes in a single payment or installments at the option of eligible taxpayers.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board hereby directs the collection of installment payment of real estate taxes to be made by the Hollidaysburg Area School District real estate tax collectors who shall set forth on all notices regarding the payment of school real property taxes in installments and the dates on which such payments are due be set forth on the tax notice sent to all real estate taxpayers of the Hollidaysburg Area School District. **Exhibit 23**

Per Capita Tax Exonerations 2021-2022: Per Board Policy 605, Taxes: 1806 Absolute Exonerations were granted for the 2021-2022 Per Capita Tax collection period per board approved Per Capita Tax Exoneration guidelines. The board approved 0 exoneration request forms per board approved Per Capita Tax Exoneration guidelines. Per Capita Tax bills that remain unpaid will be turned over to Credit Control Collections on May 31, 2022. **Exhibit 24**

MINUTES – COMMITTEE OF THE WHOLE/VOTING
MAY 18, 2022

Per Board Policy 706.1 Disposal of Surplus Property/Textbooks/Supplies, the disposal of various obsolete equipment and books. **Exhibit 25**

Per Board Policy 618-Student Activity Fund Control, closure of the Student Activity Account, Geocaching Club, #58.

Request to Establish New Student Activity Account
Per Board Policy 618, Student Activity Fund Control:
New Student Activity:

Class of 2025 - No. 05

The Class of 2025 will be established due to the Class of 2022 members graduating. The Class of 2025 will plan activities for the members (for example: class trip, lock-in, selecting graduation announcements, etc.)
Exhibit 26

Transfer of Funds: Class of 22 to Class of 23

Per Board Policy 618, Student Activity Fund Control, the transfer of all remaining funds in the Class of 2022, Student Activity account #22, to the Class of 2023, Student Activity account #23. The dollar amount is to be determined after the account has been audited. **Exhibit 27**

The motion carried on a roll call vote with nine yes votes and zero no votes.

Superintendent's Report / Dr. Gildea

Annual Report Presentations to the Board were given by:

Maureen Letcher and Mark Harrington - Senior High Principal and Assistant Principal

Jodie Albarano - HASD Foundation Director

Laura Koehle - Special Education Director

Dawn Summerville - Data Management Administrator

The approval of the 2022-2023 Curriculum and Instruction Projects was tabled to give Dr. Palazzi an opportunity to prioritize the projects.

On motion of Mr. Snyder, seconded by Mr. Brenneman, the board approved the Driver's Ed End of Course Skill Test and Driver Test Route. This will continue to allow our PA certified driver's education teacher William Calvert, to administer driver's testing to obtain a PA Driver's License. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 28**

On motion of Ms. Frye, seconded by Dr. Sommer, Per Board Policy 614 Payroll Authorizations, the board approved personnel actions 1 through 29 dated 5/18/22 REV 5/17/22 at 3:14p.m. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 29**

MINUTES – COMMITTEE OF THE WHOLE/VOTING
MAY 18, 2022

President's Report / Ms. Hartman

On motion of Mr. Snyder, seconded by Mr. Stephens, Per Board Policy 005, Organization, the board approved the following appointments:

1. Appointment of Stacey Thomas to serve as Board Treasurer for a one-year term effective July 1, 2022 through June 30, 2023.
2. Appointment of Stacey Thomas, Autumn Fiscus and the Blair County Tax Collection Bureau to serve as Tax Collector for a one-year term effective July 1, 2022 through June 30, 2023.
3. Appointment of Stacey Thomas, Autumn Fiscus, Blair County Tax Collection Bureau, Credit Control Collections, and Collection Service Center to serve as Delinquent Tax Collector for a one-year term effective July 1, 2022 through June 30, 2023.

The motion carried on a roll call vote with nine yes votes and zero no votes.

On motion of Mr. Stephens, seconded by Mr. Brenneman, Per Board Policy 005, Organization, the board approved the appointment of Terry W. Despoy, Esquire to serve as Hearing Officer for student expulsions for a one-year term effective July 1, 2022 through June 30, 2023 Cost: \$175/hr. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 30**

Dr. Sommer initiated a motion, seconded by Mrs. Frye, Per Policy 005, Organization, to appoint Beard Legal Group, LLC. to serve as Solicitor for a one-year term effective July 1, 2022 through June 30, 2023 **Cost: \$165/hr.**

Ms. Costanza initiated a motion, seconded by Mr. Snyder, to table the appointment of Beard Legal Group, LLC. to service as Solicitor for a one-year term effective July 1, 2022 through June 30, 2023 **Cost: \$165/hr.** The motion failed on a roll call vote with four yes votes and five no votes. Ms. Frye, Mr. Stephens, Mr. Brenneman, Dr. Sommer and Ms. Hartman cast the dissenting votes.

The board returned to the initial motion to appoint Beard Legal Group, LLC. to serve as Solicitor for a one-year term effective July 1, 2022 through June 30, 2023 **Cost: 165/hr.** The motion carried on a roll call vote with five yes votes and four no votes. Ms. Bilek, Mr. Nichols, Mr. Snyder and Ms. Costanza cast the dissenting votes. **Exhibit 31**

On motion of Ms. Frye, seconded by Mr. Brenneman, the board approved the use of \$90,000 from the Budgetary Reserve to cover utility costs. The motion carried on a roll call vote with nine yes votes and zero no votes.

On motion of Dr. Sommer, seconded by Ms. Frye, the board approved: Per Board Policy 005, Organization, the following depositories effective July 1, 2022 through June 30, 2023:

MINUTES – COMMITTEE OF THE WHOLE/VOTING
MAY 18, 2022

PA School District Liquid Asset Fund
PA Local Government Investment Trust
M&T Bank
First Commonwealth Bank
First National Bank of Pennsylvania
Reliance Bank
First Summit Bank
CNB Bank

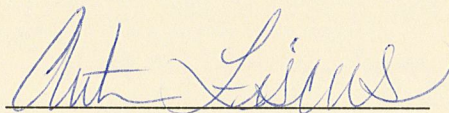
The motion carried on a roll call vote with nine yes votes and zero no votes.

On motion of Mr. Stephens, seconded by Mr. Brenneman, the board approved the Statement of Rights, Waiver of Hearing and Agreement in the case of student ID# ending in 74. The motion carried on a roll call vote with nine yes votes and zero no votes. **Exhibit 32**

Budget Discussion

Mrs. Fiscus and Mrs. Thomas presented a power point presentation on the 2022-2023 Proposed Budget. The board and administration discussed the proposed budget deficit and ways to balance the budget. The administration will continue to look for ways to reduce the budget without having a negative impact on student education. At the request of Mr. Nichols, the administration will also provide the board with employment numbers over the past 10 years.

There being no further business to be brought before the board, Ms. Hartman declared the meeting adjourned at 10:08p.m.



Autumn Fiscus
Board Secretary