

MINUTES OF BOARD OF EDUCATION
The Board of Education of the Brentwood School District

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| Open Session | Conference Center | 7:00 p.m. | July 20, 2021 |
| Kind of Meeting | Location | Time | Date |

Members

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| <u>Present</u> Jamie Allen Chris Perkins Keith Rabenberg Lindsay Spencer Kerry Trostel <u>Present via Telephone Conference Call</u> Theresa Kouo | <u>Absent</u> Melissa Nehrt |
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| Call to Order | Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:00 p.m. |
| Pledge of Allegiance | Ms. Spencer led the Pledge of Allegiance. |
| Communications | Ms. Spencer asked if there were any citizens' comments. No comments were presented. |
| Roll Call | Brentwood School District Board members were present or absent as stated above. |
| Attendance | Also in attendance was Superintendent, Dr. Brian Lane. |
| ACTION 1 Approval of Consent Agenda | The motion was made by Mr. Jamie Allen and seconded by Mr. Keith Rabenberg to approve the consent agenda as outlined. The motion passed by a 6-0 voice vote. |
| ACTION 2 Approval of General Contractor for New McGrath Elementary/ ECC Project | <p>Dr. Lane said BSD received bids from eight companies. The top three firms were interviewed by a committee that included Dr. Lane; Ms. Spencer; Mr. Matt Norrid, CFO; and Navigate representatives. ICS Construction Services was one of the shortlisted firms. They interviewed well and submitted the low bid of \$15,104,000. The committee recommends that ICS be awarded the contract.</p> <p>The motion was made by Mr. Allen and seconded by Mr. Rabenberg to approve the ICS general contractor agreement for the McGrath Elementary and ECC project with ICS as redlined.</p> |

Ms. Trostel asked why the firm with the lowest bid was selected. Mr. Bextermueller said ICS had the lowest qualified bid. The selection team also checked references. ICS is working on Hixon Middle School for WGSD. ICS is also working with Navigate and HTK on projects for the Union School District. Dr. Lane said ICS interviewed well across the board. WGSD has worked with ICS for 11 years. The company has completed projects on budget and on time.

Ms. Trostel asked if ICS completes projects on time. She also asked about change orders. Mr. Bextermueller said the projects are going well.

Ms. Trostel asked about sole sourcing. Mr. Bextermueller said they are trying to minimize sole sourcing.

Mr. Allen said the contract did not name a job superintendent or project manager. Mr. Bextermueller said that John Hill is the job superintendent and Aaron is project manager. The construction project team was a critical component of the interview committee's decision-making process. Mr. Allen said that information needs to be included in the contract.

Dr. Lane said BSD would get a signed addendum from ICS.

Mr. Bextermueller said the McGrath Elementary and ECC project is \$300,000-\$400,000 over budget. Mark Twain Elementary budget is now \$8.65 million. If balanced to \$0, the Mark Twain budget would be reduced to \$8.3 million.

Mr. Allen asked if the district is covered in the contract. Mr. Bextermueller said the contract includes more measures to help enforce the contractual language, including liquidated damages for submittals and completion. Scope of work exhibit clauses call for meetings regarding major items to be held 2-3 weeks ahead of time.

Ms. Trostel asked about any work that might need to be redone at the McGrath site after the recent storms. Mr. Bextermueller said no. He said Navigate is currently working to address the existing water line that runs in front of the entrance where the 60" storm sewer ties in.

Ms. Spencer asked that ICS be involved with community communication and in meetings with Navigate.

Mr. Allen was asked about other items in the ICS contract. He said the changes involved naming the job superintendent and project manager; the elevator; the days; and moving the submittal from 350 down to 150.

The motion was made by Mr. Allen to amend the motion to approve the ICS general contractor agreement for the McGrath Elementary and ECC project to include an addendum or other vehicle naming the job superintendent and project manager. The amended motion was seconded by Mr. Rabenberg. The amended motion passed by a 6-0 voice vote.

Update
Elementary Summer
School

Ms. Lori Rejent, Elementary Summer School Principal, presented an update on the summer school program. Fourteen students participated in Jumpstart, a five-week school readiness program. Seventy-five students participated in STEAM Camp, a new three-week, project-based learning program. Thirty-six students participated in Camp Learn, a three-week academic support program. The programs had a 90% average daily attendance. Two-thirds of Camp Learn parents participated in a follow-up survey. Parents would like direct access to teachers. Sixty percent of STEAM Camp parents participated in the survey. Ninety-five percent expressed satisfaction with the program. There is interest in having the program last until noon so that all students are released at the same time.

Ms. Trostel asked what time the classes started. Ms. Rejent said 8:00 a.m. The Lucy Calkins course was modified to fit the summer program timeframe. Extra teachers were needed to accommodate waitlisted students.

Mr. Allen asked about new classes. STEAM Camp was new. Jumpstart has been conducted in previous years but this is the first year it has been held at the elementary school. Camp Learn is the new name of the annual summer learning program. Ms. Rejent said Camp Learn was by invitation only. Families received an email invitation directly from their child's classroom teacher. Would like to send invitations earlier next year in order to have enrollment totals by March.

Ms. Spencer asked how many Jumpstart students were new to school. Dr. Alex Tripamer, Assistant Superintendent of Instruction and Student Support, said that most of the students had some participation in educational programs.

Dr. Lane said Ms. Rejent did an amazing job. Ms. Rejent praised the staff, noting that the teachers did the work.

ACTION 3
Approval of Meal Prices
for FY2021-2022

The motion was made by Mr. Allen and seconded by Mr. Rabenberg to approve the BSD meal prices for FY2021-2022 as outlined.

Dr. Lane said that meals are free for the entire school year, although districts still need to set prices based on a state formula.

Ms. Trostel asked if free and reduced documents still need to be completed – it affects participation in other programs.

Mr. Sam Rayburn, Director of Communications, said Ms. Sue Roy, Database Manager, and the building principals help parents with other programs. Principals are in touch with families and BSD will continue to publicize the programs.

Ms. Trostel asked if the information would also be available in Spanish. Mr. Rayburn has been updating a website link that can translate information into Spanish or another language. ParentSquare automatically translates information into whichever language a family selects. Mr. Rayburn is working with Ms. Roy and Ms. Lauren Steffens, Chartwells Food Service Manager, on translation options for meal menus.

Mr. Rabenberg asked why the meals will be free. Dr. Lane said decision was made by Federal government. Ms. Spencer noted that free meals were also provided over the summer.

The motion passed by a 6-0 voice vote.

ACTION 4
Approval of School
Crossing Guard
Agreement for FY2021-
2022

The motion was made by Mr. Allen and seconded by Mr. Rabenberg to approve the School Crossing Guard Agreement for FY2021-2022.

Ms. Trostel asked if the intersections are White Avenue and Brentwood Boulevard and Litzsinger Road and High School Drive. Dr. Lane said that BSD pays for the guard at White and Brentwood. The City pays for the guard at Litzsinger and High School. Mr. Allen would like to revisit the agreement next year to determine if an additional guard may be needed.

Ms. Spencer asked that the wording on page one, line five be changed from "... 4:15 p.m. **to** from 11:45 a.m. **and** 12:45 p.m....." to "...**and** from 11:45 a.m. **to** 12:45 p.m....."

Ms. Trostel asked if the agreement committed the district to two years. Dr. Lane said the agreement can be updated. The motion passed by a 6-0 voice vote.

ACTION 5
Approval of Physician
Service Agreement for
FY2021-2022

The motion was made by Mr. Allen and seconded by Mr. Rabenberg to approve the Physician Service Agreement for FY2021-2022 as outlined. The motion passed by a 6-0 voice vote.

ACTION 6
Approval of SSD
Homebound Student
Services Agreement for
FY2021-2022

The motion was made by Mr. Allen and seconded by Mr. Rabenberg to approve the Special School District Homebound Student Services Agreement for FY2021-2022.

Ms. Trostel asked for a definition of homebound. Ms. Travena Hostetler, SSD Coordinator, said that a student with a medical condition would qualify as homebound, whether or not the student has an IEP. A student would also qualify as homebound if an IEP determines that home is a better environment. There may be no cost if approved by SSD. A recommendation from a medical or mental health professional would be part of the homebound services application. The motion passed by a 6-0 voice vote.

SSD Liaison Report

There was no report.

MSBA Delegate Report

Mr. Rabenberg said that MSBA will be hosting a free webinar on July 21 at 12:00 p.m. to review what laws were passed by the Missouri state legislature. He said the educational savings accounts legislation passed. MSBA Executive Director, Melissa Randol, sent a letter to Governor Parson asking him to veto the bill. A copy is on the MSBA website. Critical race theory is very controversial. Dr. Lane said he responded to a DESE survey that BSD does not teach critical race theory.

Update
Board Committees

Ms. Kerry Trostel said that Mr. Rayburn and Mr. Shawn Parker, IT Director, are developing a recruiting plan for the student media program. Mr. Rayburn recently attended a conference and spoke with representatives from some other districts with similar programs. The Communications Committee plans to share the information at the start of the school year.

Ms. Spencer said that the Finance and Facilities Committee and Navigate representatives met to review ICS construction projects. Mr. Allen provided a recap of recently completed portions of the BHS/BMS facility, as well as those that are nearing completion.

Mr. Allen said representatives from the project team conducted a neighborhood walk-through after the recent storms. He that once the construction is complete, the site will shed less water that it has in 50 years. Mr. Allen wants the district to continue communication with residents. Recently, a BSD team attended the Brentwood Ward 1 meeting to provide an update.

Ms. Trostel asked that Navigate report on the projects at the August meeting. Mr. Allen said the budget is being updated and financials are being finalized.

Update
Board Retreat

Ms. Spencer and Dr. Lane will meet to prepare the agenda. Ms. Trostel asked if the topics could be made available in advance.

Upcoming Events

- New Teacher Orientation, Wednesday, August 11 at 7:45 a.m.
- Board Business Meeting, Tuesday, August 17 at 7:00 p.m.
- Board Retreat, Thursday, August 19 at 7:00 p.m.
- Board Policy Meeting, Tuesday, September 7 at 7:00 p.m.

- Board Business Meeting and Tax Rate Hearing, Tuesday, September 21 at 7:00 p.m.
- MSBA Annual Conference, Thursday, November 4 – Saturday, November 7 at the Kansas City Convention Center

ACTION 7
Adjournment 7:53 p.m.

The motion was made by Mr. Allen and seconded by Mr. Rabenberg to adjourn and reconvene in closed session. The motion passed by a 5-0 roll call vote of those physically present.



President



Secretary