



## COLLEGE BOUND ACADEMY

**BULLYING POLICY** The school prohibits acts of harassment, intimidation, dating violence or bullying (including cyberbullying) of any scholar on school property or at school-sponsored events (any event conducted on or off school property, including school buses and other school related vehicles, that is sponsored, recognized or authorized by the school). A safe and civil environment in the school is necessary for scholars to learn and achieve high academic standards. Harassment, intimidation, dating violence and bullying, like other disruptive or violent behaviors, are conduct that disrupts both a scholar's ability to learn and the school's ability to educate its scholars in a safe environment. Since scholars learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect and refusing to tolerate bullying. Harassment, intimidation, dating violence or bullying means either of the following: 1) any intentional, written, verbal, graphic, or physical act that a scholar or group of scholars has exhibited toward another particular scholar more than once and the behavior both causes mental or physical harm to the other scholar and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other scholar; or 2) violence within a dating relationship. The definition of harassment, intimidation or bullying includes the above described acts which are electronically generated, stored or transmitted. The school reserves the right to discipline scholars' off campus behavior which substantially disrupts the school's educational process, mission or threatens the safety or well-being of a scholar or staff member. Factors which may be considered in determining whether the behavior warrants discipline include, but are not limited to, the following: (1) whether the behavior created material and substantial disruption to the educational process or the School's mission due to the stress on the individual(s) victimized or the time invested by staff in dealing with the behavior or its consequences; (2) whether a nexus to on campus activities exists; (3) whether the behavior creates a substantial interference with a scholar's or staff member's security or right to educate and receive education; (4) whether the behavior invades the privacy of others; or (5) whether any threat is deemed to be a true threat by the school administration, using factors and guidelines set out by the courts, common sense or reasonable person standards. Some acts of harassment, intimidation, dating violence, bullying and cyber-bullying may be isolated incidents requiring that the school respond appropriately to the individuals committing the acts. Other acts may be so serious or part of a larger pattern of harassment, intimidation, dating violence, bullying or cyberbullying that they require a response either in the classroom, school building, or by law



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enforcement officials. Consequences and appropriate remedial actions for scholars who commit an act of harassment, intimidation, dating violence, bullying or cyberbullying range from positive behavioral interventions up to and including suspension or expulsion. Due process procedures for suspension and expulsion will be followed. 24 All school personnel, volunteers and scholars are required to report prohibited incidents of which they are aware to administration or designee. All other persons may report prohibited incidents of which they are aware to the administration or designee. Anonymous communications, if necessary, may be made by telephone, electronic mail, or in writing. Administration or designee is then responsible for determining whether an alleged incident constitutes a violation of this policy. In so doing, administration or designee shall conduct a prompt and thorough investigation of the reported incident and prepare a report documenting the prohibited incident that is reported. Once an investigation is completed, if the reported incident has been substantiated, the parent of any scholar involved in the prohibited incident shall be notified. To the extent permitted by the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. 1232g), parents have access to any written reports pertaining to the prohibited incident. All school personnel, volunteers and scholars shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with this policy. The school prohibits reprisal or retaliation against any victim or person who reports an act of harassment, intimidation, dating violence or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by administration or designee after consideration of the nature and circumstances of the act, in accordance with School policies and procedures. The School shall implement the following strategy for protecting victims: supervise and discipline offending scholars fairly and consistently; provide adult supervision during recess, lunch time, bathroom breaks and in the hallways during times of transition; maintain contact with parents and guardians of all involved parties; provide counseling for the victim if assessed that it is needed; inform School personnel of the incident and instruct them to monitor the victim and the offending party for the indications of harassing, intimidating, dating violence and bullying behavior. Personnel are to intervene when prohibited behaviors are witnessed and check with the victim daily to insure that there has been no further incidents of harassment, intimidation, dating violence, bullying or retaliation from the offender or other parties. Harassment, intimidation, dating violence and bullying behavior can take many forms and can vary dramatically in seriousness and impact on the targeted individual and other scholars. Accordingly, there is no one prescribed response to verified acts of harassment, intimidation



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and bullying. While conduct that rises to the level of harassment, intimidation, dating violence or bullying will warrant disciplinary action whether, and to what extent, to impose disciplinary action (i.e., club, in- and out-of-school suspension, or expulsion) is a matter left in the professional discretion of administration or designee. The following procedure sets forth possible interventions for administration or designee to enforce the prohibition against harassment, intimidation, dating violence or bullying. Anonymous complaints that are not otherwise verified, however, shall not be the basis for disciplinary action. An incident report form can be found on our website and should be used to report any bullying or cyberbullying instances:

<https://static1.squarespace.com/static/5431cf6fe4b032a6638a774c/t/621fe7e9b437581cc0940eec/1646258153335/Bullying+Incident+Report-+English.pdf>.