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Overview - Waterbury Diversion Protocol

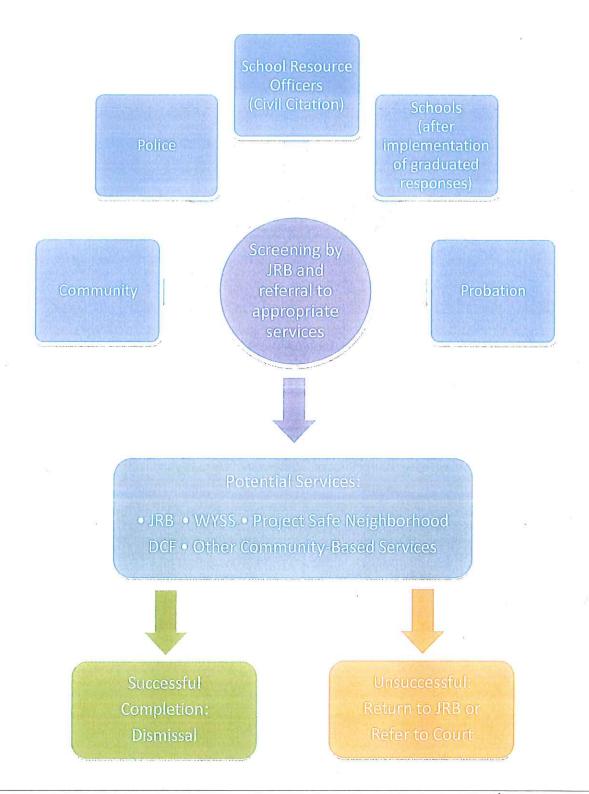
We are implementing a new process to streamline and enhance our city's system for referring youth to diversion programs.

The proposed process relies on three changes to our current diversion arrangement:

- 1. Implementing a civil citation process for youth involved in low-level offenses at school. Modeled after successful reforms in Florida, the proposed system would create a "civil citation" process for referring youth involved in first- and second-time non-violent misdemeanors at school for diversion. The process will establish clear eligibility criteria to ensure that the greatest number of youth have the opportunity to receive services that will help them avoid future involvement with the juvenile justice system, while also holding youth accountable more quickly than they otherwise would be through the formal court process. Instead of making a formal arrest in these situations, school resource officers would issue an incident report, notify the youth's parent, and refer the youth to WYSS for diversion.
- 2. Using the JRB as one single point of referral and screening for appropriate diversion programs. Currently, schools, law enforcement, and family members make direct referrals to two programs: the Juvenile Review Board (JRB) and Project Safe Neighborhood. These referrals can be for a wide range of behavior ranging from vandalism to a school fight, and the underlying causes of the behavior may differ significantly. The proposed process will channel all eligible cases to the JRB for screening. The JRB will conduct an assessment and make referrals to appropriate diversion programs and services. For example, a case involving a fight that stemmed from anger management problems could be referred to Project Safe Neighborhood, which has an anger management component. However, a vandalism case may be referred to the JRB, as the JRB operates on principles of restorative justice and making amends to victims and could sanction the youth to repair damage or perform community service.
- 3. Expanding diversion programming to include a wider array of community-based resources. In many situations, youth and families have unmet needs that neither the JRB nor Project Safe Neighborhood are equipped to meet (e.g., a youth with a learning disability). The new screening process will allow the JRB to identify these needs and link youth with a broader array of services in the community. For example, WYSS and other community agencies, like Family and Children's Aid have a range of programs that they can make available to address specific issues.

The following page contains a chart outlining how the proposed diversion process will work, along with the offenses that will be eligible for diversion. The JRB began receiving funding on December 1, 2014, to support implementation of the diversion protocol.

New Diversion Process



Eligibility: First- and second-time misdemeanor offenses except 3rd Degree Assault.

Waterbury Diversion Referral Agreement

Purpose

This agreement outlines the referral process for incidents handled by the Waterbury Police Department's Youth Bureau, both at the Waterbury Public Schools and in the community. The agreement is designed to ensure that all youth receive the same opportunity for diversion from formal court involvement for lower-level offenses while also receiving the most appropriate services, supports, and consequences to address the cause of contact with the police.

Terms

- 1) All youth involved in incidents involving first- and second-time misdemeanor offenses (excluding 3rd Degree Assault) are eligible for diversion from court involvement.
- 2) The Waterbury Police Department's Youth Bureau (Youth Bureau) shall refer all school based incidents involving first- and second-time misdemeanor offenses to the Juvenile Review Board (JRB) for screening for diversion unless there is an extenuating circumstance identified and documented by the Youth Bureau.
- 3) For incidents involving first- and second-time misdemeanor offenses (excluding 3rd Degree Assault) that occur in the Waterbury Public Schools, school resource officers (SRO) shall follow a civil citation process, completing an incident report in lieu of an arrest report and summons, unless the incident involves an immediate threat to the life or safety of the student or others at the school or another extenuating circumstance exists which has been identified and documented by the SRO. SROs and school staff shall attempt to use de-escalation techniques, separation of the youth from others, and Emergency Mobile Psychiatric Services as a way of responding to out-of-control students before resorting to an arrest. However, the SRO has the ultimate decision whether to arrest the student.
- 4) The Youth Bureau shall inform the JRB whenever an arrest or civil citation has been made of an eligible youth within two business days. For community-based arrests, an identified person at the Youth Bureau will fax eligible referrals to the JRB. Ineligible referrals shall be returned to the Youth Bureau to be sent to court. For the purposes of this agreement, "ineligible referrals" are those referrals involving:
 - a. Any felony charges
 - b. 3rd Degree Assaults may be referred, discretion will be with the SRO.
 - c. Youth who are currently on probation or administrative supervision.
 - d. Youth who are on parole.

- e. Youth who have more than two prior referrals to JRB for diversion from an incident that would have otherwise resulted in an arrest and referral to court.
- f. Individuals who are age 18 or older.
- 5) The JRB shall make contact with parents and youth within two business days. In cases where the family refuses services from the JRB or fails to comply with the terms established by the JRB, the JRB shall return the referral to the Youth Bureau.
- 6) The JRB shall identify the most appropriate services and sanctions for each referral. However, the JRB shall refer all first-time referrals for confrontations and altercations involving no physical injury where the JRB determines that the conflict did not stem from an unmet mental health or family support need to Project Safe Neighborhood in addition to identifying any other services that may help the youth avoid future involvement with the justice system.
- 7) Nothing in these terms prohibits Waterbury Public Schools staff from referring youth directly to the JRB for services.

Ter Ledouch of	03-14-2018
Signature, Vernon Riddick, Chief, Waterbury Police Department	Data
orginature, version Mudick, Chief, Waterbury Police Department	Date
Kather M Audlit	3/19/15
Signature, Dr. Kathleen Ouellette, Superintendent, Waterbury Publ	ic Schools Date
One Calamat	

Date

Signature, Jill Schoenfuss, Director of Program Operations, WYSS, Inc.

2014-2015 - Incident Chart

Arrest Count		Threats of Bodily Harm	Weapon	Theft / Stealing	Assault/Battery	Physical Altercation	Harassment (Non-Sexual)	Stabbing	Harassment (Sexual)	Threat/Intim/Verb Harass	Physical Aggression	Inciting a Fight / Riot	Verbal Altercation	Drugs/Alcohol/Tobacco	Disorderly Conduct	Disruption/Disrupt Behave	School / Bomb Threat	Serious Disorderly Cond	Reckless Burning	Insubordination/Disrespct	Trespassing	Unauthorized Area	Vandalism	Physical Intimidation	Total
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Crosby High School	Arrested, weapon		1																						
	Arrested, no weapon			-		1																			
Duggan School	Arrested, no weapon					3 .	15	1			4								6						1
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Total Mar 23, 2015

122nd School Day

2013-2014 - Incident Chart

Arrest Co	unt	Candy/Food/Gum/Beverage	Disorderly Conduct	Inciting a Fight / Riot	Insubordination/Disrespct	Obscene Lang/Profanity	Threat/Intim/Verb Harass	Assault/Battery	Disruption/Disrupt Behave	Serious Disorderly Cond	Weapon	Physical Aggression	hysical Altercation	Drugs/Alcohol/Tobacco	Theft / Stealing	/erbal Altercation	lazing	hreats of Bodily Harm	/andalism	oreign Substance/Illegal	Breach of Peace	respassing	Robbery	VISOU	ounterfeiting	ress Code Violation	arassment (Sexual)	ossess-Stolen Property		
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Gilmartin School	Arrested, weapon											1																		1
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Mar 23, 2015

122nd Day of School

2012-2013 - Incident Chart

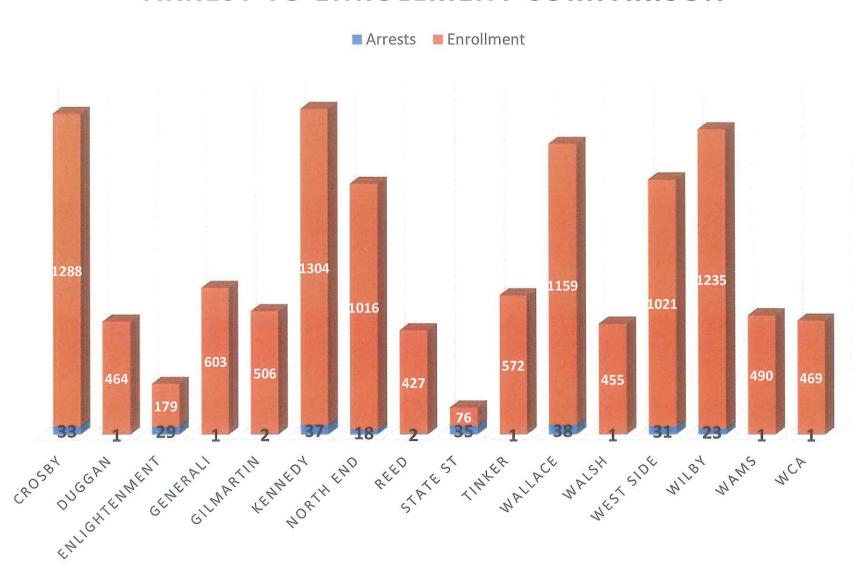
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Duggan School	Arrested, no weapon						1	2																					31
Enlightenment School	Arrested, no weapon	1		1				5	1	8	3	1	8	2	2			1											4
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Kennedy High School	Arrested, no weapon	5	4			1		1		3	4	1				1													3
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North End Middle Sch	Arrested, no weapon	2				3		1		5	3	3						1			-	1	1						17
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Mar 23, 2015

122nd School Day

ARREST TO ENROLLMENT COMPARISON



TCYD/15

WATERBURY PUBLIC SCHOOLS Meeting Minutes

#26

Group/Team:	Policij		
Location:	Superintendent's Office	Norms Reviewed:	Yes
Date of Meeting:	3-11-15	Start Time:	5:15
Minutes Prepared By:	an Sweiner	Finish Time:	6:40
Attendance at Meeting			
Name	Position		

Attendance at Meeting		
Name	Position	
1 / M Rrows	BOE	
2 Rosen Harvey	BUE	
3 Gmn Sweeney	BOE	
4 Tom Van Stone	BOE	
5 Juanita Hernandon	BOE	
6 Sand Jahr	PRW. WCA	
76 Jade & Lone	Princ. CHS	
8 Diffacte M. Quellett	Sipl	
9 Kovin I. walston	16D	
10 POUL A. WHYTE	SUPERVISOR SCHTWENAROUN	0
11 Robert Johnston	Principal Kennedy	
12 Dana Mappina	ASSERTANT Priviled	WHULS
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Purpose of Meeting – Instructional Focus:	

Meeting Notes, Decisions, Issues (May include the meeting agenda)	
Moved Item 3 to top of agendar. Discussion of Change in wording, addition of wording to "Board of Education Superintendents Classification of Duties as attached. Hernand Motion to move to full Board - Tom Van Stone, ZND Juan: to Hernand	/ 'ey

WATERBURY PUBLIC SCHOOLS **Meeting Minutes**

Meeting Notes Continued
Flem 2 - Descussion on high School Student policy - Review of current Policy 5131,3 is appropriate, Reminder to Policy 5131,3 is appropriate, Reminder to HS. Principals to enforce, Supt will speak to High School Them 3 - Uniform policy - Dr. Padua i fewin Walston Neviewed prograss of uniforms @ Career academy Kein Walston Stated that Current Dress Code is Sufficient but has become too lower tighten up Purrent policy; Discussion on uniform for Croshy Remedy i Wilby would logically go to uniform for Croshy Kennedy i Wilby would logically go to uniform for fronts WA: Croshy - Discussion of time to Involve is nothly porouts WA: Croshy - Discussion of time to Involve is nothly porouts WA: Croshy - Discussion of time to Involve is nothly porouts WA: Croshy - Discussion of time to Involve is nothly porouts WA: Croshy - Discussion of time to Involve is nothly porouts Wator to sand yo Wakshop - France 2 No Jaunity Morton to sand yo Wakshop - France 2 No Jaunity Morton to sand yo Wakshop - France 2 No Jaunity Morton to sand your porous - Fleece - 2 Goloss & Rollow to All at once.
Action Assigned to Due Date
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Next Meeting
Date: Location:
Agenda:

Meeting Minutes guidelines:

- Publish Minutes within 48 hours of any meeting
 Minutes available to all stakeholders (binders, shared drive, e-mail, website)
- Send Minutes via email to all team members

School Attire - Current Policy

The Board of Education has determined that reasonable regulation of school attire can contribute to a positive learning environment in the following manner:

(1) Reducing distraction and minimizing disruption in the classroom;

(2) Providing an environment where students can focus on learning;

- (3) Creating an atmosphere reflecting the seriousness of purpose about education;
- (4) Reflecting a level of respect one has for oneself, one's peers and respect for one's school;

(5) Creating a greater sense of community amongst the students; and

(6) Preparing students for future roles as responsible members of the community.

It is the responsibility of parents/guardians to ensure that their children's' dress conforms to the requirements set forth below. The health, safety, and education of the child must be the concern of every parent/legal guardian. It is the recommendation of professional school personnel that parents/guardians hold their children to the highest standards in regard to school attire.

<u>Mandatory Dress Code Policy, Elementary and Middle Schools:</u> The following Dress Code Policy is mandatory for all elementary and middle school students. The purpose of this policy is to further the important educational interests identified above.

1. BOYS:

- a. Pants or shorts in solid navy blue, white, gray, black or khaki; worn completely covering undergarments and no more than three inches above the knee.
- b. Tops in solid blue, white, gray, black or khaki; button down, pullover, or turtleneck style with long or short sleeves and a collar.

2. GIRLS:

- a. Pants, shorts, skirts, skorts, dresses, or jumpers in solid navy blue, white, gray, black or khaki; worn completely covering undergarments and no more than three inches above knee. Note: Leggings, stockings or other stretch/form fitting leg coverings may only be worn under shorts, skirts, skorts, dresses or jumpers.
- b. Tops in solid blue, white, gray, black or khaki; button down, pullover, or turtleneck style with long or short sleeves and a collar; worn completely covering undergarments, cleavage and midriffs.

3. ALL STUDENTS:

- a. Optional solid blue, white, gray, black or khaki sweaters, vests, suit jackets or fleece may be worn over a dress code top.
- b. Optional solid white, gray, black or khaki denim pants may be worn.
- c. Shoes or sneakers must be worn at all times. Laces on shoes or sneakers must be tied. Sandals, clogs, flip-flops, heels or bare feet are not permitted. All shoes must have backs.
- d. Gym Day Attire (Boys and Girls): Elementary school students may wear sweats to school on scheduled gym day. Sweats must be solid navy blue, white, gray, black or khaki. Middle school students must bring gym clothing to change into for physical education classes.

School Attire, continued

- 4. **RESTRICTIONS:** Students are <u>not</u> permitted to wear the following during the school day:
 - a. Blue jeans of any kind.
 - b. L eggings, stockings or other stretch/form fitting leg coverings unless worn under skirts, shorts, skorts or jumpers.
 - c. Skirts, shorts, skorts, dresses, or jumpers worn more than three inches above the knee.
 - d. Pants worn at a length which is dangerous to themselves or others.
 - e. Hooded shirts or sweatshirts.
 - f. Clothes which are torn, ripped, ragged or have holes.
 - g. Clothes worn to expose midriffs, cleavage, or undergarments.
 - h. Clothing which displa ys words, pictures or symbols that advocate or depict profanity, violence, drugs, alcohol, sex, hate groups or gang affiliation.
 - i. Clothing that is distracting to the educational process.
 - j. Outer coats of any kind.
 - k. An y article of clothing that covers any part of the face and/or head including but not limited to hats, visors, earmuffs, headbands, do-rags, bandannas, curlers, goggles, and sunglasses.
 - 1. Footwear which is unsafe or a health hazard including but not limited to flip-flops, sandals, clogs, heels and all open-toed shoes.
 - m. Clothing or items indicating gang affiliation.

<u>Mandatory Dress Code Policy, High Schools:</u> The following Dress Code Policy is mandatory for all high school students. The purpose of this policy is to further the important educational interests identified above.

1. BOYS:

- a. Pants or shorts in solid navy blue, white, gray, black or khaki; worn completely covering undergarments and worn no more than 3 inches above knee.
- b. Tops in an y color; button down, pullover, or turtleneck style with sleeves (long or short) and a collar.

2. GIRLS:

- a. Pants, shorts, skirts, skorts, dresses, or jumpers in solid navy blue, white, gray, black or khaki; worn completely covering undergarments no more than 3 inches above knee. Note: Leggings, stockings or other stretch/form fitting leg coverings may only be worn under shorts, skirts, skorts, dresses or jumpers.
- b. Tops in any color; button down, pullover, or turtleneck style with long or short sleeves and a collar; worn completely covering undergarments, cleavage and midriffs.

3. ALL STUDENTS:

- a. Optional solid colored sweaters, vests, suit jackets or fleece may be worn over a dress code top.
- b. Optional solid white, gra y, black or khaki denim pants may be worn.
- c. Shoes or sneakers must be worn at all times. Laces on shoes or sneakers must be tied. Sandals, clogs, flip-flops, heels or bare feet are not permitted. All shoes must have backs.

School Attire, continued

- 4. RESTRICTIONS: Students are <u>not</u> permitted to wear the following during the school day:
 - a. Blue jeans of any kind.
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 - c. Skirts, shorts, skorts, dresses, or jumpers worn more than three inches above the knee.
 - d. Pants worn at a length which is dangerous to themselves or others.
 - e. Hooded shirts or sweatshirts.
 - f. Clothes which are torn, ripped, ragged or have holes.
 - g. Clothes worn to expose midriffs, cleavage, or undergarments.
 - h. Clothing which displa ys words, pictures or symbols that advocate or depict profanity, violence, drugs, alcohol, sex, hate groups or gang affiliation.
 - i. Clothing that is distracting to the educational process.
 - j. Outer coats of any kind.
 - k. An y article of clothing that covers any part of the face and/or head including but not limited to hats, visors, earmuffs, headbands, do-rags, bandannas, curlers, goggles, and sunglasses;
 - 1. Footwear which is unsafe or a health hazard including but not limited to flip-flops, sandals, clogs, heels and all open-toed shoes;
 - m. Clothing or items indicating gang affiliation.

Adherence to the B.O.E. Dress Code Policy (July 2005):

First Offense: Contact with parent; written warning; removal from class with a chance to correct and return to class.

Second Offense: Contact with parent; Detention*.

Third Offense: Contact with parent; In-school Suspension.

Fourth and Subsequent Offense: Contact with parent; Suspension (1 day), and/or Administrative investigation of misbehavior; appropriate application of Waterbury Board of Education Discipline Policy for specific infraction(s).

Religious, Disability and Health Accommodations: Where the bona fide religious beliefs, disability, or health needs of a student conflict with the school attire policy, the schools will provide reasonable accommodation. Any student desiring accommodation shall notify their school principal or team in writing of the requested accommodation and the factual basis for the request. Approved coverings worn as part of a student's bona fide religious practices or beliefs shall not be prohibited under this policy.

<u>Clothing Assistance:</u> It is the policy of the Board of Education that no student will be denied an education due to bona fide financial inability to obtain clothing that complies with the School Attire Policy. Any student for whom compliance with the school attire policy poses a bona fide financial burden, may submit a written request for clothing assistance to their school principal specifying the clothing needed together with a statement of financial need. School principals will contact central office with recommendations to address the written request from families with financial need.

Students 5132(d)

School Attire, continued

<u>Accommodation of Free Expression</u>: An item of approved clothing containing an expressive message is permitted. Expressive items are prohibited if, in the reasonable judgment of school officials, they tend to disrupt or interfere with educational interests.

<u>Administrative Review</u>: Any student who believes that their school has not reasonably accommodated his or her bona fide religious, health or financial needs or right of free expression, may submit a written request for review to the Waterbury Board of Education. The Board of Education, or its designee, will review the matter and respond in writing to the student's concern.

<u>Compliance</u>: School administrators and teachers are encouraged to use positive reinforcement to obtain compliance with school attire requirements. However, when a student fails to comply with the School Attire Policy, discipline is appropriate. See "Procedures for Disciplinary Action".

Waterbury Board of Education

THE CITY OF WATERBURY

236 Grand Street ♦ Waterbury, CT 06702



203-574-8009

Charles L. Stango President

June 20, 2014

Dr. Louis A. Padua, Principal Waterbury Career Academy 175 Birch Street Waterbury, CT 06704

Dear Dr. Padua:

At its regular meeting of June 19, 2014, the Board of Education voted to approve for Waterbury Career Academy to implement the following pilot Dress Code for the 2014/15 school year:

<u>Mandatory Dress Code Policy, Waterbury Career Academy:</u> The following Dress Code Policy is mandatory for the Waterbury Career Academy for the 2014/15 school year:

1. BOYS:

- a. Pants or shorts in solid khaki (with black optional); worn completely covering undergarments and worn no more than 3 inches above knee.
- b. Polo style tops in solid black with long or short sleeves and a collar.

GIRLS:

- a. Pants, shorts, skirts, skorts, dresses, or jumpers in solid khaki (with black optional); worn completely covering undergarments no more than 3 inches above knee. Note: Leggings, stockings or other stretch/form fitting leg coverings may only be worn under shorts, skirts, skorts, dresses or jumpers.
- b. Polo style tops in solid black with long or short sleeves and a collar; worn completely covering undergarments, cleavage and midriffs.

Respectfully,

Carrie A. Swain, Clerk Waterbury Board of Education

cc: Dr. Kathleen M. Ouellette Mr. Paul F. Guidone Mrs. Anne Marie Cullinan Mr. Michael Yamin

Dress Code Policy

High Schools



Dress Code

The Board of Education has determined that reasonable regulation of school attire can contribute to a positive learning environment in the following manner:

- 1. Reducing distraction & minimizing disruption in the classroom;
- 2. Providing an environment where students can focus on learning;
- 3. Creating an atmosphere reflecting the seriousness of purpose about education;
- 4. Reflecting a level of respect one has for oneself, one's peers and respect for one's school
- 5. Creating a greater sense of community amongst the students; and
- 6. Preparing students for future roles as responsible members of community.

(High School – Dress Code)

<u>Mandatory Dress Code Policy, High Schools:</u> The following Dress Code Policy is mandatory for all high school students. The purpose of this policy is to further the important educational interests identified above.

BOYS:

- a. Pants or shorts in solid navy blue, white, gray, black or khaki; worn completely covering undergarments and wom no more than 3 inches above knee.
- Tops in any color; button down, pullover, or turtleneck style with sleeves (long or short) and a collar.

2. GIRLS:

- a. Pants, shorts, skirts, skorts, dresses, or jumpers in solid navy blue, white, gray, black or khaki; worn completely covering undergarments no more than 3 inches above knee. Note: Leggings, stockings or other stretch/form fitting leg coverings may only be worn under shorts, skirts, skorts, dresses or jumpers.
- Tops in any color; button down, pullover, or turtleneck style with long or short sleeves and a collar; worn completely covering undergarments, cleavage and midriffs.

3. ALL STUDENTS:

- Optional solid colored sweaters, vests, suit jackets or fleece may be worn over a dress code top.
- Optional solid white, gray, black or khaki denim pants may be worn.
- c. Shoes or sneakers must be worn at all times. Laces on shoes or sneakers must be tied. Sandals, clogs, flip-flops, heels or bare feet are not permitted. All shoes must have backs.

Dress Code Infractions

Schools	2012/13	2013/14	2014/15 (3/25)
Total	1061	1342	1326

Impact on Student Instruction

School Year	Number of Infractions	Estimated time in meetings	Estimated time missing classroom instruction
2012/13	1061	5 min	88 hours
2013/14	1342	5 min	112 hours
2014/15	1326	5 min	110 hours

These hours are not inclusive of consequences such as:

- Teacher/Student interactions
- ISS (partial/full day)
- OSS (if discussion escalates to insubordination)

Impact on Instructional Leadership

School Year	Number of Infractions	Estimated time in meetings	Estimated time away from Instructional Leadership
2012/13	1061	5 min	88 hours
2013/14	1342	5 min	112 hours
2014/15	1326	5 min	110 hours

School Next Steps

- (APRIL) Meet with:
 - School Governance Councils
 - PTSO
 - Student Council
- (MAY) Meet with Stakeholders to:
 - Release final colors and designs
 - Outline district wide cold weather option

National Survey of School Leaders Reveals 2013 School Uniform Trends

The survey also revealed there are other areas where positivity prevailed when it came to school uniforms. Leaders stated they believe their school uniform or formal dress code policy has made a positive impact on the following:

		(85 percent)	
Classroom			

- Image in the Community (83 percent)
- Student Safety (79 percent)
- School Pride (77 percent)
- Student Achievement (64 percent)
- Attendance (44 percent)



John E. Herman Security & School Safety Coordinator

MEMORANDUM

DATE:

March 24, 2015

TO:

Board of Education Commissioners

FROM:

John E. Herman, Security and School Safety Coordinator

SUBJECT:

Proposed Amendment #1 to the Montagno Construction, Inc. Agreement for

Middle Schools/High Schools Finish Hardware Improvements

Attached for Board of Education approval, is a copy of the amendment #1 with Montagno Construction to perform additional finish hardware improvements at the District's middle and high schools. The additional work is in accordance with the scope of the project's State Grant for security improvements.

The initial agreement amount of \$571,750.00 was based on a predetermined scope of work. The District recommends the installation of additional finish hardware on select middle and high schools entrances for the integration of new card access control systems. The cost of the additional finish hardware improvements is in excess of the contingency carried in the agreement. The amendment will increase the value of the middle and high schools portion of the agreement by \$84,112.00. The increase is within the original State Grant amount.

The City's Director of Purchasing determined that the solicitation of bids for the additional improvements is not necessary and would hinder the progress of the project thus, creating a hardship on the project's schedule as well as to the City. To date Montagno has performed the base contract work satisfactorily.

Montagno will warranty their work associated with the additional finish hardware improvements for a period of one year in accordance with the agreement. Manufacturer warrantees shall become effective after final acceptance by the City for: exit hardware (5 years), manual surface door closures (25 years) and electromechanical door hardware (2 years).

If you have any questions or concerns, please feel free to contact me.

JEH/mc

Attachment

cc:

Paul Guidone, Chief Operating Officer and Chief of Staff

Linda Wihbey, Corporation Counsel Programs Managers, O&G Industries, Inc.

File

AMENDMENT NO. 1 ITB NO. 5065 FOR

MIDDLE SCHOOLS/HIGH SCHOOLS FINISH HARDWARE IMPROVEMENTS BETWEEN

THE CITY OF WATERBURY, CONNECTICUT ("CITY") AND MONTAGNO CONSTRUCTION, INC.

THIS AMENDMENT No.1, effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, City Hall, 235 Grand Street, Waterbury, Connecticut, 06702 (the "City") and MONTAGNO CONSTRUCTION, INC., located at 75 Progress Lane, Waterbury, CT 06705, a duly registered domestic corporation in the State of Connecticut (the "Contractor").

WHEREAS, the Contractor submitted a proposal to the City responding to ITB No. 5065 dated July 21, 2014 for the Middle Schools/High Schools Finish Hardware Improvements; and

WHEREAS, the City accepted the Contractor's proposal for ITB No. 5065;

WHEREAS, on or about October 30, 2014, the City entered into an Agreement with the Contractor for services as set forth in said Agreement, and

WHEREAS, said agreement provided for a contingency in the amount of \$17,560.00 for Middle Schools/High Schools Finish Hardware Improvements and \$30,000.00 for Elementary School Finish Hardware Improvements and further provided that said contingency was to be used for additional work not covered by the contract and requested by the City in writing to be performed by the Contractor.

WHEREAS, the City is in need of additional services not contemplated under the contract for the Middle Schools/High Schools Finish Hardware Improvements dated October 30, 2014 which require payment in excess of the Middle Schools/High Schools contingency set forth in said Agreement;

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

- 1. <u>Scope of Services.</u> The Parties hereby agree to amend Paragraph 1 of the October 30, 2014 Agreement, entitled "Scope of Services", to include the following additional services not contemplated by said Agreement for the Middle Schools/High Schools Finish Hardware Improvements pursuant to the request of the Waterbury Public Schools Security and School Safety Coordinator.
 - a. Furnish and install additional finish hardware at select exterior entrances to integrate with new card access control systems at Crosby High School,

Agreement Amendment No. 1 for Middle Schools/High Schools Finish Hardware Improvements between City of Waterbury and Montagno Construction, Inc. - ITB No. 5065

Kennedy High School, Wilby High School, North End Middle School and West Side Middle School.

- 2. <u>Contract Time</u>. The parties agree to amend Paragraph 5 of the October 30, 2014 Agreement, entitled "Contract Time", to complete all work and services required under this Contract by September 30, 2015 with the Middle Schools/High Schools Finish Hardware Improvements base bid work and additional services completing no later than June 30, 2015.
- 3. <u>Compensation</u>. The parties agree to amend the October 30, 2014 Agreement to include an allowance for the additional work described herein in the amount of Eighty-Four Thousand, One Hundred Twelve and 00/100 Dollars (\$84,112.00) for the Middle Schools/High Schools Finish Hardware Improvements, bringing the total Middle Schools/High Schools Finish Hardware Improvements amount to Two Hundred Seventy-Seven Thousand, Two Hundred Seventy-Four and 00/100 Dollars (\$277,274.00).

The Parties agree to amend Paragraph 6A as follows:

1.	a. b.	dle Schools/High Schools Finish Hardware Improvements: Base Bid
2.	Elen	nentary School Finish Hardware Improvements:
		Base Bid\$459,512.00
		Alternate A – Bucks Hill Elementary School\$17,240.00
	C.	Alternate B – Bunker Hill Elementary School\$9,399.00
	d.	Alternate C – Wendell Cross Elementary School\$17,675.00
	e.	Alternate D – Hopeville Elementary School\$6,309.00
	f.	Alternate E – Kingsbury Elementary School\$2,834.00
		Alternate F – Sprague Elementary School\$2,889.00
		Alternate G – Tinker Elementary School\$5,039.00
		Alternate H – Washington Elementary School\$4,566.00
	j.	Alternate I – Wilson Elementary School\$3,311.00
		Scope Changes – Bucks Hill Elementary School\$27,640.00
	١.	σριαθάσ Ελειποικαί ή σοιτσοι τ φ 1 1,022.00
	m.	Contingency*(at sole discretion & control of City)\$30,000.00

Total All Above:

Elementary Schools Total\$378,588.00

\$655,862.00

Subject to retainage and limitations, the fee payable to the Contractor for all contract services, including this Amendment No. 1, shall not exceed Six Hundred Fifty-Five Thousand, Eight Hundred Sixty-Two Dollars and 00/100 (\$655,862.00).

Agreement Amendment No. 1 for Middle Schools/High Schools Finish Hardware Improvements between City of Waterbury and Montagno Construction, Inc. - ITB No. 5065

4. The Parties do hereby agree that except as herein specifically modified by this Amendment, all the terms, provisions, covenants, conditions, warranties and representations of the Agreement shall remain in full force and effect as valid and binding obligations of the Parties according to their terms.

[Signature page follows]

Agreement Amendment No. 1 for Middle Schools/High Schools Finish Hardware Improvements between City of Waterbury and Montagno Construction, Inc. - ITB No. 5065

IN WITNESS WHEREOF, the parties hereto execute this Agreement on the dates signed below.

WITNESS:	CITY OF WATERBURY		
· · · · · · · · · · · · · · · · · · ·	By: Neil M. O'Leary, Mayor		
	Date:		
WITNESS:	MONTAGNO CONSTRUCTION, INC.		
	By: Kurt Montagno, President		
	Date:		



John E. Herman Security & School Safety Coordinator

MEMORANDUM

DATE:

March 23, 2015

TO:

Board of Education Commissioners

FROM:

John E. Herman, Security and School Safety Coordinator

SUBJECT:

Proposed Amendment #1 to the Utility Communications, Inc. Agreement for

School District Security Improvements

Attached for Board of Education approval, is a copy of Amendment #1 between the City of Waterbury and Utility Communications to perform additional security improvements at the District's middle and high schools. The additional improvements are in accordance with the scope of project's State Grant.

The initial Agreement amount of \$539,273.00 was based on a predetermined scope of work. The District recommends the installation of additional video surveillance cameras and equipment to extend the interior and exterior areas of coverage at the middle and high schools, as well as, installing additional card access control systems on select entrances. The cost of the additional security improvements is in excess of the contingency carried in the agreement. The amendment will increase the value of the middle and high schools portion of the agreement by \$257,572.00. The increase is within the original State Grant amount.

The City's Director of Purchasing determined that the solicitation of bids for the additional improvements is not necessary and would hinder the progress of the project thus, creating a hardship on the project's schedule, as well as, to the City. To date Utility Communications has performed the base contract work satisfactorily.

Utility Communications will warranty their work associated with the additional security improvements for a period of one year in accordance with the agreement. Video surveillance equipment and card access control equipment manufacturer warrantees shall be for a period of three years from date of substantial completion.

If you have any questions or concerns, please feel free to contact me.

JEH/mc

Attachment

cc:

Paul F. Guidone, Chief Operating Officer and Chief of Staff

Linda Wihbey, Corporation Counsel

Program Managers, O&G Industries, Incorporated

File

Agreement Amendment No. 1 for School District Security Improvements between City of Waterbury and Utility Communications, Inc. - ITB #5042

- #4 Correction
- b. Furnish and install additional card access control systems on select exterior entrances at Crosby High School, Kennedy High School, Wilby High School, North End Middle School and West Side Middle School.
- 2. <u>Contract Time.</u> The parties agree to amend Paragraph 5 of the October 14, 2014 Agreement, entitled "Contract Time" to complete all work and services required under this Contract by September 30, 2015 with the High Schools/Middle Schools Security Improvements base bid work and additional services completing no later than June 30, 2015.
- 3. <u>Compensation.</u> The parties agree to amend the October 14, 2014 Agreement to include an allowance for the additional scope of work described herein in the amount of Two Hundred Fifty-Seven Thousand, Five Hundred Seventy-Two and 00/100 Dollars (\$257,572.00), for the High Schools/Middle Schools Security Improvements, bringing the total High Schools/Middle Schools Security Improvements amount to Four Hundred Eighty Thousand, Six Hundred Four and 00/100 Dollars (\$480,604.00).

The Parties agree to amend Paragraph 6A as follows:

1. Elementary Schools Security Improvements:

a.	Base Bid		\$287,49	2.00
----	----------	--	----------	------

b. Contingency*(at sole discretion & control of City) \$28,749.00 Elementary Schools Total ... \$316,241.00

2. High Schools/Middle Schools Security Improvements:

- a. Base Bid\$202,756.00
- b. Additional Video Surveillance Cameras and Equipment & Additional Card Access Control Systems Allowance .. \$257,572.00
- c. Contingency*(at sole discretion & control of City) \$20,276.00
 High Schools/Middle Schools Total ... \$480,604.00

Total All Above ... \$796,845.00

Subject to retainage and limitations, the fee payable to the Contractor for all contract services, including this Amendment No. 1, shall not exceed Seven Hundred Ninety-Six Thousand, Eight Hundred Forty-Five and 00/100Dollars (\$796,845.00).

4. The Parties do hereby agree that except as herein specifically modified by this Amendment, all the terms, provisions, covenants, conditions, warranties and representations of the Agreement shall remain in full force and effect as valid and binding obligations of the Parties according to their terms.

[Signature page follows]

AMENDMENT NO. 1 ITB NO. 5042

FOR

SCHOOL DISTRICT SECURITY IMPROVEMENTS BETWEEN

THE CITY OF WATERBURY, CONNECTICUT ("CITY") AND

UTILITY COMMUNICATIONS, INC.

THIS AMENDMENT No.1, effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, City Hall, 235 Grand Street, Waterbury, Connecticut, 06702 (the "City") and UTILITY COMMUNICATIONS, INC., located at 920 Sherman Avenue, Hamden, CT 06514, a duly registered domestic corporation in the State of Connecticut (the "Contractor").

WHEREAS, the Contractor submitted a proposal to the City responding to ITB No. 5042 dated June 16, 2014 for the School District Security Improvements; and

WHEREAS, the City accepted the Contractor's proposal for ITB No. 5042;

WHEREAS, on or about October 14, 2014, the City entered into an Agreement with the Contractor for services as set forth in said Agreement, and

WHEREAS, said agreement provided for a contingency in the amount of \$20,276.00 for High Schools/Middle Schools Security Improvements and \$28,749.00 for Elementary School Security Improvements and further provided that said contingency was to be used for additional work not covered by the contract and requested by the City in writing to be performed by the Contractor.

WHEREAS, the City is in need of the additional services not contemplated under the contract for the High Schools/Middle Schools Security Improvements dated October 14, 2014 which require payment in excess of the High Schools/Middle Schools Security Improvements contingency set forth in said Agreement;

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

- 1. <u>Scope of Services.</u> The Parties hereby agree to amend Paragraph 1 of the October 14, 2014 Agreement, entitled "Scope of Services", to include the following additional services not contemplated by said Agreement for the High Schools/Middle Schools Security Improvements pursuant to the request of the Waterbury Public Schools Security and School Safety Coordinator.
 - a. Furnish and install additional video surveillance cameras and equipment to extend both the interior and exterior areas of coverage at Crosby High School, Kennedy High School, Wilby High School, North End Middle School and West Side Middle School.

Agreement Amendment No. 1 for School District Security Improvements between City of Waterbury and Utility Communications, Inc. - ITB #5042

- b. Furnish and install additional card access control systems on select exterior entrances at Crosby High School, Kennedy High School, Wilby High School, North End Middle School and West Side Middle School.
- 2. <u>Contract Time.</u> The parties agree to amend Paragraph 5 of the October 14, 2014 Agreement, entitled "Contract Time" to complete all work and services required under this Contract by September 30, 2015 with the High Schools/Middle Schools Security Improvements base bid work and additional services completing no later than June 30, 2015.
- 3. <u>Compensation</u>. The parties agree to amend the October 14, 2014 Agreement to include an allowance for the additional scope of work described herein in the amount of Two Hundred Fifty-Seven Thousand, Five Hundred Seventy-Two and 00/100 Dollars (\$257,572.00), for the High Schools/Middle Schools Security Improvements, bringing the total High Schools/Middle Schools Security Improvements amount to Four Hundred Eighty Thousand, Six Hundred Four and 00/100 Dollars (\$480,604.00).

The Parties agree to amend Paragraph 6A as follows:

1. Elementary Schools Security Improvements:

a. Base Bid\$287,492.00

b. Contingency*(at sole discretion & control of City) \$28,749.00 Elementary Schools Total ... \$316,241.00

2. High Schools/Middle Schools Security Improvements:

a. Base Bid\$202,756.00

b. Additional Video Surveillance Cameras and Equipment & Additional Card Access Control Systems Allowance .. \$252,572.00

c. Contingency*(at sole discretion & control of City) \$20,276.00 High Schools/Middle Schools Total ... \$480,604.00

Total All Above ... \$796,845.00

Subject to retainage and limitations, the fee payable to the Contractor for all contract services, including this Amendment No. 1, shall not exceed Seven Hundred Ninety-Six Thousand, Eight Hundred Forty-Five and 00/100Dollars (\$796,845.00).

4. The Parties do hereby agree that except as herein specifically modified by this Amendment, all the terms, provisions, covenants, conditions, warranties and representations of the Agreement shall remain in full force and effect as valid and binding obligations of the Parties according to their terms.

[Signature page follows]

Agreement Amendment No. 1 for School District Security Improvements between City of Waterbury and Utility Communications, Inc. - ITB #5042

IN WITNESS signed below.	WHEREOF,	the parties	hereto execute	this Agreement	on the	dates
WITNESS:			CITY OF WATE	RBURY		
		_	By:Neil M. O'Le	eary, Mayor		
	1 201 201		Date:			-
WITNESS:			UTILITY COMM	UNICATIONS, IN	IC.	
		By: Robert Manfield, Vice President				

Waterbury Public Schools School District Security Improvements - State Security Grant #1 March 26, 2015

1. Grant/Funding Information:

- State of Connecticut Department of Emergency Services and Public Protection, School Security Competitive Grant Program
- Total Budget: \$1,020,000.00
- Total State Funding: \$805,086 (78.93%)
- City Match: \$214,914 (21.07%)

2. Schools Covered By Grant:

- Crosby High School
- Kennedy High School
- Wilby High School
- North End Middle School
- Wallace Middle School
- West Side Middle School

3. Scope of Improvements – Original Scope:

- Install new card access control systems on main entrance exterior and vestibule doors.
- Install new digital surveillance cameras and equipment in select interior and exterior areas of the school's. Integrate existing cameras with new camera equipment.
- Install new finish hardware on main entrance exterior and vestibule doors to integrate new card access control systems.
- Implement a security badge system in conjunction with the card access control systems
- Replace classroom locksets.

4. Scope of Improvements – Expanded Scope:

- Install new card access control systems on select exterior entrances other than the main entrance doors.
- Install additional digital surveillance cameras and equipment to extend the interior and exterior areas of coverage.
- Install new finish hardware on select exterior entrances other than the main entrance doors to integrate new card access control systems.

5. Improvements Covered By Current School Construction Projects:

- Kennedy High School Addition & Alterations installation of new digital surveillance cameras and equipment for the addition; installation of new card access control system at main entrance of school and addition entrances.
- Wallace Middle School Addition & Alterations installation of new digital surveillance cameras and equipment for existing school and addition

3/24/15/

- 6. Design Services Provided By:
 - Silver Petrucelli + Associates
 - D'Agostino Associates
- 7. Contractors Performing Improvements:
 - Montagno Construction, Inc. installation of finish hardware improvements
 - Utility Communications, Inc. installation of digital surveillance cameras and equipment and card access control systems; furnish security badge system
- 8. Current Status of Improvements:
 - Montagno Procurement of long lead materials is nearly complete. Work recently commenced at Crosby High School with classroom lockset replacements and entrance/vestibule door hardware installation.
 - Utility Communications The new digital cameras and equipment have been installed. They are operational in three of five schools. Card access control system installations are partially complete; remaining work integrates with the new finish hardware being installed by Montagno. The security badge system has been delivered to the School District.
- 9. Card Access Control Systems by School:
 - Crosby High School 3 locations; 2 additional
 - Kennedy High School 2 additional
 - Kennedy High School Addition 5 locations
 - Wilby High School 2 locations; 5 additional
 - North End Middle School 3 locations; 3 additional
 - Wallace Middle School 2 locations
 - West Side Middle School 3 locations; 2 additional
- 10. Security Cameras by School:
 - Crosby High School 29 existing; 13 new; 23 additional
 - Kennedy High School 24 existing; 21 new; 4 additional
 - Kennedy High School Addition 31 new
 - Wilby High School 53 existing; 12 new; 15 additional
 - North End Middle School 32 existing; 15 new; 5 additional
 - Wallace Middle School 89 existing; 6 additional
 - West Side Middle School 21 existing; 14 new; 9 additional
- 11. Classroom Lockset Replacement by School:
 - Crosby High School 84 ea
 - Kennedy High School 78 ea
 - Wilby High School 66 ea
 - North End Middle School 54 ea
 - Wallace Middle School 57 ea
 - West Side Middle School 69 ea

Waterbury Public Schools School District Security Improvements – City Bond Authorization March 26, 2015

1. Funding Information:

- City of Waterbury Bond Authorization
- Total Budget: \$815,100

2. Elementary Schools Covered By Bond:

- Bucks Hill
- Bunker Hill
- Generali
- Hopeville
- Kingsbury
- Regan
- Rotella
- Spague
- Tinker
- Washington
- Wendell Cross
- Wilson

3. Scope of Improvements – Original Scope:

- Install new card access control systems on main entrance exterior doors.
- Install new digital surveillance cameras and equipment in select interior and exterior areas of the school's. Integrate existing cameras with new camera equipment.
- Install new finish hardware on main entrance exterior doors to integrate new card access control systems.
- Replace select exterior doors and finish hardware.

4. Design Services Provided By:

- Silver Petrucelli + Associates
- D'Agostino Associates

5. Contractors Performing Improvements:

- Montagno Construction, Inc. installation of new doors and finish hardware
- Utility Communications, Inc. installation of digital surveillance cameras and equipment and card access control systems

6. Current Status of Improvements:

- Montagno Procurement of long lead materials is nearly complete. Work commences at conclusion of middle and high school installations.
- Utility Communications The new digital cameras and equipment installations have commenced in several schools. Systems will be made operational as the

installs are completed. Card access control system installations have commenced as well; remaining work integrates with the new finish hardware being installed by Montagno.

7. Card Access Control Systems by School:

- Bucks Hill 4 locations
- Bunker Hill 5 locations
- Generali 4 locations
- Hopeville 4 locations
- Kingsbury 3 locations
- Regan 1 location
- Rotella 4 locations
- Spague 4 locations
- Tinker 4 locations
- Washington 5 locations
- Wendell Cross 3 locations
- Wilson 4 locations

8. Security Cameras by School:

- Bucks Hill 1 existing; 5 new
- Bunker Hill 1 existing; 8 new
- Generali 1 existing; 6 new
- Hopeville 1 existing; 6 new
- Kingsbury 1 existing; 5 new
- Regan 1 existing; 6 new
- Rotella 1 existing; 6 new
- Spague 1 existing; 6 new
- Tinker 3 existing; 6 new
- Washington 1 existing; 7 new
- Wendell Cross 1 existing; 7 new
- Wilson 1 existing; 5 new



Early Childhood Education Program Waterbury Public Schools

#5

1443 Thomaston Avenue • Waterbury, Connecticut 06704 Tel. (203) 574-8024 & 574-8025 • FAX (203) 574-6709

March 24, 2015

The Early Childhood Department of the Waterbury Public Schools asks your approval to submit an application for a School Readiness Grant for the 2015-2016 school year. This grant will afford Waterbury Public Schools the opportunity to continue the existing 247 Pre-K seats at our five School Readiness sites (Bucks Hill Annex, Carrington School, Duggan School, Reed School and Gilmartin School). The total amount of the grant will be \$1,293,000.

Patricia C. Moran, Supervisor of Early Childhood

#6

"Not telling girls who to be, but empowering them to choose who they want to be"



Inviting ALL 5th - 8th Grade Girls

Program Start Date: April 14, 2015

Program End Date: June 2, 2015

Location:Jonathan E. Reed School

Time: 3pm - 4:15pm

Registration for program is open

March 23 - April 3rd

Space is limited!!!

We get so worried about being PRETTY.

Lets be pretty kind! Lets be pretty funny,
pretty smart, pretty strong. Lets discover
what it means to

Be YOUR OWN, B KIND OF THE CAUTIFUL

Come and be apart of the Girl Confidence program at Jonathan E. Reed School and walk away with a better understanding of who you are, develop healthy self—esteem, and discover that beauty is more than a pretty face.

Administration - Current

rent 2000.1(d)

Board of Education/Superintendent's Classification of Duties, continued

Board Responsibilities That May Be Delegated In Whole	BOE	SUPT.	SUPT Rx;
or In Part to the Superintendent			BOE APPROVE
Other Executive Responsibilities**			
Enter into collective bargaining agreements that are not subject to Board approval			Х
Settle claims and disputes with employees and collective bargaining units		X	
Hire non-certified staff		X	
Terminate non-certified staff		Х	
Suspend certified and non-certified staff		Ж	
Discipline certified and non-certified staff		Х	1
Approve staff leaves of absence – short term		Ж	
Approve staff leaves of absence – long term			X
Transfer and assign certified and non-certified staff		Ж	
Execute Grant and other funding applications			X
Accept Grant and other funds			Х
Accept donations of money, goods and services			Ж
Execute contracts (consultants, programs, internship exchanges, etc.) ON HOLD FOR LEGAL OPINION		4	
Initiate lawsuits or other legal proceedings			Ж
Dispose of district property			Ж
Select textbooks		Х	
Develop program of studies/curricula		Ж	
Other executive acts necessary to carry out policies and directives of the Board		X	

This chart assumes that all policy making is the sole responsibility of the Board, and that the above listed responsibilities include only those involved in executing established policies or other responsibilities of the system duties (approved 6/13/00; revised and approved on 01/19/10)

**Normally, these responsibilities are exclusively within the superintendent's authority to act as "chief executive officer", unless expressly limited by Board policy or directive. C.G.S. § 10-157.

Policy adopted by the Waterbury Board of Education on October 4, 2012

Committee on Finance

- a) The Committee on Finance shall serve the Superintendent in an advisory capacity in conjunction with the preparation of the annual education budget and the Superintendent's presentation of the budget to the Board of Aldermen.
- b) The Committee shall be responsible for reviewing all grants and grant-funded contracts or agreements submitted for Board of Education approval for submission to the State and/or other agency.
- c) The Committee shall be responsible for seeing that the lunch program is running as efficiently as possible, both monetarily and nutritionally, and that it meets State and Federal mandates in regard to the nutrition of the children in the Waterbury Public Schools.
- d) Financial reports of all school entertainment and athletic events shall be reported to the Department of Education's Chief Operating Officer in writing within thirty days of the event and said Officer may control the disposition of the same, provided, that the Athletic Association of each high school may submit an annual financial report at the end of the school year in June, in lieu of monthly reports.

Committee on Grievances

- a) The Committee on Grievances shall assist the Board in the Board's determination of grievances. All grievances shall be submitted to the Committee. The Committee, in conjunction with the President of the Board, shall schedule and hold the necessary hearings to comply with any collective bargaining agreement in effect between the Board and duly authorized representative of its employees or a group of its employees.
- b) The Clerk shall be responsible for the preparation and distribution of grievance forms.
- c) Committee members are expected to be present during all grievance hearings.

Committee on Legislation

- a) The Committee on Legislation will maintain open communication with State and Federal officials regarding the district's needs and how they may affected by proposed, pending or enacted state and federal legislation.
- b) The Committee will keep the Board abreast of any legislation that could impact the district.
- Approval of the full Board is required for all communications of positions on issues on the Board's behalf.

Adopted December 1, 2013 Revised on April 24, 2014

REQUEST FOR FIELD TRIP

#9 Revised 07/17/13

CLERK BOARD OF EDUCATION

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

L	•	CEIVED FIVE (5) WEEKS	
IN STAT	(E – MUST BE RECEIVI	ED <u>THREE (3) WEEKS</u> PF	RIOR TO TRIP
This reques		prior to collecting or 's or making definite	committing any funds such arrangements.
Date Submitted:_	March 5, 2015	Name of Travel Agency	(if appl <u>icable): N/A</u>
1) Requested by:	Jeanne Sasso	Kennedy High Scho	ol 9-12
	Name of Staff Membe	er School	Grade level/Subject
2) How many stu	idents? 50		
3) Name of destin	nation: Six Fla	ags	
4) City/State of d	lestination: Jackso	n, New Jersey	
5) Departure:	Thursday	April 30, 2015	7:00am
	Day	Date	Time
6) Return:	Thursday	April 30, 2015	9:00pm
	Day	Date	Time
7) Is school in se	ssion during this field trip?	Yes	
8) What unit in th	ne curriculum does this field	d trip support?	
Marketing			
9) What are the C	Common Core State Standar	rds this field trip supports?	
expectations, to Problem Solvin	rends, and requirements. ng/Research and Developmen		function in society, diversity, anology as the result of a creative act, and antion and innovation.
10) What are the	guiding questions from the	curriculum this field trip wil	Il answer?
they have gain	ed or are gaining within the Night into marketing strategies.	Marketing curricula. Six Flags h	them to utilize the efficient background osts a marketing conference for students to How can promotion lead to more sales and MAR 2 3 2005

		field trip?	
Students have learned school students taking	key concepts in marketing. Studer business courses in the area of ma	ats will have the opportunity to arketing promotions.	compete with other high
2) How will you assess	the learning that results from the	his field trip?	
Student's knowledge v marketing challenge.	vill be assessed upon the competiti	on and product materials. See a	attached for specifics on
3) Explain what educat	ional value this field trip offers	the students:	
Students will participate their projects.	e in a conference sponsored by Six	Flags and students will have the	ne opportunity to showcase
4) Transportation: Typ	oe/name of Approved PUC Car	rier	
Charter Bus/US Coac	hways		•
5) Name(s) and phone i	number(s) of person(s) responsi	ble for organizing this trip:	The second secon
Name	Phone Number	Name	Phone Number
1. Jeanne Sasso	860-302-7797	4	
2.		5.	
3		6	
б) Name(s) of person(s)	supervising students. NOTE:	One (1) chaperone for ever	y <u>ten (10) students</u> .
Teacher(s) as chapero	nes: Pedro DosSantos, David A	wwad	
Aides(s) as chaperone	S:		
Parent(s) as chaperon	es: Piro Zisi, Jessica Berube		
	nced: (If it's fund raising activ		tivities. If it's a grant, g
Parental Contribution	Andrews and the control of the contr	· · · · · · · · · · · · · · · · · · ·	
l			e e

\$65.00

19) Is any student exclud	led from attending this trip?	Yes No X Ify	ves, explain why:
N/A		· · · · · · · · · · · · · · · · · · ·	
20) What is the approxim	nate cost all chaperones?		
\$35.00 transportation			444444
21) How many substitute	es are necessary? 3 (1	f none specify)	
Teacher	Subject/Grade	Teacher	Subject/Grade
1.Jeanne Sasso	Business 9-12	4.	
2.Pedro DosSantos	Business 9-12	5.	
3.David Awwad	Science 9-12	. 6.	
Is this field trip reco	t meets the needs of the BOE p mmended? Yes No adents(s) media/needs have be Signature of School	en made Yes No] 3/5/15 Date
	CENTRAL OF	TCE RESPONSE	
	t has been reviewed and approve thas been reviewed and is not		3-23-15
25) This field trip requ	Signature of Superint est required Board of Educati		Date or overnight field trip was
	Board of Education during its m Signature of BOE	neeting of	Date

A copy of this request, when approved, will be returned to the School Principal.



2015 BUSINESS AND MARKETING DAY April 24 and 30 CHALLENGE DETAILS

SPORTS MARKETING

Six Flags is always looking for new events that will increase our attendance by giving guests something special that is only available for a limited time. Sports appeals to all types of demographics. Offering a sports festival is a great way to reach many of these groups and bring them to the park.

THE CHALLENGE

Create a Six Flags Sports Fest. This event could run anywhere from 1-5 days. As with any festival, there should be multiple special things to do and/or see. This festival could be based on professional sports, scholastic sports or a combination of both!

Things to think about:

- Is this event open to all guests once they are in the park or is there an additional fee to participate? (Additional fees can help make money but can also negatively affect attendance)
- What special activities will be offered and what are the capacity levels associated with them?
- Which demographic does each activity target? Are we hitting multiple groups?
- What sets Six Flags Sports Fest apart from others of its kind?
- How will you let people know about this event?

THE PROPOSAL

The best ideas still need to be sold. Sell your idea to us by creating a proposal that explains the details and costs of the festival as well as the proposed attendance. Make sure to include your marketing strategy on how you plan to hit your target demographic and attract guests to the event. Don't forget to be creative!

Proposals should include:

- Name of School
- Name of Teacher
- Name of all students that worked on proposal (Max 10 per proposal)

DEADLINE

Email proposals to <u>nispecialevents@sixflags.com</u> by April 10, 2015 Mailed proposals must be postmarked by April 10, 2015

Address: Six Flags Business Challenge 1 Six Flags Blvd Jackson, NJ 08527

WINNING

Winners will be announced at Showcase Theater on April 24 and April 30 following the presentation at 11:00am. Winners will receive tickets to the theme park for another day.

2015 ACADEMIC ADVENTURES

PHYSICS, MATH AND SCIENCE DAYS April 24*	May 22 SAFETY PAT May 29 MULTI-CUL May 29 MOLE DAY June 2 CREATE A D Check operating of	June 5 TURAL DAY	ips after	E-Mail Call: Fax:	SIXFIGSS GREAT ADVENTURE & SAFARI nispecialevents@sixflags.com 732-928-2000 x2850 732-928-1374 Six Flags Great Adventure LLC PO Box 28574 New York, NY 10087-8574
FREE PHYSICS & BIOLOGY TEACHERS WORKSHOP APRIL 4! Please E-mail <u>nispecialevents@sixflags.com</u> to regis	ster	Visit <u>www.sixflag</u> information and mate		oad free e	educational
DESCRIPTION		PRICE	ОТУ	COMPS	TOTAL \$ AMOUNT
THEME PARK ADMISSION Tickets valid through June 30, 2015. You will receive 1 free ticket for when order is postmarked 2 weeks prior to your visit date.	or every 10 paid	\$31.02 \$28.99 + \$2.03 tax	-		
SEASON PASS HOLDER ADMISSION Required ONLY on exclusive days April 24 and 30 (this ticket must a season pass for entrance on these dates).	acco'mpany	\$5.00 \$4.67 + \$0.33 tax		N/A	
ALL YOU CAN EAT LUNCH 12-2pm in the Catered Picnic Grove (11:30am-2:30pm on April 24 a includes hamburgers, chicken nuggets, nachos and dessert. 1 free'l every 10 paid when order is postmarked 2 weeks prior to your visit on the day of your trip. Not available on May 14 or June 2, 2015.	unch ticket for	\$17.66 \$16,50 + \$1.16 tax			
MEAL DEAL VOUCHER New Options for 2015—Valid for your choice of chicken flatbread, I cheese, hamburger, chicken tenders, hot dog, pizza or salad and a clocations throughout the park.	buffalo mac and drink at various	\$14.18 \$13.25 + \$0.93 tax		N/A	
BUS / VEHICLE PARKING Save \$5 on parking when ordering in advance.		\$20.00 \$18.69 + \$1.31 tax		N/A	
Minimum order is 10 admission tickets via order form. Tickets are t 6/30/15. Discount is not available at the gate. Tickets cannot be res order form. Multiple checks will not be accepted. So Visit <u>www.sixflags.com/areatadventure</u> and use pro	served. Payment i ave time, order or	must accompany this Iline I	PROCESS		\$10.00
School Name: High School Middle School Elementary Public Private Contact Name:		Charge: \square_{Am}	ex Dis	cover 🗀	k/PO #:Visa
Shipping Address:					_ CVV Code:
City: ST ZIP					
School Phone:					
Cell Phone:					
~ "					

Exclusive Education Days April 24 and 30; Theme Park is not open to the public, Season

Passes Holder Admission Ticket is required with Season Pass for entry. Children's areas

are closed. Due to maintenance and other circumstances, certain rides and attractions

may be not be open.

NJ public schools are tax exempt with payment by school check or purchase order. Private schools and schools from other states MUST pay NJ state sales tax unless a copy of a NJ ST-5 form accompanies the order. The NJ ST-5 form is the only form accepted for NJ State sales tax exemption. Other state and federal exemption certificates are not valid in NJ.

Marketing Education

CONTENT AREA— Marketing Education

Content Measure - Thirty-five percent of all concentrators assessed will achieve 65 percent proficiency.

PERFORMANCE STANDARDS AND COMPETENCIES

- A. Marketing-Information Management: Understand the concepts, systems, and tools needed to gather, access, synthesize, evaluate, and disseminate information for use in making business decisions.
- 1. Describe components of information management.
- 2. Explain the process for assessing information needs and storing information for future use,
- 3. Evaluate quality and source of information.
- 4. Identify ways in which technology impacts business.
- 5. Explain the role of information systems.
- 6. Describe and demonstrate common e-mail functions.
- B. Channel Management: Understand the concepts and processes needed to identify, select, monitor, and evaluate sales channels.
- 7. Define channel management.
- 8. Explain the relationship between customer service and channel management.
- 9. Describe channels of distribution.
- 10. Describe the use of technology in the channel management function.
- 11. Describe ethical considerations in channel management
- 12. Describe the regulation of marketing-information management.
- 13. Describe the nature and scope of consumer behavior.
- 14. Explain components of consumer decision-making models.
- 15. Describe consumer life cycles.
- 16. Explain the impact of globalization on domestic consumer behavior.
- C. Market Planning: Understand concepts and strategies utilized to determine and target marketing strategies to a select audience.
- 17. Explain the concept of market and market identification.
- 18. Explain the concept of marketing strategies.
- 19. Describe the purpose and components of marketing plans.
- 20. Define and describe the purpose of sales forecasts.
- 21. Describe the nature of target marketing in marketing communications,
- 22. Describe the role of consumer behavior in strategic marketing planning.
- 23. Explain the relationship between market segmentation and consumer behavior.
- 24. Define a target market and the factors impacting target market selection.
- 25. Explain the SWOT analysis strategic planning method for marketing.

Marketing Education

CONTENT AREA— Marketing Education

Content Measure - Thirty-five percent of concentrators assessed will achieve 65 percent proficiency.

Performance Standards and Competencies

- D. Pricing: Understand the concepts and strategies utilized in determining and adjusting prices to maximize return and meet customer's perceptions of value.
- 26. Explain the pricing function.
- 27. Describe the role of business ethics in pricing.
- 28. Explain the use of technology in the pricing function.
- 29. Explain factors affecting pricing decisions.
- E. Product/Service Management: Understand the concepts and processes needed to obtain, develop, maintain, and improve a product or service mix in response to market opportunities.
- 30. Determine initial feasibility of product idea.
- 31. Describe process for adjusting ideas to create a functional product.
- 32. Describe the importance of product life cycle.
- 33. Explain the processes used for ongoing opportunity recognition.
- 34. Describe factors used by marketers to position products/services.
- 35. Explain the nature of product/service branding.
- F. Promotion: Understand the concepts and strategies needed to communicate information about products, services, images, and/or ideas to achieve a desired outcome.
- 36. Explain direct marketing channels.
- 37. Identify and define media types.
- 38. Describe and compare communications channels used in sales promotion and public-relations activities.
- 39. Identify types of public-relations activities.
- 40. Describe word-of-mouth channels used to communicate with targeted audiences.
- 41. Explain characteristics of online advertisements.
- 42. Describe mobile advertising strategies.
- 43. Explain the process for determining advertising reach of media.

3.	Fitness	Students will use fitness concepts to achieve and maintain health-enhancing levels of physical fitness.
4.	Responsible Behavior	Students will exhibit responsible personal and social behaviors in physical activity settings.
5.	Respect For Differences	Students will exhibit an understanding of and respect for differences among people in physical activity settings.
6.	Benefits of Physical Activity	Students will identify and understand how physical activity provides personal enjoyment, challenge, self-expression and social interaction.

TECHNOLOGY EDUCATION

By the end of Grade 12, students will know about the nature, power, influence and effects of technology, and will be able to design and develop products, systems and environments to solve problems.

Program Goals

As a result of education in Grades K-12, students will:

- evaluate the effects of existing and emerging technologies on people and the environment over time;
- recognize the scope of technology and evaluate the impact and influence technology has on society, culture and the environment past, present and future;
- develop and use strategies for adjusting to new technologies and changing interactions among science, technology and society;
- develop cognitive and psychomotor problem-solving skills through applied research, design, production, operation and analysis of technological systems (informational, physical and biological);
- safely and effectively use the resources, processes, concepts and tools of technology;
- create devices for solving problems, using creativity and concepts of design and technology; and
- understand the influences of technology on consumer and career choices.

K-12 Content Standards

Students will understand the link between technology and the economy, and recognize that link as the force behind societal emergence and evolution.

2.	Technological Impacts	Students will understand the impact that technology has on the social, cultural and environmental aspects of their lives.
3.	Career Awareness	Students will become aware of the world of work and its function in society, diversity, expectations, trends and requirements.
4.	Problem Solving/Research and Development	Students will recognize technology as the result of a creative act, and will be able to apply disciplined problem-solving strategies to enhance invention and innovation.
5.	Leadership	Students will identify and develop leadership attributes and apply them in team situations.
6.	Materials and Processes	Students will know the origins, properties and processing techniques associated with the material building blocks of technology.
7.	Communications Systems	Students will understand and be able to effectively apply physical, graphic and electronic communications techniques in processing, transmitting, receiving and organizing information.
8.	Production Systems	Students will understand and be able to demonstrate the methods involved in turning raw materials into usable products.
9.	Transportation Systems	Students will understand transportation systems and the environments used to move goods and people, and the subsystems common to each.
10.	Enterprise	Students will demonstrate the techniques of enterprise and how they relate to product and service production, economics, human and material resources, and technology.
11.	Engineering Design	Students will be able to apply the engineering design process to achieve desired outcomes across all technology content areas.

REQUEST FOR FIELD TRIP

#/C Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

X OUT OF STATE - MUST BE REC	EIVED <u>FIVE (5) WEE</u>	KS PRIOR TO TRIP				
IN STATE - MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP						
This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.						
Date Submitted: March 12, 2015	Name of Travel Agenc	y (if appli <u>cable):</u> N/A				
1) Requested by: Cassandra Fann-Pierce J.F.	Kennedy High School	9-12 Family & Consumer Science				
Name of Staff Member	School	Grade level/Subject				
2) How many students?50						
3) Name of destination: Museum at FIT (Fas stage of the Musical play "Wicked)		logy), Behind the Emerald Curtains (Back				
4) City/State of destination: New York, New	York					
5) Departure: Wednesday,	May 27, 2015	7:00am				
Day	Date	Time				
6) Return: Wednesday	May 27, 2015	8:30pm				
Day	Date	Time				
7) Is school in session during this field trip? _	Yes					
8) What unit in the curriculum does this field to	rip support?					
Clothing 1, Advanced Clothing, Fashion	Design and Advanced Fa	ashion Design				
9) What are the Common Core State Standard	s this field trip supports?)				
 Become exposed to fashion histor Analyze career paths within texti Evaluate design decision in relati 	le and design industrie	S.				
10) What are the guiding questions from the co	urriculum this field trip v	will answer? DECEIVED				
 Do I have enough education and/ What careers are available to me 	or experience to work i in the fashion industri	in the textile and fashion industry?				

Students will experien approach theatrical co	stuming and textile history	al significances of fashio from various traditions	on interpretation and learn to all and innovative a performance of "Wicked".
12) How will you assess the	e learning that results from th	is field trip?	
Student will be assesse	ed by written evaluation.	·	
13) Explain what education	al value this field trip offers	the students:	
Students will gain a we possibilities.	alth of educational informa	tion about the fashion h	istory and career
14) Transportation: Type/	name of Approved PUC Carr	ier	
Land Jet Charter Bus			
15) Name(s) and phone num Name	nber(s) of person(s) responsi Phone Number	ble for organizing this trip	Phone Number
1. Cassandra Fann-Pierce	203-574-8150	4	
2.		5.	
3		6	
16) Name(s) of person(s) su	pervising students. NOTE:	One (1) chaperone for e	very ten (10) students.
Teacher(s) as chaperone	s: Cassandra Fann-Pierce, Lo	rraine Langlais, Jahana H	layes, Carolyn Highsmith
Aides(s) as chaperones:			
Parent(s) as chaperones:	Oscar Pierce & Milford Hay	es ⁻	
17) How is this trip finance title and number of the gran	ed: (If it's fund raising activate, student contributions, etc.)	ities, list the fund raising	activities. If it's a grant, give
Cookie dough and break Backstage cost will be fin	fast fundraiser. Students paid nanced by fundraising activiti	\$60.00 out of pocket. es.	
18) What is the approximat	e cost per pupil for this trip?		
\$112.00 per person			

19) Is any student excluded fr	om attending this trip?	Yes <u>No</u> If y	es, explain why:
			- Andrew Company of the Company of t
20) What is the approximate of	cost all chaperones?		
\$112.00	**		
21) How many substitutes are	necessary? 4 (If n	one specify)	
Teacher	Subject/Grade	Teacher	Subject/Grade
1.Mrs. Cassandra Fann-Pierce	Family & Consumer Science	4.Mrs. Carolyn Highsmith	Physical Education
2. Mrs. Lorraine Langlais	Family & Consumer Science	5.	
3. Mrs. Jahana Hayes	History	6.	
22) The medication(s) and/or participating in the field t	procedure(s), as prescribed l	by the student(s) physician,	will be provided while
Yes No No	raion + Ocues	usjen	3-16-15
	Signature of School	Nurse	Date
23) This field trip request mee	ets the needs of the BOE pol	icy? Yes No	
Is this field trip recomme	nded? Yes No		
Arrangements for student	s(s) medial needs have been	hade Yes No	3/17/18
	Signature of School	Principal	Date
	CENTRAL OFFIC	EE RESPONSE	
24) This field trip request has	been reviewed and approved	d at the Superintendent's lev	vel 📉
This field trip request has	been reviewed and is not ap	proved	
	Alkalla		3-23-11
	Signature of Superinten	dent/Designee/ILD	Date
25) This field trip request reapproved/denied by the Board	equired Board of Education of Education during its mee	n action for out of state o	r overnight field trip was
	Signature of BOE/D	esignee	Date

A copy of this request, when approved, will be returned to the School Principal.

MAR-10-2015 11:42AM From: 203 573 6325

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

<u> </u>	STATE – MUST BE RE					
IN STATE – MUST BE RECEIVED <u>THREE (3) WEEKS</u> PRIOR TO TRIP This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.						
Date Submitted:	March 9, 2015 Name	e of Travel Ag	ency (if applicabl	e):		
1) Requested by:	Joann D'Angelo W Name of Staff Membe	Vaterbury A	Arts Magnet S School	School Visual Art 7 - 12 Grade level/Subject		
2) How many stu	idents? 50	Elikinsissassassassassassassassassassassassass				
3) Name of desti	nation: The Metropoli	tan Museum o	of Art			
4) City/State of d	lestination: New Y	ork City				
5) Departure:	Tuesday, May 12, 201	5 8:00 am				
	Day	Date		Time		
6) Return:	TA BLACK					
	Day	Date		Time		
7) Is school in se	ssion during this field trip?	Yes		And the state of t		
8) What unit in the	ne curriculum does this field	d trip support?				
By viewing a own and the	and discussing master works work of others.	s students will	be able to apply	critical and aesthetic criteria to their		
9) What are the C	Common Core State Standar	ds this field tr	ip supports?			
CT Visual Ar	t Standard: Students will ur	nderstand the v	visual arts in relati	ion to history and culture.		
10) What are the	guiding questions from the	curriculum thi	is field trip will at	nswer?		
How does one	e reflect upon, describe, ans	ılyze, interpret	and evaluate the	work of the CEIVEN		
And the first of the second se	The second se	2		MAR 2 3 2005		

ID: CHIEF ACADEMIC DEPROARD OF EDU

11) What expected perfo	rmances will be taught by this	field trip?	
	categorized in art museums?	All	
12) How will you assess	the learning that results from the	nis field trip?	Automotive
Students will compar frame for example.	e and contrast how museums h	ang work in different catego	ories: bby medium or time
13) Explain what educati	onal value this field trip offers	the students:	
Students will be given art curriculum.	the opportunity to view and di	scuss work of art that are ta	ught as part of their visual
14) Transportation: Typ	e/name of Approved PUC Carr	ier	- Control of the Cont
Land Jet	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1		
15) Name(s) and phone n	umber(s) of person(s) responsi		
Name	Phone Number	Name	Phone Number
1. Joann D'Angelo	203 879 3512	4	
2.		5.	
3		6	
16) Name(s) of person(s)	supervising students. NOTE:	One (1) chaperone for eve	ry <u>ten (10) students</u> .
Teacher(s) as chaperor	nes: Joann D'Angelo, Jeanette (Gumbulevich	
Aides(s) as chaperones);		
Parent(s) as chaperone	s: Mrs. Coelho, Mrs. Giordano,	, Mrs.Dugan	And the second s
7) How is this trip finantitle and number of the gr	nced: (If it's fund raising activi ant, student contributions, etc.)	ties, list the fund raising ac	ctivities. If it's a grant, give
Student contributions			
8) What is the approximate	ate cost per pupil for this trip?		
\$30			AND PROPERTY AND ADDRESS OF THE PROPERTY OF TH

19) Is any student excluded fr	om attending this trip?	Yes No X If ye	es, explain why:
20) What is the approximate of	oost all chanerones?	re squary, and of the financian control of the section and account of the section and the sect	According to the Community of C
0	A000 0011 A1166 A5041460-	The state of the s	,
21) How many substitutes are	necessary? 2	f none specify)	ra mananananananan ya ya fara a manana nanana na mananana kata manana manana kata manana mananana manana kata ka
Teacher	Subject/Grade	Teacher	Subject/Grade
1.Joann D'Angelo	Visual Art 7 - 12	4.	The second secon
2. Jeanette Gumbulevich	Visual Art 6 - 12	5.	(Managery of the Control of the Cont
3.	4.	6.	300
yes No	Signature of School	of Nurse	3-10-15 Date
23) This field trip request mea	ets the needs of the BOE p	olicy? Yes No	
Is this field trip recomme	mded? Yes 🚺 No		
Arrangements for studen	ts(s) medial needs have be	en made Yes No	
<	Dona Man	` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` `	3/10/15
	Signature of School	7	Datè
24) This field trip request has	been reviewed and approv	ed at the Superintendent's le	vel 1
This field trip request has	been reviewed and is not	approved	2-22-11
ACCOUNTS			3 00 15
	Signaturę of Superint	endent/Designee/ILD	Date
25) This field trip request r approved/denied by the Board	_		or overnight field trip was
MANAGEMENT.			way was a second with the second was a second with the second was a second was a second was a second with the second was a

A copy of this request, when approved, will be returned to the School Principal.

203 573 6325

5 P.003 **-Kinningen**

REQUEST FOR FIELD TRIP ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE

SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR. ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

Pate Submitted:	March 5, 2015	Name of Travel Agency (it	fapplicable): N/A
) Requested by:	Debbie Benjamin	WAMS	High School
	Name of Staff Member	School	Grade level/Subject
How many stud	lents? <u>45</u>	·······	
estaurant (Group	. T\\. 1 \	- Later - Late	The Scenes Marketing Tour, Uno
Departure:	Friday, May 15, 2015		6:30 am
	Day	Date	Time
Return:	Friday, May 15, 2015		9:30 pm
	Day	Date	Time
Is school in ses	sion during this field trip?	Ycs	
What unit in th	e curriculum does this field t	trip support?	
<u>Business Edu</u>	cation – Marketing and Entre	epreneurship	
What are the C	ommon Core State Standard	s this field trip supports?	
simulations) int when possible	o a coherent understanding of	•	rces (e.g., texts, experiments, cept, resolving conflicting information information gained from this trip.
		urriculum this field trip will a	

11) What expected performances will be taught by this field trip?

Students will be able to expand their knowledge of historical events which has led to the development of our nation and current government practices in a free enterprise system, and how these events have changed America. They can experience firsthand many of the concepts they learned during the school year during the Macys tour.

12) How will you assess the learning that results from this field trip?

Students will complete a reflection paper with directed questions upon their return. Questions will be relative to main idea and expressing opinions.

13) Explain what educational value this field trip offers the students:

Students will have an opportunity to view real world examples of how entrepreneurship and marketing skills and tools are applied in the real world. They will receive a behind the scenes tour on how the world's largest department store (Macy's) evolved and how they handle marketing concepts, merchandising, and visual techniques to attract customers. The Statue of Liberty visit will help them understand the role the Statue of Liberty has played in US history and in the hearts and minds of Americans.

14) Transportation: Type/name of Approved PUC Carrier

Land Jet Coach Bus

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
I. Debbie Benjamin	(203) 228-4269	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teacher(s) as chaperones: Debbie Benjamin,

Aides(s) as chaperones:

Parent(s) as chaperones: Mr. Rivard, Ms. Benjamin, Mrs. Ruby, Mrs. Pizzuto

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Bus paid by school grant Student contributions . 2

18) What is the approxima	te cost per pupil for this trip?		
\$50			
19) Is any student exclude	d from attending this trip?	Yes No X If yo	es, explain why:
20) What is the annual	to cost all aban aronas?	A Maria Constitution of the Constitution of th	And the state of t
20) What is the approxima 0	te cost air chaperones?	- Walter with the state of the	A. 1775 A. 4-178 C. 1775 C. 17
U	AARWGGWARGGGAAA	DEWINDOWN DEWINDS AND THE PROPERTY OF THE PROP	Additional and the second seco
21) How many substitutes	are necessary? [] (If	none specify)	
Teacher	Subject/Grade	Teacher	Subject/Grade
l.Debbie Benjamin	Business	4.	
2.		5.	
3.	16477	6.	
23) This field trip request ls this field trip recon	dents(s) medial needs have be Signature of School	olicy? Yes No No No No No No	3/10/15 Date
			*
·	has been reviewed and approved and is not	\wedge	
	Signature of Supering	tendent/Designcc/ILD	3-23-N Date
25) This field trip requapproved/denied by the I	est required Board of Educat Board of Education during its r	ion action for out of state neeting of	or overnight field trip was
	Signature of BOE	/Designee	Date

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR. ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

OUT OF STATE - MUST BE RECEIVED		
This request must be approved pr		mmitting any funds such
Date Submitted March 11, 2015	Name of Travel Agency (if	applicable): NA
1) Requested by: Cheryl Wirth & Pat Gray Wa	terbury Arts Magnet School	10-12 Dance
Name of Staff Member	School	Grade level/Subject
2) How many students? - 50		
3) Name of destination: Radio City Music	c Hall, 1260 Avenue of the A	mericas, New York City, NY
4) City/State of destination: Theatre d	istrict / Radio City Music Hal	l NYC, NY
5) Departure: Thursday April 30, 2015		7;45 am
Day	Date	Time
6) Return: Thursday April 30, 2015 Day	Date	6:00 Time
7) Is school in session during this field trip?yes	3	- ANA Series and Analysis and A
8) What unit in the curriculum does this field to	rip support?	
This field trip will support Dance Perform curriculi	ance, Technique, Ballet, Jazz	, and Modern
9) What are the Common Core State Standards	s this field trip supports?	
Dance content standards 1, 3, and 6		
10) What are the guiding questions from the en	urriculum this field trip will a	nswer?
What is a professional NYC show? What a technique and continuous training in the fi	are the demands of a professio eld of dance?	DEGELVEN
	2	MAR 2 3 2005

11) What expected performances will be taught by this field trip?

Vicwing a live professional show is an invaluable experience that will provide students with insight for their future career choices. Students will be able to perform chorcography taught to them from the Master classes...

12) How will you assess the learning that results from this field trip?

Students will perform their choreography for other students and discuss what they learned with their class.

13) Explain what educational value this field trip offers the students:

Viewing professional dance in New York City and participating in master classes with professional company members are an invaluable experiences for students. They will gain insight for their future career choices in dance and see/experience the rigor and dedication required

14) Transportation: Type/name of Approved PUC Carrier

Coach bus- Land jet bus co. Through the travel center For NYC trip 2037551647 Fax 203573 6325 or email quote

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Cheryl Wirth	203-573-6300	4	
2.Pat Gray	203-573-6300	5.	
3		б	Wage control of the c

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teacher(s) as chaperones:

Cheryl Wirth, Patricia Gray

Aides(s) as chaperones:

Parent(s) as chaperones:

Krystyn Eggleton, Vanessa Ricketts, Denise Ross

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students will be paying for the trip.

18) What is the approximate cost per pupil for this trip?

\$135

OCT-18-2000 13:37	W.A.M.S	200	3 573 6325 P.005
19) Is any student exclude	ed from attending this trip?	Yes x No If ye	es, explain why:
The second secon			
Students must meet the "	In Good Standing" Policy in rega	rds to grades and discipline.	
20) What is the approximate	ate cost all chaperones?		
\$75	4 1111	All the state of t	
Manual Ma			
21) How many substitutes	s are necessary? 2 (II	none specify)	
Teacher	Subject/Grade	Teacher	Subject/Grade
I,Cheryl Wirth	Dance 7, 9-12	4.	
2.Patricia Gray	Dance 6, 9-12	5,	- Towns Constituted Assessment Spage
3,	A Military and the second seco	6.	
participating in the fi Yes No No 23) This field trip request Is this field trip recor	Signature of School meets the needs of the BOE promended? Yes No dents(s) methal needs have be	ol Nurse olicy? Yes No en made Yes No	3-13-15 Date 3-17-15 Date
24) This field trip request	has been reviewed and approv	ved at the Superintendent's le	vel 💹
This field trip request	has been reviewed and is not Signature of Superint		3-23-15 Date
	est required Board of Educat Board of Education during its n		or overnight field trip was
	Signature of BOE	/Designee	Date
A copy of thi	s request, when approved,	will be returned to the So	chool Principal.

REQUEST FOR FIELD TRIP

Revised 07 17 13

CLERK

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR. ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

IN STAT	as down payments or	HREE (3) WEEKS PRI	OR TO TRIP committing any funds such rrangements.
Date Submitted	12/1/14	une of Fravoi Agency (11	approable): ivedariander
1) Requested by:	Heidi Doolan Wilby Music 9-1	2	
	Name of Staff Member	School	Grade level/Subject
2) How many stu	dents? <u>36</u>	 	
3) Name of destin	nation: PHANTOM OF THE O	PERA at the Majestic Th	eatre, 245 W. 44 th Street
ity/State of d	estination: New York, New Y	ork	
5) Departure:	Thursday	03/19/15	8:00AM
- A statement	Day	Date	Time
6) Return:	Thursday	03/19/15	9:00PM
	Day	Date	Time
7) Is school in se	ssion during this field trip? yes		
8) What unit in the	ne curriculum does this field trip	o support?	
Experience, ex	xplore and evaluate American Mus	sical Theater.	
9) What are the (Common Core State Standards t	his field trip supports?	
independently and understand	perform (select, analyze, interpret	, and evaluate) music. Stude	riate instruction that empowers students to ents develop the aural and theoretical skills examples that provide the foundation for
What are the	guiding questions from the cur	riculum this field trip will	answer?
plot?	elevant vocabulary and key terms:	script, playwright, play bill	, stage directions, scene, character and

11) What expected	performances	will be	taught l	by this	field	trip?
-------------------	--------------	---------	----------	---------	-------	-------

Performances are expected to build a strong foundation of technique and artistry in acting, singing, and dancing.

12) How will you assess the learning that results from this field trip?

Students will be guided through a performance of their own in class. They will write and perform one skit. Students will work in pairs to make connections between historically based fiction and modern reality. Students will employ empathy, creative, writing and story telling skills to explore class and power from a characters point of view.

13) Explain what educational value this field trip offers the students:

Expose students to theatre practices and performances. It will give them an appreciation of the arts and cultures.

14) Transportation: Type/name of Approved PUC Carrier

Peter Pan Bus Lines

Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Heidi Doolan	203-578-0004	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teacher(s) as chaperones:

Steven Sudelle, Heidi Doolan, Elaine Stroble

Aides(s) as chaperones:

Deisie Biderman

Parent(s) as chaperones:

Mrs. Manger

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students will individually finance their trip. Students will receive \$5 from each cake they sell toward their trip.

18) What is the approximate cost per pupil for this trip?

\$80			·
9) Is any student exclude	ed from attending this trip?	Yes No x If y	es, explain why:
0) What is the approxim	ate cost all chaperones?		
\$80			
1) How many substitute	s are necessary? 3 (If	f none specify)	
Teacher	Subject/Grade	Teacher	Subject/Grade
1.Heidi Doolan	Music 9-12	4.	
2.Steven Sudelle	Tech Ed	5.	
3.Elaine Stoble	PE	6.	***************************************
Is this field trip recor	idents(s) medial needs have be	lun	1/29/15 Date
4) This field trip request	t has been reviewed and approv	ved at the Superintendent's le	evel
This field trip request	has been reviewed and is not	Una	3-23-15
	Signature of Superint	endent/Designee/ILD	Date
	est required Board of Educat Board of Education during its n		or overnight field trip wa
<u>)</u>	Signature of BOE	/Designee	Date

A copy of this request, when approved, will be returned to the School Principal.

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

	STATE – MUST BE RECEI TE – MUST BE RECEIVED J		
This reques	st must be approved pri as down payments of		g or committing any funds such nite arrangements.
Date Submitted:	2/24/2015 Name (of Travel Agency (i	if applicable):
1) Requested by:	Bob Haxhi and Ron Napoli	Wilby	History
	Name of Staff Member	School	Grade level/Subject
2) How many stu	idents? 49		
3) Name of desti	nation: Philadelphia, PA and a	ssorted sites.	
4) City/State of c	destination: Philadelphia, Pen	nsylvania	Allender
5) Departure: W	/ednesday, May 27, 2015 at 6:	00 AM	
	Day	Date	Time
6) Return: F	riday, May 29 at 5:00 PM	A STATE OF THE STA	A Middle of the state of the st
	Day	Date	Time
7) Is school in se	ession during this field trip?	YES	
8) What unit in t	he curriculum does this field tr	ip support?	
History AP.	A heavy focus will be on U.S. and the Constitution will be hip	Government histor	ment and Politics AP, US history AP and World ry and U.S. history in general. The American component will be included: Immigration: Past
9) What are the	Common Core State Standards	this field trip suppo	orts?
are integrate	d by establishing linkages, both academic disciplines. Focus or	within the themes	engage students in learning experiences that and disciplines of history/social studies and nkages for Colonies and Revolution. Also, see
10) What are the	guiding questions from the cu	rriculum this field t	trip will answer?

Students must understand the physical workings of the government and how those workings are related to the cultural, economic and social fabric. The individuals role is held to be of utmost importance in understanding and participating in this process. (From AP Government and US History cultificulum) 2005

PAGE 03/22

MICBA HIGH SCHOOF

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49: II. STREYER YER.

11	What expected	performances	will be	taught b	by this	field	trip?
----	---------------	--------------	---------	----------	---------	-------	-------

Students will be expected to demonstrate specifics from learning derived from trip in essays, multiple choice exams and AP exams. EX-students will be able to explain the logic behind creating a Constitution which is governs of a preexisting state.

12) How will you assess the learning that results from this field trip?

Students will be tested and will be required to write in depth essays pertaining to the AP curriculums and other US History curriculum.

13) Explain what educational value this field trip offers the students:

The benefits of touring the Philadelphia with knowledgeable guides and teachers will be invaluable to their appreciation of their countries history.

14) Transportation: Type/name of Approved PUC Carrier

Peter Pan, Inc.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Robert Haxhi	203-695-3028	4	
2. Ron Napoli	203-437-1166	5.	
Ĵ		6	

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teacher(s) as chaperones: Robert Haxhi, Ron Napoli, Amy Frenis, Matthew Magda, Ms. Marci Hinton

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students and Teacher Contributions and some fund raising.

A DECOMPTION CONTROL OF THE POPULATION OF THE PO		aldrigerom) and a second secon	White State Control of the Control o
19) Is any student exclu	ded from attending this trip?	Yes No X If y	es, explain why:
20) What is the approximate \$280.00 per chaperor	mate cost all chaperones?		
#280.00 per chaperor		and the state of t	A Proposition of the Control of the
21) How many substitut	tes are necessary? 4 (1	f none specify)	
Teacher	Subject/Grade	Teacher	Subject/Grade
1. Bob Haxhi	Social Studies/ 9and 10	4. M. Magda S. Studies	
2.Ron Napoli	Social Studies 9	5.	
3. Amy Frenis	Social Studies 11/12	6.	A STATE OF THE STA
zo i imis licio (rid regue	ist incers the needs of the MCDE. Y		
Is this field trip rec	est meets the needs of the BOE promised of the BOE promised of the BOE promised of the BOE promised of School of the BOE promised of the BOE promi	een made Yes X No	3/3/15 Date
Is this field trip rec	ommended? Yes \times No students(s) medial needs have be \times \	een made Yes X No	The state of the s
Is this field trip rec Arrangements for s	ommended? Yes \times No students(s) medial needs have be \times \	cen made Yes X No [Date
Is this field trip rec Arrangements for s 24) This field trip reque	ommended? Yes No students(s) medial needs have be Signature of Scho CENTRAL OF est has been reviewed and appro- est has been reviewed and is not	een made Yes X No College No Coll	Date
Is this field trip rec Arrangements for s 24) This field trip reque This field trip reque	ommended? Yes No students(s) medial needs have be Signature of Scho CENTRAL OF est has been reviewed and appro- est has been reviewed and is not	cen made Yes No Doll Principal FICE RESPONSE Experiment of state out of state stat	Date evel 1 3-23-15 Date

WAR-03-2012 10:37AM From: 2035746896 ID:CHIEF ACADEMIC OFR Pac:005 R=97% ,

Cost: \$ 280.00

Wilby High School Social Studies

Philadelphia Field Trip Itinerary May 27-29, 2015

This field trip will be chaperoned by five highly skilled and dedicated teachers from Wilby High School:

Matthew Magda: Mr. Magda is widely versed in the study of United States History. He has taught history courses at Sacred Heart University and Wilby High School. Mr. Magda was a Master Teacher of European Studies in Yale University's Hopkins Summer Institute. He has been studying American History for fifty years and the students will be able to draw from his vast reservoir of knowledge as we tour the great historic sites in Philadelphia. It is a special privilege to be going to Philadelphia with Mr. Magda. Prior to his return to Connecticut, he had been the Deputy Chief, Division of History of the Pennsylvania Historical and Museum Commission. Furthermore, if one were to look up Philadelphia in the Encyclopedia Britannica, she would be reading an entry coauthored by Mr. Magda.

Robert Haxhi: Social Studies Department Chairman and lifelong student of history, Mr. Haxhi holds a Bachelor's Degree (C.C.S.U.) and a Master's Degree (Wesleyan) in history. In 2009, Mr. Haxhi was selected, with the assistance of Gabor S. Boritt, for the *Lincoln Fellowship of Pennsylvania Scholarship*. Mr. Haxhi will hold discussions on topics such as Philadelphia's role in the Underground Railroad and as a center for abolition in the years leading up to the American Civil War. He has also studied the American Revolution extensively and has been teaching U.S. History for twenty-five years. Mr. Haxhi has traveled extensively throughout the National Park system and will be able to offer valuable insights at each of the National Park sites we visit. Mr. Haxhi's cell phone number is: (203) 695-3028.

Ron Napoli: Mr. Napoli is active in government and politics and has been a keen student of these for many years. His insights will be of exceptional value as we tour the "Cradle of Liberty." A member of our social studies team, Mr. Napoli has distinguished himself as an effective teacher and role model. Mr. Napoli teaches World History and has taught Honors U.S. History at Wilby. His personal mission on this field trip will be to get everyone, including Mr. Magda, to run to the top of the world famous "Rocky Steps" at the Philadelphia Museum of Art. We look forward to seeing Mr. Napoli and the students raise their arms in triumph.

Amy Frenis: An accomplished history teacher of long standing at Wilby High School, Ms. Frenis will bring a unique perspective to Philadelphia. Amy has a history degree and teaches psychology and sociology. Ms. Frenis will guide students through an extensive lesson at the Eastern State Penitentiary as students examine how the justice system helped/failed society during the Progressive Era and explain how the Progressive Era helped influence our current prison system. She will also discuss the dynamics of the

Constitutional Convention of 1787. She is also an avid foodie and will be having the turkey pot pie at the City Tavern. She wants the students to get out of their comfort zones and try new experiences.

Marci Hinton: As director of the Wilby High Library and Media Center, Ms. Hinton will lead our research efforts before and after the trip. She has already discovered that the ruins of the first executive mansion are located near Independence Hall. Ms. Hinton will also be leading the students through the Philadelphia Museum of Art where students will study and interpret primary source documents to examine the experience of enslaved people of African descent and ship captain and slave owner John Macpherson (1726–1792) at Mount Pleasant in the colonial era. She has found a free App (NPS) available for download for android and apple. Students will be using the App frequently as we tour this historic city to create a colonial self- portrait, ring the Liberty Bell and sign the Declaration of Independence.

The Independence NPS App is available for free. Students can download the app from the App Store or Google Play.

Wednesday, May 27, 2015 (First day theme - Independence and the Constitution)

05:15 A.M. - Students must report to Wilby High School.

05:30 A.M. – Bus will depart for Philadelphia. (The bus will depart on time.)

Breakfast (pre-paid) will be included on the bus ride to Philadelphia. Students will choose for breakfast: bacon, egg and cheese; sausage, egg and cheese; or ham, egg and cheese sandwich with orange juice or cranberry juice. There will be one bathroom stop en route. There is also a bathroom on the bus.

10:00 A.M. - Arrival in Philadelphia, Pennsylvania

10:15A.M. - Arrive at Redding Terminal Market for lunch. (This lunch is not prepaid.)

12:00 P.M.-04:45 P.M. - Arrival at and tour of Independence National Historical Park.

(NPS - National Park Service)

- Walking tour of historic Philadelphia includes:
 - U.S. Mint
 - First Bank of the United States
 - Liberty Bell
 - Christ Church

- Thaddeus Kosciuszko National Memorial
- Betsy Ross House
- Elfreth's Alley (Oldest inhabited street in the U.S.)
- Grave of Benjamin Franklin
- Second Bank of the United States
- Franklin Fountain Ice Cream Shop (as seen on Man v. Food)
- Independence Hall
- National Constitution Center
- Franklin Court
- 12:45 P.M. Group #1 (14) tour of Independence Hall. (NPS)
- 01:30 P.M. Entire group arrives at National Constitution Center.
- 02:00 P.M. Multimedia presentation "Freedom Rises" at the National Constitution Center.
- 03:45 P.M. Group #2 (27) tour of Independence Hall. (NPS)
- 04:00 P.M. Group #3 (13) tour of Independence Hall. (NPS).
- 04:45 P.M. Depart for pre-paid dinner at City Tavern.
- 05:00 P.M. Pre-paid dinner at City Tavern. (This is the site of America's first July 4 celebration in 1777 George Washington at here with John Adams.)
- 06:30 P.M. Depart for Holiday Inn Express, King of Prussia, PA.
- 11:00 P.M. to 7:00 A.M. Curfew. (Students can not leave their rooms during these hours. Security guards will be on duty for the students' safety.)

Thursday, May 28, 2015 (Second day theme: Historic Downtown Philadelphia)

- 07:30 A.M. Pre-paid hot breakfast at hotel.
- 08:30 A.M. Board bus and depart for tour of historic Philadelphia.
- 09:15 A.M. Arrive for tour of "Genghis Khan" at the Franklin Institute.
- 11:55 P.M. Board bus and depart for Pat's King of Steaks. (This lunch is not pre-paid)

Stroll through Philadelphia's famous Italian Market.

02:00 P.M. - Arrive at the "Rocky Steps" for group photos and the run up!

Mr. Napoli will lead the charge up the steps and there will be a group photo at the famous Rocky Balboa statue.

02:30 P.M. - Tour the Philadelphia Museum of Art.

05:00 P.M. - Depart Philadelphia Museum of Art for Eastern State Penitentiary.

05:30 P.M. - Tour of Eastern State Penitentiary.

07:00 P.M. - Pizza Party!!!!!!!! at hotel. (This dinner is pre-paid)

11:00 P.M. – 7:00 A.M. – Curfew. (Students cannot leave their rooms during these hours. Private security guards will be on duty for the students' safety.)

Friday, May 29, 2015 (Third day theme: Scaport and Waterfront)

07:30 A.M. – Pre-paid hot breakfast at hotel.

09:00 A.M. – Check-out and bus departs for Philadelphia.

10:00 A.M. - Guided tour of Independence Seaport Museum (USS Olympia - Admirat Dewey's flagship during Spanish-American War - and USS Becuna - Guppy Class WWII Submarine)

12:00 P.M. – Arrive at **South Street**. (This lunch is **not** pre-paid. South Street has many different food opportunities including *Jim's*.)

01:30 P.M. - Depart for Wilby High School.

One snack and bathroom stop en route.

05:00 P.M. – Arrive at Wilby High School for parent pick-up.

East State Penitentiary Lesson Plan

Wilby High School

Philadelphia Field Trip

May 27-May29, 2015

While visiting the Eastern State Penitentiary, students will examine the Progressive Era (1890s through 1930), and its impact on the changing thoughts of penology in the American society.

CCSS.ELA-LITERACY.SL.9-10.2

Integrate multiple sources of information presented in diverse media or formats (e.g., visually, quantitatively, orally) evaluating the credibility and accuracy of each source.

CT Core Standards Grades 9-10: CCSS.ELA-Literacy.RH.9-10.1, CCSS.ELA-Literacy. WHST.9-10.7,

CT Core Standards Grades 11-12: CCSS.ELA-Literacy.RH.11-12.1, CCSS.ELA-Literacy, WHST, 11-12.7

Key academic vocabulary: questioning, argument, explanation, point of view

CONNECTICUT STATE FRAMEWORKS

INQ 9-12.1 Explain how a question reflects an enduring issue in the field.

CIV 9-12.1 Analyze the role of citizens in the U.S. political system, and the theory and practice of democracy in America.

CIV 9-12.2 Evaluate the effectiveness of citizens and institutions in solving social and political problems.

#16

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP:

Thurs., March 26, 2015 (Rotella Magnet Sch.)

BOARD MEETING:

Thurs., April 2, 2015

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES	
L. Lombardi	Rotella comm. rm.: April 16th – 24th all day (school book fair)	
Andrew Midgen	Kennedy café: Wed., April 1st 3:00-6:00pm (CSEA-SEIU meeting)	
Joan Dooling	Rotella lobby: Thurs., May 14th 3:35-5:00pm (student piano recital)	
Nancy Vaughan	Kennedy aud.: Tues., May 19th and Wed., May 20th 5:00-7:00 pm	
W	(annual student recognition awards)	
Cheryl Wirth	WAMS dance studio: Tues.,June 2nd & Wed.,June 3rd 3:15-9:30pm	
200	(rehearsal & performance – choreography showcase)	
Ryan McDonald	Career Academy: Saturdays 3/24-6/1/15 8:00am-12:00 noon	
View	(WCA baseball/softball teams practices)	
T. Zimmerman	Wilby classrms.: Mon. thru Thurs. 6/29-8/20/15 8am-1pm	
Victoria de la constanta de la	(youth mentoring leadership program)	
E. Racine	Reed gym: Tues., March 31st 5:00-7:00pm (student/teacher basketball	
No.	game)	

Approved:	
Felix M. Rodriguez	Kathleen M. Ouellette, Ed. D. Superintendent of Schools

SCHOOL PERSONNEL USE ONLY

•		date: <u>3 1</u>	0-15	_
TO: SCHOOL BUSIN	ESS OFFICE			
FROM: Lauren La	mbardi			
The undersigned hereby makes apschool hours) as follows:	oplication for use of	school facilities	(after regular	
NAME OF SCHOOL REQUEST.	ED: Rotella	Magnet	School	
Auditorium Gymn	asium ISwin	nming Pool	OMM(Café/Rooms	unity Room:
DATES REQUESTED: Apri	·	•	•	
FROM: <u>a\</u>	clay_am/pm	To: all	clause am/pm	
FOR THE FOLLOWING PURPOS	SES:	• •		_
Book Fair will 1	se taking	Place.	during	
this time and wil	1 remain	SILUP	for the	
entire duration Ro	icm must	amain	longed af	ter
School hours		AUMAPRI	TIMPYCUL TCANT	
		•		

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

	DATE: 3/16/15
TO:	SCHOOL BUSINESS OFFICE
FROM:	CSEA/SEIV Local 2001
The undersign school hours)	ned hereby makes application for use of school facilities (after regular as follows:
NAME OF S	CHOOL REQUESTED: Kennedy
	um I Gymnasium ISwimming Pool ZCafé/Rooms UESTED: Agal 1, 2015
	UESTED: April 1, 2015 FROM: 300 am/pm TO: 6:00 am/pm
FOR THE FO	LLOWING PURPOSES:
Meabo	Shi aretine
CSE/	9-SEIU Local 2001)
	Andrew Midson Staffer APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements must be made in person at the police and fire headquarters.

물리는 그 그 그리지 하는 네티트 사람이 물을 되었다면 되었다. 그 얼굴은 전문을 먹는 것이 바람이었다.	
DATE: 3-10-15	
TO: SCHOOL BUSINESS OFFICE	
FROM: Joan Dooling	
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:	-
NAME OF SCHOOL REQUESTED: Botella	
	•
Auditorium Gymnasium Swimming Pool Café/Rooms Gaby Grai	; (K)
DATES REQUESTED: May 14, 2015	
FROM: 3:35 am/m TO: 5:00 am/m	
FOR THE FOLLOWING PURPOSES:	
Annual student Piano Recital	
하는 소문에 지원하다 전에 가고 함께 하는 아니라 한테 나는 사람들이 모든 사람이 없다. 그는 사람은 모든 다음이다.	
不到的一个时间的时间,一个大型的对外,可以对外的一个大型的一个大型的一个大型的 分别 的。	

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

MAR 7 2015

SCHOOL PERSONNEL USE ONLY

	DAIL:
TO:	SCHOOL BUSINESS OFFICE
FROM:	Nancy Vaughan
school hours)	ed hereby makes application for use of school facilities (after regular
X Audito	prium Gymnasium Swimming Pool Café/Rooms
DATES REQU	TESTED:Tuesday, May 19 th , 2015 and Wednesday, May 20th, 2015
	FROM:5 PM am/pm
FOR THE FOL	LOWING PURPOSES:
Annu	al Student Recognition Awards – event starts at 6 p.m
	Nancy VaughanAPPLICANT
0.40.000000000000	2695900000000000000000000000000000000000
When the public	following provisions: is invited to an activity, police and fire departments must be notified. ents must be made in person at the police and fire headquarters.

 $C: Users \\ smccast and 1\App Data \\ Local \\ Microsoft \\ Windows \\ Temporary\ Internet\ Files \\ Content. \\ JE5 \\ 03KZL03U \\ SCHOOL\ reservation\ for student\ awards\ may\ 19\ and\ 20\ 2015. \\ doc$

MAR 20 2015

	$\frac{1}{2}$	
	DATE: 5/14/15	
	TO: SCHOOL BUSINESS OFFICE	
	FROM: Ohery Wirth	
	The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:	
•	NAME OF SCHOOL REQUESTED: WAYNS	
	Large Dance Studio	,
-	Auditorium Gymnasium Swimming Pool Café/Rooms	-
,	DATES REQUESTED: June 2 & June 3	
	FROM: 36 am/pm TO: 930 am/pm	
•	FOR THE FOLLOWING PURPOSES:	•
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	Mr. Choreography: Show care	•
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Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements must be made in person at the police and fire headquarters.

MAR. 20 2015

SCHOOL PERSONNEL USE ONLY

DATE: 3/20/2015 SCHOOL BUSINESS OFFICE TO: Zyan McDonald FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Gymnasium Swimming Pool DATES REQUESTED: Softball

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

2035746896

DATE: 3.23.15 $\cdot TO;$ SCHOOL BUSINESS OFFICE FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: WILRY Gymnasium DATES REQUESTED: THE FOLLOWING PURPOSES:

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police end fire headquarters.



SCHOOL PERSONNEL USE ONLY

TO: SCHOOL BUSINESS OFFICE
FROM: Reed FRC Coordinator, Ernst Racine, Jr.
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:
NAME OF SCHOOL REQUESTED: Jonathan Reed Elementary
Auditorium X Gymnasium Swimming Pool Café/Rooms Music Room
DATES REQUESTED: March 31, 2015.
FROM: <u>5</u> am/(<u>pm)</u> TO: <u>7</u> am/(<u>pm)</u>
FOR THE FOLLOWING PURPOSES:
The Reed School FRC will be hosting the 2 nd Annual Students vs. Teacher Basketball Game.
There will be free book giveaways and other gifts. There will need to be use of the Gymnasium
Ernst Racine, Jr., Reed FRC Coordinator
APPLICANT
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

#17

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP:

Thurs., March 26, 2015 (Rotella Magnet School)

BOARD MEETING:

Thurs., April 2, 2015

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

GROUP	FACILITIES AND DATES/TIMES
Woodbury Ballet	Kennedy aud.: 6/10/15 5:00-9:00pm (rehearsal) and
Randyl Errica	6/13/15 6:00-10:00pm (recital)
Dancers Inc.	Rotella aud.,café,rm.: Fri.,May 1st 5-11pm Sat.,May 2nd
Megan Talty	7am-11pm and Sun., May 3rd 7am-10pm (Dance Competition)
Post University	WSMS parking lot: Sat., May 9th 8:00am-6:00pm
William Davis	(additional parking space for graduation)

REQUESTING WAIVERS:

Wtby. Special Olympics	Wilby pool: Mondays 3/30	-6/1/15 5:00-8:00pm
Heather Minervini	(swim practice)	(\$1971.)
Long Hill Bible Church	Rotella aud.: Sat.,June 13th	3:00-8:00pm
Eric Lott	(Church play)	(\$504.)
BAGS Scholarship Foundation	Crosby gym: Sat., Mar. 28th	9am-10pm
Nakia Reddick	(all star basketball games for	scholarship prog. (\$1764.)
		(prior to Bd. Mtg.)

GROUPS NOT SUBJECT TO FEES OF	R WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:
Rivera Memorial Foundation	Duggan gym: July,2015-June,2016 Mon., Wed., Fri.
Matthew Ocasio	4:00-9:00pm (basketball program)
Wtby. Wizards	Carrington gym: 4/7-5/27/15 Tues. & Wed.
William D. Maisto	5:30-8:30pm (basketball practice)
Wtby. Basketball Academy	Chase gym: 4/14-7/7/15 Tues. & Thurs. 5:00-7:00pm
Christopher Fisher	(basketball practice)

\$ 51,856.75

Approved:

Felix M. Rodriguez

Kathleen M. Ouellette, Ed. D. Superintendent of Schools

These activities are completed and have been billed:

Nationals, Inc. Sacred Heart H.S.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY CT 06702

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USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY	2018
APPLICANT KANGE ERRICH NAME OF ORGANIZATION WOOD ROLLS	1.
ADDRESS 29 Afward St. LETHIL (T. 06795 TELEPHONE # 460-274-5669 (city) (state) (zip code)	
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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.	يرارس
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.	/
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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.	
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SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

GEPARTMENT OF EDUCATION - WATERBURY, COMMECTICUT SCHOOL BUSINESS OFFICE 238 GRAND ST. WATERBURY, CT 06702

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V	SCHOOL BUSINESS OFFICI , 236 GRAND ST., WATERBURY, CT	
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APPLICANT PAT	TORD NAME OF ORG	CANIZATION POST UNINERSIT
ADDRESS 700 COUNTA	EXCLUBED WIN CT D6708	TELEPHONE # 203-596-4660
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White-Permittee Goldenrod-School Business Office Pink-Principal

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL SUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Heather Minervini NAME OF ORGANIZATION Waterbury Decicloly ADDRESS 20 LUNWOOD DY WOLCOTT, CT 067/6 TELEPHONE # 203-565-8433 (street) (street) (zip code)
SCHOOL REQUESTED WILDY DATES 3/30/15-6/11/5 ROOM(S) POOL & LOCKEY MOOMS PURPOSE SWIM PLACTICE
OPENING TIME CLOSING TIME OF FURFUS TOWN
AOMISSION (If any) CHARGE TO SE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 45 SIGNATURE OF APPLICANT HOTHER MUNICIPAL DATE 3/17/15
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: HOTHON MINOVINI & RICHARD KALCZNSKI: 203-509-5243 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriffs fees and court costs associated with said proceedings. HM (PLEASE INITIAL)
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MISCELLANEOUS FEES:
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APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY
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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
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APPROVAL DATE
SCHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

APPLICANT/ORGANIZATION: Noterbury Spread Olympics Please check below specific item(s): Building Usage Fees Custodial Fees Cu	1 '	e submitted will are	- Building Pe	
Please check below specific item(s): Building Usage Fees [] Custodial Fees [] SCHOOL/ROOMS REQUESTED: Willby, Aw # Boys # Girls Lecker Rooms DATE(S): 330 6 Times: 50 - 80m DATE(S): 410, 413, 4120 4127 Times: DATE(S): 611, 5118 Times: DATE(S): 611 Times: DATE(S): 612 Times: DATE(S): 613 Times: DATE(S): 614, 5111, 5118 Times: TIMES: TIMES: DATE(S): 614 Times: TIMES: TIMES: Signature Signature Security Deposit BOARD USE ONLY The Scard of Education approved/denied the above referenced waiver request(s) at their regular meeting of	APPLICANT/ORGANIZATION:	Waterbury	Special	Olympics:
SCHOOL/ROOMS REQUESTED: Willy Find # Brys # Grins Lacker Rooms DATE(S): 330 6		-		
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DEPARTMENT OF EDUCATION - WATERBURY, CONVECTIOUS ÉCHOOL ELEMESS OFFICE 235 GRAND ST. WATERBURY, CT CETO USE OF BUILDING FERNIT TYPE OR USE PEN AND PRESS FIRMLY

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APPLICANT Fric K. Lott NAME OF ORGANIZATION LANG HILL BIBLE CHARCH	
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RENTAL FEES:	
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SECURITY DEPOSIT \$ 250 (INSURANCE COVERAGE) / YES NO	
PLEASE READ THE FOLLOWING CAREFULLY	
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.	
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)	
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.	
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.	
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APPROVAL DATE	
SCHOOL BUSINESS OFFICE	-
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE	
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.	

WAI

APPLICANT/ORGANIZATION: Long	Hill Blde Church Youth hourd
Please check below specific item(s):	
Building Usage Fees [Custodial Fees
SCHOOL/ROOMS REQUESTED:	Rotella And
DATE(S): Sat. June 13 DATE(S):	
DATE(S):	
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3 - 1 3 - 7 5 Date	EK JOH = Signature
OF	FICE USE ONLY
List total cost of fees being requested to l	pe waived:
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Building Usage Fees (Oustodial Fees Security Deposit
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BQ	ARD USE ONLY
The Board of Education approved/denied	the above referenced waiver request(s) at their regular
meeting of	

ATTEST:

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

" APPLICANT NOTICE RECOLLY	NAME OF ORGANIZATION BACS Scholarship Foundation
ADDRESS 135 East Ubility St. Wider (street) Crosby (city)	OUCU (J 0(170(9 TELEPHONE # 203 - 717 - 3141) (state) (zip code)
SCHOOL REQUESTED DATE	s March 28, 2015 ROOM(s) Gymnasium
OPENING TIME 9:00 AM CLOSING TIME 10:	DOPM PURPOSE All-Star Baskethall Games
₩ o >>	CHARGE TO BE DEVOTED TO BAGS SCHOLATSHIP FOUNDATION
	SENT, ADULTS 509 CHILDREN 300
SIGNATURE OFAPPLICANT	DATE 2-17-15
PERSON(S) NAME, ADDRESS & PHONE NUMBER	RESPONSIBLE FOR SUPERVISION:
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APPLICATION MUST BE RECEIVED AT LEAST THREE (3)	WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOU	RAPPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER F	REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
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APPROVAL DATE	
	SCHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR FEES SHOULD F	E MADE OUT TO THE BOARD OF EDUCATION AND MAIL OF TO THE

SCHOOL BUSINESS OFFICE.

NO CASH WILL BE ACCEPTED.

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Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT

CONTRACT#

TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT MATTHEW CASIO NAME OF ORGANIZATION KIVERA MEMORIAL
ADDRESS $\frac{180}{\text{(street)}}$ $\frac{1}{\text{(city)}}$ $\frac{1}{\text{(state)}}$ $\frac{1}{\text{(zin code)}}$ TELEPHONE # $\frac{(263)509-9873}{(20100000000000000000000000000000000000$
SCHOOL REQUESTED DUGGAN DATES JULY 2015 - JUNE PROOMIS) GYM.
OPENING TIME 4:00 PM CLOSING TIME 09:00 AM PURPOSE BASKET BALL
ADMISSION (if any) CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: APULTS 10 CHILDREN 15-20
SIGNATURE OF APPLICANT A LOCAL CASCA DATE
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: MATTHEW OCASIO In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$NO .
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUBJECT VISION. BLEAST SAME THE BOOK OF THE STATE OF THE BOOK OF THE STATE OF THE BOOK OF THE STATE O
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APPROVAL DATE
SCHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

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NO CASH WILL BE ACCEPTED.

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702

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USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT _ Mristopher Fisher NAME OF ORGANIZATION WTOX BUTCHBUIL acade
ADDRESS 56 Hinsdale ave, Mater Bury, CT, 0676 Johns #203-982-4679
(street) (city) (state) (zip code)
SCHOOL REQUESTED Chase DATES 4115 - 77/19 ROOM(S) 9/M) 2 day a week
OPENING TIME 5:00 pm closing time 7:00 pm purpose Bushet Ball (Transpa after Season)
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS (SCH) CHILDREN 4 High SCHOOLES
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#18a



Date:

FLSA Status: Exempt

Union Affiliation: WTA or SAW

TEAM DISTRICT FACILITATOR (Part Time)

GENERAL STATEMENT OF DUTIES:

Under the general direction of the Director of Personnel/Talent & Professional Development Supervisor, the TEAM District Facilitator is responsible for coordinating and implementing the TEAM Program for the Waterbury School District and assigning student teachers to qualified cooperating teachers.

IMPLEMENTATION OF TEAM BY:

- Provide orientation for beginning teachers and their mentors to the TEAM Program
 - o Present Module 5 Professional Development Workshop
- Provide Professional Development and information to administrators about TEAM Program and requirements
- Create and update district data base of Mentors/Master Mentors and their most recent training dates
- Create and maintain district database of TEAM participants, Mentors and Master Mentors
- Monitor all beginning teachers' module progress through ctteam.org
- Coordinate with ACES mentor training updates as needed in the district
- Select TEAM Reflection Paper Reviewers
 - o Provide training for Reviewers annually
- Co-chair TEAM Coordinating Committee (TCC)
 - o Recruit members for 3 year term on TCC
 - o Meet with TCC, minimum two times a year
 - o Review/update dissolution policy as needed
- Attend District Facilitator Meetings at a RESC.
- Collect records of mentors' and reviewers' work each spring
 - Process stipend payments after reviewing and verifying accuracy of all documentation
- Serve as liaison between TEAM and HR for Personnel and Payroll
- Develop and implement procedures for placing student teachers with district selected, trained cooperating teachers
- Assign student teachers to qualified cooperating teachers

- Relay university requirements to district administrators and teachers
 - Update the student teaching/volunteering handbook
- Ensure the district has in place a supervisory plan for an Alternate Route to Certification (ARC) beginning teacher or Durational Shortage Area Permit (DSAP) holders
- Develop annual timeline for module completion
- Recruit Mentors annually
 - Assist mentors in registering in the TEAM program and meeting training requirements
- Recruit Master Mentors bi-annually or as needed
 - o Train Master Mentors on expectations and documentation requirements

To be considered for this position the candidate must possess Connecticut educator's certification - minimum of five years' experience as a teacher and/or administrator. Prior TEAM experience is recommended.

Please submit letter of intent, resume, application, three letters of reference, Certification, educational philosophy and transcripts to:

Dr. Shuana K. Tucker,
Talent & Professional Development Supervisor
Waterbury Public Schools
236 Grand Street, 3rd Floor
Waterbury, CT 06702

Applications must be submitted electronically through Applitrack.com.

There is also a link at www.waterbury.k12.ct.us

Additional information should be scanned and uploaded with application. If you have problems uploading documents please call 203-574-8019 (Education Personnel).

Waterbury Public School District is an Equal Opportunity/Affirmative Action Employer

Candidates from diverse racial, ethnic and cultural backgrounds are encouraged to apply

CLOSING DATE FOR APPLICATIONS: JANUARY 27, 2015

COMPENSATION: In accordance with WTA and SAW contracts per hourly respectively. Up to 10 hours per week, after school assignment.



Zimmerman

Waterbury Public Schools

236 Grand Street, Waterbury, Connecticut 06702

WILBY HIGH SCHOOL BEHAVIOR TECHNICIAN JOB DESCRIPTION

GENERAL STATEMENT OF DUTIES:

The Behavior Technician focuses on responding to repeated Level 1 Behavior and Level 2 Behaviors. To implement a positive behavior management system in order to increase student behavior and academic skills. The management of the behavior system includes, but is not limited to: collecting and tracking of data pertaining to students and school wide patterns, the training of staff in de-escalation strategies, implementation of positive behavior plans/climate plans and general climate improvement.

SPECIFIC EXAMPLES OF DUTIES:

- 1. Collaborate and coordinate with the building administrator in the early intervention of behavioral issues and de-escalation of students in crisis
- 2. Review and respond to level 1 and level 2 referrals
- 3. Facilitate in obtaining resources related to the flow of students removed from the class or school
- 4. Implements the Safe School and Positive Climate Handbook
- 5. Work closely with all constituents to correct discipline problems as they occur
- 6. Provide students with strategies and skills to meet expected behavioral and academic requirements
- 7. Review and report on referrals, bullying and other data
- 8. Be the first responder to assist staff members with students' misguided behavior
- 9. Communicate policies and protocols to families and staff
- 10. Incorporate PBIS standard and framework into classroom and individual behavioral management strategies and recommendations
- 11. Perform other duties as assigned by the building principal

MINIMUM QUALIFICATIONS:

- 1. Bachelor's Degree from an accredited college, preferred; associate degree required
- 2. Certification in Physical Management Training procedures preferred
- 3. Experience in an urban school district and/or a multi-cultural environment

SALARY/BENEFITS/WORK YEAR:

Salary \$27.74 Per hour during the school year. Benefits based on the UPSEU Agreement.

This is a non-union, grant funded position that exists as long as funds are available.

Please submit letter of intent, resume, non-certified application, transcripts and 3 letters of reference to:

James A. Murray, PHR Education-Grants Human Resources 236 Grand Street Waterbury, CT. 06702

Closing Date: 4:00 pm, February 27, 2015

WATERBURY PUBLIC SCHOOL DISTRICT 236 GRAND STREET, WATERBURY, CT 06702

APPLICATION FORM

FOR NON-CERTIFIED POSITIONS

Position Applied For:	
Dehavor lech	
Applicant is requested to answer each question completely and accura evaluation because items are incomplete or omitted,	tely. Application may be rejected or receive a lower
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PLEASE TYPE OR PRINT	LEGIBLY IN INK
Name Zironerman Tyrell Last First M.I.	_
Address 232 Citizers Are No. Street	Home Phone (203) 560-470
City, State, Zip Wake buy G. oung	Work Phone ()
Mailing Address	
(If different from above	
THE FOLLOWING QUESTIONS MUST BE ANSWE	DED (GEG OF ON)
GIVE DETAILS IN SE	
Are you eligible to work in the United States?	Yes [] No [
Have you ever been dismissed from employment for cause? If so, explain and state which jobs below.	Yes D No D
Have you ever been convicted of an offense against the law	
(including military offenses), are you now under charges of Yes \(\) any offense against the law?	No EV
If your answer is "Yes," give details below, Show: date, charge, place, NOTE: a conviction per se is not a disqualifying factor. What you wer long ago are important. Give all the facts so that a decision can be made	e convicted of and how
EXPLANATIONS TO QUESTIONS ABOVE (Use additional contents)	onal paper if necessary)
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The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse.

Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your signature on this form is your consent to the drug test.

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Name of Employer			() Phone		The state of the s
Address Dates of Employment: From (Mo/Yr)	Title of Position	City S ion Name and Title o		tate Zip f Supervisor	
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ertify that all statements gulations.	ots made by me on this application are true, comp or ornissions of fact, I am subject to disqualificate ril Service Commission of the City of Waterbury tivities, agree to cooperate in such investigation.	doll of dismissal and to	Such other penalh	es-prescribed by	law or Civil Service Rules a

James A. Murray, PHR Education-Human Resources 236 Grand Street Waterbury, CT 06702

Dear Mr. Murray,

I write this letter on behalf of Tyrell Zimmerman who I have known both on a personal and professional level for more than five years.

The characteristics that best describe Tyrell are disciplined, balanced, considerate and determined. He has an undeniable passion for the today's youth, especially those students in the Waterbury Public School District and has an unprecedented ability to make instant connections with students, teachers, administrators and parents alike.

Tyrell is the President and C.E.O. of <u>Zimmnation</u>, a local foundation whose mission is based on Tyrell's dream, which is described through the acronym D.R.3E.A.M. The acronym stands for Developing Resources to Empower youth through Education, Enrichment, Athletics and Mentorship in conjunction with the Healthy Choice Initiative.

In addition to possessing a sound work ethic and ability to handle any challenge that may be placed in his path, Tyrell has shown himself to be a man of integrity who works hard to achieve set goals.

I highly recommend Tyrell Zimmerman for the position of Behavior Technician at the Wilby High School and I am beyond confident that he is the right person for this position.

Sincefely,

Michele A. Albini

Constituent Service Aide

Office of the Mayor

City of Waterbury

mickeyalbini@gmail.com

(203) 592-9814

Tyrell Zimmerman (203) 568-4705 tzimm21@gmail.com www.zimmnationfoundation.org

EDUCATION

American Public University Charles Town, WV - 2012 - current

Master's Degree: Public Administration - Organizational Development and Management

Pace University Pleasantville, New York - December 2009

Bachelor's Degree: Political Science with concentration in Sociology and Criminal Justice

San Jose City College - San Jose, California - May 2007

Associates Degree: Political Science

Wilby High School, Waterbury Connecticut - June 2003

HS Diploma:

EXTRA CURRICULAR ACTIVITIES

THREE SPORT ATHLETE

- Basketball Wilby HS
- Football All American and All State, Team Captain Jr. and Sr. year, Wilby HS
- Track Wilby HS
- Class President Class of 2003

CLUBS

- Debate Team Model United Nations Pace University where we competed against other Universities, each University representing a different nation in the United Nations
- Green surge at Pace University. The university received a federal grant to research energy consumption and sustainable development. I was a part of the initial group as we blueprinted and formed an idea for a mobile ethanol producing machine for Dominican Republic.
- Black Student Association San Jose City College, Pace University
- CONNCAP (Connecticut Collegiate Awareness and Preparation Program) and Upward Bound

ACHIEVEMENTS - AWARDS - VOLUNTEER COMMUNITY SERVICE

- Offered Scholarships to attend and play football for several Division 1 Colleges and Universities
- 2003 United Way Boys and Girls Club of America Youth of the Year for the City of Waterbury and the State of Connecticut (first African American state-wide winner of the award from Waterbury, CT.)
- Volunteer at the Waterbury North End Recreation Center serving as Basketball Coach and Youth Mentor
- Volunteer at the YMCA in Waterbury CT serving as Basketball Coach and Youth Mentor 2001-present
- Volunteer Musician and manual Laborer for The Refuge Church of Christ, Waterbury CT 1998 present
- Volunteer Musician for Northeast/New England Tuskegee University Alumni Group Rocky Hill CT 1999-2000
- Volunteer at 'The Children's Village' a Juvenile Detention Facility, Dobbs Ferry New York 2008-2009
- Started a foundation in the memory of my late father, which allows me to give back to inner city youths, who
 exemplify academic aptitude and athletic promise. "ZIMMNATION FOUNDATION"
 www.zimmnationfoundation.org

SPECIAL HONORS

- 2011 Honoree of 'The Platinum Explosion Committee' for the positive impact I have made on the lives of the young people in the school system and communities of Trenton NJ.
- 2010 NFL Draft Prospect
- Tyrell Zimmerman Annual Scholarship 2012 marked the first year of the Annual Tyrell Zimmerman scholarship presented at the Boys and Girls Club of Greater Waterbury

WORK EXPERIENCE

Youth Leader – Pomegranate Health Systems Adolescent Psych. Columbus, OH Aug. 2013 – April 2014 Responsibilities include: Supervising patients' activities and monitoring behaviors to ensure safety and engagement in appropriate instructional, leisure and daily living activities, while reducing the potential for the occurrence of aggressive, self-abuse, property destruction and disruptions in programming. This is achieved by providing supervision, physical presence and support in patient environments, providing support to patients in performing a system of gradual and graded alternatives for de-escalating patients and managing their behaviors. I assisted in performing functional assessments of behaviors by gathering data relative to the conditions under which target behaviors occur, and assisted in developing intervention strategies that reinforce correct behaviors. Coordinating and engaging in emergency and crisis intervention responses to ensure adequate coverage and incident management

Youth Development Director – YMCA of Central Ohio (Columbus, OH) Feb. 2013 – August 2013 Responsibilities: all day to day operations of youth & adult sports, all family and community programming, collaborative programs with major organizations, businesses and agencies. Responsible for family and teen programming, after school programs and curriculum, summer camp operations and director, budgeting, staffing, fundraising, allocation of funds, collecting of data, grant writing and grant proposal, and inserting data for grants.

- Lead Desk Supervisor YMCA of Central Ohio Columbus, OH Nov. 2012 Feb. 2013
 Supervised and manage all desk staff for the YMCA's residential facility. Responsibilities included, securing the building and perimeter. Document detailed reports of daily building activity, while maintaining a safe environment for residents consisting of ex-inmates to war veterans. Also assisting in the operations of the YMCA's overflow homeless shelter.
- Site Coordinator Greater Waterbury YMCA Waterbury, CT Sept. 2012 to Nov. 2012
 I was responsible for coordinating and organizing the interactive physical activity component for the 21rst Century Grant afterschool program at North End Middle School.
- Site manager and developer Dan Roberti for Congress Waterbury, CT July 2012- August 2012
 Work as a site manager and developer on the campaign for U S Congress candidate Dan Roberti. I was
 responsible for developing visibility, programs, voter registration and the coordination of events.
- Counselor Head counselor for Consultation and Counseling Jan. 2012 to Nov. 2012
 Counseled and mentored youths who have had some sort of substance abuse problems. Counseling occurred at their current facility or after they were discharged from the facility. Counseling consisted of joint sessions with the Psychologist and one on one sessions.
- Special Education The Enlightenment School, Waterbury CT Oct. 2011 November 2013
 Special Assignment of teaching a self-contained classroom of 14 of the most challenging students of the school, teaching subjects consisting of History, Math, English, and Science. School was cited for being among the highest in the state for in school arrest.
- Tutor/Instructor One on One Learning/ federally funded no child Left behind Oct. 2011 present
 Motivating and assisting students with their school work, while also helping to develop them into quality
 students and individuals. Using intense strategies and giving one on one attention and support.
- Community Leader/Organizer Neil O'Leary for Mayor of Waterbury, CT Campaign 2011
 I worked extensively with and alongside Neil O'Leary's campaign for mayor. I sponsored and hosted several events and informational meetings in the community to help register several of unregistered voters.
- History Teacher Wilby HS, Waterbury CT Jan. 2011 June 2011
 I replaced permanent teacher in History for sophomore and Junior students. Responsibilities included classroom management and operations, planning curriculum, preparation for State examinations (CAPT), correcting and grading papers, student/ parent and teachers' conferences, and mid-term exams.
- Security Churches Of Our Lord Jesus Christ. April 2008 present I provide security for conventions and convocations for a large Pentecostal religious group all over the country. Duties include personal escort for Mayors/Governors and other city- council members to and from events pertaining to religious group. I escort various music recording artist and religious organizational
- Defensive Lineman AFL Tulsa Talons, Tulsa Oklahoma June 2011 Professional Football
- Athletic Coordinator Sprague Elementary School, City of Waterbury CT Spring 2004
 Coordinated Athletic Activities for students for the after school program

OTHER SKILLS, ACHIEVEMENTS and CONSIDERATIONS

- Proficient in French
- Proficient in Microsoft Office Suite
- First Aid, CPR, and AED Certification
- CPI Nonviolent Crisis Intervention Certification
- Ability to read Music
- I appeared as a paid actor in TruTV's Bear Swamp Recovery reality show season 1
- I have strong abilities to fundraise and organize events and functions that help raise awareness and raise funds for specific goals!
- I was honored for working the schools and communities of Trenton, NJ, in the fight against gun violence.

WATERBURY PUBLIC SCHOOLS WATERBURY, CONNECTICUT March 04, 2015

TO:

ALL PROFESSIONAL STAFF

FROM: SHUANA TUCKER, TALENT & PROFESSIONAL DEVELOPMENT SUPERVISOR

RF:

COACHING VACANCY

Rod Dixon Kid's Marathon Run Club Mentor & Coordinator

1. Application for extra-compensatory position.

2. Copy of CPR Certificate.

3. Copy of First Aid License.

QUALIFICATIONS: Candidate should have at least fundamental knowledge of teaching and coaching techniques of distance running; prior experience as a RDKM run club mentor, participant on a middle/high school team, or the equivalent preferred; previous coaching experience in other sports considered. Certified teacher candidates preferred.

In-Program duties:

- 1) Recruit, register, train and track student participants' progress in qualifying for the 2014 Waterbury Kid's Marathon.
- 2) Coordinate all planned RDKM school activities, especially Final Mile Celebration Day on June 3, 2015 (rain date June 4th, 2015).
- 3) Maintain highest safety standards at all times.
- 4) Be a positive role model for all participants.
- 5) Participate in post-program evaluation
- 6) Responsible for communicating any conflict situations with parents or children.
- 7) Keep areas used by the program clean, well maintained and suitable for use by staff.
- 8) Assist and record students' progress using the Lap Tracker Program.
- 9) Must attend all mentor meetings and trainings, especially the initial training scheduled for march 19, 2015 from 3:30 pm to 5:30 pm at North End MS.

Essential Abilities:

- 1) Able to effectively motivate, supervise and coach children of different abilities.
- 2) Able to coach and provide direction and strategies for distance running.
- 3) Able to plan and implement program activities that are culturally relevant, developmentally appropriate and consistent with core values of the program.
- 4) Able to adhere to program standards, including safety.
- 5) Able to follow district policy and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergency management, etc.
- 6) Able to exercise proper judgment when dealing with a group of children.
- 7) Able to exercise proper judgment when working with other RDKM personnel.
- 8) Attends RDKM organizational meetings and trainings, as needed.

Other Requirements:

Able to actively run, jump, and lift a minimum of 1/5 their own body weight.

EXAMPLE OF DUTIES:

Work with building administrators to develop schedules and conduct all run club performance sessions, maintain pre-inventory and post-inventory lists; submit request for supplies and equipment; report all injuries to the school principal; report the loss of equipment to the school principal and the Supervisor of Health and Physical Education; submit a list of participants to the school nurse for consultation; hand out, collect and file all permission forms; check and be aware of eligibility status of all participants; maintain communications with parents and ensure safety of students while on school property.

COMPENSATION: *

Run club mentors will receive a \$500 stipend per year, payable upon successful completion of the program each Spring.

*There are Ten (10) grant-funded elementary & middle school positions to be filled on a new RDKM member school priority, then first come, first-served basis that will continue to exist only as long as grant funds remain available.

Applications must be submitted electronically through Applitrack.com. There is also a link is on Waterbury Public Schools website (www.waterbury.k12.ct.us). Permits and certifications should be scanned and uploaded with application. If you have problems uploading documents please call 203-574-8002 (Education Personnel)

Applications must be received on or before: March 17, 2015

Communications



Packet week ending: 3/24/15



236 Grand Street Waterbury, CT 06702

(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

March 18, 2015

Constance Gomes 48 Kaynor Dr. Waterbury, CT 06708

Dear Ms. Gomes:

Your name is being certified to the Education Department for the position of Administrative Support Specialist III, Req. #15-47 at \$18.47 per hour.

Your official start date was March 10, 2015.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

Sincerely,

Lisa Dunn

Human Resources Generalist

LD/sd

cc: Board of Education

Dr. Shuana Tucker, Talent Prof Dev Spysr

Dr. Ouellette, Supt. of Schools

file