

Board of Education

REGULAR MEETING

Thursday, December 3, 2015 – 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

AGENDA

- 1. Silent Prayer**
- 2. Pledge of Allegiance to the Flag**
- 3. Roll Call**
- 4. Communications**
- 5. Approval of Minutes:** October 8, 2015 Workshop, October 15, 2015 Regular Meeting, October 29, 2015 Workshop, and November 5, 2015 Regular Meeting.
- 6. Public Addresses the Board:** All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. The Chairman will disallow a speaker from continuing to speak if slanderous or defamatory remarks are made. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.
- 7. Superintendent's Announcements**
- 8. President's Comments**
- 9. Committee on School Personnel**
 - 9.1 Instructional Leadership Director Appointment.
 - 9.2 Instructional Leadership Director Appointment.
- 10. Committee on Curriculum**
 - 10.1 Request permission be granted to L. Graham, KHS, and four chaperones to take 45 students to New York, NY on December 4, 2015 to visit the New York Financial District and Ground Zero.
- 11. Committee on School Facilities & Grounds**
 - 11.1 Use of school facilities by school organizations and/or City departments .
- 12. Superintendents Notification to the Board**
 - 12.1 Teacher new hires:

Name		Assignment		Step	Effective
Belvedere	Ralph J.	WMS	World Lang Italian	MA/4	10/22/15

Callahan	Liam	CHS	English	BA/8	11/3/15
Poitras	Ashley	CHS	English	BA/2	11/5/15
Voisine	Stephanie M.	WMS	Math	B+15/5	11/5/15

- 12.2 Adult Education appointments effective immediately:
Rodriguez, Alberto – Substitute as needed @ \$32.00 p/hour.
Rotella, Richard – Substitute as needed @ \$32.00 p/hour.

13. Unfinished Business of Preceding Meeting Only

14. Other Unfinished, New, and Miscellaneous Business

- 15. Executive Session** for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee

16. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #9.1

December 3, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____
as Instructional Leadership Director effective December 7, 2015.

Respectfully submitted,

Kathleen M. Ouellette, Ed.D.
Superintendent of Schools

Approved:

Waterbury, Connecticut

Item #9.2

Approved:

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #10.1

December 3, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Curriculum, the Superintendent of Schools recommends permission be granted to L. Graham, KHS, and four chaperones to take 45 students to New York, NY on December 4, 2015 to visit the New York Financial District and Ground Zero.

Respectfully submitted,

Kathleen M. Ouellette, Ed.D.
Superintendent of Schools

Approved:

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- ☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

*This request must be approved prior to collecting or committing any funds such
as down payments or making definite arrangements.*

Date Submitted: 11/10/2015

Name of Travel Agency None

1) Requested by: Laura Graham Kennedy 11/12 th
Name of Staff Member School Grade level/Subject

2) How many students? 45

3) Name of destination: New York Financial Dist-Museum of Finance-Ground Zero

4) City/State of destination: New York City

5) Departure: Friday 12/4/2015 7:30 am
Day Date Time

6) Return: Friday 12/4/2015 6:30 pm
Day Date Time

7) Is school in session during this field trip? yes

8) What unit in the curriculum does this field trip support?

Money Management, Financial Security, Investing, Personal Finance

9) What are the Common Core State Standards this field trip supports?

Finance in our world

10) What are the guiding questions from the curriculum this field trip will answer?

Students learn about the Banking and Investment issues carried on at Wall Street being the financial world of our country.

11) What expected performances will be taught by this field trip?

Students will learn about money management and investment strategies.

12) How will you assess the learning that results from this field trip?

Students will write a report on what they learned.

13) Explain what educational value this field trip offers the students:

Student will see how our financial system works.

14) Transportation: Type/name of Approved PUC Carrier

Peter Pan

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Laura Graham	203-518-0429	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Jeff Lucian

Aides(s) as chaperones:

Parent(s) as chaperones: Ian Rogers, Shannon Johnson
Donna Johnson

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Perkins for bus
Students for lunch

18) What is the approximate cost per pupil for this trip? \$50

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

\$50 each

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Laura Graham	Business	4.	
2. Jeff Lucain	Business	5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Margaret Stevens RN
Signature of School Nurse

11-10-15

Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medical needs have been made Yes ☒ No ☐

[Signature]
Signature of School Principal

11-13-15

Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☐

This field trip request has been reviewed and is not approved ☐

[Signature]
Signature of Superintendent/Designee/ILD

11/24

Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

NAMAZI, MEHDI									
NAVARRO, CARRYN A									
ORTIZ, SHAQUILLE									
PRATTS, JULIANA ELIZABETH									
QUINONEZ, NASYA CAROLYN									
RIVERA, SARAHY									
RODRIGUEZ, BRITTANY D									
SAMPSON, JUDE									
SHIRLING-DAVIS, RAEGON E									
VASQUEZ, NYASIA O									

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #11.1

December 1, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
T. Grabowski	Maloney café: Thurs., Dec. 3 rd , 4:00 - 6:30 pm (Math Night)
G. Wright	WSMS café & parent center: Thurs., Dec. 10, 3:30 - 8:00 pm (DPAC and SFCP event for parents & students)
L. Lombardi	Rotella auditorium, café: Wed., Jan. 27, 6:00 - 7:00 pm (Open house for prospective students & families)
L. Elias	Wilby fields: Saturday, May 21, 8:00 am - 1:00 pm (WAMS & Wilby 5K color run)
R. O'Neill	Carrington room: Mon., Nov. 30, 6:45 - 8:15 pm (PTO parents meeting) Carrington gym & café: Tues., Dec. 15 th 5:30-8:30pm (Family Night with PTO)
D. Bakewell	Sprague gym: Thurs., Dec. 10, 5:00 - 7:00 pm (Family Literacy Night)
C. Altieri	Rotella aud., café, & rooms: Saturday, April 2, 9:00 am - 5:00 pm (after school program performance dress rehearsal) Rotella aud.,café, & rms.: Sat. Apr. 9, 4-9pm & Sun. Apr. 10, 12 – 5 pm (after school program performances)

Approved:

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

ak 8032
F 8032

NOV 19 2015

SCHOOL PERSONNEL USE ONLY

DATE: 11/19/15

TO: SCHOOL BUSINESS OFFICE

FROM: Terri Grabowski

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney School☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Café/RoomsDATES REQUESTED: Dec 3rd 5-6 pmFROM: 4:00 am/pmTO: 6:30 am/pmFOR THE FOLLOWING PURPOSES:Maloney Math Night

Terri Grabowski
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

Nov 19 2015

SCHOOL PERSONNEL USE ONLY

DATE:
11/19/15

TO: SCHOOL BUSINESS OFFICE

FROM: DPAC & SFCP Event

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:
WSMS

☐ Auditorium and Parent Center ☐ Gymnasium ☐ Swimming Pool x ☐ Café/Rooms

DATES REQUESTED:
12/10/15

FROM: 3:30 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:
DPAC and SFCP Event for parents and students

APPLICANT

Gladys Wright

Please note the following provisions:

NOV 18 2015

SCHOOL PERSONNEL USE ONLY

Book

DATE: 11-13-2015

TO: SCHOOL BUSINESS OFFICE
FROM: Lauren Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: January 27, 2016

FROM: 6 am/pm TO: 7 am/pm

FOR THE FOLLOWING PURPOSES:

Open House for prospective students
+ families

Lauren Lombardi
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

NOV 17 2015

SCHOOL PERSONNEL USE ONLYDATE: 11-13-15

TO: SCHOOL BUSINESS OFFICE

FROM:

Lauren Elias

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Wilby☒ Auditorium☐ Gymnasium☐ Swimming Pool☐ Café/Rooms

DATES REQUESTED:

Saturday, May 21, 2016

FROM:

8:00 am/pm

TO:

1:00 am/pmFOR THE FOLLOWING PURPOSES:

WAMS and Wilby will be jointly be holding a
5K ~~Run~~ School Color Run through the back
fields + lots - bathroom access needed.

Lauren Elias
APPLICANTPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

NOV 17 2015

SCHOOL PERSONNEL USE ONLY

Fax to 203 574-8032

DATE: Nov 17, 2015

TO: SCHOOL BUSINESS OFFICE Sandy McCasland 203 574-8032

FROM: Robyn O'Neill Parent Liaison @Carrington School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Carrington School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

Meet in Salon

DATES REQUESTED: Monday Nov. 30

FROM: 6:45 am/pm TO: 8:15 am/pm

FOR THE FOLLOWING PURPOSES:

PTO parent meeting

R O'Neill
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

NOV 17 2015

SCHOOL PERSONNEL USE ONLY

Fax to 203 574-8032

DATE: Nov 17, 2015

TO: **SCHOOL BUSINESS OFFICE** Sandy McCasland 203 574-8032

FROM: Robyn O'Neill Parent Liaison @Carrington School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Carrington School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: Tuesday Dec 15, 2015

FROM: 5:30 am/pm TO: 8:30 am/pm

FOR THE FOLLOWING PURPOSES:

Family Night w/ PTO

R O'Neill
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

NOV 17 2015

DATE: 11-17-15

TO: SCHOOL BUSINESS OFFICE

FROM: Diane Bakerell

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Thursday, Dec. 10, 2015

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Family Literacy Night

Diane Bakerell
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

CANCEL PALV

Book

NOV 13 2015

SCHOOL PERSONNEL USE ONLY

DATE: 11/12/15

TO: SCHOOL BUSINESS OFFICE

FROM: Christina Altieri

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella Magnet

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

Dance Room
Dressing Room
Music Rooms

DATES REQUESTED: April 2, Saturday

FROM: 9:00 am/pm

TO: 5:00 am/pm

FOR THE FOLLOWING PURPOSES:

After School Program Dress Rehearsal

C. Altieri
APPLICANT

=====

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

NOV 13 2015

SCHOOL PERSONNEL USE ONLY

DATE: 11/12/15

TO: SCHOOL BUSINESS OFFICE
FROM: Christina Altieri

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella Magnet

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

Dance Room
Dressing Room
Music Rooms

DATES REQUESTED: April 8, 9, 10

Friday FROM: 9:00 am/pm TO: 12:00 am/pm

Sat. 4:00pm - 9:00pm Sunday 12:00pm - 5:00pm

FOR THE FOLLOWING PURPOSES:

After School Program Musical Performances

C Altieri
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.1

December 1, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following teacher new hires:

Name		Assignment		Step	Effective
Belvedere	Ralph J.	WMS	World Lang Italian	MA/4	10/22/15
Callahan	Liam	CHS	English	BA/8	11/3/15
Poitras	Ashley	CHS	English	BA/2	11/5/15
Voisine	Stephanie M.	WMS	Math	B+15/5	11/5/15

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.2

December 1, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Adult Education appointments effective immediately:

Rodriguez, Alberto – Substitute as needed @ \$32.00 p/hour.

Rotella, Richard – Substitute as needed @ \$32.00 p/hour.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools