

Board of Education

REGULAR MEETING

Thursday, December 17, 2015 – 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

AGENDA

1. **Silent Prayer**
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Communications**
5. **Public Addresses the Board:** All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. The Chairman will disallow a speaker from continuing to speak if slanderous or defamatory remarks are made. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.
6. **Superintendent's Announcements**
7. **President's Comments**
8. **Consent Calendar**
 - 8.1 *Committee on Finance:* Request approval of an Agreement with Avon Valley Show Stables, LLC to provide a Student Prevocational Program.
 - 8.2 *Committee on School Personnel:* Request approval of the job specifications for the position of Avid Program Tutor (funded by CHS Turnaround Funds).
 - 8.3 *Committee on Curriculum:* Request permission be granted to Ivan Hernandez, Carrington grade 8, and two chaperones to take 30 students to Washington, DC from May 10 through 13, 2016 to visit various historical sites.
 - 8.4 *Committee on Curriculum:* Request permission be granted to Anthony Della Calce, NEMS grade 8, and 20 chaperones to take 200 students to Washington, DC from May 10 through 13, 2016 to visit various historical sites.
 - 8.5 *Committee on School Facilities & Grounds:* Use of school facilities by school organizations and/or City departments.
 - 8.6 *Committee on School Facilities & Grounds:* Use of school facilities by outside organization and/or waiver requests.
9. **Items Removed from Consent Calendar**

10. Superintendent's Notification to the Board

10.1 Athletic appointments/resignations effective immediately:

Bulls, Rondell – Freshman Boys Basketball Coach, KHS (resignation).
 Ferraro, Brianna – JV Girls Basketball Coach, WCA (appointment).

10.2 Grant funded appointments effective immediately:

Cruz, Griselle – Teacher, ESH Program, Bucks Hill School, salary according to contract.

LaValle, Alexa – Substitute Teacher, 21st Century After-school Program AND State Department of Education After-school Program, salary according to contract.

Marshall, Kalen - Recreation Specialist Substitute, 21st Century After-school/SDE Programs, \$12.00 per hour.

Robinson, Danielle – Recreation Specialist Substitute, 21st Century After-school Program, \$12.00 per hour.

Vensel, Katie – Substitute Teacher, 21st Century After-school Program, Wilson School, salary according to contract.

10.3 Walsh Before and After School Program appointments, contingent upon enrollment, salary per contract, maximum of 11 hours per week, funded by Title I and Priority School Grants:

Angelin, Seritha	AM Assistant	M, T, W, Th, F
Angelin, Seritha	PM Assistant	M, T, W, Th, F
Havican, Melissa	AM Assistant	M, W
Havican, Melissa	AM/PM Substitute	
Jakubczyk, Sandy	AM/PM Substitute	
Just, Patricia	PM Substitute	
Lillian, Jennifer	AM Substitute	
Lillian, Jennifer	PM Lead Teacher	M, T, W, Th, F
Nichols, Aurea	AM Assistant	T, Th, F
Nichols, Aurea	AM/PM Substitute	
Paris, Ana	AM Teacher	M, T, W, Th, F
Riccio, Tim	PM Substitute	
Rinaldi, Stephanie	AM/PM Substitute	
Sanford, Jill	PM Substitute	
Swartz, Samantha	AM Substitute	
Swartz, Samantha	PM Teacher	M, T, W, Th, F
Walker, Stephanie	PM Assistant	M, T, W, Th, F
Yaffe, Kenneth	PM Teacher	M, T, W, Th, F

10.4 Adult Education appointments effective 12/18/15:

Rivera, Lucesita – Secretary I (replacing Marissa Cavallo-Mancini), 35 hours p/wk @ \$12.64 p/hr.

10.5 Resignations:

Barbieri, Nicole – English Teacher, WHS, effective 12/04/15.

DaSilva, Tara – Walsh Math, effective 11/11/15.

Shames, Jennifer – Kingsbury Music, effective 11/13/15.

10.6 Retirements:

Gelband, Genya – Enlightenment/State Street ESL, effective 02/19/16.

10.7 Involuntary transfers:

Razza, Angela – from Principal, Kingsbury School to Principal, Regan School, effective 01/04/16.

Tsacoyeanes, Cathy – from Supervising Vice Principal, Sprague School to Supervising Vice Principal, Kingsbury School, effective 01/04/16.

11. Unfinished Business of Preceding Meeting Only

12. Other Unfinished, New, and Miscellaneous Business

13. Executive Session for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee

14. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #8.1

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Superintendent of Schools recommends approval of an Agreement with Avon Valley Show Stables, LLC to provide a student prevocational program.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Charles E. Pagano

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #8.2

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the job specifications for the new position(s) of Avid Program Tutor.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #8.3

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Curriculum, the Superintendent of Schools recommends permission be granted to Ivan Hernandez, Carrington grade 8, and two chaperones to take 30 students to Washington, DC from May 10 through 13, 2016 to visit various historical sites.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Juanita P. Hernandez

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #8.4

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Curriculum, the Superintendent of Schools recommends permission be granted to Anthony Della Calce, NEMS grade 8, and 20 chaperones to take 200 students to Washington, DC from May 10 through 13, 2016 to visit various historical sites.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Juanita P. Hernandez

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #8.5

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
J. Matthews	Chase café: Sat., Dec. 12 th , 7:00 am - Noon (Breakfast with Santa)
M. Cappiello	WSMS café: Thurs., Dec. 17 th , 5:00 - 10:30 pm (school dance)
M. Petrillo	Bunker Hill gym: Thurs., Dec. 17 th , 5:00 - 7:00 pm (Winter Festival)
L. Lombardi	Rotella aud. & gym: Wed., Jan. 27 th , 6:00 - 7:00 pm (open house for new families) Rotella café: Wed., Mar. 2 nd , 5:00 - 7:00 pm (Math & Reading Night)
D. Monti	Reed café: Thurs., Dec. 17 th , 5:00 - 7:00 pm (Family Movie Night)
R. Martinez	WAMS café: Saturdays 12/5, 5/7, 6/4, 7:00 am - 2:00 pm (SAT Tests)
J. Pilicy	Duggan café: Thurs., Dec. 17 th , 3:00 - 7:00 pm (school dance) (snow date: 12/22/15)
M. A. Marold	WAMS room: Thurs., Feb. 25 th , 3:30 - 6:00 pm (19 Sch. Governance Councils Module Training) (snow date: 3/3/16) Gilmartin café: Tues., Mar. 29 th , 6:00 - 7:30 pm (19 Sch. Governance Councils café & ice cream social) Carrington café: Tues., April 26 th , 6:00 - 7:30 pm (19 Sch. Governance Councils café & ice cream social)
J. Rodriguez	WAMS atrium & café: Tues., April 12 th , 5:00 - 7:00 pm (Family Night)

Approved:

Respectfully submitted,

John E. Theriault

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #8.6

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by outside organizations and/or waiver requests, subject to fees and insurance as required:

<u>GROUP</u>	<u>FACILITIES AND DATES/TIMES</u>
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REQUESTING WAIVERS:

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Bridge To Success:	WAMS atrium: Wed., May 25 th , 3:30 - 8:00 pm
Kris Dorante	(Workforce Dev. Career Fair)

MONIES COLLECTED TO DATE:

\$ 28,255.75

Approved:

Respectfully submitted,

John E. Theriault

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #10.1

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following athletic appointments/resignations effective immediately:

Bulls, Rondell – Freshman Boys Basketball Coach, KHS (resignation).
Ferraro, Brianna – JV Girls Basketball Coach, WCA (appointment).

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #10.2

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments effective immediately:

Cruz, Griselle – Teacher, ESH Program, Bucks Hill School, salary according to contract.

LaValle, Alexa – Substitute Teacher, 21st Century After-school Program AND State Department of Education After-school Program, salary according to contract.

Marshall, Kalen - Recreation Specialist Substitute, 21st Century After-school/SDE Programs, \$12.00 per hour.

Robinson, Danielle – Recreation Specialist Substitute, 21st Century After-school Program, \$12.00 per hour.

Vensel, Katie – Substitute Teacher, 21st Century After-school Program, Wilson School, salary according to contract.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #10.3

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Walsh Before and After School Program appointments, contingent upon enrollment, salary per contract, maximum of 11 hours per week, funded by Title I and Priority School Grants:

Angelin, Seritha	AM Assistant	M, T, W, Th, F
Angelin, Seritha	PM Assistant	M, T, W, Th, F
Havican, Melissa	AM Assistant	M, W
Havican, Melissa	AM/PM Substitute	
Jakubczyk, Sandy	AM/PM Substitute	
Just, Patricia	PM Substitute	
Lillian, Jennifer	AM Substitute	
Lillian, Jennifer	PM Lead Teacher	M, T, W, Th, F
Nichols, Aurea	AM Assistant	T, Th, F
Nichols, Aurea	AM/PM Substitute	
Paris, Ana	AM Teacher	M, T, W, Th, F
Riccio, Tim	PM Substitute	
Rinaldi, Stephanie	AM/PM Substitute	
Sanford, Jill	PM Substitute	
Swartz, Samantha	AM Substitute	
Swartz, Samantha	PM Teacher	M, T, W, Th, F
Walker, Stephanie	PM Assistant	M, T, W, Th, F
Yaffe, Kenneth	PM Teacher	M, T, W, Th, F

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #10.4

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Adult Education appointments effective 12/18/15:

Rivera, Lucesita – Secretary I (replacing Marissa Cavallo-Mancini), 35 hours p/wk @ \$12.64 p/hr.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #10.5

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

Barbieri, Nicole – English Teacher, WHS, effective 12/04/15.

DaSilva, Tara – Walsh Math, effective 11/11/15.

Shames, Jennifer – Kingsbury Music, effective 11/13/15.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #10.6

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following retirements:

Gelband, Genya – Enlightenment/State Street ESL, effective 02/19/16.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #10.7

December 17, 2015

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following involuntary transfers:

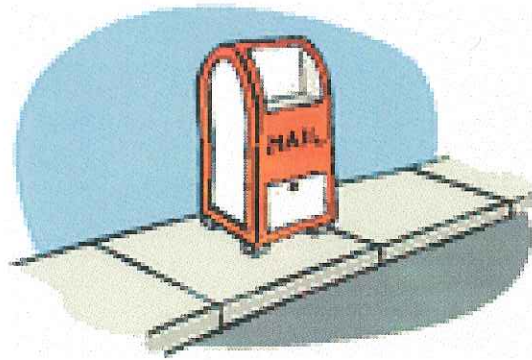
Razza, Angela – from Principal, Kingsbury School to Principal, Regan School, effective 01/04/16.

Tsacoyeanes, Cathy – from Supervising Vice Principal, Sprague School to Supervising Vice Principal, Kingsbury School, effective 01/04/16.

Respectfully submitted,

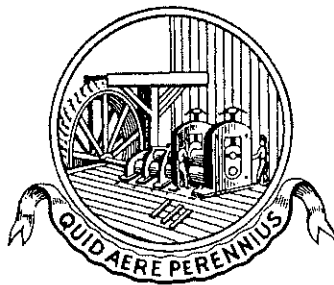
Dr. Kathleen M. Ouellette
Superintendent of Schools

Communications



Packet week ending

12/15/15



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 11, 2015

Christine Hubert
29 Franklin Ave.
Oakville, CT 06779

Dear Ms. Hubert:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2015657) at \$13.18 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

Your first day reporting to the Education Department – Food Service will be December 14, 2015.

This position does not provide health insurance benefits. Please refer to the CSEA – Local 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

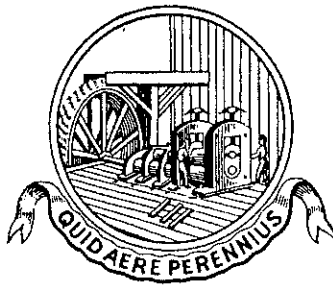
Again, welcome to the City of Waterbury.

Sincerely,


Lisa Dunn
Human Resources Generalist

LD/sd

cc: Board of Education
Dr. Ouellette, Supt. of Schools
Linda Franzese, FS Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 11, 2015

Christina Stevens
30 Alexander Place
South Windsor, CT 06074

Dear Ms. Stevens:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Certified Sign Language Interpreter (Req. #2015518) at \$27.14 per hour. Please contact Wendy Owen, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 23, 2015 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 14, 2015 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,


Lisa Dunn

Human Resources Generalist

LD/sd

cc Board of Education
Dr. Ouellette, Supt. of Schools
Wendy Owen, Director of Spec. Educ