

WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

Wendy A. Owen

Director of Special Education & Pupil Services

Special Education Department

236 Grand St. 2nd floor

Waterbury, CT 06702

203-574-8017

wowen@waterbury.k12.ct.us

May 6, 2016

Waterbury Board of Education

236 Grand St.

Waterbury, CT 06702

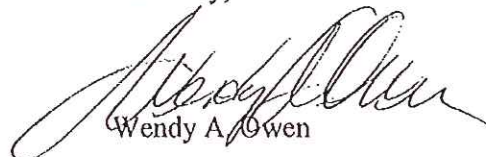
Re: Memorandum of Understanding with DCF relating to educational records.

Dear Commissioners of the Board of Education:

The attached memorandum of understanding between the Waterbury Board of Education and the Department of Children and Families is part of an ongoing effort to improve and simplify DCF's access to education records for students who attend Waterbury Public Schools and are in the care and custody of DCF while ensuring that the Waterbury Public Schools is aware of all children who are in DCF's care and custody.

The MOU memorializes the agreement between DCF and the Waterbury Public Schools to exchange student information in a manner that complies with the Family Education Privacy Rights Act and the federal and state child welfare statutes that require DCF to know and report on the educational progress of children in their care. By having regular access to information concerning students' behavior, attendance and achievement, DCF hopes that it will be able to intervene and collaborate with Waterbury Public schools to decrease absences, decrease behavioral incidents and increase academic achievement of children in care who attend our schools.

Sincerely,



Wendy A. Owen

MEMORANDUM OF UNDERSTANDING

Agreement between the Department of Children and Families ("DCF"), located at 505 Hudson Street, Hartford, Connecticut 06106 and the City of Waterbury Board of Education ("WBOE"), located at 236 Grand Street, Waterbury, Connecticut, collectively, the "Parties":

WHEREAS, it is in the mutual interest of the Parties to ensure that DCF has sufficient and timely information to determine the educational progress for those children for whom the Commissioner of DCF is the custodian ("DCF children"); and

WHEREAS, it is the Commissioner of DCF's responsibility to ensure that children in her care and custody attend school; are full-time elementary or secondary school students; and/or have completed secondary school, or are incapable of attending school on a full-time basis is initially derived from §471(a)(30) of the Social Security Act; and

WHEREAS, the Uninterrupted Scholars Act creates an express exception within the Family Education Privacy Rights Act ("FERPA") permitting the disclosure of education information concerning children to the Commissioner of DCF when she is "legally responsible for the care and protection" of those children, and

WHEREAS, the Superintendent of the Waterbury Public Schools ("WPS") administers, coordinates, and supervises the activities of the WPS in accordance with the policies established by the Waterbury Board of Education ("WBOE"), and the educational interests of the state pursuant to CGS § 10-4a; and

WHEREAS, both Parties wish to increase the number of students who graduate from high school on time and reduce the number of absences and disciplinary incidents among children in DCF's custody enrolled in Waterbury Public Schools;

NOW THEREFORE, the Parties understand and agree that:

1. The Commissioner of DCF, or her designee, may receive "education records" concerning children in her care and custody, as that term is defined in FERPA, and the regulations promulgated thereunder, 34 C.F.R. § 99.1 et seq.; and
2. The Commissioner of DCF, or her designee, may use education records concerning children in her care and custody, as permitted by FERPA, and the regulations promulgated thereunder, 34 C.F.R. § 99.1 et seq.
3. The Commissioner of DCF, or her designee, will identify the data points necessary for DCF to fulfill its educational responsibility to children in her care and custody, as that responsibility is articulated in Section 471(a)(30) of the Social Security Act and all other relevant federal and state statutes; and
4. The provision of LINK numbers to WPS is the Commissioner of DCF's assertion that those are the LINK identification numbers of the DCF children under her care and protection, as that term is used in FERPA, as amended by the Uninterrupted Scholars Act;

CONFIDENTIALITY OF STUDENT INFORMATION: DCF acknowledges that the WPS must fully comply with the requirements of FERPA. Therefore, the WPS reserves the right to refuse to disclose records that the WPS deems may violate the requirements of FERPA and its regulations.

DESTRUCTION OF DATA: DCF agrees that it shall conform to the requirements of FERPA and its regulations regarding the destruction and redisclosure of student information. DCF shall develop a method by which to notify WPS when a child is no longer in its custody.

EXCHANGE OF INFORMATION: DCF shall provide all written information and requests to Dr. Kathleen M.

Ouellette, Superintendent of Waterbury Public Schools, unless otherwise directed by the WBOE. The WBOE shall provide all written information and requests to Ann-Marie DeGraffenreidt, Director of Program Development for DCF.

CONFIDENTIALITY OF INFORMATION CONCERNING CHILDREN IN DCF CARE: WPS acknowledges that DCF case-specific information is confidential pursuant to CGS §17a-28 and that this state statute articulates the federal confidentiality requirements of the Child Abuse Prevention and Treatment Act ("CAPTA"). Therefore, WPS will securely hold such information and will not redisclose such information without the written permission of DCF.

DATA SECURITY: DCF agrees that WPS data will reside in secure DCF enterprise systems, servers, and/or databases. DCF shall ensure that such data will not be downloaded to individual user mobile devices, as provided in the Connecticut Department of Administrative Services' Policy on Security for Mobile Computing and Storage Devices.

NOTIFICATION OF SECURITY BREACH: In the event of a data breach, the DCF shall notify the WPS, within five (5) business days of discovery of such breach. If the WPS discovers a security breach with respect to confidential client information provided by the DCF, the WPS shall notify the DCF, within five (5) business days of discovering such breach. Both parties reserve the right to suspend immediately data exchanges until the party experiencing the breach can demonstrate that it has remedied the cause of the breach and that its data system is once again secure.

SEVERABILITY: If any provision of this MOU is held by any court of competent jurisdiction to be illegal, void or unenforceable, such provision shall be of no force and effect, but the enforceability of all other provisions of this MOU shall be unimpaired.

CANCELLATION: This MOU shall remain in full force and effect, unless cancelled by either DCF or the WBOE with one hundred eighty (180) days written notice to the other party.

AMENDMENTS: Revisions to the MOU's objectives, services, or plan are effective only when signed by both Parties to the MOU.

ENTIRE AGREEMENT: This MOU contains the entire agreement and understanding between the Parties as to the subject matter of this MOU, and it supersedes all prior agreements, representations, writings, and discussions between the Parties.

APPROVALS AND ACCEPTANCES

For the Waterbury Board of Education:

For Department of Children and
Families

Dr. Kathleen Ouellette,
Superintendent of Schools

Christopher Leone
Superintendent of USD #2 and
Education Division

#4

BOARD OF EDUCATION
Waterbury, Connecticut

May 12, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Superintendent recommends the following transfer for fiscal year 2015/2016:

DESCRIPTION	Acct Unit	Account	TO	FROM
Special Education – Teachers	88510001	511102		(\$400,000)
Special Education – Speech Pathologists	88510002	511110		(\$150,000)
Special Education – School Psychologists	88510002	511108		(\$150,000)
Special Education – Out of District Tuition	88510001	556055	\$700,000	
Transfer needed to cover out of district costs for student as placed by DCF, courts or BOE.				
District Wide – Teachers	87516501	511102		(\$400,000)
Student Transportation – Pupil Transportation	89510007	551000	\$400,000	
Transfer is need to cover costs of Special Education Bussing.				
Operations & Plant – Natural Gas	88031006	561505		(\$200,000)
Operations & Plant – Electricity	88031006	545006	\$200,000	
Transfer is needed to appropriate accounts accordingly.				
TOTALS			\$1,300,000	(\$1,300,000)

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools




Waterbury Public Schools

236 Grand Street ♦ Waterbury, Connecticut 06702 ♦ (203) 574-8019 ♦ Fax (203) 574-6703

Robert C. Brenker
Director of Personnel – Education

MEMORANDUM

DATE: May 10, 2016
TO: Board of Education Commissioners
FROM: Robert Brenker, Director of Education - Personnel
John Cross, School Inspector *JC/rae* 
RE: Capital Improvement Project Request 2016-2017

Please find attached the Capital Improvement Budget Request for your consideration for the 2016-2017 school year.

Thank you for your consideration.

RCB/jc

cc: Dr. Kathleen M. Ouellette, Superintendent of Schools
Doreen Biolo, Chief Financial Officer
Rochdi Maghfour, Accountant III
File

CAPITAL IMPROVEMENT PROJECT REQUEST
Fiscal Year 2017

<u>Priority</u>	<u>Description</u>	<u>Location</u>	<u>Cost Estimate</u>	<u>State Share</u>
1	Elevators****	TBD	\$170,000	\$680,000
2	Truck Replacement	Central Vehicle	\$55,000	
2	West Side Roof Fire Proofing Rem	West Side	\$416,000	\$884,000
3	Classroom Painting	Various Schools	\$175,000	
4	Toilet Room Renovations	Various Schools	\$680,000	
5	Exterior Masonry Repointing/ Repair	Various Schools	\$250,000	
6	Pavement Replacement	Various Schools	\$400,000	
7	Student Locker Replacement	Various Schools	\$250,000	
8	Ceiling Tile Replacement	High Schools and Middle Schools	\$150,000	
9	Pre K Playgrounds	Sprague, Maloney, Wilson	\$500,000	
10	Reconstruct concrete deck exploratory	WAMS	\$150,000	
11	Guard Rail Project	Bucks Hill and Wendell Cross Elementary Schools	\$90,000	
12	Wood gym flooring	Kingsbury, Maloney and Tinker Elementary Schools	\$300,000	
13	Pool Filtration	Crosby, Wilby, Westside	\$200,000	
14	Window replacement	Bunker Hill	\$120,000	
<i>Subtotal</i>			\$3,906,000	\$1,564,000
Total Capital Improvement Project Request			\$3,906,000	\$1,564,000

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Elevators**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$850,000-680,000 = \$170,000 city share

7. **Project Description:** Install ADA compliant elevators at two schools

8. **Project Justification:** Presently schools do not have elevators to accommodate staff or students. The elevators will make floors accessible to those who need assistance. This project is a reimbursable project from the State.

9. **Project Location and Service Area:** TBD

Signature: _____

A handwritten signature in blue ink, appearing to be 'John Cross', is written over a horizontal line.

Date: 1/2/16

CITY OF WATERBURY
FY 17 CAPITAL BUDGET
CAPITAL VEHICLE AND EQUIPMENT REQUEST FORM

1. Project Title: **Truck Replacement**

2. Fiscal Year Requested: 2017

3. Source of Fund and Fund Number:

4. Department Name and Bureau: Board Of Education

5. Object Type (Circle one)

V-Vehicle

A-Apparatus

E-Equipment

O-Other

6. Dept. Priority (Circle one)

1-Inoperable

2-Critical

3-Frequent Maintenance Required

7. Number of Units: 1

8. Complete Description of Item/Justification: The replacement of existing

9.

10. R/A (Circle one):

R=Replacement/Refurbishment

A=Addition

11. Item to be replaced: The replacement of existing departmental truck (118-WBY) used for daily maintenance operations and snow remove. Both vehicles have over 100,000 miles on them. Central vehicle has recommended replacement. Chevrolet Pickup 2500 Extra Cab with plow, lift gate and tool boxes.

12. Gross Cost: \$55,000

13. Term and Annual Cost: Direct purchase

14. Estimated Trade-in value: 0

15. Net Cost: \$55,000

16. Rating:

17. Comments

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Westside Roof Replacement Fire Proofing Replacement**
2. Fiscal Year: 2017
3. Submitted By: John Cross
4. Contact Person: John Cross TEL#: 203-574-8011
5. Source of Funding and Fund Number:
6. Cost Estimate: \$1,300,000-884,000 = \$416,000 City match for state reimbursement.
7. **Project Description:** Replace existing spray on fireproofing material that contains vermiculite. The State of CT requires the material to be remove during roofing project
8. **Project Justification:** Roof is more than twenty years old and is beyond service life. Maintenance and repair will soon exceed cost for replacement. Cost represents City match from State of Ct project funding.
9. **Project Location and Service Area:** Westside Middle School

Signature:  Date: 1/24/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Classroom Painting**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$175,000

7. **Project Description:** Repaint classrooms in various schools approximately 100-150 classrooms

8. **Project Justification:** Due to sheer number of existing classrooms which have not been painted, outside contractors would be utilized during summer to supplement existing staff to accomplish.

9. **Project Location and Service Area:** Various Schools

Signature: _____



Date: 1/2/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Student Toilet Room Renovations**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$680,000

7. **Project Description:** Renovate existing toilet rooms in various schools approximately 20 toilet rooms of various sizes

8. **Project Justification:** Toilet rooms are in original condition and have reached their usefulness and require total renovation of floors walls ceiling and furnishings, This would contribute to a much better quality of being for all students.

9. **Project Location and Service Area:** Various Schools

Signature: _____



Date: 1/2/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Exterior Masonry Repointing/ Repair**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$250,000

7. **Project Description:** Repoint and repair exterior masonry facade

8. **Project Justification:** The project is to repair deteriorated brick masonry on the exterior of school building. This project is required to salvage building structure. Failure to repair will result in water infiltration and potential of masonry falling onto students.

9. **Project Location and Service Area:** Wilson, Wendell Cross, Kingsbury and Hopeville Elementary Schools

Signature: _____

A handwritten signature in blue ink, appearing to read 'John Cross', is written over a horizontal line.

Date: 1/2/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Pavement Replacement**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$400,000

7. **Project Description:** Replace deteriorated asphalt pavement at various schools

8. **Project Justification:** The asphalt pavement at numerous schools is in poor condition and beyond useful life. This request is to repair or replace some of the worst sections in the district. It is important to get on a regular pavement replacement and repair schedule as eventually very large sections would require placement requiring large capital investments. These areas contribute to damage to assets and are a fall safety hazard for staff and students.

9. **Project Location and Service Area:** Various Schools

Signature: _____

A handwritten signature in blue ink, appearing to be 'John Cross', is written over a horizontal line.

Date: 1/2/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Student Locker Replacement**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$250,000

7. **Project Description:** Replace original student lockers approximately 1500-2000.

8. **Project Justification:** Lockers are beyond their service life, current design allows for storage of back packs used by students which present narrow lockers do not.
The project is for approximately half of lockers needing replacement.

9. **Project Location and Service Area:** Sprague, Chase, Tinker, Generali Schools.

Signature: _____



Date: 1/8/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Ceiling Tile Replacement**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$150,000

7. **Project Description:** Replace original ceiling tiles in classrooms and offices

8. **Project Justification:** Ceiling tiles are beyond their service life, tiles are in poor shape and lend to dismal appearance. Tiles contribute to lower lighting levels. Project will be contracted out and completed by Ed. Dept.

9. **Project Location and Service Area:** Crosby Wallace Wilby North End and West Side Middle Schools.

Signature: _____

A handwritten signature in blue ink, appearing to be 'John Cross', written over a horizontal line.

Date: 1/8/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Pre- K playgrounds**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

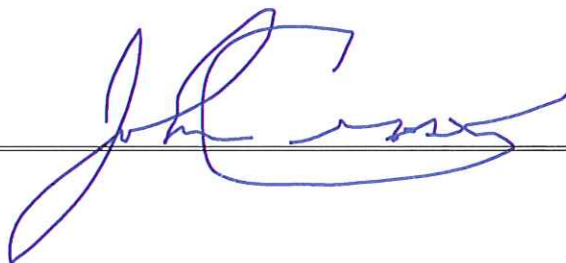
6. Cost Estimate: \$500,000

7. Project Description: Provide Pre –K playground structures. Install new drainage and impact absorbing surface. Expand usable flat top general play area. Provide new fencing and appurtenances.

8. Project Justification: As pre-k enrollment increases we need to provide age appropriate play structures. The existing play structures were designed for older school aged children. Pre K children are subject to increasing fall risks playing on the bigger playgrounds

9. Project Location and Service Area: Sprague, Maloney, Wilson

Signature: _____

A handwritten signature in blue ink, appearing to read 'John Cross', is written over a horizontal line.

Date: 1/8/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Exploratory Concrete Slab Repair**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

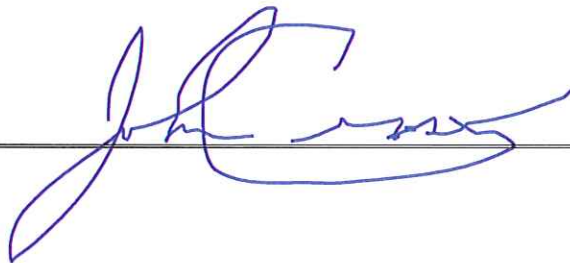
6. Cost Estimate: \$150,000

7. Project Description: Remove and reconstruct a section of deteriorated concrete slab on grade to determine extent of damage of subgrade, the project will determine best method of final repair of larger section of slab which suffers from severe cracking.

8. Project Justification: The section of slab has severe cracking and settling, This settling causes uneven floors, cracked walls. Doors have to be refit or reconstructed.

9. Project Location and Service Area: WAMS

Signature: _____



Date: 1/2/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Guard Rail Project**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$90,000

7. **Project Description:** Install wood or steel guard rail at driveway bus loops

8. **Project Justification:** The project is to replace guard rail that has failed. This is a safety issue for busses dropping off students. Concern about busses jumping curb and steep embankments justifies this project.

9. **Project Location and Service Area:** Wendell Cross and Bucks Hill Elementary Schools

Signature: _____



Date: 1/9/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Wood gym flooring at elementary schools**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$300,000

7. Project Description: Install new wood gym flooring replacing worn out synthetic rubber floors in three elementary schools.

8. Project Justification: This project consists of installation of new wood gym flooring replacing existing synthetic flooring that is in poor condition.

9. Project Location and Service Area: Tinker, Maloney, Kingsbury

Signature: _____



Date: 1/2/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Pool Filtration Systems**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$200,000

7. **Project Description:** Carbon Dioxide technology for pH control in pools at three schools.

8. Project Justification:

Lower maintenance and repair costs, less corrosive than mineral acids on pools and pool equipment.

Lower operating costs from reduced chlorine consumption.

Safer handling with no chemicals involved, avoiding injuries like burns to skin and acid splashes in eyes.

Environmentally friendly.

9. Project Location and Service Area: Crosby, Wilby, Westside MS

Signature: _____

A handwritten signature in blue ink, appearing to read 'John Cross', is written over a horizontal line.

Date: 1/2/16

**CITY OF WATERBURY
FY17 CAPITAL BUDGET**

CAPITAL IMPROVEMENT PROJECT REQUEST FORM

1. Project Title: **Window Replacement**

2. Fiscal Year: 2017

3. Submitted By: John Cross

4. Contact Person: John Cross

TEL#: 203-574-8011

5. Source of Funding and Fund Number:

6. Cost Estimate: \$75,000

7. **Project Description:** Replace existing aluminum windows which are in bad condition

8. **Project Justification:** The windows are coming apart and allow cold air in during winter months; windows do not operate well and are deteriorating.

9. **Project Location and Service Area:** Bunker Hill School

Signature: _____

A handwritten signature in blue ink, appearing to read 'John Cross', is written over a horizontal line.

Date: 1/2/16

#6

MEMORANDUM OF UNDERSTANDING/PROGRAM ACKNOWLEDGEMENT

between

The City of Waterbury/Waterbury Department of Education
and

Connecticut Military Department
for

STARBASE CT/Waterbury
Academic Year 2015-2016

This Memorandum of Understanding/Program Acknowledgement, effective on the date signed by the Connecticut Military Department, is by and between the City of Waterbury, the City of Waterbury Department of Education, 236 Grand Street, Waterbury, Connecticut (the "City") and the Connecticut Military Department, William A. O'Neill, State Armory located at 360 Broad Street, Hartford, Connecticut 06105-3706, a department of the State of Connecticut (the "Connecticut Military Department").

WHEREAS, the Connecticut Military Department administers a program known as STARBASE CT; and

WHEREAS, STARBASE CT offers a positive, proven approach to engendering excitement and interest in Science, Technology, Engineering and math (STEM). STARBASE CT focuses on elementary students, primarily fifth graders; and

WHEREAS, STARBASE CT traditionally serves students who are historically underrepresented in STEM. The program encourages students to set goals and achieve them. STARBASE CT works with school districts to support their standards of learning objectives; and

WHEREAS, The City desires to have its fifth grade school students participate in said STARBASE CT Program; and

WHEREAS, the Connecticut Military Department has agreed to allow the City to have its fifth grade school students to participate in said STARBASE CT Program; and

WHEREAS, in support of the partnership established between the City, its Waterbury Department of Education and the Connecticut Military Department by and through The Adjutant General, Connecticut National Guard enter into this Memorandum of Understanding (MOU) for the purpose of facilitating a safe, positive learning environment for every student and teacher attending STARBASE CT.

Now therefore, the City and the Connecticut Military Department by and through The Adjutant General, Connecticut National Guard agree to the following:

1. The Connecticut Military Department and STARBASE CT personnel will provide:

1.1 A solid curriculum of science, technology, engineering and math (STEM) academics for 5th grade students and teachers of Waterbury Department of Education throughout the school year and activities involving STEM, teamwork, hands-on student involvement and self-esteem building for each academy class.

1.2 An academy class consisting of a 25-hour program of instruction, five days of 5-hour instruction. The daily schedule is adapted to facilitate school and transportation schedules and the needs of STARBASE CT.

- 1.3 All supplies, instructional support materials and assistance associated with the STARBASE CT program.
- 1.4 Information about STARBASE CT through publications and presentations throughout Waterbury as required.
- 1.5 A program orientation workshop for all participating classroom teachers to introduce them to STARBASE CT and help them prepare their students for the academy if asked.
- 1.6 A pre-visit conducted at participating classrooms to help students understand what to expect for the week at STARBASE CT.
- 1.7 Adequate classroom space for program; including regular classroom and computer lab.
- 1.8 Post-test scores of his/her class to each participating teacher.
- 1.9 An opportunity for parents to become familiar with STARBASE CT through parent letters or personal visitation to the program site.
- 1.10 Provide a five-day curriculum of science, technology, engineering and math (STEM) academics for 5th grade students and teachers of Waterbury Department of Education throughout the school year.

2. The City will:

- 2.1 Select the students for classes for and provide assurance of their attendance during scheduled times.
- 2.2 Identify, transport and supervise the students participating in STARBASE CT.
- 2.3 Provide timely notification to the Connecticut Military Department and the STARBASE CT Director of the classes selected (including number of students).
- 2.4 Complete racial/ethnic/gender data for every participating class.
- 2.5 Provide for a 45-60 minute time slot before the first day at STARBASE CT for a pre-visit from STARBASE CT staff. If a SMART board is not available in the classroom, a projector will be required for the presentation.
- 2.6 Provide a sack lunch for each child, including those children on free/reduced lunch program, if needed.
- 2.7 Be responsible for the behavior of participating students. Classroom teachers shall maintain responsibility for all disciplinary matters with their class. Upon recommendation of a STARBASE CT staff member or the classroom teacher, the school will deny a student who has demonstrated inappropriate behavior while at STARBASE CT for a second time, after being counseled by STARBASE CT staff and their classroom teacher for a first offense.

2.8 When necessary, conduct pre-tests and post-tests and/or student surveys at the home school and return them to STARBASE CT for evaluation.

2.9 Provide assurance that all potential participating teachers attend the introductory workshop if offered.

2.10 Provide assurance that all participating teachers attend STARBASE CT classes with their students and actively participate in assisting STARBASE CT instructors and their students.

2.11 Provide assurance that classroom teacher will be responsible for students' trips to the bathroom/other areas outside of the main classroom and/or computer lab, where student is not in visual view of the rest of the class.

2.12 Provide assurance of at least one additional adult besides the classroom teacher for each day. Teacher aides or parents designed by the Waterbury Department of Education are acceptable.

3. FERPA:

3.1 In the event that STARBASE CT personnel come into possession of education records of City of Waterbury students, as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99), STARBASE personnel shall comply with the requirements of said statute and regulations, and agrees to use information obtained regarding student education records only for the purposes provided in this Agreement. Without the prior written consent of the student, as required by FERPA, STARBASE CT personnel have no authority to make any other disclosures of any information from education records.

4. Criminal Background Checks:

4.1 The Connecticut Military Department represents and warrants that it and its STARBASE CT employees who may be assigned to perform the services set forth in this Agreement have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending. The City and Board shall rely upon these representations.

5. City of Waterbury, Ethics Code of Ordinance:

5.1 Interest of City Officials

No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.

5.2 Prohibition against Gratuities and Kickbacks

No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any of the following pertaining to any program requirement or a contract or purchase order, or to any solicitation.

No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

5.3 Prohibition against Contingency Fees

The Connecticut Military hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

6. Compensation.

6.1 The parties agree that there will be no compensation made to STARBASE CT from the City for the performance of any of the services set forth herein.

7. Independent Contractor Relationship:

7.1 The relationship between the City and the Connecticut Military Department/STARBASE CT personnel is that of an independent contractor. No agent, employee, or servant of the Connecticut Military Department/STARBASE CT shall be deemed to be an employee, agent or servant of the City. The Connecticut Military Department, STARBASE CT and /or its employees shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. STARBASE CT shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants or representatives.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto execute this Memorandum of Understanding on the dates signed below.

WITNESSES:

CITY OF WATERBURY

By: _____

Neil M. O'Leary, Mayor

Date: _____

WITNESSES:

**WATERBURY DEPARTMENT OF
EDUCATION**

By: _____

Dr. Kathleen M. Ouellette,
Superintendent

Date: _____

WITNESSES:

**CONNECTICUT DEPARTMENT
OF THE MILITARY**

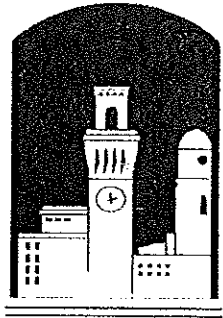
By: _____

THADDEUS J. MARTIN
Major General
The Adjutant General

Date: _____

#7

Out of State



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:	<u>Kennedy High School</u>
Your Name:	<u>Arianne Salcito</u>
Today's Date:	<u>April 14, 2016</u>
Date/s of Field Trip	<u>May 25, 2016</u>
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>	
Number of students	<u>50</u>
Number of chaperones	<u>5</u>
Nurse's Signature: <input type="checkbox"/>	
Principal's Signature: <input type="checkbox"/>	
Number of Pages Attached:	<u>3</u>

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: April 14, 2016

Name of Travel Agency (if applicable): _____

1) Requested by: <u>Arianne Salcito/Angela Joyce</u>	<u>KHS</u>	<u>9th Grade World History</u>
Name of Staff Member	School	Grade level/Subject

2) How many students? 55

3) Name of destination: 9/11 Memorial/Museum and Battery Park

4) City/State of destination: New York City, New York

5) Departure: <u>Wednesday</u>	<u>May 25th</u>	<u>7:30 a.m</u>
Day	Date	Time

6) Return: <u>Wednesday</u>	<u>May 25th</u>	<u>5:30 p.m.</u>
Day	Date	Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

The unit that will be covered on this field trip is the final unit of the year, "Global Reactions to Terrorism". The students will be learning about the post 9/11 world and how the world reacts to global terrorism.

9) What are the Common Core State Standards this field trip supports?

The C-3 Framework provides a very detailed standard that relates directly to our field trip:

- *Content: Global Terrorism :*
 - *Evaluate the international response to terrorism.*
 - *Analyze the causes and effects of global terrorism*

10) What are the guiding questions from the curriculum this field trip will answer?

- **How did the events on September 11th effect the United States, domestically and globally?**
- **Are the acts of terrorism perpetrated on 9-11-01 precursors to the acts of terror that plague out society currently?**
- **How do acts of terrorism that happen in different countries affect the global climate?**

11) What expected performances will be taught by this field trip?

Students will be expected to gain an understanding for the events of the terrorist act on our country and relate it to the devastation other terrorist acts cause on other countries .

12) How will you assess the learning that results from this field trip?

Students who participate in the field trip will be expected to reflect on the museum and memorial in a well crafted essay, answering one of the above guiding questions.

13) Explain what educational value this field trip offers the students:

This field trip will offer an opportunity to the students to fully engage in the artifacts and stories of the survivors of the September 11 attacks. The students, who were very young when the attacks happened, never really have been able to gain an understanding of the repercussions , domestically or globally.

14) Transportation: Type/name of Approved PUC Carrier

We will be using a coach bus, being provided for by Land Jet, Waterbury, CT.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Angela Joyce	203-574-8150	4	
2. Arianne Salcito	203-574-8150	5.	
3 Maria DeJesus	203574-8150	6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Angela Joyce, Arianne Salcito

Aides(s) as chaperones: Maria DeJesus

Parent(s) as chaperones: Steven Joyce, Kellie Hougasian

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Student and parent contributions

18) What is the approximate cost per pupil for this trip?

Approximately \$50.00

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

Minimal to no cost for chaperones, other than food and other incidentals.

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Angela Joyce	World History, 9th	4.	
2. Arianne Salcito	World History, 9th	5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Margaret Owens RN
Signature of School Nurse

4-25-16
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medical needs have been made Yes ☒ No ☐

[Signature]
Signature of School Principal

4-27-16
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

[Signature]
Signature of Superintendent/Designee/ILD

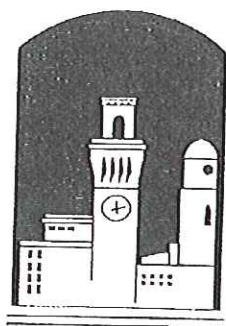
4-29-16
4/29/16 Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.



Out of State

#8

WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:	<u>John F Kennedy High School</u>
Your Name:	<u>Crystal Velez / Mary Ann Sagnella</u>
Today's Date:	<u>3/17/16</u>
Date/s of Field Trip	<u>05/31/16</u>
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>	
Number of students	100
Number of chaperones	10
Nurse's Signature: <input type="checkbox"/>	
Principal's Signature: <input type="checkbox"/>	
Number of Pages Attached:	4

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- ☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 3/17/16 Name of Travel Agency (if applicable): _____

1) Requested by: Crystal Velez John F Kennedy 12/Physics/WISE Club
Name of Staff Member School Grade level/Subject

2) How many students? 100

3) Name of destination: New England Aquarium/ Italian North End

4) City/State of destination: Boston, MA

5) Departure: Wednesday 5/31/16 7:30AM
Day Date Time

6) Return: Wednesday 5/31/16 7:30PM
Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

The Field Trip Covers content across multiple units in the curriculum. It will supplement past, current and future instruction allowing students to see concepts in action in a way not possible in our laboratories. Particularly many concepts covering Newtonian Mechanics. In Chemistry it supports Units covering Mixtures & Solutions as well as Acids & Bases. The Italian field tip also offers a unique opportunity to teach and learn across the curriculum (Physics, Chemistry, & Italian). Students will understand the concept of cultural transfer and the impact the Italian culture has had on the North End of Boston.

9) What are the Common Core State Standards this field trip supports?

CCSS.ELA-LITERACY.WHST.11-12.2

Content Standard 5: Connecting with other Disciplines (5.11-12)

Content Standard 8: Comparison among Cultures (8.11-12)

10) What are the guiding questions from the curriculum this field trip will answer?

How do Newton's Laws predict the motion of most objects?

How do solution concentrations and pH impact the delicate marine biomes?

How can we integrate culture, science, & world languages?

11) What expected performances will be taught by this field trip?

Students will be able to provide a narration of real world Phenomena and how they can be explained by physics & chemistry. Students will be able to explain how solution chemistry is applied to the aquarium. Students will be able to use new and recycled vocabulary, as well as more complicated linguistic structures, to describe their field trip in the target language, and to discuss the Italian-American cultural transference and

12) How will you assess the learning that results from this field trip?

Students will be asked to write a short reflections paper connecting what they will witness to concepts they are studying in classes. Students will prepare a presentational performance task in which they highlight Italy's cultural influence in the states.

13) Explain what educational value this field trip offers the students:

Student will be given a backstage look at the aquarium operations. They will examine how machinery and pulley systems are used to care for and transport the animals. This field trip also supports student understanding that mixtures are everywhere and play a huge role in everyday lives. In addition, the field trip offers students the opportunity to make connections across the curriculum and to participate in multicultural communities.

14) Transportation: Type/name of Approved PUC Carrier

Bus/ Land Jet

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Crystal Velez	203-206-4216	4	
2. Mary Ann Sagnella	203-982-2706	5.	
3		6	

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teacher(s) as chaperones: Crystal Velez, Mary Ann Sagnella, Robert Likorama, Peter McCasland(VP)

Aides(s) as chaperones:

Parent(s) as chaperones: Sandra Ramos, Johanna Rosario, Amanda Alvarado, JUAN A MATOS
Francesco Palmieri, Bianca Sibillo,

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Student Contributions

18) What is the approximate cost per pupil for this trip?

\$60

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

\$0

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Crystal Velez	Physics/ 11-12	4.	
2. Mary Ann Sagnella	Italian/HS	5.	
3. Robert Likorama	Italian/HS	6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Signature of School Nurse

Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medical needs have been made Yes ☒ No ☐

Signature of School Principal

Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

Signature of Superintendent/Designee/ILD

Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

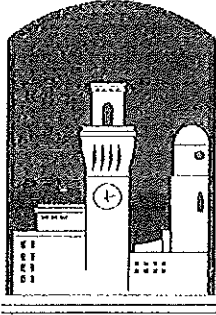
Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State

#9






WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Waterbury Career Academy High School
Your Name: Sara Paradis
Today's Date: 4/25/16
Date/s of Field Trip: June 3, 2016
In State Out of State X
Number of students: 200
Number of chaperones: 20
Nurse's Signature: 
Principal's Signature: 
Number of Pages Attached:  9

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- ☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 4/24/16 Name of Travel Agency (if applicable): N/A

1) Requested by: Sara Paradis Waterbury Career Academy High School 11th

Name of Staff Member	School	Grade level/Subject
----------------------	--------	---------------------

2) How many students? 200

3) Name of destination: Six Flags

4) City/State of destination: Massachusetts

5) Departure: Friday 6/3/16 8:30am

Day	Date	Time
-----	------	------

6) Return: Friday 6/3/16 7:30pm

Day	Date	Time
-----	------	------

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

This field trip supports our efforts in creating a positive school climate through PBIS and allowing students the opportunity to be rewarded outside of school in a public setting to display good personal and social behavior.

9) What are the Common Core State Standards this field trip supports?

To allow students to immerse in activities and experiences so they may grow in their appreciation of real world exposure rich in appropriate social interactions and positive behavior as well as acquire skills they can continue to develop throughout their lives.

10) What are the guiding questions from the curriculum this field trip will answer?

Essential Question: How well do I interact with others in a public setting?
Outcome: Students will exhibit personal responsibility of good personal and social behavior in a public setting.

11) What expected performances will be taught by this field trip?

Students will have a better understanding of appropriate behavior outside the school setting, in a public setting.

12) How will you assess the learning that results from this field trip?

Chaperones will report on overall student behavior during the field trip.

13) Explain what educational value this field trip offers the students:

We have focused a lot this year on implementing a positive school climate within the school day in a school setting, with this field trip we are rewarding students for their great behavior and allowing them the opportunity to create a positive environment outside the school setting, in a public setting.

14) Transportation: Type/name of Approved PUC Carrier

Durham Bus Company, Waterbury, CT

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Sara Paradis	203-574-6000	4	
2. Carly Lindley	203-574-6000	5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Sara Paradis, Carly Lindley, Ellen Perugini, Ericka Boutote, Marybeth Darrow, Joe Russo, Mike Retano, Nyree Toucet, Jennifer Formato, Jessica Therien, Lisa Durkin

Aides(s) as chaperones: Maritza Santiago, Mike Solla, Mike Strumski, Ina Schule, Damien Mosley

Teacher(s) as chaperones: Keith Morin, Rich Pastore, George Hayes, Linda Richard

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students will pay for their ticket price. Chaperones are free.

18) What is the approximate cost per pupil for this trip?

\$52.00 including buffet, bus and ticket

19) Is any student excluded from attending this trip? Yes ☒ No ☐ If yes, explain why:

This field trip is only open to our Junior Class students

20) What is the approximate cost all chaperones?

Free

21) How many substitutes are necessary? ALL TEACHERS WILL BE ON FIELD TRIP

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Carly Lindley	Eng/9	4. Ellen Perugini	Math/11
2. Sara Paradis	Phy Ed/9	5. Ketih Morin	Math/11
3. Richard Pastore	Eng/9	6. Linda Richard	Health Services/11

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒

No ☐

[Signature]
Signature of School Nurse

4-25-16
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

[Signature]
Signature of School Principal

4/25/2016
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

[Signature]
Signature of Superintendent/Designee/ILD

4-28-16

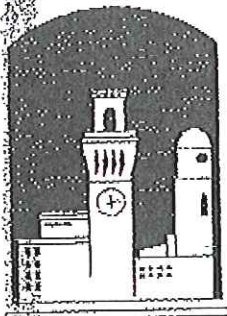
4/28/16 Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.



Out of state
WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

#10

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name	Crosby High School
Your Name:	Doree Makl
Today's Date	April 15, 2016
Date/s of Field Trip:	Friday, May 27, 2016
In State <input type="checkbox"/>	Out of State <input checked="" type="checkbox"/>
Number of students	30
Number of chaperones	3
Nurse's Signature: <input type="checkbox"/>	
Principal's Signature: <input type="checkbox"/>	
Number of Pages Attached:	

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- ☒ **OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP**
☐ **IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP**

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: April 15, 2016 Name of Travel Agency (if applicable): N/A

1) Requested by: Doree Makl Crosby ESL 9-12

Name of Staff Member School Grade level/Subject

2) How many students? 30

3) Name of destination: Statue of Liberty

such

4) City/State of destination: New York, NY

5) Departure: Friday May 27 6:42 am
Day Date Time

6) Return: Friday May 27 6:58 pm
Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

This field will support ESL, mathematics and history curriculum. ESL: readings on the immigrant experience to the U.S. Math: word problems related to the statue itself, trip distances, etc. History: study of past U.S. immigration to the U.S.

9) What are the Common Core State Standards this field trip supports?

RI.7. Analyze various accounts of a subject told in different mediums (e.g., a person's life story in both print and multimedia), determining which details are emphasized in each account.
W.6. Use technology, including the Internet, to produce, publish, and update individual or shared writing products, taking advantage of technology's capacity to link to other information and to display information flexibly and

10) What are the guiding questions from the curriculum this field trip will answer?

How can new experiences positively affect both my educational and personal growth?
How does the immigrant experience of the past compare my immigrant experience in 2016?
How can I write a personal narrative from a shared group experience?

11) What expected performances will be taught by this field trip?

The expected performances will be: how to use public transportation; how to travel in the city; how to visit a tourist site; how to use correct behavior and cultural norms in a public place; and how to use a group educational experience to create a written school assignment.

12) How will you assess the learning that results from this field trip?

Learning will be assessed through a narrative essay required of each field trip participant.

13) Explain what educational value this field trip offers the students:

This field trip will offer tremendous educational value to our ESL/bilingual students. They will travel by train, subway, and ferry – many of them for the first time. They will experience one of America's greatest city, while visiting a historical site which has direct relevance to them as recent immigrants to the United States.

14) Transportation: Type/name of Approved PUC Carrier

Transportation will be by Metro North train from Waterbury to Grand Central Station.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Doree Makl	203-804-3093	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones:

Doree Makl (ESL teacher); Julie Jannetty (math teacher); Rita Ortiz (history teacher)

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

The trip will be paid by each individual student.

18) What is the approximate cost per pupil for this trip?

The approximate cost will be \$30 per student.

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

The cost will be approximately \$40.

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Julie Jannetty	Sheltered math/9-12	4.	
2. Doree Makl	ESL/9-12	5.	
3. Rita Ortiz	Sheltered history/9-12	6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Signature of School Nurse

Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

Signature of School Principal

Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

Signature of Superintendent/Designee/ILD

Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

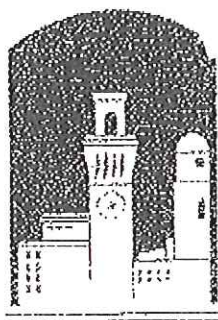
Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State

#11



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:

Crosby High School

Your Name:

Theresa Gionfriddo

Today's Date:

April 15, 2016

Date/s of Field Trip

May 26, 2016

In State ☐ Out of State ☒ (Just over the Border)

Number of students 40

Number of chaperones 5

Nurse's Signature: ☐

Principal's Signature: ☐

Number of Pages Attached:

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: APRIL 15, 2016

Name of Travel Agency (if applicable): _____

1) Requested by: Theresa Gionfriddo Crosby HS 11/12

Name of Staff Member

School

Grade level/Subject

2) How many students? 40

3) Name of destination: SIX FLAGS NEW ENGLAND

4) City/State of destination: AGAWAM, MA

5) Departure: Thursday May 26, 2016 8:45

Day

Date

Time

6) Return: Thursday May 26, 2016 7:00

Day

Date

Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

Work, Power, Energy, Momentum, Circular Motion

9) What are the Common Core State Standards this field trip supports?

PS3: Energy help students formulate an answer to the question, "How is energy transferred and conserved?"
(HS-PS3-3),(HS-PS3-4) Defining and Delimiting Engineering Problems
HS-PS2 Motion and Stability: Forces and Interactions

10) What are the guiding questions from the curriculum this field trip will answer?

"How is energy transferred and conserved?"
"How can one explain and predict interactions between objects and within systems of objects?"

11) What expected performances will be taught by this field trip?

Students must be able to explain how the design of the rides consistently applies the Law of Conservation of Energy and Momentum so that the outcome is always the same and all the rides are safe.

12) How will you assess the learning that results from this field trip?

They will be tested on the application of the Physics Concepts to various rides when they return to school.

13) Explain what educational value this field trip offers the students:

Students will be able to see first hand how engineers apply the concepts in Physics to get predictable results. They will also be expected to observe the safety features of each ride and be able to explain how they keep them safe.

14) Transportation: Type/name of Approved PUC Carrier

First Student

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Theresa Gionfriddo	860-391-3435	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Kelly Donahue, Mary McCarthy, Sean Kilpatrick

Aides(s) as chaperones: Toby Lewis, Debra Rosado

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students must pay \$47.00 Each

18) What is the approximate cost per pupil for this trip? \$47.00

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

0.00

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Kelly Donahue	English	4. Sean Kilpatrick	Science
2. Theresa Gionfriddo	Physics/Environmental Science	5.	
3. Mary McCarthy	Biology	6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Signature of School Nurse

Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

Signature of School Principal

Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

Signature of Superintendent/Designee/ILD

Date

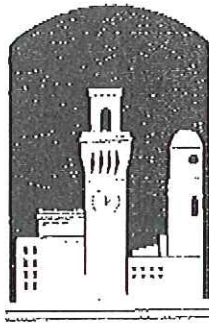
25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

Out of State

#12



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: North End Middle School

Your Name: Carmen Herrera

Today's Date: April 8, 2016

Date/s of Field Trip: May 25, 2016

In State ☐ Out of State ☒

Number of students: 22

Number of chaperones: 3

Nurse's Signature: ☐

Principal's Signature: ☐

Number of Pages Attached:

REQUEST FOR FIELD TRIP

**ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET**

☒ **OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP**

☐ **IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP**

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 4/7/16 Name of Travel Agency (if applicable): _____

1) Requested by: <u>Carmen Herrera</u>	<u>NEMS</u>	<u>6-8/Sheltered Science</u>
Name of Staff Member	School	Grade level/Subject

2) How many students? 22

3) Name of destination: American Museum of Natural History

4) City/State of destination: New York City, NY

5) Departure: <u>Wednesday</u>	<u>5/25/16</u>	<u>8am</u>
Day	Date	Time

6) Return: <u>Wednesday</u>	<u>5/25/16</u>	<u>7pm</u>
Day	Date	Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

Earth in the Solar System

9) What are the Common Core State Standards this field trip supports?

6.3 - Variations in the amount of the sun's energy hitting the earth's surface affects daily and seasonal weather patterns.
8.3 - The solar system is composed of planets and other objects that orbit the sun.

10) What are the guiding questions from the curriculum this field trip will answer?

-How do external and internal sources of energy affect the earth's systems?
-How does the position of Earth in the solar system affect conditions on our planet?

11) What expected performances will be taught by this field trip?

- Explain how the uneven heating of the earth's surface causes winds and affects the seasons.
- Explain how the relative motion and relative position of the sun, Earth and moon affect the seasons, phases of the moon and eclipses.

12) How will you assess the learning that results from this field trip?

- Students will summarize concepts shown during the tour of the museum.
- Students will present their findings in class presentations.

13) Explain what educational value this field trip offers the students:

Students will have the opportunity to view specimens, including meteorites, minerals, and other clues about the origins of the solar system. Experience the Hayden Planetarium. Visit various scientific and historical exhibits.

14) Transportation: Type/name of Approved PUC Carrier

School bus to train station in Fairfield, CT.
Metro North to New York City.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Carmen Herrera	203-615-4510	4	
2. Galina D'Amico	917-573-7395	5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Carmen Herrera, Galina D'Amico

Aides(s) as chaperones: Wanda Suarez

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

The Bilingual office will pay for the bus. Students will pay for their train ticket and museum entrance.

18) What is the approximate cost per pupil for this trip?

\$25

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

\$35

21) How many substitutes are necessary? (If none specify) The Bilingual team will split classes.

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☐ No ☒

Signature of School Nurse

Date

no meds needed

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

Signature of School Principal

Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☐

This field trip request has been reviewed and is not approved ☐

Signature of Superintendent/Designee/ILD

Date

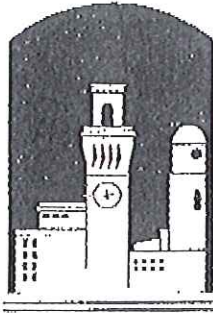
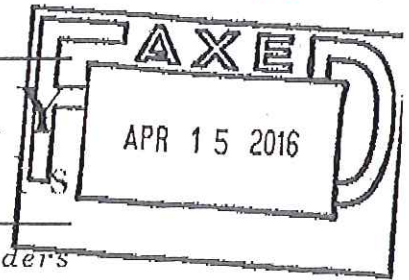
25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

#13

*Out of State***WATERBURY**
Public Schools*Today's Students, Tomorrow's Leaders*

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Waterbury Arts Magnet School

Your Name: Scott Schulte Joseph Brady

Today's Date: 3/31/16

Date/s of Field Trip Friday, May 27th 2016In State ☐ Out of State ☒

Number of students 110

Number of chaperones 11

Nurse's Signature: ☒Principal's Signature: ☐

Number of Pages Attached:

REQUEST FOR FIELD TRIP

REVISED 07/17/15

**ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET**

- ☒ **OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP**
☐ **IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP**

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 3/31/2016 Name of Travel Agency (if applicable): _____

1) Requested by: Scott Schulte Waterbury Arts Magnet School 12th Grade Class

Name of Staff Member

School

Grade level/Subject

2) How many students? 115

3) Name of destination: Six Flags New England

4) City/State of destination: 1623 Main Street Agawam, MA

5) Departure: Friday May 27th, 2016 8:30

Day

Date

Time

6) Return: Friday May 27th, 2016 6:30

Day

Date

Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

This is an end of the year event for the 2016 Senior Class at the Waterbury Arts Magnet School. We will be using the same process of selection as used in our PBIS initiatives. Students will be expected to participate with their peers in a variety of exercises.

9) What are the Common Core State Standards this field trip supports?

Utilize team building strategies and peer interactions in a meaningful way
Integrate and evaluate information presented in diverse media and formats, including visually, quantitatively, and orally.

10) What are the guiding questions from the curriculum this field trip will answer?

How do we communicate meaningfully with our peers?
How do our choices guide our actions?

11) What expected performances will be taught by this field trip?

PBIS initiatives will be stressed and students will be expected to communicate in an effective manner with their peers.

12) How will you assess the learning that results from this field trip?

Students and staff will verbally discuss the trip and the outcomes from it directly after the event.

13) Explain what educational value this field trip offers the students:

Team Building and peer communication skills will be utilized throughout the school day.

14) Transportation: Type/name of Approved PUC Carrier

First Student Bus Company 1 (855) 272 3222

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Joseph Brady	203 573 6300	4	
2. Scott Schulte	203 573 6300	5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Joseph Nole (Principal)
Scott Schulte Joseph Brady

Aides(s) as chaperones:
Charles Machokis

Parent(s) as chaperones: Lee Allridge, Jennifer Cummings, Joe Cummings, Alice Ross, Maya Soto, Calvin Stewart, Robert Ross

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Senior Class will buy their own tickets, with support from fundraising activities

18) What is the approximate cost per pupil for this trip?

30 dollars

19) Is any student excluded from attending this trip? Yes ☒ No ☐ If yes, explain why:

Dependant on discipline actions and attendance in school.

20) What is the approximate cost all chaperones?

1 chaperone per 10 students is covered by Six Flags

21) How many substitutes are necessary? 2 (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.Scott Schulte	Theatre 6-12	4.	
2.Joseph Brady	Math 9-12	5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Leibman, Yanni RN
Signature of School Nurse

4-13-16

4-11-16
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medical needs have been made Yes ☒ No ☐

John Elias
Signature of School Principal

4-15-16

Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is **not** approved ☐

PLA Wfo
Signature of Superintendent/Designee/ILD

4-25-16

4/25/16
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

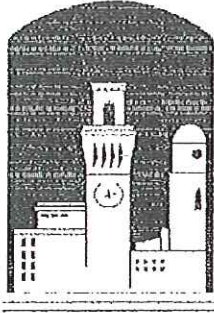
Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

#14

Out of State



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:	<u>Wilby High School</u>
Your Name:	<u>Marnie Valletta</u>
Today's Date:	<u>April 15, 2016</u>
Date/s of Field Trip	<u>May 20, 2016</u>
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>	
Number of students	100 students
Number of chaperones	10 chaperones
Nurse's Signature:	<input checked="" type="checkbox"/>
Principal's Signature:	<input type="checkbox"/>
Number of Pages Attached:	three

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

*This request must be approved prior to collecting or committing any funds such
as down payments or making definite arrangements.*

Date Submitted: April 15, 2015 Name of Travel Agency (if applicable): none

1) Requested by: Marnie Valletta, Wilby High School, English 12/Senior Class Advisor

Name of Staff Member

School

Grade level/Subject

2) How many students? 100 students

3) Name of destination: Six Flags New England Amusement Park

4) City/State of destination: Agawam, Massachusetts

5) Departure: Friday, May 20, 2016 8:30 am

Day
Friday, May 20, 2016 7:30 pm

Date

Time

6) Return:

Day

Date

Time

7) Is school in session during this field trip? yes

8) What unit in the curriculum does this field trip support?

The field trip will support the Collaborative Person and Respectful Person school wide rubrics at Wilby High School.

9) What are the Common Core State Standards this field trip supports?

CCSS.ELA-Literacy.SL.11-12.1.b

Working with peers to promote civic democratic discussions and decision-making, set clear goals and deadlines, and establish individual roles as needed.

10) What are the guiding questions from the curriculum this field trip will answer?

How can we work together to achieve a common goal?

11) What expected performances will be taught by this field trip?

The expected performance for this field trip is for students to work collaboratively to achieve a common goal and to respectful of one another, as well as, all others.

12) How will you assess the learning that results from this field trip?

Collaborative Person rubric and Respectful Person rubric.
A questionnaire will be distributed at the conclusion of the trip.

13) Explain what educational value this field trip offers the students:

The students will engage in a variety of activities to work together as a group. Also, the field trip will help to develop interpersonal skills.

14) Transportation: Type/name of Approved PUC Carrier

Landjet

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Marnie Valletta	203-592-2979	4	
		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Marnie Valletta, Lauren Franks

Aides(s) as chaperones: Karri Gibson

Parent(s) as chaperones: Kimberly McCray, Hugh Williams, Breyanna Franks, Terry King, Evonne Valentine, Jason LaQuente, Edward Plant

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

This trip is funded from the proceeds of Powder Puff Activity and the Homecoming Dance that was sponsored and ran by the Senior class.

18) What is the approximate cost per pupil for this trip?

\$60.00 per student

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

This trip is aligned with PBIS standards. Any student that has excessive suspensions or absences will not be allowed to attend per Administration. Administration has the right to refuse a student based on these guidelines.

20) What is the approximate cost all chaperones?

Chaperones will be paid for by the park.

21) How many substitutes are necessary? 2 (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Marnie Valletta	English 12	4.	
2. Lauren Franks	English	5.	
		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip.

Yes ☒ No ☐

[Signature]
Signature of School Nurse

4-15-16
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for student(s) medical needs have been made Yes ☒ No ☐

[Signature]
Signature of School Principal

4/15/16
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

[Signature]
Signature of Superintendent/Designee/ILD

4-25-16
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

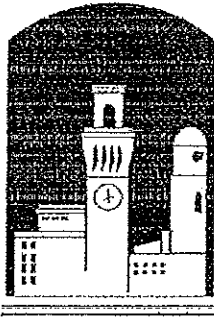
Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State

Sent 4/26 #15



WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:	<u>Wilby High School</u>
Your Name:	<u>Mr. Anthony J. Mango</u>
Day's Date:	<u>April 12, 2016</u>
Date/s of Field Trip	<u>Friday, June, 3 2016</u>
In State: <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>	<u>Out of State</u>
Number of students	<u>40-50</u>
Number of chaperones	<u>4-5</u>
Nurse's Signature: <input checked="" type="checkbox"/>	<u>Margo Mary Ricciardone</u>
Principal's Signature: <input type="checkbox"/>	
Number of Pages Attached:	<u>4</u>

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET



OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP



IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: Tuesday, April 22, 2016 Name of Travel Agency (if applicable): _____

1) Requested by: Anthony J. Mango Wilby High School 11-12 / Culinary Arts
Name of Staff Member School Grade level/Subject

2) How many students? 40-50

3) Name of destination: Johnson & Wales University/Breakers Newport Mansion

4) City/State of destination: Providence/Newport, RI

5) Departure: Friday June 03, 2016 7:20 a.m.
Day Date Time

6) Return: Friday June 03, 2016 10:30 p.m.
Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

This field trip supports the School to Careers unit of the curriculum as well as Food Production and Service.

9) What are the Common Core State Standards this field trip supports?

This field trip supports content standard 8.16-Students will analyze career paths within the hospitality, food production and services industry.

10) What are the guiding questions from the curriculum this field trip will answer?

What careers are available in Culinary Arts? How can we apply our classroom knowledge to real life industry practices?

11) What expected performances will be taught by this field trip?

Students will tour JWU as a way to see a post secondary education environment in the area of Culinary Arts, in person. Students will observe roles and functions of individuals engaged in food production and service careers, as well as tour facilities ask questions and interview employees and management.

12) How will you assess the learning that results from this field trip?

Students participating in this field trip will examine education and training requirements for career paths in Culinary Arts, by researching on the trip and presenting a report.

13) Explain what educational value this field trip offers the students:

This trip will demonstrate to the students, what the Wilby Culinary Arts classroom can lead them to, after high school at college & after college. It also coincides with, both the CT & U.S. Federal, educational framework guidelines. We will be touring the College, Food Service Facilities, .

14) Transportation: Type/name of Approved PUC Carrier

JTR Transportation

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
Anthony Mango	(203)574-8329		

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Mr. Anthony J. Mango

Aides(s) as chaperones: Ms. Carrie Gibson, Mr. Shelby Davis (Attendance counselor), Faye DeLorenzo(Media Aide)

Parent(s) as chaperones: Noy Muzzio

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Carl Perkins Grant, Culinary Arts Fundraisers, minimal student contribution

18) What is the approximate cost per pupil for this trip?

\$20.00-30.00

Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

N/A

How many substitutes are necessary? 1 (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
Mr. Anthony J. Mango	Culinary Arts		

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Mango (Mary) R. R. R.
Signature of School Nurse

4/26/16
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

M. Brumber
Signature of School Principal

4-14-16
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

DLA 2/2
Signature of Superintendent/Designee/ILD

5-4-16
4/29/16 Date

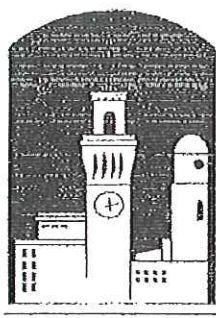
25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State #16



WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Wilby High School
Your Name: Anita Watkins
Today's Date: 04/27/16
Date/s of Field Trip 05/27/16 - 05/29/16
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>
Number of students+: 24
Number of chaperones: 3
Nurse's Signature: <input type="checkbox"/>
Principal's Signature: <input type="checkbox"/>
Number of Pages Attached:

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- ☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 04/27/16 Name of Travel Agency (if applicable): _____

1) Requested by: Anita Watkins

Name of Staff Member	School	Grade level/Subject
----------------------	--------	---------------------

2) How many students? 24

3) Name of destination: Fashion Institute of Technology, Metropolitan Museum

4) City/State of destination: New York City

5) Departure:	<u>Friday</u>	<u>05/27/16</u>	<u>7:30 am</u>
	Day	Date	Time

6) Return:	<u>Sunday</u>	<u>05/29/16</u>	<u>3:00 pm</u>
	Day	Date	Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

This field trip supports the Careers unit of the curriculum. Students will be able to identify education, training requirements and opportunities for career paths in textile and apparel. Students will visit Fashion Institute of Technology and a clothing sportswear showroom to further enhance motivation for postsecondary education.

9) What are the Common Core State Standards this field trip supports?

Identify education and training requirements and opportunities for career paths
Describe employability skills used in workplace setting
Describe and demonstrate basic skills for producing and altering textiles products and apparel.
CC-ELA-04-Determine the meaning of symbols, key terms and other domain-specific words and phrases as they are used in a specific scientific or technical context.
CCM-02-Make sense of quantities and their relationships in problem situations.
CCM-07-Examine mathematical problems to discern a pattern or structure

10) What are the guiding questions from the curriculum this field trip will answer?

What conceptual factors should be considered when designing apparel?

11) What expected performances will be taught by this field trip?

Students will be able to describe and demonstrate roles, functions and skills of careers in the textile and apparel industry. Students will also be able to identify opportunities for employment in the fashion industry.

12) How will you assess the learning that results from this field trip?

Students will demonstrate effective writing and reading proficiency by reporting on the skills and education needed for career paths in the textile and apparel industry. This will be demonstrated by use of various medium, such as PowerPoint presentations, Podcasts, or Posters for their reporting.

13) Explain what educational value this field trip offers the students:

This field trip offers students exposure to various careers. It helps motivate students into post-secondary education.

14) Transportation: Type/name of Approved PUC Carrier

Coach Bus / Kelly

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Anita Watkins	(860) 485-3110	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Anita Watkins,

Aides(s) as chaperones:

Parent(s) as chaperones: Martita Gonzalez
Domonique Cunningham

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

This trip costs nothing to the student.

18) What is the approximate cost per pupil for this trip?

0

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

75.00

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.A. Watkins	Family and Consumer Sciences	4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while Participating in the field trip

Yes ☒ No ☐

Lacy A. Benson RN
Signature of School Nurse

4-27-16
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

M. Buehler
Signature of School Principal

4-27-16
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

FLA WJB
Signature of Superintendent/Designee/ILD

5/9/16
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP: Thursday, May 12, 2016 (State St. Sch.)
BOARD MEETING: Thursday, May 19, 2016

TO THE BOARD OF EDUCATION
 WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
M. Rocco	W.Cross gym: Tues., May 31st 5:00-9:00 pm (PTA volunteer appreciation night)
R. Moffo	Generali gym: Thurs., June 2nd 3:30-8:00 pm (annual talent show)
B. Post	WAMS drama classrm.: 5/26-6/3/16 3:30-10:00 pm (rehearsals and performances of student directed plays)
K. Yamashita-Iverson	(Maloney gym: Fri., May 20th 5:00-7:00 pm (1st annual multicultural celebration)
Human Resources	Kennedy café: Mon., May 23rd 1:30-6:00 pm (paraprofessional exam)
D. Currier	Chase gym: Thurs., June 2nd 5:30-7:00 pm (Family Health Night) Chase gym: Wed., May 18th 5:30-7:30 pm (Art Night)
C. Walent	Kennedy aud.: Tues., May 24th 3:30-8:00 pm (rehearsal) and Friday, May 27th 4:00-10:00 pm (Tinker Sch. play)

Approved:

 John Theriault

 Kathleen M. Ouellette, Ed. D.
 Superintendent of Schools

MAY - 9 2016

SCHOOL PERSONNEL USE ONLY

DATE: 5/6/16

TO: SCHOOL BUSINESS OFFICE

FROM:

M. PECO

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

LA CROSS

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED:

May 31, 2016

FROM: 5:00 am/pm

TO: 9:00 am/pm

FOR THE FOLLOWING PURPOSES:

PTA - Volunteer Appreciation
Night

M. PECO
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

9/5/00/

APR 29 2016

SCHOOL PERSONNEL USE ONLY

DATE: 4-28-16

TO: SCHOOL BUSINESS OFFICE

FROM: Rosemarie Moffe

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Generali School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: June 2nd 2016

FROM: 3:30 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Annual Talent Show

Rosemarie Moffe
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

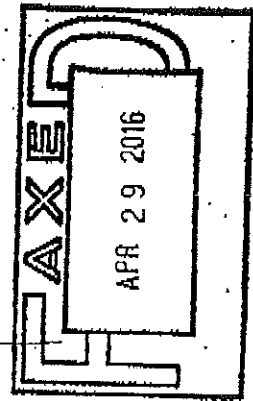
4-28-16

BOOK

RETURN TO ME SARNATA RD

APR 29 2016

SCHOOL PERSONNEL USE ONLY



DATE: 4/29/12

TO: SCHOOL BUSINESS OFFICE

FROM: B Post

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium
 ☐ Gymnasium
 ☐ Swimming Pool
 ☐ Café/Rooms
 DRAMA CLASSROOM

DATES REQUESTED: 5/26 - 6/3 2016

FROM: 3:30 am/pm TO: 10:00 am/pm

FOR THE FOLLOWING PURPOSES:

PERFORMANCE OF STUDENT
DIRECTED PLAYS

[Signature]
 APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

APR 28 2016

SCHOOL PERSONNEL USE ONLY

DATE: 4/28/2016

TO: SCHOOL BUSINESS OFFICE

FROM: Maloney Magnet School
Kazumi Yamashita-Iverson

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney Magnet School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 5/20/2016

FROM: 5 am/pm TO: 7 am/pm

FOR THE FOLLOWING PURPOSES:

To hold 1st Annual Multicultural Celebration
for Maloney Students and the families.

Kazumi Iverson
APPLICANT.

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

York ✓

APR 27 2016

SCHOOL PERSONNEL USE ONLY

DATE: April 27, 2016

TO: SCHOOL BUSINESS OFFICE
FROM: Mary Ann Bunnell

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: Monday, May 23, 2016
FROM: 1:30 am/pm TO: 6:00 am/pm

FOR THE FOLLOWING PURPOSES:

Para professional Exam # 2108
Approx. 60 people -

Mary Ann Bunnell
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLYDATE: 5/3/16

MAY - 3 2016

TO: SCHOOL BUSINESS OFFICE

FROM:

Doreen Currier

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Chase Elementary School☐ Auditorium☒ Gymnasium☐ Swimming Pool☐ Café/Rooms

DATES REQUESTED:

May 18, 2016

FROM:

5:30

am/pm

TO:

7:30

am/pm

FOR THE FOLLOWING PURPOSES:ART NightDoreen Currier
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

APR 26 2016

DATE: 4/26/16TO: SCHOOL BUSINESS OFFICE
FROM: Doreen Currier

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: H. S. Chase School☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Cafeteria/RoomsDATES REQUESTED: June 2, 2016FROM: 5:30 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Family Health NightDoreen Currier
APPLICANT

Please note the following provisions:When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

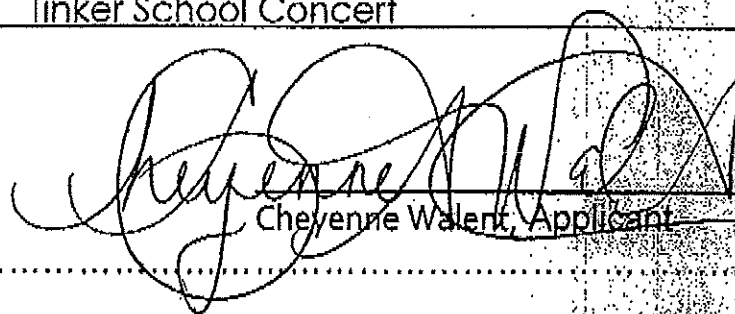
MAY 10 2016

SCHOOL PERSONNEL USE ONLYDate: 5/10/16TO: School Business OfficeFROM: Cheyenne Walent

The undersigned hereby makes application for use of school facilities (after school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy☒ Auditorium☐ Gymnasium☐ Swimming Pool☒ Music RoomDATES REQUESTED: 5/24/16 & 5/27/16Time: 5/24: 3:30-8:00 p.m. 5/27: 4:00-10:00 p.m.

FOR THE FOLLOWING PURPOSES:

Tinker School Concert
Cheyenne Walent, ApplicantPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

#18

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP: Thursday, May 12, 2016 (State St. Sch.)

BOARD MEETING: Thursday, May 19, 2016

**TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT**

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

<u>GROUP</u>	<u>FACILITIES AND DATES/TIMES</u>
--------------	-----------------------------------

REQUESTING WAIVERS:

Kingdom 1st Church	Friday, July 8th 6:00-10:00 pm	
Oren Stephens	(church service)	(\$420.)
Global Leadership Institute	WAMS apron stage: Mon., May 16th and Fri., May 27th	3-10 pm
Jamella Lee	(Global Leadership Institute Presentation)	(\$4034.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Boy Scouts	Chase café: Thurs., May 19th 6:00-7:30 pm
	Rotella café: Wed., May 25th 6:00-7:30 pm
	(meetings to promote joining the scouts)
Wtby. Knights	Career Academy gym: 6/16-7/14/16 Tues. & Thurs. 5:45-8:00 pm
	(cheerleading practice)

MONIES COLLECTED TO DATE:

\$ 88,998.50

Approved:

Felix M. Rodriguez

Kathleen M. Ouellette, Ed. D.
Superintendent of Schools

These activities are completed and have been billed:

Sacred Heart H. S.
Holy Cross H. S.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

MAY - 4 2016

APPLICANT Oren Stephens NAME OF ORGANIZATION Kingdom 1st

ADDRESS PO Box 610 WTBY CT 06720 TELEPHONE # 203-808-8913
(street) (city) (state) (zip code)

SCHOOL REQUESTED Waterbury Career Academy DATES July 8, 2016 ROOM(S) Auditorium/Cafeteria

OPENING TIME 6 pm CLOSING TIME 10 pm PURPOSE Church Services

ADMISSION (if any) None CHARGE TO BE DEVOTED TO None

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 150 CHILDREN

SIGNATURE OF APPLICANT Min. Oren Stephens DATE 5/3/2016

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same as Above

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. O.S. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/hr plus 1 hr service (2) \$420.

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ 11 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)



APPLICANT/ORGANIZATION: Kingdom 1st

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Waterbury Career Academy / Auditorium

DATE(S): July 8, 2016

TIMES: 6pm - 10pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

05/03/2016

Date

Min. Oren Stephens
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

MAY 10 2016

CONTRACT#

APPLICANT Jamella Lee (Global Leadership Institute) NAME OF ORGANIZATION Center for Global Leadership c/o Tafelberg
ADDRESS 110 Woodbury Rd Watertown CT 06795 TELEPHONE # 860.945.7888 Dir. of Instr. Ldr.
(street) (city) (state) (zip code) (Addition)
SCHOOL REQUESTED WAMS DATES May 16th & May 24th ROOM(S) Apron Stage & Lobby
OPENING TIME 3pm CLOSING TIME 10pm PURPOSE Global Leadership Institute Presentations - 5:30pm Reception before presentation
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 110 CHILDREN 40
SIGNATURE OF APPLICANT Jamella Lee DATE 5/9/2016
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Jamella Lee, 110 Woodbury Rd, Watertown, CT 06795 - 860.945.7888 (you); 614.260.90

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. flu (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST.

Bldg RENTAL FEES: \$2250.-

MISCELLANEOUS FEES: Tech. (estd) \$440.-

SECURITY DEPOSIT \$ 500.- INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Dept. of Building Permit)

APPLICANT/ORGANIZATION: Center for Global Ldr. & Service - C/o Taft & Hsu of
Dir. of Instructional
Ldr.

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Apron Stage & Lobby
(Auditorium)

DATE(S): May 16, 2014

TIMES: Event 5:30pm - 10pm (NEED space beginning @ 3pm)

DATE(S): May 24, 2014

TIMES: Event 5:30pm - 10pm (NEED space beginning @ 3pm)

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

5/9/2014

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ 2250.-

\$ 1344.-

\$ _____
Security Deposit

Building Usage Fees

Custodial Fees

Tech. \$440.-

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

MAY - 9 2016

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

CONTRACT#

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Diane Drake NAME OF ORGANIZATION Boy Scouts Connecticut Rivers

ADDRESS 40 Darlin St. E. Hartford Ct 06108 TELEPHONE # 860-341-2929
(street) (city) (state) (zip code)

SCHOOL REQUESTED Chase DATES May 19 ROOM(S) Cafeteria

OPENING TIME 6pm CLOSING TIME 7:30pm PURPOSE Join Scout Night

ADMISSION (if any) NONE CHARGE TO BE DEVOTED TO NONE

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS ? CHILDREN ?

SIGNATURE OF APPLICANT Diane Drake DATE 9 May 2016

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

MAY - 9 2016

CONTRACT#

APPLICANT Diane Drake NAME OF ORGANIZATION Boy Scouts Connecticut Rivers Council
ADDRESS 60 Darlin St. E. Hartford CT 06108 TELEPHONE # 860-341-2929
(street) (city) (state) (zip code)

SCHOOL REQUESTED Stella DATES 25 May 2016 ROOM(S) Cafeteria
OPENING TIME 6pm CLOSING TIME 7:30pm PURPOSE Join Scout night
ADMISSION (if any) None CHARGE TO BE DEVOTED TO None

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS ? CHILDREN ?

SIGNATURE OF APPLICANT Diane Drake DATE May 6, 2016

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Diane Drake 60 Darlin St. E. Hartford CT 860-341-2929

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

MAY - 5 2016

APPLICANT Shenquaya Clements NAME OF ORGANIZATION Wthby Knights
ADDRESS 2574 E Main St. Wthby CT 06705 TELEPHONE # 203-814-3766
(street) (city) (state) (zip code)
SCHOOL REQUESTED Cheer Academy DATES 6/16/16 - 7/14/16 ROOM(S) Gym
OPENING TIME 5:45 CLOSING TIME 8pm PURPOSE Cheer
ADMISSION (if any) A CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 7 CHILDREN 20-30
SIGNATURE OF APPLICANT Shenquaya Clements DATE 5/2/16
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (SC) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 2

INSURANCE COVERAGE YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 674-6963 FIRE DEPT. 697-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 674-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Every
* Tues/Thurs
6/16 - 7/14

6/3/16
11:30 AM
EUS
W. J. TO

#19a

Department of Education
Waterbury Public Schools

Network Specialist

Denning

General Statement of Duties:

- The Computer Technician will work with the staff and administration of the Title 1 schools to maximize the use of technology to enhance educational outcomes.
- Reports to and evaluated by Management Information Technology Central Office.
- Installation, configuration, operation, and maintenance of local area and wide area networks.
- Review and evaluates software and makes recommendations for purchase.
- Provides in-service training for staff on various software and network.
- Other appropriate duties as assigned by the principal or office of Management Information Systems.
- Troubleshoots computers, printers, hardware, and all other related peripherals.

Qualifications:

- An Associate's Degree from an accredited college or university in Computer Science, Data Processing, Electronic Engineering Technology or Computer Technology or prior school network troubleshooting and staff development experience.
- Two (2) years of experience in troubleshooting computer equipment and various peripherals.
- Effective skills working with children and adults.
- Strong work ethic.
- Good management skills.

Work Year/Hours of Work: 10 months, 35 hours per week (Grant Funded)

This is a grant funded position that exists as long as grant funds are available.

Salary/Benefits: \$19.00 per hour/Governed by the SEIU collective Bargaining Agreement.

Closing Date: January 6, 2016

Please submit a letter of intent, resume, City of Waterbury application for employment, three reference letters and transcripts to:

Jaclyn Planas/Anne Phelan

236 Grand Street
Waterbury, Connecticut 06702

Mrs. Dale S Denning

181 Colebrook River Road

Winsted, CT 06098

dalesd@earthlink.net - (860) 379-2416

Contents:

1. Online Application
2. Attachment: Cover Letter
3. Attachment: Resume

Prepared for: Jackie Planas
Waterbury Public Schools
Apr 4, 2016 7:43 AM

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Personal Data

Name: Mrs. Dale S Denning
(Title) (First) (Middle Initial) (Last)
Other name(s) under which transcripts, certificates, and former applications may be listed:
Other: Miss Marsha D Shoemaker
(Title) (First) (Middle Initial) (Last)
Email Address: dalesd@earthlink.net

Postal Address

Permanent Address	Present Address
Number & Street: 181 Colebrook River Road	Number & Street:
Apt. Number:	Apt. Number:
City: Winsted	City:
State/Province: CT	State/Province:
Zip/Postal Code: 06098	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (860) 379-2416	Phone Number:
Home/Cell Phone: (860) 806-2495	

Employment Desired

No vacancies or pools are visible.

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Colebrook Consolidated School Library/Media Para		452 Smith Hill Road Colebrook, CT 06021 860-379-2179		Beth Driscoll 860-379-2179 bdriscoll@colebrookschool.org	
Date From - Date To:	08/2015 -	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:					
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Colebrook School had an external technician coming in 1 day/week after I left in 2014 to do the technical work I had been doing. I now split my time between being the only Technical Support in the building and typical Para duties.				

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Berkshire School Academic Technology Coordinator		245 North Undermountain Road Sheffield, MA 01257 413-229-1213		Pieter Mulder 413-229-1213 pmulder@berkshireschool.org	
Date From - Date To:	09/2014 - 06/2015	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	43,000 for 9 mo
Reason for Leaving:	Contract Ended				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Support and enhance the use of technology within the academic environment. Provide Audio/Video support and Webstream school events. Design and maintain digital displays.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Colebrook Consolidated School Para		452 Smith Hill Road Colebrook, CT 06021 860-379-2179		Beth Driscoll 860-379-2179 bdriscoll@colebrookschool.org	
Date From - Date To:	08/2011 - 09/2014	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:	Ready for a more challenging position				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Worked with special needs children. Assisted in classrooms. Computer and network support. Reorganized library.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Shoemaker Stables Owner		183 Colebrook River Road Winsted, CT 06098 860-379-2416		self	
Date From - Date To:	12/0199 -	Full or Part Time:	Part <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:					
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Own, operate and manage a full service horse boarding facility. Responsible for client management, payroll, marketing, tax preparation, and inventory. Oversee all aspects of horse care including individualized feed and supplements programs, training and exercise schedules, instruction and show arrangements, and health needs. Coordinate farm maintenance as well outside contractors including farriers, veterinarians and equine dental practitioners.				

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Southwest Horse Trader Graphic Artist/Researcher		15551 Westgate Road Splendora, TX 77372 281-746-7854		Roberta Johnston 832-746-7854 ads@swht.com	
Date From - Date To:	05/2003 - 10/2010	Full or Part Time:	Part <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:	Work was as needed.				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Designed and updated advertisements for print magazine. Formated classified advertisement pages. Researched horse show results for regional winners to be included in publication. Wrote articles about world and national shows.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Trinity College Manager of Integrated Computing & Networking Services		300 Summit Street Hartford, CT 06106 860-297-2000		Peter Sobering 860-916-3893 peter.sobering@gmail.com	
Date From - Date To:	02/1987 - 12/1995	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:	Maternity				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	During my tenure at Trinity College, I held several positions. In addition to the Manager of Integrated Computing and Networking Services position, I also worked as a Programming Consultant, Technical Support Specialist and Resource Specialist. In these positions I had many responsibilities: Directed the development, delivery and support for integrated computing networks in academic and administrative offices. Coordinated the technical and user support services required to maintain and implement these systems. Supervised a technical support staff of professionals and students. Managed the budget for distributed computing. Wrote multi-user career counseling applications. Provided system management of mainframe computers and network servers. Was responsible for telephone billing on campus. Assisted faculty in the development of new uses of computing in instruction and research. Evaluated software and equipment for academic use. Taught workshops to faculty and students on basic computer use and software packages including word processing, spreadsheet, database and statistical packages.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Office of Policy & Management, State of Connecticut SAS Consultant		450 Capital Avenue Hartford, CT 06106 860-418-6200			
Date From - Date To:	03/1988 - 07/1989	Full or Part Time:	Part <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:	Work Completed				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Assisted state staff analyzing nursing home death record data. Trained staff to use SAS software more efficiently.				

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
University of Nevada System Computing Center User Liaison Specialist I		1664 N. Virginia Street Reno, NV 89557 775-784-1110		Jim Williams	
Date From - Date To:	06/1986 - 01/1987	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:	To relocate back to the East coast.				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Supervised student liaisons. Prepared and conducted seminars on available computer applications on the Reno, Las Vegas, and other Community College campuses within the University of Nevada System. Aided university computer users in all aspects of computing on multiple platforms.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Colgate University User Services Consultant, Computer Science Tutor		13 Oak Drive Hamilton, NY 13346 315-228-7000		Irving Pfau	
Date From - Date To:	09/1983 - 02/1986	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:	Temporary Position				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Supervised student consultants. Conducted seminars on computer center use and the then new word processing packages available. Tutored introductory level computer courses. Wrote documentation on use of computer center hardware and software.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Colgate University Research Assistantships: Math & Computer Science, Political Science, Economics, Astronomy, History		13 Oak Drive Hamilton, NY 13346 315-228-7000		Various professors	
Date From - Date To:	02/1982 - 12/1985	Full or Part Time:	Part <input type="checkbox"/>	Last Annual Salary:	
Reason for Leaving:	Graduation				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Assisted in the programming of operations research production scheduling heuristics. Analyzed presidential election surveys. Prepared government statistics for use by an Economics seminar. Programmed heliarchical movements. Transferred a dissertation into a newer software package.				

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Education

Please tell us about your educational background beginning with the most recent.

High School Attended: James M. Bennett Sr. High School, Salisbury, MD

Graduation Status: H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
NY - Colgate University	09/1982 12/1985	Computer Science Hrs:	Hrs:	B.A.	12/1985
The Hartford Graduate Center	05/1987 12/1987	Computer Science Hrs:	Hrs:		01/9999
Monash University	02/1984 06/1984	Hrs:	Hrs:		01/9999
MD - University of Maryland, Salisbury University	01/1982 05/1982	Hrs:	Hrs:		01/9999

Overall GPA	Undergraduate 2.71/4	Graduate 3.0/4
Major GPA	2.96/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
BA/BS/etc.	6	Computer Science

List honors, awards or distinctions you have earned:

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

I have extensive experience supporting technology in academic environments. From kindergarten students to college professors, I am competent and comfortable working with people at all levels. I excel in problem solving, whether it is troubleshooting a piece of hardware, finding a software solution or organizing a group of volunteers to run a Regional Tetrathlon Pony Club rally.

Language Skills

Do you know any language other than English? No

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Professional References

	Reference 1	Reference 2
Name:	Pieter Mulder	Anna Barter, Ph.D.
School/Org:	Berkshire School	Berkshire School
Current Position:	Head of School	Language Department Chair
Home Phone:		
Cell Phone:		
Work Phone:	413-229-1213	413-229-1324
Mailing Address:	245 North Undermountain Road Sheffield, MA 01257	245 North Undermountain Road Sheffield, MA 01257
Email:	pmulder@berkshireschool.org	annabarter@berkshireschool.org
Relationship to Candidate:	Supervisor	coworker
Years Known:	1	1
	Reference 3	Reference 4
Name:	Linda Bellizzi	Ben Schworm
School/Org:	Berkshire School	Collegiate School
Current Position:	English Teacher & Director of Independent Study Program	Director of Information Technology
Home Phone:		
Cell Phone:		413-429-5696
Work Phone:	413-229-1159	(212) 812-8500
Mailing Address:	245 North Undermountain Road Sheffield, MA 01257	(Former Director of Technology at Berkshire School) Director of Information Technology Collegiate School 260 W. 78th Street New York, NY 10024
Email:	lbellizzi@berkshireschool.org	bschworm@collegiateschool.org
Relationship to Candidate:	coworker	Supervisor/coworker
Years Known:	1	1
	Reference 5	Reference 6
Name:	Amy Shen	Beth Driscoll
School/Org:	Berkshire School	Colebrook Consolidated School
Current Position:	Chinese Teacher	Principal
Home Phone:		
Cell Phone:	802-999-3145	
Work Phone:	413-229-1165	860-379-2179
Mailing Address:	245 North Undermountain Road	452 Smith Hill Road Colebrook, CT 06021
Email:	ashen@berkshireschool.org	bdriscoll@colebrookschool.org
Relationship to Candidate:	coworker	Supervisor
Years Known:	1	4

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Referrals

How did you hear about employment with us?

Other: <http://www.waterbury.k12.ct.us/>

Additional Information

Disclosures

Contract Status

* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Professional Status

* Have you obtained tenure status in any other School District?

No

If Yes, where?

If Yes, when?

* Have you ever been denied tenure?

No

If Yes, explain:

* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Disclosures continued

Relationship:

* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation? Yes

List any accommodations:

Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here: -

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

* I agree Yes

Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

* Are you eligible to work in the United States? Yes

* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law? No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

* Have you ever had any indicated finding of child abuse filed in your name? No

If yes, explain, giving dates:

* Does your name appear on any Sex Offender Database in any state or country? No

Waterbury Public Schools Online Application

Denning, Dale - AppNo: 7289

Date Submitted: 1/3/2016

Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, Dale Denning, agree to all of the terms above.

☒ I agree

Education Personnel- Grants Department
235 Grand Street
Waterbury, CT 06702

January 3, 2016

Dear Ms. Planas & Ms. Phelan,

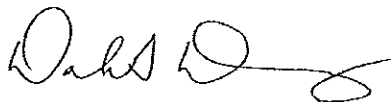
I would like to be considered for the position of Network Specialist. I feel I would be the ideal candidate for this position because of my extensive technical support background. My bachelor's degree is in Computer Science from Colgate University and I have taken graduate level Computer Information Systems courses at the Hartford Graduate Center. Most of my professional experience has been supporting technology in academic environments on a wide variety of software and hardware platforms.

Last school year I was the Academic Technology Coordinator at Berkshire School. My primary role was to support faculty with their technology needs. Teachers came to me with problems that we worked through together. I would often help them with Haiku, their Learning Management Software and PCR, their Student Information System. I also supported students when they were using new technology in their classes. I enjoy working with people, helping them find the right tools for the task and teaching them how to use them. In January I attended the OESIS (Online/Blended Education Symposia for Independent Schools) conference in Los Angeles. In addition to my technical support duties I was instrumental in the audio/visual needs throughout campus. This included streaming many campus events, managing the scheduling and training of student volunteers for these events, running the sound, lighting and projection equipment at meetings and programming the newly installed digital displays in academic and athletic spaces.

I was originally hired at the Colebrook Consolidated School in 2011 as a Para to work with special needs Kindergarten through 6th grade children. Once the school realized my technical acumen, my responsibilities were changed to include supporting technology by maintaining their website, installing software and hardware, setting up accounts and trouble-shooting problems with computers, networks, SMARTboards and printers. I also developed new ways for the teachers to use technology to be more efficient creating report cards. When I left they hired an outside contractor to come in regularly to address I.T. issues. In August I was rehired and given the title of Library/Media Para. My responsibilities are split between Information Technology Support and typical Para duties primarily in Math and Science for 5th and 6th grades.

While working at Trinity College in their Computing Center, I was promoted twice because of my abilities and work ethic. I enjoy problem solving and do it effectively. I work well with others, listening to their problems to best determine a solution. I have worked with Kindergarten students, college professors and every ability in between. I enjoy the challenge of learning new things and would love the opportunity to speak with you about a position with Waterbury Public Schools.

Thank you for your consideration,



Dale Denning
181 Colebrook River Road
Winsted, CT 06098
daled@earthlink.net
Home: (860) 379-2416
Cell: (860) 806-2495

DALE SHOEMAKER DENNING

181 Colebrook River Road
Winsted, CT 06098

Home: (860) 379-2416 | Cell: (860) 806-2495
dalesd@earthlink.net

EDUCATION

Colgate University, Hamilton, NY, Concentration in Computer and Information Science, B.A. 1985
The Hartford Graduate Center, Hartford, CT, Graduate level courses in Computer Science. 1987-1988
Monash University, Clayton, Australia. 1984
Salisbury State College, Salisbury, MD. 1982

EXPERIENCE

COLEBROOK CONSOLIDATED SCHOOL, Colebrook, CT. 8/11-9/14; 8/15-Present

Library/Media Para: Provided all technology support in the school for computers, printers, networks and SMARTboards. Managed website and user accounts. Automated report cards. Installed software and hardware. Taught staff and students how to use available resources. Worked with special needs children. Assisted in classrooms.

BERKSHIRE SCHOOL, Sheffield, MA. 9/14-6/15

Academic Technology Coordinator: Supported and enhanced the use of technology within the academic environment. Supported the Haiku Learning Management System, Google Apps, Office and Adobe Suites, and PCR Student Information System. Provided Audio/Video support and Webstreamed school events. Designed and maintained digital displays.

SHOEMAKER STABLES, Winsted, CT. 12/99-Present

Owner: Own, operate and manage a full service horse boarding facility. Responsible for client management, payroll, marketing, tax preparation, and inventory. Oversee all aspects of horse care including individualized feed and supplements programs, training and exercise schedules, instruction and show arrangements, and health needs. Coordinate farm maintenance as well as outside contractors including farriers, veterinarians and equine dental practitioners.

REVOLUTION PREP, Santa Monica, CA. 12/10-7/12

Proctor: SAT/ACT Practice Test Proctor.

SOUTHWEST HORSE TRADER, Splendora, TX. 5/03-10/10

Graphic Artist/Researcher: Designed and updated advertisements for print magazine. Formatted classified advertisement pages. Researched horse show results for regional winners to be included in publication. Wrote articles about world and national shows.

TRINITY COLLEGE, Hartford, CT. 2/87-12/95

Manager of Integrated Computing and Networking Services: Directed the development, delivery and support for integrated computing networks in academic and administrative offices. Coordinated the technical and user support services required to maintain and implement these systems. Supervised a technical support staff of professionals and students. Managed the budget for distributed computing.

Programming Consultant: Wrote multi-user career counseling applications.

Technical Support Specialist: Provided system management of mainframe computers and network servers. Responsible for telephone billing on campus.

Resource Specialist: Assisted faculty in the development of new uses of computing in instruction and research. Evaluated software and equipment for academic use. Taught workshops to faculty and students on basic computer use and software packages including word processing, spreadsheet, database and statistical packages.

OFFICE OF POLICY AND MANAGEMENT, State of Connecticut, Hartford, CT. 3/88-7/89

SAS Consultant: Assisted state staff analyzing nursing home death record data. Trained staff to use software more efficiently.

UNIVERSITY OF NEVADA SYSTEM COMPUTING CENTER, Reno, NV. 6/86-1/87

User Liaison Specialist I: Supervised student liaisons. Prepared and conducted seminars on available computer applications on the Reno, Las Vegas, and other Community College campuses within the University of Nevada System. Aided university computer users in all aspects of computing on multiple platforms.

COLGATE UNIVERSITY, Hamilton, NY. 9/83-2/86

User Services Consultant, Computer Science Tutor: Supervised student consultants. Conducted seminars on computer center use and the then new word processing packages available. Tutored introductory level computer courses. Wrote documentation on the use of computer center hardware and software.

COLGATE UNIVERSITY, Hamilton, NY. 2/82-12/85

Research Assistantships: Math & Computer Science, Political Science, Economics, Astronomy, and History Departments. Assisted in the programming of operations research production scheduling heuristics. Analyzed presidential election surveys. Prepared government statistics for use by an Economics seminar. Programmed heliatical movements. Transferred a dissertation into a newer software package.

PROFESSIONAL DEVELOPMENT

OESIS (Online/Blended Education Symposia for Independent Schools) Conference, Los Angeles. CA, 1/15

HONORS

RITTER RESEARCH GRANT RECIPIENT, 1983

Worked under the supervision of Prof. C. Nevison, Math Department, Colgate University, on a Dynamic Lot-sizing Heuristic. Results of this work were published in The Colgate Journal of the Sciences, 1984.

VOLUNTEER WORK

THE GILBERT SCHOOL

Member of the Gilbert Parents Association, 9/12-5/15

Member of the Music Parents Group, 9/11-12/14

Parent Volunteer and Scoreboard Operator, Swimming & Diving Team, 11/11-1/15

WINCHESTER SCHOOLS PTO

Volunteer in schools and at PTO functions, 9/99-6/14

Created the annual school yearbook, 9/02-6/14

Hinsdale School PTO Treasurer, 9/01-6/08

Isabelle M. Pearson Middle School PTO Vice President, 9/09-8/10

Isabelle M. Pearson Middle School PTO Treasurer, 9/05-9/06

THE ETHEL WALKER SCHOOL - MIDDLE SCHOOL PARENTS ASSOCIATION

Co-chair of the Auction Committee, 8/07-6/08

Solicited advertisements for brochure, 8/07-11/07

Volunteer at school functions, 8/06-6/08

Created auction brochure, posters and signs, 8/06-11/07

MAD RIVER PONY CLUB

District Commissioner, 1/13-Present

Joint District Commissioner, 1/09-12/12

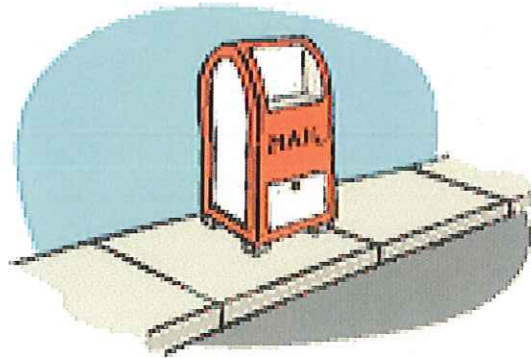
Parent Volunteer, 6/08-Present

Horsemaster, 9/10-Present

UNITED STATES PONY CLUB - NEW YORK/UPPER CONNECTICUT REGION

Organizer, Regional Qualifying Tetrathlon Rally, 2011-Present

Communications



Packet week ending

5/10/16



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

April 29, 2016

Jose Velez
90 Wolcott St.
Waterbury, CT 06705

Dear Mr. Velez:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2016020) at \$13.18 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, May 12, 2016 at 12:00 p.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 12, 2016 at your regular scheduled time.

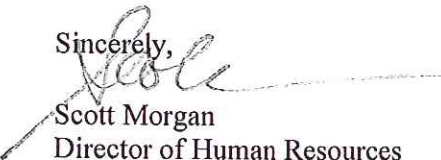
At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

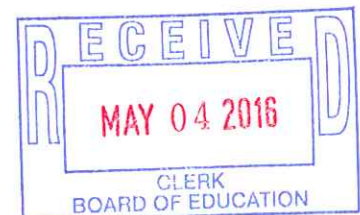
Again, welcome to the City of Waterbury.

Sincerely,


Scott Morgan
Director of Human Resources

SM/sd

cc: Board of Education
Dr. Ouellette, Supt. of Schools
Linda Franzese, Food Serv. Director
file





Waterbury Public Schools

*Louise Allen Brown, J.D., M.P.A.
Grant Writer*

May 2, 2016

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: Universal Service Fund (e-rate) Discounts on Telephone/Alarm Service, 2016-17 (FCC)

Dear Commissioners:

I am writing, as in past years, to notify you that with the permission of Dr. Kathleen M. Ouellette, Superintendent of Schools, I am submitting an application on behalf of the district for Universal Service Fund (USF) for discounts on local and long distance telephone service, and for alarm circuit costs. Specifically, I am submitting the USF Form 471 required to apply for discounts for July 1, 2016 to June 30, 2017, based upon the multi-year telephone service contract between the City and Frontier (formerly AT&T). As in other years, the amount of the discounts is based upon our percentage of students eligible for free/reduced priced meals. However, the FCC has capped discounts for these services this year at 50%. Given our free/reduced rates, Waterbury is entitled to the maximum discount this year: 50%. That equates to a discount request from WPS of approximately \$98,444.

Please do not hesitate to contact me if you have any questions about this program. I would be happy to talk with you further.

Very truly yours,

Louise Allen Brown
Grant Writer

cc: Dr. Kathleen M. Ouellette, Superintendent of Schools