



MEMORANDUM

FROM: Carrie A. Swain, Clerk
Board of Education

DATE: September 6, 2016

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice of Committee Meetings – Thursday, September 8, 2016,
5:30 p.m., Waterbury Arts Magnet School, **Café**
Notice of Regular Meeting – Thursday, September 15, 2016
Waterbury Arts Magnet School, Atrium

The Committees of the Board of Education will meet on Thursday, September 8, 2016, 5:30 p.m. Waterbury Arts Magnet School, **Café**, 16 South Elm Street, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

1. Committee of the Whole/30 minutes ~ Principal's Report [BFC: G1/01] (no backup) – Lauren Elias.
2. Committee of the Whole/15 minutes ~ Middle School Data Presentation (to be distributed) [BFC: G3/01] – M. Baker.
3. Committee of the Whole/15 minutes ~ SAT Presentation (to be distributed) [BFC: G2/01 & 2] – S. Strand, T. Battistoni, D. Mortensen, J. Philips, P. Whyte.
4. Committee on Curriculum/2 minutes ~ Request permission be granted to Debbie Benjamin, WAMS, and four chaperones to take 45 students to Springfield, MA on September 27, 2016 to visit The Big E [BFC: G2/01].
5. Committee on Curriculum/2 minutes ~ Request permission be granted to Renu Saharan, WHS, and 11 chaperones to take 25 students to West Springfield, MA on September 22, 2016 to visit The Big E [BFC: G2/01].
6. Committee on School Facilities & Grounds/5 minutes ~ Use of school facilities by school organizations and/or City departments [BFC: n/a].
7. Committee on School Facilities & Grounds/5 minutes ~ Use of school facilities by outside organizations and/or waiver requests [BFC: n/a].
8. Superintendent's Notification to the Board/5 minutes: [BFC: n/a]
 - a. Appointments:
Brenker, Robert – Interim Chief Operating Officer/Chief of Staff, effective 08/29/16.
 - b. Athletic appointments effective immediately:
Gonzalez, Victor – CHS Varsity Soccer Coach.
Imperato, Christian – WHS Assistant Football Coach.
 - c. Athletic resignations effective immediately:
Costa, John – NEMS Soccer Coach.
Cheske, Winfield – KHS Assistant Football Coach.
Cheske, Winfield – WHS Varsity Softball Coach.
Mroz, Heather – CHS Head Cheerleading Coach.

Merriman, Caitlin – CHS Assistant Cheerleading Coach.
Petrosky, Daniel – WCA Assistant Football Coach.
Rosa, Jennifer – NEMS Volleyball Coach.

d. Grant funded appointments effective immediately:

Amato, Alicia – Classroom Assistant (recalled from layoff list), Walsh School, 35 hours p/week, school year only, salary and benefits governed by UPSEU #68, funded by School Readiness Grant.
Crutchfield, Latisha – Hall Duty Monitor, CHS, \$94.00 p/day, school year only, non-union and without benefits, funded by Title I.
DeCena, Divina – Parent Liaison, Washington School, 30 hours p/week @ \$15.12 p/hour, school year only, non-union with benefits governed by UPSEU #69, funded by Title I.
McColl, John – Hall Duty Monitor, WSMS, \$90.00 p/day, school year only, non-union and without benefits, funded by Title I.
Seay, Jay – Hall Duty Monitor, State Street, \$90.00 p/day, school year only, non-union and without benefits, funded by Title I.
Wood, Shynea – Title I Liaison to the Homeless, 35 hours p/week @ \$24.72 p/hour, 12 month position, non-union with benefits governed by UPSEU #69, funded by Title I.

e. Adult Education appointments effective immediately:

Williams, Karrin – Health Instructor, 20 hours p/week @ \$32 p/hour, non-union and without benefits.
Zeffiro, Lucien – Math Instructor, 20 hours p/week @ \$32.00 p/hour, non-union and without benefits.

f. Teacher new hires:

Name		Assignment		Step		Effective
Brown	Cara	WHS	Special Ed.	BA+15	2	8/25/2016
Burgess	Naeema	CHS	School Psych.	PHD	6	8/25/2016
Carroll	Shabana	Rotella	Gr. 4	MA+15		8/25/2016
Cassella	Andrea	Regan	Gr. 4	BA+15	2	8/25/2016
Hanlon	Rebecca	Bunker Hill	Special Ed.	BA	1	8/25/2016
Krier	Benjamin	Bucks Hill	Gr. 5	MA+15	2	8/25/2016
Lang	Helene Michelle	NEMS	ELA	MA	5	8/25/2016
Marcano	Daniel	Bucks Hill	Bil. K	MA	3	8/25/2016
Plunkett	Kathleen	WCA	Allied Health	MA	8	8/25/2016
Robalino	Alexandra	Bucks Hill	Gr. 4-Bil.	MA	9	8/25/2016
Sapone	Vincent	WCA	Science	BA+15	6	8/25/2016
Swanson	Kimberly	Bunker Hill	Art	MA+15	3	8/25/2016
Williams	Sloan	Kingsbury	Music	MA	6	8/25/2016

g. Resignations:

Blacker, Christina – WMS Math, effective 08/25/16.
Retano, Michael – WCA Tech Ed, effective 08/22/16.
Spring, Francis – WHS Math, effective 08/25/16.

h. Leave of absence requests:

Linehan, Megan – Tinker grade 3, requesting an unpaid childrearing leaving of absence from October 6, 2016 through December 2, 2016.
Mancini, Jacqueline – Maloney Magnet School grade 1, requesting an unpaid childrearing leave of absence from March 27, 2017 through the end of the 2016/17 school year.

ADJOURNMENT

ATTEST: 
Carrie A. Swain, Clerk
Board of Education

Office of the Corporation Counsel

TO BE ADDED

THE CITY OF WATERBURY CONNECTICUT

LINDA T. WIHBEY +
CORPORATION COUNSEL

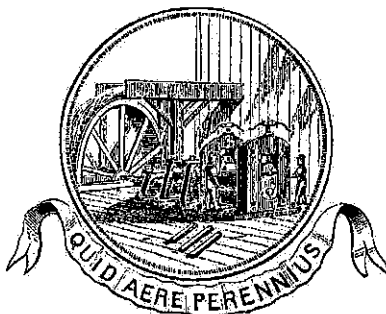
NICHOLAS R. BAMONTE
ASSISTANT CORPORATION COUNSEL, Interim

ANGELA R. JULIANI
DAWN E. DESANTIS
LYNN M. MCHALE**
KEVIN J. DALY
RICHARD J. SCAPPINI
BENJAMIN F. ERWIN ^^
JEFFREY J. GROSBERG
SAMANTHA C. CARVALHO
FRIDA SAKAJ, B.L., L.M.M.

SPECIAL COUNSEL
JOSEPH A. MENGACCI

235 GRAND STREET
THIRD FLOOR
WATERBURY, CT 06702

TELEPHONE: (203)574-6731
FAX: (203)574-8340



+Also Admitted in Massachusetts
*Also Admitted in New York
**Also Admitted in Florida
^Also Admitted in New Jersey

September 8, 2016

The Honorable Board of Aldermen
City of Waterbury, City Hall
235 Grand Street
Waterbury, CT 06702

And

Honorable Commissioners
Waterbury Board of Education
236 Grand Street
Waterbury, CT 06702

**Re: Approval of Contracts and Amendments between City of Waterbury and
Out of District Providers**

Dear Honorable Members of the Board of Aldermen and Board of Education:

On behalf of the District, I submit for your approval the following Contracts and Amendments for out of district student placements. The Contracts and Amendments are between the City of Waterbury and the listed providers for the provision of educational services for students with disabilities.

Contracts

Adelbrook
Boys and Girls Village
Connecticut Children's Medical Center
Children's Center of Hamden
Connecticut Junior Republic
CREC Riverstreet
Gengras Center
Grace Webb School
Klingberg-Raymond Hill School
Rushford Academy
Wheeler Clinic-Northwest Village School

Total Amount of 3 yr. Contract

\$678,132.00
\$446,400.00
\$1,764,207.60
\$228,058.20
\$133,921.50
\$736,303.4
\$648,690.00
\$588,546.00
\$213,193.44
\$187,348.14
\$2,925,559.44

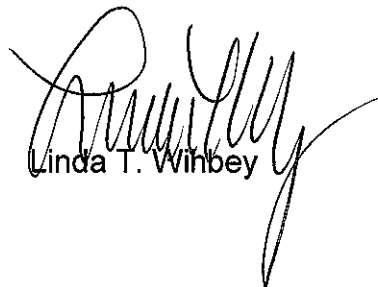
<u>Amendments</u>	<u>Increase</u>	<u>Total Amend Contract</u>
ACES	\$1,067,906.93	\$3,673,592.00
Amer School for the Deaf	\$110,087.13	\$733,499.13
High Roads School	\$262,910.43	\$2,344,814.43
St. Vincent's Special Needs	\$313,946.80	\$893,546.87
Benhaven	\$379,372.52	\$1,057,972.52

The items listed above are exempt from the competitive bid and proposal process pursuant to Section 38.029 of the City of Waterbury Centralized Procurement Ordinance. Procurement of said services are necessary for instruction and related services to be provided to individual students with disabilities in accordance with the requirements of the Individuals with Disabilities Act ("I.D.E.A.") and their respective regulations. The District has been satisfied with each of the providers' services in the past. The Contracts and Amendments will be paid for with General Funds

I have attached a copy of the contract template that will be used to enter into an agreement with each provider, for your review. A tax clearance will be obtained pursuant to Section 38.065 of the City of Waterbury Centralized Procurement Ordinance prior to obtaining the Mayor's signature.

The scope of services for each contract is driven by each students Independent Educational Program (I.E.P). The rates for said services are attached and are not subject to competitive bid, as such are exempt pursuant to the Procurement Ordinance.

Respectfully Submitted,



Linda T. Winbey

Enclosures

cc: Darren Schwartz
Wendy Owen

**AGREEMENT
BETWEEN
CITY OF WATERBURY
and**

THIS AGREEMENT, effective on the date signed by the Mayor (the "effective date") is by and between the City of Waterbury, City Hall, 235 Grand Street, Waterbury, Connecticut, 06702, hereinafter referred to as the "City" and _____, a duly registered State of Connecticut Corporation doing business at _____, hereinafter referred to as the "Contractor".

WHEREAS, Contractor is a private education institution specializing in and licensed in the education of children with disabilities;

WHEREAS, Contractor is willing to provide educational services to identified City of Waterbury students per each student's Individual Education Program (I.E.P.), by providing education to children with disabilities placed in its facility for non-residential reasons by the Waterbury Board of Education; and

WHEREAS, Contractor is desirous of performing said services for the City.

NOW THEREFORE, it is mutually agreed as follows:

1. Scope of Services

1.1 Contractor hereby agrees to provide a special education program, including instruction and related services, suitable for those children to be served in accordance with the Connecticut General Statutes, the Individuals with Disabilities Education Act ("I.D.E.A."), and their respective regulations, and each individual students I.E.P. as developed by the City and the Planning and Placement Team (PPT), which is incorporated herein by reference as if fully set forth herein. Contractor shall provide conferences with parents and report to the City when necessary regarding the progress of the child.

1.2 Contractor agrees to provide the education component, as approved by the City and identified in the student's I.E.P. by the Planning and Placement Team (PPT). All other activities will be the responsibility of the Contractor.

1.3 The Contractor shall hold and attend PPT meetings as needed, but at a minimum on an annual bases. It shall be the responsibility of the City to notify all necessary participants of any PPT meeting, which shall include a representative from the City and a representative from Contractor. A PPT meeting may be held via a telephone conference as required by the City.

1.4 Contractor shall provide the City with monthly reports of the attendance of each child at Contractor's Facility along with documentation of services rendered. Student attendance reports shall accompany the City of Waterbury voucher and the Contractor's billing.

1.5 Contractor shall not withdraw any child, for any reason, from the program without first giving thirty (30) days' notice to the City.

1.6 The Superintendent or his agent shall have the right to visit and observe the program at any time.

1.7 Contractor shall immediately notify the child's parents and/or guardian, and the City of in the event of an emergency or injury, concerning or involving the child.

2. **Term**

2.1 The term of this Agreement shall be for three fiscal years commencing on July 1, ____ to June 30, ____ or any part thereof. The City shall have the option to extend this agreement for two additional years, upon the same terms and conditions as set forth herein, by giving notice to Contractor sixty (60) days prior to the end of the initial three year term. No agency or individual can increase the specified number, or length of school days, without the prior approval or authority of the City. If such change is made without the City's prior approval, it shall be deemed a breach of this Agreement and the City shall have no obligation for payment of said services or further obligation under this Agreement.

3. **Payment**

3.1 The City shall pay Contractor the amount up to _____ Dollars (\$_____) for the entire three year contract term, for educational and related services properly rendered hereunder, unless said contract is terminated as provided herein. The basis for payment of said services shall be as set forth in **Attachment A** entitled "Rate Schedule". Payment shall be made only for the school days as identified in each child's I.E.P. and shall be in accordance with the City of Waterbury's payment policy and procedures. Contractor shall provide a yearly "Rate Schedule" for each fiscal year of this three year agreement for all services that may be rendered by Contractor under this Contract.

3.2 The City may add or delete students, or any services required by each student, at any time, as it deems necessary per each students I.E.P., as may be amended from time to time, thereby increasing or decreasing the number of students placed in the Contractor facility accordingly, all rates shall remain as set forth in the current "Rate Schedule" for each fiscal year.

3.3 For all the services provided to each child under this Agreement, the City shall pay to Contractor an amount based upon the "Rate Schedule" for that fiscal year. Payment for each child may be changed from time to time based upon each child's individual I.E.P. and services required. Payment to be made by the City shall be for educational costs and related services only.

3.4 In the event that any child enters Contractor's facility at a time subsequent to the beginning of the school term or should withdraw from Contractor's facility prior to the end of the school year, said educational costs shall be proportionately reduced. Contractor shall provide the City with a yearly rate per child as mandated by the State of Connecticut. The daily rate per child shall be calculated by dividing the annual rate by the days each child is required to attend Contractor's program as indicated on each child's I.E.P. Contractor shall provide the City with a monthly attendance log and the City shall only be responsible to pay Contractor for days the child is actually in attendance, or in which Contractor is providing services. In the case of pupil absence, payment will be reduced where such absence is chronic or extended; however, this is contingent upon Contractor's adhering to the City of Waterbury Board of Education's attendance policy with regard to absences. City will compensate Contractor for school days as set forth under this contract unless the student is withdrawn by the City. Further, unless the Planning and

Placement Team recommends a change in placement or length of the school day the City shall compensate Contractor in accordance with the day rate schedule attached hereto. In no case will payment be made in excess of the rates approved by the State of Connecticut to schools subject to such rates.

4. Records/Reports

4.1 The City hereby agrees to provide to Contractor such medical, psychological and educational evaluations, as are available to the City, to determine the appropriateness of the placement of those children with disabilities under this Agreement. It shall be the responsibility of the City, in conjunction with the Planning and Placement Team (PPT), to develop an annual I.E.P. for each student placed at the Contractors facility. Contractor shall provide evaluative reports that may be required to keep the City duly informed concerning the educational needs of children enrolled and to enable the City to make judgments concerning those needs and the desirability of continuing the children in Contractor's program. Contractor and the City hereby agree that medical and psychological records shall not be open to public inspection, in accordance with Section 10-209 of the Connecticut General Statutes without the written permission of the parent or guardian.

4.2 Contractor agrees to adhere to the City of Waterbury Board of Education's policy regarding student attendance and shall notify and contact all parties regarding attendance or lack thereof pursuant to said policy. Contractor hereby acknowledges receipt of said policy and has familiarized itself with all aspects of said policy.

5. Student Data Privacy

5.1 Contractor shall comply will all relevant provisions of Public Act No. 16-189 entitled An Act Concerning Student Data Privacy, as it applies to this contract and agrees to take all actions designed and required by applicable State, Federal, and local law to ensure the confidentiality of all student data.

5.2 Contractor agrees that student records, student information, and student-generated content (herein after "student data") as defined by Connecticut P.A. 16-189 are not the property of, or under the control of the Contractor. Contractor agrees that it will not use student data for any purposes other than those specifically allowed under the terms of this Agreement.

5.3 Contractor agrees that the City may at any time upon five (5) business days written notice request the deletion of student data in the possession of the Contractor.

5.4 Contractor agrees that, Students, their parents or legal guardians may review personally identifiable information contained in student information, student records, or student-generated content and correct erroneous information, if any, in such student record.

5.5 The Contractor agrees that it will not retain any student data or let said student data remain available to the Contractor upon completion of the services under this Agreement unless the Parents, Legal guardians, and/or the student have entered into an Agreement with the Contractor regarding the retention of the student's data in an electronic form or database.

6. Security Breach of Student Information and Data.

6.1 Procedure for Notification Regarding Breach or Unauthorized Release of Student Information. The Contractor shall establish a procedure and provide a copy of said procedure to the City setting forth its policy for notification to the City and Parents when there has been a breach or unauthorized release of student information or records pursuant to Public Act No. 16-189.

7. Confidentiality/FERPA.

7.1 Contractor shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education of Waterbury regarding confidentiality of student records, files, PPTs, IEPs, etc. Contractor shall further ensure that its employees, agents, or anyone performing work on their behalf under the terms of this Agreement shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education established by the City of Waterbury regarding confidentiality of student records, files, PPTs, IEPs, etc.

7.2 Any and all materials contained in a City of Waterbury students' file that are entrusted to Contractor or gathered by the Contractor in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by Contractor shall be used solely for the purposes of providing services under this agreement.

7.3 Contractor acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99). Contractor shall comply with the requirements of said statute and regulations, and agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, Contractor has no authority to make disclosures of any information from education records.

8. Criminal Background Check and DCF Registry Check.

8.1 Contractor represents and warrants that it and its employees who may be assigned to perform the Scope of Services set forth in this Agreement have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending. That each of the Contractor's employees have submitted to a state and national criminal history records check and the Contractor warrants and represents that each records check has not revealed any violations or criminal activities. That the Contractor and its employees have submitted to a DCF registry check and represents that there are no pending actions with the Department of Children and Families and are not listed on the child abuse and neglect registry. The City and Board shall rely upon these representations

9. **Representation Regarding Qualification**

9.1 Contractor hereby represents that it has been duly approved by the Connecticut State Department of Education for the education of children with or without disabilities, as defined by the Connecticut General Statutes and its regulations.

9.2 Contractor hereby represents that it is knowledgeable regarding any and all federal and/or state regulations, policies, procedures, statutes, codes participant protection and confidentiality, family rights to privacy, protection of pupil rights, local school system policies and procedures, administrative directives of the Connecticut State Board of Education and the State Department of Education. Contractor hereby represents that it has reviewed all the state and federal policies, regulations, procedures, statutes, codes (applicable to this Agreement) and agrees to adhere to each and every condition as it applies.

9.3 Contractor represents that its employees are licensed and certified to perform the scope of work set forth in this Agreement. Contractor further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Agreement. Upon request, Contractor shall provide the City with copies of Contractor's license, certification and resumes, as applicable. Contractor further represents and shall provide documentation that all present staff have the requisite skill and are properly licensed and credentialed, and shall make such licenses available for inspection upon said request. If Contractor is a corporation, it shall provide a corporate resolution authorizing this Agreement and the signatory thereof.

9.3.1 **Representations regarding Personnel.** Contractor represents that it has or will secure at its own expense, all personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved in writing. As set forth above, all the services required hereunder shall be performed by Contractor or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

9.3.2 The Contractor represents and warrants that it and its employees who may be assigned to perform the Scope of Services set forth in this Agreement have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending. That each of Contractor's employees have submitted to a state and national criminal history records check and a DCF registry check and said results revealed not violations.

10. **Debarment**

10.1 Contractor hereby certifies that it and its principals are not debarred or suspended from doing business as required by Executive Orders 12549 and shall provide to the City of Waterbury a signed certificate regarding debarment and suspension.

11. **Indemnification**

11.1 Contractor shall indemnify and hold harmless the City, the City's Board of Education and their agents, commissioners, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from

the performance of the Contractors services, caused in whole or in part by any willful or negligent act or omission of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

11.2 Contractor assumes all risk in the operation of this Agreement, and shall be solely responsible and answerable in damages for all accidents or injuries to person or property, except for the actions or negligence of the City and the Board and their officers, agents or employees. Contractor hereby covenants and agrees to (i) indemnify, (ii) pay the City and Boards, their officers, agents, or employees attorney's fees, and (iii) hold harmless the City and Board and their officers, agents or employees from any claims, suits, actions, damages, losses and injury to person or property arising out of the operation of this Agreement or the negligence or improper conduct of Contractor or any servant, agent or employee thereof, which responsibility shall not be limited to the insurance coverage herein provided.

11.3 In any and all claims against the City , the Board of Education or any of its employees by any employee of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

11.4 Contractor expressly understands and agrees that any insurance protection required by this Agreement, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City as provided here.

11.5 The City shall indemnify and hold harmless Contractor, and their agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from any of the City's obligations under this agreement, provided that any such claims, suits, damages, losses, judgments, costs or expenses are caused in whole by any willful or negligent act or omission of the City, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

11.6 The City assumes all risk with regards to its obligations as set forth in this agreement, and shall be solely responsible and answerable in damages for all accidents or injuries to person or property, except for the actions or negligence of the Contractor their officers, subcontractors, agents or employees. The City hereby covenants and agrees to hold harmless Contractor and their officers, agents or employees from any claims, suits, actions, damages, losses and injury to person or property arising out the negligence or improper conduct of the City or any servant, agent or employee thereof, which responsibility shall not be limited to the insurance coverage herein provided.

11.7 In any and all claims against Contractor , or any of its employees by any employee of the City, any of the City's subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the City or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

12. **Contractor's Liability Insurance**

12.1 Contractor shall not commence work under this Agreement until all insurance required under this section has been obtained by Contractor and such insurance has been approved by the City, nor shall Contractor allow any subcontractor to commence work on any subcontract until all similar insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers, satisfactory to the City and authorized to do business in the State of Connecticut, an "A-" Best's Rating and at least a Class V3 or better financial size category as shown in the most current A.M. Best Company ratings. Contractor shall secure and maintain, for the duration of this Agreement, including any amendments hereto, with the City and the Board of Education being named as an additional insured party, the following minimum liability insurance coverage at no cost to the City.

12.2 At no additional cost to the City, the Consultatn shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Consultant's obligation under this Contract, whether such obligations are the Consultant's or subcontractor or person or entity directly or indirectly employed by said Consultant or subcontractor may be liable.

12.3 Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

12.3.1 **Comprehensive General Liability Insurance** coverage with limits of \$1,000,000 per Occurrence/ \$2,000,000 Aggregate;

12.3.2 **Commercial Auto Liability Insurance** coverage with limits of \$1,000,000 Combined Single Limit (if no owned autos then Hired & Non-owned Auto Liability coverage should be procured);

12.3.3 **Worker's Compensation Insurance** in accordance with the State of Connecticut's Worker's Compensation Laws;

12.3.4 **Professional Liability/Errors and Omissions** coverage for the acts and/or omissions of any professional, if applicable, in the amount of at least \$1,000,000 per Occurrence (or per Claim, if Claims Made coverage) /\$1,000,000 Aggregate limits. Professional Liability coverage will be needed for program operations that include (1) Medical Professional Services provided to program recipients or (2) Counseling Services from a social worker or licensed clinical social worker;

12.3.5 **Abuse & Molestation Liability** coverage is required when any of the following types of activities are involved: (1) Counseling programs or programs that include (especially one-to-one counseling) including substance abuse; (2) group homes (or facilities with overnight stays allowed and not with a transient population); and (3) child-related programs (day care, day camp, preschool, early learning, alternate education schools, etc.). The coverage may be provided as General Liability coverage or provided as standalone coverage, and, either way, should be shown on the Certificate of Insurance. The limits should be \$1,000,000 per Occurrence or per Claim, as appropriate per type of

policy, and \$1,000,000 Aggregate limit; if on a Claims-Made policy basis, and then a Retroactive Date should be provided on the Certificate of Insurance. The Retroactive Date should be no later than the inception date of this grant program.

12.3.6 Certificates of Insurance. Contractor will, prior to the execution of this Agreement, provide the City with Certificates of Insurance. Said policies shall be endorsed to add the City and the Board of Education as additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the addition insured shall be primary and non-contributory insurance and the coverage and limits provided under the Consultant's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. Certificate of Insurance shall evidence the aforementioned Comprehensive General Liability, Professional Liability, Worker's Compensation and Excess General Liability Insurance coverage and a 30-day notice of cancellation prior to the cancellation of any insurance. **The Certificates of Insurance must read: "The City of Waterbury and the Waterbury Board of Education are listed as additional insurance as their interest may appear."**

Such certificate(s) shall be subject to certification by the City's Risk Manager. Contractor shall provide replacement and/or renewal certificates at least thirty (30) days prior to the expiration of the policy (ices). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of no less than thirty (30) days has been mailed to:

City of Waterbury
Attn: Education Dept.-Robert Brenker, 3rd Floor
236 Grand Street
Waterbury, CT 06702

Upon request, Contractor shall deliver to the City a copy of its insurance policies and endorsements and riders.

12.3.7 Failure to Maintain Insurance In the event Contractor fails to maintain the minimum required coverage as set forth herein, the City may, at its option, purchase same, and invoice or offset Contractor's invoices for the cost of said insurance, or the City and Board may terminate this Agreement immediately upon information of no insurance coverage.

12.3.8 Cancellation. THE CITY SHALL RECEIVE WRITTEN NOTICE OF CANCELLATION FROM THE INSURER AT LEAST THIRTY (30) CALENDAR DAYS PRIOR TO THE DATE OF ACTUAL CANCELLATION, REGARDLESS OF THE REASON FOR SUCH CANCELLATION.

13. Discriminatory Practices

13.1 In performing this Agreement, Contractor shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular

job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Agreement. Said provisions with subcontractors shall require conformity and compliance with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

13.2 The Contractor shall admit any eligible child and shall not discriminate against any child regardless of race, religion, color, ancestry, natural origin, sex, handicap or disability.

13.2.1 **Equal Opportunity.** In its execution of the performance of this Agreement, Contractor shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. Contractor agrees to comply with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

14. **Termination**

14.1 **Termination of Agreement for Cause.** If, through any cause, in part or in full, not the fault of Contractor, Contractor shall fail to fulfill in timely and proper manner his obligations under this Agreement, or if Contractor shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to Contractor of such termination and specifying the effective date thereof, at least ten (10) days before the effective date of such termination.. In the event of such termination, all documents, data, studies, and reports prepared by Contractor under this Agreement shall, at the option of the City, become its property.

14.2 Notwithstanding the above, Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by Contractor, and the City may withhold any payments to Contractor for the purpose of setoff until such time as the exact amount of damages due the City from Contractor is determined.

14.3 **Termination for Convenience of the City.** The City may terminate this Agreement at any time for the convenience of the City, by a notice in writing from the City, to Contractor. If this Agreement is terminated by the City as provided herein, Contractor will be paid an amount for the services actually performed and provided for under this agreement.

14.4 **Termination for Lack of Funding.** The Contractor acknowledges that the payment obligations of the City under this Agreement are intended to be funded by the City through General Fund appropriations, federal or state assistance or grant monies provided by the federal or state governments as well as the sale of tax exempt long and short term debt obligations issued by the City. Contractor acknowledges that continuation of this Agreement is subject to the lawful continual appropriation of funds by the City, State or Federal government, including the funding of grants for the purpose of this Agreement. Moreover, this Agreement may also be subject to the ability of the City to legally issue and sell the aforementioned debt obligations, (as determined by opinion of bond counsel and or the Internal Revenue Service) and to do so in a commercially viable manner, and is furthermore subject to the lawful continual appropriation of funds by the City, State or Federal government. Contractor therefore agrees that the City and Board shall have the right to terminate this Agreement in whole or in part without penalty in the event that: (1) the City is unable to issue the debt obligations for sale because of a legal infirmity as otherwise

determined by Bond counsel or the Internal Revenue Service; or, (2) the City is unable to market and or timely sell the required amount of debt obligations required to fund the Agreement in whole or in part, or, (3) the money required to enable the City to pay Contractor is either not appropriated, authorized or made available pursuant to law, or such funding appropriations have been reduced pursuant to law.

14.5 The Contractor therefore agrees that the City shall have the right to terminate this Agreement in whole or in part without penalty in the event that the money required to enable the City to pay Contractor is either not appropriated, authorized or made available pursuant to law, or such funding appropriations or grant monies have been reduced pursuant to law.

14.5.1 **Effects of Nonappropriation.** If funds to enable the City to effect continued payment under this Agreement are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Agreement without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to Contractor.

14.5.2 **No Payment for Lost Profits.** In no event shall the Board or the City be obligate to pay or otherwise compensate Contractor for any lost or expected future profits.

15. Delivery of Documents.

15.1 In the event of termination or fulfillment of this Agreement, or at any point that each individual student no longer receives services at Contractor, Contractor shall promptly deliver to the City, in a manner reasonably specified by the City, all documents and other tangible items furnished by, or owned, leased, or licensed by the City. This shall include, but is not limited, to any and all student records, evaluations, reports, I.E.P., or any other records provided to Contractor under this Agreement. The City shall have the right to withhold any payment due to Contractor until said documents have been returned to the City of Waterbury.

16. Subcontracting.

16.1 The Contractor shall not, without the prior written approval of the City, subcontract, in whole or in part, any of Contractor's services.

16.2 The Contractor shall be as fully responsible to the City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by Contractor.

17. Assignability.

17.1 The Contractor shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due Contractor from the City under this Agreement may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

18. Audit.

18.1 The City reserves the right to audit Contractor's books of account in relation to this Agreement any time during the period of this Agreement or at any time during the twelve month period immediately following the closing or termination of this Agreement, or as required by the grant. In the event the City elects to make such an audit, Contractor shall immediately make available to the City all records pertaining to this Agreement, including, but not limited to, payroll records, bank statements and canceled checks.

19. Interest of City Officials.

19.1 No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.

20. Prohibition Against Gratuities and Kickbacks

20.1 No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept or agree to accept from another person a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or purchase order, or to any solicitation or proposal therefore.

20.2 No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

20.3 Upon showing that a subcontractor made a kickback to the City, a prime contractor or a higher tier subcontractor in connection with the award of a subcontract or order thereunder, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

20.4 The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

20.5 The Contractor, and all subcontractors if applicable, shall perform the work in accordance with all applicable laws and requirements, whether or not covered by the contract documents forming a part of this Agreement, including but not limited to the following City Ordinances: prohibition against gratuities (§39.042(A) of the Ethics Ordinance) and prohibition against kickbacks (§39.042(B) of the Ethics Ordinance). The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City. Upon showing that a subcontractor made a

kickback to the City, a prime contractor or a higher tier subcontractor in connection with the award of a subcontract or order thereunder, it shall be conclusively presumed that the amount thereof was included in the price of the subcontractor order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

21. Prohibition Against Contingency Fees

21.1 The Contractor hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

22. City of Waterbury's Ethics Code Ordinance

22.1 The Contractor hereby acknowledges receipt of the City of Waterbury's Ordinance regarding Ethics and Conflicts of Interest and has familiarized itself with said Code.

23. Entire Agreement.

23.1 This Agreement shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Agreement must be in writing and agreed to by the City and Contractor.

24. Independent Contractor Relationship.

24.1 The relationship between the City and Contractor is that of client and independent Contractor. No agent, employee, or servant of Contractor shall be deemed to be an employee, agent or servant of the City. Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Agreement.

25. Severability.

25.1 Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Agreement, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Agreement shall be enforced as if this Agreement was entered into without an invalid provision.

26. Survival.

26.1 Any provisions of this Agreement that impose continuing obligations on the parties and shall survive the expiration or termination of this Agreement for any reason.

27. Disputes; Legal Proceedings and Continued Performance.

27.1 Notwithstanding any such claim, dispute or legal action, Contractor shall continue to perform services under this Agreement in a timely manner, unless otherwise directed by the City.

28. Binding Agreement.

28.1 The City and Contractor each bind themselves and their successors, assigns and legal representatives to the other party to this Agreement and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement.

29. Waiver.

29.1 Any waiver of the terms and conditions of this Agreement by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Agreement.

30. Governing Laws.

30.1 This Agreement, its terms and conditions and any claims arising therefrom shall be governed by the laws of the State of Connecticut.

[Signature page follows.]

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first written below.

WITNESSES:

CITY OF WATERBURY

By: _____

Neil M. O'Leary
Mayor, City of Waterbury

Print name

Date: _____

CONTRACTOR

By: _____

Print name

Print Name and Title

Date: _____

SCHEDULE "A"
Yearly Rate Schedule
City of Waterbury
And
Contractor.
(Consisting of ____ pages)

2016-17 School Calendar

APPROVED PRIVATE SPECIAL EDUCATION RESIDENTIAL FACILITIES

(Updated: July 26, 2016)

Set by the State Department of Education

Fiscal Year July 1, 2016 to June 30, 2017

EDUCATIONAL RATES

Facility Code	Per Diem	Special Education Facility/Town
0330161	432.70 *	Adelbrook, Inc. – Children's Home of Cromwell, Cromwell ✓
0100161	263.74	Arch Bridge School – Wellspring – Bethlehem
0840161	523.59 *	Charles F. Hayden School at Boys & Girls Village - Milford ✓
0190161	309.63 **	Learning Clinic, Inc., The – Brooklyn
0780361	358.60 *	Natchaug Hospital Journey School – Mansfield Center
1550861	820.68	PACES -American School for Deaf -West Hartford
0380261	330.42 *	Rushford Academy School – Rushford at Stonegate ✓
1410161	356.77	Susan Wayne Center of Excellence – Thompson
0740461	451.21	Touchstone – Litchfield
1520161	341.52	Waterford Country School, Inc. – Waterford
0620361	422.33	Whitney Hall School – Children's Center – Hamden ✓

* Indicates the Single Cost Accounting Report has not been received by the Department of Education.

** Indicates the Department of Education has not received the appropriate financial information to set the 2016-2017 Special Ed rate.

Placements initiated by local school districts need not comply with these rates. However, any payment in excess of these rates is ineligible for reimbursement by the Department.



**CCMC School
Tuition Schedule 2016-2017**

Program Options	Tuition	181 days
Emotional Disturbance (ED) <i>Description:</i> Structured classroom for students with severe emotional disturbance.	\$330/day	\$59,730/yr
Applied Academics (AA) <i>Description:</i> Structured classroom for students with severe emotional disturbance, cognitive compromises, and processing deficits. Curriculum emphasis is on applied academics with integrated related services and a pre-vocational/vocational component.	\$360/day	\$65,160/yr
Autism Spectrum Disorders (AUT/PDD) <i>Description:</i> Students with Spectrum Disorders who require a high level of integration of therapies with regard to related services and educational programming, in addition to a high staffing ratio. This is provided as an integral part of the program, with no additional fees.	\$417/day (all inclusive)	\$75,477 /yr
Diagnostic Placement (S.T.R.I.D.E.) <i>Description:</i> Students are enrolled on a short-term basis, for a period of 8 weeks. This provides school systems with critical diagnostic information to assist in maintaining a student within district and/or in determining an appropriate alternative setting. The diagnostic placement includes completion of all necessary evaluations and consultations. Additional information is available upon request.	\$427/day	\$17,080/8 wks
Other Available Services		
♦ Instructional Tutor	(one-to-one support as warranted)	\$24.00/hour
♦ Tutorial Services	(inpatient)	\$55/hour

All tuition rates include a full range of therapeutic and related services and evaluations as determined by the PPT.



CCMC-School Summer Tuition Schedule 2017

Program Options:

Emotional Disturbance: (ED)		\$7,364
<i>Description:</i> Structured classroom for students with severe emotional disturbance.		
Applied Academics (AA)		\$8,008
<i>Description:</i> Structured classroom for students with severe emotional disturbance, cognitive compromises, and processing deficits. Curriculum emphasis is on applied academics with integrated related services and a pre-vocational/vocational component.		
Autism Spectrum Disorders (AUT/PDD)		\$9,270
<i>Description:</i> Students with Spectrum Disorders who require a high level of integration of therapies with regard to related services and educational programming, in addition to a high staffing ratio. This is provided as an integral part of the program, with no additional fees .		
Diagnostic Placement (S.T.R.I.D.E.)		\$17,080
<i>Description:</i> Students are enrolled on a short-term basis, for a period of 8 weeks. This provides school systems with critical diagnostic information to assist in maintaining a student within district and/or in determining an appropriate alternative setting. The diagnostic placement includes completion of all necessary evaluations and consultations. Additional information is available upon request		
Other Available Services		
♦ Instructional Tutor	(one-to-one support as warranted)	\$24.00/hour

All tuition rates include a full range of therapeutic and related services and evaluations as determined by the PPT.

Since
1833

THE
CHILDREN'S
CENTER
OF HAMDEN

Mending Young Hearts and Minds Since

1400 Whitney Avenue, Hamden, CT
Phone: (203) 248-2116 Fax: (203) 248-
www.tcc

Daniel J. Lyga, Chief Executive

September 1, 2016

Special Education Department
Connecticut Boards of Education

Re: Per Diem Rate – Whitney Hall School
The Children's Center of Hamden

To Whom It May Concern:

Welcome to the new school year! Today is Whitney Hall School's second day for students and we're very excited about this school year. Whitney Hall is in the process of expansion into new, already existing space here on our campus. We are expanding our Life Skills courses and vocational opportunities for students to include Culinary Arts, a Music Studio and a Horticulture Program.

We've also added a third School Social Worker and a Consulting Board Certified Behavior Analyst to our staff allowing us to provide Functional Behavior Assessments when needed and Behavior Intervention Plans to augment the success of all our students.

Over this past summer, The Children's Center of Hamden was forced to close our inpatient substance abuse. The closure of this program forced changes to our single cost accounting report to the Department of Children and Families resulting in a change to our published rate which is now \$422.33 per day. I've enclosed a copy of the rate letter for your convenience.

Despite the rise in our published rate, our Clinical Day School rate for all youth who are not in any of our congregate care programs will be \$375.00 per day.

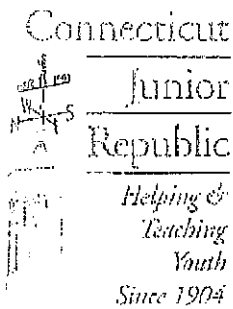
Please feel free to contact me should you have any questions or to make a referral to our Clinical Day School, please contact Jennifer Kazdan, LCSW at (203) 248-2116, extension 271.

Sincerely,



Cheryl Smith, LCSW

Chief Administrator, Residential and Education Services



Daniel W. Rezende
Executive Director

Administrative Offices
Cable Academic and
Vocational Education Center
Residential Programs
Wellness Centers

550 Goshen Road
P.O. Box 161
Litchfield, CT 06759
Tel: (860) 567-9423
Fax: (860) 567-8127
www.ctjuniorrepublic.org

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Charles E. Roraback
Allan D. Walker
E.L. Shepardson Wild

August 3, 2016

To Whom It May Concern:

The tuition for the 2016-2017 school year is at the rate of \$241.30 per day. The school year consists of 185 days, making the annual tuition \$44,640.50. This rate is for CAVEC in Litchfield.

The tuition for Girls CRP in Waterbury for the 2016-2017 school year is at the rate of \$176.13 per day. The school year consists of 185 days, making the annual tuition \$32,584.05.

Sincerely,

Janet L. Veras
Accounting Manager



Helping children, youth and families from communities throughout Connecticut
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Waterbury • Winchester

Connecticut Junior Republic Association, Inc.





CREC

Excellence
in Education

CREC MAGNET SCHOOLS

Dina Crowl

Superintendent of Schools

April 22, 2016

Dear Colleagues,

The Capitol Region Education Council wishes to express its gratitude for your continuing support and partnership in collaborative efforts to meet the educational needs of students with disabilities.

The hourly rates noted below represent a 3% over last year's figures. This is in alignment with the increases in staff salaries for the 2016 – 2017 school year.

2016 – 2017

Special Education/504 Billing Rates

All specialized instruction for students receiving special education and 504 will be \$30.85/hour of service. This rate was calculated based on the average salary for CREC special education teachers divided by two, as many special education teachers work with more than one student at a time.

Related Services Billing Rates

All related service rates are based on the average hourly CREC wage for current staff in each of the disciplines.

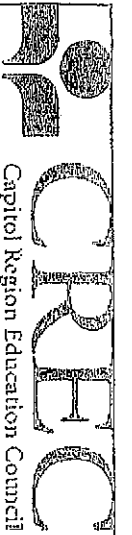
Special Education Teacher	\$30.85/hour
Paraprofessional	\$30.85/hour
Social Worker	\$68.30/hour
Speech Therapist/ Evaluation	\$78.45/hour
Occupational Therapist/ Evaluation	\$50.45/hour
Physical Therapist/Evaluation	\$50.45/hour
School Psychologist/Psychological Evaluation	\$111.40/hour
Nursing Services	\$40.90/hour
Homebound Tutoring	\$36.60/hour
Registered Behavior Technician*	\$50.00/hour
BCBA*	\$100.00/hour

*Indicates services are offered when available.

We look forward to our continued partnership with you and in working with our students with disabilities and their families to provide a quality education for all. Please contact me with any questions or concerns you may have.

Sincerely,

Dina Crowl
Superintendent of CREC Schools



Capitol Region Education Council

Student Services

TUITION AND SERVICE RATES
2016 - 2017

of Days Per Day Day*# of Days

Per Year

River Street School

Tuition

Summer Program	29	216.06	6,265.74
Summer Program - Voc	29	218.04	6,323.16
School Day Program	180	360.54	64,897.20
School Day Program - Voc	180	363.00	65,340.00

1:1 Paraprofessional

Summer Program (Based on 6 hours)	29	175.50	5,089.50
Summer Extended Day Program - Until 5:00 PM	29	64.65	1,874.85
Summer Extended Day Program - Until 7:00 PM	29	116.37	3,374.73
School Day Program (Based on 6 hours)	180	243.66	43,858.80
Extended Day Program - Until 5:00 PM	180	72.85	13,113.00
Extended Day Program - Until 7:00 PM	180	131.13	23,603.40

Extended Day Program

Summer - Until 5:00 PM	29	83.83	2,430.93
Summer - Until 7:00 PM	29	166.82	4,837.64
Academic - Until 5:00 PM	180	83.83	15,088.50
Academic - Until 7:00 PM	180	119.79	21,562.20

Extended Service Model

Summer Program (Based on 8.5 hours)	16	557.60	8,921.60
Fall Program (Based on 8.5 hours)	15	859.44	12,891.53

Transportation

Residential Program(Group Home)

School Day Tuition	180	360.54	64,897.20
Extended Day Program	209	83.83	17,519.43
Summer Tuition	29	216.06	6,265.74

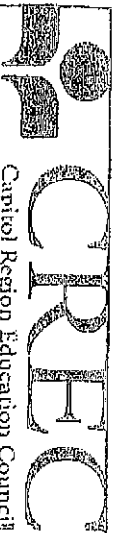
Total Residential Tuition Rate**			88,682.37
Total Residential Tuition Rate with Voc Services			89,182.59

Autism Program - Coltsville

6 Hours per Day	209	677.10	141,513.90
6 Hours per Day	240	677.10	162,504.00
8 Hours per Day	209	902.80	188,685.20
8 Hours per Day	240	902.80	216,672.00

\$112.85 per hour

**Without Voc. Service



Capitol Region Education Council

Student Services

TUITION AND SERVICE RATES

2016 - 2017
of Days
Per Day*
Per Year
Day*# of Days

Integrated Program Model Therapy Services

Speech & Language Therapy

		5 Weeks Summer	36 Weeks School Year	44 Weeks Full Year
\$98.50 per Hour				
2.00 Hours/Week	\$197.00	1,182.00	7,486.00	\$ 8,668.00
1.75 Hours/Week	\$172.38	1,034.25	6,550.25	\$ 7,584.50
1.50 Hours/Week	\$147.75	886.50	5,614.50	\$ 6,501.00
1.25 Hours/Week	\$123.13	738.75	4,678.75	\$ 5,417.50
1.00 Hour/Week	\$98.50	591.00	3,743.00	\$ 4,334.00
0.75 Hours/Week	\$73.88	443.25	2,807.25	\$ 3,250.50
0.50 Hours/Week	\$49.25	295.50	1,871.50	\$ 2,167.00
0.25 Hours/Week	\$24.63	147.75	935.75	\$ 1,083.50

Music Therapy

		Summer	School Year	
\$97.00 per Hour				
2.00 Hours/Week	\$194.00	1,164.00	7,372.00	\$ 8,536.00
1.75 Hours/Week	\$169.75	1,018.50	6,450.50	\$ 7,469.00
1.50 Hours/Week	\$145.50	873.00	5,529.00	\$ 6,402.00
1.25 Hours/Week	\$121.25	727.50	4,607.50	\$ 5,335.00
1.00 Hour/Week	\$97.00	582.00	3,686.00	\$ 4,268.00
0.75 Hours/Week	\$72.75	436.50	2,764.50	\$ 3,201.00
0.50 Hours/Week	\$48.50	291.00	1,843.00	\$ 2,134.00
0.25 Hours/Week	\$24.25	145.50	921.50	\$ 1,067.00

Occupational Therapy/Physical Therapy

\$90.00 per Hour				
2.00 Hours/Week	\$180.00	1,080.00	6,840.00	\$ 7,920.00
1.75 Hours/Week	\$157.50	945.00	5,985.00	\$ 6,930.00
1.50 Hours/Week	\$135.00	810.00	5,130.00	\$ 5,940.00
1.25 Hours/Week	\$112.50	675.00	4,275.00	\$ 4,950.00
1.00 Hour/Week	\$90.00	540.00	3,420.00	\$ 3,960.00
0.75 Hours/Week	\$67.50	405.00	2,565.00	\$ 2,970.00
0.50 Hours/Week	\$45.00	270.00	1,710.00	\$ 1,980.00
0.25 Hours/Week	\$22.50	135.00	855.00	\$ 990.00



UNIVERSITY OF SAINT JOSEPH
CONNECTICUT

July 6, 2016

Dear Colleagues,

I hope all of you are doing well and enjoying the summer weather.

As you know, we are a state approved private special education school, serving students from age 5 to 21. Our children have a variety of exceptionalities and function on a wide range of levels. The disabilities traditionally include intellectual, developmental, learning, and multiple disabilities, as well as autism. As we expand our program options, we have more services for students with high skill levels as well as expanding our transition services. We continue to offer functional academic and life skills programming for all of our children and a full continuum of vocational and transition services for ages 15 and up.

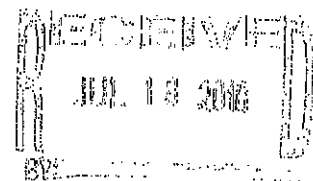
Our base tuition for 2016-2017 will be \$56,250; for a student receiving OT or PT the tuition is \$59,050, and for a pupil requiring both OT and PT the tuition is \$62,200. There is an additional fee for all children requiring a one-to-one paraprofessional. Attached you will find our 2016-2017 calendar.

We have openings for the fall, primarily in our classrooms for students on high school grade level who have Autism and behavioral concerns. In addition, our transition program, which is community and vocationally focused, is accepting referrals.

To schedule a tour of our school or to learn more information about our programs please feel free to contact myself or Loren Romero at 860-232-5616.

Sincerely,

Michelle Lestrud
Director of the Gengras Center



THE GENGRAS CENTER

1678 Asylum Avenue, West Hartford, Connecticut 06117
860.232.5616 / Fax 860.231.6795 / WWW.GENGRASCENTER.ORG

Founded by the Sisters of Mercy

DATE: 8/1/16, 2016

Waterbury Public Schools

School Year July 2016 to June 2017

\$196,182.00

(66/1754)

Please fill in information for your facility

School/Facility: Hartford Hospital
"Grace Webb"

School/Program Days: 185

Contact Person: Tiffany Glenn

Telephone: 860-545-7141

Address: PO Box 310911

860-696-6010

Fax: _____

Newington CT 06131

Student Name: _____

Student Name: _____

Admission Date: 12-22-14

Admission Date: 10-14-15

Cost per Day: _____

Cost per Day: _____

Monthly Cost: \$54,341

Monthly Cost: \$54,341

ESY Cost: Rel. Svcs \$7,125

ESY Cost: Rel. Svcs \$9,975 -

Yearly Tuition Cost: \$52,910

Yearly Tuition Cost: \$52,910 -

Student Name: _____

Student Name: _____

Admission Date: 5-12-15

Admission Date: _____

Cost per Day: _____

Cost per Day: _____

Monthly Cost: \$54,341

Monthly Cost: _____

ESY Cost: Rel. Svcs \$4,080

ESY Cost: _____

Yearly Tuition Cost: \$52,910

Yearly Tuition Cost: _____

Student Name: _____

Student Name: _____

Admission Date: _____

Admission Date: _____

Cost per Day: _____

Cost per Day: _____

Monthly Cost: _____

Monthly Cost: _____

ESY Cost: _____

ESY Cost: _____

Yearly Tuition Cost: _____

Yearly Tuition Cost: _____

Student Name: _____

Student Name: _____

Admission Date: _____

Admission Date: _____

Cost per Day: _____

Cost per Day: _____

Monthly Cost: _____

Monthly Cost: _____

ESY Cost: _____

ESY Cost: _____

Yearly Tuition Cost: _____

Yearly Tuition Cost: _____

Please make additional copies of this form as needed. Per Tiffany Rates same as
15/16 sy. \$286/day
\$75/hr (SLP, OT OR PT)

DUNIA RODRIGUES

From: Katy Portalatin <katyp@klingberg.com>
Sent: Thursday, August 04, 2016 9:07 AM
To: DUNIA RODRIGUES
Subject: 2016-2017 Raymond Hill School Calendar
Attachments: MX-M354N_20160804_075310.pdf

Klingberg

Good Morning,

I have attached the following School Calendar for Raymond Hill School.

184 Student days@ \$386.22/day- Total Cost \$71,064.48

If Student requires one to one services 184 Student days x 7.5 hours/day = 1,380.00 x \$23.00= Total Cost \$31,740.00

Thank you,

Katy Portalatin

CONFIDENTIALITY NOTICE: This e-mail transmission (and the attachments accompanying it) may contain confidential information, belonging to the sender, that is protected by law. The information is only for the use of the intended recipient. If you are not the intended recipient, you are hereby notified that any disclosure, copying, or distribution of any information in this transmission, or the taking of any action based on the contents of this transmission, is strictly prohibited. Any unauthorized interception of this transmission is illegal under the law. If you have received this transmission in error or are not the intended recipient of this information, please promptly notify the sender by reply e-mail, and then destroy all copies of this transmission and any attachments that accompanied it. Thank you.

WHEELER CLINIC, INC.
Yearly Rate Schedule

2016-17 School Calendar

\$307.77 – Regular Prepaid Tuition

\$313.33 – Regular Tuition

\$210.87 – Regular 1:1 Tuition

ACES Tuitions and Rates for 2016-2017

Special Education School	2015-2016 Tuition Rate	2016-2017 Tuition Rate
Village School	\$52,928	\$54,648
Mill Road School	\$51,242	\$52,907
Whitney East / West	\$51,032	\$52,690
Whitney North	\$47,712	\$50,026
SAILS	\$112,456	\$115,830
EIBI	\$100,999	\$106,554
Magnet Schools* Proposed		
Educational Center for the Arts	\$4,324	\$4,500
Thomas Edison Middle School *proposed to Steering Committee	\$5,314	\$5,473
Wintergreen Interdistrict School **approved by Steering Committee	\$4,104	\$4,227
Support Service Rates to non-ACES Students newly enrolled and hourly rates for existing customers		
Physical Therapy		\$95/hour
Occupational Therapy		\$95/hour
Speech and Language Therapy		\$95/hour
Psychological Services		\$95/hour
Social Work Services		\$95/hour
Resource Room Teacher Support		\$95/hour
Assistive Technology	\$125	\$130/hour
Behavioral Services	\$125	180+ days \$680 90-179 days \$830 Under 90 days \$910 Behavior Therapists 180+ days \$415/day 90-179 days \$490/day Under 90 days \$510/day
Functional Behavioral Assessments and Program Reviews		Functional Behavioral Assessments \$5,200 and Program Reviews \$9,400
Extension Therapy Consultation	\$125	\$130/hour
Extension Therapy Contractual Services	\$90.76	\$95/hour
Professional Development	\$500/ half day \$900/ day	\$650/ half day \$1,050/day Volume pricing available
Technology	\$125	\$130

There is a 10% surcharge to rates for non-ACES districts

ACES Board Approved: March 10, 2016

ACES 2016-2017 Transportation Rates

Tier One	2016-2017 Rate per Student, 180 days	July 2016 Summer School Rate per Student, 18 days
Includes East Haven, Hamden, New Haven runs average under 9 miles and under 17 minutes		
Van or Car	8,304	830
Wheelchair	19,894	1,989
Tier Two		
Includes Branford, West Haven, and Woodbridge runs average 9 to 11 miles and 17 to 20 minutes		
Van or Car	8,959	896
Wheelchair	21,491	2,149
Tier Three		
Includes Ansonia, Bethany, Derby, Milford, Orange, Seymour and Shelton runs average 11 to 17 miles and 20 to 30 minutes		
Van or Car	9,588	959
Wheelchair	22,992	2,299
Tier Four		
Includes Oxford and Stratford runs average over 17 miles and over 30 min		
Van or Car	10,351	1,035
Wheelchair	24,823	2,482

*Note: Out of ACES Districts will incur a 10% surcharge

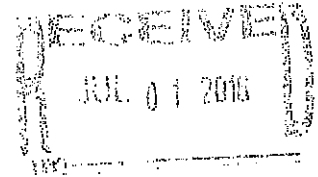
**Transportation for 190 day EIBI and SAILS programs are calculated on the same daily rate as the 180 day transportation.

ASD Busing -- 5 Student Minimum (Per Student / Per Day)

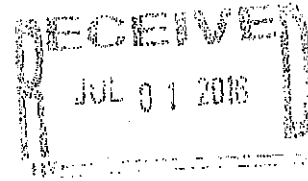
\$125

Should you have any questions regarding this increase, please feel free to contact Jennifer Pizzoferrato, Controller / Director of IT, at (860) 570-2372.

Thank you.



Memo



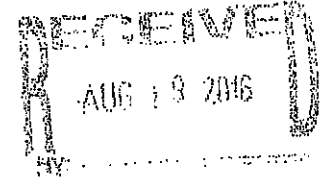
To: Connecticut Local Education Agencies
From: Jeffrey S. Bravin, Executive Director *JSB*
CC: Thomas Wood, Cindy Paluch, Jennifer Pizzoferrato, Tommy Meehan, Luisa Soboleski,
Jennifer DelConte
Date: June 15, 2016
Re: Tuition for 2016-2017 School Year - REVISED

The Education and Residential rates for various components of the American School for the Deaf special education program for the 2016-2017 school year, effective July 1, 2016, are as follows:

<u>Program Component</u>	<u>Per Diem</u>	<u>Annual</u>
CT Education / Residential	\$187.36	\$33,724
<u>Related Services / Excess Cost Fees</u>	<u>Per Diem</u>	<u>Annual</u>
Occupational Therapy (per hour)	\$119.00	
Physical Therapy (per hour)	\$119.00	
Additional Speech Services (per hour)	\$111.00	
Cochlear Implant Services		\$7,186
Excess Service – Tutor, Nurse	Depending on individual student need(s)	
Excess Service – 1:1 Teacher Aide	\$48,668	
Excess Service – 1:1 Residential Counselor	\$63,809	
Excess Service – 1:1 Morning Aide	\$14,676	
After School Activity Transportation (Per Day)	\$100	



August 19, 2016



Ms. Dunia Rodrigues, Data Manager
Special Services Department
Waterbury Public Schools
236 Grand Street
Waterbury, CT 06702

RE: Tuition Rates for Program Year 2016-2017

St. Vincent's Special Needs Services' school program tuition for the 2016-2017 program years is \$100,000 for a 12-month attendance period, a total of 210 days.

Student	Yearly Tuition	Yearly 1:1	Monthly Tuition	Monthly 1:1
	\$100,000	N/A	\$8,333.33	N/A
	\$100,000	N/A	\$8,333.33	N/A
	\$100,000	N/A	\$8,333.33	N/A
	\$100,000	\$35,220.91	\$8,333.33	\$2,935.08

Tuition invoices are billed over a 12-month billing period at the monthly rate indicated above. Attendance records including membership days and actual days attended for the month will be included with invoices. Checks should be made payable to SVSNS and mailed to:

Margret Baldino, AR/AP Coordinator
SVSNS
95 Merritt Boulevard
Trumbull, CT 06611

If you would like your monthly invoice emailed, please send an email to lsierra@stvincents.org. Additionally, I have enclosed a copy of our one-page program calendar for your records. Should you have any questions, please do not hesitate to contact me at (203) 386-2710.

Sincerely,

Luisa A. Sierra
Luisa A. Sierra
Executive Secretary



High Road Schools of Connecticut

2016-2017 Tuition Rates

180 School Days - 183 Paraprofessional Days - 39 weeks

August 22, 2016-August 26, 2016 (staff training days)

August 29, 2016- June 6, 2017 RSY

01-High Road Academy—Lower/Intermediate School—BEST Program

Bundled Rate (Includes 1:1 and Speech)-180 Days--\$80,753.40/ **\$448.63 per day**

05-High Road Academy—ACE/Upper School (9th grade-21)

04 & 07-High Road School of Wallingford—07Primary/Middle (K-8) and 04High School (9-12)

Tuition: \$51,454.80 / **\$285.86 per day**

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

06-High Road School of Norwalk—Grade 3-21yrs.

Tuition: \$53,937.00/ **\$299.65 per day**

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

10-High Road School of Hartford - HARTFORD STUDENTS ONLY—Primary (K-7)

Tuition: \$34,048.80/ **\$189.16 per day**

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

09-High Road School of Hartford - HARTFORD STUDENTS ONLY—High School (8-12)

Tuition: \$35,359.20/ **\$196.44 per day**

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

09 & 10 -High Road School of Hartford - *** NON HARTFORD STUDENTS ONLY

- Primary (K-7) and High School (8-12)

Tuition: \$51,454.80 / **\$285.86 per day**

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

11 High Road School of New London—Middle/High Grades 6-12

Tuition: \$46,018.80 / \$255.66 per day

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

11 High Road School of New London—* NON NEW LONDON STUDENTS ONLY**

Middle/High Grades 6-12

Tuition: \$50,223.60 / \$279.02 per day

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

14 High Road School of New London—Primary (K-5)

Tuition: \$32,240.00 / \$3,224.00 per month

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

14 High Road School of New London—NON NEW LONDON STUDENTS ONLY

Primary (K-5)

Tuition: \$51,454.80 / \$285.86 per day

Speech	\$65 /30minutes	\$130 /60 minutes
Occupational/Physical Therapy	\$65 /30 minutes	\$130 /60 minutes
1:1 Assistant	\$156.00/day	
Consult Fee	\$55 /30 minutes	\$110 /60 minutes

Also, APEX credit recovery is \$50.00 per day. This must be added as a line item on the student contract. If a student starts this in the middle of the year, say for the last two semesters, then the line item has to be added to a REVISED contract for that student. The contract must be sent to Corporate to update billing information. Remember that the daily rate is \$50.00 multiplied by the number of days the student is scheduled to participate for the full year or partial year.

ESY 2016

June 27th – August 5th (no school on July 4th)

29 days = 6 weeks

9am – 1pm daily

Tuition: \$6,248.34 / \$215.46 per day

Speech	\$65.00/session
Occupational/Physical Therapy	\$65.00/session
Counseling	\$65.00/session
1:1 Assistant	\$100.00/day
Consult Fee	\$55.00/session

Please note that there are no bundled rates for ESY. Everything will be billed individually for ESY.

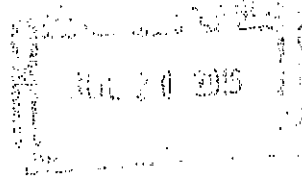
Benhaven

Larry Wood
Executive Director
187 Half Mile Road
North Haven, CT 06473

June 17, 2016

Lisa Romano
Waterbury Public Schools
263 Grand Street 2nd Floor
Waterbury, CT 06702

Re: Jacob DiBiase



*WBOE
placement*

Dear Ms. Owen,

Benhaven's Board of Directors has determined that the special tuition rate for one-to-one staffing for the twelve-month educational program for the 2016-2017 fiscal year will be \$12,300 per month.

As has happened several times in past years, recently promulgated state regulatory requirements made a tuition rate increase necessary for this year.

The new rate will go into effect on July 1, 2016.

Very truly yours,

Larry Wood
Larry Wood

Combating Chronic Absenteeism in Middle School

Waterbury Public Schools

WATERBURY DATA

	Free /Reduced Percent	Avg Daily Attendance	Severe Chronic Absence 20% or more days out		Moderate Chronic Absence 19.9-10% days out		All Chronic Absence (Moderate+Severe) 10% or more days out		At-Risk Attendance 5%-9.99% days out		Satisfactory Attendance Less than 5% days out		Total Enrollment
			Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
Bucks Hill School	82.9%	93.9%	5	0.9%	71	12.4%	76	13.3%	212	37.0%	285	49.7%	573
Bunker Hill School	84.0%	93.8%	6	1.3%	48	10.1%	54	11.4%	174	36.6%	247	52.0%	475
Carrington School	73.5%	94.8%	7	1.5%	31	6.8%	38	8.3%	133	29.1%	286	62.6%	457
Chase School	85.8%	95.3%	8	1.0%	43	5.5%	51	6.5%	239	30.4%	497	63.2%	787
Crosby High School	74.9%	89.6%	142	12.0%	232	19.7%	374	31.7%	395	33.5%	411	34.8%	1,180
Driggs School	81.3%	93.0%	11	2.1%	96	18.5%	107	20.6%	144	27.7%	269	51.7%	520
Duggan School	85.2%	94.1%	5	1.2%	41	9.9%	46	11.1%	126	30.5%	241	58.4%	413
Enlightenment School	89.9%	59.7%	107	63.3%	52	30.8%	159	94.1%	10	5.9%			169
Generali School	81.4%	95.0%	2	0.4%	28	4.9%	30	5.3%	214	37.8%	322	56.9%	566
Gilmartin School	83.0%	94.5%	5	1.1%	37	8.3%	42	9.4%	130	29.0%	276	61.6%	448
Hopeville School	90.8%	94.2%	5	1.1%	61	13.3%	66	14.4%	157	34.4%	234	51.2%	457
Kennedy High School	67.3%	91.0%	113	9.1%	269	21.7%	382	30.9%	386	31.2%	470	38.0%	1,238
Kingsbury School	80.3%	94.6%	6	1.1%	31	5.9%	37	7.0%	164	31.0%	328	62.0%	529
Maloney School	56.7%	95.6%	1	0.2%	16	3.3%	17	3.5%	111	23.1%	352	73.3%	480
North End Middle Sch	85.4%	92.9%	32	3.5%	176	19.2%	208	22.7%	311	33.9%	398	43.4%	917
Reed School	91.6%	93.6%	7	1.7%	47	11.6%	54	13.3%	140	34.5%	212	52.2%	406
Regan School	80.1%	95.5%			12	4.6%	12	4.6%	57	21.8%	192	73.6%	261
Rotella School	53.0%	95.9%	1	0.2%	10	2.0%	11	2.2%	117	23.9%	361	73.8%	489
Sprague School	89.0%	93.5%			33	7.9%	33	7.9%	157	37.5%	229	54.7%	419
State Street	77.8%	69.8%	30	47.6%	21	33.3%	51	81.0%	8	12.7%	4	6.3%	63
Tinker School	72.4%	95.3%	4	0.7%	47	7.9%	51	8.5%	186	31.1%	361	60.4%	598
Wallace Middle Schl	81.9%	93.0%	40	3.5%	139	12.3%	179	15.8%	359	31.7%	594	52.5%	1,132
Walsh School	88.9%	93.4%	4	1.1%	44	11.9%	48	12.9%	142	38.3%	181	48.8%	371
Washington School	88.5%	94.8%	6	2.0%	31	10.2%	37	12.1%	116	38.0%	152	49.8%	305
Wendell Cross School	72.2%	95.2%	1	0.3%	11	3.6%	12	4.0%	91	30.1%	199	65.9%	302
West Side Middle Sch	82.9%	92.6%	36	3.7%	173	18.0%	209	21.7%	317	33.0%	435	45.3%	961
Wilby High School	72.5%	89.3%	98	8.9%	280	25.4%	378	34.3%	372	33.7%	353	32.0%	1,103
Wilson School	92.1%	93.7%	3	0.8%	43	11.3%	46	12.1%	123	32.4%	211	55.5%	380
Wtby Arts Magnet HS	49.1%	93.9%	5	1.1%	43	9.4%	48	10.5%	157	34.4%	251	55.0%	456
Wtby Arts Magnet MS	59.1%	95.4%			18	5.8%	18	5.8%	68	21.7%	227	72.5%	313
Wtby Career Academy	76.4%	94.9%			37	5.6%	37	5.6%	231	35.2%	389	59.2%	657
Summary	77.8%	92.0%	690	4.4%	2,221	12.7%	2,911	16.7%	5,547	31.8%	8,967	52.0%	17,425

Data by Grade Level

<div> Keep this version </div>											
<h2>North End Middle Sch Attendance Report</h2>											
Include Suspensions: <input type="text" value="Yes"/>											
<div> Severe Chronic Absence: Missing 20% or more of total school days Moderate Chronic Absence: Missing 10-19.99% of total school days All Chronic Absence: Missing 10% or more of total school days At-Risk Attendance: Missing 5-9.99% of total school days Satisfactory Attendance: Missing less than 5% of total school days </div>											
<i>Page down to see report by grade, race, or special needs</i>											
<h3>Attendance Patterns by Grade</h3>											
	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Moderate+Severe)		At-Risk Attendance		Satisfactory Attendance		Total Enrollment
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
Grade 06	41	11.9%	0	0.0%	41	11.9%	0	0.0%	303	88.1%	344
Grade 07	46	14.7%	0	0.0%	46	14.7%	0	0.0%	266	85.3%	312
Grade 08	35	10.5%	0	0.0%	35	10.5%	0	0.0%	298	89.5%	333
Summary	122	12.3%	0	0.0%	122	12.3%	0	0.0%	867	87.7%	989

Data by Gender

North End Middle Sch Attendance Report

Severe Chronic Absence: Missing 20% or more of total school days
Moderate Chronic Absence: Missing 10-19.99% of total school days
All Chronic Absence: Missing 10% or more of total school days
At-Risk Attendance: Missing 5-9.99% of total school days
Satisfactory Attendance: Missing less than 5% of total school days

Page down to see report by grade, race, or special needs

Attendance Patterns by Gender

	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Moderate+Severe)		At-Risk Attendance		Satisfactory Attendance		Total Enrollment
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
F	59	12.3%	0	0.0%	59	12.3%	0	0.0%	422	87.7%	481
M	63	12.4%	0	0.0%	63	12.4%	0	0.0%	445	87.6%	508
Summary	122	12.3%	0	0.0%	122	12.3%	0	0.0%	867	87.7%	989

Data by Race and Special Needs Status

North End Middle Sch Attendance Report

Severe Chronic Absence: Missing 20% or more of total school days
Moderate Chronic Absence: Missing 10-19.99% of total school days
All Chronic Absence: Missing 10% or more of total school days
At-Risk Attendance: Missing 5-9.99% of total school days
Satisfactory Attendance: Missing less than 5% of total school days

Attendance Patterns by Race/Ethnicity

	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Moderate+Severe)		At-Risk Attendance		Satisfactory Attendance		Total Enrollment
	Num ber	Percent	Num ber	Percent	Num ber	Percent	Num ber	Percent	Num ber	Percent	
2 Or More Races	1	5.3%	0	0.0%	1	5.3%	0	0.0%	18	94.7%	19
Asian	3	21.4%	0	0.0%	3	21.4%	0	0.0%	11	78.6%	14
Black	32	11.9%	0	0.0%	32	11.9%	0	0.0%	237	88.1%	269
Hispanic	71	12.4%	0	0.0%	71	12.4%	0	0.0%	501	87.6%	572
Indian	0	0.0%	0	0.0%	0	0.0%	0	0.0%	2	100.0%	2
White	15	13.3%	0	0.0%	15	13.3%	0	0.0%	98	86.7%	113
Summary	122	12.3%	0	0.0%	122	12.3%	0	0.0%	867	87.7%	989

Attendance Patterns by Special Needs Status

	Severe Chronic Absence		All Chronic Absence (Moderate+Severe)		Satisfactory Attendance		Total Enrollment
	Num ber	Percent	Num ber	Percent	Num ber	Percent	
Regular	85	11.3%	85	11.3%	668	88.7%	753
Special Ed	37	15.7%	37	15.7%	199	84.3%	236
Summary	122	12.3%	122	12.3%	867	87.7%	989

Individual Student Data

North End Middle Sch Attendance Report

Severe Chronic Absence: Missing **20% or more** of total school days
Moderate Chronic Absence: Missing **10-19.99%** of total school days
All Chronic Absence: Missing **10% or more** of total school days
At-Risk Attendance: Missing **5-9.99%** of total school days
Satisfactory Attendance: Missing **less than 5%** of total school days

List of North End Middle Sch Students With Moderate or Severe Chronic Attendance Rates

Home Room	Grade	Student ID Local	First Name	Middle Name	Last Name	Gender	Special Education Flag	ELL Flag	Home Phone	Absence Range Description	Total Absences	Days in Membership
-----------	-------	------------------	------------	-------------	-----------	--------	------------------------	----------	------------	---------------------------	----------------	--------------------

Members of the Team

- Who

- Administrator
- Attendance Counselor
- Social Worker
- Guidance Counselor
- Psychologist
- Nurse
- Prevention Specialist (MS), and
- Behavior Technicians (MS&HS).

Chronic Absenteeism Team

Team Process

- What

- The team will establish protocol
- Review the dashboard
- Discuss individual students
- Develop and implement action plan

Chronic Absenteeism Team

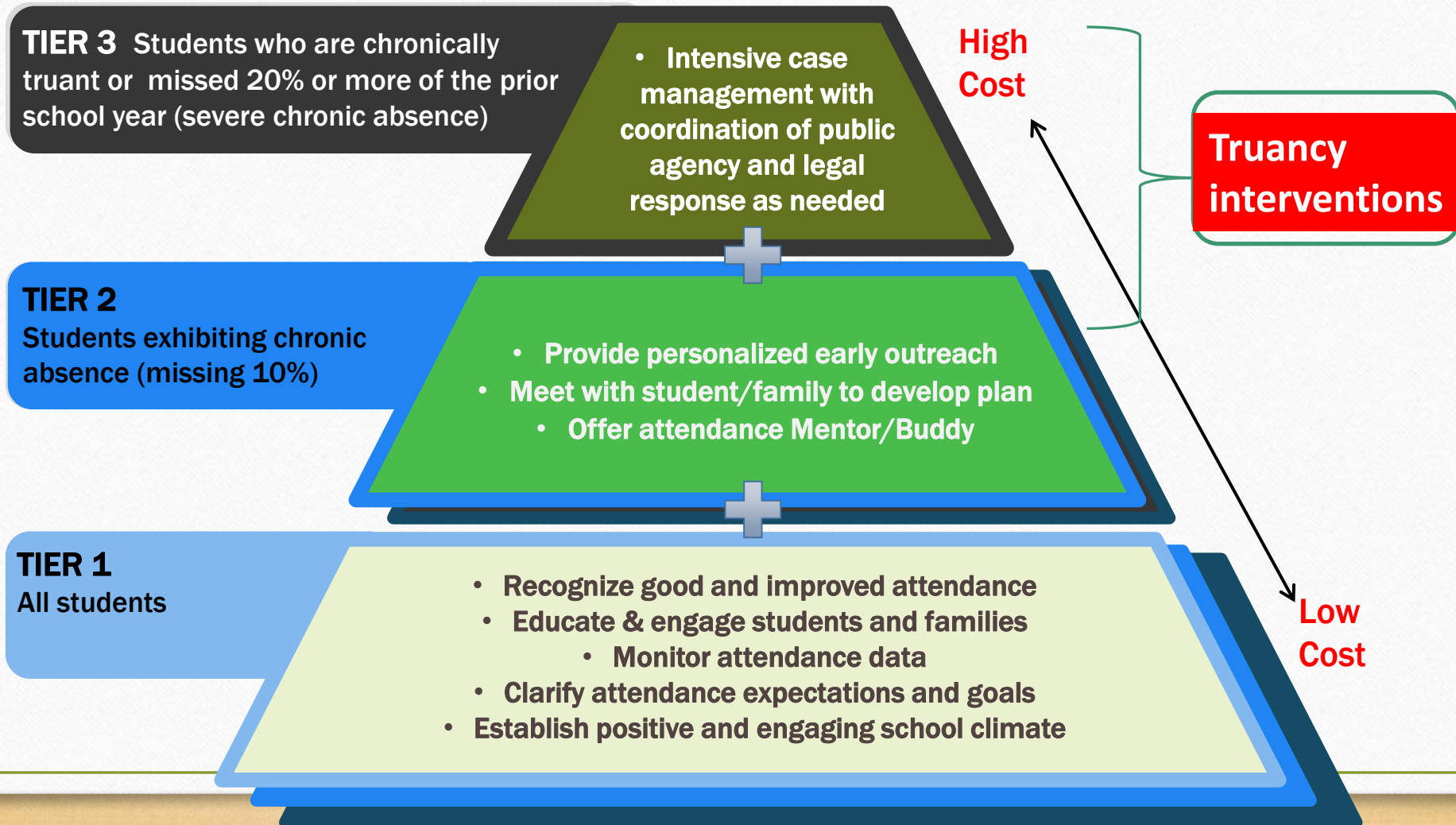
Agenda Items for Team Discussion

- How (Sample Agenda)

WATERBURY PUBLIC SCHOOLS Meeting Agenda			
Group/Team:	Network Meeting		
Location: School	Date of Meeting: 2/11/15	Start Time: 12:00pm	End Time: 1:00pm
Team Norms:			
1. All Meeting will start on time 2. All issues will be approached with a positive attitude 3. A specific agenda will be set for all meetings 4. All teams members will agree to stay on specific agenda topics 5. Decisions regarding future directions will be based upon actual data			
Purpose of Meeting – Instructional Focus:			
To develop shared understanding of the systemic framework tied to instructional efficacy. <i>Essential Question: How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom?</i>			
Agenda Items – (Items should reflect next steps from previous meetings)			
	Agenda Item	Time Allotted	Person Responsible
1.	Purpose of Meeting/School data overview	5 minutes	Principal
2.	Truancy	15 minutes	Attendance Counselor
3.	SWIS/Referrals	15 minutes	Social Workers
4.	Mediation/Conflict Resolution	15 minutes	Behavior Technicians Prevention Specialist
5.	Check in Check out	15 minutes	Guidance Counselor
6.	Students with Medical	5 minutes	Nurse
7.			

Chronic Absenteeism Team

WE are uniquely positioned to improve attendance



SAT REPORT

9.8.16

Background

- The Connecticut SAT (CT-SAT) replaced the Smarter Balanced Assessment in Connecticut for math and English Language Arts/Literacy **for grade 11**
 - (2015-16: March 2nd/April 27th makeup)
- The redesigned SAT is intended to measure achievement in relation to the **CT Core Standards (CSS)**
 - Mathematics
 - Evidence-based reading and writing (EBRW)
- The CT-SAT did NOT include the essay
- 2015-2016 CT-SAT results serve as a **new baseline** for high school assessment

Background

Student scores determine the achievement level

Achievement Level Score Thresholds

	Level 4: Exceeds	Level 3: Meets	Level 2: Approaching	Level 1: Does Not Meet
R/W	630-800	480-620	420-470	200-410
Math	650-800	530-640	420-520	200-410

2015-2016 Demographics

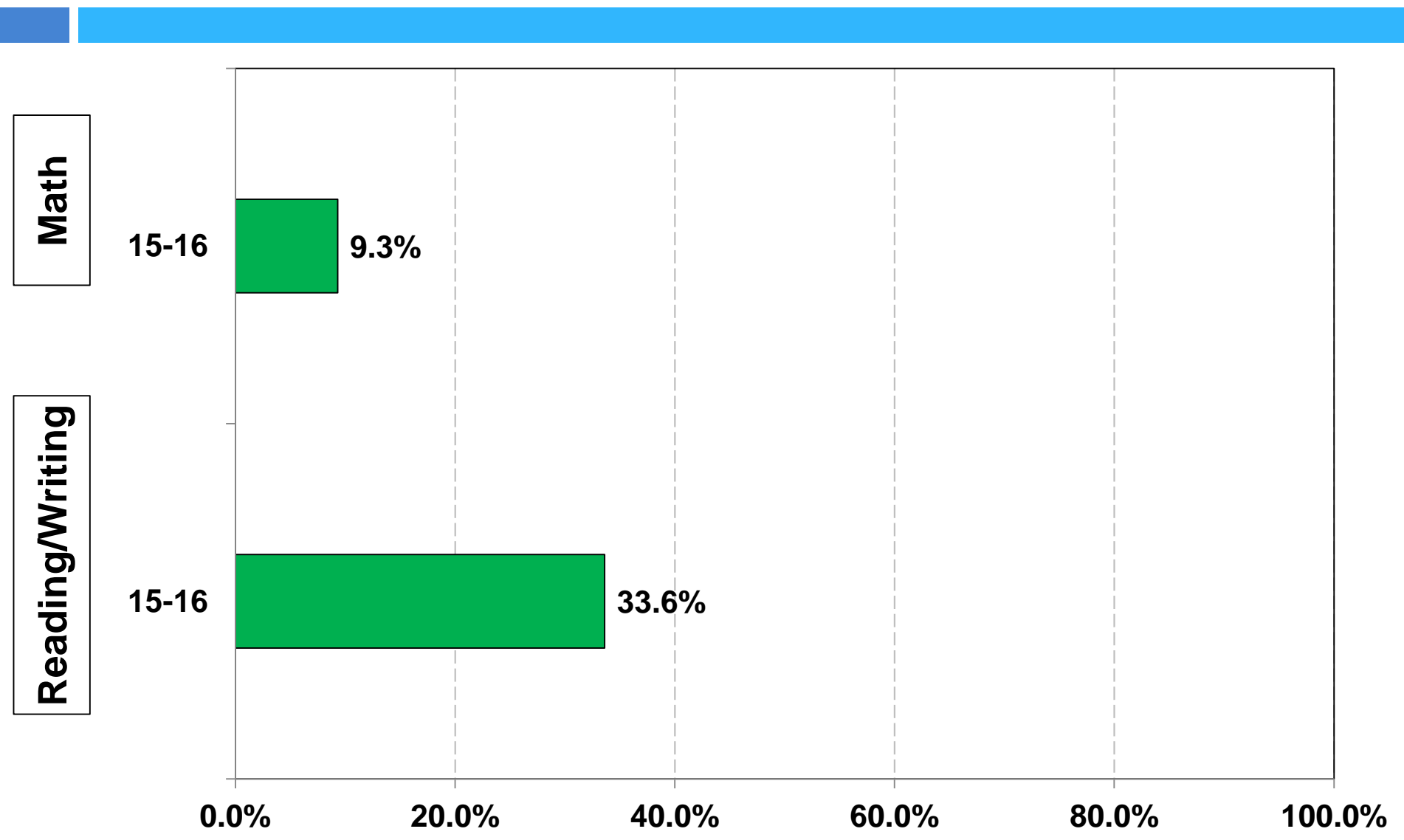
Demographic	Number	Percentage
Total students tested in 2015-16 with CT-SAT	1,055	approximately 91%
Total students tested in 2013-14 with SAT	515	approximately 45%

2015-2016 Demographics

Demographic	Number	Percentage
Male	521	49.4%
Female	534	50.6%
English Learner	104	9.9%
Special Education	160	15.2%
Both English Learner and Special Education	31	2.9%
Economically Disadvantaged	744	70.5%
High Needs	799	75.7%
Hispanic/Latino of Any Race	506	48.0%
Black or African American	281	26.6%
White	210	19.9%
Two or more races	30	2.8%
Asian	23	2.2%
American Indian or Alaska Native	5	0.5%
Native Hawaiian or Other Pacific Islander	0	0.0%

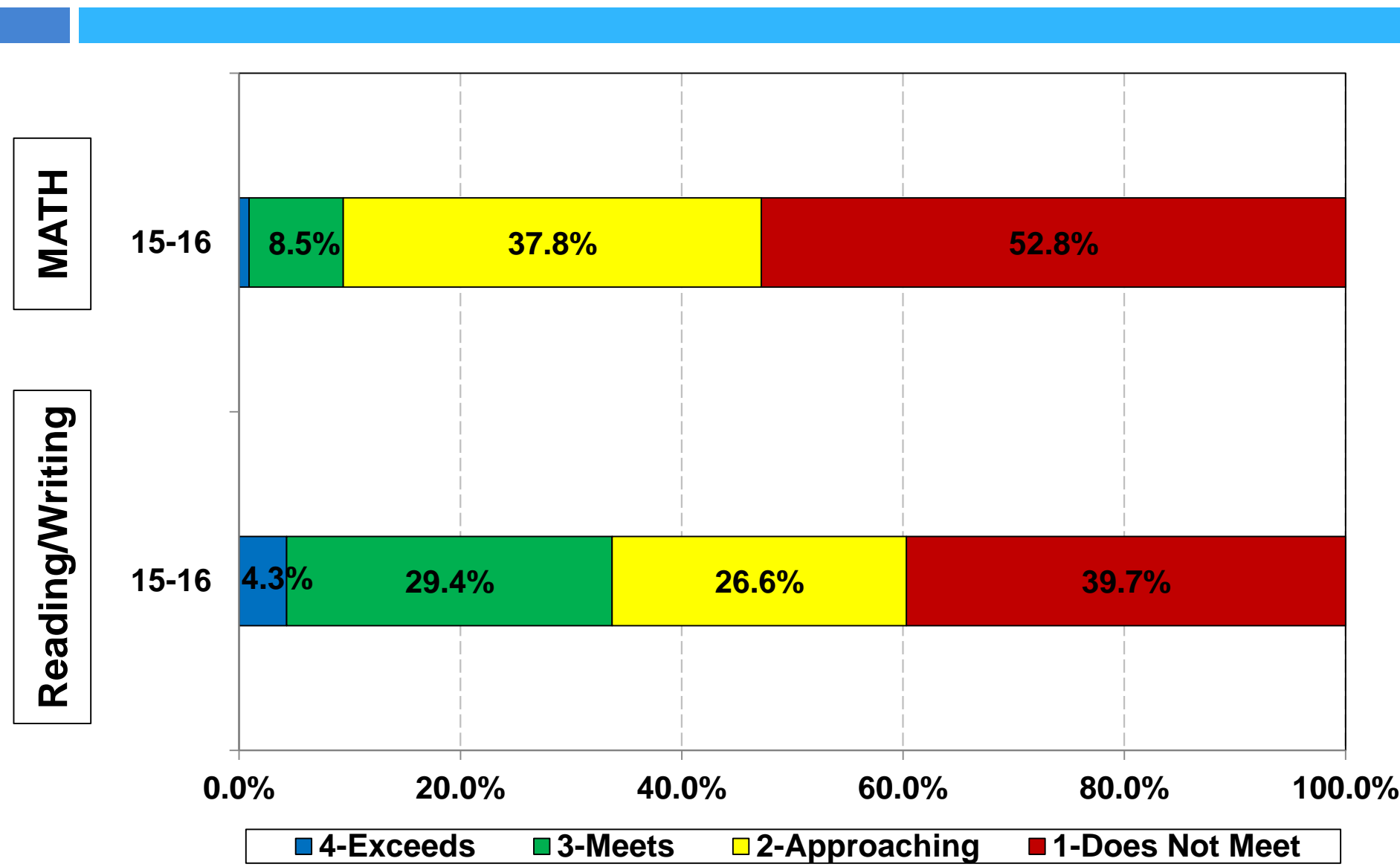
Waterbury CT-SAT - BASELINE RESULTS

Percentage of Students Meeting or Exceeding the Achievement Level



Waterbury CT-SAT - BASELINE RESULTS

Percentage of Students Meeting or Exceeding the Achievement Level



Waterbury CT-SAT - BASELINE RESULTS

Subgroup

CT- SAT Subgroup Results 2016-2017 Grade 11 Students

		EBRW % Meeting or Exceeding	EBRW % Approaching	Math % Meeting or Exceeding	Math % Approaching
Gender	Female	35.2%	28.5%	10.5%	40.5%
	Male	32.1%	24.8%	8.1%	35.2%
Race/Ethnicity	Hispanic/Latino of Any Race	25.9%	27.7%	6.2%	32.2%
	American Indian or Alaskan Native	20.0%	40.0%	20.0%	0.0%
	Asian	69.6%	17.4%	39.1%	47.8%
	Black or African American	29.8%	29.1%	6.1%	39.1%
	Native Hawaiian or Other Pacific Islander	--	--	--	--
	White	51.9%	22.9%	18.2%	48.6%
	Two or More Races	46.7%	16.7%	6.7%	46.7%
EL	Yes	1.0%	9.6%	1.0%	15.7%
	No	37.1%	28.5%	10.3%	40.2%
Special Ed	Yes	5.0%	16.3%	0.6%	13.6%
	No	38.8%	28.5%	10.9%	42.0%
F/R Lunch	Yes	29.8%	27.0%	7.9%	35.1%
	No	42.9%	25.8%	12.9%	44.3%
High Needs	Yes	28.3%	26.1%	7.5%	33.2%
	No	50.6%	28.2%	15.2%	52.2%

Waterbury CT-SAT - BASELINE RESULTS

School Results

CT- SAT School Results 2016-2017 Grade 11 Students

	EBRW % Meeting or Exceeding	EBRW % Approaching	Math % Meeting or Exceeding	Math % Approaching
Crosby High School	24.4%	25.6%	8.8%	28.3%
John F. Kennedy High School	31.7%	22.0%	7.4%	37.7%
Waterbury Arts Magnet School	57.1%	25.0%	17.8%	55.4%
Waterbury Career Academy	44.6%	34.3%	13.7%	49.5%
Wilby High School	26.5%	27.8%	4.7%	30.9%



Are we teaching **kids** or teaching to the **test**?

Yes

STANDARDS

CT CORE STANDARDS



SAT

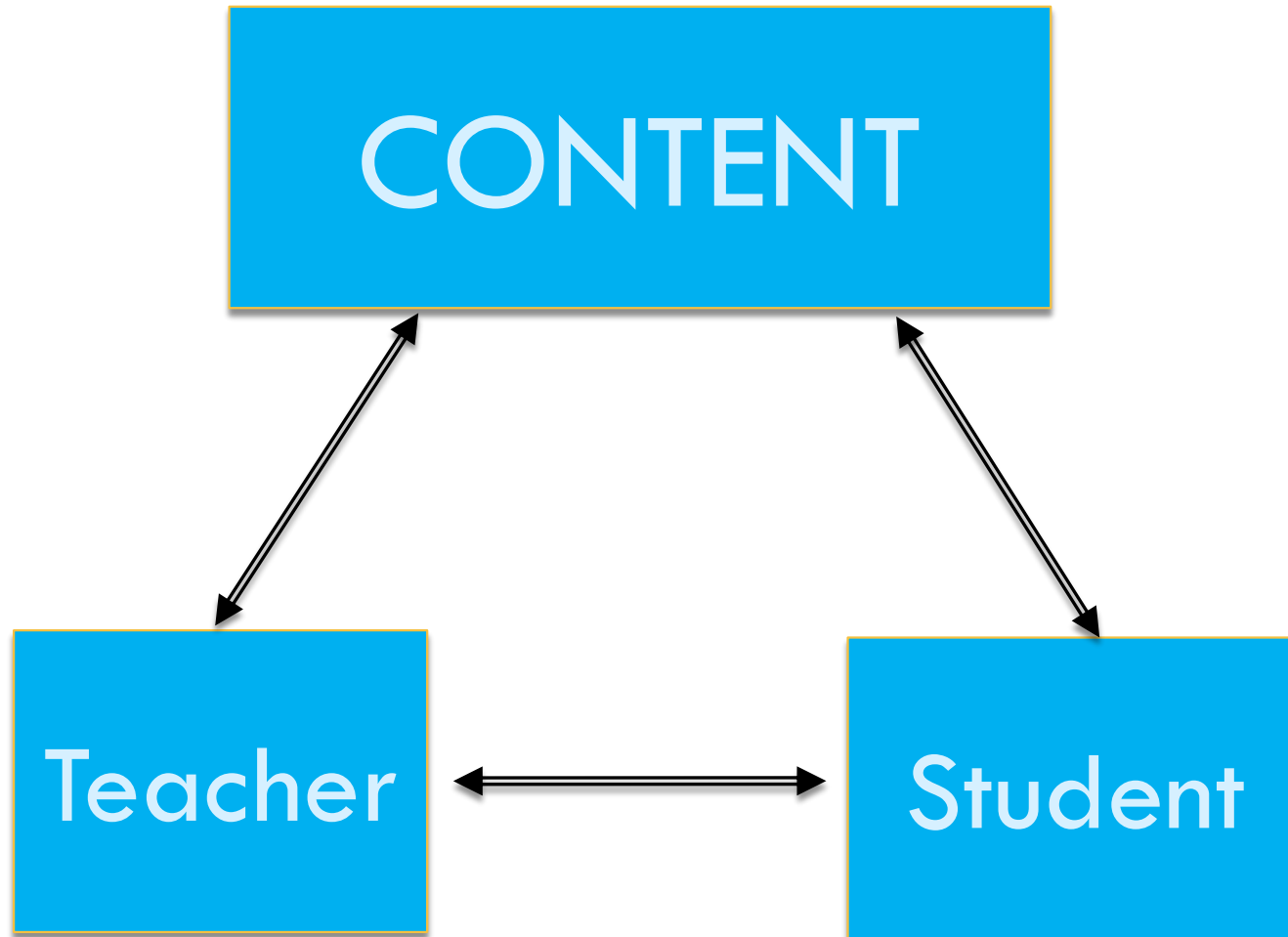


SBAC

Strategy #1: TIER ONE FOCUS

- Core instruction for ALL kids
 - ▣ Elementary-middle school-high school curricula focus tied to STANDARDS
 - Assessment cycles (SAT exposure as early as elementary school)
 - Science/social studies integration – elementary grades
- Tiered intervention structure

Instructional Core



**Good mathematics is not about how many answers
you know...**

It's how you behave when you don't know.

Author Unknown

Standards for Mathematical Practice (Habits of mind)

- **Core curriculum, instruction and assessment (Tier 1)**
 - **Continuum of learning relative to Standards**
 - **Increase student engagement through SMPs**
- **Professional learning**

Standards for Mathematical Practice

A horizontal bar with a dark blue segment on the left and a light blue segment on the right.

1. Make sense of problems and persevere in solving them.
2. Reason abstractly and quantitatively
3. Construct viable arguments and critique the reasoning of others.
4. Model with mathematics.
5. Use appropriate tools strategically.
6. Attend to precision.
7. Look for and make use of structure.
8. Look for and express regularity in repeated reasoning

SAT Math



<u>Heart of Algebra</u>	33%
<u>Problem Solving and Data Analysis</u>	29%
Passport to Advanced Math	28%
Additional Topics	10%

ELA CT Core STANDARDS (CCS)

CCS Shifts in ELA

1. Regular practice with complex texts and their academic language
2. Reading, writing, and speaking grounded in evidence from texts, both literary and informational
3. Building knowledge through content-rich nonfiction

SAT Test Claims

Reading

Students can demonstrate college and career readiness proficiency in reading and comprehending a broad range of high-quality, appropriately challenging literary and informational texts in the content areas of U.S. and world literature, history/social studies, and science.

Key Features – Reading and Writing and Language Test

Text Complexity (CCS R10)

- Passages span a specified range of text complexity levels from grades 9–10 to postsecondary entry.

Command of Evidence (CCS R1)

- Derive information and ideas from a text
- Identify the portion of the text
- Cite the most relevant textual support

Words in Context (CCS L4)

- Neither highly obscure nor specific to any one domain
- Derived in large part through the context in which they are used

Information from Graphics (CCS R1)

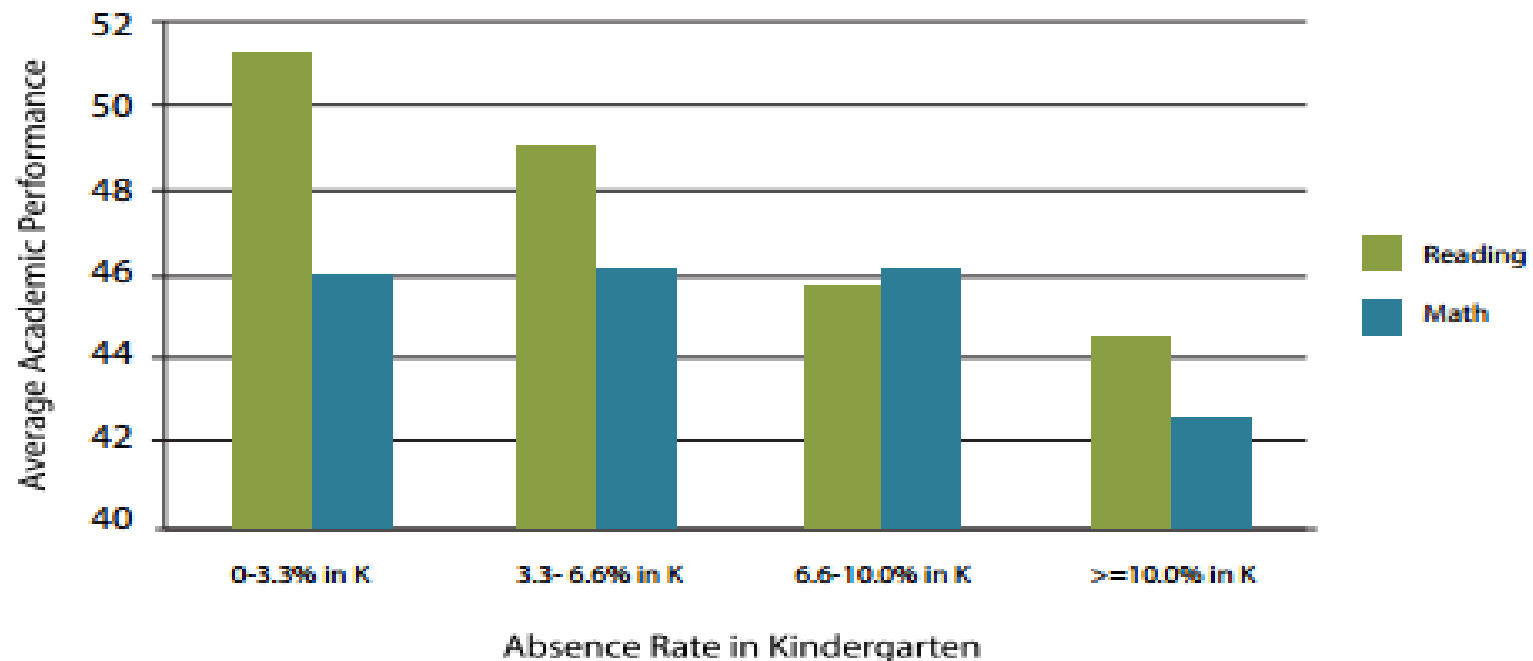
- Interpret the information conveyed in one or more graphics and/or to integrate that information with information in the text.

Strategies (not exhaustive)

- College Board
- Khan Academy
- PSAT
- Google Drive – clearinghouse of resources
- 6-12 Program of Studies
- HS Instructional Facilitators (2 math/2 humanities)
- MS/HS scheduling models
- PD – ACES: Mathematical Practices (focus: student engagement)

Absenteeism and Effect on Reading and Math Performance

5th Grade Math and Reading Performance By K Attendance for Children Living In Poverty. Academic performance was lower even if attendance had improved in 3rd grade.

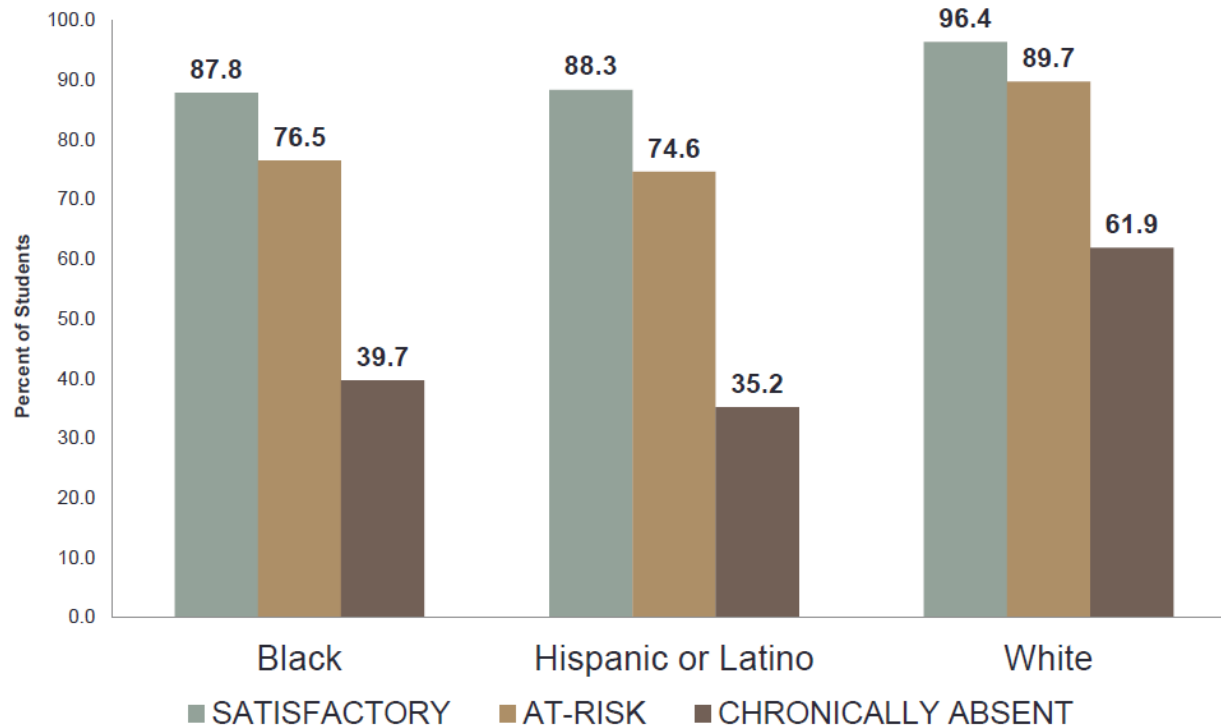


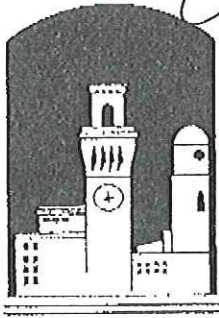
Chang, Hedy and Romero, Mariajose. *Present, Engaged and Accounted For: The Critical Importance of Addressing Chronic Absence in the Early Grades*, National Center for Children in Poverty, New York, NY, September 2008.

Attendance and Graduation

19

Attendance in 9th Grade and Graduation in 4 years by Race/Ethnicity



*Out of State*

#4

WATERBURY
Public Schools*Today's Students, Tomorrow's Leaders*

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

APR 11 2016

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Waterbury Arts Magnet School

Your Name: Debbie Benjamin

Today's Date: June 13, 2016

Date/s of Field Trip September 27, 2016

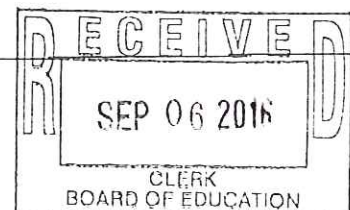
In State ☐ Out of State ☒

Number of students 45

Number of chaperones 5

Nurse's Signature: ☒Principal's Signature: ☐

Number of Pages Attached: 3



REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: June 13, 2016 Name of Travel Agency (if applicable): N/A

1) Requested by: Debbie Benjamin WAMS High School

Name of Staff Member School Grade level/Subject

2) How many students? 45

3) Name of destination: Eastern States Exposition (BIG E)

4) City/State of destination: Springfield, MA

5) Departure: Tuesday, September 27, 2016 8:00 am
Day Date Time

6) Return: Tuesday, September 27, 2016 7:00 pm
Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

Entrepreneurship and Marketing -
The role of free enterprise and the American economy as it relates to owning and marketing businesses

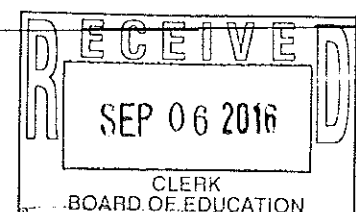
9) What are the Common Core State Standards this field trip supports?

CCSS.ELA-Literacy.RST.11-12.9 Synthesize information from a range of sources (e.g., texts, experiments, simulations) into a coherent understanding of a process, phenomenon, or concept, resolving conflicting information when possible

Students will be able to synthesize textbook lessons and class discussions with information gained from this trip.

10) What are the guiding questions from the curriculum this field trip will answer?

Students will be able to compare and contrast the basic features of a free enterprise system as it applies to individual entrepreneurs selling and marketing products and inventions throughout the The Big E (Better Living Center, Craft Fair, various exhibits, Young Building and Storowtown Village). Students can interact with local entrepreneurs and focus on CT history as well in the CT Building.



10) What are the guiding questions from the curriculum this field trip will answer?

Students will be able to compare and contrast the basic features of a free enterprise system as it applies to individual entrepreneurs selling and marketing products and inventions throughout the The Big E (Better Living Center, Craft Fair, Young Building and Storowtown Village). Students can interact with local entrepreneurs and focus on CT history as well in the CT Building.

These concepts are covered within the curriculum in both Marketing, Entrepreneurship and Personal Finance. I am showing below the assignment I had the students complete last year to tie together their observations of the Big E with our curriculum. I hope this helps

Big E Assignment Due October 4, 2016

- On the Avenue of States you must visit the Connecticut Building and one other state building of your choice. **Choose and describe one tourist attraction and one product being marketed from each of the two state buildings. (4 items in total).** Describe the advertising and visual displays related to your choices. Converse with the people manning these displays and answer the following questions:
 - Was there enough information about the attraction and the product available?
 - Were the displays attractive and effective?
 - Were the people prepared and knowledgeable – explain.
 - Would you purchase the product and/or visit the attraction? Why or why not?
 - Based upon what we have been learning in class how would you rate the overall marketing? What improvements, if any, would you make to the process
- In the Better Living Center you will see entrepreneurs marketing lots of cool and unusual products in a variety of ways. **Choose two different products** and explain the techniques the entrepreneurs were using. Did you think they were doing a good job of explaining and demonstrating these products – was it just right, not enough, or entirely over the top. Provide examples. Do you think the price was fair based upon product features? Were people purchasing their products while you observed? Did you purchase anything? Why or why not?
 - Give examples, be descriptive, and offer ways they could improve!
- What was the most unusual thing you saw at the Big E, and why?
- Write a short paragraph describing your overall impression of the Big E.

11) What expected performances will be taught by this field trip?

Students will be able to see marketing techniques utilized by entrepreneurs as well as small, medium, and large sized businesses selling and promoting their products. They will visualize the entrepreneurial spirit and ambition through exhibits and discussions with crafters and vendors. They will have an opportunity to interact with CT and New England business owners and see how the states have evolved through the years.

12) How will you assess the learning that results from this field trip?

Students will complete a reflection paper with directed questions upon their return. Questions will be relative to main idea and expressing opinions.

13) Explain what educational value this field trip offers the students:

Students can experience firsthand all the concepts they are studying in class and can actually visualize real world examples. It will give them a clearer frame of reference to build future business concepts upon.

14) Transportation: Type/name of Approved PUC Carrier

Durham School Bus

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Debbie Benjamin	(203) 228-4269	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Debbie Benjamin,

Aides(s) as chaperones:

Parent(s) as chaperones: P. Krol, L. Fields, T. Weaver, M. Sanchez

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Student contributions

18) What is the approximate cost per pupil for this trip?

\$25



19) Is any student excluded from attending this trip? Yes No

If yes, explain why:

20) What is the approximate cost all chaperones?

Free

21) How many substitutes are necessary? 1 (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Debbie Benjamin	Business	4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Signature of School Nurse

Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐Is this field trip recommended? Yes ☒ No ☐Arrangements for students(s) medical needs have been made Yes ☒ No ☐

Signature of School Principal

Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒This field trip request has been reviewed and is not approved ☐

Signature of Superintendent/Designee/ILD

Date

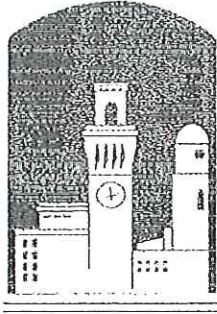
25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State #5



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

17
AUG 2016
BY

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Wilby High School

Our Name: Dr. Saharan

Today's Date: 6/10/2016

Date/s of Field Trip: 9/22/2016

In State ☐ Out of State ☒

Number of students: 25

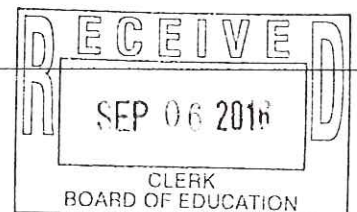
Number of chaperones: 6-8

Nurse's Signature: ☒

Principal's Signature: ☒

Number of Pages Attached:

5 including cover
1



REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

*This request must be approved prior to collecting or committing any funds such
as down payments or making definite arrangements.*

Date Submitted: 6/10/2016

Name of Travel Agency (if applicable): _____

1) Requested by: Dr. Saharan Wilby High School 11-12+

Name of Staff Member

School

Grade level/Subject

2) How many students? 25

3) Name of destination: The Big E , West Springfield, MA

City/State of destination: West Springfield, MA

5) Departure: Thursday September 22nd, 2016 @ 8:30 am

Day

Date

Time

6) Return: Thursday September 22nd, 2016 @ 7 pm

Day

Date

Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

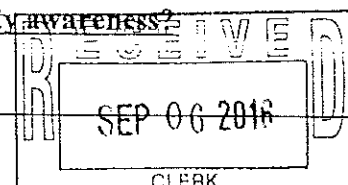
Functional academics: Reading (Language arts), Math, community Participation, social skills

9) What are the Common Core State Standards this field trip supports?

This trip meets IEP goals and objectives in the areas of reading, math, social/ behavioral, and community participation. LA.11-12.SL Speaking and Listening, LA.11-12. Comprehension and Collaboration: 11-12.SL.CCR.1 Prepare for and participate effectively in a range of conversations and collaborations with diverse partners, building on others' ideas and expressing their own clearly

What are the guiding questions from the curriculum this field trip will answer?

Are the students with disability applying classroom learning to community awareness?



What expected performances will be taught by this field trip?

1. Students will demonstrate appropriate social skills and behaviors. 2. Students will demonstrate recognition of farm animals and products. 3. Students will demonstrate recognition and use of money.

12) How will you assess the learning that results from this field trip?

Assessment will be through observation and question/ answer.

13) Explain what educational value this field trip offers the students:

Students will have hands on experience at the agricultural displays. They will observe vocational opportunities, use functional reading and math skills, and demonstrate appropriate social- behavioral Skills.

14) Transportation: Type/name of Approved PUC Carrier

School Bus

Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Dr. Renu Saharan	203-317-7917 (c)	3	
2. Mr. John Curley	203- 598- 4144 (c)	4	

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teacher(s) as chaperones: Dr. Saharan, Mr. Curley and Ms. Zuriatis

Aides(s) as chaperones: Regina Field, Ed Walton, Kendra Franks, Ann Cianciolo, Tsamchoe Tenzin, Nicole Derby, Matt Ingala, Delores Sturdivant, Rozeta Koxha

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Student contributions for extra food and souvenirs. Transportation costs paid by sped dept. (Central Office).

18) What is the approximate cost per pupil for this trip?

\$ 20.00 for food and souvenirs

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

\$20:00

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
Dr. Saharan	Sped Teacher	4.	
Mr. Curley	Sped Teacher	5.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Tracy B. Benson RA
Signature of School Nurse

6-13-16
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

M. Buehler
Signature of School Principal

6-20-16
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and **is not** approved ☐

P. A. [Signature]
Signature of Superintendent/Designee/ILD

9-1-16
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

#6

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP: Thursday, September 8, 2016 (WAMS)

BOARD MEETING: Thursday, September 15, 2016

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
P. Whyte	Kennedy aud.: Wed., Sept. 21 st 5:00-9:00 pm (U.S. Dist. Attorney Office Opioid Awareness Forum)
N. Steck	WAMS café: Wed., Sept. 7 th 5:00-8:00 pm (ice cream social) WAMS lib. : 10.12.16 – 6/7/17 monthly PTSO meetings 6:00-8:00pm WAMS drama studio: Wed., Sept. 14 th 12:15-1:30 (auditions)
C. Wirth	WAMS lobby & dance studio: 5/22,23 2:00-4:30pm (rehearsal) 5/24 2:00-9:00pm (Dance Showcase)
M. Rocco	W. Cross gym: Thurs., Sept. 8 th 6:00-8:00pm (ice cream social) W. Cross lib.: Wednesdays - Oct. thru June 5:30-8:00 pm (monthly PTA mtgs.) W. Cross gym: Fri. Dec. 2 nd 5:00-8:00pm (set-up) and Sat., Dec. 3 rd 7:00am to 9:00pm (Breakfast with Santa & Bazaar) W. Cross gym: Mon., Nov. 21 st 3:00-9:00pm (fundraiser pick-ups & Bingo) W. Cross gym: Thurs., Oct. 27 th 4:00-9:00pm (decorate) & Fri. Oct. 28 th 3:30-9:00pm (Halloween party)
L. Lombardi	Rotella aud.: Mon., Sept. 26 th 6:00-8:30pm (Det. Peter Morgan presentation on Cyberbullying and internet safety for parents)
D. Kaln	Wilby gym: Mon., Oct. 24 th 8:00am-1:00pm (Blood Drive)
C. Harris	Wilby LLC rm.: Oct.-May Tuesdays 5:30-8:30 pm (monthly bookclub mtgs.)
N. Smith	WAMS apron stage: Dec. –Jan. 2:25—9:00 pm (senior showcase rehearsals)
R. Ross	WAMS courtyard: Fri. Sept. 23 rd 5:00-6:30 pm (carnival for Habitat for Humanity)

Approved:

John Theriault

Kathleen M. Ouellette, Ed. D.
Superintendent of Schools

REQUEST FOR USE OF SCHOOL FACILITIES AUG 31 2016
School/City Personnel Use only

TO: S. McCasland, School Business Office

FROM: Paul Whyte/ ILD Central Office
(name/title) (school/department)

DATE: August 23, 2016

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: John F. Kennedy High School
Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café ☐

Rooms ☐ _____
(specify room)

DATES REQUESTED:

Wednesday, September 21, 2016 From: 5:00 p.m. To: 9:00' p.m.

For the following purpose: US District Attorney Office Opioid Awareness
Forum

August 23, 2016
Date

PLAWG
Applicant's Signature

PLEASE NOTE THE FOLLOWING PROVISION: When the public is invited to an activity, police and firemen are required. These arrangements must be made in person at police and/or fire headquarters.

Mark

Please give form to Nicole Steck

SCHOOL PERSONNEL USE ONLY

AUG 31 2016

DATE: Aug 28th 16

TO: SCHOOL BUSINESS OFFICE

FROM: PTSD

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED: Sept 7th 2016FROM: 5

am/pm

TO: 8

am/pm

FOR THE FOLLOWING PURPOSES:

Welcome back Ice cream social

[Signature]
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified

These arrangements must be made in person at the police and fire headquarters.

Please give form to Nicole Steck

SCHOOL PERSONNEL USE ONLY

AUG 31 2016

DATE: Aug 25th 16

TO: SCHOOL BUSINESS OFFICE

FROM: PTSO

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED:

10/12 11/19 12/6 1/11 2/8 3/8 4/5 5/17

FROM:

6 am/pm

TO:

8 am/pm

FOR THE FOLLOWING PURPOSES:

PTSO meetings - Library/Media room

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

AUG 31 2016

SCHOOL PERSONNEL USE ONLYDATE: 8/30/10

TO: SCHOOL BUSINESS OFFICE

FROM: Smith

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS - Drama Class☐ Auditorium☐ Gymnasium☐ Swimming Pool☐ Cafeteria/RoomsDATES REQUESTED: Sept 14thFROM: 12:15 am/pmTO: 1:30 am/pm

FOR THE FOLLOWING PURPOSES:

Senior Showcase Auditions
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

AUG 31 2016

SCHOOL PERSONNEL USE ONLYDATE: 8/25/16

TO: SCHOOL BUSINESS OFFICE

FROM: Danie-Cheryl Wisk

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Caf /Rooms

Large Dance Studio / Mirrored Lobby
DATES REQUESTED: May 22, 23, 24 Wed 2-9pm
FROM: 2 am/pm TO: 430 am/pm

FOR THE FOLLOWING PURPOSES:

Rehearsal for Choreography Showcase
2 days & Performance one
day


APPLICANTPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Back

SCHOOL PERSONNEL USE ONLY

AUG 31 2016

DATE: 8/29/16

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: September 8, 2016

FOR THE FOLLOWING PURPOSES:

Back to School Ice Cream Social 6:00 - 8:00

M. Rocco

APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

AUG 31 2016

SCHOOL PERSONNEL USE ONLY

DATE: 8/29/16

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: 10/5/16, 11/2/2016, 12/7/2016, 1/4/2017, 2/1/2017, 3/1/2017, 4/5/2017, 5/3/2017, 6/7/2017

FOR THE FOLLOWING PURPOSES:

PTA meetings from 5:30 - 8:00PM

M. Rocco
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SEP - 4 2015

SCHOOL PERSONNEL USE ONLY

DATE: 8/31/16

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Friday, December 2 & Saturday December 3, 2016

FOR THE FOLLOWING PURPOSES:

Friday, December 2, 5 - 8 PM to decorate set up

Saturday, December 3, 7 a.m. - 9 p.m. Breakfast with Santa, Holiday Bazaar & Auction.


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SEP - 1 2015

SCHOOL PERSONNEL USE ONLY

DATE: 8/31/16

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Monday, November 21, 2016 from 3:00 PM - 9:00PM

FOR THE FOLLOWING PURPOSES:

Fundraiser Pick ups and Turkey Bingo


APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SEP - 4 2015

SCHOOL PERSONNEL USE ONLY

DATE: 8/31/16

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium



Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED: Thursday, October 27, 2016 4:00 - 9:00 PM
Friday, October 28, 2016 3:30 - 9:00PM

FOR THE FOLLOWING PURPOSES:

Thursday, 10/27 decorate the Gym For the Halloween Party

Friday 10/28 finish decorating / Halloween party.


APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Back

SEP - 1 2015

SCHOOL PERSONNEL USE ONLY

DATE: 9-1-2016

TO: SCHOOL BUSINESS OFFICE

FROM: Lauren Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: September 26, 2016

FROM: 6 am/pm TO: 8:30 am/pm

FOR THE FOLLOWING PURPOSES:

Cyberbullying + Internet safety
presentation for parents by Detective
Peter Morgan

Lauren Lombardi
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

AUG 31 2016

SCHOOL PERSONNEL USE ONLYDATE: 8/31/16

TO: SCHOOL BUSINESS OFFICE

FROM: Wilby

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby☐ Auditorium☒ Gymnasium☐ Swimming Pool☐ Cafeteria/RoomsDATES REQUESTED: October 24, 2016FROM: 8 am/pmTO: 1 am/pmFOR THE FOLLOWING PURPOSES:Blood DriveD. K. Allen
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

ACTIVITY DAY APPROVAL FORM

All activities should be submitted at least 30 days prior to activity!

Club or Group Student Council

Type of Activity Blood Drive

Date Oct 24, 2016

Location Wilby H.S. Gym

gym
7-1

Time & Period 8:00 AM - 1:00 PM

Submitted by (advisor only) Lauren Franks-Blanchard

Date Aug 31, 2016

Please give a brief description of how the activity will be conducted:

American Red Cross arrives w/ nurses
to take blood donations from students
(17 or older) who volunteered (by appt.) to
give blood.

✓ Approver [Signature] Not Approved

ACTIVITIES APPROVAL FORM
(Advisor's Copy)

Club or Group _____

Type of Activity _____ Date _____

Location _____ Time _____

Submitted by _____ Date _____

____ Approver _____ Not Approved

SEP 2 2015

SCHOOL PERSONNEL USE ONLYDATE: 8/30/16

TO: SCHOOL BUSINESS OFFICE

FROM: Charlene Harris, Parent Liaison, Wiley

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wiley☐ Auditorium☐ Gymnasium☐ Swimming Pool☐ Café/Rooms

DATES REQUESTED:

8/30/1610/1812/202/28Student ArtGallery11/151/173/214/185/16

FROM:

5:30

am/pm

TO:

8:30

am/pm

FOR THE FOLLOWING PURPOSES:

Enlightening the Mind Book Club - 3rd Tues. of monthCharlene Harris
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

Book

Please give form to Nicole Steck

SCHOOL PERSONNEL USE ONLY

SEP - 2 2015

DATE: 8/31/16

TO: SCHOOL BUSINESS OFFICE

FROM: Smith - WAMS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Apex Stage



Auditorium



Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED:

Dec. 12⁽¹⁾ - 17, Dec. 19⁽²⁾ - 22, Jan 4⁽³⁾, 5, 7

FROM:

2:15

am/pm

TO:

9:00

am/pm

Jan 9⁽⁴⁾

9 - 14

Jan 17⁽⁵⁾

17 - 21

FOR THE FOLLOWING PURPOSES:

5 week Rehearsal and Tech/show

Schedule for Senior Showcase

High School Play Director

Nina Smith

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Book

Please give form to Nicole Steck

SCHOOL PERSONNEL USE ONLY

SEP - 2 2015

DATE: 8/31/16

TO: SCHOOL BUSINESS OFFICE

FROM: Rebekah Ross

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms ☒ Courtyard
(in case of rain)

DATES REQUESTED: September 23, 2016

FROM: 5 am/pm TO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

A Fundraiser Carnival for the Habitat for Humanity WAMS Campus Chapter

Rebekah Ross (Habitat for Humanity)
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP: Thursday, September 8, 2016 (WAMS)
BOARD MEETING: Thursday, September 15, 2016

TO THE BOARD OF EDUCATION
 WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

<u>GROUP</u>	<u>FACILITIES AND DATES/TIMES</u>
USA Wildcats	Crosby gym: Sunday, Nov. 20 th noon to 4:00pm
Cheryl Thomes	(showcase cheerleading exhibition)

REQUESTING WAIVERS:

Town Plot Sports Assoc.	Duggan gym: 11/1/16-4/9/17 Sat. & Sun. 9am-5pm
D. Cronin	(basketball program) (\$14,742.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Town Plot Sports	Duggan gym: 11/1/16-4/9/17 Tues. & Thurs. 6:00-9:00pm
D. Cronin	(basketball program)
Girl Scouts	Regan café & lib.: Oct. thru June Mondays 6:00-8:00pm
Carole Roy	bi-monthly scout meetings)
Girl Scouts	WSMS café: Fri., Nov. 4 th 5:30-8:30pm
Deborah Sabia	(leader/daughter event)
Wtby.Ballers	Wilson gym: Oct. thru May Mon. & Tues. 5:30-9:00 pm
T. Loti	(basketball practices)
P.A.L.	Sprague gym: 9/12/16-3/13/17 Mondays 5:30-7:30 pm
	(cheerleading practice)
Boy Scouts	Rotella café: Mon., Sept. 19 th 6:00-8:00 pm (join scouts night)
D. Drake	

MONIES COLLECTED TO DATE:

\$ 91,248.50

Approved:

John Theriault

Kathleen M. Ouellette, Ed. D.
Superintendent of Schools

These activities are completed and have been billed:

Yeshiva Chabab

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# AUG 31 2015

Book
APPLICANT Cheryl Thomas NAME OF ORGANIZATION USA Wildcats
ADDRESS 8 Lindley St Waterbury Ct 06708 TELEPHONE # 203-592-0454
(street) (city) (state) (zip code)
SCHOOL REQUESTED Crosby DATES Sunday Nov 20, 2014 ROOM(S) Gymnasium
OPENING TIME noon CLOSING TIME 4:00 PURPOSE Show case exhibition cheer
ADMISSION (if any) \$8 CHARGE TO BE DEVOTED TO Spring floor rental + overhead Teams
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 1500 CHILDREN 300
SIGNATURE OF APPLICANT Cheryl Thomas DATE 8/13/14

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Cheryl Thomas 8 Lindley St Wtby 06708 203-592-0454

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CT (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER COST.

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 500 INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. ☒

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# AUG 30 2016

APPLICANT Dennis Cronin NAME OF ORGANIZATION Town Plot Sports Assoc
ADDRESS 4 Huntingdon Pl Waterbury, Ct. 06708 TELEPHONE (203) 600-4700
(street) (city) (state) (zip code)
SCHOOL REQUESTED Duggan DATES Nov 1 - April 9 ROOM(S) Gym
OPENING TIME 1st Sun 9 CLOSING TIME 1st Sun 5 PURPOSE Basketball
ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20
SIGNATURE OF APPLICANT Dennis E. Cronin DATE 8/29/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Dennis Cronin 4 Huntingdon Pl (203) 600-4700

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$12/HR plus 1 HR SERVICE (\$14,742.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ ✓ INSURANCE COVERAGE ✓ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)



APPLICANT/ORGANIZATION: Town Plot Sports Asso

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Duggan

DATE(S): Nov 1 - April 9

TIMES: 11:00 AM - 1:00 PM

DATE(S): Nov 1 - April 9

TIMES: Sat-Sun 9AM-5pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

8/29/16

Date

Dennis C. Cronin

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

14,742

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# AUG 30 2016

APPLICANT Dennis Cronin NAME OF ORGANIZATION Town Plot Sports Assoc
ADDRESS 4 Huntingdon Pl Waterbury, Ct 06708 TELEPHONE # (203) 600-4700
(street) (city) (state) (zip code)
SCHOOL REQUESTED Duggan DATES Nov 1 - April 9 ROOM(S) Gym
Tu, Thur 6pm Tue, Thurs
OPENING TIME 6:00 PM CLOSING TIME 8:00 PM PURPOSE Basketball
ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20
SIGNATURE OF APPLICANT Dennis E. Cronin DATE 8/29/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Dennis Cronin 4 Huntingdon Pl (203) 600-4700
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ 2000 INSURANCE COVERAGE YES NO _____
PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
I AGREE THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

*Tues
&
Thurs
6-9pm*

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

AUG 25 2016

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
238 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Candle Bay NAME OF ORGANIZATION Girl Scout Troop 61183
ADDRESS 4 Mountain Laurel Dr, Waterbury, CT 06702 TELEPHONE # 203-510-0082
(street) (city) (state) (zip code)
SCHOOL REQUESTED Regan Elementary DATES see attached ROOM(S) Cafeteria & Library
OPENING TIME 6:00 PM CLOSING TIME 8:00 PM PURPOSE Girl Scout Meeting
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3-4 CHILDREN 30-35
SIGNATURE OF APPLICANT [Signature] DATE 8/23/16
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
Kari L. Kaplan, DMS
Girl Scouts of Connecticut

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____

INSURANCE COVERAGE _____

YES _____

NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE).

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-8963 FIRE DEPT. 507-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Regan School

Troop 61183 meeting dates

1. October 3, 2016
2. October 17, 2016
3. October 24, 2016
4. November 7, 2016
5. November 21, 2016
6. December 5, 2016
7. December 19, 2016
8. January 9, 2017
9. January 23, 2017
10. February 6, 2017
11. March 6, 2017
12. March 20, 2017
13. April 3, 2017
14. April 17, 2017
15. May 1, 2017
16. May 15, 2017
17. June 5, 2017

FROM :

FAX NO. :

Aug. 24 2016 04:25PM P2

AUG 25 2016

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702

CONTRACT#

USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLYAPPLICANT Deborah SabiaNAME OF ORGANIZATION Girl Scouts of ConnecticutADDRESS 171 Grandview Waterbury CT 06708

(street)

(city)

(state)

(zip code)

TELEPHONE # 800-922-2770 x 3026SCHOOL REQUESTED West Side DATES Nov. 4, 2016 ROOM(S) CafeteriaOPENING TIME 5:30 pm CLOSING TIME 8:30 pm PURPOSE Leader/Daughter Thank You eventADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/AAPPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 50SIGNATURE OF APPLICANT Deborah Sabia DATE 8/24/2016

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

Deborah Sabia 171 Grandview Ave Suite 102, Waterbury, CT 06708 800-922-2770 x 3026At the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KK (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE:

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# AUG 22 2016

APPLICANT Terence Lett NAME OF ORGANIZATION Waterbury Ballers
ADDRESS 25 Birch Ave Waterbury CT 06704 TELEPHONE # 203-508-4757
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilson or Chase DATES 10/17-5/11 ROOM(S) Gym

OPENING TIME 8:30 pm CLOSING TIME 9:00 pm PURPOSE Basketball practice

ADMISSION (if any) None CHARGE TO BE DEVOTED TO None

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 25

SIGNATURE OF APPLICANT Terence Lett DATE 8/22/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Terence Lett 203-508-4757 Marcus Robinson 203-558-2925 Andre Johnson 203-870-5269 Terence Lett Jr 203-508-2775

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

HERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

AUG 31 2015

CONTRACT#

APPLICANT Chris Amatruda NAME OF ORGANIZATION PAL
ADDRESS 64 Division St Waterbury CT 06704 TELEPHONE # 203-346-3921
(street) (city) (state) (zip code)
SCHOOL REQUESTED Sprague DATES 9/12 - 3/13/17 ROOM(S) Monday Gym
OPENING TIME 530 CLOSING TIME 730 PURPOSE Cheerleading
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 10
SIGNATURE OF APPLICANT [Signature] DATE 8-31-16
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(Same)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO
PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE PT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

SEP - 1 2015

CONTRACT#

Boy Scouts

APPLICANT Diane Drake NAME OF ORGANIZATION Connecticut Rivers

ADDRESS 60 Darlin St. East Hartford 06108 TELEPHONE # 860-341-2929
(street) (city) (state) (zip code) 315-281-6867

SCHOOL REQUESTED Botella DATES Sept 19, 2016 ROOM(S) Cafeteria

OPENING TIME 6:00 CLOSING TIME 8:00 PURPOSE Join Scout night

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 CHILDREN Up to 20

SIGNATURE OF APPLICANT Diane Drake DATE Sept 1, 2016

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

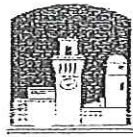
White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

#8d



WATERBURY
Public Schools
Today's Students, Tomorrow's Leaders

Amato
recalled
from kyle's list

CLASSROOM ASSISTANT Multiple Schools

General Statement of Duties: Assists teachers by performing nonprofessional duties so teachers may devote more of their time to professional tasks. Such duties will include, but are not limited to bus duty, hygiene and toileting, lesson planning and parent communications. Assistants organize and lead children in educational activities as directed by the teacher. Employees work close with the teacher and children to insure that the programmed activities are carried out and that a close relationship is maintained between the teacher and the children. Assistants will be trained in specific tasks and work under the supervision of the teacher but will not perform professional teaching duties.

Specific Examples of Duties: Supervises children during play, lunch, art, music periods, etc. Gives individual attention to children with personality, emotional, physical, language, toileting and other problems. Encourages children to talk. Reads stories to children and leads small group activities. May plan field trips as appropriate. Assists teacher in meeting with parents and displays children's work. Does clerical tasks such as taking attendance, collecting milk money, issuing transfers, recording and ordering supplies. Sets up and operates audio-visual equipment and other materials for instructional purposes. May be required to take over classes in emergencies because of teacher's absence. Does other related tasks as required by the teacher.

Qualifications: At least one year of experience working with young children in group activities; ability to deal with children in stressful situations. Applicants must also hold one of the following:

- Associate's Degree that consists of 12 or more credits that pertain to Early Childhood Education (ECE)
- OR
- Child Development Associate (CDA) credential and 12 or more credits that pertain to Early Childhood Education (ECE)

Desired Qualifications: Experience in an urban school district and/or a multi-cultural environment.

Work Year/Hours of Work: 10 months, 35 hours per week

Salary & Benefits:

\$10.87 Per Hour

\$11.95 Per Hour After 6 Months

\$15.85 Per Hour After 1 Year

(\$18.12 Per Hour After 1 Year with BA/BS Degree)

Benefits are governed by UPSEU Local 424 Unit 68 collective bargaining agreement.

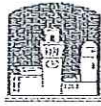
Note: This is a grant funded position that exists as long as funds are available. This position is part of and covered by the terms of the UPSEU Local 424-Unit 68 collective bargaining agreement.

APPLICATION PROCESS:

Applications and additional required documents must be submitted electronically under the Student Support Services tab at: <http://www.applitrack.com/waterbury/onlineapp/default.aspx>. Additional required documents that must be submitted before the closing date include a copy of diploma or CDA credentialing and transcript documenting ECE credits.

Closing Date: Thursday, April 7, 2016

An Equal Opportunity Employer- M/F/H/V



WATERBURY
Public Schools
Today's Students. Tomorrow's Leaders

Crutchfield
McCall
Seay

HALL DUTY MONITOR Multiple Schools Job #750

GENERAL STATEMENT OF DUTIES:

The Hall Duty Monitor position is strictly non-instructional and works under the direct supervision of the Principal, House Principal or Vice Principal. The main job function is to monitor hallways and common areas to ensure students report to their assigned classrooms on time for scheduled classes

SPECIFIC EXAMPLES OF DUTIES:

- Direct students to the correct classrooms
- Escort students as necessary to their classroom or the administration office when students arrive late, or are wandering in the halls after the late bell has rung
- Routinely inspect exterior entry doors to ensure they are secure throughout the day
- Assist teachers in escorting disruptive students to the administration office for corrective action
- Verify the authenticity of hall pass in possession of students in the hall after the second bell has rung. If in doubt of authenticity of pass, escorts student to the administration office where administrators will take appropriate action
- Maintain communication via portable radios with the administration office and other hall monitors
- Inspect restrooms to ensure students are not loitering or damaging facilities. (same gender assistance may be required)
- Monitor the arrival and departure of school buses to ensure that students arrive and depart safely
- Assist in any other non-instructional directives from a supervisor
- Perform other duties as assigned by the building principal

MINIMUM QUALIFICATIONS:

High School Diploma required; Experience working with school age children required, preferably in a public or private school setting.

Desired Qualifications: Associate's Degree or equivalent; Background in military, corrections or similar experience; Experience in an urban school district and/or a multi-cultural environment.

SALARY/BENEFITS/WORK YEAR:

7-8 hours per day depending on school needs. Salary \$90 per day (school year). No benefits. This is a non-union, grant funded position that exists as long as funds are available.

APPLICATION PROCESS:

Applications must be submitted electronically under the Student Support Services tab at:
<http://www.applitrack.com/waterbury/onlineapp/default.aspx>

A copy of diploma or transcripts indicating degree or graduation and three references will be required before appointment.

Closing Date: Friday, June 24, 2016

Crosby

Ms. LATISHA G CRUTCHFIELD

332 pine street 3rd floor

waterbury, CT 06704

latishacrutchfield@comcast.net - (203) 2035106278

Contents:

1. Online Application
2. Attachment: Resume

Prepared for: Anne Pheasant
Waterbury Public Schools
Aug 12, 2016 7:50 AM

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Personal Data

Name: Ms. LATISHA G CRUTCHFIELD
(Title) (First) (Middle Initial) (Last)
Other name(s) under which transcripts, certificates, and former applications may be listed:
Other: (Title) (First) (Middle Initial) (Last)
Email Address: latishacrutchfield@comcast.net

Postal Address

Permanent Address	Present Address
Number & Street: 332 pine street 3rd floor	Number & Street:
Apt. Number:	Apt. Number:
City: waterbury	City:
State/Province: CT	State/Province:
Zip/Postal Code: 06704	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (203) 2035106278	Phone Number:
Home/Cell Phone: (203) 5106278	

Employment Desired

Open Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 657 Substitute Teacher: In School Suspension teacher at Districtwide	7/28/2016	17 years

Closed Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 712 Community Services: Parent Liaison at Wilby High School	2/21/2016	17 years
JobID: 708 OTHER: Pre-K Classroom Assistant at Duggan Elementary School	2/21/2016	17 years
JobID: 751 Student Support Services: Classroom Assistant at Multiple Sites	3/31/2016	17 years
JobID: 750 Student Support Services: Hall Duty Monitor at Multiple School Sites	3/31/2016	years

Position Desired:	Experience in Similar Positions
Community Services	
1. Parent Liaison	-
Substitute Teacher	
1. Substitute Teacher	-

Experience

Please list ALL relevant work experience beginning with the most recent.

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Experience Continued

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Bright and early learning center teacher		861 middle street middletown, ct 860 635 0544		Ms Kara smith 860 635 0544 kara@brightandearly.com	
Date From - Date To:	04/2014 -	Full or Part Time:	Full	Last Annual Salary:	13.90
Reason for Leaving:	still present				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Daily lesson plans safety of the children interact with children help with social and emotional development help with cognitive learning and literature learning with the age three to four year olds				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
jousha treehouse learning center toddler and pre-school teacher		west main street waterbury, ct 06710 2035734600		ms cindy 2035734600 n/a	
Date From - Date To:	02/2012 -	Full or Part Time:	Part	Last Annual Salary:	9.00
Reason for Leaving:	Closed down				
May we contact this employer?	No				
Responsibilities/Accomplishments at this Position	help with daily lesson plans daily clean up interact with children help set up activity				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
family services childcare specialist		34 murray street waterbury, ct 06704 203-756-8317		ms mary bruce 203-577-8549	
Date From - Date To:	-	Full or Part Time:	Full	Last Annual Salary:	12.75
Reason for Leaving:	laid off				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	monitor children on third shift				

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
all kids childcare center assistant teacher		22 tompkins street waterbury, ct 06704 203-757-7012		ms lori burns 203-757-7012	
Date From - Date To:	-	Full or Part Time:	Full	Last Annual Salary:	9.00
Reason for Leaving:	went to work for family services				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	assist in helping with children daily activities and implementing daily lesson plans				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
teddy bear tree house learning center head teacher		200 south main street seymour, ct 203-888-2900		203-888-2900	
Date From - Date To:	-	Full or Part Time:	Full	Last Annual Salary:	9.00
Reason for Leaving:	went to work for all kids				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	work in the infant room				

Student Teaching

Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Additional Student Teaching/Internship

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Education

Please tell us about your educational background beginning with the most recent.

High School Attended: waterbury adult ed waterbury ct
 Graduation Status: H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
AZ - Grand Canyon University	09/2013 01/9999	earlychildhood Hrs:	earlychildhood Hrs:	BS	01/9999

	Undergraduate	Graduate
Overall GPA	/4	/4
Major GPA	/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
None		

List honors, awards or distinctions you have earned:

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Certification

Do you hold National Board for Professional Teaching Standards certification? No

Do you hold or anticipate a Connecticut certificate? No

* Have you applied for a Connecticut certificate? No

* List the date you applied for certification:

* Have you received a deficiency statement? No

If pending, date test taken

* Have you passed the Basic Skills Exam? No

* Have you passed the Content Area Exam? No

Do you hold a current out-of-state certificate? No

State	Type	Certificate Number	Expiration Date	Current?

List your out-of-state certified teaching/administration fields:

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Extracurricular Activities

No activities entered.

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

Latisha Crutchfield
332 Pine Street
Waterbury, Connecticut 06704
(203)510-6278
latishacrutchfield@comcast.net

OBJECTIVE: To obtain a position with an agency that promotes safety with children

Childcare preschool teacher April 2014- present
Work Experience: Bright and Early Learning Center
Assist with Lesson Plans
Assist with Daily Progress sheets
Assist with Assessments to see where the children are at the development appropriate stage
Assist with social and emotional development
Assist with school age children before and after school children

CHILDCARE TODDLER ROOM AND PRESCHOOL TEACHER, FEBRUARY 2012- August 2013
WORK EXPERIENCE: JOUSHA'S TREEHOUSE LEARNING CENTER
ASSIST WITH DAILY LESSON PLANS
ASSIST WITH DAILY PROGRESS NOTES
ASSIST WITH DAILY ACTIVITIES
ASSIST WITH SCHOOL AGE CHILDREN BEFORE AND AFTER SCHOOL
CHILDCARE SPECIALIST, JUNE 2007- AUGUST 2010
WORK EXPERIENCE: FAMILY SERVICES, SAFE HOUSE, FOR DCF CHILDREN, WATERBURY
Assist children with their homework
Assist children with emotional support
Assist children with activities
Assist children for school
Assist children with their hygiene
Housekeeper at night

ALL KIDS CHILDCARE CENTER WATERBURY, CT
CASE MANGER-PARENTING INTERVENTION PROGRAM
ASSISTANT TEACHER, JUNE 2004- JUNE 2007
Assist teacher in daily lesson plans
Finalize children's daily and annual progress reports
Finalize children's social skills and transition into preschool
Conduct meetings with parents
Co-facilitate parenting education groups

TEDDY BEAR TREEHOUSE LEARNING CENTER, SEYMOUR, CT

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

The skills of an outstanding teacher would have to be a person who has good leadership skills passion for children classroom management skills and content of knowledge good communication skills with all parents and staff as well as co teachers. Every teacher comes with a certain qualities that require a certain role when in the classroom.

2. How would you address a wide range of skills and abilities in your classroom?

The skills of an outstanding teacher would have to be a person who has good leadership skills passion for children classroom management skills and content of knowledge good communication skills with all parents and staff as well as co teachers. Every teacher comes with a certain qualities that require a certain role when in the classroom.

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

when it comes to my educational philosophy I believe that as an educator I'm responsible to provide the most positive learning experience. Such as to strive to be a model with respect patient, and care of children in my care that I come across as well as adults. children have the right to have their needs met and receive the proper care and education while in the hands of teachers or caregiver. Children have the right to learn when they have the opportunities to make choices in their environment. The goal that I have always aimed for is that as a teacher I provide children in my care a rich environment where they feel safe and can explore, express, and have a initiate learning experience.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

Latisha Crutchfield
332 Pine Street
Waterbury, Connecticut 06704
(203)510-6278
latishacrutchfield@comcast.net

OBJECTIVE: To obtain a position with an agency that promotes safety with children

Childcare preschool teacher April 2014- present

Work Experience: Bright and Early Learning Center

Assist with Lesson Plans

Assist with Daily Progress sheets

Assist with Assessments to see where the children are at the development appropriate stage

Assist with social and emotional development

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

Assist with school age children before and after school children

CHILDCARE TODDLER ROOM AND PRESCHOOL TEACHER, FEBRUARY 2012- August 2013

WORK EXPERIENCE: JOUSHA'S TREEHOUSE LEARNING CENTER

ASSIST WITH DAILY LESSON PLANS

ASSIST WITH DAILY PROGRESS NOTES

ASSIST WITH DAILY ACTIVITIES

ASSIST WITH SCHOOL AGE CHILDREN BEFORE AND AFTER SCHOOL

CHILDCARE SPECIALIST, JUNE 2007- AUGUST 2010

WORK EXPERIENCE: FAMILY SERVICES, SAFE HOUSE, FOR DCF CHILDREN, WATERBURY

Assist children with their homework

Assist children with emotional support

Assist children with activities

Assist children for school

Assist children with their hygiene

Housekeeper at night

ALL KIDS CHILDCARE CENTER WATERBURY, CT

CASE MANGER-PARENTING INTERVENTION PROGRAM

ASSISTANT TEACHER, JUNE 2004- JUNE 2007

Assist teacher in daily lesson plans

Finalize children's daily and annual progress reports

Finalize children's portfolios and transitioning into preschool

Conduct meetings with parents

Co-facilitating parenting education groups

TEDDY BEAR TREE HOUSE LEARNING CENTER, SEYMOUR, CT

HEAD TEACHER, JANUARY 2004- JUNE 2004

Providing transition and integration to the children

Planning and implementing daily lessons plans

Promoting positive communication with parents

Finalize progress notes

Assess development levels of children

EDUCATION: Naugatuck Valley Community College, Waterbury, CT

Childcare Courses, April 2000- November 2006

Waterbury High School, 1999

GRAND CANYON UNIVERSITY (BS Psychology) August 2013- present

56 credits in Psychology

CERTIFICATIONS and Trainings:

Medication Certification, January 2015

Infant/ Child CPR, May 2014

First Aid Certification, May 2014

Head Teacher Certification, March 2005

Mandated Reporter Training, May 2015

Professional TCI Trainee December 2010

Grand Canyon University- Deans list 2014 with a G.P.A 3.5-3.79

Team building, October, 2014

The Importance of Oral Health on Children's Development Middle town Early Childhood Network 2015

Overview of the CT Early Learning and Developmental Standards for Planning 2014

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

Are you judging parents, Are they judging you 2015
Early learning and development standards using loose parts to ignite science curiosity

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be outstanding when working in student support services.

The skills of an outstanding teacher would have to be a person who has good leadership skills passion for children classroom management skills and content of knowledge good communication skills with all parents and staff as well as co teachers. Every teacher comes with a certain qualities that require a certain role when in the classroom.

2. How would you address a wide range of issues in your groups?

The skills of an outstanding teacher would have to be a person who has good leadership skills passion for children classroom management skills and content of knowledge good communication skills with all parents and staff as well as co teachers. Every teacher comes with a certain qualities that require a certain role when in the classroom.

Language Skills

Do you know any language other than English? No

Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	ms mary bruce	nikea isley
School/Org:		
Current Position:	nurse	supervisor
Home Phone:	203-577-8549	203-597-7641
Cell Phone:		
Work Phone:	2037568317	2034378830
Mailing Address:		
Email:		
Relationship to Candidate:	use to be my boss	use to be my lead supervisor
Years Known:	3 years	3 years

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Professional References cont.

	Reference 3 of 3	
Name:	josie rosario	
School/Org:		
Current Position:	LPN	
Home Phone:	203-597-8500	
Cell Phone:		
Work Phone:	207577012	
Mailing Address:		
Email:		
Relationship to Candidate:	use to be my lead manger	
Years Known:	7 years	

Referrals

How did you hear about employment with us?

Other: indeed.com

Qualifications

Please list any additional experience or qualifications you have for consideration of this position.

Latisha Crutchfield
332 Pine Street
Waterbury, Connecticut 06704
(203)510-6278
latishacrutchfield@comcast.net

OBJECTIVE: To obtain a position with an agency that promotes safety with children

Childcare preschool teacher April 2014- present

Work Experience: Bright and Early Learning Center

Assist with Lesson Plans

Assist with Daily Progress sheets

Assist with Assessments to see where the children are at the development appropriate stage

Assist with social and emotional development

Assist with school age children before and after school children

CHILDCARE TODDLER ROOM AND PRESCHOOL TEACHER, FEBRUARY 2012- August 2013

WORK EXPERIENCE: JOUSHA'S TREEHOUSE LEARNING CENTER

ASSIST WITH DAILY LESSON PLANS

ASSIST WITH DAILY PROGRESS NOTES

ASSIST WITH DAILY ACTIVITIES

ASSIST WITH SCHOOL AGE CHILDREN BEFORE AND AFTER SCHOOL

CHILDCARE SPECIALIST, JUNE 2007- AUGUST 2010

WORK EXPERIENCE: FAMILY SERVICES, SAFE HOUSE, FOR DCF CHILDREN, WATERBURY

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Please list any additional experience or qualifications you have for consideration of this position.

- Assist children with their homework
- Assist children with emotional support
- Assist children with activities
- Assist children for school
- Assist children with their hygiene
- Housekeeper at night

ALL KIDS CHILDCARE CENTER WATERBURY, CT
CASE MANGER-PARENTING INTERVENTION PROGRAM
ASSISTANT TEACHER, JUNE 2004- JUNE 2007

- Assist teacher in daily lesson plans
- Finalize children's daily and annual progress reports
- Finalize children's portfolios and transitioning into preschool
- Conduct meetings with parents
- Co-facilitating parenting education groups

TEDDY BEAR TREE HOUSE LEARNING CENTER, SEYMOUR, CT
HEAD TEACHER, JANUARY 2004- JUNE 2004

- Providing transition and integration to the children
- Planning and implementing daily lessons plans
- Promoting positive communication with parents
- Finalize progress notes
- Assess development levels of children

EDUCATION: Naugatuck Valley Community College, Waterbury, CT
Childcare Courses, April 2000- November 2006
Waterbury High School, 1999

GRAND CANYON UNIVERSITY (BS Psychology) August 2013- present
56 credits in Psychology

CERTIFICATIONS and Trainings:

- Medication Certification, January 2015
- Infant/ Child CPR, May 2014
- First Aid Certification, May 2014
- Head Teacher Certification, March 2005
- Mandated Reporter Training, May 2015

Professional TCI Training, December 2010

Grand Canyon University- Deans list 2014 with a G.P.A 3.5-3.79

Team building, October, 2014

The Importance of Oral Health on Children's Development Middletown Early Childhood Network 2015

Overview of the CT Early Learning and Developmental Standards for Planning 2014

Are you judging parents, Are they judging you 2015

Early learning and development standards using loose parts to ignite science curiosity

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Additional Information

Latisha Crutchfield
332 Pine Street
Waterbury, Connecticut 06704
(203)510-6278
latishacrutchfield@comcast.net

OBJECTIVE: To obtain a position with an agency that promotes safety with children

Childcare preschool teacher April 2014- present
Work Experience: Bright and Early Learning Center
Assist with Lesson Plans
Assist with Daily Progress sheets
Assist with Assessments to see where the children are at the development appropriate stage
Assist with social and emotional development
Assist with school age children before and after school children

CHILDCARE TODDLER ROOM AND PRESCHOOL TEACHER, FEBRUARY 2012- August 2013

WORK EXPERIENCE: JOUSHA'S TREEHOUSE LEARNING CENTER

ASSIST WITH DAILY LESSON PLANS
ASSIST WITH DAILY PROGRESS NOTES
ASSIST WITH DAILY ACTIVITIES
ASSIST WITH SCHOOL AGE CHILDREN BEFORE AND AFTER SCHOOL

CHILDCARE SPECIALIST, JUNE 2007- AUGUST 2010

WORK EXPERIENCE: FAMILY SERVICES, SAFE HOUSE, FOR DCF CHILDREN, WATERBURY

Assist children with their homework
Assist children with emotional support
Assist children with activities
Assist children for school
Assist children with their hygiene
Housekeeper at night

ALL KIDS CHILDCARE CENTER WATERBURY, CT
CASE MANGER-PARENTING INTERVENTION PROGRAM
ASSISTANT TEACHER, JUNE 2004- JUNE 2007

Assist teacher in daily lesson plans
Finalize children's daily and annual progress reports
Finalize children's portfolios and transitioning into preschool
Conduct meetings with parents
Co-facilitating parenting education groups

TEDDY BEAR TREEHOUSE LEARNING CENTER, SEYMOUR, CT
HEAD TEACHER, JANUARY 2004- JUNE 2004

Providing transition and integration to the children
Planning and implementing daily lessons plans
Facilitating positive communication with parents

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Finalize progress notes
Assess development levels of children

EDUCATION: Naugatuck Valley Community College, Waterbury, CT

Childcare Courses, April 2009–November 2006

Waterbury High School, 1999

GRAND CANYON UNIVERSITY (BS Psychology) August 2013–present

56 credits in Psychology

CERTIFICATIONS and Trainings:

Medication Certification, January 2015

Infant/ Child CPR, May 2014

First Aid Certification, May 2014

Head Teacher Certification, March 2005

Mandated Reporter Training, May 2015

Professional TCI Training, December 2010

Grand Canyon University- Deans list 2014 with a G.P.A 3.5-3.79

Team building, October, 2014

The Importance of Oral Health on Children's Development Middletown Early Childhood Network 2015

Overview of the CT Early Learning and Developmental Standards for Planning 2014

Are you judging parents, Are they judging you 2015

Early learning and development standards using loose parts to ignite science curiosity

Disclosures

Contract Status

* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Professional Status

* Have you obtained tenure status in any other School District?

No

If Yes, where?

If Yes, when?

* Have you ever been denied tenure?

No

If Yes, explain:

* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Disclosures continued

* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

-

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

* I agree

Yes

Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

* Are you eligible to work in the United States?

Yes

* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as state of occurrence, nature of offense, will be considered. This information is for internal use only and not for public purposes and only to the extent permitted by applicable law.

Waterbury Public Schools Online Application

CRUTCHFIELD, LATISHA - AppNo: 7373

Date Submitted: 7/28/2016

Legal Information continued

* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

* Does your name appear on any Sex Offender Database in any state or country?

No

Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, LATISHA CRUTCHFIELD, agree to all of the terms above.

☒ I agree

Shift Preference

Please check the shift(s) you are interested in working.



WATERBURY
Public Schools
Today's Students, Tomorrow's Leaders

DeCena

PARENT LIAISON WASHINGTON SCHOOL

General Statement of Duties: Supplies services that will benefit Title I students and their families, works under the supervision of the Title I Teacher, the Principal of the school and Parent Coordinator and Title I Administrators.

Specific Examples of Duties: (Not limited to duties listed below)

Recruits parents and other volunteers to support the educational programs of the school and participate in school activities and conferences as it applies to Title I. Encourage partnership between parents, school and community.

Collect and disseminate information to parents and community agencies about events at the school. Provide a consistent community presence in the school. Maintain logs and data related to parental involvement. Make phone calls and home visits to parents who may need help. Coordinate assignments of tasks and training of volunteers. Must attend District Parent Advisory Council (DPAC) meetings on state, regional and national levels if funds are available. Should implement at least 5 parent information sessions.

Performs related tasks as assigned by the Principal and/or the Parent Coordinator.

Must be available during school hours and some evenings.

Qualifications: A high school diploma is required. Ability to work cooperatively with, and under the supervision of the Title I Teacher and the school Principal. Experience in Child Development with the ability to communicate verbally and in writing. Ability to maintain accurate records and prioritize multiple tasks. Must have the ability to work well with students and their families. Must also have residence in the school attendance area or be very familiar with attendance concerns in the school area. Experience in an urban school district and/or a multi-cultural environment preferred.

Work Year/Hours of Work: School Calendar, 30 hours per week. Some evening and weekend hours required.

Salary/Benefits: \$15.12 per hour. Benefits are currently governed by the Service Employees International Union collective bargaining agreement.

This is a non-union, grant funded position that exists as long as funds are available.

APPLICATION PROCESS:

Applications must be submitted for this position electronically under the Community Services tab at:

<http://www.applitrack.com/waterbury/onlineapp/default.aspx>

A copy of diploma or transcripts indicating degree or graduation and three letters of reference will be required before appointment.

Closing Date: Friday, June 24, 2016

Mrs. Divina DeCena

107 Sunnyside Avenue

Waterbury, CT 06708

divdecena@gmail.com - (203) 841-8578

Contents:

1. Online Application
2. Attachment: Cover Letter
3. Attachment: Resume
4. Reference Letter: Reference Letter
5. Reference Letter: Reference Letter
6. Reference Letter: Reference Letter

Prepared for: Anne Phelan
Waterbury Public Schools
Aug 30, 2016 12:25 PM

Waterbury Public Schools Online Application

DeCena, Divina - AppNo: 8694

Date Submitted: 8/18/2016

Personal Data

Name: Mrs. Divina DeCena
(Title) (First) (Middle Initial) (Last)
Other name(s) under which transcripts, certificates, and former applications may be listed:
Other: (Title) (First) (Middle Initial) (Last)
Email Address: divdecena@gmail.com

Postal Address

Permanent Address	Present Address
Number & Street: 107 Sunnyside Avenue	Number & Street:
Apt. Number:	Apt. Number:
City: Waterbury	City:
State/Province: CT	State/Province:
Zip/Postal Code: 06708	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (203) 841-8578	Phone Number:
Home/Cell Phone: (203) 565-5947	

Employment Desired

Closed Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 801 Community Services: Parent Liaison at Washington Elementary School	6/24/2016	4 years

Position Desired:	Experience in Similar Positions
Community Services 1. Parent Liaison	4 years

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Max Modern Design Manager's Assistant		359 Wilson Street Waterbury, CT 06708 (203) 600-8140		Max Castillo (203) 600-8140	
Date From - Date To:	04/2011 - 12/2013	Full or Part Time:	Part	Last Annual Salary:	
Reason for Leaving:	Maternity Leave				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Customer Service Data entry operations Filed form and correspondence				

Waterbury Public Schools Online Application

DeCena, Divina - AppNo: 8694

Date Submitted: 8/18/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Iseli, CO Area Supervisor		651 Greystone Rd. Terrville, CT 06786 (203) 757-9281		Carolyn Demming	
Date From - Date To:	01/2006 - 12/2009	Full or Part Time:	Full	Last Annual Salary:	
Reason for Leaving:	Displaced Company				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Filing Computer Inspection Inventory				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Henry Lee Willis Community Center, Inc. Family Care Worker		44 Front Street Worcester, MA 01608 (508) 799-2934		Leticia Paredes	
Date From - Date To:	08/2001 - 05/2005	Full or Part Time:	Full	Last Annual Salary:	
Reason for Leaving:	Moved out of State				
May we contact this employer?					
Responsibilities/Accomplishments at this Position	Prepared monthly reports for supervisor Cooperated with clinical reviews Meet with parents and counselors on a weekly basis Work jointly with agency in selecting pre-Adoptive Parents Participated in weekly agency meetings and workshops				

Education

Please tell us about your educational background beginning with the most recent.

High School Attended: Santa Rosa, Santo Domingo, Dominican Republic
 Graduation Status: H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Waterbury Public Schools Online Application

DeCena, Divina - AppNo: 8694

Date Submitted: 8/18/2016

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
NVCC	01/2010 05/2012	Legal Assistant/Paralegal Hrs: 78	Hrs:	Associate In Science	05/2012
W.F.Kaynor R.V.T.S	09/2009 12/2009	Business Office Technology Hrs:	Hrs:		12/2009
NVCC	01/2008 06/2008	Child Development Training Hrs:	Hrs:		06/2008

Overall GPA	Undergraduate /4	Graduate /4
Major GPA	3.7/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
Associates	69	Legal Assistant/ Paralegal

List honors, awards or distinctions you have earned:

Dean,s list, two semesters
Paralegal Program Award for Academic Distinction
Phi Theta Kappa Honor Society
Alpha Beta Gamma Honor Society

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

I have been passionate about children education all my life.As a parent myself I know how important it is to be informed and participate in children's education to ensure academic and social success in school.
Due to my avid involvement in my two daughter's academic careers, they have thrived. I made it a priority to read to them since a young age,to help them complete homework or assignments to the best of their abilities, to attend open houses to be aware of their performance in the classroom, and to support them in school and extracurricular activities; having personally experiencing this crucial involvement of a parent in student's academic lives would make me the ideal candidate for this position. Moreover, as a Family Care worker and Independent Care provider, I have much experience in working with parents. In this position, I ensured that parents were informed of the activities and made phone calls and took notes for any concerns that may have arisen. Within the friendly environment that I established, I was also very patient and considerate of all the culturally diverse children in the program. As a Parent Liaison, I would be no different.

Language Skills

Do you know any language other than English? Yes

Language(s): Spanish
Oral Level: Fluent
Written Level: Fluent

Waterbury Public Schools Online Application

DeCena, Divina - AppNo: 8694

Date Submitted: 8/18/2016

Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	Max Castillo	Ana Roso
School/Org:	Max Modern Design	
Current Position:	Manager/Owner	CNA
Home Phone:		
Cell Phone:	(203) 600-8140	(203) 808-0583
Work Phone:		
Mailing Address:	359 Wilson Street Apt 3 Waterbury, CT 06708	140 Columbia Blvd Waterbury, CT 06710
Email:	maxmodernsig@gmail.com	anaroso@ymail.com
Relationship to Candidate:	Former Employer	Former Coworker
Years Known:	10	9

	Reference 3 of 3	
Name:	Rossis Melendez	
School/Org:	Progreso Latino	
Current Position:	Program coordinator/Case Manager	
Home Phone:		
Cell Phone:	(401) 617-0848	
Work Phone:		
Mailing Address:	63 webster st apt 6 Pawtucket, RI	
Email:	rossismel@yahoo.com	
Relationship to Candidate:	Friend	
Years Known:	14	

Referrals

How did you hear about employment with us?

www.K12JobSpot.com

Additional Information

--

Waterbury Public Schools Online Application

DeCena, Divina - AppNo: 8694

Date Submitted: 8/18/2016

Disclosures

Contract Status

* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Professional Status

* Have you obtained tenure status in any other School District?

No

If Yes, where?

If Yes, when?

* Have you ever been denied tenure?

No

If Yes, explain:

* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

Waterbury Public Schools Online Application

DeCena, Divina - AppNo: 8694

Date Submitted: 8/18/2016

Disclosures continued

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

* I agree

Yes

Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

* Are you eligible to work in the United States?

Yes

* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

* Does your name appear on any Sex Offender Database in any state or country?

No

Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

Waterbury Public Schools Online Application

DeCena, Divina - AppNo: 8694

Date Submitted: 8/18/2016

Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, Divina DeCena, agree to all of the terms above.

☒ I agree

Mr. John W McColl

36 Kelsey St

Waterbury, CT 06706

Jandjknight@icloud.com - (203) 7058638

WSMCS

Contents:

1. Online Application
2. Attachment: Transcripts
3. Reference Letter: Reference Letter

Prepared for: Anne Phelan
Waterbury Public Schools
Aug 1, 2016 7:28 AM

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Personal Data

Name: Mr. john W mccoll
 (Title) (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other: (Title) (First) (Middle Initial) (Last)

Email Address: Jandjknight@icloud.com

Postal Address

Permanent Address

Number & Street: 36 Kelsey st
 Apt. Number:
 City: Waterbury
 State/Province: CT
 Zip/Postal Code: 06706
 Country: United States of America
 Daytime Phone: (203) 7058638
 Home/Cell Phone: 0

Present Address

Number & Street: 36 Kelsey st
 Apt. Number:
 City: Waterbury
 State/Province: --United States--
 Zip/Postal Code: 06706
 Country: United States of America
 Phone Number: (203) 7058638

Employment Desired

Open Vacancy Desired:

JobID: 701	Athletics/Activities: Freshmen Boys' Basketball Coach at Kennedy High School	Date Last Submitted: 6/20/2016	Experience in Similar Positions: 1 year
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Closed Vacancy Desired:

JobID: 750	Student Support Services: Hall Duty Monitor at Multiple School Sites	Date Last Submitted: 6/20/2016	Experience in Similar Positions: 4 years
------------	--	--------------------------------	--

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
City of Waterbury river baldwin rec center rec specialist		135 east liberty st Waterbury, Co 06706 203-592-8025		Victor Cuevas 203-592-8025	
Date From - Date To:	12/2010 - 05/2015	Full or Part Time:	Full	Last Annual Salary:	9.50
Reason for Leaving:	New Job				
May we contact this employer?					
Responsibilities/Accomplishments at this Position	Recreation specialist working with school aged children six years old to sixteen years old at the River Baldwin recreation center. Organizing activities, keeping a safe environment for all the children, helping with homework/				

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Under the Sun investigations Security Officer/Private Investigator		230 Grand ST Waterbury, Co 06706 2035096840		Mike Guggolotti 2035096840	
Date From - Date To:	04/2015 -	Full or Part Time:	Part	Last Annual Salary:	15.00
Reason for Leaving:	temp position				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Security Officer/ Private Investigator. Ensuring the safety of the client and customers.				

Student Teaching

Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Additional Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Education

Please tell us about your educational background beginning with the most recent.

High School Attended: John F Kennedy Waterbury.

Graduation Status: H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
Naugatuck Valley Community College	01/2015 12/2016	Criminal Justice Hrs:	Education Hrs:	Associates	12/2016

	Undergraduate	Graduate
Overall GPA	/4	/4
Major GPA	/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
Associates		

List honors, awards or distinctions you have earned:

Certification

Do you hold National Board for Professional Teaching Standards certification? Yes

Do you hold or anticipate a Connecticut certificate? No

* Have you applied for a Connecticut certificate?

* List the date you applied for certification:

* Have you received a deficiency statement?

If pending, date test taken

* Have you passed the Basic Skills Exam?

* Have you passed the Content Area Exam?

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Certification (cont.)

Do you hold a current out-of-state certificate?

State	Type	Certificate Number	Expiration Date	Current?
CT	Security License		2018	Yes

List your out-of-state certified teaching/administration fields:

Extracurricular Activities

Athletic	Baseball	Basketball	Football	Strength and Conditioning
	Track	Trainer		
Club	Special Olympics	Student-2-Student	Tickets	

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

Work extremely well with kids. Played sports all through middle school and high school for West Side Middle School and John F Kennedy High School. Four Years of experience working at River Baldwin rec center, Washington park house with kids in summer/after-school programs from ages five to sixteen.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

n/a

2. How would you address a wide range of skills and abilities in your classroom?

n/a

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

n/a

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

My past I believe makes me a great candidate for this position. Born and raised through the Waterbury school system. Working for the City of Waterbury for about five years with school aged children only adds to it. Currently seeking my degree in a major in criminal justice minor in education making it easy for me to take either path I end up choosing in my life. Work experience like this would only be a great attribute to add to my resume.

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Statement

Brief statement why you should be considered for this position:

I believe I should be considered for this position for the years experience in have in playing sports and working sports games as referee or umpiring.

Brief outline of pertinent data not requested herein which in your opinion would support your candidacy for this position:

Do you currently hold an extra-compensatory position? If yes, describe position.

No.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be outstanding when working in student support services.

I believe that the skills and attributes that are necessary to be outstanding when working in student support services our patience, respect and a outgoing personality. You need to be able to connect with students so when you give out directions they listen and respect you.

2. How would you address a wide range of issues in your groups?

I would address a wide range of issues in my groups by dealing with the each problem individually. Addressing each issue accordingly can be very key to a student learning from what they did wrong in their own situation instead of blaming a group as a whole. If a student can connect an trust you they will usually follow your instructions or lead.

Language Skills

Do you know any language other than English? No

Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	Gerry Reyes	Abby Johnson
School/Org:	75th district	
Current Position:	City of Waterbury	City of Waterbury North End Middle School
Home Phone:	2036956776	2032287979
Cell Phone:		
Work Phone:		
Mailing Address:		
Email:		
Relationship to Candidate:	Ex Boss/Personal	Personal
Years Known:	Four years	Five years

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Professional References cont.

	Reference 3 of 3	
Name:	Peter Mcsland	
School/Org:	Kennedy High School	
Current Position:	Vice Principal	
Home Phone:	2035748150	
Cell Phone:		
Work Phone:		
Mailing Address:	422 highland ave	
Email:		
Relationship to Candidate:	Personal	
Years Known:	Six years	

Referrals

How did you hear about employment with us?

www.K12JobSpot.com

Other: indeed.com

Additional Information

Disclosures

Contract Status

* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Professional Status

* Have you obtained tenure status in any other School District?

No

If Yes, where?

If Yes, when?

* Have you ever been denied tenure?

No

If Yes, explain:

* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Disclosures continued

If Yes, explain:

* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

-

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

* I agree

Yes

Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

* Are you eligible to work in the United States?

Yes

* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Legal Information continued

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

* Does your name appear on any Sex Offender Database in any state or country?

No

Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility any persons, companies, or corporations supplying such information.

I, John McColl, agree to all of the terms above.

☒ I agree

Athletic Coaching Positions

* Do you have a current unexpired Connecticut Coaching Permit (600-INTERSCHOLASTIC/INTRAMURAL COACH)?

No

* Is your First Aid Certificate current and unexpired?

No

* Is your CPR Certificate current and unexpired?

No

* Do you have your original certificate of completion for Module 15 from the Connecticut Coaching Education Program (CCEP) (Head Injury Training)?

No

Waterbury Public Schools Online Application

mccoll, john - AppNo: 7359

Date Submitted: 6/20/2016

Shift Preference

Please check the shift(s) you are interested in working.

Mr. Jay Seay

97 Garden Hill Circle

Waterbury , CT 06704

jseay@snet.net - (203) 7040517

State Street

Contents:

1. Online Application
2. Attachment: Cover Letter or Letter of Intent
3. Attachment: Resume
4. Reference Letter: Reference Letter
5. Reference Letter: Reference Letter
6. Reference Letter: Reference Letter

Prepared for: Anne Phelan
Waterbury Public Schools
Aug 8, 2016 2:07 PM

Waterbury Public Schools Online Application

Seay, Jay - AppNo: 7880

Date Submitted: 3/28/2016

Personal Data

Name: Mr. Jay Seay
 (Title) (First) (Middle Initial) (Last)
 Other name(s) under which transcripts, certificates, and former applications may be listed:
Other: (Title) (First) (Middle Initial) (Last)
Email Address: jseay@snet.net

Postal Address

Permanent Address Number & Street: 97 Garden Hill Circle Apt. Number: City: Waterbury State/Province: CT Zip/Postal Code: 06704 Country: United States of America Daytime Phone: (203) 7040517 Home/Cell Phone: 0	Present Address Number & Street: Apt. Number: City: State/Province: Zip/Postal Code: Country: Phone Number:
--	---

Employment Desired

Closed Vacancy Desired: JobID: 750 Student Support Services: Hall Duty Monitor at Multiple School Sites
 Date Last Submitted: 3/28/2016
 Experience in Similar Positions: 15 years

Position Desired: Community Services
 1. Parent Liaison
 Experience in Similar Positions: 11 years

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Western Ct Area Agency on Aging Transition Coordinator		97 Garden Hill Circle Waterbury, Ct 06704 2037040517		Jen Kelley 2037040517 jkelly@wcaaa.org	
Date From - Date To:	10/2013 - 09/2015	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	36,000
Reason for Leaving:	Funding for position depleted				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Serve as a liaison between providers, access agencies, DSS, Social Workers, other community based program organizations, State of Connecticut's transitional program; Engage in outreach activities @ nursing facilities informing residents and staff with information pertaining to Transitional Program (Money Follows the Person); Establish relationships with all staff within nursing facilities to assist with identifying individuals that are interested in transitioning in to community living; Conduct intake interview/ complete intake paperwork with persons in nursing homes, intermediate care facilities and other institutional settings; Assist each participant with the development and implementation of a transitional plan; Coordinate plans/make appropriate referrals				

Waterbury Public Schools Online Application

Seay, Jay - AppNo: 7880

Date Submitted: 3/28/2016

Experience Continued

Responsibilities/ Accomplishments at this Position continued...

to community resources; Assist participants as needed with activities i.e. grocery shopping, packing, moving personal belongings; Develop care plans and make appropriate revisions when necessary; Complete all web-based reports and case notes

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Connecticut Renaissance Inc. Transportation Coordinator		70 Central Ave Waterbury, Ct 06704 203) 346-1931		Steven Lockley 203) 346-1931	
Date From - Date To:	10/2010 - 03/2013	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	30,000
Reason for Leaving:	Career Change				
May we contact this employer?	Yes				
Responsibilities/ Accomplishments at this Position	To coordinate and manage client transportation needs and provide daily direct care services in conjunction with unit case managers; provide programmatic information to internal and external customers and ensure for agency quality through operational efficiency, customer satisfaction, innovation and financial accountability/analysis				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Sacred Heart High School Assistant Varsity Coach		142 South Elm Street Waterbury, Ct 06705 2037531605		Jon Carroll 203 7531605 jcarroll@sacredhearthighschool.org	
Date From - Date To:	09/2005 -	Full or Part Time:	Part <input type="checkbox"/>	Last Annual Salary:	3,000pe season
Reason for Leaving:	presently in position				
May we contact this employer?	Yes				
Responsibilities/ Accomplishments at this Position	Supervising and conducting practices, conditioning, teaching sport techniques, playing rules and tactics; Conditioning young athletes appropriately for activities requiring endurance, strength and agility; Monitoring athletes school attendance, grades and personal conduct, enhancing sportsmanship; Teach strategic methods and enhance integrity and comradely.				

Student Teaching

Student Teaching/Internship

Waterbury Public Schools Online Application

Seay, Jay - AppNo: 7880

Date Submitted: 3/28/2016

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Additional Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Education

Please tell us about your educational background beginning with the most recent.

High School Attended: Wilby High School Waterbury CT
 Graduation Status: H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
Middlesex CC	09/1999 05/2002	Associate of Science in Ophthalmic Hrs: 62.5	Hrs:	Associate of Science in	05/2002

	Undergraduate	Graduate
Overall GPA	2.75/4	/4
Major GPA	/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
Associate:		
List honors, awards or distinctions you have earned:		

Waterbury Public Schools Online Application

Seay, Jay - AppNo: 7880

Date Submitted: 3/28/2016

Certification

Do you hold National Board for Professional Teaching Standards certification? **No**

Do you hold or anticipate a Connecticut certificate? **No**

* Have you applied for a Connecticut certificate? **No**

* List the date you applied for certification:

* Have you received a deficiency statement? **No**

If pending, date test taken

* Have you passed the Basic Skills Exam? **No**

* Have you passed the Content Area Exam? **No**

Do you hold a current out-of-state certificate? **No**

State	Type	Certificate Number	Expiration Date	Current?

List your out-of-state certified teaching/administration fields:

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

N/A

2. How would you address a wide range of skills and abilities in your classroom?

N/A

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

N/A

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

I believe with my past and current experience I qualify for the position I am applying for. My past experience providing guidance and healthy suggestions give me the capability to provide effective student support. I believe I would be an asset to the Waterbury School System and the student body as a whole.

Waterbury Public Schools Online Application

Seay, Jay - AppNo: 7880

Date Submitted: 3/28/2016

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be outstanding when working in student support services.

I believe possessing the ability to effectively listen to students, having the ability to provide solutions for problem solving and healthy boundaries are a combination of skills and attributes I bring along with my professionalism working with the student population. Being a lifelong resident of Waterbury I have the ability to communicate with an intense level of diversity and respect for the students in the Waterbury School system.

2. How would you address a wide range of issues in your groups?

I would listen to the student's, identify the issues if necessary and provide the best and healthiest solution depending on the situation. Teaching young adults skills for being successful students can be challenging, if necessary I have the ability to take the issue to a higher level if the issue requires this level of attention.

Language Skills

Do you know any language other than English? No

Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	Darryl Parker	Jonathan Carroll
School/Org:	West Side Middle School/ Sacred Heart High School	Sacred Heart High School
Current Position:	Teacher /Assistant Basketball Coach	Teacher/ A.D./ Head Basketball Coach
Home Phone:		
Cell Phone:		203.568.1111
Work Phone:	203. 756. 7505	
Mailing Address:	65 Ridgeway Avenue, Waterbury, Ct 06708	284 Gaylord Drive Waterbury, Ct 06708
Email:	ballinpoarkers@yahoo.com	jcarroll@sacredhearthighschool.org
Relationship to Candidate:	Co Worker	Supervisor
Years Known:	20	12
	Reference 3 of 3	
Name:	Michael Sanders	
School/Org:	EDIB Immortality	
Current Position:	CEO	
Home Phone:		
Cell Phone:	203.982.2934	
Work Phone:		
Mailing Address:	120 Hillside Avenue Waterbury, Ct. 06705	
Email:	edibimmortality@gmail.com	
Relationship to Candidate:	Colleague	
Years Known:	10	

Waterbury Public Schools Online Application

Seay, Jay - AppNo: 7880

Date Submitted: 3/28/2016

Referrals

How did you hear about employment with us?

District Employee

www.K12JobSpot.com

Additional Information

Disclosures

Contract Status

* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Professional Status

* Have you obtained tenure status in any other School District?

No

If Yes, where?

If Yes, when?

* Have you ever been denied tenure?

No

If Yes, explain:

* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Waterbury Public Schools Online Application

Seay, Jay - AppNo: 7880

Date Submitted: 3/28/2016

Disclosures continued

Relationship:

* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

-

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

* I agree

Yes

Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

* Are you eligible to work in the United States?

Yes

* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

* Does your name appear on any Sex Offender Database in any state or country?

No

Waterbury Public Schools Online Application

Seay, Jay - AppNo: 7880

Date Submitted: 3/28/2016

Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, Jay Seay, agree to all of the terms above.

☒ I agree

EDUCATION

WATERBURY PUBLIC SCHOOLS TITLE I LIAISON TO THE HOMELESS

Wood

General Statement of Duties:

Supplies services that will benefit homeless shelter youth and their families; works under the supervision of the Community Liaison and the Shelter Director.

Specific Examples of Duties:

- Support the educational programs of the shelter and recruit parents to participate in school activities and conferences as they relate to their children.
- Encourage partnership between parents, school, shelter and the community.
- Collect and disseminate information to parents and community agencies about the events at the schools.
- Provide a consistent community presence in the schools and the shelter.
- Work closely with staff at the Family Intake Center to ensure that proper registration process is followed.
- Maintain logs and data related to parental involvement and complete evaluation on the homeless population in regards to the McKinney-Vento Act.
- Attend Continuum of Care meetings and State meetings regarding the homeless.
- Should sit in on Parent-Teacher and PPT meetings if invited by parent or staff.
- Assist educational services outside of Waterbury when contacted about former Waterbury Public Schools students.
- Conduct orientation with parents new to the shelter, educating them about their roles and rights under the McKinney-Vento Act, the school registration process and the educational services provided by the Waterbury school district.
- Inform and educate all pertinent school personnel about the misconceptions related to the issue of homelessness and the McKinney-Vento Act.

Qualifications:

- A High School Diploma is required
- Associates Degree in Early Childhood Education/Elementary Education /Sociology or other related field preferred.
- Demonstrated ability to work effectively with children, parents, staff and the community.
- Must have basic knowledge of computer applications.
- Must be available during school hours and some evenings.
- Must have the ability to maintain accurate records and prioritize multiple tasks.
- Occasionally must travel out of the city of Waterbury.
- Must be willing to participate in training to increase effectiveness as a Title I Liaison to the Homeless.
- Must have demonstrated knowledge of the district and Board of Ed policies and procedures
- Must have concerns for and knowledge of the various issues regarding homelessness.

Work Year/Hours: 10 months, 35 hours per week. Some evening hours required

Salary/Benefits: \$15.00 per hour

This is a grant funded position that only exist as long as funds are available

Benefits are governed by the UPSEU Collective Bargaining agreement.

Please submit letter of intent, resume, non-certified application and three letters of reference to:

James A. Murray, Personnel-Education
236 Grand Street
Waterbury, CT. 06702

Closing Date: Until Filled

Revised 7/1/15

Ms. Shynea E Wood

220 Alder Street

Apt. Number: Unit 3

Waterbury , CT 06708

myworldtazii@gmail.com - (203) 9822256

Contents:

1. Online Application
2. Attachment: Cover Letter or Letter of Intent
3. Attachment: Resume
4. Attachment: Transcripts
5. Reference Letter: Reference Letter
6. Reference Letter: Reference Letter
7. Reference Letter: Reference Letter
8. Reference Letter: Reference Letter

Prepared for: Anne Phelan
Waterbury Public Schools
Aug 26, 2016 2:35 PM

Waterbury Public Schools Online Application

Wood, Shynea - AppNo: 6579

Date Submitted: 6/22/2016

Personal Data

Name: Ms. Shynea E Wood
 (Title) (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other:
 (Title) (First) (Middle Initial) (Last)

Email Address: myworldtazii@gmail.com

Postal Address

Permanent Address	Present Address
Number & Street: 220 Alder Street	Number & Street:
Apt. Number: Unit 3	Apt. Number:
City: Waterbury	City:
State/Province: CT	State/Province:
Zip/Postal Code: 06708	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (203) 9822256	Phone Number:
Home/Cell Phone: (203) 9822256	

Employment Desired

Open Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 550 Special Education Home Services: Special Education Homebound Instructors at Districtwide	6/22/2016	years
JobID: 722 Substitute Teacher: Building Substitute at Districtwide	6/22/2016	years

Closed Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 711 Community Services: Parent Liaison at Kennedy High School	2/23/2016	5 years
JobID: 691 Community Services: Parent Liaison at North End Middle School	11/12/2015	years
JobID: 801 Community Services: Parent Liaison at Washington Elementary School	6/22/2016	years
JobID: 712 Community Services: Parent Liaison at Wilby High School	2/23/2016	5 years
JobID: 728 Community Services: Walsh Family & Community Center Coordinator at Walsh Elementary School	2/23/2016	5 years
JobID: 708 OTHER: Pre-K Classroom Assistant at Duggan Elementary School	2/23/2016	-

Position Desired:

	Experience in Similar Positions
Administration-OTHER	
1. Administrative Position	6 years
Community Services	
1. Community Connections Coordinator	-
2. Parent Liaison	5 years
Special Education Home Services	
1. SpecEd Homebound Instructors	11 years
Student Support Services	
1. Special Education	11 years
Substitute Teacher	
1. Substitute Teacher	years

Waterbury Public Schools Online Application

Wood, Shynea - AppNo: 6579

Date Submitted: 6/22/2016

JobID 550 Questions

Please list any pet allergies you have.

none

* Have you ever worked for the City of Waterbury?

No

* Are you comfortable using a computer?

Yes

* Have you ever used a smartboard?

No

Have you previously ever applied to a substitute position?

No

Please provide the number of year(s) of experience you have in teaching within the Waterbury School System.

Please provide the number of years of experience you have as a Homebound Instruction Teacher.

Please provide copies of any certification(s) you have.

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Community Systems Inc. Educational Conselor		295 Alvord Park Road Torrington, CT 06790		Laura Dumas 860-459-2423 Laura.Dumas@csi-ct.org	
Date From - Date To:	09/2008 -	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	14.89
Reason for Leaving:	presently employed				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Counseling and supporting participants, passing and pouring medications daily, role modeling appropriate social behavior, community connections, physical management technics during a behavior, medical and psychiatric appointments, ADL, writing quarterly reports, training new staff, creating yearly goals, etc.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
All Pointe Care LLC Job Coach		675 West Joplinson Street Cheshire, CT 06410 203-439-0285		Kelly Roberts 203-439-0285 kroberts@allpointecare.com	
Date From - Date To:	10/2015 -	Full or Part Time:	Sub	Last Annual Salary:	15.00
Reason for Leaving:					
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position					

Waterbury Public Schools Online Application

Wood, Shynea - AppNo: 6579

Date Submitted: 6/22/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Urology Specialist Meical Asisitant		1579 Straits Turnpike Middlebury, CT 06762 203-757-8361		Cindy 203-757-8361	
Date From - Date To:	01/2007 - 09/2008	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	11.75
Reason for Leaving:	Excepted an Assistant Manager Position with another company				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	prepping patients for doctor, taking vitals and weights, drawing blood, checking urine samples, assisting doctor with surgeries, charting patients information into the computer, etc.				

Student Teaching

Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Additional Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Waterbury Public Schools Online Application

Wood, Shynea - AppNo: 6579

Date Submitted: 6/22/2016

Education

Please tell us about your educational background beginning with the most recent.

High School Attended: John F. Kenney High
Graduation Status: H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
CT - University of Bridgeport	02/2011 10/2015	Psychology Hrs:	Hrs:	Bachelors of Psychology	10/2016

	Undergraduate	Graduate
Overall GPA	/4	/4
Major GPA	/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
Associates		Bachelors of Psychology

List honors, awards or distinctions you have earned:

Certification

Do you hold National Board for Professional Teaching Standards certification? No
Do you hold or anticipate a Connecticut certificate? No

* Have you applied for a Connecticut certificate? No
* List the date you applied for certification:
* Have you received a deficiency statement? No

If pending, date test taken

* Have you passed the Basic Skills Exam? No
* Have you passed the Content Area Exam?

Waterbury Public Schools Online Application

Wood, Shynea - AppNo: 6579

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Certification (cont.)

Do you hold a current out-of-state certificate? No

State	Type	Certificate Number	Expiration Date	Current?

List your out-of-state certified teaching/administration fields:

Extracurricular Activities

Club	Computer	Dance	Drarna	Drama/Theatre
	Drill Team	Electronics	Life and Family Studies	Newspaper
	Reading	Special Olympics	Speech Activity	Student Council
	Theatre Guide	Woodworks	Yearbook	

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

I am not applying for a Teachers position.

2. How would you address a wide range of skills and abilities in your classroom?

I am not applying for a Teachers position.

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

I am not applying for a Teachers position.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

In high school I was apart of the Allied Health Program. My junior and senior year at Saint Mary's Hospital (3 weeks in school, 3 weeks at the hospital and we graduated with our CNA and H.S.). My people skills began to be natural for me at that point. I then went do a few other things in school. I am applying for Special Education Office Manager position. I do have strong people skills, computer skills (MS Word, MS Excel, Internet, Email, Power Point, Outlook, etc. I have been a manager a year ago for 5 years in a group home for a company that I am currently working at for over 7 years. Some of the job duties were as followed to name a few: looking through applications, interviewing and hiring new staff, training staff, attending staff meetings, writing and updating IP's (Individualized Plan's for supports individuals), banking and securing individuals finances, working alongside with psychiatrist, behaviorist and any other

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1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

doctors on a daily bases. I strongly feel suitable for the position.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. What personal characteristics define an excellent administrator?

Responsible, dedicated, team player, leader, caring, time consuming, good communications skills, good work ethnics, sensitive but firm (when need be), problem solver, patient oriented, approachable.

2. From your point of view, how important is technology in education? What technology-related skills can you contribute to a school district?

In my opinion, it is extremely important. It's a must that students learn how to type and use a laptop, desk top, what have you for there future. Every job that I've had since I was 16, I needed to know how to use a computer for some reason or another. In college, knowing how to use a computer is must. For research, to write papers and homework. the college I attend now uses a site called "Canvas", after each class you must log in and write a brief summary of what you learned or grasped form the class. I could imagine what else, in the future will be needed with technology. The early they learn and the more experience they have, the more successful they will be.

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

From elementary school through middle school, I've been into school and grades have been great. Half the reasoning being, by choice because I like to learn new things and the other half was that my parents made sure I was doing what I had to and trying my best. In high school I decided to apply for the Allied Health program, being that I had in mind to be a nurse in the future. I graduated with my High School diploma and CT Certified Nurse Aid Certificate. I worked as an Aid for years and then took a course to get certified as a Medical Assistant and Phlebotomist. I did that of almost two years until a Group home job called me for a positions. My current job is in a group home and I enjoy it. I like working with people who struggle with things and I can help them figure out how to go-on. While working as a counselor I was promoted to the Program Manager and the 5 years experience of the administrative side is something I became great at. Which now brings me to this this position I'm applying for.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be outstanding when working in student support services.

Remembering that your be watched by the children and by some maybe even many of them, as a role model. Always keeping that in mind.

2. How would you address a wide range of issues in your groups?

I would ask the students questions first. I would have to see where there thoughts are with the issues to see what angle I will be attacking the issues. It depends on what age group were dealing with. Maybe split the group in little group and break the issues down in little seniors and have them solve them together. I can think of a few ways.

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Date Submitted: 6/22/2016

Language Skills

Do you know any language other than English? Yes

Language(s): Spanish

Oral Level: Literate

Written Level: Literate

Professional References

	Reference 1	Reference 2
Name:	Suki Incillo	Heidi Ford
School/Org:		Program Manager
Current Position:	Behavior Specialist	co-workers as Group Home Mangers also supervised me for a few months
Home Phone:		
Cell Phone:	860-307-1575	860-309-7446
Work Phone:		
Mailing Address:		
Email:	Suki.Incillo@csi-ct.org	heidi.ford@csi-ct.org
Relationship to Candidate:	Superviors for 5 years	co-worker
Years Known:	7 1/2	6 years

	Reference 3	Reference 4
Name:	Rogeli Paulino	Maria McCool
School/Org:		Duggan School
Current Position:	Assitant Program Manager	3rd grade teacher
Home Phone:		
Cell Phone:	919-798-3255	
Work Phone:		
Mailing Address:		
Email:		mmccool@waterbury.k12.ct.us
Relationship to Candidate:	Asisstant Program Manager	my childs teacher
Years Known:	1 year	1

Referrals

How did you hear about employment with us?

District Employee	Job Fair	www.K12JobSpot.com
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Qualifications

Please list any additional experience or qualifications you have for consideration of this position.

I have worked in administration for 7 years. Two years as an Assistant Program Manager and five years as the Program Manager. In the company I am presently working at for the past eight years. I have great deal of experience in: working with computers, hiring staff (going through applications, calling applicants, setting up interviews, interviewing applicant, checking references, calling previous jobs, having a good judge of character), training staff, to name a few. I also have experience in preparing yearly goals and dreams for individuals with intellectual disabilities. I am

Additional Information

FYI-I had an interview for the substitute position during the job fair at Rotella school on 4.28.16.

Disclosures

Contract Status

* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Professional Status

* Have you obtained tenure status in any other School District?

No

If Yes, where?

If Yes, when?

* Have you ever been denied tenure?

No

If Yes, explain:

* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

Waterbury Public Schools Online Application

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Disclosures continued

* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

-

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

* I agree

Yes

Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

* Are you eligible to work in the United States?

Yes

* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of conviction and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

Waterbury Public Schools Online Application

Wood, Shynea - AppNo: 6579

Date Submitted: 6/22/2016

Legal Information continued

* Does your name appear on any Sex Offender Database in any state or country?

No

Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, Shynea Wood, agree to all of the terms above.

☒ I agree

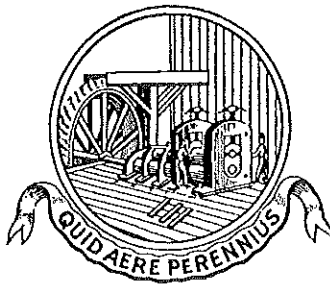
Shift Preference

Please check the shift(s) you are interested in working.

Communications



Packet week ending 9/6/16



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 30, 2016

Mariannina Sullivan
2 Tottenham Court
Wolcott, CT 06716

Dear Ms. Sullivan:

Your name is being certified to the Department of Education for the position of Teaching Vice-Principal @ Washington Elementary School (Req. #2017077) (salary in accordance with the WTA contract).

Please call Robert Brenker, Director of Personnel – Education to discuss the details of the position. The telephone number is (203) 574-8019.

Failure to call the above named individual by September 6, 2016 will result in your name being removed from the eligibility list.

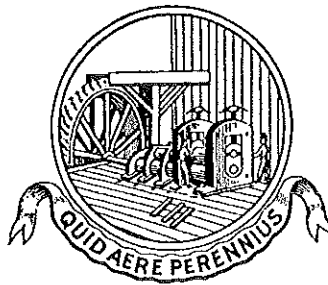
Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

Sincerely,

Cherrie Lamb
Senior Human Resources Generalist

CL/sd

cc: Board of Education
Robert Brenker, Dir of Pers- Educ.
Dr. Ouellette, Supt. of Schools
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 29, 2016

Kevin DeGroate
137 Oldham Ave.
Waterbury, CT 06705

Dear Mr. DeGroate:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2016224) at \$14.48 per hour. Please contact Shannon Sullivan, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, September 1, 2016 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be September 2, 2016 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Scott Morgan
Director of Human Resources
SM/sd

cc Board of Education
Shannon Sullivan, Acting Schl Inspector
Dr. Ouellette, Supt. of Schools

Carrie Swain

From: Theresa DeMars <noreply@embrams-mail.com>
Sent: Friday, September 02, 2016 8:04 AM
To: Carrie Swain
Subject: CABA Policy Highlights 9-2-2016 w/attachment
Attachments: Policy Highlights 9-2-2016.pdf



So sorry on the last email I forgot the attachment.

Hello,

Attached you will find CABA's Policy Highlights Publication for September 2, 2016. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by [clicking here](#).

To unsubscribe to this publication, please email Terry DeMars at tdemars@cabe.org and state that you would like to unsubscribe from Policy Highlights.

Connecticut Association of Boards of Education
81 Wolcott Hill Road
Wethersfield, CT 06109
Phone 860-571-7446 ~ Fax 860-571-7452



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

September 2, 2016

Volume 16 – Issue #5

Issuance of Final Rule Impacts District Wellness Policy: Each local educational agency that participates in the National School Lunch Program or other federal Child Nutrition programs has been required by federal law to establish a local school wellness policy for all schools under its jurisdiction.

Local wellness policies are an important tool for parents, local educational agencies (LEAs) and school districts in promoting student wellness, preventing and reducing childhood obesity, and providing assurance that school meal nutrition guidelines meet the minimum federal school meal standards.

Background: Congress recognized that schools play a critical role in promoting student health, preventing childhood obesity, and combating problems associated with poor nutrition and physical inactivity. In 2004, Congress passed the Child Nutrition and Special Supplemental Nutrition Program for Women, Infants and Children (WIC) Reauthorization Act (Sec. 204 of Public Law 108-265). This act required by law that all LEAs participating in the National School Lunch Program or other child nutrition programs create local school wellness policies by the 2006-2007 school year. The legislation placed the responsibility of developing a wellness policy at the local level so the individual needs of each LEA could be addressed.

In 2010, Congress passed the Healthy, Hunger-Free Kids Act of 2010 (Sec. 204 of Public Law 111-296), and added new provisions for local school wellness policies related to implementation, evaluation, and publicly reporting on progress of local school wellness policies. On February 26, 2014, the proposed rule for wellness policies was published in the Federal Register. The public comment period closed on April 28, 2014.

On July 21, 2016, the final rule was published in the Federal Register. The final rule strengthens the requirements on public involvement, transparency, implementation, and evaluation among other topics.

Overview of the New Requirements Contained in the Final Rule:

- As of school year 2006-2007, all districts were required to establish a local school wellness policy. (Policy #6142.101)
- The final rule requires school districts to **begin** developing a revised local school wellness policy during the 2016-2017 school year. Districts must fully comply with the requirements of the final rule by **June 30, 2017**. This includes, but is not limited to:

- Permitting parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, review, and update of the local wellness policy.
- Identifying wellness policy leadership of one or more LEA and/or school official(s) who have the authority and responsibility to ensure each school complies with the policy.
- Informing and updating the public (including parents, students, and others in the community) about the content and implementation of the local wellness policy.
- Ensuring the wellness policy includes all of the required components:
 - Specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. School districts are required to review and consider evidence-based strategies in determining these goals.
 - Nutrition guidelines for all foods and beverages available or for sale on the school campus during the school day that are consistent with Federal regulations for:
 - School meal nutrition standards, and
 - Smart Snacks in School nutrition standards.
 - Policies for other foods and beverages available on the school campus during the school day (e.g., in classroom parties, classroom snacks brought by parents, or other foods given as incentives).
 - Policies for food and beverage marketing that allow marketing and advertising of only those foods and beverages that meet the Smart Snacks in School nutrition standards.
 - Description of public involvement, public updates, policy leadership, and evaluation plan.

Evaluation Requirement: All school districts must assess their wellness policy at least once every three years on the extent to which schools are in compliance with the district policy, the extent to which the local wellness policy compares to model local school wellness policies, and the progress made in attaining the goals of the local wellness policy. Districts must make this assessment available to the public.

Wellness policy Helpful Links: The following links will be helpful to districts as they begin the process during this new school year to update their current wellness policy:

- Final Rule
- Summary of the Final Rule
- Technical Assistance
- Local Process
- Tools & Resources
- Monitoring

Source: "Team Nutrition, Local School Wellness Policy," United States Department of Agriculture, Food and Nutrition Service, August 10, 2016.

Policy Implications: Policy #6142.101, "School Nutrition and Physical Activity (School Wellness)," is impacted by the issuance of the final rule. This is a mandated policy for inclusion in a district's policy manual. CAFE currently has two versions of this policy and an accompanying administrative regulation. This material was last revised in October 2014 in order to be compliant with the U.S. Department of Agriculture's interim final rule and Connecticut's Connecticut Nutrition Standards. That revision involved the cooperation of members of the Connecticut State Department of Education.

It will be necessary due to the recent issuance of the final rule, during this 2016-2017 school year to update our models pertaining to this topic. Districts are required by the new final rule to complete the revision of their existing wellness policy by the end of this new school year, June 30, 2017. The CAFE Policy Department plans to start the revision process of its model policies on this topic this fall, involving members of the Rudd Center for Food Policy and Obesity, the American Heart Association and the State Department of Education. We are targeting the availability of the revised and/or new samples by January 2017.