



Getting Started and FAQ

1. What is Durham Bus Tracker (DBT)?

Durham Bus Tracker is an application (app) developed to help improve communication with families. This app will securely allow parents/guardians to view the location of their child(ren)'s bus in relation to their assigned bus stop as well as provide information about their routes, in near real-time, including the scheduled arrival time of each stop. The application is user friendly and available at no additional charge (mobile carrier data charges may still apply).



2. How does DBT work?

DBT works with the GPS technology currently installed on the Durham buses. More specifically, DBT reads the GPS signals of the bus in motion to provide you with the location of the bus while in route. The relayed GPS data is then pushed through a routing system and then to you via the DBT app in near real-time.

3. How much does DBT cost?

The service is free of charge to parents/guardians and provided at no additional cost to the school districts serviced by Durham School Services. Please note, associated data charges from cell phone carriers may still apply and are the responsibility of the parents/guardians.

4. Is DBT secure?

The DBT app is set up so security information (username and password, along with individual student name(s) and student ID number(s) and the location) must be provided before the bus location can be viewed. This helps to ensure that only parents and guardians of students assigned to specific bus route(s) are able to view the location of their student's bus.

5. Do we have to use DBT?

No, DBT is voluntary.

6. What platforms does DBT run on?

DBT currently runs on Apple (iOS), Google (Android) and in a Standard Web Browser such as Internet Explorer, Chrome or Firefox.



- 7. Is DBT going to track my child(ren)?
 No, the app only tracks the actual school bus and not the individual children on the buses.
- 8. If I have more than one child, can I view all of them on DBT?

 Yes, you can view all of your children's buses simultaneously from one device.

9. Is the data real-time?

DBT displays the location of the bus as accurately as possible. Based on some technology limitations such as cellular signal and other factors, a 15 second to two minute delay can occur. While rare, in extreme cases where no cell service is available, there could be greater than a two-minute delay. In most situations, the location of the bus will be accurate to 8-25 seconds.

10. Will DBT send notifications when a bus is running late?

No, the app does not send notifications at this time. However, Durham School Services is currently in its final phase of tests to rollout this feature in the very near future.

11. How do I setup DBT?

The DBT application setup is very simple. First, you, as parents/guardians, download the app from the Apple App Store, Google Play Store or view it on a Web Browser. Next, you create a secure Username and Password for the application. Lastly, you enter the student's name, school issued ID number, city customer service center is located and state and start tracking the bus(es).



12. How does the DBT work when my child is on a substitute bus?

If Durham School Services sends a substitute bus rather than the assigned bus on a route, it will do its best to work through the system changes as quickly as possible. However, there may be a delay in updating.

13. Whom do I call for technical support, questions, comments or feedback? Please contact us at dbt@durhamschoolservices.com.



Troubleshooting

1. Trouble signing in?

If you have forgotten your password, please click here and enter your email address and we will send you instructions on how to reset your password.

If you have forgotten your username, enter the email address associated with your account.

Still having issues? Please contact us at dbt@durhamschoolservices.com.

2. Page not appearing correctly?

DBT works on most modern web browsers such as Google Chrome, Internet Explorer, and Firefox. If it appears as though this site is not displaying correctly, try refreshing the browser or using another web browser.

Still having issues? Please contact us at dbt@durhamschoolservices.com.

3. Bus appearing somewhere it is definitely not?

DBT uses global positioning systems (GPS) that are onboard our school buses. If this happens, please contact us at dbt@durhamschoolservices.com. Please note, there are currently a few drawbacks to the system and we are working with the developer to address these issues. For example, if a bus is removed from service for maintenance and a back-up bus is used for the route, your child's bus will indicate a bus stationed in the bus lot. In other words, you will not be able to track the bus while it is out of service and the sub bus won't be in the system for you to track. The second is a three-minute delay of information. Please understand, for security reasons "real-time" is dictated and regulated by the federal government. Finally, as mentioned earlier, our late start and early release day schedules won't be reflected in the app.

4. Can't register your student?

The DBT system receives student information from your local district. If you cannot find your student, please verify your student's information and try again.

5. Did you receive an error?

If you received an error, please try your action again. If you are still experiencing troubles, please contact us at dbt@durhamschoolservices.com. If this site receives an error, Durham's web support team is immediately notified.

6. Page not found?

If you get an error stating page "not found", please verify your URL and try your request again. If you continue to experience issues, please contact us at dbt@durhamschoolservices.com.

7. Why isn't DBT available for my bus?

Durham School Services works hard to provide this technology to every school district. If your district does not yet have this option available, please contact your school district for more information.



Does DBT utilize SSL?
 Yes, DBT utilizes the technology of SSL Certificates to provide a safe and secure browsing environment.





Your Student, Your Child, Your Bus at your finger tips.

DURHAN

To provide parents and guardians with a greater sense of comfort with your children's transportation, we developed an app that allows monitoring of your children's bus: The Durham Bus Tracker.

Durham Bus Tracker allows you to view your student's, your children's current school bus location and information about the route, in near real time, including the scheduled arrival time to your home.

Benefits Include:

- Free for our customers to download and use
- User-Friendly
- Manage all your students, your children
- View all routes and scheduled stops
- · View bus location within a route
- Parents and guardians are able to track all of their children and buses in one grouped view
- Available in English and Spanish

FOR PARENTS AND GUARDIANS

SIMPLE. SAFE. SECURE.

WWW.DURHAMSCHOOLSERVICES.COM/DURHAMBUSTRACKER



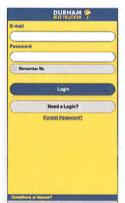
 Download the app: m.durhambustracker.com

> Scan this QR Code with your smart phone to download the app immediately

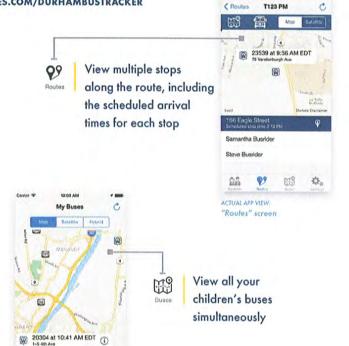








- Create a secure User Name and Password
- Enter your state, customer service center location, student ID number and child's last name
- 4. Log in and track your bus



BEGIN BUS TRACKING IMMEDIATELY

Students



Enter all of your children into the app to be viewed simultaneously

Settings

ACTUAL APP VIEW:
"My Buses" screen



Modify and update your account through this portal



Student Data Privacy

The Board of Education (Board) may, pursuant to this policy, enter into a contract with a third party for either or both of the following purposes:

- To provide services, including Cloud-based services, for the digital storage, management, and retrieval of student records.
- To provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records in accordance with the contractual provisions listed below.

The Board, on or after October 1, 2016, when entering into a contract with a contractor for purposes listed above, shall ensure the contract includes, but is not limited to the following:

- A statement that student records, student information and student generated content continues to be the property of and under the control of the Board. (They are not the property of, or under the control of a software or electronic service contractor.)
- A description of the means by which the Board, students, their parents or legal guardians, may retain possession and control of student-generated content, and if applicable, means by which a student, parent or legal guardian of a student may transfer student-generated content to an electronic mail account.
- 3. A statement that the contractor will not use student information, student records, or student-generated content for any purposes except those the contract authorizes.
- 4. A description of the procedures by which a student, parent or legal guardian, of a student may review personally identifiable information (PII) contained in the student's record, student information or student-generated content and correct erroneous information, if any in such student material.
- A statement that the contractor shall take actions designed to ensure the security and confidentiality of student records, student information, and student-generated content.
- 6. A description of the procedures that a contractor will follow for notifying a student, the parent or legal guardian of a student, parent, legal guardian of a student, and the Board, as soon as practical, but not later than forty-eight (48) hours after the contractor becomes aware of or suspects that any student record, student information, or student-generated content under the contractor's control has been subject to unauthorized access or suspected unauthorized access.
- 7. A statement that a student's records, student information, or student-generated content shall not be retained or available to the contractor upon completion of the contracted services unless a student, parent or legal guardian of a student chooses to establish or maintain an electronic account with the contractor for the purpose of storing student-generated content.

Student Data Privacy, continued

- 8. A statement that the contractor and the Board shall ensure compliance with the federal Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g.
- 9. A statement that Connecticut laws shall govern the rights and duties of the contractor and the Board.
- 10. A statement that if any provision of the contract or the application of the contract is held invalid by a court of competent jurisdiction, the invalidity does not affect other provisions of the contract which can be given effect without the invalid provision or application.
- 11. A prohibition against the contractor using personally identifiable information contained in student records to engage in advertising or for any other purposes other than those authorized pursuant to the contract.

Any provision of a contract entered into between a contractor and the Board on or after October 1, 2016, that conflicts with the provisions listed above shall be void.

Any contract entered into on and after October 1, 2016, that does not include the provisions listed above shall be void, provided the Board has given reasonable notice to the contractor and the contractor has failed within a reasonable time to amend the contract to include the required provisions.

Not later than five business days after executing a contract pursuant to this policy, the Board shall provide electronic notice to any student and the parent or legal guardian of a student affected by the contract. The notice shall (1) state that the contract has been executed and the date that such contract was executed, (2) provide a brief description of the contract and the purpose of the contract, and (3) state what student information, student records or student-generated content may be collected as a result of the contract. The Board shall post such notice and the contract on the Board's Internet website.

The Board expects that an operator shall implement and maintain reasonable security procedures and practices, in accordance with current industry standards to protect student information from unauthorized access, destruction use, modification and disclosure; and to delete any student information if a student or his/her parent/legal guardian or the Board requests the deletion of such student information.

Upon notice of a breach of security by a contractor, the Board shall, within forty-eight (48) hours notify the students and the parents/legal guardians of the students whose student information, student records, or student-generated content was involved in such breach. The Board shall also, as required, post notice of the breach on its website.

Upon the discovery of a breach of security that results in the unauthorized release of student information, excluding directory information, the contract shall contain the provision that the contractor must notify the Board of such breach without unreasonable delay, and in no case later than thirty (30) days from the discovery of the breach.

Student Data Privacy, continued

Upon the discovery of a breach of security that results in the unauthorized release of directory information, student records, or student-generated content, the contract shall contain the provision that the contractor must notify the Board without unreasonable delay and in no case later than sixty (60) days from the discovery of the breach.

Definitions

- 1. "Contractor" means an operator or consultant that is in possession of or has access to student information, student records or student-generated content as a result of a contract with a local or regional Board of Education.
- 2. "Operator" means the operator of an Internet website, online service, online application, or mobile application with actual knowledge that such Internet website, service, or mobile application is used primarily for school purposes and was designed and marketed for school purposes and who collects, maintains or uses student information.
- 3. "Student" means a Connecticut resident enrolled in a preschool program participating in the state-wide public school information system, pursuant to section 10-10a of the general statutes, or enrolled in grades K to 12, inclusive, in a public school, or receiving special education and related services under an individualized education program, or otherwise the responsibility of the Board.
- 4. "Deidentified information" means any information that has been altered to prevent the identification of an individual student.
- 5. "Eligible student" means a student who has reached 18 years of age.
- 6. "Student-generated content" means materials created by a student, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, or photographs. "Student-generated content" does not include student responses to a standardized assessment.
- 7. "Student records" means any information directly related to a student that is maintained by the school district, the State Board of Education or the Department of Education or any information acquired from a student through the use of educational software assigned to the student by a teacher or other district employee.

"Student records" does not mean any of the following:

- a. Deidentified information, allowed under the contract to be used by the contractor to improve educational products for adaptive learning purposes and for customizing student learning.
- b. Deidentified information, used to demonstrate the effectiveness of the contractor's products in the marketing of such products.
- c. Deidentified information, used for the development and improvement of the contractor's products and services.
- 8. "Online service" includes Cloud computing services, which must comply with this policy if they otherwise meet the definition of an operator.

Student Data Privacy, continued

- 9. "Student information" means personally identifiable information regarding a student that in any media or format that meets any of the following:
 - a. Is created or provided by a student, or the student's parent or legal guardian, to the operator in the course of the students', parents', or legal guardians' use of the operators' website, online service, or mobile application for school purposes.
 - b. Is created or provided by an employee or agent of the school, school district, local education agency, to an operator for school purposes.
 - c. Is gathered by an operator through the operation of the operator's Internet website, online service, or mobile application and identifies a student including but not limited to information in the student's educational record or email account, first and last name, home address, telephone number, email address, or other information that allows physical or online contact, discipline records, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security number, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, or geolocation information.
- 10. "School purposes" means purposes that customarily take place at the direction of a teacher, or school district or aid in the administration of school activities, including, but not limited to, instruction in the classroom, administrative activities, and collaboration among students, school personnel, or parents/legal guardians. The Board, through this policy, places restrictions on an "operator" as defined in this policy. An operator shall not knowingly engage in any of the following activities with respect to their site, service, or application.
- 11. "Targeted advertising" means presenting an advertisement to a student where the selection of the advertisement is based on student information, or inferred from the usage of the operator's Internet website, online service or mobile application by such student.

The Board, through this policy, places restrictions on an "operator" as defined in this policy. An operator shall not knowingly engage in any of the following activities with respect to their internet website, online service or mobile application:

- 1. Engage in targeted advertising on the operator's site, service, or application, or on any other Internet website, online service or mobile application;
- 2. Use student information to create a profile of a student for purposes other than the furtherance of school purposes;
- 3. Sell student information, unless the sale is part of the purchase, merger, or acquisition of an operator by a successor operator and the operator and the successor operator continue to be subject to the provisions of this policy regarding student information; or
- 4. Disclose student information, unless the disclosure is made (a) in furtherance of school purposes of the Internet website, online service or mobile application, provided the recipient of the student information uses such student information to improve the operability and functionality of the Internet website, online service or mobile application

Student Data Privacy, continued

and complies with this policy; (b) to ensure compliance with federal or state law; (c) in response to a judicial order; (d) to protect the safety of users or others, or the security of the Internet website, online service or mobile application; or (e) to an entity hired by the operator to provide services for the operator's Internet website, online service or mobile application, provided the operator contractually (i) prohibits the entity from using student information for any purpose other than providing the contracted service to, or on behalf of, the operator, (ii) prohibits the entity from disclosing student information provided by the operator to subsequent third parties, and (iii) requires the entity to comply with this policy.

The Board recognizes that an operator may:

- 1. Use student information (1) to maintain, support, evaluate or diagnose the operator's Internet website, online service or mobile application, or (2) for adaptive learning purposes or customized student learning.
- 2. Use de-identified student information (1) to develop or improve the operator's Internet website, online service or mobile application, or other Internet websites, online services or mobile applications owned by the operator, or (2) to demonstrate or market the effectiveness of the operator's Internet website, online service or mobile application.
- 3. Share aggregated de-identified student information for the improvement and development of Internet websites, online services or mobile applications designed for school purposes.

Nothing in this policy shall be construed to:

- 1. limit the ability of a law enforcement agency to obtain student information from an operator as authorized by law or pursuant to a court order;
- 2. limit the ability of a student or the parent or legal guardian of a student to download, transfer or otherwise save or maintain student information;
- 3. impose a duty upon a provider of an interactive computer service, as defined in 47 USC 230, as amended from time to time, to ensure compliance with this section by third-party information content providers, as defined in 47 USC 230, as amended from time to time;
- 4. impose a duty upon a seller or provider of online services or mobile applications to ensure compliance with this policy with regard to such online services or mobile applications;
- 5. limit an Internet service provider from providing a student, parent or legal guardian of a student or local or regional Board of Education with the ability to connect to the Internet;
- 6. prohibit an operator from advertising other Internet websites, online services or mobile applications that are used for school purposes to parents or legal guardians of students, provided such advertising does not result from the operator's use of student information; or
- 7. apply to Internet websites, online services or mobile applications that are designed and marketed for use by individuals generally, even if the account credentials created for an operator's Internet website, online service or mobile application may be used to access Internet websites, online services or mobile applications that are designed and marketed for use by individuals generally.

Student Data Privacy, continued

The Board, upon determination that a request for directory information is related to school purposes, may disclose directory information to any person requesting such directory information. If the Board determines that a request for directory information is not related to school purposes, the Board shall not disclose such directory information.

Legal Reference: Connecticut General Statutes

1-19(b)(11) Access to public records. Exempt records.

7-109 Destruction of documents.

10-15b Access of parent or guardians to student's records.

10-209 Records not to be public.

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

46b-56(e) Access to Records of Minors.

Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

P.A. 16-189 An Act concerning Student Privacy

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g).

Dept. of Educ, 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Protection of Pupil Rights Amendment (PPRA) 20 U.S.C. § 1232g (2014)

Children's Online Privacy Protection Act (COPPA) 15 U.S.C. §§6501 et seq. (2014)



Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances

Pursuant to the goal of the Board of Education (Board) to maintain a drug, tobacco and alcohol-free school district, schools shall take positive action through education, counseling, parental involvement, and medical and police referral in handling incidents in the schools involving possession, sale, and/or use of behavior affecting substances. These substances shall include but not be limited to alcohol and controlled substances as defined in the Penal Code of the State of Connecticut.

Alcohol, tobacco, stimulants, street drugs, including but not limited to marijuana, heroin and cocaine; anabolic steroids, hormones and analogues, diuretics and other performance enhancing substances; including supplements and Creatine, are addressed by this policy and accompanying administrative regulations.

Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind, including such substances that contain chemicals which produce the same effect of illegal substances including but not limited to Spice and K2 and bath salts are addressed by this policy.

Definitions

Drugs are defined as any substance other than food or water that is intended to be taken or administered (ingested, injected, applied, implanted, inhaled, etc.) for the purpose of altering, sustaining, or controlling the recipient's physical, mental, or emotional state. Drugs may include, but not be limited to, alcoholic beverages; controlled substances such as marijuana, hallucinogens, cocaine, barbiturates, amphetamines, narcotics; and non-authorized prescription drugs.

Controlled substances, for purposes of this policy shall include all controlled substances prohibited by federal and state law, look-alike drugs, alcoholic beverages, anabolic steroids, drug paraphernalia, any volatile solvents or inhalants, such as but not limited to glue and aerosol products, and prescription or patent drugs, except those for which permission for use in school has been granted pursuant to Board policy.

Under the influence, for purposes of this policy shall include any consumption or ingestion of controlled substances by a student.

Electronic nicotine delivery system means an electronic device that may be used to simulate smoking in the delivery of nicotine or other substance to a person inhaling from the device, and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or electronic hookah and any related device and any cartridge or other component of such device.

Students 5131.6(b)

Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances, continued

Liquid nicotine container means a container that holds a liquid substance containing nicotine that is sold, marketed or intended for use in an electronic nicotine delivery system or vapor product, except "liquid nicotine container" does not include such a container that is prefilled and sealed by the manufacturer and not intended to be opened by the consumer.

Vapor product means any product that employs a heating element, power source, electronic circuit or other electronic, chemical or mechanical means, regardless of shape or size, to produce a vapor that may or may not include nicotine that is inhaled by the user of such product.

Privacy Rights

Personal privacy rights of students shall be protected as provided by law. School properties may be inspected by school authorities to maintain health and safety. Searches to locate drugs, narcotics, liquor, weapons, poisons, and missing properties are matters relating to health and safety and may be regarded as reasonable grounds for searches by school personnel. Privileged communication between a certified or paraprofessional employee and a student concerning drug abuse shall remain confidential except in cases where the employee is obtaining physical evidence of a controlled substance, and/or where there is an immediate threat to, or where students' health, safety, and welfare may be jeopardized.

Illegal Activities

Use, possession, sale or distribution of drugs, including prescription drugs, drug paraphernalia and/or alcoholic beverages in violation of state law or Board of Education policy is prohibited at any time on school premises or at any school-sponsored activity. If a student is under the influence of a drug or alcohol, or engaged in the illegal activity of possessing or selling drugs and/or alcohol, the police will be notified, his/her parent(s)/guardian will be contacted, he/she will be suspended from school, referred to a Student Support Team, and considered for expulsion. In cases of the illegal activity of possessing or selling drugs or alcohol, students will be referred to the appropriate law enforcement authorities. If a student is arrested and is awaiting trial for possession of, or possession of with intent to sell drugs in or on school property or at a school-sponsored event, the student will not be allowed to attend school without the permission of the Superintendent, per the guidelines set forth in Policy #5114.

Notification of Policy

Annually, students will be notified through the student handbook, or through other means, of disciplinary sanctions for violation of this policy.

Principals shall include statements, appropriate to student maturity, in school handbooks and on District/school websites to the effect that:

Students 5131.6(c)

Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances, continued

- 1. the unlawful manufacture, distribution, sale, dispensing, possession or use of controlled substances, other illegal drugs, performance-enhancing substances, alcohol or tobacco, including electronic nicotine delivery systems and vapor products, is prohibited in school, on school grounds, on school transportation and at school sponsored activities;
- 2. compliance with the standards of conduct stated in the handbook is mandatory;
- 3. a violation of its provisions will subject students to disciplinary action up to and including expulsion and referral for prosecution;
- 4. CIAC controlled activities at the high school and middle school levels sponsored by the District/school are included in this policy and accompanying administrative regulations; and
- 5. CIAC may impose sanctions beyond those applied by the District for the use of performance-enhancing substances, as defined in this policy, by athletes.

Disciplinary Action

Students who violate this policy will be subject to disciplinary action which includes, but is not limited to, suspension or expulsion, and/or a program recommended by the Student Support Team. Student athletes who violate this policy, participating in CIAC-controlled activities shall also be declared ineligible for such activities in accordance with CIAC policy and regulation. Any disciplinary actions imposed will ensure that similar violations will be treated consistently. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

The following guidelines for reporting alleged violations are to be followed:

- 1. If an employee suspects student possession, use, abuse, distribution or sale of controlled substances, other illegal drugs, performance-enhancing drugs, alcohol, or tobacco/tobacco products the employee shall refer the matter to the Principal or his/her designee. The Principal or designee will notify the student's parent/guardian, recommend a specific assessment, as appropriate, and contact law enforcement personnel as appropriate.
- 2. If an employee obtains physical evidence of a controlled substance, other illegal drug, drug paraphernalia, performance-enhancing drugs, alcohol, tobacco products or tobacco paraphernalia from a student in school, on school grounds, on school provided transportation or at a school sponsored event, the employee shall turn the student and the controlled substance over to the school principal or designee. The Principal will notify the student's parent/guardian, recommend a specified assessment as appropriate, notify law enforcement personnel and shall surrender possession of the controlled substance to the proper authorities within the time period required by state law.

Students 5131.6(d)

Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances, continued

Drug-Free Awareness Program

The Superintendent shall assure that the school District provides a drug-free awareness program for students including the following topics:

- health and safety-related dangers of drug abuse;
- review of the Board of Education's policy of maintaining drug-free schools;
- notification of the availability of drug counseling and rehabilitation programs; and
- official penalties for drug abuse violations in schools.

Drugs and Alcohol

It is the policy of the Board to prevent and prohibit the use (except as duly authorized through the school nurse), possession, distribution or sale of any drug, drug paraphernalia, or alcohol by any student at any time on school property, at school-sponsored events or on school-provided transportation. The District provides (1) a supportive environment for recovering chemically dependent students during and/or after their involvement in a treatment program for chemical dependency; and will provide (2) assistance to those students who are affected by drug/alcohol possession or use by others. Any student in District schools found to be using, selling, distributing, in possession of or under the influence of intoxicants, mood altering drugs or substances, or look-alike drugs, or in possession of any related drug paraphernalia during a school session, on school premises, or anywhere at a school-sponsored activity or trip, on school-provided transportation, or otherwise off school grounds when such student's conduct violates the substance abuse policy and is seriously disruptive of the educational process shall be subject to consequences as stated in the student handbook.

A breath alcohol tester is approved for use at events/activities such as dances and proms at the middle school and high school levels where, in the judgment of the school administrator, there exists reasonable suspicion that a student has consumed an alcoholic beverage and then, only under the following circumstances:

- The student denies to an administrator that he/she has consumed alcoholic beverages and wishes to establish his/her innocence. Should the student register a positive reading on the breath alcohol tester, consequences will be administered as outlined in the discipline/behavior regulations in the Code of Conduct.
- The student denies to an administrator that he/she has consumed alcoholic beverages and elects not to utilize the breath alcohol tester to establish his/her innocence. The judgment of the administrator will then be utilized to determine if the student has consumed an alcoholic beverage. In this instance, consequences will be administered as outlined in the discipline/behavior regulations in the Code of Conduct.

Students 5131.6(e)

Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances, continued

Inhalant Abuse

In addition to the prohibitions pertaining to alcohol, drugs and tobacco contained in this policy, no student shall inhale, ingest, apply, use or possess an abusable glue, aerosol paint or substance containing a volatile chemical with intent to inhale, ingest, apply or use any of these in a manner:

- 1. Contrary to directions for use, cautions or warnings appearing on a label of a container of the glue, paint aerosol or substance; and
- 2. Designed to affect the central nervous system, create or induce a condition of intoxication, hallucination or elation, or change, distort, or disturb the person's eyesight, thinking process, balance or coordination.

For purposes of this policy, inhalants are defined as follows, but not limited to:

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Nitrous Oxide – Laughing Gas, Whippets, CO<sub>2</sub> Cartridge
Amyl Nitrite – "Locker Room," "Rush," "Poppers," "Snappers"
Butyl Nitrite – "Bullet," "Climax"
Chlorohydrocarbons – Aerosol Paint Cans, Cleaning Fluids
Hydrocarbons – Aerosol Propellants, Gasoline, Glue, Butane
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Further, no student, 18 years of age or older, shall intentionally, knowingly or recklessly deliver or sell potentially abusable inhalant materials as listed above to a minor student.

No student shall intentionally use or possess with intent to use inhalant paraphernalia to inhale, ingest, or otherwise introduce into the body an abusable glue, aerosol paint or substance or other substance that contains a volatile chemical.

Any student in the District schools found to be in possession of, using, distributing, or selling potentially abusable inhalant materials shall be subject to disciplinary action as outlined in this policy, up to and including suspension and a recommendation for expulsion. Violators of this policy may also be required to complete an appropriate rehabilitation program. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

The Board of Education shall incorporate into the curriculum at all levels education pertaining to potential inhalant abuse which is appropriate for students given their age, maturity, and grade level. Inhalant abuse educational programs/information for parents/guardians will be offered in a manner convenient to parents/guardians.

Performance-Enhancing Drugs (including food supplement)

In addition to the prohibition pertaining to alcohol, drugs, tobacco and inhalants, the Board of Education prohibits the use, possession, distribution or sale of performance-enhancing drugs,

Students 5131.6(f)

Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances, continued

including anabolic steroids and food supplements, including Creatine, by students involved in school-related athletics or any co-curricular or extracurricular school activity/program, other than use for a valid medical purpose as documented by a physician. Bodybuilding and enhancement of athletic ability and performance are not considered valid medical purposes.

School personnel and coaches will not dispense any drugs, medication or food supplements except as in compliance with Connecticut State law, District policy and as prescribed by a student's physician, dentist, physician assistant or advanced practice registered nurse.

Students shall be made aware of the dangers of steroid abuse and that such abuse, unauthorized possession, purchase, or sale will subject them to disciplinary action and CIAC sanctions.

Students who violate this policy will be subject to disciplinary action. The Superintendent shall propose, and the Board of Education shall approve, procedures and regulations to ensure that any student violating this section is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

It is the expectation of the Board that District schools, as members of the Connecticut Interscholastic Athletic Association (CIAC), require all athletes playing in CIAC-controlled sports to be chemical free.

Tobacco/E-Cigarette Use by Students

There shall be no smoking or any other unauthorized use or possession of tobacco, tobacco products, including chewing tobacco or tobacco paraphernalia, and electronic nicotine delivery systems or vapor products by students in any school building or school vehicle at any time or on any school grounds during the school day, or at any time when the student is subject to the supervision of designated school personnel. Such as when the student is at any school function, extracurricular event, field trip, or school related activity such as a work-study program.

For purposes of this policy, "use of tobacco" shall mean all uses of tobacco, including but is not limited to, cigarettes, cigars, snuff, blunts, bidis, pipes, chewing tobacco, or any other substance that contains tobacco or nicotine, and all other forms of smokeless tobacco, rolling papers and any other items containing or reasonably resembling tobacco or tobacco products and electronic nicotine delivery systems or vapor product. In order to protect students and staff, the Board prohibits the use of tobacco or nicotine-based products in school buildings, on school grounds, in school vehicles, or at any school-related event.

Students who violate this policy will be subject to disciplinary action. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar actions are treated consistently.

Students 5131.6(g)

Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances, continued

Medical Marijuana

The conditions which follow are applicable to a District student who holds a certificate authorizing the palliative use of marijuana issued by the Connecticut Department of Consumer Protection (DCP) for the medical use of marijuana as set out in P.A. 12-55, "An Act Concerning the Palliative Use of Marijuana" and as amended by P.A. 16-23.

The District will not refuse to enroll a student or otherwise penalize a student for being a medical marijuana certificate holder unless failure to do so would cause the school to lose a monetary or licensing benefit under federal law or regulations.

A student medical marijuana certificate holder is subject to, without bias, the same code of conduct and disciplinary standards applicable to all students attending District schools.

A student medical marijuana certificate holder shall not:

- Undertake any task under the influence of marijuana that would constitute negligence;
- Possess or engage in the medical use of marijuana
 - · On a school bus,
 - On the grounds of any preschool, elementary or secondary school,
 - Utilize marijuana in any form on public transportation or in any public place;
- Operate, navigate, or be in actual physical control of any motor vehicle while under the
 influence of marijuana, except that a qualifying certified marijuana user for medical
 purposes shall not be considered to be under the influence of marijuana solely because of
 the presence of metabolites or components of marijuana that appear in insufficient
 concentration to cause impairment;
- Use marijuana in any manner not authorized by P.A. 12-55; as amended by P.A. 16-23.
- Offer to give, sell, or dispense medical marijuana to another student or other individual on school property, in school-provided vehicles, at school events, or when functioning as a representative of the school.

If District officials have reasonable belief that a student may be under the influence, in possession of, or distributing medical marijuana, in a manner not authorized by the medical marijuana statute, law enforcement authorities will be informed.

A student who violates any portion of this policy shall be subject to disciplinary action and applicable criminal prosecution.

Although possession and use of marijuana for certain medical conditions, consistent with Connecticut's P.A. 12-55, "An Act Concerning the Palliative Use of Marijuana," as amended by P.A. 16-23, is no longer a crime in Connecticut, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug-Free Schools and Communities Act, the use and or possession of marijuana continues to be prohibited while a student is on a school bus, at school, on school grounds or at a school-sponsored activity. The District will continue to enforce its policies regarding controlled

Students 5131.6(h)

Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances, continued

substances and any students who violate District policy prohibiting the use, sale or possession of illegal drugs in District facilities and school property will be subject to disciplinary and criminal action.

Legal Reference: Connecticut General Statutes

1-21b Smoking prohibited in certain places.

10-19 Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome. Training of personnel.

10-154a Professional communications between teacher or nurse and student. Surrender or physical evidence obtained from students.

10-220b Policy statement on drugs.

10-221(d) Boards of education to prescribe rules, policies and procedures re sale or possession of alcohol or controlled drugs.

21a-240 Definitions dependency producing drugs.

21a -240(8) Definitions "Controlled Drugs," dependency producing drugs.

21a-240(9) Definitions "controlled substance."

21a-243 Regulation re schedules of controlled substances.

21a-408 et. seq. Palliative Uses of Marijuana (as amended by P.A. 16-23)

53-198 Smoking in motor buses, railroad cars and school buses.

P.A. 11-73 An Act Regulating the Sale and Possession of Synthetic Marijuana and Salvia Divinorum.

P.A. 12-55 An Act Concerning the Palliative Use of Marijuana.

P.A. 16-23 An Act Concerning the Palliative Use of Marijuana.

P.A. 14-76 An Act Concerning the Governor's Recommendations Regarding Electronic Nicotine Delivery Systems and Youth Smoking Prevention.

P.A. 15-206 An Act Regulating Electronic Nicotine Delivery Systems and Vapor Products

Federal Regulation 34 CFR Part 85 Drug-free Schools & Communities Act.

20 U.S.C. Section 7181 et. seq., No Child Left Behind Act.

Synthetic Drug Abuse Prevention Act of 2012. (part of s.3187, the Food and Drug Administration Safety and Innovation Act)

New Jersey v. T.L.O, 469 U.S. 325 (1985).

Veronia School District 47J v. Acton, 515 U.S. 646. (1995)

Board of Education of Independent School District No 92 of Pottawatomie County v. Earls 01-332 U.S. (2002).

Policy adopted by the Waterbury Board of Education on

Personnel - Certified/Non-Certified



Medical Marijuana Standards

For the purposes of this policy, pursuant to Connecticut Public Act 12-55 and Public Act 16-23, "Acts Concerning the Palliative Use of Marijuana," a qualified medical marijuana user means:

- A qualifying patient who is a state resident, , and diagnosed by a physician as having a
 debilitating medical condition,
- A designated caregiver, eighteen years of age or older, other than the patient's doctor, who agrees to take responsibility for managing the patient's well-being with respect to his/her palliative use of marijuana, or
- · A licensed, in-state dispensary to obtain the palliative marijuana products,

who has a registration certificate issued by DCP that is valid for the same period as the written certification from the physician, in the form prescribed by DCP, not to exceed one year, related to the medical use of marijuana to treat or alleviate an individual's debilitating condition or symptoms associated with the debilitating medical condition. A dispensary shall not dispense any marijuana products in a smokable, inhalable or vaporizable form to a qualifying patient who is under eighteen years of age.

Unless required by federal law or the involvement of the loss of a monetary or licensing federal funding, the District may not discriminate against a person in hiring, terminating or imposing any term or condition of employment or otherwise penalize a person solely;

- on the basis of the person's status as a DEP certificated medical marijuana user, or
- for a positive test for marijuana components or metabolites,
 - unless the person used, possessed, or was impaired by marijuana on the premises of employment or during the hours of employment.

The Board of Education understands that P.A. 12-55 and P.A. 16-23 do not restrict the District's ability to prohibit the use of intoxicating substances during work hours or to discipline an employee for being under the influence of intoxicating substances during work hours or while on school property or at a school-sponsored activity. A certified medical marijuana user shall not be protected from punishment or other penalties if he/she ingests marijuana at school, on school grounds or at school-sponsored activities.

The District shall not refuse to hire a person or may discharge, penalize or threaten an employee solely on the basis of such person's or employee's status as a registered qualifying patient or caretaker.

In addition, per P.A. 12-55, as amended by P.A. 16-23, no person is authorized to engage in:

 undertaking any task under the influence of marijuana that would constitute negligence or professional malpractice,

Medical Marijuana Standards

- possessing or engaging in the medical use of marijuana:
 - on a motor bus or school bus;
 - in the work environment;
 - on the school grounds of any preschool, elementary or secondary school;
 - in any public place that is used or held out for use by the public, whether owned or operated for public for private interests; or
 - within the direct line of sight of anyone under eighteen years of age in a way that exposes someone under age eighteen to second-hand marijuana smoke, or both.

The District does not allow the ingestion of marijuana for palliative use by any individual, adult or student, in any District school, on school grounds or at school-sponsored activities, on or off school grounds. While performing any duty in the capacity of District employee, an employee may be disciplined, up to and including suspension or termination, for ingesting marijuana in the workplace or working under the influence of marijuana.

A registered qualifying patient shall not be considered to be under the influence of marijuana solely because of the presence of metabolites or components of marijuana that appear in insufficient concentration to cause impairment.

Wherever inconsistencies of interpretation arise, the law and regulation prevail.

When District officials have a reasonable belief an employee may be under the influence, in possession of or distributing marijuana in a manner not authorized by the medical marijuana statutes, law enforcement authorities will be informed.

Legal Reference: Connecticut General Statutes

P.A. 12-55 An Act Concerning the Palliative Use of Marijuana P.A. 16-23 An Act Concerning the Palliative Use of Marijuana 19a-342 Smoking prohibited in certain places

21a-408 et seq. Palliative Uses of Marijuana (as amended by P.A. 16-23)

Drug-Free Workplace Act 102 Stat. 4305-4308

Drug-Free Schools and Community Act, P.L. 99-570, as amended by P.L. 101-226 (1991)

21 U.S.C. 812, Controlled Substances Act, I through V, 202.

21 C.F.R. 1300.11 through 1300.15 regulation

54 Fed. Reg. 4946 (1989)

Proposed amendment:

Public Meetings

C) The Board shall hold its regular meetings on the first and third Thurs of each month, except in July and August, when meetings shall be held only on the first Thursday. The president of the board shall have the discretion to reschedule meetings which under the above formula would otherwise fall on a holiday.

Current bylaw:

Public Meetings

C) The board shall hold its regular meetings on the first and third Thursday of each month except in July and August when meetings shall be held only on the first Thursday. The president of the board shall have the discretion to reschedule meetings which under the above formula would otherwise fall on a holiday.

Amended bylaw:

The Board shall hold its regular meetings on the third Thursday of each month. The president of the board shall have the discretion to reschedule meetings which under the above formula would otherwise fall on a holiday.

#5

Organization

- a) The Board of Education shall consist of the Mayor and ten elected members. Six members shall constitute a quorum. The Mayor is the Chairman Ex-Officio of the Board. The members of the Board shall elect, by majority vote, a President and Vice-President.
- b) The organizational meeting of the Board shall be held at such time as the Mayor may direct or on December 1st of each odd numbered year. The meeting shall be called to order by the Chairman. Before acting, the members shall be duly sworn to the faithful performance of the duties of their office as prescribed by law. The Board shall proceed to elect by roll call by a majority of its members, present and absent, a President and Vice President.

Public Meetings

- a) All meetings of the Board of Education shall be open to the public with the exception of executive sessions (cf. 9320 Meetings)
- b) All meetings of the Board shall be held at its office or at any other place designated by a majority vote of the Board.
- c) The Board shall hold its regular meetings on the first and third Thursday of each month, except in July and August, when meetings shall be held only on the first Thursday. The President of the Board shall have the discretion to reschedule meetings which under the above formula would otherwise fall on a holiday.
- c) The Board shall hold its regular meetings on the third Thursday of each month. The President of the Board shall have the discretion to reschedule meetings which under the above formula would otherwise fall on a holiday.
- d) All meetings shall be held at 6:30 p.m. or at any other time designated by the majority vote of the Board. Committee meetings shall be held at 5:30 p.m., unless otherwise designated by the Chairman.
- e) Special meetings may be called and held whenever requested in writing by any three members. The written request shall contain a description of the matters to be considered, and shall be sent to the President of the Board with a copy to the Clerk of the Board. No business shall be transacted at such special meeting other than that specified in the call.
- f) Citizens are encouraged to submit prepared written statements to the Commissioners.

 Comments by an individual shall be limited to a maximum of five (5) minutes.

 Commissioners believe that this will permit wider participation while also expediting the business of the meeting.
- g) Commissioners may respond to the concerns and/or comments of public speakers only with the permission of the Chair and without debate.
- h) Smoking will not be permitted in any room in which a meeting of the Board of Education is being conducted (cf. 1331 Smoking in School Facilities).
- During meetings of the Board of Education, all cellphones or other electronic communication devices shall be turned off or changed to a silence mode.



Waterbury Public Schools

Elaine M. Skoronski Special Education Department 236 Grand St., 2nd Floor Waterbury, CT 06702 Phone 203-346-3505 Fax 203-573-6694

November 1, 2016

Honorable Commissioners of The Waterbury Board of Education Waterbury, CT

Re: Memorandum of Understanding between the Waterbury Board of Education and the United Way of Greater Waterbury.

Dear Honorable Commissioners:

I request your approval of a Memorandum of Understanding between the Waterbury Board of Education and the United Way of Greater Waterbury which sets forth an agreement with United Way to provide the Born Learning Academy Program and training free of charge to our new parents enrolled in our Support for Pregnant and Parenting Teens (SPPT) Program.

The Born Learning Academy Program is a formal research-based curriculum which offers excellent strategies for new parents to use at home with their children to enhance early learning and child development. The training consists of 6 sessions and involves the use of the Family Resource Center's physical space and child care. The social worker assigned to the SPPT program will be trained as a facilitator. The Memorandum further states that the SPPT Program will provide refreshments and program supplies for the meetings. The grant program has the funds to make this small contribution.

Respectfully Submitted,

Elan molloranda

Elaine M. Skoronski

Enc.



Memorandum of Understanding Between The United Way of Greater Waterbury And The Waterbury Department of Education, For Born Learning Academy Program

WHEREAS, the United Way of Greater Waterbury, ("United Way") operates the Born Learning Academy Program;

WHEREAS, the Waterbury Department of Education ("District"), Woodrow Wilson Elementary School - Family Resource Center ("Wilson Family Resource Center"), Jonathan Reed Elementary School - Family Resource Center, ("Reed Family Resource Center"), and the Supports for Pregnant and Parenting Teens (SPPT) Program have agreed to be Community Partners with the United Way to facilitate and provide a venue for the Born Learning Academy Program.

WHEREAS, the United Way has agree to provide all funding and supplies, other than as set forth in this Memorandum of Understanding, for the Born Learning Academy Program through its own organizational funding; and

NOW THEREFORE, the parties agree as follows.

1. Overview:

- 1.1 The goal of Born Learning Academy Program is to help families prepare their child for kindergarten by offering strategies that can be used at home to maximize early learning and development. The Academy is a formal, research-based model that involves collaboration between a United Way and a local elementary school. The program requires collection of outcome data with the goal of demonstrating caregiver behavior change. A secondary goal is helping families connect with the school where their children will attend kindergarten.
- 1.2 Families will attend six 90-minute group learning sessions by June 2017.
- 1.3 Session Topics include:
 - i. Series Overview
 - ii. Building Relationships
 - iii. Ready to Read: Building Your Child's Language Skills
 - iv. Nutrition and Health
 - v. How Children Learn
 - vi. Routines and Learning on the Go



2. Community Partners:

2.1 The United Way recognizes Woodrow Wilson Elementary School - Family Resource Center, Jonathan Reed Elementary School - Family Resource Center, the Supports for Pregnant and Parenting Teens (SPPT) Program as partners in Born Learning Academy.

3. The District/ Wilson Family Resource Center agrees to:

- 3.1 Provide physical space and childcare for each of six caregiver sessions (will not represent a significant contribution beyond that already expended on the Family Resource Center's current play group).
- 3.2 Appoint one or more (previously trained) co-facilitators who help facilitate two sets of six 90-minute sessions with families of children age prenatal to 5 (10 families served in the fall and 10 families served in the spring).
- 3.3 Devote co-facilitator staff time as an in-kind contribution to the Academy. This staff time will not represent a significant contribution beyond that already expended on the Family Resource Center's current play group.
- 3.4 The following staff members have been identified to fulfill these roles: Jessica Reho, Maria Velez, Jenny Acevedo

4. The District/Reed Family Resource Center agrees to:

- 4.1 Appoint one (previously trained) co-facilitator who helps facilitate two sets of six 90-minute sessions with families of children age prenatal to 5 (10 families served in the fall and 10 families served in the spring).
- 4.2 Devote co-facilitator staff time as an in-kind contribution to the Academy. This staff time will not represent a significant contribution beyond that already expended on the Family Resource Center's current play group.
- 4.3 The following staff member has been identified to fulfill this role:
 Alexandra Martinez

5. The District/Supports for Pregnant and Parenting Teens program agrees to:

Appoint one or more (United Way trained) co-facilitators who help facilitate two sets of six 90-minute sessions with families of children age prenatal to 5 (10 families served in the fall and 10 families served in the spring).



- 5.2 Devote co-facilitator staff time as an in-kind contribution to the Academy. This staff time will not represent a significant contribution beyond that already expended on SPPT's weekly group sessions.
- 5.3 Engage and recruit SPPT program participants for participation in Born Learning Academy.
- 5.4 Contribute program supplies and refreshments through the Support for Pregnant and Parenting Teen Program Grant.
- The following staff members or their designees have been identified to fulfill these roles:Nicole Pelegrino, Michelle Mattaboni, George Hayes, Joseph Gorman

6. United Way of Greater Waterbury agrees to:

- 6.1 Supply Born Learning Academy training kit for co-facilitators (value of \$2,500).
- 6.2 Provide full-day training for co-facilitators.
- 6.3 Purchase books (Spanish versions available) and other incentives to encourage family participation.
- 6.4 Pay 2016-17 \$300 school licensing cost (for use of Academy database to track outcome data).
- 6.5 Enter outcome data into database.
- 6.6 Attend all caregiver sessions and assist in facilitation as needed.
- 6.7 Ensure all roles are fulfilled and implementation proceeds smoothly.
- 6.8 Encourage media coverage.

7. Acceptance of Partnership Terms:

7.1 Signing this Partnership Agreement indicates acknowledgement and acceptance of the terms outlined above.



of Greater Waterbury

Original signatures required. 7.2

Waterbury Superintendent of Schools, Kathleen Ouellette Date 10.25.2016 United Way of Greater Waterbury President, Kristen Jacoby

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Waterbury Public Schools

Elaine M. Skoronski Special Education Department 236 Grand St., 2nd Floor Waterbury, CT 06702 Phone 203-346-3505 Fax 203-573-6694

November 2, 2016

Honorable Commissioners of The Waterbury Board of Education Waterbury, CT

And

Honorable Aldermen of the Waterbury Board of Aldermen Waterbury, CT

Re: Contract between City of Waterbury and Waterbury Youth Service Systems, Inc. (WYSS)

Dear Honorable Commissioners and Aldermen:

The Department of Special Education and Pupil Services of the Department of Education requests your approval of a contract with Waterbury Youth Service Systems Inc. (WYSS) and the City of Waterbury. WYSS serves as the local youth service bureau for the City of Waterbury. The contract was not put out to bid due to the fact that WYSS is the City of Waterbury's designated youth service bureau and the State grant for local youth service bureaus requires a City match of funding. An agreement between the City and a nonprofit entity for a grant is exempt from bidding under Section 38.029 of the City's Procurement Ordinance.

Section 10-190 of Connecticut General Statutes requires that the City pay a matching amount of funding received by the City's Youth Service Bureau from the State Department of Education. WYSS has received \$80,051.00 for 2016-2017 youth service bureau grant. The City of Waterbury will match the state grant funded amount with \$50,500 for the truancy prevention program run by WYSS, \$25,000 for administrative support and \$4,551.00 of an in-kind match for the provision of the partial salary and benefits of a Waterbury employee assisting with the WYSS Truancy Program.

The contract sets forth the WYSS truancy procedures, forms and responsibilities. The contract runs from 7/1/16 through 6/30/17. The City has contracted with WYSS, Inc. each year for the last several years and is satisfied with its performance. WYSS has received a tax clearance.

Respectfully Submitted,

Elaine M&Cornel

Elaine M. Skoronski

Encs.

AGREEMENT

between

The City of Waterbury, Connecticut

and

Waterbury Youth Service System, Inc.

THIS AGREEMENT, effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, Chase Building, 236 Grand Street, Waterbury, Connecticut (the "City") and WATERBURY YOUTH SERVICE SYSTEM, INC., located at 83 Prospect St., Waterbury, CT 06702, State of Connecticut, a duly registered non-profit corporation, acting herein by its Executive Director, Kathi M. Crowe, (the "Recipient").

WHEREAS, the Recipient has applied for and was awarded the 2015-2017 Youth Service Bureau Grant by the State of Connecticut Board of Education. The Recipient was awarded the amount of Eighty Thousand Fifty-One Dollars (\$80,051.00) for the year July 1, 2016 through June 30, 2017; and

WHEREAS, said Youth Service Bureau Grant requires a local cash match and an in-kind match from the City; and

WHEREAS, the Recipient has made application to the City for the required municipal matching cash funds and an in-kind match for the Youth Service Bureau Grant with the State of Connecticut Board of Education, for the fiscal years July 1, 2016 and ending June 30, 2017; and

WHEREAS, the City desires to provide the matching cash funds and the in-kind match to the Recipient in an amount required by the Youth Service Bureau Grant. The City's obligation to provide the matching funds is contingent upon the Recipient's receipt of the State Grant in the amount of \$80, 051.00 for the award period of 2016-2017.

WHEREAS, the City wishes to establish the terms and conditions under which it will make the matching grant funds and in-kind match available to the Recipient thereby enabling the Recipient to accomplish goals and further projects enumerated in its Youth Service Bureau Grant narrative; and

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. Scope of Services.

1.1 The Recipient shall furnish all of the services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc necessary to provide such services as specified in this Agreement (also referred to herein as "Contract"), as well as all requirements set forth in the 2016-2017 Youth Service Bureau Grant by the State of Connecticut Board of Education and such shall be completed in a satisfactory manner, as reasonably determined by the City. All

labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. shall comply with any and all applicable Local, State and Federal laws, statutes, ordinances and regulations and with generally accepted professional standards.

- 1.2 The Project consists of services to be provided to the City of Waterbury youth which are further set forth in **Attachment A** attached hereto and hereby made material provisions of this Contract. **Attachment A** shall consist of the following:
 - i. 2016-2017 State of Connecticut Department of Education Youth Service Bureau Grant. (consisting of 36 pages);
 - ii. Correspondence to Mayor Neil O'Leary Requesting matching funds from City of Waterbury, dated October 14, 2016. (consisting of 2 pages);
 - iii. Scope of Services, (consisting of 1 page);
 - iv. Truancy Service Forms, entitled Forms A-F, (consisting of 6 pages).
- 1.3 The Recipient shall comply with all provisions of the Youth Services Bureau Grant and shall maintain a Youth Service Board in compliance with and in accordance with the membership requirements as set forth in the Youth Service Bureau Grant. The Recipient shall provide a proposed itemized budget to the City of Waterbury for 2016-2016, 30 days prior to the implementation of that budget and shall submit the final budget as approved by the State Department of Education within 30 days of such approval. The Budget shall include documentation as to proposed Youth Service Bureau Grant expenses for this cash grant as well as for the funds received under the 2016-2017 Youth Services Grant received by the "recipient" from the State of Connecticut.
- 1.4 The entirety of Attachment A plus this executed instrument are together deemed the Contract Documents (hereinafter collectively referred to as "Contract Documents"). The City's record copy of the Contract Documents shall control and shall be effective and binding on the Recipient.

2. Recipient Representations Regarding Qualification and Accreditation.

- 2.1 The Recipient represents that, to the extent required by law, its employees are licensed and screened to perform the scope of work set forth in this Agreement. The Recipient further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Agreement, including any supplementary work and the City relies upon these representations.
- 2.2 Representations regarding Personnel. The Recipient represents that it has, or will secure at its own expense, all personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the

City is approved by the City in writing. As set forth above, all the services required hereunder shall be performed by the Recipient under its supervision and all personnel engaged

in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

2.3 Representations regarding Qualifications. The Recipient hereby represents that, to the extent required by Federal, State and Local statutes, regulations, codes, ordinances, and policies, that the Recipient and/or its employees be licensed, certified, registered, or otherwise qualified with a criminal background check, the Recipient and all employees providing services under this Agreement, are in full compliance with those statutes, regulations and ordinances. Upon City request, the Recipient shall provide to the City a copy of the Recipient's licenses, certifications, registrations, etc.

3. Responsibilities of the Recipient/ Confidentiality.

- 3.1 All data, information, student information etc. given by the City to the Recipient and/or created by the Recipient shall be treated by the Recipient as proprietary to the City and confidential unless the City agrees in writing to the contrary and shall be used solely for the purposes of providing services under this Agreement. The Recipient agrees to forever hold in confidence all files, records, documents and other information which may come into the Recipient's possession during the term of this Agreement, except where a disclosure is expressly stated as a requirement of this Agreement. The Recipient shall keep all student information confidential at all times and will adhere to all local, state, and federal laws or regulations regarding student information. Notwithstanding the foregoing, where a Recipient disclosure is required to comply with statute, regulation, or court order, the Recipient shall provide prior advance written notice to the City of the need for such disclosure. The Recipient agrees to properly implement the services required in the manner herein provided.
- 3.2 Use of City Property. To the extent the Recipient is required to be on City property to render its services hereunder, the Recipient shall have access to such areas of City property as the City and the Recipient agree are necessary for the performance of the Recipient's services under this Agreement (the "Site" or the "Premises") and at such times as the City and the Recipient may mutually agree. Recipient shall perform all services in full compliance with Local, State and Federal health and safety regulations. All services hereunder shall be performed in a safe manner. Recipient shall immediately correct any dangerous condition caused by or resulting from its work. If it fails to correct, or to act diligently to correct, any condition which City reasonably believes to be a hazard to persons or property, then immediately upon oral or written notice to any supervisory or similar personnel of Recipient, City may, but shall not be required to, correct same at Recipient's expense. City shall confirm in writing any oral notice given within five (5) days thereafter.
- 3.3 Publicity. Recipient agrees not to deliberately disclose the fact that the City has entered into or terminated this Agreement or disclose any of the terms of the Agreement or use City's name in connection with any publicity, unless City gives prior written consent to such use of City's name in each instance, which approval will not be unreasonably or arbitrarily withheld. Nothing contained herein shall limit the Recipient's ability to fully comply with all applicable laws and regulations regarding compliance reporting including but not limited to federal and state

tax information filing, responding to freedom of information regulations, if applicable, per requirements of governmental agencies and to comply with laws and regulations governing mandatory reporters and to comply with subpoenas and orders of Courts of competent jurisdiction.

- 3.4 Standard of Performance. All services, materials or equipment, shall conform in all respects with the requirements of all this Agreement. The standard of care and skill for all services performed by the Recipient shall be that standard of care and skill ordinarily used by other members of the Recipient's profession practicing under the same or similar conditions at the same time and in the same locality. The Recipient's services rendered hereunder shall be rendered completely and by qualified personnel in accordance with standard industry practice.
- 3.5 Recipient's Employees. The Recipient shall at all times enforce strict discipline and good order among its employees, and shall not employ any unfit person or anyone not skilled in the work assigned and shall insure that staff assigned to services funded by this grant are qualified.
- 3.6 Due Diligence Obligation. The Recipient acknowledges its responsibilities to examine and to be thoroughly familiar with the City's requirements, including, but not limited to the specifications and any addenda thereto, as well as all requirements set forth in the 2016-2017 Youth Service Bureau Grant by the State of Connecticut Board of Education. The Recipient hereby warrants and represents that prior to the submission of its application during the application process it reviewed or was afforded opportunity, by the City, to review all physical items, facilities, services or functions essential to the satisfactory performance of the services required ("Due Diligence") and thereby certifies that all such items facilities, services or functions are included in this Agreement and thereby warrants that:
 - i. it conducted or had opportunity to conduct all Due Diligence prior to the submission of its proposal.
 - its failure or omission to make investigation and verification of data shall, in no way, be cause for future claim of ignorance of such data or conditions nor shall such failure to investigate and verify be the basis for any claim whatsoever, monetary or otherwise.
 - iii. it is solely responsible for resolving any issues resulting from the failure to conduct Due Diligence and shall assume any costs that may result during the implementation of the Project, including, but not limited to, adherence to specifications and pricing for the Project.
 - iv. has familiarized itself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and Local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.

- v. agrees that the Attachment A Documents are sufficient in scope and detail to indicate and convey understanding of all the conditions for performance of the Work.
- 3.7 Reporting Requirement. The Recipient shall, at its own expense, provide to the City and the State of Connecticut a timely filed, certified audited statement, signed by a Certified Public Accountant, of all funds held or received by the Recipient regardless of the source of said funds. Said statement shall be provided to the City within One Hundred Sixty (160) Days following the expiration of the Recipient's fiscal year during which grant funds were received pursuant to this Agreement. Audits shall be performed and audited statements shall be prepared in accordance with generally accepted accounting principles and auditing standards. All audit reports, statements, and auditor's recommendations shall be available in their original form to the City. The Recipient represents that it shall permit the City or its duly authorized representatives to examine, review, audit or copy any records, books or other documents of the Recipient relating to the use of grant funds by the Recipient or to the Recipient's compliance with any provision of this contract. Said records shall be kept in a manner which follows accepted accounting practices and which enables the City to verify the amounts spent as well as that the Recipient only expended funds for allowable purposes. The records and accounts of the Recipient with respect to the Youth Services System State Grant, matching City Grant and any other Grant from the City shall be made available in the Recipient's business office for audit, upon request by authorized representatives of the City.
 - 3.7.1 The Recipient agrees that it shall preserve all of its records and accounts concerning the use of grant funds, or concerning the Recipient's compliance with the provisions of this contract for a minimum period of seven (7) years, or as required by law, whichever is longer, years after final payment under this contract. If any litigation, claim or audit is commenced before the expiration of the seven-year period, the records shall be retained until such suits, claims or audit findings have been resolved.

4. Responsibilities of the City.

4.1 Upon the City's receipt of Recipient's written request, the City will provide the Recipient with all documents, data and other materials the City agrees are necessary and appropriate to the service to be performed by the Recipient hereunder and the City will endeavor to secure, where feasible and where the City agrees it is necessary and appropriate, materials or information from other sources requested by the Recipient for the purpose of carrying out the services under this Agreement.

5. Term.

5.1 The term of this Agreement shall be for the fiscal year commencing July 1, 2016 and terminating on June 30, 2017.

- 6. Matching Funds. The City obligation to provide cash matching funds and an inkind match as provided for in this Agreement is contingent upon the amount of the Grant awarded to WYSS for the 2016-2017 Youth Service Bureau Grant from the State of Connecticut Board of Education. The Recipient shall provide a copy of State award letter to the City prior to the disbursement of any funds hereunder.
- 6.1 Cash Matching Funds. The City shall provide to the Recipient cash matching funds in the amount up to Seventy-Five Thousand Five Hundred Dollars (\$75,500.00). Said cash matching funds shall be allocated as follows:
 - i. Fifty Thousand Five Hundred Dollars (\$50,500.00) to be allocated for services under the Truancy Program; and
 - ii. Twenty-Five Thousand Dollars (\$25,000.00) to be allocated for administrative support.
 - 6.1.1 The cash matching funds itemized in section (i) above shall be paid to the Recipient in four (4) equal payments to be paid on November 1, 2016, December 31, 2016, March 31, 2017 and June 30, 2017. Provided, however, the City reserves the right, upon five (5) days written notice to the Recipient to disburse any or all grant funds made available hereunder directly to the vendors on behalf of the Recipient. Notwithstanding any other provision hereof, the City reserves the right, at its sole discretion, in the event of unforeseen financial difficulty or need, to cancel this Agreement or to terminate, reduce or otherwise modify either the schedule or amount of any subsequent payments authorized hereunder, at any time, without further obligation of any kind to the Recipient.
 - 6.1.2 The cash matching funds itemized in section (ii) above shall be paid upon submission and approval of an invoice from the Recipient to the City.
- 6.2 In-Kind Match. The City shall provide the Recipient with an in-kind match equivalent to Four Thousand Five Hundred Fifty-One Dollars (\$4,551.00). The in-kind match represents the partial salary and benefits of a City of Waterbury employee who will assist with the Truancy Program as the in-kind match.
- 6.3 Use of Funds. The Recipient represents that it will use all grant funds received by it hereunder solely for purposes specified in this Agreement and Attachment A which is attached hereto and made part hereof and for no other purposes.
- 6.4 Limitation of Payment. Grant Funds payable to the Recipient is limited to those fees set forth in Section 6 above. Such compensation shall be paid by the City upon review and approval of the Recipient's invoices for payment and review of the work, services, deliverables, etc. required in this Agreement and review as may be further required by the Charter and Ordinances of the City. Recipient's invoices shall reference the Grant approval by the City and be in a form and content required by the City.

- 6.4.1 The Recipient and its affiliates are hereby provided with notice that the City reserves the right, in the City's sole discretion, to offset, withhold, or otherwise reduce City payment(s) to the Recipient in an amount equaling the sum or sums of money the Recipient and/or its affiliates is/are, or becomes delinquent or in arrears on, regarding the Recipient's and/or its affiliate's real and personal tax obligations to the City.
- 6.5 Review of Work. The Recipient shall permit the City or its designee to review, at any time, all services performed under the terms of this Agreement at any stage of the work. The Recipient shall maintain or cause to be maintained all records, books or other documents relative to charges, costs, expenses, fees, alleged breaches of the Agreement, settlement of claims or any other matter pertaining to the Recipient's Grant. The City shall not certify fees for payment to the Recipient until the City has determined that the Recipient has provided the service envisioned by the Grant and accepted by the City in accordance with the requirements of this Agreement.
- 6.6 Application Costs. All costs of the Recipient in preparing its application for said grant funds shall be solely borne by the Recipient and are not included in the compensation to be paid by the City to the Recipient under this Agreement or any other agreement.
- 6.7 Payment for Services, Materials, Employees. The Recipient shall be fully and solely responsible for the suitability, and compliance with the Agreement, of all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. furnished to the City under this Agreement. The Recipient shall promptly pay all employees as their pay falls due, shall pay promptly as they fall due all bills for labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc., going into the work, and all bills for insurance, bonds, Worker's Compensation coverage, Federal and State Unemployment Compensation, and Social Security charges applicable to this project. Before final payment is made, the Recipient shall furnish a legal statement to the City that all payments required under this subparagraph have been made.

7. Indemnification.

- 7.1 The Recipient shall indemnify, defend, and hold harmless the City and its boards, the City's Board of Education, commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. provided that any such claims, suits, damages, losses, judgments, costs or expenses is caused in whole or in part by any willful or negligent act or omission of the Recipient, its employees, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.
- 7.2 In any and all claims against the City or any of its boards, agents, employees or officers by the Recipient or any employee of the Recipient, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the

indemnification obligation under Paragraph 7.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Recipient or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

7.3 The Recipient understands and agrees that any insurance required by this Agreement, or otherwise provided by the Recipient, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this Agreement.

8. Recipient's Insurance.

- 8.1 The Recipient shall not commence work under this Agreement until all insurance required under this Section 8 has been obtained by the Recipient and such insurance has been approved by the City. The Recipient shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.
- 8.2 At no additional cost to the City, the Recipient shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Recipient's obligation under this Agreement, whether such obligations are the Recipient's or subcontractor or person or entity directly or indirectly employed by said Recipient or subcontractor, or by any person or entity for whose acts said Recipient or subcontractor may be liable.
- 8.3 The Recipient's General, Automobile and Excess Liability Insurance policies shall be endorsed to add the City as an additional insured. The insurance afforded the additional insured shall be primary/non-contributory insurance and the coverage and limits provided under the Recipient's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Agreement and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.
- 8.4 The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Recipient:
 - i. General Liability Insurance: Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any

one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence. \$1,000,000.00 per Occurrence; \$2,000,000 Aggregate, \$2,000,000 Products/ Completed Operations Aggregate;

- ii. Automobile Liability Insurance: Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any owned, non-owned vehicle including hired or non-owned vehicles. \$1,000,000.00 combined single limit (CSL);
- iii. Workers' Compensation: Recipient shall comply with all State of Connecticut statutes as it relates to workers' compensation. Statutory Limits within the State of Connecticut; Employer Liability (EL); \$500,000 EL Each Accident, \$500,000 EL Disease Each Employee; \$500,000 EL Disease Policy Limit
- iv. Excess/Umbrella Liability \$1,000,000 each Occurrence, \$1,000,000.00 Aggregate
- v. Professional Liability Insurance: \$1,000,000 each Occurrence, \$1,000,000.00 Aggregate
- vi. Sexual Abuse/Molestation: Coverage to respond to any allegation made against the vendor and/or their employees or volunteers that involve abuse or molestation of third parties including sexual in nature. \$1,000,000.00 per Occurrence (or claim if claims made policy);
- vii. Crime Insurance: Coverage for employee theft of money, securities, or property, written with a per loss limit, a per employee limit, or a per position limit. \$100,000.00 per Occurrence, \$100,000.00 Aggregate

8.5 Failure to Maintain Insurance.

In the event the Recipient fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Recipient's invoices for the cost of said insurance.

8.6 Cancellation.

The City of Waterbury shall receive written notice of cancellation from the insurer at least 30 calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

8.7 Certificates of Insurance.

At the time the Recipient executes this Agreement, it shall furnish to the City, subject to City approval, certificate(s) of insurance verifying the above coverages, including the naming of the City of Waterbury, as follows: "The City of Waterbury and its Department of Education are listed as additional insured on a primary and non-contributory basis on all policies except Workers Compensation. All policies shall include a Waiver of Subrogation and be written on an Occurrence basis." The Recipient must supply replacement/renewal certificates at least 30 days prior to the expiration of the policy (ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Third Floor.

Upon request the Recipient shall deliver to the City a copy of the Recipient's Certificate of Insurance, insurance policies, endorsements, and riders.

9. Waiver of Subrogation.

9.1 Recipient shall procure an appropriate clause in, or endorsement on, each of its policies for General Liability, Auto Liability and Workers' Compensation whereby the insurer waives subrogation or consents to a waiver of the right of recovery against the City, and having obtained such clause or endorsement of waiver of subrogation or consent to waiver of right of recovery, Recipient hereby agrees that it will not make any claim against or seek to recover from City for any loss or damage to property of the type covered by such insurance.

10. Conformance with Federal, State and Other Jurisdictional Requirements.

- 10.1 By executing this Agreement, the Recipient represents and warrants that, at all pertinent and relevant times to the Agreement, it has been, is and will continue to be in full compliance with all applicable statutes, acts, ordinances, guidelines, resolutions, orders, judgments, decrees, injunctions, rules, and regulations of all government authorities applicable to performance by the Recipient of services hereunder, including those having jurisdiction over its registration and licensing to perform services hereunder; including, but not limited to, the following: EQUAL EMPLOYMENT OPPORTUNITY ACT; COPELAND ANTI-KICKBACK ACT, as supplemented in the Department of Labor Regulations (29 CFR Part 3); DAVIS-BACON ACT as supplemented by Department of Labor Regulations (29 CFR Part 5); Section 103 and 107 of the Contract Work Hours and Safety Standards Act, as supplemented by the Department of Labor Regulations (29 CFR Part 5); and the HOUSING and COMMUNITY DEVELOPMENT ACT of 1974, as amended. All applicable sections of the City Charter and Code of Ordinances are incorporated by reference and made a part hereof.
 - 10.1.1 Permits, Laws, Taxes and Regulations. Permits and licenses necessary for the delivery and completion of the Recipient's work and services shall be secured in advance and paid by the Recipient. The Recipient shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work and services as specified.

- 10.1.2 Taxes-Federal, State and Local. The City is exempt from Federal Excise and Transportation, State and Local Sales and Use Taxes, including without limitation, taxes that would otherwise be imposed upon the Recipient for transactions required or necessitated hereunder between it and its subcontractors, suppliers, etc. The Recipient remains liable, however, for any applicable tax obligations it incurs. Moreover, the Recipient represents that the proposal and pricing contained in this Agreement do not include the amount payable for said taxes.
- 10.1.3 Labor and Wages. The Recipient and its subcontractors shall conform to the labor laws of the State of Connecticut, and all other laws, ordinances, and legal requirements affecting the work in Connecticut.

The Recipient is aware of the provisions of Title 31, §53 of the Connecticut General Statutes, latest revision (the "Act"), concerning the payment of minimum wages and other payments or contributions established by the State of Connecticut Labor Commissioner for work on public facilities. The provisions of the Act are incorporated by reference and made a part of this Agreement.

11. Discriminatory Practices.

- employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Agreement. Said provisions with subcontractors shall require conformity and compliance with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.
 - 11.1.1 Discrimination Because of Certain Labor Matters. No person employed on the work covered by this Agreement shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the labor standards applicable hereunder to its employer.
 - 11.1.2 Equal Opportunity. In its execution of the performance of this Agreement, the Recipient shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. The Recipient agrees to comply with all Local, State

and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

12. Termination.

- 12.1 Termination of Agreement for Cause. If, through any cause, in part or in full, not the fault of the Recipient, the Recipient shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Recipient shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Recipient of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In the event of such termination, all finished or unfinished documents, data, studies, reports, specifications, deliverables, etc. prepared by the Recipient under this Agreement shall, at the option of the City, become the City's property, and the Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed for such.
 - 12.1.1 The City may (1) withhold payments under this Agreement to the Recipient (2) cancel, terminate or suspend this Agreement in whole or in part, (3) require the return of all or part of the grant paid to the Recipient hereunder.
 - 12.1.2 Notwithstanding the above, the Recipient shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Recipient, and the City may withhold any payments to the Recipient for the purpose of setoff until such time as the exact amount of damages due the City from the Recipient is determined.
- 12.2 Termination for Convenience of the City. The City may terminate this Agreement at any time for the convenience of the City, by a notice in writing from the City to the Recipient. If this Agreement is terminated by the City as provided herein, the Recipient will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Recipient covered by this Agreement, less payments of compensation previously made.
- 12.3 Termination for Non-Appropriation or Lack of Funding. The Recipient acknowledges that the City is a municipal corporation and that this Agreement is subject to the appropriation of funds by the City sufficient for this Agreement for each budget year in which this Agreement is in effect. The Recipient therefore agrees that the City shall have the right to terminate this Agreement in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this Agreement is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.
 - 12.3.1 Effects of Non-appropriation. If funds to enable the City to effect continued payment under this Agreement are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Agreement without penalty at the end of the last period for which funds have been

appropriated, authorized or otherwise made available by law by giving written notice of termination to the Recipient.

12.3.2 Effects of Reduced Levels of Funding. If funding is reduced by law, or funds to pay the Recipient for the agreed to level of the products, services and functions to be provided by the Recipient under this Agreement are not appropriated, authorized or otherwise made available by law, the City may, upon seven (7) business days written notice to the Recipient, reduce the level of the products, services or functions in such manner and for such periods of time as the City may elect. The charges payable under this Agreement shall be equitably adjusted to reflect such reduced level of products, services or functions and the parties shall be afforded the rights set forth in this Agreement.

12.3.3 No Payment for Lost Profits. In no event shall the City be obligated to pay or otherwise compensate the Recipient for any lost or expected future profits.

12.4 Rights Upon Cancellation or Termination.

12.4.1 Termination for Cause. In the event the City terminates this Agreement, for cause, the Recipient shall relinquish to the City any applicable interest, title and ownership including, but not limited to, perpetual use of any proprietary rights in and to the documents, data, studies, reports, specifications, deliverables, etc. provided to, in possession of, and properly invoiced and paid for by (except to the extent such invoiced amount is disputed) the City. With regard to third party products, the Recipient shall transfer all licenses to the City which the Recipient is permitted to transfer in accordance with the applicable third party license. The City shall have no financial obligation to compensate the Recipient for such terminated documents, data, studies, reports, specifications, deliverables, etc. unless payment is otherwise approved by the City prior to such termination. The Recipient shall be liable for costs incurred by the City, including but not limited to reasonable attorney fees and all court awarded fees and costs incurred in terminating this Agreement in whole or in part.

12.4.2 Termination for Lack of Funding or Convenience. In the event of termination by the City for lack of funding or convenience, the City shall pay the Recipient for all documents, data, studies, reports, specifications, deliverables, etc. (including any holdbacks), installed and delivered to the City as of the Termination Date and the Recipient shall relinquish to the City any applicable interest, title and ownership including, but not limited to perpetual use of any proprietary rights in and to said documents, data, studies, reports, specifications, deliverables, etc. in possession of and paid for by the City (except to the extent any invoiced amount is disputed). The Recipient shall be required to exercise commercially reasonable efforts to mitigate damages. In the event of a termination for Lack of Funding or Convenience the City and the Recipient may negotiate a mutually acceptable payment to the Recipient for reasonable

demobilization expenses. Said demobilization expenses, if any, shall be handled in accordance with the provision of this Agreement pertaining to Changes in the Work.

- 12.4.3 Termination by the Recipient. The Recipient may, by written notice to the City, terminate this Agreement if the City materially breaches, provided that the Recipient shall give the City thirty (30) calendar days prior written notice and an opportunity to cure by the end of said thirty day period. In the event of such termination, the Recipient will be compensated by the City for work performed prior to such termination date and the Recipient shall deliver to the City all deliverables as otherwise set forth in this Agreement.
- 12.4.4 Assumption of Subcontracts. In the event of termination, the City shall have the right to assume, at its option, any and all subcontracts for products, services and functions provided exclusively under this Agreement, including but not limited to any contracts and may further pursue completion of the work under this Agreement by replacement contract or otherwise as the City may in its sole judgment deem expedient.
- 12.4.5 Delivery of Documents. In the event of termination, (i) the Recipient shall promptly deliver to the City, in a manner reasonably specified by the City, all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. and other tangible items furnished by, or owned, leased, or licensed by, the City, and (ii) the City shall pay the Recipient for all services performed and deliverables completed and accepted (pro-rated for deliverables partially completed) prior to the effective date of the termination (except to the extent any invoice amount is disputed).
- 12.5 Ownership of Instruments of Professional Services. The City acknowledges the Recipient's documents, data, studies, reports, specifications, deliverables, etc. created and to be created pursuant to this Agreement, including electronic files, are Instruments of Professional Services. Nevertheless, the final Instruments of Professional Services, including, but not limited to documents, data, studies, reports, specifications, deliverables, etc. prepared for the City under this Agreement shall become the property of the City upon City payment for that Instrument of Professional Services and the City reserves the right to use the Instruments of Professional Services.

13. Force Majeure.

13.1 Recipient shall not be held responsible for delays nor be subject to liquidated damages when such delays are caused by conditions beyond its control, including without limitation:

- i. Acts of God, fire, explosion, epidemic, cyclone, flood, war, strikes, revolution, civil commotion, or acts of public enemies;
- ii. Change of law and order, proclamation, regulation, ordinance, or governmental requirement.
- iii. Delays caused by the Recipient's vendors, except where such delays are the result of lack of adequate coordination by the Recipient.
- 13.2 Upon cessation of work for reason of force majeure delays, Recipient shall use Its best efforts to meet the schedule set forth in this Agreement.

14. Subcontracting.

- 14.1 The Recipient shall not, without the prior written approval of the City, subcontract, in whole or in part, any of the Recipient's services. Any subcontractor so approved shall be required to secure and maintain insurance coverage equal to or better than that required of the Recipient and shall name the City as an additional insured party and said subcontractors shall deliver to the City a certificate of insurance evidencing such coverages. All subcontractors shall comply with all Federal, State and Local, laws, regulations and ordinances but such requirement shall not relieve the Recipient from its requirement that all work and services provided or required hereunder shall comply with all Federal, State and Local, laws, regulations and ordinances.
- 14.2 The Recipient shall be as fully responsible to the City for the acts and omissions of the Recipient's subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by the Recipient.

15. Assignability.

15.1 The Recipient shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due the Recipient from the City under this Agreement may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

16. Audit.

16.1 The City, its representative, or designee, reserves the right to audit or examine, the Recipient's books of account in relation to this Agreement, the Youth Services Grant or any other program of the Recipient that is funded by the City any time during the period of this Agreement or at any time during the twelve month period immediately following the closing or termination of this Agreement. In the event the City elects to make such an audit, the Recipient shall immediately make available to the City all records pertaining to this Agreement, including, but not limited to, payroll records, bank statements and canceled checks.

17. Interest of Recipient.

17.1 The Recipient covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in the project or any parcel of land therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. The Recipient further covenants that in the performance of this Agreement no person having any such interest shall be employed.

18. Entire Agreement.

18.1 This Agreement shall constitute the complete and exclusive statement of the Contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Agreement must be in writing and agreed to and executed by the City and the Recipient.

19. Independent Contractor Relationship.

The relationship between the City and the Recipient is that of client and 19.1 independent contractor. No agent, employee, or servant of the Recipient shall be deemed to be an employee, agent or servant of the City. The Recipient shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Agreement. It is the express intention of the parties hereto, and the Recipient hereby agrees and covenants, that it and any and all third party(ies) and subcontractor(s) retained by the Recipient hereunder is/are not and shall not be deemed an employee of the City of Waterbury, but is/are and shall remain an independent contractor relative to the City and that nothing herein shall be interpreted or construed as creating or establishing the relationship of employeremployee between the City of Waterbury and the Recipient or between the City of Waterbury and any third party(ies) or subcontractor(s). Thus, the Recipient hereby covenants that it, its subcontractor(s) and third party (ies) shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges. Workers Compensation coverage, health benefits, etc. and that the Recipient shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, representatives, subcontractors and third party (ies).

20. Severability.

20.1 Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Agreement, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Agreement shall be enforced as if this Agreement was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial or administrative action, then the

provision(s) in question as originally set forth in this Agreement shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.

21. Survival.

21.1 Any provisions of this Agreement that impose continuing obligations on the parties shall survive the expiration or termination of this Agreement for any reason.

22. Conflicts or Disputes.

- 22.1 This Agreement represents the full and complete concurrence between the City and the Recipient and governs all disputes between them.
 - 22.1.1 Presumption. This Agreement or any section thereof shall not be construed against any party due to the fact that the Agreement or any section thereof was drafted by such party.

23. Disputes; Legal Proceedings; Waiver of Trial by Jury and Continued Performance.

23.1 The Recipient agrees that it waives a trial by jury as to any and all claims, causes of action or disputes arising out of this Agreement or services to be provided pursuant to this Agreement. Notwithstanding any such claim, dispute or legal action, the Recipient shall continue to perform services under this Agreement in a timely manner, unless otherwise directed by the City.

24. Binding Agreement.

24.1 The City and the Recipient each bind themselves, and their successors, assigns and legal representatives to the other party to this Agreement and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement.

25. Waiver.

25.1 Any waiver of the terms and conditions of this Agreement by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Agreement.

26. Governing Laws.

26.1 This Agreement, its terms and conditions and any claims arising there from shall be governed by the laws of the State of Connecticut.

27. Notice.

27.1 Except as otherwise specifically prohibited in this Agreement, whenever under this Agreement approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or the Recipient, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Recipient:

Waterbury Youth Service System, Inc.

Attn: Kathi M. Crowe

83 Prospect St.

Waterbury, CT 06702

City:

City of Waterbury 235 Grand Street Waterbury, CT 06702

With a copy to:

Director of Special Education and Pupil Services

Waterbury Public Schools 236 Grand St., 2nd Floor Waterbury, CT 06702

28. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.

- 28.1 The Person, Waterbury Youth Services (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the documents, data, studies, reports, specifications, deliverables, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc., whether or not they are expressly stated in this Contract, including but not limited to the following:
 - i. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.
 - ii. It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from

another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.

- iii. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime Recipient or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.
- iv. The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.
- v. Upon a showing that a subcontractor made a kickback to the City, a prime Recipient or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the Recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.
- vi. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City Contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection (vi), the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection (vi) shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.
- vii. The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has (1) delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owned to the City; (2) filed the City authored financial disclosure statement form as set

forth in the City's Code of Ordinances regarding disclosure of financial interests; (3) delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and (4) filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection G shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances for a Person

- viii. The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections (i)-(vii).
- ix. The Recipient is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.
- x. The Recipient hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's website: http://www.waterburyct.org/content/9569/9605/9613/15125.aspx [see link titled "The City of Waterbury- Code of Ordinances (Rev.1/1/14)".
- xi. The Recipient is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's "Ordinance Concerning the Hiring of Waterbury Residents" and the State of Connecticut Legislature's Special Act No. 01-1, "An Act Authorizing the Issuance of Certain Bonds by the City of Waterbury."
- xii. Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38 and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.

- xiii. Interest of City Officials. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the project, to which this Agreement pertains, shall have any personal interest, direct or indirect, in this Agreement.
- xiv. Prohibition against Contingency Fees. The Recipient hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.
- xv. Freedom of Information Act Notice. Pursuant to State statute, in the event the total compensation payable to the Recipient set forth in Section 6 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all Recipient records and files related to the performance of this contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

CITY OF WATERRIEV

IN WITNESS WHEREOF, the parties hereto execute this Agreement on the dates signed below.

WITTIESS

WITNESS.	CITT OF WATERBORT
	By:
	Date:
WITNESS:	WATERBURY YOUTH SERVICE SYSTEM, INC.
Jan ulo-	By: Kathi M. Crowe
1/1/16	Executive Director Date:

f:\new electronic filing system\file management\transactional\contracts\education contracts\waterbury youth services - truancy crt16-155\drafts\final draft 10.26,16,doc

ATTACHMENT A

- 1. 2015-2017 State of Connecticut Department of Education Youth Service Bureau Grant. (Consisting of 36 pages);
- 2. Correspondence to Mayor Neil O'Leary Requesting matching funds from City of Waterbury.
- 3. Scope of Services, (consisting of 1 page);
- 4. Truancy Service Forms, entitled Forms A-F, (consisting of 6 pages).
 - Form A School Excessive Absence/Truancy Referral
 - Form B- Waterbury Youth Service System Letter
 - Form C- WYSS Home Visit Report
 - Form D-WYSS Referral to Service Provider
 - Form E-WYSS Truancy Intervention Summary
 - Form F-Intervention and Assessment Log

ATTACHMENT A

2015-2017 State of Connecticut Department of Education Youth Service Bureau Grant. (Consisting of 36 pages)

ATTACHMENT A

APPENDIX A Application

Youth Service Bureau
Grant Application#120
Revised May 2015
Statutory Ref. C. C. S. 10, 10 m th

Statutory Ref.: C.G.S. 10-19m through 10-19o

State of Connecticut
Department of Education

TITLE PAGE

1.	Legal Name of Organization
	Applying for Funds: Waterbury Youth Service System, Inc. CSDE Code: 631
2.	Federal Identification No.: 06-1219372
3.	Town(s) to be Served: Waterbury
4.	Program Name: Case Management
5.	Executive Director: Kathi M. Crowe Phone: 203-573-0264 Fax: 203-755-
	4835
	Executive Director E-mail address: kcrowe@waterburyyouthservices.org
6.	Contact Persons:
	Program: <u>Jill Schoenfuss</u> Phone: <u>203-573-0264</u> Fax: <u>203-755-4835</u>
	Program Director E-mail address: jschoenfuss@waterburyyouthservices.org
	Fiscal: Jacqueline Caulfield Phone: 203-573-0264 Fax: 203-755-4835
	Fiscal Director E-mail address: <u>jcaulfield@waterburyyouthservices.org</u>
7.	Program Mailing Address: 83 Prospect Street
8.	Program Location Address: 83 Prospect Street
rep	retify that the information submitted is in conformance with the instructions and is an accurate resentation of the Youth Service Bureau's planned programs and services for the period v 1, 2013 through June 30, 2015. A new form will be submitted if changes occurred.
9.	Authorized Signature: Kath'm. Cwee Date: 6/10/2015-
10.	Typed Name: Kathi M. Crowe Title: Executive Director

YOUTH SERVICE BUREAU PROFILE

11. Demographic Information:	o
A. Name of YSB: Waterbury Youth Service	System, Inc.
B. Is the YSB a department of the municipali	by \Box or a nonprofit organization \underline{X}
C. If municipal-based, is the YSB an independent	dent department \underline{X} or a department within a
larger department, such as social services	or human services \Box
Name or Department:	
D. Towns Served by YSB: Waterbury and the	e eleven surrounding towns.
E. Town Population: 111,874 Percent of	of population under age 18: 30%
12. Funding:	
A. YSB Grant (CSDE): 100,855	
B. Municipal Punds: 75,500	
C. Other State/Federal Grants:	
D. Private grants and foundations:	
E. Donations:	
F. Fundraising:	
 Total YSB Cash Annual Budget (A+B- 	+C+D+E+F)· 176 355
• Estimated Value of In-Kind Services:	25 355
_	2010
13. Staffing:	
A. YSB Director: Kathi M. Crowe Phon	e: 203-573-0264
Email address: kcrowe@waterburyy	outhservices.org
Is the Director: Full-time X or part-time	
Union 🗖 or nonunion x	
List the salary range for the Executive Dire	ctor position: \$80,000-\$1000,000
B. Additional Staff:	7.000
Number of additional full-time staff:	23
Number that are union:	
Number that are nonunion:	23
Number of additional part-time staff:	28
Number that are union:	
Number that are nonunion:	28
Number of contracted personnel:	0
1	
14. Programming:	
A. Please place a checkmark next to each of the	ne following programs offered by your YSB
x after school programming:	
x for elementary-age youth	
x for middle school-age youth	
x for high school-age youth	
x Birth-Five parent/child programming (pl	aygroups/support groups)
	JU I II U F'/

	Counseling Services: Are clinicians: hired or contracted
	hourly rate 🔲 or daily rate 🚨
	Individual Counseling <u>x</u> Group Counseling <u>x</u>
	Parent Training <u>x</u> Family Therapy <u>x</u>
X	_Work Placement and Employment Counseling
	Alternative and Special Educational Opportunities
	Recreational and Youth Enrichment Programs
$\underline{\mathbf{X}}$	Outreach Programs
$\underline{\mathbf{X}}$	Preventive Programs (including youth pregnancy, youth suicide, violence, and
	Alcohol and drug prevention)
	Positive Youth Development Programs
$\underline{\mathbf{X}}$	Court-Ordered Community Service
	Detention/Suspension/Expulsion Programs
	Juvenile Review Board
	Teen Center/Drop-In Center: after school □ evenings □ weekends □
<u>X</u>	Other Juvenile Justice Programs (please list): CSSD/GPP Mentoring

ADMINISTRATIVE CORE UNIT STRATEGIES AND PROGRAMS

The YSBs of Connecticut adopted and implemented a RBA framework, designed to guide the programs administered and the strategies used to ensure success.

Summarize the proposed strategies and activities of the administrative core unit using the following format:

a. Management and Administration – list one strategy and the activities necessary to enhance your operations. List measures you will use to determine how well you have done the activities and whether you have been successful. Group your strategies, activities and measures under the following headings (see sample in Appendix F).

Strategy	Activities	Measures
Implement Youth Program Quality Assessment throughout all programming.	Evaluate the quality of youth's experience in, and access to programs.	Program improvement and increases in program availability.

b. Youth Advocacy – list one strategy and the activities necessary to increase your youth advocacy. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Increase youth participation in program development.	Include youth voice in grant writing.	Increase number of youth participating in grant writing.

c. Resource Development – list one strategy and the activities necessary to increase resources for your agency. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Serve as the conduit for assessing, identifying and communicating the needs of juvenile court youth.	Provide alternative interventions, positive diversions, and the provision of basic needs, and case management.	Increase the number of youth diverted from juvenile court.

	 · · · · · · · · · · · · · · · · · · ·

d. Community Involvement – list one strategy and the activities necessary to increase community involvement. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Inform community about youth leadership programs.	Increase awareness and membership of the local youth leadership programs such as the youth council.	Increase the number of youth joining leadership groups.

e. Research and Evaluation – list one strategy and the activities necessary to contribute to research. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Implementation of nFocus TraxSolutions	Capture, maintain, measure data and share information on participants, programs and outcomes	Increase and refine programs and services to address community needs and assist youth in facing challenges.

DIRECT SERVICES UNIT STRATEGIES AND ACTIVITIES NARRATIVE

Summarize the proposed strategies and activities of your direct service unit. If you have subcontracted, note that services are to be provided by a subcontractor. Group your strategies, activities and measures under the following headings (see sample in Appendix F).

1. Juvenile Justice – list one strategy and the activities necessary to address the juvenile justice area. List the measures you will use to determine how well you have done and whether you have been successful.

Strategy	Activities	Measures
Low-income youth have access to programs that teach self-control and self worth along with work values and skills.	Provide support services to "at risk" youth and their families/caregivers.	Number of youth that show increase in self-control and worth from pre & post tests / surveys taken in programs.

2. Mental Health Services – list one strategy and the activities necessary to provide mental health Services. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Youth and families will understand how to communicate effectively to resolve conflict.	Provide counseling/therapy to youth and their families in crisis.	Number of families that are stable after crisis intervention.

3. Child Welfare – list one strategy and the activities necessary to promote child welfare. List the measures you will use to determine how well you have done the activities and whether you have been successful.

1 Ct 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Strategy Activities Measures	
Strategy Activities Measures	

a. Teen Pregnancy Prevention – list one strategy and the activities necessary to prevent teen pregnancy. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
-	Provide culturally sensitive programs and positive opportunities for youth.	Number of youth that show increase assets from pre & post tests taking programs.

and cultural competencies.	

a. Community Outreach – list one strategy and the activities necessary to improve community outreach. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Provide opportunity for youth to participate in community events, programs and forums.	Engage youth in YSB Day at the Capital, Back to School Rally, Intergenerational projects.	Number of hours youth engage in community activities.

c. Positive Youth Development – list one strategy and the activities necessary to promote positive youth development. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Youth will have strong conds to their families, peers, schools and communities. Youth will contribute to the well being and strength of their families, schools and communities.	Provide youth leadership training, including hosting discussion groups for youth to discuss issues of importance to them.	Number of youth participating in leadership roles and discussion groups.

ADVISORY BOARD COMPOSITION REPORT

Com	nocition	Criteria
COILL	noninom	Criteria

- · At least seven members.
- At least one member under 21-years-of-age (nonvoting member).
- Representatives from the school system, police department and a private youth-serving agency.
- At least one-third of the total membership from individuals who receive less than 50 percent of their income from delivering services to youth.
- At least one member on the Board from each municipality served by the YSB.

1. Board Composition

Attach a current membership list of your Advisory Board or Youth Commission to the grant application. The list should include at least the following information for each Board member:

Name plus Member Type:

Youth

School System representative Police Department representative

Private youth serving agency representative

Service consumer

Where a YSB serves more than one municipality, the membership list should also indicate that the Board includes a duly appointed representative from each municipality served.

2.	Board Type* Check the appropriate board type for your Advisory Board. X Advisory	
3.	Vacancies and Waivers If your Advisory Board does not meet the composition criteria (see box above), please describe the circumstances below and refer to the instructions for information on request waivers and extensions:	sts for
	Anticipated date for meeting composition criteria:	
٤.	Board Meetings (a) The number of times the YSB Advisory Board meets each fiscal year?	9
	(b) Are minutes of all meetings on file in your office and available for inspection?	Yes

IMPACT OF SERVICES: PROFESSIONAL DEVELOPMENT WORK PLAN

List a minimum of three professional development activities in which you will participate in 2015-17. (Please refer to page 10, letter F for guidelines.)

D ' ID C ' IS	
Required Professional Development Activities	Impacted Administrative Core Unit (ACU) Function
1. Results Based Accountability Attend RBA trainings Attend RBA software trainings Use RBA Logic Models when developing outcome measures for programs.	Management/ Administration Activities
2. Proposed Professional Development	
Executive Director will participate in ongoing scheduled trainings by non-profit assistance initiative and CYSA that are design to assist Executives and CEO's deal with a variety of issues including; personnel, fiscal accountability, promising practices, funding etc.	Resource Development
3. Proposed Professional Development	
Team leaders, Program Director, program facilitators, staff and volunteers will attend trainings and conferences offered by CYSA, CAN and DEP in order to remain current with issues and promising practices. Attend/participate/checr and coordinate community focus groups, meetings and activities on state and local level that involve issues pertaining to youth.	Youth Advocacy, Community Involvement.

ED114 FISCAL YEAR 2016			YOUTH SERVICE	BUREAU BUDGET FORE
GRANT TITLE: YOUTH SERVICE BUREAU				
PROJECT TITLE:				
CORE-CT CLASSIFICATION: FUN BUDGET REFERENCE: 2016 CHARTFIELD1: 170002	ID: 11000	SPID: 17052	PROGRAM: 820	79
		CHARTFIE	LD2:	
GRANT PERIOD: 07/01/15- 06/30/16		AUTHORIZED AMOUNT:		,
AUTHORIZED AMOUNT by SOURCE: CUR LOCAL BALANCE:\$	RENT DUE:\$ CARRY-OVE	er due:\$		
CODES DESCRIPTIONS		BUDGET AMOUNT	CASH MATCH	IN-KIND
111A ADMINISTRATOR/SUPERVISOR 6	ALARIES	29,750.00	38,833.60	
200 PERSONAL SERVICES/EMPLOYE		5,425.92	7,766.72	
900 PURCHASES PROFESSIONAL/TE	CHNICAL SVCS	3		
PURCHASED PROPERTY SERVICE	BS	3,000.00	3,000.00	
OTHER PURCHASED SERVICES		1,300.00	2,400.00	
500 SUPPLIES 00 PROPERTY		2,930.00	5,827.00	
	·			25,355.00
90 OTHER OBJECTS		58,449.08	17,672.68	
TOTAL		100,855.00	75,500.00	25,355.00
ORIGINAL REQUEST DATE REVISED REQUEST DATE	CT STATE D	DEPARTMENT OF EDUCA		
Grant/Match Summary				
	00,855			
Local Match:				
Municipal Appropriation 7	5,500			
Other Funds				
	5,355			
Total Local Match 10	0,855			
I certify that the budget provided herein Scrvice Bureau Grant funds and local m through June 30, 2014, in accordance with the control of the	atch of the abo	ove grantee for the gra	nt period July 1, 2 tutory requirement	013
Authorized Signature Kathi M.Crowe			Date	
Typed Signature				

Budget Object Codes

Include all budget account descriptions for the following categories:

111A Administrator/Supervisor Salaries

Amounts paid to administrative employees of the grantee not involved in providing direct services to pupils/clients. Include all gross salary payments for these individuals while they are on the grantee payroll, including overtime salaries or salaries paid to employees of a temporary nature.

200 Personal Services – Employee Benefits

These amounts are not included in the gross salary, but are in addition to that amount. Such payments are fringe benefit payments and, while not paid directly to employees, are nevertheless part of the cost of personal services. Included are the employer's cost of group insurance, social security contribution, retirement contribution, tuition reimbursement, unemployment compensation and workmen's compensation insurance.

300 Purchased Professional and Technical Services

Payments for services performed by persons qualified to assist teachers and supervisors to enhance the quality of the teaching process. This category includes curriculum consultants, in-service training specialists, etc., who are not on the grantee payroll.

400 Purchased Property Services

Expenditures for services to operate, repair, maintain and rent property owned and/or used by the grantee. These are payments for services performed by persons other than grantee employees. Most frequently allowed expenditures include: rental costs for renting or leasing land, buildings, equipment or vehicles; repair and maintenance services — expenditures for repairs and maintenance services not provided directly by grantee personnel, including contracts and agreements covering the upkeep of buildings and equipment; and construction services (remodeling and renovation) — payments to contractors for major permanent structural alterations and for the initial or additional installation of heating and ventilating systems, electrical systems, plumbing systems or other service systems in existing buildings. Utility services such as cleaning service, disposal service, snow plowing, lawn care, etc., could also be reported in this category. It is up to the program manager to inform applicants what is an allowable purchased property service under a grant program. The review of the budget justification should reveal the existence of any unallowable item.

500 Other Purchased Services

Expenses for services rendered by organizations that are not classified as Purchased Professional and Technical Services or Purchased Property Services.

600 Supplies

Expenses for items that are consumed, worn out, or deteriorated through use and have an expected useful life of less than one year.

700 Property

Expenditures for acquiring fixed assets, including land or existing buildings, improvements of grounds, initial equipment, additional equipment and replacement of equipment.

890 Other Objects (Miscellaneous Expenditures)

Expenditures for goods or services not properly classified in one of the above objects. Included in the category could be expenditures for dues and fees, judgments against a grantee that are not covered by liability insurance and interest payments on bonds and notes.

BUDGET NARRATIVE - INCOME

Provide a detailed description of the sources and amounts of funds and in-kind services to be used for the local match. Line item totals should agree with line items on the Grant and Local Match Summary form.

Account		Line Item
Name	Description	Total
CSDE YSB	2 doi i proi	1000
Grant Program		
Sidne Frogram		
Personal Salaries	Executive Director – 7% of salary (\$6,300), Finance/Operations Director 5% of salary (\$3,250) HR/Grants Coordinator 5% of salary (\$2,250) Asst. Fin. Dir 5% of salary (\$2,200) IT Manager 5% of salary (\$2,250) YSB Prog. Director 30% of salary (\$13,500)	\$29,750.00
Employee	FICA, Workers' Comp., CT Unemployment, Life &	\$25,750.00
Benefits	Medical Insurance	\$5,425.92
Pur. Proprty	Repairs & Maintenance, cleaning	\$3,000.00
Other Pur Scrv.	Sub-contractors, Training, Audits	\$ 1,300.00
Supplies	Program supplies, copier supplies, office supplies,	·
	food, incentives, fuel	\$2,930.00
Other	Utilities, insurance, mortgage pymts, phones, mileage,	
	OPM allocations.	\$58,449.08
Other Funds (State and Federal)	List source and amounts for other funds that will be used as matching funds for this grant.	
Municipal	The portion of the amount appropriated to the YSB by	
Appropriation	the town(s) to be served that will be used as matching funds for this grant. List town(s): Waterbury	
Personal Salaries	Manager/Case-worker 1 – 63% -FT 44 weeks (\$18,345.60) Case-worker 2 – PT 20 hrs (\$14,560)	
	Team Leader – ASP 15% -FT (5,928)	\$38,833.60
Employee	FICA, Workers Comp., CT Unemployment, Life &	0 77 77 6 70
Benefits	Medical Insurance	\$ 7,766.72
Pur. Proprty	Repairs & Maintenance, cleaning	\$ 3,000.00
Other Pur Serv.	Sub-contractors, Training, Audits	\$ 2,400.00
Supplies	Program supplies, copier supplies, office supplies,	\$ 5,827.00

Account	food, incentives, fuel	Line Item
Other	Utilities, insurance, mortgage pymts, phones, mileage, OPM allocations.	\$17,672.68

BUDGET NARRTIVE - EXPENSES

Provide a detailed description of the expenses to be funded by the YSB grant funds and required local match for each expense account. Copy this form as necessary. Line item totals should agree with line items on the "Grant and Local Match Budget" form.

Account Code/Name	Description	Line Item Total
In-Kind	List source and amounts for in-kind contributions that will be used as match for this grant.	
Property	Use of 2 classrooms for City of Waterbury for School Readiness Program	25,355.00

APPENDIX B

List of Youth Service Bureaus Eligible for State Grants

AVON **ANSONIA ASHFORD** BERLIN BLOOMFIELD BRANFORD BRIDGEPORT **BRISTOL** CANAAN CANTON **CHESHIRE CLINTON** COLCHESTER COLUMBIA COVENTRY

CROMWELL DANBURY

DERBY DURHAM EAST GRANBY **EAST HADDAM** EAST HAMPTON **EAST HARTFORD** EAST HAVEN EAST LYME **ELLINGTON ENFIELD ESSEX**

FARMINGTON GLASTONBURY GRANBY GREENWICH GRISWOLD **GROTON** GUILFORD **HAMDEN HARTFORD** HEBRON

FAIRFIELD

KILLINGWORTH LEDYARD MADISON **MANCHESTER MANSFIELD** MERIDEN **MIDDLETOWN**

MILFORD MONTVILLE NAUGATUCK **NEW BRITAIN NEW CANAAN NEW HAVEN** NEWINGTON **NEW LONDON**

NEW MILFORD

NEWTOWN NOROTON HGTS DEPOT INCWATERBURY YOUTH NORTH BRANFORD NORTH HAVEN

NORWALK **NORWICH** OLD LYME OLD SAYBROOK **ORANGE**

PLAINFIELD

PLAINVILLE PORTLAND PRESTON PROSPECT RIDGEFIELD ROCKY HILL SHELTON **SIMSBURY** SOUTHINGTON SOUTH WINDSOR **STAFFORD** STAMFORD

STONINGTON

STRATFORD SUFFIELD THOMASTON TOLLAND **TORRINGTON** TRUMBULL VERNON VOLUNTOWN WALLINGFORD WATERFORD WATERTOWN WESTBROOK **WEST HARTFORD WEST HAVEN**

WESTON WESTPORT WETHERSFIELD WILLINGTON WILTON WINCHESTER **WINDHAM** WINDSOR

WINDSOR LOCKS WOODBRIDGE

SERVICE SYSTEM SOUTHBURY/ **MIDDLEBURY** NOROTON HEIGHTS

DEPOT

APPENDIX CList of Towns/Youth-Servicing Agencies and CSDE Codes

CODE	Town	CODE	Town
1	ANDOVER	51	FAIRFIELD
2	ANSONIA	52	FARMINGTON
3	ASHFORD	53	FRANKLIN
4	AVON	54	GLASTONBURY
5	BARKHAMSTED	55	GOSHEN
6	BEACON FALLS	56	GRANBY
7	BERLIN	57	GREENWICH
8	BETHANY	58	GRISWOLD
9	BETHEL	59	GROTON
10	BETHLEHEM	60	GUILFORD
11	BLOOMFIELD	61	HADDAM
12	BOLTON	62	HAMDEN
13	BOZRAH	63	HAMPTON
14	BRANFORD	64	HARTFORD
15	BRIDGEPORT	65	HARTLAND
16	BRIDGEWATER	66	HARWINTON
17	BRISTOL	67	HEBRON
18	BROOKFIELD	68	KENT
19	BROOKLYN	69	KILLINGLY
20	BURLINGTON	70	KILLINGWORTH
21	CANAAN	71	LEBANON
22	CANTERBURY	72	LEDYARD
23	CANTON	73	LISBON
24	CHAPLIN	73 74	LITCHFIELD
25	CHESHIRE	75	LYME
26	CHESTER	76	MADISON
27	CLINTON	70 77	MANCHESTER
28	COLCHESTER	78	MANSFIELD
29	COLEBROOK	78 79	MARLBOROUGH
30	COLUMBIA	80	MERIDEN
31	CORNWALL	81	MIDDLEBURY
32	COVENTRY	82	MIDDLEFIELD
33	CROMWELL	83	MIDDLETOWN
34	DANEURY	84	MILFORD
35	DARIEN	85	MONROE
36	DEEP RIVER	86	MONTVILLE
37	DERBY	87	MORRIS
38	DURHAM	88	NAUGATUCK
39	EASTFORD	89	NEW BRITAIN
40	EAST GRANBY	90	NEW BRITAIN NEW CANAAN
41	EAST HADDAM	90 91	NEW CANAAN NEW FAIRFIELD
42	EAST HAMPTON	92	NEW FAIRFIELD
43	EAST HARTFORD	92	NEW HAVEN
44	EAST HAVEN	93 94	NEWINGTON
45	EAST LYME	94 95	
			NEW LONDON
46	EASTON	96	NEW MILFORD
47	EAST WINDSOR	97	NEWTOWN
48	ELLINGTON	98	NORFOLK
49	ENFIELD	99	NORTH BRANFORD
50	ESSEX	100	NORTH CANAAN

Appendix C (Continued)

CODE	Т	conn	67
101	Town	CODE	Town
	NORTH HAVEN	153	WATERTOWN
102	NORTH STONINGTON	154	WESTBROOK
103	NORWALK	155	WEST HARTFORD
104	NORWICH	156	WEST HAVEN
105	OLD LYME	157	WESTON
106	OLD SAYBROOK	158	WESTPORT
107	ORANGE	159	WETHERSFIELD
108	OXFORD	160	WILLINGTON
109	PLAINFIELD	161	WILTON
110	PLAINVILLE	162	WINCHESTER
111	PLYMOUTH	163	WINDHAM
112	POMFRET	164	WINDSOR
113	PORTLAND	165	WINDSOR LOCKS
114	PRESTON	166	WOLCOTT
115	PROSPECT	167	WOODBRIDGE
116	PUTNAM	168	WOODBURY
117	REDDING	169	WOODSTOCK
118	RIDGEFIELD	630	UNITED WAY OF GREENWICH
119	ROCKY HILL	631	WATERBURY YOUTH
120	ROXBURY		SERVICE SYSTEM
121	SALEM	632	SOUTHBURY MIDDLEBURY
122	SALISBURY		COMMUNITY YOUTH
123	SCOTLAND		COUNCIL
124	SEYMOUR	633	NOROTON HEIGHTS DEPOT
125	SHARON		
126	SHELTON		
127	SHERMAN		
128	SIMSBURY		
129	SOMERS		
130	SOUTHBURY		
131	SOUTHINGTON		
132	SOUTH WINDSOR		
133	SPRAGUE		
134	STAFFORD		
135	STAMFORD		
136	STERLING		
137	STONINGTON		
138	STRATFORD		
139	SUFFIELD		
140	THOMASTON		
141	THOMPSON		
142	TOLLAND		
143	TORRINGTON		
144	TRUMBULL		
145	UNION		
146	VERNON		
147	VOLUNTOWN		
148	WALLINGFORD		
149	WARREN		
150	WASHINGTON		
151	WATERBURY		
152	WATERFORD		

APPENDIX D

Youth Service Bureau Laws and Regulations

Sec. 10-19m. (Formerly Sec. 17a-39). Youth service bureaus. Annual report. Regulations. (a) For the purposes of this section, "youth" shall mean a person from birth to eighteen years of age. Any one or more municipalities or any one or more private youth serving organizations, designated to act as agents of one or more municipalities, may establish a multipurpose youth service bureau for the purposes of evaluation, planning, coordination and implementation of services, including prevention and intervention programs for delinquent, pre-delinquent, pregnant, parenting and troubled youth referred to such bureau by schools, police, juvenile courts, adult courts, local youth-serving agencies, parents and self-referrals. A youth service bureau shall be the coordinating unit of community-based services to provide comprehensive delivery of prevention, intervention, treatment and follow-up services.

- (b) A youth service bureau established pursuant to subsection (a) of this section may provide, but shall not be limited to, the delivery of the following services: (1) individual and group counseling; (2) parent training and family therapy; (3) work placement and employment counseling; (4) alternative and special educational opportunities; (5) recreational and youth enrichment programs; (6) outreach programs to insure participation and planning by the entire community for the development of regional and community-based youth services; (7) preventive programs, including youth pregnancy, youth suicide, violence, alcohol and drug prevention; and (8) programs that develop positive youth involvement. Such services shall be designed to meet the needs of youth by the diversion of troubled youth from the justice system as well as by the provision of opportunities for all youth to function as responsible members of their communities.
- (c) The Commissioner of Education shall adopt regulations, in accordance with the provisions of chapter 54, establishing minimum standards for such youth service bureaus and the criteria for qualifying for state cost-sharing grants, including, but not limited to, allowable sources of funds covering the local share of the costs of operating such bureaus, acceptable in-kind contributions and application procedures. Said commissioner shall, on December 1, 1979, and annually thereafter, report to the General Assembly on the referral or diversion of children under the age of eighteen years from the juvenile justice system and the court system. Such report shall include, but not limited to, the number of times any child is so diverted, the number of children diverted, the ages of the children diverted and such other information and statistics as the General Assembly may request from time to time. Any such report shall contain no identifying information about any particular child.

*Please note that Section 78 of Public Act 07-04 of the June Special Session amended Subsection (c) of this so that effective January 1, 2010, Subsection (c) will read as follows:

Sec. 10-19n. (Formerly Sec. 17a-40). State aid for establishment and expansion of youth service bureaus. To assist municipalities and private youth-serving organizations

designated to act as agents for such municipalities in establishing, maintaining or expanding such youth service bureaus, the state, acting through the Commissioner of Education, shall provide cost-sharing grants, subject to the provisions of this section for (1) the cost of an administrative core unit and (2) the cost of the direct services unit provided by such youth service bureau. No state grant shall be made for capital expenditures of such bureaus. All youth service bureaus shall submit a request for a grant, pursuant to this section and sections 10-19m and 10-19o, on or before May fifteenth of the fiscal year prior to the fiscal year for which such grant is requested.

Sec. 10-190. (Formerly Sec. 17a-40a). Youth service bureau grant program. (a) The Commissioner of Education shall establish a program to provide grants to youth service bureaus in accordance with this section. Only youth service bureaus which were eligible to receive grants pursuant to this section for the fiscal year ending June 30, 2007, or which applied for a grant by June 30, 2007, with prior approval of the town's contribution pursuant to subsection (b) of this section, shall be eligible for a grant pursuant to this section for any fiscal year commencing on or after July 1, 2007. Each such youth service bureau shall receive a grant of fourteen thousand dollars. The Department of Education may expend an amount not to exceed two percent of the amount appropriated for purposes of this section for administrative expenses. If there are any remaining funds, each such youth service bureau that was awarded a grant in excess of fifteen thousand dollars in the fiscal year ending June 30, 1995, shall receive a percentage of such funds. The percentage shall be determined as follows: For each such grant in excess of fifteen thousand dollars, the difference between the amount of the grant awarded to the youth service bureau for the fiscal year ending June 30, 1995, and fifteen thousand dollars shall be divided by the difference between the total amount of the grants awarded to all youth service bureaus that were awarded grants in excess of fifteen thousand dollars for said fiscal year and the product of fifteen thousand dollars and the number of such grants for said fiscal year.

- (b) In order for a youth service bureau to receive the full amount of the state grant determined pursuant to subsection (a) of this section, a town shall contribute an amount equal to the amount of the state grant. A town shall provide not less than fifty per cent of its contribution from funds appropriated by the town for that purpose, and the remaining amount in other funds or in kind contributions in accordance with regulations adopted by the State Board of Education in accordance with Chapter 54.
- (c) Any funds remaining due to a town's failure to match funds as provided in subsection (b) of this section, shall be redistributed in accordance with the provisions of this section. The State Board of Education shall adopt regulations in accordance with the provisions of Chapter 54 to coordinate the youth service bureau program and to administer the grant system established pursuant to this section and sections 10-19m and 10-19n.

Sec. 10-19p. (Formerly Sec. 17a-41). Assistance to youth service bureaus. The Department of Education shall provide grant management services, program monitoring, program evaluation and technical assistance to such state-aided youth service bureaus, and the Commissioner may assign or appoint necessary personnel to perform such duties, subject to the provisions of Chapter 67.

APPENDIX E Affirmative Action Materials

CERTIFICATION THAT A CURRENT AFFIRMATIVE ACTION PACKET IS ON FILE

I, the undersigned authorized official, hereby certify that the applying organization/agency has a current affirmative action packet on file with the Connecticut State Department of Education. The Affirmative Action Packet is, by reference, part of this application.

Signature of Authorized Official: Aath M. Goupate: 6/10/2015

NameandTitle: Kathi M Crowe, Executive Director

APPENDIX F

Youth Service Bureau Results Based Accountability Sample Strategies and Activities

Administrative Core Unit Strategies and Activities

Sample Strategies	Sample Activities
Improve the administration of YSB programs and services.	To evaluate administrative procedures. To streamline fiscal and data management procedures.
Identify the needs of youth and current service gaps.	To develor community regarding needs and solutions. To develor community regarding needs and services.
Increase the resources and services available to youth.	To research available funding services. To write grant applications
inform the community of programs and services.	To compile information on all community youth programs into a database.
Coordinate with local providers to eliminate service gaps and enhance the delivery of services.	To convene relevant community groups to plan activities. To write joint grant application with other providers. To initiate and maintain ongoing planning process with other community.
Advocate for the needs of all youth to improve policies and procedures.	To advocate for local policies and procedures that benefit youth. To keep community leaders aware of YSB functions. To advocate for individual youth.

Results Based Accountability Sample Strategies and Activities Appendix F Youth Service Bureau

Administrative Core Unit Strategies and Activities

Sample Strategies	Sample Activities
Improve the administration of YSB programs and services.	Evaluate administrative procedures. Streamline fiscal and data management procedures.
Identify the needs of youth and current service gaps.	To develop youth forum concerning their needs and solutions. To survey the community regarding needs and services. To develon centralized data hank
Increase the resources and services available to youth.	Research available funding services.
Inform the community of programs and services.	Compile information on all community youth programs into a database.
Coordinate with local providers to eliminate service gaps and enhance the delivery of services.	Convene relevant community groups to produce an activity plan. Write joint grant application with other providers. Initiate and maintain ongoing planning process with other community
Advocate for the needs of all youth to improve policies and procedures.	Advocate for local policies and procedures that benefit youth. Keep community leaders aware of YSB functions. Advocate for individual youth.

Direct Services Unit Strategies and Activities

Sample Strategies	Sample Activities
Youth will have the special supports and services they need in times of personal or family crises and in times of difficult personal transition. Youth and families will understand their own needs, the needs of their family members and will understand how to generate a mutually supportive family environment. Youth will have attitudes, work values and skills to obtain and hold jobs.	To divert youth from the juvenile justice system. To provide intervention service to identified 'at-risk' populations. To provide support services to 'at-risk' youth and their families. To provide counseling / therapy to youth and their families. To provide sexual abuse counseling and support. To provide truancy prevention services to community youth. To maintain a job bank for youth.
Youth will have strong bonds to their families, peers, schools and communities. Youth will contribute to the well being and strength of their families, schools and communities.	To provide youth leadership training. To host discussion groups for youth to discuss issues of importance to them.
Educate on issues of importance to youth.	To train youth as peer mentors. To provide education on sexual abuse. To provide education on well child care. To provide substance abuse education.
Youth will participate in positive social, cultural and athletic activities in their leisure time.	To provide an alcohol and drug-free social environment for youth. To provide opportunities to participate in drama and sports.
Parents will have the knowledge and skills to guide their children so that they become responsible productive citizens.	To provide parent workshops. To provide educational materials related to children.

APPENDIX G

Statutory Requirement of Administrative Core Unit Functions

In my official capacity as signatory for the <u>Waterbury Youth Service Bureau</u>, I, the undersigned authorized official*, hereby recognize and support the statutory requirements and regulations of the Youth Service Bureau (C.G.S. Sections 10-19m through 10-19o) to provide the five Administrative Core Unit (ACU) functions of:

- 1. Management and Administration.
- 2. Research that provides for the continued assessment of community needs and assets.
- 3. Resource development.
- 4. Community involvement.
- 5. Advocacy on behalf of issues related to youth and families.

Name Date

- *Authorized official may be:
 - · Department Head
 - Town Manager
 - First Selectman
 - Mayor

APPENDIX H

STATEMENT OF ASSURANCES

CONNECTICUT STATE DEPARTMENT OF EDUCATION STANDARD STATEMENT OF ASSURANCES GRANT PROGRAMS

PROJECT TITLE:	Federal & State Education Grants & Contracts				
	7/1/2015- 6/30/2017				
THE APPLICANT:	Waterbury Youth Service System, Inc.	HEREBY ASSURES THAT:			

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the State Board of Education and the Connecticut State Department of Education;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the Connecticut State Department of Education, including information relating to the project records and access thereto as the Connecticut State Department of Education may find necessary;
- H. The Connecticut State Department of Education reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- I. If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding;
- J. The applicant will protect and save harmless the State Board of Education from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant;

K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the Connecticut General Statutes, and the applicant shall return to the Connecticut State Department of Education any moneys not expended in accordance with the approved program/operation budget as determined by the audit;

L. REQUIRED LANGUAGE (NON-DISCRIMINATION)

1) References in this section to "contract" shall mean this grant agreement and references to "contractor" shall mean the Grantee.

For the purposes of this section, "Commission" means the Commission on Human Rights and Opportunities.

For the purposes of this section "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of section 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

2) (a) The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut. The contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; (b) the contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the contractor, to state that it is an "affirmative actionequal opportunity employer" in accordance with regulations adopted by the Commission; (c) the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (d) the contractor agrees to comply with each provision of this section and sections 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to sections 46a-56, 46a-68e and 46a-68f; (e) the contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor as relate to the provisions of this section and section 46a-56.

- 3) Determination of the contractor's good faith efforts shall include but shall not be limited to the following factors: the contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- 4) The contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- 5) The contractor shall include the provisions of section (2) above in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with section 46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the contractor may request the state of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.
- 6) The contractor agrees to comply with the regulations referred to in this section as the term of this contract and any amendments thereto as they exist on the date of the contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.
- 7) (a) The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the state of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (b) the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (c) the contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to section 46a-56; (d) the contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor which relate to the provisions of this section and section 46a-56.
- 8) The contractor shall include the provisions of section (7) above in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with

section 46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the contractor may request the state of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.

- M. The grant award is subject to approval of the Connecticut State Department of Education and availability of state or federal funds.
- N. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.
- I, the undersigned authorized official; hereby certify that these assurances shall be fully implemented.

Signature:	Kath' m. Crome	
Name: (typed)	Kathi M. Crowe	
Title: (typed)	Executive Director	
Date:	6/10/2015	



STATE OF CONNECTICUT

$NONDISCRIMINATION \ CERTIFICATION - \underline{Affidavit}$

By Entity

For Contracts Valued at \$50,000 or More

Documentation in the form of an <u>affidavit signed under penalty of false statement by a chief executive</u>
officer, president, chairperson, member, or other corporate officer duly authorized to adopt corporate, company, or partnership policy that certifies the contractor complies with the nondiscrimination agreements and warranties under Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended
INSTRUCTIONS:
For use by an <u>entity</u> (corporation, limited liability company, or partnership) when entering into any contract type with the State of Connecticut valued at \$50,000 or more for any year of the contract. Complete all sections of the form. Sign form in the presence of a Commissioner of Superior Court or Notary Public. Submit to the awarding State agency prior to contract execution.
AFFIDAVIT:
I, the undersigned, am over the age of eighteen (18) and understand and appreciate the obligations of
an oath. I am Executive Director of Wakerbury Youth Service Sys , an entity Signatory's Title Name of Entity
duly formed and existing under the laws of <u>Counceticut</u> . Name of State or Commonwealth
I certify that I am authorized to execute and deliver this affidavit on behalf of
Waterbury Youth Service and that Waterbury Youth Service Name of Entity Name of Entity
has a policy in place that complies with the nondiscrimination agreements and warrantles of Connecticut
General Statutes §§ 4a-60(a)(1)and 4a-60a(a)(1), as amended.
Authorized Signatory
KK7HI M. CROWE Printed Name
Sworn and subscribed to before me on this 10 day of JUNE, 2015.
L- Cre 1- 11/30/2018

Commissioner of the Superior Court/ Notary Public Commission Expiration Date



STATE OF CONNECTICUT GIFT AND CAMPAIGN CONTRIBUTION CERTIFICATION

Written or electronic certification to accompany a State contract with a value of \$50,000 or more, pursuant to C.G.S. §§ 4-250, 4-252(c) and 9-612(f)(2) and Governor Dannel P. Malloy's Executive Order 49.

INSTRUCTIONS:

Complete all sections of the form. Attach additional pages, if necessary, to provide full disclosure about any lawful campaign contributions made to campaigns of candidates for statewide public office or the General Assembly, as described herein. Sign and date the form, under oath, in the presence of a Commissioner of the Superior Court or Notary Public. Submit the completed form to the awarding State agency at the time of initial contract execution and if there is a change in the information contained in the most recently filed certification, such person shall submit an updated certification either (i) not later than thirty (30) days after the effective date of such change or (ii) upon the submittal of any new bid or proposal for a contract, whichever is earlier. Such person shall also submit an accurate, updated certification not later than fourteen days after the twelve-month anniversary of the most recently filed certification or updated certification.

CHECK ONE:		Initial Certification	12 Month Anniversary Update (MultI-year contracts only.)
	\boxtimes	•	cause of change of information contained in the most n or twelve-month anniversary update.

GIFT CERTIFICATION:

As used in this certification, the following terms have the meaning set forth below:

- "Contract" means that contract between the State of Connecticut (and/or one or more of it agencies or instrumentalities) and the Contractor, attached hereto, or as otherwise described by the awarding State agency below;
- 2) If this is an Initial Certification, "Execution Date" means the date the Contract is fully executed by, and becomes effective between, the parties; if this is a twelve-month anniversary update, "Execution Date" means the date this certification is signed by the Contractor;
- 3) "Contractor" means the person, firm or corporation named as the contactor below;
- "Applicable Public Official or State Employee" means any public official or state employee described in C.G.S. §4-252(c)(1)(i) or (ii);
- 5) "Gift" has the same meaning given that term in C.G.S. § 4-250(1);
- 6) "Principals or Key Personnel" means and refers to those principals and key personnel of the Contractor, and its or their agents, as described in C.G.S. §§ 4-250(5) and 4-252(c)(1)(B) and (C).

I, the undersigned, am a Principal or Key Personnel of the person, firm or corporation authorized to execute this certification on behalf of the Contractor. I hereby certify that, no gifts were made by (A) such person, firm, corporation, (B) any principals and key personnel of the person firm or corporation who participate substantially in preparing bids, proposals or negotiating state contracts or (C) any agent of such, firm, corporation, or principals or key personnel who participates substantially in preparing bids, proposals or negotiating state contracts, to (i) any public official or state employee of the state agency or quasi-public agency soliciting bids or proposals for state contracts who participates substantially in the preparation of bid solicitations or request for proposals for state contracts or the negotiation or award of state contracts or (ii) any public official or state employee of any other state agency, who has supervisory or appointing authority over such state agency or quasi-public agency.

I further certify that no Principals or Key Personnel know of any action by the Contractor to circumvent (or which would result in the circumvention of) the above certification regarding Gifts by providing for any other Principals, Key Personnel, officials, or employees of the Contractor, or its or their agents, to make a Gift to any Applicable Public Official or State Employee. I further certify that the Contractor made the bid or proposal for the Contract without fraud or collusion with any person.

CAMPAIGN CONTRIBUTION CERTIFICATION:

I further certify that, on or after January 1, 2011, neither the Contractor nor any of its principals, as defined in C.G.S. § 9-612(f)(1), has made any campaign contributions to, or solicited any contributions on behalf of, any exploratory committee, candidate committee, political committee, or party committee established by, or supporting or authorized to support, any candidate for statewide public office, in violation of C.G.S. § 9-612(f)(2)(A). I further certify that all lawful campaign contributions that have been made on or after January 1, 2011 by the Contractor or any of its principals, as defined in C.G.S. § 9-612(f)(1), to, or solicited on behalf of, any exploratory committee, candidate committee, political committee, or party committee established by, or supporting or authorized to support any candidates for statewide public office or the General Assembly, are listed below:

Lawfu	ıl Campaign Contributions to C	Candidates for Si	atewide Public Office:		
Contribution <u>Date</u>	Name of Contributor	Recipient	<u>Value</u>	<u>Description</u>	
Lawfu	ıl Campaign Contributions to C	andidates for th	e General Assembly:		
Contribution <u>Date</u>	Name of Contributor	Recipient	<u>Value</u>	<u>Description</u>	
	as true to the best of my knowled	ige and belief, sub		lse statement.	
Waterbury \ Printed Contract	Youth Service System, Inc		Kathi M.Crowe Printed Name of Aut	thorized Official	
X	ath' M_ Cugull Authorized Official		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
	Subscribed and ackno	F	me this $\frac{10}{2}$ day of $\frac{1}{2}$	~	
		Commission	ner of the Superior Cou	rt (or Notary Public)	
		11/	30/2018		

My Commission Expires

Waterbury Youth Service System, Inc. Board Of Directors

OFFICE/TERM	NAME	BUSINESS ADDRESS	HOME ADDRESS
President 2015	Mark Lancor 203-267-1046 (work) 203-267-7130 (home) melancor@dymarinc.com	Dymar, Inc. 325 Main Street South Southbury, CT 06488	349 Luna Trail Soulhbury, CT 06488
Vice President 2017	Avery Gaddis 203-982-4956© 203-753-3222 H <u>averygaddis@yahoo.com</u> Avery.Gaddis@cga.ct.gov	Director of Urban Affairs Senate Republican Office Legislative Office Building 300 Capitol Avenue Hartford, CT 06106-1591	111 Taft Point, Unit 6 Waterbury, CT 06708
Secretary 2016	Elaine McCabe 860-618-3032 emmccabe@optonline.net	Retired Educator	P.O. Box 110 Goshen, CT 06756
BoardTreasurer 2017	David Feliu, Esq. 203-574-1111 203-596-0156 fax attorneyfeliu@sbcglobal.net	Law Office 182 Grand Street Suite 411 Waterbury, CT 06702	500 Chestnut Street Cheshire, CT 06410
2015	Samuel Beamon, Sr. 203-574-2538 203-217-5053© crewchf164@aol.com	Waterbury Police Department, Retired	245 Moran Street Waterbury, CT 06704
2015	Janice Paul 203-758-1380 janicepaul@sbcglobal.net	Self Employed	33 Central Road Middlebury, CT 06762
2015	Domenic Jannetty 203-757-4748 ctmarshal@sbcglobal.net	CT State Marshal Office 56 Center Street Waterbury, CT 06702	
2017	John Belkoski III 203-729-5727 2u3-525-4256© jbelkoski@aol.cum	Department of Public Utilities	118 Munson Road Beacon Falls, CT 06403
2016	Tony A.Smith 203-574-5972 203-695-3443© raynerecords@yahoo.com	State of Connecticut	61 Hayfield Road Waterbury, CT 06704
2015	Beth Sieling MD 203-206-2360© bethsieling@yahoo.com	Physician 33 Bullet Hill Road, Suite 214 Southbury, CT 06488	161 Porter Hill Road Middlebury, CT 06762
2016	Michael Goralski 203-575-5724	VP-Americas-Finance&Operations MacDermid	103 Knights Court Southington, CT 06489

Waterbury Youth Service System, Inc. Board Of Directors

	203-808-1245©	245 Freight Street	
	mgoralski@macdermid.com	Waterbury, CT 06702	
	Provide No. 40a	Chief	276 Robbins Street
2010	David Martin	Chief	
2016	203-597-3450	Waterbury Fire Department	Waterbury, CT 06708
	203-509-6365©	236 Grand Street	
	dmartin@waterburyct.org	Waterbury, CT 06702	
	Claudia Bunker	Manager, Stop & Shop	100 Laurie Place
2016		200 New Hartford Rd	Waterbury, CT 06704
	860-379-9995	Winsted, CT	•
	203-756-9736H		
	claudiabunker@comcast.net		
2018	Melissa Scozzafava	Attorney	139 Artillery Road
	203-577-7771 ©	Yamin & Grant, LLC	Middlebury, CT 06762
	203-574-5175 office	83 Bank Street	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	mscozzafava@yamingrant.com	Waterbury, CT 06702	
Member-at-Large	Tara Shea	Associated Luxury Hotels Int'l	48 Laurel Lane
2017	203-879-4949	New York, NY 10165	Wolcott, CT 06716
 ()	203-232-5811©	11011 1311,111 1313	
	tsg428@yahoo.com		
	tshea@alhi.com		
Youth Member	Adria Parker*	Student	30 Meriden Road
* non-voting member	parkeradria@yahoo.com	Quadrit	Waterbury, CT 06705
Hott folding thember	203-465-2014		***************************************
	200 100°20 IT		

3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

White (not of Hispanic Origin)- All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

<u>Black</u>(not of Hispanic Origin)- All persons having origins in any of the Black racial groups of Africa.

Hispanic- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

BIDDER CONTRACT COMPLIANCE MONITORING REPORT

PART I - Bidder Information

Company Name Waterbury Youth Service System, Inc. Street Address 83 Prospect Street City & State Waterbury Connecticut 06702 Chief Executive Kathi M. Crowe, Executive Director	Bidder Federal Employer Identification Number 06 1219372 Or Social Security Number
Major Business Activity Youth Service Bureau (brief description)	Bidder Identification (response optional/definitions on page 1) -Bidder is a small contractor. Yes X NoBidder is a minority business enterprise Yes_No X (If yes, check ownership category) Black_Hispanic_Asian American_American Indian/Alaskan Native_Iberian Peninsula_Individual(s) with a Physical Disability_ Female_
Bidder Parent Company (If any)	Bidder is certified as above by State of CT Yes X No
Other Locations in Ct. (If any)	

PART II - Bidder Nondiscrimination Policies and Procedures

Does your company have a written Aftirmative Action/Equal Employment Opportunity statement posted on company bulletin boards? Yes X No	7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 & 4a-60a Conn. Gen. Stat.? Yes X. No
Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards? Yes X No	8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability? Yes X No
Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes X No	9. Does your company have a mandatory retirement age for all employees? Yes_NoX
4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer? Yes X No	10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? YesX No_NA_
5. Do you notify the Ct. State Employment Service of all employment openings with your company? YesNoX_	11. If your company has apprenticeship programs, do they meet the Affinnative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor? YesNoNA_X
6. Does your company have a collective bargaining agreement with workers? YesNo 6a If yes, do the collective bargaining agreements contain non-discrim ination clauses covering all workers? YesNo	12. Does your company have a written affirmative action Plan? Yes X No
6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of Ct? Yes_ No_	13. Is there a person in your company who is responsible for equal employment opportunity? YesX No

1. Will the work of this contract include subcontractors or suppliers? Yes_No_X

1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above?

Yes_ No_

PART IV - Bidder Employment Information Date: June 9, 2015

JOB CATEGORY *	OVERALL TOTALS		HTE Hispanic)	BLA (not of 1- ongin	lispanic	HISP	HISPANIC		ASIAN or PACIFIC ISLANDER			AMERICAN INDIAN or ALASKAN NATIVE	
		NSale	Female	Male	Temslo	Male	Fernale	Male	Female	malo	female		
Management	1		1										
Business & Financial Ops	1		1										
Professionals	21	2	13		2	1	3						
Technicians	22	5	7	3	2]	6						
Office and Clerical	2						1		1				
Laborers (Unskilled)	4					1	3						
Office & Admin Support													
Bidg/Grounds Cleaning/Maintenance													
Construction & Extraction													
Installation , Maintenance & Repair													
Material Moving Workers										Ī			
Production Occupations													
TOTALS ABOVE	52	7	22	3	4	2	13	0	1	0	0		
Total One Year Ago	53	7	23	3	4	2	13	0	1	0	0		
	FORM.	AL ON THE JO	BTRAINEES (E	NTER FIGUR	ES FOR THE S	ME CATE	GORIES AS	ARE SHOWN	ABOVE)				
Apprentices	0										ļ		
Trainces	0			1									

*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

PART V - Bidder	Hiring a	ınd Re	cruitment Pract	(Page 5)		
Which of the following recruitment sources are used by you? (Check yes or no, and report percent used) SOURCE YES NO % of applicants provided by source source				2. Check (X) any of the below listed requirements that you use as a hiring qualification (X)		3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination. We are an EOE and comply with all recruitment, hiring, training and promotion best practices.
State Employment Service	x		10%	X	Work Experience	1
Private Employment Agencies		х		x	Ability to Speak or Write English	
Schools and Colleges	X		5%		Written Tests	
Newspaper Advertisement	X		5%	х	High School Diploma	
Walk Ins	X		20%	X	College Degree	
Present Employees	х		10%		Union Membership	
Labor Organizations		Х		х	Personal Recommendation	
Minority/Community Organizations	х		5%		Height or Weight	
Others (please identify)	Х			X	Car Ownership	
WYSS Website			40%	X	Arrest Record	
CYSA Website			5%		Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature)	(Title)	(Date Signed)	(Telephone)
Satti M. Loup	Executive Director	5/9/15	203-573-0264

Correspondence to Mayor Neil O'Leary Requesting matching funds from City of Waterbury.

Waterbury **Youth** Services
Creating opportunities that empower youth

83 Prospect Street Waterbury, CT 06702 Telephone: 203-573-0264 Fax: 203-755-4835 www.waterburyyouthservices.org

Board of Directors President Mark Lancor

Vice President Avery Gaddis

October 14, 2016

Treasurer Davld N. Feliu

Neil O'Leary, Mayor The City of Waterbury 235 Grand Street Waterbury, CT 06702

Secretary Elaine McCabe

Samuel Beamon, Sr.

RE: General Grant Funds

John Betkoski III 2016-2017

Claudia Bunker

Dear Mayor O'Leary,

Michael A. Donnelly

Michael Goralski

Diane E. Haggis, Ed.D

Domenic Jannetty

Douglas R. Kenyon, PE

David Martin

Janice Paul

Melissa Scozzafava

Beth Sieling, MD

Youth Members:

Adria Parker

As with all Youth Service Bureaus, Waterbury Youth Service Systems, Inc. is legislatively mandated "to be the coordinating unit of community-based services". In response to our directive, we are responsible for a broad spectrum of programs and services that address issues and challenges affecting our community's youth and their families. Based on the provisions of the mandate (CT Gen. Stat. Sec. 10-19 m-p), Waterbury Youth Service System, Inc. is requesting \$80,051.00 from the City's general funds for the fiscal year July 1, 2016 to June 30, 2017, to support: Truancy Prevention, and Administrative Support.

Executive Director Kathl Crowe MSW, LICSW This request meets the level of support that serves as the required municipal match for our Youth Service Bureau grant. SDE funding is the foundation that all Youth Service Bureaus build on to provide youth services for their communities. It is stipulated that the municipal contribution is an amount equal to the SDE funding, and that "not less than fifty per cent of its contribution from funds appropriated by the town for that purpose, and the remaining amount in other funds or in-kind contributions". The municipal match is the core funding of Youth Service Bureaus, designed to be used to operate an Agency, to cover administrative and facility costs. With the City providing the operating funds for WYSS, it allows our Agency to bring in an additional 2.3 million dollars into our City to support low-income, at-risk families. In the past, the City provided WYSS with two classrooms at Sprague School to provide School Readiness programs. Those classrooms will not be available during the 2016-2017 school year, so we are requesting support for our Truancy and Administrative Support.

As the largest youth Service Bureau in our state and with a budget of over 2.4 million dollars, Waterbury Youth Service System, Inc. provides a multitude of benefits to our City, not only in programming and services, but also in employment and support of other local non-profits. WYSS impacted over 1,000 children and youth last year. We employ

83 Prospect Street Waterbury, CT 06702 Telephone: 203-573-0264 Fax: 203-755-4835 www.waterburyyouthservices.org

Waterbury **Youth** Services
Creating opportunities that empower youth

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Domenic Jannetty

Douglas R. Kenyon, PE

David Martin

Janice Paul

Melissa Scozzafava

Beth Stelling, MD

Youth Members:

Adria Parker

Executive Director Kathi Crowe MSW, LICSW 50 full and part time staff members and an additional 10 per diem employees, of whom 85% are residents of Waterbury.

At our 83 Prospect St. location, we house several additional non-profits; all sharing the same basic mission to improve the quality of life in the greater Waterbury area by increasing their resources to better serve their clients.

Last year, we employed over 123 youth through summer positions and 50 youth during the school year. We provided mentoring for 120 youth including at-risk youth. By collaborating with other community systems, agencies and members, we worked to reinstate the Waterbury Juvenile Review Board and now operate 5 volunteer- led Boards. We also brought together Waterbury Firefighters and community members to launch Safe Place, and we coordinate the Waterbury Child Abuse Interdisciplinary Team and the Waterbury LIST.

We provide after-school programs to over 50 high school and 90 middle school students, and serve 125 children and youth at summer camp. Our 9 bed S-FIT program provides home like residential and respite care to youth referred by DCF. We provide crisis and case management services to youth and their families. We provide all of these services in addition to the truancy prevention and counseling work for the Waterbury School Department.

Please feel free to come and tour our facilities at your convenience and allow us the opportunity to share more in depth information about our programs and services. If you have questions, or require additional information, please contact me at 203-573-0264.

Thank you for your support of Waterbury Youth Service System, Inc. and the community we both serve.

Very truly yours,

Kathi M. Crowe, MSW, LICSW

athi M. Cloene

Executive Director

ATTACHMENT A

Scope of Services, (consisting of 1 page);

ATTACHMENT A

Truancy Service Forms, entitled Forms A-F, (consisting of 6 pages).

Form A – School Excessive Absence/Truancy Referral

Form B- Waterbury Youth Service System Letter

Form C- WYSS Home Visit Report

Form D-WYSS Referral to Service Provider

Form E-WYSS Truancy Intervention Summary

Form F-Intervention and Assessment Log

SCOPE OF SERVICES

- 1.1 Waterbury Youth Service System, Inc. (WYSS) agrees to provide truancy prevention work with an adequate number of staff and supervisors who are adequately trained and certified. WYSS staff shall work on each School Referral (Form A) that they receive from the Waterbury elementary, middle and high school attendance counselors or truancy specialists within 5 school days of receiving it. In the event that the City of Waterbury obtains a Congressional appropriation for its Truancy Clinic, the parties agree that the referrals to WYSS may be limited to certain schools or grades to be decided by the Waterbury School System. WYSS agrees to provide the following services for each referral:
 - i. A letter to family with information; (Form B attached)
 - ii. Two home visits with a required written report for each; (Form C attached)
- iii. Referral(s) to other service providers in the community to directly address family/student needs; (Form D attached)
- iv. Written Assessment and Intervention report to the school employee who made the referral and the principal of the student's school describing the above results with an assessment of why the student is truant. (Form E attached)
- v. WYSS Employee Daily Activity Log. (Form F attached)
- 1.2 WYSS is required and agrees to follow all laws and rules regarding the confidentiality of student information as set forth in the Family Education Records Compliance Act (FERPA) and other federal and state laws regulating disclosure of confidential student information. WYSS staff visits to the student's school are not included in the scope of services and all school visits made by WYSS agents or employees are prohibited unless they are preapproved by the School Principal. WYSS agrees to provide immediate notice of any serious problems relating to Waterbury students of which they become aware to the School Principal
- 1.3 WYSS agrees not to change any form agreed upon by the parties.
- 1.4 WYSS shall submit Forms E and F to the Special Education Director, Waterbury Public Schools, 236 Grand St., 2nd Floor, Waterbury, CT 06702. In addition, Forms B, C D and E shall be returned to the school official and/or attendance or truancy officer that referred the student to Waterbury Youth Services no later than 20 school days from the date of the original referral.

SCHOOL EXCESSIVE ABSENCE / TRUANCY REFERRAL

TO: WATERBURY YOUTH SERVICE SYSTEM, INC.
83 Prospect Street, Waterbury, CT 06702
Telephone: 203-5743-0264 Fax: 203-755-4835
www.waterburyyouthservices.org

Name of Student:	Grade:
Address:	DOB:
Phone Number:	Cell Phone:
Name of Parent /Gua	ardian:
	ckWhiteMulti RacialAsian
Reason for referral:	
Actions taken by school:	
Other Agencies Involved with	Student/Family:
A7	TTENDANCE HISTORY (Complete 3 years)
Grade Exc. Absences Non Excused Tardies Total Days	
Date of Referral:	Date received by WYSS:
Submitted by:	Title:
Phone Number:	
School:	Principal Signature:

FORM B

Waterbury Youth System Service Letterhead

Re: name, address grade, school

Dear Parent/Guardian:

Your child (insert name) has been referred to Waterbury Youth Service System, Inc. for its Truancy Prevention & Counseling Program by (insert name of school) because of a high number of unexcused absences or tardies.

As his parent/guardian, you are required to get your child to school. On behalf of Waterbury School System, Waterbury Youth Service System, Inc. offers a free voluntary truancy program to help both you and your child improve attendance.

I have enclosed a brochure, which describes the services provided by Waterbury Youth Service System, Inc. Please contact me within one week from the date of this letter. If I am unavailable, please leave your name and a working phone number for me to call you back.

Sincerely,

WYSS Truancy case worker

WYSS HOME VISIT REPORT

NAME OF STUDENT	DATE	TIME	PLACE
Report:			
Signature of Case Worker:			
Phone:			
Date:			

FORM D WYSS REFERRAL TO SERVICE PROVIDER

NAME AND ADDRESS OF ST	UDENT DATE	SCHOOL
Name and Address of Service Provi	der:	
Reason for Referral:		
Description of Services Requested:		
Description of Bervices Requested.		

Signature of Case Worker:

FORM E

WYSS TRUANCY INTERVENTION SUMMARY

To: School Official/Attendance or Truancy Co	ounselor	
NAME OF STUDENT	GRADE/SCHOOL	DATE
Summary of WYSS services provided sources):		sessments, intervention or other
	AM	
	PAA PALIS (MA Anderson	
Poogon for Tryongui		
Reason for Truancy:		
Recommendations to School Official/A	ttendance or Truancy Counselor:	
Phone:		
Date:		

FORM F

INTERVENTION AND ASSESSMENT LOG

Student Name:		
School:		

Date	WYSS Employee	Initial Phone Call	Home Visit	Mailings	Description of Intervention/Assessment	Time Spent

f:\new electronic filing system\file management\transactional\contracts\education contracts\waterbury youth services - truancy crt16-155\drafts\4th 10.20.16.doc



Waterbury Public Schools

236 Grand Street ♦ Waterbury, Connecticut 06702 ♦ (203) 573-5057 ♦ Fax (203) 574-8010

Steven Strand
Director of Teaching and Learning

MEMORANDUM

TO:

Honorable Mayor Neil M. O'Leary

Honorable Board of Aldermen Members

FROM:

Steven Strand, Director of Teaching and Learning

DATE:

October 27, 2016

SUBJECT:

Edgenuity Contract for High Schools' Online Learning System

I respectfully request your authorization to contractually secure this credit recovery and blended online learning program for a period of one (1) year with a 2nd year option.

On-line learning licenses allow students to log in and complete coursework from in-school and/or remote locations 24/7/365. Teacher access does not count toward the 120 available licenses in operation at any one time. The Year One cost of 120 Edgenuity online licenses is \$71,500; the Year Two option cost to renew will be \$71,500. Funding for Edgenuity is preapproved for implementation via the Alliance Grant application.

Three firms responded to RFP #5495; SMOOP University, Pearson Education and Edgenuity. Edgenuity, was selected by a significant and clear majority of the selection committee that was comprised of myself, an Instructional Leadership Director, content supervisors, and high school teachers. Edgenuity has supplied the district with on-line credit recovery since 2014 and has performed adequately. Edgenuity's Disclosure and Tax Clearance are attached.

Please feel free to contact me with any questions. Thank you for your consideration.

SAS/mc

Attachments

cc:

Dr. Kathleen M. Ouellette, Superintendent of Schools Robert C. Brenker, Interim Chief Operating Officer and Chief of Staff Darren M. Schwartz, Chief Academic Officer Linda Wihbey, Corporation Counsel File



AGREEMENT FOR THE LICENSE AND PURCHASE OF EDGENUITY INC. PRODUCTS AND SERVICES

This License and Purchase Agreement ("Agreement") is made and entered into as of August 15, 2016 ("Effective Date") by and between Edgenuity Inc., a Nevada corporation with a principal address of 8860 East Chaparral Drive, Suite 100, Scottsdale, AZ 85250 ("Edgenuity") and City of Waterbury, Department of Education, located at Chase Building, Suite 163, 236 Grand Street, Waterbury, CT 06702 ("Client"). Edgenuity and Client are referred to individually as a "Party" and collectively as the "Parties."

This Agreement consists of the price quote, these terms and conditions, – (Additional Terms and Conditions, attached hereto and made part hereof,), including Schedule A - Additional Terms and Conditions, and any documents or instruments attached to or incorporated by reference into this Agreement (the "Other Documents"). In the event of any conflict or ambiguity among the aforementioned documents, such conflict or ambiguity shall be resolved with the following order of precedence: (a) the Price Quote; (b) this Agreement; and (c) Other Documents. Acceptance of this Agreement occurs upon the earliest of the following: (i) execution by both Parties of this Agreement, or (ii) receipt of an Edgenuity issued price quote incorporating these terms by reference, and Client's responsive purchase order.

In consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

I. DEFINITIONS.

For purposes of this Agreement:

- "Client Data" means all data and materials (regardless of format, whether physical, electronic, or otherwise) that Client or its Users have either (a) entered or stored in the Hardware or the Software, or (b) otherwise made available to Edgenuity, including data and records regarding or relating to Client's students, faculty, or administrators.
- "Client Technology" means Client's network, routers, switches, computers, communication lines, and other equipment, hardware, software, Client Data, or data used in Client's operations.
- "Copyright Materials" means all works of authorship of Edgenuity or its suppliers or licensors.
- "Deliverables" means the tangible media on which Copyright Materials or Trade Secret Materials, either or both, may be delivered to Client under this Agreement.
- "<u>Documentation</u>" means written information (whether contained in user or technical manuals, training manuals, specifications or otherwise) pertaining to the Software and made available by Edgenuity with the Software in any manner (including on-line or on CD-ROM).
- "Edgenuity Licensed Content" or "Licensed Content" means the Edgenuity course content and materials, to include but not limited to Software and/or Third Party Software as defined below, that is licensed under this Agreement.
- "Edgenuity Recommended Hardware Configurations" means the configuration requirements set forth on the document located at the following URL, which may be changed by Edgenuity from time to time with or without notice: http://www.edgenuity.com/Support/System-Requirements
- "Edgenuity Software" means the Hosted Application and the object code version of any other software developed or produced by Edgenuity that is identified on a Quote or that is included or provided with, or embedded in, any Hardware.
- "Fees" means any and all amounts payable to Edgenuity as set forth on a Quote.
- "Hardware" means any hardware marketed or supplied by Edgenuity and identified on a Quote.
- "Hosted Application" means the object code version of that certain on-line hosted software program known as Edgenuity Virtual Schooling Software.
- "License Period" means the period of time, set forth on a Quote, during which Client will have a limited license to access and use the Software identified in that Quote or during which Edgenuity is to perform Services as identified in that Quote, subject to the terms and conditions of this Agreement.
- "Products" means Hardware, Software, and Documentation.
- "Professional Services" means any specific consulting or other professional services set forth in a Quote, and includes Training Services.
- "Purchase Order" means a purchase order or other similar document or communication of Client.
- "School Policies and Procedures" shall have the meaning as defined in Section VII. C.
- "Services" means Software Maintenance, Professional Services and Deliverables; all as defined herein, and as further described in the City of Waterbury Request for Proposal Number 5495 which is incorporated herein by reference.
- "Software" means any software marketed or supplied by Edgenuity and identified on a Quote or included or provided with, or embedded in, any Hardware, and may include (among other things) the Hosted Application, Edgenuity Licensed Content, other Edgenuity Software, and/or Third Party Software.
- "Software Maintenance" means maintenance and support of any Software set forth in a Quote.

- "Third Party Software" means software acquired or licensed by Edgenuity from a third party for use by Edgenuity and/or Client in connection with any Edgenuity Software or Hardware under licensing terms and conditions provided by the third party, and includes but is not limited to any Explore Learning Gizmos™ and Middlebury Interactive Services Powerspeak™ included in, incorporated into, or used in connection with any Edgenuity Software.
- "Trade Secret Materials" means all non-public information of Edgenuity or its suppliers or licensors, and which may include patent applications, trade secrets, technical and non-technical data, financial information, business methods and models, drawings, processes, formulas, formats, ideas, concepts, know how, techniques, sketches, methodologies, models, inventions, processes, algorithms, and information regarding experiments, developments, designs, and specifications.
- "Training Services" means any specific training services set forth in a Quote, including any professional development services.
- "<u>Users</u>" means individuals who (a) are currently employed, associated, or affiliated with Client, and (b) are authorized by Client to access and use the Software or the Documentation, and may include Client's students and their parents, faculty, administrators, and staff.
- "Work Product" means all tangible and intangible information, data, work, documents, reports, materials, deliverables, technology, know-how, and things conceived, created, produced, developed or delivered under or in connection with this Agreement.

II. ORDERS.

Client shall initiate an order for Products and Services by (a) executing the Quote, (b) delivering to Edgenuity a Purchase Order in connection with the Quote, and/or (c) accessing or using any Software (either by Client or any of its Users) following receipt of the Quote. Client shall be deemed to have accepted all of the terms and conditions of this Agreement, including the Quote and these Standard Terms, upon initiation of the order, and this Agreement shall be effective as of the earlier of (i) the date that the Quote is executed by Client, (ii) the date that Client delivers a Purchase Order to Edgenuity, or (iii) the date that Client or its Users access or use any Software (the "Effective Date"). All orders are subject to credit approval and to acceptance by Edgenuity, which acceptance shall be evidenced by Edgenuity's execution of the Quote, or its delivery (by mail, facsimile, or other electronic means) to Client of written confirmation of acceptance.

Edgenuity specifically objects to any additional terms being added through a Purchase Order delivered by Client in connection with the order, and Client and Edgenuity agree that any additional terms contained in a Purchase Order shall not become part of the Agreement between the parties, and specifically that these Standard Terms and all other terms and conditions of the Agreement shall supersede any conflicting, contrary, or additional terms and conditions contained in a Purchase Order.

III. HARDWARE.

- **A.** <u>Delivery and Title</u>. Subject to Client's timely payment of all applicable Fees, Edgenuity shall use its commercially reasonable efforts to deliver the Hardware to Client. Selection of the carrier and the delivery route shall be made by Edgenuity unless specified by Client.
- **B.** <u>Acceptance</u>. All Hardware will be deemed accepted by Client upon delivery to Client, and Client waives any right to revoke acceptance thereafter.
- C. <u>Reseller Status</u>. Client acknowledges and understands that Edgenuity is a reseller, not the manufacturer, of the Hardware, and as such, Hardware is provided subject to the separate license and sale terms, conditions, and restrictions provided by the manufacturer, all of which Client agrees to abide by. In the event that Client seeks to return or exchange any Hardware, Client shall be responsible to pay any return or exchange charges imposed by the third party vendor, and to comply with any and all applicable return merchandise authorization procedures.

IV. SOFTWARE.

- A. Access. During the applicable License Period, and subject to (1) Client's timely payment of all Fees due under this Agreement, and (2) Client's compliance with all of the other terms and conditions of this Agreement, Edgenuity will house the Software on its data center servers and will use commercially reasonable efforts to make the Software available (subject to routine or required maintenance periods) to Client and its Users via the internet twenty-four (24) hours a day, seven-(7)-days-a-week. Such efforts shall include providing Client with certain user IDs and passwords ("Passwords") for use by Client in gaining access to and use of the Software. All access rights for Client and its Users will be via the worldwide web using a browser and internet connection compliant with the Edgenuity Recommended Hardware Configurations and any other system requirements provided by Edgenuity to Client in connection with the Quote, and shall be subject to the limited licenses granted below and the other terms and conditions of this Agreement.
- **B.** <u>Acceptance</u>. All Software will be deemed accepted by Client upon the availability to Client of access to the Software, and Client waives any right to revoke acceptance thereafter.

V. SOFTWARE MAINTENANCE.

- **A.** <u>Delivery</u>. During the applicable License Period, and subject to Client's timely payment of all applicable Fees and Client's compliance with all of the other terms and conditions of this Agreement, Edgenuity will use commercially reasonable efforts to provide Client with Software Maintenance to the extent provided in the Quote.
- **B.** <u>Acceptance</u>. Software Maintenance will be deemed accepted by Client upon the availability of Software Maintenance to Client, and Client waives any right to revoke acceptance thereafter.
- C. <u>Updates</u>. From time to time, Edgenuity may develop or license updates, upgrades, bug fixes, or modifications to the Software ("Updates"). If Client is receiving Software Maintenance from Edgenuity on the general release date of an Update, Edgenuity will provide Client with the Update and any related Documentation at no additional charge to Client. Otherwise, Edgenuity has no obligation to provide Client with any Updates or any related Documentation. Access to and use of any Update or Documentation provided hereunder shall be subject to all of the terms and conditions that apply to the related Software.
- Super Users. If Client is receiving Software Maintenance from Edgenuity, then, in addition to standard support for faculty-Users via electronic mail or telephone, Client shall designate up to three (3) Users who shall be responsible for adding and maintaining teachers, Client policies for teachers, customizing courses, and communications in regards to the hardware and software comprising Client's computer system of which the Software is a part (the "Super Users"). Super Users will be entitled to contact Edgenuity's support line during normal operating hours (between 8:00 a.m. and 8:00 p.m. Eastern Standard Time) on regular business days, excluding Edgenuity holidays, via telephone, electronic mail, or fax, to consult with Edgenuity technical analysts concerning problem resolution, bug reporting, documentation clarification, and general technical and support guidance. In the event that a Super User is no longer employed by Client, or is given materially different job functions, Client will substitute a new Super User for that Super User, provided, however, that in the event of any change of a Super User, Client must notify Edgenuity in writing of the change prior to the new Super User contacting Edgenuity.
- **E.** <u>Limitation</u>. Edgenuity shall have no obligation to provide any maintenance or support of any kind with respect to any hardware or software product other than the Hardware and the Software stated in the quote.

VI. PROFESSIONAL SERVICES.

- **A.** <u>Delivery.</u> Subject to Client's timely payment of all applicable Fees and Client's compliance with all of the other terms and conditions of this Agreement, Edgenuity shall provide Client with Professional Services in accordance with the terms of the Quote and this Agreement.
- **Acceptance**. Professional Services will be deemed accepted upon performance of the Professional Services, unless Client reasonably believes that such performance is not in compliance with the terms of the Quote and this Agreement, and Client provides Edgenuity with written notice specifically describing such deficiency within ten (10) days of such performance, in which event Edgenuity shall have a reasonable amount of time to investigate and remedy any actual deficiency. Upon the expiration of this ten (10) day period, Client waives any right to revoke acceptance thereafter.
- C. <u>Personnel</u>. Edgenuity and Client shall each designate a project representative. All Edgenuity and Client personnel assigned to participate on their behalf shall be knowledgeable in their assigned areas of responsibility. Unless otherwise provided in a Quote, each party has the right to determine the assignment and re-assignment of its personnel. Edgenuity's obligations under this Agreement may be performed by divisions, subsidiaries, or affiliates of Edgenuity. Edgenuity also may engage the services of independent contractors or subcontractors selected by Edgenuity to assist Edgenuity in the performance of its duties hereunder.
- **D.** <u>Changes</u>. Any changes to the Professional Services, including the scope of work or the project timeframes, must be made by written amendment to the Quote signed by Edgenuity and Client prior to the implementation of the changes. Any changes may result in additional fees or charges to Client.
- E. <u>Unused Training Services</u>. Any Training Services that have not been used by Client prior to the expiration or termination of this Agreement or the term applying to those Training Services, whichever is earlier (the "Unused Training Services"), shall expire upon such expiration or termination, and Client waives and forfeits all of its rights (if any) to all Unused Training Services and to any refund or cancellation of any Fees paid or payable for any Unused Training Services.

VIII. DELIVERABLES.

In connection with its performance of any Software Maintenance or Professional Services hereunder, Edgenuity may provide Client with one or more Deliverables. All rights, title, and interest in and to any Deliverables and any Copyright Materials and Trade Secret Materials shall belong to and be retained by Edgenuity (or its suppliers and licensors, as applicable), subject to the following limited license: Conditioned upon Client's performance under this Agreement, including the timely payment of all Fees, Edgenuity hereby grants to Client a nonexclusive, nontransferable, limited license (without the right to grant sublicenses) to use the Deliverables and any Copyright Materials and Trade Secret Materials contained therein solely in connection with Client's authorized use of the Hardware and the Software.

IX. CLIENT OBLIGATIONS.

- A. <u>Edgenuity Recommended Hardware Configurations</u>. Client hereby acknowledges and agrees that all applicable Client Technology meets the Edgenuity Recommended Hardware Configurations required for Client's operation and use of the Hardware and Software pursuant to this Agreement, and that the Hardware and Software may not operate with Client Technology that does not comply with the Edgenuity Recommended Hardware Configurations. Client is responsible for the cost, operation, and availability of, and compliance of its Users with, all elements of the Edgenuity Recommended Hardware Configurations. Edgenuity will use commercially reasonable efforts to ensure that the Hardware and Software will operate, substantially in accordance with the applicable Documentation, with Client Technology that complies with the Edgenuity Recommended Hardware Configurations. Client shall be solely responsible for any Client Technology or other product that is required for Client's or its Users' access to or use of the Hardware or the Software, including the purchase and maintenance of any such product, and Client shall be responsible for payment of any fees or expenses incurred in connection with any performance testing and other product setup charges, which may be billed by Edgenuity separately.
- B. <u>User Activity</u>. Client is responsible for all activities of Users and for the compliance of all Users with these Standard Terms and all other terms of this Agreement. Client will (i) have sole responsibility for the accuracy, quality, integrity, legality, reliability, and appropriateness of all Client Data; (ii) use reasonable efforts to prevent unauthorized access to, or use of, the Software or the Documentation, which must include, among other things, user identification numbers and passwords, IP address verification, or other secure method of user verification, and notify Edgenuity promptly of any such unauthorized access or use; and (iii) in connection with this Agreement, comply, and ensure compliance by all Users, with all applicable local, state, and federal laws, rules, and regulations, including the Children's Online Privacy Protection Act (COPPA) and the Family Educational Rights And Privacy Act (FERPA).
- C. <u>Client Cooperation</u>. Client agrees to cooperate with Edgenuity in a professional, diligent, and courteous manner in connection with the performance of Edgenuity's obligations under this Agreement. Without limiting the generality of the foregoing, Client shall, at all times diligently comply with any reasonable request of Edgenuity to furnish to Edgenuity all technical matter, data, information, operating supplies, knowledgeable personnel, and access to and use of any Client Technology to the extent necessary or appropriate for the performance of Edgenuity's obligations under this Agreement. Client hereby grants to Edgenuity a nonexclusive, royalty-free license to access and use Client Technology during the Term solely for the purposes of performing Edgenuity's obligations under this Agreement.
- **D.** <u>User Cooperation</u>. Client understands and agrees that the participation and cooperation of each User, and in particular each student User, is critical to the effective use of the Hosted Application and the other Software. Client agrees to use its best efforts to ensure that each User fully cooperates with Edgenuity in the use of the Hosted Application and the other Software by each User in accordance with this Agreement.
- E. <u>Suspension</u>. Without limiting Edgenuity's other remedies under this Agreement, including termination, in the event of any material breach of any of the terms of this Section IX by Client, Edgenuity may immediately, upon written notice to Client of such breach, suspend Client's and its Users' access to and use of the Software, its delivery of any Software Maintenance or Professional Services, or performance of any of its other obligations under this Agreement, until such breach is cured to the reasonable satisfaction of Edgenuity.

X. INTELLECTUAL PROPERTY.

- A. <u>License</u>. Conditioned upon Client's compliance with the terms and conditions of this Agreement, Edgenuity grants to Client and its Users a nonexclusive, nontransferable, and limited license to access and use (by use of a unique user name and password), solely for internal education-related and training-related purposes of Client and its Users (and in no event for providing services or assistance to any other parties, including any other educational institutions). The Software, Documentation, Edgenuity Licensed Content, Copyright Materials, Trade Secret Materials, Marks and Work Product (collectively the "Licensed Content") for which Client has paid the applicable Fees, are subject to and in accordance with the following terms:
 - 1. Concurrent User Licenses ("CULs") are required for each concurrent user session.
 - 2. Software is in "use" on a computer when it is loaded in part or in whole into the temporary memory (i.e., RAM). The Software may be utilized on an unlimited number of computers, provided, however, that the number of allowed concurrent or single use sessions is limited to the number of CULs or SULs purchased. Installation or use on a network server, a terminal server, or an emulator of any type is not supported and is not allowed.
 - 3. Solely with respect to Documentation, Client may make an unlimited number of copies (either in hardcopy or electronic form), provided that such copies are used only for Client's internal educational and training purposes and are not republished or distributed beyond Client's premises, to include not posted on Client's externally available websites.
- **B.** Ownership. This Agreement grants a license, not a transfer of title, to the Licensed Content. All title, ownership rights, and rights in the Licensed Content (including any images, "applets", animations, video, audio, and text incorporated in the Software) is owned by Edgenuity or its suppliers or licensors, and, subject to the limited rights expressly granted to Client and its Users under this

Agreement, Edgenuity and its suppliers and licensors hereby expressly retain and reserve all rights, title, and interest in and to the Licensed Content, including all related patents, copyrights, trademarks, trade secrets, and other intellectual property rights.

- C. <u>Client Data</u>. Client hereby grants Edgenuity a nonexclusive license to use, modify, reproduce, create derivative works of, and distribute Client Data solely for the purpose of performing Edgenuity's obligations under this Agreement. Except for the foregoing, Edgenuity shall have no rights, title, or interest in any Client Data.
- **D.** <u>Feedback</u>. Edgenuity shall have and enjoy a royalty-free, worldwide, transferable, sub-licensable, irrevocable, perpetual right and license to use or incorporate into the Licensed Content any suggestions, enhancement requests, recommendations, or other feedback provided by Client or its Users relating to the operation or use of Licensed Content ("Feedback"). All Feedback is and shall be entirely voluntary and shall not, absent a separate written agreement, create any obligations of confidentiality for Edgenuity or otherwise be considered Confidential Information of Client hereunder.
- E. <u>Customization</u>. Certain aspects of the Edgenuity Software, such as the scope and sequencing of Edgenuity Licensed Content, may be customized by Edgenuity upon request of Client ("Customization"), which Customization may be provided only to the extent set forth in the Quote and upon payment of any applicable Fees. With respect to any Customization, (a) Client shall have no ownership rights in the Edgenuity Software or any of the Edgenuity Licensed Content; (b) Client may use the Customization and distribute them, but only to those schools, campuses, or educational entities that are directly affiliated with Client and have purchased and hold a current and valid license to the Software used to create and utilize the Customization; and (c) Client grants Edgenuity a royalty-free, worldwide, transferable, sub-licensable, irrevocable, perpetual right and license to use, reproduce, display, distribute, modify, market, sell, and create derivative works from any Customization (including providing the Customization to any other Edgenuity customer).
- **F.** <u>Limitations</u>. Client has no rights in or to the Licensed Content other than those expressly granted to Client under this Agreement. Without limiting the generality of the foregoing, Client and its Users shall have no right to, and Client specifically agrees not to (and not to permit its Users to):
 - 1. **Download** all or any part of the Software or the Documentation, except to the limited extent expressly permitted by this Agreement;
 - 2. Modify, copy, or create derivative works based on the Licensed Content;
 - 3. Frame or mirror any content forming part of the Licensed Content;
 - **4. Reverse engineer**, attempt to reverse engineer, translate, alter, adapt, decompile, or disassemble the Licensed Content;
 - 5. Access or allow others to access the Licensed Content in order to build, market, or offer a competitive product or service, or copy ideas, features, functions, or graphics of the Licensed Content;
 - 6. License, sublicense, sell, resell, lease, transfer, assign, distribute, time share, or otherwise commercially exploit the Licensed Content in any form or in any manner, or make the Licensed Content available to any third party other than Client's Users or as otherwise permitted by this Agreement;
 - 7. Send or store infringing, obscene, threatening, libelous, or otherwise unlawful or tortious material, including material that is harmful to children or violates third party privacy rights;
 - **8. Intentionally** send or store any viruses, worms, time bomb Trojan horses, or other harmful or malicious code, files, scripts, agents, or programs;
 - 9. Interfere with or disrupt the integrity or performance of the Software or the data contained therein;
 - 10. Attempt to gain unauthorized access to the Licensed Content or its related systems or networks;
 - 11. Publicly display or publicly perform the Licensed Content without Edgenuity's prior written consent;
 - 12. Remove or alter any proprietary notices or marks on the Licensed Content; or
 - 13. Without the written consent of Edgenuity, provide any documentation referencing any Licensed Content in response to a FOIA or similar request, in accordance with State of Connecticut law.

G. Third Party Providers.

- 1. General. Client acknowledges and understands that the Hardware and the Software may include Third Party Providers. If the Hardware or Software or Services, or any aspect of the Quote, includes a Third Party Provider or other intellectual property owned by a third party, such software or services or other intellectual property is provided by Edgenuity to Client subject to any applicable copyright(s) and user license(s), the terms and conditions of which may be set forth in a license agreement accompanying such software or services or other intellectual property. Nothing contained herein shall be construed to grant any rights or license to use any Third Party Software or other third party intellectual property in any manner or for any purpose not expressly permitted by such license agreement.
- 2. ExploreLearning GizmosTM. Without limiting any of the provisions of Subsection 1 above, access to and use of any ExploreLearning GizmosTM ("Gizmos") provided by Edgenuity (whether included in or incorporated into any Edgenuity Software, or otherwise) shall be subject to the following terms:

- (a) either Client nor any of its Users are authorized to access or use any Gizmos, except: (i) Users who are students and who are authorized by Client to access and use the Edgenuity Software that includes or incorporates the Gizmos; and (ii) Users who are teachers of those same students, provided that such teachers may use the Gizmos only for the purposes of assigning and managing assignments for those students; and
- (b) A Gizmo may only be used in connection with the Edgenuity Software with which that particular Gizmo has been provided, and may not be used in connection with any other class, program, application, or software.
- (c) Client understands and agrees that any access to or use of any Gizmo provided by Edgenuity by Client or any of its Users in contravention of the foregoing terms constitutes a material breach of this Agreement, and that if Client desires to use a Gizmo in a manner that is not authorized by this Agreement, it is solely the responsibility of Client (and not of Edgenuity) to obtain authorization for such use from the appropriate third party.
- 3. Middlebury Interactive Services (MIL) PowerspeakTM. Without limiting any of the provisions of subsection 1 above, if this agreement includes any Middlebury Interactive Services (MIL) products, including but not limited to Powerspeak, Client acknowledges that with the use of MIL's products, the Client is subject to MIL's terms and conditions. For further information, please refer to MIL's terms and conditions which can be found online at:

 http://middleburyinteractive.com/index.php/faqs/terms-of-use.

Client understands and agrees that any access to or use of MIL products provided by Edgenuity by Client or any of its Users in contravention of the foregoing terms constitutes a material breach of this Agreement, and that if Client desires to use a MIL Product(s) in a manner that is not authorized by this Agreement, it is solely the responsibility of Client (and not of Edgenuity) to obtain authorization for such use from the appropriate third party.

- 4. Education Testing Services (ETS) e-rater® Scoring Service.
 - a). The score and/or feedback received from the e-rater® technology should be considered as one piece of evidence about a student's writing ability. When a score from the e-rater® engine is being used for an important decision about a student's performance, instructors should review and evaluate the score and/or feedback to ensure that the appropriate decision about placement or performance has been made. The user understands and agrees that the e-rater® Scoring Service may not be used for any other purpose, or provided to any other party, than as described herein. User shall indemnify and hold Edgenuity and/or Educational Testing Service (ETS) harmless from any and all claims arising out of the use of the e-rater® Scoring Service or use of the scores and/or feedback to determine placement of, or grades for students, or any other purpose.
 - b). THE E-RATER® SCORING SERVICE (SCORE AND GRAMMAR CHECKING FEATURE) PROVIDED BY ETS IS PROVIDED "AS-IS", WITHOUT WARRANTIES OF ANY KIND AND ETS DISCLAIMS ALL WARRANTIES WITH RESPECT TO THE E-RATER® SCORING SERVICE, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF NON-INFRINGEMENT, TITLE, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL ETS BE LIABLE TO CLIENT OR ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, PUNITIVE, EXEMPLERY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF THE THIRD PARTY PRODUCTS, EVEN IF THEY HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR LOSSES.
 - c). License to Use Essays Submitted. With regard to essays submitted to the site, excluding use by ETS for sale or other commercial use to third parties, you hereby grant to ETS a non-exclusive, royalty-free, perpetual, world-wide, irrevocable license to reproduce, transmit, display, disclose, archive and otherwise use any such files you submit to the site for the purposes of scoring and providing feedback. ETS will not retain any personally-identifiable information that may be associated with the papers. This license shall survive the termination of any license granted herein to ETS. Nothing herein shall preclude ETS from using information independently created by ETS.
- 5. Sophia® Learning Inc. If this Agreement includes any Sophia Learning Inc. courses for use, the following language applies to any such purchase or use, "Client agrees that the use of any Sophia course is prohibited for all students under the age of 13 years."
- **H. Branding.** Unless otherwise agreed to by Edgenuity and Client, the Software will not contain advertisements or commercial branding other than standard brand identifiers used by Client, Edgenuity, or Edgenuity's suppliers and licensors.
- I. <u>Evaluations</u>. In the event that the Quote provides for an evaluation, "pilot", or other trial License Period for any Licensed Content, whether or not free of charge (an "Evaluation"), all of the terms and conditions of this Agreement shall apply to the

Evaluation, as supplemented by the terms set forth in the Quote, provided that, notwithstanding anything in this Agreement to the contrary:

- 1. The access to and use of the Licensed Content permitted under Section X.A above and under this Agreement, shall be limited solely to an evaluation by Client and its Users of the Licensed Content for prospective use in their internal, education-related operations;
- 2. The duration of the License Period for the Evaluation shall be as set forth in the Quote;
- 3. The number and the identity of the Users for the Evaluation shall be as set forth in the Quote;
- 4. Client and Users shall have no right to reproduce or make any copies of any Licensed Content, or any portion thereof; and
- 5. THE LICENSED CONTENT IS PROVIDED BY EDGENUITY "AS IS." EDGENUITY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, WITH RESPECT TO ANY LICENSED CONTENT.
- J. Audits. Edgenuity may audit Client's and its Users' use of the Licensed Content for compliance with the terms and conditions of this Agreement at any time upon reasonable notice to Client. Client shall cooperate with any such audit, shall comply with any reasonable request of Edgenuity in connection with the audit, and shall provide Edgenuity with access to any and all documents and information necessary or appropriate for Edgenuity to complete the audit. In the event that any such audit reveals any use of the Licensed Content other than in accordance with and in full compliance with the terms and conditions of this Agreement, then, in addition to all of Edgenuity's other rights and remedies, Client shall promptly reimburse Edgenuity for all reasonable fees, costs, and expenses (including attorneys' fees) incurred by Edgenuity in connection with such audit.
- K. <u>Termination of Licenses</u>. Licenses granted under this Agreement will be automatically terminated and revoked upon the earlier of the expiration or termination of the applicable License Period or the expiration or termination of this Agreement. Edgenuity reserves the right to revoke any license granted under this Agreement upon the occurrence of a material breach of this Agreement by Client or its Users, which is not fully cured within ten (10) days after knowledge and/or notice to client or its users, of the occurrence. Upon the revocation or termination of a license, Client and all Users must immediately discontinue their access to and use of the applicable Licensed Content, and Client and Users must destroy all copies of such Licensed Content that they have obtained or made.
- L. Work Product and Marks. Client agrees that no copyrightable aspects of the Work Product or any Mark shall be considered "work made for hire" within the meaning of the Copyright Act of 1976, as amended, and Client hereby assigns to Edgenuity exclusively all right, title, and interest in and to all intellectual property rights in and to such Work Product and Marks that Client may have or obtain. Client acknowledges that the parties do not intend Client to be a joint author of the Work Product or the Marks within the meaning of the Copyright Act of 1976, as amended, and that in no event shall Client be deemed a joint author of the Work Product or the Marks. Client agrees to execute and deliver any additional documents and instruments, and take any other actions that may be necessary or requested by Edgenuity to give effect to the provisions of this Section.

XI. FEES AND PAYMENT.

- A. <u>Fees.</u> Client agrees to pay all Fees. Except to the extent expressly provided in the Quote or in this Agreement, all Fees are non-cancellable and non-refundable, including (i) any Fees related to any Software or any other Product, (ii) any Fees related to any Professional Services, including Training Services. Amounts due for Products and Services are based on access to the Products and Services and are not dependent on actual usage, nor are they contingent upon delivery of any future functionality or features. Accordingly, and without limiting the generality of the first sentence of this section, in the event of any expiration, termination, renewal, account change or modification, or any other circumstance, Client shall have no right to the cancellation or refund of any Fees paid or payable for any Products and/or Services based on Client's lack of use or implementation of the Products or Services, including any Unused Training Services.
- **B.** <u>Invoicing and Payment</u>. Unless otherwise provided in the Quote, all Fees (including any Fees for any Products or Services) may be invoiced upon the Effective Date, and Client agrees to pay the net amount of each invoice, without offset or deduction, within 45 days after the invoice date. If any amount is not paid upon the due date, then Edgenuity shall be entitled to receive the amount due plus interest thereon at the rate of 1.5% per month (or such lower rate as shall be the highest permissible contract rate under applicable law) on all amounts that are not paid on or before the due date.
- C. <u>Taxes</u>. Except to the extent that Client provides Edgenuity with a valid tax exemption certificate authorized by the appropriate taxing authority, Edgenuity will invoice Client for, and Client agrees to promptly pay, any taxes, impositions, or other charges imposed or levied by any governmental authority, including any sales, use, value-added, or withholding taxes, in connection with this Agreement (except for any Edgenuity income or employee taxes).

XII. CONFIDENTIALITY.

A. <u>Protection</u>. Edgenuity and Client each (the "Receiving Party") agrees to hold Confidential Information of the other party (the "Disclosing Party") in strictest confidence and not to disclose such information to third parties or to use such information for any

purpose whatsoever, except as authorized by this Agreement or in connection with the Receiving Party's obligations under this Agreement. The Receiving Party shall take reasonable precautions to protect the confidentiality of such.

- **B.** <u>Limitations</u>. "Confidential Information" means any information relative to the Disclosing Party, its business, or its operations, that is clearly marked "confidential" or "proprietary", or that ought to be treated as confidential under the circumstances surrounding the disclosure, provided that Confidential Information shall not include information that: (i) at the time of disclosure, or thereafter, becomes publicly known through means other than a party's breach of this Agreement; (ii) was known to the Receiving Party as of the time of its disclosure without any obligation of confidentiality, the proof of such knowledge to be the burden of the Receiving Party; (iii) was independently developed by the Receiving Party without the use of any of the Disclosing Party's Confidential Information; (iv) was subsequently learned from a third party not under a confidentiality obligation to the Disclosing Party or any other party; or (v) is public record pursuant to applicable state law. "Confidential Materials" means all tangible materials containing Confidential Information, including written or printed documents and computer disks or tapes, whether machine or use readable. Edgenuity's Confidential Information includes the contents of any Edgenuity Licensed Content, Quote, the Software, the Documentation, the Deliverables, Copyright Materials, and Trade Secret Materials. Client's Confidential Information includes the Client Data.
- C. <u>Allowed Disclosure</u>. The Receiving Party may disclose Confidential Information or Confidential Materials only to Receiving Party's employees, agents, and consultants who have a "need to know" such information, and who have agreed, in writing, to protect the confidentiality of the Confidential Information and the Confidential Material to the same extent as provided in this Agreement.
- **Compelled Disclosure**. If the Receiving Party is forced to disclose any Confidential Information or Confidential Materials of the Disclosing Party by order of a court or other legal authority, or by operation of law, the Receiving Party will, to the extent legally permitted, give the Disclosing Party prompt notice thereof and will provide the Disclosing Party a reasonable opportunity to prevent such disclosure.
- **E.** <u>Unauthorized Disclosure</u>. The Receiving Party shall notify the Disclosing Party immediately upon the discovery of any unauthorized use or disclosure of the Disclosing Party's Confidential Information or Confidential Materials, and will cooperate with the Disclosing Party in every reasonable way to assist the Disclosing Party in regaining possession of the Confidential Information or Confidential Material and in preventing its further unauthorized use or disclosure.
- **F.** Return of Confidential Information. Promptly upon the Disclosing Party's request, the Receiving Party shall return to the Disclosing Party all originals, copies, reproductions, and summaries of Confidential Information and Confidential Materials, or, at the Disclosing Party's option, certify the destruction thereof.
- **G.** Remedies. The Receiving Party's disclosure or use (or threat to disclose or use) any Confidential Information of the Disclosing Party in breach of this Agreement will cause immediate and irreparable harm to the Disclosing Party and the Disclosing Party shall be entitled to immediate injunctive relief against any actual or threatened violation, in addition to any of its other rights and remedies.
- H. No Transfer. This Agreement does not transfer to the Receiving Party any title to or ownership rights in any of the Disclosing Party's Confidential Information.
- I. <u>Student Data for Purpose of Study</u>. Client may share student records with Edgenuity pursuant to this Agreement for the sole purpose of conducting a study on behalf of Client to improve instruction. Edgenuity shall destroy or return all identifiable student information when no longer needed for purposes of the study. Edgenuity shall not disclose any private identifiable student information as prohibited by applicable State law.

a) Electronic Transmission of Student Records

- 1. Edgenuity shall comply will all relevant provisions of Public Act No. 16-189 entitled an act concerning Student Data Privacy.
- 2. Edgenuity agrees that student records, student information, and student-generated content (herein after "student data") as defined by Connecticut P.A. 16-189 are not the property of, or under the control of the Contractor.
- 3. Edgenuity agrees that the City may at any time upon five (5) business days written notice request the deletion of student data in the possession of the Contractor.
- 4. Edgenuity agrees that it will not use student data for any purposes other than those specifically allowed under the terms of this Agreement.

Revised 11.04.206 Edgenuity Inc. Page 8 of 18

- 5. Edgenuity agrees that, Students, their parents or legal guardians may review personally identifiable information contained in student information, student records, or student-generated content and correct erroneous information, if any, in such student record pursuant to the Waterbury Board of Education Policy's.
- 6. Edgenuity agrees and is responsible to take all actions designed and required by applicable State, Federal, and local law to ensure the confidentiality of all student data.
- 7. Edgenuity agrees that it will not retain any student data or let said student data remain available to Edgenuity upon completion of the services under this Agreement unless the Parents, Legal guardians, and/or the student have entered into an Agreement with Edgenuity regarding the retention of the student's data in an electronic form or database.

b) Security Breach of Student Information and Data.

- 1. Edgenuity's Procedure for Notification Regarding Breach or Unauthorized Release of Student Information. Edgenuity shall establish a procedure and provide a copy of said procedure to the City and its Board of Education setting forth its notification policy to the Board of Education and the Parents when there has been a breach or unauthorized release of student Information or records.
- 2. Edgenuity shall provide a 30-Day notification in event of unauthorized release of student information. Upon the discovery of a breach of security that results in the unauthorized release of student information, as defined by Public Act 16-189, (excluding directory information), Edgenuity must notify the City of such breach without unreasonable delay, and in no case later than thirty (30) days from discovery of the breach. During that 30-day period, the contractor may (1) conduct an investigation to determine the scope of the unauthorized release and the identity of the students whose information was compromised or (2) restore the integrity of the contractor's data system.
- J. <u>FERPA.</u> Edgenuity acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records or information of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99) and shall comply with the requirements of said statutes and regulations and shall hold said information in the strictest of confidence, and agrees to use information obtained from the City only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, the Contractor has no authority to make disclosures of any information obtained in the course of performing this agreement.

XIII. INFRINGEMENT AND INDEMNIFICATION.

- Infringement. Edgenuity agrees to defend or settle, at its option or discretion, any claim, action, demand, lawsuit, or proceeding (each, a "Claim") made or brought against Client alleging that any portion or aspect of any Edgenuity Licensed Content, Marks, Edgenuity Software, related Documentation, Software Maintenance, Professional Services, Deliverable, or any U.S. patent, copyright, trade secret, trademark, or other intellectual property of Edgenuity made available to Client under this Agreement (each, an "Edgenuity Item") infringes any patent, copyright, trademark, or other intellectual property right of a third party, provided that: (i) the subject Edgenuity Item is used strictly as permitted by this Agreement; (ii) the Claim does not arise from any modification, alteration, or customization of the Edgenuity Item made by or at the request of Client; (iii) the Claim could not have been avoided if Client had substituted its use of the infringing Edgenuity Item with an update or release provided to Client prior to such Claim; and (iv) Client gives Edgenuity prompt written notice of the Claim, tenders to Edgenuity the defense or settlement of the Claim, at Edgenuity's expense, and cooperates with Edgenuity, at Edgenuity's expense, in defending or settling the Claim. If one or more of the conditions set forth in sub-clauses (i), (ii), (iii) or (iv) are not satisfied, then Edgenuity shall have no liability or other obligation to Client with respect to the Claim. If an Edgenuity Item becomes, or in Edgenuity's opinion likely to become, the subject of an infringement Claim, Edgenuity may, at its sole option and expense, procure for Client the right to continue using such item as provided hereunder, modify such item so that it is no longer infringing, replace such item with another item of equal or superior functional capability, or require the return or cessation of use of the item and refund Client the portion of the Fees paid that are attributable to the item. THE RIGHTS GRANTED TO CLIENT UNDER THIS SECTION SHALL BE CLIENT'S SOLE AND EXCLUSIVE REMEDY AND EDGENUITY'S SOLE LIABILITY FOR ANY ALLEGED INFRINGEMENT OF ANY PATENT, COPYRIGHT, TRADEMARK, OR OTHER INTELLECTUAL PROPERTY RIGHT.
- B. Indemnification. Client agrees to indemnify, defend, and hold harmless Edgenuity and its shareholders, directors, officers, employees, agents, contractors, consultants, affiliates, and subsidiaries from and against any and all Claims, and any losses, damages, settlements, taxes, contributions, penalties, fines, costs, or expenses (including reasonable attorneys' fees), arising from: (i) any act or omission on the part of Client, any party acting on Client's behalf, and any User; (ii) any injuries or death to any Edgenuity personnel, or any damage to Edgenuity property suffered in the performance of the Services, except as may result from the negligence or willful misconduct of Edgenuity; (iii) the occurrence or nonoccurrence of any event proximately caused by any Client Technology; (iv) any

allegation that any Client Technology infringes any third party patent, trademark, copyright, or other right; and (v) the use of any Product or Service by Client or any User other than as expressly permitted by this Agreement.

C. <u>Indemnification</u>. Edgenuity shall indemnify, defend, and hold harmless the City and its boards, the City's Board of Education (if applicable), commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. provided that any such claims, suits, damages, losses, judgments, costs or expenses (i) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the services itself) including the loss of use resulting there from, and (ii) are caused in whole or in part by any willful or negligent act or omission of Edgenuity, its employees, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

In any and all claims against the City or any of its boards, agents, employees or officers by Edgenuity or any employee of Edgenuity, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 8.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Edgenuity or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

Edgenuity understands and agrees that any insurance required by this Contract, or otherwise provided by Edgenuity, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this Contract.

XIV. WARRANTIES AND DISCLAIMERS.

- A. <u>Edgenuity Software Warranties</u>. Edgenuity warrants that the Edgenuity Software will operate substantially in accordance with the applicable Documentation during the applicable License Period, provided that the Edgenuity Software is used in accordance with Edgenuity's Recommended Hardware Configurations and the terms and conditions of this Agreement. This warranty is voided to the extent of any alterations, modifications, or access to or use of the Edgenuity Software not authorized by Edgenuity. Client must notify Edgenuity of any breach of this warranty promptly in writing. Upon Edgenuity's receipt of such notice, Edgenuity may, at its election and expense, either (i) as soon as commercially practical, consistent with industry practice, modify the affected Edgenuity Software to conform in all material respects with the applicable Documentation; (ii) provide a replacement for the affected Edgenuity Software which conforms in all material respects with the applicable Documentation; or (iii) terminate access to and use of the affected Edgenuity Software and refund to Client a pro-rated portion of the Fees paid that is attributable to the affected Edgenuity Software. THE REMEDIES SET FORTH IN THIS SECTION SHALL BE CLIENT'S SOLE REMEDY AND EDGENUITY'S SOLE LIABILITY WITH RESEPCT TO A BREACH OF THE WARRANTY SET FORTH IN THIS SECTION. EXCEPT FOR CLIENT'S RECOURSE TO RECOVER ACTUAL DAMAGES CAUSED BY EDGENUITY'S BREACH OF WARRANTY.
- B. Hardware and Third Party Software Warranties. ALL HARDWARE AND THIRD PARTY SOFTWARE IS PROVIDED BY EDGENUITY "AS IS." EDGENUITY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, WITH RESPECT TO ANY HARDWARE OR THIRD PARTY SOFTWARE. Client, recognizing that Edgenuity is not the manufacturer of Hardware or the producer of Third Party Software, expressly waives any claim that Client may have against Edgenuity based upon any alleged or actual product liability or infringement of any patent, copyright, trade secret, or other intellectual property right with respect to any Hardware or Third Party Software, as well as any right to indemnification from Edgenuity on account of any such claim made against Client by a third party. Edgenuity hereby transfers to Client, to the extent transferable, whatever transferrable warranties and indemnities Edgenuity receives from the manufacturer of the Hardware or the producer of the Third Party Software, including any transferable warranties and indemnities respecting patent infringement. Edgenuity's sole obligation with respect to Hardware and Third Party Software shall be to use reasonable commercial efforts to facilitate warranty and indemnification claims that Client makes against the manufacturer or producer of the Hardware or the Third Party Software.
- C. <u>Service Warranties</u>. Edgenuity warrants that it will provide Services (i.e., Software Maintenance, Professional Services and Deliverables) in a professional, workmanlike manner consistent with the terms of this Agreement and in accordance with generally accepted industry standards of care and competence. These warranties are voided to the extent of any alterations or modifications to the Services not authorized by Edgenuity. Client must notify Edgenuity of any breach of these warranties promptly in writing within ten (10) days of Edgenuity's performance that is the subject of the breach, and the Client's knowledge of the breach of warranty by Edgenuity's performance. Upon Edgenuity's receipt of such notice, Edgenuity may, at its election and expense, either (i) use reasonable efforts to re-perform or correct any defect in the Software Maintenance, Professional Services or Deliverables, at no charge to Client; or (ii) terminate performance of the applicable Software Maintenance, Professional Services or Deliverables and refund the Fees paid by Client to Edgenuity that are appropriately apportioned for and attributable to the affected Service. THE REMEDIES SET FORTH IN THIS SECTION SHALL BE CLIENT'S SOLE REMEDY AND EDGENUITY'S SOLE LIABLITY WITH RESPECT TO A BREACH OF THE WARRANTIES SET FORTH IN THIS SECTION, EXCEPT FOR CLIENT'S RECOURSE TO RECOVER ACTUAL DAMAGES CAUSED BY EDGENUITY'S BREACH OF WARRANTY.

Revised 11.04.206 Edgenuity Inc. Page 10 of 18

D. <u>Disclaimers</u>. EXCEPT FOR THE EXPRESS LIMITED WARRANTIES AND REPRESENTATIONS CONTAINED IN THIS AGREEMENT, ALL PRODUCTS AND SERVICES ARE PROVIDED ON AN "AS-IS" AND "AS-AVAILABLE" BASIS, AND ALL CONDITIONS, REPRESENTATIONS, AND WARRANTIES CONCERNING ANY PRODUCT OR SERVICE, EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, ARE HEREBY EXPRESSLY DISCLAIMED AND EXCLUDED TO THE EXTENT ALLOWED BY APPLICABLE LAW, INCLUDING ANY WARRANTY OF MERCHANTABILITY, SUITABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NONINFRINGEMENT, TITLE, SATISFACTORY QUALITY, OR NON-INTERFERENCE, OR ANY WARRANTY ARISING FROM A COURSE OF DEALING, USAGE, OR TRADE PRACTICE. BECAUSE SOME STATES OR JURISDICTIONS DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, THE ABOVE LIMITATION MAY NOT APPLY. THESE WARRANTIES GIVE CLIENT SPECIFIC LEGAL RIGHTS, AND CLIENT MAY ALSO HAVE OTHER RIGHTS, WHICH VARY FROM JURISDICTION TO JURISDICTION.

Edgenuity reserves the right to alter the features, specifications, capabilities, functions, licensing terms, availability, or other characteristics of any of the Software or Documentation, and Edgenuity may, at its sole discretion, alter Hardware and Software configurations from time to time. Client will be notified in advance of any updates or significant software or platform changes beyond standard Software Maintenance.

- **E.** Warranty Statements. If a formal, written warranty statement is made by Edgenuity with respect to a particular Product, and that warranty statement is delivered or made available to Client with that particular Product, then the terms of the warranty statement shall apply to that Product, and those terms are incorporated herein by this reference. In the event of a conflict between a term of these Standard Terms and a term of the warranty statement, then the higher degree of warranty protection shall be available to Client.
- **F.** Representations and Warranties of Client. Client represents and warrants to Edgenuity that:
 - 1. Client has the full power and authority to execute, deliver and perform under this Agreement;
 - 2. This Agreement is valid, binding, and enforceable against Client in accordance with the terms herein, no provision requiring its performance is in conflict with Client's obligations under any other agreement, and Client is not subject to any law prohibiting its execution or performance of this Agreement;
 - 3. With respect to the performance of Client's obligations under this Agreement, Client will comply with, and will cause each of its employees, agents, and contractors to comply with, all laws applicable to its performance under this Agreement;
 - 4. Client will not use, and will not allow any of its students, or any third party, to use, the Edgenuity Licensed Content or any Edgenuity Service in a manner that is, or that potentially is, (i) illegal, (ii) a legal risk to Edgenuity, (iii) degrading to the quality, goodwill, reputation of Edgenuity, its business, or its products or services, or (iv) a violation of any of the terms and conditions of this Agreement; and
 - 5. Client shall be responsible and liable for all of the acts and omissions of all of its employees, agents, contractors, and students under or in connection with this Agreement, and for their compliance with the requirements and other terms and conditions of this Agreement.

XV. LIMITATIONS OF LIABILITY.

- A. No Consequential Damages. CLIENT SHALL NOT BE ENTITLED TO, AND NEITHER EDGENUITY NOR ITS SUPPLIERS OR LICENSORS SHALL BE LIABLE TO CLIENT OR ANY OF ITS USERS FOR, ANY INDIRECT, , INCIDENTAL, EXEMPLARY, OR PUNITIVE, DAMAGES OF ANY KIND OR NATURE, INCLUDING COVER, BUSINESS INTERRUPTION, LOSS OF PROFIT, REVENUE, DATA, OR GCODWILL, OR CLIENT TECHNOLOGY DAMAGE, FAILURE, OR MALFUNCTION, EVEN IF EDGENUITY OR ITS SUPPPLIERS OR LICENSORS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, REGARDLESS OF HOW SUCH DAMAGES WERE CAUSED, AND REGARDLESS OF WHETHER ANY REMEDY SET FORTH HEREIN FAILS OF ITS ESSENTIAL PURPOSE OR OTHERWISE. BECAUSE SOME STATES OR JURISDICTIONS DO NOT ALLOW LIMITATIONS OR EXCLUSIONS OF CONSEQUENTIAL, INCIDENTAL, OR PUNITIVE DAMAGES, SOME OR ALL OF THE FOREGOING LIMITATONS MAY NOT APPLY. CLIENT SHALL BE ENTITLED TO LEGAL AND/OR EQUITABLE RECOURSE FOR DIRECT DAMAGES CAUSED BY EDGENUITY'S INTENTIONAL WRONGFUL ACTS OR OMISSIONS OR BREACH OF THIS AGREEMENT.
- B. <u>Limitation of Damages and Other Losses</u>. IN NO EVENT SHALL CLIENT'S TOTAL AND AGGREGATE RECOVERY FROM EDGENUITY FOR ANY AND ALL CLAIMS EXCEED THE GREATER OF (I) FEES ACTUALLY PAID BY CLIENT FOR THE PRODUCT(S) OR SERVICE(S) GIVING RISE TO THE CLAIM(S) IN THE TWELVE MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO LIABILITY; OR (II) THIS LIMITATION OF LIABILITY IS CUMULATIVE AND NOT PER INCIDENT; PROVIDED, HOWEVER, THIS LIMITATION SHALL NOT APPLY TO THE AMOUNT OF CLIENT'S ACTUAL PROVEN DIRECT DAMAGES CAUSED BY EDGENUITY'S INTENTIONAL WRONGFUL ACTS AS DETERMINED IN A FINAL, NON-APPEALABLE JUDICIAL DETERMINATION. THE PRECEDING CLAUSE ON DIRECT DAMAGES SHALL BE LIMITED TO \$500,000 WHICH IS IN THE AGGREGATE AND NOT PER INCIDENT AND FOR THE FULL LIFE OF THE CONTRACT AND SHALL APPLY TO ALL CLAUSES IN THE CONTRACT REGARDING DIRECT DAMAGES.

- Claims Regarding Content; Indemnification. Client understands and acknowledges that the Software is a tool to assist Client in virtual learning using multimedia materials and collecting data on the internet, and that Client, its Users, and third parties, and not Edgenuity or its suppliers or licensors, are responsible for ensuring the content of such communications, training materials, web sites and data. Client agrees to indemnify and hold harmless Edgenuity, its suppliers, directors, officers, agents and employees from and against any and all Claims, damages, judgments, assessments, losses, liabilities and expenses (including reasonable fees and disbursements of counsel) arising out of, or in connection with, any communications generated by Client and any content created by Client using the Software.
- D. <u>Applicability</u>. THE LIMITATIONS OF LIABILITY CONTAINED IN THIS AGREEMENT APPLY TO ALL CAUSES OF ACTION OR CLAIMS IN THE AGGREGATE UNDER ANY LEGAL OR EQUITABLE THEORY, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE. Client agrees that the limitations of liability and disclaimers set forth in this Agreement will apply regardless of whether Client has accepted the Software or any other Product or Service delivered by Edgenuity. Client acknowledges and agrees that Edgenuity has set its prices and entered into this Agreement in reliance upon the disclaimers of warranty and limitations of liability set forth herein, that the same reflect an allocation of risk between the parties (including the risk that a contract remedy may fail of its essential purpose and cause consequential loss), and that the same form an essential basis of the bargain between the parties.
- E. <u>Time Limitation</u>. No action arising out the performance of any obligation under this Agreement may be brought by either party more than the longer of the applicable state statute of limitations, or two (2) years after such cause of action accrues, except that an action for nonpayment may be brought within two (2) years after the date of last payment.

XVI. TERM AND TERMINATION.

- A. <u>Term.</u> This Agreement will be effective as of the Effective Date and shall continue in full force and effect until the end of the last License Period covered by this Agreement, unless earlier terminated in accordance with the terms of this section (the "Term").
 - Options. The Client shall have the option at its sole discretion to extend this Agreement for One Additional year from August 15, 2017 through August 14, 2018 upon the same terms and conditions as set forth in this Agreement.

B. Termination.

- 1. <u>Nonpayment</u>. If Edgenuity believes in good faith that Client's ability to make payments may be impaired, or if Client fails to pay any invoice when due and does not make such payment within thirty (30) days after receipt of such notice from Edgenuity of such failure, Edgenuity may, in its sole and absolute discretion, either (a) suspend access to or the delivery or performance of any Product or Service until such payment is made; or (b) terminate this Agreement.
- 2. <u>Material Breach</u>. Either party may terminate this Agreement for the material breach of the other party which material breach has remained uncured for a period of fifteen (15) days after the date of notice thereof to the breaching party. In the event that Client terminates this Agreement for a material breach by Edgenuity, Edgenuity shall return a pro-rated portion of the Fees received by Edgenuity from Client pursuant to this Agreement for the Products and/or Services that are the subject of the breach.
- 3. <u>Insolvency</u>. Either party may immediately terminate this Agreement, with notice, upon (i) the institution by or against the other party of insolvency, receivership, or bankruptcy proceedings or any other proceedings for the settlement of the other party's debts; (ii) the other party making an assignment for the benefit of creditors; (iii) the other party becoming insolvent; or (iv) the other party's dissolution or ceasing to do business (or its adoption of a resolution for either).
- **Effects.** Termination or expiration of this Agreement shall not relieve Client of any obligation to pay any Fees payable to Edgenuity prior to the Effective Date of the termination or expiration. In addition, the exercise of the right to terminate this Agreement shall be in addition to any other right and remedy provided in this Agreement or existing at law or in equity that is not otherwise excluded or limited under this Agreement.

XVII. MISCELLANEOUS.

- A. <u>Non-Solicitation</u>. During the Term and for a period of one (1) year thereafter, Client shall not, either directly or indirectly, solicit, make offers of employment, hire in any capacity, or accept any services or work from any employees, contractors, or consultants of Edgenuity who are associated (either directly or indirectly) with the performance of any services under this Agreement, without Edgenuity's prior written consent. In the event that Client breaches the foregoing restriction, then, in addition to any other rights or remedies of Edgenuity, Client shall pay to Edgenuity, as liquidated damages and not as a penalty, within thirty (30) days of receipt of a notice of breach, a sum equal to two (2) years of salary or fees that Edgenuity would reasonably expect to pay to such employee, contractor, or consultant but for such breach.
- **B.** Force Majeure. Neither party to this Agreement shall be liable for delays or failures in performance under this Agreement (other than obligations relating to payment, confidentiality, and protection of ownership and intellectual property rights) resulting from acts or events beyond the reasonable control of such party (a "Force Majeure Event"), including acts of war, terrorism, acts of God,

Revised 11.04.206 Edgenuity Inc. Page 12 of 18

earthquake, flood, embargo, riot, sabotage, labor dispute, governmental act, failure of the internet, power failure, or energy, utility, or telecommunications interruptions, provided that the delayed party: (i) gives the other party prompt notice of such cause; and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance. In the event that a Force Majeure Event lasts for more than 90 days, and the delayed cannot correct its failure or delay in performance during that period of time, despite using its reasonable commercial efforts to do so, the other party may terminate the affected portions of this Agreement.

- C. <u>Relationship of the Parties</u>. Edgenuity is an independent contractor with respect to Client. Neither party is nor shall be considered to be, an employee, agent, distributor, partner, joint venturer, or representative of the other party, and neither party shall have the authority to act on behalf of or in the name of the other party, or to bind the other party in any manner whatsoever.
- D. Governing Law. Any action related to this Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut, without reference to conflicts of laws principles that would result in the application of the laws of another jurisdiction. The state and federal courts located in New Haven County State of Connecticut, shall have exclusive jurisdiction and venue over any dispute arising hereunder or related hereto, and the parties hereby consent to the personal jurisdiction and venue of these courts. Notwithstanding the foregoing, Edgenuity shall have the right to seek injunctive or pre-judgment relief in any court of competent jurisdiction to prevent or enjoin the misappropriation, misuse, infringement, or unauthorized disclosure of Edgenuity's Confidential Information or intellectual property rights. No Federal Acquisition Regulations shall be construed to apply to Edgenuity without Edgenuity's written agreement thereto. The United Nations Convention for the International Sale of Goods shall not apply to this Agreement.
- **Export Control**. The sale, resale, or other disposition of Products and any related technology or documentation are subject to the export control laws, regulations, and orders of the United States of America and may be subject to the export and/or import control laws, regulations, and orders of other countries. Client agrees to comply with all such laws, regulations, and orders and acknowledges that it shall not directly or indirectly export or import any Products to any country to which such export, import, or transmission is restricted or prohibited. Client acknowledges and agrees that Client is responsible to obtain any license to export, reexport, import, or transmit as may be required.
- **F.** Severability. In the event that any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision will be subject to modification by the court and shall be interpreted so as best to accomplish the objectives of the original portion to the fullest extent permitted by law, and the remaining provisions shall remain in full force and effect.
- **G.** <u>Assignment</u>. Neither this Agreement, nor any rights hereunder, may be assigned by operation of law or otherwise, in whole or in part, by Client without the prior, written consent of Edgenuity.
- **H.** Third Parties. There are no third party beneficiaries to this Agreement.
- I. <u>Waivers</u>. Any waiver of any rights under this Agreement must be in writing and signed by the waiving party, and any such waiver shall not operate as a waiver of any further right hereunder.
- J. Entire Agreement; Construction. This Agreement is the entire agreement between the parties with respect to its subject matter, and supersedes any and all prior or contemporaneous, conflicting or additional communications, negotiations or agreements. As used in this Agreement, the term "including" shall mean "including, without limitation," the term "includes" shall mean "includes, without limitation," and terms appearing in the singular shall include the plural and terms appearing in the plural shall include the singular.
- **K.** <u>Amendments</u>. This Agreement may be amended only in writing and signed by both parties; and any purported oral amendment to this Agreement shall be void and have no effect.
- L. <u>Marketing</u>. Client agrees that Edgenuity may use Client's name, logo, and trademarks, and may disclose that Client is a customer of Edgenuity, in Edgenuity advertising, promotion and similar public disclosures; provided, however, that such advertising, promotion or similar public disclosures shall not indicate that Client in any way endorses any Edgenuity Products or Services without Client's prior consent.
- M. <u>Background Investigations</u>. To the extent required by applicable Law and validated and approved by the Client and if the Client shall have additional requirements beyond the applicable Law (which shall be explicitly detailed in writing by client and provided to and agreed upon by Edgenuity), Edgenuity shall perform or cause to be performed or ensure that such background checks have been performed on its employees and agents engaged in the delivery of Edgenuity Licensed Content or the performance of Edgenuity Services.
- N. <u>Notices</u>. All notices under this Agreement will be in writing and will be deemed given upon: (i) receipt thereof if delivered by facsimile, electronic mail, hand delivery, or overnight delivery service; or (ii) three days after deposit in the U.S. mail, postage

Revised 11.04.206 Edgenuity Inc. Page 13 of 18

prepaid, return receipt requested, if mailed. Notices to Edgenuity will be addressed to the attention of the Chief Learning Officer. Notices to Client will be addressed to the individual who executes the Quote on behalf of Client.

- **O.** <u>Headings</u>. The headings contained in these Standard Terms are for purposes of convenience only and shall not affect the meaning or interpretation of this Agreement.
- P. <u>Counterparts</u>. The execution of the Quote or any other instrument evidencing the effectiveness of this Agreement may be made in two or more original or facsimile counterparts, each of which will be deemed an original, but all of which together shall constitute one and the same instrument.
- Q. <u>Survival</u>. All provisions of Sections X, XI, XII, XIII, XIV, XV and XVII except for XVII, Sub-section M, and any other provisions which must survive in order to give effect to their meaning, shall survive the expiration or termination of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this License and Purchase Agreement to be executed as of the Effective Date.

Edgenuity Inc.	City of Waterbury, Department of Education
Signed:	Signed:
Name:	Name:
Title:	Title:
Date:	Date:

SCHEDULE A ADDITIONAL TERMS AND CONDITIONS

Herein, Schedule A, Client is referred to as "City."

- 1. <u>Interest of City Officials</u>. No member of the governing body of the City, and no other officer, employee, or agent of the City, who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.
- 2. <u>Prohibition Against Gratuities and Kickbacks</u>. No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept or agree to accept from another person a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or purchase order, or to any solicitation or proposal therefore.

No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

Upon showing that a subcontractor made a kickback to the City, a prime contractor or a higher tier subcontractor in connection with the award of a subcontract or order thereunder, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

- 3. <u>Prohibition Against Contingency Fees</u>. Edgenuity hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.
- 4. <u>City of Waterbury's Ethics Code Ordinance.</u> Edgenuity hereby acknowledges receipt of the City of Waterbury's Ordinance regarding Ethics and Conflicts of Interest and has familiarized itself with said Code.
- 5. Termination for Non-Appropriation or Lack of Funding. Edgenuity acknowledges that the City is a municipal corporation and that this agreement is subject to the appropriation of funds by the City sufficient for this agreement for each budget year in which this agreement is in effect. The Edgenuity therefore agrees that the City shall have the right to terminate this agreement in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this agreement is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.
 - a) Effects of Nonappropriation. If funds to enable the City to effect continued payment under this agreement are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this agreement without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to Edgenuity.
 - b) Effects of Reduced Levels of Funding. If funding is reduced by law, or funds to pay Edgenuity for the agreed to level of the products, services and functions to be provided by Edgenuity under this agreement are not appropriated, authorized or otherwise made available by law, the City may, upon seven (7) business days written notice to Edgenuity, reduce the level of the products, services or functions in such manner and for such periods of time as the City may elect. The charges payable under this agreement shall be equitably adjusted to reflect such reduced level of products, services or functions and the parties shall be afforded the rights set forth in this agreement.
 - c) No Payment for Lost Profits. In no event shall the City be obligated to pay or otherwise compensate the Edgenuity for any lost or expected future profits.

6. Rights Upon Cancellation or Termination.

Revised 11.04.206 Edgenuity Inc. Page 15 of 18

- (a) Termination for Lack of Funding or Non-Appropriation. In the event of termination by the City for lack of funding or non-appropriations, the City shall pay Edgenuity for all documents, data, studies, reports, specifications, deliverables, etc. (including any holdbacks), installed and delivered to the City as of the Termination Date and Edgenuity shall relinquish to the City any applicable interest, title and ownership including, but not limited to perpetual use of any proprietary rights in and to said documents, data, studies, reports, specifications, deliverables, etc. in possession of and paid for by the City (except to the extent any invoiced amount is disputed). Edgenuity shall be required to exercise commercially reasonable efforts to mitigate damages. In the event of a termination for Lack of Funding or Non-Appropriation the City and Edgenuity may negotiate a mutually acceptable payment to Edgenuity for reasonable demobilization expenses. Said demobilization expenses, if any, shall be handled in accordance with the provision of this agreement pertaining to Changes in the Work
- (b) Termination by Edgenuity. Edgenuity may, by written notice to the City, terminate this agreement if the City materially breaches, provided that Edgenuity shall give the City thirty (30) calendar days prior written notice and an opportunity to cure by the end of said thirty day period. In the event of such termination, Edgenuity will be compensated by the City for work performed prior to such termination date and Edgenuity shall deliver to the City all deliverables as otherwise set forth in this agreement.
- (c) Assumption of Subcontracts. In the event of termination, the City shall have the right to assume, at its option, any and all subcontracts for products, services and functions provided exclusively under this agreement, including but not limited to any contracts and may further pursue completion of the work under this agreement by replacement contract or otherwise as the City may in its sole judgment deem expedient.
- (d) Delivery of Documents. In the event of termination, (i) Edgenuity shall promptly deliver to the City, in a manner reasonably specified by the City, all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc and other tangible items furnished by, or owned, leased, or licensed by, the City, and (ii) the City shall pay Edgenuity for all services performed and deliverables completed and accepted (pro-rated for deliverables partially completed) prior to the effective date of the termination (except to the extent any invoice amount is disputed).

7. <u>Insurance Required from Edgenuity</u>.

- 7.1 Edgenuity shall not commence work under this Contract until all insurance required under this Section 7 has been obtained by Edgenuity and such insurance has been approved by the City. Edgenuity shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.
- 7.2 At no additional cost to the City, Edgenuity shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from Edgenuity's obligation under this Contract, whether such obligations are Edgenuity's or subcontractor or person or entity directly or indirectly employed by said Consultant or subcontractor, or by any person or entity for whose acts said Consultant or subcontractor may be liable.
- 7.3 Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.
- 7.4 The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by Edgenuity:
 - 7.4.1 General Liability Insurance: \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate and \$2,000,000.00 Products and completed operations aggregate

Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

- 7.4.2 Automobile Liability Insurance: \$1,000,000.00 combined single limit (CSL) Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including owned and hired autos.
- 7.4.3 Workers' Compensation: Statutory Limits within the State of Connecticut: Employers' Liability:
 - EL Each Accident \$500,000.00
 - EL Disease Each Employee \$500,000.00
 - EL Disease Policy Limit \$500,000.00

Edgenuity shall comply with all State of Connecticut statutes as it relates to workers' compensation.

- 7.4.4 Excess/Umbrella Liability Insurance: Excess or Umbrella insurance coverage that follows form or sits over General Liability, Automobile Liability and Workers Compensation insurances. \$1,000,000.00 Each Occurrence and \$1,000,000.00 Aggregate.
- 7.4.5 Professional Liability Insurance: \$1,000,000.00 each claim. \$1,000,000.00 aggregate limit Professional liability (also known as, errors and omissions) insurance providing coverage to Edgenuity.
- 7.5 <u>Failure to Maintain Insurance</u>: In the event Edgenuity fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset Edgenuity's invoices for the cost of said insurance.
- 7.6 <u>Cancellation</u>: The City of Waterbury shall receive written notice of cancellation from Edgenuity at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.
- 7.7 Certificates of Insurance: Edgenuity's General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City and its Board of Education as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and noncontributory insurance and the coverage and limits provided under Edgenuity's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time Edgenuity executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: "The City of Waterbury and its Board of Education are listed as additional insured on all lines of coverage except Workers Compensation. All policies shall include a waiver of subrogation and be written on an Occurrence basis". The City's request for proposal number must be shown on the certificate of insurance. Edgenuity must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.
- **7.8.** No later than thirty (30) calendar days after Consultant receipt, Edgenuity shall deliver to the City a copy of Edgenuity's insurance policies, endorsements, and riders.
- 8. Freedom of Information Act Notice. Pursuant to State statute, in the event the total compensation payable to Edgenuity set forth in Section 6 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all Consultant records and files related to the performance of this Contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.



Price Quote for Services Waterbury Public Schools

Edgenuity Inc. 8860 E. Chaparral Road Suite 100 Scottsdale AZ 85250 480-423-0118

Date

10/3/2016

Quote #

18698

Vendor#

Payrnera Schedule	Pro-ing Expinex	Completori Starri Deric	Content: End Deale-
Net 30 Days	11/30/2016	8/15/2016	8/14/2017

Header	(Alles relit)	Description	Arrecent
Concurrent User Licen	120	Concurrent User Licenses Virtual Classroom and Web Administrator -	45,000.00
		The client will have access to 30 full and/or semester based courses. Please reference pricing proposal included with Waterbury PS RFP:	
MyPath Site Licenses	2	MyPath Math and Reading Site License for Existing Edgenuity Site	15,000.00
On-Site PD	4	On-Site Professional Development Day	10,000.00
Web Trainings	3	Web-based Training Session This quote is an extension of the exact pricing used in the year 2 agreement.	1,500.00

Total \$71,500.00

This Quote is subject to the Agreement by the parties dated November 4, 2016 for services provided during the 2016-17 school year. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these terms and conditions resulting in a legally binding agreement.

If this Quote includes any Sophia® Learning Inc. courses for purchase, the following language applies to any such purchase (and this language is also found in the above linked Terms and Conditions): "Use of any Sophia course is prohibited for all students under the age of 13 years."

Customer
Signature
Print Name
Title
Date

Edgenuity Inc. Representative Greg Moore, M. Ed Account Executive 774.238.0945 greg.moore@edgenuity.com

Not valid unless accompanied by a purchase order.

Please specify a shipping address if applicable.

Please e-mail this quote, the purchase order and order documentation to AR@edgenuity.com or fax to 480-423-0213.

8960 E. Chaparral Rd., Suite 100, Scottsdale, Arizona 86250 877.2020.EDU Fax: 450.423.0213 www.edgenuity.com.

Date Approved BOE: June 21, 2012

FLSA Status: Union Affiliation: Exempt

Salary Range:

S.A.W.

TALENT and PROFESSIONAL DEVELOPMENT SUPERVISOR

GENERAL STATEMENT OF DUTIES:

Plan and coordinate the recruitment and retention of certified staff for the Department of Education. Assist in the planning and coordination of relevant in-service training programs and manage the TEAM program.

-New

DISTINGUISHING FEATURES OF THE CLASS:

This is a responsible professional and administrative position reporting to the Chief Academic Officer, collaborating with the Director of Personnel. It involves responsibility for the planning, development, and coordination of all facets of recruiting and retention of certified staff. In addition, will develop and implement a minority recruiting and retention program to ensure cultural diversity in the hiring and promoting of teachers and administrators. Assists in the planning, development and scheduling of in-service training programs that focus on certified staff and their career paths. Train staff in culturally responsive education, manage the TEAM program and work with the Director of Personnel on aligned projects.

EXAMPLES OF WORK: (Illustrative only)

Performs complex professional-level work in the areas of recruitment and retention of minority certified staff.

Create and implement a comprehensive strategic recruitment and retention plan for the district.

Provides culturally responsive training for staff.

Uses multiple modes of communication to support the mission and goals of minority recruitment and retention.

Prepares and coordinates programs and job fairs for certified staff recruitment.

Implement the district evaluation plans and system toward the continuous improvement of all certified staff.

Member of the Professional Development and Evaluation Committee with the Chief Academic Officer

Plans, organizes, coordinates and implements in-service training programs in collaboration with the Chief Academic Officer.

Inform employees of available training or educational opportunities that may aid in developing their capabilities.

Attends workshops and seminars in order to locate source material for in-service programs.

Keeps records of in-service training sessions.

Attends meetings of the Board of Education as necessary.

TALENT AND PROFESSIONAL DEVELOPMENT SUPERVISOR (Continued)

Serves as liaison with minority recruiting print agencies, internet sites, schools, colleges, minority community groups, and professional organizations.

Develops and implements a minority recruiting program to assist in maintaining cultural diversity in the hiring and promoting of teachers and administrators.

Develops and implements a minority teacher workplace adjustment and retention program.

Work to obtain grants for minority teacher recruitment and retention.

Develop and implement school based focus for students in the teaching profession. Coordinate with professional organizations and community groups to increase minority teacher applications.

Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Comprehensive knowledge of modern principles and practices of education. Experience in interviewing prospective applicants for employment. Working knowledge of the educational certification process. Ability to prepare a variety of written reports and to comprehend complex oral and written material. Ability to work effectively with others. Ability to communicate effectively, both orally and in writing. Experience in various software applications to include Microsoft Office and Access.

ACCEPTABLE EXPERIENCE & TRAINING:

Current Certification from the Connecticut Department of Education with Endorsement 092 or its future equivalent. Five years of successful classroom teaching. Three years of successful experience in an administrative/leadership position preferred. Experience in an urban school district and/or a multi-cultural environment preferred. This is a grant funded union position that exists as long as the Alliance grant funds are available.

#9

Date Approved BOE: June 21, 2012

FLSA Status: Union Affiliation: Exempt

Salary Range:

S.A.W. Per Contract

TALENT DEVELOPMENT SUPERVISOR GENERAL

STATEMENT OF DUTIES:

Plan and coordinate the recruitment and retention of certified staff for the Department of Education. Assist in the planning and coordination of relevant in-service training programs and manage the TEAM program.

DISTINGUISHING FEATURES OF THE CLASS:

This is a responsible professional and administrative position reporting to the Director of Personnel and the Chief Academic Officer. It involves responsibility for the planning, development, and coordination of all facets of recruiting and retention of certified staff. In addition, will develop and implement a minority recruiting and retention program to ensure cultural diversity in the hiring and promoting of teachers and administrators. Assists in the planning, development and scheduling of in-service training programs that focus on certified staff and their career paths. Train staff in culturally responsive education, manage the TEAM program and work with the Director of Personnel on aligned projects.

EXAMPLES OF WORK: (Illustrative only)

Performs complex professional-level work in the areas of recruitment and retention of minority certified staff.

Creates and implements a comprehensive strategic recruitment and retention plan for the district.

Provides culturally responsive training for staff.

Uses multiple modes of communication to support the mission and goals of minority recruitment and retention.

Prepares and coordinates programs and job fairs for certified staff recruitment.

Implement the districts evaluation plans and system toward the continuous improvement of all certified staff.

Member of the Professional Development and Evaluation Committee with the Chief Academic Officer

Plans, organizes, coordinates and implements in-service training programs in collaboration with the Chief Academic Officer.

Inform employees of available training or educational opportunities that may aid in developing their capabilities.

Attends workshops and seminars in order to locate source material for in-service programs.

Keeps records of in-service training sessions.

Attends meetings of the Board of Education as necessary.

TALENT AND PROFESSIONAL DEVELOPMENT SUPERVISOR (Continued)

Serves as liaison with minority recruiting print agencies, internet sites, schools, colleges, minority community groups, and professional organizations.

Develops and implements a minority recruiting program to assist in maintaining cultural diversity in the hiring and promoting of teachers and administrators.

Develops and implements a minority teacher workplace adjustment and retention program. Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Comprehensive knowledge of modern principles and practices of education. Experience in interviewing prospective applicants for employment. Working knowledge of the educational certification process. Ability to prepare a variety of written reports and to comprehend complex oral and written material. Ability to work effectively with others. Ability to communicate effectively, both orally and in writing. Experience in various software applications to include Microsoft Office and Access.

ACCEPTABLE EXPERIENCE & TRAINING:

Current Certification from the Connecticut Department of Education with Endorsement 092 or its future equivalent. Five years of successful classroom teaching. Three years of successful experience in an administrative/leadership position preferred. Experience in an urban school district and/or a multi-cultural environment preferred. This is a grant funded union position that exists as long as grant funds are available.





WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:	Ashir Hostonia	
PARTITION OF THE PROPERTY OF T	Wilby High School	
Your Name:	Heidi Doolan	
Today's Date:	10/06/16	
Date/s of Field Trip	11/30/16	
	11/50/10	
In State □ Out of State X		
Number of students		
	40	
Number of chaperones		
Paradian American Pro-	5	
Nurse's Signature: □		
Principal's Signature: □		
Number of Pages Attached:		DECEIVEN
	1/	BOARD OF EMUCATION

Revised 07/17/13

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR. ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

	STATE – MUST BE RECEIVED <u>T</u>		
This request	must be approved prio as down payments or	-	committing any funds such rrangements.
Date Submitted:	10/06/16 N	ame of Travel Agency (î	f applicable): Nedarlander
1) Requested by: _	Heidi Doolan	Wilby High	Music 9-12
	Name of Staff Member	School	Grade level/Subject
2) How many stud	ents? 40		
3) Name of destina	ation: "The Color Purple" at	the Bernard Jacobs Thea	itre, 242 West 45 th Street
4) City/State of de	stination: New York, New Y	ork	
5) Departure:	Wednesday Day	11/30/16 Date	8:00AM Time
6) Return:	Wednesday	11/30/16	9:00PM
	Day	Date	Time
7) Is school in ses	sion during this field trip? yes		
8) What unit in the	e curriculum does this field trip	support?	
Experience, ex	plore and evaluate American Mus	sical Theater.	
9) What are the Co	ommon Core State Standards th	his field trip supports?	
independently pand understand	perform (select, analyze, interpret,	, and evaluate) music. Stud-	riate instruction that empowers students to ents develop the aural and theoretical skills examples that provide the foundation for
10) What are the §	guiding questions from the curr	riculum this field trip wil	l answer?
plot? What effect did	levant vocabulary and key terms: the newsboys strike have on other nalyze the elements of music.		rk City Our 26 28 1

11) What expected perform	rmances will be taught by this fie	eld trip?	
Performances are exped	cted to build a strong foundation of	technique and artistry in actin	g, singing, and dancing.
12) How will you assess	the learning that results from this	s field trip?	
will work in pairs to ma	I through a performance of their own ake connections between historically ing and story- telling skills to explor	y based fiction and modern re	ality. Students will employ
13) Explain what educati	onal value this field trip offers th	e students:	
Expose students to the cultures.	atre practices and performances.	It will give them an appreci	ation of the arts and
14) Transportation: Typ	pe/name of Approved PUC Carrie	er	
Land Jet			
15) Name(s) and phone r Name	number(s) of person(s) responsible Phone Number	le for organizing this trip: Name	Phone Number
1. Heidi Doolan	203-578-0004	4	
2.		5.	
3		6	
16) Name(s) of person(s)	supervising students. NOTE: 0	one (1) chaperone for ever	y ten (10) students.
Teacher(s) as chapero Heidi Doolan, Mrs. Jus			
Aides(s) as chaperone Miss Nicole	s:		
Parent(s) as chaperone Mr. Parker. Mrs. Johns			
	nced: (If it's fund raising activit rant, student contributions, etc.)	ies, list the fund raising ac	tivities. If it's a grant, give
Selling of Something S	weet coffee cakes and individually f	unded.	

18) What is the approximate cost per pupil for this trip?

\$80			
19) Is any student exclude	ed from attending this trip?	Yes No x I	f yes, explain why:
20) What is the approxim	ate cost all chaperones?		
\$80			
21) How many substitutes	s are necessary? [(If	none specify)	
Teacher	Subject/Grade	Teacher	Subject/Grade
1.Heidi Doolan	Music 9-12	4.	
2.Mrs. Jusinno	Math 9-12	5.	
3.Anita Watkins	Fashion 9-12	6.	
Is this field trip recor	Signature of School meets the needs of the BOE p nmended? Yes x No dents(s) median needs have be Signature of School	olicy? Yes x No en made Yes x No ol Principal	Date Date D
		HODER PRIZONSIDENTE	
24) This field trip request	has been reviewed and approv	ved at the Superintendent'	s level
This field trip request	has been previewed and is not	approved	10/2/16
	Signature of Superint	endent/Designee/ILD	10/35 10
	est required Board of Education are during its n		te or overnight field trip was
	Signature of BOE	/Designee	Date

A copy of this request, when approved, will be returned to the School Principal.

- 1. <u>Write an evaluative essay</u> on "The Color Purple." that includes the following information:
 - a. Date, time, and location of the performance.
 - b. Who/what did you see?
 - c. What kind of music was performed?
 - d. Did the venue enhance or detract from the performance? Why?
 - e. Discuss the stage presence of the performers.
 - f. Discuss the musicality of the performance. (Be specific)
 - g. What is your overall impression of the performance?
 - h. What did you like or dislike about the music?
 - i. Would you go again?

The majority of your paper should focus on the musicality of the performance—be specific about the pieces, style, phrasing, intonation, etc.

Use appropriate, high school level writing. The report must be at least 1 page, typed, double spaced, 12 point font, Times/Times New Roman font, 1" margins on all sides

Out of State



WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby High School
Your Name: Michael Sullivan
Today's Date: 9/21/16
Date/s of Field Trip: 11/17/16; Rain Date:
In State Out of State X
Number of students: 25
Number of chaperones 5 4
Nurse's Signature: 12 Margo (Mary) Receased n. 10/6/16
Principal's Signature:
Number of Pages Attached: 3

OCT 26 2016

CUERK BOARD OF EDUCATION

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8016) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR. ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

) Name of destinati) City/State of dest	Name of Staff Member	High School 11/3 School	Social Studies Grade level/Subject
) Name of destinati) City/State of dest	ots? <u>25</u> on: Sal c m, MA.	School	Grade level/Subject
) Name of destinati) City/State of dest	on: Sakuu, MA.		
•			
•	nation: Waterbury	•	
) Departure:			
	Thunsday	11/17/116	7-30 saun
	Day	Date	Time
) Return:	Thursday	11/17/16	5:30 pm
	Day	Date	Time
) Is school in sessio) What unit in the c	or during this field trip? Yes urriculum does this field trip) softward	
U.S. History: Judi	cial System		
) What are the Com	umon Core State Standards th	bis field trip supports?	
Career/College F CCSS FLA-Liter including visuall CCSS FLA-Liter Desermine the n	leadiness — Education acy.CCRAR7 Integrate and y and quantitatively, as well nacy.RH9-104	d evaluate content present as in words. ¹ es as they are used in a te	ed in diverse media and formats, at, including vocabulary descri

10) What are the guiding questions from the carrienhum this field trip will answer?

What are the options after high school? What impact did Salem have on America's future justice system? Why are these historical sizes impactful and important to our knowledge of becoming informed citizens? Also, what are the historical stories and emotions behind each one of these sites?

11) What expected performances will be taught by this field trip?

Students will be taught that good performance in study habits, grades, attendance and discipline are needed to have more college and career options. Also, students will visit and learn about various historical places in Salem and understand the backgrounds and impact these sites, including The Salem Witch Museum, The House of seven Cables and a researchment of a trial-"Cry Innocent" accusing a woman of practicing witcheraft at a nisobouse. The students will viole-play a Poriton jury and will be expected to participate as jury members.

12) How will you assess the learning that results from this field trip?

Survey after the field trip and a summary of sites visited and the impact each one had on students. This will be assessed through essays each student will be assigned to write following this field trip.

13) Explain what educational value this field trip offers the students:

The students will understand the injustices some in Salem and to endure during the 17th Century while also understanding and participating in a jury trial. Also, the students will visually and physically see and walk the same steps that the accused did when they fought for personal and religious freedom in the late 1600's. By concretely utilizing their senses of actual places that were significant during this era, the students will have a new appreciation of what liberty stands for and how hard it was achieved.

14) Transportation: Type matter of Approved PUC Carrier

School Bus-Durtam School Services

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
I. Balichard Sellivan	203-574-3061	44	,
2 Albert Chebot	203-574-8061	5.	
3 Trimene Davis (Gear Up)	203-574-8061	6	

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teache	s) as chaperones: Mr. Chabot, Mr. Sullivan	
Aides(s	as chaperones: Trinene Davis, Maya Dean	
Parent(as chaperones: None	
		_

GEAR UP			
3) What is the approxim	rate cost per pupil for this trip	?	7777
) is any student exclud	ed from attending this trip?	Yes X No If yes	, explain why:
No			
) What is the approxim	ate cost all chaperones?		
N/A			, magazina di maga
) How many substitute	s are necessary? 2 (0	f some specify)	
Teacher	Subject/Grade	Teacher	Subject/Grade
I Michael Sullivan	Social Studies/11**	4.	
2 Albert Chabot	Social Studies/10 th /11th	5.	
		6.	
participating in the five of the five of the first state of the field trip reconstruction of the fi	Signature of Scho	,	10/5/16 Date
Anangunents for stu	dents(s) medial needs have be active Signature of Scho	Joyce	18/21/16
		ECE RESPONSE	1000
This field trip request	has been reviewed and approv	ved at the Superintendent's leve	
This field trip request	has been reviewed and is not ROA What	approved /	0/21/16
	Signature of Superint	endent/Designee/ILD	Date 0/25/11/2

25) This field trip request required Board of Education action for out of state or approved/denied by the Board of Education during its meeting of	overnight field trip was
Signature of BOE/Designee	Date

A copy of this request, when approved, will be returned to the School Principal.

Nonne:

Period:

<u>Salem, Mass.</u> Post-Field Trip Assessment

Mr. Michael Sallivan-229E

Mr. Albert Chobot-228E

Following the Salem, Mass. Field trip students will complete an assessment based off their experiences in Salem and pre-field trip lessons regarding justice system and the injustices that, at times, were far too real.

Assignment

Based on your experience during this field trip and the knowledge that you've gained regarding the Salem Witchcraft Trials and beeping in line with <u>CCSS_ELA_Literacy_RHO_10.4</u>, please compose a four-page summarization of the reenactment of the Witch Trials based on your previous knowledge and personal experience in Salem. Your summarition for this assignment shall include:

What impact did Salem have on America's future justice system?

Why are these historical sites impactful and important to our importange of becoming informed citizens?

What are the historical stories and emotions behind the Salem Witchcraft Trials?

Grading

As common practice-assignment will be graded based on Waterbury PS District rubric

CCSS FI A-Literacy EH 9-10.4

Determine the meaning of words and plurases as they are used in a text, including vocalindary describing political, social, or economic aspects of history/social science.

#12

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP:

Thursday, November 10, 2016 (WAMS)

BOARD MEETING:

Wednesday, November 16, 2016

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES		
E. Racine, Jr.	Reed café/gym: Fri., Nov. 18 th 4:30-6:00pm (school dance)		
L. Lombardi	Rotella café: Thurs., Dec. 1 st . 5:00-9:00pm (sch. Vendor sale)		
M. Perz	Tinker café: Mon., Nov. 14 th 6:00-7:00pm (PTA meeting)		
C. Imperato	Wilby café: Sat., Dec. 3 rd noon – 5:00pm (video game tournament)		
M. Rocco	Career Academy: NovMay (5 Tuesdays) 4:15-7:30pm (Project Love)		
M. Ocasio Bucks Hill gym: Mon, Tues, Thurs, Fri. 3:00-5:00pm 11/4/16-1			
1 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C	(NEMS boys basketball team practices)		
C.Harris	Wilby media ctr.: Wed., Dec. 7 th 6:00-7:00pm (presentation to students)		
J. Silva	WSMS café: Fri., Nov. 18 th 2:30-7:30pm (Captivating Kids meeting)		
T. Gradowski	Maloney café: Tues., Nov.29 th 4:00-8:00pm (family math night)		
V. Demirali	Sprague gym: Thurs., Nov. 17 th 5:00-7:00pm (family bingo night)		
R. Arroyo	Enlightenment café/gym: Mon, Wed, Thurs. 1/9/17-6/9/17 1:30-5:30pm		
	(partnership with New Opportunities/Palace Theater after school program)		
D. Currier	Chase gym: Wed., Nov. 30 th 5:30-7:30pm (reading family night)		

Approved:	
John Theriault	Kathleen M. Ouellette, Ed. D.
	Superintendent of Schools

SCHOOL PERSONNEL USE ONLY

TO: SCHOOL BUSINESS OFFICE FROM: Reed FRC Coordinator, Ernst Racine, Jr. The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Jonathan Reed Elementary Gymnasium | wimming Pool I X Café/Rooms Auditorium Music Room X Computer Room X Library DATES REQUESTED: November 18, 2016 FROM: **4:30** pm/ TO: 6 pm FOR THE FOLLOWING PURPOSES: The Reed Elementary School FRC will be hosting an School Dance. There re will need to be use of the cafertorium and gymnasium. Ernst Racine, Jr., Reed FRC Coordinator **APPLICANT**

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



OL PERSONNEL USE ONLY DATE: November 2 2016 SCHOOL BUSINESS OFFICE TO: Lauren Lombardi FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Kotella Swimming Pool Gymnasium DATES REQUESTED: Thursday, December 1, 2016 FROM: 5 am/pm) FOR THE FOLLOWING PURPOSES: Mom's Night Out" - Vendor sale

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

NOV 7 2-201

· //	11		
Date:	November 3, 2016		
TO:	School Business Office		
FROM:	B.W. Tinker PTA) N (1)
FROM.	La TV v a 11 a 17 v v		
		apper SAD are	-1
The unders hours) as fo	igned hereby makes application for use of school f blows:	acilities (aπer so	inoon
•	SCHOOL REQUESTED: B.W. Tinker		
	rium □ Gymnasium □ Swimming Pool	□Café	
DATES RE	QUESTED: November 14, 2016		
	6:00 pm = 7:00 pm		
	FOLLOWING PURPOSES:		
	PTA Meeting		
	Marie D	Peiz_	
-	Marie Perez, App	licant . ^O	
্বাহ্য হ'বলই প্ৰক্ৰেইনি নামিক লৈছে । ব	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

	SCHOOL PERSONNEL USE ONLY	DCT 27	2015
	DATE: 12/2/16		
	Wilby High School		
•	THOOL REQUESTED: WILLY Highschool		
Sature DATES REQU	Gymnasium Li Swimming Pool Gafé/Rooms	<u> </u>	
	= TM: 2 HM/pm) TO: 5 - AM/	- John	-
A video	gane tournament allowing students to , have fun & enjoy this Finazing expe Whyhighscharl's touranient	- rlenc	٠ , ح
	Churty APPLICANT	ed	<u>1</u>
发展的现在分词 医自己的 医		PREA	eat

Please note the following marrisions:

When the public is invited in an activity, police and fire departments must be notified. These single-s

8 2015

SCHOOL PERSONNEL USE ONLY	
OCT	2
DATE: 10 <u>/27/16</u>	
TO: SCHOOL BUSINESS OFFICE	
FROM: <u>Margaret Rocco</u>	
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:	
NAME OF SCHOOL REQUESTED: <u>Waterbury Career Academy</u>	
Auditorium Gymnasium Swimming Pool Café/Rooms	
DATES REQUESTED: 11/22/16, 2/7/17, 3/28/17, 4/25/17, 5/23/17 from 4:15 until 7:30 (event will be held from 5:30 -7:00)	
FOR THE FOLLOWING PURPOSES:	
<u>Project Love- Halloween gathering for the families in St. Vincent DePaul, Salvation Army, Home of Hope and the Motor Inn.</u>	
APPEICANT APPEICANT	11:

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

NOV - 2 2015

DOILO DE L'ELE DO L'ANTINE DE	
DATE: NOV. 00 00 2016	
TO: SCHOOL BUSINESS OFFICE	
FROM: M. OCASIO - NOITH END MIDDLE	
The undersigned hereby makes application for use of school facilities (after regular	
NAME OF SCHOOL REQUESTED: BUCKS HILL	
DATES REQUESTED: 1/- 04-16 / 12-23-16 Three FROM: 3:00 mpm TO: 5:00 ampm	L RI,
FROM: 3:00 mpm TO: 5:00 mpm	
FOR THE FOLLOWING PURPOSES:	NES
NORTH END BOYS BASKETBALL TEAM.	
	-
Mathon Com	
APPLICANT	

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

·TO:

SCHOOL BUSINESS OFFICE

FROM:

The undersigned hereby makes springer on the of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: 5 = inming Pool / DATES REQUESTED: FROM: 6:000m TO: 7:00

stion to Student · 1.

Please note the following provisions:

When the public is invited to an arrivity, police and the departments must be notified. These arrangements must be made in peace at the send fire headquarters.

€C7 3 1 2015

SCHOOL PERSONNEL USE ONLY

		DATE:	10-28-	16
TO:	SCHOOL BUSINESS OF	FICE		
FROM:	WSMS			
school hour	gned hereby makes applications) as follows: SCHOOL REQUESTED:		lities (after reg	ılar
Audito	rium Gymnasium	Swimming Pool	☐ Café/	Rooms
DATES RE	quested:Nov_	18, 2016		
	FROM: 2-30	am/pm TO: _	7:30	_ am/pm
	ollowing purposes: Captivating K			gran
	program			
		Jan Jan	APPLICAN	Thy
Please note 1	the following provisions:			

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

OCT 3 1 2015

SCHOOL PERSONNEL USE ONLY TO: SCHOOL BUSINESS OFFICE Terri Girabowsky FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: _ Swimming Pool Gymnasium DATES REQUESTED: FROM: 4:00 __ am/pm FOR THE FOLLOWING PURPOSES:

J. APPLICANT.

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

CMUsers\smeeasland\\Documents\SCHOOL reservation form.doc

8032



	DATE:	1/2016
TO:	SCHOOL BUSINESS OFFICE	,
FROM:	Torent Liaison	
The undersi	rsigned hereby makes application for use of school facilities (urs) as follows:	after regular
NAME OF	F SCHOOL REQUESTED: Sprague Eter	me ntery
Audito	torium Gymnasium Swimming Pool	Café/Ropms
DATES REG	EQUESTED: 11/17/2016	
	FROM: 5.'00 ampm TO: 7	.'00 ampin
FOR THE FO	FOLLOWING PURPOSES:	-
	amily Bingo- Attendance	e Nigat.
·		
	10.	
	APPL	CANT. Jemirah V. Demiral
		V. Dembral
lease note the	de following and ::	· · · · · · · · · · · · · · · · · · ·

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

C:\Users\smceaslandI\Documents\SCHOOL reservation form.doc

SCHOOL PERSONNEL USE ONLY

TO:

SCHOOL BUSINESS OFFICE

FROM:

Enlightenment

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

	NAME OF SCHOOL REQUESTED: Enlightenment
	AUDITORIUM: X GYMNASIUM [] SWIMMING POOL X CAFE/ROOMS
	DATES REQUESTED: Monday - Wednesdays - Thursday 5/9/17 - 6/9/17
\smile	

FOR THE FOLLOWING PURPOSES:

with New Opportunities inc. / The Pakee Theatre Technology inc & Enlightenment Sc after School enrichment programing.

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

		DA	YTE: 11-	7-16	
TŎ:	CIIOOL BUSINESS C	FFICE		•	
FROM:	Doreen Li	urrier			
- soucoi nours) as	l hereby makes applicat follows: OOL REQUESTED: _				1001
Auditorium	Gymnasium	. IIswimm	ung Pool	Café/Rooms	
DATES REQUE	STED: Wed FROM: 530	. 11/30) am/pm	10: 7	30 am/pm	-
FOR THE FOLLO	OWING PURPOSES: FOR Rea	ding	fam.	ily Night	<u>L</u> ·
			LOOU API	LA CUSU	U

<u>Please note the following provisions:</u>
When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.



COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP:

Thursday, November 10, 2016 (WAMS)

BOARD MEETING:

Wednesday, November 16, 2016

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

GROUP	FACILITIES AND DATES/TIMES		
Taft Pointe Condo Assoc.	WSMS café: Mon., Nov. 28 th 6:00-8:30 pm		
Karina Smith	(condo members meeting)		

REQUESTING WAIVERS:

Tinker gym: 11/18/16-4/8/17 Sat. 5-9pm and Sun. 12-8pm	(\$9,828.)
Maloney gym: 11/26/16-4/8/17 Sat. 1:30-8pm and Sun. 1-6	pm (\$7,875.)
WSMS gym: 12/3/16-4/8/17 Sat. 5-8pm and Sun. 4-8pm	(\$5,838.)
Crosby lobby, café, 6 classrms.: Sat., Nov. 19th 7:30am-2:0	00pm
(service academy interviews)	(\$765.)
그리고 있었다면 맛있다면 뭐 프루팅 아이지 않는 어린다. 이번 맛이 있어요? 그리고 그는 사이에 되는 사이에 아이지 않는데 그는 사이에 어린 사람이 되었다면 되었다.	(\$6,048.)
	Tinker gym: 11/18/16-4/8/17 Sat. 5-9pm and Sun. 12-8pm Maloney gym: 11/26/16-4/8/17 Sat. 1:30-8pm and Sun. 1-6 WSMS gym: 12/3/16-4/8/17 Sat. 5-8pm and Sun. 4-8pm Duggan gym: 11/19/16-4/9/17 Sat. 9-5pm and Sun. 12-8pm Crosby lobby, café, 6 classrms.: Sat., Nov. 19 th 7:30am-2:0 (service academy interviews) Tinker gym: 11/12/16-3/11/17 Saturdays 8am-4pm (basketball program)

GROUPS NOT SUBJECT	TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:
Town Plot Sports	WSMS gym: 12/1/16-4/7/17 Thurs. & Fri. 6-9pm
F. Forino	Driggs gym: 12/13/16-3/28/17 Tues. & Thurs. 6-9pm
	Tinker gym: 11/21/16-4/7/17 Mon. thru Fri. 7-9pm
	Duggan gym: 11/22/16-4/13/17 Tues. & Thurs. 6-9pm
Our Lady of Mt. Carme	l Sch. Tinker gym: 11/14/16-3/10/17 Mon. thru Fri. 4-7pm
Ct. Girl Scouts	WSMS parking lot only: Sat., March 4 th 6am-noon
Allison Manglas	(delivery of cookies)
Ct. Girl Scouts	Sprague classrm.: Nov. to May every 1st & 3rd Tuesday 5:30-7:30pm
S. Ardoo	(scout meetings)
Yeshiva K'Tana	Kingsbury gym: 12/13/16-4/13/17 Tues. & Thurs. 6:00-8:00pm
Y. Brecher	(middle school gym league)

MONIES COLLECTED TO DATE:	\$ 19,187.50
Ammuniada	
Approved:	
John Theriault	Kathleen M. Ouellette, Ed. D. Superintendent of Schools

These activities are completed and have been billed:

Yeshiva Chabab

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

NOV - 7 2015

APPLICANTNAME_OF ORG	ANIZATION Taft Pointe Condominium		
Taft Pointe Waterbury CT 06708	TELEPHONE #860-259-1046		
(street) (city) (state) (zip code)			
SCHOOL REQUESTED West Side Middle DATES RO	OOM(S)OOM(S)		
OPENING TIME 6:00 PM CLOSING TIME 8:30 PM PURPOSE Associa	ation Meeting		
ADMISSION (if any) NONE CHARGE TO BE DEVOTED TO	N/A		
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20	CHILDREN 0		
SIGNATURE OFAPPLICANT <u>Karina Smith</u>	DATE 11/7/16		
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISI	ON:		
Karina Smith 413 East Street Suite 2 Plainville CT 06062, 860-259	-1046		
In the event that the Board of Education should need to resort to le			
any outstanding balances, the <u>lessee</u> is responsible for any and a fees and court costs associated with said proceedings.			
rees and court costs associated with said proceedings.	(I LEAGE INTIAL)		
File him does	11 0 m 10 8 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
SCHEDULE OF RATES: CUSTODIAL FEES! 48 / HR 1005 /	HR S BRUGE		
RENTAL FEES:			
MISCELLANEOUS FEES:	1		
SECURITY DEPOSIT \$ INSURANCE COVERAGE	YES NO		
PLEASE READ THE FOLLOWING CAREFULLY	123NO		
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.			
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)	11-28-16		
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CAN	NCELLED ALSO		
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.	NCELLED ALSO. Monday		
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.			
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452			
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).	ARRANGEMENTS RE:		
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE C.			
DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WIL			
DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.			
,	LL BÉ AN EXTRA CHARGE)		
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF WILL BE RIGIDLY ENFORCED. APPROVAL DATE	LL BÉ AN EXTRA CHARGE) SCHOOL BUILDINGS		
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF WILL BE RIGIDLY ENFORCED.	LL BÉ AN EXTRA CHARGE) SCHOOL BUILDINGS		

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY VOV - 2 2015
APPLICANT TOWN PLOT FROM FOCIND NAME OF ORGANIZATION TOWN PLOT SPORTS
ADDRESS 150 New Hour Du Wideling (T 06708 TELEPHONE # 202 600-35/8 (street) (city) (state) (zip code)
Satisfien e.a. Com
OPENING TIME SUN 12PM CLOSING TIME SUN & PM PURPOSE Backet bell- Banbull
ADMISSION (if any) how CHARGE TO BE DEVOTED TO W/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6-8 CHILDREN 18-20
SIGNATURE OF APPLICANT for Jan DATE 11-1-14
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES: 100 / 100 / 100 / 100 / 100 (4982
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
<i>'</i>
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
·
DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
T IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.
APPROVAL DATE SCHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR EFES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE
JOHANNA AND MARKA A LANGUAGO FUNG PERO SOLUTIA DE MISTE UTALA LA LANGUAGA DE METALA ANDREAMA MARKA LA LA LA LA

SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

UEST Building Permit) WAI (to be submitted with the same and the submitted with the same and the same and

APPLICANT/ORGANIZATI	ON: JOWN F	LOT SPORTS	
Please check below specific			
Building Usage Fe		todial Fees	
9			
SCHOOL/ROOMS REQUE	STED:	Ler 64m	
DATE(S): SAT 11-89-1	6 + 4-8-17	TIMES: 5pm -	
DATE(S): Sun 11-20-16	, to 4-9-17	TIMES: / 2 pm - 8	8 pm
DATE(S):		TIMES:	
-		•	
11		Two Ze	
<u> </u>		- Jui Jui Signature	
		· · · · · · · · · · · · · · · · · · ·	
,	OFFICE	USE ONLY	
List total cost of fees being re	quested to be waive	ed:	•
<i>,</i> ,	s 9828	\$	
S Building Usage Fees	Custodia		curity Deposit
The state of the s			
	ו מתגמת	ISE ONI V	
· ·	1	JSE ONLY	
The Board of Education appro	ved/denied the abo	ve referenced waiver request	(s) at their regular
	•	. • •	•
meeting of		⊸'	
			•
			•

ATTEST:

Clerk, Böard of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR LISE DEN AND PRESS FIRMLY

CONTRACT#

	TIPE OR USE PEN AND PRESS FIRMLY
APPLICANT Franforing	NAME OF ORGANIZATION TOWNPIETS SPORTS
ADDRESS 150 New than Rea U	(city) (state) (zip code) (zip + 4-8-17
•	(city) (state) (zip code) (sch 1) - 24 - 14 + 4 - 8 - 17
SCHOOL REQUESTED Makey	DATESSUN 11-27-16 - 4-9-17 ROOM(S) (9 4M)
OPENING TIME 344 /60 CLOSING	TIME SUN UPIN PURPOSE Buskithy if
ADMISSION (if any) NonL	CHARGE TO BE DEVOTED TO N/12
APPROXIMATE NUMBER OF PEOPLE TO	OBE PRESENT: ADULTS 4-6 CHILDREN 15-20
SIGNATURE OFAPPLICANT	DATE / (~ / = 16
PERSON(S) NAME, ADDRESS & PHONE	NUMBER RESPONSIBLE FOR SUPERVISION:
Francis 150 News	itsuren ALL Waterbuy CT 06208
In the event that the Board of Ed	ducation should need to resort to legal proceedings to collect
any outstanding balances, the <u>le</u>	essee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated	with said proceedings.
	- L - 1
SCHEDULE OF RATES: CUSTODIAL FEB	ES: 942/HE plus 1 HE SERVICE \$7825.
RENTAL FEE	· ·
MISCELLANEOUS FEE	:8:
SECURITY DEPOSIT \$	INSURANCE COVERAGEYESNO
PLEASE	READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST	THREE (3) WEEKS PRIOR TO THE ACTIVITY. SOUT WROLCY PANY YOUR APPLICATION (IF APPLICABLE)
A COPY OF YOUR INSURANCE MUST ACCOM	IPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR AM	NY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCH	OOL OPEN HOUSE. Sunday
CANCELLATIONS MUST BE MADE AT LEAST 4	18 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE AR DEPARTMENT FOR INFORMATION. POLICE!	RANGED AND/OR CANCELLED BY THE RENTER PLEASE CALL FACH
CALL THE SCHOOL CUSTODIAN AT LEAST ON PA SYSTEM, LIGHTING, ETC. (FOR WHICH	NE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY O DEPT. AT 574-8210 TO ARRANGE FOR A FOO	THERE WILL BE AN EXTRA CHARGE). GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE D SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) LES AND REGULATIONS. 1 - 2 - 1 - 1 - 2 - 1 - 1 - 1 - 1 - 1 -
PLEASE SEE REVERSE FOR ADDITIONAL RUL	ES AND REGULATIONS. 4-8-17
IT IS AGREED THAT REGULATIONS ADOPTED WILL BE RIGIDLY ENFORCED.	BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS
APPROVAL DATE	
	SCHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR FEES	SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SEHOMERACILITIES WAITE SHOULE ACILITIES (to be submitted with sae of Building Permit)

APPLICANT/ORGANIZATION: TOW	n Plot Sports
Please check below specific item(s):	
•	stodial Fees
••	
SCHOOL/ROOMS REQUESTED: Ma	ones.
DATE(S): 59+ 11-26-16 to 4-8-17	TIMES: 130 pm 53
DATE(S): 5/n /1-27-14 to 4-9-17	TIMES: 1 pm 6 pm 25
DATE(S):	TIMES:
DATE(S):	TIMES:
DATE(S):	TIMES:
DATE(S):	
110-11	7.7
//- 2 - 16	Signature
OFFICE	USE ONLY
List total cost of fees being requested to be wai	ved:
s 787	5.
S Suilding Usage Fees Custod	ial Fees Security Deposit
BOARD	USE ONLY
The Board of Education approved/denied the ab	ove referenced waiver request(s) at their regular
meeting of	
· · · · · · · · · · · · · · · · · · ·	ATTEST: Clerk, Board of Education
	= · · · · · · · · · · · · · · · · · · ·

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATION **TELEPHONE #** (street) (city) SCHOOL REQUESTED 4 DATES Son 12-4-16 ROOM(S) OPENING TIME SUS HOM CLOSING TIME SUS EPIZ SILTENT ADMISSION (if any)_now CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS $\ell - \ell$ SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: 1- POAN FOR 100 New Howen the Writerby ET 06798 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: **SECURITY DEPOSIT \$** INSURANCE COVERAGE PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SEHOMES ACILITIES WAITE SEE Building Permit)

APPLICANT/ORGANIZATION	V:	in PLUT	Sports	
Please check below specific it				
Building Usage Fees		ustodial Fees 🛮		
SCHOOL/ROOMS REQUEST				
DATE(S): 54+ 12-3-16	-48-17	2488 TIMES	1 Pm 8 10.	4 5 6
DATE(S):5-1 12-4-14	4.9-17			h // - <
DATE(S):	·	TIMES		
DATE(S):		TIMES	•	
DATE(S):				
DATE(S):		LIMES:		, , , , , , , , , , , , , , , , , , ,
1-2-14 Date			Signature	1934
Date	•			
		E USE ONLY		
List total cost of fees being requ	rested to be wi			
S Building Usage Fees	- S ー O ー S	dial Fees	<u>\$</u> Security	 Deposit
Building Osage 1 663				
				
	BOARI	USE ONLY	•	
The Board of Education approve	ed/denied the a	above referenced	waiver request(s) a	t their regular
meeting of		·		
			•	<i>,</i>
	•	.ATTEST:	90 20	
		Cle	erk, Böard of Educa	tion

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# NOV - 2 2015

TIPE OR USE PEN AND PRESS FIRMLY
ABPLICANT FRAN FORMS NAME OF ORGANIZATION TOwn Plot Sports
ADDRESS 150 New Howen Ave Withoury (T 06708 TELEPHONE # 29 600-3518
(street) (city) (state) (zip code) $11-8-16$ SCHOOL REQUESTED $Oldgen$ DATES $Sign 4/5/7$ ROOM(S) $9/m$ $Sat 9m$ $545Pm$ $42-6/4/6/17$
OPENING TIMESUN 12 pm CLOSING TIME 500 BOOKEN PURPOSE Brs Ketball
ADMISSION (if any) None CHARGE TO BE DEVOTED TO NA
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6-8 CHILDREN /5-20
SIGNATURE OF APPLICANT For DATE 11-7-16
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES! 42/14Rp US 1 HR S CRUSCE (\$12,85
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ 30 INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY Carling The PROCESS
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) GOVERNMENT GOVERNEN GOVERNMENT GOVERNMENT GOVERNMENT GOVERNMENT GOVERNMENT
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. Sunday
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: // -/ 9 -/ 4 - PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
T IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.
APPROVAL DATE
SCHOOL BUSINESS OFFICE

SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

UEST Building Permit)

WIAVV (to be submitted

APPLICANT/ORGANIZATI	ON: Town PL	ct Sports	
Please check below specific			
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Building Usage Fe	es 🗌 — Custo	oulai rees [j	
SCHOOL/ROOMS REQUES	STED: Duggan	Gym	
DATE(S): 50+ 11/19	1	TIMES: 9um - 5pm	1
DATE(S): Son 1/20	4/9/17	TIMES: 12 p.n - 8 p.	
DATE(S):	11111	TIMES:	
DATE(S):		TIMES:	
DATE(S):		TIMES:	
DATE(S):		TIMES:	
11-11-16	•	Ti Ton	
Date		Signature	
BANK CONTRACTOR OF THE PARTY OF			
<u>-</u>	OFFICE U	SE ONLY	
	OFFICE U	OF Older	
List total cost of fees being re-	quested to be waived	√:	
List total cost of lees being re-	s 12,83	and the second s	
S Building Usage Fees	S / Custodial I		 Deposit
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	u, alexandra		
	BOARD US		
The Board of Education appro	ved/denied the above	e referenced waiver request(s) a	t their regular
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meeting of			-
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Clerk, Böard of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT

CONTRACT#

TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Shem Vogt NAME OF ORGANIZATION CONGRESSWOMEN Elizabeth Esta
ADDRESS Grove St, SvitchOD Naw Britain 02053 TELEPHONE # 840. 223. 8412
(street) (city) (state) (zip code)
SCHOOL REQUESTED Crosby H5 DATES 19 NOV 16 ROOMIS) Cafateria, enterance, lo class rooms
OPENING TIME 730 CLOSING TIME 20M PURPOSE SCIVICE academy inturious
ADMISSION (if any) CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN CHILDREN
SIGNATURE OFAPPLICANT DATE 19 NOV 10
PERSON(S) NAME, APDRESS & PHONE (NUMBER RESPONSIBLE FOR SUPERVISION: (C) Shorn Vogt 1 Grove St, Suite 600 New Britain (T 800-315-2666)
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
due i la
SCHEDULE OF RATES: CUSTODIAL FEES: 4 42 JHR DIME I HE SERVICE (3)
RENTAL FEES: \$ 10 / HR DOR RM. (6) 15450
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO SOCIAL
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
4F SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
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APPROVAL DATE
SCHOOL BUSINESS OFFICE CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL ACILITIES WAITE TO DEST (to be submitted with 522-3 Building Permit)

SCHOOL/ROOMS REQUE	STED: Reed	school Caf	e
DATE(S): 11 20/1	60	TIMES: 40	m - 7 DM Sono
DATE(S):		TIMËS:	1 69
DATE(S):		TIMES:	
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DATE(S):		TIMES:	
DATE(S):		TIMES:	
10 25 16 Date		Enter	oce 2
	OFFICE (JSE ONLY	
ist total cost of fees being re	equested to be waive	ed:	
	S /65. Custodia	<u>\$</u>	Security Deposit
Büllding Usage Fees		1 663	333, 2 april
4	BOARDI	ISE ONLY	
	ı		quest(s) at their regular
	111 . 111 - 1	ve referenced walver re	equest(s) at their regular

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRÉSS & PHONE NUMBER RÉSPONSIBLE FOR SUPERVISION: M. EGAR In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES SECURITY/DEPOSIT \$ INSÚRANCE COVERAGE YES NO PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS

SCHOOL BUSINESS OFFICE

WAIVE (to be submitted with

	A L. D. i. A.C.	MAF	IARME C
APPLICANT/ORGANIZATION:	UUL LANC	4 UI VILL	
Please check below specific iter	m(s):		
Building Usage Fees [Custodia	al Fees	
SCHOOL/ROOMS REQUESTE	D:	ER GY	/M
DATE(S): SATURDAYS		TIMES: 8 M	M PM
DATE(S): 11/12 - 3/1	(//7	TIMES: 7	
DATE(S):	<u>.</u>	TIMES:	
DATE(S).	7	TIMES:	,
DATE(S): , ,		TIMES:	
DATE(S):		1 D	
11-6-16		John	M. Egan
Date		Sign	nature $oldsymbol{\mathcal{U}}$
_	OFFICE US	EONLY	
List total cost of fees being reque	sted to be waived:		•
List total cost of 1000 20mg v. T.	10048	\$	
<u>\$</u> Building Usage Fees	Custodial Fe	ees ·	Security Deposit
Editating		. •	
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	BOARD US	EONLY	
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The Board of Education approved	I/denied the above	referenced walver to	ednes((s) at their regardi
meeting of			
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ATTEST:

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY CONTRACT#

NAME OF ORGANIZATION TOWN Plot APPLICANT TELEPHONE # ZOS (city) (state) (zip code) (street) SCHOOL REQUESTED West Side DATES 12-1-16 44-6-17 CLOSING TIME A CHARGE TO BE DEVOTED TO ADMISSION (if any)_ APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS_ ℓ - \S CHILDREN 15-20 SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: ZU3 600-35-18 Fran Foring 150 Newthern All Ukoterby CT 06708 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT \$ INSURANCE COVERAGE PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION, POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT

CONTRACT#

NOV = 2 2015

TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Fran Form NAME OF ORGANIZATION TOWN Plot Sports
ADDRESS 150 New Mann Ave Waterbeg (TOG708 TELEPHONE # 203 600-3518 (street) (city) (state) (zip code)
OPENING TIMETHUR GRAM CLOSING TIMETHUR SPM PURPOSE Basket by 11
ADMISSION (if any) Nove CLOSING TIME There 7 (W) PURPOSE 13-35-77 ADMISSION (if any) Nove CHARGE TO BE DEVOTED TO /V/14-
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4-8 CHILDREN /5-20
SIGNATURE OFAPPLICANT DATE 1/-1-16
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Fran Formi 150 Newthren Are waterby CT 06200 202 600 3516
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings(PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. STARTING
/
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
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PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT

CONTR	RACT#
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NOV -2 2

TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT FRAN FORING NAME OF ORGANIZATION TOWN Plot SPORTS
ADDRESS 150 New Howen Ave Witedam (T 06708 TELEPHONE # 203 600-3518 (street) (city) (state) (zip code)
(street) (city) (state) (zip code)
SCHOOL REQUESTED TINKER DATES 1/-21-16 + 4-7-17 ROOM(S) G 4W1
SCHOOL REQUESTED TINKER DATES 11-21-16 + 4-7-17 ROOM(S) GYM OPENING TIME 7pm CLOSING TIME 9pm PURPOSE Basket 6-11
ADMISSION (if any) None CHARGE TO BE DEVOTED TO N/14
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6-8 CHILDREN 15-20
SIGNATURE OF APPLICANT DATE 11-16
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
FRAN Form 150 Newtones Auc Waterbay (706708 203 600-35/8
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY MIGH day
A CORY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
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IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT

CONTRACT# NOV - 2 page

TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Fran Foring NAME OF ORGANIZATION TOWN PLOT S PORTS
ADDRESS 150 New Honen Ave Waterburg (T 06708 TELEPHONE # 203 600-3518 (street) (city) (state) (zip code) TUES - 11-2216 TUES 4-11-17
SCHOOL REQUESTED DUGGEN DATES THUS THE 24-16 4-13-17 ROOM(S) Co 4M
OPENING TIME COPING TIME 9 pm PURPOSE Basketball
ADMISSION (if any) Non CHARGE TO BE DEVOTED TO 11/14
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6-6 CHILDREN 15-20
SIGNATURE OFAPPLICANT June DATE 11-1-16
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT CONTRACT# TYPE OR USE PEN AND PRESS FIRMLY ADMISSION (if any) CHARGE TO BE DEVOTED TO PERSON(S) NAME, ADDRESS'& PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT.\$ INSURANCE COVERAGE NO PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. APPROVAL DATE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

SCHOOL BUSINESS OFFICE

- NOV - 4 '2015'

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

	APPLICANT Milliam Mangles NAME OF ORGANIZATION GIVE Scouts of Confection
	ADDRESS 171 Cocondust Avenus State 102 Waterbury 07 00708 TELEPHONE # (203) 757 - 1340 ext 33307 (street) (city) (state) (zip code)
	SCHOOL REQUESTED WICH SIM DATES MATCH 4 207 ROOM(S) SICK PAYKING LOT - 000
	OPENING TIME LAND CLOSING TIME 12 PM PURPOSE AW SCLUT COKE CICILIZEY
	ADMISSION (If any) Q CHARGE TO BE DEVOTED TO NA
	APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS <u>UO</u> CHILDREN &
	SIGNATURE OFAPPLICANT CLUBE - WENCHE DATE NOVEMBER 4, 2016
	PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
	Hillon menals 171 Grandwich Avenus Sure 102 Materbury, or do 70% In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. ALYO (PLEASE INITIAL)
	s event will take place in the parking let even if it shows. We will need the lot to be plowed. Thank you x
:	SCHEDULE OF RATES: CUSTODIAL FEES:
	RENTAL FEES:
	MISCELLANEOUS FEES:
5	SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
,	
1	PLEASE READ THE FOLLOWING CAREFULLY
(PLEASE READ THE FOLLOWING CAREFULLY PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
	PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A	PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A	PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
H T	PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE), F SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. MARCH
A H T C	PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) F SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. HERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
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White-Permittee

Goldenrod-School Business Office Pink-Principal

Blue-Custodian

10,20,2010 11:10 111	NDC		
			OCT 2 8 2015
1 1	DEPARTMENT OF EDUCATION - WATERBURY, C SCHOOL BUSINESS OFFICE		20/5
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ADDRESS (7) GY	andview Ave TEL	EPHONE # 203-56	5-9064 <u> </u>
(street)	(city) (state) 15/xip code) 370	1	1 RMV
SCHOOL REQUESTED PRO	SAR DATES 11 -15,29,42 ROOM	(S) No. 45 Most	E
OPENING TIME 5: BOPIN CLOS	SING TIME 7:80pm PURPOSE TI	11 30073 1140	iesa
ADMISSION (if any)	CHARGE TO BE DEVOTED TO	<u> </u>	
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SIGNATURE OF APPLICANT	3 di 000	DATE_ 10-28-1	<u> </u>
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In the event that the Board	of Education should_reed to resort to leg he lessee is responsible for any and all	ai proceedings to collec attornev's fees, sheriff's	•
fees and court costs associ	ated with said proceedings.	(PLEASE INITIAL)	
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	-		

APPROVAL DATE_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
226 GRAND ST WATERBIRY CT 06702

USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT NAME OF ORGANIZATION YPSHING L'TONG WATERBURY
ADDRESS 20 TOUTHINGTON AVE WATCHOUNT (+ 06710 TELEPHONE # 208 528 4147 (street) (city) (state) (zip code)
SCHOOL REQUESTED KINGSOLLY DATES THESTONE+ THURSTOYROOM(S) Gym - mid december
OPENING TIME 600 CLOSING TIME 8:00 PM PURPOSE MICHAEL SCHOOL CHAN LECCOLIC
ADMISSION (if any) 100 CHARGE TO BE DEVOTED TO 100
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 30
SIGNATURE OFAPPLICANT MA B DATE 11/7/16
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: YENGO Brecher 203-766-2513
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE YES NO PLEASE READ THE FOLLOWING-CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. DEC. 13
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
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APPROVAL DATESCHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.





Instructional Tutor - English Language Arts (ELA)

General Statement of Duties: Under the direction of the K-5 ELA Supervisor and the supervision of the School Principal and Vice Principal, tutors provide educational support/intervention to students who are academically at-risk in ELA

Specific Example of Duties:

- Works with the teachers and reading specialists/facilitators to establish remedial groups and focus areas for instruction.
- Performs daily Tier III interventions for at risk students in ELA (Tier II only if room permits).
- Maintains a daily intervention log of students receiving services which would include focus for instruction, materials used, attendance, progress, concerns, and other observations as appropriate.
- Conducts biweekly (Tier II) and/or weekly (Tier III) progress monitoring and adjusts interventions as appropriate.
- Collaborates with the classroom teacher and reading specialists/facilitators in creating and monitoring appropriate academic interventions and assessment based on data and best practice.
- Communicates/discusses student progress and concerns with the classroom teacher. parents, administrators, and reading specialists/facilitator.
- Participates in data team meetings as appropriate.
- Participates in PD opportunities provided by the ELA department.

Qualifications: Bachelor's degree required. Valid state of CT elementary teaching certificate preferred. Must also possess the ability to maintain and foster a creative educational environment conducive to learning and participation. Applicant should be able to demonstrate sensitivity and respect for the needs and feelings of all children. Applicant should utilize patience, empathy and positive expectations while employing scientifically research-based reading interventions for atrisk students.

SALARY/BENEFITS/WORK YEAR:

Work Year/Hours of Work: Part time, every day Monday-Friday, up to 19 hours per week (during school hours) to a maximum of 28 weeks. Work schedule is based upon the needs of the students and professional development opportunities.

Salary:

\$25.00 per hour

No Benefits

Note: This is a Part-Time, grant funded position which will exist as long as funds are available

APPLICATION PROCESS:

To submit an application, please visit http://www.applitrack.com/waterbury/onlineapp/jobpostings/view.asp, click on the "Tutors" category and scroll to the position job title. Please submit a copy of a diploma or transcripts indicating a Bachelor's degree with application.

CLOSING DATE: Applications will be accepted until the position is filled.

An Equal Opportunity Employer - M/F/H/V

Mrs. Karen P Beierle

95 Grove Street
Plantsville, CT 06479
beierlekaren@sbcglobal.com - (860) 6201916

Contents:

1. Online Application

2. Attachment: Certification

3. Attachment: Cover Letter or Letter of Intent

4. Attachment: Resume5. Attachment: Transcripts

Prepared for: Anne Phelan Waterbury Public Schools Oct 26, 2016 9:54 AM

Beierle, Karen - AppNo: 9602 Date Submitted: 10/16/2016

Personal Data

Name:

Mrs. (Title)

Karen

P

Beierle

(First)

(Middle Initial)

(Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other:

(Title)

Karen (First)

A (Middle Initial) Pedneault (Last)

Email Address:

beierlekaren@sbcglobal.com

Postal Address

Permanent Address
Number & Street:

95 Grove Street

Present Address
Number & Street:

Apt. Number:

Apt. Number:

City:

Plantsville

City:

State/Province:

CT

State/Province:

Zip/Postal Code:

06479

Zip/Postal Code:

Country:
Daytime Phone:

United States of America

Country:

Daytime Phone:

(860) 6201916

Phone Number:

Home/Cell Phone: (203) 2067838

Employment Desired

Open Vacancy Desired:

Date Last Submitted Experience in Similar Positions

JobID: 734

Tutors: English Language Arts (ELA) Instructional Tutor at

10/16/2016

Similar Positi 12 years

Districtwide

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position Employer Contact Information Supervisor/Reference Contact Information Glastonbury Board of Education 628 Hebron Avenue Jill Carey long-term FACS substitute teacher Glastonbury, CT 06033-0191 Date From - Date 08/2016 - 10/2016 Full or Part Time: Sub Last Annual per diem To: Salary: Reason for still employed Leaving: May we contact Yes this employer? Currently, I am teaching 3 introduction to cooking classes, one advanced level cooking class and one advanced Responsibilities/ Accomplishments level baking class. at this Position

Beierle, Karen - AppNo: 9602

Date Submitted: 10/16/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Refer Information	Supervisor/Reference Contact Information	
Hamden Board of Education English Language Learner Tutor		60 Putnam Avenue Hamden, CT 06517 2034072000		William Thomas,		
Date From - Date To:	09/2014 - 06/2015	Full or Part Time:	Part	Last Annual Salary:	\$17.50/hour	
Reason for Leaving:	started coursework for	or cross-endorsement in	Family and Consu	ımer Sciences		
May we contact this employer?	No					
Responsibilities/	I tutored reading and writing to students in kindergarten through grade six who were eligible for English					
Accomplishments	language learner services. I also worked with individual students and with small groups of students both within					
at this Position	their classroom settings and pulled out into a resource room.					

Previous Position Held		Employer Contact Information		Supervisor/Refer Information	Supervisor/Reference Contact Information	
Sylvan Learning Center reading and writing tutor		832 Queen Street Southington, CT 06489 8606201590		Jenn Berth		
Date From - Date To:	01/2008 - 08/2013	Full or Part Time: Part		Last Annual Salary:	\$13.00/hour	
Reason for Leaving:	decline in enrollmen	t leading to shortage of l	hours (they are no	w closed due to this)		
May we contact this employer?	No					
Responsibilities/ Accomplishments at this Position	I tutored reading and writing to students in kindergarten through high school. I tutored students identified as risk" who qualified for services based on the "No Child Left Behind Act".					

Previous Position Held		Employer Contact Information		Supervisor/Referen Information	Supervisor/Reference Contact Information	
Newtown Board of Education English/language arts teacher		3 Trades Lane Newtown, CT 06470 2032704880		Diane Sherlock, retired		
Date From - Date To:	08/1999 - 01/2006	Full or Part Time:	Full	Last Annual Salary:	\$45,000	
Reason for Leaving:	left to raise my then-	newborn son, then to m	y daughter who w	as born in 2009.		
May we contact this employer?	Yes					
Responsibilities/ Accomplishments at this Position	I taught reading/writing to seventh grade, heterogeneously-grouped students on an interdisciplinary team set I achieved tenure in 2003.			ciplinary team setting.		

Beierle, Karen - AppNo: 9602

Date Submitted: 10/16/2016

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Refer Information	Supervisor/Reference Contact Information	
East Hartford Board of Education reading and math teacher		777 Burnside Avenue East Hartford, CT 06108 860-282-3179		William Prizio		
Date From - Date To:	08/1998 - 06/1999	Full or Part Time:	Full	Last Annual Salary:	\$28,000	
Reason for Leaving:	accepted a position a	t Newtown Middle Scho	ool			
May we contact this employer?	Yes					
Responsibilities/ Accomplishments at this Position	I taught four general team setting.	reading classes and one	general math class	s to seventh grade student	s on an interdisciplinary	

Education

Please tell us about your educational background beginning with the most recent.

High School Attended:

East Hartford High School, East Hartford, CT

Graduation Status:

H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
Manchester Community	09/2015	culinary arts	Hrs:		01/9999
College	08/2016	Hrs: 21			
CT - Saint Joseph College	09/2015	sewing and textiles	Hrs:		01/9999
	12/2015	Hrs: 3			
CT - Central Connecticut	01/1995	Secondary Education	post-baccalaureate	MS	05/2002
State University	05/2002	Hrs: 79	teaching certifi		
·			Hrs:		
CT - University of	09/1988	English	Hrs:	BA	05/1993
Connecticut	05/1993	Hrs: 129			

Undergraduate Graduate 2.63/4 3.72/4

 Overall GPA
 2.63/4
 3.72/4

 Major GPA
 2.84/4
 3.72/4

Highest Degree Attained Number of graduate hours beyond your Grad Program Of Study

highest degree:

MA/MS/etc. 24 Secondary Education; Family and Consumer Sciences

List honors, awards or distinctions you have earned:

I made Dean's List at the University of Connecticut and I was inducted into Kappa Delta Pi (International Honor Society in Education) when I was at Central Connecticut State University.

Beierle, Karen - AppNo: 9602 Date Submitted: 10/16/2016

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

For most of my career, I have been fortunate to work with students as both a classroom teacher (teaching reading/language arts in seventh grade at East Hartford Middle School and at Newtown Middle School) and as a reading/ELL tutor at Sylvan Learning Center and at Church Street School. I have always enjoyed seeing students make progress and achieve success in all areas of literacy.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be outstanding when working in student support services.

Teaching, as a profession, is a calling, not merely a career choice. A teacher must be dedicated, earnest, and dynamic. In this manner, I believe that it is in one's nature to be a teacher. It is my deepest conviction to be a member of this noble profession in which the unifying vision of its members is to enhance the development of children.

2. How would you address a wide range of issues in your groups?

In order for a teacher to be outstanding, he/she must love children and must possess a passion for his/her subject. An outstanding teacher must be knowledgeable about not only his/her subject matter, but in the manner of delivery and modes of instruction that will engage students effectively. Teachers who are highly effective must be constantly examining their craft, adding to their repertoire of teaching strategies and seeking ways to differentiate instruction to achieve positive results. Outstanding teachers set high expectations, are consistent, and sensitive to the needs of each individual student.

Language Skills

Do you know any language other than English? No

Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	Al LeSage	Jayne Pearson
School/Org:	Plainville High School	Manchester Community College
Current Position:	Culinary Arts teacher	Hospitality Department Chairperson
Home Phone:		
Cell Phone:	860-716-6977	802-356-7919
Work Phone:	860-793-3220	
Mailing Address:	47 Robert Holcomb Way	Great Path, Mail Station #4
	Plainville, CT 06062	Box 1046
		Manchester, CT 06045
Email:	lesagea@plainvilleschools.org	JPearson@mcc.commnet.edu
Relationship to Candidate:	mentor	professor/advisor
Years Known:	one	one

Waterbury Public Schools Online Application
Beierle, Karen - AppNo: 9602 Date Submitted: 10/16/2016

Professional References cont.

	Reference 3 of 3	
Name:	Christina Hart	
School/Org:	Foodology	
Current Position:	Owner	- Martina atta-b
Home Phone:	860-628-9281	
Cell Phone:	860-919-3022	1415/31
Work Phone:	860-426-9499	
Mailing Address:	991 South Main Street Plantsville, CT 06479	
Email:	christinasgourmetcookies@yahoo.com	- Prince of the second
Relationship to Candidate:	I was Christina's intern at Foodolgy this past summer	and the second s
Years Known:	eight	

-				
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How did you hear about employment with	us?
District Employee	Other: Waterbury Public Schools website

Additional Information

Disclosures

Contract Status

* Are you currently under contract?

If Yes, which district?

**** 1 1 1 1 1

If Yes, when does it expire?

When may your present employer be contacted?

No		
	C 25 3 3 3	 *1*******
 Carlo Companie Compan	1 0), Lu
	1041150	

Professional Status

* Have you obtained tenure status in any other School District?

If Yes, where?

If Yes, when?

* Have you ever been denied tenure?

Yes

Newtown Board of Education

2003

No

If Yes, explain:

Waterbury Public Schools Online Applic	
Beierle, Karen - AppNo: 9602	Date Submitted: 10/16/2016
Disclosures continued	
* Have you ever had a teaching certificate or teaching license revoked or suspended?	No
,	<u> </u>
If Yes, explain:	
* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid	No
termination, or terminated from employment?	
If Yes, explain:	
* Are you a relative of any board member, administrator, or supervisor who is currently	No
serving the School District?	
Name: Position:	
Relationship:	
Relationship.	
* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?	Yes
List any accommodations:	
Retiree Status Connecticut law places certain restrictions on the employment of individuals who are collecting	g benefits from the State Teachers
Retirement System.	
If you are currently collecting such benefits, or have applied for such benefits, please indicate here:	-
The Waterbury Public Schools have a vital interest in providing its employees with a safe, heal It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse, satisfactory background check, a post-offer medical examination (if required for the position the proceedings with state and fodoral law. Your agreement with this form is your agreement with this form is your agreement to the drug law.	Employment will be subject to a at is offered) and a drug screening in
accordance with state and federal law. Your agreement with this form is your consent to the dru * I agree	Yes
Legal Information	
Please note: Applicants are not obligated to disclose sealed or expunged records.	
* Are you eligible to work in the United States?	Yes
****	37
* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?	No

Waterbury Public Schools Online Ap Beierle, Karen - AppNo: 9602	Date Submitted: 10/16/2016
Belefie, Rateli Appiro. 7002	Date Submitted, 10/10/2016
Legal Information continued	
If yes, explain, give details below. Show: date, charge, place, court and disposition:	
Please Note: A conviction will not necessarily bur you from employment. Facts, such as date of occurrence and rehabilitation will be considered. The extent permitted by applicable law.	s information will be used only for job-related purposes and only to the
* Have you ever had any indicated finding of child abuse filed in your name?	No
If yes, explain, giving dates:	
* Does your name appear on any Sex Offender Database in any state or country?	: No
Equal Opportunity Employer	
Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools regardless of race, creed, gender, color, national origin, religion, age, sexual orientation o policy of active recruitment of qualified minority teachers and non-certified employees. A application for any opening should contact the Department of Human Resources.	r disability. Waterbury Public Schools has a
Applicant's Acknowledgment and Agreement	
I certify that all statements made by me on this application are true, complete and correct understand and agree that if I make any misstatements or omissions of fact, I am subject to other penalties prescribed by law or Civil Service Rules and Regulations. I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly thorough investigation of my past employment and activities, agree to cooperate in such i responsibility all persons, companies, or corporations supplying such information.	o disqualification or dismissal and to such authorized representative the right to make
I Karen Beierle, agree to all of the terms above	

Mr. William Gomes

7 Mattatuck Ave
Apt. Number: N/A
Wolcott, CT 06716
billgomes09@yahoo.com - (203) 879-5218

Contents:

- 1. Online Application
- 2. Attachment: Cover Letter or Letter of Intent
- 3. Attachment: Resume
- 4. Reference Letter: Reference Letter
- 5. Reference Letter: Reference Letter

Prepared for: Anne Phelan Waterbury Public Schools Nov 4, 2016 11:36 AM

Gomes, William - AppNo: 5521 Date Submitted: 10/17/2016 Internal Candidate Personal Data Name: William Mr. Gomes (Title) (Firet) (Middle Initial) (Last) Other name(s) under which transcripts, certificates, and former applications may be listed: Other: Mr. (First) (Middle Initial) (Title) (Last) **Email Address:** billgomes09@yahoo.com **Postal Address** Permanent Address Present Address Number & Street: 7 Mattatuck Ave Number & Street: Apt. Number: N/A Apt. Number: City: Wolcott City: State/Province: CT State/Province: Zip/Postal Code: 06716 Zip/Postal Code: Country: United States of America Country: Daytime Phone: (203) 879-5218 Phone Number: Home/Cell Phone: (203) 879-5218 **Employment Desired** Open Vacancy Desired: Date Last Experience in Submitted Similar Positions JobID: 657 Substitute Teacher: In School Suspension teacher at Districtwide 10/17/2016 vears JobID: 696 Substitute Teacher: Substitute Teachers at Districtwide 10/17/2016 7 years JobID: 734 Tutors: English Language Arts (ELA) Instructional Tutor at 10/17/2016 1 year Districtwide Closed Vacancy Desired: Date Last Experience in Submitted Similar Positions Community Services: Parent Liaison at Kennedy High School JobID: 711 1/26/2016 20 years JobID: 712 Community Services: Parent Liaison at Wilby High School 1/26/2016 20 years JobID: 817 Non-Teaching Certified Positions: School Social Worker at 6/28/2016 30+ years Districtwide JobID: 842 Student Support Services: Behavior Technician 9/13/2016 30+ years JobID: 750 Student Support Services: Hall Duty Monitor at Multiple School Sites Not Submitted 10 years JobID: 802 **Tutors:** Assistant Tutor to the Homeless at + Other... Not Submitted 1 year Position Desired: Experience in Similar Positions Community Services 1. Parent Liaison 20 years Non-Teaching Certified Positions 1. School Social Worker 30+ years Student Support Services 1. Behavior Technician 30+ years 2. Social Worker 30+ years Substitute Teacher 1. Substitute Teacher 7 years

1 year

1. Assistant Tutor to Homeless

Tutors

Gomes, William - AppNo: 5521

Date Submitted: 10/17/2016

Internal Candidate

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position Community Solutions Inc out patient counselor		Employer Contact Information 2666 State Street Hamden, CT 06517 203 287 1543		Supervisor/Reference Contact Information Dawn Sterling 203 287 1543	
Reason for Leaving:	Still employed, but le	ooking for full-time wor	·k		
May we contact this employer?	Yes				The first state of the state of
Responsibilities/ Accomplishments at this Position	Working with dually disorders.	Working with dually diagnosed DDS clients with both seriou disorders.			ubstance abuse

Previous Position Held McCall Foundation Clinical Therapist		Employer Contact Information 58 High Street Torrington, CT 06790 860 496 2100		Supervisor/Refere	nce Contact
				Sarah Margraff-now at Newport Academy 203=528-0952 sarahmar76@gmail.com	
Date From - Date To:	03/2015 - 09/2015	Full or Part Time:	Part	Last Annual Salary:	
Reason for Leaving:	Part Time only. Lool	Part Time only. Looking to pursue FT work.			
May we contact this employer?	Yes				
Responsibilities/ Accomplishments at this Position	Case worker and group therapist. Performed all required duties of case management. Including intakes, diagnoses, recommendations for treatment, networking with programs to provide comprehensive services for clients, and discharges. Led intensive group therapy, (drug treatment) with up to 20 members at a time. Used standardized substance abuse treatment paradigms.			nensive services for	

Previous Position Held Waterbury Department of Ed Reading Tutor		Employer Contact Information Chase Elementary 40 Woodcock Rd. Waterbury, CT 06705		Supervisor/Reference Contact Information Lori Moffo 203-574-8188 Lmoffo@waterbury.k12.ct.us	
Reason for Leaving:	Position not renewed	l at Chase for this school	l year.		
May we contact this employer?	Yes				
Responsibilities/ Accomplishments at this Position	Tutored up to 6 students per period in reading improvement at 0		hase School.		

Gomes, William - AppNo: 5521

Internal Candidate

Date Submitted: 10/17/2016

Experience	Continued
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Previous Position H	Previous Position Held		Employer Contact Information		ence Contact
Self Employed Clinical Therapist Specializing in Child and Family work		389 Magnolia Hill Rd. Bethlehem, CT 06751 860 274 4707		N/A Same billgomes09@yahoo.com	
Date From - Date To:	06/1994 - 06/2016	Full or Part Time:	Full	Last Annual Salary:	Still Practicin
Reason for Leaving:	Still in practice.	Still in practice.			
May we contact this employer?	Yes				10
Responsibilities/ Accomplishments at this Position	Practicing family, individual, and group therapy for over 2 decades. Specialize in working with at-risk childre and their families. Certified Cognitive Behavioral Therapist. Also practice Bowen Theory Family Therapy. Began working with at-risk youths-and their families- while at the Conn Jr Republic in the '80's. Have worke extensively with youths/teens, in the justice system, from families with service needs (FWSN), or those simple experiencing milder difficulties in the home, in private practice, multiple residential, and community based programs.				

Previous Position Held		7 Kendrick Avenue Waterbury, CT 06710 203-596-4202		Supervisor/Reference Contact Information Jeffery Tompkins 860-515-5098 jeffery.tompkins@jud.ct.gov	
State of CT Juvenile Probation Officer					
Date From - Date To:	10/1995 - 11/2004	Full or Part Time:	Full	Last Annual Salary:	84,000
Reason for Leaving:	left to attend doctora	l school	*		
May we contact this employer?	Yes				
Responsibilities/ Accomplishments at this Position	process. Including at problems. Also monitoring co behaviors at home, in networking in the loc	tending all court hearing invicted juveniles, and you in school, and in the com	gs, and arranging to ouths from familie munity per the ter de the youth, and fa	s. First guiding youth/famesting and programming to es with service needs, in the ms of the probation contra amily with wrap around so unseling.	o address identified ne community. Tracking act. Including extensive

Student Teaching

Student Teaching/Internship

Gomes, William - AppNo: 5521	Date Submitted: 10/17/2016		
Internal Candidate			
School District			
Location			
School Phone #			
School Year			
Date Completed (mm/yyyy)			
Length of Experience	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Grade Level(s)/Subject Area(s) Taught			
Name and Phone of Cooperating Teacher or Field Supervisor			
Name and Phone of Add'l Cooperating Teacher or Field Supervisor			
Name and Phone of University Supervisor			
Academic Grade Received			

Additional Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field	
Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Education

Please tell us about your educational background beginning with the most recent.

High School Attended:

Thomaston HS, Thomaston Ct.

Graduation Status:

H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
NH - Keene State College	08/1983	Psychology	History	BA	05/1986
	05/1986	Hrs:	Hrs:	<u> </u>	
CT - University of	08/1989	Social Work	Group Work		05/1991
Connecticut	05/1991	Hrs:	Hrs:		
CT - University of	08/2004	Social Work PhD	Juvenile Delinquency	PhD	01/9999
Connecticut	08/2008	Hrs: 36	Hrs: 100+	Candidate	

Gomes, William - AppNo: 5521

Date Submitted: 10/17/2016

Internal Candidate

Education Continued

Undergraduate

Graduate

Overall GPA

3.0/4

3.5/4

Major GPA

MA/MS/etc.

3.5/4

3.5/4

Highest Degree Attained

Number of graduate hours beyond your

Grad Program Of Study

highest degree:

Juvenile Delinquency

List honors, awards or distinctions you have earned:

Certification

Do you hold National Board for Professional Teaching Standards

No

certification?

Do you hold or anticipate a Connecticut certificate?

Certificate is held

Туре	Expiration Date	Status
Special Services Endorsements (071 School Social Worker)		Current

Please list any other endorsements and/or verifications documented on your certificate(s):

Have an LCSW for State of CT

Do you hold a current out-of-state certificate? No

State	Туре	Certificate Number	Expiration Date	Current?	

List your out-of-state certified teaching/administration fields:

Highly Qualified Teacher

* Have you previously obtained Highly Qualified status from a school district? If Yes, what type of school district considered you Highly Qualified?

No

No information entered on Highly Qualified Teacher Subject(s)/Method(s).

Gomes, William - AppNo: 5521 Date Submitted: 10/17/2016

Internal Candidate

Extracurricular Activities

Club	Detention Supervisor	Greenhouse	Horticulture	Life and Family Studies
	Social Science	Writing		

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

Have been a clinician for decades in family therapy, and have completed 2 graduate programs in Social Work. Extensive knowledge of Social and Social Psychological Theories of human development/social interaction. History minor in college: Extensive knowledge of the Revolutionary War era circa 1750-1805.

No formal degrees but extensive knowledge in the care and propagation of house plants.

Writing: Extensive knowledge of the APA format, and technical writing. As a researcher at UCONN, have contributed to numerous published articles in professional journals, not to mention writing my own dissertation. Regularly submitting writing samples for editing by Simon and Schuster.

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Tip	: Use your word processor to copy and paste in your answer	s. Copy your ans	swers from the wo	ord processor and	then hit CTRL+V
for	PC or OpenApple+V for Mac to paste.				

1.1	Describe the	skills or	attributes you	believe are r	necessary to be a	n outstanding teacher.
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Not applying for a teaching position.

2. How would you address a wide range of skills and abilities in your classroom?

Not applying for a teaching position

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

Not applying for a teaching position

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

One must focus intensely on cooperative, communicative relationships with families and colleagues. Input from others working directly with youths on one's case load is of the utmost importance. Reciprocation in regard to information and a course of action in regard to each youth leads to successful outcomes most often. Also, first and foremost in the working relationship with families, is compassion and a being demonstrably supportive. If the families/parents one is working with feel the worker truly cares about them/the current situation, and will support them, the chances of success in any given situation are markedly improved. Primarily this means clear, effective communication. Clearly holding to the school's standards for conduct, while demonstrating to the student/family, one truly cares about their welfare. And this doesn't mean every student/family will try to connect with the liaison. But if the youth and family feels the worker cares? It goes a long way toward solving any situation.

Gomes, William - AppNo: 5521

Internal Candidate

Date Submitted: 10/17/2016

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be outstanding when working in student support services.

One must have a "people first" attitude. It's an absolute must.... After decades in social work, one learns the of absolute necessity inherent in making the human being in front of you, (right there in that moment, the here and now), and that human being's issue, whatever it may be... the priority. One is circumspect, actively listening, and understands the need to be proactive in re the present issue, whatever that may be. And after decades of doing social work, one realizes, it's simply not that hard to do. Humility, patience, and compassion-"raising the bar," listening and wanting to help, are the necessary skills, and they work. They're not that difficult to practice.

2. How would you address a wide range of issues in your groups?

I've been leading groups of all kinds for decades. Depending on the issue that needs to be addressed, as long as it's within the context of that's groups purpose? Any issue can be addressed as a matter of group process. There's nothing too difficult to address as long as it's done in the context of mutual respect, and compassion. As long as group members are helped to feel "safe" within the group milieu, almost any issue, again appropriate to the groups context is approachable.

Language Skills

Do you know any language other than English? No

Professional References

	Reference 1	Reference 2
Name:	Lori Moffo	Sarah Margraff
School/Org:	Chase Elementary School	McCall Foundation (has since left the
		foundation
Current Position:	Literacy Supervisor	Clinical Supervisor
Home Phone:		
Cell Phone:		To Characteristics
Work Phone:	(203) 574-8188	
Mailing Address:	40 Woodtick Rd, Waterbury CT. 06705.	58 High St. Torrington Ct. 06790. Asked
	Please call for a reference. She is expecting	for verbal reference. Did not ask for a
	the call. I did not ask for a letter	letter. Please call for reference. I did not
		ask for a letter before I left the agency.
Email:		sarahmar76@gmail.com
Relationship to Candidate:	Supervisor	Supervisor in out-patient program at
•		McCalls
Years Known:	1.5	1

Gomes, William - AppNo: 5521

Date Submitted: 10/17/2016

Internal Candidate

Professional References cont.

	Reference 3	Reference 4
Name:	Michael Howard	Charles Coury
School/Org:	Court Support Services Division, State of CT	CT Jr. Republic (retired)
Current Position:	Court Services Officer	retired
Home Phone:		HP: 860-567-0553 CP:
Cell Phone:	203-240-5864	860-309-7310
Work Phone:	203-596-4202	N/A
Mailing Address:	3120 N. Main St. Waterbury CT	548 South Plains Rd. Litchfield CT
Email:		N/A
Relationship to Candidate:	Former Supervisor of Clinicians	Former Supervisor approximately 8 years.
Years Known:	25	30

Referrals

How did you hear about employment with us?

District Employee

Other: district E Mail

Qualifications

Please list any additional experience or qualifications you have for consideration of this position.

I've been working with young children, adolescents and teens at various jobs since 1986. I worked as a juvenile probation officer for 9 years, thus am very familiar with the various (state) systems/agencies that serve them, including the court process/system.

My doctoral dissertation was in regard to various theories of juvenile delinquency and their manifestation in society.

I've been a clinician specializing in work with youths and their families, working for various agencies and as a private practitioner for over 2 decades.

My overall experience working with troubled youth, and their families is extensive. My knowledge has grown with my experience and education over the years to the point where I feel it is exemplary.

My approach is one of consistency and compassion; a person first approach. That human being standing right in front of you-always comes before the issue-whether the issue is trivial or important. In this day-and-age, where the public trust is always tenuous, this approach is a "must". I find both in work, and in my private practice, that standards can be upheld, while staying consistently/relentlessly positive in approach to interpersonal relations.

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Ι	possess an Initial	l Educator Certificate.	Certificate numbe	r,C082014001338	And an LCSW.	License numb	er. 07396.

Waterbury Public Schools Online Appli	cation
Gomes, William - AppNo: 5521	Date Submitted: 10/17/2016
Internal Candidate	
Disclosures	
Contract Status	,
* Are you currently under contract?	No
If Yes, which district?	
If Yes, when does it expire?	
When may your present employer be contacted?	
Professional Status	
* Have you obtained tenure status in any other School District?	No
If Yes, where?	
If Yes, when?	
* Have you ever been denied tenure?	No
If Yes, explain:	
* Have you ever had a teaching certificate or teaching license revoked or suspended?	No
If Yes, explain:	
	N.
* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?	No
If Yes, explain:	
* Are you a relative of any board member, administrator, or supervisor who is currently	No
serving the School District?	700
Name:	
Position:	
Relationship:	
* Can you perform all the essential job function(s) of the position(s) for which you are	Yes
applying, with or without reasonable accommodation?	
List any accommodations:	
None.	
Retiree Status	
Connecticut law places certain restrictions on the employment of individuals who are collect	ing benefits from the State Teachers
Retirement System.	
If you are currently collecting such benefits, or have applied for such benefits, please indicat here:	e -
nete.	·

Waterbury Public Schools Online Application Gomes, William - AppNo: 5521 Date Submitted: 10/17/2016 Internal Candidate Disclosures continued The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test. * I agree Legal Information Please note: Applicants are not obligated to disclose sealed or expunged records. * Are you eligible to work in the United States? Yes * Have you ever been convicted of an offense against the law (including military offenses), No are you now under charges of any offense against the law? If yes, explain, give details below. Show: date, charge, place, court and disposition: Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law. * Have you ever had any indicated finding of child abuse filed in your name? If yes, explain, giving dates: * Does your name appear on any Sex Offender Database in any state or country? **Equal Opportunity Employer** Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities

regardless of race, creed, gender, color, national origin, religion, agc, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making

application for any opening should contact the Department of Human Resources.

Gomes, William - AppNo: 5521

Internal Candidate

Date Submitted: 10/17/2016

Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, William Gomes, agree to all of the terms above.

X I agree

Veronica Paulson

60 Lucille Street
Waterbury, CT 06708
paulsonv1@gmail.com - (203) 573-1067

Contents:

- 1. Online Application
- 2. Attachment: Cover Letter
- 3. Attachment: Cover Letter or Letter of Intent
- 4. Attachment: Resume
- 5. Attachment: Transcripts
- 6. Reference Letter: Reference Letter

Prepared for: Anne Phelan Waterbury Public Schools Oct 26, 2016 10:36 AM

Paulson, Veronica - AppNo: 7970 Date Submitted: 10/22/2016

Personal Data

Name: Veronica

(Middle Initial) (Last) (First)

Paulson

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other: Wunder Veronica (Middle Initial) (First) (Last)

Email Address: paulsonv1@gmail.com

Postal Address

Permanent Address Present Address

Number & Street: 60 Lucille Street 60 Lucille Street Number & Street: Apt. Number:

Apt. Number: Waterbury City: Waterbury City:

State/Province: CT State/Province: CT06708 Zip/Postal Code: 06708 Zip/Postal Code:

United States of America Country: United States of America Country:

(203) 573-1067 Phone Number: (203) 573-1067 Daytime Phone: Home/Cell Phone:

Employment Desired

Open Vacancy Desired: Date Last Experience in Submitted Similar Positions 10/22/2016 JobID: 856 Elementary School Teaching: Literacy/Title I Teacher at Districtwide Clinical/Internship JobID: 857 Middle School Teaching: Literacy Teacher at Districtwide 10/22/2016 years

Tutors: English Language Arts (ELA) Instructional Tutor at 10/22/2016 JobID: 734 3 years Districtwide

Closed Vacancy Desired: Date Last Experience in

Submitted Similar Positions JobID: 802 **Tutors:** Assistant Tutor to the Homeless at + Other... 6/14/2016 7 years **Tutors:** Instructional Tutor - Title I at + Other... 9/20/2016 JobID: 847 2 years

Position Desired: Experience in Similar Positions

Elementary School Teaching

1. Elementary Teacher student taught 2. Reading Clinical/Internship

Internal HS Summer School

1. GEAR UP 3 years

Special Education Home Services 1. SpecEd Homebound Instructors Clinical/Internship

Summer School 1. Support Staff

Tutors

1. Assistant Tutor to Homeless 7 years

Paulson, Veronica - AppNo: 7970

Date Submitted: 10/22/2016

Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information		
University of Saint Joseph Literacy Intern, Ruth Chaffee Elementary School		1678 Asylum Ave, Mercy Hall Rm 329 West Hartford, CT 06117		Jill Mack 860-231-5335 jmack@usj.edu		
Date From - Date To:	09/2014 - 06/2016	Full or Part Time:	Full	Last Annual Salary:	1000/mo stipend	
Reason for Leaving:	2 year Literacy progr	ram				
May we contact this employer?	Yes					
Responsibilities/	USJ Literacy interns	USJ Literacy internship with placement at Ruth Chaffee Elementary. Guided reading, small group instruction, 1:1				
Accomplishments	literacy instruction, o	literacy instruction, development lesson plans, adhere to student IEP s, coursework leading to concentration in				
at this Position	Reading/Literacy ins	truction.				

Previous Position Held		Employer Contact Information		Supcrvisor/Refer Information	Supervisor/Reference Contact Information	
Gear Up, Bridge to College Naugatuck Valley Community College Student Mentor/Tutor		750 Chase Avenue, NVCC Waterbury, CT 06708 203-575-8007		David Celotto 203-575-8007 DCelotto@nvcc.commnet.edu		
Date From - Date To:	05/2012 - 08/2014	Full or Part Time:	Part	Last Annual Salary:	25.00/hr	
Reason for Leaving:	Starting graduate pro	gram				
May we contact this employer?	Yes	Yes				
Responsibilities/ Accomplishments at this Position		Cutor mentor for Waterbury youth transitioning into middle school, for after school and summer program. Small group and whole group instruction. Nutrition classes, life skills, field trips, tutoring and mentoring at-risk youth.				

Previous Position Held		Employer Contact Information		Supervisor/Refer Information	Supervisor/Reference Contact Information	
Roston Public Health Commission Education Coordinator/Housing Case Manager		1010 Massachusetts Avenue Boston, MA 02118		Edwin Willis 617-861-1039 ewillis58@gmail.com		
Date From - Date To:	07/2006 - 08/2012	Full or Part Time:	Full	Last Annual Salary:	38,000	
Reason for Leaving:	relocating to CT					
May we contact this employer?	Yes					
Responsibilities/ Accomplishments at this Position		Program Coordinator of Project Lighthouse: program directed towards young men and women transitioning to re-entry programs to obtain job skills and GED preparation. Coordinated Culinary Arts program for vocational				
at this i ostuon		Manager: placed clients	into Section 8 hor	using, referrals to commun	nity services.	

Paulson, Veronica - AppNo: 7970

Date Submitted: 10/22/2016

Student Teaching

Student Teaching/Internship

School District	Waterbury
Location	Duggan Elementary
School Phone #	203-574-8875
School Year	2014
Date Completed (mm/yyyy)	6/2014
Length of Experience	6 months
Grade Level(s)/Subject Area(s) Taught	Grade 1
Name and Phone of Cooperating Teacher or Field Supervisor	Lisa Ieronimo, 203-574-8875
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	1 1 1 2007 7 2 31981
Name and Phone of University Supervisor	
Academic Grade Received	A

Additional Student Teaching/Internship

School District	Newington Public Schools
The state of the s	
Location	Ruth Chaffee Elementary
School Phone #	860-6664687
School Year	2014-2016
Date Completed (mm/yyyy)	6/2016
Length of Experience	2 years
Grade Level(s)/Subject Area(s) Taught	K-5
Name and Phone of Cooperating Teacher or Field Supervisor	Kim Garger:860-666-4687 x 117
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	Bonnie Mazzoli: 860-539-4054
Name and Phone of University Supervisor	Jill Mack: 860-231-5335
Academic Grade Received	A

Education

Please tell us about your educational background beginning with the most recent.

High School Attended:

Watertown High School, Watertown CT

Graduation Status:

H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
Northeastern University	08/2003 05/2006	Psychology Hrs:	Women's Studies Hrs:	BA	05/2006
CT - University of Bridgeport	01/2013 04/2014	Education Hrs: 33	Hrs:	MA ED	05/2014

Paulson, Veronica - AppNo: 7970	Date Submitted: 10/22/2016

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
CT - Saint Joseph College	08/2014	Literacy	Hrs:		05/2016
	06/2016	Hrs: 30			

Undergraduate

Graduate

Overall GPA Major GPA 3.8/4 3.8/4 4.0/4 3.8/4

Highest Degree Attained

Number of graduate hours beyond your

Grad Program Of Study

highest degree:

Education

MA/MS/etc.

List honors, awards or distinctions you have earned:

Lauren Rousseau Scholarship

Semester Hours

For the subject areas below in which you have 15 or more semester hours/credits, please indicate how many university semester hours/credits you have and/or if you are endorsed.

Subject Area	Semester Hours	Endorsed	Subject Area	Semester Hours	Endorsed
English - Reading	30	No	Life and Family Studies - Foods	30	No

Certification

Do you hold National Board for Professional Teaching Standards certification?

Yes

Do you hold or anticipate a Connecticut certificate?

How do you plan to obtain a Connecticut certificate?

Certificate is anticipated

I am a graduate of a Connecticut ARC Program, am fully eligible for certification, and am considered a highly qualified teacher candidate.

Туре	Expiration Date	Status
Teaching Endorsements (013 Elementary, K - 6, 102 Remedial Reading &		Applied For
Remedial Language Arts, 1 - 12)		
Administrative Endorsements (,)		
Teaching Endorsements (165 Comprehensive Special Education, K-12)		Applied For

Please list any other endorsements and/or verifications documented on your certificate(s):

* Have you applied for a Connecticut certificate?

Yes

* List the date you applied for certification:

* Have you received a deficiency statement?

No

If pending, date test taken

* Have you passed the Basic Skills Exam?

Yes

4/2014

* Have you passed the Content Area Exam?

Yes

6/2016

Paulson, Veronica - AppNo: 7970 Date Submitted: 10/22/2016

Certification (cont.)

Do you hold a current out-of-state certificate? No

State	Type	Certificate Number	Expiration Date	Current?

List your out-of-state certified teaching/administration fields:

Highly Qualified Teacher

* Have you previously obtained Highly Qualified status from a school district? If Yes, what type of school district considered you Highly Qualified?

No

No information entered on Highly Qualified Teacher Subject(s)/Method(s).

Extracurricular Activities

			Y"
Club Life	and Family Studies	Reading	

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

At my job with Boston Health Commission, I worked with young women learning to cook, applying math skills with baking and working with the farm manager to incorporate nutrition classes to eliminate health disparities.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

I believe to be an outstanding teacher, one must be passionate about reading and learning, have cultural competency, and the ability to manage and have an engaging learning environment throughout the school year. Learning continues on the playground as well! I've observed throughout my internships, that during playtime, children are learning communication skills, using their voice with friends, and learning to share and make friends, which are lifelong social skills that develop at this stage in a child's education. With so many demands of educations in regards to meeting objectives, goals and student testing, teachers today have to be extremely organized and streamlined in their paperwork and general flow of the daily classroom environment. When a classroom is organized, the teacher can focus on student leaning, making it a productive and engaging leaning environment. Moreover, having a safe and nurturing classroom will provide the students the opportunity to try new things effectively communicate with their peers. Our classrooms are very diverse, with many cultures and languages, with children meeting and learning about different cultures than their own, learning about respect, tolerance and acceptance.

As role models to our students, and holding our students to high expectations, we are showing children that we believe that each child is unique and has the ability to learn, while having respect towards one another.

2. How would you address a wide range of skills and abilities in your classroom?

To address the wide range of skills and abilities in the classroom, using a Reader and Writer workshop model works to address the range of learners, allowing for differentiation in the classroom. With this model, the teacher can group students depending on their reading level, while working with struggling readers, allowing higher readers to work independently and with peers when the teacher is conferring and working with other groups. I found that when having a whole class or small group instruction, something as simple as

Paulson, Veronica - AppNo: 7970

Date Submitted: 10/22/2016

2. How would you address a wide range of skills and abilities in your classroom?

asking students a question, and having them write the answer on a mini-white board, and discussing the answer with a peer can give the teacher immediate feedback and assessment if a student truly understand the learning target for the lesson. Also, SRBI (Scientific Based Research Intervention) and data driven instruction will help determine if a child is at risk for reading or math intervention, and tailor the instruction accordingly for children, meeting each child's need, in respect to reading or math intervention.

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

I believe that all children should have access and the opportunity for a quality education, in a friendly and safe learning community, honoring our diverse, cultural environment. I believe that all teachers should treat all students and other teachers with the same respect regardless of their background, culture, language or learning style. I will strive to connect subject matter so students will make connections and understand what they have learned, versus memorizing facts. I believe that students should learn from their peers as well, and I strive to encourage students to be kind and respectful to others. Lastly, I will be professional in conduct, contributing to a positive learning and nurturing environment, instilling a life-long love of literacy and learning.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

Starting in August of 2014, I enrolled in the Reading Literacy Internship at the University of Saint Joseph. While enrolled, I worked in Newington CT, Ruth Chaffee Elementary School. This internship gave me the opportunity to work closely with the Literacy Coach to develop Tier II and Tier III remedial reading instruction for students from grades K-4. Students groups consisted of guided reading (phonics instruction, word work, fluency and reading comprehension strategies), and ESL push-in classroom support. Working with students in this capacity along with weekly student assessment prepared me with the necessary experience needed to work with students in small group instruction in regard to remedial reading instruction.

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be outstanding when working in student support services.

While working in student support services, building a rapport with your students is very important. By incorporating subjects of interest, high expectations, and learning strategies, students learn to use these strategies and develop confidence in themselves. I believe it's important to have patience, be consistent with your expectations, set goals for the student, and have the student observe their own progress.

2. How would you address a wide range of issues in your groups?

Each student is unique, with different talents and abilities, and all children bring their own unique background knowledge to the classroom and group. To address a wide range of issues, something as simple as a survey would tell the teacher what your students are interested in, and most importantly, what do they like/dislike about reading or math. Also, with differentiated learning, is your student a visual, auditory or kinesthetic learner? Also, with English Language Learners, using visuals, and computer technology will aid in the learning experience.

Paulson, Veronica - AppNo: 7970

Date Submitted: 10/22/2016

Language Skills

Do you know any language other than English? Yes

Language(s):

Portuguese

Oral Level:

Polite

Written Level:

Professional References

esta-le	Reference 1 of 3	Reference 2 of 3
Name:	Kim Garger	Bonnie Ruby
School/Org:	Newington Public Schools	Newington Public Schools
Current Position:	Reading Consultant	Reading Teacher
Home Phone:	The state of the s	
Cell Phone:	HOUSE YOUR	F-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1
Work Phone:	860-666-4687 x 117	860-666-4687
Mailing Address:	160 Superior Avenue, Newington, CT 06111	160 Superior Avenue, Newington, CT 06111
Email:	kgarger@npsct.org	bruby@npsct.org
Relationship to Candidate:	Field Supervisor	Teacher
Years Known:	2	2
	Reference 3 of 3	
Name:	Lisa Ieronimo	1100
School/Org:	Duggan Elementary School	
Current Position:	Grade 1 Teacher	
Home Phone:		
Cell Phone:		
Work Phone:	203-574-8875	(4)
Mailing Address:	38 West Porter Street Waterbury, CT 06708	10010
Email:	lieronimo@waterbury.k12.ct.us	
Relationship to Candidate:	former teacher for my student teaching	
Years Known:	2	The state of the s

Referrals

How did you hear about employment with us?	
Other: Waterbury resident, completed student teaching in Waterbury	

Present	Assignment	

School

Grade

Subject(s)/Content Area(s)

Waterbury Public Schools Online Application	
Paulson, Veronica - AppNo: 7970	Date Submitted: 10/22/2016
A continue of the Charles	•
Assignment Choice	F2)
Please indicate School Choice	🛛 Duggan
Qualifications	
Please list any additional experience or qualifications you have for consideration of this post	ition.
I have completed a 2-year Reading Literacy Internship from the University of St. Joseph, for we used at my placement with Newington Public School were as follows: Road to Reading, Literacy Intervention.	
Additional Information	
Additional information	A American Company
Passed all required Praxis II Multiple Subject for Elementary K-6 certification plus Foundat	ions of Reading.
Applied for Certification 10/2016	
Disclosures Contract Status	
* Are you currently under contract?	No
If Yes, which district?	
If Yes, when does it expire?	
When may your present employer be contacted?	
Professional Status	Particular (1971)
* Have you obtained tenure status in any other School District?	No
If Yes, where?	
If Yes, when?	
* Have you ever been denied tenure?	No
If Yes, explain:	
* Have you ever had a teaching certificate or teaching license revoked or suspended?	No
If Yes, explain:	
* Live you give failed to be relief been calculate region a position regional to accord	No
* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?	No

Waterbury Public Schools Online Application		
Paulson, Veronica - AppNo: 7970	Date Submitted: 10/22/2016	
Disclosures continued		
If Yes, explain:		
* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?	No	
Name:		
Position: Relationship:		
* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?	Yes	
List any accommodations:		
Connecticut law places certain restrictions on the employment of individuals who are collecting Retirement System. If you are currently collecting such benefits, or have applied for such benefits, please indicate here:	g benefits from the State Teachers -	
The Waterbury Public Schools have a vital interest in providing its employees with a safe, heal It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse satisfactory background check, a post-offer medical examination (if required for the position to accordance with state and federal law. Your agreement with this form is your consent to the drug agreement with this form is your consent to the drug agreement.	. Employment will be subject to a nat is offered) and a drug screening in	
Legal Information		
Please note: Applicants are not obligated to disclose sealed or expunged records. * Are you eligible to work in the United States?	Yes	
* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?	No	
If yes, explain, give details below. Show: date, charge, place, court and disposition:		
Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This informs extent permitted by applicable law.	stion will be used only for job-related purposes and only to the	

Waterbury Public Schools Online Ap Paulson, Veronica - AppNo: 7970	Date Submitted: 10/22/2016
_egal Information continued	
* Have you ever had any indicated finding of child abuse filed in your name?	No
If yes, explain, giving dates:	
* Does your name appear on any Sex Offender Database in any state or country?	No
Equal Opportunity Employer Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools regardless of race, creed, gender, color, national origin, religion, age, sexual orientation of policy of active recruitment of qualified minority teachers and non-certified employees.	or disability. Waterbury Public Schools has a
application for any opening should contact the Department of Human Resources. Applicant's Acknowledgment and Agreement	,
I certify that all statements made by me on this application are true, complete and correct understand and agree that if I make any misstatements or omissions of fact, I am subject other penalties prescribed by law or Civil Service Rules and Regulations. I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly thorough investigation of my past employment and activities, agree to cooperate in such responsibility all persons, companies, or corporations supplying such information.	to disqualification or dismissal and to such authorized representative the right to make a
responsibility all persons, companies, of corporations supplying such information.	