

damages which the Owner will sustain by the failure of the undersigned to execute and deliver the above-named Bonds and Contract; and that if the undersigned defaults in furnishing said bonds or in executing and delivering said Contract within ten (10) business days of receipt of contract to him/her, then said Security shall be payable to the Owner for its own account; but if this proposal is not accepted within said one hundred twenty (120) days of the time set for submission of bids, or if the undersigned executes and delivers said bonds and Contract, the Bid Security shall be returned to the undersigned.

The undersigned hereby certifies that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

By submission of this proposal, the undersigned acknowledges that they have visited the site, informed themselves of the existing conditions, and have included in the proposal a sum to cover the costs of all items in the contracts.

By submission of this proposal, the undersigned acknowledges that they have read the job narrative and schedule requirements and agrees to provide sufficient staff and organization and to select subcontractors and suppliers to comply with the requirements for submittals, delivery dates, work periods and completion dates as specified.

In the event of mathematically incorrect calculations of individual items or totals, the mathematically correct amount using the estimated quantities and unit prices (in words) shall govern in determining the TOTAL BID PRICE.


The undersigned also agrees that the quantities indicated are for Bid comparison purposes only and are not represented to be actual quantities for completion of the Work.

The undersigned hereby certifies under the penalties of perjury that this Bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section, the work "person" shall mean any natural person, joint venture, partnership, corporation, or other business or legal entity.

04-3549308

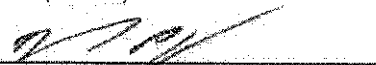
Social Security Number  
or Federal Identification Number

Signature of Individual or  
Corporate Name:

  
Corporate Officer  
(if applicable)

Notice of acceptance should be mailed, telegraphed or delivered to the (undersigned Bidder at the following address):

Michael Parody  
(Name)

By: 

(Title) President

P.O. Box 374 (43 Main Street Lower Level, Blackstone, MA 01504

(Business Address)

Uxbridge, MA 01569

(City, State, Zip Code)

Date: October 14, 2016

Note: If the Bidder is a corporation, indicate State of incorporation under signature, and affix corporate seal; if a partnership, give full names and residential addresses, if different from business address.

The following documents are attached to and made a condition of the Bid:

- a. Instructions to Bidders – Section 00100
- b. Addendum Acknowledgement – Section 00300
- c. Bid Form – Section 00400
- d. Technical Specifications – Section 00500

**END OF SECTION**

CONNECTICUT DEPARTMENT OF LABOR  
WAGE AND WORKPLACE STANDARDS DIVISION  
CONTRACT COMPLIANCE UNIT

CONTRACTING AGENCY CERTIFICATION FORM

I, Michael Parody, acting in my official capacity as President  
authorized representative title  
for Ultiplay Parks & Playgrounds, Inc. located at 43 Main Street Blackstone, MA 01504  
contracting agency address

do hereby certify that the total dollar amount of work to be done in connection with

Maloney Playscape ITB #5593, located at 233 S. Elm Street Waterbury, CT 06706  
project name and number address

shall be \$ 117,700.00 which includes all work, regardless of whether such project  
consists of one or more contracts.

CONTRACTOR INFORMATION

Name: UltiPlay Parks & Playground, Inc.

Address: P.O. Box 374 Uxbridge, MA 01569 — 43 Main Street, Blackstone, MA 01504

Authorized Representative: Michael Parody

Approximate Starting Date: TBD

Approximate Completion Date: TBD

  
Signature

October, 2016  
Date

Return To: Connecticut Department of Labor  
Wage & Workplace Standards Division  
Contract Compliance Unit  
200 Folly Brook Blvd.  
Wethersfield, CT 06109

Date Issued: \_\_\_\_\_

[New] In accordance with Section 31-53(b)(4) of the C.G.S., each contractor shall provide a copy of the OSHA 10 Hour Construction Safety and Health Card for each employee to be attached to the first certified payroll on the project.

[illegible]

OSHA 10 ~ ATTACH CARD TO 1ST CERTIFIED PAYROLL

**\*FRINGE BENEFITS EXPLANATION (P):**

Law (unemployment tax, worker's compensation, income taxes, etc.).

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Section A:**

is covered by a worker's compensation insurance

\_\_\_\_\_

**\*\*\*THIS IS A PUBLIC DOCUMENT\*\*\***  
**\*\*\*DO NOT INCLUDE SOCIAL SECURITY NUMBERS\*\*\***



October 13, 2016

Kristi Teats  
ULTIPLAY  
43 Main Street  
Blackstone, MA 01504

Re: THE CITY OF WATERBURY  
Project: Maloney Playscape, Magnet Elementary School: Invitation to Bid #5593  
Estimated Contract Price: \$ 102,722.00  
Bid Date: 10/18/2016  
Surety: TRAVELERS PROPERTY CASUALTY GROUP

Dear Kristi:

Enclosed please find the above captioned bid bond, executed per your request.

The bid bond must be signed by an authorized representative of your company, notarized and sealed with the corporate seal if applicable. It is your responsibility to ensure the bid bond conforms with your needs and instructions to us, including but not limited to the correct coverages and parties, and with any laws applicable to your operations and/or the contract requiring the bid bond, and to advise us immediately, in writing, if the bid bond form so executed does not contain the proper information. Accordingly, it is incumbent upon you to carefully review the bond, and we will expect that you will double-check all information, including signatures, dates, amounts and job descriptions for accuracy, and to verify that the bid bond form we executed is the form required by the specification. This will avoid the possibility of having a low bid rejected because of a clerical error. We will also expect you to verify that anything unusual that has been requested by the obligee is attached.

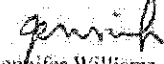
If, following your review of the bond, you do not advise us in writing of any problem or deficiency in its terms and information but submit the bond as is, your submission will constitute your verification, and we will justifiably assume, that the bond form as issued is correct and appropriate for the purpose for which it is being submitted. You further understand that we will have no liability for any deficiencies or discrepancies not brought to our attention in accordance with this letter.

The bid bond authorization is based upon your original estimate. If the actual bid price exceeds this estimate by 10% or more, you must contact us for additional authority!

Please call our office if you should have any questions or need any further assistance.

Good Luck on your Bid.

Sincerely,

  
Jennifer Williams  
Record #2583558

Your bid results are very important, please mail this information back to the address below, or email your Aon representative within 5 days of the bid opening.

Contractors Name		Contract Price
1. <u>UltiPlay Parks &amp; Playgrounds</u>	\$	<u>117,722.00</u>
2. _____	\$	_____
3. _____	\$	_____

Where did you place \_\_\_\_\_ And your price \$ \_\_\_\_\_

warded contract, is final bond required? Yes ☐ No ☐

# AIA Document A310™ – 2010

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

ULTIPLAY  
43 Main Street  
Blackstone, MA 01504

### SURETY:

(Name, legal status and principal place of business)

TRAVELERS CASUALTY AND SURETY  
COMPANY OF AMERICA  
One Tower Square  
Hartford, CT 06183

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

### OWNER:

(Name, legal status and address)

THE CITY OF WATERBURY  
Public Schools  
235 Grand Street, Waterbury, CT 06702

**BOND AMOUNT:** Ten percent of amount bid.  
(10% of Amount Bid)

### PROJECT:

(Name, location or address, and Project number, if any)

Maloney Playscape, Magnet Elementary School. Invitation to Bid #5593

Project Number, if any

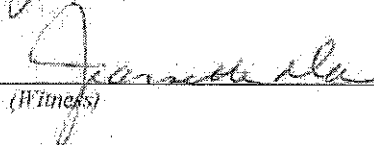
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 13th day of October, 2018

  
(Witness)

  
(Witness)

ULTIPLAY  
(Principal)

(Title)

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

(Surety)

(Title)

Jennifer Williams, Attorney in Fact



POWER OF ATTORNEY

Farmington Casualty Company  
Fidelity and Guaranty Insurance Company  
Fidelity and Guaranty Insurance Underwriters, Inc.  
St. Paul Fire and Marine Insurance Company  
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company  
Travelers Casualty and Surety Company  
Travelers Casualty and Surety Company of America  
United States Fidelity and Guaranty Company

Attorney-In Fact No. 229587

Certificate No. 006497979

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (therein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint:

Thomas U. Krippenc, Susan R. Schwartz, Christina Baratti, Catherine L. Geimer, Eric D. Sauer, Safema Wood, Jeannette M. Davis, and Jennifer Williams

of the City of St. Louis State of Missouri (their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 23rd day of September 2015.

Farmington Casualty Company  
Fidelity and Guaranty Insurance Company  
Fidelity and Guaranty Insurance Underwriters, Inc.  
St. Paul Fire and Marine Insurance Company  
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company  
Travelers Casualty and Surety Company  
Travelers Casualty and Surety Company of America  
United States Fidelity and Guaranty Company



State of Connecticut  
City of Hartford ss.

By: Robert L. Raney  
Robert L. Raney, Senior Vice President

On this the 23rd day of September 2015, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.  
My Commission expires the 30th day of June, 2016.



Marie C. Tetreault  
Marie C. Tetreault, Notary Public



This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or undertaking to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 13<sup>th</sup> day of October, 2016

*Kevin E. Hughes*  
Kevin E. Hughes, Assistant Secretary



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at [www.travelersbond.com](http://www.travelersbond.com). Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.

## ACKNOWLEDGEMENT BY SURETY

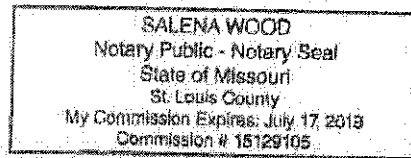
STATE OF MISSOURI  
COUNTY OF ST. LOUIS

On this 13th day of October, 2016, before me, Salena Wood, a Notary Public, within and for said County and State, personally appeared Jennifer Williams to me personally known to be the Attorney-in-Fact of and for Travelers Casualty and Surety Company of America and acknowledged that she executed the said instrument as the free act and deed of said Company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid County, the day and year in this certificate first above written.



Notary Public in the State of Missouri  
County of St. Louis



**SUBSTITUTION REQUEST**

(After the Bidding Phase)

DATE: 10-6-2016

Page: 1 of 2

Project: The City of Waterbury

Substitution Request Number: \_\_\_\_\_

Maloney PlayscapeFrom: Scott NorrisTo: Rocao OrsoDate: 10-6-2016KBA Project Number: ITB # 5593 / KBA # 116026Re: Additional Vendor to Bid

Contract For: \_\_\_\_\_

Specification Title: Substitution Request

Playground Equipment

Description:

Added manufacturerSection: 32 88 00 Page: 117

Article/Paragraph:

2.2 / BProposed Substitution: Playworld Playground EquipmentManufacturer: PlayworldAddress: 1000 Buffalo Rd  
Lewisburg, PA 17837Phone: 570-522-9800Trade Name: PlayworldModel No. Custom per specsInstaller: UltiPlay Parks & PlaygroundsAddress: 23 Wood Duck Ln  
Tariffville, CT 06081Phone: 860-593-4165History: ☐ New Product ☐ 2-5 years old ☐ 5-10 years old ☒ More than 10 years old

Differences between proposed substitution and specified product: We are respectfully asking for Playworld to be added in an addendum that they are added to the list on page 117 in the specifications for one of the acceptable manufacturers.

☐ Point-by-point comparative data attached - REQUIRED BY ARCHITECTReason for not providing specified item: We will be bidding as an or equal.

## Similar Installation:

Project: \_\_\_\_\_

Architect: \_\_\_\_\_

Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Date Installed: \_\_\_\_\_

Proposed substitution affects other parts of Work: ☒ No ☐ Yes Explain: \_\_\_\_\_

Savings to Owner for accepting substitution: \_\_\_\_\_

(\$ TBD)Proposed substitution changes Contract Time ☐ No ☐ Yes [Add] [Deduct]

days

Supporting Data Attached: ☐ Drawings ☐ Product Data ☐ Samples ☐ Tests ☐ Reports ☐ TBD

## SUBSTITUTION REQUEST

(After the Bidding Phase)

DATE: 10-6-2016

Page: 2 of 2

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Cost data as stated above is complete. Claims for addition costs related to accepted substitution which may subsequently become apparent are to be waived.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
- Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all aspects.

Submitted by: Scott Morris

Signed by: [Signature]

Firm: U+I Play Parks & Playgrounds

Address: 23 Wood Duck Ln Tariffville, CT 06061

Telephone: 860 593-4165

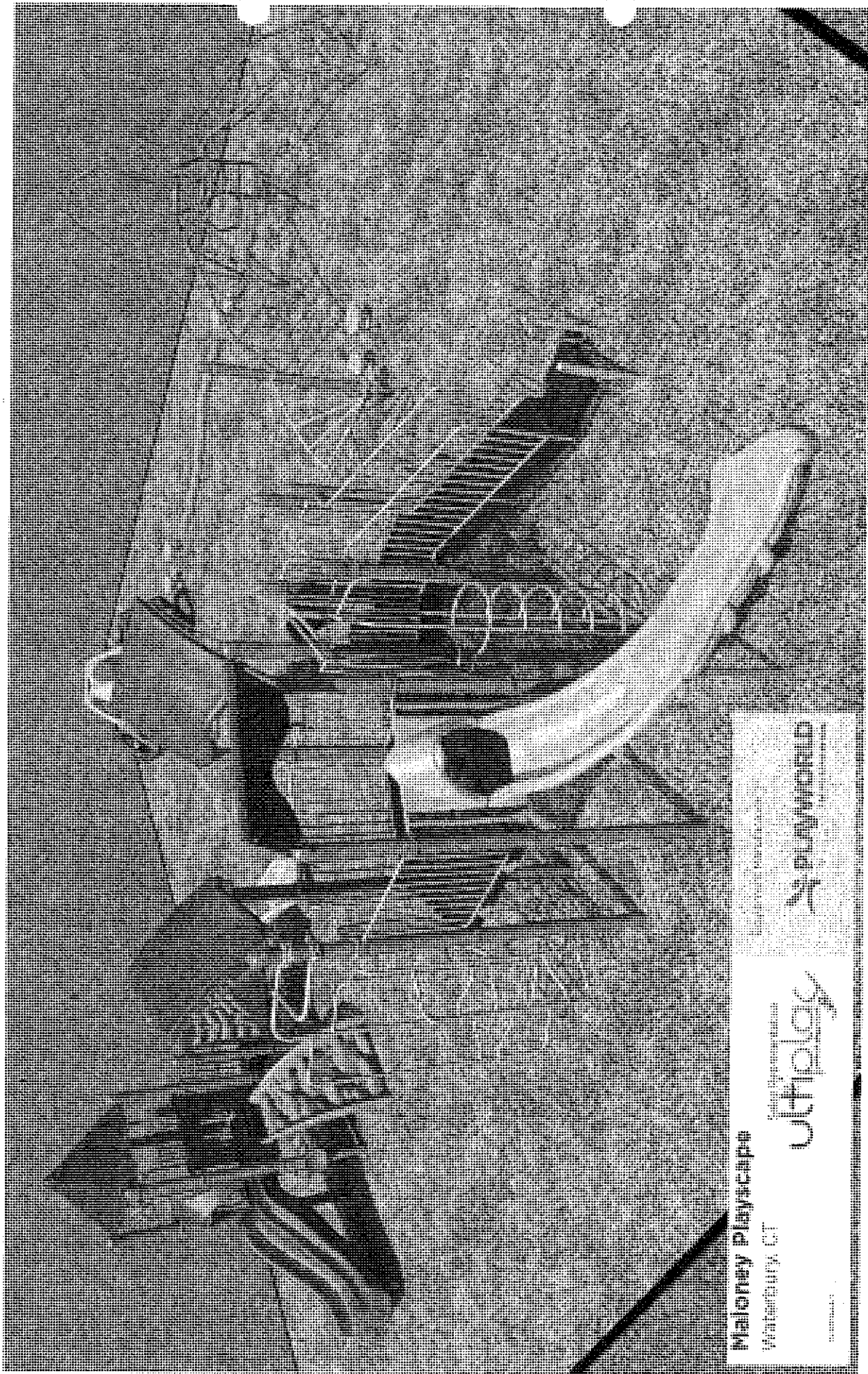
Attachments: \_\_\_\_\_

### ARCHITECTS'S REVIEW AND ACTION

- ☐ Substitution approved - Make submittals in accordance with Specification Section 01330.
- ☐ Substitution approved as noted - Make submittals in accordance with Specification Section 01330.
- ☐ Substitution rejected - Use specified materials.
- ☐ Substitution Request received too late - Use specified materials.

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Comments: ☐ Contractor ☐ Subcontractor ☐ Supplier ☐ Manufacturer ☐ Architect ☐ \_\_\_\_\_

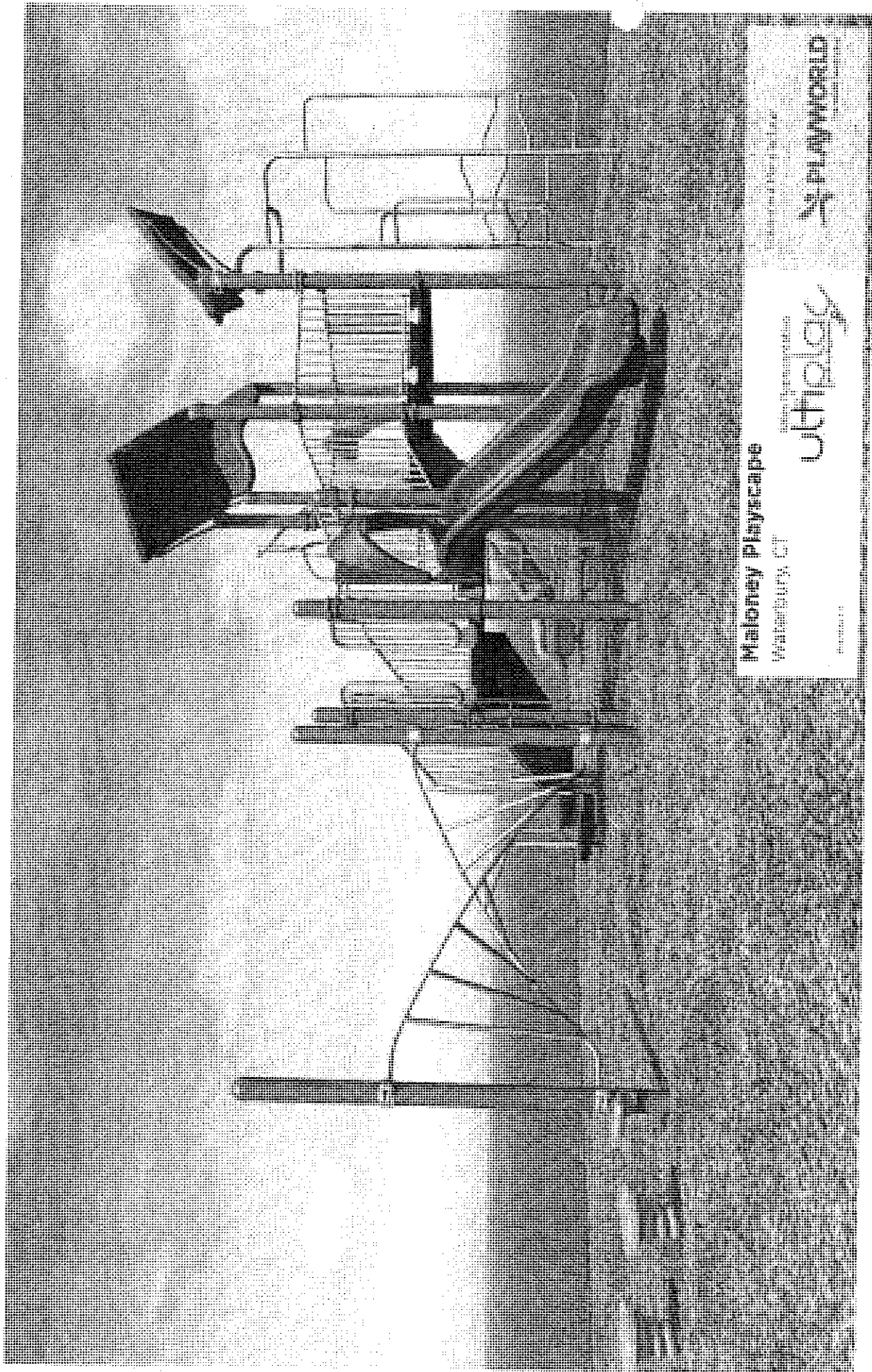


Maloney Playscape  
Waterbury, CT

Waterbury  
Maloney  
Playscape

Waterbury  
Maloney  
Playscape





Maloney Physcape  
Waterbury, CT

utplay

PLAYWORLD

**Maloney Playscape**  
Watertown, CT

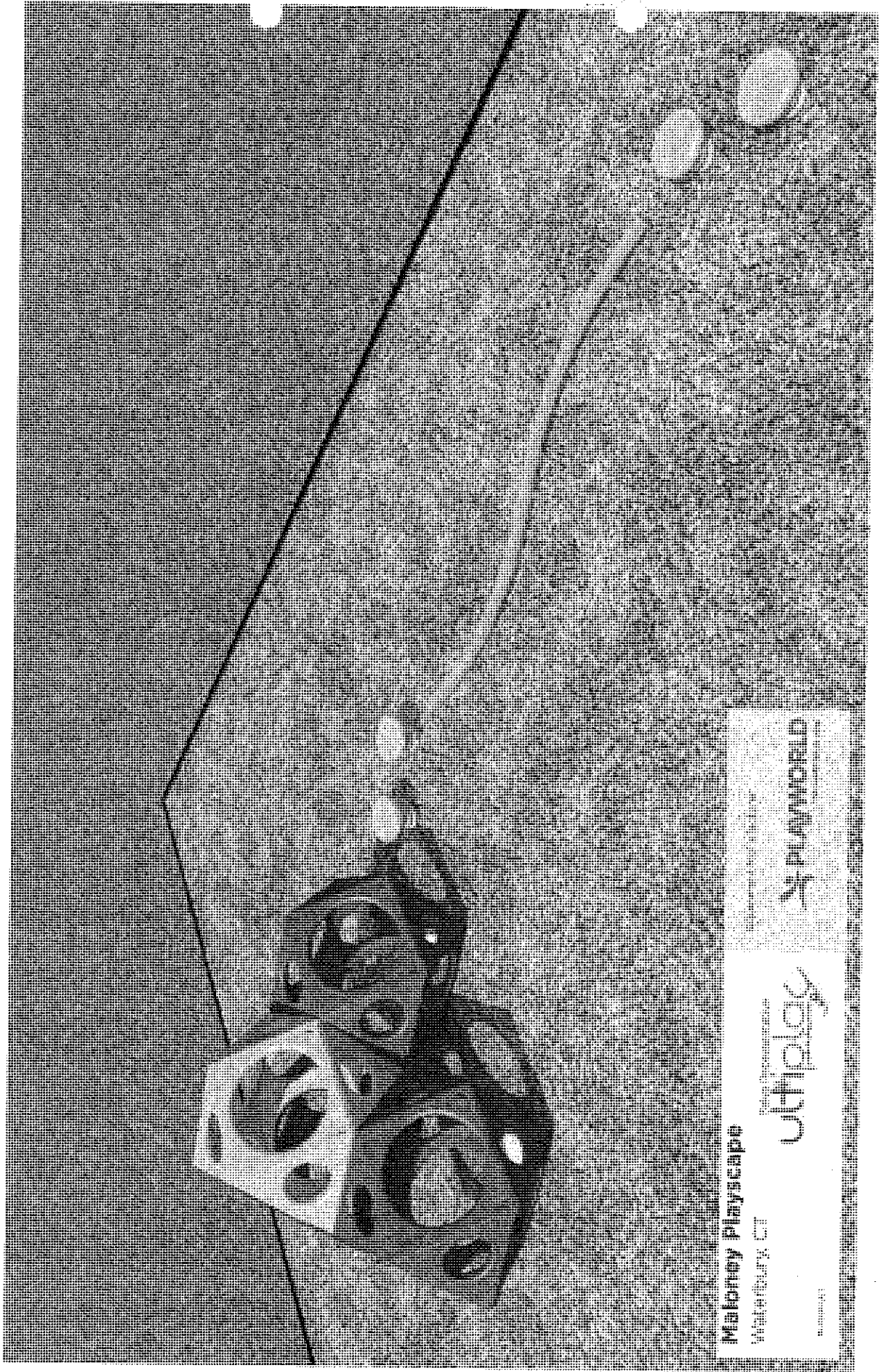
Maloney Playground Equipment

Multiplay

PLAYWORLD  
PLAYGROUND EQUIPMENT







**Melroy Playscapes**  
Waterbury, CT

**Studio**

**KID PLAYWORLD**





ULTIPLAY PARK &  
PLAYGROUNDS, INC.  
43 Main Street  
Blackstone, MA 01504  
866-575-PLAY

EQUIPMENT SIZE:  
N/A

USE ZONE:  
60' X 57'

AREA:  
3420 SqFt.

PERIMETER:  
234 Ft.

FALL HEIGHT:  
8 Ft.

USER CAPACITY:  
96

AGE GROUP:  
5-12



✓ ASTM F1487-11  
✓ CPSC #325

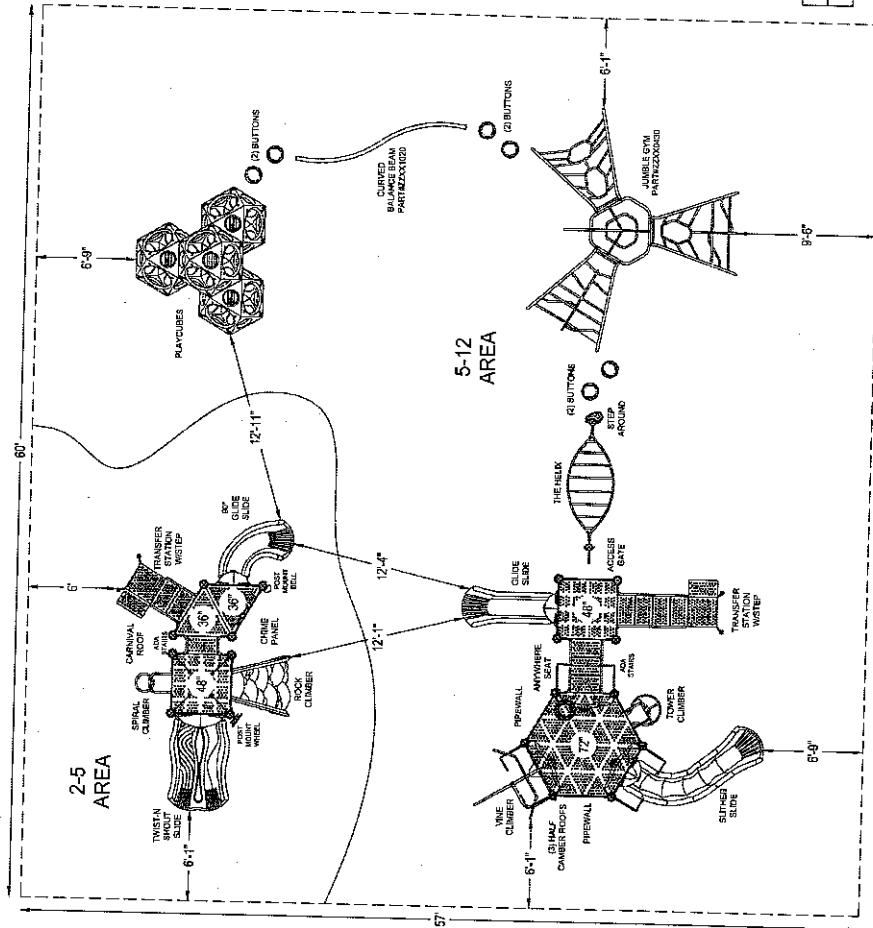
PROJECT NO:  
16-4213A.ULT

SCALE:  
1/16"=1'-0"

DRAWN BY:  
L.RICE

Paper Size  
B

DATE:  
11-OCT-16



ADA SCHEDULE			
Total Elevated Play Activities:		5	
Total Ground-Level Play Activities:		11	
Accessible Elevated Activities	2	Accessible Ground-Level Activities	2
Required	3	Provided	2

ADA SCHEDULE			
Total Elevated Play Activities:		5	
Total Ground-Level Play Activities:		11	
Accessible Elevated Activities	2	Accessible Ground-Level Activities	2
Required	3	Provided	2



\*PLAYGROUND SUPERVISION REQUIRED

# MALONEY PLAYSCAPE

WATERBURY, CT

# Maloney Playscape

Design Number: 16-4213A - Bill Of Material

Ref. No.	Part No.	Description	Quantity
<b>Posts</b>			
1	ZZPM0016	5in OD X 120in STEEL POST W/ RIVETED CAP	4
2	ZZPM0026	5in OD X 132in STEEL POST W/ RIVETED CAP	4
3	ZZPM0036GZ	5in OD X 144in STEEL POST (GROUND ZERO)	1
4	ZZPM0046	5in OD X 156in STEEL POST W/ RIVETED CAP	4
5	ZZPM0067	5in OD X 180in STEEL POST W/O CAP	6
<b>Decks &amp; Kick Plates</b>			
6	ZZPM0616	SQUARE COATED DECK ASSEMBLY	2
7	ZZPM0617	TRIANGULAR COATED DECK ASSEMBLY	2
8	ZZPM0619	HEX COATED DECK ASSEMBLY	1
9	ZZUN2290	COATED DECK TO DECK CONNECTION KIT	1
<b>ADA Items</b>			
10	ZZPM2007	TRANSFER STATION w/TALL GUARDRAIL (36in DECK)	1
11	ZZPM2027	TRANSFER STATION (48in DECK)	1
12	ZZUN2019	APPROACH STEP FOR TRANSFER STATION	2
<b>Slides</b>			
13	ZZPM2727	TWIST AND SHOUT (48in DECK)	1
14	ZZPM3126	GLIDE SLIDE (48in DECK)	1
15	ZZPM3129	90 DEGREE GLIDE SLIDE (36in DECK)	1
16	ZZPM3206	SLITHER SLIDE 2.0 ENTRANCE & EXIT	1
17	ZZUN3207	SLITHER SLIDE 2.0 (STRAIGHT SECTION)	1
18	ZZUN3209	SLITHER SLIDE 2.0 (LEFT SECTION)	3
19	ZZUN3249	SLITHER SLIDE 2.0 SUPPORT LEG 3ft-6in	1
<b>Activity Panels</b>			
20	ZZPM4290	STEERING WHEEL (POST MOUNT)	1
21	ZZPM4578	ANYWHERE SEAT	1
<b>Barriers</b>			
22	ZZPM4090	CENTERLINE PIPE WALL BARRIER	2
23	ZZPM4288	ACCESS GATE	1
<b>Climbers</b>			
24	ZZPM6830	VINE CLIMBER (72in DECK)	1
25	ZZPM7168	6ft TOWER CLIMBER	1
26	ZZPM7439	ROCK CLIMBER (48in DECK)	1
27	ZZPM8150	SPIRAL CLIMBER (48in DECK)	1
28	ZZUN8727	PLAYCUBE- GROUND LEVEL	3
29	ZZUN8747	PLAYCUBES- ABOVE GROUND- 3 SIDED CONNECTION	1
<b>Ground Zero Climbers</b>			
30	ZZPM0297	POST W/ LADDER CLIMBER (36in OR 48in DECK)	1
31	ZZPM8398	THE HELIX	1
<b>Balance</b>			
32	ZZPM0149	STEP AROUND	1
33	ZZUN7140	STATIONARY BUTTONS (12in)	6
<b>Audible Activities</b>			



# Maloney Playscape

Design Number: 16-4213A - Bill Of Material

Ref.				
No.	Part No.	Description		Quantity
34	ZZPM4556	7in BELL (POST MOUNT)		1
35	ZZPM4606	CHIME PANEL		1
<b>Roofs &amp; Arches</b>				
36	ZZPM9816	CAMBER 1/2 SQUARE ROOF		3
37	ZZPM9828	CARNIVAL ROOF - SMALL PERF (SQUARE)		1
38	ZZPM9856	CARNIVAL ROOF SQUARE CAP		1
<b>Stairs and Ladders</b>				
39	ZZPM9168	12in ACCESSIBLE STEPPED PLATFORM (DECK TO DECK)		1
40	ZZPM9170	24in ACCESSIBLE STEPPED PLATFORM (DECK TO DECK)		1
<b>Additional Tool &amp; Maintenance Kits</b>				
41	ZZPMGUID	PLAYMAKER GUIDELINES		1
42	ZZUN9910	SURFACING WARNING LABEL KIT		1
43	ZZUN9930	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL		1



# Maloney Playscape

Design Number: 16-4213A - Compliance and Technical Data  
Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
1	ZZX0430	1	JUMBLE GYM	Certified	354.00		863	12	9.00	1.04	1
2	ZZX1020	1	CURVED BALANCE BEAM	Certified	62.01		91	2	2.00	0.11	1
3	ZZPM0016	4	5in OD X 120in STEEL POST W/ RIVETED CAP	Certified	268.44		397	0	4.00	0.52	0
4	ZZPM0026	4	5in OD X 132in STEEL POST W/ RIVETED CAP	Certified	296.84		434	0	4.00	0.48	0
5	ZZPM0036GZ	1	5in OD X 144in STEEL POST (GROUND ZERO)	Certified	80.41		117	0	1.50	0.18	0
6	ZZPM0046	4	5in OD X 156in STEEL POST W/ RIVETED CAP	Certified	350.84		506	0	4.00	0.52	0
7	ZZPM0067	6	5in OD X 180in STEEL POST W/O CAP	Certified	599.46		813	0	6.00	0.78	0
8	ZZPM0616	2	SQUARE COATED DECK ASSEMBLY	Certified	180.72		441	8	2.00	0.00	0
9	ZZPM0617	2	TRIANGULAR COATED DECK ASSEMBLY	Certified	92.80		339	4	2.00	0.00	0
10	ZZPM0619	1	HEX COATED DECK ASSEMBLY	Certified	228.72		638	8	2.00	0.00	0
11	ZZUN2290	1	COATED DECK TO DECK CONNECTION KIT	Certified	0.29		4	0	0.50	0.00	0
12	ZZPM2007	1	TRANSFER STATION w/TALL GUARDRAIL (36in DECK)	Certified	155.24		329	2	2.00	0.09	0
13	ZZPM2027	1	TRANSFER STATION (48in DECK)	Certified	287.44		567	3	2.00	0.09	0
14	ZZUN2019	2	APPROACH STEP FOR TRANSFER STATION	Certified	71.66		144	2	2.00	0.08	0
15	ZZPM2727	1	TWIST AND SHOUT (48in DECK)	Certified	185.20		662	4	3.00	0.06	1
16	ZZPM3126	1	GLIDE SLIDE (48in DECK)	Certified	131.54		517	2	2.00	0.03	1
17	ZZPM3129	1	90 DEGREE GLIDE SLIDE (36in DECK)	Certified	108.54		443	2	2.00	0.03	1
18	ZZPM3206	1	SLITHER SLIDE 2.0 ENTRANCE & EXIT	Certified	97.18		449	2	2.00	0.03	1
19	ZZUN3207	1	SLITHER SLIDE 2.0 (STRAIGHT SECTION)	Certified	19.59		128	0	0.25	0.00	0
20	ZZUN3209	3	SLITHER SLIDE 2.0 (LEFT SECTION)	Certified	58.77		401	0	0.75	0.00	0
21	ZZUN3249	1	SLITHER SLIDE 2.0 SUPPORT LEG 3ft-6in	Certified	15.01		62	0	0.25	0.03	0
22	ZZPM4290	1	STEERING WHEEL (POST MOUNT)	Certified	8.67		47	1	0.25	0.00	1
23	ZZPM4578	1	ANYWHERE SEAT	Certified	32.35		93	1	0.25	0.00	1
24	ZZPM4090	2	CENTERLINE PIPE WALL BARRIER	Certified	74.44		189	0	1.00	0.00	0



# Maloney Playscape

Design Number: 16-4213A - Compliance and Technical Data  
Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre- Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
25	ZZPM4288	1	ACCESS GATE	Certified	34.38		92	0	0.50	0.00	0
26	ZZPM6830	1	VINE CLIMBER (72in DECK)	Certified	229.09		382	0	2.00	0.06	0
27	ZZPM7168	1	6ft TOWER CLIMBER	Certified	112.11		256	2	2.00	0.90	1
28	ZZPM7439	1	ROCK CLIMBER (48in DECK)	Certified	153.48		607	3	2.00	0.03	1
29	ZZPM8150	1	SPIRAL CLIMBER (48in DECK)	Certified	97.67		219	2	1.50	0.04	1
30	ZZUN8727	3	PLAYCUBE- GROUND LEVEL	Certified	426.09		1,287	18	4.50	0.36	3
31	ZZUN8747	1	PLAYCUBES- ABOVE GROUND- 3 SIDED CONNECTION	Certified	99.58		375	3	1.50	0.00	1
32	ZZPM0297	1	POST W/ LADDER CLIMBER (36in OR 48in DECK)	Certified	74.81		131	1	0.50	0.13	1
33	ZZPM8398	1	THE HELIX	Certified	85.74		202	2	0.75	0.00	1
34	ZZPM0149	1	STEP AROUND	Certified	8.39		135	1	0.50	0.00	1
35	ZZUN7140	6	STATIONARY BUTTONS (12in)	Certified	162.72		538	6	4.50	0.78	6
36	ZZPM4556	1	7in BELL (POST MOUNT)	Certified	4.93		43	1	0.25	0.00	1
37	ZZPM4606	1	CHIME PANEL	Certified	76.75		576	2	1.50	0.00	1
38	ZZPM9816	3	CAMBER 1/2 SQUARE ROOF	Certified	155.01		1,139	0	3.00	0.00	0
39	ZZPM9828	1	CARNIVAL ROOF - SMALL PERF (SQUARE)	Certified	133.26		463	0	2.00	0.00	0
40	ZZPM9856	1	CARNIVAL ROOF SQUARE CAP	Certified	6.11		23	0	0.25	0.00	0
41	ZZPM9168	1	12in ACCESSIBLE STEPPED PLATFORM (DECK TO DECK)	Certified	94.46		345	1	1.50	0.00	0
42	ZZPM9170	1	24in ACCESSIBLE STEPPED PLATFORM (DECK TO DECK)	Certified	174.86		374	1	2.00	0.00	0
43	ZZPMGUD	1	PLAYMAKER GUIDELINES	N/A	0.00		1	0	0.25	0.00	0
44	ZZUN9910	1	SURFACING WARNING LABEL KIT	Certified	0.05		1	0	0.25	0.00	0
45	ZZUN9930	1	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	N/A			90				
Totals:					5,889.65	845	1,736	96	86.00	6.37	26
					2,650.34 Kg	380 Kg	781 Kg	16 Metric Tons		4.84 m3	



# Maloney Playscape

Design Number: 16-4213A - Compliance and Technical Data  
Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer		CO2e Footprint (kgs)	Install		Concrete (Yds3)	Active Play Events
						Recycled Content (lbs)	Content (lbs)		Hours	Users		

## ASTM F1487

The lay-out for this custom playscape, design number 16-4213A, has been configured to meet the requirements of the ASTM F1487 standard. In addition, each of the above components listed as "Certified" have been tested and are IPEMA certified. Components listed as "Not Applicable" do not fall within the scope of the ASTM F1487 standard and have not been tested. IPEMA certification can be verified on the IPEMA website, [www.ipema.org](http://www.ipema.org). In the interest of playground safety, IPEMA provides a Third Party Certification Service which validates compliance.

## 2010 ADA Standards for Accessible Design

The lay-out was also designed to meet the 2010 Standards published 15-Sep-2010, by the Department of Justice when installed over a properly maintained surfacing material that is in compliance with ASTM F1951 "Accessibility of Surface Systems Under and Around Playground Equipment" as well as ASTM F1292, "Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment", appropriate for the fall height of the structure.

## Installation Times

Installation times are based on one experienced installer. A crew of three experienced individuals can perform the installation within the given time, each member working 1/3 of the given hours. [Eg. Installation Time = 30 hours. For a crew of three, each member will work 10 hours on the installation for a total of 30 hours on the project.]

## Carbon Footprint

The CO2e (carbon footprint given in Kilograms and Metric Tons) listed above is a measure of the environmental impact this play structure represents from harvesting raw materials to the time it leaves our shipping dock. Playworld Systems nurtures a total corporate culture that is focused on eliminating carbon producing processes and products, reducing our use of precious raw materials, reusing materials whenever possible and recycling materials at every opportunity. Playworld Systems elected to adopt the Publicly Available Specification; PAS 2050 as published by the British Standards Institute and sponsored by Defra and the Carbon Trust. The PAS 2050 has gained international acceptance as a specification that measures the greenhouse gas emissions in services and goods throughout their entire life cycle.

## Pre-Consumer Recycle Content

A measurement, in pounds, that qualifies the amount of material that was captured as waste and diverted from landfill during an initial manufacturing process and is being redirected to a separate manufacturing process to become a different product. E.g. 100% of our Aluminum Tubing is made from captured waste material during the manufacturing process of extruded Aluminum products such as rods, flat bars and H-channels.

## Post-Consumer Recycle Content

A measurement, in pounds, that qualifies the amount of material that was once another product that has completed its lifecycle and has been diverted from a landfill as a solid waste through recycling and is now being used in a Playworld Systems' product. E.g. \*\*20% to 40% of the steel in our steel tubing and sheet steel have been diverted from landfills. Automobiles are scrapped and recyclable steel is purchased by the steel mill that produces our raw product.  
\*\* The amount of Post-Consumer recycled steel fluctuates daily based on the availability of the recycled steel.



# The UltiPlay Experience

*For more than 26 years, we have been involved in the design, construction and maintenance of parks and playgrounds and our mission has remained focused on one specific goal:*

***Providing New England's communities and our clients with the highest quality Recreation Equipment and Service.***

Have we succeeded? We challenge anyone to contact as many of our references as possible for the answer. Our company's president has personally completed over 270 community-built playgrounds of varying sizes and budgets and we continue to be recognized as the choice due to our design expertise, installation and follow-up services.

How do we continue to succeed in this environment filled with playground vendors and installation contractors?

- ***World Class Products***
- ***Professional Experience***
- ***Customer Service***

## **World Class Products:**

We represent only industry certified, proven products from financially secure, environmentally sound companies. If it does not meet current guidelines we simply won't sell it.

## **Professional Experience:**

Our staff at UltiPlay doesn't just sell to sell. We are hands-on and see each project through from conceptual design to final installation. Each member of the sales team is certified by the National Recreation and Parks Association (CPSI numbers available upon request). Additionally, our in-house installers are certified by Playworld, thereby meeting manufacturer and national guidelines (ASTM/CPSC). Lastly, given our engineering experience, all CAD/Design work is completed in-house and customization is never an issue.

## **Customer Service:**

At UltiPlay, we don't just sell playgrounds, we help our customers manage their entire recreation project. Our knowledgeable staff of consultants, customer service personnel and installation/service professionals are capable of assisting you with every aspect of the process. From safety concerns through complex design and installation issues, you will be guided each step of the way with the confidence that comes from years of experience. When it comes time for installation, whether you choose a Community-Built or turnkey playground installation, your certified sales associate will be on-site to supervise and assist throughout the entire installation. As a result, we offer a lifetime warranty and 100% customer satisfaction on installation.

**Play Safe**

**Play Right**

**Have Fun**

For your playground project, UltiPlay's experienced community-build supervisory staff would be on-site throughout the duration of the effort until successful completion. With over 700 such supervisions completed, we can ensure both a successful and rewarding community-build experience. For those hoping for turnkey installation, the entire construction effort can be completed by our in-house factory-certified installers.

If we can be of service, please do not hesitate to contact us.

*Thank you for this opportunity and we look forward to working with you on your project.*

Sincerely,

**Michael L. Parody, CPSI**

**President**





### ***References for the State of Connecticut***

***Ann Antolini School***

30 Antolini Road  
New Hartford, CT  
Contact: Jill Healey  
Phone: 860-738-2812  
***\*\*UltiPlay Installation***

***Armstrong Court***

***Greenwich Housing Authority***  
8 Armstrong Court  
Greenwich, CT  
Contact: John Yankowich  
Phone: 203-869-1138 x129  
***\*\*UltiPlay Installation***

***Avon Place Apartments***

46 Avonwood Road  
Avon, CT  
Contact: Stefany Reardon  
Phone: 860-677-1196  
***\*\*UltiPlay Installation***

***Bear Path School***

10 Kirk Road  
Hamden, CT  
Contact: Scott Trauner  
Phone: 203-407-2015  
***\*\*Community Build***

***Beardsley School***

500 Huntington Road  
Bridgeport, CT  
Contact: Amy Marshal  
Phone: 203-576-7549  
***\*\*Community Build***

***Bridgebrook Park***

East Lyme Parks & Recreation  
108 Pennsylvania Avenue  
Niantic, CT  
Contact: Mike McDowell  
Phone: 860-739-6931  
***\*\*Community Build***

***Bright Horizons Family Solutions***

***Bright Meadow Center***  
5 Bright Meadow Boulevard  
Enfield, CT  
Contact: Ron DiPerri  
Phone: 857-294-8331  
***\*\*UltiPlay Installation***

***Bright Horizons Family Solutions***

***Roscommon Park Center***  
100 Roscommon Drive  
Middletown, CT  
Contact: Ron DiPerri  
Phone: 857-294-8331  
***\*\*UltiPlay Installation***



**Bright Horizons Family Solutions  
ESPN Child Care Center**

205 Enterprise Drive  
Bristol, CT

Contact: Ron DiPerri

Phone: 857-294-8331

**\*\*UltiPlay Installation**

**Bradie Park**

Corner of West Hill & Niles Road  
New Hartford, CT

Contact: Trish Morrissey

Phone: 860-379-7081

**\*\*Community Build**

**Burr School**

1960 Burr Street

Fairfield, CT

Contact: Amy Warman

Phone: 203-256-9974

**\*\*Community Build**

**Chamberlain Elementary School**

120 Newington Avenue

New Britain, CT

Contact: Nancy Puglisi

Phone: 860-612-5300

**\*\*Community Build**

**Consolidated School**

12 Gilloti Road

New Fairfield, CT

Contact: Jennifer Brown

Phone: 203-746-6536

**\*\*UltiPlay Installation & Community Build**

**Currier Woods Association**

25 Promontory Drive

Cheshire, CT

Contact: Gab Tougas

Phone: 203-272-8899

**\*\*UltiPlay Installation**

**Broad Brook Elementary School**

14 Rye Street

Broad Brook, CT

Contact: Lynn Stanley

Phone: 860-623-7077

**\*\*UltiPlay Installation**

**Brookside Estates**

10 Solomon Crossing

New Haven, CT

Contact: Mario Malano

Phone: 203-393-6000

**\*\*UltiPlay Installation**

**Cape Verdeans United Organization**

AFRICA

Contact: Genie Lomba

Phone: 860-644-6953

**Community Renewal Team**

**Various Locations**

Hartford, CT

Contact: Lorna Shipp

Phone: 860-560-5750

**\*\*UltiPlay Installations**

**Cook Hill School**

57 Hall Road

Wallingford, CT

Contact: Mark Deptula

Phone: 203-284-5400

**\*\*UltiPlay Installation**

**Easton Parks & Recreation**

652 Morehouse Road

Easton, CT

Contact: Gary Simone

Phone: 203-268-7200

**\*\*UltiPlay Installation**

***Enfield Senior Center***

299 Elm Street

Enfield, CT

Contact: Susan Lather

Phone: 860-763-7426

***\*\*UltiPlay Installation***

***First Congregational Church***

10 Wintonbury Avenue

Bloomfield, CT

Contact: Shantel Bremmer

Phone: 860-242-0183

***\*\*UltiPlay Installation***

***Goodwin Park***

***City of Hartford***

Maple Avenue

Hartford, CT

Contact: Mark Tamaccio

Phone: 860-757-9963

***\*\*UltiPlay Installation***

***Hartford Nursing Academy***

55 Forest Street

Hartford, CT

Contact: Deb Blazys

Phone: 203-982-1946

***\*\*Community Build***

***Hurlburt Community Park***

Apple Lane

Roxbury, CT

Contact: Stacey Kennedy

Phone: 830-210-9818

***\*\*Community Build***

***Jane Ryan School***

190 Park Lane

Trumbull, CT

Contact: Mary Ellen Bolton

Phone: 203-452-4400

***\*\*Community Build***

***Fairfield Board of Education***

418 Meadow Street

Fairfield, CT

Contact: Kevin Leyden

Phone: 203-255-8447

***\*\*UltiPlay Installation***

***Gaffney Elementary School***

322 Slater Road

New Britain, CT

Contact: Nancy Puglisi

Phone: 860-612-5300

***\*\*Community Build***

***Hall Neighborhood House***

52 George E Pipkin's Way

Bridgeport, CT

Contact: Reggie Walker

Phone: 203-332-4307

***\*\*UltiPlay Installation***

***Hebrew Academy***

52 Gabb Road

Bloomfield, CT

Contact: Jennifer Wolpaw

Phone: 860-232-8834

***\*\*UltiPlay Installation***

***Indianfield Co-Operative Campground***

Gardner Lake / Rte 354

Salem, CT

Contact: Molly Harrington

Phone: 860-859-1320

***\*\*Community Build***

***Jennings Elementary School***

31 Palm Drive

Fairfield, CT

Contact: Suzy Mercado

Phone: 203-372-1563

***\*\*Community Build***

**Jericho Partnership**  
**St. Paul's Lutheran Church**  
44 Spring Street  
Danbury, CT  
Contact: Harry Pugner  
Phone: 203-791-1180  
**\*\*Community Build**

**KaBOOM! Build**  
**Prudence Crandall Center**  
314 Osgood Street  
New Britain, CT  
Contact: David Flanigan  
Phone: 202-464-6064  
**\*\*Community Build**

**Kennelly Elementary School**  
180 White Street  
Hartford, CT  
Contact: Toya Rivers  
Phone: 860-906-1577  
**\*\*UltiPlay Installation**

**Kid & Kaboodle Childcare, Inc.**  
3 East Parkway  
Plainfield, CT  
Contact: Cathy Tendrich  
Phone: 860-654-5581  
**\*\*UltiPlay Installation**

**KinderCare Learning Center**  
174 Old Hawleyville Road  
Bethel, CT  
Contact: Rob Poturnicki  
Phone: 860-985-8165  
**\*\*Poured-In-Place Rubber Safety Surfacing**

**KinderCare Learning Center**  
143 Pascone Place  
Newington, CT  
Contact: Rob Poturnicki  
Phone: 860-985-8165  
**\*\*Poured-In-Place Rubber Safety Surfacing**

**KaBOOM! Build**  
**Women's League**  
1695 Main Street  
Hartford, CT  
Contact: David Flanigan  
Phone: 202-464-6064  
**\*\*Community Build**

**KaBOOM! Build**  
**Cardinal Shehan Center**  
1494 Main Street  
Bridgeport, CT  
Contact: David Flanigan  
Phone: 202-464-6064  
**\*\*Community Build**

**Kent Early Learning Center**  
Route 341 West  
Kent, CT  
Contact: Rachel O'Hazo  
Phone: 860-927-0185  
**\*\*UltiPlay Installation**

**Kids of Chatham**  
151 East High Street  
Hampton, CT  
Contact: Roxann Bartone  
Phone: 203-627-7023  
**\*\*UltiPlay Installation**

**KinderCare Learning Center**  
35 South Road  
Farmington, CT  
Contact: Rob Poturnicki  
Phone: 860-985-8165  
**\*\*Synthetic Grass Surfacing**

**KinderCare Learning Center**  
Cromwell Avenue  
Rocky Hill, CT  
Contact: Rob Poturnicki  
Phone: 860-985-8165  
**\*\*Synthetic Grass Surfacing & Poured-In-Place Rubber Safety Surfacing**

**Lincoln PreSchool**  
145 Steele Street  
New Britain, CT  
Contact: Nancy Puglisi  
Phone: 860-612-5300  
**\*\*UltiPlay Installation**

**New England PreSchool Academy**  
One Foxwood Drive  
Windsor Locks, CT  
Contact: Cathy DelGreco  
Phone: 860-627-9770  
**\*\*UltiPlay Installation**

**North Canaan Elementary School**  
90 Pease Street  
North Canaan, CT  
Contact: Rosemary Keilty  
Phone: 860-824-5149  
**\*\*UltiPlay Installation**

**Ox Ridge School**  
395 Mansfield Avenue  
Darien, CT  
Contact: Mike Lynch  
Phone: 203-868-8211  
**\*\*UltiPlay Installation**

**Peckham Park**  
161 Strickland Road  
Middlefield, CT  
Contact: Chris Hurlbert  
Phone: 860-558-8149  
**\*\*UltiPlay Installation**

**Plainfield Recreation Department**  
482 Norwich Road  
Plainfield, CT  
Contact: Myra Ambrogi  
Phone: 860-564-6447  
**\*\*UltiPlay Installation**

**Mill Road School**  
**ACES School District**  
295 Mill Road  
North Haven, CT  
Contact: Tim Gunn  
Phone: 203-994-2694  
**\*\*UltiPlay Installation**

**New Fairfield Public Schools**  
54 Gillotti Road  
New Fairfield, CT  
Contact: Bill Nemec  
Phone: 203-512-5836  
**\*\*UltiPlay Installation**

**Old Lyme Parks & Recreation**  
52 Lyme Street  
Old Lyme, CT  
Contact: Don Bugbee  
Phone: 860-434-4605  
**\*\*Community Build**

**Oxford Parks & Recreation**  
486 Oxford Road  
Oxford, CT  
Contact: Deb Gatto  
Phone: 203-888-2543 x3041  
**\*\*UltiPlay Installation**

**Plainfield Early Childhood Center**  
651 Norwich Road  
Plainfield, CT  
Contact: Rena Cadro  
Phone: 860-564-6457  
**\*\*UltiPlay Installation**

**Plantsville Elementary School**  
70 Church Street  
Plantsville, CT  
Contact: Patricia Corvello  
Phone: 860-628-3450  
**\*\*UltiPlay Installation**

***Precious Memories Childcare Center***

3600 Main Street  
Bridgeport, CT  
Contact: Sheree Higgins  
Phone: 203-650-8008

***\*\*UltiPlay Installation***

***Roaring Brook Campground***

8 South Road  
Stafford Springs, CT  
Contact: Jeff Fletcher  
Phone: 203-415-4154

***\*\*UltiPlay Installation***

***Salmon Brook Park***

215 Salmon Brook Street  
Granby, CT  
Contact: Daphney Shinder  
Phone: 860-844-5356

***\*\*Community Build***

***Shoppes at Farmington Valley***

110 Albany Turnpike  
Canton, CT  
Contact: Denise Robidoux  
Phone: 860-693-3059 x222

***\*\*UltiPlay Installation***

***Simsbury Public Schools***

933 Hopmeadow Street  
Simsbury, CT  
Contact: Steve Twitchell  
Phone: 860-408-5448

***\*\*UltiPlay Installation***

***Smith Hill Park***

452 Smith Hill Road  
Colebrook, CT  
Contact: Sherri Gray  
Phone: 860-379-3751

***\*\*Community Build***

***River Walk Park***

11A School Street  
Washington, CT  
Contact: Lisa Easter  
Phone: 860-868-1519

***\*\*UltiPlay Installation***

***Salem School***

200 Hartford Street  
Salem, CT  
Contact: Athena Sartori  
Phone: 860-460-5113

***\*\*Community Build***

***Scotland Elementary School***

68 Brook Road  
Scotland, CT  
Contact: Dr. Blackstone  
Phone: 860-423-0064

***\*\*UltiPlay Installation***

***Sigourney Park***

***City of Hartford***  
Garden Street  
Hartford, CT  
Contact: Mark Tamaccio  
Phone: 860-757-8863

***\*\*UltiPlay Installation***

***Smalley Academy***

175 West Street  
New Britain, CT  
Contact: Nancy Puglisi  
Phone: 860-612-5300

***\*\*Community Build***

***South End Elementary School***

10 Maxwell Noble Road  
Plantsville, CT  
Contact: George Cardozo  
Phone: 860-628-3320

***\*\*UltiPlay Installation***

***St. Raphael's Hospital***

1450 Chapel Street  
New Haven, CT  
Contact: Tony Grasso  
Phone: 203-789-4026

***\*\*UltiPlay Installation***

***Squadron Line Elementary School***

44 Squadron Line Road  
Simsbury, CT  
Contact: Christie Pascavis  
Phone: 860-658-2251

***\*\*Community Build***

***Team Early Education***

54 Grove Street  
Shelton, CT  
Contact: Jamie Peterson  
Phone: 203-734-8609 x2021

***\*\*UltiPlay Installation***

***Thames Valley Council for Community Action, Inc.***

410 West Thames Street  
Norwich, CT  
Contact: Sharon Burelle  
Phone: 860-425-6555

***\*\*UltiPlay Installation***

***The Foundation School***

719 Derby-Milford Road  
Orange, CT  
Contact: Steve Bell  
Phone: 203-877-1426

***\*\*UltiPlay Installation***

***Trinity Parish Nursery School***

651 Pequot Avenue  
Southport, CT  
Contact: Meg Reilly  
Phone: 203-259-8456

***\*\*UltiPlay Installation***

***Sterling Parks & Recreation***

Municipal Building  
1183 Plainfield Pike  
Oneco, CT  
Contact: Judy Goosling  
Phone: 860-564-2136

***\*\*Community Build***

***Tariffville School***

42 Winthrop Street  
Tarrifville, CT  
Contact: Steve Twitchell  
Phone: 860-408-5448

***\*\*UltiPlay Installation***

***Teddy Bear Corner***

414 Greenfield Street  
Fairfield, CT  
Contact: Dawn Tagliava  
Phone: 203-330-0302

***\*\*UltiPlay Installation***

***The Country School***

341 Opening Hill Road  
Madison, CT  
Contact: Janet Tancreti  
Phone: 203-421-4390

***\*\*UltiPlay Installation***

***Town of Marlborough***

26 North Main Street  
Marlborough, CT  
Contact: Chris Corsa  
Phone: 860-295-6229 x303

***\*\*UltiPlay Installation***

***Valley YMCA***

32 Howard Avenue  
Ansonia, CT  
Contact: Barbara Eckner  
Phone: 203-736-1435

***\*\*UltiPlay Installation***

***West Stafford School***

153 West Stafford Road

Stafford Springs, CT

Contact: Shelley Michaud

Phone: 860-684-3181

***\*\*UltiPlay Installation***

***Wintergreen School***

***ACES School District***

670 Wintergreen Avenue

Hamden, CT

Contact: Tim Gunn

Phone: 203-994-2694

***\*\*UltiPlay Installation***

***Whiz Kids Day Care***

110 Dolphin Road

Bristol, CT

Contact: Nancy Greenfield

Phone: 860-584-8687

***\*\*UltiPlay Installation***



## CERTIFICATE OF LIABILITY INSURANCE

PLAYG-1

OP ID: RD

DATE (MM/DD/YYYY)

08/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER  
A & P Insurance Agency, Inc.  
107 South Main Street  
Uxbridge, MA 01569  
Paul F. Boutot

CONTACT NAME: Paul F. Boutot

PHONE (A/C, No, Ext): 508-278-5577

FAX (A/C, No): 508-278-5577

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Safety Insurance Co

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED  
Playground Partnership  
Ultiplay Parks & Playgrounds  
51 Carney Street  
Uxbridge, MA 01569

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OT AGG \$
	OTHER					\$
A	AUTOMOBILE LIABILITY	X	2702155	10/07/2015	10/07/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	ANY AUTO					BODILY INJURY (Per person) \$
	ALL OWNED AUTOS	X				BODILY INJURY (Per accident) \$
	X HIRED AUTOS	X				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A			PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES: (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

CITY OF N

City of Newton  
1000 Commonwealth Avenue  
Newton, MA 02459

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/30/2016

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<b>PRODUCER</b>  A & P INS AGCY INC 273 SOUTHWEST CUTOFF  WORCESTER, MA 01604 73MCN	<b>CONTACT NAME:</b>  <b>PHONE (A/C, No, Ext):</b>  <b>FAX (A/C, No):</b>  <b>E-MAIL ADDRESS:</b>  <b>INSURER(S) AFFORDING COVERAGE</b>  <b>INSURER A:</b> ACE AMERICAN INSURANCE COMPANY <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b>  ULTIPLAY PARKS & PLAYGROUNDS INC DBA ULTIPLAY US  51 CARNEY ST UXBRIDGE, MA 01569	<b>NAIC #</b>

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD L	SUB R	POLICY NUMBER	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXP DATE (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULE AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	<b>WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		UB-9F76500A-1B	06/12/2016	06/12/2017	<input checked="" type="checkbox"/> WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS**

THIS REPLACES ANY PRIOR CERTIFICATE ISSUED TO THE CERTIFICATE HOLDER AFFECTING WORKERS COMP COVERAGE.

**CERTIFICATE HOLDER**

CITY OF NEWTON  
1000 COMMONWEALTH AVENUE  
  
NEWTON, MA 02459

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



## CERTIFICATE OF LIABILITY INSURANCE

PLAYG-1

OP ID: RD

DATE (MM/DD/YYYY)

08/10/2016

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	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					PRODUCTS - COMPROP AGG \$
	OTHER:					\$
A	AUTOMOBILE LIABILITY	X	2702155	10/07/2015	10/07/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	ANY AUTO: ALL OWNED AUTOS	X				BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	X				BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$
	NON-OWNED AUTOS					\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N				PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A				OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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## CANCELLATION

CITY OF N

City of Newton  
1000 Commonwealth Avenue  
Newton, MA 02459

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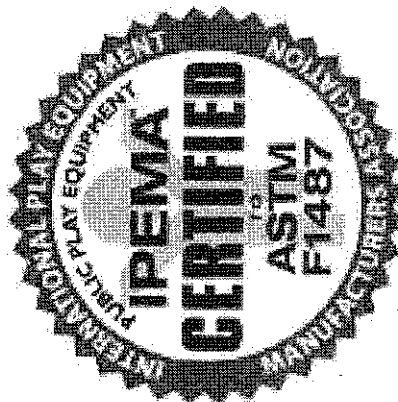
AUTHORIZED REPRESENTATIVE

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ACORD 25 (2014/01)

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# IPEMA Certificate of Compliance



To verify product certification, visit [www.ipema.org](http://www.ipema.org)

## ISSUE DATE: 10/13/16 - Maloney Playscape

In the interest of public playground safety, IPEMA provides a third-party certification service whereby TÜV SÜD America validates a manufacturer's certification of conformance to the ASTM F1487-11 (excluding sections 7.1.1, 10 and 12.6.1) Standard Consumer Safety Performance Specification for Playground Equipment for Public Use.

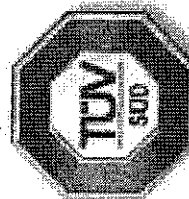
The manufacturer listed below has received written validation from TÜV SÜD America that the products listed below conform with the requirements of ASTM F1487-11 (excluding sections 7.1.1, 10 and 12.6.1).

### MANUFACTURER

Playworld Systems  
1000 Buffalo Road  
Lewisburg, PA 17837

PRODUCT NBR	PRODUCT LINE	DESCRIPTION
ZZPM0016	All	5" x 120" Steel Post w/Cap
ZZPM0026	All	5" x 132" Steel Post w/ Cap
ZZPM0046	All	5" x 156" Steel Post w/ Cap
ZZPM0149	All	STEP AROUND
ZZPM0297	All	36in To 48in Deck Access Ground Zero (PM)
ZZPM0616	All	Square Vinyl Deck Assy
ZZPM0617	All	Triangular Perf Deck Assy
ZZPM0619	All	Vinyl Hex Deck Assy

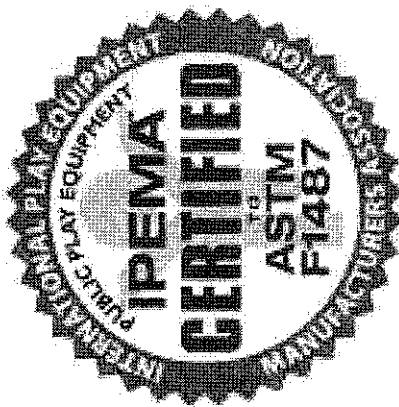
INTERNATIONAL  
PLAY EQUIPMENT  
MANUFACTURERS  
ASSOCIATION



America

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**MANUFACTURER**  
Playworld Systems  
1000 Buffalo Road  
Lewisburg, PA 17837

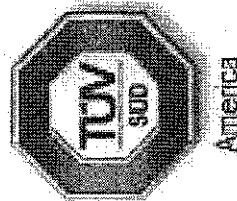
PRODUCT NBR	PRODUCT LINE	DESCRIPTION
ZZPM2007	All	TRANSFER STATION W/TALL GUARDRAIL (36" DECK)
ZZPM2027	All	48" Transfer Station w/Protective Barrier
ZZPM2727	All	48" TWIST AND SHOUT
ZZPM3126	All	GLIDE SLIDE (48" DECK)
ZZPM3206	All	Segmented Slide Entrance & Exit
ZZPM4090	All	Centeline Pipe Wall Barrier
ZZPM4288	All	Access Gate
ZZPM4290	All	Post Mount Steering Wheel

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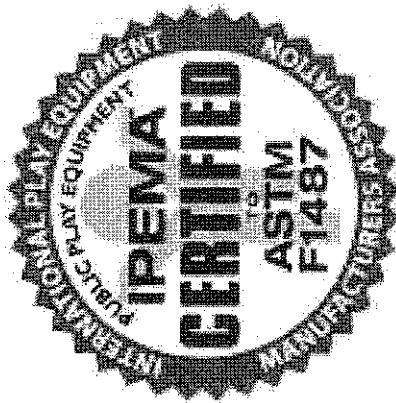
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IPEMA  
PLAY EQUIPMENT  
MANUFACTURERS  
ASSOCIATION



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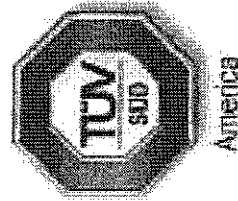
The manufacturer listed below has received written validation from TÜV SÜD America that the products listed below conform with the requirements of ASTM F1487-11 (excluding sections 7.1.1, 10 and 12.6.1).

### MANUFACTURER

Playworld Systems  
1000 Buffalo Road  
Lewisburg, PA 17837

PRODUCT NBR	PRODUCT LINE	DESCRIPTION
ZZPM4556	All	7" BELL (POST MOUNT)
ZZPM4578	All	Anywhere Seat
ZZPM4606	All	CHIME PANEL
ZZPM6830	All	Vine Climber (72in Deck)
ZZPM7168	All	6ft Tower Climber
ZZPM7439	All	Rock Climber
ZZPM8150	All	Spiral Climber (48" Deck)
ZZPM8398	All	The Helix

INTERNATIONAL  
PLAY EQUIPMENT  
MANUFACTURERS  
ASSOCIATION



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# IPEMA Certificate of Compliance



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## MANUFACTURER

Playworld Systems  
1000 Buffalo Road  
Lewisburg, PA 17837

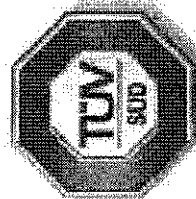
PRODUCT NBR	PRODUCT LINE	DESCRIPTION
ZZPM9168	All	12" Accessible Tiered Platform (deck to deck)
ZZPM9170	All	24" Accessible Tiered Platform (deck to deck)
ZZPM9816	All	Chamber 1/2 Square Roof
ZZUN2019	All	Approach Step
ZZUN2290	All	Deck to Deck Connecting Kit (vinyl decks)
ZZUN3207	All	Segmented Slide (Straight Section)
ZZUN3209	All	Segmented Slide (Left Section)
ZZUN3249	All	Segmented Slide Support Leg 3ft 6in

## ISSUE DATE: 10/13/16 - Maloney Playscape

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INTERNATIONAL  
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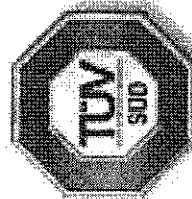
PRODUCT NBR	PRODUCT LINE	DESCRIPTION
ZZUN7140	All	Stationary Button (12in)
ZZUN8727	All	Playcube-Ground Level
ZZUN8747	All	Playcubes-Above Ground-3 Sided Connection
ZZXX1020	All	Curved Balance Beam

## ISSUE DATE: 10/13/16 - Maloney Playscape

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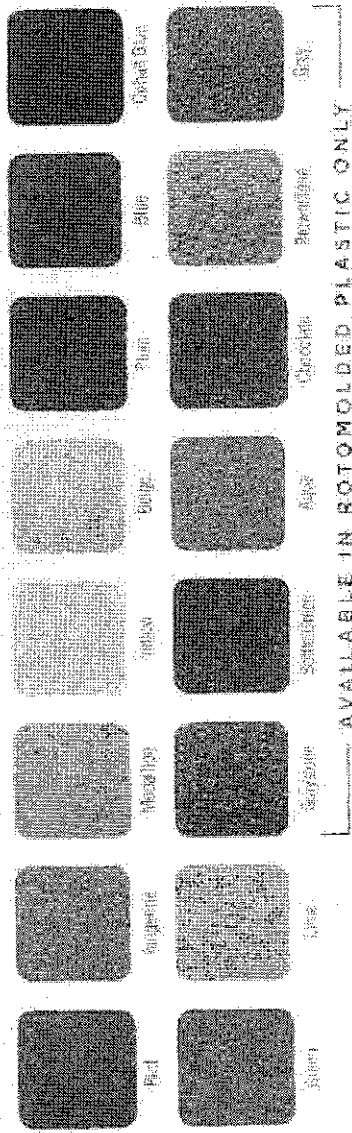
PLAYWORLD SYSTEMS  
PLAY EQUIPMENT  
MANUFACTURERS  
ASSOCIATION



America

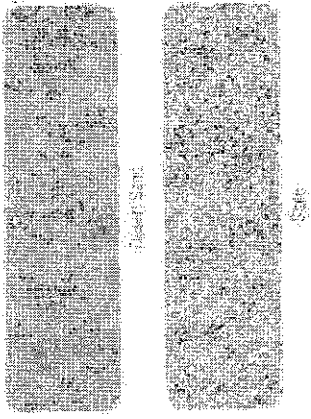
You may verify this certificate by visiting IPEMA's website at <http://ipema.org>

## Rotomolded & Sheet Plastic Colors

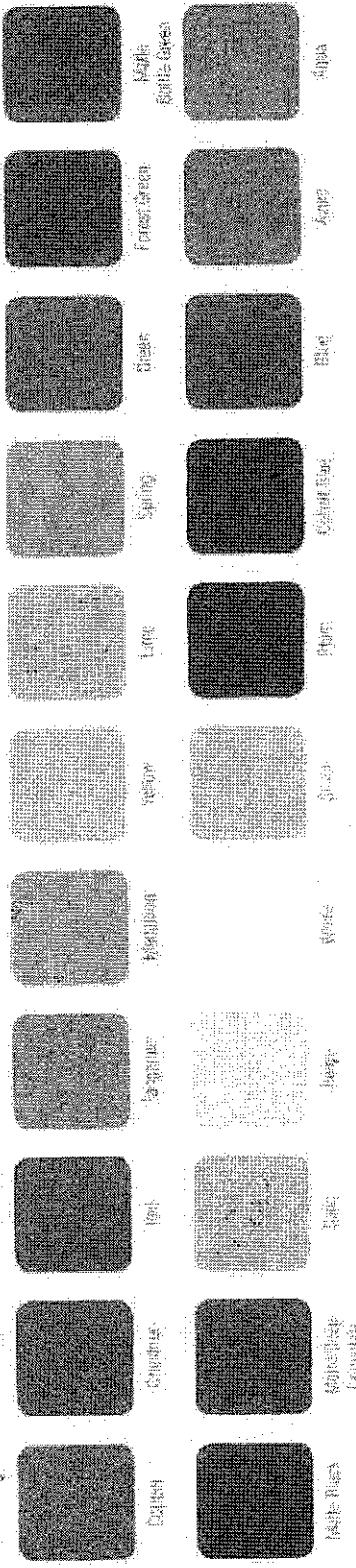


AVAILABLE IN ROTOMOLDED PLASTIC ONLY

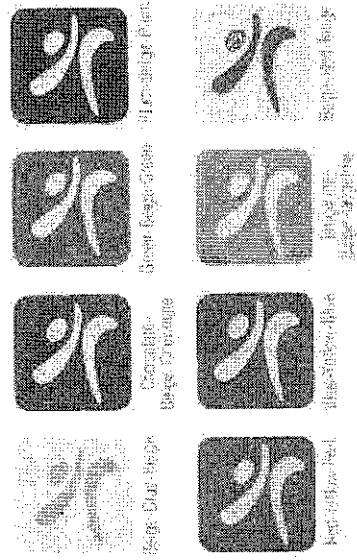
## Boulders Colors



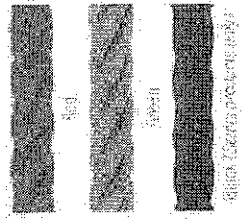
## Component & Post Colors



## Two-Color Plastics

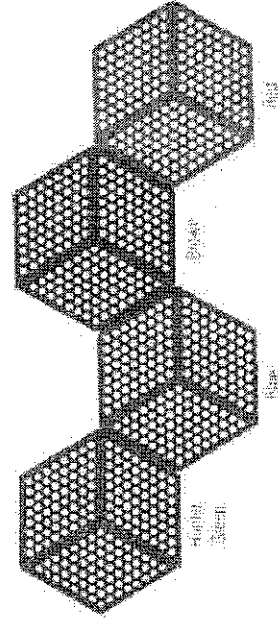


## Rope Colors



Manufactured by Koberliner

## Eco-Armor Colors





# Warranty

For hassle-free maintenance, we guarantee to provide you with the best quality products crafted from the finest materials available.

For your peace of mind, we offer a Hassle-Free Warranty – the best warranty available – on all of our products, playgrounds and maintenance parts. An item will be replaced hassle-free, if a defect is discovered during a valid warranty period.

Please note: Playworld Systems, Inc. may request photographs to identify the type of maintenance concern and to prevent it from happening in the future.

## Limited Warranty

Playworld Systems, Inc. warrants its products to the original customer to be free from structural failure due to defect in materials or workmanship during normal use and installation in accordance with our published specifications. The warranty shall commence on the date of the Playworld Systems, Inc. invoice and terminate at the end of the period stated here (shown right).

The warranty stated is valid **ONLY** if the products and structures are: erected properly and in conformity with the layout plan and/or installation instructions furnished by Playworld Systems, Inc. using approved parts; maintained and inspected in accordance with Playworld Systems, Inc. instructions; subject to normal use for the purpose for which the goods were designed; not subject to vandalism, misuse, neglect, accident or unauthorized addition or substitution of parts; not moved, in whole or in part, after its initial installation; and not modified, altered, or repaired by persons other than Playworld Systems, Inc. or its designees in any respect which, in the sole judgment of Playworld Systems, Inc., affects the condition or operation of the structures.

This warranty does not cover: 1) cosmetic damage or defects, such as surface scratches, dents, marring, fading, discoloration, corrosion, warping of recycled plastic lumber, and cracking or peeling of Eco-Armor® polyethylene coating; 2) damage due to normal wear and tear; 3) damages due to "Acts of God", such as hail, flooding, lightning, tornadoes, sandstorms, earthquakes, and wind storms; and 4) damages due to "Environmental Factors", such as wind-blown sand, salt spray, or airborne emissions from industrial sources.

## Limited Warranty Time Periods

**LIFETIME** on steel and aluminum posts, stainless steel hardware, clamps, deck hangers, post caps, and cast aluminum parts, except as otherwise specified below.

**25 YEARS** on Spring Mates® aluminum castings.

**15 YEARS** on all perforated steel decks and stairs; steel rails; stationary weldments; rotationally-molded and sheet plastic components; recycled plastic lumber; roof panels; stainless steel slides; aluminum slide; and PlayWeb® tubular steel parts, except as otherwise specified below by product family type.

**10 YEARS** on fiberglass signage, RockBlocks® handholds, shade fabric and components, accessible swing seats, steel-core cable, all Fun Centers® and FirstPlay® play structures, and pre-cast PolyFiberCrete® or reinforced concrete products. The warranty for pre-cast concrete products does not cover minor chips, hairline cracks or efflorescence.

**5 YEARS** on all PlaySimple® play structures; DropZone Tower®, LiveWire Zip Line®, AeroGlider®, Border Timbers®, flex treads, swing seats; steel coil and C springs; specialty wood and polycarbonate panels; and site amenities including all benches, tables, litter receptacles and bike racks. All motion/moving play components and parts. All motion/moving play components and parts, SMARTE® playground surfaces including impact attenuation characteristics per ASTM F1292-09 as required at time of installation.

**2 YEARS** on NEOS®, electronic based play products, swing chain, swing clevises, swing galvanized attachment hardware, molded rubber bumpers, and any other materials not covered above. (An extended 3-year NEOS parts-only warranty is available for purchase, providing a total coverage of five years.)

Design: Playworld Systems, Inc. will continue to improve the equipment available for your play area and therefore reserves the right to change the design specifications without notice.

Lewisburg, PA | 800.233.8404 | +1.570.522.9800 | [Playworld.com](http://Playworld.com)



# Playmakers

## General Specifications



THE WORLD'S LARGEST PLAYGROUND MANUFACTURER

10000 Highway 100, Suite 100, Houston, TX 77036

### G1 Material

All materials shall have a demonstrated record of durability in the playground or similar outdoor setting. All metals shall be painted, galvanized, or otherwise treated to prevent rust. Black steel is not acceptable.

### G2 Hardware

All required hardware for assembly of the structure shall be included. All fasteners shall be yellow zinc di-chromate plated steel or 18-8 grade stainless steel (300 series). Capped lock nuts, which cover bolt ends, shall be included. Tamper-resistant hardware is utilized on principle clamping mechanisms. Special tools are provided for assembly and maintenance. Clamp connection disassembly and using drive rivets eliminates slippage. Physical locking devices are used on all exposed and accessible connection points, such as lock nuts. A nylon thread-locking patch is applied to certain hardware. Liquid thread-lock is also used to hinder fastener removal.

### G3 Die Cast Clamps

Clamps shall be die cast of high strength 380 aluminum alloy. Tenzalloy (40-E, 315.0) is not acceptable as a load bearing clamp material. Ultimate tensile strength shall be 47 ksi. Die casting operation shall be quality sampled every hour. Clamps shall be provided as hinged assemblies to facilitate structure assembly. Unique s-lap design eliminates all string entanglement points at connection. Single bolt-fastening system with built-in threads to eliminate t-nuts and simplify installation. Clamps are to be permanently fastened to the support post with a drive rivet to eliminate disassembly and slippage. Doublebanded design provides the highest clamping pressure around the entire clamp. Finished with a shot blast and a polyester powder coating. ASTM Specifications: B-85 (see section G7). Two-piece clamps or clamping devices that use a "bolt through" design are not acceptable.

### G4 Rotationally Molded Plastic Parts

Shall be rotationally molded from color-compounded, first quality, linear low density, Exxon CP-812 polyethylene. Dry-blended or molded-in resins are not acceptable. Color-compounded polyethylene is 23 times stronger than dry blended resins providing better-bonded strength with greater surface contact. Compounded color provides superior colorfastness, UV-resistance, and impact resistance with solid color molecules. Polyethylene shall be ultraviolet (UV) stabilized to UV-8 and have anti-static additives. Cross-sectional design shall be .25" (6 mm) nominal thickness, double wall construction. ASTM Specifications: D-1238 (Melt Index), D-1505 (Material Density), D-638 (Tensile Strength), D-648 (Heat Distortion Temperature), D-790 (Flexural Modulus), D-1693 (Environmental Stress Crack Resistance), D-2565 (Ultraviolet).

### G5 Sheet Plastic Parts

Shall be 3/4" thick, high density polyethylene formulated for UV stability and color retention. Sheet plastic shall be compression molded meeting ASTM D1505 having a density of .933 G/cc. Plastic shall meet ASTM D636 having a tensile strength of 2400 psi. After machining process, all edges shall be free of burrs and/or sharp edges and points.

### G6 Tubing

#### Steel Tubing

Tubing shall be cold rolled, electric resistance welded tubing. Tubing shall be triple coated for maximum exterior protection. Hot-dipped Flo-Coat® uniform zinc galvanized coating. Chromate conversion coating. Clear polymer coating. Tubing shall have a corrosion resistant zinc-rich paint interior coating. ASTM Specifications: A-135, A-500, A-513, E-8. 5" outside diameter x 11 ga. tubing (Posts). Tensile strength shall be 55,000 psi. Yield strength shall be 50,000 psi. 1.029" outside diameter x 14 ga. tubing. Tensile strength shall be 55,000 psi. Yield strength shall be 50,000 psi. 1.315" outside diameter x 14 ga. tubing. Tensile strength shall be 75,000 psi. Yield strength shall be 60,000 psi. 2.375" outside diameter x 12 ga. tubing. Tensile strength shall be 75,000 psi. Yield strength shall be 60,000 psi.

#### Aluminum Tubing (Posts)

Shall be extruded 6061-T6 extruded seamless aluminum tubing. ASTM Specifications: A-315, A-500, A-513, B-221, QQ-A-200/8, E-8. Tubing shall be 5" outside diameter x .125 wall thickness tubing. Tensile strength shall be 38 ksi. Yield strength shall be 35 ksi.

### G8 Epoxy/Polyester Primer

Epoxy/Polyester Primer is a powder coating which is electrostatically applied at a thickness of .002"-.005" (2 to 5 mils). It produces a finish having a "tooth", which readily accepts the proceeding coating of Superdurable polyester powder. This primer coating adds an additional level of protection, which is resistant to abrasion, corrosion, and mechanical damage. All components shall be free of excess weld and weld spalls. All edges to be eased by tumbling or other manner to eliminate a sharp edge. After fabrication, all weld joints are thoroughly cleaned using a chipping hammer and wire brush to remove all weld-slag from the weld joint. Prior to finishing, components shall be cleaned with a three-stage alkaline bath, and an ECLPS 2400 sealer for adhesion and rust inhibitor during the preparation process.

# Playmakers

## General Specifications



### G8 Epoxy/Polyester Primer (cont'd)

Components are thoroughly dried before being coated with the Epoxy/Polyester Primer powder, and are set cured at temperatures between 375° and 400° F (190° and 204° C) through an infrared oven prior to being top coated with Superdurable polyester-powder finish.

### G8 Superdurable Polyester Powder Coat Finish

Powder coating is electrostatically applied at a thickness of .002" - .005" (2 to 5 mils). Powder coating produces a highly decorative finish having a hard, smooth surface, which is resistant to abrasion, corrosion, and mechanical damage. All galvanized tubing has a factory-applied clear acrylic polymer coating. All components shall be free of excess weld and weld spalls. After fabrication all weld joints are to be thoroughly cleaned using a chipping hammer and wire brush to remove all weld slag from weld joint. Prior to finishing, components shall be cleaned with a three-stage alkaline bath and a ECLPS 2400 sealer for adhesion and rust inhibitor during the preparation process. Components are thoroughly dried before being coated with Superdurable TGIC polyester powder and are cured at temperatures between 375° and 400° F. Epoxy or hybrid paints are not acceptable.

Finish quality conforms to ASTM Specifications: B-117 (Salt Spray Resistance Test), D-2794 (Impact Resistance Test), D-1734 (Mandrel Flexibility Test), D-2247 (Humidity Resistance Test), D-822 (Weatherability Test), D-3363 (Pencil Hardness Test), D-3359-B (Crosshatch Adhesion Test), and D-2454 (Overbake Resistance Test) D-522 (Conical Mandrel), D-523 (Gloss - 60°). Standard durability of polyester powder coatings typically retain 80% of their original gloss after 1 year, and 50% of their original gloss after 18 months of Florida outdoor exposure. Superdurable polyester powder coatings typically retain 90% of their original gloss after 1 year, and 50% of their original gloss after five years of Florida outdoor exposure. Expect superdurable colors to retain 80% of their gloss after 2 years of outdoor exposure. These coatings are also shaded with high grade, light stable pigments and will shift less than 2dE in color after 2 years.

### G9 Eco-Armor®

Coated application shall be from 45 to 55 mils on the wear surfaces of all coated parts and 30 mils on other surfaces. Prior to coating, components shall be thoroughly cleaned in a hot pressure washer then heated to 450°. The hot part is then dipped into a polyethylene copolymer-based thermoplastic powder until the coating reaches its target thickness. It then goes through a flow oven to even the coating thickness and improve the finish. Since no curing is necessary, the coating's properties and performance are very consistent and uniform.

**Environmentally Sensitive** - PVC-free and phthalate-free. Coating is made of an ultraviolet stabilized polyethylene (PE) material. Coating meets California, Washington and other state and federal requirements for phthalates and heavy metal content. No dioxins produced if burned. Discarded product and waste production material can be recycled into other products (recycling symbol 2). Contains no volatile organic compounds (VOC's). Taber abrasion tests (ASTM D4060) show that the PE coating abrasion resistance is over 1.7 times the abrasion resistance of PVC. Warranty is the same as PVC coated products.

**Durable** - extreme cold (to -20° F) cycle testing indicates no cracking or loss of adhesion to the metal substrate. Less porous than PVC, which makes the surface less conducive to growth of mold and collection of ground-in dirt. Easier to clean.

**Slip-Resistant** - textured finish for enhanced traction. 0.74 coefficient of friction per ASTM1679. ADA considers a 0.5 coefficient of friction or higher to be slip resistant. Coating damage can be repaired easily with the available repair kit. No chemicals or special curing required.

**Technical Specifications** - skid-resistant, textured, functionalized polyethylene copolymer-based thermoplastic powder coating designed for maximum mechanical performance, impact resistance and UV stability with the following performance properties: Property - Testing Method - Results Flexibility (conical mandrel) - ASTM D 522 - 1/8", no cracks (greater than 32%) Adhesion - ASTM D 4541 - 800 psi Impact Resistance - ASTM D 2794 - greater than 320 in-lbs. Gloss - ASTM D 523 - 12 Taber Abrasion - ASTM D 4060 - 26 (mg loss, CS 17 wheel) Tensile Strength - ASTM D 638 - 3482 psi % Elongation - ASTM D 638 - 13% Humidity Resistance - ASTM D 2247 - No blistering or loss of gloss after 1000 hours Salt Spray - ASTM B 117 - 2000 hrs, no significant change in color or gloss QUV - ASTM G 53 - 2000 hrs, no significant change in color or gloss.

### G10 Coated Decks

Coated Decks shall be an all welded assembly fabricated of 12 gauge sheet steel. Deck surface and sides shall be die formed from a single sheet of 12 gauge hot rolled, pickled and oiled flat steel. The deck surface shall have .34 in. (9mm) diameter perforated holes. The entire weldment shall have a protective coating. (See Eco-Armor.)

**G11 Installation Instructions** Explicit installation instructions shall be provided, which will include a detailed top view and tooling drawings plus written instructions to assure proper installation of the equipment. Maintenance guidelines and inspection checklists shall also be provided. The provided installation instructions and maintenance instructions shall be "project" specific containing component information that is part of the playground design. A "generic" package of installation instruction and maintenance instructions is not acceptable.

**ADDENDUM NO. 1**  
**Bid #: 5593**  
**Project: WATERBURY PUBLIC SCHOOLS**  
**Maloney Playscape**

**Date: October 7, 2016**

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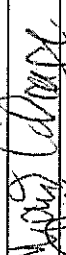






**I. Questions & Answers**

- Q1: What are the insurance requirements for the community build?  
A1: This is not a community build project. Reference contract for insurance requirements; the city is expecting general liability.
- Q2: Is a permit required and are permit fees waived?  
A2: Yes
- Q3: Will substitute products be considered?  
A3: Substitute products will be considered, submit substitution requests found in Section 01 60 00 with pre-bid RFI or bid.
- Q4: Were old footings removed?  
A4: Yes
- Q5: Is this job prevailing wage?  
A5: Yes, reference ITB.
- Q6: What days will there be designated days for the community build?  
A6: Not applicable.
- Q7: When the equipment is installed but before the rubber is poured in place, who is responsible for the security of the installed equipment?  
A7: Contractor
- Q8: What is the project cost estimate or value?  
A8: We do not provide cost estimates.

**II. Sign-in Sheet from the walk through:**

Waterbury School Construction Program  
 ITB 5593 Maloney Playscape  
 Pre-Bid Sign In Sheet

10/4/2016, 3:00 pm

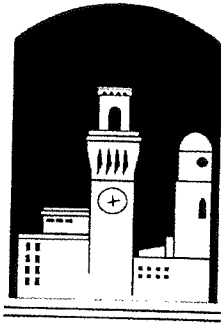
	Name (Please Print)	Signature	Company	Phone	Email
1	Mario Calcagni Jr		G.T. Landscape & ENCAV.	203-287-7773	m.calcagni@outlook.co
2	John Hollenbach		CREATIVE RECREATION	860-953-5336	john@creative-rec.com
3	Rob Savola		CHILD SCAPES	203-640-9777	rob@childscapesplaygrounds.com
4	Steve Zoto		Mountain View	413-536-7555	Steve@mountainviewinc.com
5	NICK COLUMB		CREASSTONADE LANDS	203-558-9362	HOPPER@YAHOO.CO.
6	Scott Norris		UltiPlay	860-593-4765	snorris@ultiplys.com
7	JAMES KENNEY		Diversity Construction Group	203-699-8387	estimating@diversitycg.com
8					
9					
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**END OF ADDENDUM NO. 1**

Thanks,

Rocco Orso  
Director of Purchasing  
Attachments



# WATERBURY Public Schools

*Today's Students, Tomorrow's Leaders*

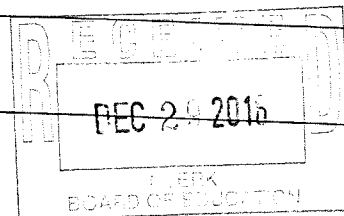
#6  
Out of State

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

RECEIVED  
DEC 7 2016  
J. F. Kennedy High School

## FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:	J. F. Kennedy High School
Your Name:	Cassandra Fann-Pierce
Today's Date:	December 7, 2016
Date/s of Field Trip	March 22 – 26, 2017
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>	
Number of students	23
Number of chaperones	7
Nurse's Signature: <input type="checkbox"/>	
Principal's Signature: <input type="checkbox"/>	
Number of Pages Attached:	4



## REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE  
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.  
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

*This request must be approved prior to collecting or committing any funds such  
as down payments or making definite arrangements.*

Date Submitted: December 7, 2016

Name of Travel Agency (if applicable): N/A

1) Requested by: Cassandra Fann-Pierce, J. F. Kennedy High School 9-12 Family & Consumer Science

Name of Staff Member

School

Grade level/Subject

2) How many students? 23

3) Name of destination: Habitat for Humanity – New Orleans

4) City/State of destination: New Orleans, Louisiana

5) Departure: Wednesday March 22, 2016 7 6:00am  
Day Date Time

6) Return: Sunday March 26, 2016 7 11:00pm  
Day Date Time

7) Is school in session during this field trip? YES

8) What unit in the curriculum does this field trip support?

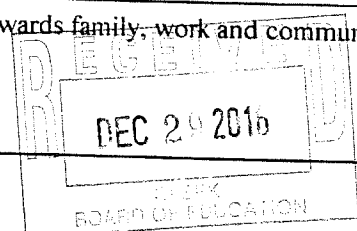
(HOPE)Helping Out People Everywhere community service club and (YES)Young Educator Society club

9) What are the Common Core State Standards this field trip supports?

CCSS-ELA literacy. CCRA. SL1 – Prepare for and participate effectively in a range of conversations and collaborations with diverse partners, building on others ideas and expressing their own clearly and persuasively. CCSS. ELS – Literacy SL 11-12.1c Propel conversations by posing and responding to questions that probe reasoning and evidence; ensure a hearing for a full range of positions on a topic or issue; clarify; verify, or challenge ideas and conclusion; and promote divergent and creative perspectives

10) What are the guiding questions from the curriculum this field trip will answer?

How does the interaction of multiple life roles impact personal responsibilities towards family, work and community?





11) What expected performances will be taught by this field trip?

Students will be able to use disciplinary and interdisciplinary lenses to understand the characteristics and caused of local, regional, and global problems; examples of such problems in multiple contexts; and challenges and opportunities faced by those trying to address these problems over time and place.

12) How will you assess the learning that results from this field trip?

Students are expected to plan and carry out multiple service projects in their school and community.

13) Explain what educational value this field trip offers the students:

Promote the value of service learning

14) Transportation: Type/name of Approved PUC Carrier

Plane and van

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Cassandra Fann-Pierce	203-206-0781	4 Jahana Hayes	203-577-8034
2. Diana Lawrence	646-671-4539	5.	
3 Paula DaSantis	203-558-2111	6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Cassandra Fann-Pierce, Diana Lawrence, Paula DaSantis, & Fundraise Jahana Haves

Aides(s) as chaperones:

chaperones: Lorraine Langlois, Oscar Pierce & Milford Hayes

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

School fundraising, donations & student contributions

18) What is the approximate cost per pupil for this trip?

\$12,000 per person

19) Is any student excluded from attending this trip? Yes ☒ No ☐ If yes, explain why:

H.O.P.E & Y.E.S club members are allowed to travel to New Orleans

20) What is the approximate cost all chaperones?

\$12,000

21) How many substitutes are necessary?  (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Cassandra Fann-Pierce	Family & Consumer Science	4.	
2. Paula DaSantis	Family & Consumer Science	5.	
3. Diana Lawrence	English	6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐ Margaret Owersen 12-9-16  
Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medical needs have been made Yes ☒ No ☐

[Signature]  
Signature of School Principal

12/12/16  
Date

### CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

PLA [Signature]  
Signature of Superintendent/Designee/ILD

12/14/16  
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of \_\_\_\_\_

\_\_\_\_\_  
Signature of BOE/Designee

\_\_\_\_\_  
Date

**A copy of this request, when approved, will be returned to the School Principal.**

*Out of State*

#7

**WATERBURY**  
Public Schools*Today's Students, Tomorrow's Leaders*

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

**FIELD TRIP REQUEST FAX/EMAIL COVER SHEET**

School Name: North End Middle School

Your Name: Anthony Della Calce

Today's Date: 12/6/2016

Date/s of Field Trip: May 9 - 12, 2017

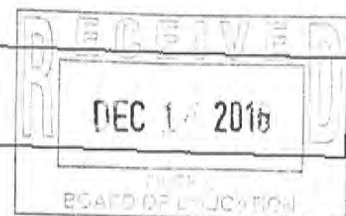
In State ☐ Out of State ☒

Number of students: 100

Number of chaperones: 10

Nurse's Signature: ☐Principal's Signature: ☐

Number of Pages Attached:



**REQUEST FOR FIELD TRIP****Revised 07/17/13**

**ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE  
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.  
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET**

- ☒ **OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP**  
☐ **IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP**

***This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.***

Date Submitted: 12/6/2016 Name of Travel Agency: Global Endeavors Inc.

1) Requested by: Anthony Della Calce NEMS Grade 8 Math – Red House  
 Name of Staff Member School Grade level/Subject

2) How many students? 100

3) Name of destination: Washington D.C

4) City/State of destination: Washington, D.C

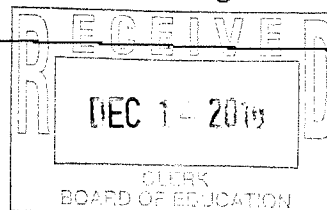
5) Departure: Tuesday May 9, 2017 6:00 a.m.  
 Day Date Time

6) Return: Friday May 12, 2017 8:00 p.m.  
 Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

The Washington D.C trip will enhance units from all subjects in the district's 8<sup>th</sup> grade curriculum. Students will visit various historical monuments and museums, including the Lincoln Memorial, MLK Memorial, Holocaust Museum, and the brand new African-American History Museum. These sites, along with many others, will facilitate a deeper connection to their learning of the Civil War, WWII, the Civil Rights movement and many other periods of American History that they have discussed in the classroom. In addition, students will visit various government buildings, including the White House and Capitol, which will reinforce knowledge of government functions and civics. The students will also explore different areas of science and math. At the Air and Space Museum, students will have the opportunity to develop a deeper understanding of astronomy, which is a topic covered in their science classes, and understand how mathematics and engineering is deeply rooted in space exploration. At the Natural History Museum, students will explore earth science and biology through various exhibits. Throughout the trip, there will be many exhibits that feature interactive technology, providing an invaluable hands-on learning experience for students.



## 9) What are the Common Core State Standards this field trip supports?

**Social Studies**

- CCSS.ELA-Literacy.RH.6-8.3 Identify key steps in a text's description of a process related to history/social studies (e.g., how a bill becomes law, how interest rates are raised or lowered).
- CCSS.ELA-Literacy.RH.6-8.7 Integrate visual information (e.g., in charts, graphs, photographs, videos, or maps) with other information in print and digital texts.

**Science**

- CCSS.ELA-Literacy.RST.6-8.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to *grades 6-8 texts and topics*.
- CCSS.ELA-Literacy.RST.6-8.8 Distinguish among facts, reasoned judgment based on research findings, and speculation in a text.
- CCSS.ELA-Literacy.RST.6-8.9 Compare and contrast the information gained from experiments, simulations, video, or multimedia sources with that gained from reading a text on the same topic.
- ESS1.C: The History of Planet Earth: The geologic time scale interpreted from rock strata provides a way to organize Earth's history. Analyses of rock strata and the fossil record provide only relative dates, not an absolute scale.

**Language Arts**

- CCSS.ELA-Literacy.W.8.1 Write arguments to support claims with clear reasons and relevant evidence
- CCSS.ELA-Literacy.W.8.2 Write informative/explanatory texts to examine a topic and convey ideas, concepts, and information through the selection, organization, and analysis of relevant content.
- CCSS.ELA-Literacy.W.8.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.
- CCSS.ELA-Literacy.W.8.7 Conduct short research projects to answer a question (including a self-generated question), drawing on several sources and generating additional related, focused questions that allow for multiple avenues of exploration.

## 10) What are the guiding questions from the curriculum this field trip will answer?

- How did women and minorities participate in the war effort (WWII)?
- What were the consequences of wars in both human and economic terms?
- How did Lincoln impact the Civil War and participate in the emancipation of slaves in the U.S.?
- Why should citizens have an interest in the federal government?
- How do we study the universe?
- What are the characteristics of the stars and galaxies?
- How does mathematics influence all aspects of daily life?

## 11) What expected performances will be taught by this field trip?

Students will learn how to gather factual information from each of the destinations and relate the material to their class work. They will then use the information gathered to write a persuasive letter explaining why future classes should be allowed to attend the field trip. By attending this field trip, students are expected to gain a deeper understanding and appreciation for American History, Science, and Math.

In addition, having gained a deeper appreciation for the sacrifices our veterans have made, they will write and pass out "thank you" letters to veterans they see during their trip.

## 12) How will you assess the learning that results from this field trip?

Students will be given a hypothetical writing prompt arguing why next year's class should be allowed to attend the trip to Washington, D.C. and how it enhanced their knowledge of the United States. Students will also be expected to complete a "scavenger hunt." They will be asked specific questions at each destination where they can discover the answer by exploring.

13) Explain what educational value this field trip offers the students:

As per the above standards and learning results, this trip will enhance and reinforce all students' academic lessons from the year. Beyond the curriculum, it will also give students a deeper appreciation for the sacrifice of our veterans as they will have the opportunity to write "Thank You" letters to veterans and distribute them.

14) Transportation: Type/name of Approved PUC Carrier

Motor Coach Busses provided by Global Endeavors Inc.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Anthony Della Calce	203-574-8242	4.	
2. Amy Pearl	203-574-8215	5.	
3. Lindsay Parisot	203-574-8203	6.	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones:

A. Della Calce, A. Pearl, L. Parisot, P. Coleman, C. Orsillo, S. Tansley, D. Pelletier, A. Dombrowski, J. Rosa, J. Egan, M. Occasio

Alternates: L. Elder, J. Costa

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students will fund their own portion of the trip. Individual fundraisers will be offered throughout the school year to assist students as well as group fundraisers that will lower all students' costs.

**Individual:** Candy and/or Baked Good Sale (outside of school); Sponsorship and/or Scholarship

**Group:** Dance fundraisers; Teacher event(s) designed as fundraisers; Local restaurant fundraiser

18) What is the approximate cost per pupil for this trip?

\$540 per student

19) Is any student excluded from attending this trip? Yes ☒ No ☐ If yes, explain why:

Students who have been suspended or have violated the agreed upon behavior/academic contract outlined in the permission slip are not allowed to attend the trip.

20) What is the approximate cost all chaperones?

\$0

21) How many substitutes are necessary? 3-6, (1-2 per house based on how many students do not attend)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. A. Della Calce	8 <sup>th</sup> Grade Math	4. L. Parisot	8 <sup>th</sup> Grade Reading/LA
2. A. Pearl	8 <sup>th</sup> Grade Science	5. J. Rosa	8 <sup>th</sup> Grade Reading/LA
3. A. Dombrowski	8 <sup>th</sup> Grade Social Studies	6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

Signature of School Nurse

Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐Is this field trip recommended? Yes ☒ No ☐Arrangements for students(s) medial needs have been made Yes ☒ No ☐

Signature of School Principal

Date

## CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☐This field trip request has been reviewed and is not approved ☐

Signature of Superintendent/Designee/ILD

Date

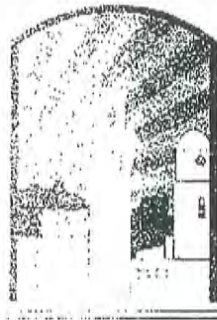
25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of \_\_\_\_\_

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.





# Out of State

## WATERBURY

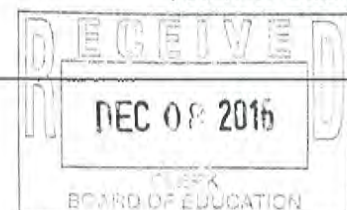
#8

Today's Signature

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

### FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:	<u>Crosby High School</u>
Your Name:	<u>Donna Mancuso</u>
Today's Date:	<u>November 30th</u> <u>12/2/16</u>
Date/s of Field Trip	<u>March 5<sup>th</sup> thru March 10<sup>th</sup></u>
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>	
Number of students	<u>6 students</u>
Number of chaperones	<u>1</u>
Nurse's Signature: <input checked="" type="checkbox"/>	<u>Margaret Mancuso</u>
Principal's Signature: <input type="checkbox"/>	<u>* P/s sign the med sheets + give to Mrs Mancuso</u>
Number of Pages Attached:	





## REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE  
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.  
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- ☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP  
☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

*This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.*

Date Submitted: 12-8-2014 Name of Travel Agency (if applicable): \_\_\_\_\_

1) Requested by: Donna Mancuso Crosby High School TAG 9-12  
Name of Staff Member School Grade level/Subject

2) How many students? 10

3) Name of destination: Close Up Program

4) City/State of destination: Washington, DC

5) Departure: Sunday March 5, 2017 6:00 A.M.  
Day Date Time

6) Return: Friday March 10, 2017 5:00 P.M.  
Day Date Time

7) Is school in session during this field trip? Yes March 6<sup>th</sup> thru March 10<sup>th</sup> 2017

8) What unit in the curriculum does this field trip support?

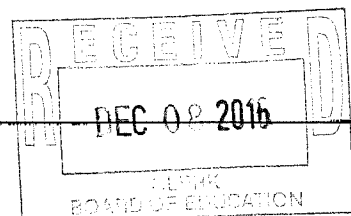
Curriculum supporting Gifted Program and Social Studies Standards for Civic Education

9) What are the Common Core State Standards this field trip supports?

Social Studies content standards 3,4,5,6,7,8,14,15

10) What are the guiding questions from the curriculum this field trip will answer?

What are the rights and responsibilities of citizens in a participatory democracy?



11) What expected performances will be taught by this field trip?

Students will be able to understand historical and contemporary conflicts over constitutional principles and analyze historical and contemporary conflicts through their prospective roles of local, state and national government

12) How will you assess the learning that results from this field trip?

Students will be assessed by Close Up staff as determined by their participation in debates and workshops and seminars.

13) Explain what educational value this field trip offers the students:

To develop knowledge of basic concepts of government and citizenship as well as the skills and attitudes to make that knowledge meaningful and relevant.

14) Transportation: Type/name of Approved PUC Carrier

Airplane – Southwest Air

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Donna Mancuso	203-573-6604	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones:  
Donna Mancuso

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Student contributions and Fund raising events. Barnes and Noble Bookfair

18) What is the approximate cost per pupil for this trip?

\$1737

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

\$2087

21) How many substitutes are necessary?  (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Donna Mancuso	TAG 9-12	4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒ No ☐

*if needed*

*[Signature]*  
Signature of School Nurse

*12/3/16*  
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

*[Signature]*  
Signature of School Principal

*12/5/16*  
Date

### CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and is not approved ☐

*[Signature]*  
Signature of Superintendent/Designee/ILD

*12-6-16*  
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of \_\_\_\_\_

*[Signature]*  
Signature of BOE/Designee

*12/8/16*  
Date

A copy of this request, when approved, will be returned to the School Principal.

# COMMITTEE ON SCHOOL FACILITIES & GROUNDS

#9

**WORKSHOP:** Thursday, January  
**BOARD MEETING:** Thursday, January

TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
D. Mortensen	Rotella comm. rm.: Wed., Jan. 11 <sup>th</sup> 12-2:00 pm (Lexia training)
K. Yamashita-iverson	Maloney café: Fri., Jan 20 <sup>th</sup> 6:00-8:00 pm (Japanese New Years party for 5 <sup>th</sup> graders & families)
C. Damore	Wilson gym: Wed., Jan. 25 <sup>th</sup> 6:00-7:30 pm (Family movie night) Wilson café: Tues., Feb. 28 <sup>th</sup> 6:00-7:00 pm (testing info night for parents) Wilson café: Wed., Mar. 22 <sup>nd</sup> 6:00-7:00 pm (Family Math Night) Wilson gym: Wed., May 24 <sup>th</sup> 6:00-7:00 pm (Family Art Night)
H. Greene	Career Academy café: Dec. thru June 5:00-7:00 pm (one Tuesday each month for PTSA meetings)
J. Hilbert	Wilby lib./LLC rm., 1 <sup>st</sup> floor: Tues., Mar. 28 <sup>th</sup> 6:00-8:00 pm Wilby lib./LLC rm. 1 <sup>st</sup> floor: Thurs., May 18 <sup>th</sup> 6:00-8:00 pm (School Governance Council functions)
P. Poulter	Regan rm.: Thurs., Jan. 19 <sup>th</sup> 6:00-7:00 pm (health fitness night) (snow date: Fri., Jan. 20 <sup>th</sup> )
M. Rocco	W. Cross lib.: Wed., Feb. 1 <sup>st</sup> 6:00-7:00 pm (annual Title I meeting) W. Cross gym: Thurs., Jan. 19 <sup>th</sup> 5:00-9:00pm (Family Fitness Night)
M.A. Marold	Gilmartin café: Tues., Mar. 7 <sup>th</sup> 4:00-6:00 pm (snow date: 3/8/17) (Sch. Governance council mtg.)
D. Bakewell	Sprague gym: Thurs., Jan. 12 <sup>th</sup> 4:30-6:30 pm (Family Fitness Night)
N. Jones	Reed café: Sat., Jan. 14 <sup>th</sup> 11:00 am -12:30 pm (crossing guards meeting)
D. Monti	Reed café: Thurs., Jan. 19 <sup>th</sup> 5-7 pm (Family book bingo)
M. Rocco	W. Cross gym: Thurs., Feb. 16 <sup>th</sup> 5:30-9:00 pm (Family Night) (snow date: Fri., Feb. 17 <sup>th</sup> ) W. Cross gym: Fri., Mar. 31 <sup>st</sup> 5:00-8:00 pm (set-up) W. Cross gym: Sat. Apr. 1 <sup>st</sup> 7:30am-9:00 pm (Breakfast with the Easter Bunny and Spring Craft Fair & Auction)
M. Hulse	Kingsbury gym: Wed., Jan. 25 <sup>th</sup> 5-7 pm (Literacy Night)

Approved:

**John Theriault**

**Kathleen M. Ouellette, Ed. D.**  
**Superintendent of Schools**

DEC 15 2015

Book

SCHOOL PERSONNEL USE ONLY

DATE: 12/15/16

TO: SCHOOL BUSINESS OFFICE

FROM: Dena Mathisen

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Roth 11A

☒ Community Room

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Cafeteria/Rooms

DATES REQUESTED: 1/11/17

FROM: 12:00 am/pm TO: 2:00 am/pm

FOR THE FOLLOWING PURPOSES:

Lexia training

Handi Gedue  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

8032

DEC 20 2015

ATTN: Sandy McCasland

SCHOOL PERSONNEL USE ONLY

DATE: 12/19/2016

TO: SCHOOL BUSINESS OFFICE

FROM: Kazumi Yamashita-Iverson, Maloney

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney Magnet School

☐ Auditorium
 ☐ Gymnasium
 ☐ Swimming Pool
 ☒ Café/Rooms

DATES REQUESTED: 1/20/2017

FROM: 6 am/pm TO: 8 am/pm

FOR THE FOLLOWING PURPOSES:

For Japanese New Year's party for our  
5th graders and the families.

*Kazumi Yamashita-Iverson*  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

*g Cook*

DEC 14 2015

03/13/2005 10:43 FAX 2035748032

SCHOOL BUSINESS OFFICE

001

# SCHOOL PERSONNEL USE ONLY

DATE: 12/14/16

TO: SCHOOL BUSINESS OFFICE

FROM: Crishia Damore

~~THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:~~

NAME OF SCHOOL REQUESTED: Woodrow Wilson

☐ AUDITORIUM ☒ GYMNASIUM ☐ SWIMMING POOL ☐ CAFE/ROOMS

DATES REQUESTED: 1/25/17  
FROM 6 <sup>am/pm</sup> TO 2:30 <sup>am/pm</sup>

~~FOR THE FOLLOWING PURPOSES:~~

Family Superhero Movie Night to promote + inform parents about PBIS program in school.

Crishia Damore  
APPLICANT

Please note the following provisions:  
When the public is invited to an activity, police and fire departments must be notified.  
These arrangements must be made in person at police and fire headquarters.

*Dance! Ballers*

03/13/2008 10:43 FAX 2035748032

SCHOOL BUSINESS OFFICE

001

**SCHOOL PERSONNEL USE ONLY**

DATE: 12/14/16

TO: SCHOOL BUSINESS OFFICE

FROM: Cristina Danna P.L.

THE UNDER-SIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Woodrow Wilson Elementary

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFE/ROOMS

DATES REQUESTED: 2/28/17

FROM 6 am/pm TO 7 am/pm

FOR THE FOLLOWING PURPOSES:

parent Testing informational night. Parent  
Workshop to inform parents about  
McClass and Smarter Balance testing

Cristina Danna  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at police and fire headquarters.

cancel Ballers



*Good*

DEC 14 2015

03/13/2008 10:43 FAX 2035748032

SCHOOL BUSINESS OFFICE

001

## SCHOOL PERSONNEL USE ONLY

DATE: 12/14/16.

TO: SCHOOL BUSINESS OFFICE

FROM: Crishna Damme

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Woodrow Wilson Elementary

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFE/ROOMS

DATES REQUESTED: 3/22/17

FROM 6 AM/PM TO 7 AM/PM

FOR THE FOLLOWING PURPOSES:

Family Math Night Workshop to  
Inform parents about Math program.

Crishna Damme  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements must be made in person at police and fire headquarters.

*Cancel Ballots*

Look

DEC 14 2015

03/13/2008 10:43 FAX 2035748032

SCHOOL BUSINESS OFFICE

001

## SCHOOL PERSONNEL USE ONLY

DATE: 12/14/16

TO: SCHOOL BUSINESS OFFICE

FROM: Cristina Damm, P.L.

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Woodrow Wilson Elementary

☐ AUDITORIUM ☒ GYMNASIUM ☐ SWIMMING POOL ☐ CAFETERIA

DATES REQUESTED: 5/24/17

FROM 6 am TO 7 am

FOR THE FOLLOWING PURPOSES:

Family Art Night. Family Workshop to  
inform parents about our Art program.

Cristina Damm  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements must be made in person at police and fire headquarters.

Book

DEC 13 2015

SCHOOL PERSONNEL USE ONLY

DATE: Dec. 13, 2016

TO: SCHOOL BUSINESS OFFICE  
FROM: Heather Greene

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career Academy High School

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: Dates Attached

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

For monthly PTSA meetings.

Heather Greene  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

# **Waterbury Career Academy PTSA**

## **Meeting Schedule 2016 – 2017**

**December 20, 2016**

**January 17, 2017**

**February 28, 2017**

**March 21, 2017**

**April 18, 2017**

**May 16, 2017**

**June 6, 2017**

**All meetings begin promptly at 5:00pm, and are held in the  
WCA Café.**

DEC 13 2015

SCHOOL PERSONNEL USE ONLY

DATE: 12/13/16

TO: SCHOOL BUSINESS OFFICE

FROM: Jennifer Hilbert, School Governance Council

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: W. Ibg

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 3/28/2017

FROM: 6 am/pm TO: 8 am/pm

FOR THE FOLLOWING PURPOSES:

School Governance Council Function

Jawn Kalin  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

DEC 27 2015

SCHOOL PERSONNEL USE ONLY

DATE: 12/23/16

TO: SCHOOL BUSINESS OFFICE

FROM: Ms. Hilbert, School Governance Council

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby High School

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ LCC/Library  
Café/Rooms and 1<sup>st</sup> floor

DATES REQUESTED: May 18, 2017

FROM: 6:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

The School Governance Council is  
hosting the Wilby Showcase in the  
LCC, Library, and 1<sup>st</sup> floor of Wilby.

Ms. Hilbert  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

## SCHOOL USE FORM

DEC 6 2015

DATE: 12/6/16

TO: SCHOOL BUSINESS OFFICE  
(ATTN: SANDY MCCASLAND)  
FX #: 574-8032 PHONE #: 574-8034

FROM:

Regan School

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL  
FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED:

Regan School

AUDITORIUM

GYMNASIUM

SWIMMING POOL

CAFE/ROOMS

DATE(S) REQUESTED:

Thurs. Jan 19<sup>th</sup>

Snowdate

Friday Jan 20<sup>th</sup>

FROM

6:00

am/pm

TO 7:00

am/pm

FOR THE FOLLOWING PURPOSE:

Health Fitness Night

Patty Poulter Parent Liaison  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at police and fire headquarters.

York

JAN - 3 2017

SCHOOL PERSONNEL USE ONLY

DATE: 12/21/16

TO: SCHOOL BUSINESS OFFICE

FROM: M. Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: W. Cross School

☐ Auditorium    ☐ Gymnasium    ☐ Swimming Pool    ☒ Library  
☒ Café/Rooms

DATES REQUESTED: Wed. 2/1/17

FROM: 6:00 am/pm    TO: 2:00 am/pm

new date: 2/2/17

FOR THE FOLLOWING PURPOSES:

Arrival Time / Meeting

M. Rocco  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.



# SCHOOL PERSONNEL USE ONLY

DATE:  
January 2, 2017

JAN - 3 2017

TO: SCHOOL BUSINESS OFFICE

FROM: Mary Ann Marold Education Liaison to Government Business and Community

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin School

☒ Auditorium    ☐ Gymnasium    ☐ Swimming Pool    ☒ Café/Rooms  
(12)

DATES REQUESTED: \_\_\_\_\_  
Tuesday March 7, 2017 ( Snow Date Wed. March 8, 2017)

FROM: 4 p.m. TO: 6 p.m.  
am/pm

## FOR THE FOLLOWING PURPOSES:

School Governance Council Module -It will titled – “ Defining Expectations for Student Learning.” This Interactive session with information on SBAC/SAT and student accommodation for testing will be presented by district supervisors. Our School Governance Council members; parents, community members, teachers, administrators as well as student members will be invited. Laptop computers for participants, projector and screen in the auditorium for presentations as well microphone will be needed.

Mary Ann Marold  
Education Liaison to  
Government, Business and  
Community

Mary Ann Marold  
APPLICANT

JAN - 3 2017

SCHOOL PERSONNEL USE ONLY

DATE: 1-4-17

TO: SCHOOL BUSINESS OFFICE

FROM: D. Bakewell

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Thursday, January 12, 2017

FROM: 4:30 am/pm TO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

Sprague School Family Fitness Night

Diane Bakewell  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

*g. hawk*

JAN - 4 2017

SCHOOL PERSONNEL USE ONLY

DATE: 1/3/17

TO: SCHOOL BUSINESS OFFICE

FROM:

W. Cross / M. Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

W. Cross

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED:

Thursday 1/19/17

\*on hand date  
1/20/17

FROM: 5:00 am/pm

TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Family Fun Night - Magic Show

*M. Rocco*  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*gook*

SCHOOL PERSONNEL USE ONLY

JAN - 5 2017

DATE: 1-5-17

TO: SCHOOL BUSINESS OFFICE

FROM:

Dat Jones

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed.

☐ Auditorium      ☐ Gymnasium      ☐ Swimming Pool      ☒ Café/Rooms

DATES REQUESTED: 1-14-2017

FROM: 11 am/pm      TO: 12:30 am/pm

FOR THE FOLLOWING PURPOSES:

C/G- meeting.

Dat Jones  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*Sandra*  
*MacLachlan*  
*Book*

SCHOOL PERSONNEL USE ONLY

JAN - 5 2017

DATE: 1/18/16

TO: SCHOOL BUSINESS OFFICE

FROM: Diana Monti

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed School☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Cafeteria/RoomsDATES REQUESTED: January 19th 2017FROM: 5:00 am/pm TO: 7:00 am/pmFOR THE FOLLOWING PURPOSES:Family Book Bingo

*[Signature]*  
APPLICANT

=====

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

JAN - 9 2017

DATE: 1/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: February 16, 2017 (snow date 2/17)

FOR THE FOLLOWING PURPOSES:

PTA Family Night - Let's Make a Deal from 5:30 - 9:00

  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

Cancel 15:00

Book

## SCHOOL PERSONNEL USE ONLY

JAN - 9 2017

DATE: 1/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Friday, March 31, 2017 from 5:00 – 8:00 PM  
& Saturday, April 1, 2017 from 7:30 a.m. - 9:00 PM

FOR THE FOLLOWING PURPOSES:

PTA - set up and decoarate on 3/31 for Saturdays Breakfast with the  
Easter Bunny, Spring Craft Fair and Auction

  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

Cancel Email

Book

SCHOOL PERSONNEL USE ONLY

JAN - 9 2017

DATE: 1/9/17

TO: SCHOOL BUSINESS OFFICE

FROM: Kingsbury School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kingsbury

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: January 25<sup>th</sup>, 2017

FROM: 5 am/pm

TO: 7 am/pm

FOR THE FOLLOWING PURPOSES:

Literacy How #1 Event

Marian Hulso  
APPLICANT  
Hulso

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



## COMMITTEE ON SCHOOL FACILITIES & GROUNDS

#10

**WORKSHOP:** Thursday, January  
**BOARD MEETING:** Thursday, January

**TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT**

**LADIES AND GENTLEMEN:**

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

GROUP	FACILITIES AND DATES/TIMES
Porter & Chester	Crosby aud.: Thurs., Feb. 2 <sup>nd</sup> 3:30-7:00 pm
L. Caouette	Thurs., May 4 <sup>th</sup> 3:30-7:00 pm
	Thurs., Aug. 3 <sup>rd</sup> 3:30-7:00 pm
	Thurs., Nov. 2 <sup>nd</sup> 3:30-7:00 pm
	(graduation ceremonies)

### REQUESTING WAIVERS:

Neighborhood Housing Services	Reed café: Sunday, Jan. 15 <sup>th</sup> 2:00-4:30 pm
Erika Cooper	(MLK cupcake social) (\$147.)
Hoops for Life	Reed gym: Sundays 10am-2pm (\$1470.)
D. Fryer	WSMS gym: Sundays 10am-2pm (\$1470.)
	1/22, 1/29, 2/5, 2/19, 2/26, 3/5, 3/12
	(basketball clinic)

### GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Neighborhood Housing Services	Walsh café: Wed., Feb. 1 <sup>st</sup> 6:00-8:30 pm
	(Black history event)
Long Hill Bible Church	Generali gym: Wednesdays Jan. 4 <sup>th</sup> – Mar. 29 <sup>th</sup>
E. Lott	6:00-8:00 pm (basketball program)
Wtby.Ballers Basketball	Reed gym: Tues. Jan. 10 <sup>th</sup> – Mar. 28 <sup>th</sup> 6-9 pm
Andre Johnson	Chase gym: Fri. Jan. 13 <sup>th</sup> – Mar. 31 <sup>st</sup> 6-9 pm
	Generali gym: Mon. & Fri. Jan. 9 <sup>th</sup> – Mar. 31 <sup>st</sup> 6-9 pm

**MONIES COLLECTED TO DATE:**

**\$ 36,054.00**

**Approved:**

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**John Theriault**

---

**Kathleen M. Ouellette, Ed. D.**  
**Superintendent of Schools**

**These activities are completed and have been billed:**

Yeshiva Chabab  
Sacred Heart H.S.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

JAN - 9 2017

Book  
APPLICANT Lindy Caquette NAME OF ORGANIZATION Porter and Chester  
ADDRESS 881 Wolcott St Waterbury CT 06705 TELEPHONE # 475-689-3800  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Crosby HS DATES 2/2/2017 ROOM(S) Auditorium  
OPENING TIME 3:30pm CLOSING TIME 7pm PURPOSE Commencement  
ADMISSION (if any) none CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 200 CHILDREN 50  
SIGNATURE OF APPLICANT Lindy Caquette DATE 1/5/2017  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. LC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/hr plus 1 hr service per custodian

RENTAL FEES:

\$1000 - 4 hrs

MISCELLANEOUS FEES:

tech \$52/hr.

SECURITY DEPOSIT \$

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

JAN - 9 2017

APPLICANT Lindy Caouette NAME OF ORGANIZATION Porter and Chester  
ADDRESS 881 Wolcott St Waterbury CT 06705 TELEPHONE # 475-689-3800  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Crosby HS DATES 5/4/2017 ROOM(S) Auditorium  
OPENING TIME 3:30pm CLOSING TIME 7pm PURPOSE Commencement  
ADMISSION (if any) none CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 200 CHILDREN 50  
SIGNATURE OF APPLICANT Lindy Caouette DATE 1/5/2017  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. LC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$40/HR plus 1 HR service per. custs  
RENTAL FEES: \$1000 - 4 HRS  
MISCELLANEOUS FEES: \$50/HR (Tech)

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

JAN - 9 2017

APPLICANT Lindy Caronette NAME OF ORGANIZATION Porter and Chester  
ADDRESS 881 Wolcott St Waterbury CT 06705 TELEPHONE # 475-689-3800  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Crosby HS DATES 8/3/2017 ROOM(S) Auditorium  
OPENING TIME 3:30pm CLOSING TIME 7pm PURPOSE Commencement  
ADMISSION (if any) none CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 200 CHILDREN 50  
SIGNATURE OF APPLICANT Lindy Caronette DATE 1/5/2017  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Samie

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. LC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service  
RENTAL FEES: \$1,000 - 4 HRS  
MISCELLANEOUS FEES: \$52/HR. (TECH)

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

JAN - 9 2017

CONTRACT#

APPLICANT Lindy Caouette NAME OF ORGANIZATION Porter and Chester  
ADDRESS 881 Wolcott St Waterbury CT 06705 TELEPHONE # 475-689-3800  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Crosby HS DATES 11/2/2017 ROOM(S) Auditorium  
OPENING TIME 3:30pm CLOSING TIME 7pm PURPOSE Commencement  
ADMISSION (if any) none CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 200 CHILDREN 50  
SIGNATURE OF APPLICANT Lindy Caouette DATE 11/5/2017  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

SAME

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. LC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service  
RENTAL FEES: \$1000 - 4 HRS  
MISCELLANEOUS FEES: \$52/HR (T.C.O.)  
SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES ☒ YES ☐ NO  
PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

*Book*

DEC 20 2015

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

*Neighborhood Housing*

APPLICANT Erika Cooper NAME OF ORGANIZATION Seavus of Weth  
ADDRESS 161 N. Main St Weth (street) (city) (state) (zip code) TELEPHONE # 203-753-1896  
SCHOOL REQUESTED Reed DATES 1/15/17 ROOM(S) 2 / cafeteria  
OPENING TIME 2pm CLOSING TIME 4:30pm PURPOSE MILK Cupcake Social  
ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 70  
SIGNATURE OF APPLICANT Erika Cooper DATE 12-16/16  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Erika Cooper  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$147)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE / YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-8883 FIRE DEPT. 567-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

From: Kennedy House

USE OF SCHOOL FACILITIES  
WAIVER REQUEST

(to be submitted with Building Permit)

APPLICANT/ORGANIZATION: Erna Cooper / NHSW

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Reed / Cafeteria

DATE(S): 1/15/17

TIMES: 2pm 4<sup>30</sup>pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

12/16/16  
Date

Erna Cooper  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_ Building Usage Fees      \$ 147 Custodial Fees      \$ \_\_\_\_\_ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST \_\_\_\_\_  
Clerk, Board of Education

From: Kennedy House Owners Inc



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JAN - 3 2017

Book ✓  
APPLICANT Dancen Fryer NAME OF ORGANIZATION Hoop54/11te, Inc.  
ADDRESS 232 North Elm St Waterbury CT 06702 TELEPHONE # 203 575-4390  
(street) (city) (state) (zip code) cell 203 232-4578  
SCHOOL REQUESTED Township Road DATES 4/22 12/9 2/5-26 ROOM(S) Gym  
OPENING TIME 10am CLOSING TIME 2pm PURPOSE Basketball clinic  
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20  
SIGNATURE OF APPLICANT D. Fryer DATE 12-27-16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Dancen Fryer (203) 232-4578 -Dany / Parker (203) 525-6073

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR. plus 1 HR SERVICE (\$1470.-)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST

(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Hoops4Life, Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Gym Johnston Reed School

DATE(S): 1/22 1/29

TIMES: 10am - 2pm

DATE(S): 2/5 2/19 2/26

TIMES: 10am - 2pm

DATE(S): ~~2/5~~ 3/5 3/12

TIMES: 10am - 2pm

DATE(S): X

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

Dec 27-16

Date

Peter J. [Signature]

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JAN - 3 2017

Book ✓  
APPLICANT Doreen Fryer NAME OF ORGANIZATION West Side, Inc  
ADDRESS 232 N. Elm St Waterbury CT 06702 TELEPHONE # (203) 575-4340  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED West Side M. DATES 1/22 / 29 ROOM(S) Gym  
OPENING TIME 10:40 CLOSING TIME 3:15 PURPOSE Gym Basketball Clinic  
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 30  
SIGNATURE OF APPLICANT Doreen Fryer DATE 12-27-16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Doreen Fryer 31 Rescortier Dr Darryl Parker 64 Ridgewood Dr  
(203) 525-6073  
In the event that the Board of Education should need to resort to legal proceedings to collect  
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's  
fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$1470.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH  
DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:  
PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE  
DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS  
WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE  
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with use of Building Permit)



APPLICANT/ORGANIZATION: Hoops4Life, Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: West Side Middle School Gym

DATE(S): 1/22 1/29

TIMES: 10am - 2pm

DATE(S): 2/5 2/19 2/26

TIMES: 10am - 2pm

DATE(S): ~~2/6~~ 3/5 3/12

TIMES: 10am - 2pm

DATE(S): X

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

Dec 27-16

Date

P. J. L. L.  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_

Building Usage Fees

\$ \_\_\_\_\_

Custodial Fees

\$ \_\_\_\_\_

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

DEC 20 2015

*Book*

*Rain/Snow*  
*Date 2/8*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT ERIKa COOPER NAME OF ORGANIZATION NHSW  
ADDRESS 161 N. Main St Waterbury CT 06702 TELEPHONE # 203-753-1896  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Wash DATES 2/1/17 ROOM(S) cafeteria/gym  
OPENING TIME 6:00am CLOSING TIME 8:30 PURPOSE Black History Event  
ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 60  
SIGNATURE OF APPLICANT Erika Cooper DATE 12/19/16  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
SAME

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EE (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_  
RENTAL FEES: \_\_\_\_\_  
MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES NO  
PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-3393 FIRE DEPT. 597-3462
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-3210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

*Cancel PAL*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
235 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

DEC 19 2015  
RECEIVED  
SCHOOL BUSINESS OFFICE

APPLICANT Eric K. Lott NAME OF ORGANIZATION Long Hill Bible Church

ADDRESS P.O. Box 4818 Wren CT 06704 TELEPHONE 860-250-1912  
(street) (city) (state) (zip) (area code) (number)

SCHOOL REQUESTED General DATES Jan. 4 - Mar. 29 ROOMS  Gym /

OPENING TIME 6 pm CLOSING TIME 8 pm PURPOSE Basketball

ADMISSION (if any) — CHARGE TO BE DEVOTED TO —

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 15

SIGNATURE OF APPLICANT E K Lott DATE 12-19-14

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(SAME)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EKL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: —

RENTAL FEES: —

MISCELLANEOUS FEES: —

SECURITY DEPOSIT \$ — INSURANCE COVERAGE — YES — NO —

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE — SCHOOL BUSINESS OFFICE

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*Book*

SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Andre Johnson NAME OF ORGANIZATION Balters Basketball Club  
ADDRESS 110 Buckingham St Wthby, CT 06710 TELEPHONE # 203 870 5269  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Reed DATES 1/10/17 - 3/29/17 ROOM(S) Gym, 1 Classroom  
OPENING TIME 6:00 pm CLOSING TIME 9:00 PURPOSE training, workouts, meetings, skill development, practice, games, tournaments  
ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 12 CHILDREN 100  
SIGNATURE OF APPLICANT Andre Johnson DATE 11/1/2016  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same as applicant (Andre Johnson)  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AS (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO

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White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

*TUES.  
6-9 pm*

Book

SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Andre Johnson NAME OF ORGANIZATION Balters Basketball Club  
ADDRESS 110 Buckingham St Waterbury, CT 06710 TELEPHONE # 203 870 5269  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Chase DATES 1-13-12 to 2-3-12 ROOM(S) Gym, 1 classroom  
OPENING TIME 6 pm CLOSING TIME 9:00pm PURPOSE Tutoring, meetings, practice, games, skill development, training  
ADMISSION (if any) CHARGE TO BE DEVOTED TO  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 12 CHILDREN 100  
SIGNATURE OF APPLICANT Andre Johnson DATE 11/1/2011  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Same as applicant (Andre Johnson)  
In the event that the Board of Education should need to resort to legal proceedings to collect  
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's  
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SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_  
RENTAL FEES: \_\_\_\_\_  
MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

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A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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DEPT. AT 574-6210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

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White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

Fridays  
6-9pm



Book

SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Andre Johnson NAME OF ORGANIZATION Ballets Basketball Club  
ADDRESS 110 Buckingham St Waterbury, CT 06710 TELEPHONE # 203 870 5269  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED General DATES 1-9-17 To 3-31-17 ROOM(S) Gym, 1 Classroom  
OPENING TIME 6 pm CLOSING TIME 9 pm PURPOSE Tutoring, meetings, games, practice, skill development, tournaments, training  
ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 12 CHILDREN 100  
SIGNATURE OF APPLICANT Andre Johnson DATE 11/1/2016

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same as applicant (Andre Johnson)

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RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

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APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Monday  
&  
Friday  
6-9 pm



WATERBURY  
Public Schools  
*Today's Students. Tomorrow's Leaders*

#116

Bousada  
Brookins  
Trizary

## CLASSROOM ASSISTANT Multiple Schools

**General Statement of Duties:** Assists teachers by performing nonprofessional duties so teachers may devote more of their time to professional tasks. Such duties will include, but are not limited to bus duty, hygiene and toileting, lesson planning and parent communications. Assistants organize and lead children in educational activities as directed by the teacher. Employees work close with the teacher and children to insure that the programmed activities are carried out and that a close relationship is maintained between the teacher and the children. Assistants will be trained in specific tasks and work under the supervision of the teacher but will not perform professional teaching duties.

**Specific Examples of Duties:** Supervises children during play, lunch, art, music periods, etc. Gives individual attention to children with personality, emotional, physical, language, toileting and other problems. Encourages children to talk. Reads stories to children and leads small group activities. May plan field trips as appropriate. Assists teacher in meeting with parents and displays children's work. Does clerical tasks such as taking attendance, collecting milk money, issuing transfers, recording and ordering supplies. Sets up and operates audio-visual equipment and other materials for instructional purposes. May be required to take over classes in emergencies because of teacher's absence. Does other related tasks as required by the teacher.

**Qualifications:** At least one year of experience working with young children in group activities; ability to deal with children in stressful situations. Applicants must also hold one of the following:

- Associate's Degree that consists of 12 or more credits that pertain to Early Childhood Education (ECE)
- OR**
- Child Development Associate (CDA) credential and 12 or more credits that pertain to Early Childhood Education (ECE)

**Desired Qualifications:** Experience in an urban school district and/or a multi-cultural environment.

**Work Year/Hours of Work:** 10 months, 35 hours per week

### Salary & Benefits:

\$11.15 Per Hour

\$12.24 Per Hour After 6 Months

\$16.25 Per Hour After 1 Year (\$18.57 Per Hour After 1 Year with BA/BS Degree)

Benefits are governed by UPSEU Local 424-Unit 68 collective bargaining agreement.

**Note:** This is a grant funded position that exists as long as funds are available. This position is part of and covered by the terms of the UPSEU Local 424-Unit 68 collective bargaining agreement.

**APPLICATION PROCESS:**

Applications and additional required documents must be submitted electronically under the Early Childhood Education (ECE) tab at: <http://www.applitrack.com/waterbury/onlineapp/default.aspx>. Additional required documents that must be submitted before the closing date include a copy of diploma or CDA credentialing and transcript documenting ECE credits.

**Closing Date:** Friday, December 9, 2016

An Equal Opportunity Employer- M/F/H/V

# Miss Michelle T Bousaada

61 Dorothy Drive

Apt. Number: n/a

Middlebury, CT 06762

belleandy2121@gmail.com - (203) 5980379

## Contents:

1. Online Application
2. Attachment: Cover Letter
3. Attachment: Cover Letter or Letter of Intent
4. Attachment: Resume
5. Attachment: Transcripts

Prepared for: Anne Phelan  
Waterbury Public Schools  
Jan 3, 2017 10:57 AM

## Waterbury Public Schools Online Application

Bousaada, Michelle - AppNo: 7480

Date Submitted: 11/28/2016

### Personal Data

Name: Miss Michelle T Bousaada  
(Title) (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other: (Title) (First) (Middle Initial) (Last)

Email Address: belledandy2121@gmail.com

### Postal Address

#### Permanent Address

Number & Street: 61 Dorothy Drive  
Apt. Number: n/a  
City: Middlebury  
State/Province: CT  
Zip/Postal Code: 06762  
Country: United States of America  
Daytime Phone: (203) 5980379  
Home/Cell Phone: (203) 2284168

#### Present Address

Number & Street:  
Apt. Number:  
City:  
State/Province:  
Zip/Postal Code:  
Country:  
Phone Number:

### Employment Desired

#### Closed Vacancy Desired:

JobID: 883 Early Childhood Education (ECE): Classroom Assistant at Multiple Locations

Date Last Submitted  
11/28/2016

Experience in Similar Positions  
years

#### Position Desired:

##### Early Childhood Education (ECE)

1. Classroom Assistant - Transfer Request

Experience in Similar Positions  
2 years

### Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
City of Waterbury Public School System (WPS) Substitute Preschool Teacher's Assistant (ECEP)		30 B Church Street Waterbury, CT 07604 203-574-8024		Patricia C. Moran 203-574-8024 pmoran@waterbury.k12.ct.us	
Date From - Date To:	03/2015 - 01/2016	Full or Part Time:	Sub	Last Annual Salary:	n/a
Reason for Leaving:	presently employed in this capacity				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	As a preschool teacher's assistant I am responsible to assist the classroom teacher with a variety of classroom tasks such as: monitoring students during classroom centers, reading stories, helping at lunch and recess. I help the students to stay on task and to get along with other students in the classroom, and during specials. I also help the teacher to implement behavioral programs that are being used in the classroom such as: PBIS, and teacher made reward charts, etc. Through my experiences at several different schools, I have learned to work with a variety of children and teachers.				

## Waterbury Public Schools Online Application

Bousaada, Michelle - AppNo: 7480

Date Submitted: 11/28/2016

### Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Haydon Kerk Rotor room assistant		1500 Meriden Road Waterbury, CT 06705 203-756-7441		Nawal Haddad 203-756-7441 Nawal.haddad@ametek.com	
Date From - Date To:	06/2013 - 08/2013	Full or Part Time:	Part <input type="checkbox"/>	Last Annual Salary:	n/a
Reason for Leaving:	temporary employment				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Performed assembly of rotors and then placed them in a machine to be pressed together. Cleaned magnets from shipping particles. Cleaned blanks from oil and prepared them to be assembled.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Haydon Kerk Rotor room assistant		1500 Meriden Road Waterbury, CT 06705 203-756-7441		Nawal Haddad 203-756-7441 Nawal.haddad@ametek.com	
Date From - Date To:	06/2012 - 08/2012	Full or Part Time:	Part <input type="checkbox"/>	Last Annual Salary:	n/a
Reason for Leaving:	temporary employment				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Performed assembly of rotors and then placed them in a machine to be pressed together. Cleaned magnets from shipping particles. Cleaned blanks from oil and prepared them to be assembled.				

### Education

Please tell us about your educational background beginning with the most recent.

**High School Attended:** ? High School diploma, Pomperaug High School, Southbury, CT.  
**Graduation Status:** H.S. Diploma

### Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
CT - Mitchell College	08/2010 12/2012	Liberal Arts Hrs:	Human Development/ECE Hrs:	Associate in Arts	12/2012
CT - Charter Oak State College	08/2013 01/2016	ECE Hrs:	Writing Hrs:	Bachelor of Arts	12/2016

## Waterbury Public Schools Online Application

Bousaada, Michelle - AppNo: 7480

Date Submitted: 11/28/2016

### Education Continued

	Undergraduate	Graduate
Overall GPA	/4	/4
Major GPA	/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
Associates		

#### List honors, awards or distinctions you have earned:

The following classes (3 credits each) were accepted by Charter Oak State College. These were classes that I took at Mitchell College as a part of my A.A.: Intro. to Early Childhood Ed., & Child Development. I have also completed four 3 credit classes (for a total of 12 credits) as a part of my program at Charter Oak State College so far.

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

#### 1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

I believe that you must be creative to be a classroom teacher's assistant especially in pre kindergarten. You must be able to keep the children engaged at all times because if you don't then they loose interest in what you are trying to teach them. You must also be a high energy person because that keeps children more engaged as well. When being a preschool teacher's assistant you must also be aware of what students are doing at all times because there are situations that could arise that need your immediate attention. A teacher's assistant must also be gentle yet firm because you want children to listen to you but you also don't want to be too harsh.

#### 2. How would you address a wide range of skills and abilities in your classroom?

I would help all students to the best of my ability. I would make sure to take into consideration that all children develop at different rates and learn things differently. I would address children who need my immediate attention as well as other children in the classroom. I would confer with the head teacher on issues that needed to be addressed with children.

#### 3. Please provide a brief statement of your educational philosophy and your long range goals in education.

Children need to be cared for. When being a preschool teacher's assistant you must create trust between you and the children you're working with. As a prekindergarten teacher's assistant you can make or break a child's education. It is my belief that kindness goes a long way in pre k. My long range goals in education include being the best pre k teacher's assistant I can be. I will help these children to the best of my ability. I will also help the teacher and I intend to work with him or her.

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

#### 1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

My past personal and professional experiences have made me a quality candidate for the position of preschool classroom teacher's assistant because I have been working with young children since I was in high school. I had hands- on opportunity to work in a preschool class at a local school. I also volunteered beginning in high school and in college whenever I had the chance. For instance I volunteered at the Generali Preschool of the Arts in Middlebury, and at Gilmartin and Wendell Cross Schools in Waterbury. At present,

## Waterbury Public Schools Online Application

Bousaada, Michelle - AppNo: 7480

Date Submitted: 11/28/2016

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

I am a substitute preschool classroom assistant in Waterbury, and I have demonstrated my ability to work with different children and people at a variety of schools. I have made an effort to be available whenever I am called and I arrive at the assigned school on time.

### Language Skills

Do you know any language other than English? No

### Professional References

	<b>Reference 1 of 3</b>	<b>Reference 2 of 3</b>
<b>Name:</b>	Gina Antonios	Jennifer Dorlini
<b>School/Org:</b>	Wendell Cross School	CREC
<b>Current Position:</b>	kindergarten teacher	teacher
<b>Home Phone:</b>		860-912-1298
<b>Cell Phone:</b>	203-217-0986	860-912-1298
<b>Work Phone:</b>	203-574-8171	860-529-1652
<b>Mailing Address:</b>	c/o Wendell Cross School 1255 Hamilton Avenue Waterbury, CT 06706	Academy of Aerospace & Engineering Elementary School 525 Brook Street Rocky Hill, CT 06067
<b>Email:</b>	gantonios@waterbury.k12.ct.us	jdorlini@crec.org
<b>Relationship to Candidate:</b>	teacher in classroom that I volunteered in	teacher in classroom that I volunteered in
<b>Years Known:</b>	about three years	less than one year
	<b>Reference 3 of 3</b>	
<b>Name:</b>	Sheila Shoemaker	
<b>School/Org:</b>	LMES, Middlebury CT	
<b>Current Position:</b>	retired	
<b>Home Phone:</b>		
<b>Cell Phone:</b>		
<b>Work Phone:</b>	203-758-1144	
<b>Mailing Address:</b>	c/o Longmeadow Elementary School 65 North Benson Rd. Middlebury, CT 06762	
<b>Email:</b>		
<b>Relationship to Candidate:</b>	known for about 1/2 year placement at assistant in her class	
<b>Years Known:</b>	less than one year	

### Referrals

How did you hear about employment with us?

District Employee



## Waterbury Public Schools Online Application

Bousaada, Michelle - AppNo: 7480

Date Submitted: 11/28/2016

### Qualifications

Please list any additional experience or qualifications you have for consideration of this position.

I have been working with young children since I was in high school. I worked at a preschool class at Long Meadow Elementary School in Middlebury. I also volunteered at the Generali Preschool of the Arts in Middlebury, and at Gilmartin and Wendell Cross Schools in Waterbury. At present, I am a substitute preschool classroom assistant in Waterbury, and I have demonstrated my ability to work with different children and people at a variety of schools. I have made an effort to be available whenever I am called and I arrive at the assigned school on time.

### Additional Information

I took several ECE classes as part of my associate degree at Mitchell College and I have continued to accumulate at least 12 additional credits as part of my program at Charter Oak State College. Upon request, I can obtain these transcripts as needed.

### Disclosures

#### Contract Status

- \* Are you currently under contract?

No
- If Yes, which district?
- If Yes, when does it expire?
- When may your present employer be contacted?

#### Professional Status

- \* Have you obtained tenure status in any other School District?

No
- If Yes, where?
- If Yes, when?
- \* Have you ever been denied tenure?

No
----

If Yes, explain:

- \* Have you ever had a teaching certificate or teaching license revoked or suspended?

No
----

If Yes, explain:

- \* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No
----

If Yes, explain:

## Waterbury Public Schools Online Application

Bousaada, Michelle - AppNo: 7480

Date Submitted: 11/28/2016

### Disclosures continued

\* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

\* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

### Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

-

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

\* I agree

Yes

### Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

\* Are you eligible to work in the United States?

Yes

\* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

## Waterbury Public Schools Online Application

Bousaada, Michelle - AppNo: 7480

Date Submitted: 11/28/2016

### Legal Information continued

\* Does your name appear on any Sex Offender Database in any state or country?

No

### Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

### Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, Michelle Bousaada, agree to all of the terms above.

☒ I agree

### Shift Preference

Please check the shift(s) you are interested in working.

# Mrs. Valerie Brookins

21 Woodbine Street  
Naugatuck, CT 06770  
brook2610@gmail.com - (203) 543-0809



## Contents:

### 1. Online Application

Prepared for: Anne Phelan  
Waterbury Public Schools  
Jan 6, 2017 10:12 AM

# Waterbury Public Schools Online Application

Brookins, Valerie - AppNo: 7363

Date Submitted: 2/9/2016

## Personal Data

**Name:** Mrs. Valerie Brookins  
 (Title) (First) (Middle Initial) (Last)  
 Other name(s) under which transcripts, certificates, and former applications may be listed:  
**Other:** (Title) (First) (Middle Initial) (Last)  
**Email Address:** brook2610@gmail.com

## Postal Address

### Permanent Address

Number & Street: 21 Woodbine Street  
 Apt. Number:  
 City: Naugatuck  
 State/Province: CT  
 Zip/Postal Code: 06770  
 Country: United States of America  
 Daytime Phone: (203) 543-0809  
 Home/Cell Phone: (203) 543-0809

### Present Address

Number & Street:  
 Apt. Number:  
 City:  
 State/Province:  
 Zip/Postal Code:  
 Country:  
 Phone Number:

## Employment Desired

### Closed Vacancy Desired:

JobID: 883

**Early Childhood Education (ECE):** Classroom Assistant at Multiple Locations

**Date Last Submitted**  
 Not Submitted

**Experience in Similar Positions**  
 years

### Position Desired:

#### Early Childhood Education (ECE)

1. Classroom Assistant

#### Elementary School Teaching

1. Early Childhood

**Experience in Similar Positions**  
 years  
 3 years

## Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Donna's Little Doves CDC Head Teacher		215 Warren Street Bridgeport, CT 06604 203-394-9997		NytaviaLangley 203-394-9997 nlangley1226@gmail.com	
<b>Date From - Date To:</b>	03/2013 - 01/2016	<b>Full or Part Time:</b>	Full	<b>Last Annual Salary:</b>	10.00
<b>Reason for Leaving:</b>					
<b>May we contact this employer?</b>	Yes				
<b>Responsibilities/Accomplishments at this Position</b>	Plan both long and short range activities in accordance with curriculum objectives. Create weekly lesson plans using Microsoft Word. Create weekly sign in/out attendance sheets on Excel spreadsheet. Teach Pre K children social and emotional skills to assist them with transition to Kindergarten prepare and serve breakfast, lunch & snack.				

## Waterbury Public Schools Online Application

Brookins, Valerie - AppNo: 7363

Date Submitted: 2/9/2016

### Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Lamar Outdoor Advertising Receptionist		329 West Avenue Bridgeport, CT 06604 203-335-2177		Stephen Hebert 860-246-6546 shebert@lamar.com	
Date From - Date To:	06/2008 - 01/2011	Full or Part Time:	Full	Last Annual Salary:	12.25
Reason for Leaving:	my position was eliminated				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	<ul style="list-style-type: none"> <li>¢ Handled multiple phone lines, transferred calls, took messages and made appointments.</li> <li>Create weekly reports and spreadsheets for management</li> <li>Received visitors, directed inquiries to appropriate person.</li> <li>Support Sales staff on all facets of business</li> </ul>				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Cablevision Customer Relations Coordinator		99 Hawley Lane Stratford, CT 06614 203-870-7000		Human Relations 303-870-7000	
Date From - Date To:	06/2005 - 05/2018	Full or Part Time:	Full	Last Annual Salary:	13.00
Reason for Leaving:	release from position				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	<ul style="list-style-type: none"> <li>¢ Answered calls on a high volume switchboard</li> <li>¢ Assisted customers with billing inquiries</li> <li>Processed payments from customers with both credit cards and checks</li> <li>Data Entry</li> </ul>				

### Student Teaching

Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Additional Student Teaching/Internship

## Waterbury Public Schools Online Application

Brookins, Valerie - AppNo: 7363

Date Submitted: 2/9/2016

### Student Teaching continued

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

### Education

Please tell us about your educational background beginning with the most recent.

**High School Attended:** Brian McMahon Norwalk, CT  
**Graduation Status:** GED or equivalent

#### Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
CT - Connecticut College	10/2009 01/9999	ECE Hrs:	Hrs:		01/9999

	<b>Undergraduate</b>	<b>Graduate</b>
<b>Overall GPA</b>	/4	/4
<b>Major GPA</b>	/4	/4
<b>Highest Degree Attained</b>	<b>Number of graduate hours beyond your highest degree:</b>	<b>Grad Program Of Study</b>
None		
<b>List honors, awards or distinctions you have earned:</b>		

## Waterbury Public Schools Online Application

Brookins, Valerie - AppNo: 7363

Date Submitted: 2/9/2016

### Certification

Do you hold National Board for Professional Teaching Standards certification? **No**

Do you hold or anticipate a Connecticut certificate? **No**

\* Have you applied for a Connecticut certificate? **Yes**

\* List the date you applied for certification:

\* Have you received a deficiency statement? **No**

If pending, date test taken

\* Have you passed the Basic Skills Exam? **No**

\* Have you passed the Content Area Exam? **No**

Do you hold a current out-of-state certificate? **No**

State	Type	Certificate Number	Expiration Date	Current?

List your out-of-state certified teaching/administration fields:

### Highly Qualified Teacher

\* Have you previously obtained Highly Qualified status from a school district? **No**

If Yes, what type of school district considered you Highly Qualified?

No information entered on Highly Qualified Teacher Subject(s)/Method(s).



## Waterbury Public Schools Online Application

Brookins, Valerie - AppNo: 7363

Date Submitted: 2/9/2016

### Extracurricular Activities

Club	Art			
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Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

I believe that a teacher should be able to manage a classroom. Have compassion for the children she is entrusted to teach. Understanding, loving, caring and be able to come up with creative ways to keep the children engaged during daily lessons. Make learning fun and interesting.

2. How would you address a wide range of skills and abilities in your classroom?

I would address a wide range of skills by teaching the children in small groups and have the child/children who understands the material help the ones that are struggling. Creating more flexible lesson plans that will allow children grasp learning at their own pace. Keeping children engaged is also important in learning.

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

I believe every child has the willingness to learn they just need the right motivation to bring it out of them. To be able to say at the end of the school year that your student is ready for the next educational step of learning is a great boost for any teacher. I want my students to feel confident about what they've learned and use the skills they learned in my classroom in the next grade.

### Language Skills

Do you know any language other than English? No

### Professional References

	Reference 1 of 3	Reference 2 of 3
<b>Name:</b>	Donna Hilliard	Mercedes Lawrence
<b>School/Org:</b>	Donna's Little Doves CDC	Lamar Outdoor
<b>Current Position:</b>	Director	Digital Marketing Administrator
<b>Home Phone:</b>		
<b>Cell Phone:</b>	203-919-0802	
<b>Work Phone:</b>	203-394-9997	860-246-6546
<b>Mailing Address:</b>	215 Warren Street Bridgeport, Ct 06604	
<b>Email:</b>		malawrence@lamar.com
<b>Relationship to Candidate:</b>	Director	Friend
<b>Years Known:</b>	4	12

## Waterbury Public Schools Online Application

Brookins, Valerie - AppNo: 7363

Date Submitted: 2/9/2016

### Professional References cont.

	Reference 3 of 3	
Name:	Bruce Finley	
School/Org:	Lamar Outdoor	
Current Position:	Sales Associate	
Home Phone:		
Cell Phone:		
Work Phone:	860-246-6546	
Mailing Address:		
Email:	bfinley@lamar.com	
Relationship to Candidate:	Friend	
Years Known:	7	

### Referrals

How did you hear about employment with us?

Other: Relative

### Qualifications

Please list any additional experience or qualifications you have for consideration of this position.

### Additional Information

### Disclosures

#### Contract Status

\* Are you currently under contract?

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

No

#### Professional Status

\* Have you obtained tenure status in any other School District?

If Yes, where?

No

## Waterbury Public Schools Online Application

Brookins, Valerie - AppNo: 7363

Date Submitted: 2/9/2016

### Disclosures continued

If Yes, when?

\* Have you ever been denied tenure?

No

If Yes, explain:

\* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

\* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

\* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

\* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

### Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

-

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

\* I agree

Yes

## Waterbury Public Schools Online Application

Brookins, Valerie - AppNo: 7363

Date Submitted: 2/9/2016

### Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

\* Are you eligible to work in the United States?

Yes

\* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

\* Have you ever had any indicated finding of child abuse filed in your name?

Yes

If yes, explain, giving dates:

for failure to get my teenager into counseling in a timely manner

\* Does your name appear on any Sex Offender Database in any state or country?

No

### Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

### Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, Valerie Brookins, agree to all of the terms above.

☒ I agree



Hill

## Office Manager

### General Statement of Duties:

To provide administrative and secretarial assistance of a confidential and responsible nature requiring knowledge of the district-wide and department systems and procedures. Skills are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment; using pertinent software applications; responding to inquiries from a variety of internal and external parties for the purpose of providing information, and preparing and maintaining accurate records.

### Specific Examples of Duties:

- Answers telephones and screen incoming calls and provide information to callers requiring knowledge and sensitivity to the department's function. Provide referrals to families, in office or on the telephone.
- Responsible for accurately inputting and maintaining logs, records, and files.
- Audit monthly reports for accuracy and alignment to prepare documents for submission.
- Compile information from a variety of sources and prepare charts and graphs as requested.
- Screen letters, memos, reports, and materials to determine action required. May make recommendations to Supervisor. Compose routine letters and memos.
- Schedule, arrange, and coordinate meetings or events (including space and equipment).
- Take notes and type minutes of meetings.
- Manage records of expenditures for the budget, input of requisitions and payment vouchers. Tracks requisitions to ensure timely process to obtain materials. Problem solves with business office and vendors as necessary.
- Manage the receiving of purchases and manages the storage and distribution of materials..
- Assist with payables and receivables activity accounts, expenditures within the budget, input of purchase orders and payment vouchers.
- Manage overall organization and inventory.
- Respond to inquiries from a variety of internal and external parties (e.g. District staff, parent questions, funded program leaders, etc.) for the purpose of providing information,
- Performs other related duties as assigned.

### Qualifications:

#### Required:

- High School Diploma or GED required.
- Five years of experience in clerical or secretarial work.
- Knowledge and Experience of principles and practices of office management.
- Knowledge and experience of principles and practices of office management, accounting codes, and their application.

- Knowledge and experience to assist with budget and budget revisions. Skill in performing computations with speed and accuracy.
- Knowledge of and ability to use computer system (including Microsoft Windows, Excel, PowerPoint, Internet, Adobe, Outlook, as examples.)
- Ability to prioritize work and make good decisions in accordance with policies and procedures of the department.
- Ability and experience to maintain a variety of clerical records in an organized and systematic form.
- Excellent written and oral communication skills for interacting with staff, parents and community
- Ability and experience to maintain complex records.
- Ability to maintain confidentiality; meet deadlines /schedules and work with detailed information/data despite frequent interruptions.
- Ability to work in a team environment and with a diverse group in a variety of circumstances.
- Ability and experience to maintain a variety of records in an organized and systematic form.
- Possession of critical thinking, problem solving, and organizational skills.

**Preferred:**

- In addition to above, experience in an urban school district and/or a multicultural environment preferred.

**Work/Year/ Hours of Work:** 12 months, 35 hours per week

**Salary/ Benefits:** \$15.38 --- \$16.89 per hour. Benefits are governed by UPSEU Local 424-Unit 69 collective bargaining agreement.

**Note:** This is a grant funded position that exists as long as funds are available.

This position is part of and covered by the terms of the UPSEU Local 424-Unit 69 collective bargaining agreement.

**APPLICATION PROCESS:**

Applications must be submitted electronically under the Office: Professional & Clerical tab at: <http://www.applitrack.com/waterbury/onlineapp/default.aspx>.

**Closing Date:** Friday, October 28, 2016

An Equal Opportunity Employer- M/F/H/V

# **Ms. Anna M Hill**

173 Grove St

Apt. Number: 209

Waterbury, CT 06710

hill0412@gmail.com - (203) 518-2861

## **Contents:**

1. Online Application
2. Attachment: Cover Letter or Letter of Intent
3. Attachment: Resume

Prepared for: Anne Phelan  
Waterbury Public Schools  
Jan 9, 2017 8:30 AM

## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Personal Data

**Name:** Ms. Anna M Hill  
(Title) (First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

**Other:** (Title) (First) (Middle Initial) (Last)

**Email Address:** hill0412@gmail.com

### Postal Address

#### Permanent Address

Number & Street: 173 Grove St  
Apt. Number: 209  
City: Waterbury  
State/Province: CT  
Zip/Postal Code: 06710  
Country: United States of America  
Daytime Phone: (203) 518-2861  
Home/Cell Phone: (203) 518-2861

#### Present Address

Number & Street:  
Apt. Number:  
City:  
State/Province:  
Zip/Postal Code:  
Country:  
Phone Number:

### Employment Desired

#### Closed Vacancy Desired:

JobID:	Office: Professional & Clerical:	Date Last Submitted	Experience in Similar Positions
828	Grants Specialist	10/17/2016	10 years
875	Office Manager at Grant Supervisor Department	10/17/2016	10 years
873	Secretary 3 at Grant Supervisor Department	10/17/2016	15 years

#### Position Desired:

##### Office: Professional & Clerical

Position	Experience in Similar Positions
1. Office Manager	10 years
2. Secretary 3	15 years
<b>OTHER</b>	
1. OTHER	25 years

### Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
All Star Transportation Office Clerk		146 Huntingdon Ave. Waterbury, CT 06706 203-573-0555		Leslie Sheldon 203-573-0555	
Date From - Date To:	01/2016 -	Full or Part Time:	Part	Last Annual Salary:	17,000
Reason for Leaving:	Currently working				
May we contact this employer?	No				
Responsibilities/Accomplishments	Accounts Payable and Receivables (using Quick books)..Registering and filing DMV reports, entering Mileage, entering 401K data, Background Searches,Filing and other office duties.				



## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Kramas Promotions Senior Production Artist/Graphic Designer/Office Manager		536 Calle A Parque Industrial Mario Julia San Juan, PR 00920 787-790-6330		Tony Aguilar 787-790-6330	
Date From - Date To:	07/2008 - 04/2015	Full or Part Time:	Full	Last Annual Salary:	23,000
Reason for Leaving:	Moved back to CT				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Senior Artist: Prepared art for promotional production purposes and designed. Answered calls, made calls as well as emailing customers and suppliers, working with our Vendors with their orders managed preparations for events, filing and billing among other office duties.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Prime Resources Production Artist		1100 Boston Ave Bridgeport, CT 06610 203-367-5092		Cheryl Miolene 203-367-5092	
Date From - Date To:	05/2007 - 10/2008	Full or Part Time:	Full	Last Annual Salary:	25,000
Reason for Leaving:	Laid off				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Prepared art for promotional production purposes.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Dept. of Education Office Manager		236 Grand St. Waterbury, CT 06702 203-574-8040		Linda Riddick-Baron 203-574-8040	
Date From - Date To:	06/2001 - 05/2007	Full or Part Time:	Full	Last Annual Salary:	25,000
Reason for Leaving:	Started new job				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	Assisted on preparing proposals for the Consolidated State and Federal Application for Titles I-V. Kept track of School expenditures, placed requisitions, answered and made calls when needed to School Principals. Also worked on spreadsheets, charts. Worked with programs such as Parent Liaisons and other office duties.				

## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Student Teaching

Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

Additional Student Teaching/Internship

School District	
Location	
School Phone #	
School Year	
Date Completed (mm/yyyy)	
Length of Experience	
Grade Level(s)/Subject Area(s) Taught	
Name and Phone of Cooperating Teacher or Field Supervisor	
Name and Phone of Add'l Cooperating Teacher or Field Supervisor	
Name and Phone of University Supervisor	
Academic Grade Received	

### Education

Please tell us about your educational background beginning with the most recent.

**High School Attended:** Housatonic Community College, Bridgeport CT

**Graduation Status:** GED or equivalent

#### Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
IL - American InterContinental University	10/2004 03/2006	Visual Communication/Digital Design Hrs: 9	Hrs:	BFA	03/2006
PR-Atlantic College	08/1989 02/1992	Graphic Arts Hrs:	Hrs:	G.A. Graphic Arts	02/1992

## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Education Continued

Overall GPA	Undergraduate /4	Graduate 2.90/4
Major GPA	/4	2.90/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
BA/BS/etc.		Digital Design

List honors, awards or distinctions you have earned:

Earned a Magna Cum Laude for my Associates Degree.

### Certification

Do you hold National Board for Professional Teaching Standards certification? No

Do you hold or anticipate a Connecticut certificate? No

\* Have you applied for a Connecticut certificate? No

\* List the date you applied for certification:

\* Have you received a deficiency statement? No

If pending, date test taken

\* Have you passed the Basic Skills Exam? No

\* Have you passed the Content Area Exam? No

Do you hold a current out-of-state certificate? Yes

State	Type	Certificate Number	Expiration Date	Current?
NJ	General Clerk			

List your out-of-state certified teaching/administration fields:

General Clerk

### Highly Qualified Teacher

\* Have you previously obtained Highly Qualified status from a school district?

No

If Yes, what type of school district considered you Highly Qualified?

High School

## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Highly Qualified Teacher Continued

For the subject areas below in which you meet the federal highly qualified standard, select the method used to meet the standard. Only select a method for those subjects in which you meet the federal highly qualified standard.

Subject Area	Method	Subject Area	Method
Art	Graduate Degree		

### Extracurricular Activities

Club	Art			
------	-----	--	--	--

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

N/A

2. How would you address a wide range of skills and abilities in your classroom?

N/A

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

N/A

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

I have been working for the Education Department since 2001 starting out as a Clerk later moved up to Secretary I,II,III and ultimately as Office Manager. I believe my vast experience in that area qualifies me to work in this position. Although I moved on to other interests in my life, working in the Graphic Designing field, I still managed office obligations as well. I am proficient with most computer programs such as Microsoft Word, Outlook, Excel, and Power Point and know how to work copy machines and faxes. I have excellent communication skills, speak and write fluent English and Spanish. I hope to be considered and hope to be called for an interview.

Thank You,  
Anna Hill

## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Language Skills

Do you know any language other than English? Yes

Language(s): Spanish  
Oral Level: Fluent  
Written Level: Fluent

### Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	Rev. Josie Reyes	Blanca Roman
School/Org:	Shekinah Church	DCF
Current Position:	Pastor	Social Worker
Home Phone:		
Cell Phone:	203-560-1194	(203) 525-5354
Work Phone:	203-596-1627	203-579-7011
Mailing Address:	474 N Main St. Waterbury, CT 06704	
Email:	shekinahadm@gmail.com	
Relationship to Candidate:	My Pastor	Friend
Years Known:	10	14

	Reference 3 of 3	
Name:	Carmen Vazquez	
School/Org:	Waterbury Intake Center	
Current Position:	Registration Specialist	
Home Phone:		
Cell Phone:	(203) 565-1992	
Work Phone:	203-346-3511	
Mailing Address:	185 South Main St Waterbury Ct	
Email:	cvagas@waterbury.k12.ct.us	
Relationship to Candidate:	Friend	
Years Known:	10	

### Referrals

How did you hear about employment with us?

Other: Waterbury Public Schools Site

### Qualifications

Please list any additional experience or qualifications you have for consideration of this position.

Proficient and experienced in all office related duties such as internet, computer, copy machines fax.

## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Additional Information

I am available to work as soon as possible.

### Disclosures

#### Contract Status

- \* Are you currently under contract?
- If Yes, which district?
- If Yes, when does it expire?
- When may your present employer be contacted?

No

#### Professional Status

- \* Have you obtained tenure status in any other School District?
- If Yes, where?
- If Yes, when?
- \* Have you ever been denied tenure?

No

No

If Yes, explain:

- \* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

- \* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

- \* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

- \* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Disclosures continued

#### Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

-

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

\* I agree

Yes

### Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

\* Are you eligible to work in the United States?

Yes

\* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

\* Does your name appear on any Sex Offender Database in any state or country?

No

### Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

## Waterbury Public Schools Online Application

Hill, Anna - AppNo: 6994

Date Submitted: 10/17/2016

### Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, Anna Hill, agree to all of the terms above.

☒ I agree

### Shift Preference

Please check the shift(s) you are interested in working.

1:00 p.m. - 6:00 p.m.



# **Mrs. Angelina Irizarry**

389 Baldwin st

Waterbury, CT 06706

Angelinairizarry2014@yahoo.com - (203) 9823794

## **Contents:**

### **1. Online Application**

Prepared for: Anne Phelan  
Waterbury Public Schools  
Jan 3, 2017 11:01 AM

## Waterbury Public Schools Online Application

Irizarry, Angelina - AppNo: 9882

Date Submitted: 12/2/2016

### Internal Candidate

#### Personal Data

**Name:** Mrs. Angelina Irizarry  
 (Title) (First) (Middle Initial) (Last)  
 Other name(s) under which transcripts, certificates, and former applications may be listed:

**Other:** Angelina Irizarry Velez  
 (Title) (First) (Middle Initial) (Last)

**Email Address:** Angelinairizarry2014@yahoo.com

#### Postal Address

Permanent Address	Present Address
Number & Street: 389 Baldwin st	Number & Street:
Apt. Number:	Apt. Number:
City: Waterbury	City:
State/Province: CT	State/Province:
Zip/Postal Code: 06706	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (203) 9823794	Phone Number:
Home/Cell Phone: (203) 9823794	

#### Employment Desired

Closed Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 883 <b>Early Childhood Education (ECE):</b> Classroom Assistant at Multiple Locations	12/2/2016	10 years

Position Desired:	Experience in Similar Positions
<b>Early Childhood Education (ECE)</b> 1. Classroom Assistant	10 years

#### Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
City of Waterbury Substitute		236 Grand St. Waterbury, CT 06702 12035748000		Pat Moran 2035748025	
<b>Date From - Date To:</b>	09/2016 - 12/2016	<b>Full or Part Time:</b>	Sub	<b>Last Annual Salary:</b>	\$80 daily
<b>Reason for Leaving:</b>					
<b>May we contact this employer?</b>	Yes				
<b>Responsibilities/ Accomplishments at this Position</b>	-Plan, create and implement instruction according to state and city curriculum. -Manage confidential information (student personal data, emergency contacts, medical, etc.). -Maintain communication with parents/guardians, team members, colleagues and administration. -Bus duty. -Administer and record assessments.				

## Waterbury Public Schools Online Application

Irizarry, Angelina - AppNo: 9882

Date Submitted: 12/2/2016

### Internal Candidate

#### Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
City of Waterbury Classroom Assistant		236 Grand St. Waterbury, Ct 06702 203-574-8024		Donna Cullen 203-574-8162	
Date From - Date To:	02/2013 - 07/2014	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	22,000
Reason for Leaving:	Continue education				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	<ul style="list-style-type: none"> <li>- Assist teacher in implementing instruction according to state and city curriculum.</li> <li>-Manage confidential information (student personal data, emergency contacts, medical, etc.).</li> <li>-Maintain communication with parents/guardians, team members, colleagues and administration.</li> <li>-Bus duty.</li> <li>Assist students with transitions in classrooms, hallways, lavatory, arrival, dismissal and walkers.</li> <li>-Create centers aligned with the current theme.</li> </ul>				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
City of Waterbury Classroom assistant		236 Grand St. Waterbury, Ct 06702 203-574-8024		Kris Kiedel	
Date From - Date To:	12/2007 - 02/2013	Full or Part Time:	Full <input type="checkbox"/>	Last Annual Salary:	22,000
Reason for Leaving:	Lateral transfer.				
May we contact this employer?	Yes				
Responsibilities/Accomplishments at this Position	<ul style="list-style-type: none"> <li>- Assist teacher in implementing instruction according to state and city curriculum.</li> <li>-Manage confidential information (student personal data, emergency contacts, medical, etc.).</li> <li>-Maintain communication with parents/guardians, team members, colleagues and administration.</li> <li>-Bus duty.</li> <li>Assist students with transitions in classrooms, hallways, lavatory, arrival, dismissal and walkers.</li> <li>-Create centers aligned with the current theme.</li> </ul>				

#### Education

Please tell us about your educational background beginning with the most recent.

High School Attended: Crosby High School, Waterbury, CT  
 Graduation Status: H.S. Diploma

## Waterbury Public Schools Online Application

Irizarry, Angelina - AppNo: 9882

Date Submitted: 12/2/2016

### Internal Candidate

### Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
CT - University of Bridgeport	08/2013 03/2015	Education Hrs:	Hrs:	Masters	05/2014
Naugatuck Valley Community College	08/1998 05/2002	ECE Hrs: 12 cr	Hrs:	CDA	05/2010
PR - University of Puerto Rico, Arecibo	08/1998 05/2002	Office Systems Hrs:	Hrs:	Bachelors	05/2002

	<b>Undergraduate</b>	<b>Graduate</b>
<b>Overall GPA</b>	3.5/4	3.8/4
<b>Major GPA</b>	3.5/4	/4
<b>Highest Degree Attained</b>	<b>Number of graduate hours beyond your highest degree:</b>	<b>Grad Program Of Study</b>
MA/MS/etc.	3	Education

List honors, awards or distinctions you have earned:

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

To be an outstanding teacher, one must possess the skill to interact with students, families and colleagues. A teacher must have the keep students engaged during lessons, redirect when needed and/or create and implement a system to get the student to focus. An outstanding teacher makes students feel welcomed in the classroom, nurtures their strengths and improves their weaknesses. An excellent educator will never discriminate against a child regardless of their gender, race, or academic or mental development.

2. How would you address a wide range of skills and abilities in your classroom?

Throughout my teaching experiences, I have implemented many behavioral systems according the group of students at the time, or just an individual. There is not one system that will obtain to every single student, and one must tweak the plan to adjust to the students behaviors.

As for academic skills, I have differentiated lessons for students according to their abilities. Various techniques have been hand over hand, highlighting information and having the student trace, using a binder to help a student with fine motor skills, minimizing selections for students during lesson activities, etc.

3. Please provide a brief statement of your educational philosophy and your long range goals in education.

My philosophy is, I am just a stepping stone in the path of success of a student. By providing a concrete academic, social, and emotional environment in my classroom, students will use their

## Waterbury Public Schools Online Application

Irizarry, Angelina - AppNo: 9882

Date Submitted: 12/2/2016

Internal Candidate

### Language Skills

Do you know any language other than English? Yes

Language(s): Spanish  
Oral Level: Fluent  
Written Level: Fluent

### Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	Karen Hanas	Kathy McKeeman
School/Org:	Sprague School	Duggan
Current Position:	Teacher	Teacher
Home Phone:		
Cell Phone:		
Work Phone:	203-574-0169	
Mailing Address:	35 Marlboro St. Waterbury, CT	
Email:		kmckeeman@waterbury.k12.ct.us
Relationship to Candidate:	Co-worker	Co-worker
Years Known:	10	7

	Reference 3 of 3	
Name:	D. Bakewell	
School/Org:	Sprague School	
Current Position:	Principal	
Home Phone:		
Cell Phone:		
Work Phone:		
Mailing Address:	1443 Thomaston Ave. Waterbury, CT 06704	
Email:	dbakewell@waterbury.k12.ct.us	
Relationship to Candidate:	Supervisor	
Years Known:	6	

### Referrals

How did you hear about employment with us?

District Employee	Other: School e-mail	
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### Qualifications

Please list any additional experience or qualifications you have for consideration of this position.

At the moment I am teaching in one of the program's classrooms this year, and last year I taught the whole year in a kindergarten setting. I have experience with NAEYC.

## Waterbury Public Schools Online Application

Irizarry, Angelina - AppNo: 9882

Date Submitted: 12/2/2016

Internal Candidate

### Additional Information

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### Disclosures

#### Contract Status

- \* Are you currently under contract?  
If Yes, which district?  
If Yes, when does it expire?  
When may your present employer be contacted?

No

#### Professional Status

- \* Have you obtained tenure status in any other School District?  
If Yes, where?  
If Yes, when?
- \* Have you ever been denied tenure?

No

No

If Yes, explain:

- \* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

- \* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

- \* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

Name:

Position:

Relationship:

Yes

Inez Ramirez

Vice Principal

Sister

- \* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

--

## Waterbury Public Schools Online Application

Irizarry, Angelina - AppNo: 9882

Date Submitted: 12/2/2016

Internal Candidate

### Disclosures continued

#### Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

-

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

\* I agree

Yes

### Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

\* Are you eligible to work in the United States?

Yes

\* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

No

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

\* Does your name appear on any Sex Offender Database in any state or country?

No

### Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

## Waterbury Public Schools Online Application

Irizarry, Angelina - AppNo: 9882

Date Submitted: 12/2/2016

Internal Candidate

### Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I, Angelina Irizarry, agree to all of the terms above.

☒ I agree



# Communications



Packet week ending 1/10/17



# Waterbury Public Schools

*Louise Allen Brown, J.D., M.P.A.  
Grant Writer*

December 19, 2016

Honorable Board of Education  
City of Waterbury  
236 Grand Street  
Waterbury, CT 06702

RE: NEW 21<sup>st</sup> Century Community Learning Centers (CCLC) Grant Awards

Dear President Brown and Board of Education Commissioners:

I am pleased to report that the Connecticut State Department of Education (CSDE) has awarded Waterbury Public Schools three new 21<sup>st</sup> CCLC afterschool awards, to provide afterschool programs for approximately 245 students at five Waterbury schools: Driggs, Washington, Walsh, North End Middle, and the Enlightenment School. These awards are based upon three competitive grant applications which I prepared and submitted to CSDE in September, with your approval.

CSDE received forty (40) 21<sup>st</sup> CCLC grant applications and awarded just fourteen (14) grants. Three of the fourteen awards came to Waterbury. The Waterbury year one grant awards total \$430,350; but these are five year grants. Over the five year grant period, these Waterbury grant awards total more than \$2.9 million (\$2,904,862.50).

These programs will deliver engaging and motivating Literacy, STEAM, recreation and healthy living activities for students. Robust experiential learning is planned. For high school aged students in the program at the Enlightenment School, college and career readiness activities are included. And all programs are designed to enhance student learning and achievement, and to build developmental assets and 21<sup>st</sup> century skills. Innovative and relevant family involvement opportunities are also part of the program design.

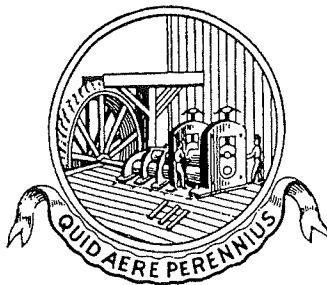
Program start up and implementation activities are underway. The projected program start date is February 6, 2017.

Very truly yours,

A handwritten signature in cursive script that reads "Louise Allen Brown".

Louise Allen Brown  
Grant Writer

cc: Dr. Kathleen M. Ouellette  
Darren Schwartz



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

December 20, 2016

Orlando Moreno  
374 Knollwood Circle  
Waterbury, CT 06704

Dear Mr. Moreno:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2017260) at \$14.48 per hour. Please contact Shannon Sullivan, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 22, 2016 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 23, 2016 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

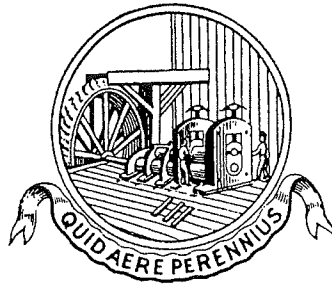
***Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix  
Human Resources Generalist  
CSF/sd

cc Board of Education  
Shannon Sullivan, Acting Schl Inspector  
Dr. Ouellette, Supt. of Schools



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

December 20, 2016

Fausto Martinez, Jr.  
125 Shadee Lane  
Waterbury, CT 06706

Dear Mr. Martinez, Jr.:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2017269) at \$14.48 per hour. Please contact Shannon Sullivan, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 22, 2016 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 23, 2016 at your regular scheduled time.

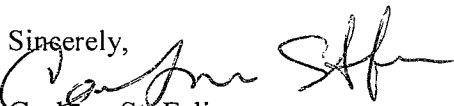
At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.***

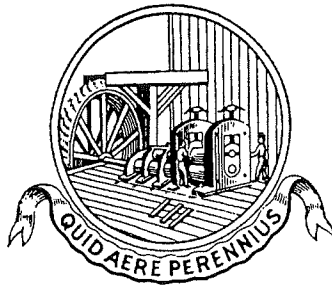
Again, welcome to the City of Waterbury.

Sincerely,

  
Carlyne St. Felix

Human Resources Generalist  
CSF/sd

cc Board of Education  
Shannon Sullivan, Acting Schl Inspector  
Dr. Ouellette, Supt. of Schools



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
Connecticut  
Department of Human Resources  
Office of the Civil Service Commission

December 20, 2016

Mark Drewry  
16 Chipman St., 2<sup>nd</sup> Fl.  
Waterbury, CT 06708

Dear Mr. Drewry:

Your name is being certified to the Education Department for the position of Maintainer II (Req. #2016289) at \$17.57 per hour. Please call Shannon Sullivan, Acting School Inspector to discuss the details of the position. The telephone number is (203) 574-8013. Failure to call the above named individual by December 27, 2016 will result in your name being removed from the eligibility list.

We have scheduled your orientation for Thursday, December 22, 2016 at 11:15 a.m. at the Department of Human Resources, 236 Grand Street in Waterbury. You must attend the orientation session in order to be certified to this position. Your first day reporting to your new position is December 23, 2016 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. If you have not done so prior, you will be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. If you have any questions regarding these requirements, please call us prior to the orientation session.

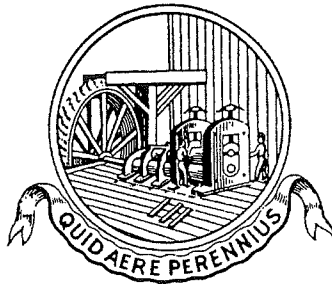
*Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.*

Sincerely,

Carlyne St. Felix  
Human Resources Generalist

CSF/sd

cc: Board of Education  
Dr. Ouellette, Supt. of Schools  
Shannon Sullivan, Acting Schl Insp.



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
Connecticut  
*Department of Human Resources*  
Office of the Civil Service Commission

December 20, 2016

Newton Mitchell  
895 Hamilton Ave., #3  
Waterbury, CT 06706

Dear Mr. Mitchell:

Your name is being certified to the Education Department for the position of Maintainer II (Req. #2016287) at \$19.01 per hour. Please call Shannon Sullivan, Acting School Inspector to discuss the details of the position. The telephone number is (203) 574-8013. Failure to call the above named individual by December 27, 2016 will result in your name being removed from the eligibility list.

We have scheduled your orientation for Thursday, December 22, 2016 at 11:15 a.m. at the Department of Human Resources, 236 Grand Street in Waterbury. You must attend the orientation session in order to be certified to this position. Your first day reporting to your new position is December 23, 2016 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. If you have not done so prior, you will be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. If you have any questions regarding these requirements, please call us prior to the orientation session.

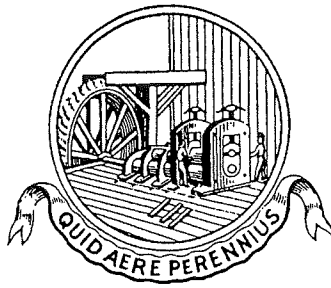
*Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.*

Sincerely,

Carlyne St. Felix  
Human Resources Generalist

CSF/sd

cc: Board of Education  
Dr. Ouellette, Supt. of Schools  
Shannon Sullivan, Acting Schl Insp.



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

December 22, 2016

Maxwell Karcagi  
75 Hillview Ave., 3<sup>rd</sup> Fl.  
Waterbury, CT 06704

Dear Mr. Karcagi:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2017259) at \$14.48 per hour. Please contact Shannon Sullivan, School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 5, 2017 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 6, 2017 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix

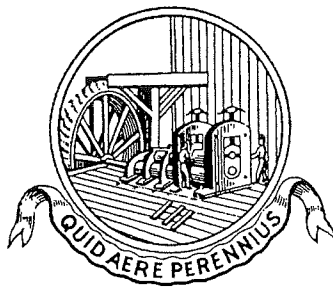
Human Resources Generalist

CSF/sd

cc Board of Education

Shannon Sullivan, Schl Inspector

Dr. Ouellette, Supt. of Schools



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

December 22, 2016

Christian Morales  
33 Drake St.  
Waterbury, CT 06704

Dear Mr. Morales:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2017171) at \$14.48 per hour. Please contact Shannon Sullivan, School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 5, 2017 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 6, 2017 at your regular scheduled time.

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Again, welcome to the City of Waterbury.

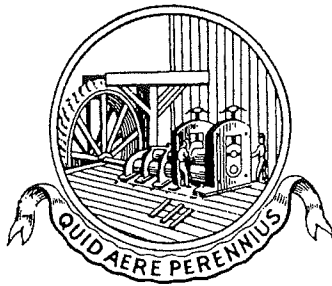
Sincerely,



Carlyne St. Felix  
Human Resources Generalist  
CSF/sd

cc Board of Education  
Shannon Sullivan, Schl Inspector  
Dr. Ouellette, Supt. of Schools





236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

December 22, 2016

Albert Bergeron  
9 Jodie Circle  
Waterbury, CT 06705

Dear Mr. Bergeron:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2017267) at \$14.48 per hour. Please contact Shannon Sullivan, School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 5, 2017 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 6, 2017 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

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Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix  
Human Resources Generalist  
CSF/sd

cc Board of Education  
Shannon Sullivan, Schl Inspector  
Dr. Ouellette, Supt. of Schools

## Carrie Swain

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**From:** Theresa DeMars <noreply@embrams-mail.com>  
**Sent:** Friday, December 23, 2016 7:01 AM  
**To:** Carrie Swain  
**Subject:** CABA Policy Highlights 12-23-2016  
**Attachments:** Policy Highlights 12-23-2016.pdf



Hello,

Attached you will find CABA's Policy Highlights Publication for December 23, 2016. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by [clicking here](#).

To unsubscribe to this publication, please email Terry DeMars at [tdemars@cabe.org](mailto:tdemars@cabe.org) and state that you would like to unsubscribe from Policy Highlights.

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## Connecticut Association of Boards of Education

81 Wolcott Hill Road  
Wethersfield, CT 06109  
Phone 860-571-7446 ~ Fax 860-571-7452





# Connecticut Association of Boards of Education

*Vincent A. Mustaro, Senior Staff Associate for Policy Services*

## PRESENTS POLICY HIGHLIGHTS

December 23, 2016

Volume 16 – Issue #13

**The educational value of field trips:** The school field trip has a long history in American public education. For many years, students have visited a variety of cultural institutions, including art, natural history, and science museums, as well as theaters, zoos and historical sites. Schools endure the issues related to providing field trips because they are viewed as experiences as central to their educational mission. In addition to providing economically useful skills in numeracy and literacy, schools need to produce civilized young citizens who appreciate the arts and culture.

More-advantaged families themselves take their children to these cultural institutions. However, less-advantaged students are not as likely to have these experiences unless provided by schools. Public schools can be an equalizer in terms of access to our cultural heritage using field trips.

Regretfully, culturally enriching field trips declining. Museums report a drop in school tours. The reduction in such field trips is based on a number of factors. These factors include financial pressures in a time of scarce resources and an increased focus on raising student performance in math and reading. Schools increasingly choose to take students on trips to reward them for working hard to improve their test scores rather than to provide cultural enrichment. This shift from “enrichment” to “reward” field trips is reflected in a generational change among teachers about the purposes of these outings.

School field trips to cultural institutions have notable benefits. Students, in the study described in this article, randomly assigned to receive a school tour of an art museum experienced improvements in their knowledge of and ability to think critically about art, displayed stronger historical empathy, developed higher tolerance, and were more likely to visit such cultural institutions as art museums in the future. If schools cut field trips or switch to “reward” trips that visit less-enriching destinations, then these important educational opportunities may be lost. The authors stress the importance of schools serving disadvantaged students to provide culturally enriching field trip experiences.

The large-scale, random-assignment field trip experiment conducted by the authors, Jay Greene, Brian Kisida and Daniel Bowen, of the effects of school tours of an art museum can help inform the thinking of school administrators, educators, and policymakers. Policymakers should consider these results when deciding whether schools have sufficient resources and appropriate policy guidance to take their students on field trips to cultural institutions. The authors state, “We don’t just want our children to acquire work skills from their education; we also want them to develop into civilized people who appreciate the breadth of human accomplishments. The school field trip is an important tool for meeting this goal.”

Source: "The Educational Value of Field Trips," by Jay P. Greene, Brian Kisida, and Daniel H. Bowen, *Education Next*, Winter 2014, vol. 14, No. 1.

**Policy Implications:** Policy #6153, "Field Trips" pertains to this topic. This is considered a recommended, "good practice" policy for inclusion in a district's policy manual. Many existing samples are currently available. In addition, some new policies and administrative regulations are also now available.

It is important that a good policy be clear, legal and workable. Clarity is an important consideration.

A comprehensive field trip policy and an accompanying administrative regulation permitting school-sponsored field trips should:

- Include a procedure for administrative approval within the school system, which should be based in part on educational relevancy. The trips must be well planned, properly timed, and related to learning activities, or to district goals and objectives.
- Ensure that district insurance is adequate.
- Establish chaperon selection process, criteria and ratio. Student safety must be of prime concern and adequate supervision must be provided by staff aided by other adult chaperons as necessary.
- Require appropriate information to be shared with students and parents/guardians.
- Provide training for chaperons as deemed necessary.
- Ascertain the costs.
- Require written parental/guardian permission.

The school nurse must determine what aspects of care may be delegated to qualified school personnel, including medication administration if a school nurse is not going on the trip and there are nursing procedures or medications to be administered by qualified school personnel.

An administrative regulation is recommended for the operation of field trips in order to insure that the safety and well-being of students will be protected at all times; that each field trip is properly planned, integrated with the curriculum and followed up by appropriate activities that enhance its usefulness; that the effectiveness of field trips is monitored and continually evaluated; that teachers have a degree of flexibility and innovation in planning field trips; that no field trip will be approved unless it contributes to the achievement of specified instructional objectives; and that teachers are not permitted to make on-site alterations to a trip itinerary, except where the health, safety or welfare of students is imperiled or where changes or substitutions beyond the control of the teacher have frustrated the purpose of the trip.

Also consider for inclusion in the policy this useful provision:

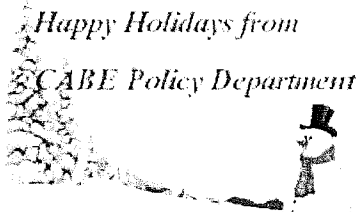
"The administration reserves the right to deny the participation for any student on any overnight field trip based upon a record of inappropriate behavior and/or poor attendance pattern."

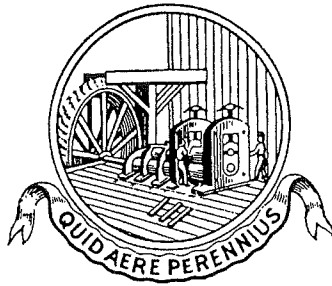
**Food for Thought:**

“Keeping an exemplary teacher’s knowledge isolated inside a classroom isn’t just poor practice, it’s almost malpractice.”

Source: “Getting Better at Learning” by Joan Richardson in *Phi Delta Kappan*, November 2016 (Vol. 98, #3, p. 4).

*At the close of another year, we gratefully pause to again wish you a beautiful and happy Holiday Season and a New Year of peace and happiness. Celebrate the warmth, beauty, memories, and the joy of the season. Thank you for your friendship, good will, loyalty and for all you do, individually and collectively, to support education and to benefit students throughout the year. The good will of those we serve remains the foundation of our success. May the happiness and good cheer of the Holiday Season be yours throughout the New Year.*





236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

January 3, 2017

Elvis Silva  
P.O. Box 164  
Oakville, CT 06779

Dear Mr. Silva:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department – Food Service for the position of Food Service Driver (Req. #2017272) at \$20.13 per hour. Please contact Linda Franzese, Food Service Director at (203) 574-8035 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 5, 2017 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 6, 2017 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix  
Human Resources Generalist  
CSF/sd

cc Board of Education  
Dr. Ouellette, Supt. of Schools  
Linda Franzese, FS Director

## Carrie Swain

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**From:** Robert Goodrich <[rgoodrich@racce.net](mailto:rgoodrich@racce.net)>  
**Sent:** Thursday, January 05, 2017 4:14 PM  
**To:** ANN SWEENEY; Carrie Swain; CHARLES L. STANGO; CHARLES PAGANO; ELIZABETH BROWN; FELIX RODRIGUEZ; JUANITA HERNANDEZ; JOHN THERIAULT; JASON VAN STONE; KAREN HARVEY; Kathleen Ouellette; THOMAS VAN STONE SR.; Anthony.DAmelio@housegop.ct.gov; Hartley@senatedems.ct.gov; Jeffrey.Berger@cga.ct.gov; Joe.Markley@cga.ct.gov; Rep. Butler, Larry; Alderman DiGiovancarlo; aldermanbrunelli@waterburyct.org; aldermanburgio@waterburyct.org; aldermangiacomi@waterburyct.org; aldermanguerrera@waterburyct.org; aldermanhadley@waterburyct.org; aldermanlopez@waterburyct.org; aldermannapoli@waterburyct.org; aldermanpadula@waterburyct.org; aldermanpernerewski@waterburyct.org; aldermansherman@waterburyct.org; alderwomancummings@waterburyct.org; alderwomanmccarthy@waterburyct.org; alderwomancotto@waterburyct.org  
**Cc:** ryanprogers16@gmail.com; matthews72nd@gmail.com; wtw-74d@outlook.com; Danielle Albert; Cicero Booker; vriddick@wtbypd.org  
**Subject:** Interfaith Peace and Unity Community Gathering  
**Attachments:** INTERFAITHCOMMUNITYEVENT.pdf

Waterbury Delegation, Aldermen & Alderwomen, Board of Education Commissioners, Chief Riddick and Superintendent Ouellette

I have been tasked by this coalition of faith leaders to invite you to our community event. You may have been contacted by one of us in the recent past. The event takes place on January 18, 2017, at St. John's Episcopal Church in downtown Waterbury. It promptly starts at 6:30 pm. **Please contact Brandon Hicks, Fahd Sayed, or myself to confirm your attendance.** The attached document contains all the important information. We ask you to share it with your colleagues and places where you worship.

--

Robert M. Goodrich

**R.A.C.C.E.**

Radical Advocates for Cross-Cultural Education

(203) 597-7456

[rgoodrich@racce.net](mailto:rgoodrich@racce.net)

Like us on Facebook: [www.facebook.com/RACCEWtby](https://www.facebook.com/RACCEWtby)

Twitter: @raccewtby

Website: [racce.net](http://racce.net)

“The obligation of anyone who thinks of himself as responsible is to examine society and try to change it and to fight it – at no matter what risk. This is the only hope society has. This is the only way societies change...”

~James Baldwin~

## Carrie Swain

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**From:** Pamela Brooks <noreply@embrams-mail.com>  
**Sent:** Friday, January 06, 2017 6:04 AM  
**To:** Carrie Swain  
**Subject:** CABA Policy Highlights January 6, 2017  
**Attachments:** January 6 2017.pdf



Hello,

Attached you will find CABA's Policy Highlights Publication for January 6, 2017. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by [clicking here](#).

To unsubscribe to this publication, please email Terry DeMars at [tdemars@cabe.org](mailto:tdemars@cabe.org) and state that you would like to unsubscribe from Policy Highlights.

**Connecticut Association of Boards of Education**  
81 Wolcott Hill Road  
Wethersfield, CT 06109  
Phone 860-571-7446 ~ Fax 860-571-7452





# Connecticut Association of Boards of Education

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*Vincent A. Mustaro, Senior Staff Associate for Policy Services*

## PRESENTS POLICY HIGHLIGHTS

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January 6, 2017

Volume 16 – Issue #14

**P.A. 16-83 Now in Effect:** P.A. 16-83, “An Act Concerning Fair Chance,” became effective January 1, 2017. This Act prohibits employers from asking prospective employees about their prior arrests, criminal charges, or convictions on an initial employment application unless the (1) employer must do so under a state or federal law or (2) prospective employee is applying for a position for which the employer must obtain a security or fidelity bond, or an equivalent bond.

In addition, the Act allows a prospective employee to file a complaint with the Commissioner of Labor alleging a violation of its employment application prohibition. It also allows a prospective employee or employee to file a complaint with the Commissioner of Labor alleging an employer's violation of certain other prohibitions on employment-related criminal record checks.

The Act also established a seven-member task force to study issues including the employment opportunities available to people with criminal histories. The task force must provide two reports to the General Assembly's Labor and Judiciary committees on its findings and recommendations for administrative or legislative action.

**Policy Implications:** Policy #4112.5, “Security Checks/Fingerprinting,” a recommended policy for inclusion in a district's policy manual, was extensively revised this past summer in order to comply with P.A. 16-67 “An Act Concerning the Disclosure of Certain Education Personnel Records.” P.A. 16-67 outlined specific disclosures to be made by applicants prior to employment by a school district. There is no need to amend the current version of this policy. The administrative regulation pertaining to this policy has been amended to delete the language that was present regarding the wording permissible in an initial application for employment. The policy and its administrative regulation are available upon request from the CABE Policy Service.

**School Resource Officer's Role Debated:** Recently, almost 700 law enforcement officers and security personnel attended the National Association of School Resource Officers' (NASRO) annual conference learning how to be role models in schools across the country. School police personnel spent a week attending panels about topics like active-shooter situations and potential terrorist threats. The attendees were either law enforcement officers or security personnel. NASRO says it trains about 1,000 school resource officers annually.

These law enforcement agents, commonly known as school resource officers, belong to a sector of law enforcement that has grown considerably since the 1990s. They often take on the role of mentoring and counseling, in addition to protecting students.

Mo Canady, the executive director of NASRO, said this is important because children who grow up having positive experiences with police will hopefully maintain these impressions as adults. Any school that doesn't have a police officer trained by NASRO, "doesn't yet know what they're missing," he said. "What we're doing in schools should hopefully transition out into the community."

Some critics wonder if police officers make schools safer, or just criminalize misbehaviors that funnel more individuals into the criminal justice system. Data reveals that having a school-based police officer makes it more likely that a child will be referred to law enforcement for even minor infractions, potentially pushing youths into the justice system.

This is particularly acute for black children, who are 2.3 times more likely than white children to get arrested or referred to law enforcement at school, according U.S. Department of Education data from the 2013-14 school year.

Canady dismisses critics, especially those who say this system contributes to the school-to-prison pipeline. He noted that the juvenile arrest rate decreased between 1994 and 2009, at a time of prolific growth in the number of school-based police. Canady sees these trends as related. The overall arrest rates for many serious crimes also went down during this time. More police may not necessarily lead to fewer crimes.

Canady spent 25 years as a police officer and 12 years working in schools before his directorship of NASRO. He believes school police officers are "totally necessary," provided they have NASRO training.

Not all school districts require the police officers in their schools to receive specific training on how to interact with children. Many police officers working in schools have no specialized training to deal with the nuances required in working with children as opposed to adults. Dealing with adult criminals is not necessarily solid preparation for being a contributing member of a school community.

That said, much of NASRO training is focused on preparing officers for extremely rare circumstances like school shootings or terror attacks. However, when school-based police officers describe their day-to-day work, it involves a lot of watching and waiting.

"It's different every single day," said DJ Schoeff, an Indiana officer and vice president of NASRO. The SROs in his school work with students to create a mutual trusting relationship. He often meets with administrators to talk about emergency operations for the building and lockdown procedures.

Ray Hall, a Texas school police officer, has similarly low-key days. "[I] check camera systems, send out emails if cameras are not working correctly or lights are out. I go check the whole school to see if there's cracks on the concrete or sidewalk or anything dangerous like that," he said. "I look at the school to see if there's hidden spaces we can make more visible. Anything dealing with safety." He also teaches a school safety class for students.

Canady supports this kind of schedule because it is community-oriented and prevention-focused. NASRO encourages police to become part of students' lives. However, some critics say this can be problematic.

A coalition of education and civil rights groups, called the Dignity in Schools Campaign, recently released recommendations, saying social workers and intervention workers should replace police officers in schools. It was indicated that 1.6 million students nationwide have a police officer in their school but not a counselor.

Marika Pfefferkorn, a director of the Minnesota Education Equity Partnership, said counselors, not school-based police officers, should be mentors. "With counselors, your information is safe, it's in confidence," she said. "But you could have the same relationship with a school resource officer, and when you admit or say something, it could become a crime or used against you. That's an abuse of the relationship."

This difficult balance concerned officers training at NASRO's conference. Instructors spoke with police officers about the matters into which they can intervene, as well as ethical dilemmas they might encounter. Should school-based police officers interject when listening to students talk to administrators about discipline matters? At what point do they have to read students their Miranda Rights?

Source: "Protecting or Policing, by Rebecca Klein, *The Hechinger Report*, Dec. 13, 2016.

**Policy Implications:** Policy #5142.4, "School Resource Officer," pertains to this topic. This is a recommended policy for inclusion in a district's policy manual for those districts implementing this position in their schools. This policy was updated based upon P.A. 15-168. This Act requires a school board that assigns a sworn police officer to a school (i.e., school resource officer) to enter into a memorandum of understanding (MOU) with the local police department that defines the officer's role and responsibilities. The MOU must address daily interactions among students, school personnel, and police officers, and must include a graduated response model for student discipline. The CABE Policy Service also has developed a sample MOU.

A memorandum of understanding between the board of education and the police department allows for clear communications of each party's expectations and responsibilities and delineates the role of the SRO. That role includes, but is not limited to, the following:

- Act as a safety expert, help in the development of safety plans for schools;
- Investigate potential criminal acts;
- Secure buildings by operating metal detectors and/or other safety equipment;
- Provide assistance to school personnel in addressing student violence, drug and alcohol use and abuse, sexual assault, truancy and bullying issues;
- Educate students and faculty on safety measures and crime prevention, safe driving, and other issues; and
- Act as a liaison between the police department and administration.

The MOU can include the knowledge needed for the SROs. Such knowledge includes the confidentiality of student records, search and seizure standards on school campus, state and federal laws relating to special education students, child abuse reporting, school discipline procedures, board of education policies and regulations, and truancy and other school-related state laws.

The specific duties of the SROs should be included in the MOU. It is helpful to have these duties explicitly laid out in the agreement. Examples of such duties include SRO responsibilities with investigating criminal activity, interviewing students, conducting searches, counseling and

educating students on law related matters such as the use of drugs and alcohol, and issues pertaining to school security and student safety.

The MOU can contain information pertaining to the number of SROs working in the district and the schools to which they are assigned. The manner of how the SRO's time will be structured can also be included in the MOU. Will the SRO be full or part time? Will there be shifts at designated schools? Will the police department be able to call in the SRO for general police duties in light of staffing issues or an off-campus emergency? How will the district be notified?

In writing the MOU it is important to make sure that the SRO remains an employee of the police department. Police department insurance covers specific liabilities and police officers have certain immunities under the law. The SRO has bargaining unit protections as part of the police department. However, the MOU must specify the structure of supervision while the police officer is in the school setting.

Other items to be considered for inclusion in the MOU include the following:

1. Salary/fee structure.
2. Selection process for a school SRO.
3. Desired qualifications of the potential SRO.
4. Training to be provided by the police department to the SRO.
5. Specify that the SRO should be on a safety or school climate committee.
6. Clarification of issues pertaining to search and seizure.
7. Access to student records under the "school official" exception.
8. Chain of command issues:
  - a. Specify the SRO's direct supervisor.
  - b. The chain of command at the school.
  - c. Who may provide direction to or oversight of the SRO while at school.
  - d. Meetings, including frequency, between the SRO and school administrators.
9. Personnel issues:
  - a. Will school administration contribute to the SRO's police department evaluation?
  - b. Steps to be taken in the event of a personnel issue or performance problem with the assigned SRO.

Pol. Highlights

1-6-17