



MEMORANDUM

FROM: Carrie A. Swain, Clerk
Board of Education

DATE: March 7, 2017

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice of Committee Meetings – Thursday, March 9, 2017,
5:30 p.m., State Street School
Notice of Special Meeting - Thursday, March 9, 2017,
7:15 p.m., State Street School
Notice of Regular Meeting – Thursday, March 16, 2017,
6:30 p.m., Waterbury Arts Magnet School, Atrium

The Committees of the Board of Education will meet on Thursday, March 9, 2017 at 5:30 p.m., State Street School, 58 Griggs Street, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

1. Committee of the Whole/20 minutes ~ Principal’s Report [BFC: n/a] (no backup) – Lisa Ariola-Simoes.
2. Committee of the Whole/10 minutes ~ Request approval of a School Garden Program at Gilmartin School [BFC: G2] – M. A. Marold, Larry Villalba/Whole Foods.
3. Committee of the Whole/15 minutes ~ Discussion: DCF/WPS Collaboration [BFC: G3/01] – M. Baldwin, W. Owen, Christopher Leone/DCF.
4. Committee on Curriculum/10 minutes ~ Request approval to award credit for students who participate in the Global Leadership Institute [BFC: n/a] – D. Schwartz.
5. Committee on School Personnel/10 minutes ~ Request approval of job specifications for the position of School Readiness Liaison [BFC: G2] – D. Schwartz.
6. Committee on Finance/10 minutes ~ Request approval to apply for the CT Department of Administrative Services “Alliance District’s School Buildings Grant Program” [BFC: n/a] – R. Brenker, L. Allen Brown, S. Sullivan.
7. Committee on Curriculum/2 minutes ~ Request permission be granted to Jennifer Formato, WCA, and 21 chaperones to take 220 students to Agawam, MA on May 31, 2017 to visit Six Flags [BFC: G2/01].
8. Committee on Curriculum/2 minutes ~ Request permission be granted to George Flaherty, Jr., KHS, and two chaperones to take 22 students to Smithfield, RI from March 25 through 26, 2017 to participate in the FIRST Robotics Competition at Bryant University [BFC: G2/01].

9. Committee on School Facilities & Grounds/5 minutes ~ Use of school facilities by school organizations and/or City departments ^[BFC: n/a].
10. Committee on School Facilities & Grounds/5 minutes ~ Use of school facilities by outside organizations and/or waiver requests ^[BFC: n/a].
11. Superintendent's Notification to the Board/5 minutes: ^[BFC: n/a]
 - a. Athletic resignations effective immediately:
Guarda, Vincent – JV Baseball Coach, WCA.
Datil, Luis – JV Baseball Coach, WHS.
Gonzalez, Victor – Varsity Soccer Coach, CHS.
 - b. Athletic appointments effective immediately:
Clark, Amy – Unified Sports Associate Coach, CHS.
Patrick, Kenneth – JV Softball Coach, WHS.
 - c. Interim appointments:
Baldwin, Melissa – Interim Director of Special Education, effective 02/24/17.
 - d. Teacher new hires:

Name		Assignment		Step		Effective
Byrnes	Kristina	Bucks Hill Annex	PreK	BA	3	03/01/17
 - e. Retirements:
Faucher, Wanda – Allied Health, CHS, effective 06/30/17.
Conway, Michael – Technology Education, KHS, 07/01/17.
Collette, Kimberly – Special Education, NEMS, effective 07/01/17.
Kalach, Dawn – Vice Principal, WHS, effective 08/01/17.
Violette, Wayne – ROTC Instructor, WHS, effective 08/01/17.
Krill, David – Science, WHS, effective 11/01/17.
 - f. Leave of absence requests:
Doubleday, Maribeth – WCA Bilingual, requesting an unpaid leave of absence from March 27 through April 14, 2017.

EXECUTIVE SESSION for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee.

ADJOURNMENT

ATTEST: 
Carrie A. Swain, Clerk
Board of Education

#2

February 17, 2017

Jen,

The Mayor's Office sent Larry Villalba from Whole Foods over to speak with our office. I had him meet with our FACE Team on January 31, 2017. Whole Foods would like to sponsor a Pilot Program in one school to start a School Garden. Information and pictures attached. They will supply everything and since Gilmartin is a Boost School I thought they would be perfect. Originally, we looked at Reed but they have soil contamination issues. I let Mr. Villalba know that we need permission to start. Carrie has set March 9, 2017 Workshop as the date to speak to the BOE. If the Pilot goes well, the program can expand. Shannon Sullivan School Inspector has approved Gilmartin as a perfect Site. Teachers would need to be on board and the connections to Common Core Curriculum are endless. Gilmartin also is a Summer School Site so it can continue. Mrs. Baim has been informed. This is a perfect Boost Community Project as to what to do with the food that is grown.

Let me know.

Thank you,

Mary Ann



Larry Villalba
SANITATION AND RECYCLING
TEAM LEADER

400 East Johnson Avenue
Cheshire, CT 06410

larry.villalba@wholefoods.com
203.271.5477
203.627.7880 cell
203.272.4714 fax

WHOLEFOODSMARKET.COM

Feb. 3, 2017

Carrie

The Mayor's office sent Larry Villalba from Whole Foods over to speak to our office. I had him meet with our FACE Team today at 10:00 a.m. . Whole Foods would like to sponsor a Pilot Program in one school to start for a School Garden. Information and pictures attached. They will supply everything and since Reed is a Boost School I thought they would be perfect. Yesterday, Juan was here to drop off paperwork to me. I mentioned the idea to him and he was all for you. I let Mr. Villalba know that that we need permission to start. Would we need to notify the BOE? If the Pilot goes well, Whole Foods would like to expand the program to the other K-8 schools- Boost Schools. Since Reed has a Summer School Program they could grow in the summer as well. Could be wonderful and could connect with PAL as well. I thought perfect location and part of the Community Concept.

Let me know.

Thank you,

Mary Ann

- 1) * Darren has approved
- 2) Next step BOE Workshop
5 minutes
- 3) March.
- 4) Please give me a date so
I can invite Larry
- 5) Packet attached. *



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School Gardens

At Whole Kids Foundation we know that the more kids know and feel connected to their food, the more curious they become about how things grow or taste, and the more willing they are to try new foods. This is why we believe in edible garden learning spaces!

So, why should your school have a garden? Because what we feed our children, and what we teach them about food in school shapes how they learn, how they grow and how long they will live. And children today—in schools all across the nation—are in need.

School gardens programs not only promote healthy lifestyles in children, but have also been shown to improve children's behavior and performance at school and improve their attitudes about and appreciation for the environment. Gardens serve as great outdoor classrooms for any number of subjects, including science and ecology, math, creative writing and art. School gardens are wonderful spaces for kids with different learning styles and abilities to work in groups and engage in hands-on, cross-disciplinary education.

Schools are the perfect place to create garden-based learning environments because so many students, parents, teachers, and others make up the school community. At the same time, the particular names and faces of those involved in a school and its garden spaces may change over time.

For that reason, school gardens can benefit from partnering with an organization or business from the community that will help to bring long-term sustainability to the initiative—a "community partner." A community partner can be any organization that will work with and help support the garden for years to come, including:

Whole foods will provide the barrels, soil, fertilizer, seeds and help the school get started. We will work with the school throughout the process.







#3

Waterbury DCF - Total Children in Placement – 1/1/2013-1/1/2017

Observation Date	Total Children in Placement
01/01/2013	379
01/01/2014	390
01/01/2015	417
01/01/2016	438
01/01/2017	552

GLOBAL LEADERSHIP INSTITUTE

OF THE



CENTER FOR GLOBAL LEADERSHIP AND SERVICE

A PARTNERSHIP FOR THE GREATER GOOD

The Global Leadership Institute (GLI) is a program of the Center for Global Leadership and Service, a partnership between Taft School and the City of Waterbury. The program's mission is to develop a generation of global leaders with a genuine concern for world problems, multiple perspectives on global issues, and skills to contribute toward the resolution of these issues.

Each year, ten Taft and ten Waterbury high school students are welcomed into the Institute as GLI Scholars. Only students in their sophomore year are eligible to apply. If accepted, students begin the program in January of their sophomore year. GLI attracts distinguished scholars and practitioners to speak with students about the leading issues of our times, and requires students to participate in monthly workshops and diversity leadership training sessions. Additionally, students are required to complete a service internship during the summer leading into their junior year. By April of their junior year, students must complete a culminating Global Leadership Project (GLP). The project requires students to investigate a global problem for which they have a genuine concern and propose possible solutions to the problem in the form of a paper and presentation to the GLI Selection Committee.

The Global Leadership Institute selection committee evaluates applicants based on the following criteria:

- Must be a sophomore at Taft or a Waterbury high school at the time of application
- Demonstrated willingness and ability to commit to a two-year program
- Grades (solid academic and conduct grade standing)
- Two recommendations (one must come from a school administrator or teacher)
- An interview
- Two, 500-word essays:
 - *Essay 1:* Describe one issue facing your local community that particularly concerns you, and propose a solution to the problem. Be sure to name your local community (e.g., Waterbury) in your essay.
 - *Essay 2:* Explain how your participation as a Global Leader Institute Scholar will enhance your ability to serve your community and the world.
- Demonstrated experience and/or interest in leadership
- Demonstrated experience and/or interest in community service
- Ability to work with diverse groups of people

To apply for the Global Leadership Institute program, please visit <http://www.taftschool.org/gli>
If you have additional questions, please email gli@taftschool.org.

OVERVIEW

The Global Leadership Institute Project is designed to be the culmination of each GLI scholar's experience. It is an opportunity for a student to further explore and learn about a global issue they are passionate about and to be an innovative, creative thinker and leader in considering ideas and solutions towards these issues.

There are four main components of the project:

- 1) Project Proposal
- 2) Academic Research Paper
- 3) Physical Project
- 4) Oral Presentation

Each GLI Scholar will develop a **project proposal**. The project proposal will require the student to identify a global issue (topic) of research for the project, purpose of the project and to illustrate how the project connects to the scholars' interest in leadership and/or service.

Each project will require an **academic research paper** that proves a specific thesis. The paper will be written in MLA format and require cited sources from research.

The **physical project** is a creation based on choosing, designing and developing a product, project or service related to the scholar's topic of interest while simultaneously connecting to leadership and/or service. The student may build, develop, grow, conduct an experiment, then research and write about the topic of interest or the reverse. All scholars will be provided the opportunity to apply for a maximum of \$100 for their project. In order to receive funding for their project, scholars will submit a budget with their project proposal and must turn in receipts accounting for money spent at the end of their project. A few project examples are listed below:

- A physical product: painting and selling your art to support a particular social cause, creating a computer program for an organization that addresses a particular social issue, refurbishing computers or other products and donating to an organization in need, constructing an innovative product/prototype (e.g., a product for differently-abled individuals, homeless etc.)
- A "socially conscious" written product: short story, book of poetry, published articles (for a particular grade level in a "high need" school)
- A physical experience: partnering with a non-profit to start a fitness program and train others (addressing issues of obesity)
- A leadership/career-related project: interviewing community leaders (government officials, doctors, non-profit leaders) closely connected to a social issue (e.g., homelessness, housing, health) and creating a manuscript on the subject, working with a non-profit to organize an event (e.g., health fair for families, etc)
- A technology project: developing a web-page or social media page to support a particular cause

The student will provide an **oral public presentation** and/or demonstration of their product, project or service and their academic research. Their presentation will be made to the GLI Selection Committee, peer GLI scholars, and invited guest. Scholars will have 15 minutes to present their project followed by 10 minutes of Question & Answer (Q&A) from the GLI Selection Committee.

EXPECTATIONS are very high for all GLI scholars in completion of their Global Leadership Project. Each GLI Scholar is expected to choose a **MENTOR** (administrator, faculty member/teacher, community leader) in completing their project. Scholars are expected to meet with their mentor at least four times before the project presentation. Excellence and high quality projects are a must. When projects are well done and well thought out, scholars can use their projects in marketing themselves in the college admissions process while more importantly, finding relevance in their work and being pleased and satisfied with the outcomes of their work.

Global Leadership Project Timeline

September	<ul style="list-style-type: none"> • Research Project Orientation and Handbook • Choose Research Topic & Project
October	<ul style="list-style-type: none"> • Global Leadership Project Proposal Due (10/26)
November	<ul style="list-style-type: none"> • Project Mentor Form Due (11/2) • One-on-One Meeting w/Ms. Lee (11/2) • Mentor-Mentee Meetings (TBD w/mentor)
December	<ul style="list-style-type: none"> • Mentor-Mentee Meetings (Optional)
January	<ul style="list-style-type: none"> • Mentor- Mentee Meetings (TBD w/mentor)
February (2/1 Taft) (2/29 WAMS)	<ul style="list-style-type: none"> • Mentor-Mentee Meetings (TBD w/mentor) • Research Project Check-In/Leadership: Public Speaking 101 • Research Project Check-In/Leadership: Public Speaking 101
March	<ul style="list-style-type: none"> • Mentor-Mentee Meetings (Optional)
April (4/11-15)	<ul style="list-style-type: none"> • Mentor-Mentee Meetings (TBD w/mentor) • GLI Presentations (Taft) *
May (5/17-20)	<ul style="list-style-type: none"> • GLI Presentations (WPS)*

*PRESENTATIONS (6pm-8:30pm): Presentation – 15 min, Q&A – 10 min; 2 nights for each institution (5 presentations/night)

PROJECT MENTOR LETTER

Dear Project Mentor,

Thank you for volunteering your time as a Global Leadership Project mentor for our Global Leadership Institute Scholar. The mission of the Global Leadership Institute (GLI) is to develop a generation of global leaders with a genuine concern for world problems, multiple perspectives on global issues and skills to contribute towards the solution of these issues. The Global Leadership Project is the final phase of the Global Leadership Institute for our scholars. It is designed to be the culmination of each GLI scholar's experience. It is an opportunity for a student to further explore and learn about a global issue they are passionate about and to be an innovative, creative thinker and leader in considering ideas and solutions towards these issues.

There are four main components of the project:

- 1) Project Proposal
- 2) Academic Research Paper
- 3) Physical Project
- 4) Oral Presentation

As a **mentor** you will provide four essential supports for our GLI Scholar:

- 1) Serve as a resource of knowledge for the student – directing student to academic and/or other resources for their project
- 2) Meet a minimum of four times with the student to check-in on student's progress (and sign the meeting log)
- 3) Read and critique the student's research paper early on and then in its final form (**focusing on content**)
- 4) Provide feedback to the student on their speech in advance of their oral presentation to the GLI Selection Committee

The **Mentor** must also:

- 5) Sign the Project Mentor Form
- 6) Be at least 21 years of age
- 7) Not be a family member
- 8) Be willing to help the student on a volunteer basis

If you are willing and able to volunteer as a mentor for a GLI Scholar, please complete the attached mentor information, sign and return to the GLI Scholar. If you have any questions, please feel free to contact me at gli@taftschool.org or 860.945.7888.

Sincerely,

Jamella Lee
Dean of Global and Diversity Education, Taft School
Director, Center for Global Leadership and Service

Global Leadership Institute (GLI) 2016-18 Program Calendar

Class of 2016-18 (GLI Cohort III)

9/13 (Kennedy)	<i>GLI Information Session @ Kennedy High School 2pm-3pm</i>
9/13 (WAMS)	<i>GLI Information Session @ Waterbury Arts Magnet School (WAMS) 4pm-5pm</i>
9/15 (Wilby)	<i>GLI Information Sessions @ Wilby High School 2pm-3pm</i>
9/20 (Crosby)	<i>GLI Information Sessions @ Crosby High School 2pm-3pm</i>
9/22 (WCA)	<i>GLI Information Sessions @ Waterbury Career Academy 2pm-3pm</i>
10/6 (Taft)	<i>GLI Selector Orientation @ Taft (Time TBD)</i>
10/7 (WPS)	<i>GLI Selector Orientation @ WPS Central Office (Time TBD)</i>
11/7 (Taft)	<i>GLI Selector Semi-Final Scores Meeting @ Taft (Time TBD)</i>
11/8 (WPS)	<i>GLI Selector Semi-Final Scores Meeting @ WPS (Time TBD)</i>
11/9	<i>GLI Semi-Finalist Notified for Interviews</i>
11/14 & 11/15 (Taft)	<i>GLI Interviews @ Taft 4:15pm-8:30pm</i>
11/16 & 11/17 (WAMS)	<i>GLI Interviews @ WPS 4:15pm-8:30pm</i>
12/3	<i>GLI Finalist Notified</i>
Jan 4, 2017 (WAMS)	<i>GLI Scholars Orientation at WAMS (6:30pm-8:30pm) *Transportation details to be communicated</i>
1/16 (Taft)	<i>MLK Day Program at Taft (All Day) *Transportation details to be communicated</i>
2/13 (Taft)	<i>What is Global Leadership? at Taft (6:30pm-8:30pm) *Transportation details to be communicated</i>
3/6 (Waterbury)	<i>Mayor's Tour of Waterbury in Waterbury (4:30pm-6pm) *Transportation details to be communicated</i>
3/28 (Taft)	<i>GLI Scholars Meeting with National Teacher of the Year (after Taft Morning Meeting through F/FH block)</i>
4/3 (WAMS)	<i>Service Internship Placement Opportunities Panel at WAMS (6:30pm-8:30pm) *Transportation details to be communicated</i>
4/24 (WAMS)	<i>Global Leadership Project Presentations *Transportation details to be communicated</i>

Global Leadership Institute (GLI) 2016-18 Program Calendar

5/15 (NYC)	<i>United Nations in NYC (7am-10:30pm) *Transportation details to be communicated</i>
Summer '17	<i>Summer Service Internships</i>
September '17	<i>Summer Reflections & Collaborative Leadership</i>
October '17	<i>Global Leadership & Philanthropy</i>
November '17	<i>Global Leadership Skills: Planning, Communication and Conflict Resolution</i>
December '17	<i>Two-on-Ones with GLI Directors</i>
January '18 (Taft)	<i>MLK Day Program at Taft</i>
Feb '18 (Wesleyan)	<i>Social Entrepreneurship Panel at Wesleyan</i>
March '18	<i>Public Speaking 101</i>
April '18 (Taft)	<i>Global Leadership Project Presentations at Taft</i>
May '18	<i>Global Leadership Project Feedback & GLI Program Evaluation</i>

Global Leadership Institute 2016-2017 Program Calendar (Cohort II)

9/19 (Taft)	<i>Summer Service Reflection & Collaborative Leadership: Intro to Global Leadership Projects 6:30pm-8:30pm</i>
10/3 (Wbury)	<i>Mayor's Tour of Waterbury 4:30pm-6:00pm</i>
10/17 (Taft)	<i>Global Leadership & Philanthropy 6:30pm-8:30pm</i>
11/7 (WAMS)	<i>Global Leadership Skills: Planning, Communication and Conflict Resolution 6:30pm-8:30pm</i>
November (TBD)	Global Leadership Project Meeting (Required w/Mentor) <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their mentor Global Leadership Project Meeting (Required w/Partner) <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a “meeting” with their partner • “effective use” of technology is critical to the success of your communication and project
12/5 (Taft)	<i>Two/Three-on-One Meetings (w/Ms. Monti & Ms. Frew) 6:30pm-8:30pm</i> <i>Global Leadership Project Proposal Due & Mentor Form Due by 8pm on 12/2 to gli@taftschoool.org</i>
December (TBD)	Global Leadership Project Meeting (Optional w/Mentor) <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging meeting with mentor Global Leadership Project Meeting (Required w/Partner) <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their partner • “effective use” of technology is critical to the success of your communication and project
1/16 (Taft)	<i>Martin Luther King, Jr. (MLK) Day (All Day)</i>
1/30 (Wesleyan)	<i>Social Entrepreneurship Panel 5pm-8pm</i> <ul style="list-style-type: none"> • <i>Mentor Meeting Log for November Due</i> • <i>Pair/Group Meeting Logs for November and December Due</i>
January (TBD)	Global Leadership Project Meeting (Required w/Mentor) <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their mentor Global Leadership Project Meeting (Required w/Partner) <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their partner • “effective use” of technology is critical to the success of your communication and project

2/27 (Taft)	<p align="center">Public Speaking 101 and GLI Photo Shoot 6:30pm-8:30pm</p> <ul style="list-style-type: none"> • <i>Mentor Meeting Log for January Due</i> • <i>Pair/Group Meeting Logs for January and February Due</i>
February (TBD)	<p>Global Leadership Project Meeting (Required w/Mentor)</p> <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their mentor <p>Global Leadership Project Meeting (Required w/Partner)</p> <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their partner • “effective use” of technology is critical to the success of your communication and project
3/28 (Taft)	<p align="center">GLI Scholars Meeting with National Teacher of the Year (after Morning Meeting through F/FH block in Faculty Room)</p>
3/31 (WAMS)	<p align="center">GLI Two/Three-on-One and Photo Quotes Due 6:30pm-8:30pm</p>
March (TBD)	<p>Global Leadership Project Meeting (Optional w/Mentor)</p> <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging meeting with mentor <p>Global Leadership Project Meeting (Required w/Partner)</p> <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their partner • “effective use” of technology is critical to the success of your communication and project
April (TBD)	<p>Global Leadership Project Meeting (Required w/Mentor)</p> <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their mentor <p>Global Leadership Project Meeting (Required w/Partner)</p> <ul style="list-style-type: none"> • GLI Scholars are responsible for arranging a meeting with their partner • “effective use” of technology is critical to the success of your communication and project
4/17	<i>Global Leadership Project Research Papers Due by 5 pm to gli@taftschoool.org</i>
4/17	<i>GLP Product Display Materials (for Reception) Due by 5 pm to gli@taftschoool.org</i>
4/22	<i>Global Leadership Project Presentation Materials Due by 5pm to gli@taftschoool.org</i>
4/24 (WAMS)	<p align="center">Global Leadership Project Presentations (WAMS Apron Stage) 5:30pm Reception (featuring GLP Product Displays) 6pm-9pm Presentations</p>
5/22 (Taft)	<p align="center">Global Leadership Project Feedback & GLI Program Evaluation 6:30pm-8:30pm Taft</p> <ul style="list-style-type: none"> • <i>Mentor Meeting Logs for February and April Due</i> • <i>Pair/Group Meeting Logs for March and April Due</i>

2016-2017 GLI Calendar (Cohort II & III)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2016	21	22	23	24	25	26	27
Aug	28	29	30	31	1	2	3
Sept	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
Sept	25	26	27	28	29	30	1
Oct	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
Oct	30	31	1	2	3	4	5
Nov	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
Nov	27	28	29	30	1	2	3
Dec	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

Legend
GLI Cohort II
GLI Cohort III
5 Day Weeks
Closed Weekends
Alt schedule

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan 2017	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
Jan	29	30	31	1	2	3	4
Feb	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
Feb	26	27	28	1	2	3	4
Mar	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
Mar	2	3	4	5	6	7	8
Apr	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
Apr	30	1	2	3	4	5	6
May	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
May	28	29	30	31	1	2	3
June	4	5	6	7	8	9	10

Diff 3/7/17
Date Approved BOE:
FLSA Status: Exempt
Union Affiliation: N/A

#5

School Readiness Liaison

STATEMENT OF DUTIES:

The liaison is responsible for the coordination, program evaluation and administration of the School Readiness Grant and serves as liaison between the local School Readiness Council and the Office of Early Childhood and is responsible for monitoring individual sub-grantees.

DISTINGUISHING FEATURES OF THE CLASS:

The School Readiness Liaison is responsible for planning, developing, implementing, organizing, administering and evaluating strategies to strengthen School Readiness with all sub-grantees; cooperates with site administrators and other professional staff members. The Liaison will maintain ongoing communication between the Office of Early Childhood, the local School Readiness Council, the mayor (or designee), the superintendent (or designee) and the sub-grantees. The Liaison is responsible for supervising and evaluating all staff involved in the program and reports to the Superintendent's Designee.

EXAMPLES OF WORK: (Illustrative only)

- Serves as staff to the SRC and be responsible for:
 - Meeting agendas
 - Meeting minutes
 - Completing reports, (e.g. unmet needs, utilization, fiscal, school readiness monthly reports, annual Quality Enhancement report and Connecticut School Readiness Preschool Program Evaluation System [CSRPPES]).
 - Maintaining SRC membership
 - Communicating legislative requirements of the School Readiness grant
 - Providing resources to and guiding, reviewing and updating policy and procedure development with the SRC
- Oversee the School Readiness and Quality Enhancement grant application processes using the Office of Early Childhood template and following local procurement processes:
 - Author the Community School Readiness and Quality Enhancement requests for proposals
 - Coordinate the development of the Letters of Agreement
 - Organize the review of proposals and submit program allocation recommendations to the School Readiness Council for approval
 - Manage the delivery of the award letter to the city for the local acceptance and approval process
 - Provide technical assistance to individual programs applying for School Readiness funds
 - Work with the local fiscal agent to ensure the proper expenditure of funds
 - Develop contracts with School Readiness sub-grantees
- Provide outreach to the community to assist families in the enrollment process for School Readiness and other early care opportunities.
- Meet regularly with SR providers to provide a forum to:
 - Share information and best practices

- Review and clarify policies
- Disseminate information
- Assess needs and set priorities
- Problem solve
- Share resources
- Develop collaborative initiatives
- Provide technical assistance on policies and practices related to the School Readiness Quality Components or seek those with expertise to provide assistance.
- Conduct regular site visits to monitor compliance with all of the School Readiness grant regulations and develop action plans as appropriate. The areas to be regularly monitored include:
 - Fiscal and policy compliance
 - Staff qualifications
 - Attendance
 - Family fees
 - Annual State Single Audits required for programs receiving \$300,000 or more of state funds
 - Curriculum and assessment
 - Accreditation and approval timelines
 - Licensing
 - Professional development activities
 - Program adherence to all School Readiness components
- Collaborate with local school systems and early care and education programs to develop and implement local transition to kindergarten plans
- Manage and archive records
- Attend OEC scheduled liaison meetings
- Respond to OEC requests for information
- Support the development and ongoing implementation of the community's early childhood plan
- Represent the SRC in the community and across the state
- All other duties as assigned by the Superintendent and his/her designee

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of principles and practices in early childhood educational services; comprehensive and detailed knowledge of modern principles and practices of pedagogy and curriculum; Knowledge of the theory, use and interpretation of various early childhood assessments and rubrics; knowledge of grant writing; knowledge of the rules and regulations of the Waterbury Board of Education and the Connecticut State Statutes governing school readiness programs; knowledge of the City of Waterbury's procurement and contract requirements; ability to plan, develop, implement and supervise programs on a large scale in public schools and in non-public schools as applicable; ability to secure the cooperation of others to promote interdisciplinary cooperation in difficult work situations; ability to plan and implement innovative programs; adheres to confidentiality of students; Imparts confidence and leadership in dealing with fellow professionals and in planning and implementing innovative early childhood education programs.

ACCEPTABLE EXPERIENCE & TRAINING:

Bachelor Degree in Early Childhood or other related degree in education and experience working with young children (Masters or advanced degree preferred). Experience with grant management, administration and staff supervision within an urban, multi-cultural community/school district. Familiarity with the Waterbury community and specifically with School Readiness and Day Care providers in the city. Three-Five years of successful experience in an administrative/leadership position preferred.

Salary: \$75,000-105,000

Benefits: Equivalent to WMAA

*** Current ***

**SCHOOL READINESS AND CHILD DAYCARE GRANT PROGRAM
COORDINATOR**

General Statement of Duties: To oversee, coordinate, and administer the School Readiness Grant received by the City of Waterbury and to be responsible to the City and the School Readiness Council for compliance with relevant grant and legal requirements.

Example of Duties: (illustrative only)

1. To conduct regular program observations at School Readiness sites in the City of Waterbury.
2. To investigate and resolve parent/family and site concerns.
3. To provide monthly programmatic reports to the Mayor, Superintendent of Schools and School Readiness Council and other documentation as required by the Grant or other relevant laws or policies applicable to the Grant.
4. To perform administrative duties as requested by the School Readiness Council.
5. To be responsible for program coordination, program evaluation and administration and will act as liaison between the City of Waterbury and the State Departments of Education and Social Services.
6. To monitor all School Readiness sites to ensure program quality and adherence to state requirements and requirements as set forth in the School Readiness Grant.
7. Upon notification of availability of School Readiness and Child Day Care Grant documents, the Program Coordinator shall prepare said grant application with all supporting documents for submission to the Mayor and Superintendent of School's designees, and shall thereafter submit and obtain all local board approvals as needed in compliance with the rules, deadlines or requirements of the grant.
8. To be responsible for implementing, renewing and administering the Quality Enhancement Grant.

Required Knowledge, Skills and Abilities:

1. Knowledge and experience with the administration of large state grants
2. Knowledge and experience with the subject matter of the grant relating to the educational programming and day care of preschool children:
3. Knowledge of laws, regulations and policies, city, state and federal relating to grant administration and specific knowledge of the laws, regulations or other policies relating to the School Readiness and Day Care Grant.
4. Experience with and knowledge of the type, amount and location of preschool programming and day care services in the City of Waterbury;
5. Expertise in evaluating early childhood programming and in ascertaining the needs of the children in the community.

6. Experience in all financial matters relating to grants including spending, budgets, contracts for services needed for the grant.
7. Experience working with preschool children.

Acceptable Experience and Training:

Bachelors Degree in Early Childhood Education. Masters Degree in Early childhood education preferred and course work in accounting and grant management. Experience with the coordination of a large grant through at least one full grant period. Familiarity with the Waterbury community and specifically with School Readiness and Day Care providers in the City.

Hours of work: 9 am to 5 pm, Monday through Friday with flexibility to enable contact with community providers. This is a 12 month position.

Salary range: 65,000-75,000.00. This is a grant funded position that exists so long as grant funds are available.

Benefits: Equivalent WMAA benefits.

Grant Highlights

Program Purpose: This grant is intended "to provide new funds to Connecticut's Alliance School District to improve the condition of the schools in greatest need of improvements that are not generally eligible for funding or previously authorized under a school building project pursuant to Chapter 173 of the Connecticut General Statutes.... These dollars are targeted for the types of repair and replacement work and other general improvements not covered by the existing school construction grants program." [rfp]

Application Deadlines: March 31, 2017 and May 30, 2017

Gant commitment is expected to occur within 30 days of submittal for each period.

Funding is Contingent upon Approval of the Bond Commission

Grant Period: Ends June 30, 2018 (funds are available for the 2017 year.)

Grant Amount: Up to \$2,000,000.

Board of Education Approval: Required at a meeting prior to submission of grant application.

Complete Application includes: a) an original signed copy of the Program Proposal (which includes record of date of Board of Education approval; b) one signed District Certification regarding **Affirmative Action Packet** on file; and c) one Project Description Form for **each facility**.

Additionally, a "life-cycle stewardship plan is required. An approved life-cycle cost analysis worksheet (Life Cycle Cost Analysis Determination Request (Form 3020) may satisfy the life-cycle stewardship plan requirement.

Eligible improvement projects include:

- 1) Replacing windows and doors,
- 2) Replacing boilers and other heating and ventilation components,
- 3) Replacing internal communication and technology systems,
- 4) Replacing lockers,
- 5) Replacing cafeteria equipment,
- 6) Upgrading and replacing ceiling and floor coverings,
- 7) Upgrading restrooms, including new fixtures and water fountains and related water supplies and drainage,
- 8) Upgrading or replacing lighting fixtures, including energy efficient measures,
- 9) Upgrading entryways, driveways, parking areas, play areas and athletic fields,
- 10) Upgrading equipment,
- 11) Installing or upgrading security systems, including but not limited to video surveillance devices and fencing, and
- 12) Other similar work approved by the **Commissioner of Administrative Services.**" [rfp]

Ineligible projects include:

- 1) Routine building maintenance and maintenance supplies,
- 2) Cleaning, and
- 3) Salaries of in-house maintenance staff and other school staff." [rfp]

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
District Certification

School District: Waterbury Public Schools

Address: 236 Grand St. Waterbury, Ct. 06702

Superintendent of Schools: Dr. Kathleen M. Ouellette

Phone: (203) 574-8004

Certification that a current Affirmative Action packet is on file

I the undersigned authorized official, hereby certify that the applying organization/agency has a current affirmative action packet on file with the Connecticut State Department of Education. The affirmative action packet is, by reference, part of this application.

Certification that a current Standard Statement of Assurances Grant Program is on file

I the undersigned authorized official, hereby certify that the applying organization/agency has a current Standard Statement of Assurances Grant Program on file with the Connecticut State Department of Education. The Standard Statement of Assurances Grant Program is, by reference, part of this application/RFP.

Signature of Superintendent

Date

Print Name

S/S	J/H
\$30,000.00	\$19,200.00
\$25,000.00	\$21,400.00
\$25,000.00	\$19,200.00
\$150,000.00	\$42,640.00
\$150,000.00	\$104,390.00
\$150,000.00	\$40,430.00
\$150,000.00	\$93,900.00
\$100,000.00	\$341,160.00
\$120,000.00	
\$120,000.00	
\$40,000.00	
\$40,000.00	
\$40,000.00	
\$40,000.00	
\$328,000.00	
\$1,508,000.00	\$341,160.00
\$1,849,160.00	

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: Floor Repair (Cracks and Finish)

School Name: Jonathan Reed School

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Repair cracks in hallways; any cracks larger than 1/8 of an inch. Approximately 100 linear feet of cracks.

Add pigment to concrete floor, coat and polish 1st and 2nd floor hallway to prevent surface wear and concrete dusting.

Cost Estimates: \$30,000

Materials and Labor: N/A

Special Equipment: **N/A**

Total: \$30,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: Exterior Masonry – repointing & repair

School Name: Kingsbury School

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Approximately 300 square feet of brick and mortar façade to be repaired at various locations primarily around
the rear of building. Brick and mortar are significantly deteriorated and porous. Replacement of deteriorated
brick and mortar ensuring that a clear coat of waterproofing masonry sealer is correctly applied when the cement
is completely cured.

Cost Estimates:

Professional Fees and Services n/a

Materials and Labor \$20,000

Special Equipment scaffolding & lifts \$5,000

Total \$25,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: **Exterior Masonry – repointing & repair**

School Name: **Wilson School**

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Approximately 200 square feet of brick and mortar façade to be repaired at various locations primarily around the rear of building, beneath windows. Brick façade is ‘bubbled’ out and pulling away from the building. Brick ‘bubble’ needs to be removed and relayed flush with remaining façade. Wall ties will be used to re-anchor, as and if necessary. Removal & replacement of deteriorated brick and mortar ensuring that a clear coat of waterproofing masonry sealer is correctly applied when the cement is completely cured.

Cost Estimates:

Professional Fees and Services **n/a**

Materials and Labor **\$20,000**

Special Equipment **scaffolding & lifts \$5,000**

Total \$25,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: **Playground replacement**

School Name **Bunker Hill School**

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Remove existing equipment, adjust grade, drainage, and base to accommodate new play structures with an impact absorbing surface (poured in place rubber). Install and / or repair fencing and appurtenances where needed.

Playground design to correlate with age and abilities of all students and handicap access will be designed and implemented.

Cost Estimates:

Professional Fees and Services Design, Drawings, Drain & topographic review **\$15,000**

Materials and Labor **\$135,000**

Special Equipment

Total **\$150,000**

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: **Playground replacement**

School Name **Chase School**

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Remove existing equipment, adjust grade, drainage, and base to accommodate new play structures with an impact absorbing surface (poured in place rubber). Install and / or repair fencing and appurtenances where needed.

Playground design to correlate with age and abilities of all students and handicap access will be designed and implemented.

Cost Estimates:

Professional Fees and Services Design, Drawings, Drain & topographic review \$15,000

Materials and Labor \$135,000

Special Equipment

Total \$150,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: **Playground replacement**

School Name: **Generali School**

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Remove existing equipment, adjust grade, drainage, and base to accommodate new play structures with an impact absorbing surface (poured in place rubber). Install and / or repair fencing and appurtenances where needed.

Playground design to correlate with age and abilities of all students and handicap access will be designed and implemented.

Cost Estimates:

Professional Fees and Services Design, Drawings, Drain & topographic review **\$15,000**

Materials and Labor **\$135,000**

Special Equipment

Total \$150,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: **Playground replacement**

School Name: **Walsh School**

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Remove existing equipment, adjust grade, drainage, and base to accommodate new play structures with an impact absorbing surface (poured in place rubber). Install and / or repair fencing and appurtenances where needed.

Playground design to correlate with age and abilities of all students and handicap access will be designed and implemented.

Cost Estimates:

Professional Fees and Services Design, Drawings, Drain & topographic review **\$15,000**

Materials and Labor **\$135,000**

Special Equipment

Total \$150,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: Bathroom Partitions and Associated Hardware

School Name: Pre-K and Kindergarten
Bucks Hill and Bucks Hill Annex, Bunker Hill, Washington and Walsh School

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Bathroom stall hardware to repair approximately 50 stalls within the pre-k and kindergarten programs. Bathroom stall
doors and partitions will be of plastic/vinyl composite. Associated mechanical fasteners will be tamperproof and stainless
steel to prevent rust /corrosion. Latches and hinges to be tamperproof and corrosion resistant.

Approximately 20K per school

Cost Estimates: N/A

Materials and Labor: \$100,000

Special Equipment: N/A

Total: \$100,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

*Project Name_***Central Air Conditioning Repair**

School Name: **Rotella Magnet School**

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Replace air-handling units and repair condenser as needed to upgrade central air conditioning. Two current compressors
Are at the end of life.

McQuay chiller needs updates.

Cost Estimates: Design and Drawings: \$10,000

Materials and Labor: \$95,000

Special Equipment: Cranes/Lifts: \$15,000

Total: \$120,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

*Project Name_***Window Replacement**

*School Name_***Bunker Hill Elementary School**

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Replace existing aluminum windows which are in a poor condition; sash balances are broken at various locations.

Window operation is rough, double hung units are difficult to open. Energy efficiency of current windows is compromised with cold air infiltration.

New windows will provide possible egress in emergency.

Cost Estimates: Environmental Testing **\$15,000**

Materials and Labor: **\$105,000**

Special Equipment: **N/A**

Total: \$120,000

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Split Unit/ Ductless A/C

School Name: Generali Elementary School

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

The school is over 100 years old with no A/C.

Provide air conditioning for the cafeteria. Split unit will operate and provide supplemental heat for the winter as well as
provide ductless air conditioning during hot weather. Additional benefit to be realized from the split unit is that summer
moisture will be wicked out during operation allowing for a more comfortable environment in a large room so that staff
and students will have opportunity to cool down during the day.

Cost Estimates: **N/A**

Materials and Labor: **\$40,000**

Special Equipment: **N/A**

Total: **\$40,000**

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Split Unit/ Ductless A/C

School Name: Woodrow Wilson Elementary School

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

The school is over 100 years old with no A/C.

Provide air conditioning for the cafeteria. Split unit will operate and provide supplemental heat for the winter as well as provide ductless air conditioning during hot weather. Additional benefit to be realized from the split unit is that summer moisture will be wicked out during operation allowing for a more comfortable environment in a large room so that staff and students will have opportunity to cool down during the day.,

Cost Estimates: **N/A**

Materials and Labor: **\$40,000**

Special Equipment: **N/A**

Total: **\$40,000**

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Split Unit/ Ductless A/C

School Name: Driggs Elementary School

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

The school is over 100 years old with no A/C.

Provide air conditioning for the cafeteria. Split unit will operate and provide supplemental heat for the winter as well as
provide ductless air conditioning during hot weather. Additional benefit to be realized from the split unit is that summer
moisture will be wicked out during operation allowing for a more comfortable environment in a large room so that staff
and students will have opportunity to cool down during the day.,

Cost Estimates: **N/A**

Materials and Labor: **\$40,000**

Special Equipment: **N/A**

Total: **\$40,000**

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Split Unit/ Ductless A/C

School Name: Washington Elementary School

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

The school is over 100 years old with no A/C.

Provide air conditioning for the cafeteria. Split unit will operate and provide supplemental heat for the winter as well as provide ductless air conditioning during hot weather. Additional benefit to be realized from the split unit is that summer moisture will be wicked out during operation allowing for a more comfortable environment in a large room so that staff and students will have opportunity to cool down during the day.,

Cost Estimates: **N/A**

Materials and Labor: **\$40,000**

Special Equipment: **N/A**

Total: **\$40,000**

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name: **Exploratory Concrete Slab Repairs**

School Name: **Waterbury Arts Magnet School**

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Remove and reconstruct deteriorated concrete slab to determine extent of damage of subgrade. The project will determine
best method of final repair of a larger section of slab which suffers from severe cracking. The section of slab has severe
cracking and settling that causes uneven floors and cracked walls

Cost Estimates: **\$328,000.00**

Materials and Labor: **N/A**

Special Equipment: **N/A**

Total: **\$328,000**

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Waterbury Public Schools

School Name Chase -----

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Install, video monitoring system upgrade of an existing analog system, non compatible with a district-wide S2, IP based system to allow central office viewing of this school during emergency situations. The present system includes 16 cameras in a K-5 school which will include an NVR and converters to accomplish this mission.

Cost Estimates:

Professional Fees and Services: 4500-----

----- Materials and Labor: 14700-----

----- Special Equipment: -----

----- Total: 19200-----

Project Description Form

[illegible]

DEPARTMENT OF ADMINISTRATIVE SERVICES

General Improvements to Alliance Districts' School Buildings, 2017-2018

Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Waterbury Public Schools

School Name Driggs _____

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Install video monitoring system upgrade of an existing analog system, non compatible with a district-wide S2, IP based system to allow central office viewing of this school during emergency situations. The present system includes 12 cameras in a K-5 school which will include an NVR and converters to accomplish this mission.

Cost Estimates:

Professional Fees and Services: 4500-----

----- Materials and Labor: 14700-----

----- Special Equipment:-----

----- Total: 19200 -----

1. ☐ 1. ☐ 2. ☐ 3. ☐ 4. ☐ 5. ☐ 6. ☐ 7. ☐ 8. ☐ 9. ☐ 10. ☐ 11. ☐ 12. ☐ 13. ☐ 14. ☐ 15. ☐ 16. ☐ 17. ☐ 18. ☐ 19. ☐ 20. ☐ 21. ☐ 22. ☐ 23. ☐ 24. ☐ 25. ☐ 26. ☐ 27. ☐ 28. ☐ 29. ☐ 30. ☐ 31. ☐ 32. ☐ 33. ☐ 34. ☐ 35. ☐ 36. ☐ 37. ☐ 38. ☐ 39. ☐ 40. ☐ 41. ☐ 42. ☐ 43. ☐ 44. ☐ 45. ☐ 46. ☐ 47. ☐ 48. ☐ 49. ☐ 50. ☐ 51. ☐ 52. ☐ 53. ☐ 54. ☐ 55. ☐ 56. ☐ 57. ☐ 58. ☐ 59. ☐ 60. ☐ 61. ☐ 62. ☐ 63. ☐ 64. ☐ 65. ☐ 66. ☐ 67. ☐ 68. ☐ 69. ☐ 70. ☐ 71. ☐ 72. ☐ 73. ☐ 74. ☐ 75. ☐ 76. ☐ 77. ☐ 78. ☐ 79. ☐ 80. ☐ 81. ☐ 82. ☐ 83. ☐ 84. ☐ 85. ☐ 86. ☐ 87. ☐ 88. ☐ 89. ☐ 90. ☐ 91. ☐ 92. ☐ 93. ☐ 94. ☐ 95. ☐ 96. ☐ 97. ☐ 98. ☐ 99. ☐ 100. ☐ 101. ☐ 102. ☐ 103. ☐ 104. ☐ 105. ☐ 106. ☐ 107. ☐ 108. ☐ 109. ☐ 110. ☐ 111. ☐ 112. ☐ 113. ☐ 114. ☐ 115. ☐ 116. ☐ 117. ☐ 118. ☐ 119. ☐ 120. ☐ 121. ☐ 122. ☐ 123. ☐ 124. ☐ 125. ☐ 126. ☐ 127. ☐ 128. ☐ 129. ☐ 130. ☐ 131. ☐ 132. ☐ 133. ☐ 134. ☐ 135. ☐ 136. ☐ 137. ☐ 138. ☐ 139. ☐ 140. ☐ 141. ☐ 142. ☐ 143. ☐ 144. ☐ 145. ☐ 146. ☐ 147. ☐ 148. ☐ 149. ☐ 150. ☐ 151. ☐ 152. ☐ 153. ☐ 154. ☐ 155. ☐ 156. ☐ 157. ☐ 158. ☐ 159. ☐ 160. ☐ 161. ☐ 162. ☐ 163. ☐ 164. ☐ 165. ☐ 166. ☐ 167. ☐ 168. ☐ 169. ☐ 170. ☐ 171. ☐ 172. ☐ 173. ☐ 174. ☐ 175. ☐ 176. ☐ 177. ☐ 178. ☐ 179. ☐ 180. ☐ 181. ☐ 182. ☐ 183. ☐ 184. ☐ 185. ☐ 186. ☐ 187. ☐ 188. ☐ 189. ☐ 190. ☐ 191. ☐ 192. ☐ 193. ☐ 194. ☐ 195. ☐ 196. ☐ 197. ☐ 198. ☐ 199. ☐ 200. ☐ 201. ☐ 202. ☐ 203. ☐ 204. ☐ 205. ☐ 206. ☐ 207. ☐ 208. ☐ 209. ☐ 210. ☐ 211. ☐ 212. ☐ 213. ☐ 214. ☐ 215. ☐ 216. ☐ 217. ☐ 218. ☐ 219. ☐ 220. ☐ 221. ☐ 222. ☐ 223. ☐ 224. ☐ 225. ☐ 226. ☐ 227. ☐ 228. ☐ 229. ☐ 230. ☐ 231. ☐ 232. ☐ 233. ☐ 234. ☐ 235. ☐ 236. ☐ 237. ☐ 238. ☐ 239. ☐ 240. ☐ 241. ☐ 242. ☐ 243. ☐ 244. ☐ 245. ☐ 246. ☐ 247. ☐ 248. ☐ 249. ☐ 250. ☐ 251. ☐ 252. ☐ 253. ☐ 254. ☐ 255. ☐ 256. ☐ 257. ☐ 258. ☐ 259. ☐ 260. ☐ 261. ☐ 262. ☐ 263. ☐ 264. ☐ 265. ☐ 266. ☐ 267. ☐ 268. ☐ 269. ☐ 270. ☐ 271. ☐ 272. ☐ 273. ☐ 274. ☐ 275. ☐ 276. ☐ 277. ☐ 278. ☐ 279. ☐ 280. ☐ 281. ☐ 282. ☐ 283. ☐ 284. ☐ 285. ☐ 286. ☐ 287. ☐ 288. ☐ 289. ☐ 290. ☐ 291. ☐ 292. ☐ 293. ☐ 294. ☐ 295. ☐ 296. ☐ 297. ☐ 298. ☐ 299. ☐ 300. ☐ 301. ☐ 302. ☐ 303. ☐ 304. ☐ 305. ☐ 306. ☐ 307. ☐ 308. ☐ 309. ☐ 310. ☐ 311. ☐ 312. ☐ 313. ☐ 314. ☐ 315. ☐ 316. ☐ 317. ☐ 318. ☐ 319. ☐ 320. ☐ 321. ☐ 322. ☐ 323. ☐ 324. ☐ 325. ☐ 326. ☐ 327. ☐ 328. ☐ 329. ☐ 330. ☐ 331. ☐ 332. ☐ 333. ☐ 334. ☐ 335. ☐ 336. ☐ 337. ☐ 338. ☐ 339. ☐ 340. ☐ 341. ☐ 342. ☐ 343. ☐ 344. ☐ 345. ☐ 346. ☐ 347. ☐ 348. ☐ 349. ☐ 350. ☐ 351. ☐ 352. ☐ 353. ☐ 354. ☐ 355. ☐ 356. ☐ 357. ☐ 358. ☐ 359. ☐ 360. ☐ 361. ☐ 362. ☐ 363. ☐ 364. ☐ 365. ☐ 366. ☐ 367. ☐ 368. ☐ 369. ☐ 370. ☐ 371. ☐ 372. ☐ 373. ☐ 374. ☐ 375. ☐ 376. ☐ 377. ☐ 378. ☐ 379. ☐ 380. ☐ 381. ☐

DEPARTMENT OF ADMINISTRATIVE SERVICES

General Improvements to Alliance Districts' School Buildings, 2017-2018

Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Waterbury Public Schools

School Name WAMS _____

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Install video monitoring system upgrade of an existing analog system, non compatible with a district-wide S2, IP based system to allow central office viewing of this school during emergency situations. The present system includes 50 cameras in a 6-12 school which will include an NVR and converters to accomplish this mission.

Cost Estimates:

Professional Fees and Services: 9840-----

----- Materials and Labor:32800-----

----- Special Equipment:-----

----- Total:42640-----

Keywords: child sexual abuse; disclosure; social support; coping strategies

[illegible]

DEPARTMENT OF ADMINISTRATIVE SERVICES
General Improvements to Alliance Districts' School Buildings, 2017-2018
Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Waterbury Public Schools

School Name Reed _____

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Install video monitoring system upgrade of an existing analog system, non compatible with a district-wide S2, IP based system to allow central office viewing of this school during emergency situations. The present system includes 45 cameras in a K-8 school which will include an NVR(s) and converters to accomplish this mission.

Cost Estimates:

Professional Fees and Services: 9330-----

----- Materials and Labor: 31 100-----

----- Special Equipment:-----

----- Total:40430-----

[illegible]

DEPARTMENT OF ADMINISTRATIVE SERVICES

General Improvements to Alliance Districts' School Buildings, 2017-2018

Project Description Form

General Instructions: Complete a separate Project Description Form for each facility. Do not report multiple activities at multiple schools on a single Project Description Form.

Project Name Waterbury Public Schools

School Name Wallace _____

Project Description: Be specific. Describe the area to be affected. Include square footages and quantities where applicable. Describe any special equipment to be installed or materials to be used. Example: Install new ceiling tiles in main wing classrooms, corridor and library (15,000 sq. ft.).

Install video monitoring system upgrade of an existing analog system, non compatible with a district-wide S2, IP based system to allow central office viewing of this school during emergency situations. The present system includes 98 cameras in a 6-8 school which will include an NVR(s) and converters to accomplish this mission.

Cost Estimates:

Professional Fees and Services: 24000-----

----- Materials and Labor: 79900 -----

----- Special Equipment:-----

----- Total:93900-----

[illegible]

#7

Revised 07/17/13

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- ☒ OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
☐ IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 1/24/17 Name of Travel Agency (if applicable): N/A

1) Requested by: Jennifer Formato Waterbury Career Academy High School 11th
Name of Staff Member School Grade level/Subject

2) How many students? 220

3) Name of destination: Six Flags

4) City/State of destination: Agawam, Massachusetts

5) Departure: Wednesday 5/31/17 8:30am
Day Date Time

6) Return: Wednesday 5/31/17 7:00pm
Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

This field trip supports our efforts in creating a positive school climate through PBIS and allowing students the opportunity to be rewarded outside of school in a public setting to display good personal and social behavior.

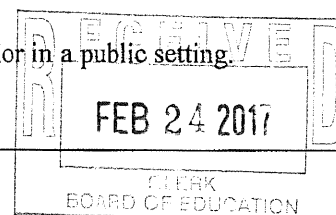
9) What are the Common Core State Standards this field trip supports?

To allow students to immerse in activities and experiences so that they may grow in their appreciation of real world exposure rich in appropriate social interactions and positive behavior as well as acquire skills that they can continue to develop throughout their lives.

10) What are the guiding questions from the curriculum this field trip will answer?

Essential Question: How well do I interact with others in a public setting?

Outcome: Students will exhibit personal responsibility of good personal and social behavior in a public setting.



11) What expected performances will be taught by this field trip?

Students will have a better understanding of appropriate behavior outside the school setting in a public setting.

12) How will you assess the learning that results from this field trip?

Chaperones will report on overall student behavior during the field trip.

13) Explain what educational value this field trip offers the students:

WCA focuses on implementing a positive school climate within the school day in a school setting. Through this field trip, we are rewarding students for their great behavior and allowing them the opportunity to create a positive environment outside the school setting, in a public setting.

14) Transportation: Type/name of Approved PUC Carrier

Durham Bus Company, Waterbury, CT

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Jennifer Formato	203-574-6010	4	
2. Lindsay Ferrari	203-574-6011	5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Jennifer Formato, Lindsay Ferrari, Nyree Toucet, Jenna Pelosi, George Hayes, Rubis Collado, Jessica Therrien, Sara Paradis, Carly Lindley, Ericka Boutote, Maribeth Doubleday

Aides(s) as chaperones: Maritza Santiago, Ina Schule, Damien Mosley, Joe Ianotti, Brandy Bogoley

Teacher(s) as chaperones: Keith Morin, Benjola Shule, Christina Tietz, Joe Russo, Cathy Anderson, Mike Labaugh,

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students will pay for their ticket price. Chaperones are free.

18) What is the approximate cost per pupil for this trip?

\$52.00 including buffet, bus and ticket

19) Is any student excluded from attending this trip? Yes ☒ No ☐ If yes, explain why:

This field trip is only open to our Junior Class students

20) What is the approximate cost all chaperones?

Free

21) How many substitutes are necessary? 5 **ALL TEACHERS WILL BE ON FIELD TRIP**

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Carly Lindley	English/9	4. Christina Tietz	English/11
2. Sara Paradis	Phy Ed/9	5. Keith Morin	Math/11
3. Benjola Shule	Science/9		

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒

No ☐

Emily Cleesera
Signature of School Nurse

02/14/17
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medial needs have been made Yes ☒ No ☐

Ann [Signature]
Signature of School Principal

2/14/2017
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and **is not** approved ☐

PLA [Signature]
Signature of Superintendent/Designee/ILD

2-17-17
Date

2/23/17

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

REQUEST FOR FIELD TRIP

**ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET**

☒**OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP**☐**IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP**

***This request must be approved prior to collecting or committing any funds such
as down payments or making definite arrangements.***

Date Submitted: 2-14-17Name of Travel Agency (if applicable): N/A

1) Requested by: <u>George Flaherty Jr.</u>	<u>Kennedy High School</u>	<u>9-12 math</u>
Name of Staff Member	School	Grade level/Subject

2) How many students? 223) Name of destination: FIRST robotics Competition Bryant University4) City/State of destination: Smithfield RI

5) Departure: <u>Friday</u>	<u>3-24-17</u>	<u>11:30 am</u>
Day	Date	Time

6) Return: <u>Sunday</u>	<u>3-26-17</u>	<u>8:30pm</u>
Day	Date	Time

7) Is school in session during this field trip? yes

8) What unit in the curriculum does this field trip support?

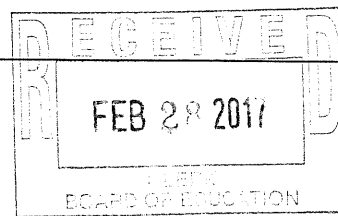
STEM. This is a robotics team competition that we are traveling to competition begins Friday evening and we need to be there to set up and compete for the weekend.

9) What are the Common Core State Standards this field trip supports?

STEM. This is a robotics team competition that we are traveling to competition begins Friday evening and we need to be there to set up and compete for the weekend.

10) What are the guiding questions from the curriculum this field trip will answer?

Robotics competition in Rhode Island.



11) What expected performances will be taught by this field trip?

Students will compete in the FIRST robotics competition at Bryant University in Rhode island.

12) How will you assess the learning that results from this field trip?

Students will compete with their robot and modify the robot as necessary to compete in robotics competition.

13) Explain what educational value this field trip offers the students:

An opportunity to compete in robotics competition

14) Transportation: Type/name of Approved PUC Carrier

Land Jet Bus

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. George Flaherty Jr	2035748150	4	
2. Rob McGrath	2035748150	5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: George Flaherty, Rob McGrath

Aides(s) as chaperones:

Parent(s) as chaperones: Carrie Work

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Robotics team fundraising

18) What is the approximate cost per pupil for this trip? \$300

19) Is any student excluded from attending this trip? Yes ☐ No ☒ If yes, explain why:

20) What is the approximate cost all chaperones?

\$900

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. George Flaherty Jr	Math	4.	
2. Rob McGrath	Business	5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes ☒

No ☐

Margaret Owens
Signature of School Nurse

2-14-17
Date

23) This field trip request meets the needs of the BOE policy? Yes ☒ No ☐

Is this field trip recommended? Yes ☒ No ☐

Arrangements for students(s) medical needs have been made Yes ☒ No ☐

[Signature]
Signature of School Principal

2-15-17
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level ☒

This field trip request has been reviewed and **is not** approved ☐

PEA 2/24
Signature of Superintendent/Designee/ILD

2-24-17
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP: Thursday, March 9, 2017 (State Street)

BOARD MEETING: Thursday, March 16, 2017

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
P. Poulter	Regan all purpose rm.: Thurs., Mar. 23 rd 5:30-7:30 pm (Family Night Book Bingo)
D. Foster	Enlightenment café: Thurs., Mar. 30 th 4-6 pm (Bullying workshop) Tues., Apr. 18 th 3-5 pm (m/s parents workshop)
R. Moffo	Generali café: Thurs., Mar. 16 th 5:30-7:30 pm (Family Reading Night)
B. Washington	WAMS gym: Fri., Mar. 10 th 2:00-4:20 pm (Jr. class basketball fundraiser)
R. Arroyo	Enlightenment café: Mar. 17 th thru June 2 nd 1:30-3:30 pm (partnership with advanced career training program)
J. Silva	West Side café: Fri., Mar. 17 th 2:30-8:00 pm (Captivating Kids Program)
M. Webster	WAMS atrium: Fri. Apr. 28 th 4-8 pm (set-up)
Mayor's Office	Sat. Apr. 29 th 7:30am-3:00pm (Family-Housing Expo)
S. Schulte	WAMS apron stage: May 18, 22, 23, 24, 25, 26 3:30-9:00 pm (rehearsal & performance of play)
M. Magda	Wilby café: Fri., Mar. 24 th 6:00-9:30 pm (National Honor Society)
T. Grabowski	Maloney café: Thurs., Mar. 23 rd 5:30-7:30 pm (Build a Book activity) (snow date: 3/30/17) Maloney café: Thurs., Apr. 6 th 4:30-8:30 pm (Book Bingo)
L. Dunn	Rotella café, rooms: Tues., April 25 th 3:45-7:00 pm
Human Resources	(Career Fair)
Y. Demirali	Sprague gym: Tues., Mar. 21 st 6:00-7:30 pm (Family Art Night) Sprague gym: Thurs., Apr. 27 th 5:00-6:30 pm (Family Science Night)
H. Doolan	Wilby music rm.: Sat., Mar. 11 th 10am-noon (play practice)
N. Vaughan	Crosby aud.: Wed., May 31 st 3:00-6:00 pm (Teacher of the Year award program)
Adult Education	West Side culinary rm.: Mon.-Fri. 3/6/17 to 6/9/17 5:30-9:00 pm (Enrichment Program/Culinary Arts) Kennedy rooms: Mon.-Fri. 3/6/17-6/9/17 5:30-9:00 pm (Enrichment Programs) Kennedy aud. & 5 classrms.: Mon. & Tues. June 12 th & 13 th 5-7 pm (rehearsals) Wed., June 14 th 4:30-9:00 pm (graduation)
S. Petteway	Bucks Hill gym: Tues., Mar. 21 st 5:00-7:00 pm (Family Math Night)
D. Digsby	Walsh gym: Wed., Mar. 15 th 5:30-6:30 pm (Family Reading Night)

Approved:

John Theriault

Kathleen M. Ouellette, Ed. D.
Superintendent of Schools

SCHOOL USE FORM

MAR - 3 2017

DATE: 3/3/17

TO: SCHOOL BUSINESS OFFICE
(ATTN: SANDY MCCASLAND)
FX #: 574-8032 PHONE #: 574-8034

FROM: Regan School

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL
FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Regan School

AUDITORIUM

GYMNASIUM

SWIMMING POOL

CAFE/ROOMS

DATE(S) REQUESTED:

Thursday March 23, 2017FROM 5:30 am/pm TO 7:30 am/pm

FOR THE FOLLOWING PURPOSE:

Book Bingo - Family NightPatricia Poulter

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at police and fire headquarters.

MAR - 2 2017

Book

SCHOOL PERSONNEL USE ONLY

DATE: 3/2/17

TO: SCHOOL BUSINESS OFFICE

FROM: Denise Foster

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Enlightenment

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool X ☐ Café/Rooms

DATES REQUESTED: March 30, 2017 and April 18, 2017

FROM: 4:00 pm TO: 6:00 pm March 30, 2017
FROM: 3:00 pm TO: 5:00 pm April 18, 2017

FOR THE FOLLOWING PURPOSES:

✓ Box Out Bullying Workshop for Parents on March 30, 2017

Middle School Parent Involvement Workshop on April 18, 2017

Denise Foster/Parent Liaison
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

MAR - 2 2017

DATE: 3-1-17

TO: SCHOOL BUSINESS OFFICE

FROM: Rosemarie Moffo

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Generali School

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFE/ROOMS

DATES REQUESTED: March 16th 2017

FROM 5:30 am/pm TO 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Family Reading Night

Rosemarie Moffo
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at police and fire headquarters.

Please give form to Nicole Steck

MAR - 2 2017

SCHOOL PERSONNEL USE ONLY

DATE: 3-1-17

TO: SCHOOL BUSINESS OFFICE

FROM: Mrs. Washington

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 3-10-17

FROM: 2:00 am/pm TO: 4:20 am/pm

FOR THE FOLLOWING PURPOSES:

The Junior Class Basketball
Tournament Fundraiser

Doreen Lopez
Brenda Washington
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY MAR - 1 2017

DATE: 3-1-17

TO: SCHOOL BUSINESS OFFICE

FROM:

Enlightenment School / R.M. Arroyo

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Enlightenment School☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFE/ROOMSDATES REQUESTED: 3-17-17 - 6-2-17FROM 1:30pm am/pm TO 3:30pm am/pm

FOR THE FOLLOWING PURPOSES:

Partnership with Advanced Career Training of
Enlightenment SchoolR.M. Arroyo
APPLICANTPlease note the following provisions:When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

MAR - 1 2017

Date: 2/28/17

TO: School Business Office

FROM: Joseph Silva WSMS

The undersigned hereby makes application for use of school facilities (after school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side Middle School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café

DATES REQUESTED: March 17, 2017 (3/17) Friday

Time: 2:30 - 8:00

FOR THE FOLLOWING PURPOSES:

Captivating Kids program - also need Music Suite + art rooms

Joseph Silva
Applicant

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

MAR - 1 2017

SCHOOL PERSONNEL USE ONLYDATE: 2-28-2017

TO: SCHOOL BUSINESS OFFICE

FROM: MONROE WEBSTER

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

1ST FLOOR HALL, CAFE, ATRIUM - NEED PODIUM & MIC IN ATRIUM

☐ Auditorium☐ Gymnasium☐ Swimming Pool☐ Café/Rooms

DATES REQUESTED: FRIDAY APRIL 28, 2017 AFTER 4PM FOR SET UP
SATURDAY APRIL 29 2:30 - 3:00 PM EVENT DATE

FROM: _____ am/pm

TO: _____ am/pm

FOR THE FOLLOWING PURPOSES:FAMILY & HOUSING EXPO

MONROE WEBSTER
APPLICANT
203-574-6712

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

FEB 28 2017

SCHOOL PERSONNEL USE ONLY

DATE: 2/22/17

TO: SCHOOL BUSINESS OFFICE

FROM:

Scott Schulte (Winterburg Arts Magnet School)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

Apron Stage

DATES REQUESTED: 5/18; 5/22; 5/23; 5/24; 5/25; 5/26

FROM: _____ am/pm TO: _____ am/pm

FOR THE FOLLOWING PURPOSES:

Classroom Rehearsal & Performance

teaching at The Show

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Book

*Original
Approved
D. Kalach*

FEB 24 2017

SCHOOL PERSONNEL USE ONLY

DATE: FEBRUARY 16, 2017

TO: SCHOOL BUSINESS OFFICE

FROM: MATTHEW MAGDA
WILBY HIGH

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

*check with
Buck*

NAME OF SCHOOL REQUESTED: WILBY HIGH

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: MARCH 24, 2017

FROM: 6:00 am/pm TO: 9:30 am/pm

FOR THE FOLLOWING PURPOSES:

THE NATIONAL HONOR SOCIETY OF WILBY HIGH
IS SPONSORING A DANCE AT WILBY HIGH TO RAISE
MONEY FOR THE "MAKE A WISH FOUNDATION"

Matthew J. Magda
APPLICANT
NHS CO-ADVISOR

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

FEB 23 2017

2 | 23 | 17

DATE:

FROM: Maloney School / Terri Grabowski

NAME OF SCHOOL REQUESTED: Maloney

~~☐ Café/Rooms~~

DATE REQUESTED: 3/23 8466 3/30

TO: 7:30 am/pm

Build a Book

APPLICANT

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

FEB 23 2017

SCHOOL PERSONNEL USE ONLY

TO: SCHOOL BUSINESS OFFICE

DATE: 2/23/17FROM: Maloney Terri Grabowski

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Café/RoomsDATES REQUESTED: April 6thFROM: 4:30 am/pmTO: 8:30 am/pm

FOR THE FOLLOWING PURPOSES:

Book BingoTerri Grabowski
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Book

FEB 20 2017

SCHOOL PERSONNEL USE ONLY

DATE: 2-22-17

TO: SCHOOL BUSINESS OFFICE

FROM: Sch. Personnel Office
Lisa Dunn

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: Tuesday, April 25, 2017
FROM: 3:45 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Career Fair: 8 classrooms, Lib.,
Teachers' Rm., Cafeteria, Hallway

*
Need 4 tables & 8 chairs in hallway
couple chairs outside
each rm. being used

L. Dunn
APPLICANT

SPM

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

FEB 22 2017

SCHOOL PERSONNEL USE ONLYDATE: 2/22/17

TO: SCHOOL BUSINESS OFFICE

FROM: Village De mirali
Parent Liaison

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague Elementary☐ Auditorium☒ Gymnasium☐ Swimming Pool☐ Café/RoomsDATES REQUESTED: 3/21/17FROM: 6:00 am/pm TO: 7:30 am/pmFOR THE FOLLOWING PURPOSES:Family Art NightVillage De mirali
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Feb 22 2017

SCHOOL PERSONNEL USE ONLY

TO: SCHOOL BUSINESS OFFICE

DATE: 2/22/17FROM: Vivian De mirali
Parent Liaison

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague Elementary☐ Auditorium☒ Gymnasium☐ Swimming Pool☐ Café/RoomsDATES REQUESTED: 4/27/17FROM: 5:00 am/pmTO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

Family Science NightVivian De mirali
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

MAR - 3 2017

SCHOOL PERSONNEL USE ONLY

DATE: 3/3/17

TO: SCHOOL BUSINESS OFFICE

FROM: _____

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

Music
Classroom
C106

DATES REQUESTED: 3/1/17

FROM: 10:00 am/pm TO: 12:00 am/pm

FOR THE FOLLOWING PURPOSES:

Play Practice
The building will be open for Robotics Team

H. Doolan
APPLICANT

Please note the following provisions:

When the public is ~~invited~~ to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Mark

SCHOOL PERSONNEL USE ONLY

MAR - 3 2017

DATE March 3, 2017

TO: SCHOOL BUSINESS OFFICE

FROM: Nancy Vaughan

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby High School

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms
and lobby area

DATES REQUESTED: Wednesday, May 31, 2017

FROM: 3 /pm TO: 6 pm

FOR THE FOLLOWING PURPOSES:

Teacher of the Year awards program.

Event starts at 4:30 p.m. Time includes time for set-up.

Nancy Vaughan
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

MAR - 6 2017

DATE: March 6, 2017

TO: School Business Office
FROM: Waterbury Adult Education

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: West Side Middle School

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFÉ/ROOMS
Need a Kitchen

DATES REQUESTED: Approximately March 6, 2017 through June 9, 2017.

FROM 5:30 PM TO 9:50 PM Approximately

FOR THE FOLLOWING PURPOSES:

Adult Education Enrichment Program.

Please see attached list of classes being offered and classrooms we would like to use

Antonio Musto
Antonio Musto, Principal

3-6-17
Date

Please note the following provisions:

When the public is invited to an activity, police and fire department must be notified. These arrangements must be made in person at police and fire headquarters.

MAR - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: March 6, 2017

TO: School Business Office
FROM: Waterbury Adult Education

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Kennedy High School

 AUDITORIUM GYMNASIUM SWIMMING POOL CABE/ROOMS

DATES REQUESTED: Approximately March 6, 2017 through June 9, 2016.

FROM 5:30 PM TO 9:30 PM Approximately

FOR THE FOLLOWING PURPOSES:

Adult Education Enrichment Program.

Please see attached list of classes being offered and classrooms we would like to use

Antonio Musto
Antonio Musto, Principal

3-6-17
Date

Please note the following provisions:

When the public is invited to an activity, police and fire department must be notified. These arrangements must be made in person at police and fire headquarters.

ENRICHMENT CLASSES

- Italian I – Room 133 – Tuesday – 6:30pm-8:30pm
- Spanish I – Room 135 – Monday – 6:30pm-8:30pm
- Supper Club w/Rose – (WSMS) – Thursday – 6:30pm-8:30pm
- Basic Computers – Room 136 – Tuesday & Thursday – 6:00pm-8:00pm
- Medicare 101 – Room 135 – 6:30pm-8:00pm
- Don't Outlive your Savings – Room 137 - Thursday – 7:00pm-8:30pm
- Real Estate – Room 135 – Tuesday & Thursday – 6:00pm-9:15pm
- Financial Strategies – Room 135 - Wednesday – 6:30pm-8:30pm
- Yoga – Tuesday – 6:00pm-7:30pm
- Floral Design – Room 123 – Tuesday - 6:00pm-8:00pm
- Sewing – Room 123 – Monday – 6:00pm-8:30pm
- Meditation – Room 150 – Monday – 6:30pm-8:30pm
- Alzheimer's at Home – Room 132 – 7:00-8:30pm
- Boating – Room 133 – 6:00-9:00pm
- How to Live a Healthy Life – Room 137- 6:00-7:30pm
- Emotional Freedom – Room 134 – 6:00-7:30pm

MAR - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: March 6, 2017

TO: School Business Office
FROM: Waterbury Adult Education

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Kennedy High School

☒ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFÉ/ROOMS

The five classrooms we will use has not been determined as of yet.

DATES REQUESTED: June 12th & 13th (rehearsal); June 14th (graduation)
FROM 5:00 PM TO 7:30 PM Rehearsal
FROM 4:30 PM TO 9:00 PM Graduation

FOR THE FOLLOWING PURPOSES:

Adult Education 2017 Graduation.

Antonio Musto
Antonio Musto, Principal

3-6-17
Date

Please note the following provisions:

When the public is invited to an activity, police and fire department must be notified. These arrangements must be made in person at police and fire headquarters.

To: Sandy McCasland
SCHOOL PERSONNEL USE ONLY

MAR - 6 2017

TO: SCHOOL BUSINESS OFFICE

DATE: March 7, 2017

FROM:

Shirley Pottewy

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Bucks Hill

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 3/21/17

FROM: 5:00

am/pm

TO: 7:00

am/pm

FOR THE FOLLOWING PURPOSES:

Family Math Night

Shirley Pottewy
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

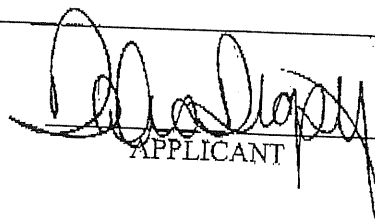
MAR - 7 2017

SCHOOL PERSONNEL USE ONLYDATE: March 6, 2017

TO: SCHOOL BUSINESS OFFICE

FROM: Dalia Digsby - Walsh

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Walsh School☐ Auditorium☒ Gymnasium☐ Swimming Pool☐ Café/RoomsDATES REQUESTED: March 15, 2017FROM: 5:30 am/pmTO: 6:30 am/pmFOR THE FOLLOWING PURPOSES:Walsh Family Reading Night (sponsored by Parent Liaison &
Reading dept.)
APPLICANTPlease note the following provisions:When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

#10

WORKSHOP: Thursday, March 9, 2017 (State Street)
BOARD MEETING: Thursday, March 16, 2017

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

GROUP	FACILITIES AND DATES/TIMES
Ticket to Broadway Dance Co. Karen Shapiro	Kennedy aud., band rm.: Sat. & Sun., Mar. 11 th & 12 th (Dance Competition) **<u>(NEEDS CONSENT)</u>**

REQUESTING WAIVERS:

Torna ShopRite-Talent Show	Rotella aud.: Sat., May 20 th 4:00-9:00 pm
Mary Lou Grandziszewski	(local talent show in sponsorship with ShopRite) (\$756.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Hoops 4 Life	Reed gym: 3/29 to 5/24 weeknights 4:30-9:00 pm
D. Fryer	West Side gym: 3/29 to 5/24 weeknights 4:30-9:00 pm (basketball program)
Wtby. Wizards	Carrington gym: Tues. & Thurs. 3/21-5/15 5:30-7:30 pm
B. Maisto	(basketball program)
Post University	WSMS parking lot: Sat. May 13 th 8am-6pm
Pat. Ford	(use for additional parking for Post Univ. graduation ceremony)
Fulton Park	
Neighborhood Assoc.	Kingsbury gym or rm.: March, 2017 – Dec., 2017 3 rd Tues. each month
M. Ciarlo	6:00-8:30 pm (monthly meetings)
P.A.L.	Wilby track: Mondays 4/1/17 – 6/1/17 6:00-8:00 pm
Ofc.C. Amatruda	(track practice)

MONIES COLLECTED TO DATE:

\$ 66,138.75

Approved:

John Theriault

Kathleen M. Ouellette, Ed. D.
Superintendent of Schools

These activities are completed and have been billed:

Yeshiva Chabab

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# MAR - 1 2017

Book
APPLICANT Karen Shapiro NAME OF ORGANIZATION Ticket To Broadway
ADDRESS PO Box 341 Pittstown NJ 08867 TELEPHONE # 908 730 0364
(street) (city) (state) (zip code)
SCHOOL REQUESTED JFK HS DATES 3/11-3/12 ROOM(S) Aud Band Caf-dressing
OPENING TIME 6:45 AM CLOSING TIME 10:20 PM PURPOSE DANCE COMP
ADMISSION (if any) Pre Reg CHARGE TO BE DEVOTED TO Expenses of event
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 200 CHILDREN 100
SIGNATURE OF APPLICANT Karen Shapiro DATE 3/1/17
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: 908 399 5676
Karen + Ed Shapiro 45 Sky Creek Rd Pittstown NJ 08867
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. KS (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service per custodian
RENTAL FEES: \$1000/4 HRS + \$200/ea. add 1 HR.
MISCELLANEOUS FEES: \$55/HR (Tech.)

SECURITY DEPOSIT \$ 500.- INSURANCE COVERAGE YES ☐ NO ☐

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH
DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:
PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE
DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS
WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

FEB 26 2017

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Mary Lou Brendiszewski NAME OF ORGANIZATION Torna ShopRite

ADDRESS 943 Wolcott St. Waterbury CT 06705 TELEPHONE # 203/756-5614
(street) (city) (state) (zip code)

SCHOOL REQUESTED Rotella DATES May 20, 2017 ROOM(S) Auditorium

OPENING TIME 4pm CLOSING TIME 9pm PURPOSE Talent Show

ADMISSION (If any) to be determined CHARGE TO BE DEVOTED TO Brian Gibbons Homeless Outreach

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 200 CHILDREN 70

SIGNATURE OF APPLICANT Mary Lou Brendiszewski DATE 2/8/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Marie Backhouse - Director - 860/589-5542 489 - Wolcott St. Unit 2 Bristol CT

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUSTODIAN

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3462

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

WALTON COUNTY
(to be submitted with Building Permit)

APPLICANT/ORGANIZATION: Torne-ShopRite

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Auditorium

DATE(S): May 20th 2017

TIMES: 4pm to 9pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

2/8/17
Date

Mary Lou Kennedy
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 756.5
Custodial Fees

\$ _____
Security Deposit

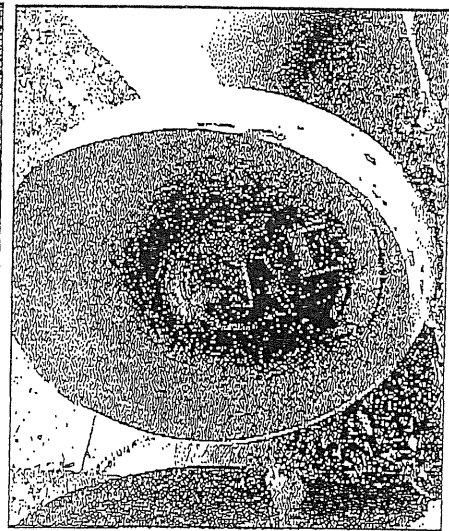
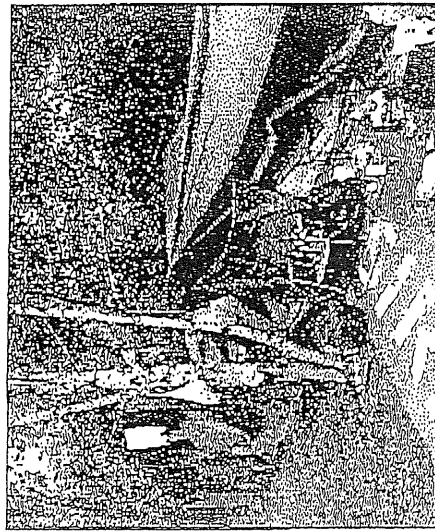
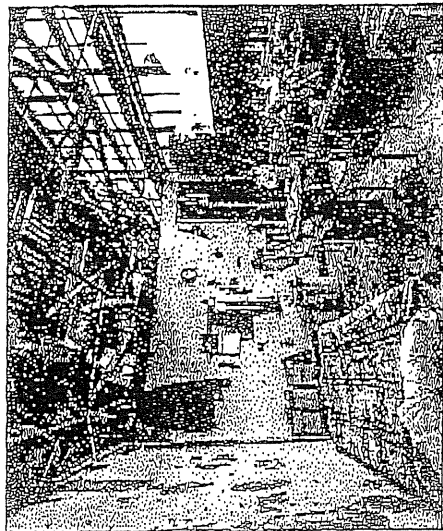
BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Waterbury's First
"In Our Own Backyard"

1. Corporate partner Shop Rite
2. Successfully done in Bristol, May 2013 (Sample Program & Flyer)
3. Location: Rotella Magnet School
Date: May 20, 2017
Open to: All students of Waterbury
Auditions: Mattatuck Museum, April 22, 2017
 - 1) Elementary-set time
 - 2) Middle & High School
 - * Bob Burns has agreed to allow use of Museum free of charge for auditions
 - * Ms. Baskerville, Mr. Moore and Ms. Grendziszewski will run auditions.
4. Proceeds from Waterbury's First "In Our Own Backyard" Talent Show will go to
The Brian Gibbons Homeless Outreach Foundation for the Homeless
(See fax on foundation)
5. Judges will be secured from the Waterbury area the director will be Ms. Marie Baskerville former Guidance Counselor of Crosby High School and Director of Unity Dance Ensemble (see attached judging sheet)
6. Torna - Shop Rite staff includes Mary Lou Grendziszewski, Community Liaison and Jim Moore.
7. On February 3, 2017, Mrs. Pam Baim, ILD; Ms. Henry Principal of Rotella and Mrs. Mary Ann Marold, Education Liaison to government, Business and community met with Ms. Baskerville, Ms. Grendziszewski, and Mr. Moore at Rotella Magnet School to hear the proposal.
8. Next step is a School Use Form since May 20, 2017 is open at Rotella. Since these will all be Waterbury students, the question is which form is used and who would you like to sign it (School Personnel or External) *
9. Rotella technical assistance from Mr. Michaud will be provide the evening of the event. He will be paid the normal rate. by Shop Rite
10. Shop Rite is looking for assistance in Waiving the fees since all of the students in the Talent Show will be Waterbury Public School students. All of the proceeds will be going to homeless outreach.



Supported By:

Easter Seals of Greater Waterbury



Sacred Heart Church - Southbury



Connecticut Community Foundation



43 Field Street

Waterbury, CT 06702

Contact: Rick Povilaitis MSW LCSW

203-525-3724

Denise Ruppelt

502-930-4813

*Please put "Homeless Outreach" in the memo line for any checks made payable to Brian Gibbons Homeless Outreach

Brian Gibbons Homeless Outreach

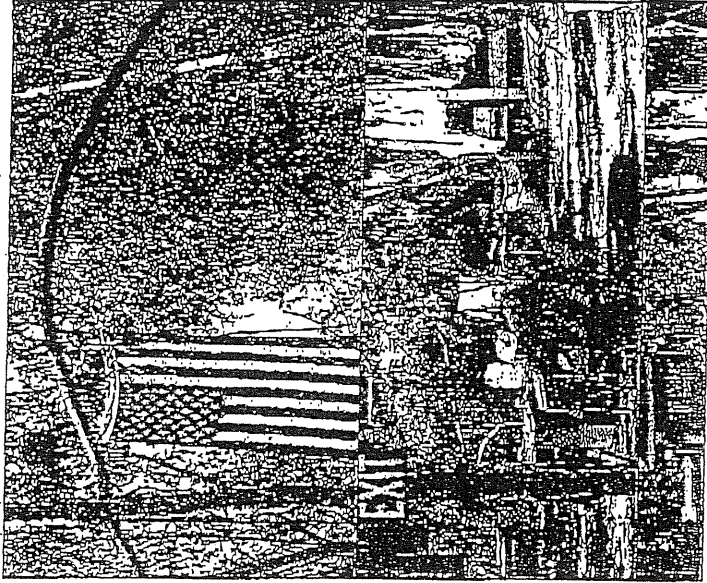
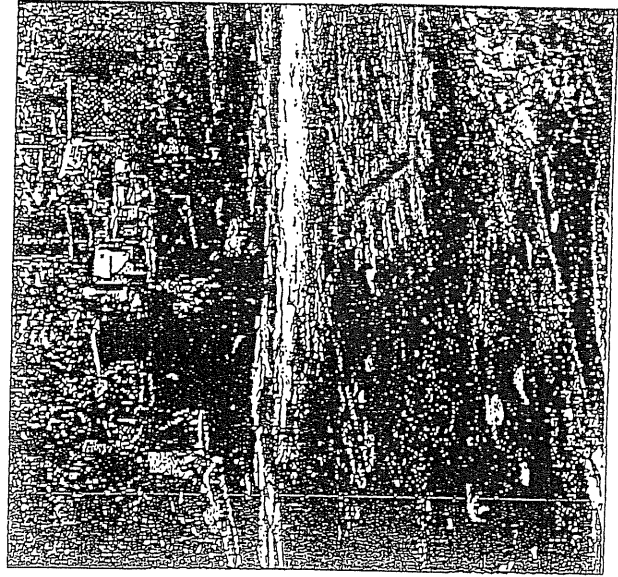


Every night there are people in Waterbury who are hungry and sleep in tents, vacant buildings, cars, and trucks. These are not avid campers who enjoy the great outdoors. There are dozens of people who have nowhere else to go. They are outdoors 24/7, 12 months a year no matter the weather the weather conditions.

What We Do

We provide case management and support services to people living outside or those recently housed. Visits are made to campsites, factories and abandoned buildings several times a week and more frequently in the bitter cold and snowy days of the winter months. We provide food, warm clothing, hygiene products, camping equipment and most importantly HOPE.

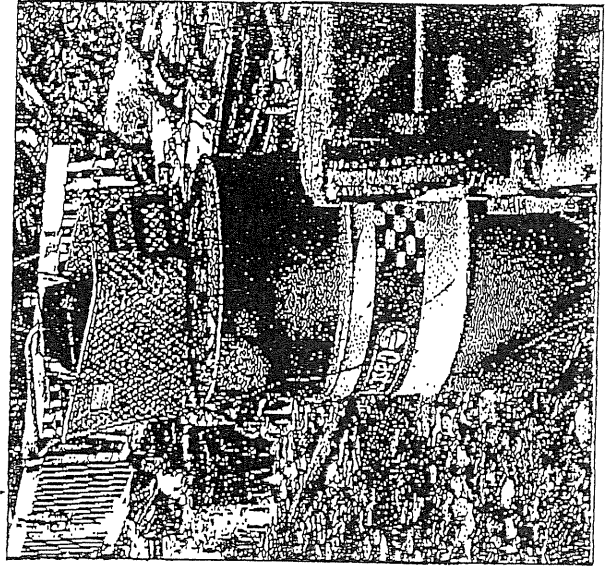
We try to make people as comfortable as possible while they work to join the community.



How You Can Help

Financial donations can be made to The Brian Gibbons Homeless Outreach fund in care of The Connecticut Community Foundation. This enables us to provide essential items for those in need. Donations of giftcards to McDonald's, Subway, Burger King, Walmart, Waterbury bus passes socks and personal hygiene products are also appreciated and needed.

Brian Gibbons Homeless Outreach
c/o Connecticut Community
Foundation
43 Field Street
Waterbury, CT 06702



MISSION STATEMENT

To Locate, engage, and support the homeless and nearly Homeless people in Waterbury and to link them to the appropriate resources.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

FEB 26 2017

APPLICANT Doreen Fryer NAME OF ORGANIZATION HappyLife, Inc
ADDRESS 232 N. Elm Street Wtby CT 06702 TELEPHONE # (203) 575-4340
(street) (city) (state) (zip code)
SCHOOL REQUESTED Johnston Reed School DATES Attachment ROOM(S) 64m
OPENING TIME 4:30p CLOSING TIME 9:00pm PURPOSE Basketball League
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 50
SIGNATURE OF APPLICANT Doreen Fryer DATE Feb 22, 2016

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Doreen Fryer 31 Rosenkrantz Dr (203) 232-4578 / Doreen / Parker (203) 525-6073
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY-DEPOSIT \$ _____ INSURANCE COVERAGE ✓ YES _____ NO _____
PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

SCHOOL/ROOMS REQUESTED: JOHNATHAN REED School (Gym)

DATE(S): 3/29 3/30 4/3 4/4 4/5

DATE(S): 4/6 4/17 4/18 ~~4/19~~ 4/20

DATE(S): 4/25 4/27 5/1 5/2 5/3 5/4

DATE(S): 5/5 5/8 5/9 5/10 5/11 5/12

DATE(S): 5/15 5/16 5/17 5/18

DATE(S): 5/22 5/23 5/24

TIMES: 4:30p - 9:00pm

TIMES: " " - " "

TIMES: " " - " "

TIMES: " " - " "

TIMES: " " - " "

TIMES: " " - " "

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

FEB 26 2017

APPLICANT Deneen Fryer NAME OF ORGANIZATION Hoops4Life, Inc.

ADDRESS 232 N. Elm Street Wtby, CT 06702 TELEPHONE # (203) 575-4340
(street) (city) (state) (zip code) (203) 232-4578

SCHOOL REQUESTED West Side Middle DATES please see attachment ROOM(S) Gym

OPENING TIME 4:30- CLOSING TIME 9:00pm PURPOSE Basketball games

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 50

SIGNATURE OF APPLICANT Deneen Fryer DATE FEB 22, 2017

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Deneen Fryer 31 Rosengarten Dr (203) 232-4578 - Darryl Parker (203) 525-6073 ^{64 Ridge way Rd}

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DT (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

SCHOOL/ROOMS REQUESTED: West Side Middle School (Gym)

DATE(S): 3/29 3/30 4/3 4/4

DATE(S): 4/5 4/6 4/17 4/18

DATE(S): 4/19 4/20 4/25 4/27

DATE(S): 5/1 5/2 5/3 5/4 5/5

DATE(S): 5/8 5/9 5/10 5/11 5/12

DATE(S): 5/15 5/16 5/17 5/18 5/22
5/23 5/24

TIMES: 4:30 pm - 9:00 pm

TIMES: 4:30 pm - 9:00 pm

TIMES: 4:30 pm - 9:00 pm

TIMES: 4:30 pm - 9:00 pm

TIMES: 4:30 pm - 9:00 pm

TIMES: 4:30 pm - 9:00 pm

/

2

Att: SANDY

Fax 203 574 8032

PARTY PLUS

FAX No. 203 879 9951

P.001/001

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# FEB 26 2017

APPLICANT Bill Maisto

ADDRESS 50 Country Club Dr Waterbury CT 06708
(street) (city) (state) (zip code)

NAME OF ORGANIZATION: Waterbury Wizards
TELEPHONE # 203 768 5364

SCHOOL REQUESTED Carrington

DATES March 20 - May 15

ROOM(S) Gymnasium

Monday + Thursday

OPENING TIME 5:30

CLOSING TIME 7:30

PURPOSE Basketball

ADMISSION (if any) _____

CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____

CHILDREN _____

SIGNATURE OF APPLICANT [Signature]

DATE 2/26/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
[Signature]

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

RECEIVE:

NO. 8194

06/07/2016/TUE 12:28PM

Party Plus

FEB 24 2017

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT PAT FORD NAME OF ORGANIZATION POST UNIVERSITY
ADDRESS 800 COUNTRY CLUB RD, WATERBURY TELEPHONE # 203-596-4594
(street) (city) (state) (zip code)
SCHOOL REQUESTED WESTSIDE MIDDLE SCHOOL DATES SAT. MAY 13, 2017 ROOM(S) _____
OPENING TIME 8:00 AM CLOSING TIME 6:00 PM PURPOSE USE OF PARKING LOT
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO GRADUATION EVENT
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____ CHILDREN _____
SIGNATURE OF APPLICANT [Signature] DATE 2-24-17
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

WILLIAM R. DAVIS FACILITIES MGR
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) 203-596-4660

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO _____

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

FEB 2 2017

APPLICANT Marie Carlo Pres. NAME OF ORGANIZATION UPPER Fulton Park Neighborhood
ADDRESS 98 Fanning St 06704 TELEPHONE # 203-206-4561 ASSO.
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kingsbury DATES Every 3rd Tuesday ROOM(S) Gym or Rm.
OPENING TIME 6:00 PM CLOSING TIME 8:30 PM PURPOSE Neighborhood Meeting
ADMISSION (if any) NA CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 0
SIGNATURE OF APPLICANT Marie C. Carlo DATE 2/15/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(same)
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. NA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: NA

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

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SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

March 2017
TO
Dec. 2017

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT # - 3 2017

APPLICANT Chris Amatruda NAME OF ORGANIZATION PAL
ADDRESS 64 Division A Waterbury, CT 06704 TELEPHONE # 203-246-3921
(street) (city) (state) (zip code)

SCHOOL REQUESTED: Wlby DATES 4/1 - 4/1/17 ROOM(S) Track
OPENING TIME: 10pm CLOSING TIME: 5pm PURPOSE: PRACTICE

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 CHILDREN 20

SIGNATURE OF APPLICANT [Signature] DATE 3-2-17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(SAME)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

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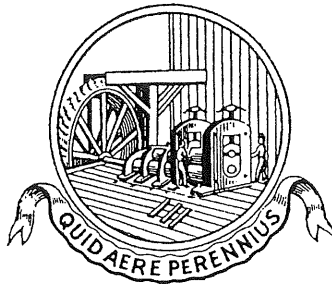
APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Communications



Packet week ending: 3/7/17



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 27, 2017

Sakine Ramadanov
30 Rayon Circle
Naugatuck, CT 06770

Dear Ms. Ramadanov:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2017329) at \$13.18 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, March 16, 2017 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 17, 2017 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

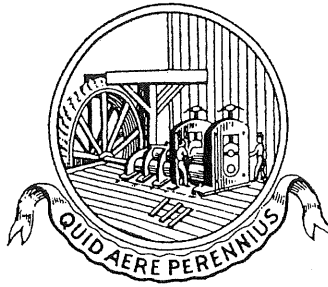
Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Genrealist

CSF/sd

cc: Board of Education
Dr. Ouellette, Supt. of Schools
Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 27, 2017

Fitore Kaci
128 Wesley St., Apt. #1
Waterbury, CT 06708

Dear Ms. Kaci:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2017330) at \$13.18 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, March 2, 2017 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 3, 2017 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

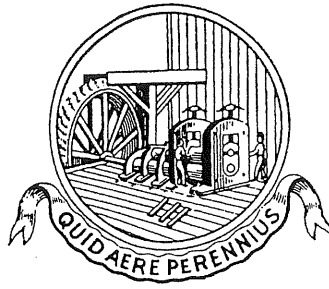
Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Genrealist

CSF/sd

cc: Board of Education
Dr. Ouellette, Supt. of Schools
Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 28, 2017

Stephen Fillie
1774 Bunker Hill Rd.
Watertown, CT 06795

Dear Mr. Fillie:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department – Food Service for the position of Food Service Driver (Req. #2016153) at \$20.13 per hour. Please contact Linda Franzese, Food Service Director at (203) 574-8035 with any questions you may have in regards to this position.

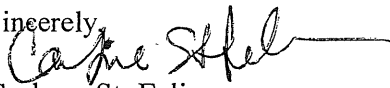
We have scheduled your orientation for Thursday, March 2, 2017 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 3, 2016 at your regular scheduled time.

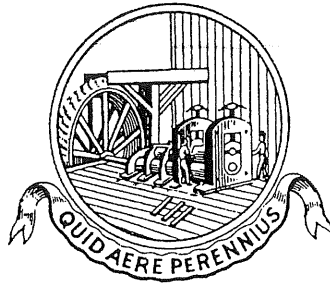
At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd
cc Board of Education
Dr. Ouellette, Supt. of Schools
Linda Franzese, FS Director



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 28, 2017

Jessica McCulloch
250 Westwood Ave.
Waterbury, CT 06708

Dear Ms. McCulloch:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Paraprofessional (Req. #2017161) at \$16.36 per hour. Please contact Melissa Baldwin, Acting Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, March 2, 2017 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 3, 2017 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

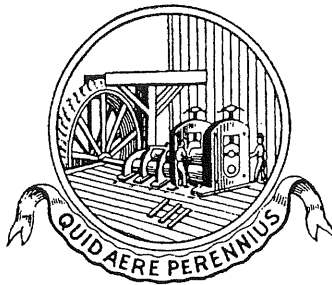
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc: Board of Education
Dr. Ouellette, Supt. of Schools
Melissa Baldwin, Acting Director of Spec Educ



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut

Department of Human Resources
Office of the Civil Service Commission

February 28, 2017

Yngri Solino
232 Platt St.
Waterbury, CT 06704

Dear Ms. Solino:

We are pleased to receive your acceptance of our offer of employment for the position of Lunch Aide @ Waterbury Career Academy for the Department of Education – Food Service (Requisition #2017276) at \$10.10 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, March 2, 2017 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 3, 2017 at your regular scheduled time.


At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,


Carlyne St. Felix
Human Resources Genrealist

CSF/sd

cc: Board of Education
Dr. Ouellette, Supt. of Schools
Linda Franzese, Food Serv. Director

Carrie Swain

From: Theresa DeMars <noreply@embrams-mail.com>
Sent: Friday, March 03, 2017 7:08 AM
To: Carrie Swain
Subject: CAFE Policy Highlights 3-3-2017
Attachments: March 3 2017.pdf



Hello,

Attached you will find CAFE's Policy Highlights Publication for March 3, 2017. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by [clicking here](#).

To unsubscribe to this publication, please email Terry DeMars at tdemars@cafe.org and state that you would like to unsubscribe from Policy Highlights.

Connecticut Association of Boards of Education

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Wethersfield, CT 06109

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Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

March 3, 2017

Volume 16 – Issue #18

Rethinking Homework: In an article in *Education Update*, Alexandria Neason reviews the research on the impact of homework, which is decidedly mixed. One study showed a correlation between completing homework and better scores on unit tests, but the link was weaker in elementary schools. Other studies found no strong evidence of homework leading to higher grades. “We still can’t prove it’s effective,” said education professor Cathy Vatterott, author of a 2009 book on homework. “The research is flawed and idiosyncratic.”

The evidence indicates that lower-income students find homework a challenge, and not completing homework has a disproportionate impact on their grades. Myron Dueck, a Canadian school leader and author, says one of the most serious effects of homework is “the exacerbation of social and economic inequities that already exist.” Students who are struggling with food insecurity, unstable housing, noisy and distracting home environments, inadequate computer access, after-school jobs or child care, and the normal challenges of adolescence often find homework too much to handle. And indeed, studies of high-school dropouts cite homework as one of the top reasons for leaving school.

Given this gap-widening effect (“We are basically punishing them for their poverty,” says Vatterott) what should schools do? Neason summarizes some possible policy tweaks:

- Beef up the rigor and engagement of in-school lessons so that missing homework takes less of a toll on achievement.
- Give students opportunities to complete homework in school with a conducive study environment and good computer access.
- Use homework to reinforce already-mastered skills or complete assignments that were launched in class rather than introducing new material. “Homework should reinforce students’ confidence in their abilities, not shatter it,” says Neason.
- Don’t assign busywork. Each homework assignment should have a clear rationale and add value.
- Don’t assign homework that requires students to buy special materials like poster board.
- Don’t portray homework as a test of responsibility. Students may be ashamed to tell teachers about out-of-school struggles that make homework difficult for them to complete.
- Rethink the weight of homework on grades. Students might be graded on what they learn rather than on process pieces such as homework assignments. One approach is to make homework optional and check for understanding with a quick quiz the next day.

- Rethink zero-to-100 grading scales, which have a devastating effect when a student gets a zero for missed homework. A 6-5-4-3-2-1 scale mitigates this effect.
- A variation on this is limiting homework to 10 percent of students' grades or giving a grade of incomplete with time to complete it, perhaps during lunch or recess.
- At the elementary level, eliminate homework entirely. Some elementary schools have stopped assigning homework and encourage students to play and read after school. (*See the next message.*)

Source: "Does Homework Help?" by Alexandria Neason in *Education Update*, January 2017 (Vol. 59, #1, p. 1, 4-5), as summarized in *Marshall Memo 670*, January 23, 2017

Reading, Play Replace Homework at One School: As indicated in the previous discussion, research indicates that homework in elementary school may not boost academic achievement. Educators at a Vermont elementary school are testing a "no homework" policy that instead encourages reading, play and a good night's sleep. The principal of the public pre-K-5th grade Orchard School had studied the research and learned that, generally, homework in elementary school isn't linked to better academic performance, except for after-school reading.

At a meeting with teachers, the principal proposed an experiment: stopping all homework in every grade and asking students to read on their own at school or, if they were not ready to read on their own, to do it with a parent or guardian. He was surprised when all, classroom teachers as well as those who work with special-education students and English-language learners, supported the idea.

The school instituted the following "no homework" policy:

Student's Daily Home Assignment

1. *Read just-right books every night —
(and have your parents read to you too).*
2. *Get outside and play —
that does not mean more screen time.*
3. *Eat dinner with your family —
and help out with setting and cleaning up.*
4. *Get a good night's sleep.*

After six months into the implementation of the new policy, Principal Trifilio says it has been a big success: Students have not fallen back academically and may be doing better, and now they have "time to be creative thinkers at home and follow their passions."

Students are asked to read every night. Families are provided book recommendations, but students are not required to fill out logs (because, he said, "we know that we all make up logs").

Trifilio, conducted a family survey about the homework policy, to which most parents responded at the nearly 400-student school. The vast majority of parents supported it, saying their children now have time to pursue things other than math work sheets, and many report that students are reading more on their own than previously. He said a small minority of parents are concerned that students are missing learning opportunities from doing homework and won't be prepared for middle school.

Source: "What Happened When One School Banned Homework-and Asked Kids to Read and Play Instead," by Valerie Strauss, *The Washington Post*, February 26, 2017.

Policy Implications: Homework remains a controversial, and often emotional issue. While academics continue to study the subject, a meta-analysis of research on the subject, published in 2006 by researcher Harris Cooper and colleagues, is often cited. It found that homework in elementary school does not contribute to academic achievement and has only a modest effect on older students in terms of improving academic performance.

In Connecticut, C.G.S. 10-221(b) requires districts to adopt a policy pertaining to homework. However, the statute is silent regarding the content of the policy and the position of the board on this topic. Policy #6154, "Homework" pertains to this issue. Many samples are available for consideration. To date, I have not seen any district which has taken the position of eliminating homework at the elementary level. If any have, please send your policy to me.

Federal Government Revokes Protections Pertaining to Transgender Students' Bathroom Use: The Trump administration has revoked federal guidelines giving transgender public-school students the right to use bathrooms according to their gender identity. Schools now are likely to seek guidance from state governments, said Francisco Negron Jr., chief legal officer for the National School Boards Association.

As a result of the President's action, Connecticut Governor Malloy has instructed Connecticut public schools to continue to follow the withdrawn federal guidance (Dear Colleague Letter dated May 13, 2016). The Governor's order essentially renders the President's action void in our state. The Governor and Commissioner Dianna Wentzell issued a Memorandum to Superintendents dismissing President Trump's actions. They stated that "Connecticut law provides greater protections for transgender people than federal law. Our statutes make clear that no person shall be discriminated against because of an individual's gender identity or expression." The Memorandum also indicated that the Connecticut State Department of Education (CDSE) "has advised, and will continue to advise, school districts to ensure equal access to school facilities-such as bathrooms and locker rooms-for transgender students and has been clear that this means honoring a transgender student's choice of facility."

P.A. 11-55 added "gender identity and expression" to the classes protected by anti-discrimination laws in Connecticut.

Policy #5145.53, "Transgender and Nonconforming Youth," is a recommended policy for inclusion in a district's policy manual and provides helpful and essential guidance on issues related to transgender students in our schools.