

## **MEMORANDUM**

**FROM:** Carrie A. Swain, Clerk  
Board of Education

**DATE:** September 12, 2017

**TO:** Michael J. Dalton, City Clerk

**SUBJECT:** Notice of Committee Meetings – Thursday, September 14, 2017,  
5:30 p.m., Kennedy High School, Media Center  
Notice of Regular Meeting – Thursday, September 21, 2017,  
6:30 p.m., Waterbury Arts Magnet School, Atrium

The Committees of the Board of Education will meet on Thursday, September 14, 2017 at 5:30 p.m., Kennedy High School, Media Center, 422 Highland Avenue, Waterbury, CT.

### **AGENDA**

#### **SILENT PRAYER**

#### **PLEDGE ALLEGIANCE TO THE FLAG**

1. Committee of the Whole/30 minutes ~ Principal's Report [BFC: n/a] (no backup) – Robert Johnston.
2. Committee of the Whole/10 minutes ~ Discussion: Financial Reality Fair [BFC: n/a] (no backup) – P. Whyte.
3. Committee on Finance/5 minutes ~ Request approval to apply for two (2) CT State Department of Education 21<sup>st</sup> Century Community Learning Centers Grants for Duggan/Reed grade 6-8 and Carrington/Gilmartin grades 6-8 [BFC: n/a] (consensus needed) – D. Schwartz, L. Allen Brown.
4. Committee on School Personnel/10 minutes ~ Discussion: Job specifications for the proposed position of Assistant Talent Recruiter (to be distributed) [BFC: n/a] – D. Schwartz, J. Hayes.
5. Committee on School Personnel/10 minutes ~ Discussion: Job specifications for the proposed position of Early Childhood Special Education Supervisor (to be distributed) [BFC: n/a] – D. Schwartz.
6. Committee on School Facilities & Grounds/2 minutes ~ Use of school facilities by school organizations and/or City departments [BFC: n/a] – R. Brenker.
7. Committee on School Facilities & Grounds/3 minutes ~ Use of school facilities by outside organizations and/or waiver requests [BFC: n/a] – R. Brenker.
8. Superintendent's Notification to the Board/5 minutes: [BFC: n/a]
  - a. Athletic appointments effective immediately:  
Paradis, Sara – Varsity Volleyball Coach, WCA.  
McColl, John – Unified Sports Associate Coach, WSMS.
  - b. Grant funded appointments effective immediately:  
Belles, Sara – Math Instructor, Adult Education, part-time, \$32.00/hr., non-union and without benefits.

Campos, Nathalia – Recreation Specialist, 21<sup>st</sup> Century After-school Program Grant, part-time, \$12.00 p/hour, non-union and without benefits.

Chisolm, Nancy – Language Assessor, Bilingual Office, salary and benefits governed by UPSEU #69.

Conway, Lori – Behavior Counselor, WMS, 35 hours p/week @\$27.74/hr., school-year, non-union with benefits governed by UPSEU #69, funded by Title I.

Craven, Jean – Parent Liaison, Carrington, 30 hours p/week @\$15.12/hr., school-year, non-union with benefits governed by UPSEU #69, funded by Title I.

Dombrowski, Jason – Teacher, Maloney Magnet School’s Before and After School Program.

Estrella-Vanterpool, Jennifer – Prevention Specialist, Sprague, 35 hours p/week @ \$18.14/hr., school year, non-union with benefits governed by UPSEU #69, funded by Title I.

Fiore, Patience – Teacher, Maloney Magnet School’s Before and After School Program.

Graham, Doreen – Recreation Specialist, 21<sup>st</sup> Century After-school Program Grant, part-time, \$12.00 p/hour, non-union and without benefits.

Griffin, Rosalie – Title I Instructional Tutor/Non-Public, Sacred Heart HS, maximum of 18 hours p/week @ \$32.00/hour, school year, non-union and without benefits.

Harris-Davis, Pamela – Behavior Counselor, Enlightenment School, 35 hours p/week @\$27.74/hr., school-year, non-union with benefits governed by UPSEU #69, funded by Alliance.

Highsmith, Carolyn – Health Instructor, part-time, \$32.00/hr., non-union and without benefits.

Kelly, Erica – Prevention Specialist, WMS, 35 hours p/week @ \$18.14/hr., school year, non-union with benefits governed by UPSEU #69, funded by Title I.

Marchetti, Arnold – Review & Support Specialist, Bilingual Office, part-time, \$21.98/hr., non-union and without benefits.

Quezada, Lourdes – Secretary 3, Talent & Professional Department, salary and benefits governed by UPSEU #69, funded by Title I.

Roberts, Stephanie – Prevention Specialist, Enlightenment, 35 hours p/week @ \$18.14/hr., school year, non-union with benefits governed by UPSEU #69, funded by Title I.

Rourke, Mary – Title I Instructional Tutor/Non-Public, Children’s Community School, maximum of 18 hours p/week @ \$32.00/hour, school year, non-union and without benefits.

Zimmerman, Duval – Behavior Counselor, State Street School, 35 hours p/week @\$27.74/hr., school-year, non-union with benefits governed by UPSEU #69, funded by Alliance.

c. Teacher transfers:

Thompson, Melissa – from Reed School to Literacy Facilitator, Carrington, effective 09/08/17.

d. Teacher involuntary transfers:

NAME		FROM	TO	DATE
Bacote	Tiffany	Wallace Special Ed	Wallace Special Ed	Aug-23
Bala	Elona	Reed Guid. Counselor	NEMS Guid. Counselor	Aug-23
Barbeau	Kathryn	Districtwide Pre-K Literacy Coach	Chase Sped. Pre-K	Aug-23
Barbiero	Lois	Wilby Quinn program	Wilby ELA	Aug-23
Barone	Stephen	WSMS Social Studies	Enlightenment Social Studies	Aug-23
Brown	Susan	Bucks Hill Gr. K co-taught reg. ed.	Bucks Hill Gr 3	Aug-23

Byrd	Diana	Crosby Business	Enlightenment Math	Aug-23
Calabrese	Tina	Walsh Guidance Counselor	Wallace Guidance Counselor	Aug-23
Cassella	Andrea	Regan Gr 4	Hopeville Gr 2	Aug-23
Cianfagna	Traci	Sprague Gr. 1	Chase LMS	Aug-23
Coelho	Dana	Wilby Remedial Reading Language Arts	Kennedy Title 1 Literacy	Aug-23
Crespo	Julissa	Districtwide Pre-K Literacy Coach	Wendell Cross Pre-K SPED	Aug-23
Daly	Terri	Pre-K Literacy Coach Community based sites	Bucks Hill Annex Pre-K SPED	Aug-23
Danay	Cassi	NEMS Literacy/Interventionist	Crosby Ela	Aug-23
Desjardins	Melissa	Chase Guidance Counselor	Wallace Guidance Counselor	Aug-23
Devito	Debra	Wallace Reading Language Arts	Wallace ELA	Aug-23
Dillon	John	Crosby Marketing	Wilby Business	Aug-23
Doyle	Tara	Wallace ELA	WCA ELA	Aug-23
Dzinski	Mary Ann	Bucks Hill Annex Reg. Ed Pre-K	Bucks Hill Annex	Aug-23
Feigenblat	Maryssa	Driggs Gr 1	Driggs Gr 4	Aug-23
Felton	Margaret	Bucks Hill Co-Taught Special Ed Gr K	Sprague Special Ed.	Aug-23
Fengler	Deanna	Buck Hill Annex Reg. Ed Pre-K	Chase co-taught Pre-K	Aug-23
Ghiglia	Nicholas	NEMS ELA - Literacy	NEMS ELA	Aug-23
Gomez	Bridgette	Driggs Gr. K	Driggs Gr. 3	Aug-23
Greene	David	Wallace 6-8 Literacy	Wallace Reading Gr 8	Aug-23
Griffin	Gina	Sprague Pre-K Literacy Coach	Sprague Pre-K 3 Reg. Ed - School Readiness Grant	Aug-23
Hakim	Nadia	Rotella Gr. 1	Reed Gr 4	Aug-23
Harrison	Rebecca	Wallace Literacy/Interventionist	Wallace Gr. 6 ELA	Aug-23
Jones	Carolyn	Gilmartin Pre K Special Ed	Gilmartin Pre-K SPED Co-Taught	Aug-23
Julian	Kate	Tinker Special Ed	Tinker Special Ed BDLC	Aug-23
Katz	Roger	Bucks Hill Pre-K	Bucks Hill Gr. 5	Aug-23
Kenney	Christina	Bunker Hill/Tinker Guidance Counselor	Wallace Guidance Counselor	Aug-23
Lacombe	Brianne	Gilmartin Gr. 5	Gilmartin Gr. 3	Aug-23
Lawson	Doreen	Wilby ELA - Literacy Interventionist	Wilby Title 1	Aug-23
Lowe	Karen	Duggan Psychologist	Generali Psychologist	Aug-23
Malcolm	Jacqueline	Wilby ELA	WCA ELA	Aug-23
McCullouch-Bouchard	Nancy	Carrington Sped	Carrington Essential Skills	Aug-23
Montagno	Nakita	Washington Gr 1	Washington Gr Special Ed	Aug-23
Moriarty	Margaret	Chase Social Worker	WSMS Social Worker	Aug-23
Morotto	Christine	Reed Co-Taught Reg. Ed Gr k	Reed Gr K	Aug-23
Morris	Michaela	Reed Special Ed Co-Taught Gr K	Reed Special Ed.	Aug-23
Murphy-Gilmore	Jill	Washington Pre-K	Washington Pre-K Co-Taught Reg. Ed	Aug-23
Natoli	Jane	Gilmartin Literacy Facilitator	Wallace ELA	Aug-23
O'Brien	Kendra	Wilby Business	WCA Business	Aug-23
O'Leary	Ann	Gilmartin Pre-K Special Ed	Gilmartin Special Ed SCOPE Gr. K	Aug-23
Ostrander	Charles	Crosby Social Studies	Enlightenment Social Studies	Aug-23
Palmer	Christina	Carrington Gr 4	Carrington Gr. 2	Aug-23

Pasnick	Sarah	Kennedy Social Studies	West Side Middle School Social Studies	Aug-23
Pasqua	Elisabeth	Wallace Literacy Facilitator	WSMS ELA	Aug-23
Pelletier	Allison	Bucks Hill Pre-K co-taught	Bucks Hill Gr. K	Aug-23
Promotico	Lucia	Walsh Pre-K Coach	Walsh Pre-K Reg. Ed-School Readiness	Aug-23
Pronovost	Melissa	Wilson Reading Teacher	Regan Reading Teacher	Aug-23
Rupe	Michelle	Bucks Hill Annex Reg. Ed Pre-K	Bucks Hill Pre-K SPED	Aug-23
Saucier	Ann Marie	Reed Special Ed	Duggan-Scope	Aug-23
Shaffer	Andrea	Wilson Literacy Facilitator	Hopeville Literacy Facilitator	Aug-23
Stango	Kerry	Washington Special Ed.	Washington Pre-K Co-Taught Special Ed	Aug-23
Swanson	Lisa	Crosby Business	State Street Business	Aug-23
Torres	Katy	Districtwide Literacy Facilitator	Stays as Districtwide Literacy Facilitator	Aug-23
Tremblay	Kirstin	Bucks Hill Annex Pre-K Special Ed.	Bucks Hill Special Ed CBL Gr K	Aug-23
Violette-White	Danielle	Tinker Gr 5	Tinker Gr 1	Aug-23
Weed	Pamela	Carrington Co-Taught Reg. Ed Pre-K	Carrington Pre-K	Aug-23
Wells	Traci	Crosby ELA	Enlightenment ELA	Aug-23

e. Resignations:

Peterson, Donna – Art Teacher, MMS, effective 09/15/17.

Zuniga, Denora – WMS RELAY Sub/WMS Science, effective 09/11/17.

**EXECUTIVE SESSION**

**ADJOURNMENT**

ATTEST:   
 Carrie A. Swain, Clerk  
 Board of Education



# Waterbury Public Schools

Louise Allen Brown, J.D., M.P.A., Grant Writer

September 6, 2017

Honorable Board of Education  
City of Waterbury  
236 Grand Street  
Waterbury, CT 06702

Re: 21<sup>st</sup> Century Community Learning Center Grants - 2017

Dear President Brown and Board of Education Commissioners:

The Connecticut State Department of Education is holding a new grant competition for 21<sup>st</sup> Century Community Learning Centers. These are five year afterschool program grants for which Waterbury has applied and been awarded multiple grants in the past several years. Funding for these afterschool grants comes through a federal grant from the U.S. Department of Education. Maximum funding requests per year are \$200,000 each for years one, two, and three. Maximum funding for year four is \$150,000, and for year five is \$100,000. Grantees are expected to cover twenty-five percent of the year four grant costs, and fifty percent of the year five grant costs.

Successful grant applications must include academic, recreation, and enrichment activities with certified teachers, recreation staff, and community-based youth service providers. On behalf of the district, and contingent upon your approval, I will prepare and submit two grant applications to be considered for a competitive award. I am still developing the grant budgets, but in each application I will request \$200,000 or less for year one which would result in a total grant of \$850,000 over five years, with a year four local contribution of not more than \$50,000, and a year five local contribution of not more than \$100,000. Each application would provide an afterschool program for two schools: 1) Duggan and Reed (gr 6-8) with the Waterbury Recreation Department as the recreation partner, and 2) Carrington and Gilmartin (gr 6-8) with the YMCA as the recreation partner. Several community-based agencies will collaborate on each project to facilitate our offering diverse required programming options.

The deadline for proposals is September 22, 2017. CFO Doreen Biolo has approved the budgets, understanding that if awarded, there will be a local match needed in years four and five of the project(s). I respectfully request your permission to apply for these 21<sup>st</sup> CCLC afterschool grants.

Very truly yours,

A handwritten signature in cursive script that reads "Louise Allen Brown".

Louise Allen Brown  
Grant Writer

cc: Dr. Kathleen M. Ouellette  
Doreen Biolo  
Darren Schwartz

**21<sup>st</sup> Century Community Learning Centers Grant**  
**CT State Department of Education**  
**September 6, 2017**  
**Louise Allen Brown**

**Grant Highlights**

**Program Purpose:** To support community-learning centers that provide programs focused on helping children in high-need schools to succeed academically through the use of scientifically-based practice and extended learning time. [rfp]

**Eligible Applicants:** “Applicants must serve schools where at least 40 percent of students are eligible to receive free or reduced price meals....” [rfp, p.1]

**Grant Period:** Five years, beginning 2017-18

**Grant Amount:** \$ 50,000. to \$ 200,000. per year (100% SDE funding for first three years, year four 75% SDE funding, year five 50% SDE funding. Local funding of the shortfall in years four and five is expected by SDE.)

**Number of Awards:** Depends on number of applicants, and centers, and on funds available.

**Application Deadline:** September 22, 2017

**Program Description:**

According to the rfp (p.1), the “specific purposes of the 21<sup>st</sup> CCLC program are to:

- provide opportunities for academic enrichment, including homework help and tutorial services to students, particularly those who attend schools with a demonstrated need for services, to meet state and local student performance standards in core academic subjects, such as reading, mathematics and science;
- offer students a broad array of additional services, programs and activities, such as: youth development activities; drug, violence and pregnancy prevention programs; counseling; project-based learning; art, music, technology education programs; service learning; character education and recreation programs that are designed to reinforce and complement the regular academic program of participating students; and
- offer families of students served by community learning centers opportunities for literacy and related educational development, such as: adult development activities, family activities, opportunities for governance and leadership involvement and participation in school and program events.”

**Required Program Elements:** Literacy; Math; Science; health, nutrition, and recreational programming; academic enrichment; ‘broad array’ of additional services, programs, activities.

## 21<sup>st</sup> Century Community Learning Centers Grant, page 2

**Notice to Non-Public Schools & Community:** Applicants are required to give notice to non-public schools of the fact that the public school(s) are applying for an afterschool grant. Non-public schools may offer input on the project design. Successful grantees must notify non-public schools of funded programs and of how students can apply to participate.

### **Proposed Project:**

Waterbury will develop, prepare, and submit two new 21<sup>st</sup> CCLC afterschool grant proposals, to serve students in grades 6-8 at all four of the district's four PK-8 schools. Duggan and Reed will be paired together in one application. Carrington and Gilmartin will be paired together in a second application. Although the grant budgets are still under development, the budget for each application will not exceed \$200,000 in year one. That grant amount would require a local match for each application funded of not more than \$50,000 in year four, and not more than \$100,000 in year five.

The afterschool programs will operate three days per week, for two hours per day. Students will remain at their schools at regular school dismissal for the programs and they will be transported home safely by bus. Certified teachers and recreation staff will be on site each day. Enrichment programs will be part of the programs and will be scheduled into afterschool time by the afterschool coordinator. The district Afterschool Coordinator will manage the project with the support of a Site Administrator at each school. Staff training will be offered, as well as common planning time for all program staff.

Several community agencies will collaborate with the district to deliver the required academic, enrichment, recreation, and other additional components of each 21<sup>st</sup> CCLC program.

#4

## Job Description

**Title:** Assistant Talent Recruiter

**Reports To:** Talent & Professional Development Supervisor

**Funding:** Alliance Grant

**Salary/ Benefits:** \$42,000-\$50,000/ SEIU Benefits Only

### General Statement of Duties

This is a responsible professional position reporting directly to the Talent & Professional Development Supervisor. The job of Assistant Talent Recruiter is to support in the recruitment and retention of top talent for the Waterbury Public Schools in all certified positions. The individual will provide information and resources to applicants, current employees and members of the community. The job of the Assistant Talent Recruiter will include working closely with the Talent & Professional Development Supervisor to recruit top applicants, retain current employees and act as a liaison with the different universities/colleges, applicants, interns and student teachers to attract talent for staffing vacancies.

### Essential Functions

- Assists in the development and implementation of a system-wide recruitment program focused on attracting and retaining a high quality and diverse workforce.
- Monitors data to ensure that recruitment and staffing goals support the District's strategic plan and goals on an ongoing basis, including but not limited to student teachers/interns, to ensuring district compliance with established guidelines.
- Works under the direction of the Talent & Professional Development Supervisor to develop short and long-term recruitment and retention strategies to achieve required instructional, non-instructional and administrative staffing levels.
- Assists in developing and maintaining professional relationships with college, university and community college placement offices, teacher preparation program leadership and various agencies that assist in providing applicants to the schools.
- Communicates in various ways and forms to applicants, employees, supervisors, agencies, and universities. This includes initiating and engaging in conversations with individuals that have limited knowledge of the district.
- Willing to travel and stay overnight in another location for recruitment fairs, meetings, and college and university visits. The travel will include both in state and out of state engagements.
- Helps to facilitate professional development workshops.
- Participates in a variety of cross-functional meetings (e.g. workshops, inter and intra district committees, community and public agencies, seminars, conferences, etc.) for the purpose of conveying and gathering information regarding a wide variety of subjects required to carry out responsibilities and supporting the strategic plan and other district initiatives.
- Prepares a wide variety of often complex materials for the purpose of documenting recruitment activities and issues, meeting compliance requirements, making presentations, and/or providing supporting materials for requested actions.
- Develops and manages recruiting materials, including related information on the District's website.
- Maintains manual and electronic documents, files and records for the purpose of providing accurate information in compliance with established guidelines.
- Supports the Talent & Professional Development Supervisor as needed and/or assigned for the purpose of assisting in the performance of their work activities.



- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the Talent & Professional Development office

**Skills, Knowledge, Qualifications and Experience**

Bachelor's degree in related field preferred (e.g. education, communication, advertising)

Experience in an urban school district and/or a multi-cultural environment preferred

Familiarity with and ability to communicate the district's mission, vision, core beliefs, theory of action and cutting-edge school reform

Ability to accurately and thoroughly research pertinent information

Excellent technology skills with an emphasis on Microsoft office

Capability to work independently and manage projects with little direction

Ability to follow through and meet deadlines within difficult time constraints

Ability to maintain a flexible work schedule

**Certification Requirements**

Non-Certified

**Salary and Terms of Employment**

42,000-50,000

Twelve-month work year

Non-union position

#5

## Job Description

**Title:** Early Childhood Special Education Supervisor (12 month)  
**Reports To:** Director of Special Education  
**Funding:** Alliance Grant  
**Salary/Benefits:** SAW

### General Statement of Duties:

The Early Childhood Special Education Supervisor provides building support for students at the Bucks Hill Annex/Preschool Center. The Supervisor is an expert in preschool and special education and therefore will work in collaboration with the Principal of the Bucks Hill Annex and the Office of Early Childhood to ensure all preschool students with special needs receive the best possible education.

### Specific Examples of Duties:

- Provides support for the students, staff and parents of the Bucks Hill Annex
- Responsible as the lead supervisor when the principal is not present at the Bucks Hill Annex
- Provides professional development to staff regarding district initiatives in addition to best practices in early childhood and special education
- Regularly attends PPTs and 504s
- Coordinates services for special education preschool students in the Waterbury Public Schools in cooperation with the Office of Early Childhood and School Readiness Office
- Collaborates with the Early Childhood Education Department to set the vision and goals for the district for three and four year olds
- Works in partnership with curriculum writing team to align curriculum and assessments with the Early Learning Developmental Standards
- Attends Weekly Instructional Data Team (IDT) meetings
- Monitors daily lesson plans (instructional logs)
- Member of Early Intervention Planning team (maintains action plans)
- Member of the school improvement/data team (leadership team)
- Collaborates with parents and community to improve coordination of care
- Evaluates certified staff as assigned
- Works collaboratively birth to three coordinator.
- Works closely with the principal to ensure the safety and security of the students and faculty
- Stays current through professional readings, seminars, workshops and conventions with a specific focus on Connecticut and NAYEC standards and accreditation.
- Coordinates Bucks Hill Annex Pre-K Special Education Classrooms including summer programming (ESY) that requires specialized placements in classrooms, supervision of paraprofessionals, and transportation for two sessions
- Collaborates with the school nurse, occupational therapy and physical therapy to ensure the needs of the students are followed through for the duration of ESY
- Participates and plans PPT Meetings for extended school year
- Supports the Bucks Hill Preschool Annex Autism Program
- Assists the OEC for Special Education evaluations
- Performs other applicable duties as assigned by Director of Special Education

**Job Requirements/Minimum Qualifications:**

- Required Qualifications – Supervision endorsement (092), Special Education endorsement and a Preschool endorsement (002, 003 or 008 with a 165 or a 112/113).
- 5 years of highly successful experience in early childhood and special education
- Must have a successful experience in an Urban District

This is a grant funded union position that exists as long as grant funds are available.

# COMMITTEE ON SCHOOL FACILITIES & GROUNDS

#6

**WORKSHOP:** Thursday, September 14, 2017 (Kennedy H.S.)  
**BOARD MEETING:** Thursday, September 21, 2017

TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

<b>GROUP</b>	<b>FACILITIES AND DATES/TIMES</b>
PTSO	WAMS atrium: Thurs., Nov. 30 <sup>th</sup> 4:30-8:30 pm (Starlight Celebration) WAMS café: Fri., Oct. 27 <sup>th</sup> 5:00-8:30 pm (M.S. Halloween Dance)
Anthony Mango	Wilby café: Sat., Sept. 16 <sup>th</sup> 8am-4pm (Food prep for Brass City Harvest)
R. Martinez	WAMS recital hall: Tues., Oct. 3 <sup>rd</sup> 5:30-7:00pm (College planning night) WAMS rms.: Sat., Nov. 4 <sup>th</sup> & Dec. 2 <sup>nd</sup> 7am-2:30pm (SAT test administration)
M. Ross	WAMS courtyard: Fri., Oct. 6 <sup>th</sup> 5:00-6:30pm (Habitat for Humanity carnival) WAMS atrium: Wed., Nov. 8 <sup>th</sup> 5:30-7:30pm (Coffee House) WAMS atrium: Wed., Dec. 20 <sup>th</sup> 5:30-7:30pm (Coffee House) WAMS atrium: Wed., Feb. 7 <sup>th</sup> 5:30-7:30pm (Coffee House) WAMS atrium: Wed. Mar. 21 <sup>st</sup> 5:30-7:30pm (Coffee House) WAMS courtyard: Wed., May 30 <sup>th</sup> 5:00-6:30pm (Habitat for Humanity carnival)
J. Gibson	WAMS atrium: Thurs., Sept. 28 <sup>th</sup> 5:30-6:30pm (senior financial aid night)
L. Lombardi	Rotella gym/café: Fri., Oct. 20 <sup>th</sup> 4:00-9:00pm (Harvest Fest) Rotella café: Wed., Nov. 15 <sup>th</sup> 4:00-8:00pm (Vendor Night) Rotella café: Wed. Nov. 29 <sup>th</sup> 5:00-7:00pm (Family Science Night) Rotella café: Wed., Dec. 13 <sup>th</sup> 5:30-7:00pm (Books before bed) Rotella gym/café: Wed., Jan. 17 <sup>th</sup> 5:00-7:00pm (Fitness Night) Rotella café: Thurs., Feb. 8 <sup>th</sup> 5:00-7:00pm (Math Night) Rotella lib.: April 9 <sup>th</sup> to 13 <sup>th</sup> (School Book Fair)

Approved:

\_\_\_\_\_  
John Theriault

\_\_\_\_\_  
Kathleen M. Ouellette, Ed. D.  
Superintendent of Schools

Please give form to Nicole Steck

SEP - 8 2017

*Bank*

SCHOOL PERSONNEL USE ONLY

DATE: Sept 6<sup>th</sup> 17

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS PTSO

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet

Auditorium     Gymnasium     Swimming Pool     Cafes/Rooms

Art room

DATES REQUESTED: Nov 30<sup>th</sup> 2017

FROM: 4:30 ~~am~~/pm    TO: 8:30 ~~am~~/pm

FOR THE FOLLOWING PURPOSES:

Starlight celebration

[Signature]  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

SEP - 8 2017

*Book*

SCHOOL PERSONNEL USE ONLY

DATE: Sept 6<sup>th</sup> 17

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS PTS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: Friday 27<sup>th</sup> October

FROM: 5 :00 /pm    TO: 8:30 :00 /pm

FOR THE FOLLOWING PURPOSES:

Middle school Halloween Dance

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SEP - 8 2017

*Mark*

SCHOOL PERSONNEL USE ONLY

DATE: 08/29/17

TO: SCHOOL BUSINESS OFFICE

FROM: ANTHONY MANGO / WILBY H.S. CULINARY ARTS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WILBY H.S. / Commons / CULINARY AREA

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: Saturday 09/16/17

FROM: 8:00 am/pm    TO: 4:00 am/pm

FOR THE FOLLOWING PURPOSES:

TO FINALIZE PREPARATION OF FOOD & LOAD IT UP & TRANSFER IT TO THE FULTON PARK WARMING HUT FOR THE BRASS CITY HARVEST EVENT CATERED BY WILBY CULINARY ARTS

Anthony Mango  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Clyde Densen

Please give form to Nicole Steck

SEP 7 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9-6-2017

TO: SCHOOL BUSINESS OFFICE

FROM: Ernstine

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: October 3, 2017

FROM: 5:30 am/pm    TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

College Planning Night

\_\_\_\_\_  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



Please give form to Nicole Steck

SEP - 6 2017

*Steck*

SCHOOL PERSONNEL USE ONLY

DATE: 9-6-2017

TO: SCHOOL BUSINESS OFFICE

FROM: R. Martinez

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium     Gymnasium     Swimming Pool     Café/Rooms 304-308

DATES REQUESTED: 11-4-2017

FROM: 7  am  pm    TO: 2:30  am  pm

FOR THE FOLLOWING PURPOSES:

SAT Test Administration

*R. Martinez*  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

SEP - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9-6-2017

TO: SCHOOL BUSINESS OFFICE

FROM: [Signature]

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium     Gymnasium     Swimming Pool     Café/Rooms 304-308

DATES REQUESTED: 12-2-2017  
FROM: 7 am/pm    TO: 2:30 pm

FOR THE FOLLOWING PURPOSES:  
SAT test Administration

[Signature]  
APPLICANT

Please note the following provisions:  
When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

SEP - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: Mignon Ross

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School  
(if it rains)

Auditorium     Gymnasium     Swimming Pool     Café/Rooms    Courtyard

DATES REQUESTED: October 6, 2017

FROM: 5:00 am/pm    TO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

Habitat for Humanity Fall Carnival

MJR  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*Book*

Please give form to Nicole Steck

SEP - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: Megan Ross

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

- Auditorium
- Gymnasium
- Swimming Pool
- Café/Rooms
- Atrium

DATES REQUESTED: November 8, 2017

Auditions - Oct. 25, 2017  
from 2:05 - 4:00

FROM: 5:30 am/pm TO: 7:30 am/pm

Tech - Nov. 7, 2017 from 2:05 - 4:00

FOR THE FOLLOWING PURPOSES:

Artist Part Humanity Coffee House

MJR  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

SEP - 6 2017

DATE: 9/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: Megan Cross

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

Abrium

DATES REQUESTED: December 20, 2017

Auditions - Dec. 15 from 7:05 - 4:00 FROM: 5:30 am/pm TO: 7:30 am/pm

Tech - Dec. 19 from 7:05 - 4:00

FOR THE FOLLOWING PURPOSES:

Habitat for Humanity Winter Coffee House

MZ

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

SEP - 6 2017

*Book*

SCHOOL PERSONNEL USE ONLY

DATE: 9/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: Megan Ross

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

Auditorium     Gymnasium     Swimming Pool     Café/Rooms    Atrium

DATES REQUESTED: February 7, 2018

Additions - Jan. 31 from 2:05-4:00 FROM: 5:30 am/pm TO: 7:30 am/pm

Tech - Feb. 6 from 2:05-4:00

FOR THE FOLLOWING PURPOSES:

Songs from the Heart Coffee House

MR  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

*Handwritten scribbles*

DATE: 9/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: Megan Zoss

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

Auditorium     Gymnasium     Swimming Pool     Cafeteria/Rooms    Atrium

DATES REQUESTED: March 21, 2018

Auditions - Mar. 14 from 7:05-4:00 FROM: 5:30 am/pm TO: 7:30 am/pm

Tech - Mar. 20 from 7:05-4:00

FOR THE FOLLOWING PURPOSES:

Habitat for Humanity Coffee House

MZ  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

SEP - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: Megan Ross

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

- Auditorium
- Gymnasium (if it rains)
- Swimming Pool
- Café/Rooms
- Courtyard

DATES REQUESTED: May 30, 2018

FROM: 9:00 am/pm TO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

Habitat for Humanity Spring Carnival

MR  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.



Please give form to Nicole



SCHOOL PERSONNEL USE ONLY

DATE: 9/5/17

TO: SCHOOL BUSINESS OFFICE

FROM: J. Gibson

SEP - 4 2017

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet

School

- Auditorium
- Gymnasium
- Swimming Pool
- Café/Rooms
- Atrium

DATES REQUESTED: 9/28/17

FROM: 5:30 am/pm TO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

Senior financial aid night

  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

book

SEP 5 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9-5-2017

TO: SCHOOL BUSINESS OFFICE

FROM: Lauren Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: October 20, 2017

FROM: 4.00 am/pm TO: 9.00 am/pm

FOR THE FOLLOWING PURPOSES:

Harvest Fest

Lauren Lombardi  
APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SEP - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9-5-2017

TO: SCHOOL BUSINESS OFFICE  
FROM: Lauren Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: November 15, 2017

FROM: 4:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Mom's Night out - Vendor Night

Lauren Lombardi  
APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

SEP - 6 2017

DATE: 9-5-2017

TO: SCHOOL BUSINESS OFFICE  
FROM: Lauren Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: November 29, 2017

FROM: 5:00 am/pm    TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Family Science Night

Lauren Lombardi  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SEP - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9-5-2017

TO: SCHOOL BUSINESS OFFICE

FROM: Lauren Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: December 13, 2017

FROM: 5:30 am/pm    TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Books Before Bed

Lauren Lombardi  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*Book*

SEP - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9.5.2017

TO: SCHOOL BUSINESS OFFICE

FROM: Lauren Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotellas

Auditorium

Gymnasium

Swimming Pool

Café/Rooms

DATES REQUESTED: January 17, 2018

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Fitness Night

Lauren Lombardi  
APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SEP - 6 2017

SCHOOL PERSONNEL USE ONLY

DATE: 9-5-2017

TO: SCHOOL BUSINESS OFFICE

FROM: Laura Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: February 8, 2018

FROM: 5:00 am/pm    TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Math Night

Laura Lombardi  
APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 9-5-2017

TO: SCHOOL BUSINESS OFFICE  
FROM: Lauren Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

- Auditorium
- Gymnasium
- Swimming Pool
- Café/Rooms Library

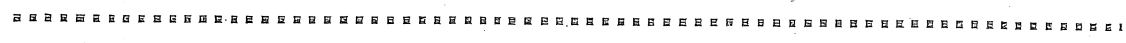
DATES REQUESTED: April 9-13

FROM: all day am/pm TO: all day am/pm

FOR THE FOLLOWING PURPOSES:

Book Fair - door must remaine locked  
when school is not in session.

[Signature]  
APPLICANT



Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



#7

# COMMITTEE ON SCHOOL FACILITIES & GROUNDS

**WORKSHOP:** Thursday, September 14, 2017 (Kennedy H.S.)  
**BOARD MEETING:** Thursday, September 21, 2017

**TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT**

**LADIES AND GENTLEMEN:**

**With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.**

<b>GROUP</b>	<b>FACILITIES AND DATES/TIMES</b>
Spirit of Dance Kim Ahern	Rotella aud./3 rms.: Sun., Jan. 14 <sup>th</sup> 6:00am-10:00pm (dance competition)
Ticket to Broadway Lori Brown	Rotella aud. & rms.: Fri., Mar. 9 <sup>th</sup> 6:00-8:00pm (set-up) Sat., Mar. 10 <sup>th</sup> & 11 <sup>th</sup> 8am-10pm (competition)

**REQUESTING WAIVERS:**

Grandville Academy Maurice Mosley	Reed café, classrms.: Sat., Sept. 30 <sup>th</sup> 10:00am – 2:00pm (Open house for after-school program) (\$420.)
Bunker Hill Sports N. Meglio	Bunker Hill gym: Saturdays Nov. to March 9am to 1pm (basketball program) (\$3,780.) WSMS gym: Saturdays Nov. to March 9am to 1pm (basketball program) (\$3,780.) Carrington gym: Saturdays Nov. to March 9am to 3pm (basketball program) (\$5,586.)
Neighborhood Housing Services Erika Cooper	Reed gym: Saturdays Sept. 16 <sup>th</sup> & 30 <sup>th</sup> 7:00-9:00 pm (Family movie nights) (\$252.)

**GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:**

State Rep. S. Cummings	Crosby café: Tues., Nov. 14 <sup>th</sup> 2:00-8:00pm (Veterans' event)
Taft School Laura Monti	Sprague classrms.: Sept. to June Tues. & Thurs. 3:30-5:00pm (afterschool program)

Wtby. Patriots T. Inabinett	Crosby gym: Sept. 15 <sup>th</sup> -Nov. 8 <sup>th</sup> 6:00-8:15pm (cheerleading practice) (only when gym available per A.D.)
Lithuanian Sports Club V. Baltonis	Gilmartin gym: Thursdays 9/14/17 – 6/7/18 (basketball)
Yeshiva K'Tana Y. Brecher	Kingsbury gym: 12/7/17-5/24/18 Tues. & Thurs. 6:00-8:00pm (basketball program)
Grandville Academy Maurice Mosley	Reed classrms.: Tuesdays 10/24/17-5/8/18 5:00-8:30pm (after-school program)
CT. Rebound D. Parker	Wilby gym: Mon. & Wed. Sept.-Mar. (basketball practice) (gym use availability per A.D. )
Girl Scouts C. Roy	Regan café: every other Monday (according to attached schedule) 6:00-8:00pm (scout meetings)
Bunker Hill Sports N. Meglio	Maloney gym: Thursdays 12/7/17-3/22/18 6:00-8:30pm Bunker Hill gym: Mon. thru Fri. Nov. to Mar. 6:00 to 8:00pm Carrington gym: Mon. thru Fri. Nov. to Mar. 5:30 to 8:30pm WSMS gym: Mondays 11/20/17-3/18/18 5:00 to 9:00pm (basketball program)
Boy Scouts of America Jay Lentz	WSMS café & 2 rms.: Oct. to June 1 <sup>st</sup> Monday each month 6:30-9:00pm (adult leaders training)

**MONIES COLLECTED TO DATE:**

**\$ 5,031.25**

**Approved:**

\_\_\_\_\_  
**John Theriault**

\_\_\_\_\_  
**Kathleen M. Ouellette, Ed. D.**  
**Superintendent of Schools**

**These activities are completed and have been billed:**

Yeshiva Chaba  
Woodbury Ballet

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JUL - 6 2017

*Book*  
APPLICANT Kim Ahern NAME OF ORGANIZATION Spirit of Dance Awards  
ADDRESS PO Box 2006 Abington MA 02351 TELEPHONE # 617-943-7600  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Rotella DATES Jan 14, 2018 ROOM(S) Auditorium plus Caf 7<sup>3 classes</sup> for charge  
OPENING TIME 6:00 am CLOSING TIME 10:00 pm PURPOSE dance competition  
ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 100  
SIGNATURE OF APPLICANT Kim Ahern DATE 6/28/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Kim Ahern

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PRECUSTODIAN (2)  
RENTAL FEES: \$1,000/4 HRS + \$200/ea. ADD HR.  
MISCELLANEOUS FEES: (T.M.) \$35/HR.

SECURITY DEPOSIT \$ 500 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

SEP - 7 2017

CONTRACT#

APPLICANT Lori Brown NAME OF ORGANIZATION Ticket to Broadway  
ADDRESS PO Box 301 Rillon Pa 15678 TELEPHONE # 724-972-3290  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Rotella DATES March 9, 10, 11 ROOM(S) Auditorium / Dressing room  
OPENING TIME March 9 6-8 CLOSING TIME 10:00pm PURPOSE DANCE Competition

ADMISSION (if any) NO CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 150 CHILDREN 200 150-200-

SIGNATURE OF APPLICANT Lori Brown DATE 9/6/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Lori Brown 11070 Belaire Dr NH Pa 15264

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JS (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST.  
RENTAL FEES: \$1,000 / 4 HRS & \$200/EA. ADD HR.  
MISCELLANEOUS FEES: (Tech) \$55/HR.

SECURITY DEPOSIT \$ 500.- INSURANCE COVERAGE  YES  NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPARTMENT AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

March 9th 6-8pm  
SET-UP  
March 10 + 11  
8AM - 10PM

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 1 2017

*Hook*

APPLICANT Maurice Mosley NAME OF ORGANIZATION Granville Academy

ADDRESS 66 Redcoat Rd Wthby 06704 TELEPHONE # 203 756 3879  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES Sept. 30 2017 ROOM(S) computer rooms, 7 class-rooms

OPENING TIME 10AM CLOSING TIME 2pm PURPOSE Afterschool educational program

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 108

SIGNATURE OF APPLICANT [Signature] DATE 8/30/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Same

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. M B 17 (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service per cust (2) (\$420)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY VJK

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

SAT, Sept 30th  
OPEN  
House  
Rms. plus  
case

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
 WAIVER REQUEST  
 (to be submitted with a Building Permit)



APPLICANT/ORGANIZATION: Granville Academy

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: 1st Computer Room and 7 classrooms

DATE(S): See attached

TIMES: 10AM - 2PM

DATE(S): Sat, Sept, 30th

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

August 30, 2017  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>420.</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

*Book*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
238 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 7 2017

APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc

ADDRESS 145 Devonwood Drive, Waterbury, CT TELEPHONE # 203-206-7152  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Bunker Hill DATES Nov 1-Mar17 Sat ROOM(S) Gym

OPENING TIME 9:00am CLOSING TIME 1pm PURPOSE Basketball

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 25

SIGNATURE OF APPLICANT *Nick Meglio* DATE 9-7-2017

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Nick Meglio / 145 Devonwood Drive / 203-206-7152 BNSA COACHES

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. *m* (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR. plus 1 HR SERVICE (\$3,780.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE YES NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

*Saturday*  
*9 AM TO*  
*1 pm*

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

**USE OF SCHOOL FACILITIES  
WAIVER REQUEST**  
(to be submitted with 199-07 Building Permit)



APPLICANT/ORGANIZATION: Bunker Hill Sports Assoc

Please check below specific item(s):

Building Usage Fees       Custodial Fees

SCHOOL/ROOMS REQUESTED: Bunker Hill / Gymnasium

DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: <u>1</u>
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): <u>Sat 11/11/17 to 3/17/18</u>	TIMES: <u>9am - 1pm 9</u>

9-7-2017  
Date

*[Signature]*  
Signature

**OFFICE USE ONLY**

List total cost of fees being requested to be waived:

\$ _____	\$ <u>3,780.</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

**BOARD USE ONLY**

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
238 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 7 2017

APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc

ADDRESS 145 Devonwood Drive, Waterbury, CT TELEPHONE # 203-206-7152  
(street) (city) (state) (zip code)

SCHOOL REQUESTED WSMS DATES Nov 4 - Mar 24 Sat ROOM(S) Gym

OPENING TIME 9am CLOSING TIME 1pm PURPOSE Basketball

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4-5 pr hr CHILDREN 20-25 pr hr

SIGNATURE OF APPLICANT [Signature] DATE 9-7-2017

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Nick Meglio / 145 Devonwood Dr, Waterbury / 203-206-7152 BHSA COACHES

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. m (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$3780.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE  YES  NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

NOV 4<sup>TH</sup>  
TO  
MAR. 17<sup>TH</sup>


**USE OF SCHOOL FACILITIES  
WAIVER REQUEST**  
 (to be submitted with case of Building Permit)

APPLICANT/ORGANIZATION: Bunker Hill Sports Assoc

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: WSMS

DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): <u>Sat NOV 4 - Mar, 17</u>	TIMES: <u>9am - 1pm</u>

9-7-17  
Date

*John Murphy*  
Signature

**OFFICE USE ONLY**

List total cost of fees being requested to be waived:

\$ _____	\$ <u>3,780,-</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

**BOARD USE ONLY**

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

*Book*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# SEP - 7 2017

APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc.

ADDRESS 145 Devonwood Drive, Waterbury CT 06708 TELEPHONE # 203-206-7152  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Carrington DATES Nov 4th - March 24th SAT ROOM(S) GYM

OPENING TIME 9am CLOSING TIME 3:00pm PURPOSE Basketball

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 40-50

SIGNATURE OF APPLICANT *Nick Meglio* DATE 9-7-17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Nick Meglio / 145 Devonwood Drive / 203-206-7152  
BHSA Coaches

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. *M* (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1HR SERVICE (\$5,586.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 2500 INSURANCE COVERAGE  YES  NO  
PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

*Saturdays*  
*9am-3pm*


  
**USE OF SCHOOL FACILITIES**  
**WAIVER REQUEST**  
 (to be submitted with Building Permit)

APPLICANT/ORGANIZATION: Bunker Hill Sports Association

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: Carrington / Gymnasium

DATE(S): 9-7-2017

TIMES: 9am - 3pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): Sat

TIMES: 9am - 3pm

9-7-2017

Date

*Pat [Signature]*  
Signature

**OFFICE USE ONLY**

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_  
Building Usage Fees

\$ 5,584.00  
Custodial Fees

\$ \_\_\_\_\_  
Security Deposit

**BOARD USE ONLY**

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

Keed School

SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# SEP - 7 2017

APPLICANT Erika Cooper NAME OF ORGANIZATION Neighborhood Housing Services of Waterbury

ADDRESS 161 N. main Street (street) Wthby (city) 06702 (state) (zip code) TELEPHONE # 203-753-1896  
203-419-8397

SCHOOL REQUESTED Keed school DATES 9/30/17 ROOM(S) gym

OPENING TIME 7pm CLOSING TIME 9pm PURPOSE family movie night

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO 0

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 25 CHILDREN 35

SIGNATURE OF APPLICANT Erika Cooper DATE 9/7/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Erika Cooper NHTSW 161 N. main Street, Wthby, CT 06702

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (\$252.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ✓ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. 9-16-17
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE) 9-30-17
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with use of Building Permit)



APPLICANT/ORGANIZATION: NHSW

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: Reed

DATE(S): 9/30/17

TIMES: 7pm-9pm

DATE(S): 9/16/17

TIMES: 7-9pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

9/7/17  
Date

Eka Cooper  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_  
Building Usage Fees

\$ 252.00  
Custodial Fees

\$ \_\_\_\_\_  
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 6 2017

*Book*  
State Rep.

APPLICANT: Stephanie Cummings / Ashley McManis NAME OF ORGANIZATION CT House Republican Office

ADDRESS 300 Capitol Ave Hartford CT 06106 TELEPHONE # 860-240-8752  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby DATES Tue Nov 14th ROOM(S) Cafeteria

OPENING TIME 2:00pm CLOSING TIME 8:00pm PURPOSE Veterans Stand Down Event

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN \_\_\_\_\_

SIGNATURE OF APPLICANT Ashley McManis DATE 9/6/2017

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Ashley McManis 300 Capitol Ave Hartford CT 06106 860-240-8752

At the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. N/A for CT (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-8963 FIRE DEPT. 597-3452

CALL ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS REGARDING A SECURITY SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPARTMENT AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

*Book*

SEP - 8 2017

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Laura Monti NAME OF ORGANIZATION Taft School

ADDRESS 110 Woodbury Rd Waterbury, CT TELEPHONE # 860-307-7923  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Spogye DATES Sept. 14 - June 1st ROOM(S) 3 classrooms

OPENING TIME 3:30 CLOSING TIME 5:00 PURPOSE After School Program

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO —

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 1 + 14 High School Student CHILDREN 25

SIGNATURE OF APPLICANT L. Monti DATE 8/17/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Laura Monti, 110 Woodbury Road Waterbury, CT 06795 860-307-7123

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. \_\_\_\_\_ (PLEASE INITIAL)

Laura Monti

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE  YES  NO

PLEASE READ THE FOLLOWING CAREFULLY *VHK*

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

*Tues.  
and  
Thurs.*



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
326 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

SEP - 6 2017

CONTRACT#

APPLICANT Terry Inabreit NAME OF ORGANIZATION Waterbury Patriots Youth Football & Cheer Association

ADDRESS 388 Parking Ave (street) Waterbury (city) CT (state) 06704 (zip code) TELEPHONE # 203-982-6442

SCHOOL REQUESTED Crosby DATES See Attached ROOM(S) Gymnasium

OPENING TIME 6pm CLOSING TIME 8:15pm PURPOSE Cheer Practice

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 60

SIGNATURE OF APPLICANT [Signature] DATE 5/22/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Morgan Ball / Christa Cook

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Initials] with P.D. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 0 INSURANCE COVERAGE Yes YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

use depends on availability from A.D.

Cheer Practice 6-8pm:

29<sup>th</sup>

Sep 15<sup>th</sup>, Sep 18<sup>th</sup>, Sep 18<sup>th</sup>, Sep 22<sup>nd</sup>, Sep 25<sup>th</sup>, Sep

Oct 2<sup>nd</sup>, Oct 4<sup>th</sup>, Oct 6<sup>th</sup>, Oct 11<sup>th</sup>, Oct 13<sup>th</sup>, Oct 16<sup>th</sup>, Oct 18<sup>th</sup>, Oct 20<sup>th</sup>, Oct 23<sup>rd</sup>, Oct  
25<sup>th</sup>, Oct 27<sup>th</sup>, Oct 30<sup>th</sup>

Nov 1<sup>st</sup>, Nov 3<sup>rd</sup>, Nov 6<sup>th</sup>, Nov 8<sup>th</sup>

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

*Back*

APPLICANT Vaiiva Baltonis NAME OF ORGANIZATION Conn. Lith. Sports Club  
ADDRESS 59 Glendale Ave, Middletown, CT 06457 TELEPHONE # 860-250-5807  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Gilmartin Elem. School DATES Thursdays ROOM(S) Gymnasium  
OPENING TIME 7:00 CLOSING TIME 9:00 PURPOSE Basketball practices/Sports

ADMISSION (if any) Club membership CHARGE TO BE DEVOTED TO Club insurance/Expenses  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20(Max) CHILDREN Approx 8-10

SIGNATURE OF APPLICANT [Signature] DATE 8/25/2017  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: ph. # 203-809-3736

Algirdas Gelazauskas, 63 Yale Ave, Apt. 4, Meriden, CT 06450  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. V. B. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE  YES  NO  
PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

*Sept. 14<sup>th</sup>  
to  
June 7<sup>th</sup>  
Thursdays*

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)  
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# AUG 29 2017

APPLICANT Yehuda Brecher NAME OF ORGANIZATION Yeshiva K'tam of Waterbury

ADDRESS 32 Hillside Ave Waterbury CT 06710 TELEPHONE # 203 528-4147  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Kingsbury DATES Tue + Thurs ROOM(S) Gym

OPENING TIME 6:00 CLOSING TIME 8:00 PURPOSE Middle School GYM League

ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 35

SIGNATURE OF APPLICANT Yeh B DATE 8/27/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Yehuda Brecher 47 Buckingham St 203 768-2513

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. \_\_\_\_\_ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY Yeh

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

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White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

Date: Not Available - 12/21

Tues.  
+  
Thurs.  
12-7-17  
to  
5-24-18

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 1 2017

APPLICANT Maurice Mosley NAME OF ORGANIZATION Cranville Academy

ADDRESS 66 Redcoat Rd Wthby 04707 TELEPHONE # 203 756 3879  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Peed DATES see attached ROOM(S) computer room, 7 class-

OPENING TIME 5 pm CLOSING TIME 8:30 pm PURPOSE After school educational program

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 100

SIGNATURE OF APPLICANT [Signature] DATE 8/30/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Same

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Granville Dates to Request at Reed School

September 30<sup>th</sup> Open House 10am-2pm

October 10<sup>th</sup> first Granville Class

October 24<sup>th</sup>

October 28<sup>th</sup> Mentor Meet and Greet 10am -12pm Location TBA

November 14<sup>th</sup>

November 28<sup>th</sup>

December 5<sup>th</sup>

December 19<sup>th</sup> Christmas Party

January 9<sup>th</sup>

January 16<sup>th</sup>

January 23<sup>rd</sup>

January 30<sup>th</sup>

February 6<sup>th</sup>

February 13<sup>th</sup>

February 27<sup>th</sup>

March 13<sup>th</sup>

March 27<sup>th</sup>

April 10<sup>th</sup>

April 24<sup>th</sup>

May 8<sup>th</sup>

*Tues*



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# SEP - 1 2017

APPLICANT DeVonn Parker NAME OF ORGANIZATION CT Rebound  
ADDRESS 146 Midwood Ave (street) (city) (state) (zip code) TELEPHONE # (203) 228-3144  
SCHOOL REQUESTED Wilby H.S. DATES Monday & Wednesday ROOM(S) Gym  
OPENING TIME 5:30 pm CLOSING TIME 8:30 pm PURPOSE Basketball practice / activities  
ADMISSION (if any) Free of charge CHARGE TO BE DEVOTED TO no charge  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 40 kids  
SIGNATURE OF APPLICANT [Signature] DATE 9/1/17 = 12/1/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
DeVonn Parker 146 Midwood Ave Waterbury CT 06702 203-228-3144  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_  
RENTAL FEES: \_\_\_\_\_  
MISCELLANEOUS FEES: \_\_\_\_\_  
SECURITY DEPOSIT \$ \_\_\_\_\_  
INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

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Monday & Wednesday

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

when gym available per A.D.

*Book*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
238 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 6 2017

APPLICANT Carole Roy / Troop 1183 NAME OF ORGANIZATION Girl Scouts

ADDRESS 4 Main Street Laurel Dr Waterbury Ct TELEPHONE # 203-510-0082  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Pegan Elementary DATES see attached ROOM(S) Cafeteria

OPENING TIME 6:00pm CLOSING TIME 8pm PURPOSE Girl Scouts Meetings

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 25

SIGNATURE OF APPLICANT Carole M Roy DATE 8/28/17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Kari Kaplan 9/5/17  
Director of Membership

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) Recruitment - Support GSBFC

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



# Waterbury Public Schools 2017-2018 School Year Calendar

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

21st - New Teacher Orientation - 7hr.  
22nd - New Teacher Orientation - 7hr.  
23rd - Professional Development Day - 7hr.  
24th - Professional Development Day - 7hr.  
25th - Professional Development Day - 7hr.  
28th - First Day of School

4 Days

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4th - Labor Day - No School  
12th - Professional Development - 7hr - No School  
20th - Open House Elem. 5-7pm - Early Dismissal  
26th - Open House H.S. 7-9pm - Early Dismissal  
28th - Early Dismissal - M.S. - Teacher Collab./PD  
27th - Open House M.S. 5-7pm - Early Dismissal  
27th - Early Dismissal - H.S. & Elem - Teacher Collab./PD

26 Days

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9th - Columbus Day - No School  
31st - End of the 1st MP: HS/MS/Elem

20 Days

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

7th - Election Day - No School  
9th - Grade Submission Ends - 9AM  
10th - Veteran's Day - No School  
17th - Distribute 1st MP Report Cards  
22nd - Early Dismissal - Thanksgiving Recess  
23rd & 24th - Thanksgiving Recess - No School  
28th - Pre-K & Kindergarten - End of 1st MP

18 Days

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

6th - Parent Conference Elem. 5-7pm - Early Dismissal  
6th - Parent Conference H.S. 7-9pm - Early Dismissal  
6th - Early Dismissal - M.S. - Teacher Collab./PD  
6th - Pre-K & Kindergarten - Grade Submission Ends - 9AM  
12th - Pre-K & Kindergarten - Distribute 1st MP Report Cards  
13th - Parent Conference M.S. 5-7pm - Early Dismissal  
13th - Early Dismissal - H.S. & Elem - Teacher Collab./PD  
25th-29th - Winter Recess - No School

16 Days

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1st - New Year's Day - No School  
2nd - School Resumes  
6th - Three King's Day  
11th - 17th - Mid Term Exams - Early Dismissal, HS Only  
15th - Martin Luther King Jr.'s Day - No School  
17th - Early Dismissal - Teacher Collaboration/PD  
17th - End of the 2nd MP: HS/MS/Elem  
23th - Grade Submission Ends - 9AM

21 Days

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

1st - Distribute 2nd MP Report Cards  
14th - Early Dismissal - Teacher Collaboration/PD  
19th - President's Day - No School  
20th - Lincoln's Day (Observed) - No School

18 Days

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5th - Pre K & Kindergarten - End of the 2nd MP  
13th - Pre-K & Kindergarten - Grade Submission Ends - 9AM  
20th - Pre-K & Kindergarten - Distribute 1st MP Report Cards  
23rd - End of the 3rd MP: HS/MS/Elem  
28th - Early Dismissal - Teacher Collaboration/PD  
30th - Good Friday - No School

21 Days

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3rd - Grade Submission Ends - 9AM  
10th - Distribute 3rd MP Report Cards  
16th-20th - Spring Recess - No School  
11th - Parent Conference Elem. 5-7pm - Early Dismissal  
11th - Parent Conference H.S. 7-9pm - Early Dismissal  
11th - Early Dismissal - M.S. - Teacher Collab./PD  
25th - Parent Conference M.S. 5-7pm - Early Dismissal  
25th - Early Dismissal - H.S. & Elem - Teacher Collab./PD

16 Days

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1st - 14th - AP Exams  
16th - Early Dismissal - Teacher Collaboration/PD  
28th - Memorial Day - No School

22 Days

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

\*\* Pre-K - 8th-Grades due 5 days before last day  
\*\* Pre-K - 8th-Distribute Report Cards on last day  
\*\* H.S. Grade submission ends on last day  
Last Day of School shall be Early Dismissal  
8th - Last Day of School - Depending on Weather

6 Days

Full Day Professional Development Day  
\*Prepared by the Computer Technology Center\*

School Closed  
School Day

Early Dismissal Professional Development Day  
Approved by DOE: 12-15-2016

X  
RECESS

*Book*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 7 2017

APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc

ADDRESS 145 Devonwood Drive, Waterbury, CT TELEPHONE # 203-206-7152  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Maloney DATES Thurs: 12-07-17 / 3-22-18 ROOM(S) Gym

OPENING TIME 6:00 CLOSING TIME 8:30 PURPOSE Sports Training

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3-4 CHILDREN 20-25

SIGNATURE OF APPLICANT *Nicholas Meglio* DATE 9-7-17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Nick Meglio / 145 Devonwood Drive / 203-206-7152 BHSA COACHES

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. *nm* (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE YES NO \_\_\_\_\_  
PLEASE READ THE FOLLOWING CAREFULLY

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- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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*Thursdays*

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
238 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 7 2017

*Book*  
APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc

ADDRESS 145 Devonwood Drive, Waterbury, CT TELEPHONE # 203-206-7152  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Bunker Hill DATES Nov 1-Mar23 Mon-Fri ROOM(S) Gym

OPENING TIME 5pm CLOSING TIME 8pm PURPOSE Basketball

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2-3 per hr CHILDREN 15-20 per hour

SIGNATURE OF APPLICANT *Nicholas Meglio* DATE 9-7-17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Nick Meglio / 145 Devonwood Drive / 203-206-7152 BNSA COACHES

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. *m* (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ *None* INSURANCE COVERAGE *Yes* YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

*Monday  
Thru  
Friday*

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

*Book*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 7 2017

APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc.

ADDRESS 145 Devonwood Drive, Waterbury CT 06708 TELEPHONE # 203-206-7152  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Carrington DATES Nov 1st - March 23rd Mon-Fri ROOM(S) GYM

OPENING TIME 5:30 pm CLOSING TIME 8:30pm PURPOSE Basketball

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2-5per hr CHILDREN 20-25 per hr

SIGNATURE OF APPLICANT *Nick Meglio* DATE 9-7-17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Nick Meglio 145 Devonwood Drive 203-206-7152 BHSA Coaches

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. *N* (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE  YES  NO

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
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*Monday  
thru  
Friday*

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

*Book*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
238 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 7 2017

APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc

ADDRESS 145 Devonwood Drive, Waterbury, CT TELEPHONE # 203-206-7152  
(street) (city) (state) (zip code)

SCHOOL REQUESTED WSMS DATES MON & WED Nov 6-Mar 21 ROOM(S) Gym

OPENING TIME 5pm CLOSING TIME 9pm PURPOSE Basketball

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3-4 pr hr CHILDREN 20-25 pr hr

SIGNATURE OF APPLICANT *Nicholas Meglio* DATE 9-7-2017

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Ed Riley / 54 Spring Garden Ave, Waterbury / 203-996-7159 BHS COACHES

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. *m* (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 1000 INSURANCE COVERAGE  YES  NO

PLEASE READ THE FOLLOWING CAREFULLY

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*Monday's*  
*START*  
*11-20-17*

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

SEP - 7 2017

*Book*  
APPLICANT Jay Lentz NAME OF ORGANIZATION Boy Scouts of America  
ADDRESS 60 Darlin St. East Hartford, CT 06108 TELEPHONE # 860 913 2744  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED West Side Middle DATES 1<sup>st</sup> Monday Each Month ROOM(S) Cafeteria & 2 music Rooms  
OPENING TIME 6:30 PM CLOSING TIME 9 PM PURPOSE Adult Training for Leaders  
ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO 0

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 60 CHILDREN 0  
SIGNATURE OF APPLICANT Jay Lentz DATE 9-7-17

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Jay Lentz 60 Darlin St, E. Hartford, CT 06108 860.913.2744

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE YES YES \_\_\_\_\_ NO \_\_\_\_\_  
PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

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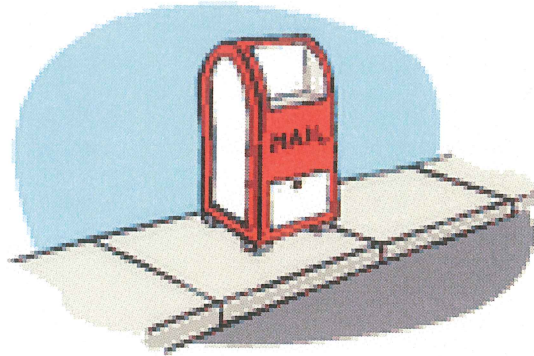
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

# Communications



Packet week ending \_\_\_\_\_

9/12/17

## Carrie Swain

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**From:** MARGARET CAIAZZO  
**Sent:** Wednesday, September 06, 2017 7:07 PM  
**To:** 1 Board of Ed  
**Subject:** FW:

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From: MARGARET CAIAZZO  
Sent: Wednesday, September 06, 2017 7:06 PM  
To: KEVIN EGAN  
Subject: FW:

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From: MARGARET CAIAZZO  
Sent: Wednesday, September 06, 2017 7:04 PM  
To: Kathleen Ouellette; Darren Schwartz; ELIZABETH BROWN  
Subject: FW:

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From: MARGARET CAIAZZO  
Sent: Wednesday, September 06, 2017 6:56 PM  
To: MARGARET CAIAZZO  
Subject:

To Whom It May Concern and it should concern everyone! The mixing of 2 1/2 and 3 1/2 and 4 1/2 years old in one classroom is so unethical and such an injustice to those who are getting ready for kindergarten. I am not a daycare teacher. Would you put a third grader with a fifth grader or vice versa? I have been saying this since June! This is not a wise educational decision. This is a decision for money! I will not stop until this educational and academic decision is settled. I will find a way to settle this one way or another!! Anyone who is in education knows that this is not a wise decision in a school setting! I will fight for my students until they are given the opportunities that a full day 4 year program has given them and will give them. Margaret Caiazzo



## Carrie Swain

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**From:** MARGARET CAIAZZO  
**Sent:** Saturday, September 09, 2017 9:49 AM  
**To:** Kathleen Ouellette; Darren Schwartz; 1 Board of Ed; MICHAEL THERIAULT; AMY SIMMS  
**Cc:** KEVIN EGAN

Good Morning Everyone! I am still waiting for a reply to my numerous out pours of letters to you describing the injustices that are taking place with this program of herding 2s, 3s, 4s, and 5 year olds in one Prek classroom. Let's also include special education children in the mix. I am an awesome teacher but these students need to become awesome learners. And you are cheating them from achieving this. To quote Liz Brown from her response to me on August 9, 2017, "hi, your work with the kids is awesome! To be honest I've been thinking of what to do with the change for half day, the extensive program you have had obviously will be minimized. Maybe we should meet with Amy to work out some compromise." Minimized is an understatement. Try the word demolished! I now have 14 in the morning and 16 in the afternoon! And by the way....OEC keeps sending students without any papers, medical forms, IEPs, etc. They eat at school and I am not aware of allergies. I have also noticed over the last few days that lock downs and fire drills, etc. will be extremely challenging since I have students who cry at every transition, noise, movement, words, looks. You name it. How are we safely going to get them out the door for a fire drill when at least 4 of them need to be carried because they can hardly walk. And keeping silence during a lock down. They can not keep silence for a minute. They are babies. And if we ever had to evacuate the school we need to pack up our pull ups, wipes, change of clothes, coats, etc. THEY ARE BABIES! Miss Smith, Miss Krista, and myself are professionals; not day care workers. I admire day care workers. They should have a day put aside just for day care workers! I am a teacher. I teach numeracy and literacy, and all those other good things to 4 year olds. That is what I want to do. I do not want to toilet train, I know members of the Board cannot respond individually, but maybe you could please give this some thought ; just out of plain courtesy and respect. If you do come and visit make sure you bring some baby wipes, pull ups, gloves, etc. it's hard for me to say thank you because these kids and I are being treated so unfairly! Margaret Caiazzo

## Carrie Swain

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**From:** MARGARET CAIAZZO  
**Sent:** Sunday, September 10, 2017 8:56 AM  
**To:** Kathleen Ouellette; Neil O'Leary; AMY SIMMS; KEVIN EGAN  
**Cc:** Darren Schwartz; 1 Board of Ed; MICHAEL THERIAULT  
**Subject:** FW:

it's not my needs its the needs of the students. I can pick myself up. They have no one to fight for them except me. It is not fair to them. Imagine if I took them on a field trip to the bd of Ed meeting and sat them down(which would only last a minute)and you want to tell them a story and the older kids really want to listen to the story and then there are the three year olds who sort of want to listen but not sure and then there are the two year olds who really don't want anything to do with this story. They cry, they scream,the teachers try to divert there attention and do all those wonderful things we learned in child psychology class, but nothing works. Children should be in developmental appropriate educational settings. Do yo all understand? I don't want to leave my job. I love my job. I am trying my best to do my job. My job is to teach. ;impart information to my students; to make learning fun; to love them and help them become responsible, respectful people. This decision to mix these ages is making it impossible to do my job. There are only 3 classes who are mixed this year. My class, Gina Griffin's class, and Lucia Promotico's class. I have the largest age spread. If I left anyone out I apologize. There must be a higher Board somewhere out there.

---

**From:** ELIZABETH BROWN  
**Sent:** Saturday, September 09, 2017 2:09 PM  
**To:** MARGARET CAIAZZO; Darren Schwartz  
**Subject:** Re:

Hi, I believe this type of classroom configuration is not suitable for you. Perhaps there is another full day classroom available that better meets your teaching style. Please discuss with supervisors. It saddens me to see you so upset, regards Liz

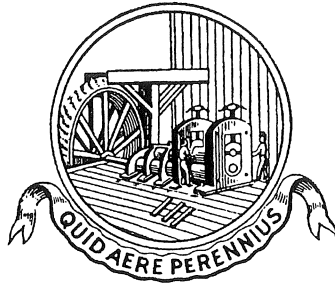
Sent from my iPhone

> On Sep 9, 2017, at 9:49 AM, MARGARET CAIAZZO <[mcaiazzo@waterbury.k12.ct.us](mailto:mcaiazzo@waterbury.k12.ct.us)> wrote:

>

> Good Morning Everyone! I am still waiting for a reply to my numerous out pours of letters to you describing the injustices that are taking place with this program of herding 2s, 3s, 4s, and 5 year olds in one Prek classroom. Let's also include special education children in the mix. I am an awesome teacher but these students need to become awesome learners. And you are cheating them from achieving this. To quote Liz Brown from her response to me on August 9, 2017,"hi, your work with the kids is awesome! To be honest I've been thinking of what to do with the change for half day, the extensive program you have had obviously will be minimized. Maybe we should meet with Amy to work out some compromise." Minimized is an understatement. Try the word demolished! I now have 14 in the morning and 16 in the afternoon! And by the way....OEC keeps sending students without any papers, medical forms, IEPS, etc. They eat at school and I am not aware of allergies. I have also noticed over the last few days that lock downs and fire drills, etc. will be extremely challenging since I have students who cry at every transition, noise, movement, words, looks. You name it. How are we safely going to get them out the door for a fire drill when at least 4 of them need to be carried because they can hardly walk. And keeping silence during a lock down. They can not keep silence for

a minute. They are babies. And if we ever had to evacuate the school we need to pack up our pull ups, wipes, change of clothes, coats, etc. **THEY ARE BABIES!** Miss Smith, Miss Krista, and myself are professionals; not day care workers. I admire day care workers. They should have a day put aside just for day care workers! I am a teacher. I teach numeracy and literacy, and all those other good things to 4 year olds. That is what I want to do. I do not want to toilet train, I know members of the Board cannot respond individually, but maybe you could please give this some thought ; just out of plain courtesy and respect. If you do come and visit make sure you bring some baby wipes, pull ups, gloves, etc. it's hard for me to say thank you because these kids and I are being treated so unfairly! Margaret Caiazzo



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

September 5, 2017

Joseph Coer  
218 Wood St.  
Waterbury, CT 06704

Dear Mr. Coer:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2017477) at \$14.91 per hour. Please contact Shannon Sullivan, School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Wednesday, September 13, 2017 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be September 14, 2017 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

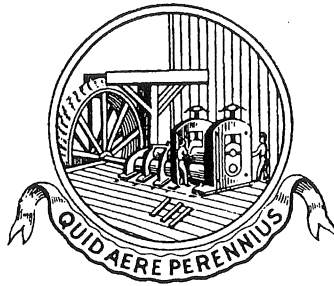
***Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix  
Human Resources Generalist  
CSF/sd

cc Board of Education  
Dr. Ouellette, Supt. of Schools  
Shannon Sullivan, Schl Insp  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**

*Department of Human Resources*  
Office of the Civil Service Commission

September 6, 2017

Patricia Desjardins  
11 Joy Rd.  
Waterbury, CT 06708

Dear Ms. Desjardins:

We are pleased to receive your acceptance of our offer of employment for the position of Lunch Aide @ West Side Middle School for the Department of Education – Food Service (Requisition #2017531) at \$10.45 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at [www.waterburyct.org](http://www.waterburyct.org).

We have scheduled your orientation for Thursday, September 13, 2017 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be September 14, 2017 at your regular scheduled time.


At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

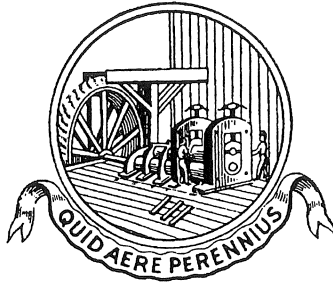
Again, welcome to the City of Waterbury.

Sincerely,

  
Carlyne St. Felix  
Human Resources Generalist

CSF/sd

cc: Board of Education  
Dr. Ouellette, Supt. of Schools  
Linda Franzese, Food Serv. Director



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

September 6, 2017

Christine Daisey  
31 School Street B  
Naugatuck, CT 06770

Dear Ms. Daisey:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Paraprofessional (Req. #2017574) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Wednesday, September 13, 2017 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be September 14, 2017 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix  
Human Resources Generalist  
CSF/sd

cc: Board of Education  
Dr. Ouellette, Supt. of Schools  
Melissa Baldwin, Director of Spec Educ  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

September 6, 2017

Stephanie Ramos  
234 Pine St., 2<sup>nd</sup> Fl.  
Waterbury, CT 06710

Dear Ms. Ramos:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Paraprofessional (Req. #2017687) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Wednesday, September 13, 2017 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be September 14, 2017 at your regular scheduled time.

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Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix  
Human Resources Generalist  
CSF/sd

cc: Board of Education  
Dr. Ouellette, Supt. of Schools  
Melissa Baldwin, Director of Spec Educ  
file