

Board of Education

REGULAR MEETING

Thursday, October 19, 2017 – 6:30 p.m.
Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

A G E N D A

- 1. *Silent Prayer***
- 2. *Pledge of Allegiance to the Flag***
- 3. *Roll Call***
- 4. *Communications***
- 5. *Approval of Minutes:*** September 14, 2017 Workshop and September 21, 2017 Regular Meeting.
- 6. *Public Addresses the Board:*** All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.
- 7. *Superintendent's Announcements***
- 8. *President's Comments***
- 9. *Consent Calendar***
 - 9.1 *Committee on Finance:* Request approval of the submission of the 2017-19 Title III Grant application.
 - 9.2 *Committee on Policy:* Request approval of the revised Discipline/Student Conduct Policy/#5114.
 - 9.3 *Committee on Policy:* Request approval of the revised School Attire Policy/#5132.
 - 9.4 *Committee on Policy:* Request approval of the revised Administration of Medications Policy/#5141.21.
 - 9.5 *Committee on Policy:* Request approval of the new Directory Information Policy/#5145.15
 - 9.6 *Committee on School Facilities & Grounds:* Use of school facilities by school organizations and/or City departments.
 - 9.7 *Committee on School Facilities & Grounds:* Use of school facilities by outside organizations and/or waiver requests.
- 10. *Items Removed from Consent Calendar***

11. Superintendent's Notification to the Board

11.1 Appointments effective immediately:

Gaydosh, Kathy – Edgenuity Site Coordinator, KHS.

11.2 Grant funded appointments:

Dufour, Rickeeta – Prevention Specialist, WMS, 35 hours p/week @ \$18.14/hr., school year, non-union with benefits governed by UPSEU #69, funded by Title I.
Dwyer, Robert – Security Aide, Adult Education, part time, \$20.00/hr., non-union and without benefits.

Thomas, Mary – Adult Education Instructor, Adult Education, part-time, \$32.00/hr., non-union and without benefits.

11.3 Teacher transfers:

Hubeny, Carolyn – from Bunker Hill K to State Street Special Ed, eff. 10/10/17.

Luchina, Jodi – from Hopeville Grade 1 to Reed Reading/Title I Literacy, eff. 10/19/17.

Thompson, Melissa – from Reed Reading/Title I Literacy to Carrington Literacy Facilitator, eff. 10/10/17.

11.4 Academic Achievements effective August 23, 2017:

Name	Degree From	Degree To	University
Abate, Jason	BA+15/step 8	MA/step 8	U. of Saint Joseph
Anderson, Kate	MA/step 2	6TH/step 2	Central
Argenta, Lauren	MA/step 6	MA+15/step 6	Southern
Agramonte, Carla	MA+15/step 8	6th YR/step 8	Bridgeport
Battisti, David	MA+15/7	6TH YR/step 7	Sacred Heart U
Benjamin, Krista	BA+15/step 4	MA/step 4	U. of Saint Joseph
Brown, Michelle	MA/step 3	MA+15/step 3	Loyola Marymount U.
Bunko, Katherine	BA+15/step 4	MA/step 4	Post U.
Burns, Richard	MA/step 6	MA+15/step 6	U. of Bridgeport/Augustana
Calabro, Marissa	BA+15/step 4	MA+15/step 4	Southern
Calderon, Piedad	MA/step 1	MA+15/step 1	Sacred Heart U
Chabot, Albert	MA/step 8	MA+15/step 8	U of Bridgeport/U of Hartford
Chapman, Melissa	BA+15/step 7	MA/step 7	Concordia U.
Cocuzzi, Matthew	MA+15/ 6	6TH/step 6	U. of Saint Joseph
Coyle, Kerry	MA/step 4	MA+15/step 4	Southern
Curley-Colon, Laura	MA+15/step 6	6TH YR/step 6	U. of Bridgeport
Cybart, Alena	615/step 12	Ph.D./step 12	Columbia U.
DeFilio, Rachel	MA+15/step 4	6TH YR/step 4	U. of Saint Joseph
DosSantos, Pedro	MA+15/step 8	6th+15/step 8	U. of NE & U of Bridgeport
DosSantos, Shannon	6TH/step 8	6th+15/step 8	Quinnipiac
Flaherty, George	6TH/step 11	6TH+15/step 11	Walden U.
Frose, Justin	BA+15/step 4	MA/step 4	Southern New Hampshire
Gibson, Ricardo	BA+15/step 4	MA/step 4	Southern New Hampshire
Gionfriddo, Theresa	6TH/step 12	6TH+15/step 12	U. of Phoenix & Southern
Gluz, Debra	MA/step 7	MA+15/step 7	Central

Green, Meghan	BA/step 7	BA+15/step 7	Central
Grendzinski, Kelsey	BA+15/step 3	MA/step 3	U. of Saint Joseph
Iaiennaro, Kathryn	BA+15/step 4	MA/step 4	U. of Saint Joseph
Jannetty, Julie Ann	MA/step 12	MA+15/step 12	Post U.
Kitney, Dawn	MA+15/step 4	6TH Yr./step 4	U. of Saint Joseph
Leclerc Rodriguez, Tracy	MA/step 12	MA+15/step 12	U. of Saint Joseph
LeFevre, Rhianne	BA/step 5	BA+15/step 5	Boston U.
Lopezzo, Nicole	BA+15/step 4	MA/step 4	Central
Marcal, Nicolette	BA+15/step 2	MA/step 2	Southern
McCasland, Maureen	MA/step 12	MA+15/step 12	Framingham U., U. of Bridgeport & Dominican U.
Mead, Christine	6+15/step 8	PHD/step 8	Capella & Walden
Mete, Shpetim	6TH Yr./step 8	6TH+15/step 8	Southern, Loyola, & Central
Munoz, Kelly	BA/step 3	BA+15/step 3	Western
Nicholas, Stefanie	6TH/step 8	6TH+15/step 8	UConn & U of Hartford
Oliver-Miccio, Audra	MA/step 8	MA+15/step 8	Northcentral U.
O'Donnell, Jennifer	BA/step 2	MA/step 2	Southern
O'Toole, Kaitlyn	MA/step 3	6th YR/step 3	Central
Pelletier, Matthew	MA/step 2	MA+15/step 2	Central
Pelosi, Emily	BA+15/ step 3	MA/step 4	U. of St. Joseph
Perillo, Amanda	MA+15/step 6	6th YR/step 6	Southern
Peterson, Donna	BA+15/step 4	MA+15/step 4	Graduate Institute
Petit, Megan	BA+15/ step 3	MA/step 3	Central
Porcaro, Stefanie	MA+15/step 4	6th + 15/step 4	U. Of Bridgeport/Morningside
Rucinski, Matthew	MA/step 4	6TH YR/step 4	Sacred Heart U.
Sanzone, Ashley	MA+15/step 4	6TH YR/step 4	U. Of Bridgeport
Sciascia, MaryAnn	MA+15/7	6TH YR/step 7	U. Of Bridgeport
Sudell, Steven	BA/step 9	BA+15/step 9	U. of Delaware/Central
Sweeny, Sarah	MA/step 3	6th YR/step 3	Central
Tanushi, Doruntina	BA/step 3	BA+15/ step 3	Southern
Terenzi, Timothy	BA+15/step 4	MA/step 4	American College of Education
Tremblay, Kirstin	BA+15/step 4	MA/step 4	U. of Cincinnati
Veronneau, Michael	MA/step 8	MA+15/step 8	Southern
Wallace, Matthew	MA/step 4	MA+15/step 4	U of Bridgeport & Loyola Marymount U.
Waters, Marissa	MA/step 5	MA+15/step 5	Central
Zachary, Nina	MA/step 1	MA+15/step 1	Southern & Central

12. Unfinished Business of Preceding Meeting Only

13. Other Unfinished, New, and Miscellaneous Business

14. Executive Session

15. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.1

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of the submission of the 2017-2019 Title II Grant application.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY

Item #9.2

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Policy, the Deputy Superintendent of Schools recommends approval of the revised Discipline/Student Conduct Policy - #5114, as attached.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Ann M. Sweeney

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY

Item #9.3

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Policy, the Deputy Superintendent of Schools recommends approval of the revised School Attire Policy - #5132, as attached.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Ann M. Sweeney

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY

Item #9.4

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Policy, the Deputy Superintendent of Schools recommends approval of the revised Administration of Medications Policy - #5141.21, as attached.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Ann M. Sweeney

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY

Item #9.5

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Policy, the Deputy Superintendent of Schools recommends approval of the new "Directory Information" Policy - #5145.15 as attached.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Ann M. Sweeney

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #9.6

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
PTO	Maloney gym: Fri., Nov. 3, 5:30 - 8:00 pm (school fundraiser)
M. Rocco	W. Cross café: Oct. to May, monthly PTO meetings, 6 - 8 pm W. Cross gym: Mon, Nov. 20, 4 - 8 pm (Turkey Bingo Family Night/Fundraiser) W. Cross gym: Fri., Dec. 1, 3:30 - 8:00 pm (set up for Saturday) W. Cross gym: Sat., Dec. 2, 8 am - 9 pm (Breakfast with Santa/craft fair) W. Cross gym: Fri., Jan. 12, 5 - 9 pm (Family Movie Night) W. Cross gym: Mon. Feb. 12, 4 - 8 pm (set up for Tuesday) W. Cross gym Tues., Feb. 13, 5 - 9 pm (Valentine Social) W. Cross gym: Fri., Mar. 23, 3:30 - 8:00 pm (set up for Saturday) W. Cross gym: Sat., Mar. 24, 8 am - 9 pm (Breakfast with Bunny & craft fair) W. Cross gym: Wed., May 30, 3:30 - 9:00 pm (set up for Thursday) W. Cross gym: Thurs., May 31, 3:30 - 9:00 pm (Barbeque Hoedown/Social)
L. Richard	Career Academy gym & café: Mar. 2, 2 - 8 pm (set up for state conference) Career Academy gym & café: Mar. 3, 7 am - 5 pm (HOSA State Conference)
C. Damon	Wilson gym: Thurs., Oct. 26, 6 - 7 pm (Family Literacy Night)
C. Altien	Rotella auditorium, café: 3/18, 3/24, 3/25, 8 am - 8 pm (school play)
D. Melendez	Chase gym: Thurs., Oct. 26, 5 - 7 pm (Family Bingo Night)
J. Silva	WSMS café, arts rm.: Tues., Dec. 12, 5 - 9 pm (Winter Concert) WSMS café, arts rm.: Wed., May 16, 5 - 9 pm (Spring Concert)
L. Franks-Blanchard	Wilby café: Fri., Oct. 27, 6:00 - 9:30 pm (Halloween Dance)
V. Demirali	Sprague gym: Thurs., Oct. 26, 5 - 7 pm (International Family Night)
Human Resources	Wilby auditorium: Wed., Oct. 18, 5 - 7 pm (Police Officer study guide in-service)
C. Lamb	Wilby & NEMS cafes: Sat. Oct. 28, 7 am - 6 pm (Police Officer exam)
E. Polaco	Wallace café: Sat., Nov. 18, 4:30 - 10:30 pm (Crosby Homecoming)
V. Balsamo	Crosby auditorium & gym: Wed. & Thurs. April 11 & 12 (Financial Reality Fair)
G. Hayes	Career Academy café: Tues., Oct. 17, 5:00 - 6:30 pm (golf team meeting)

Approved:

Respectfully submitted,

John E. Theriault

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #9.7

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities by outside organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
G. Riccio	Rotella auditorium, rm.: Thurs., Nov. 9, 5 – 10 pm (rehearsal)
Wtby. Chordsmen	Rotella auditorium, rm.: Sat., Nov. 11, 5 – 10 pm (performance)
Triple Threat Dance Co.	Rotella auditorium, café, gym: Sat., June 2, 9:30 am - 7:00 pm (dance recital)
USA Wildcats	Crosby gym: Sunday, Nov. 19, 11 am – 3 pm (showcase for Cheer Teams)

REQUESTING WAIVERS:

Congresswoman Esty	Crosby lobby, classrooms: Sat., Nov. 18, 7:30 am - 1:30 pm	
S. Vogt	(service academy interviews)	(\$1,014.)
Autism Speaks	WAMS atrium & 1 rm.: Sat., Nov. 11, 9 am – 1 pm	
Helen Taylor	(police registrations for individuals with autism)	(\$210.)
East Mt. Sports Assoc.	W. Cross gym: Saturdays, 10/14 & 10/21, 11 am - 4 pm, (basketball tryouts)	(\$504.)
Richard Godsfil	W. Cross gym: 11/4/17-3/31/18, Sat. & Sun., 9 am – 6 pm	(\$15,540.)
	Rotella gym: 11/4/17-3/31/18, Sat. & Sun., 9 am – 6 pm	(\$15,540.)
	Generali gym: 11/4/17-3/31/18, Sat. & Sun., 3 pm – 6 pm	(\$6,216.)
	Gilmartin gym: 11/4/17-3/31/18, Sat. & Sun., 9 am – 5 pm	(\$13,986.)
	(basketball program)	

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

East Mt. Sports Assoc.	Rotella gym: 11/9/17-3/31/18, Mon. thru Fri., 6 – 9 pm
Richard Godsfil, Pres.	W. Cross gym: 11/9/17-3/31/18, Mon. thru Fri., 6 – 9 pm
	(basketball program)
Bunker Hill Sports Assoc.	Bunker Hill gym: Tues. 10/17 & 10/24 and Wed. 11/1, 5:30 – 8:00 pm
N. Meglio	(basketball sign-ups)

Approved:

Respectfully submitted,

John E. Theriault

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.1

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following appointments effective immediately:

Gaydosh, Kathy – Edgenuity Site Coordinator, KHS.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.2

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following grant funded appointments:

Dufour, Rickeeta – Prevention Specialist, WMS, 35 hours p/week @ \$18.14/hr., school year, non-union with benefits governed by UPSEU #69, funded by Title I.

Dwyer, Robert – Security Aide, Adult Education, part time, \$20.00/hr., non-union and without benefits.

Thomas, Mary – Adult Education Instructor, Adult Education, part-time, \$32.00/hr., non-union and without benefits.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.3

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following teacher transfers:

Hubeny, Carolyn – from Bunker Hill K to State Street Special Ed, eff. 10/10/17.

Luchina, Jodi – from Hopeville Grade 1 to Reed Reading/Title I Literacy, eff. 10/19/17.

Thompson, Melissa – from Reed Reading/Title I Literacy to Carrington Literacy Facilitator, eff. 10/10/17.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.4

October 19, 2016

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Academic Achievements effective August 23, 2017:

Name	Degree From	Degree To	University
Abate, Jason	BA+15/step 8	MA/step 8	U. of Saint Joseph
Anderson, Kate	MA/step 2	6TH/step 2	Central
Argenta, Lauren	MA/step 6	MA+15/step 6	Southern
Agramonte, Carla	MA+15/step 8	6th YR/step 8	Bridgeport
Battisti, David	MA+15/7	6TH YR/step 7	Sacred Heart U
Benjamin, Krista	BA+15/step 4	MA/step 4	U. of Saint Joseph
Brown, Michelle	MA/step 3	MA+15/step 3	Loyola Marymount U.
Bunko, Katherine	BA+15/step 4	MA/step 4	Post U.
Burns, Richard	MA/step 6	MA+15/step 6	U. of Bridgeport/Augustana
Calabro, Marissa	BA+15/step 4	MA+15/step 4	Southern
Calderon, Piedad	MA/step 1	MA+15/step 1	Sacred Heart U
Chabot, Albert	MA/step 8	MA+15/step 8	U of Bridgeport/U of Hartford
Chapman, Melissa	BA+15/step 7	MA/step 7	Concordia U.
Cocuzzi, Matthew	MA+15/ 6	6TH/step 6	U. of Saint Joseph
Coyle, Kerry	MA/step 4	MA+15/step 4	Southern
Curley-Colon, Laura	MA+15/step 6	6TH YR/step 6	U. of Bridgeport
Cybart, Alena	615/step 12	Ph.D./step 12	Columbia U.
DeFilio, Rachel	MA+15/step 4	6TH YR/step 4	U. of Saint Joseph
DosSantos, Pedro	MA+15/step 8	6th+15/step 8	U. of NE & U of Bridgeport
DosSantos, Shannon	6TH/step 8	6th+15/step 8	Quinnipiac
Flaherty, George	6TH/step 11	6TH+15/step 11	Walden U.
Frose, Justin	BA+15/step 4	MA/step 4	Southern New Hampshire
Gibson, Ricardo	BA+15/step 4	MA/step 4	Southern New Hampshire
Gionfriddo, Theresa	6TH/step 12	6TH+15/step 12	U. of Phoenix & Southern
Gluz, Debra	MA/step 7	MA+15/step 7	Central
Green, Meghan	BA/step 7	BA+15/step 7	Central
Grendzinski, Kelsey	BA+15/step 3	MA/step 3	U. of Saint Joseph

BOARD OF EDUCATION

Waterbury, Connecticut

Item #11.4

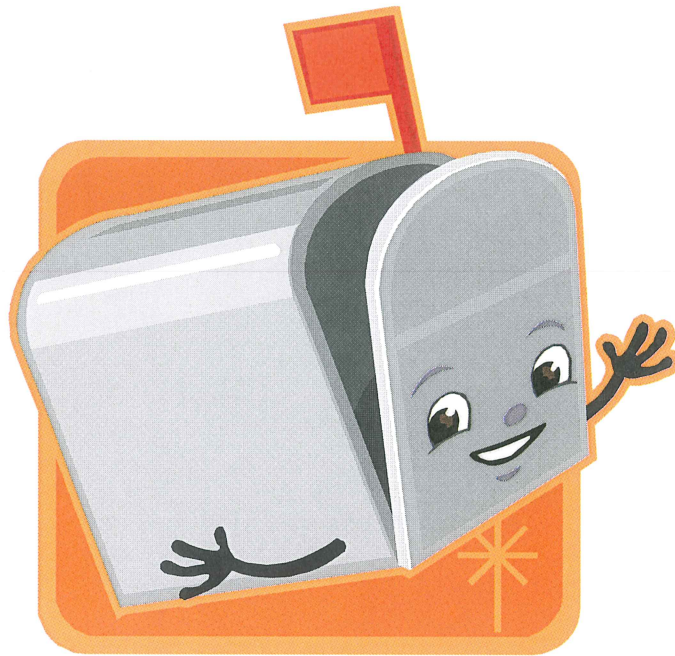
Page 2

Iaiennaro, Kathryn	BA+15/step 4	MA/step 4	U. of Saint Joseph
Jannetty, Julie Ann	MA/step 12	MA+15/step 12	Post U.
Kitney, Dawn	MA+15/step 4	6TH Yr./step 4	U. of Saint Joseph
Leclerc Rodriguez, Tracy	MA/step 12	MA+15/step 12	U. of Saint Joseph
LeFevre, Rhianne	BA/step 5	BA+15/step 5	Boston U.
Lopez, Nicole	BA+15/step 4	MA/step 4	Central
Marcal, Nicolette	BA+15/step 2	MA/step 2	Southern
McCasland, Maureen	MA/step 12	MA+15/step 12	Framingham U., U. of Bridgeport & Dominican U.
Mead, Christine	6+15/step 8	PHD/step 8	Capella & Walden
Mete, Shpetim	6TH Yr./step 8	6TH+15/step 8	Southern, Loyola, & Central
Munoz, Kelly	BA/step 3	BA+15/step 3	Western
Nicholas, Stefanie	6TH/step 8	6TH+15/step 8	UConn & U of Hartford
Oliver-Miccio, Audra	MA/step 8	MA+15/step 8	Northcentral U.
O'Donnell, Jennifer	BA/step 2	MA/step 2	Southern
O'Toole, Kaitlyn	MA/step 3	6th YR/step 3	Central
Pelletier, Matthew	MA/step 2	MA+15/step 2	Central
Pelosi, Emily	BA+15/ step 3	MA/step 4	U. of St. Joseph
Perillo, Amanda	MA+15/step 6	6th YR/step 6	Southern
Peterson, Donna	BA+15/step 4	MA+15/step 4	Graduate Institute
Petit, Megan	BA+15/ step 3	MA/step 3	Central
Porcaro, Stefanie	MA+15/step 4	6th + 15/step 4	U. Of Bridgeport/Morningside
Rucinski, Matthew	MA/step 4	6TH YR/step 4	Sacred Heart U.
Sanzone, Ashley	MA+15/step 4	6TH YR/step 4	U. Of Bridgeport
Sciascia, MaryAnn	MA+15/7	6TH YR/step 7	U. Of Bridgeport
Sudell, Steven	BA/step 9	BA+15/step 9	U. of Delaware/Central
Sweeny, Sarah	MA/step 3	6th YR/step 3	Central
Tanushi, Doruntina	BA/step 3	BA+15/ step 3	Southern
Terenzi, Timothy	BA+15/step 4	MA/step 4	American College of Education
Tremblay, Kirstin	BA+15/step 4	MA/step 4	U. of Cincinnati
Veronneau, Michael	MA/step 8	MA+15/step 8	Southern
Wallace, Matthew	MA/step 4	MA+15/step 4	U of Bridgeport & Loyola Marymount U.
Waters, Marissa	MA/step 5	MA+15/step 5	Central
Zachary, Nina	MA/step 1	MA+15/step 1	Southern & Central

Respectfully submitted,

Robert Henry
Deputy Superintendent

Communications



Packet week ending:

10/17/17

**Law Offices
of
THOMAS E. PORZIO, LLC**
625 Wolcott Street, Suite 21, Waterbury, CT 06705

THOMAS E. PORZIO
tporzio@wtbylaw.com

PHONE (203) 573-0019
FACSIMILE (203) 753-2404

MARC J. UBALDI
mubaldi@wtbylaw.com

October 10, 2017

Mr. Carey Edwards
Waterbury Arts Magnet School
City of Waterbury
16 South Elm Street
Waterbury, CT 06706

Re: Kathylee D. Mehlin
Date of Injury: December 7, 2016

Dear Mr. Edwards:

As you are aware, this office represents Kathylee D. Mehlin regarding an incident that occurred at the Waterbury Arts Magnet School on December 7, 2016. On that date, Mrs. Mehlin fell in the courtyard of the school and sustained injuries.

If there was any kind of incident report made to the Board of Education or Department of Education, please provide us a copy.

Thank you.

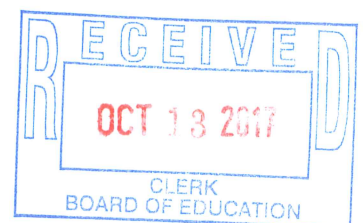
Very truly yours,



Marc J. Ubaldi

MJU/mlm

cc: ✓ Clerk, Board of Education
Superintendent of Schools, Department of Education



Carrie Swain

From: ELIZABETH BROWN
Sent: Wednesday, October 11, 2017 8:02 PM
To: Carrie Swain
Subject: Fwd: OEC displaced person policy
Attachments: Waterbury School Readiness Council McKinney Vento.docx; ATT00001.htm; HeathCertificationEnglishSpanish (002).docx; ATT00002.htm

Carrie, please consider this communication from the OEC and print the policy for members. Please send to members, Tks
Liz

Sent from my iPhone

Begin forwarded message:

From: Karen Rainville <krainville@waterbury.k12.ct.us>
Date: October 11, 2017 at 12:48:50 PM EDT
To: ELIZABETH BROWN <ebrown@waterbury.k12.ct.us>
Subject: update

Hi Liz,

Per your request for the BOE

We have been seeing families come in to the Office of Early Childhood displaced from , hurricane sites. Our efforts have been on coordinating services for these families as easily as possible to support them and help the child transition. Working with Shynea Woods, we have formalized a policy for all SR Providers regarding McKinney Vento services, all fees are waived for families, they can enroll without documentation.

We also have backpack with school supplies on site to give to families as they come in. I have attached the written policy/procedure for SR Providers as well as the health certification form for families.

The immunization clinic through Lois Mulhearn's office at the health dept. is booked solid so I reached out to Staywell to determine a procedure specific to families displaced by the hurricanes that are coming in with no immunizations/physicals or ID documents. Staywell will see families without documentation and have weekly appointments available for these families by calling 203-756-8021 ext. 3808. This not only will get them immunized but hopefully connect them with a family medical home. All of this has been communicated to providers, our office staff and the Intake Center.

Karen Rainville M. Ed.

School Readiness Liaison
Waterbury Public Schools
30 B Church Street
Waterbury CT. 06702
203-573-6684

Waterbury School Readiness Council
Policies and Guidelines
McKinney Vento
Families Experiencing Homelessness

Should a McKinney Vento eligible family seek enrollment in a School Readiness Program the following procedures are to be followed:

- Program will notify in writing via fax (203-574-6985) the School Readiness Liaison and McKinney Vento Liaison to the Homeless at Waterbury Public School with the:
 - Family name
 - Child Name
 - Child Date of Birth
 - Program Site Name
 - Category of Eligibility

PROGRAMS MAY FAX THE FRONT PAGE OF THEIR ENROLLMENT APPLICATION AS LONG AS ALL OF THE ABOVE INFORMATION IS INCLUDED
- Families identified as McKinney Vento in a community based child care setting:
 - Can enroll without any documents
 - Will complete certification letter regarding physical
 - Will complete certification letter if no documentation of residency
 - Families have 6 months to obtain immunizations and physical for child
- Families enrolling in a Waterbury Public School site
 - Complete registration application with the McKinney Vento check off
 - Enroll without any documentation or certification
 - Families have 90 days to provide documents with extensions available on a case by case basis

All School Readiness Programs will

- Clearly mark the child's registration form as "McKinney Vento eligible"
- List on Site Data report "MV" in the income section
- List "0" under family fee
- List "YES" under Hardship

If family obtains permanent housing during the year they remain eligible under McKinney Vento with \$0 fee until their annual redetermination period.

McKinney Vento Assistance Act

Serving Students in Transition

The McKinney Vento Act defines "homeless children and youth" as individuals who lack a fixed, regular, and adequate nighttime residence. The term includes--children and youth who are:

- **sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometime referred to as doubled-up)**
- **living in motels, hotels, trailer parks, cars, parks, public spaces, abandoned buildings, bus or train station, or camping ground due to lack of alternative adequate accommodation**
- **living in emergency or transitional shelters**
- **abandoned in hospitals; or similar settings**

State Code/Category Description

1	<u>Shelters</u> - Children and youth who are living in homeless shelters, emergency shelters, transitional shelters or similar settings and are in the physical custody of a parent or guardian.
2	<u>Doubled up</u> - Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason and are in the physical custody of a parent or guardian.
3	<u>Unsheltered</u> - Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings and are in the physical custody of a parent or guardian.
4	<u>Hotel/Motel</u> - Children and youth who are living in motels, hotels, or camp grounds due to the lack of alternative adequate accommodations and are in the physical custody of a parent or guardian."
11	<u>Sheltered/Unaccompanied Youth</u> - Children and youth who are living in homeless shelters, emergency shelters, transitional shelters or similar settings and are not in the physical custody of a parent or guardian.
12	<u>Doubled up/Unaccompanied</u> - Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason and are not in the physical custody of a parent or guardian.
13	<u>Unsheltered/Unaccompanied</u> – Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings and are not in the physical custody of a parent or guardian.
14	<u>Hotel-Motel/Unaccompanied Youth</u> – Children and youth who are living in motels, hotels, or camp grounds due to the lack of alternative adequate accommodations and are not in the physical custody of a parent or guardian.

If you have any questions if a family qualifies for McKinney Vento (MCV) please contact:

**Shynea Wood, Waterbury Public Schools, District Liaison to the Homeless, Educational Grants Department, 203.574.8354/8040
swood@waterbury.k12.ct.us**

I _____,

Parent of _____,

date of birth _____

declare that I have been displaced from my place of residence
_____ due to a
declared state of emergency and my child's physical examination
records are inaccessible. I accept complete responsibility for the health
of my child and to the best of my knowledge my child is in good health.
I understand that my child must have a physical on file within 6 months
of enrollment.

Parent Signature: _____ Date: _____

Yo _____,

Padre de _____,

Fecha de nacimiento _____

declaro que he sido desplazado de mi lugar de residencia
_____ debido a un
estado de emergencia declarado y los registros de examen físico de mi hijo
son inaccesibles. Acepto la responsabilidad total por la salud de mi hijo y lo
mejor de mi conocimiento mi hijo está en buena salud. Entiendo que mi hijo
debe tener un expediente físico en el plazo de 6 meses de matriculación.

Firma del Padre: _____ Fecha: _____

Carrie Swain

From: MARGARET CAIAZZO
Sent: Thursday, October 12, 2017 11:00 AM
To: 1 Board of Ed; AMY SIMMS; Darren Schwartz; MICHAEL THERIAULT; KEVIN EGAN
Subject: Toilet Training
Attachments: I had a mom and dad and little 21.docx

I had a mom and dad and little 21/2 year old come to my classroom yesterday. I had a translator because they only spoke Spanish. I asked the parents if the OEC had asked if their daughter was toilet trained and she answered no they did not. So I asked. She said no her daughter is not toilet trained. She told the translator that maybe I could toilet train their daughter. Well, I don't know about you people but my toilet training days have come and gone. I asked her why her daughter is not trained and she said she doesn't have the time and her daughter doesn't want to. I told her in Spanish that yo soy la maestra, no su madre. I am the teacher, not her mother and **you all need to be reminded of that!** You have turned our public school Preks into Daycare centers. You all need to spend a week in my room, and get the PreK experience and the knowledge you so desperately need to be educational leaders. Seemingly, you don't care because I have sent several letters and the lack of response and respect for me as a teacher has been quite apparent .Margaret Caiazzo

Carrie Swain

From: ATIYA SAMPLE
Sent: Thursday, October 12, 2017 12:00 PM
To: 1 Board of Ed; CATHY AWWAD; ELIZABETH BROWN; KAREN HARVEY; JUANITA HERNANDEZ; FELIX RODRIGUEZ; ANN SWEENEY; CHARLES L. STANGO; CHARLES L. STANGO; CHARLES L. STANGO
Cc: KEVIN EGAN; jamest@cea.org; CHARLES L. STANGO; JOHN THERIAULT; JASON VAN STONE; THOMAS VAN STONE SR.; atiyasample@yahoo.com
Subject: FW: ATIYA
Attachments: Fw_.zip

As a teacher and a taxpayer in this city, I am disgusted by the lack of action for what I deem a very serious matter. To date, I have yet to receive any resolve of my complaint of grade tampering. In fact the principal of Crosby, Mrs. Gopie was allowed to address my complaint with a memo.

Moreover, most recently she has involved the SRO in addressing me about a parking issue. To date, my Caucasian colleagues continue to park in spaces clearly marked with the words "Fire Lane" and spaces with white lines drawn all across it. Interestingly there is a vehicle parked in a clearly marked "Fire Lane" for the second day in a row,

I am still awaiting an explanation as to why my car is unable to park in places where other people are repeatedly allowed to park. More importantly I would like to know why is a grade tampering complaint essentially dismissed with a memo , not to mention totally ignored by the masses, while parking is addressed with a police officer, for me only.

This is unacceptable and it is very unfortunate that I have to seek resolve elsewhere. This behavior, among many others I have experienced in this district, is unacceptable to me and it is my hope that most of the public would agree.

From: ATIYA SAMPLE
Sent: Friday, September 29, 2017 1:07 PM
To: JADE LEE GOPIE; Robert Brenker; 1 Board of Ed
Cc: KEVIN EGAN; atiyasample@yahoo.com; jamest@cea.org
Subject: ATIYA

Good morning Mrs. Gopie:

I am aware that I am being singled out. Yesterday, I parked my car there for a second time as you pointed out and in doing so, you proved my point. Nonetheless, attached are dated photos. Please note the white jeep was parked there on September 25, 2017 and September 26, 2017. Please also note the beige van was parked there on September 25, 2017 and September 27, 2017.

Given my two offenses were eight (8) days apart, while the white jeep's were two (2) consecutive days and the beige van just three (3) days apart- is there something special about the jeep and/or the van? They parked there a "second time" too. Apparently, it wasn't worthy of police involvement until my vehicle made it to its "second time". I am fully aware that you specifically pointed out my vehicle yesterday.

Again, I ask- why the differential treatment? I'm guessing the owners are not African American and neither has a pending CHRO claim with you named as one of the respondents. Someone needs to explain to me why two (2) is my magic number.

This is unacceptable to me. It should be obvious that I am your focus, which wouldn't be so obvious if consistent enforcement rather than selected enforcement was practiced. By way of further example, there is a black vehicle parked

there now, which presumably belongs to a non African American teacher- I saw her exit the car from the driver's side during my lunch. It is obvious that selected enforcement is utilized here at Crosby.

Carrie Swain

From: Theresa DeMars <CABE@embrams-mail.com>
Sent: Friday, October 13, 2017 7:02 AM
To: Carrie Swain
Subject: CABE Policy Highlights 10-13-2017
Attachments: October 13 2017.pdf



Hello,

Attached you will find *CABE's Policy Highlights Publication* for **October 13, 2017**. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by [clicking here](#).

To unsubscribe to this publication, please email Terry DeMars at tdemars@cabe.org and state that you would like to unsubscribe from Policy Highlights.

Connecticut Association of Boards of Education
81 Wolcott Hill Road
Wethersfield, CT 06109
Phone 860-571-7446 ~ Fax 860-571-7452



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

October 13, 2017

Volume 17 – Issue #8

October is National Bullying Prevention Month: Across the United States schools and communities will observe National Bullying Prevention Month in October. The goal is to urge organizations and people to work together to stop bullying and cyberbullying by increasing awareness of the issue. Numerous websites offer resources to help prevent bullying, including: www.stopbullying.gov and www.pacer.org/bullying/nbpm.

In addition, the website of the Connecticut State Department of Education offers many resources accessible on its website.

Policy Implications: Policy #5131.911 and its accompanying administrative regulation, which contains the mandated “safe school climate plan” pertain to this topic.

Research Pertaining to Homework: Ask teachers the question, “What’s the purpose of homework?” and you’ll likely find that most teachers have a definite opinion.

- Homework teaches students responsibility.
- Homework gives students an opportunity to practice and refine their skills.
- We give homework because our parents demand it.
- Our community equates homework with rigor.
- Homework is a rite of passage.

However, when asked about what research says about homework, and you’ll get less definitive answers. What does research really say about homework as a strategy to improve student achievement?

A review of the research regarding the effect of homework on student achievement indicates the impact is not entirely clear. A number of factors, such as degree of parental involvement and support, age of the student, homework quality, students’ learning preferences, and structure and monitoring of assignments can affect the influence of homework on achievement ([Hong, Milgram, & Rowell, 2004](#); [Minotti, 2005](#)).

One synthesis of research on the relationship between homework time and achievement showed some gains at the middle and high school levels, but less so at the elementary school level ([Cooper, Robinson, & Patall, 2006](#)). Others have found that homework can help students strengthen their self-regulation skills such as managing time, setting goals, self-reflecting on their performance, and delaying gratification ([Ramdass & Zimmerman, 2011](#)).

There is also some research highlighting negative aspects of homework, including disruption of family time, stress, conflicts between student and parent, and restricted access to community and leisure time (e.g., Coutts, 2004; Warton, 2001).

So what's the best approach to take? In Cathy Vatterott's 2009 book, Rethinking Homework: Best Practices That Support Diverse Needs, she outlines practices she refers to as her "New Paradigm for Homework":

- design quality homework tasks;
- differentiate homework tasks;
- move from grading to checking;
- decriminalize the grading of homework;
- use completion strategies; and
- establish homework support programs.

Vatterott's recommended practices coupled with the research-based recommendations found in ***Classroom Instruction That Works, 2nd ed.***, results in viewing homework as an extension of practice and a chance to deepen understanding of a topic. Consider these tips:

1. Teachers should ask, "What learning will result from this homework assignment?" The goal of instruction should be to design homework that results in meaningful learning.
2. Teachers should assign homework to help students deepen their understanding of content, practice skills in order to become faster or more proficient, or learn new content on a surface level.
3. Students should be able to perform required skills and tasks independently before asking them to complete homework assignments.
4. When students return home, is there a safe and quiet place for them to do their homework. Some home environments of students are chaotic at best. Is it likely a student will be able to complete homework in such an environment? Is it possible for students to go to an after school program, possibly at the YMCA or a Boys and Girls Club? Assigning homework to students when the likelihood of them being able to complete the assignment through little fault of their own doesn't seem fair to the learner.
5. Consider parents and guardians to be allies when it comes to homework. Understand their constraints, and, when home circumstances present challenges, consider alternative approaches to support students as they complete homework assignments (e.g., before-or after-school programs, additional parent outreach).

Because the research on homework is mixed, teachers should think carefully about what tasks they assign for homework, and what the purpose of that homework truly is. Remember that it's essential for students to receive feedback on their homework so that they know what they did correctly, what they did incorrectly, and what they need to do next to improve.

Further, the author believes students should not be able to pass, nor should they fail a class based on homework. A course grade should be based primarily on how well a student has mastered the content.

Source: Howard Pitler, ASCD Faculty member and author of *Classroom Instruction That Works, 2nd edition*, inservice guest blogger, September 7, 2017.

Connecticut's Farm to School Program: P.A. 16-37, "An Act Concerning Connecticut's Farm to School Program," established Connecticut's farm to school program to encourage the use of Connecticut-grown farm products in school cafeterias. The legislation requires the Department of Agriculture, in consultation with the State Department of Education (SDE), to run the program to promote the sale of Connecticut-grown farm products by farms to school districts, individual schools, and other educational institutions under SDE's jurisdiction (CGS §22-38d).

This legislation requires a food service management company to include in its response to a board of education's request for proposal (RFP) or bid solicitation for a school nutrition program how the RFP or bid is consistent with the state's farm to school program and how it facilitates the purchase of products from local farmers. The requirement applies to RFPs and bids posted to the state contracting portal, which the Department of Administrative Services maintains. When awarding a contract, which must be done in accordance with any applicable laws, regulations, or rules, the Act requires the board of education to give a preference to the RFP or bid that promotes the purchase of local farm products, all other factors being equal.

The Act also required the State Board of Education (SBE), by October 1, 2017, to amend state regulations on nutrition standards for school breakfasts and lunches. The amended regulations must encourage boards of education to purchase food from local farmers to support the state's farm to school program. SBE must adopt the regulations in consultation with the Department of Public Health, the School Food Service Association, and the Connecticut Dietetic Association. Applicable laws, regulations, and rules apply when awarding a contract for a school nutrition program.

Policy Implications: Two policies are impacted by this legislation. They are:

- Policy #3542 – Food Service (an optional policy for inclusion in a district's manual)
- Policy #3542.34 – Nutrition Program (a recommended policy for inclusion in a district's policy manual)

For additional assistance pertaining to this topic, be aware that that the CT Farm to School Collaborative social media accounts are officially up and running according to Margaret Read of the UCONN Rudd Center for Food Policy and & Obesity.

Please see below for links to each account:

- **Facebook:** <https://www.facebook.com/CTFarmToSchool/>
- **Twitter:** <https://twitter.com/CTFarmToSchool>
- **Instagram:** <https://www.instagram.com/ctfarmtoschool/>

Food for Thought:

"Students do not naturally know how to open up their perspective to other points of view. We must model it. We must teach it. We must practice it. If young people do not see the adults in their lives valuing outside perspectives, changing their opinions, and allowing themselves to grow, students will never understand why expanding their own perspective matters nor how to achieve it."

Dustin Dooley in "Living and Learning Beyond One Dimension" in *Knowledge Quest*, September/October 2017 (Vol. 46, #1, p.26-31).

Connecticut Association of Boards of Education ~ 81 Wolcott Hill Road, Wethersfield, CT 06109 ~ 860-571-7446

Carrie Swain

From: MARGARET CAIAZZO
Sent: Friday, October 13, 2017 3:13 PM
To: NOREEN BUCKLEY; MICHAEL THERIAULT; AMY SIMMS; Darren Schwartz; 1 Board of Ed
Cc: KEVIN EGAN; MARGARET CAIAZZO
Subject: Visit

Thank you for your visit. As you can see the P.M. class is made up of mostly 3 and 4 year olds. They are with us only 2 1/2 hours and they have learned so much. Just imagine what they learned in a full day program. You want to see extremes come to the AM class where they are mostly 2 1/2 and just turned 3. I am the only program out of the 3 half day session classes that were opened (Sprague/Griffin; Walsh/Promotico) and Driggs/Caiazzo) that houses all these mixed ages. I enjoy the 3 and 4 year olds and I think that our incoming Driggs students would benefit from a full day program as it was in the past! And from what I understand from my PreK associates many of our Driggs students are in other full day PreK programs because their parents want full day as opposed to half day! Again, thank you for coming! Margaret Caiazzo

Carrie Swain

From: MARGARET CAIAZZO
Sent: Monday, October 16, 2017 4:09 PM
To: ANN SWEENEY; KAREN HARVEY; JUANITA HERNANDEZ; JASON VAN STONE; THOMAS VAN STONE SR.
Cc: KEVIN EGAN; Darren Schwartz; AMY SIMMS; MICHAEL THERIAULT; 1 Board of Ed; KEVIN EGAN; MARGARET CAIAZZO
Subject: Toilet Training Policy

Hello! I just wrote a letter recently about a mom who wanted me to toilet train her daughter. If there is such a law that states all kids could pee or poop in their pants rather than be denied an education, I would like to see it. Would any of you send your kids or grandkids to school if they were not toilet trained? Unless they have a 504 or it is in their IEP, or you are paying big bucks to do your job then I would say Okay! This policy was written for a reason and we should not disregard the purpose! You not only represent the Central Office but you also represent the taxpayers and hopefully the teachers. I am a taxpayer and a teacher and both my passionate concerns have been denied by a Board and Central Office who are driven by power, ambition, and money, and not what is best for our students! Margaret Caiazzo