

Board of Education

REGULAR MEETING

Thursday, February 15, 2018 – 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

A G E N D A

1. *Silent Prayer*

2. *Pledge of Allegiance to the Flag*

3. *Roll Call*

4. *Communications*

- a. Copy of communications dated January 16, 2018 from Civil Service certifying Maria Jimenez for the position of Supervising Vice Principal/Tinker and Laura Curley-Colon for the position of Supervising Vice-Principal/Gilmartin.
- b. Email communication dated January 18, 2018 from CABA regarding policy highlights.
- c. Communication dated January 18, 2018 from Arbitrator Leslie Williamson, Jr. regarding arbitration award in the matter of Waterbury BOE and SAW.
- d. Copy of communication dated January 23, 2018 from Civil Service certifying Anne Phelan for the position of Human Resources Generalist.
- e. Email communication dated January 24, 2018 from Robert Goodrich regarding RACCE Statement.
- f. Email communication dated January 27, 2018 from Danielle Albert regarding follow-up TAG letter.
- g. Copy of communications dated January 30, 2018 from Civil Service certifying Angelia Dowdell and Aimee Scarduzio for the position of ABA Behavioral Therapist.
- h. Copy of communications dated January 30, 2018 from Civil Service to Maria Talbot and Porshea Davis regarding their acceptance of offer for the position of Lunch Aide.
- i. Copy of communication dated January 30, 2018 from Civil Service certifying Lucasita Rivera for the position of Student Registration Specialist.
- j. Communication dated February 9, 2018 from Louise Allen Brown, Grant Writer, regarding School Security Competitive Grant Award/Round 3.
- k. Communication dated February 12, 2018 from Louise Allen Brown, Grant Writer, regarding New State Funded Afterschool Grant Awards.
- l. Communication dated February 12, 2018 from Louise Allen Brown, Grant Writer, regarding New 21st Century Community Learning Centers Afterschool Grant Awards.

5. *Public Addresses the Board:* All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

6. *Deputy Superintendent's Announcements*

7. *President's Comments*

8. *Consent Calendar*

- 8.1 *Committee of the Whole:* Request approval of a Memorandum of Understanding with Fairfield University for teacher participation in the Anne E. Fowler Literacy Fellowship Program.
- 8.2 *Committee on Policy:* Request approval of the new Parent and Family Engagement Policy for Title I Students/6172.4 (replacing current District Level/Title I Parent Involvement Policy).

- 8.3 *Committee on Policy:* Request approval of the revised Physical Restraint/Seclusion Policy/#5144.1.
- 8.4 *Committee on School Facilities & Grounds:* Use of school facilities by school organizations and/or City departments.
- 8.5 *Committee on School Facilities & Grounds:* Use of school facilities by outside organizations and/or waiver requests.

9. *Items Removed from Consent Calendar*

10. *Committee on School Personnel* – Commissioner Stango

- 10.1 Waterbury Arts Magnet School Assistant Principal Appointment.
- 10.2 Waterbury Arts Magnet School Assistant Principal Appointment.
- 10.3 Request approval of the new position of Human Resources Associate-Education, to replace the current position of Human Resources Assistant-Grant Funded Personnel.

11. *Committee on Finance* – Commissioner Awwad

- 11.1 Request approval to apply for the CSDE Primary Mental Health Program Grant 2017-2018 (continuation at Duggan and W. Cross Schools).

12. *Committee of the Whole* – Vice President Harvey

- 12.1 Salary Range for the position of Superintendent of Schools.
- 12.2 Job specifications for the position of Superintendent of Schools.

13. *Superintendent's Notification to the Board*

- 13.1 Athletic appointments effective immediately:
Arroyo, Alyssa – JV Softball, WHS, effective 03/17/18.
Polaco, Alexander – Head Boys Swimming Coach, KHS.
- 13.2 Appointments:
Shocki, Jeff – Guidance Department Head, KHS, effective 01/09/18.
Toucet, Nyree – Guidance Department Head, WCA, effective 01/09/18.
- 13.3 Grant funded appointments effective immediately:
Henebery, Nicholas – Accountant 2, salary and benefits governed by the UPSEU Agreement, funded by IDEA Grant.

13.4 Waterbury Career Academy Student Selection Committee appointments, salary according to contract:

Bala McGuire, Elona
Rodriguez, Alberto

Diorio, Jill
Wengertsman, Emily

Ogilvy, Lynn
Wilson, Miriam

13.5 Extended School Hours (ESH) Program appointments, salary according to individual's contract:

<u>School</u>	<u>Last name</u>	<u>First Name</u>	<u>Assignment</u>
Kingsbury	Hamel	Claire	Sub
	Scalo	Karla	Sub
Walsh	Paris	Ana	Admin. Sub
	Natoli	Jane	Admin. Sub
Wilson	Healey	Tara	Teacher Sub
	Garafola	Denise	Teacher Sub

13.6 Retirements:

Aurio, Sandra – Guidance Counselor, WSMS, effective 06/30/18.

Forcucci, Paul – Music, CHS, effective 06/30/18.

Miller, Maureen – Speech Pathologist, Reed School, effective 06/30/18.

Ouellette, Chris – Music, Chase School, effective 06/30/18.

13.7 Resignations:

Bonaldi, Gary – Physical Education, WCA, effective 12/28/18.

Ciuffo, Anthony – Grade 5, Generali, effective 01/19/18.

Iannicelli, Joyce – Business Teacher, WHS, effective 01/09/18.

Katz, Roger – Kindergarten, Bunker Hill, effective 01/20/18.

14. Unfinished Business of Preceding Meeting Only

15. Other Unfinished, New, and Miscellaneous Business

16. Executive Session

17. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #8.1

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee of the Whole, the Deputy Superintendent of Schools recommends approval of the Memorandum of Understanding with Fairfield University for teacher participation in the Anne E. Fowler Fellowship Program.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY

Item #8.2

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Policy, the Deputy Superintendent of Schools recommends approval of the new Parent and Family Engagement Policy for Title I Students/#6172.4. Said policy replaces the Board's current District Level/Title I Parent Policy/#6172.4.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Ann M. Sweeney

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY

Item #8.3

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Policy, the Deputy Superintendent of Schools recommends approval of the revised Physical Restraint/Seclusion Policy/#5144.1.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Ann M. Sweeney

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #8.4

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
P. Poulter	Regan all-purpose room: Thurs., Feb. 15, 5:00 - 7:30 pm (snow date: 2/16) (PTO family movie night)
D. Melendez	Chase gym: Wed., Feb. 7, 5:30 - 7:30 pm (Family Night)
M. A. Petrillo	Bunker Hill gym: Wed., Feb. 7, 6:00 - 7:00 pm (Black History event)
J. Reed	Rotella community rm.: Feb. 8, 9, 15, 7:30 am to 3:00 pm (training sessions)
Y. Demirali	Sprague gym: Tues., Jan. 30, 4:00 - 7:00 pm (Family Math Night) Sprague gym: Thurs., Feb. 8, 5:00 - 7:00 pm (Family Science Night)
G. Wright	Reed gym & café: Wed., Feb. 21, 5:00 - 7:00 pm (Title I Meeting) (snow date: Wed., Feb. 28)
L. Lombardi	Rotella aud., gym, café: Tues., Apr. 24, 6:00 - 7:00 pm (Family Fitness Night) Rotella aud., gym, café: Wed., Mar. 28, 5:30 - 7:00 pm (Arts Night) Rotella café: Wed., Mar. 14, 5:30 - 7:30 pm (Author visit) Rotella aud. & café: Thurs., Feb. 15, 6:00 - 7:00 pm (Family Math Night)
Susan Smyth	Crosby aud.: Fri., Feb. 2, 6:00 - 9:00 pm & Sat., Feb. 3, 5:00 - 8:00 pm (performances of Aladdin) (snow dates: 2/9 & 2/10)
S. Schulte	WAMS apron stage: Feb., Mar., Apr. 2:15 - 5:00 pm (rehearsals) May 17 th & 18 th (performances of middle school play)
M. Vagnini	WAMS atrium: Wed., Mar. 7, 6:00 - 9:00 pm (students dinner show) (snow date: 3/13) WAMS recital hall: Thurs., Feb. 15 th 2:00-8:00 pm (Concert) (snow date: 2/16)
Sch. Business Office	Wilby aud., gym, café: Fri., Mar. 9, 8 - 10 pm (set-up) Sat., Mar. 10, 7 am -10 pm and Sun., Mar. 11, 8 am - 6 pm (Annual Robotics Event)
M. Rocco	W. Cross gym: Fri., Feb. 23, 5:30 - 8:30 pm (Family Paint Night) (snow date: 3/2/18)
M. Hulse	Kingsbury gym: Wed., Mar. 28, 5:00 - 7:00 pm (Health Fair)
L. Franks	Wilby gym: Wed., March 14, 6:45 - 1:00 pm (Blood Drive)
T. King	WAMS atrium: Thurs., Mar. 29, 3:00 - 7:00 pm (school fundraiser)
S. Schulte	WAMS media ctr.: Tues., Jan. 30, 2:00 - 4:00 pm (sch. presentation)

BOARD OF EDUCATION

Waterbury, Connecticut

Item #8.4

Page 2

K. Silva	Maloney café: Thurs., Feb. 22, 5:15 - 8:00 pm (Black History Night)
M. Hulse	Kingsbury gym: Feb. 7, and Feb 21, 5 - p.m. (Literacy program)
V. Balsamo	Crosby café: Feb. to June, Thurs., 2:00 - 3:30 pm (Fiesta Fitness Class) Crosby aud., Thurs. May 17 & May 24, 5:00 - 9:00 pm (concerts) Crosby café: Mondays, Feb. to June, 2:00 - 3:15 pm (Staff Zumba class)
C. Swain	WAMS Media Ctr.: Mon., Feb. 5 5:00 - 8:00 pm (Special Meeting)
*D. Melendez	Chase gym: Wed., Feb. 28, 5:30 - 6:30 pm (Family Night)
*C. Damore	Wilson media ctr.: Mon., Feb. 26 (Sch. testing workshop)
*P. Caldarone	Crosby gym/café: Sat., Feb. 17, 2:30 - 6:00 pm (NVL Cheer competition)
*V.Balsamo	Crosby lobby/WMS café: Fri., Feb. 23, 7 - 11 pm (Crosby dance)
*D. Foster	Enlightenment café: Wed., Feb. 28, 5 - 7 pm (meeting re: Absenteeism) (snow date: March 7th)
*M. Petrillo	Bunker Hill gym: Tues., Feb. 27, 5:00 - 7:30 pm (Black History event)

Approved:

Respectfully submitted,

John E. Theriault

Robert Henry
Deputy Superintendent

SCHOOL PERSONNEL USE ONLYDATE: 2/6/18

TO: SCHOOL BUSINESS OFFICE

FROM:

Doreen Melendez

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Chase Elementary

Auditorium



Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED:

2/28/18

FROM:

5:30

am/pm

TO:

6:30

am/pm

FOR THE FOLLOWING PURPOSES:

rescheduled Family NightD. Melendez
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

FEB - 6 2013

03/13/2003 10:43 FAX 2035748032

SCHOOL BUSINESS OFFICE

001

SCHOOL PERSONNEL USE ONLY

DATE: 2/6

TO: SCHOOL BUSINESS OFFICE

FROM: Cristina Danne

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Woodrow Wilson Elementary



AUDITORIUM



GYMNASIUM



SWIMMING POOL



CLUB ROOMS

media Room

DATES REQUESTED: 2/26

FROM 5:30

am/pm

TO 7:30

am/pm

FOR THE FOLLOWING PURPOSES:

School Testing Informational Night Workshop.
Principal will speak with parents about
Smarter Balance EIA & Next Generation testing.
provide parents with tips on how to get their
student(s) ready.
Cristina Danne
APPLICANT parent liaison

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at police and fire headquarters.

Good

SCHOOL PERSONNEL USE ONLY

FEB - 5 2018

DATE: February 5, 2018

TO: SCHOOL BUSINESS OFFICE

FROM: Paula D. Caldarone, Athletic Director

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby High School

☐

Auditorium

☒

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED: 2/17/18

FROM: 2:30pm

TO: 6:00pm

FOR THE FOLLOWING PURPOSES:

Jr. NVL Cheerleading and Dance Competition

Paula D.
Caldarone

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

FEB - 5 2018

DATE: 2/5/18

TO: SCHOOL BUSINESS OFFICE

FROM: Vincent J. Balsamo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace MS Cafe / Crosby HS Lobby

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: February 23, 2018

FROM: 7:00 am/pm pm TO: 11:00 am/pm pm

FOR THE FOLLOWING PURPOSES:

CHS School Dance

Vincent J. Balsamo
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

[Handwritten signature]

SCHOOL PERSONNEL USE ONLY

FEB - 9 2018

DATE: February 8, 2018

TO: SCHOOL BUSINESS OFFICE

FROM: Denise Foster

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Enlightenment

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool
☒ Café/Rooms

DATES REQUESTED: February 28, 2018 (Snow Date March 7, 2018)

FROM: 5:30 pm TO: 7:00 pm

FOR THE FOLLOWING PURPOSES:

Families, Waterbury Neighborhood Groups, Board of Education are invited to attend the forum addressing the issue of chronic absenteeism.

Denise Foster
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

FEB 12 2018

SCHOOL PERSONNEL USE ONLY

TO: SCHOOL BUSINESS OFFICE

FROM:

MaryAnn Petrillo

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED:

Bunker Hill☐ AUDITORIUM

GYMNASIUM



SWIMMING POOL



CAFE/ROOMS

DATES REQUESTED:

February 27, 2018

FROM

5

AM/PM

TO

7:30

AM/PM

FOR THE FOLLOWING PURPOSES:

Black History Month Celebration
(Re-scheduled from Feb. 7 - Snow Day)MaryAnn Petrillo
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #8.5

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities by outside organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
Porter & Chester L. Caouette	Kennedy aud.: Thurs., Feb. 1, 3:00-7:00 pm (graduation ceremony)
*King of Honor Boxing M. Melendez	Crosby gym: Sat., May 12, 6 - 10 pm (USA Boxing event)

REQUESTING WAIVERS:

Distinguished Women of CT. Laura Thomas	Crosby aud. & 2 rms.: Sat. & Sun., Mar. 3 & 4 10:00 am - 6:00 pm (program & awards)	(\$1,512.)
Hoops 4 Life	Crosby gym: Apr. 28 & 29, 7:30 am - 10:00 pm	(\$1,302.)
D. Fryer	Crosby gym: May 5 & 6, 7:30 am - 10:00 pm (basketball league games)	(\$1,302.)
P.A.L. Ofc. C. Amatruda	WSMS gym: Sat., Feb. 24, 8:30 am - 5:00 pm (basketball games)	(\$798.)
Womens Choice Assoc. Ashanti Rivera	Walsh gym: Sat., April 14, noon - 2:00 pm (diaper collection for diaper pantry)	(\$126.)
*Wtby. Knights Cheerleaders	Wilby aud. & café: Sun., Mar. 18, (Awards Ceremony)	(\$840.)
*Hoops 4 Life	Kennedy gym: Sundays/Mar. 4, 11, 18, noon to 4:00 pm	(\$630.)
D. Fryer	WSMS gym: Sundays/Mar. 4, 11, 18, 25, 11 am - 3 pm (basketball clinic)	(\$840.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Hoops 4 Life	WSMS gym: Weeknights 4/2/18-6/12/18 4:30 - 9:00 pm
D. Fryer	Reed gym: Weeknights 4/2/18-6/12/18 4:30-9:00 pm (basketball program)
CT. Rebound D. Parker	Wilby gym: 3/5/18-6/28/18 Mon., Tues, Fri. 5:30 - 8:30 pm (basketball practices) (gym use only when gym available per A.D.)
P. Lott	Crosby gym: Mon. thru Fri. 2/26/18-6/29/18 5:00 - 8:15 pm Crosby gym: Mon. thru Fri. 7/5/18-8/20/18 5:00 - 8:30 pm (basketball practices) (gym use only when gym available per sch. staff)
*P.A.L. Ofc. C. Amatruda	Wilby gym: Fri., March 2, 1:30 - 11:00 pm (wrestling event)

Approved:

Respectfully submitted,

John E. Theriault

Robert Henry
Deputy Superintendent

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

FEB - 9 2018

APPLICANT Michael Melander NAME OF ORGANIZATION Ring of Honor Boxing
ADDRESS 1677 E. Main St. Waterbury CT 06705 TELEPHONE # 203-695-6819
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby H.S. DATES 5-12-18 ROOM(S) Gymnasium

OPENING TIME 6pm CLOSING TIME 10 p.m. PURPOSE please see attachment

ADMISSION (if any) please see attachment CHARGE TO BE DEVOTED TO please see attachment

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 250-300 CHILDREN 500

SIGNATURE OF APPLICANT Michael Melander DATE 2-6-18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Michael Melander 1677 E. Main St. Waterbury CT 203-695-6819

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. M. M. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250.00 INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Ring of Honor Boxing
1677 E. Main Street
Waterbury, CT 06705

203-695-6819

RingofHonorCT@gmail.com

February 6, 2018

Board of Education
236 Grand Street
Waterbury, CT 06702

To Whom It May Concern:

Ring of Honor Boxing was granted its 501(c)(3) non-profit status March 2017. Our goal is to open a Boxing Training Academy in the Waterbury community for the youth. With this training facility I will provide a climate where the youth could go to as an alternative to the streets.

My purpose for requesting the use of a school building is to organize an USA Amateur Boxing Event to raise funds for the Training Academy. With the money that is raised it will facilitate the ability to purchase the equipment needed.

Admission Fees

\$20 at door

\$15 in advance

\$10 with student ID

\$5 with USA Boxing Passbook

Hours of event if agreed would be as follows – Doors open at 5:30 first bout 6:00. The event will be ending between 9:30-10:00 pm. We will need access to the gymnasium earlier to set up for the event (When setting up the boxing ring we always apply protective padding to assure no damage to flooring). Times for event can be adjusted to meet the Board of Education requirements.

A certificate of liability insurance will be granted by USA Boxing to Ring of Honor Boxing, once the submission of the Boxing Facility Registration form is reviewed and processed by the Department of Emergency Services and Public Protection, Division of State Police Special Licensing and Firearms Unit. The certificate of liability insurance will be submitted to Waterbury Board of Education upon receipt.

Please feel free to contact me with any questions or concerns.



Michael Melendez

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 14 2017

RING OF HONOR BOXING INC
1677 EAST MAIN STREET APT 2
WATERBURY, CT 06705-0000

Employer Identification Number:
81-4345905
DLN:
26053468001917
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
January 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
July 15, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

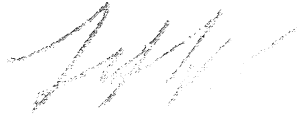
If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

RING OF HONOR BOXING INC

Sincerely,

A handwritten signature in dark ink, appearing to read 'Jeffrey I. Cooper', written in a cursive style.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
PHILADELPHIA PA 19255-0023

000298.711411.21851.6365 1 MB 0.419 850



RING OF HONOR BOXING INC
1677 E MAIN ST APT 2
WATERBURY CT 06705

000298

Date of this notice: 11-10-2016

Employer Identification Number:
81-4345905

Form: SS-4

Number of this notice: CP 575 /

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 81-4345905. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 1120

04/15/2017

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, Accounting Periods and Methods.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, Entity Classification Election. See Form 8832 and its instructions for additional information.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

FEB - 6 2018

Book
APPLICANT Sheniquoya Clements NAME OF ORGANIZATION Waterbury Knights
ADDRESS 129 Washington St 2nd Fl Wilby CT TELEPHONE # 203-819-3766
(street) (city) (state) (zip code)
SCHOOL REQUESTED Wilby DATES 2/18/18 ROOM(S) Cafe, Auditorium
OPENING TIME 8am CLOSING TIME 5pm PURPOSE Sherlocking Awards Ceremony
ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO 0
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 75 CHILDREN 75
SIGNATURE OF APPLICANT Sclements DATE 2/1/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (Sc) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/hr plus 1 HR service per custodian

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-8963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

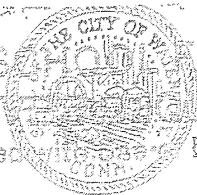
Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

March 18th
Sunday
8am - 5pm

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with a Building Permit)



APPLICANT/ORGANIZATION: Waterville Knights

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Cafe, auditorium

DATE(S): March 18th

TIMES: 8am - 5pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

2/1/18
Date

Scamant
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 840.
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____
Clerk, Board of Education

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

FEB - 1 2018

3000
APPLICANT Deneen Fryer NAME OF ORGANIZATION HOOPS4Life, Inc.
ADDRESS 232 N. Elm Street TELEPHONE # (203) 595-4340
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kennedy High DATES See Attachment ROOM(S) Gym
OPENING TIME 11:45am CLOSING TIME 4pm PURPOSE basketball clinic
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 40
SIGNATURE OF APPLICANT Deneen Fryer DATE 1/31/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Deneen Fryer 232 N. Elm Street Dave Clay
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (DF) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

OK per A.D.

WAIVER REQUEST
(to be submitted with a Building Permit)

APPLICANT/ORGANIZATION: HOOPS4Life, Inc

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Kennedy HIGH School (Gym)

Sundays

DATE(S): MARCH 4, 11, 18,

TIMES: 12 p - 4 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

1/30/18
Date

Dennis L. [Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 630.
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

FEB - 1 2018

APPLICANT Doreen Fryer NAME OF ORGANIZATION Hoops4Life, Inc
ADDRESS 232 N. Elm Street (street) (city) (state) (zip code) TELEPHONE (203) 575-4340

SCHOOL REQUESTED W.S.K.S. DATES see Attachment ROOM(S) Gym

OPENING TIME 10:45am CLOSING TIME 3pm PURPOSE basketball practice

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 40

SIGNATURE OF APPLICANT Doreen Fryer DATE 1/31/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Doreen Fryer 31 Rosengarten Dr (203) 232-4578, Darryl Parker

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

#42/HR plus 1 HR service per cust.

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE

SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

WAIVER REQUEST
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Hoops4Life, Inc

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Gym (Jonathan Reed)

Sundays
DATE(S): March 4, 11, 18, 25

TIMES: 11 AM - 3 PM

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

1/31/18

Date

Dennis Lee
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$ 840.-

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Chris Amato NAME OF ORGANIZATION PAL
ADDRESS 64 Division A Waterbury CT 06704 TELEPHONE# 203-346-3921
(street) (city) (state) (zip code)
SCHOOL REQUESTED Wilby DATES March 2, 2018 ROOM(S) Gym
OPENING TIME 30 CLOSING TIME 11 pm PURPOSE Basketball
ADMISSION (if any) CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN
SIGNATURE OF APPLICANT [Signature] DATE 2-15-18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(Same)
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. GA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #10.1

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Deputy Superintendent of Schools recommends approval of the appointment of _____ as Waterbury Arts Magnet School Assistant Principal, effective February 21, 2018

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #10.2

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Deputy Superintendent of Schools recommends approval of the appointment of _____ as Waterbury Arts Magnet School Assistant Principal, effective February 21, 2018.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #10.3

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

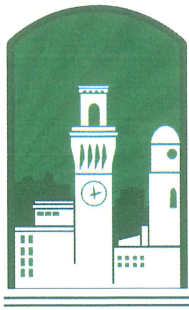
With the approval of the Committee on School Personnel, the Deputy Superintendent of Schools recommends approval of the job specifications for, and new position of, Human Resources Associate-Education, to replace the current position of Human Resources Assistant-Grant Funded Personnel.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Charles L. Stango



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

New

HUMAN RESOURCES ASSOCIATE – EDUCATION

This is an initial level HR position reporting to higher Human Resources Management in the Board of Education Personnel Office. Responsible for assisting with routine day to day human resource activities.

GENERAL STATEMENT OF DUTIES:

Assist higher level human resources professionals with pre-employment screening, handles routine personnel transactions related to grant funded employee applicants, and assist the general public. Performs routine administrative functions in human resources and updates information in HRIS, Applitrack, AESOP, and MS Office programs.

EXAMPLES OF WORK: (Illustrative Only)

- Reviews applicant education records, work records, and references in the most expeditious manner;
- Assist with the pre-employment prescreening process;
- Assist in the preparation of recruitment materials;
- Maintains personnel files;
- May be assigned to research data on specific subjects as required by the Superintendent of Schools;
- Does other related work as required;

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Entry level knowledge of personnel practices;

Ability to maintain confidential records;

Ability to effectively communicate with general public, applicants, teachers, administrators and other staff members;

Ability to maintain attention to details;

Ability to manage multiple tasks;

Ability to utilize computerized equipment and Microsoft Office software;

MINIMUM TRAINING & EXPERIENCE REQUIRED:

Associates Degree or sixty (60) College Credits. Two (2) years general office experience of which at least one (1) year must include dealing with the general public. Proficient in Microsoft Office Programs.

HOURS OF WORK: 12 Months, 35 Hours per Week.

SALARY RANGE: \$30,509 - \$40,607

BENEFITS: Fringe benefits are governed by the Service Employees International Union.

This is a non-union, grant-funded position that exists as long as funds are available.

*Waterbury Public Schools are an Equal Opportunity/Affirmative Action Employer.
Candidates from diverse racial, ethnic and cultural backgrounds are encouraged to apply.*

Old

HUMAN RESOURCES ASSISTANT **– GRANT FUNDED PERSONNEL**

Closing Date: August 28, 2015

GENERAL STATEMENT OF DUTIES: Assists the Director of Personnel-Education in the overall management of personnel administration for grant-funded school system employees. Does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is an important administrative position involving responsibility for the recruitment, interviewing and/or training of all grant-funded personnel in the Department of Education. The employee makes recommendations for the hiring of such personnel. The employee is also responsible for personnel administration of all grant-funded employees. The employee works with the Director of Personnel-Education and in accordance with the rules of the Board of Education.

EXAMPLES OF DUTIES: (Illustrative only)

- Performs complex and sensitive professional-level work in the following areas; recruitment, selection, classification, compensation, grievance handling, staff training and development, personnel policy development, disciplinary procedures, and coaching and counseling management staff.
- Develops schedules, administers and scores written, oral, performance, unassembled and other examination methods, in accordance with professionally accepted guidelines.
- Assists in contract negotiations.
- Advises assigned departments on a broad range of human resource issues, such as existing and developing classifications, employee relations, staff training and management techniques.
- Reviews written material and performs audits of positions to determine the proper classification and compensation.
- Develops and revises job descriptions for positions in Grants.
- Develops competitive employment examination announcements.
- Performs recruitment activities to announce and publicize examinations via print, Internet and/or other media.
- Reviews exam applications for minimum qualifications requirements, timelines, completeness, request for special accommodation and criminal conviction record. Analyzes and responds to disqualification appeals; defends position to the Board of Education.
- Performs statistical analyses of examinations results to determine question efficacy and passing standards.
- Advises and counsels eligible candidates and department representatives regarding interview and selection rules procedures.

- **EXAMPLES OF DUTIES: (Con't)**

- Compiles and prepares position action requests for presentation to the Board of Education.
- Conducts departmental investigations into general personnel problems.
- Assists the Law Department in the preparation of CHRO complaint responses.
- Drafts or suggests revisions of departmental policies and procedures.
- Performs special projects as assigned by the Director of Personnel-Education or his/her designee.
- Processes applications through initial review, disqualification or admission to examination, test administration, scoring and certification.
- Prepares materials for exam administration, including written, computerized, training and experience, and other types of exams.
- Conduct reference and background checks.
- Proctors group, individual and automated test sessions.
- Scores answer sheets using manual key, as required.
- Conducts employee orientation program.
- Contacts staff in other government HR offices for reference material on compensation and classification matters.
- Serves as liaison with print advertising agencies, Internet sites, schools, colleges, professional organizations and other sources to publicize examinations.
- Does related work as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of modern Human Resources policies and procedures. Working knowledge of legal issues pertaining to employment, including but not limited to, equal employment and affirmative action concepts and terminology, ADA, FMLA, minimum wage, sexual harassment laws. Working knowledge of, and ability to utilize and interpret statistics. Working knowledge of interviewing practices and procedures. Ability to prepare a variety of written reports and to comprehend complex oral and written material. Ability to communicate effectively, both orally and in writing. Ability to deal effectively with others. Ability to utilize various office automation software, including word-processing, spread sheets, data base management programs and presentation graphics.

MINIMUM TRAINING & EXPERIENCE REQUIRED:

Graduation from an accredited college or university with a Bachelor's Degree;
Four (4) years of professional Human Resources experience, at least one (1) of which shall have involved two or more of the following fields; classification, examination development, wage and salary administration, training, or recruitment.

NOTE: A Master's Degree in Human Resources, Public or Business Administration or a related field may substitute for one (1) year of the general experience described above.

HOURS OF WORK: 12 Months, 35 Hours per Week.

SALARY RANGE: \$45,000 - \$65,000

BENEFITS: Fringe benefits are governed by the Service Employees International Union.

CLOSING DATE: 4:00 p.m. on Friday, August 28, 2015

This is a non-union, grant-funded position that exists as long as funds are available.

How to Apply:

Please submit application, letter of intent, resume, transcripts and 3 letters of reference to:

**Dr. Shuana Tucker
Education-Grants Human Resources
236 Grand Street
Waterbury, CT. 06702**

Applications may be found at:

<http://www.waterbury.k12.ct.us/Content2/780>

*Waterbury Public Schools are an Equal Opportunity/Affirmative Action Employer.
Candidates from diverse racial, ethnic and cultural backgrounds are encouraged to apply.*

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.1

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval to apply for the Connecticut State Department of Education Primary Mental Health Program Grant 2017-2018 (continuation at Duggan and W. Cross Schools).

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Catherine N. Awwad



WATERBURY PUBLIC SCHOOLS

LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

February 9, 2018

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

RE: Primary Mental Health Program Grant 2017-18 [CSDE]

Dear President Brown and Commissioners:

The State Department of Education has requested grant proposals to continue grant funded Primary Mental Health Programs (PMHP) at district schools. Waterbury has had a Primary Mental Health Program operating at Duggan and W. Cross Elementary Schools each year for several years now. The most recent award was for the 2016-17 school year. The State Budget delays during 2017 delayed release of a PMHP RFP for 2017-18 until January 24, 2018. The grant deadline is February 28, 2018, with a tentative grant award date of March 23, 2018. However, the RFP states that grantees may use grant funds for PMHP expenditures back to July 1, 2017.

Waterbury proposes to continue its programs at Duggan School and W. Cross School where the principals, teachers, and parents all report that the program is very helpful to students. The program is designed to assist students in grades K through 3 with social and emotional problems that impact student learning. Waterbury's program is described in the attached Grant Program Highlights.

There is a required match of at least 25% of the total grant budget, as well as a requirement to detail the in-kind contributions of district staff for this project. The 2017-18 grant amount will be the same as last year's request, \$20,000; and the local match will be \$5,000. The match required for the project was reviewed by Doreen Biolo, Chief Fiscal Officer, who confirmed that funds are included in the 2017-18 budget for this long-standing program.

Board approval of the application is required by the State Department of Education (SDE). I respectfully request your permission to apply for this grant on behalf of the Waterbury School District. The grant application is due on February 28, 2018. Thank you for your consideration.

Very truly yours,

A handwritten signature in cursive script that reads "Louise Allen Brown".

Louise Allen Brown
Grant Writer

cc: Robert Henry
Darren Schwartz
Doreen Biolo
Elaine Skoronski
J. Amato
Dr. P. Frageau

**Connecticut State Department of Education
Primary Mental Health Program Grant
Louise Allen Brown
February 9, 2018**

Grant Highlights

Name of Grant: Primary Mental Health Program Grant

Purpose of Grant:

The purpose of the grant is “to assist Connecticut school districts to better serve at-risk primary grade children through the availability of an early intervention mental health program for the detection and prevention of emotional, behavioral and learning problems,...” (rfp)

Grant Deadline: February 28, 2018

Grant Period: July 1, 2017– June 30, 2018

Maximum Size of Awards: \$20,000 (State Funds)

Matching Funds: minimum of \$5,000

Eligible Applicants: Local or regional boards of education. Applicants must propose a school-based program that provides services primarily in Kindergarten through grade 3.

Waterbury Proposal:

Waterbury has had a Primary Mental Health Program (PMHP) operating at Duggan and W. Cross Elementary Schools each year for several years now. The most recent award was for the 2016-17 school year. The State Budget delays during 2017 delayed release of a grant RFP for PMHP until January 24, 2018. The grant deadline is February 28, 2018, with a tentative grant award date of March 23, 2018. However, the RFP states that grantees may use grant funds for PMHP expenditures back to July 1, 2017. Through this next application, the district will seek to continue the Primary Mental Health Program at Duggan Elementary School and at W. Cross Elementary School for the remainder of 2017-18.

Through this grant funded project, the district will 1) provide Child Associates to provide direct services to students under the supervision of School Psychologists, and the district Supervisor of School Psychologists; 2) maintain a playroom at Duggan Elementary School and W. Cross Elementary School to be used by the students with the Child Associate; and 3) implement the Primary Mental Health Program at Duggan School and W. Cross School for first grade students, and others in grades K-3 as time and funding allows. Waterbury will continue to offer Complementary Mental Health Programs (including Positive Behavior Intervention Support Programs, and Scientifically Research-Based Interventions/Early Intervention Program) at Duggan and W. Cross Elementary Schools. These complementary mental health programs enhance the benefits of the Primary Project by improving students’ pro-social behavior, students’ school adjustment skills, and/or the school climate. Student participants will be identified using the PMHP screening tools, as mandated and as used in prior years.

Child Associates will work with identified students in student-directed play to help students to resolve social/emotional problems. Principals, teachers, and parents have reported significant student success in the program to date. The principals at Duggan and W. Cross are eager to resume this program at their schools.

Budget

The total project budget, including required matching funds from the district this year will be \$25,000. We will seek \$20,000 in state funding, and provide a match of \$5,000 from the district. Additionally, in-kind contributions from the district for this project at Duggan and W. Cross will include use of space, supervisory staff such as school psychologists and social workers, and principals, as well as grants management and grants accounting services by existing district personnel.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #12.1

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends approval of the recommended new salary range of the Superintendent of Schools as follows:

From:	\$175,000 ~ \$225,000
To:	\$185,000 ~ \$245,000

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #12.2

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends approval of the recommended revisions to the job description of the Superintendent of Schools, as follows:

(deleted language in ~~strikethrough~~ – new language in **bold**):

Required Experience and Training:

(Candidates must have demonstrated leadership ability and be in possession of or eligible for a Connecticut State Certificate for Superintendent of Schools (093). ~~Preference will be given to Candidates~~ must have **EITHER** with an earned doctorate in education from an accredited college or university approved by the Connecticut State Department of Education and ~~who~~ have three (3) or more years' experience as a central office administrator at the level of Assistant Superintendent of Schools (Waterbury equivalent) or above at a k-12 system **OR** ~~If fewer than ten (10) candidates have doctorates then appropriately certified candidates holding degrees below the doctorate and who have five (5) or more years' experience as a central office administrator at the level of Assistant Superintendent of Schools (Waterbury equivalent) or above in a k-12 system. may be considered.~~ **Candidates must have at least five (5) or more years' educational experience as a school based administrator (principal, vice-principal or equivalent) in a large urban school district with more than 10,000 students.**

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.1

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following athletic appointments:

Arroyo, Alyssa – JV Softball, WHS, effective 03/17/18.

Polaco, Alexander – Head Boys Swimming Coach, KHS, effective immediately.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.2

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following appointments:

Shocki, Jeff – Guidance Department Head, KHS, effective 01/09/18.

Toucet, Nyree – Guidance Department Head, WCA, effective 01/09/18.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.3

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following grant funded appointments effective immediately:

Henebery, Nicholas – Accountant 2, salary and benefits governed by the UPSEU Agreement, funded by IDEA Grant.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.4

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Waterbury Career Academy Student Selection Committee appointments, salary according to contract:

Bala McGuire, Elona
Rodriguez, Alberto

Diorio, Jill
Wengertsman, Emily

Ogilvy, Lynn
Wilson, Miriam

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.5

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Extended School Hours (ESH) Program appointments, salary according to individual's contract:

<u>School</u>	<u>Last name</u>	<u>First Name</u>	<u>Assignment</u>
Kingsbury	Hamel	Claire	Sub
	Scalo	Karla	Sub
Walsh	Paris	Ana	Admin. Sub
	Natoli	Jane	Admin. Sub
Wilson	Healey	Tara	Teacher Sub
	Garafola	Denise	Teacher Sub

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.6

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following retirements:

Aurio, Sandra – Guidance Counselor, WSMS, effective 06/30/18.

Forcucci, Paul – Music, CHS, effective 06/30/18.

Miller, Maureen – Speech Pathologist, Reed School, effective 06/30/18.

Ouellette, Chris – Music, Chase School, effective 06/30/18.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.7

February 15, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following resignations:

Bonaldi, Gary – Physical Education, WCA, effective 12/28/18.

Ciuffo, Anthony – Grade 5, Generali, effective 01/19/18.

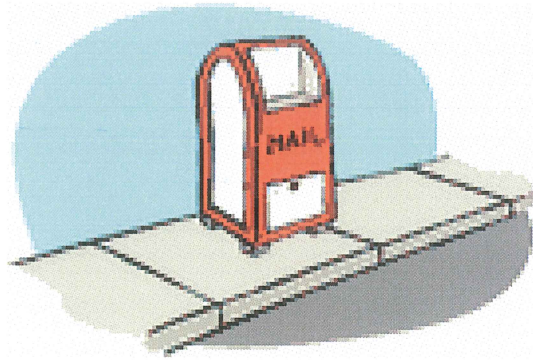
Iannicelli, Joyce – Business Teacher, WHS, effective 01/09/18.

Katz, Roger – Kindergarten, Bunker Hill, effective 01/20/18.

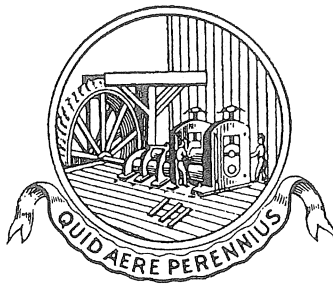
Respectfully submitted,

Robert Henry
Deputy Superintendent

Communications



Packet week ending 2/14/18



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut

Department of Human Resources
Office of the Civil Service Commission

January 30, 2018

Angelia Dowdell
140 Fulkerson Dr., 11B
Waterbury, CT 06708

Dear Ms. Dowdell:

Your name is being certified to the Education Department for the position of ABA Behavioral Therapist (Req. #2018351) at \$27.68 per hour.

Your official start date was January 29, 2018. Please call Melissa Baldwin, Director of Special Education discuss the details of the position. The telephone number is (203) 574-8017.

Failure to call the above named individual by February 6, 2018 will result in your name being removed from the eligibility list.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

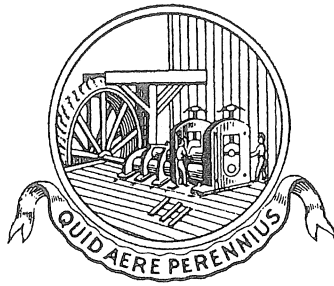
Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

Sincerely,

Scott Morgan
Director of Human Resources

SM/sd

cc: Board of Education
Robert Henry, Dep Supt. of Schools
Melissa Baldwin, Director of Spec Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 30, 2018

Aimee Scarduzio
36 Buena Vista Circle
Waterbury, CT 06708

Dear Ms. Scarduzio:

Your name is being certified to the Education Department for the position of ABA Behavioral Therapist (Req. #2018350) at \$27.68 per hour.


Your official start date was January 29, 2018. Please call Melissa Baldwin, Director of Special Education discuss the details of the position. The telephone number is (203) 574-8017.

Failure to call the above named individual by February 6, 2018 will result in your name being removed from the eligibility list.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

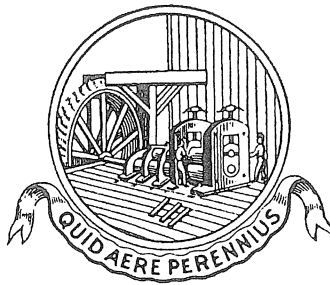
Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

Sincerely,


Scott Morgan
Director of Human Resources

SM/sd

cc: Board of Education
Robert Henry, Dep Supt. of Schools
Melissa Baldwin, Director of Spec Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 30, 2018

Maria Talbot
69 Crestwood Ave.
Waterbury, CT 06704

Dear Ms. Talbot:

We are pleased to receive your acceptance of our offer of employment for the position of Lunch Aide @ Sprague Elementary School for the Department of Education – Food Service (Requisition #2018343) at \$10.45 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Wednesday, January 31, 2018 at 11:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 1, 2018 at your regular scheduled time.


At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

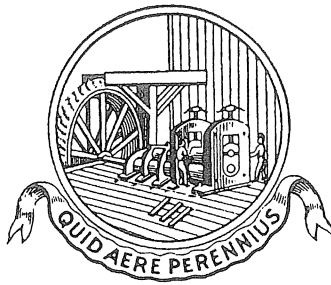
Again, welcome to the City of Waterbury.

Sincerely,


Scott Morgan
Director of Human Resources

SM/sd

cc: Board of Education
Robert Henry, Dep. Supt. of Schools
Linda Franzese, Food Serv. Director
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 30, 2018

Porshea Davis
293 Dorchester Ave.
Waterbury, CT 06704

Dear Ms. Davis:

We are pleased to receive your acceptance of our offer of employment for the position of Lunch Aide @ Sprague Elementary School for the Department of Education – Food Service (Requisition #20182357) at \$10.45 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Wednesday, January 31, 2018 at 11:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 1, 2018 at your regular scheduled time.

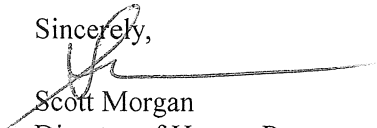
At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

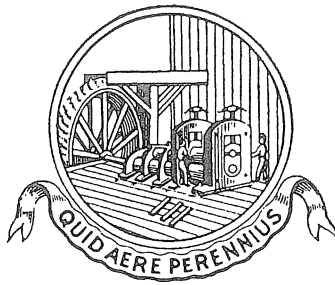
Again, welcome to the City of Waterbury.

Sincerely,


Scott Morgan
Director of Human Resources

SM/sd

cc: Board of Education
Robert Henry, Dep. Supt. of Schools
Linda Franzese, Food Serv. Director
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 30, 2018

Lucesita Rivera
100 Mark Lane, Unit D4
Waterbury, CT 06704

Dear Ms. Rivera:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Student Registration Specialist (Req. #2018157) at \$16.76 per hour. Please contact Charlotte Shocki, Provisional Family Intake Coordinator at (203) 346-3511 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, February 15, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 8, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,


Scott Morgan
Director of Human Resources

SM/sd

cc Board of Education
Robert Henry, Dep. Supt. of Schools
Charlotte Shocki, Prov. Family Intake Coord.
file



WATERBURY PUBLIC SCHOOLS

LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

February 9, 2018

Honorable Board of Education.
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: School Security Competitive Grant Award (Round 3)

Dear President Brown and Board of Education Commissioners:

I am pleased to report that the Connecticut State Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, has awarded Waterbury Public Schools a School Security Competitive Grant to fund security improvements at 17 schools at a cost of \$584,962. The State grant amount is for \$463,816, with a local match of \$121,146. This grant award was made based upon a competitive grant application which I prepared and submitted on behalf of the district in July, 2017. Attached hereto is a table which details the total amount of the security improvements by school, the State grant amount, and the local match amount.

Very truly yours,

A handwritten signature in cursive script that reads "Louise Allen Brown".

Louise Allen Brown
Grant Writer

cc: Robert Henry
Darren Schwartz
Doreen Biolo

**Waterbury Public Schools Grant Award
School Security Competitive Grant Program Round 3 (FY2017)**

SCHOOL	PROJECT COST	STATE GRANT AMOUNT	LOCAL MATCH
Adult Education at Barnard School	26,288	20,843.76	5,444.24
Bucks Hill Elementary School	20,038	15,888.13	4,149.87
Bucks Hill Pre-K Center	37,614	29,824.14	7,789.86
Chase Elementary School	52,758	41,831.82	10,926.18
Driggs Elementary School	49,258	39,056.67	10,201.33
Duggan Elementary School	77,788	61,678.11	16,109.89
Generali Elementary School	21,788	17,275.71	4,512.29
Hopeville Elementary School	20,038	15,888.13	4,149.87
Maloney Magnet Elementary School	21,788	17,275.71	4,512.29
Regan Elementary School	16,144	12,800.58	3,343.42
State Street School	15,644	12,404.13	3,239.87
Wallace Middle School	70,332	55,766.24	14,565.76
Walsh Elementary School	24,288	19,257.96	5,030.04
Washington Elementary School	18,288	14,500.56	3,787.44
Wendell Cross Elementary School	18,288	14,500.56	3,787.44
West Side Middle School	70,332	55,766.24	14,565.76
Wilson Elementary School	24,288	19,257.96	5,030.04
GRAND TOTAL:	\$584,962.00	\$463,816.37	\$121,145.63

Louise Allen Brown, J.D., M.P.A.
WPS Grant Writer, 2/8/2018



WATERBURY PUBLIC SCHOOLS

LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

February 12, 2018

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: New State Funded Afterschool Grant Awards

Dear President Brown and Board of Education Commissioners:

I am pleased to report that the Connecticut State Department of Education has awarded Waterbury **two new State Funded Afterschool Grant Awards** based upon competitive grant applications I submitted on behalf of the District in July, 2017. The grants will fund afterschool programs for students in grades six to eight at Wallace and West Side Middle Schools, and third to fifth graders at Kingsbury Elementary School. These are two year grants. **The total grant award over two years to Waterbury for these grants is \$499,054.**

You may recall that these grants fund afterschool programs that address literacy and STEAM subjects, as well as recreation, healthy living, and positive youth development. These grants also incorporate recreation partners (Waterbury Bureau of Recreation at West Side and Wallace; Greater Waterbury YMCA at Kingsbury). Many additional collaborating partners, non-profit agencies, will also offer programs at the schools as part of the program.

Very truly yours,

A handwritten signature in cursive script that reads "Louise Allen Brown" followed by a stylized circular mark.

Louise Allen Brown
Grant Writer

cc: Robert Henry
Darren Schwartz
Doreen Biolo



WATERBURY PUBLIC SCHOOLS

LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

February 12, 2018

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: New 21st CCLC Afterschool Grant Awards

Dear President Brown and Board of Education Commissioners:

I am pleased to report that the Connecticut State Department of Education has awarded Waterbury two new 21st Century Community Learning Centers Afterschool Grant Awards based upon competitive grant applications I submitted on behalf of the District in September, 2017. The grants will fund afterschool programs for students in grades six to eight at all four Waterbury PreK-8 schools. One grant will fund the afterschool programs at Duggan and Reed, and the second grant will fund the afterschool programs at Carrington and Gilmartin. These are five year grants. **The total grant award over five years to Waterbury for these grants is \$1,443,453- \$727,321 for Carrington & Gilmartin, and \$716,132 for Reed & Duggan.** (Additionally, your honorable board approved limited local contributions for years four and five only of these programs.)

You may recall that these grants fund afterschool programs that address literacy and STEAM subjects, as well as recreation, healthy living, and positive youth development. These grants also incorporate recreation partners (Waterbury Bureau of Recreation at Reed and Duggan; Greater Waterbury YMCA at Carrington and Gilmartin). Many additional collaborating partners, non-profit agencies, will also offer programs at the schools as part of the program.

Very truly yours,

A handwritten signature in cursive script that reads "Louise Allen Brown" followed by a stylized monogram.

Louise Allen Brown
Grant Writer

cc: Robert Henry
Darren Schwartz
Doreen Biolo