

# *Board of Education*

## REGULAR MEETING

Thursday, March 15, 2018 – 6:30 p.m.

MALONEY MAGNET SCHOOL, CAFÉ, 233 South Elm Street, Waterbury, CT

## A G E N D A

**1. Silent Prayer**

**2. Pledge of Allegiance to the Flag**

**3. Roll Call**

**4. Award Presentation**

**5. Communications**

- a. Copy of communication dated January 30, 2018 from Civil Service offering Maria Talbot the position of Lunch Aide.
- b. Copy of communications dated February 12, 2018 from Civil Service certifying Alison Gracy and Yolanda Robalino for the position of Paraprofessional.
- c. Copy of communication dated February 13, 2018 from Civil Service regarding transfer of Vincent Piccochi, Jr.
- d. Email dated February 16, 2018 from CABE regarding Policy Highlights.

**6. Approval of Minutes:** October 26, 2017 Workshop, November 2, 2017 Regular Meeting, November 9, 2017 Workshop, November 15, 2017 Rescheduled Regular Meeting, December 1, 2017 Sheriff Call, December 7, 2017 Special Meeting, December 7, 2017 Workshop, December 14, 2017 Special Workshop, December 21, 2017 Regular Meeting, January 11, 2018 Workshop, January 18, 2018 Regular Meeting, February 1, 2018 Workshop, February 13, 2018 Special Workshop, February 15, 2018 Regular Meeting.

**7. Public Addresses the Board:** All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

**8. Deputy Superintendent's Announcements**

**9. President's Comments**

**10. Consent Calendar**

- 10.1 *Committee of the Whole:* Request approval of the 2018/2019 and 2019/2020 school year calendars.
- 10.2 *Committee of the Whole:* Request approval of a Student Intern Affiliation Agreement with Southern Connecticut State University for speech-language pathologist interns.
- 10.3 *Committee on Finance:* Request approval to apply for the CSDE 2018 Low-performing Schools Bond Funded Grant Applications.
- 10.4 *Committee on Finance:* Request approval of an Agreement with Pediatric Services of America, Inc. d/b/a PSA Healthcare, to provide nursing services as required by students' IEP.

- 10.5 *Committee on Finance*: Request approval of an Agreement with Trane U.S., Inc. for Chiller Service for Service Maintenance for District HVAC Chillers.
- 10.6 *Committee on School Facilities & Grounds*: Use of school facilities by school organizations and/or City departments.
- 10.7 *Committee on School Facilities & Grounds*: Use of school facilities by outside organizations and/or waiver requests.

## **11. *Items Removed from Consent Calendar***

## **12. *Committee on Building* – Commissioner J. Van Stone**

- 12.1 Request approval of the SGC-042 for the Chase Elementary School Elevator Project.
- 12.2 Request approval of the SGC-042 for the Sprague Elementary Elevator School Project.

## **13. *Committee on Finance* – Commissioner Awwad**

- 13.1 Request approval to transmit the proposed 2018-2019 Department of Education's Budget request to the Mayor.

## **14. *Superintendent's Notification to the Board***

### **14.1 Athletic appointments:**

Camilleri, Daniel – Intramural Girls Basketball, Gilmartin, effective 02/08/18.  
Canu, Mark – Assistant Boys Swimming Coach, KHS, effective 02/23/18.  
Iverson, Cazzie – Freshmen Boys Basketball Coach, WHS, effective 01/24/18.  
O'Brien, Nicholas – Outdoor Track Coach, KHS, effective 03/17/18.  
Secondi, John – Intramural Boys Basketball Coach, Reed School, eff. 02/05/18.

### **14.2 Grant funded appointments effective immediately:**

Boisquert, John – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.  
Chelsea Dubose – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.  
Gaston, Shawn – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.  
Martinez, Sabrina – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by 21<sup>st</sup> Century Grant.  
Munoz-Kinig, Tamika – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.  
Rich, Lawrence Rich – Part-time Math Tutor, \$32 p/hour, non-union and without benefits, funded by WAMS Operating Grant.

Robinson, Davon – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by 21<sup>st</sup> Century Grant.

Williams, Wisdaeim – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.

Wilson, Rashawn – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.

14.3 Extended School Hours (ESH) Program appointments, salary according to individual's contract:

Quiles, Christina – Substitute Teacher, Bucks Hill School.

Sagendorf, Janet – Substitute Teacher/Administrator, Tinker School.

Stribling, Denise – Secretary, Regan School.

14.4 State Department of Education After-school Program appointments:

**Kingsbury**

Sean Morrissey – Site Administrator

Anna Gauvin – Teacher

Emily Philips- Teacher (Sub)

Suzanne Newman- Teacher (Sub)

Justin Froese – PE Teacher

Lee DiBella – Teacher

Christine Rinaldi- Teacher (Sub)

Kathleen Goggins- Teacher (Sub)

**Wallace**

Michael LoRusso – Site Administrator

Marissa Calabro – Teacher

Corrin Zareck - Teacher

Kathryn Iaiennaro - Teacher (Sub)

David Sidella – PE Teacher (Sub)

Timothy Terenzi- P.E. Teacher

Debra Gluz - Teacher

Robin Davitt-Wells – Teacher (Sub)

Linda Ligi - Teacher (Sub)

**West Side Middle School**

Kathleen Ferrucci – Site Administrator

Laurie Scurso- Teacher

Emily Wengertsman- Teacher (Sub)

Sarah Martin- Teacher (Sub)

Harley Gaafar- Teacher (Sub)

Mateo Acevedo- P.E. Teacher

Alberto Rodriquez- Teacher

Gustavavo Oliveira- Teacher (Sub)

Tanya Hudobenko- Teacher (Sub)

Gina Barbiuto- Teacher (Sub)

14.5 Teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Leone	Holly	Sprague	Gr. 5	1/25/2018
Pontecorvo	Louis	WCA	Music	1/29/2018
Mulvehill	Michelle	Generali	Gr. 5	2/5/2018
Bonini	Michelle	Bucks Hill	Gr. 5	2/12/2018
Figueroa	Jessenia	Bunker Hill	Special Ed K/Co-taught	1/29/2018

14.6 Retirements:

Alfredson, John – CHS Technology Education, effective 06/30/18.

Gravel, Suzanne – RMS Writing Teacher, effective 06/30/18.

Hill, Edward Jr. – WAMS Special Education, effective 06/30/18.

Mancuso, Donald – KHS Technology Education, effective 06/30/18.  
Mazurek, Cynthia – WMS ELA, effective 06/30/18.  
McDougall, Eunice – Bilingual/ESOL, effective 06/30/18.  
McKeeman, Kathleen – Duggan Pre-kindergarten, effective 06/30/18.  
O'Connor, Pamela – KHS Allied Health, effective 06/30/18.  
Ortiz, Rita – CHS Bilingual/ESL, effective 06/30/18.  
Parker, Darryl – WSMS Grade 7 Math, effective 06/30/18.  
Ruffin, Mardelle – Driggs Kindergarten, effective 06/30/18.  
Sidella, David W. – WMS Physical Education, effective 03/01/18.  
White, Phyllis – Driggs Math Coach, effective 06/30/18.  
Yurchyk, Patricia Anne – MMS Kindergarten, effective 06/30/18.

14.7 Resignations:

Vernucci, Jennifer – WSMS Physical Education, effective 02/09/18.

**15. *Unfinished Business of Preceding Meeting Only***

**16. *Other Unfinished, New, and Miscellaneous Business***

**17. *Executive Session***

**18. *Adjournment***

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE OF THE WHOLE**

Item #10.1

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee of the Whole, the Deputy Superintendent of Schools recommends approval of the 2018/2019 and 2019/2020 School Year Calendars, as attached.

Respectfully submitted,

Robert Henry  
Deputy Superintendent

Approved:

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Karen E. Harvey

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE OF THE WHOLE**

Item #10.2

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee of the Whole, the Deputy Superintendent of Schools recommends approval of a Student Intern Affiliation Agreement with Southern Connecticut State University for Graduate Speech-Language Pathology Student Internships.

Respectfully submitted,

Robert Henry  
Deputy Superintendent

Approved:

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Karen E. Harvey

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.3

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval to apply for the Connecticut State Department of Education (CSDE) 2018 Low-Performing Schools Bond Funded Grants, as attached.

Respectfully submitted,

Robert Henry  
Deputy Superintendent

Approved:

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Catherine N. Awwad

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.4

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of an Agreement with Pediatric Services of America, Inc., d/b/a PSA Healthcare, to provide nursing services for students as required by their Individual Education Plan (IEP).

Respectfully submitted,

Robert Henry  
Deputy Superintendent

Approved:

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Catherine N. Awwad

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.5

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of a Maintenance Services Agreement with Trane U.S., Inc. to provide service maintenance for district HVAC chillers.

Respectfully submitted,

Robert Henry  
Deputy Superintendent

Approved:

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Catherine N. Awwad

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #10.6

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
V. Balsamo	Crosby aud.: Tues., May 22, 6:00 - 8:30 pm (CBT Talent Show) Crosby media center: Tues., May 22, 6:30 - 8:00 pm (ACE Orientation) Crosby café: Fridays until 6/13/18, 2:00 - 3:30 pm (Fitness class)(day change)
L. Richard	Career Academy: Wed., March 28, 12:00 - 2:30 pm (Medical Career Workshop)
M. Hulse	Kingsbury gym: Wed., March 21, 5 - 7 pm (Literacy meeting)
P. Poulter	Regan café: Thurs., March 22, 4:30 - 7:30 pm (Family Literacy Night)
R. Pastore	Career Academy gym: May 1, 2 - 4 pm (rehearsal) and May 2, 2 - 8 pm (talent show rehearsal and show)
T. King	WAMS atrium: Thurs., March 29, 4:00 - 6:30 pm (International Culture Night)
K. Effes	WAMS café: Wed., March, 5:30 - 8:30 pm (Family Science Night) WAMS lib.: Wed., March 21, 5:30 - 8:00 pm (Bullying Workshop)
N. Steck	WAMS gym, café, atrium: Sat., May 5, 8 am - 1 pm (Student Orientation) WAMS atrium: Wed., May 30, 5 - 7 pm (Annual Art Show)
L. Park-Knowles	WAMS café/atrium: Fri., March 23, 2:30 - 4:00 pm (Literacy Luau)
A. Edward	Tinker gym: Thurs., Mar. 22, 5:30 - 8:00 pm (Science Night)
Y. Demirali	Sprague rm.: Thurs., Mar. 22, 5 - 7 pm (Family Literacy Night) Sprague café: Tues., Apr. 3, 5 - 7 pm (Family Art Night) Sprague/Waterville Park: Tues., May 15, 5:00 - 6:30 pm (Community outreach)
R. McDonald	Crosby gym: Tues. Mar. 6, 5:45 - 9:00 pm (Career Academy State Tournament)
Human Resources	Kennedy café: Tues., Mar. 20, 2:00 - 5:00 pm (Maintainer I exam)
C. Swain	Maloney café: Thurs., Mar. 15, 6:00 - 8:00 pm (Board of Education meeting)
*Monroe Webster Mayor's Office	WAMS atrium, café, lobby: Fri., Apr. 27, set-up, 4 - 8 pm and Sat., Apr. 28, 7:30 am - 3:00 pm (Annual Family and Housing Expo)
*G. Lauenti	Generali gym: Wed., Mar. 21, 3:30 - 4:30 pm (Fundraiser staff yoga class)
*Adult Education:	Kennedy rms.: 3/12/18-5/14/18 Mon. th. Thurs., 5:30 - 9:00 pm (Enrichment classes)
A. Musto	West Side M/S rms./kitchen: 3/12/18-5/14/18 5:30 - 9:00pm, (Enrichment classes)
*S. Petteway	Bucks Hill gym: Tues., Mar. 27, 5 - 7 pm (Family Literacy Night) Bucks Hill gym: Thurs., April 26, 5 - 7 pm (Family Math Night)
*B. Washington	WAMS atrium: Mon., March 26, 2:00 - 6:15 pm (Senior class trivia night)
*M. Rocco	W. Cross gym: Tues., March 27, 3:00 - 8:30 pm (fundraiser pick-up)
*R. Moffo	Generali gym & cafe: Tues., April 3, 3:30 - 7:30 pm (Family Night)

# BOARD OF EDUCATION

*Waterbury, Connecticut*

March 15, 2018

Item #10.6

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*Gladys Wright	Reed café, lib., gym: Tues., April 24, 5 – 7 pm (Title I Council meeting)
*R. McDonald	Career Academy gym: 3/17 to 6/1/18 Mon.-Fri., 2:00 - 6:00 pm and on Saturdays 9 am – 2 pm (baseball & softball practice when necessary)
*M. Vagnini	WAMS choral rm.: Tues., March 27, 6 - 7 pm (meeting re: Disney Trip)
*N. Vaughan	Kennedy aud.: Thurs., May 10, 5 – 8 pm (Superintendent's Awards Night)

Approved:

Respectfully submitted,

\_\_\_\_\_  
John E. Theriault

Robert Henry  
Deputy Superintendent

SCHOOL PERSONNEL USE ONLY

MAR - 2 2018

DATE: FEB 12 2018

TO: SCHOOL BUSINESS OFFICE

FROM:

MONROE WEBSTER

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS1ST FLOOR HALL, CAFE, ATRIUM - NEED PODIUM + MIC IN ATRIUM☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

FRIDAY APRIL 27 AFTER 4PM FOR SET UPDATES REQUESTED: SATURDAY APRIL 28 7:30AM - 3:00PM EVENT DATE

FROM: \_\_\_\_\_ am/pm

TO: \_\_\_\_\_ am/pm

FOR THE FOLLOWING PURPOSES:FAMILY + HOUSING EXPO

\* NEED  
podium  
mic

Monroe Webster

APPLICANT

203-574-6712

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

MAR - 1 2018

SCHOOL PERSONNEL USE ONLY

DATE: 2/28/18

TO: SCHOOL BUSINESS OFFICE

FROM: General School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: General

☐ Auditorium    ☒ Gymnasium    ☐ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: March 21, 2018

FROM: 3:30 am/pm    TO: 4:30 am/pm

FOR THE FOLLOWING PURPOSES:

Fundraiser yoga class for staff

Proceeds go to American Cancer Society

\*There is an after school program at the school but the gym isn't used until after 5

Gia Lucanti  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*Book*

MAR - 6 2018

SCHOOL PERSONNEL USE ONLY

DATE: 3/5/18

TO: SCHOOL BUSINESS OFFICE

FROM: Waterbury Adult Education

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side Middle School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

Thursday

DATES REQUESTED: March 12, 2018 to May 14, 2108

FROM: 5:30pm

TO: 9:00

FOR THE FOLLOWING PURPOSES:

Adult Education Fall Enrichment Program

Please see attached of classes being offered and classrooms we would like to use. Use of rooms is dependent on enrollment.

Antonio Musto

3-6-18

Antonio Musto, Principal

Date:

Please note the following provisions: When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

C:\Users\bfoley\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\15871K53\SCHOOL reservation form.doc

MAR - 6 2018

SCHOOL PERSONNEL USE ONLY

DATE: 3/5/18

TO: SCHOOL BUSINESS OFFICE

FROM: Waterbury Adult Education

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

Monday - Thursday

DATES REQUESTED: March 12, 2018 to May 14, 2108

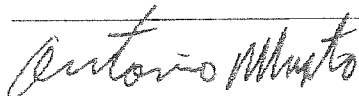
FROM: 5:30 pm

TO: 9:20 pm

FOR THE FOLLOWING PURPOSES:

Adult Education Enrichment Program

Please see attached of classes being offered and classrooms we would like to use. Use of rooms is dependent on enrollment.



Antonio Musto, Principal

Date:

3-6-18

Please note the following provisions: When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

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## ENRICHMENT CLASSES

### Monday

Meditation – Rm. 150 – 6:30pm-8pm  
Real Estate- (WAE) 9am-12:15pm  
Sewing – Rm.123 - 6pm-8pm  
Spanish – Rm.135 – 6:30pm-8:30pm

### Tuesday

Basic Computers – Rm 136 – 6pm-7:30pm  
Drawing – Rm. 150 – 6pm-8pm  
Italian – Rm. 132 – 6:30pm-8:30pm  
Medicare 101 –Rm.135 – 6:30pm – 8pm  
Real Estate – Rm. 133 – 6pm-9:15pm  
Yoga – aux. gym – 6pm-7:30pm

### Wednesday

Real Estate – (WAE) 9am-12:15pm

### Thursday

Basic Computers – Rm136. – 6pm-7:30pm  
EFT –Rm.134 -6pm-7:30pm  
Financial Retirement – Rm.135 – 6:30pm-8:30pm  
Medicare 101- Rm135 – 6:30pm-8:00pm  
Real Estate – Rm. 132 – 6pm-9:15pm  
Supper w/Rose-(WSMS) – 6:30pm-8:30pm  
Watercolor – Rm.150 - 6pm-8pm

SCHOOL PERSONNEL USE ONLY

MAR - 6 2018

DATE:

3/6/18

TO: SCHOOL BUSINESS OFFICE

FROM:

Shirley Petteway

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Bucks Hill

☐

Auditorium

☒

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED:

3/27/18

FROM:

5:00

am/pm

TO:

7:00

am/pm

FOR THE FOLLOWING PURPOSES:

Family Literacy Night

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Cancel 132/1623

SCHOOL PERSONNEL USE ONLY

MAR - 6 2018

DATE:

3/6/18

TO: SCHOOL BUSINESS OFFICE

FROM:

Shirley Petteway

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Bucks Hill

☐

Auditorium

☒

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED:

4/26/18

FROM:

5:00

am/pm

TO:

7:00

am/pm

FOR THE FOLLOWING PURPOSES:

Family Math Night

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Please give form to Nicole Steck

MAR - 6 2018

SCHOOL PERSONNEL USE ONLYDATE: 3-6-18

TO: SCHOOL BUSINESS OFFICE

FROM: B E Washington

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☐ Auditorium☐ Gymnasium☐ Swimming Pool☐ Café/RoomsAtriumDATES REQUESTED: March 26, 2018FROM: 2:00 am/pm TO: 6:15 am/pmFOR THE FOLLOWING PURPOSES:H.S. Senior Class Trivia NightB E Washington  
APPLICANTPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements must be made in person at the police and fire headquarters.

*Book*

## SCHOOL PERSONNEL USE ONLY

MAR - 6 2018

TO: SCHOOL BUSINESS OFFICE  
DATE: 3/6/18  
FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool  
☐ Café/Rooms/Library

DATES REQUESTED: March 27, 2018 3:00 – 8:30PM

FOR THE FOLLOWING PURPOSES:

Fundraiser pick ups

Margaret Rocco  
APPLICANT

=====

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

MAR - 6 2018

SCHOOL PERSONNEL USE ONLY

DATE: 3-5-18

TO: SCHOOL BUSINESS OFFICE

FROM:

Rosemarie Moffo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: General

☐

Auditorium

☒

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED:

April 3rd 2018

FROM:

3:30

am/pm

TO:

7:30

am/pm

FOR THE FOLLOWING PURPOSES:

Family Spring Night - Branch challenge

Rosemarie Moffo  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

*Good*

MAR - 9 2018

SCHOOL PERSONNEL USE ONLY

DATE: Tuesday, April 24, 2018

TO: SCHOOL BUSINESS OFFICE

FROM: Gladys Wright

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed School

☐ Auditorium    x ☐ Gymnasium    ☐ Swimming Pool    x ☐ Café/Rooms  
X Library

↓ DATES REQUESTED:

Tuesday, April 24, 2018

Snow Date: Wednesday, May 2, 2018

FROM: 5 pm am/pm TO: 7 pm am/pm

FOR THE FOLLOWING PURPOSES:

Title I District Parent Advisory Council (DPAC) Meeting: Required Invite parents, staff and community stakeholders to the DPAC Meeting to participate and be informed about DPAC and its function. Title I programs for students and parent & family engagement.

Gladys Wright  
Community Liaison

\_\_\_\_\_  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*Good*

SCHOOL PERSONNEL USE ONLY

MAR - 9 2018

DATE: 3/9/18

TO: SCHOOL BUSINESS OFFICE

FROM: Ryan McDonald

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 3/17/18 - 6/1/18

FROM: 2 am/pm TO: 6 am/pm

Saturdays 9am - 2pm ✓

FOR THE FOLLOWING PURPOSES:

Baseball and Softball indoor practice  
when necessary

Ryan McDonald  
APPLICANT

\*\*\*\*\*

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

MAR - 9 2018

SCHOOL PERSONNEL USE ONLYDATE: March 9

TO: SCHOOL BUSINESS OFFICE

FROM: M Vagnini

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS Choral Room☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/RoomsDATES REQUESTED: Tues Mar 27FROM: 6 am pm TO: 7 am pm

FOR THE FOLLOWING PURPOSES:

WAMS Parents/Students Mtg  
for the Disney TripM Vagnini  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

MAR 12 2018

DATE: March 12, 2018

TO: SCHOOL BUSINESS OFFICE

FROM: Nancy Vaughan

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Thursday, May 10, 2018

FROM: 5 pm TO: 8 pm

FOR THE FOLLOWING PURPOSES:

Superintendent's Student Awards - EVENT WILL BEGIN AT 6 PM -  
EARLIER START TIME TO INCLUDE SET-UP.

  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #10.7

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities by outside organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
Save Girls On FYER Jacquee Porter	Career Academy café: Sat., May 19 9 am – 4 pm (Student Forum)

### REQUESTING WAIVERS:

Hoops to Help Paul Gladding	Reed gym: Sat., July 28, 8 am – 5 pm (rain date: 8/4/18) (basketball tournament)	(\$840.)
Wtby. Basketball Academy C. Fisher	Chase gym: Sat. 3/17/18-8/11/18, 9 am – 11 am (basketball practice/training)	(\$2,520.)
*Wtby. Special Olympics H. Minervini	Kennedy pool: Mondays, 3/26 - 6/4/18, 5:15 - 8:00 pm (swim practice for Special Olympics)	(\$1,680.)

### GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Waterbury Knights S. Clements	Kingsbury gym: 3/5/18-6/29/18, Mon, Wed, Fri., 5:45 - 8:30 pm (cheerleading practice)
Congresswoman Esty C. Pen	Career Academy café: Mon., May 14, 2:30 - 9:00 pm (congressional convention)
Wtby. Basketball Academy C. Fisher	Chase gym: Mon. and Fri., 6:00 - 8:30 pm (basketball practice)
Post University Pat Ford	WSMS parking lot: Sat., May 12, 8 am – 6 pm (additional parking for their graduation ceremony/parking lot only)
Rep. Stephanie Cummings A McMann	Crosby media ctr.: Tues., Feb. 27, 6 – 8 pm (meeting on personal safety awareness)
*Boy Scouts A. Marchetti	Crosby pool: Mondays 3/12 & 3/19, 7:00 - 9:00 pm (water safety merit badge)
*Wtby. Wizards B. Maisto	Carrington gym: Tuesdays, Mar. 27, April 3, 10, & 17 5:30-7:30 pm (basketball practice)

Approved:

Respectfully submitted,

\_\_\_\_\_  
John E. Theriault

Robert Henry  
Deputy Superintendent

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# MAR 14 2018

APPLICANT Heather Minervini NAME OF ORGANIZATION Waterbury Special  
ADDRESS 86 Potuccos Ring Rd Wolcott CT 06716 TELEPHONE # 203-565-8433  
(street) (city) (state) (zip code) Olympics  
SCHOOL REQUESTED Kennedy DATES 3/26/18-4/4/18 ROOM(S) Pool & Locker Rooms  
OPENING TIME 5<sup>15</sup> CLOSING TIME 8p PURPOSE Swim Practice  
ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: coaches 10 athletes (30-45)  
CHILDREN  
SIGNATURE OF APPLICANT H Minervini DATE 2/13/18

PERSON(S) NAME, ADDRESS &amp; PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \*

Heather Minervini, Jean Stack, Waterbury Special Olympics

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR plus 1 HR service (\$1680)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE )

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-5863 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

H H V

# USE OF SCHOOL FACILITIES WAIVER REQUEST

(to be submitted with a copy of Building Permit)

APPLICANT/ORGANIZATION: Waterbury Special Olympics

Please check below specific item(s):

Building Usage Fees ☐Custodial Fees ☐SCHOOL/ROOMS REQUESTED: Pool & Locker RoomsDATE(S): 3/26/18MondaysTIMES: 5<sup>15</sup>-8pDATE(S): 4/2 4/9 4/16 4/23 4/30/18TIMES: " "DATE(S): 5/7 5/14 5/21/18TIMES: " "DATE(S): 6/4/18TIMES: " "

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

2/13/18

Date

3/10/18H. Minervini

Signature

Rich Brown  
Sergeant VFC

## OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

1,680.00

Custodial Fees

\$

Security Deposit

## BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

MAR - 5 2018

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACTS

APPLICANT Arnold Marchetti NAME OF ORGANIZATION BSA Troop 3  
ADDRESS 242 Southmain Rd, Waterbury 06705 TELEPHONE # 203-757-1211  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Croby HS DATES 3/12 + 3/19 ROOM(S) pool

OPENING TIME 7pm CLOSING TIME 9pm PURPOSE water safety + merit badges

ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 20-25

SIGNATURE OF APPLICANT Arnold Marchetti DATE 3-2-2018

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

John Lemay, 244 Hart Street, Southington 860-691-1576

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. ALM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 11 INSURANCE COVERAGE 1 YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-5953 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-5210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

203 574 8032

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

MAR 12 2018

APPLICANT Bill Maisto NAME OF ORGANIZATION Waterbury Wizards  
 ADDRESS 50 Country Club Rd Waterbury Ct 06708 TELEPHONE # 203 768 8364  
 (street) (city) (state) (zip code)  
 SCHOOL REQUESTED Carrington DATES March 27, April 3, 10, 17 ROOM(S) Gym  
 OPENING TIME 5:30 CLOSING TIME 7:30 PURPOSE Practice  
 ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
 APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 1 CHILDREN 10  
 SIGNATURE OF APPLICANT [Signature] DATE 3-12-18  
 PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \_\_\_\_\_

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. \_\_\_\_\_ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

RECEIVE:

NO. 7872

02/19/2018/FRI 11:19AM

Party Plus

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON BUILDING**

Item #12.1

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Building, the Deputy Superintendent of Schools recommends approval of the SCG-042, Request for Review of Final Plans, for the Chase Elementary School Elevator Project (State Project 151-0299 CV).

Respectfully submitted,

Robert Henry  
Deputy Superintendent

Approved:

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Jason Van Stone



# DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

## Office of School Construction Grants & Review (OSCG&R)

### REQUEST FOR REVIEW OF FINAL PLANS

#### FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

DISTRICT NAME: Waterbury	FACILITY NAME AND ADDRESS: Chase Elementary School 40 Wood Tick Road Waterbury, CT 06705	STATE PROJECT NUMBER: 151-0299 CV  PHASE NUMBER: 1 of 1
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Estimated date\* to begin construction June, 2018 Estimated date to complete construction October, 2018

\* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

#### Certification of Approval dates:

	Final Plans & Prof. Cost Estimate	Site Approval (if applicable)
Local Board of Education	<u>      /      /      </u>	<u>      NA      </u>
School Building Committee	<u>      /      /      </u>	<u>      NA      </u>

We hereby certify that these **final plans and project manual(s)** as prepared for bidding and dated February 1, 2018, and the **professional cost estimate**, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated February 1, 2018, have been reviewed and approved for this project on the dates shown above.

For the Town or Regional Board of Education:

Chairperson's Name (Type or print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ \*\*

For the School Building Committee:

Jason Van Stone \_\_\_\_\_ 2/15/18 \*\*  
Chairperson's Name (Type or print) Signature Date

\*\* Signature dates cannot precede the date on the submitted plans.

For the Project Architect/Engineering Firm:

Firm Name (Type or print) \_\_\_\_\_ Signature \_\_\_\_\_ 860.678.1291  
Telephone No.

We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICW) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.

Superintendent's Name (Type or print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER \$10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.

# FORM SCG-042 Request for Review of Final Plans

State Project No. **151-0299 CV**

Project Name: Chase Elementary School – Elevator Addition

Name of Contact Person: Bryce Sens, Friar Architecture Inc.	Telephone: 860.678.1291	Date: 2/12/18
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## Certifications of Local Approval:

I certify that I have local jurisdiction over the **State Building Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable building codes.

\_\_\_\_\_  
Local Building Official's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I certify that I have local jurisdiction over the **State Fire Safety Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable fire codes.

\_\_\_\_\_  
Local Fire Marshal's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I certify that I have local jurisdiction over the **State Health Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable health codes.

\_\_\_\_\_  
Local Health Official's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I certify that I have local jurisdiction over **Section 504 of the Rehabilitation Act of 1973**, and the Uniform Federal Accessibility Standards (UFAS). I further certify that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable accessibility codes.

\_\_\_\_\_  
Local Federal 504 Official's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- NOTES:**
- 1.) THE CERTIFICATIONS OF LOCAL APPROVAL NOTED ABOVE MUST BE OBTAINED, AND ARE REQUIRED TO BE PROVIDED, PRIOR TO RECEIVING APPROVAL-TO-BID BY THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) FOR THIS PROJECT. IF THESE CERTIFICATIONS CANNOT BE OBTAINED LOCALLY, PLEASE CONTACT THE DAS, OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) FOR ASSISTANCE.
  - 2.) THE OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) APPROVED PROJECT PLANS, PROJECT MANUAL AND COST ESTIMATE MUST BE KEPT ON FILE AT THE LOCAL BOARD OF EDUCATION OFFICE UNTIL THE FINAL GRANT PAYMENT HAS BEEN MADE AND THE DAS AUDIT IS COMPLETE ON THIS PROJECT.
  - 3.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM. IF ORIGINAL SIGNATURES ARE NOT AVAILABLE AT THE PLAN REVIEW MEETING, MAIL OR OVERNIGHT DELIVER THIS COMPLETED FORM TO:  
The Office of School Construction Grants & Review  
450 Columbus Blvd., Suite 1503  
Hartford, CT 06103

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON BUILDING**

Item #12.2

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Building, the Deputy Superintendent of Schools recommends approval of the SCG-042, Request for Review of Final Plans, for the Sprague Elementary School Elevator Project (State Project 151-0297 CV).

Respectfully submitted,

Robert Henry  
Deputy Superintendent

Approved:

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Jason Van Stone



# DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

## Office of School Construction Grants & Review (OSCG&R)

### REQUEST FOR REVIEW OF FINAL PLANS

#### FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

DISTRICT NAME: Waterbury	FACILITY NAME AND ADDRESS: Sprague Elementary School 1443 Thomaston Avenue Waterbury, CT 06704	STATE PROJECT NUMBER: 151-0297 CV  PHASE NUMBER: 1 of 1
-----------------------------	---	---

Estimated date\* to begin construction June, 2018 Estimated date to complete construction October, 2018

\* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

#### Certification of Approval dates:

	Final Plans & Prof. Cost Estimate	Site Approval (if applicable)
Local Board of Education	<u>      /      /      </u>	<u>      NA      </u>
School Building Committee	<u>      /      /      </u>	<u>      NA      </u>

We hereby certify that these **final plans and project manual(s)** as prepared for bidding and dated February 1, 2018, and the **professional cost estimate**, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated February 1, 2018, have been reviewed and approved for this project on the dates shown above.

For the Town or Regional Board of Education:

Chairperson's Name (Type or print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ \*\*

For the School Building Committee:

Jason Van Stone [Signature] 2/25/18  
Chairperson's Name (Type or print) Signature Date \*\*

\*\* Signature dates cannot precede the date on the submitted plans.

For the Project Architect/Engineering Firm:

Firm Name (Type or print) \_\_\_\_\_ Signature \_\_\_\_\_ 860.678.1291  
Telephone No.

We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICW) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.

Superintendent's Name (Type or print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER \$10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.

# FORM SCG-042 Request for Review of Final Plans

State Project No. **151-0297 CV**

Project Name: Sprague Elementary School – Elevator Addition

Name of Contact Person: Bryce Sens, Friar Architecture Inc.	Telephone: 860.678.1291	Date: 2/12/18
--	----------------------------	------------------

## Certifications of Local Approval:

I certify that I have local jurisdiction over the **State Building Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable building codes.

\_\_\_\_\_  
Local Building Official's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I certify that I have local jurisdiction over the **State Fire Safety Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable fire codes.

\_\_\_\_\_  
Local Fire Marshal's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I certify that I have local jurisdiction over the **State Health Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable health codes.

\_\_\_\_\_  
Local Health Official's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I certify that I have local jurisdiction over **Section 504 of the Rehabilitation Act of 1973**, and the Uniform Federal Accessibility Standards (UFAS). I further certify that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable accessibility codes.

\_\_\_\_\_  
Local Federal 504 Official's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- NOTES:**
- 1.) THE CERTIFICATIONS OF LOCAL APPROVAL NOTED ABOVE MUST BE OBTAINED, AND ARE REQUIRED TO BE PROVIDED, PRIOR TO RECEIVING APPROVAL-TO-BID BY THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) FOR THIS PROJECT. IF THESE CERTIFICATIONS CANNOT BE OBTAINED LOCALLY, PLEASE CONTACT THE DAS, OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) FOR ASSISTANCE.
  - 2.) THE OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) APPROVED PROJECT PLANS, PROJECT MANUAL AND COST ESTIMATE MUST BE KEPT ON FILE AT THE LOCAL BOARD OF EDUCATION OFFICE UNTIL THE FINAL GRANT PAYMENT HAS BEEN MADE AND THE DAS AUDIT IS COMPLETE ON THIS PROJECT.
  - 3.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM. IF ORIGINAL SIGNATURES ARE NOT AVAILABLE AT THE PLAN REVIEW MEETING, MAIL OR OVERNIGHT DELIVER THIS COMPLETED FORM TO:  
The Office of School Construction Grants & Review  
450 Columbus Blvd., Suite 1503  
Hartford, CT 06103

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.1

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Board of Education ,  
authorizes the Deputy Superintendent of Schools to transmit the 2018-2019 Department  
of Education's budget request, in the amount of \_\_\_\_\_, to the  
Mayor.

Approved:

---

Catherine N. Awwad

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **SUPERINTENDENT'S NOTIFICATION TO THE BOARD**

Item #14.1

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following athletic appointments:

Camilleri, Daniel – Intramural Girls Basketball, Gilmartin, effective 02/08/18.

Canu, Mark – Assistant Boys Swimming Coach, KHS, effective 02/23/18.

Iverson, Cazzie – Freshmen Boys Basketball Coach, WHS, effective 01/24/18.

O'Brien, Nicholas – Outdoor Track Coach, KHS, effective 03/17/18.

Secondi, John – Intramural Boys Basketball Coach, Reed School, eff. 02/05/18.

Respectfully submitted,

Robert Henry  
Deputy Superintendent

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## **SUPERINTENDENT'S NOTIFICATION TO THE BOARD**

Item #14.2

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following grant funded appointments effective immediately:

Boisquert, John – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.

Chelsea Dubose – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.

Gaston, Shawn – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.

Martinez, Sabrina – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by 21<sup>st</sup> Century Grant.

Munoz-Kinig, Tamika – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.

Rich, Lawrence Rich – Part-time Math Tutor, \$32 p/hour, non-union and without benefits, funded by WAMS Operating Grant.

Robinson, Davon – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by 21<sup>st</sup> Century Grant.

Williams, Wisdaeim – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.

Wilson, Rashawn – Part-time Recreation Specialist, \$12 p/hour, non-union and without benefits, funded by the SDE After-School Grant.

Respectfully submitted,

Robert Henry  
Deputy Superintendent

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **SUPERINTENDENT'S NOTIFICATION TO THE BOARD**

Item #14.3

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Extended School Hours (ESH) Program appointments, salary according to individual's contract:

Quiles, Christina – Substitute Teacher, Bucks Hill School.

Sagendorf, Janet – Substitute Teacher/Administrator, Tinker School.

Stribling, Denise – Secretary, Regan School.

Respectfully submitted,

Robert Henry  
Deputy Superintendent

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.4

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following State Department of Education After-school Program appointments:

### **Kingsbury**

Sean Morrissey – Site Administrator  
Anna Gauvin – Teacher  
Emily Philips- Teacher (Sub)  
Suzanne Newman- Teacher (Sub)

Justin Froese – PE Teacher  
Lee DiBella – Teacher  
Christine Rinaldi- Teacher (Sub)  
Kathleen Goggins- Teacher (Sub)

### **Wallace**

Michael LoRusso – Site Administrator  
Marissa Calabro – Teacher  
Corrin Zareck - Teacher  
Kathryn Iaiennaro - Teacher (Sub)  
David Sidella – PE Teacher (Sub)

Timothy Terenzi- P.E. Teacher  
Debra Gluz - Teacher  
Robin Davitt-Wells – Teacher (Sub)  
Linda Ligi - Teacher (Sub)

### **West Side Middle School**

Kathleen Ferrucci – Site Administrator  
Laurie Scurso- Teacher  
Emily Wengertsman- Teacher (Sub)  
Sarah Martin- Teacher (Sub)  
Harley Gaafar- Teacher (Sub)

Mateo Acevedo- P.E. Teacher  
Alberto Rodriquez- Teacher  
Gustavavo Oliveira- Teacher (Sub)  
Tanya Hudobenko- Teacher (Sub)  
Gina Barbiuto- Teacher (Sub)

Respectfully submitted,

Robert Henry  
Deputy Superintendent

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.5

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Leone	Holly	Sprague	Gr. 5	1/25/2018
Pontecorvo	Louis	WCA	Music	1/29/2018
Mulvehill	Michelle	Generali	Gr. 5	2/5/2018
Bonini	Michelle	Bucks Hill	Gr. 5	2/12/2018
Figueroa	Jessenia	Bunker Hill	Special Ed K/Co-taught	1/29/2018

Respectfully submitted,

Robert Henry  
Deputy Superintendent

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **SUPERINTENDENT'S NOTIFICATION TO THE BOARD**

Item #14.6

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following retirements:

Alfredson, John – CHS Technology Education, effective 06/30/18.  
Gravel, Suzanne – RMS Writing Teacher, effective 06/30/18.  
Hill, Edward Jr. – WAMS Special Education, effective 06/30/18.  
Mancuso, Donald – KHS Technology Education, effective 06/30/18.  
Mazurek, Cynthia – WMS ELA, effective 06/30/18.  
McDougall, Eunice – Bilingual/ESOL, effective 06/30/18.  
McKeeman, Kathleen – Duggan Pre-kindergarten, effective 06/30/18.  
O'Connor, Pamela – KHS Allied Health, effective 06/30/18.  
Ortiz, Rita – CHS Bilingual/ESL, effective 06/30/18.  
Parker, Darryl – WSMS Grade 7 Math, effective 06/30/18.  
Ruffin, Mardelle – Driggs Kindergarten, effective 06/30/18.  
Sidella, David W. – WMS Physical Education, effective 03/01/18.  
White, Phyllis – Driggs Math Coach, effective 06/30/18.  
Yurchyk, Patricia Anne – MMS Kindergarten, effective 06/30/18.

Respectfully submitted,

Robert Henry  
Deputy Superintendent

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **SUPERINTENDENT'S NOTIFICATION TO THE BOARD**

Item #14.7

March 15, 2018

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following resignations:

Vernucci, Jennifer – WSMS Physical Education, effective 02/09/18.

Respectfully submitted,

Robert Henry  
Deputy Superintendent