# Board of Education

#### **REGULAR MEETING**

Thursday, April 26, 2018 – 6:30 p.m. Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

## AGENDA

- 1. Silent Prayer
- 2. Pledge of Allegiance to the Flag
- 3. Roll Call
- 4. Award Presentation
- 5. Communications
  - a. Email communication dated March 2, 2018 from CABE regarding Policy Highlights.
  - b. Copy of communication dated March 12, 2018 from Civil Service certifying Maria Milo for the position of Teaching Vice Principal Regan School.
  - c. Email communication dated March 13, 2018 from Margaret Caiazzo regarding arrival and dismissal changes.
  - d. Email communications dated March 16, 2018 and March 19, 2018 from CABE regarding Policy Highlights.
  - e. Email communication dated March 21, 2018 from Gia Lucenti regarding ABA Therapists.
  - f. Email communication dated March 21, 2018 from Simona Carter regarding BOE Budget.
  - g. Email communication dated March 22, 2018 from Diane Kuskowski regarding Attendance Counselor budget cuts.
  - h. Email communication dated March 22, 2018 from Barbara Carlson regarding ABA program.
  - i. Email communication dated March 25, 2018 from Mike Christiano regarding concerns.
  - j. Email communication dated March 27, 2018 from Stacey Irizarry regarding Education Budget Cuts/Attendance Counselors.
  - k. Email communication from Joan Cavalari regarding ABA Program.
  - I. ACES Governing Board update dated March 28, 2018
  - m. Email communication dated March 30, 2018 from CABE regarding Policy Highlights.
  - n. Email communication dated April 1, 2018 regarding ABA Program.
  - Email communication dated April 3, 2018 from Maggie Kennelly regarding letter from Behavior Therapist.
  - p. Email communication dated April 3, 2018 from Rachel DiLonardo regarding ABA program.
  - q. Invitation to the 19<sup>th</sup> Annual Margaret M. Generali Foundation Awards.
  - r. Copy of communication dated April 10, 2018 from Civil Service to Christina Ortiz offering employment for the position of Lunch Aide.
  - s. Copy of notification of transfer dated April 10, 2018 from Civil Service to Bernice Walker from Lunch Aide to Office Aide.
  - t. Copy of communications dated April 10, 2018 from Civil Service to Alicia Turner offering employment for the position of Food Service Worker and Jassee Curry for the position of Paraprofessional.
  - u. Copy of communications dated April 16, 2018 from Civil Service certifying Valerie Graham and Jessica DeJesus-Roldan for the position of Food Service Worker.
  - v. Copy of communication dated April 17, 2018 from Civil Service certifying Timothy Brown for the position of Food Service Worker.
  - w. Copy of communication dated April 19, 2018 from Civil Service certifying Stella Abney for the position of Food Service Worker.
- 6. Approval of Minutes: March 1, 2018 Workshop and March 15, 2018 Regular Meeting.

**Public Addresses the Board**: All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

#### 8. Deputy Superintendent's Announcements

#### 9. President's Comments

#### 10. Consent Calendar

- 10.1 *Committee on Finance:* Request approval of a Contract with Light Tower Fiber Networks II, LLC for wide area fiber network.
- 10.2 *Committee on Finance:* Request approval to apply for the 2018-2020 CSDE Individuals with Disabilities Education (IDEA) Entitlement Grant.
- 10.3 *Committee on School Facilities & Grounds:* Use of school facilities by school organizations and/or City departments.
- 10.4 *Committee on School Facilities & Grounds:* Use of school facilities by outside organizations and/or waiver requests.

#### 11. Items Removed from Consent Calendar

- 12. Committee on School Personnel Commissioner Stango
- 12.1 Request approval of the new position of Grant Facilitator Carl D. Perkins Grant.
- 12.2 Approval to authorize the Superintendent of Schools to notify teachers of the non-renewal of their employment contracts in accordance with CGS 10-151.
- 13. Committee on Finance Commissioner Awwad
- 13.1 Request acceptance of the 2018 Arts Learning-Access Grant for Rotella Magnet School.

#### 14. Superintendent's Notification to the Board

- 14.1 Grant funded appointments effective immediately:
  - Ciochetti, Angela H.R. Associate, \$16.26 p/hour, non-union with benefits governed by UPSEU #69, funded by Title II Part A.
  - Joseph, Renee Assistant Talent Recruiter, \$23.08 p/hour, non-union with benefits governed by UPSEU #69, funded by Alliance Grant.
  - Marofsky, Etienne H.R. Generalist, \$50,000 annually, non-union with benefits governed by the UPSEU #69, funded by Title II Part A.
  - White, Andrea Prevention Specialist, \$18.14 p/hour, non-union with benefits governed by UPSEU #69, funded by Priority Schools Grant.

# 14.2 <u>21<sup>st</sup> Century After School Program Recreation Specialist appointments, part-time,</u> \$12.00 p/hour, non-union and without benefits:

Patricia Alonso (sub)

**Annette Goncalves** 

**Edward Larose** 

**Robert Lewis** 

Sabrina Martinez

Davon Robinson

Massiel Romero

James Santiago

Jeffrey Smith

Shaniqua Thomas

Husseihann Villanueva

# 14.3 <u>21<sup>st</sup> Century After School program appointments, salary according to individual's contract:</u>

#### **Carrington School**

Melissa Thompson – Site Admin.

Harley Gaafar – Teacher

Karen Renna – Site Admin. (Sub)

Patricia Theriault – Teacher

Kristen Gwiazdoski – Site Admin. (Sub)

Emily Wengertsman – Teacher (Sub)

Stephen Barone – Teacher (Sub)

Maura Kerns – Teacher (Sub)

Ashley Feliz – Teacher (Sub) Elisa D'Agostino – Teacher (Sub) Scott McWhirt – Teacher (Sub) Elisa D'Agostino – Teacher (Sub)

#### **Duggan School**

Melissa DiGiovanni – Site Admin.

Kaitlyn Clough – Teacher

Patricia Frageau – Site Admin. (Sub)

Jennifer DiFronzo – Teacher

David Lucian – Teacher

Sarah Martin – Teacher (Sub)

Joseph Perrucci – Teacher (Sub)

#### Gilmartin School

Amy Petruzzi – Site Admin.

Jennifer Dwyer – Site Admin. (Sub)

Christine Taylor-Braxton – Teacher

Brenda Falcone – Teacher

Sybil Wynne P. Jones – Teacher

Jessica Sconziano – Teacher (Sub)

Kathryn Iaiennaro – Teacher (Sub)

Suzanne Newman – Teacher (Sub)

#### Reed School

Diurca Tomasella – Site Admin.

Denise Griffin – Teacher

Juan Mendoza – Site Admin. (Sub)

Kimberly Rock – Teacher

Jonna McKirryher – Teacher

Susan D'Amato – Teacher (Sub)

Emily Phillips – Teacher (Sub)

Jessica Boratko – Teacher (Sub)

Jessica Boratko – Teacher (Sub)

#### 14.4 Robotics for 21<sup>st</sup> Century and SDE Programming

Charles Fareira – Teacher

Kathy Gaydosh – Teacher

Margaruite Pesce – Teacher

# 14.5 <u>Middle School STEM After-school Program appointments, CPEP, stipend salary</u> funded by Title IV:

Ford, Marnie/Carrington

Carpenter, Ryan/NEMS

Carpenter, Sarah/NEMS

Della Calce, Anthony/NEMS

Perrucci, Joe/Duggan

Gluz, Debra/WMS

Kowalski, Erik/WMS

Gaafar, Harley/WSMS

Irizarry, Jorge/WSMS

# 14.6 <u>Wilson Family Resource Center Books and Basketball Before School Program</u> appointments, Monday through Thursday, 7 – 8 a.m., beginning 4/23/18, funded by Wilson FRC Grant:

Jessica Reho – Coordinator

Kelly Fengler – Teacher

Amy Densmore – Teacher

Rebecca James – Para

Donna Orsatti – Para

Linda Fitzgerald – Tutor

Tracy Trotman – Para Sub

# 14.7 <u>Wilson FRC Arts After School Program appointments, Tuesday through Thursday, 3 – 4:30 p.m., beginning 4/24/18, funded by Wilson FRC Grant:</u>

Jessica Reho – Coordinator

Karyn Skinner – Teacher

Kelly Pinho – Teacher

Melissa Dojnia – Teacher (Wed.)

Tara Healey – Teacher Sub

Rebecca James – Para Sub

# 14.8 Reed FRC Books and Basketball Before School Program appointments, Monday through Thursday, 7 – 8 a.m., beginning 4/23/18, funded by Reed FRC Grant:

Melissa Steffero – Teacher/ Coordinator

Patricia McKenna – Para

Debbie Price – Para

Zinnia Hensley – Para

Jenny Levin – Para Sub

Cindy Albizu – Teacher Sub

#### 14.9 Reed FRC Arts After School Program appointments, Monday through Thursday, 3 –

#### 4:30 p.m., beginning 4/23/18, funded by Wilson FRC Grant:

Latasha Martinez – Building Sub

Cindy Albizu – Teacher

Zinnia Hensley – Para

Gina Farrington – Para

Debbie Price – Para

Tawanna Fisher – Para

Melissa Steffero – Teacher Sub

Jenny Levin – Para

#### 14.10 Mayor's Run Club Mentor appointments effective 03/23/18:

Benjamin, Krista

Cianfagna, Traci

Guerrera, Sara

Hart, Richard

Ouellette, Bernadette

Parks, Michele

Peschke, Marcy

Poulter, Dennis

Rotatori, Kayla

Rocco, Margaret

Wheeler, Kristen

#### 14.11 Teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Olaoye	Abioye	WAMS	Math	03/08/18
Rodriguez	Lynette	Wallace	Math	03/08/18

#### 14.12 Academic Achievements effective 03/01/18:

Academic Acinevements effective 05/01/10.				
Last	First	From	То	U
Argenta	Taryn	6TH/6	6TH+15/6	U of Bridgeport
Awwad	David	MA/4	6th+15/4	U of Bridgeport; Andrews U
Brown	Cara	MA/3	6TH+15/3	Central
Byrnes	Kristina	BA/3	BA+15/3	Grand Canyon U
Caligan	Jean	MA/5	6TH/5	U of Bridgeport
Campbell	Stuart	MA/3	MA+15/3	Central

Costa	John	BA+15/6	MA/6	U of Saint Joseph
Cyr	Gilman	6TH/12	6TH+15/12	U of New Haven; SCSU; Andrews U
D'Aniello	Kara	6TH/7	6TH+15/7	Loyola Marymount U
Danaher	Kevin	BA+15/8	MA/8	Andrews U; Dominican U
Denu	Reese	BA/3	BA+15/3	Sacred Heart U
Dudek	Caitlyn	MA/4	MA+15/4	U of New England
Ferrazzi	Carly	MA/7	MA+15/7	U of Saint Joseph
Filakovsky	Jenna	BA/2	BA+15/2	SCSU
Fitzpatrick	Karlyn	MA+15/5	6TH+15/5	U of Bridgeport/SCSU/Sacred Heart
Gilligan	Amanda	MA/7	MA+15/7	SCSU
Gonzalez Casanov	Ilea	BA+15/5	MA+15/5	U of Saint Joseph
Gregoire	Carmela	BA+15/6	MA/6	American College of Education
Grendzinski	Kelsey	MA/3	MA+15/3	SCSU
Hubeny	Carolyn	MA/2	MA+15/2	U of Bridgeport/SCSU
Maldonado	Joanne	MA+15/3	6TH/3	Capella
McLaren	Ashley	MA/6	6TH/6	Loyola Marymount U
Miller	Jamie	6TH/9	6TH+15/9	U of Bridgeport
Moscaritolo	Ashley	MA+15/6	6 <sup>TH</sup> /6	Loyola Marymount U
Munro	Cara	MA/7	MA+15/7	SCSU /U of New Orleans
Natoli	Jane	6TH/5	6TH+15/5	SCSU
Pelosi	Jenna	MA+15/4	6th+15/4	U of Bridgeport
Pierresaint	Courtney	MA/4	MA+15/4	Loyola Marymount U
Rinaldi	Heather	MA/4	MA+15/4	U of Bridgeport/Loyola Marymount
Rizzo	Lisa	MA+15/4	6TH/4	SCSU
Stokes	Laura	MA/4	MA+15/4	U of Bridgeport
Swanson	Lisa	MA/4	MA+15/4	Augustana U/U of Bridgeport
Vance	Bridgette	BA+15/3	MA/3	U of Saint Joseph
Wiener	Matthew	MA+15/6	6TH/6	SCSU
Wrobel	Fallon	MA/6	6 <sup>TH</sup> /6	Quinnipiac

#### 14.13 Retirements:

Acevedo-Gordils, Nancy – Bilingual Science, CHS, effective 06/30/18. Bousaada, Doreen – Speech Language Pathologist, W. Cross, eff. 06/30/18. Howard, Kathleen – Special Education, Maloney, effective 06/30/18. Maley, Robert Jeffrey – KHS English, effective 06/30/18.

#### 14.14 Resignations:

Cocuzzi, Matt – Grade 5, Wilson, effective 03/16/18. Leone, Holly – Grade 5, Sprague, effective 03/28/18. Natoli, Jane – WMS English/LA grade 7, effective 04/12/18. Simon, Michael – ROTC USMC teacher, WHS, effective 06/30/18.

#### 15. Unfinished Business of Preceding Meeting Only

- 16. Other Unfinished, New, and Miscellaneous Business
- 17. Executive Session
- 18. Adjournment

Waterbury, Connecticut

#### **COMMITTEE ON FINANCE**

Item #10.1

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of an Agreement with Lightower Fiber Networks II, LLC, for a five year period, to provide Wide Area Telephone and Network Services for various schools and administrative buildings.

Respectfully submitted,

Robert Henry Deputy Superintendent

Approved:	
	_
Catherine N. Awwad	

Waterbury, Connecticut

#### **COMMITTEE ON FINANCE**

Item #10.2

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval to apply for the 2018-2020 Connecticut State Department of Education's Individual with Disabilities Education Act (IDEA) Entitlement Grant.

Respectfully submitted,

Robert Henry Deputy Superintendent

Approvea:	
Catherine N. Awwa	ad

Waterbury, Connecticut

#### **COMMITTEE ON SCHOOL FACILITIES & GROUNDS**



April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

A. Edwards Tinker gym & café: Thurs., Mar. 29, 5:30-8:00 pm (Science Night)  M. Rocco W. Cross gym: Fri., April 6, 5 - 9 pm ((Movie/Pancake Night))  R. Augelli Washington gym: Mon., April 2, 5:00 - 6:30 pm (Spec. Olympics tennis mtg.)  M. Case WAMS recital hall: Mon., May 21, 2:30 - 4:30 pm (Make-up artist Presentation)  M. Neff Career Academy café: Tues., Apr. 3, (discussion about Wtby. Forensic Unit)  D. Melendez Chase café: Wed., May 9, 5:30 - 7:30 pm (Family Math Night)  C. Damore Wilson gym: Thurs., Apr. 26 (Science workshop for parents & students)  Kennedy aud.: Fri., June 15 and Mon., June 18, 5 - 7 pm (rehearsals) and  Tues., June 19, 5 - 8 pm (Adult Education Graduation)
R. Augelli Washington gym: Mon., April 2, 5:00 - 6:30 pm (Spec. Olympics tennis mtg.)  M. Case WAMS recital hall: Mon., May 21, 2:30 - 4:30 pm (Make-up artist Presentation)  M. Neff Career Academy café: Tues., Apr. 3, (discussion about Wtby. Forensic Unit)  D. Melendez Chase café: Wed., May 9, 5:30 - 7:30 pm (Family Math Night)  C. Damore Wilson gym: Thurs., Apr. 26 (Science workshop for parents & students)  Adult Education Kennedy aud.: Fri., June 15 and Mon., June 18, 5 - 7 pm (rehearsals) and
M. Case  M. May 21, 2:30 - 4:30 pm (Make-up artist Presentation)  M. Neff  Career Academy café: Tues., Apr. 3, (discussion about Wtby. Forensic Unit)  D. Melendez  Chase café: Wed., May 9, 5:30 - 7:30 pm (Family Math Night)  C. Damore  Wilson gym: Thurs., Apr. 26 (Science workshop for parents & students)  Adult Education  Kennedy aud.: Fri., June 15 and Mon., June 18, 5 - 7 pm (rehearsals) and
M. Neff Career Academy café: Tues., Apr. 3, (discussion about Wtby. Forensic Unit)  D. Melendez Chase café: Wed., May 9, 5:30 - 7:30 pm (Family Math Night)  C. Damore Wilson gym: Thurs., Apr. 26 (Science workshop for parents & students)  Adult Education Kennedy aud.: Fri., June 15 and Mon., June 18, 5 - 7 pm (rehearsals) and
D. Melendez Chase café: Wed., May 9, 5:30 - 7:30 pm (Family Math Night)  C. Damore Wilson gym: Thurs., Apr. 26 (Science workshop for parents & students)  Adult Education Kennedy aud.: Fri., June 15 and Mon., June 18, 5 – 7 pm (rehearsals) and
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Adult Education Kennedy aud.: Fri., June 15 and Mon., June 18, 5 – 7 pm (rehearsals) and
A Musto Tues June 19.5 – 8 pm (Adult Education Graduation)
A. Musto rues., June 19, 3 – 6 pm (Addit Education Graduation)
M. Case WAMS recital hall: Thurs., May 24, 2 - 9 pm (Senior Orchestra Recital)
L. Richard Career Academy café: Thurs., May 3, 4 – 9 pm (Super Seniors Supper)
A. Carroll Reed café: Thurs., Apr. 26, 5:00 - 6:00 pm (Bingo Night)
*Human Resources Wilby Aud.: Tues, April 24, 4:30 – 7:00 p.m. (Firefighter Study Guide In-service
C. Lamb WHS & NEMS Café: Sat., May 19, 7:00 a.m. – 5:30 p.m. (Firefighter Written Exam
*P. Poulter Regan Room: Thursday, April 26, 5:30 – 7:30 p.m. (Family Science Night
*M. Rocco W. Cross Gym: Thurs., May 24, 5:00 – 8:00 p.m. (School Governance Council Meeting
*K. Yamashita-Iverson Maloney Gym & Cafe: Friday, May 4, 5:00 – 8:00 p.m. (Multicultural Night)
*T. St. Pierre Duggan Gym/Café: Thursday, April 26, 4:30 – 6:30 p.m. (Parent Involvement Night
Duggan Gym/Café: Friday, June 15, 4:30 – 7:30 p.m. (Parent Involvement Cookout

Approved:	Respectfully submitted,
	Robert Henry
John E. Theriault	Deputy Superintendent

## SCHOOL PERSONNEL USE ONLY

APR - 5 2016

DATE: <u>April 5, 2018</u>

TO: 7:00 am/pm

TO:

SCHOOL BUSINESS OFFICE

FROM:

Cherrie Lamb, Human Resources

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WILBY HIGH SCHOOL Auditorium

FROM: 4:30 am/pm

Auditorium/Theater	Arts	Gym	Swimming Pool	Café/Rooms
DATES REQUESTED: _	<u>Tuesday, A</u>	pril 24, 20	118	

#### FOR THE FOLLOWING PURPOSES:

- Firefighter Study Guide In-Service
- Expecting approximately 100-300 applicants
- Session Begins at 5:00pm
- LCD/OVERHEAD/2 MICS needed

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

# SCHOOL PERSONNEL USE ONLY DATE: April 5, 2018

APR - 5 2018

TO:

SCHOOL BUSINESS OFFICE

FROM:

Cherrie Lamb, Human Resources

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WILBY HIGH SCHOOL & NORTH END MIDDLE SCHOOL - Both Cafeterias

Auditorium/Theater	Arts

bermanne.	
annia della	Gym



DATES REQUESTED: Saturday, May 19, 2018

FROM: <u>7:00</u> am/pm TO: \_5:30 am/pm

#### FOR THE FOLLOWING PURPOSES:

- Firefighter Written Exam
- Expecting approximately 850 applicants throughout the day

Exam Begins at multiple session times

- Microphone and two 6 foot tables needed in each café
- Six additional 6 foot table needed in Wilby Café. (to make-up candidate seating)

see attached floor plan for entrance set-up

> HR will set up Friday, May 18th after 3:00pm

Access to Computer for Data Entry (need log-in info)- In Teacher 1

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

SCHOOL USE FORM TO: SCHOOL BUSINESS OFFICE (ATTN: SANDY MCCASLAND) PHONE #: 574-8034 FROM: THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOO FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS: GYMNASIUM SWIMMING POOL DATE(S) REQUESTED:-FOR THE FOLLOWING PURPOSE:

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

## SCHOOL PERSONNEL USE ONLY

DATE: 4/5/18 TO: SCHOOL BUSINESS OFFICE FROM: Margaret Rocco The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Wendell Cross School Auditorium Gymnasium Swimming Pool Café/Rooms/Library DATES REQUESTED: Thursday, May 24,2018 from 5:00 - 8:00PM including set up and clean up. FOR THE FOLLOWING PURPOSES: School Governance Council Kick Off Meeting at 6:00 PM

Margaret Rocco
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

# APR - 5 2018 DATE: 4/5/2018 TO: SCHOOL BUSINESS OFFICE FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Majoney Swimming Pool DATES REQUESTED: am/pm FOR THE FOLLOWING PURPOSES: Taloney Multicultural Celebration

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

90<sup>32</sup> APR 1 1 2018

## SCHOOL PERSONNEL USE ONLY

Date:	4/11/18
TO:	School Business Office
FROM:	Duggan School
The undersi hours) as fo	gned hereby makes application for use of school facilities (after school llows:
NAME OF S	CHOOL REQUESTED: Duggan School
M Auditori	um 🗆 Gymnasium 🔲 Swimming Pool 🗆 Café
	QUESTED: April 26.2018 1:30 - 6:30
FOR THE FO	DLLOWING PURPOSES:
Parent	- Involument night.
	Gina Stren.
	Applicant

#### Please note the following provisions:

<sup>&#</sup>x27;When the public is invited to an activity, police and fire departments must be notified. These arrangements .nust be made in person at police and fire headquarters.

Waterbury, Connecticut

#### **COMMITTEE ON SCHOOL FACILITIES & GROUNDS**

Item #10.4 UPDATED

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

John E. Theriault

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities by outside organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
Woodbury Ballet	Kennedy aud.: Wed., June 13, 5 – 9 pm (rehearsal) and June 16. 6 – 10 pm
R. Errica	(recital performance)
*S. Carmody	CHS Auditorium: Monday, May 14, 2:30 – 9:00 p.m.
CT Democrats	(5 <sup>th</sup> Congressional District Convention)
REQUESTING WAIVERS:	
Wtby. Parochial League	Kennedy & Career Academy gyms: April 7, 8 am – 6 pm
John Egan	Kennedy gym: April 8, 10 am – 6 pm
	(New England parochial league tournament) (\$2,604.)
*Neighb. Hous. Services	Reed Gym: Sunday, April 15, 4:00 – 7:00 p.m.
K. Taylor	(Youth Exercise Activity) (\$168)
	TO FEED OR WALVER BUE TO THE OF HOE OR RECVIOUS WALVER
	TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:
P.A.L.	Wilby track: 4/2 - 6/11/18, Mondays, 6:00 - 8:00 pm (practice)
Ofc. C. Amatruda	
Wtby. Ballers	Carrington gym: April 9 to June 7, Mon., Wed., Thurs., 6:00 - 8:00 pm
T. Lott	(basketball practice)
Hillside Neighb. Assoc.	Driggs gym: Wed., April 18, 7 – 9 pm
Michael Batista, Pres.	(neighborhood meeting)
Neighb. Housing Services	Reed café: April 11 & 23 <sup>rd</sup> and May 2 & 16
E. Cooper	6:00 - 8:00 pm (neighborhood program)
*Waterbury Ballers	Chase Gym: 4/10 through 6/13/18, Tuesday & Wednesday, 6:00- 9:00 p.m.
T. Lott	(Basketball Program)
*Waterbury Patriots	Generali Gym: Monday & Wednesday, April 16 and 18
T. Trabinette	3:30 – 7:30 p.m. (Cheerleading Clinic
	Crosby Gym: Thursday, May 24, 5:00 – 10:00 p.m.
	(Fundraiser Basketball Game)
Approved:	Respectfully submitted,
	Robert Henry

**Deputy Superintendent** 

#### DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE CONTRACT# 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT PE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATION ADDRESS (zip code) (city) (state) (street) SCHOOL REQUESTED OPENING TIME CHARGE TO BE DEVO ADMISSION (if any) APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's (PLEASE INITIAL) fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEE RENTAL FEES: MISCELLANEOUS FEES: INSURANCE COVERAGE SECURITY DEPOSIT \$ PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: (FOR WHICH THERE WILL BE AN EXTRA CHARGE). PA SYSTEM, LIGHTING, ETC. KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

#### DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY CONTRACT# APR 1 0 2018

APPLICANT FUN TAYLOR NAME OF ORGANIZATION NAS OF WITBY
APPLICANT 47 TELEPHONE # 223 753. 1896 X 15
(60.01)
SCHOOL REQUESTED Johnathon Beel DATES April 15 2018 ROOM(S) (TIMES LINE
OPENING TIME 400 pnclosing TIME 7100 pm PURPOSE youth activity (exercise)
ADMISSION (if any) FREE CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLETTO BE PRESENT: ADULTS 10 CHILDREN 36 (A PIPOX )
SIGNATURE OF APPLICANT LONG DATE 04.10.18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
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RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$INSURANCE COVERAGEYESNO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.
APPROVAL DATE CCUOOL BUSINESS OFFICE
SCHOOL BUSINESS OF FISH
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

# USE OF SEMONIC ACILITIES WAITE BUILDING Permit)

APPLICANT/ORGANIZATIO	N: Neighbothe	of Housing Sec	iv. (knaraps
Please check below specific	~		
Building Usage Fee	cs Custod		
SCHOOL/ROOMS REQUES  DATE(S): Ppr. 15 . 26  DATE(S): DATE(S): DATE(S):	<u>&gt;12</u>		/ Gymnasilin n-7:00pn
DATE(S):		TIMES:	
April 10, 2018 Date		TIMES:	ture
	OFFICE US	SEONLY	
List total cost of fees being rec	· ·		
S Building Usage Fees	S 168. Custodial F	ees .	Security Deposit
The second secon	BOARD US	•	
The Board of Education appro	ved/denied the above	referenced waiver req	uest(s) at their regular
meeting of		FST:	

Clerk, Böard of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTION SCHOOL BUSINESS OFFICE

1	USE OF BUILDING PERMIT  TYPE OR USE PEN AND PRESS FIRMLY
	APPLICANT JETTING LOTT NAME OF ORGANIZATION WOTCHUNG BOILDES
J	ADDRESS OF CHANNE AND WATERLY OF CLOSE TELEPHONE # 303-509-4757 (street) (city) (state) (zip code)
	SCHOOL REQUESTED Chase DATES 4/10 - 6/13/18 ROOM(S) GYM
	DPENINGTIME GAM CLOSING TIME John PURPOSE BASKETSON Prochice, tour women's
	ADMISSION (if any) CHARGE TO BE DEVOTED TO
	APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 CHILDREN 2.5
	SIGNATURE OF APPLICANT LOS DATE 4 5/18
	PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  **ROSCO & EVANS 917 - 4 /8-53 / O  **n the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's lees and court costs associated with said proceedings.  **(PLEASE INITIAL)
	3CHEDULE OF RATES: CUSTODIAL FEES:
	RENTAL FEES:
	MISCELLANEOUS FEES:
	SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
	PLEASE READ THE FOLLOWING CAREFULLY
	APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
	COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
Î	SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
	HERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
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	IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS ILL BE RIGIDLY ENFORCED.
1.1	PPROVAL DATE
11	SCHOOL BUSINESS OFFICE
30	HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

#### DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

CONTRACT#	Marie Services	201
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SCHOOL BUSINESS OFFICE  236 GRAND ST., WATERBURY, CT 06702 CONTRACT# 5 2018  USE OF BUILDING PERMIT  TYPE OR USE PEN AND PRESS FIRMLY		
APPLICANT LEGGY LANDING ++ NAME OF ORGANIZATION Waterburg Potricat		
ADDRESS 355 Perhins are 3-4 Cithor (I (Y90 TELEPHONE # 203-982 - GUG) (street) (city) (state) (zip code)		
SCHOOL REQUESTED GENERAL DATES 4/16 T4/18 ROOM(S) GUNDOSALDO		
OPENING TIME 3:30 CLOSING TIME 7130 PURPOSE Cheerleading Claric		
ADMISSION (if any) (C) CHARGE TO BE DEVOTED TO		
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15 CHILDREN 100		
SIGNATURE OF APPLICANT JE CHILDREN DATE 4/4/18		
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:		
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the <a href="lessee">lessee</a> is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)		
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RENTAL FEES:		
MISCELLANEOUS FEES:		
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO		
PLEASE READ THE FOLLOWING CAREFULLY		
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.		
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)		
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SCHOOL BUSINESS OFFICE		
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.		

#### DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# PP - 5 2018 USE OF BUILDING PERMIT TYPE OR'USE PEN AND PRESS FIRMLY
APPLICANT LETTE FRABINETT NAME OF ORGANIZATION Workerburg Patriots
ADDRESS 355 Peckins flue Whou CT (CG704 TELEPHONE # 2013-9152 - 6442) (street) (city) (state) (zip code)
SCHOOL REQUESTED Crosbes DATES May 24th ROOM(S) Campasium
OPENING TIME 5pm CLOSING TIME 10pm PURPOSE Fundadiser Busketball Game
ADMISSION (if any) 10 CHARGE TO BE DEVOTED TO South 1 Charact Company
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADJULTS 5(T) CHILDREN 500
SIGNATURE OF APPLICANT DATE 4/4/15
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$INSURANCE COVERAGEYESNO  PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
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PPROVAL DATE
SCHOOL BUSINESS OFFICE
HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

SCHOOL BUSINESS OFFICE.

NO CASH WILL BE ACCEPTED.

APR 1 1 2018

# SCHOOL PERSONNEL USE ONLY

Date:	4/11/18		
TO:	School Business Office		
FROM:	Duggan School		
***********			
The undersign hours) as fol	gned hereby makes application for use of school facilities (after school lows:		
NAME OF S	CHOOL REQUESTED: <u>Duggan School</u>		
[] Auditoria	ım 四 Gymnasium ☐ Swimming Pool ☐ Café		
DATES REQUESTED: June 15th 2018			
Time:	4:30 - 7:30 pm		
FOR THE FOLLOWING PURPOSES: Parent Inuduenent Cookout,			
1 Car ( V )	I Involvement Cookast,		
	Gera SAcen.		
***************************************	Applicant		

#### Please note the following provisions:

<sup>&#</sup>x27;When the public is invited to an activity, police and fire departments must be notified. These arrangements nust be made in person at police and fire headquarters.

Waterbury, Connecticut

### **COMMITTEE ON SCHOOL PERSONNEL**

Item #12.1

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Deputy Superintendent of Schools recommends approval of the job specifications for, and new position of, Grant Facilitator – Carl D. Perkins Grant, as attached.

Respectfully submitted,

Robert Henry Deputy Superintendent

Approved:	
Charles L. Stango	



#### Draft - Grant Facilitator - Carl D. Perkins Grant

**General Statement of Duties:** Reporting directly to the Carl D. Perkins Grant Administrator and the Carl D. Perkins Grant Writer, performs general administrative functions related to Perkins grant implementation and Perkins grant preparation.

#### Specific Examples of Duties: (not limited to duties listed below)

- Facilitate all Perkins purchases in accordance with the Waterbury Procurement Ordinance and Waterbury purchasing procedures, and in compliance with the Perkins Grant requirements and guidelines
- Prepare and process all requisitions
- Review and analyze purchasing and payment documents for completeness, accuracy, conformance and adherence with City purchasing procedures and State requirements
- Prepare, submit for payment, and monitor all payroll expenditures
- Communicate directly with Career & Technical Education (CTE) teachers as needed about Perkins funded supplies, equipment, professional development, travel, etc.
- Monitor grant expenditures, revenues and account balances
- Prepare periodic payroll and grant financial projections and reviews
- Meet frequently with Perkins administrator and the Perkins grant writer
- Meet with Business Office grants accountant(s) to reconcile accounts and project expenditures
- Timely prepare and submit budget revisions to CSDE, as needed
- Collect Perkins requests from CTE teachers, and from high school principals or their designees, for the Perkins grant application
- Collect other information required for the Perkins grant application from CTE teachers, from high school principals or their designees, and/or from other district personnel
- Prepare Perkins plan and budget/budget narrative documents for the Perkins grant application
- Prepare and timely submit Perkins reports to CSDE as required
- Perform other duties as assigned

#### **Oualifications:**

- Knowledge of, or aptitude to learn, State of Connecticut Perkins Grant policies and requirements
- Ability to develop and maintain effective professional working relationships with district staff, faculty, and administration, and with representatives from the Connecticut State Department of Education
- Understanding of fiscal monitoring and analysis, and fiscal and programmatic reporting
- Knowledge of grants work and 1-3 years of experience in preparation of grant application, grant budget, grant implementation, and grant reporting documents is preferred
- Proficiency in use of the Lawson System is preferred
- Minimum of High School Diploma or GED, and preference for AS degree or BA/BS degree, and/or equivalent combination of experience and training, which provides the necessary knowledge, skills and abilities

Work Year/Hours of Work: Twelve month position, up to 22 hours per week

Salary: \$18.00 per hour.

Benefits are not offered for this part time position.

**Note**: This is a grant funded position that exists as long as funds are available. This position is part of and covered by the terms of the UPSEU Local 424-Unit 69 collective bargaining agreement.

#### **APPLICATION PROCESS:**

Applications must be submitted electronically under the Office: Professional & Clerical tab at: <a href="http://www.applitrack.com/waterbury/onlineapp/default.aspx">http://www.applitrack.com/waterbury/onlineapp/default.aspx</a>.

#### **Closing Date:**

Waterbury, Connecticut

#### **COMMITTEE ON SCHOOL PERSONNEL**

Item #12 2

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee of the Whole, the Committee on School Personnel recommends the Deputy Superintendent of Schools be authorized to notify teachers of the non-renewal of their employment contracts in accordance with Connecticut General Statutes Section 10-151.

Approved:		
Charles L. S	Stango	

Waterbury, Connecticut

#### **COMMITTEE ON FINANCE**

Item #13.1

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends acceptance of a State & Federally Funded Grant Contract between the Department of Economic and Community Development and Rotella School, as attached.

Respectfully submitted,

Robert Henry Deputy Superintendent

Approved:	
O (I N A	
Catherine N. Awwad	



# Waterbury Public Schools

Robert Henry
Deputy Superintendent of Schools

Robert C. Brenker Interim Chief Operating Officer and Chief of Staff

#### **MEMORANDUM**

TO:

Honorable Board of Aldermen

FROM:

Robert C. Brenker, Interim Chief Operating Officer & Chief of Staff Los

DATE:

April 12, 2018

SUBJECT:

Agreement Arts Learning-Access Grant FY2018

The Education Department and Rotella Inter-District Magnet School have been awarded an Arts Learning-Access Grant by the State of Connecticut Department of Economic and Community Development (DECD) in the amount of \$700. Funds will be used to establish an after-school program with a visiting artist. The funding period began July 1, 2017 and runs through September 30, 2018. The grant award begins on April 30 and ends on September 30, 2018.

The Arts Learning-Access Grant Agreement is subject to Corporation Counsel review, and Board of Education approval scheduled for their next meeting on April 26, 2018. We respectfully request your approval.

Thank you for your consideration.

RCB/mc

Attachment

cc:

Linda Wihbey, Corporation Counsel

Angela Juliani, Attorney

File

2/22/2018

FW: Important - FY18 Arts Learning-Access Grant Documents

Subject: Important - FY18 Arts Learning-Access Grant Documents

Importance: High

I am pleased to inform you that at the January 23, 2018 meeting of the Connecticut Arts Council of the Department of Economic and Community Development (DECD), Connecticut Office of the Arts (COA), Rotella Interdistrict School was awarded a 2018 Arts Learning-Access grant in the amount of \$700.00.

Please carefully read the contract and all legal requirements contained therein. Note that the contractual grant period is from July 1, 2017 – September 30, 2018 and that submission of a final report of grant activities is required within 30 days (October 30, 2018) of the last day of the grant period. Be sure to review your grant contract for your approved in-kind contribution and/or cash matching requirement.

To receive your award you must submit a correctly completed and signed grant contract and W9 IRS form. Payment will be delayed if any required information is omitted or is incomplete. As soon as possible, please return original signed documents to:

ATT: Lu Rivera
DECD / Office of the Arts
450 Columbus Boulevard, Suite 5
Hartford, CT 06103

Payments will not be made without a fully executed contract and resolution or if you owe a final report for any DECD grant program. Please contact Lu Rivera (<u>lu.rivera@ct.gov</u>) if you have any questions regarding outstanding final reports.

We urge you to enroll into the Office of the State Comptroller's (OSC) Electronic Fund Transfer (EFT) Automated Clearing House (ACH) Program. Entering into this Agreement will help to hasten the payment process. EFT applicants provide current, verifiable bank account information, and any such additional information as the OSC may require, by submitting a completed Electronic Funds Transfer ACH Election Form, available at: <a href="http://www.osc.ct.gov/vendor/directdeposit.html">http://www.osc.ct.gov/vendor/directdeposit.html</a>

The attached grant contract also requires that, in any news release or printed item describing or promoting your organization's activities, credit must be prominently given to the Department of Economic and Community Development, Connecticut Office of the Arts, by displaying its logo and/or the words "with support from the Department of Economic and Community Development, Connecticut Office of the Arts, which also receives support from the National Endowment for the Arts, a federal agency."

Please reference the agency's Credit & Publicity Kit & Logos, on our website.

Congratulations and best wishes.

Kristina Newman-Scott Director of Culture

#### STATE & FEDERALLY FUNDED GRANT CONTRACT

#### ("Agreement")

#### Between

Department of Economic and Community Development (DECD) 450 Columbus Boulevard, Suite 5 Hartford CT 06103 (860) 500-2300

And

GRANTEE: Mary F. Rotella School

FEI/SOCIAL SECURITY #:

GRANT AMOUNT: \$700,00

\$385.00 State:

NEA: \$315.00

MATCHING FUNDS: \$0.00

ADDRESS: 380 Pierpont Road

Waterbury, CT 06705-3905

GRANT NUMBER: 2018-ALGAcess-23345 / Arts Learning - Access

Project Manager: Suzanne Dionne, Visual Art Teacher

Telephone Number: 203/574-8168

Funding Period: July 1, 2017 - September 30, 2018

Date Issued: January 23, 2018

Section 1: Purpose. Pursuant to Public Act 17-2, grant funds in the amount of \$700.00 are granted to the Grantee noted above to support:

Description of Grant Activities: the implementation of the project proposal that is described in the grantee's FY2018 Arts Learning - Access grant application. The grantee further agrees that fulfillment of this contractual agreement shall result in:

- 1. The completion of all project activities as described in the proposal application narrative;
- The expenditure of state funds specified by this contract will be made as documented on the grantee's approved FY2018 Arts Learning Access grant application Project Budget.

#### SPECIAL NOTE:

If there are any changes in the grantee's organizational governance and/or leadership during the funding period (July 1, 2017 – September 30, 2018), the grantee is required to notify the CT Office of the Arts, in writing, of such changes. Such notice shall be provided within thirty (30) days of the effective date of the organizational changes.

(a) Required approval: The Grantee shall request approval from the Connecticut Office of the Arts (COA) in writing prior to implementing any project changes that result in an increase or decrease in the allocation of grant funds greater than twenty five percent (25%) of the allocations reflected in the program application budget. A formal request for approval of such changes must be made as early as possible and no later sixty (60) calendar days prior to the end of the funding period. DECD may, in its sole discretion, approve such request which shall be provided to the Grantee in writing,

Section 11: Payment. Payment of said grant will be made in one installment, contingent upon the availability of funds, and compilance with reporting regulrements on any other Department of Economic and Community Development ("DECD") grants in place. Grant shall not exceed \$700.00.

Section III: In the event Grantee closes or substantially reduces or suspends operations, Grantee shall return all unexpended grant funds to the Department of Economic and Community Development ("DECD"). Grantee shall notify DECD in writing within thirty days in the event that it closes or substantially reduces or suspends operations. Such unexpended grant funds shall be returned to DECD within thirty days of said notice.

Section IV: Federal Compliance. This Grant includes federal funds through a grant 17-6100-2041 from the National Endowment for the Arts (NEA) to the DECD, DECD grantee must therefore comply with all pertinent federal requirements. As a subgrantee receiving federal funds, there may be no overlapping project costs between this Grant and any other federal award.

The Grantee shall comply with:

- National Environmental Policy Act of 1969 (P.L. 91-190).
- (b) National Historic Preservation Act of 1966 and the Native American Graves Protection and Repatriation Act of 1990.
- OMB Circular A-110 (non-profit organizations, colleges, universities); OMB Circular A-122 (non-profit organizations other than institutions of higher education), OMB Circular A-21 (public and private Institutions of higher education) or OMB Circular – 87 (state governments, local governments and federally recognized Indian tribal governments) as appropriate and 45 Code of Federal Regulations Part 1157 (local governments and federally recognized Indian tribal governments) as appropriate. The Grantee also will comply with the provisions of A-133 (Audits of States, Local Governments, and Non-Profit Organizations).
- (b) Title 29 Code of Federal Regulations Part 505 (labor standards),
- 45 CFR Part 1154 (debarment and suspension).
- When possible, the Grantee will make purchases consistent with 41 U.S.C. Sec. 10a-10c, the "Buy American Act".
- The Grantee will use United States air carriers for foreign travel consistent with "Fly America Act".

(h) Federal Debt Status (OMB Circular A-129). The Grantee may not be delinquent in the repayment of any federal debt (e.g., delinquent payroll or other taxes, benefit overpayments, etc.)

Section V: Credit. In any news release or printed material promoting this grant-funded program, prominent credit must be given to the Department of Economic and Community Development by including the following phrase, "with the support of the Department of Economic and Community Development, Office of the Arts, which also receives support from the National Endowment for the Arts, a federal agency."

Section VI: Use of Funds. Grants funds shall be expended for the project as described in Section I according to the application budget and within the period of the Agreement unless a written request for a change is made to and approved by DECD before the end date of the agreement. Unexpended funds shall be returned by the Grantee to DECD within the timeframe and in the manner established in Section VII, below.

Section VII: Reporting. Expenditure of grant funds shall take place within the funding period defined above. Within sixty (60) days after the end of the funding period, Grantee shall provide to DECD a written program evaluation narrative and financial report in a format to be specified by DECD. Any unspent grant funds shall be returned to DECD with the written financial report, in the form of a check made payable to *Treasurer, State of Connecticut*.

Section VIII: Audit Requirements. The Grantee must comply with the federal Single Audit Act of 1984, P.L. 98-502 and the Amendments of 1996, P.L. 104-156. The Grantee receiving state funds must comply with Conn. Gen. Stat. sections 7-396a and 396b, and the State Single Audit Act, Conn. Gen. Stat. Sections 4-230 – 236, and regulations promulgated thereunder. The Grantee agrees that all fiscal records pertaining to the project shall be maintained for a period of not less than three (3) years. Such records will be made available to the state and/or federal auditors upon request.

Section IX: Compensation. Pursuant to Section 5(m) of the National Foundation on the Arts and the Humanities Act of 1965, as amended, the Grantee shall ensure that: (1) all professional performers and related or supporting professional personnel employed on projects or productions which are financed in whole or in part under such sections will be paid, without subsequent deduction or rebate on any account, not less than the minimum compensation as determined in accordance with 29 CFR 505.3 to be the prevailing minimum compensation for persons employed in similar activities; and (2) no part of any project or production will be performed or engaged in under working conditions which are unsanitary or hazardous or dangerous to the health and safety of the employee engaged in such project or productions.

Section X: Federal Non-discrimination. The grantee shall comply with:

- (a) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. Sec. 2000d et seq.).
- (h) Section 504 of the Rehablitation Act of 1973, as amended (29 U.S.C. Sec. 794 et seq.).
- (c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sec. 1681 et seq.).
- (d) Age Discrimination Act of 1975 (42 U.S.C. Sec. 6101 through Sec. 6107).
- (e) Americans with Disabilities Act of 1990, as amended (42 U.S.C. Sec. 12101 through Sec. 12212).

Additional Information about federal requirements is available on the National Endowment for the Arts Web site at www.artsgoy/manageaward/GTC.pdf.

Section XI: Anti Lobbying. The Grantee agrees to comply with Section 3.19 of Public Law 101-121, codified at 31 U.S.C. Sec. 1.352; OMB Circular A-122 and 45 Code of Federal Regulations Part 1158, which prohibit lobbying federal officials with federally-granted funds.

Section XII: Executive Orders. This Agreement is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1978, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Agreement as if they had been fully set forth in it. At the Grantee's request, DECD shall provide a copy of these orders to the Grantee.

Section XIII: State Non-Discrimination. References in this section to "Contract" shall mean this Agreement and references to "Contractor" shall mean the Grantee.

- a. For purposes of this Section, the following terms are defined as follows:
  - i. "Commission" means the Commission on Human Rights and Opportunities;
  - ii. "Contract" and "contract" include any extension or modification of the Contract or contract;
  - iii. "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
  - iv. "Gender Identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
  - v. "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
  - vl. "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements:
  - vii. "intellectual disability" means a significant ilmitation in intellectual functioning and deficits in adaptive behavior that originated during the developmental period before eighteen years of age;
- vill. "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;

- ix. "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- x. "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and
- xi. policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n;

and

xii. "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- (b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, Intellectual disability, mental disability or physical disability, including, but not ilmited to, bilindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work Involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that It is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 45a-56, 46a-68e and 45a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.
- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- (f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.
- (g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.

(h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

#### Section XIV: Campaign Contribution and Solicitation Prohibitions.

For all State contracts as defined in Conn. Gen. Stat. section 9-612 (g)(1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Agreement expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice, as set forth in the "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations," attached as SEEC Form 11.

Section XV: Termination This Agreement shall remain in full force and effect for the entire term of the contract period unless terminated by DECD.

- (a) Notwithstanding any provisions in this Agreement, DECD, through a duly authorized employee, may Terminate the Agreement whenever DECD makes a written determination that such Termination is in the best interests of the State. The DECD shall notify the Grantee in writing of Termination pursuant to this section, which notice shall specify the effective date of Termination and the extent to which the Grantee must complete its Performance under the Agreement prior to such date.
- (b) Notwithstanding any provisions in this Agreement, DECD, through a duly authorized employee, may, after making a written determination that the Grantee has breached the Agreement, Terminate the Agreement.
- (c) The DECD shall send the notice of Termination via certified mail, return receipt requested, to the Grantee at the most current address which the Grantee has furnished to DECD for purposes of correspondence, or by hand delivery. Upon receiving the notice from DECD, the Grantee shall immediately discontinue all services affected in accordance with the notice, undertake all commercially reasonable efforts to mitigate any losses or damages, and deliver to DECD all Records. The Records are deemed to be the property of DECD and the Grantee shall deliver them to DECD no later than thirty (30) days after the Termination of the Agreement or fifteen (15) days after the Grantee receives a written request from DECD for the Records. The Grantee shall deliver those Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to, ASCII or .TXT.
- (d) Upon receipt of a written notice of Termination from DECD, the Grantee shall cease operations as DECD directs in the notice, and take all actions that are necessary or appropriate, or that DECD may reasonably direct, for the protection, and preservation of the Goods and any other property. Except for any work which DECD directs the Grantee to Perform in the notice prior to the effective date of Termination, and except as otherwise provided in the notice, the Grantee shall terminate or conclude all existing subcontracts and purchase orders and shall not enter into any further subcontracts, purchase orders or commitments.
- (e) The DECD shall, within forty-five (45) days of the effective date of TermInation, reimburse the Grantee for its Performance rendered and accepted by DECD, in addition to all actual and reasonable costs incurred after Termination in completing those portions of the Performance which the notice required the Grantee to complete. However, the Grantee is not entitled to receive and DECD is not obligated to tender to the Grantee any payments for anticipated or lost profits.
- (f) INTENTIONALLY OMITTED
- (g) Upon Termination of the Agreement, all rights and obligations shall be null and void, so that no party shall have any further rights or obligations to any other party, except with respect to the sections which survive Termination. All representations, warranties, agreements and rights of the parties under the Agreement shall survive such Termination to the extent not otherwise limited in the Agreement and without each one of them having to be specifically mentioned in the Agreement.
- (h) Termination of the Agreement pursuant to this section shall not be deemed to be a breach of contract by DECD.

#### Section XVI: Audit and Inspection of Plants, Places of Business and Records

- (a) The State and Its agents, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State's Attorney and their respective agents, may, at reasonable hours, inspect and examine all of the parts of the Grantee's and Grantee Parties' plants and places of business which, in any way, are related to, or involved in, the performance of this Agreement.
- (b) The Grantee shall maintain, and shall require each of the Grantee Parties to maintain, accurate and complete Records. The Grantee shall make all of its and the Grantee Parties' Records available at all reasonable hours for audit and inspection by the State and its agents.
- (c) The State shall make all requests for any audit or inspection in writing and shall provide the Contractor with at least twenty-four (24) hours' notice prior to the requested audit and inspection date. If the State suspects fraud or other abuse, or in the event of an emergency, the State is not obligated to provide any prior notice.
- (d) INTENTIONALLY OMITTED.
- (c) The Grantee shall keep and preserve or cause to be kept and preserved all of its and Grantee Parties' Records until three (3) years after the latter of (i) final payment under this Agreement, or (ii) the expiration or earlier termination of this Agreement, as the same may be modified for any reason. The

State may request an audit or inspection at any time during this period. If any Claim or audit is started before the expiration of this period, the Grantee shall retain or cause to be retained all Records until all Claims or audit findings have been resolved.

(f) The Grantee shall cooperate fully with the State and its agents in connection with an audit or inspection. Following any audit or inspection, the State may conduct and the Grantee shall cooperate with an exit conference.

(g) The Grantee shall incorporate this entire Section verbatim into any contract or other agreement that it enters into with any Grantee Party.

Section XVII: Sovereign Immunity: The parties acknowledge and agree that nothing in the Agreement shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State (the state of Connecticut, including DECD and any office, department, board, council, commission, institution or other agency or entity of the state of Connecticut) or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Agreement. To the extent that this section conflicts with any other section, this section shall govern.

#### Section XVIII: Indemnification

- (a) The Grantee shall indemnify, defend and hold harmless the State and Its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims (all actions, sults, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmatured, contingent, known or unknown, at law or in equity, in any forum) arising, directly or indirectly, in connection with the Agreement, including the acts of commission or omission (collectively, the "Acts") of the Grantee or Grantee Parties (a Grantee's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Grantee is in privity of oral or written contract and the Grantee Intends for such other person or entity to Perform under the Agreement In any capacity); and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Agreement. The Grantee shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Grantee's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning confidentiality of any part of or all of the Grantee's bid, proposal or any Records, any Intellectual property rights, other proprletary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the Performance.
- (b) The Grantee shall not be responsible for indemnifying or holding the State harmless from any liability arising due to the negligence of the State or any third party acting under the direct control or supervision of the State.
- (c) The Grantee shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Grantee or any Grantee Parties. The State shall give the Grantee reasonable notice of any such Claims.
- (d) The Grantee's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Agreement, without being lessened or compromised in anyway, even where the Grantee is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have contributed to the Acts giving rise to the Claims.
- (e) The Grantee shall carry and maintain at all times during the term of the Agreement, and during the time that any provisions survive the term of the Agreement, sufficient general liability insurance to satisfy its obligations under this Agreement. The Grantee shall name the State as an additional insured on the policy and shall provide a copy of the policy to DECD prior to the effective date of the Agreement. The Grantee shall not begin Performance until the delivery of the policy to DECD. The DECD shall be entitled to recover under the insurance policy even if a body of competent Jurisdiction determines that DECD or the State is contributorily negligent.
- (f) This section shall survive the Termination of the Agreement and shall not be limited by reason of any insurance coverage.

#### Section XIX: General Terms and Conditions

- (a) Cancellation Clause: This Agreement shall remain in full force and effect for the entire term of the contract period unless cancelled by DECD due to the Grantee's inability to fulfill the terms of the Agreement as described in Section I or the Grantee's cessation of operations. DECD reserves the right to recoup any prior payment if this Agreement is terminated by either party.
- (h) Extension: If the Grantee's project cannot be completed by the end date of the Agreement, the Grantee shall request an extension of the Agreement in writing at least 90 days before such date. DECD in its sole discretion may approve such request which shall be provided to the Grantee in writing. Expenses incurred after the end date of the agreement shall not be eligible for reimbursement unless an extension has been approved in writing by DECD.
- (c) <u>Assignment</u>: The Grantee shall not assign or transfer any interest in this Agreement without the express written consent of DECD. This shall not prohibit the Grantee from employing qualified personnel who shall work under Grantee's direct supervision.
- (d) Entire Agreement. No prior stipulation, agreement or understanding, verbal or otherwise, of the parties hereto, their agents or legal representatives, shall be valid or enforceable unless embodied in the provisions of this Agreement.
- (e) Amendment of Agreement: Changes and modifications, including but not limited to, revisions to the maximum amount of the Agreement, scope of services and completion of services as described in Section I must be made by formal written amendment and approved by DECD before the end date of the Agreement. No change, amendments or modifications of any of the terms or conditions of the Agreement shall be valid unless reduced to writing, signed by both parties, and approved by the Office of the Attorney General.
- (f) State Liability: The State of Connecticut shall assume no liability for payment of services under the terms of this Agreement until the Agreement has been accepted by DECD and, if applicable, approved by the Office of Policy and Management (OPM) and by the Attorney General of the State of Connecticut.
- (g) Claims Against the State: The contractor agrees that the sole and exclusive means for the presentation of any claim against the State of Connecticut arising from this Agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Grantee further agrees not to initiate legal proceedings in any state or federal court in addition to, or in lieu of, said Chapter 33 proceedings.
- (b) Choice of Law and Forum: The parties deem the Agreement to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Agreement to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of

venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a wavier or compromise of the sovereign immunity of the State of Connecticut. The Grantee waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

INTENTIONALLY OMITTED

Section XX: ACCEPTANCE OF GRANT TERMS AND CON	IDITIONS
FOR THE GRANTEE: (Please use BLUE ink)	
Signature of Grantee's Authorized Official	Date signed
Printed name of official signing above	Printed title of official signing above
FOR THE DEPARTMENT OF ECONOMIC AND COMMUN	NITY DEVELOPMENT:
Signature of DECD's Authorized Official	Date signed
Kristina Newman-Scott	Director of Culture
Printed name of official signing above	Printed title of official signing above

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#### SEEC FORM 11

#### NOTICE TO EXECUTIVE BRANCH STATE CONTRACTORS AND PROSPECTIVE STATE CONTRACTORS OF CAMPAIGN CONTRIBUTION AND SOLICITATION BAN

This notice is provided under the authority of Connecticut General Statutes 9-612(g)(2), as amended by F.A. 10-1, and is for the purpose of informing state contractors and prospective state contractors of the following law (italicized words are defined below):

#### Campaign Contribution and Solicitation Ban

No state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political Committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee (which includes town committees).

In addition, no holder or principal of a holder of a valid prequalification certificate, shall make a contribution to (I) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of State senator or State representative, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

On and after January 1, 2011, no state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or principal of a holder of a valid prequalification certificate, shall knowingly solicit contributions from the state contractor's or prospective state contractor's employees or from a subcontractor or principals of the subcontractor on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

#### Duty to Inform

State contractors and prospective state contractors are required to inform their principals of the above prohibitions, as applicable, and the possible penalties and other consequences of any violation thereof.

#### Penalties for Violations

Contributions or solicitations of contributions made in violation of the above prohibitions may result in the following civil and criminal penalties:

<u>Civil penalties</u>-\$2000 or twice the amount of the prohibited contribution, whichever is greater, against a principal or a contractor. Any state contractor or prospective state contractor which fails to make reasonable efforts to comply with the provisions requiring notice to its principals of these prohibitions and the possible consequences of their violations may also be subject to civil penalties of \$2000 or twice the amount of the prohibited contributions made by their principals.

Criminal penaltles—Any knowing and willful violation of the prohibition is a Class D felony, which may subject the violator to imprisonment of not more than 5 years, or \$5000 in fines, or both.

#### Contract Consequences

In the case of a state contractor, contributions made or solicited in violation of the above prohibitions may result in the contract being voided.

In the case of a prospective state contractor, contributions made or solicited in violation of the above prohibitions shall result in the contract described in the state contract solicitation not being awarded to the prospective state contractor, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

The State shall not award any other state contract to anyone found in violation of the above prohibitions for a period of one year after the election for which such contribution is made or solicited, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

Additional information may be found on the website of the State Elections Enforcement Commission, <u>www.ct.gov/seec</u>. Click on the link to "Lobbyist Contractor Limitations."

#### Definitions:

"State contractor" means a person, business entity or nonprofit organization that enters into a state contract. Such person, business entity or nonprofit organization shall be deemed to be a state contractor until December thirty-first of the year in which such contract terminates. "State contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Prospective state contractor" means a person, business entity or nonprofit organization that (i) submits a response to a state contract solicitation by the state, a state agency or a quasi-public agency, or a proposal in response to a request for proposals by the state, a state agency or a quasi-public agency, until the contract has been entered into, or (ii) holds a valid prequalification certificate issued by the Commissioner of Administrative Services under section 4a100. "Prospective state contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a state contractor or prospective state contractor" means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a state contractor or prospective state contractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a state contractor or prospective state contractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a state contractor or prospective state contractor, which is not a business entity, or if a state contractor or prospective state contractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any state contractor or prospective state contractor who has managerial or discretionary responsibilities with respect to a state contract. (v) the spouse or a dependent child who is eighteen years of age or older of an individual described in this subsection, or (vi) a political committee established or controlled by an individual described in this subsection or the business entity or nonprofit organization that is the state contractor or prospective state contractor.

"State contract" means an agreement or contract with the state or any state agency or any quasi-public agency, let through a procurement process or otherwise, having a value of fifty thousand dollars or more, or a combination or series of such agreements or contracts having a value of one hundred thousand dollars or more in a calendar year, for (i) the rendition of services, (ii) the furnishing of any goods, material, supplies, equipment or any items of any kind, (iii) the construction, alteration or repair of any public building or public work, (iv) the acquisition, sale or lease of any land or building, (v) a licensing arrangement, or (vi) a grant, loan or loan guarantee. "State contract" does not include any agreement or contract with the state, any state agency or any quasi-public agency that is exclusively federally funded, an education loan or a loan to an individual for other than commercial purposes or any agreement or contract between the state or any state agency and the United States Department of the Navy or the United States Department of Defense.

"State contract solicitation" means a request by a state agency or quasi-public agency, in whatever form issued, including, but not limited to, an invitation to bid, request for proposals, request for information or request for quotes, inviting bids, quotes or other types of submittals, through a competitive procurement process or another process authorized by law waiving competitive procurement.

"Managerial or discretionary responsibilities with respect to a state contract" means having direct, extensive and substantive responsibilities with respect to the negotiation of the state contract and not peripheral, clerical or ministerial responsibilities.

"Dependent child" means a child residing in an individual's household who may legally be claimed as a dependent on the federal income tax of such individual.

"Solicit" means (A) requesting that a contribution be made, (B) participating in any fund-raising activities for a candidate committee, exploratory committee, political committee or party committee, including, but not limited to, forwarding tickets to potential contributors, receiving contributions for transmission to any such committee or bundling contributions, (C) serving as chairperson, treasurer or deputy treasurer of any such committee, or (D) establishing a political committee for the sole purpose of soliciting or receiving contributions for any committee. Solicit does not include: (i) making a contribution that is otherwise permitted by Chapter 155 of the Connecticut General Statutes; (II) Informing any person of a position taken by a candidate for public office or a public official, (III) notifying the person of any activities of, or contact information for, any candidate for public office; or (iv) serving as a member in any party committee or as an officer of such committee that is not otherwise prohibited in this section.

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.1

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following grant funded appointments effective immediately:

Ciochetti, Angela – H.R. Associate, \$16.26 p/hour, non-union with benefits governed by UPSEU #69, funded by Title II Part A.

Joseph, Renee – Assistant Talent Recruiter, \$23.08 p/hour, non-union with benefits governed by UPSEU #69, funded by Alliance Grant.

Marofsky, Etienne – H.R. Generalist, \$50,000 annually, non-union with benefits governed by the UPSEU #69, funded by Title II Part A.

White, Andrea – Prevention Specialist, \$18.14 p/hour, non-union with benefits governed by UPSEU #69, funded by Priority Schools Grant.

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.2

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following 21st Century After School Program Recreation Specialist appointments, part-time, \$12.00 p/hour, non-union and without benefits:

Patricia Alonso (sub) Robert Lewis Massiel Romero Shaniqua Thomas Annette Goncalves Sabrina Martinez James Santiago Husseihann Villanueva Edward Larose Davon Robinson Jeffrey Smith

Respectfully submitted,

Waterbury, Connecticut

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.3 CORRECTED

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following 21st Century After School program appointments, salary according to individual's contract:

#### Carrington School

Melissa Thompson – Site Admin.
Karen Renna – Site Admin. (Sub)
Kristen Gwiazdoski – Site Admin. (Sub)
Stephen Barone – Teacher (Sub)
Ashley Feliz – Teacher (Sub)
Elisa D'Agostino – Teacher (Sub)

#### **Duggan School**

Melissa DiGiovanni – Site Admin. Patricia Frageau – Site Admin. (Sub) David Lucian – Teacher Joseph Perrucci – Teacher (Sub)

#### Gilmartin School

Amy Petruzzi – Site Admin. Jennifer Dwyer – Site Admin. (Sub) Brenda Falcone – Teacher Jessica Sconziano – Teacher (Sub) Suzanne Newman – Teacher (Sub)

#### Reed School

Diurca Tomasella – Site Admin. Juan Mendoza – Site Admin. (Sub) Jonna McKirryher – Teacher Emily Phillips – Teacher (Sub) Jessica Boratko – Teacher (Sub) Harley Gaafar – Teacher
Patricia Theriault – Teacher
Emily Wengertsman – Teacher (Sub)
Maura Kerns – Teacher (Sub)
Scott McWhirt – Teacher (Sub)
Elisa D'Agostino – Teacher (Sub) (DUPLICATION)

Kaitlyn Clough – Teacher Jennifer DiFronzo – Teacher Sarah Martin – Teacher (Sub)

Christine Taylor-Braxton – Teacher Sybil Wynne P. Jones – Teacher Kathryn Iaiennaro – Teacher (Sub)

Denise Griffin – Teacher Kimberly Rock – Teacher Susan D'Amato – Teacher (Sub) Jessica Boratko – Teacher (Sub)

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.4

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Robotics appointments for 21st Century and SDE Programming:

Charles Fareira – Teacher Margaruite Pesce – Teacher Kathy Gaydosh - Teacher

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.5

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Middle School STEM After-school Program appointments, CPEP, stipend salary funded by Title IV:

Ford, Marnie Carrington North End M.S. Carpenter, Ryan Carpenter, Sarah North End M.S. Della Calce, Anthony North End M.S. Perrucci, Joe Duggan Gluz, Debra Wallace M.S. Kowalski, Erik Wallace M.S. Gaafar, Harley West Side Irizarry, Jorge West Side

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.6

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Wilson Family Resource Center Books and Basketball Before School Program appointments, Monday through Thursday, 7-8 a.m., beginning 4/23/18, funded by Wilson FRC Grant:

Jessica Reho – Coordinator Amy Densmore – Teacher Donna Orsatti – Para Tracy Trotman – Para Sub Kelly Fengler – Teacher Rebecca James – Para Linda Fitzgerald – Tutor

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.7

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Wilson FRC Arts After School Program appointments, Tuesday through Thursday, 3 – 4:30 p.m., beginning 4/24/18, funded by Wilson FRC Grant:

Jessica Reho – Coordinator Kelly Pinho – Teacher Tara Healey – Teacher Sub

Karyn Skinner – Teacher Melissa Dojnia – Teacher (Wed.) Rebecca James – Para Sub

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.8

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Reed FRC Books and Basketball Before School Program appointments, Monday through Thursday, 7 – 8 a.m., beginning 4/23/18, funded by Reed FRC Grant:

Melissa Steffero – Teacher/ Coordinator Patricia McKenna – Para Zinnia Hensley – Para Cindy Albizu – Teacher Sub

Debbie Price – Para Jenny Levin – Para Sub

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.9

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Reed FRC Arts After School Program appointments, Monday through Thursday, 3 – 4:30 p.m., beginning 4/23/18, funded by Wilson FRC Grant:

Latasha Martinez – Building Sub Zinnia Hensley – Para Debbie Price – Para Melissa Steffero – Teacher Sub Cindy Albizu – Teacher Gina Farrington – Para Tawanna Fisher – Para Jenny Levin – Para

Respectfully submitted,

Waterbury, Connecticut

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.10

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Mayor's Run Club Mentor appointments effective 03/23/18:

Benjamin, Krista Hart, Richard Peschke, Marcy Rocco, Margaret Cianfagna, Traci Ouellette, Bernadette Poulter, Dennis Wheeler, Kristen

Guerrera, Sara Parks, Michele Rotatori, Kayla

Respectfully submitted,

Waterbury, Connecticut

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.11

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following teacher hires:

<u>Name</u>		Assignment		<u>Effective</u>
Olaoye	Abioye	WAMS	Math	03/08/18
Rodriguez	Lynette	Wallace	Math	03/08/18

Respectfully submitted,

Waterbury, Connecticut

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.12

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Academic Achievements effective 03/01/18:

Last	First	From	То	University
Argenta	Taryn	6TH/6	6TH+15/6	U of Bridgeport
Awwad	David	MA/4	6th+15/4	U of Bridgeport; Andrews U
Brown	Cara	MA/3	6TH+15/3	Central
Byrnes	Kristina	BA/3	BA+15/3	Grand Canyon U
Caligan	Jean	MA/5	6TH/5	U of Bridgeport
Campbell	Stuart	MA/3	MA+15/3	Central
Costa	John	BA+15/6	MA/6	U of Saint Joseph
Cyr	Gilman	6TH/12	6TH+15/12	U of New Haven; SCSU; Andrews U
D'Aniello	Kara	6TH/7	6TH+15/7	Loyola Marymount U
Danaher	Kevin	BA+15/8	MA/8	Andrews U; Dominican U
Denu	Reese	BA/3	BA+15/3	Sacred Heart U
Dudek	Caitlyn	MA/4	MA+15/4	U of New England
Ferrazzi	Carly	MA/7	MA+15/7	U of Saint Joseph
Filakovsky	Jenna	BA/2	BA+15/2	SCSU
Fitzpatrick	Karlyn	MA+15/5	6TH+15/5	U of Bridgeport/SCSU/Sacred Heart
Gilligan	Amanda	MA/7	MA+15/7	SCSU
Gonzalez Casanova	Ilea	BA+15/5	MA+15/5	U of Saint Joseph
Gregoire	Carmela	BA+15/6	MA/6	American College of Education
Grendzinski	Kelsey	MA/3	MA+15/3	SCSU
Hubeny	Carolyn	MA/2	MA+15/2	U of Bridgeport/SCSU
Maldonado	Joanne	MA+15/3	6TH/3	Capella
McLaren	Ashley	MA/6	6TH/6	Loyola Marymount U
Miller	Jamie	6TH/9	6TH+15/9	U of Bridgeport
Moscaritolo	Ashley	MA+15/6	6 <sup>TH</sup> /6	Loyola Marymount U

Waterbury, Connecticut

April 26, 2018 Item #14.12 Page 2

Munro	Cara	MA/7	MA+15/7	SCSU /U of New Orleans
Natoli	Jane	6TH/5	6TH+15/5	SCSU
Pelosi	Jenna	MA+15/4	6th+15/4	U of Bridgeport
Pierresaint	Courtney	MA/4	MA+15/4	Loyola Marymount U
Rinaldi	Heather	MA/4	MA+15/4	U of Bridgeport/Loyola Marymount
Rizzo	Lisa	MA+15/4	6TH/4	SCSU
Stokes	Laura	MA/4	MA+15/4	U of Bridgeport
Swanson	Lisa	MA/4	MA+15/4	Augustana U/U of Bridgeport
Vance	Bridgette	BA+15/3	MA/3	U of Saint Joseph
Wiener	Matthew	MA+15/6	6TH/6	SCSU
Wrobel	Fallon	MA/6	6 <sup>TH</sup> /6	Quinnipiac

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.13

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following retirements:

Acevedo-Gordils, Nancy – Bilingual Science, CHS, effective 06/30/18. Bousaada, Doreen – Speech Language Pathologist, W. Cross, eff. 06/30/18. Howard, Kathleen – Special Education, Maloney, effective 06/30/18. Maley, Robert Jeffrey – KHS English, effective 06/30/18.

Respectfully submitted,

Waterbury, Connecticut

### SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.14

April 26, 2018

To the Board of Education Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following resignations:

Cocuzzi, Matt – Grade 5, Wilson, effective 03/16/18. Leone, Holly – Grade 5, Sprague, effective 03/28/18. Natoli, Jane – WMS English/LA grade 7, effective 04/12/18. Simon, Michael – ROTC USMC teacher, WHS, effective 06/30/18.

Respectfully submitted,

# Communications



4/24/18

Macket week ending

#### **Carrie Swain**

From:

KAREN HARVEY

Sent:

Tuesday, April 03, 2018 12:31 PM

To:

Carrie Swain

Subject:

Fwd: Letter from Behavior Therapist Not Spam

Correspondance.

Sent from my iPad

Begin forwarded message:

From: Maggie Kennelly < <u>zirna99@gmail.com</u>>

Date: April 3, 2018 at 12:05:44 AM EDT

 $\textbf{To:} < \underline{\text{cawwad@waterbury.k12.ct.us}} >, < \underline{\text{ebrown@waterbury.k12.ct.us}} >,$ 

<a href="mailto:kharvey@waterbury.k12.ct.us">kharvey@waterbury.k12.ct.us</a>>, < <a href="mailto:jhernandez@waterbury.k12.ct.us">jhernandez@waterbury.k12.ct.us</a>>,

<mserranoadorno@waterbury.k12.ct.us>, <cistango@waterbury.k12.ct.us>,

<asweeney@waterbury.k12.ct.us>, < jtheriault@waterbury.k12.ct.us>,

<jvanstone@waterbury.k12.ct.us>, <tvanstone@waterbury.k12.ct.us>

Subject: Letter from Behavior Therapist Not Spam

EXTERNAL MAIL April 2, 2018

Dear Board of Education Members:

Today is World Autism Awareness Day and I am one of the Behavior Therapists that services the students in the City of Waterbury's ABA Program. I have worked with the autistic population for the past seventeen years and have been an employee in this program for almost eight years. I am proud to provide services to part of the city's special education program.

Change in familiar activities, places or people can make us all feel anxious. Children with autism can find these things particularly stressful. More specifically the autistic students that we service through this ABA program will be impacted greatly if the proposed plan of bringing in a private agency to service our students occurs. Many of our students have been in our program from Pre-school age through the age of twenty one, and some students are extremely fortunate to work with Behavior Therapists that started working with students at the pre-school level and have moved on to work with our students at the middle school and high school level.

Most children with autism enjoy ritual, consistency, predictability and routine. As adults most of us follow many daily routines and schedules in our lives with our careers and at home with our families. I consider our students and co-workers as family. Our ABA family has its own set schedule that we follow during our school day to ensure that our students experience academic, social, physical, and emotional growth.

I implore you to reconsider changing our successful ABA program by bringing in outsiders that would most definitely bring regression to our students by affecting their academic and behavioral goals. Please stop by to visit our program before any decision is reached regarding our students. Thank you for your support.

Sincerely,

Margaret Kennelly Behavior Therapist

#### **Carrie Swain**

From: Rachel Dilonardo

**Sent:** Tuesday, April 03, 2018 3:10 PM

To: 1 Board of Ed

**Subject:** The Children are Depending on YOU

#### To Whom It May Concern:

I am writing in regards to the current budget situation which is going to impact the ABA program here in Waterbury. As members of the Board of Education, you know as well I as I do the children need to come first and that even for a typical children, consistency is key. The stability, success and future of our most vulnerable population is on line here. These children have grown to love the Behavior Therapists who service them. We have made such strong connections with them and that's a challenge in and of itself. They seek us out, come to us for comfort, and they know we care for them. To see the leaps and bounds these kids make academically with us is so rewarding. To have one of these special kids who often struggle socially make eye contact and smile, come in for a hug or a tickle, or take your hand and lead you to go play is what makes every day heart warming. This is why we work through the many challenging behaviors some of these children exhibit. We are making a difference in their lives everyday and vise versa.

I have seen first hand what it is like to work for an inexperienced, under qualified outsourced ABA program right here in the city of Waterbury. I was a part of the original wave of 18 BT's (I believe only 2 are still employed there) that transitioned the students from IPP to Easter Seals at Bucks Hill Elementary School. It made me sick to my stomach. There was very limited training provided to the staff, there was no communication between the school and Easter Seals, and there was a bit of a power struggle between the two. We had no Behavior Intervention Plans, just a few notes that their former therapists left. We went through four Board Certified Behavior Analysts in less than a year. BT's came and went faster than I could learn their names. We had no materials and no budget to get teaching supplies. I personally used my own laptop and bought my own printer, laminator and other supplies to make sure my students had their needs met. I fought for a pull out room for my 3 (sometimes 4 depending on daily staffing issues) students who ended up in co-taught Kindergarten for the school year. I used techniques I had learned in previous years working for other schools to manage the behaviors of my students with little to no guidance from a BCBA because they were never around long enough. This wasn't necessarily my job, but I did it to make sure those children were successful. I did it because I have years of experience and extensive training. I did it because at the end of the day, these children are my main priority.

I left Easter Seals to come to work directly for the City of Waterbury last May. I had heard wonderful things about this program and knew the turnover rate was much much lower than anywhere else I had ever worked. That makes a HUGE difference for these kids who need structure, stability and consistency to reach their goals. When I began my employment here and realized people had been here over 10 years, I knew I had found my home. I believed I had a future here. What could be better than working for the school system that saw me through?

I was born and raised in Waterbury and choose to raise my own family here. My step son is a 5th grader at Bucks Hill. My taxes go towards his education as much as the students I service. I'm not sure if I should be more upset about this new budget as a taxpayer, parent or employee. However we look at it, I am outraged about the potential loss of 40 BT's and the impact it's going to have on the children and their families, the employees at risk and their families, and even the unfairness to potential outsourced staff who have to come in and try to manage these children blindly. The children are the ones who will suffer most. I urge you to do everything in your power to make sure that doesn't happen.

Sincerely,

Rachel DiLonardo Behavior Therapist, Concerned Tax Payer, Parent



April 5, 2018

Dear Foundation Supporter,

I am writing to invite you to the Nineteenth Annual Margaret M. Generali Foundation Awards Ceremony. This year's reception, Libations for Literacy, will take place on Thursday, May 17th at 5:30 pm at The Country Club of Waterbury.

Tickets for the event are \$55 and includes beer and wine for two hours and an assortment of appetizers. I am hoping this will be a good opportunity to get together and see the good works of the grants that have been supported this year.

The recipients for 2017-18: Maryssa Feigenblat, Rachel Rodriguez, Sarah Proulx—Driggs Elementary School; Brian Sullivan—Waterbury Career Academy High School; Sara Lestage—Carrington School; Stephanie LaBonte—Wilby High School; Amy DelDebbio—Crosby High School; Lucia Promotico—Walsh Elementary.

The efforts of many have made this foundation a continuing reality. The foundation has awarded close to \$200,000 in funds in its nineteen years of existence. These grants continue Maggie's support of fellow educators. Thank you once again for your support of the Margaret M. Generali Foundation.

Sincerely,

Alyssa Generali

Please return this form to: Margaret M. Generali Foundation, P.O. Box 3111, Waterbury, CT 06705

\_\_\_\_ I am not able to attend the reception. Please accept my contribution of \_\_\_\_\_.

I would like \_\_\_\_ tickets @ \$55 per ticket. Tickets will be held at the door.

Name\_\_\_\_\_

Address\_\_\_\_\_

City, Zip

OR PURCHASE TICKETS ONLINE THROUGH EVENTBRITE

https://mmgfoundation-libationsforliteracy.eventbrite.com





(203) 574-6761

# The City of Waterbury

#### Connecticut

Department of Human Resources
Office of the Civil Service Commission

April 10, 2018

Christina Ortiz 85 Congress Ave. Waterbury, CT 06708

Dear Ms. Ortiz:

We are pleased to receive your acceptance of our offer of employment for the position of Lunch Aide @ Duggan Elementary School for the Department of Education – Food Service (Requisition #2018344) at \$10.45 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to <u>19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, April 26, 2018 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 27, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Scott Morgan

Director of Human Resources

SM/sd

cc: Board of Education

Robert Henry, Dep. Supt. of Schools Linda Franzese, Food Serv. Director

File



(203) 574-6761

#### The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

April 10, 2018

Bernice Walker 54 Wood St. Waterbury, CT 06704

Dear Ms. Walker:

Your request for a transfer from Lunch Aide to Office Aide in the Education Department @ Walsh Elementary School (Req. #2018438) has been approved.

Your rate of pay as an Office Aide will remain the same.

I hope that you are happy in your new assignment.

Sincerely,

Scott Morgan

Director of Human Resources

SM/sd

cc: Board of Education

Robert Brenker, Director of Personnel - Education

Robert Henry, Dept. Supt. of Schools Linda Franzese, Director of Food Serv.

File



(203) 574-6761

# The City of Waterbury

#### Connecticut

Department of Human Resources
Office of the Civil Service Commission

April 10, 2018

Alicia Turner 388 Perkins Ave. Waterbury, CT 06704

Dear Ms. Turner:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2018331) at \$13.64 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to <u>19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, April 26, 2018 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 27, 2018 at your regular scheduled time. Please call Denise Carroll at 203-574-8035.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Scott Morgan

Director of Human Resource

SM/sd

cc: Board of Education

Robert Henry, Deputy Supt. of Schools Linda Franzese, Food Serv. Director



(203) 574-6761

# <u>The City of Waterbury</u>

#### Connecticut

Department of Human Resources
Office of the Civil Service Commission

April 10, 2018

Jassee Curry 12 Christian Hill Rd. Waterbury, CT 06706

Dear Ms. Curry:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Paraprofessional (Req. #2018398) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, April 26, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 27, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Scott Morgan

Director of Human Resources

SD/sd

cc: Board of Education

Robert Henry, Dep. Supt. of Schools Melissa Baldwin, Director of Spec Educ



(203) 574-6761

### The City of Waterbury

#### Connecticut

Department of Human Resources
Office of the Civil Service Commission

April 16, 2018

Valerie Graham 59 Gaylord Dr. Waterbury, CT 06708

Dear Ms. Graham:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2018330) at \$13.64 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to 19 hours per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, April 26, 2018 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 27, 2018 at your regular scheduled time. Please call Denise Carroll at 203-574-8035.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Scott Morgan

Director of Human Resource

SM/sd

cc: Board of Education

Robert Henry, Deputy Supt. of Schools Linda Franzese, Food Serv. Director



(203) 574-6761

# The City of Waterbury

#### Connecticut

Department of Human Resources
Office of the Civil Service Commission

April 16, 2018

Jessica DeJesus-Roldan 1330 N. Main St. Waterbury, CT 06704

Dear Ms. DeJesus-Roldan:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2018268) at \$13.64 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> <u>to 19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, April 26, 2018 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 27, 2018 at your regular scheduled time. Please call Denise Carroll at 203-574-8035.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Scott Morgan

Director of Human Resource

SM/sd

cc: Board of Education

Robert Henry, Deputy Supt. of Schools Linda Franzese, Food Serv. Director



(203) 574-6761

### The City of Waterbury

#### Connecticut

Department of Human Resources
Office of the Civil Service Commission

April 17, 2018

Timothy Brown 48 Rockwell Ave. Waterbury, CT 06708

Dear Mr. Brown:

Your name is being certified to the Department of Education – School Inspector's Office for the position of Administrative Associate III (Req. #2016179) at \$19.40 per hour.

Your official start date is April 19, 2018. Please call Chris Harmon, Acting School Inspector to discuss the details of the position. The telephone number is (203) 574-8013.

Failure to call the above named individual by April 24, 2018 will result in your name being removed from the eligibility list.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

Sincerely,

Scott Morgan

Director of Human Resources

SM/sd

cc:

Board of Education

Robert Henry, Dep. Supt. of Schools Chris Harmon, Acting Schl Insp.



(203) 574-6761

# The City of Waterbury

#### Connecticut

Department of Human Resources
Office of the Civil Service Commission

April 19, 2018

Stella Abney 85 Harvard St. Waterbury, CT 06704

Dear Ms. Abney:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2018173) at \$13.64 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to <u>19 hours</u> per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <a href="https://www.waterburyct.org">www.waterburyct.org</a>.

We have scheduled your orientation for Thursday, April 26, 2018 at 11:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 27, 2018 at your regular scheduled time. Please call Denise Carroll at 203-574-8035.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Scott Morgan

Director of Human Resource

SM/sd

cc: Board of Education

Robert Henry, Deputy Supt. of Schools Linda Franzese, Food Serv. Director