



MEMORANDUM

**FROM:** Carrie A. Swain, Clerk  
Board of Education

**DATE:** April 30, 2018

**TO:** Michael J. Dalton, City Clerk

**SUBJECT:** Notice of RESCHEDULED Committee Meetings – Wednesday,  
May 2, 2018, 5:30 p.m., North End Middle School, Media Center.  
Notice of Regular Meeting – Thursday, May 17, 2018, 6:30 p.m.,  
Waterbury Arts Magnet School Atrium

The Committees of the Board of Education will meet on WEDNESDAY, May 2, 2018, North End Middle School, Media Center, 534 Bucks Hill Road, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

- 1. Committee of the Whole/20 minutes ~ Principal’s Report (no backup) – Jacquelyn Gilmore.

PUBLIC SPEAKING

- 2. Committee on Finance/5 minutes ~ Monthly Expenditure Report for March 2018 – D. Biolo.
- 3. Committee of the Whole/15 minutes ~ Waterbury Public Schools Wellness Committee and Waterbury Health Department – Joe Gorman, Louis Mulhern, Cindy Vitone.
- 4. Committee of the Whole/5 minutes ~ Request approval of a Memorandum of Understanding/Program Acknowledgment with Connecticut Military Department for STARBASE CT for academic year 2017-2018 – D. Schwartz.
- 5. Committee of the Whole/15 minutes ~ Report: Special Education – M. Baldwin.
- 6. Committee of the Whole/15 minutes ~ Report: Pupil Personnel (to be distributed) – W. Owen.
- 7. Committee on School Facilities & Grounds/2 minutes ~ Use of school facilities by school organizations and/or City departments.
- 8. Committee on School Facilities & Grounds/3 minutes ~ Use of school facilities by outside organizations and/or waiver requests.
- 9. Superintendent’s Notification to the Board/5 minutes:
  - a. Athletic appointments:  
Farrington, Thomas – Assistant Football Coach, WCA, effective 08/13/18.  
Gwiazdoski, Paul – Girls Tennis Coach, CHS, effective 04/06/18.

Hagley, Katlyn – Assistant Outdoor Track Coach, KHS, effective 04/07/18.  
McKenna, Ian – JV Softball Coach, CHS, effective 03/27/18.  
Monroe, Michael – JV Baseball Coach, WHS, effective 04/26/18.  
O’Brien, Nicholas – Head Outdoor Track Coach, KHS, effective 04/07/18.  
O’Leary, Ronan – Assistant Football Coach, WCA, effective 08/13/18.

- b. Appointments:  
Theriault, Michael – Soar to Success Summer School Coordinator, effective immediately.
- c. Grant funded appointments effective immediately:  
Hayden, Jennifer – Recreation Specialist Substitute, part-time, \$12 p/hour, non-union and without benefits, funded by 21<sup>st</sup> Century Grant.  
Miller, Toni – Recreation Specialist Substitute, part-time, \$12 p/hour, non-union and without benefits, funded by 21<sup>st</sup> Century Grant.  
Munoz, Victoria – Recreation Specialist Substitute, part-time, \$12 p/hour, non-union and without benefits, funded by 21<sup>st</sup> Century Grant.  
Richards, Jean – Recreation Specialist Substitute, part-time, \$12 p/hour, non-union and without benefits, funded by 21<sup>st</sup> Century Grant.  
Vigliotti, Frank – Network Specialist, salary and benefits according to the SEIU contract, effective immediately.

d. Teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Acevedo-Usuga	Mateo	West Side	PE	3/19/2018
Davis	Claudia	Sprague	Gr. 5	4/5/2018
Demirs	Matthew	Wallace	PE	3/19/2018
Gray	Stacy	Wilson	Gr. 5	4/9/2018
Linares	Christopher	WCA	PE	3/12/2018
Sambrook	Nicole	Wilson	Gr. 3	3/15/2018

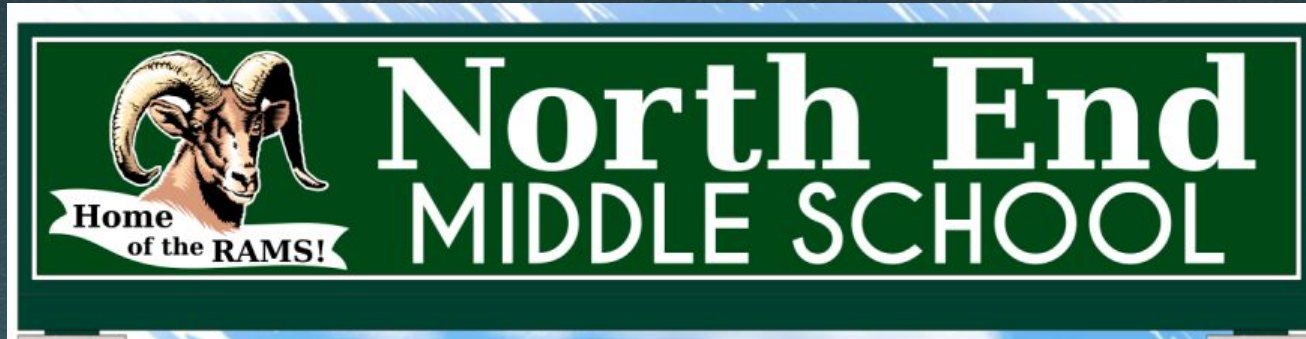
- e. Resignations:  
Milo, Jonathan – Art Teacher, Washington/Bucks Hill Annex, eff. 06/30/18.

**EXECUTIVE SESSION**

**ADJOURNMENT**

ATTEST:   
Carrie A. Swain, Clerk  
Board of Education





Board of Education Meeting  
Wednesday May 2, 2018

# North End Middle School

## Administrative Staff



Jackie Gilmore    Building Principal

Joseph Begnal    Red House

James Simpson    Blue House

Jennifer Egan    Gold House

Michelle Baker    ILD



# North End Middle School



R Respect

A Attitude

M Motivated

S Success



# NEMS

# School Improvement Plan

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## Literacy


- Tier 2 & 3 instruction for 6<sup>th</sup> and 7<sup>th</sup> graders with IRP
- Interim assessments in December and February
- IDT and Walk-throughs
- Vocab.com

## Numeracy

- Interim assessments in December and February
- I Ready program for selected 90 students through Numeracy Class
- IDT and Walk-throughs

# NEMS

# School Improvement Plan



## Culture and Climate

PBIS-promoting and recognizing appropriate behaviors , Student of the Month, school store run by our SCOPE students, monthly activities, Mid and end of year celebrations

Kindness Club

Adopt a Spot

Restorative Practices/ Circles with Staff and Students

## Chronic Absenteeism

CAT Team meets biweekly Students identified, strategies developed

Prevention Team meets weekly

Data reviewed by Administrators



# Parent Involvement

**Rozeena Hoosain Parent Liaison**



Enlightening the Mind Book Club



Coffee with the Counselors



School Governance Council

# What makes North End Unique?

Here are just a few.....

Kindness Club

Ms. Spinelli & Ms. Rosa

Cross Curricular Projects Quilts

Ms. Mastrianni

Robotics Team

Mrs. Page

Adopt –a- Spot

Ms. Kozloski

8<sup>th</sup> Grade Washington Trip

Mr. DellaCalce

Vocab.com

Mr. Carpenter

# THE KINDNESS CLUB

**Ms. Spinelli & Ms. Rosa**  
**North End Middle School**

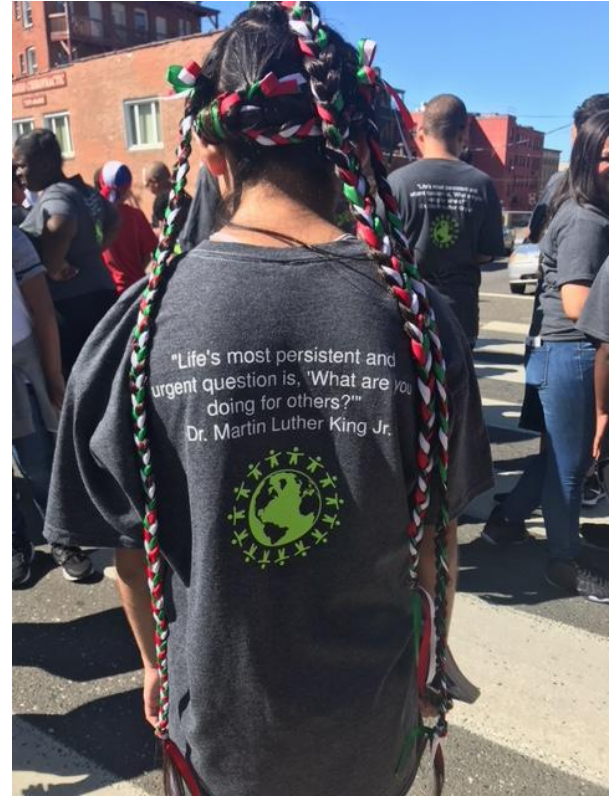


# WHAT IS THE KINDNESS CLUB?

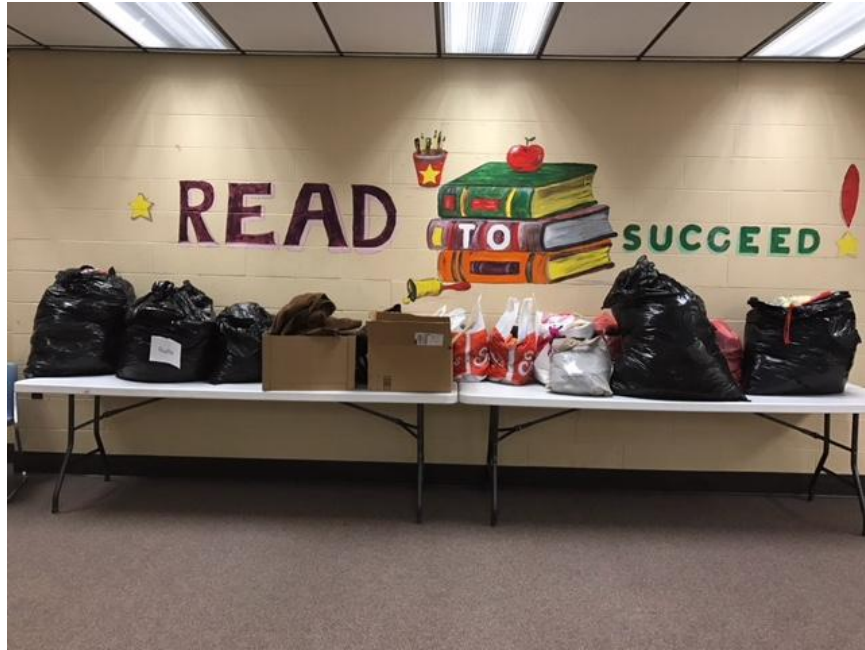
The Kindness Club was created in 2015 by Ms. Spinelli and Ms. Rosa. Some of their students expressed that they wanted to spread kindness and perform acts of community service. The club began so students could have an opportunity to get involved with helping others. Since then, it has grown into a very large club at North End. Our mission is to help out our school and community as much as possible, and to inspire others to simply **be kind**.



# THE GATHERING PARADE



# CLOTHES DRIVES





# FOOD DRIVES

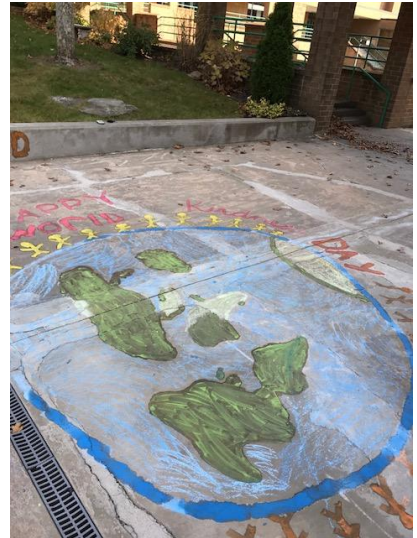


# POST-IT NOTES

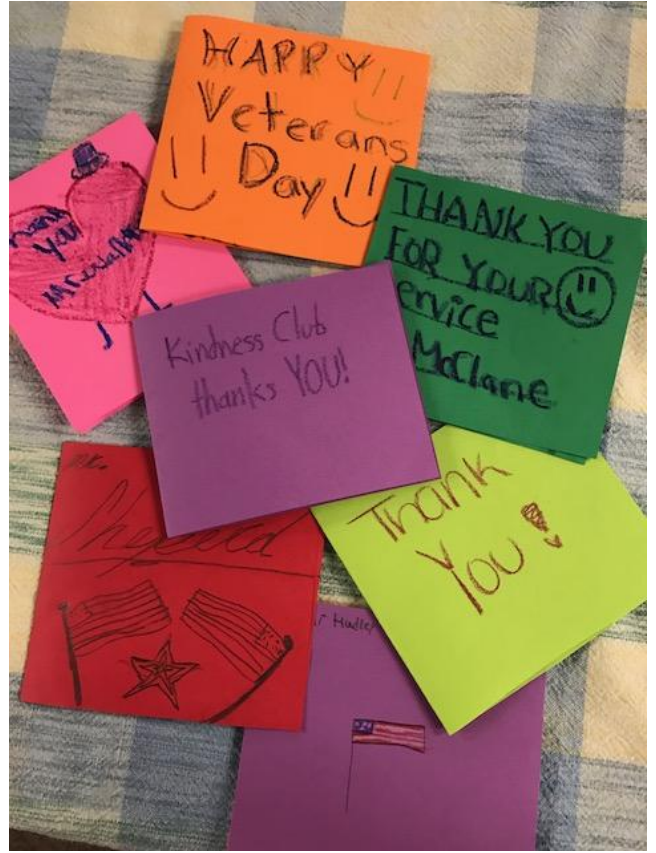




# EARTH DAY CLEAN UP

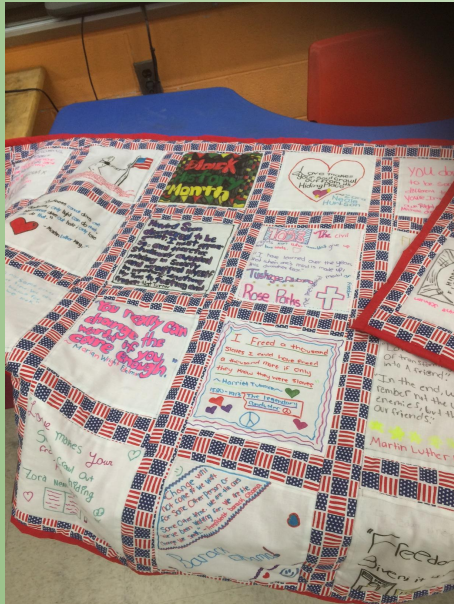


# SPREADING KINDNESS THROUGHOUT OUR SCHOOL



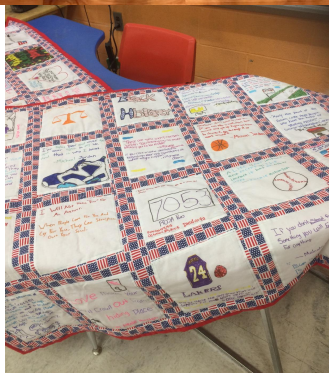
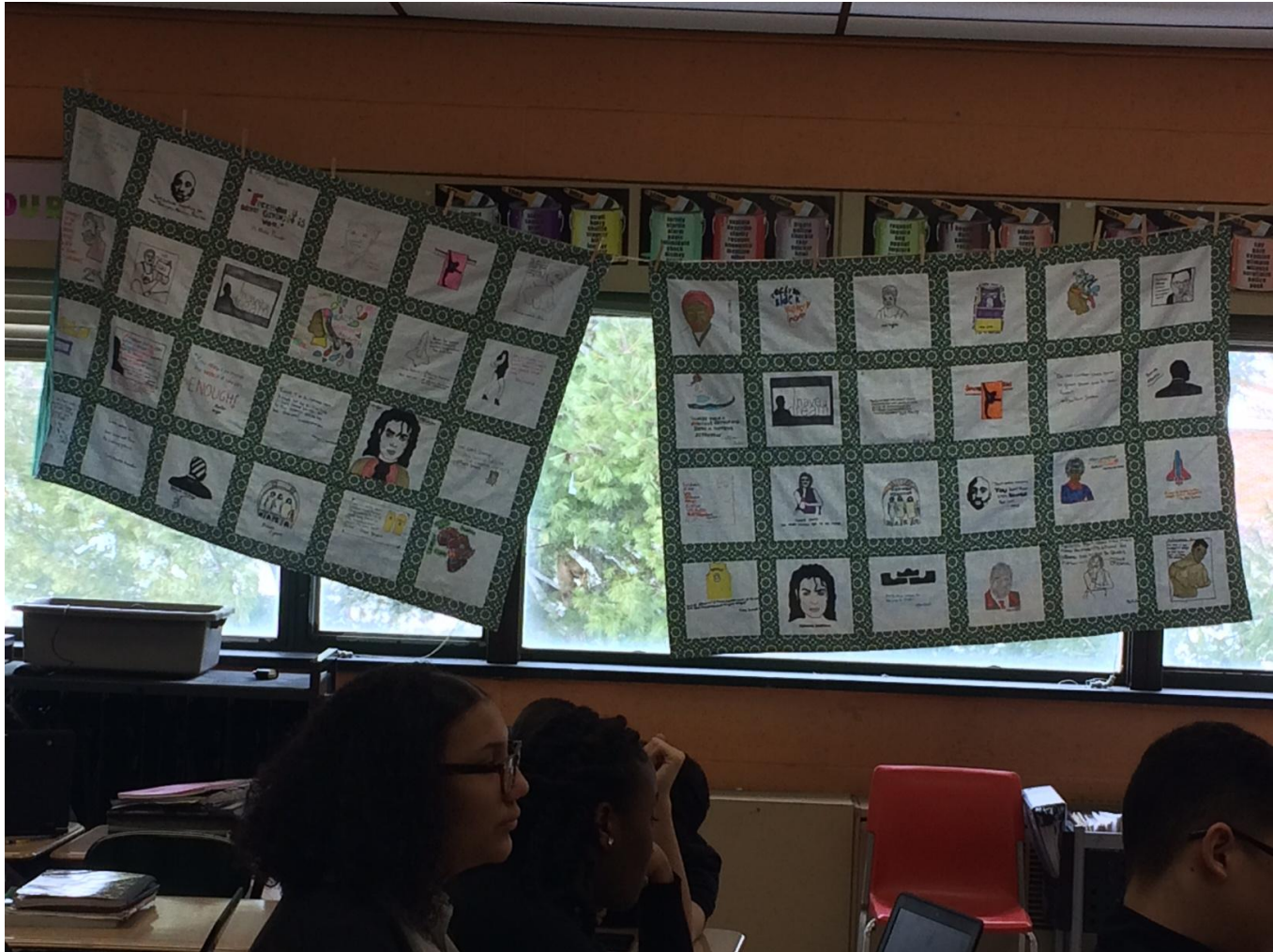


# Black History Month Quilts



Ms. Mastrianni





# LEGO ROBOTICS

IT'S NOT JUST ABOUT BUILDING A ROBOT ...  
IT'S SO MUCH MORE...



# BEHIND EVERY LEGO ROBOTIC STUDENT IS: CORE VALUES





1  
1. WE ARE  
A TEAM



2



WE DO THE WORK  
TO FIND SOLUTIONS  
WITH GUIDANCE FROM OUR  
COACHES AND MENTORS



3

WE KNOW OUR  
COACHES AND MENTORS  
DON'T HAVE ALL THE ANSWERS;  
WE LEARN TOGETHER

4  
WE HONOR  
THE SPIRIT OF  
FRIENDLY COMPETITION



4

# CORE VALUES

5  
WHAT WE DISCOVER  
IS MORE IMPORTANT  
THAN WHAT WE WIN



6



WE SHARE  
OUR EXPERIENCES  
WITH OTHERS



7

WE DISPLAY  
GRACIOUS PROFESSIONALISM®  
AND COOPERATION®  
IN EVERYTHING WE DO



8  
WE HAVE  
FUN!

8

# WE ARE ROBOTICS...





# WE ARE NORTH END...



A SPECIAL THANK YOU TO OUR 8<sup>TH</sup> GRADE  
WE WILL MISS YOU NEXT YEAR





# **Adopt-A-Spot**

**Inspirational Quotes**

**Fundraiser**

**at**

**North End**

**Middle School**

**2017-2018**





**This project was designed to enhance the school's halls and rooms with quotes inspire the mind and touch the heart.**



*The participants were any North End Middle School:*

Administrators  
Teachers  
Staff Members  
Students



*The painting artists are:*

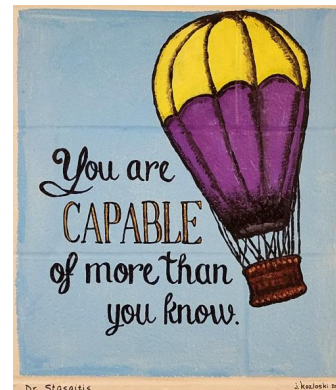
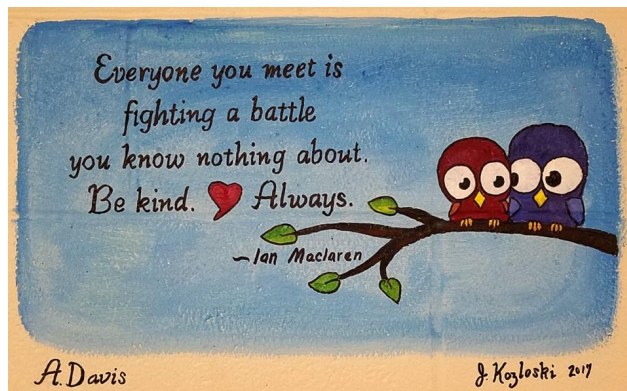
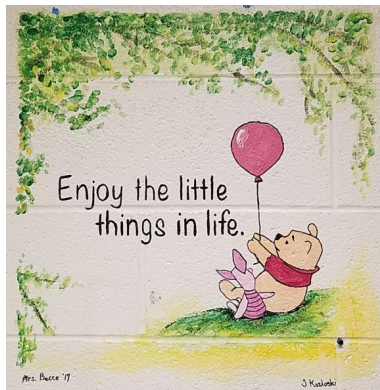
June Kozloski

Angela Cipriano

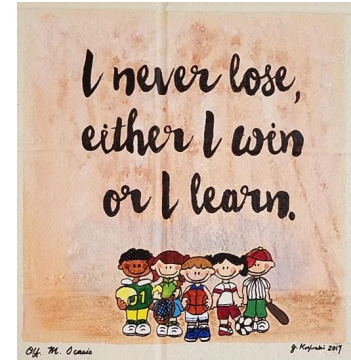
Kathleen Greggis



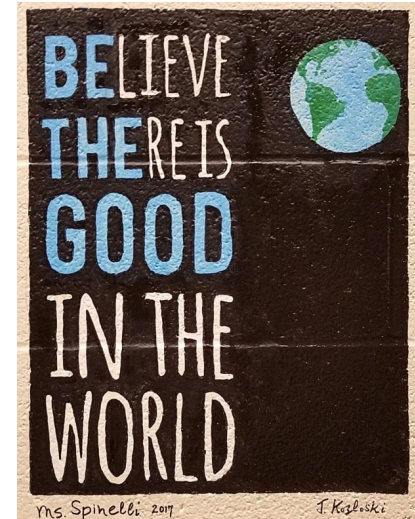
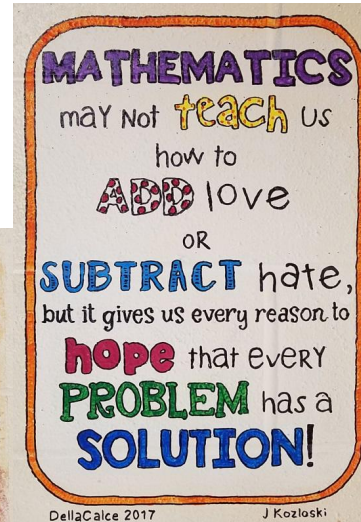
# We presently have 31 murals.



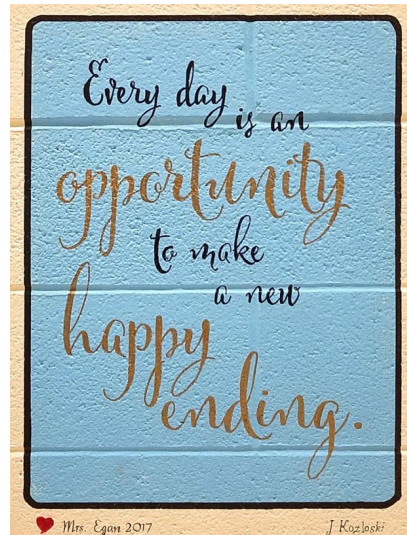
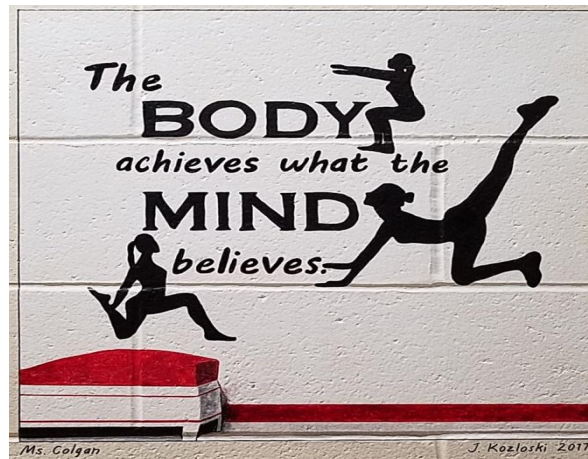
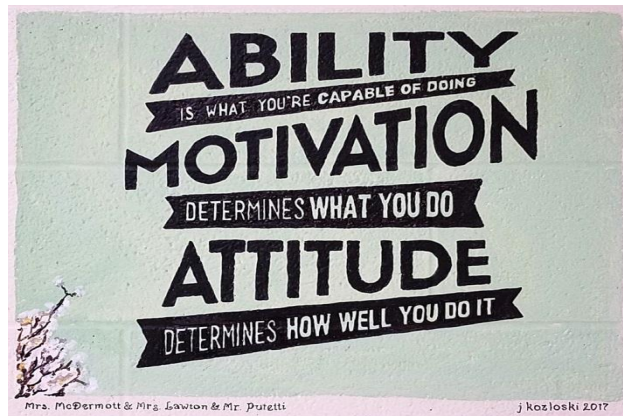




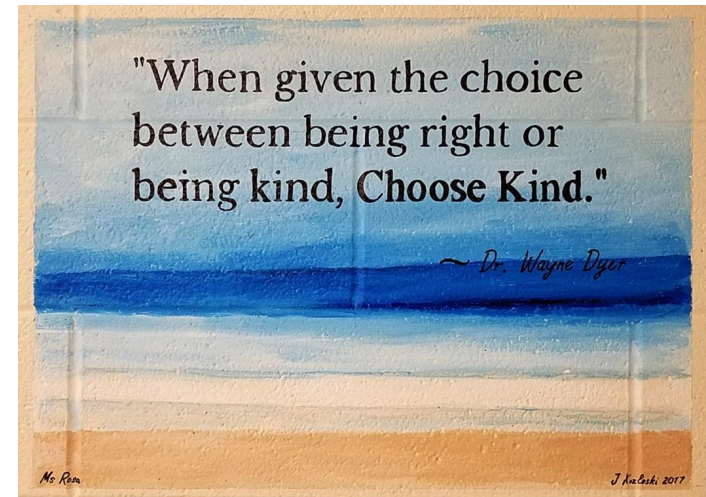
The quotes have helped to promote the NEMS PBIS community spirit!



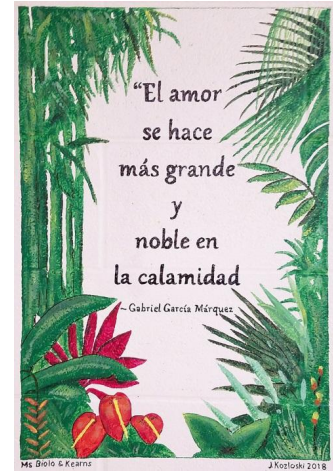
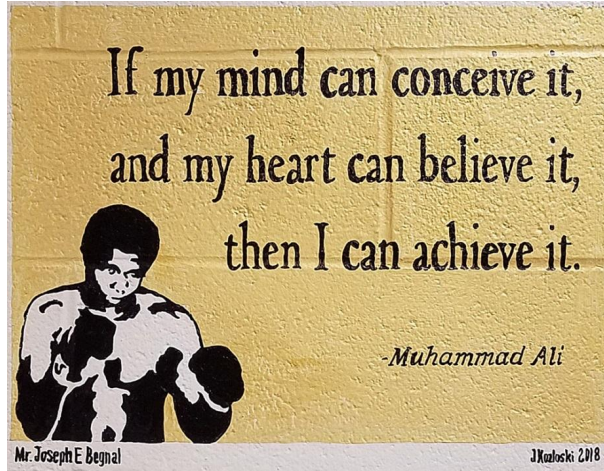




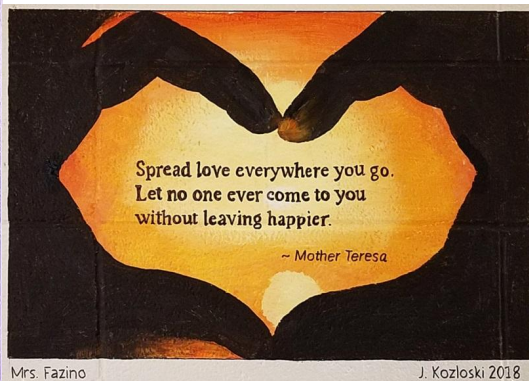
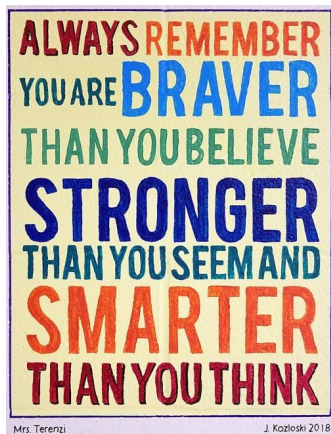
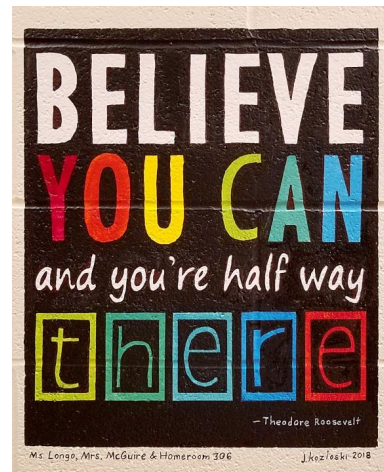
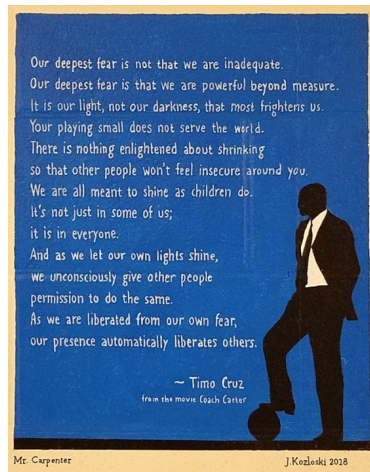
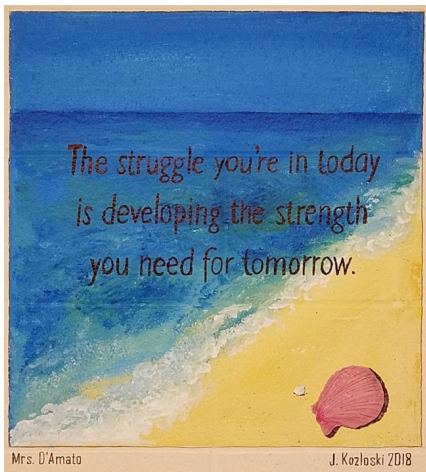
Students look for these quotes, read them and speak about how beautiful their school is becoming!



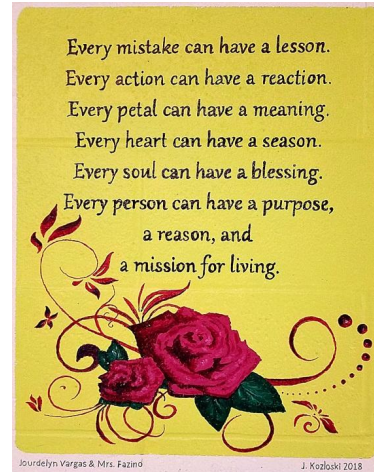




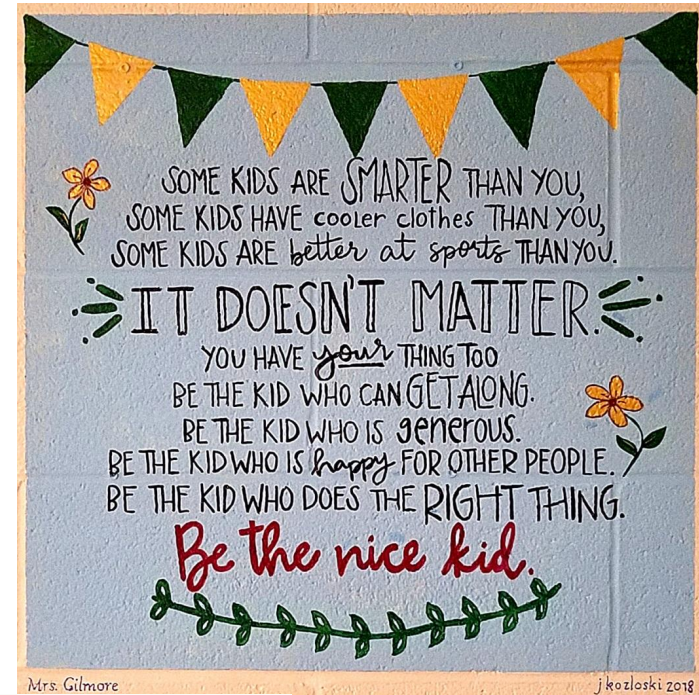
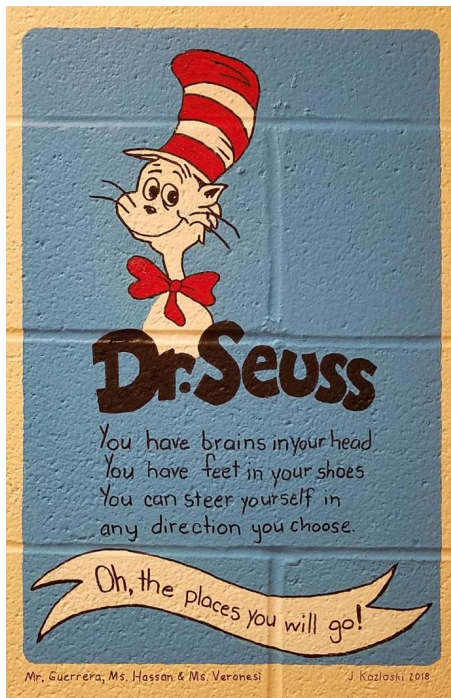
Our Adopt-A-Spot at North End Middle School has encouraged the students to write...



... 7<sup>th</sup>  
grader,  
Jourdyn  
Vargas  
wrote this  
one ▶







What will be next...?



# Washington D.C. Trip

Mr. Anthony DellaCalce

# Global Endeavors®

Specializing in Student Travel

March 25, 2018

North End, Carrington and  
Gilmartin School

**Hotel: Fairfield Inn Alexandria**  
6421 Richmond Hwy.  
Alexandria, VA 22306  
(703) 721-0600

## 2018 Washington, D.C. Itinerary

Exact Date: May 8-11, 2018

### Tues., May 8    Arrival Day/D.C. Exploration

6:30 a.m.      Depart North End Middle School  
Stop on the way to D.C. for Lunch

#### ***Lunch on Own***

2:00 p.m.      Approximate arrival time into **Washington D.C.**  
Transfer to the **United States Holocaust Memorial and Museum**  
Explore the **United States Holocaust Memorial and Museum**  
Photo Opportunity of the **Washington Monument...**

4:15 p.m.      Transfer to Hotel to Check-In and prepare for DJ-Dance Cruise

6:15 p.m.      *Transfer to DJ-Dinner Dance Cruise on the Potomac (Pier 4 @ 6<sup>th</sup> ST. & Water ST.)*

#### ***DJ-Dinner Dance Cruise (Included)***

9:45 p.m.      Transfer to Hotel  
Lights-Out!

# Day 1





### Wed., May 9

### Washington D.C. Exploration

6:30 a.m.

***Breakfast at Hotel (Included)***

7:30 a.m.

Transfer to Guided Tour of the **Franklin Delano Roosevelt Memorial**

8:45 a.m.

Transfer to the **United States National Archives**

Explore the **United States National Archives**

11:15 a.m.

Walk to the **Reagan Center Food Court**

***Lunch Included at the Reagan Center (meal voucher)***

12:45 p.m.

Walk to the **Smithsonian National Museum of Natural History**

Explore the **Smithsonian National Museum of Natural History**

3:00 p.m.

Walk to the **Smithsonian National Museum of African American History**

Explore the **Smithsonian National Museum of African American History**

5:45 p.m.

Walk to Dinner at **Reagan Center**

***Dinner Included at Reagan Center (meal voucher)***

7:15 p.m.

Walk to the **White House** for Photo Opportunity

8:00 p.m.

Transfer to the **Iwo Jima Marine Corp. Memorial**

Explore the **Iwo Jima Marine Corp. Memorial**

9:00 p.m.

Transfer to Hotel

Lights-Out!

# Day 2

# Global Endeavors®

Specializing in Student Travel  
North End Middle School  
Washington D.C. 2018  
Page 2

## Thurs., May 10 Washington D.C. Exploration

- 6:15 a.m. **Breakfast at Hotel (Included)**
- 7:15 a.m. Transfer to Guided Tours at the following memorials and monuments...  
**Lincoln Memorial... Korean War Memorial... Vietnam Veterans Memorial...**
- 9:45 a.m. Transfer to the Smithsonian National Museum of American History  
Explore the Smithsonian National Museum of American History
- 12:00 p.m. Walk to lunch at Reagan Center  
**Lunch Included at Reagan Center (meal voucher)**
- 1:15 p.m. Transfer to Capitol Hill for a Guided Inside Tour of the U.S. Capitol  
Guided Tour of Inside of the U.S. Capitol  
Photo Opportunity of the U.S. Supreme Court and The Library of Congress
- 3:15 p.m. Walk to the Smithsonian National Air and Space Museum  
Explore the Smithsonian National Air and Space Museum
- 4:30 p.m. Transfer to Arlington National Cemetery  
Walking Tour of Arlington National Cemetery  
Changing of the Guards at the Tomb of the Unknown Soldier
- 7:00 p.m. Transfer to Dinner at Market to Market  
**Dinner Buffet at Market to Market (Included)**
- 8:15 p.m. Transfer to the Thomas Jefferson Memorial  
Explore the Thomas Jefferson Memorial
- 9:15 p.m. Transfer to Hotel  
Begin packing rooms  
Lights-Out!

# Day 3





**Fri., May 11**

**Washington D.C. Exploration/ Departure Day**

6:30 a.m.

Load Luggage on Buses

***Breakfast at Hotel (Included)***

Transfer to Guided Tours of the **Martin Luther King Memorial and the World War II Memorial...**

9:00 a.m.

Transfer to **Smithsonian Udvar-Hazy Center at Dulles**

Explore the **Smithsonian Udvar-Hazy Center at Dulles**

12:00 p.m.

Depart D.C. for North End Middle School

***Lunch on Own***

**Arrive North End Middle School**

Day 4





**Mr. Carpenter**



# It all began with one struggling student...

## San Diego Quick Assessment

(Tier II assessment that checks students ability to recognize/ sound out/ pronounce words)

- 41.6% improved 1 grade level
- 20.8% improved 2 grade levels
- 20.8% improved 3 grade levels
- 16.6% showed no change

## Core Vocab Screening 8A

(Tier II assessment that checks students ability to define 30 8th grade appropriate words)

- 25% improved by one word
- .08% improved by 2 words
- 45.8% improved by 3 or more words
- .04% showed negative improvement
- 16.6% showed no change



**...and ended with this**



Explosive volcanic eruptions inject large amounts of highly **abrasive** ash — essentially very small rock fragments — into the upper atmosphere, the cruising altitude of most jet airliners.

Source: US News

In this sentence, **abrasive** means:

- ☒ causing irritation or erosion by friction
- ☐ not transmitting or reflecting light
- ☐ heated beyond a safe or desirable point
- ☐ having a surface free from roughness

What does an obnoxious person have in common with sandpaper? Both are \_\_\_\_\_. Anything that grates or irritates — physically or metaphorically — can be described using this adjective.

Spell the word:



SPELL IT

**abrasive** means :

- ☒ harsh
- ☐ verbose
- ☐ irrefutable
- ☐ maniacal

The Seton Hall officials who dismissed Gonzalez could hardly say anything nice about him, except for his hard work, which came off as \_\_\_\_\_ behavior that over his career alienated everybody — secretaries, bus drivers, players and former associates.

Source: New York Times

- ☒ abrasive
- ☐ internecine
- ☐ atheistic
- ☐ leonine

North End Middle School : 8th Grade  
January 10, 2018 to June 22, 2018

[Edit class details](#)

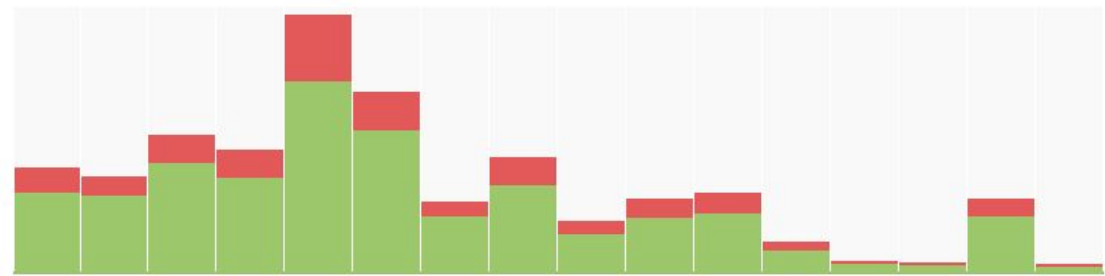
[Student Progress \(23\)](#)
[Add / Remove Students](#)
[Assignments \(29\)](#)
[Student View](#)

Jan 10, 2018 to Apr 30, 2018

[Summary](#)
[Activity by Assignment](#)
[Activity by List](#)
[Activity by Word](#)

# All Students

Questions Answered	157,277
Words Mastered	207,228
Hours Spent	11,328
Points	512:46
	29,347,965



Questions Played by Week

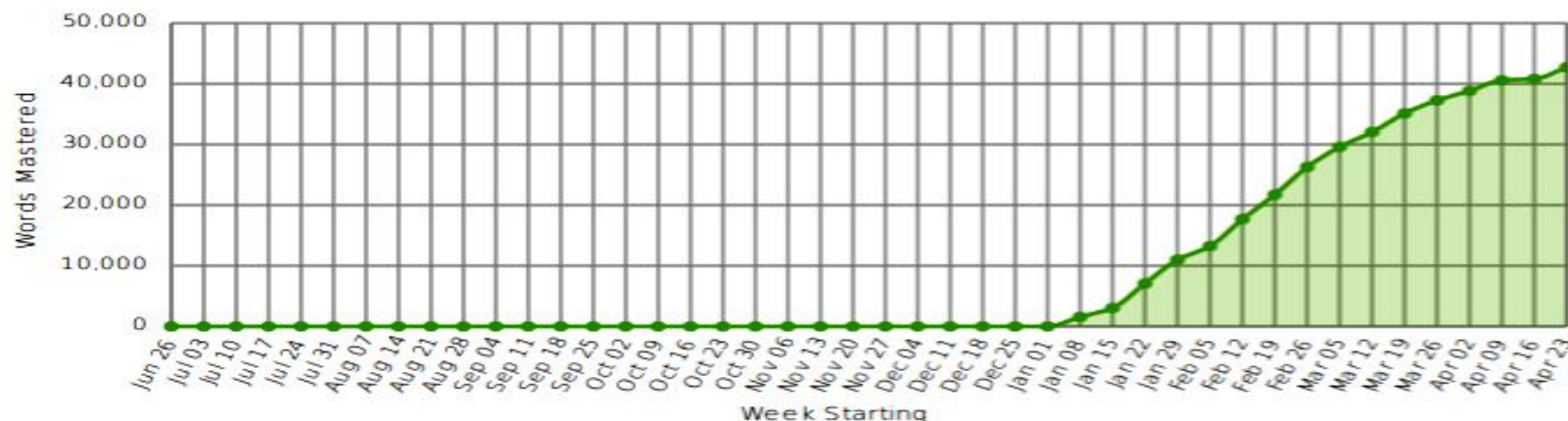


# North End Middle School

## School Stats

<b>Reporting Period</b>	July 1, 2017 - April 26, 2018
<b>Active Students</b>	925
<b>Active Teachers</b>	24
<b>Active Classes</b>	69
<b>Total Questions Answered</b>	1,103,835
<b>Total Words Mastered</b>	42,730

## Words Mastered by Week



## All Middle / Elementary Schools

1	Margate Middle School Margate, Florida	298,390
2	Tomahawk Creek Mid... Midlothian, Virginia	180,190
3	McAuliffe Middle School Los Alamitos, California	150,925
46	North End Middle Sch... Waterbury, Connecticut	46,509

[View Full Results](#)

## All Division II Middle / Elementar...

1	Ladera Vista Junior Hi... Fullerton, California	116,954
2	William Dandy Middle ... Ft Lauderdale, Florida	91,445
3	Wheetersburg Middle ... Wheetersburg, Ohio	89,815
18	North End Middle Sch... Waterbury, Connecticut	46,509

[View Full Results](#)

## Connecticut Middle / Elementar...

1	North End Middle Sch... Waterbury, Connecticut	46,509
2	Dodd Middle School Cheshire, Connecticut	44,289
3	Seymour Middle School Seymour, Connecticut	11,504
4	Long River Middle Sch... Prospect, Connecticut	9,909

## Connecticut Schools

1	Windham Technical Hi... Willimantic, Connecticut	62,388
2	North End Middle Sch... Waterbury, Connecticut	46,509
3	Dodd Middle School Cheshire, Connecticut	44,289
4	Robert E Fitch Senior ... Groton, Connecticut	23,284

# JUST HOW WELL DID WE DO?

\*Based on number of words mastered/month\*

- 4x Top Ten in CT
- CT Runner Up (Jan)
- 3x CT Champion (Feb, Mar, Apr)
- 2nd Place in the State of CT

and

# FIRST PLACE IN THE CT MIDDLE SCHOOL DIVISION



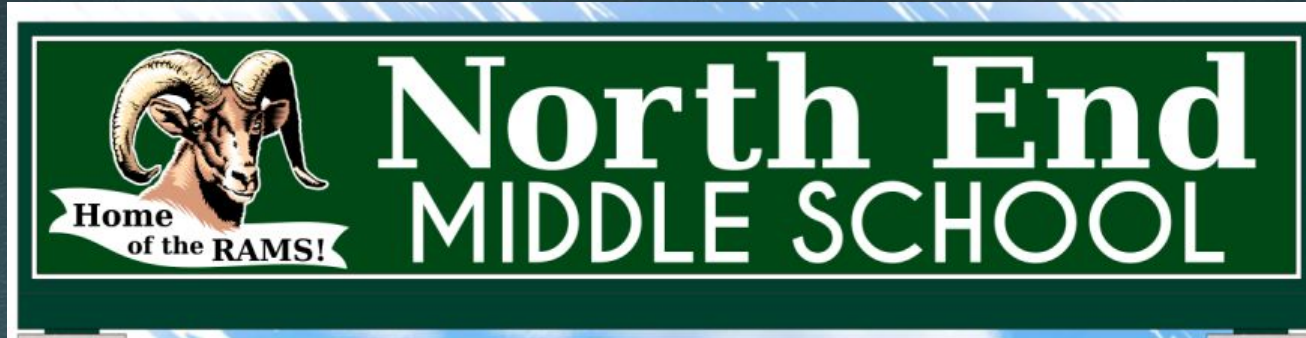
“I think vocab.com is wonderful for learning because it instills competitiveness into the students (including myself). Not only is it fun to use, it also helped me enhance my conversations with peers.”

## Students' Thoughts

“I enjoyed vocab.com because it was an interactive and fun way of learning new words both useful to academic and personal ways- as I'm a writer. The points and achievements make it feel worth it, too.”

“I love  
vocabulary.com  
because of its  
competition. I  
also like to  
learn new  
words to  
confuse my  
parents.”





Thank You!

# *Board of Education*

## **Monthly Expenditure Report**

**March 2018**

ACCOUNT	CLASSIFICATION	FY 18 ORIGINAL BUDGET	FY 18 ADJUSTED BUDGET	MARCH EXPENDITURE	MARCH ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
<b>Salaries</b>								
511101	Administrators	\$8,068,814	\$8,068,814	\$5,832,380	\$0	\$2,236,434	\$8,025,814	\$43,000
511102	Teachers	\$73,999,242	\$73,999,242	\$49,254,627	\$0	\$24,744,615	\$75,701,236	(\$1,701,994)
511104	Superintendent	\$228,220	\$228,220	\$216,743	\$0	\$11,477	\$277,307	(\$49,087)
511106	Early Incentive Certified	\$1,323,649	\$1,323,649	\$1,262,865	\$0	\$60,784	\$1,295,649	\$28,000
511107	Certified Coaches	\$685,000	\$685,000	\$475,766	\$0	\$209,234	\$725,000	(\$40,000)
511108	School Psychologists	\$1,782,033	\$1,782,033	\$1,036,872	\$0	\$745,161	\$1,687,033	\$95,000
511109	School Social Workers	\$1,932,753	\$1,932,753	\$1,226,284	\$0	\$706,469	\$1,932,753	\$0
511110	Speech Pathologists	\$2,269,315	\$2,269,315	\$1,438,524	\$0	\$830,791	\$2,269,315	\$0
511113	Extra Compensatory Stipend	\$85,000	\$85,000	\$0	\$0	\$85,000	\$96,000	(\$11,000)
511201	Non-Certified Salaries	\$2,136,138	\$2,136,138	\$1,284,436	\$0	\$851,702	\$2,136,138	\$0
511202	Clerical Wages	\$795,692	\$795,692	\$694,337	\$0	\$101,355	\$795,692	\$0
511204	Crossing Guards	\$386,099	\$386,099	\$275,752	\$0	\$110,347	\$386,099	\$0
511206	Educational	\$260,000	\$260,000	\$188,509	\$0	\$71,491	\$260,000	\$0
511212	Substitute Teachers	\$2,945,000	\$2,945,000	\$1,878,429	\$68,979	\$997,592	\$3,090,000	(\$145,000)
511215	Cafeteria Aides	\$80,000	\$80,000	\$52,538	\$0	\$27,462	\$80,000	\$0
511216	Library Pages	\$144,404	\$144,404	\$85,662	\$0	\$58,742	\$144,404	\$0
511217	Library Aides	\$169,950	\$169,950	\$116,713	\$0	\$53,237	\$169,950	\$0
511219	School Clerical	\$1,877,086	\$1,877,086	\$1,196,420	\$0	\$680,666	\$1,822,086	\$55,000
511220	Fiscal Administration	\$526,765	\$526,765	\$298,017	\$0	\$228,748	\$461,765	\$65,000
511222	Transportation Coordinator	\$99,058	\$99,058	\$71,626	\$0	\$27,432	\$99,058	\$0
511223	Office Aides	\$140,000	\$140,000	\$118,984	\$0	\$21,016	\$140,000	\$0
511225	School Maintenance Non-Certified	\$2,224,269	\$2,224,269	\$1,498,391	\$0	\$725,878	\$2,174,269	\$50,000
511226	Custodians Non-Certified	\$5,396,229	\$5,396,229	\$3,617,158	\$0	\$1,779,071	\$5,121,229	\$275,000
511227	Overtime - Outside Activities	\$200,000	\$200,000	\$192,842	\$0	\$7,158	\$200,000	\$0
511228	Paraprofessionals	\$10,252,396	\$10,252,396	\$6,680,452	\$0	\$3,571,944	\$10,002,396	\$250,000
511229	Bus Duty	\$250,000	\$250,000	\$1,382	\$0	\$248,618	\$250,000	\$0
511232	Attendance Counselors	\$328,928	\$328,928	\$206,404	\$0	\$122,524	\$328,928	\$0
511233	ABA Behaviorial Therapist	\$1,628,349	\$1,628,349	\$1,033,513	\$0	\$594,836	\$1,585,849	\$42,500
511234	Interpreters	\$138,511	\$138,511	\$87,735	\$0	\$50,776	\$138,511	\$0
511236	Snow Removal	\$0	\$0	\$34,944	\$0	(\$34,944)	\$34,944	(\$34,944)
511650	Overtime	\$740,000	\$740,000	\$576,970	\$0	\$163,030	\$740,000	\$0
511653	Longevity	\$25,200	\$25,200	\$23,900	\$0	\$1,300	\$23,040	\$2,160
511700	Extra Police Protection	\$500,516	\$500,516	\$57,259	\$0	\$443,257	\$500,516	\$0
529001	Car Allowance	\$81,000	\$81,000	\$48,455	\$0	\$32,545	\$81,000	\$0
529003	Meal Allowances	\$9,000	\$9,000	\$5,528	\$0	\$3,472	\$9,000	\$0
<b>Subtotal Salaries</b>		<b>\$121,708,616</b>	<b>\$121,708,616</b>	<b>\$81,070,417</b>	<b>\$68,979</b>	<b>\$40,569,220</b>	<b>\$122,784,981</b>	<b>(\$1,076,365)</b>



ACCOUNT	CLASSIFICATION	FY 18 ORIGINAL BUDGET	FY 18 ADJUSTED BUDGET	MARCH EXPENDITURE	MARCH ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
<b>Purchased Services</b>								
533009	Evaluation	\$55,000	\$55,000	\$27,335	\$0	\$27,665	\$55,000	\$0
533020	Consulting Services	\$371,935	\$371,935	\$248,859	\$115,473	\$7,603	\$371,935	\$0
533100	Auditing	\$54,000	\$54,000	\$49,088	\$0	\$4,912	\$54,000	\$0
539005	Sporting Officials	\$35,000	\$35,000	\$11,123	\$0	\$23,877	\$35,000	\$0
539007	Report Cards	\$18,000	\$18,000	\$18,321	\$0	(\$321)	\$18,321	(\$321)
539008	Messenger Service	\$27,280	\$27,280	\$18,416	\$8,804	\$60	\$27,280	\$0
543000	General Repairs & Maintenance	\$1,515,000	\$1,515,000	\$854,279	\$231,244	\$429,477	\$1,490,000	\$25,000
543011	Maintenance - Service Contracts	\$522,844	\$522,844	\$237,188	\$101,082	\$184,574	\$477,844	\$45,000
544002	Building Rental	\$557,278	\$557,278	\$432,950	\$44,671	\$79,657	\$557,278	\$0
545002	Water	\$240,000	\$240,000	\$150,962	\$0	\$89,038	\$251,200	(\$11,200)
545006	Electricity	\$3,309,855	\$3,227,855	\$1,981,804	\$0	\$1,246,051	\$3,209,855	\$18,000
545012	Inspections - Lead/Asbestos	\$10,000	\$10,000	\$5,916	\$2,150	\$1,935	\$10,000	\$0
545013	Security/Safety	\$102,500	\$102,500	\$55,791	\$46,075	\$634	\$102,500	\$0
551000	Pupil Transportation	\$13,930,521	\$13,930,521	\$9,279,402	\$4,498,992	\$152,126	\$14,250,521	(\$320,000)
553001	Postage	\$70,000	\$70,000	\$38,933	\$0	\$31,067	\$70,000	\$0
553002	Telephone	\$150,000	\$150,000	\$142,535	\$918	\$6,546	\$150,000	\$0
553005	Wide-area Network (SBC)	\$87,600	\$87,600	\$19,630	\$58,262	\$9,707	\$87,600	\$0
556055	Tuition - Outside	\$7,451,277	\$7,533,277	\$4,590,831	\$2,510,027	\$432,419	\$7,731,277	(\$198,000)
556056	Purchased Service - Outside	\$2,501,537	\$2,501,537	\$1,475,503	\$1,059,979	(\$33,945)	\$2,532,032	(\$30,495)
557000	Tuition Reimbursement	\$6,000	\$6,000	\$0	\$0	\$6,000	\$6,000	\$0
558000	Travel Expenses	\$18,000	\$18,000	\$5,643	\$246	\$12,110	\$18,000	\$0
559001	Advertising	\$30,000	\$30,000	\$18,985	\$0	\$11,015	\$30,000	\$0
559002	Printing & Binding	\$70,000	\$70,000	\$4,281	\$0	\$65,719	\$70,000	\$0
559104	Insurance - Athletics	\$19,000	\$19,000	\$18,906	\$0	\$94	\$19,000	\$0
<b>Subtotal Purchased Services</b>		<b>\$31,152,627</b>	<b>\$31,152,627</b>	<b>\$19,686,682</b>	<b>\$8,677,924</b>	<b>\$2,788,021</b>	<b>\$31,624,643</b>	<b>(\$472,016)</b>
<b>Supplies/Materials</b>								
561100	Instructional Supplies	\$1,860,000	\$1,860,000	\$1,113,363	\$242,360	\$504,277	\$1,860,000	\$0
561200	Office Supplies	\$71,840	\$71,840	\$36,446	\$15,085	\$20,309	\$61,840	\$10,000
561204	Emergency/Medical Supplies	\$8,000	\$8,000	\$3,722	\$218	\$4,060	\$8,000	\$0
561210	Intake Center Supplies	\$1,000	\$1,000	\$990	\$0	\$10	\$1,000	\$0
561211	Recruitment Supplies	\$65,000	\$65,000	\$32,986	\$3,295	\$28,719	\$65,000	\$0
561212	Medicaid Supplies	\$17,000	\$17,000	\$3,787	\$5,948	\$7,265	\$17,000	\$0
561501	Diesel	\$148,395	\$148,395	\$88,133	\$54,036	\$6,225	\$148,395	\$0
561503	Gasoline	\$64,920	\$64,920	\$23,414	\$6,030	\$35,477	\$49,920	\$15,000
561505	Natural Gas	\$1,716,000	\$1,716,000	\$967,982	\$0	\$748,018	\$1,566,000	\$150,000
561507	Janitorial Supplies	\$235,000	\$235,000	\$146,967	\$50,327	\$37,706	\$235,000	\$0
561508	Electrical Supplies	\$190,000	\$55,000	\$18,735	\$6,102	\$30,163	\$55,000	\$0
561509	Plumbing Supplies	\$100,000	\$100,000	\$45,174	\$11,216	\$43,609	\$80,000	\$20,000

ACCOUNT	CLASSIFICATION	FY 18 ORIGINAL BUDGET	FY 18 ADJUSTED BUDGET	MARCH EXPENDITURE	MARCH ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
561510	Building & Ground Supplies	\$55,000	\$190,000	\$114,477	\$35,411	\$40,112	\$190,000	\$0
561511	Propane	\$309,652	\$309,652	\$305,094	\$0	\$4,558	\$309,652	\$0
567000	Clothing Supplies	\$40,000	\$40,000	\$36,045	\$0	\$3,956	\$36,045	\$3,955
567001	Crossing Guard Uniforms	\$2,500	\$2,500	\$1,315	\$0	\$1,185	\$2,500	\$0
569010	Recreational Supplies	\$20,000	\$20,000	\$9,825	\$3,897	\$6,277	\$20,000	\$0
569029	Athletic Supplies	\$130,000	\$130,000	\$96,046	\$26,317	\$7,638	\$130,000	\$0
<b>Subtotal Supplies/Materials</b>		<b>\$5,034,307</b>	<b>\$5,034,307</b>	<b>\$3,044,500</b>	<b>\$460,242</b>	<b>\$1,529,565</b>	<b>\$4,835,352</b>	<b>\$198,955</b>
<b>Property</b>								
575008	Furniture-Misc.	\$50,000	\$30,582	\$27,222	\$3,360	\$0	\$30,582	\$0
575200	Office Equipment	\$165,000	\$165,000	\$138,385	\$0	\$26,615	\$165,000	\$0
575408	Plant Equipment	\$30,000	\$30,000	\$5,710	\$2,627	\$21,664	\$23,000	\$7,000
<b>Subtotal Property</b>		<b>\$245,000</b>	<b>\$225,582</b>	<b>\$171,318</b>	<b>\$5,987</b>	<b>\$48,278</b>	<b>\$218,582</b>	<b>\$7,000</b>
<b>Other/Miscellaneous</b>								
589021	Mattatuck Museum	\$13,750	\$13,750	\$6,536	\$6,355	\$859	\$12,891	\$859
589034	Board of Ed Commissioners	\$20,700	\$20,700	\$15,526	\$0	\$5,174	\$20,700	\$0
589036	Emergency Fund	\$9,500	\$9,500	\$9,480	\$0	\$21	\$9,480	\$20
589201	Mileage	\$33,500	\$33,500	\$3,860	\$0	\$29,640	\$33,500	\$0
589205	Coaches Reimbursements	\$7,000	\$7,000	\$1,873	\$0	\$5,127	\$7,000	\$0
589900	Dues & Publications	\$60,000	\$60,000	\$40,540	\$1,349	\$18,111	\$60,000	\$0
591004	Athletic Revolving Fund	\$90,000	\$109,418	\$109,418	\$0	\$0	\$109,418	\$0
<b>Total Other/Miscellaneous</b>		<b>\$234,450</b>	<b>\$253,868</b>	<b>\$187,231</b>	<b>\$7,704</b>	<b>\$58,932</b>	<b>\$252,989</b>	<b>\$879</b>
<b>GRAND TOTAL OPERATING BUDGET</b>		<b>\$158,375,000</b>	<b>\$158,375,000</b>	<b>\$104,160,148</b>	<b>\$9,220,836</b>	<b>\$44,994,016</b>	<b>\$159,716,547</b>	<b>(\$1,341,547)</b>
<b>Other Additional Funding</b>								
	Alliance Non-Reform/Reform	\$11,859,472	\$11,859,472	\$5,966,066	\$4,578,066	\$1,315,340	\$11,859,472	\$0
	GF Surplus 15-16	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$1,000,000
	GF Surplus 14-15	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$1,000,000
	GF Surplus 16-17	\$450,000	\$450,000	\$0	\$0	\$450,000	\$0	\$450,000
	Contingency Surplus	\$500,000	\$500,000	\$0	\$0	\$500,000	\$0	\$500,000
	City Non Lapsing Account	\$675,000	\$675,000	\$0	\$0	\$675,000	\$0	\$675,000
<b>Total Additional Funding</b>		<b>\$15,484,472</b>	<b>\$15,484,472</b>	<b>\$5,966,066</b>	<b>\$4,578,066</b>	<b>\$4,940,340</b>	<b>\$11,859,472</b>	<b>\$3,625,000</b>
<b>GRAND TOTAL ALL FUNDING</b>		<b>\$173,859,472</b>	<b>\$173,859,472</b>	<b>\$110,126,214</b>	<b>\$13,798,902</b>	<b>\$49,934,356</b>	<b>\$171,576,019</b>	<b>\$2,283,454</b>

## **Waterbury School Health and Wellness Advisory Council (SHAWAC)**

The Waterbury School Health and Wellness Advisory Council (SHAWAC) was founded in 2014 on the principle that for students to have an opportunity to achieve optimal personal, academic, developmental, and social success, they need positive, safe, and health-promoting learning environments at every level, in every setting, throughout the school year. In order to achieve universally health-promoting environments, collaborative partners are required – it is far too large and complex a task in a district as big as Waterbury for schools to achieve in isolation.

Formerly identified in a different format as the Interdepartmental Committee, the Waterbury SHAWAC meets five times per year to establish and pursue goals common to Education and Public Health, oversee the alignment of all school health and safety policies and programs, research, interpret and resolve legislative inducements that advise new policy formation, et. al. Advocacy activities encompass all city-wide health/wellness initiatives, including promotion, development, implementation, coordination, periodic review and update of the district's wellness policy and programs. Notably embedded among these many initiatives were our Support for Pregnant and Parenting Teens (SPPT) Program, and our Healthy and Safe Communities for Successful Students (HSCSS) Partnership, which worked in tandem with the Council to advocate for increased access to sexual health services and comprehensive sexual health education with students in alternative education settings.

The SHAWAC leadership team is comprised of co-chairs Joe Gorman, Supervisor of Health and Physical Education, and Food Services Director Linda Franzese. Council members include the WPS Chief Academic Officer, The Director and Associate Director of the Department of Public Health, the City of Waterbury Mayor's Office, Board of Education Commissioner(s), the School Medical Advisor and School Nursing Supervisors, the Director of Pupil Personnel Services, school administrators from all 3 levels PK-12, and representatives of varied community medical as well as behavioral health and social services agencies from the 90-member Bridge to Success 'Cradle to Career' Partnership. Our recent meeting time change was enacted to facilitate parental and student participation as well. In short, the Council represents a broad, vibrant, and diverse coalition of all key stakeholders to child health and wellness in Waterbury.

The District shares correlations between improvements in health-promoting environments with education outcomes with the Advisory. These include absenteeism, disciplinary referrals, test scores, average grades, or health measures such as consumption of whole grains, fruits, or vegetables through the school meal programs or BMI, CT. Physical Fitness Assessment results, and psycho-social measures such as PBIS, RTI and other school climate measures. The Council monitors other related information, such as school-based health clinics, asthma data, findings from food safety inspections, health services MOUs, aggregate participation in schools meals programs, innovative physical activity programs and initiatives, income reported from competitive food sales, staff wellness, fundraising revenues, and other such information, as feasible. The SHAWAC is presently seeking a collaboration agreement with a local research institution or university for data management and analysis support in this work.

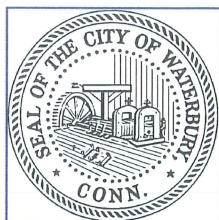
The Waterbury SHAWAC advocates for integrated wellness activities across the entire school setting, coordinates other initiatives related to health education, physical education, nutrition, physical activity and other wellness components so all efforts are complementary, avoid duplication, and serve shared goals/objectives that promote student well-being, optimal development, and academic performance.

All efforts related to obtaining federal, state, or foundation grants/funding opportunities for healthy school environments will align with, complement and enhance the work of the SHAWAC toward continuous improvement and positive health outcomes for children.



### Waterbury School Health and Wellness Advisory Council (SHAWAC) Members

<b>Member Name</b>	<b>Title</b>	<b>School/Organization</b>
<b>Joseph R. Gorman</b>	Co- Chairman	WPS Supervisor of Health & PE
<b>Ms. Linda Franzese</b>	Co- Chairman	WPS Food Service Director
<b>Ms. Elizabeth Brown</b>	President of the Board	WPS Board of Education
<b>Ms. Elizabeth Serrano-Adorno</b>	Commissioner of the Board	WPS Board of Education
<b>Darren Schwartz</b>	Chief Academic Officer	Waterbury Public Schools
<b>Mr. William Quinn</b>	Executive Director	Waterbury Public Health Department
<b>Ms. Patricia Keisel</b>	Associate Director	Waterbury Public Health Department
<b>Ms. Wendy Owen</b>	Director of Pupil Personnel Services	Waterbury Public Schools
<b>Dr. Michael Rokosky</b>	School Medical Advisor	Waterbury Public Health Department
<b>Ms. Lois Mulhern</b>	Nursing Supervisor	Waterbury Public Health Department
<b>Ms. Luci Moschella</b>	Nursing Supervisor	Waterbury Public Health Department
<b>Ms. Althea Marshall Brooks</b>	Executive Director	Waterbury Bridge To Success Partnership
<b>Ms. Christine Bianchi</b>	Director of Community Programs, Grants and Development	Staywell Health Center
<b>Ms. Maureen Torrence</b>	Community Engagement Lead for Government and Education	CIGNA Health Corporation
<b>Ms. Samantha Radin</b>	Nutritionist	Waterbury Public Schools Food Service
<b>Mr. Jennifer Rosser</b>	Elementary Administrator – Wilson School	Waterbury Public Schools
<b>Mr. Monroe Webster</b>	Mayoral Aide	City of Waterbury Mayor’s Office
<b>Ms. Jennifer DeWitt</b>	Regional Director	Housatonic Valley Regional Mental Health Board
<b>Ms. Louisa Printz</b>	Community Educator	Safe Haven of Greater Waterbury
<b>Mr. James O’Rourke</b>	Executive Director	Waterbury YMCA
<b>Mr. Gary Steck</b>	Chief Executive Director	Wellmore Behavioral Health
<b>Ms. Nicole Macioci</b>	Education Director	Carolyn’s Place
<b>Mr. Mark LaChance</b>	Health & Physical Education Teacher – Enlightenment Alternative Education	Waterbury Public Schools
<b>Mr. Ben Germain</b>	Health & Physical Education Teacher – State Street Alternative Education	Waterbury Public Schools
<b>Ms. Elaine Skoronski</b>	Coordinator of Homebound Instruction	Waterbury Public Schools
<b>Ms. Ellen Carter</b>	Director of Community Leadership	Connecticut Community Foundation
<b>Ms. Albana Lame</b>	Smile Builders Coordinator	Waterbury Oral Health Collaborative
<b>Ms. Cynthia Vitone</b>	Executive Committee member	Greater Wtby. Health Improvement Project
<b>Margaret Rocco</b>	2017-18 Parent Rep.	Waterbury Public Schools
<b>Ms. Danielle Albert</b>	2017-18 Parent Rep.	Waterbury Public Schools
<b>Mr. David Therault</b>	Executive Committee Member	Waterbury Neighborhood Council
<b>Ms. Tricia Harrity</b>	Executive Director	Health 360 (NWAHEC)
<b>Ms. Kris Noam Ph.D.</b>	Manager of Data Analysis and Operations	United Way, Bridge to Success (BTS)



**WATERBURY PUBLIC SCHOOLS**  
**DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION**

Joseph R. Gorman – Supervisor (203) 574-8051 email: [jgorman@waterbury.k12.ct.us](mailto:jgorman@waterbury.k12.ct.us)

*Health. Moves. Minds.*

**Wellness Policy Goals for SY 2017-2018**

**Nutrition Promotion:**

- 1. Goal #1: With building administrators' support, increase participatory activities such as contests, promotions, farm visits and experience working in school gardens by 10% in SY 2017-18.**

**Progress to Date 4-26-18:**

- Breakfast contests – coloring – importance of breakfast.
- March 5-9 is National Breakfast month (should be week).
- There will be 3 short videos on easy breakfast – Waterbury not just baby phat site / Shamrock smoothies / CHS culinary program March / April.
- Parent liaison meeting – speech and kids recipe table.
- Rotella and Duggan Food Corps and school gardens
- Organizing Farm visits to Brass City Harvest with schools

- 2. Goal #2: Students will have opportunities to taste foods that are low in saturated and trans-fats, sodium and added sugar. School meals will include a variety of healthy choices while accommodating special dietary needs.**

**Progress to Date 4-26-18:**

- Cooking schools meals from scratch ½ of all meals/menus. USDA standards compliant and a lot more fresh fruit/vegetables from local producers.
- Feeding and swallowing policy is now well established – not an issue.

- 3. Goal #3: Promotion of adequate nutrient intake and healthy eating practices: skill development such as reading labels to evaluate the nutrient quality of foods, meal planning, and analysis of health information to be offered.**

**Progress to Date 4-26-18:**

*Health Education staple of health education nutrition units. Food Service – weekly updates to school secretaries with weekly notices on fresh fruit and vegetable program. We don't know how well this is distributed throughout the schools.*

- 4. Goal #4: Nutrition themes including, but not limited to USDA's MY Plate, Dietary Guidelines for Americans, adequate nutrient intake (such as carbohydrates, proteins, fats), body image and food safety to be offered.**

**Progress to Date 4-26-18:**

*Distributed as included with monthly menus.*

- 5. Goal #5: Examination of problems associated with food marketing to children.**

**Progress to Date 4-26-18:**

*Health Education – Understanding and applying food labeling; sugar/sodium/fat assessments*



6. **Goal #6:** Families will be requested to pack lunches and snacks that meet district nutrition standards and will be provided with written guidance on how to accomplish this.

Progress to Date 4-26-18: *Not yet –*

*Particular concern re: kids with special dietary needs 2/21 Linda Salvador presented nutritional guidance to parent liaisons throughout the district to relay on to parents*

### **Nutrition Education:**

1. **Goal #1:** With building administrators' support, increase delivery of elementary nutrition education instruction by classroom teachers at all K-5 and KPK-8 schools by 10% in SY 2017-18. (Staff will only use approved nutrition curriculum in the classroom – i.e. "Team Nutrition" products). Nutrition education programs will be linked to school meal programs, school gardens, cafeteria nutrition promotion, after-school programs and farm-to-school programs. Nutrition education will be offered in the cafeteria as well as the classroom, with coordination between the foodservice staff and teachers. Nutrition education will promote fruits, vegetables, whole-grain products, low-fat dairy products, healthy food preparation methods and accurate portion sizes. Nutrition education will be provided to families via handouts, newsletters, postings on the web-site, presentations and workshops. The school menu will be posted on-line.

Progress to Date 2-26-18:

*Team Nutrition materials shared with individual classes at Bunker Hill 2017, Hopeville 2017, Duggan, print materials distributed to Tinker, Carrington.*

- *Lack of health instruction has reduced linkages most.*
- *Posters given to teachers and put up in the cafeteria.*
- *Food service information sharing through district website, school newsletters.*

2. **Goal #2:** Collaborate with Food Services to create a 10% increase in guest speaker appearances by dietitians in Middle and High School Health classes during SY 2017-18.

Progress to Date 4-26-18:

*None – carry forward to high school in 2018-2019.*

3. **Goal #3:** Staff members responsible for nutrition education will regularly participate in relevant professional development (e.g., training on the Dietary Guidelines for Americans and how to teach them). Staff is strongly encouraged to model healthful eating habits. Staff is discouraged to eat or drink out of branded packaging in front of children.

Progress to Date 4-26-18:

*Professional Development session with Health and Physical Education staff conducted August 25, 2017 with National Health Hall of Fame instructor Deborah Tackmann and filmed for future reference as a standing video resource of lesson strategies.*

*Professional Development session with Health and Physical Education staff to be provided by the CT Cadre of Health Educators next August, 2018.*

### **Physical Education:**

1. **Goal #1:** Score within 5% or higher of record-setting 2016 CPFA student performance benchmark when administering the 2017 CPFA.

Progress to Date 4-26-18:

*In progress: As of April 26 the original returns look promising – anticipate reaching goal*



2. **Goal #2: Increase high school class participation rates by 5% or more as a result of implementing tenth (10<sup>th</sup>) grade scheduling in Health and Physical Education, and implementation of HPE 842 – Lifetime Recreational and Wellness Skills course curriculum.**

Progress to Date 4-26-18:

*In progress - Joseph Gorman will survey teachers in May, 2018.*

**Physical Activity:**

1. **Goal #1: Advocate to maintain elementary school daily recess at 20 minutes per day.**

Progress to Date 4-26-18:

*Met Goal: \* Advocate for school recess to be scheduled before lunches.*

2. **Goal #2: Advocate to maintain K-5 Intramural tennis programs at Wendell Cross, Walsh, Tinker and Washington Schools.**

Progress to Date 4-26-18:

*Met Goal: \* Began April 23, 2018.*

**School-based activities that promote wellness:**

1. **Goal #1: Expand participation in the Mayor O'Leary's Kids' Marathon from 19 to 22 Elementary and Middle Schools in 2018.**

Progress to Date 4-26-18:

*Met Goal: Added Chase, Generali, Wilson, and West Side MS as participating schools Kids Marathon*

2. **Goal #2: Recruit 2 or more elementary schools to consistently implement active classroom strategies (brain breaks, energizers, cross-disciplinary dynamic teaching methods as part of the regular school day) during SY 2017-18.**

Progress to Date 4-26-18:

*Met Goal: Enlightenment / Kingsbury Regan*

3. **Work with the Instructional Leadership Directors to recruit one (1) person at each school to lead/monitor/report progress on their school wellness plan, and to represent their school on the School Health and Wellness Advisory Council.**

Progress to Date 4-26-18:

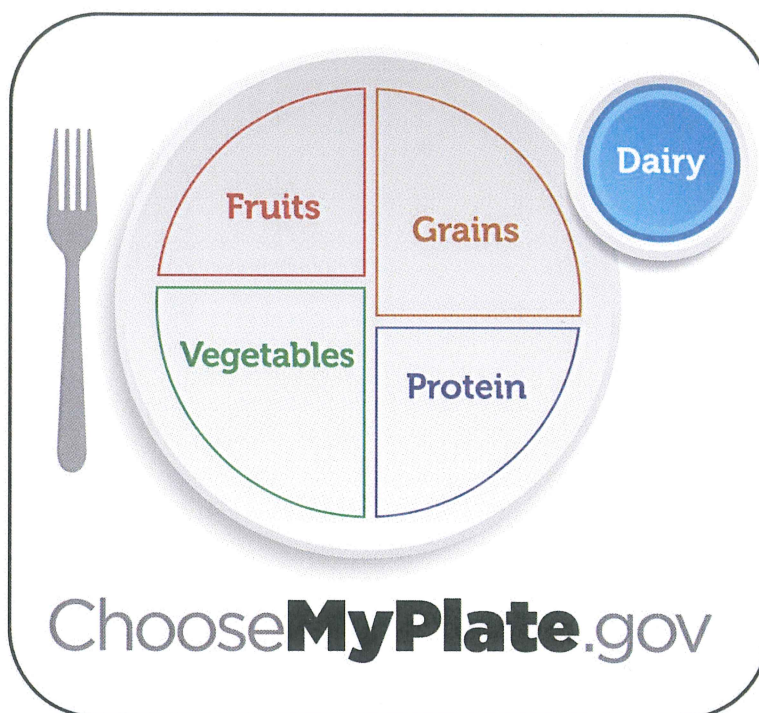
CAO and ILDs to assist in identifying school level coordinators

CAO and ILDs to assist in identifying four (4) district network coordinators to represent their cohort of schools at future SHAWAC meetings



# SCHOOL LUNCH

## WHAT'S COOKING?



What's on OUR plate for your child's school lunch? **Waterbury Public Schools Food Service Department lunches meet or exceed the United States Department of Agriculture's requirements EACH AND EVERY DAY for your child!**

**What is offered to your child at school lunch each day?**

Foods from the Protein, Grains, Fruits, Vegetables and Dairy Groups are offered at every lunch! We cover all the groups every day because we know just how important a well-balanced healthy diet is for each of our students.

**Why not try it? Eat school lunch with us!**



## District Parent Advisory Council Meeting



Are you interested in being a part of the  
"School Health and Wellness Advisory Council"?

Take action with us and join us for the March 20<sup>th</sup> meeting!  
The meeting will be held from 10:00 to 11:30 a.m. in Room #275, 236  
Grand Street.

Health and wellness goals are discussed and it is a great time to get  
involved in supporting the goals of improving the health and well-  
being of our students.

You are also invited to attend the meeting on Tuesday, March 22<sup>nd</sup> –  
same time same place. So please mark your calendar.

We look forward to seeing you at either or both of these meetings!

Please let me know if you have any questions. I can be reached by  
email at [lsalvador@waterbury.k12.ct.us](mailto:lsalvador@waterbury.k12.ct.us) or by telephone number 203-  
246-2376.



Thank you.... Linda Salvador  
Waterbury Public Schools Food Service Department





**WATERBURY PUBLIC SCHOOLS**  
**DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION**

Joseph R. Gorman – Supervisor (203) 574-8051 email: [jgorman@waterbury.k12.ct.us](mailto:jgorman@waterbury.k12.ct.us)

*Health. Moves. Minds.*

**April 26, 2018**

To: Waterbury Board of Education Commissioners

Re: Considerations in Regard to Promoting Recess before Lunch

**Expected benefits of Recess before Lunch:**

- Less classroom discipline problems: *children are more settled when they return to class after eating.*
- Better classroom performance: *children pay more attention to the lessons when they are not hungry; they are ready to learn upon returning to the classroom.*
- Better cafeteria behavior: *children are ready to eat and not eager to leave lunch to go outside and play.*
- Improve the cafeteria culture/climate/atmosphere: *numerous research studies support this outcome*
- Greater nutrient consumption: *children are ready to eat, and they eat more of the foods. Foods served but not consumed are of no nutritional benefit.*
- Students waste less food and drink more milk: *leads to increased nutrient intake.*

**Additional benefits of Recess before Lunch:**

- Teachers have more instructional time before lunch because they don't have to allow time for hand washing.
- Children consume more food and drink more milk than before.
- Teachers can give children extra help with their classroom skills before both go to lunch.

**Tips for success when implementing Recess Before Lunch:**

- Develop a system to promote hand washing before lunch.
- Inform children where to place coats and belongings during lunch (classroom, lockers, etc.)
- Decide where to store cold lunches for easy access.
- Take care of lunch money before recess.
- Be sure children have enough time to eat.
- Share the benefits of the program with your staff. A trial period can help to work out scheduling and duty issues and allows for staff input.

**MEMORANDUM OF UNDERSTANDING**

between

Waterbury Public Schools  
236 Grand Street  
Waterbury, CT 06702

and

Connecticut Military Department  
for STARBASE CT/Waterbury  
William A. O'Neill State Armory  
260 Broad Street  
Hartford, CT 06105-3706

**Academic Year 2017-2018**

**PROGRAM ACKNOWLEDGEMENT**

This STARBASE CT Program Acknowledgement sets forth the understanding regarding Connecticut Military Department's STARBASE CT Program. STARBASE CT offers a positive, proven approach to engendering excitement and interest in Science, Technology, Engineering and math (STEM). STARBASE CT focuses on elementary students, primarily fifth graders. STARBASE CT traditionally serves students who are historically underrepresented in STEM. The program encourages students to set goals and achieve them. STARBASE CT works with school districts to support their standards of learning objectives.

In support of the partnership established between the Waterbury Public Schools and STARBASE CT, the principals of participating schools and the director of STARBASE CT enter into this Memorandum of Understanding (MOU) for the purpose of facilitating a safe, positive learning environment for every student and teacher attending STARBASE CT. This MOU does not concern the transfer of funds between the Parties.

STARBASE CT provides a five-day curriculum of science, technology, engineering and math (STEM) academics for 5th grade students and teachers of Waterbury Public Schools throughout the school year. Waterbury Public Schools identifies, transports and supervises the students participating in STARBASE CT.

The principals of participating Waterbury Public Schools and the director of STARBASE CT agree to the following:

**STARBASE CT will provide:**

- A solid curriculum of stimulating learning activities involving STEM, teamwork, hands-on student involvement and self-esteem building for each academy class. An academy class is a 25-hour program of instruction consisting of five days of 5-hour instruction. The daily schedule is adapted to facilitate school and transportation schedules and the needs of STARBASE CT.
- All supplies, instructional support materials and assistance associated with the STARBASE CT program.
- Information about STARBASE CT through publications and presentations throughout Waterbury as required.
- A program orientation workshop for all participating classroom teachers to introduce them to STARBASE CT and help them prepare their students for the academy if asked.
- A pre-visit conducted at participating classrooms to help students understand what to expect for the week at STARBASE.
- Adequate classroom space for program; including regular classroom and computer lab.
- Post-test scores of his/her class to each participating teacher.
- An opportunity for parents to become familiar with STARBASE CT through parent letters or personal visitation to the program site.



### **Participating Waterbury Schools will provide:**

- Selection of the students for classes for and assurance of their attendance during scheduled times.
- Transportation between STARBASE CT and the school site for all Academies.
- Timely notification to STARBASE CT of classes selected (including number of students).
- Complete racial/ethnic/gender data for every participating class.
- A 45-60 minute time slot before the first day at STARBASE CT for a pre-visit from STARBASE CT staff. If a SMART board is not available in the classroom, a projector will be required for the presentation.
- Sack lunch for each child, including those children on free/reduced lunch program, if needed.
- Responsibility for behavior of participating students. Classroom teachers maintain responsibility for all disciplinary matters with their class. Upon recommendation of STARBASE CT staff member or the classroom teacher, the school will deny a student who has demonstrated inappropriate behavior while at *STARBASE CT* for a second time, after being counseled by STARBASE CT staff and their classroom teacher for a first offense.
- When necessary, conduct pre-tests and post-tests and/or student surveys at the home school and return them to STARBASE CT for evaluation.
- Assurance that all potential participating teachers attend the introductory workshop if offered.
- Assurance that all participating teachers attend STARBASE CT classes with their students and actively participate in assisting STARBASE CT instructors and their students.

- Assurance that classroom teacher will be responsible for students' trips to bathroom/other areas outside of the main classroom and/or computer lab, where student is not in visual view of the rest of the class.

-Assurance of at least one additional adult besides the classroom teacher for each day. Teacher aides or parents designed by the Waterbury Public Schools are acceptable.

**FERPA:**

In the event that STARBASE CT personnel come into possession of education records of City of Waterbury students, as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99),

STARBASE CT personnel shall comply with the requirements of said statute and regulations, and agree to use information obtained regarding student education records only for the purposes provided in this Agreement. Without the prior written consent of the student, as required by FERPA, STARBASE CT personnel have no authority to make any other disclosures of any information from education records.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Name): \_\_\_\_\_

Waterbury School Representative (Superintendent or designee)

Signature: Thaddeus J. Martin

Date: APRIL 9, 2018

(Name): THADDEUS J. MARTIN

MAJOR GENERAL, THE ASSISTANT GENERAL

STARBASE CT Representative and Title

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Name): \_\_\_\_\_

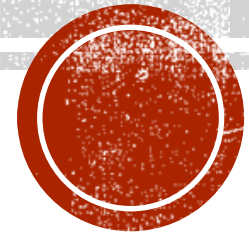
Mayor, City of Waterbury (or designee)



# WATERBURY PUBLIC SCHOOLS SPECIAL EDUCATION DEPARTMENT

MAY 2, 2018

Melissa Baldwin  
Director of Special Education



Mr. Robert Henry  
Deputy Superintendent

Mr. Darren Schwartz  
Chief Academic Officer

# SPECIAL EDUCATION DEPARTMENT

- Supervisors of Special Education

Roberta Abell, Lisa Brown, Denise Carr, Robert Delaney, Monica O'Neal, Melina Rodriguez, Sharon Walsh, Chayna Nath (Interim)

- Office Staff

Grants Manager – Elaine Skoronski  
Data Manager – Dunia Rodrigues  
Officer Manager – Shiroom Hickox

Administrative Assistants

Allison Guerra, Alison Webster, Chantal Johnson, Cynthia Leonard,  
Diana Depinho, Kim Guerrera



# MISSION

We believe in all of our Waterbury Public Schools students. The Special Education Department is committed to providing high quality instruction by implementing individualized, researched based practices to empower students to reach their own potential and become productive members of society.







# LAWS RELATING TO SPECIAL EDUCATION

- Individuals with Disabilities Education Act (known as IDEA)
- Federal law, first passed in 1975, last amended in 2004 by Congress
- Law requires that students with disabilities be provided a Free Appropriate Public Education (FAPE)
- Connecticut also has its own special education laws and regulations See Title 10-76 et.Seq.



# WHAT IS FAPE?

- Free Appropriate Public Education
- Specially designed instruction and related services designed to provide meaningful educational benefit for each student in special education provided in the least restrictive environment.



# WHAT IS IN THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)?

- Definitions of conditions which qualify as disabilities under the IDEA for students ages 3 to 21.
- Procedures and timelines that must be followed.
- Descriptions of an Individual Education Plan and procedures for completing, reviewing, and revising one.
- Descriptions of evaluations, information and data needed.
- Definition of the team of individuals who make educational decisions for the student.
- Parent involvement and parental rights.





# PLANNING AND PLACEMENT TEAM (PPT)

Team of individuals most qualified to make educational decisions for the child

- Child's parents/guardians
- Regular Education Teacher
- Special Education Teacher
- District representative knowledgeable about district resources
- Experts who can interpret evaluation results
- Others at discretion of parent/school
- When appropriate, the student



# WHEN DOES THE PPT MEET?

- The PPT meets at least once every year for an Annual Review
- Meets to determine IDEA eligibility or continued eligibility for Special Education every 3 years.
- To initiate and discuss evaluations and other data.
- To develop, review and/or revise student's IEP.



# IDENTIFICATION OF STUDENTS REQUIRING SPECIALIZED INSTRUCTION

- Through the Individuals with Disabilities Education Act of 2004 students may be referred to a Planning and Placement Team meeting by families or school personnel who suspect a student may have a disability.
- The Planning and Placement Team is then held to determine whether a comprehensive evaluation is warranted.
- Factors including: attendance, regular education intervention strategies, second language acquisition, grades, and other considerations are discussed.
- If the team determines evaluations are warranted the comprehensive evaluation will include all areas of suspected disability. Areas include: cognitive, achievement, speech and language, behavior, gross and fine motor skills, and others if needed.





# EFFECTIVE PPT'S

- Good, open, regular communication
- Desire to work together
- Sharing of all relevant information
- Mutual respect





# WHAT IS AN INDIVIDUALIZED EDUCATION PLAN (IEP)

- A written plan that details each child's special education and related services.
- All students receiving special education must have an IEP.
- IEP must be reviewed annually.
- Parents have the right to a copy.



# WHAT DOES AN IEP INCLUDE FOR EACH SPECIAL EDUCATION STUDENT?

- Description of Special Education and related services
- Transition planning for older children
- Actions proposed or refused by the PPT and the reasons
- Present levels of performance
- Annual goals and short term objectives
- How progress is measured and reported



# EXAMPLES OF RELATED SERVICES

- Occupational/Physical Therapy
- Speech Language Therapy
- Counseling/Social Work/Psychological Services
- Nursing Services
- Assistive Technology
- Transportation



# LEAST RESTRICTIVE ENVIRONMENT

- The IEP sets forth the student's program
- Placement is individually determined based on IEP
- The team first considers whether placement in general education with supplemental services and support is appropriate
- The IDEA requires the student be placed in the “least restrictive environment”
- Students with disabilities are to be educated to the maximum extent appropriate with children who are not disabled in the least restrictive environment (LRE)



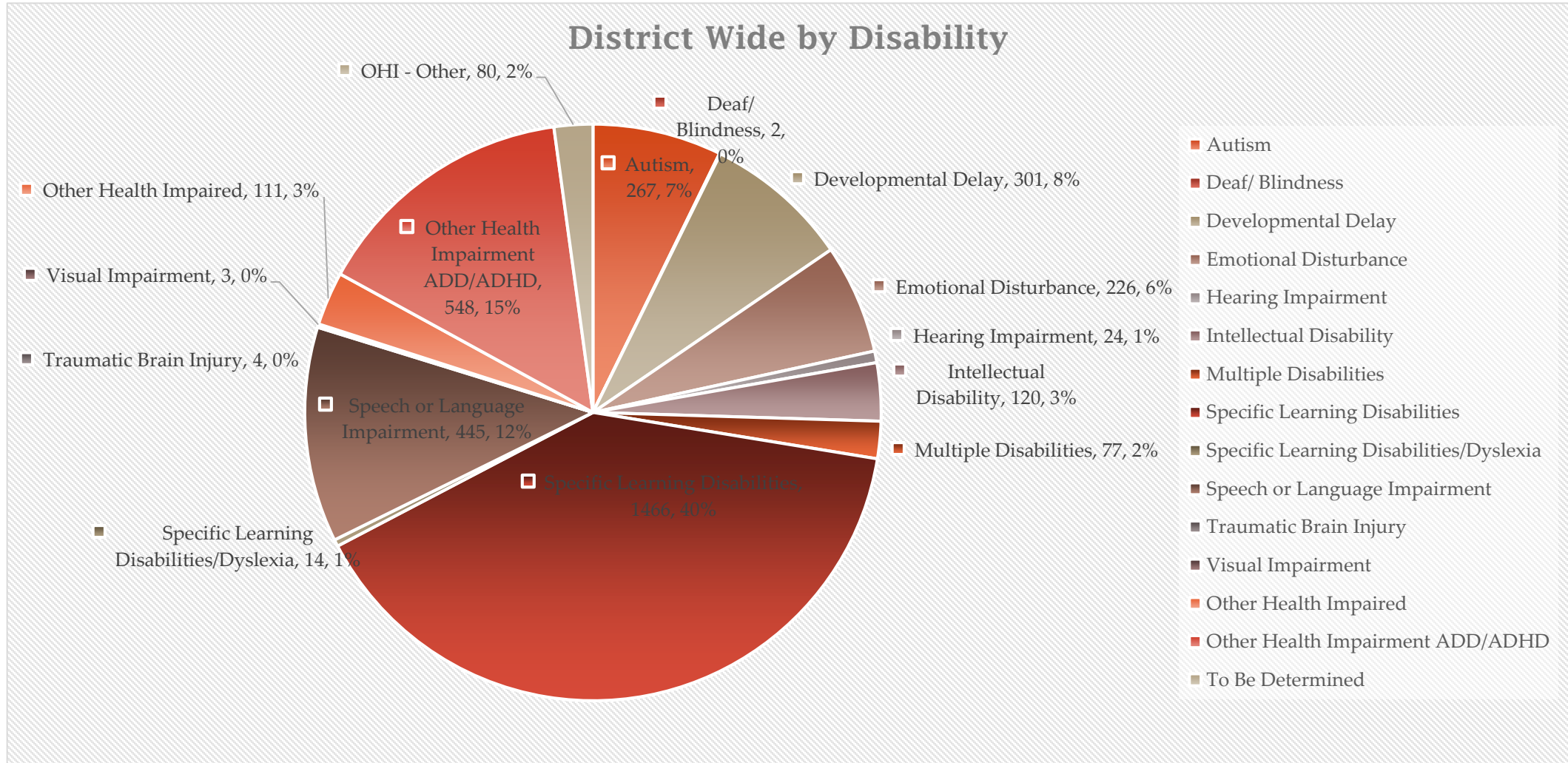


# IDENTIFYING AREAS OF SPECIAL EDUCATION

- Autism
- Deaf-Blindness
- Developmental Delay (ages 3-5 only)
- Emotional Disturbance
- Hearing Impairment (Deaf or Hard of Hearing)
- Multiple Disabilities
- Intellectual Disability
- Orthopedic Impairment
- Specific Learning Disabilities / Dyslexia
- Speech and Language Impaired
- Traumatic Brain Injury
- Visual Impairment
- Other Health Impairment
- OHI - ADD/ADHD



# PREVALENCE OF DISABILITIES



# OVER THE YEARS...

- The number of students identified for special education and related services has increased every year since 2011...totaling almost 700 students

October 1 <sup>st</sup> count	2011	2012	2013	2014	2015	2016	2017 (as of 4/26/2018)
All Students	18,062	18,385	18,621	18,798	18,752	18,901	19,931
Total # of Students in Special Education	2,980	3,122	3,278	3,435	3,517	3,667	3,688
%	16%	17%	18%	18%	19%	19%	19%



# EXITING SPECIAL EDUCATION

- Students may exit special education in a number of ways.
  - Since July 1, 2017
    - 17 students have returned to Regular Education
    - 2 Reached the maximum age (21) and walked with their class at graduation
    - 172 Graduated with Diplomas
    - 5 signed out to Adult Education





# IDEA GRANT FUNDS

IDEA has continued to act as a supplemental funding source and covers approximately 11% of the total special education budget

## 2011-2012

- IDEA 611 - \$4,827,796
- IDEA 619 - \$148,307 (preschool)
- Total - \$4,976,103
- Special Education Budget  
\$44,465,944

## Present

- IDEA 611 - \$5,281,210
- IDEA 619 - \$130,568
- Total - \$5,411,778
- Special Education Budget -  
\$48,699,317



# IDEA EXPENSES

- Personnel including benefits
  - Supervisors
  - Teachers
  - Paraprofessionals
  - ABA Therapists
  - Secretaries
- Medical Supplies
- Easter Seals Contract -19 Behavior Therapists / 2 Board Certified Behavior Analysts (BCBA)
- Audio logical Equipment & Upkeep
- Instructional Materials
- Technology Related Materials



# SPECIAL EDUCATION SERVICES AND PROGRAMS

- Autism program: Bucks Hill, Generali, Wallace, & Crosby
- Bucks Hill Annex Preschool Program
- Behavior Disorder Learning Centers: Located in several schools throughout District at all levels
- Community Based Training Program: Transition program for students in High School
- Co-taught Classrooms
- Inclusion support
- Essential Skills Classrooms: located in several schools throughout District
- Hearing Impaired Program: Maloney School with audiological services provided for students throughout District
- Naugatuck Valley Community College Transition Program
- State Street Alternative Program
- Resource Room - All Levels
- Non-Public and Catholic Schools



# PLACEMENTS

Year	15-16	16-17	17-18 Current
Waterbury BOE # of Placed Students	73	71	65
Court Placed Students	3	5	0
DCF Placed Students	31	12	20
DDS Placed Students	3	1	0
Insurance Placed Students	6	1	2
Out of District total # of students	116	90	87
Total Number of Students in Special Education	3517	3667	3688
Percentage of Students Placed	3.29%	2.45%	2.35%





# EXCESS COST REIMBURSEMENT FROM THE CONNECTICUT STATE DEPARTMENT OF EDUCATION

Excess Cost Reimbursement refers to the funds received by the City of Waterbury for Tuition and Transportation spent on children in placements.


Waterbury Public Schools pays every dollar up to ~\$68,462 for Waterbury Board of Education Placements. For every dollar we spend after \$68,462, the state reimburses the city at a determined rate (usually between 60-80%).

If a Student is in a State ordered, Waterbury Public Schools pays for the first \$15,214. So for every dollar spent after this amount the state reimburses the city at the same rate as above.

	15-16	16-17	17-18
Excess Cost Reimbursement from the CT SDE	\$1,325,865	\$2,179,210	TBD



# MEDICAID REIMBURSEMENT

- Related service providers submit for Medicaid reimbursement for services and evaluations completed on students in special education who have these services and goals and objectives in their IEP
- 85% is returned to the City
- 15% is returned to the service providers for materials and supplies to continue servicing the students
- This is the reimbursement for the 2017-2018 school year 

Medicaid Reimbursement 2017-2018			
		<u>WTA Account</u>	<u>Special Medicaid Account</u>
<u>Month</u>	<u>Check Amount</u>	<u>15%</u>	
July	\$ 23,743.17	\$ 3,561.48	\$ 20,181.69
August	\$ 914.00	\$ 137.10	\$ 776.90
September	\$ -	\$ -	\$ -
October	\$ 98,188.50	\$ 14,728.28	\$ 83,460.22
November	\$ -	\$ -	\$ -
December	\$ 85,957.75	\$ 12,893.66	\$ 73,064.09
January	\$ 146,498.00	\$ 21,974.70	\$ 124,523.30
Settlement Check	\$ 114,604.27	\$ 17,190.64	\$ 97,413.63
February	\$ 79,738.25	\$ 11,960.74	\$ 67,777.50
March			
April			
May			
June			
<b>Total Amounts:</b>	<b>\$ 549,643.94</b>	<b>\$ 82,446.60</b>	<b>\$ 467,197.33</b>



# STATE STREET PROGRAM

## Enrollment

- Current - 87
- 10/1/2017 - 71
- 10/1/2016 - 67
  
- Increase of 20 students in 16 months
- 15 students have returned to district from Out of District, DCF, and Court Ordered Placements

## Why is enrollment going up?

- An additional classroom has been added temporarily to support the K-5 elementary behavior program
- Elementary schools are seeing an increase in the need for placements to support student social emotional and behavioral needs



# FUTURE OF STATE STREET

- Larger Facility to support an increasing enrollment
- Physical Separation of Grade Levels
- Out of District Students placed by Waterbury BOE may return
- Increase Out of Town Student Enrollment
- Support for our District Schools handling students who have increased Social Emotional and Behavioral Needs
- Funds received from other towns may be utilized to support and enhance programs currently in place





# SECTION 504

- A 504 Plan is intended for children with a wide range of disabilities who are able to participate and succeed in the general education classroom without modifications to the curriculum.
- 504 Plans are not covered under Special Education IDEA Law
- A 504 Plan may include accommodations to a students school program including:
  - A peanut-free environment
  - Sitting at the front of the classroom or near a teacher
  - Extra time to complete work
  - Scribe (student broke their writing hand)
  - Specialized transportation (student is in a wheelchair or on crutches for an extended period of time)



# SPECIAL EDUCATION ADVISORY COUNCIL (SPEAC)

## **Members**

- Sandra Genua, Parent
- Margaret O'Brien, Advocate
- Eunice McDougall, Bilingual Social Worker
- Karen Lowe, School Psychologist
- Marisa Blakeslee, Principal
- Elaine Skoronski, Grant Manager
- Melissa Baldwin, Director of Special Education

## **Topics discussed this School Year**

- District Crisis Team
- Parent Engagement and Education
- Children displaced from Puerto Rico and other disaster areas
- Middle School Transition
- Bullying Investigations
- Toilet Training
- Researched grant funding for an ADA Playground



QUESTIONS?



# Waterbury Public Schools

## Pupil Personnel Services

### 2017-2018



Presented by:  
Wendy Owen, Administrator of Pupil Personnel

Robert Henry, Deputy Superintendent

Darren Schwartz, Chief Academic Officer



# Pupil Personnel Staff

## Administrator of Pupil Personnel

Wendy Owen

## Grants Manager

Elaine Skoronski

## Leader in Residence

Jackie Davis

## Collaborative Instruction Coach

Shannon DosSantos

## Office Manager

Shiroon Hickox

## Administrative Staff

Chantel Johnson, Diana DePinho, Kim Guerrera, Cynthia Leonard

# Mission Statement

Pupil Personnel Services is committed to providing a safe, positive, engaging school environment that empowers students to reach their full potential and become productive members of society.



## Pupil Personnel Goals

Goal #1 Supervise school counselors and their efforts to help students focus on academic, career and social emotional development.

Goal # 2 Ensure that all students in grades 6-12 are college and career ready through development of Student Success Plans and Advisory sessions.

Goal # 3 Provide students with a safe and secure environment.

Goal # 4 Maintain compliance with Section 504 of the Rehabilitation Act of 1973.

**Goal #1:** Supervise school counselors and their efforts to help students focus on academic, career and social development.

### Goal #1 Overview:

- Approximately 9,077 students in grades 6-12
- 35 school counselors covering grades 6-12
- School counselors engage in many responsibilities, examples include:
  - Student counseling
  - Developmental guidance lessons
  - PSAT/SAT prep
  - College and career readiness
  - Student Success Plans
  - High school and college recommendations
  - Parent presentations
  - College field trips



**Goal #1:** Supervise school counselors and their efforts to help students focus on academic, career and social development.

## Highlights Goal #1:

- Professional development to aligned to college and career readiness and social-emotional development.
- Post-secondary data collection on graduating high school seniors. To date data received from Kennedy, Wilby, WCA, and Enlightenment: 802 graduating seniors
  - Applied to 4 year college/university: 308 students
  - Applied to 2 year college/university: 459 students
  - Military: 2 students
  - Vocational training program: 23 students
  - Employment: 10 students
- Parent presentations conducted by school counselors during open house.
- Waterbury Manufacturing Pre-Apprenticeship Program.
- Internship opportunities provided for students in master degree programs in school counseling. Contracts completed with:
  - Southern Connecticut State University
  - Western Connecticut State University
  - Springfield College
  - Sacred Heart University
  - To date 5 students have completed their internship in Waterbury during 2017-2018 school year

“High School Program of Study” completed by school counselors to document student meetings and credits. Student \_\_\_\_\_

Grade	English 4 Credits	Math 3 Credits	Science 2 Credits	Social Studies 3 Credits	Electives (Credits)					
					<u>Mandatory:</u>					
	Meets All High School Graduation Requirements				<u>Mandatory:</u> US History Civics	Initial Meeting	Mid-Year Meeting	Year End Meeting	School	School Year
9										
10										
11										
12										
Student Interests:										
Gr. 9 Notes			Gr. 10 Notes			Gr. 11 Notes			Gr. 12 Notes	
									Post-Secondary:	

**Goal #2:** Ensure that students are college and career ready through the development of Student Success and Advisory.

### Goal #2 Overview:

- Student Success Plan is an individualized student driven plan for students in grades 6-12 that is developed to address every student's needs and interests, in order to help every student stay connected in school and to achieve postsecondary educational and career goals – [www.sde.com](http://www.sde.com)
- Advisory Sessions help students get connected to one another in meaningful ways through class discussions in topics such as academic support, social-emotional learning, and college and career preparation.

**Goal #2:** Ensure that students are college and career ready through the development of Student Success and Advisory.

### Highlights Goal #2:

- Student Success Plan template developed and shared with all school counselors for grade appropriate goal setting and related activities across academic, career, and personal/social domains.
- Naviance usage reports reviewed monthly to track student progress on goal and task completion. At present District completion rate for Student Success Plans is approximately 95%.
- All students in grades 6-12 participate in ten, 45 minutes Advisory sessions.
- Uniform Advisory Session dates established district wide for all grades 6-12.
- Advisory sessions were restructured for the 17-18 academic year.
- 70 Advisory sessions for grades 6-12 were developed. Topics include Khan Academic, SAT prep, resume writing, interviewing skills, teen dating violence, internet safety, and homelessness.



## Example: High School Student Success Plan Goal and Task Template

Grade Level	Task 1 Timeframe	Task 2 Timeframe	Task 3 Timeframe	Assigned School Counselor
	October-November	January - February	May - June	
9th	<ul style="list-style-type: none"> <li>Create Academic, Career , Personal Growth goals on Naviance</li> </ul>	<ul style="list-style-type: none"> <li>Career Interest Profiler</li> <li>Review/revise Academic, Career , Personal Growth goals</li> </ul>	<ul style="list-style-type: none"> <li>Build resume</li> <li>College Search/Save</li> <li>Review/revise Academic, Career , Personal Growth goals</li> </ul>	
10th	<ul style="list-style-type: none"> <li>Set/review/revise Academic, Career , Personal Growth goals on Naviance</li> </ul>	<ul style="list-style-type: none"> <li>Review/revise Academic, Career , Personal Growth Goals</li> <li>Update resume</li> <li>Road Trip Nation “What’s Your Road”</li> </ul>	<ul style="list-style-type: none"> <li>Review/revise Academic, Career , Personal Growth goals</li> <li>Update resume</li> <li>College Search/Save</li> </ul>	
11th	<ul style="list-style-type: none"> <li>Set/review/revise Academic, Career , Personal Growth goals on Naviance</li> </ul>	<ul style="list-style-type: none"> <li>Review/revise Academic, Career , Personal Growth goals</li> <li>Update resume</li> <li>College Search/Save</li> </ul>	<ul style="list-style-type: none"> <li>Requesting recommendations for college or career</li> <li>Review/Revise Academic, Career , Personal Growth Goals</li> </ul>	
12th	<ul style="list-style-type: none"> <li>Set/review/revise Academic, Career , Personal Growth goals on Naviance</li> <li>Requesting recommendations for college or career</li> </ul>	<ul style="list-style-type: none"> <li>Review/Revise Academic, Career , Personal Growth goals</li> <li>Update resume</li> <li>Requesting recommendations for college or career</li> </ul>	<ul style="list-style-type: none"> <li>Complete Post-Secondary Survey</li> </ul>	

**Goal #3:** Provide students with a safe and secure school environment.

Overview Goal # 3:

- Total District enrollment as of Oct. 1<sup>st</sup> is 18, 954
- Enrollment as of April 25, 2018 is 19, 391
- The District has a continuum of services and supports to assist students so they can maximize their learning potential. Examples of supports include:
  - Classroom interventions
  - Social skills groups
  - Peer support groups
  - Referrals as to community agencies
  - Student support plans
  - Restorative Practices

**Goal #3:** Provide students with a safe and secure school environment.

Highlights Goal #3:

- Jo Ann Freiberg from CSDE provided 12 days of in-district training on School Climate and Restorative Practices
- The training focuses on fostering a positive school climate and establishing the conditions for developing and nurturing a school culture based on relationships.
- The training includes concrete and practical strategies for establishing appropriate classroom and school –based routines.
- Building level teams met following the training and submitted plans outlining the strategies and professional development to be provided to support school staff.

## Goal #3: Provide students with a safe and secure school environment.

### Examples of School Climate and Restorative Training school presentations:

Gilmartin: "At the end of this year, we will start to review some of the foundational components of the theory behind restorative practices (the science behind it, data supporting its effectiveness, and the correlation between school shooters). We will use some of the conversation cards that Joann presented and model some of the activities such as the index cards that needed to be placed according to their relationships. We will then turn to more explicit PD on the circles strategy and use practice and reflection to create buy-in."

Carrington: "This team has chosen to utilize a participatory approach to present to staff. We have introduced circles to staff by facilitating one with them in one staff meeting. We asked staff to create charts listing a person who made a difference in their lives followed by discussion during a PD. The team plans to continue to introduce school climate and the value of students having a connection to school through various activities and discussions."

Enlightenment "We presented at a professional development on February 14<sup>th</sup> with our school staff. We gave a slide-show presentation and a group discussion about many of the issues that came up over our four-day PD. We ended the presentation by saying that we would meet with the individual teams within the school to continue to discuss these initiatives. They have already begun this process of rolling out these plans. Our restorative committee has also created a restorative spreadsheet, on which we record these restorative meetings with students. "

Wilby HS:

- Incorporate Parent Liaison into plans for creating a sense of school connectedness for students (ex. Welcoming new registration parents/students)
- Examine a formalized program of offering club opportunities to all students
- Examine options for student leadership opportunities
- Increase opportunities for youth as resources (ex. Create a cycle schedule of student surveys, explore options of creating student leadership teams beyond an elected student council.)

### **Goal #3: Provide students with a safe and secure school environment.**

#### Highlights Goal #3 continued:

- Student/Parent handbook was restructured and distributed this school year based on CAFE model to include all policies that require mandatory annual notification.
- Sexual Abuse Prevention and Education Program policy was approved by the BOE on 9/7/2017.
- Safe School and Positive Climate Committee meets monthly to review district data, policies and procedures to ensure a safe and secure environment for all students.
- Confidential Rapid Response Team meet monthly to review referrals to DCF to ensure prompt reporting. As of 4/11/2018 there have been 272 referrals to DCF.
- Collaboration with National Alliance of Mental Illness (NAMI) to provide training to building staff and/or students.
- Collaboration with Kathy Crowe, Director of Waterbury Youth Services on Safe Place presentations to middle and high school students.



## Goal # 3: Provide students with a safe and secure school environment.

### Highlights Goal #3 continued:

- Behavior Technicians and Prevention Specialists
  - 8 Behavior Technicians and 4 Prevention Specialists assigned to middle and high schools.
  - Behavior Technicians engage in many activities, some examples include: student meetings, mentoring, circles, counseling, student mediation, check-in/check-out, collaborate with staff, data review, agency referrals.
  
- Attendance Counselors and Truancy Prevention Specialists
  - 6 attendance counselors to cover elementary schools and WCA, 4 attendance counselors at each comprehensive high school and WAMS, and 3 truancy prevention specialists at the comprehensive middle schools.
  - Attendance counselors and truancy prevention specialists engage in many activities, some examples include: member of building CAT team, classroom presentation, home visits, phone calls and parent meetings, referrals to WJS, parent engagement activities.
  - Attendance/Truancy letters were revised in accordance with recent legislation and distributed to attendance counselors.
  - Tiered levels of intervention developed to address preschool attendance.
  - Waterbury Youth Services is the Youth Service Bureau for the City of Waterbury. Contract completed annually and presented to the Board of Education and Board of Alderman. Truancy referrals to WYS to date for the 17-18 academic year, elementary: 63, middle school: 142 , high school: 142.

## Goal #3: Provide students with a safe and secure school environment.

### Bullying

#### Definition of Bullying:

- Bullying is defined as *repeated written, oral, or electronic* communications by one or more students, such as cyber-bullying, directed at or referring to *another student attending school in the same school district*

#### AND/OR

- *Repeated physical acts or gestures* by one or more students that are directed against another student
  - (A) Causes **physical or emotional harm** to the student or damage to the student's property,
  - (B) Places the student in **reasonable fear of harm** to himself or herself, or of damage to his or her property,
  - (C) Creates **a hostile environment at school** for such student
- As of March 2018 there were 39 verified incidents of bullying
- District has focused efforts on increasing awareness and reporting of alleged incidents of intimidation, harassment and bullying through the following:
  - Annual training
  - Presentations to building administrators at the Superintendent's Forum
  - Complaint form is posted on Waterbury Public Schools website
  - CAO newsletter submissions
  - Bullying PowerPoint on Waterbury Public Schools
  - Monthly review of bullying logs at Confidential Rapid Response meeting
  - Individual meetings with school social workers

**Goal #3:** Provide students with a safe and secure school environment.

### Suspension /Expulsion

- District liaison with the CSDE on K - 2 OOS suspension
- District representation at CSDE webinars
- Presentation to elementary administrators on K – 2 OOS data, legislation, and ED 166 .
- K – 2 OOS: April 2017: 138  
April 2018: 35

○ Suspension comparison data:	<u>March 2017</u>	<u>March 2018</u>	<u>% of Change</u>
ISS	4109	4060	-1.19
OSS	4152	3272	-21.19
Total	8261	7332	-11.25

- District expulsion data : April 2017: 28  
April 2018: 17

**Goal #4:** Maintain compliance with Section 504 of the Rehabilitation Act of 1973.

### Overview Goal #4:

- Section 504 is a federal law that prohibits any entity that receives federal assistance from discriminating against persons with disabilities
- Steps to Section 504 involve Child Find/Referral, team meeting, consent for evaluation, eligibility, implementation of 504
- Approximately 1,000 WPS who are eligible for services under Section 504



**Goal # 4:** Maintain compliance with Section 504 of the Rehabilitation Act of 1973.

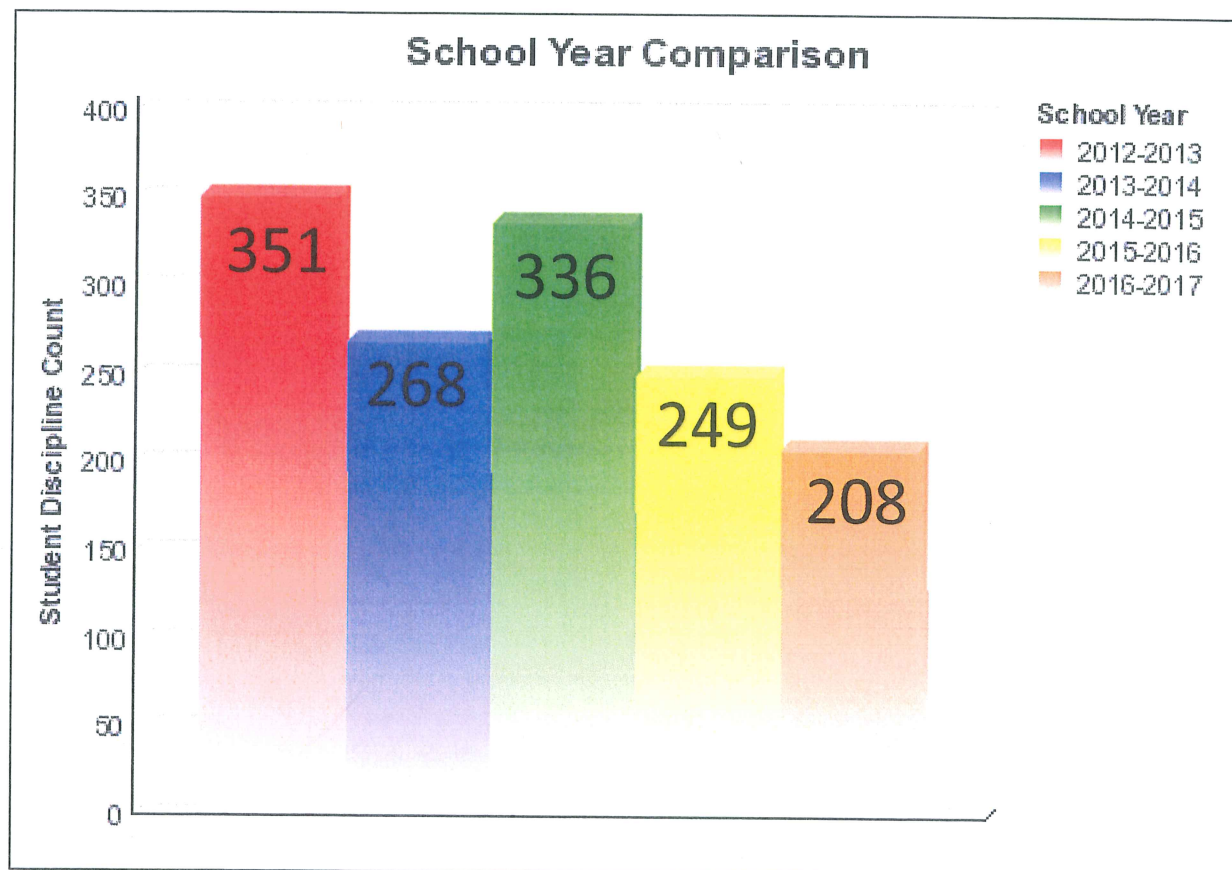
Highlights Goal #4:

- Substantial revision to Section 504 manual and forms
- Provide professional development as requested by the schools or staff on Section 504.
- Collaboration with building administrators and parents on Section 504.



**Waterbury Public Schools  
School-Based Arrest Data- 2017-2018 Year  
(As of 5/1/18)**

<b>Total Arrests</b>	<b>234</b>
<b>Project Safe Neighborhood Diversion Program</b>	<b>134 of 234 (57%) Arrests diverted from court</b>
<b>Civil Citations (Police-Issued JRB Referral)</b>	<b>67</b>



# Questions/Comments

## COMMITTEE ON SCHOOL FACILITIES &amp; GROUNDS

WORKSHOP: Thursday, May 2, 2018 (NEMS)  
 BOARD MEETING: Thursday, May, 17 2018

TO THE BOARD OF EDUCATION  
 WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
T.St.Pierre	Duggan café: Wed., May 16 <sup>th</sup> 4:00-6:00 pm (School Dance)
R. Moffo	Generali gym: Thurs., June 7 <sup>th</sup> 3:30-8:00 pm (annual talent show)
G. Huckins	Wallace media ctr.: 8/29, 9/12, 11/27 6:30-8:30 pm (swim officials meetings)
N. Berger	Maloney comm. rm.: Tues., May 8 <sup>th</sup> 6-7pm (kdg.assts. union meeting)
S. Lauren	Reed café: Fri., June 1 <sup>st</sup> 4:30-7:30pm (school dance)
N. Smith	WAMS drama rm.: June 6 <sup>th</sup> & 7 <sup>th</sup> 2:30-8:00pm (school production)
Park Dept.	Kennedy aud.: Thurs., June 28 <sup>th</sup> 8:30am-3:00pm (summer staff training)
E. McCann	Kennedy pool: May 29 <sup>th</sup> to June 15 <sup>th</sup> 2:30-5:30pm (Lifeguard Training)
	Kennedy pool: Mon. -Fri. July 2 <sup>nd</sup> to Aug. 10 <sup>th</sup> 8:30am-3:00pm (Learn to Swim Program & Open Swim)
	Sprague gym: 6/28 to 8/14 8am to 4pm (Summer Prorgam)
R. Henry	WAMS apron stage: Sat., May 12 <sup>th</sup> 9am-1pm (Gettysburg Address Competition)
A.M. Brites	Kennedy aud., gym, café: May 18 <sup>th</sup> 5-9pm and May 19 <sup>th</sup> 7:30am-3:30pm (2 <sup>nd</sup> Annual Community Day)

Approved:

\_\_\_\_\_  
 John Theriault

\_\_\_\_\_  
 Robert Henry  
 Deputy Superintendent of Schools

APR 27 2018

SCHOOL PERSONNEL USE ONLY

Date:

4/26/18

TO:

School Business Office

FROM:

Duggan School

The undersigned hereby makes application for use of school facilities (after school hours) as follows:

NAME OF SCHOOL REQUESTED: Duggan School

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café

DATES REQUESTED: May 16<sup>th</sup> 2018

Time: 4:00 - 6:00 pm

FOR THE FOLLOWING PURPOSES:

Middle School Dance

Jana Duggan  
Applicant

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

*Book*

SCHOOL PERSONNEL USE ONLY

APR - 4 2018

DATE: 4-3-18

TO: SCHOOL BUSINESS OFFICE  
FROM: Rosemarie Moffo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Generali

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: June 7th 2018

FROM: 3:30 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Generali's Annual Talent Show

Rosemarie Moffo  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



APR 20 2018

SCHOOL PERSONNEL USE ONLY

DATE: 4-20-18

TO: SCHOOL BUSINESS OFFICE

FROM: Gary Huckins

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace M/S

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

media ctr.

3  
1 DATES REQUESTED: Wed. 8/29 - Wed. 9/12 - Tues. 11/27  
FROM: 6 30 am/pm TO: 8 30 am/pm

FOR THE FOLLOWING PURPOSES:

Swim Officials Meetings

Gary Huckins/su  
(APPLICANT)

203-592-7562

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

APR 13 2018

DATE:

4/13/18

TO: SCHOOL BUSINESS OFFICE

FROM:

Noreen Berger

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Maloney Magnet School

☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

Community Room

DATES REQUESTED:

May 8th, 2018, Tuesday

FROM:

6

am/pm

TO:

7

am/pm

FOR THE FOLLOWING PURPOSES:

UPSEU / Kindergarten Ass'ts. Meeting Union

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

APR 11 2018

SCHOOL PERSONNEL USE ONLYDATE: April 11, 2018

TO: SCHOOL BUSINESS OFFICE

FROM: Stephanie Lawson, Reed School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Café/RoomsDATES REQUESTED: Friday June 1, 2018FROM: 4:30 am/pm TO: 7:30 am/pmFOR THE FOLLOWING PURPOSES:Middle School PBIS  
School DanceStephanie Lawson  
APPLICANT

\*\*\*\*\*

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

APR 11 2018

Please give form to Nicole Steck

SCHOOL PERSONNEL USE ONLY

DATE:

4/11/18

TO: SCHOOL BUSINESS OFFICE

FROM:

N. Smith WAMS THTR

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

WAMS Drama Classroom  
Waterbury Arts Magnet School

☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☒

Cafe/Rooms

DATES REQUESTED:

June 6th & June 7th 2018

FROM:

2:30

am/pm

TO:

8:00

am/pm

FOR THE FOLLOWING PURPOSES:

6pm Show on June 6th + 7th  
with guests on June 7th

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements must be made in person at the police and fire headquarters.

*g200K*

APR 10 2018

SCHOOL PERSONNEL USE ONLY

DATE: 4/10/18

TO: SCHOOL BUSINESS OFFICE

FROM: Ed McCann

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☒ Auditorium      ☐ Gymnasium      ☐ Swimming Pool      ☐ Café/Rooms

DATES REQUESTED: June 28 & 29

FROM: 8 30 am/pm      TO: 3 am/pm

FOR THE FOLLOWING PURPOSES:

Summer Staff Training

Ed McCann  
APPLICANT

\*\*\*\*\*

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.



Book

APR 10 2018

SCHOOL PERSONNEL USE ONLY

DATE: 4/10/18

TO: SCHOOL BUSINESS OFFICE

FROM: Ed McCann

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☐ Auditorium      ☐ Gymnasium      ☒ Swimming Pool      ☐ Café/Rooms

DATES REQUESTED: May 29 - June 15

FROM: 230 am/pm TO: 530 am/pm

FOR THE FOLLOWING PURPOSES:

Lifeguard Training

Ed J. McCann  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

APR 10 2018

DATE: 4/10

TO: SCHOOL BUSINESS OFFICE

FROM: Ed McCann

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☐ Auditorium      ☐ Gymnasium      ☒ Swimming Pool      ☐ Café/Rooms

DATES REQUESTED: July 2 - Aug 10

FROM: 830 am TO: 3 pm

FOR THE FOLLOWING PURPOSES:

Learn-to-Swim Program & Open Swim

Edward J. McCann  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

*Book*

APR 10 2018

SCHOOL PERSONNEL USE ONLY

DATE: 4/10

TO: SCHOOL BUSINESS OFFICE

FROM: Ed McCann

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Cafeteria/Rooms

DATES REQUESTED: 6/28 - 8/14

FROM: 8 am/pm TO: 4 am/pm

FOR THE FOLLOWING PURPOSES:

Summer Program

Ed McCann  
APPLICANT

\*\*\*\*\*

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

APR 10 2018

SCHOOL PERSONNEL USE ONLY

DATE: 4/10/18

TO: SCHOOL BUSINESS OFFICE

FROM: Robin Henry

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Apron Room

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: May 12<sup>th</sup>

FROM: 9:00 am/pm TO: 1 am/pm

FOR THE FOLLOWING PURPOSES:

The Gettysburg Address Elementary  
Competition

Robin Henry  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

APR - 9 2018

SCHOOL PERSONNEL USE ONLY

DATE: April 9, 2018

TO: SCHOOL BUSINESS OFFICE

FROM: Ann Marie Brites, Parent Liaison, Kennedy HS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☒ Auditorium

☒ Gymnasium

☐

Swimming Pool

☒ Café/Rooms

DATES REQUESTED: Friday Evening, May 18<sup>th</sup> & Saturday May 19<sup>th</sup>

FROM: May 18<sup>th</sup> 5:00pm TO: 9:00pm

May 19<sup>th</sup> 7:30am TO: 3:30PM

FOR THE FOLLOWING PURPOSES:

Set up for the 2<sup>nd</sup> Annual Community Day Event Friday evening with completion on Saturday morning with volunteers, participating organizations, businesses arriving and setting up their tables. Event open to the public until 2:00 then clean up.

Ann Marie Brites, Parent Liaison  
APPLICANT

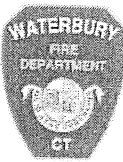
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Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

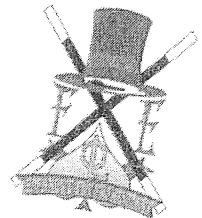
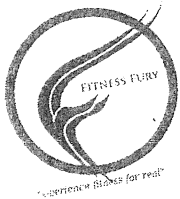
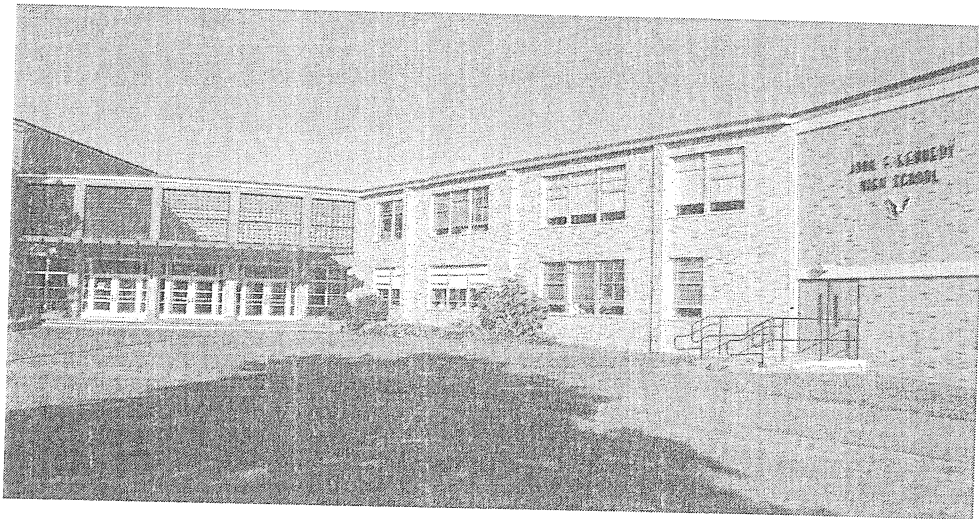




# John F. Kennedy High School



## 2<sup>nd</sup> Annual Community Day



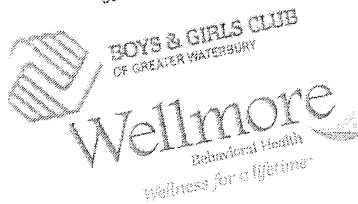
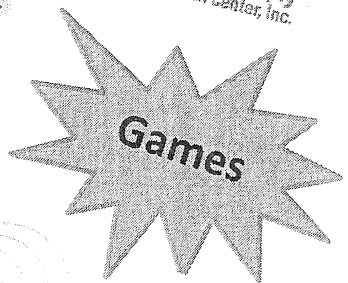
**girls inc.**

Girls Incorporated  
of Western Connecticut

**Saturday, May 19<sup>th</sup>**

**10:00am - 2:00pm**

**Free Admission**



**Community Service Organizations,  
Magic Show, Smoke Safety Trailer, Zumba Demo,  
Cappuccino Café, Games and Activities,  
Raffles & More...**

ACCUPEST Pest Control Services



**Contact: Ann Marie Brites**

**[abrites@waterbury.k12.ct.us](mailto:abrites@waterbury.k12.ct.us)**

**203-574-8150 x437**



## COMMITTEE ON SCHOOL FACILITIES & GROUNDS

**WORKSHOP: Thursday, May 2, 2018 (NEMS)**

**BOARD MEETING: Thursday, May 17, 2018**

**TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT**

**LADIES AND GENTLEMEN:**

**With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.**

<b>GROUP</b>	<b>FACILITIES AND DATES/TIMES</b>
Porter & Chester	Kennedy aud.: Thurs., May 3 <sup>rd</sup> 3:00-6:30pm
L. Caouette	(graduation ceremony)
Taft Pointe Condo Assoc. Karina Smith	West Side M/S café: Tues., June 12 <sup>th</sup> 6-9pm (condo meeting)

**REQUESTING WAIVERS:**

Neighborhood Housing Service	Reed gym, café, rms.: Sat., May 19 <sup>th</sup> 10am-6pm
Erika Cooper	(social change within community forum) (\$378.)
Shekinah Christian Church	Wilby aud.: 7/19 & 7/20 7 – 10 pm
Jose Reyes	(annual convention) (\$672.)
Granville Academy	Career Academy café, gym, kitchen, 4 rms:
Maurice Mosley	Fri., Sept. 28 <sup>th</sup> set-up 5:00-9:00 pm
	Sat., Sept. 29 <sup>th</sup> Career Fair 8:00am-5:00pm (\$1,092.)
Clayton Memorial Church	Crosby track: Sat., July 7 <sup>th</sup> 9am-1pm (Church Walk) (\$210.)
Rev. Delorico Patterson	

**GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:**

Erika Cooper	Walsh classrms., gym: Mon-Fri 7/9 – 8/17 8:30-3:00pm
Neighborhood Housing Serv.	(summer school program)
Wtby. Ballers	Generali gym: Mon. & Thurs. 5/3-6/14 6:00-8:00pm
T. Lott	(basketball program)
M. Batista	Driggs rm.: Thurs., May 31 <sup>st</sup> 6-8 pm (neighborhood meeting)
Hillside Neighborhood Assoc.	
W. Leach	Reed café: Thurs., May 24 <sup>th</sup> 4:30-9:00pm
Neighborhood Housing Services/Ungroup	(Anti Bullying Forum)

**MONIES COLLECTED TO DATE:**

**\$ 55,179.75**

**Approved:**

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**John Theriault**

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**Robert Henry**  
**Deputy Superintendent of Schools**

**These activities are completed and have been billed:**

Dance Expressions  
Region 14

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APR 25 2018

APPLICANT Linda Canette NAME OF ORGANIZATION Porter & Chesten Inst  
ADDRESS 581 Wolcott St Waterbury CT 06705 TELEPHONE # 425-659-3800  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Kennedy H.S. DATES 5/3 ROOM(S) Auditorium  
OPENING TIME 3pm CLOSING TIME 6:30pm PURPOSE Commencement  
ADMISSION (if any) None CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 250 CHILDREN 50  
SIGNATURE OF APPLICANT Linda Canette DATE 4/9/18  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \_\_\_\_\_

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. \_\_\_\_\_ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 hr service per cust  
RENTAL FEES: \$1000/4 hrs + \$200 each add. hr.  
MISCELLANEOUS FEES: (Tech) \$55/HR.  
SECURITY DEPOSIT \$ 500. INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

APR 23 2018

CONTRACT#

APPLICANT Kanna Smith NAME OF ORGANIZATION Taft Pointe Condominium  
ADDRESS Taft Pointe Waterbury 06708 TELEPHONE # 860 259 1046  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED West Side DATES 6/12/18 ROOM(S) Cafeteria  
OPENING TIME 10pm CLOSING TIME 9pm PURPOSE Condo meeting  
ADMISSION (if any) — CHARGE TO BE DEVOTED TO —  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN —  
SIGNATURE OF APPLICANT [Signature] DATE 4/23/18  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ 500

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian



## DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

## SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APR 25 2018

APPLICANT

ERika Cooper

NAME OF ORGANIZATION

Neighborhood Housing  
Services of Waterbury

ADDRESS

161 N. main Street

Waterbury

CT 06702

(street)

(city)

(state)

(zip code)

TELEPHONE #

203-753-1896 /

203-419-8397

SCHOOL REQUESTED

Reed School

DATES

5/19/18

ROOM(S)

gym - cafe - 2 rooms

OPENING TIME

10 AM

CLOSING TIME

6 PM

PURPOSE

Social Change within Community

ADMISSION (if any)

\$5.00

CHARGE TO BE DEVOTED TO

Support Summer School

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS

25

CHILDREN

50

SIGNATURE OF APPLICANT

Erika Cooper

DATE

4-24-18

PERSON(S) NAME, ADDRESS &amp; PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Erika Cooper NHSW 161 N. main Street, Waterbury, CT 06702

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR. plus 1 HR. SERVICE FEE. (\$372)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: NHS

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Reed

DATE(S): Sat May 19

TIMES: 10AM - 6PM

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

4-26-18

Date

Ex. Cooper

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

378.

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# APR - 6 2018

APPLICANT Jose Reyes NAME OF ORGANIZATION Shekinah Christian Church

ADDRESS 584 N Main St Wtby CT 06704 TELEPHONE # (203) 525-2811  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wtby DATES 7/19/18-7/20/18 ROOM(S) Auditorium

OPENING TIME 7pm CLOSING TIME 10pm PURPOSE Annual Convention

ADMISSION (if any) No CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 400 CHILDREN 100

SIGNATURE OF APPLICANT Jose Reyes DATE \_\_\_\_\_

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Jose Reyes 54 Hilltop Rd  
(203) 525-2811 Oakville, CT 06775

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. Jose Reyes (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1HR SERVICE FOR CUST. (2) (\$84.00)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with 200 Building Permit)

APPLICANT/ORGANIZATION: Shekingah Christian Church

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Auditorium

DATE(S): 7/19/18

TIMES: 7pm - 10pm

DATE(S): 7/20/18

TIMES: 7pm - 10pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

\_\_\_\_\_  
Date

Joe L...  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_

Building Usage Fees

\$ 672

Custodial Fees

\$ \_\_\_\_\_

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# APR 20 2013

AFFILIANT Maurice Mosley NAME OF ORGANIZATION Granville Academy  
ADDRESS 66 Redcoat Rd Waterbury, Ct 06704 TELEPHONE # 203 5984101 -cell  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Granville Academy DATES Friday Sept 28 - Saturday Sept 29 ROOM(S) Cafe, Gym, Kitchen, 41455  
OPENING TIME Friday 5:00-8pm - Saturday 8-5pm CLOSING TIME 5pm PURPOSE Career Day/Fair

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 125

SIGNATURE OF APPLICANT [Signature] DATE 7/19/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Maurice Mosley -

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1HR SERVICE PER CUST. (2)(\$1092)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Fri, Sept 28<sup>th</sup> 5-8pm  
SET-UP  
Sat, Sept. 29<sup>th</sup>  
Career Fair  
8AM - 5PM  
Gym  
Cafe  
Kitchen  
F.R.M.S.



USE OF SCHOOL FACILITIES  
WAIVER REQUEST

(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Cornville Academy

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

Career Academy

SCHOOL/ROOMS REQUESTED: Cafe, Gym, Kitchen, 4 classrooms

DATE(S): Sept. 28<sup>th</sup>

TIMES: 5 pm to 8 pm 252.

DATE(S): Sept 29<sup>th</sup>

TIMES: 8 am to 5 pm 840.

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

4/19/18  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_

\$ 1092.

\$ \_\_\_\_\_

Building Usage Fees

Custodial Fees

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

APR 19 2018

CONTRACT#

APPLICANT Rev. Delorice Patterson NAME OF ORGANIZATION Clayton Memorial Church  
ADDRESS 715 Lakewood Rd Wray, CT 06704 TELEPHONE # 203-514-1535  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Cra by hys DATES Sat July 7, 2018 ROOM(S) Track / School Bathrooms  
OPENING TIME 9am CLOSING TIME 1:00pm PURPOSE Church walk  
ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 80 CHILDREN 20  
SIGNATURE OF APPLICANT Rev. Delorice Patterson DATE 4-16-18  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
SAME

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. RDP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with a Building Permit)

APPLICANT/ORGANIZATION: Rev. Deloris Patton / Clayton Memorial Church

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: OHS Track

DATE(S): July 7

TIMES: 9 - 1 pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

4-16-18

Date

Rev. Deloris Patton

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

## DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

## SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

APR 25 2018  
CONTRACT#APPLICANT ERIKa COOPER NAME OF ORGANIZATION Neighborhood Housing Services of WaterburyADDRESS 161 N. main Street Waterbury CT 06702 TELEPHONE # 203-753-1896  
(street) (city) (state) (zip code) 203-419-8397SCHOOL REQUESTED Walsh DATES 7/9-8/17 ROOM(S) Gym - 2/450RMOPENING TIME 8:30 AM CLOSING TIME 3:00 PM PURPOSE Summer School

ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 12 CHILDREN 60SIGNATURE OF APPLICANT Erika Cooper DATE 4-26-18

PERSON(S) NAME, ADDRESS &amp; PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Erika Cooper N.H.S.U. 161 N. main Street, Waterbury, CT 06702In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3462

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# APR 25 2018

APPLICANT Terence Lott NAME OF ORGANIZATION Waterbury Ballers  
ADDRESS 25 Girard Ave Waterbury CT 06704 TELEPHONE # 203-509-4757  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED General DATES 5/3 - 4/14 ROOM(S) Gym  
OPENING TIME 6pm CLOSING TIME 8pm PURPOSE Basketball Practice  
ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 CHILDREN 25  
SIGNATURE OF APPLICANT Terence Lott DATE 4-26-18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Roscoe Evans 917-418-5310  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES NO

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APR 27 2018

APPLICANT Michael Batista NAME OF ORGANIZATION Hillside Historic District Neighborhood Association

ADDRESS 54 Hillside Ave Waterbury CT 06710 TELEPHONE # 203-233-8464  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Driggs DATES 5/31/18 ROOM(S) \_\_\_\_\_

OPENING TIME 6pm CLOSING TIME 8pm PURPOSE Neighborhood Meeting

ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN \_\_\_\_\_

SIGNATURE OF APPLICANT [Signature] DATE 4/27/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \_\_\_\_\_

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. \_\_\_\_\_ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO

PLEASE READ THE FOLLOWING CAREFULLY

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

## DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# APR 25 2018

APPLICANT Warren Leach NAME OF ORGANIZATION The Ungroup / NHSW  
 ADDRESS 154 Greenwood Ave Waterbury CT 06704 TELEPHONE # 203-510-8730  
 (street) (city) (state) (zip code)  
 SCHOOL REQUESTED J Reed Elem DATES May 24 2018 ROOM(S) Cafetorium  
 OPENING TIME 4:00 pm CLOSING TIME 9:00 pm PURPOSE Anti bullying Forum  
 ADMISSION (if any) Free CHARGE TO BE DEVOTED TO \_\_\_\_\_  
 APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 50  
 SIGNATURE OF APPLICANT [Signature] DATE 04.25.18  
 PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \_\_\_\_\_

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. \_\_\_\_\_ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

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