

Board of Education

REGULAR MEETING

Thursday, June 28, 2018 – 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

A G E N D A

1. *Silent Prayer*

2. *Pledge of Allegiance to the Flag*

3. *Roll Call*

4. *Communications*

- a) Communication dated June 8, 2018 from SAW regarding Union dues.
- b) Communication from Registrars of Voters regarding use of schools for August Primary.
- c) Copy of communications dated June 18, 2018 from Civil Service certifying Petrit Lerovski, Jacqueline Velez, Alan Carvalho, Filipe Ondrush, and Brendon Cuevas for the position of Maintainer I.
- d) Copy of communication dated June 19, 2018 from Civil Service certifying Ryan Casey for the position of Food Service Driver.
- e) Email communication from John Theriault resigning from his position as Board of Education Commissioner effective June 20, 2018.
- f) Communication dated June 25, 2018 from Louise Allen Brown regarding the 2018/19 CCF Robotics Grant Award.
- g) Communication dated June 25, 2018 from Louise Allen Brown regarding the 2018/19 Universal Service Fund Discounts Award.

5. *Presentation:* CAFE's Equity Toolkit

6. *Public Addresses the Board:* All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

7. *Deputy Superintendent's Announcements*

8. *President's Comments*

9. *Personnel Search Committee* – Vice President Harvey

- 9.1 Election of a Superintendent of Schools subject to execution of an employment contract.

10. *Consent Calendar*

- 10.1 *Committee on Finance:* Request approval to participate in the Healthy Food Certification Program.
- 10.2 *Committee on Finance:* Request approval of Amendment to the Professional Services Agreement with Evergreen Center for out-of-district student placements as required by their IEP.

- 10.3 *Committee on Finance:* Request approval of a College Readiness and Success Contract with College Board for exams, products, and services.
- 10.4 *Committee on Finance:* Request approval of a contract with Glen Terrace Landscaping, Inc., to provide playground improvements at Chase, Generali, and Walsh Schools.
- 10.5 *Committee on Curriculum:* Request approval of an Agreement with Waterbury Young Men's Christian Association (YMCA) to provide student prevocational and employment training.
- 10.6 *Committee on School Facilities & Grounds:* Use of school facilities by school organizations and/or City departments.
- 10.7 *Committee on School Facilities & Grounds:* Use of school facilities by outside organizations and/or waiver requests.

11. *Items Removed from Consent Calendar*

12. *Committee on Grievances* – Commissioner Hernandez

- 12.1 WTA Grievance 17-18-29.

13. *Committee on Finance* – Commissioner Awwad

- 13.1 Request approval of the submittal of the Connecticut State Department of Education's 2018-19 Carl D. Perkins Grant.
- 13.2 Request approval of Amendment Number One to the Agreement with PTSMA, Inc. d/b/a Select Physical Therapy, to provide athletic trainer services for interscholastic sports.
- 13.3 Request approval of a sub-recipient contract with Northwest Regional Workforce Investment Board, Inc.

14. *Superintendent's Notification to the Board*

14.1 Athletic appointments:

Acevedo Usaga, Mateo – Mayor O'Leary's Run Club Mentor, eff. 05/02/18.
Secondi, John – WSMS Swimming Coach, effective 11/01/18.

14.2 Appointments:

Blakeslee, Marissa – Bucks Hill Annex PreK Summer Program Site Administrator.
DiGiovanni, Melissa – SOAR Summer School Site Administrator, Duggan.
Ferrucci, Kathleen – ESY Summer School Administrator, CHS/WMS.
Irrera, Ray – Secondary Summer School Program Coordinator.
Miller, Jamie – ESY Summer School Administrator, WHS/NEMS.
Rosser, Jennifer – SOAR Summer School Site Administrator, Gilmartin.
Tomasella, Diurca – SOAR Summer School Site Administrator, Carrington.

- 14.3 Grant funded appointments effective immediately:
 Disla-Minaya, Melanie – Recreation Specialist, 21st Century Grant, part time, non-union and without benefits.
 Garafola, Brian – Accountant II, School Business Office, salary and benefits governed by SEIU, funded by IDEA.
 Martinez, Latasha – Family Resource Center Coordinator, Reed School, salary and benefits governed by SEIU.
- 14.4 Crosby High School's STEAM Summer Beautification Project appointments, 12 days, salary according to individual's contract:
 Mimi De La Rosa Paul Gwiazdoski Rachel Spagnoletti Eileen Stow
- 14.5 SOAR Summer School Secretary appointments:
 Jamie Conway Kris Fitzgerald Mary Rose Nina Wehry
- 14.6 SOAR Summer School Teacher appointments, salary according to individual's contract, subject to enrollment:

Site Assignment	Teacher
Carrington	Abarzua, Lauren
Carrington	Bramble, Nicole
Carrington	Cavanaugh, Karen
Carrington	Connolly, Mauralee
Carrington	Corbo, Cherie
Carrington	Fleming, Sonya
Carrington	Garcia, Nilsa
Carrington	Gay, Rebecca
Carrington	Grant, Nataine
Carrington	Ijomah, Kathryn
Carrington	Kirchberger, Alison
Carrington	Marques, Lauren
Carrington	Mollengarden, Alex
Carrington	O'Donnell, Jennifer
Carrington	Parks, Eric
Carrington	Robinson, Debra
Carrington	Sanzone, Ashley
Carrington	Scalo, Karla
Carrington	Steffero, Melissa
Carrington	Vance, Bridgette
Carrington	Weed, Stephanie
Carrington	Wells, Kelley
Duggan	Avxhiu, Bjanka
Duggan	Belica, Flora
Duggan	Bell, Nicholas
Duggan	Card, Katherine

Duggan	Christolini, Janine
Duggan	Ciccone, Melissa
Duggan	Cipriano, Jillian
Duggan	Crane, Evan
Duggan	Davino, Jenna
Duggan	Ferrara, Chelsea
Duggan	Finkenzeller, Frances
Duggan	Lucian, Dave
Duggan	Maldonado, Joanne
Duggan	Matarazzo, Kristen
Duggan	Mccasland, Maureen
Duggan	Moffo, Laurie
Duggan	Nadolny, Karen
Duggan	Pastore-Quezada, Paula-Ann
Duggan	Perez, Josefa
Duggan	Sheetz, Lucia
Gilmartin	Arias, Eulini
Gilmartin	Aviles, Zuheill
Gilmartin	Barbieri, Nikki
Gilmartin	Brown, Susan
Gilmartin	Capobianco, Marnee
Gilmartin	Croce, Kelly
Gilmartin	Diorio, Christine
Gilmartin	Dombrowski, Jason
Gilmartin	Esposito, Mark
Gilmartin	Fengler, Kelly
Gilmartin	Hitchcock, Heidi
Gilmartin	Lavallee, Gina
Gilmartin	McCue, Erin
Gilmartin	Mejia, Migdalia
Gilmartin	Neibel, Amy
Gilmartin	Rock, Stefanie
Gilmartin	SELENICA, SONJA
Gilmartin	Strumi, Manuela
Gilmartin	Swartz, Samantha
Gilmartin	Torres, Jessica

14.7 Maloney Magnet School Summer School Program appointments, salary according to contract, subject to enrollment:

Administrator
Curriculum Support/Admin Sub
Curriculum Support
IT
Subs

Donna Cullen
Ann Drewry, Stacey Gittings
Margaret Palomba
Frank Vigliotti
Cristina Crespo & Christine Mitchell-Robinson

Secretary		Shanna Zawislak & Anna Perugini
Kindergarten	Math	Cherie Couture
	Technology	David Couture
	Reading	Siobhan Kalnins
	Reading	Jennifer Hibbs
1 st & 2 nd Grade	Math	Katie Pino
	Reading	Marlene Madera
	Technology	Barbara Moulthrop
3 rd and 4 th Grade	Math/Science	Branden Strileckis
	Reading	Esther D'Esposito
	Writing	Andrew Dunn
	Technology	Erin Fogarty

14.8 Rotella Magnet School's Summer Program appointments contingent upon enrollment:

Administrator: Robin Henry
AV Tech: Bryan Michaud

Grants Facilitator/Clerical: Jean Zastaury
Network Specialist: Michael Thompson

Teachers – Enrichment:

Christina Altieri
Suzanne Dionne
Brenda Ledbetter
Ashley McLaren
Joseph Silva
Veronica Summerfield
Melissa Vargas

Teachers - Academics

Julia Matthews
Mary Monroe
Monica Santovasi
Cheyenne Walent

Aides:

Lisa Alexander	Melissa Lloret
Debra Begin	Lauren Lombardi
Ersilia Cicchiello	Elizabeth Lopez
Jennifer DeJesus	Kathleen Sugrue
Victoria Lanouette	Martha Thomas
Darice Leach	

Subs (if needed):

Lauren Argenta
Carla Cruess
Ellen Lee

14.9 Adult Education summer appointments effective July 9, 2018:

NAME	POSITION	HRS/RATE
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ADULT HIGH SCHOOL CREDIT DIPLOMA (AHSCDP):

Harper	Julia	Substitute	@ \$32.00 p/hr
Langeull	Margaret	Art Instructor	21 hrs p/wk @ \$32.00 p/hr
Linskey	Tara	Health Instructor	21 hrs p/wk @ \$32.00 p/hr
McDonald	Brian	Substitute	@ \$32.00 p/hr
Mobilio	James	Social Studies Instr.	21 hrs p/wk @ \$32.00 p/hr
Moreau	Margaret	Math Instructor	21 hrs p/wk @ 32.00 p/hr
Mottillo	Carissa	English Instructor	21 hrs p/wk @ \$32.00 p/hr
Muro	Nancy	Parenting Instructor	21 hrs p/wk @ \$32.00 p/hr
Person	Jocelyn	Science Instructor	21 hrs p/wk @ \$32.00 p/hr

Riemer	Wayne	English Instructor	21 hrs p/wk @ \$32.00 p/hr
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AHSCDP DISTANCE LEARNING:

Sica	Alan	Civics	10 hrs p/wk @ \$32.00 p/hr
Veneziano	Ellen	General Math IB	10 hrs p/wk @ \$32.00 p/hr

ADULT BASIC EDUCATION (ABE)/GENERAL EDUCATION DEVELOPMENT (GED):

Baranowski	Judith	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
Chasse	Jenny	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
Chenas	Stanley	GED Instructor	21 hrs p/wk @ \$32.00 p/hr
Monroe	James	GED Instructor	21 hrs p/wk @ \$32.00 p/hr
Scurso	Lori	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr

GUIDANCE STAFF:

Aucella	Laurence	ESL School Counselor	21 hrs p/wk @ \$32.00 p/hr
Jordan	Ellen	School Counselor	21 hrs p/wk @ \$32.00 p/hr
Maschi	Suzette	School Counselor	21 hrs p/wk @ \$32.00 p/hr
Wasilewski	Diane	Guidance Secretary	21 hrs p/wk @ \$14.00 p/hr

ENGLISH AS A SECOND LANGUAGE (ESL):

DeBiase	Jeannette	Facilitator	30 hrs p/wk @ \$32.00 p/hr
Martinez	Mildred	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Perugini	Maryann	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Rotella	Richard	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Salgado	Roberto	ESL Instructor – OIC	12 hrs p/wk @ \$32.00 p/hr
Soto	Denise	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Xhafi	Ermonela	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr

Connecticut Adult Reporting System (CARS):

Monaco	Roxanne	Administrator	12 hrs p/wk @ \$35.77 p/hr
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TECHNOLOGY:

Blancato	Alfred	Computer Analyst	21 hrs p/wk @ \$24.00 p/hr
Santoro	Joseph	Computer Analyst	35 hrs p/wk @ \$24.00 p/hr

EDUCATIONAL AIDES:

Gonillo	Salvatore	Resource Room/Testing	21 hrs p/wk @ \$21.50 p/hr
Nonamaker	Kim	ABE	21 hrs p/wk @ \$21.50 p/hr
Pelletier	Laurie	Bookroom Aide	21 hrs p/wk @ \$12.00 p/hr
Stanco	Michael	Res. Room/Registration	21 hrs p/wk @ \$21.50 p/hr

GED EXAMINATION:

Bacik	Madeleine	CBT Test Administrator	As needed @ \$25.53 p/hr
Felton	Tanya	CBT Test Administrator	As needed @ \$16.39 p/hr
Gonillo	Salvatore	CBT Test Administrator	As needed @ \$21.50 p/hr
Rinaldi	Nancy	CBT Test Administrator	As needed @ \$14.79 p/hr
Iasevoli	Luigi	Saturday Security	As needed @ \$20.00 p/hr

SECURITY:

DeBonis	Michael C	Security/Aide	30 hrs p/wk @ \$21.50 p/hr
Iasevoli	Luigi	Security	30 hrs p/wk @ \$20.00 p/hr

CUSTODIAL/AIDES:

Evon	Randy	Security/Custodial Aide	35 hrs p/wk @ \$13.00 p/hr
Iaiennaro	Michael	Security/Custodial Aide	30 hrs p/wk @ \$11.00 p/hr
Iasevoli	Peter	Head Custodian	35 hrs p/wk @ \$16.50 p/hr
SantaBarbara, Sr.	Louis	Security/Custodial Aide	35 hrs p/wk @ \$11.00 p/hr
Zabbara	Ian	Security/Custodian Aide	25 hrs p/wk @ \$11.00 p/hr

14.10 Food Service Summer appointments:

Name		Position	Site/Location	Rate
Lisa	Emanuel	Site Supervisor	Boys/Girls Club	\$10.10
Sherl	Knight	Site Supervisor	Bucks Hill School	\$10.10
Nilda	Cortes	Site Supervisor	Carrington	\$10.10
Krista	Baptista	Site Supervisor	Carrington	\$10.10
Agnes	Colon	Site Supervisor	Chase Park House	\$10.10
Kim	Plude	Site supervisor	Chase Park House	\$10.10
Ciara	Pedraza	Site Supervisor	Crosby/Wallace	\$10.10
Cheryl	Laviana	Site Supervisor	Crosby/Wallace	\$10.10
Debbie	Davis	Site Supervisor	Duggan	\$10.10
Elizabeth	Guisto	Site Supervisor	Duggan	\$10.10
Terri	Brooks	Site Supervisor	Duggan	\$10.10
Paula	Mucci	Site supervisor	Gilmartin	\$10.10
Maria	Rego	Site Supervisor	Gilmartin	\$10.10
Bernadette	Donnelly	Site Supervisor	Gilmartin	\$10.10
Rose	Sarandrea	Site Supervisor	Maloney	\$10.10
Seritha	Anglin	Site Supervisor	North End Rec Center	\$10.10
Julia	Rojas	Site Supervisor	River Baldwin	\$10.10
Elaine	Greco	Site Supervisor	Rivera Memorial	\$10.10
Pam	Wawer	Site Supervisor	Washington Park	\$10.10
Linda	Generali	Site Supervisor	Washington Park	\$10.10
Barbara	Kazlauskas	Site Supervisor	Waterville Rec	\$10.10
Anele	Genova	Site Supervisor	Wilby/North End M.S.	\$10.10
Jessica	Paul	Site Supervisor	Wilby/North End M.S.	\$10.10
Maria	Rivera	Site Supervisor	Willow Plaza	\$10.10
Bridgette	Nido	Site Supervisor	WOW	\$10.10
Anne	Begnal	Office	WAMS	\$10.10
Sandy	LaMadeline	Monitor	WAMS	\$14.50
Michelle	April	Monitor	WAMS	\$14.50
Lynn	Chance	Monitor	WAMS	\$14.50
Robin	Salveti	Monitor	WAMS	\$14.50
Amy	Daugerdas	Prep	WAMS	\$12.50
Patricia	Lowe	Prep	WAMS	\$12.50

Lina	Matozzo	Prep	WAMS	\$12.50
Alice	Pinto	Prep	WAMS	\$12.50
Robin	Capozio	Prep	WAMS	\$12.50
Donna	Ward	Prep	WAMS	\$12.50
Wanda	Torres	Prep	WAMS	\$12.50
Mike	Jones	Prep	WAMS	\$12.50
Richard	Lewis	Driver		\$20.73
Dave	Semanoff	Driver		\$24.25
Elvis	Silva	Driver		\$20.73
Stephen	Fillie	Driver		\$20.73
Debbie	Finke	Coordinator	WAMS	\$30.00
Isabel	DeSousa	Coordinator	WAMS	\$30.00

14.11 Extended School Year (ESY) teacher appointments, salary according to contract, subject to enrollment:

Barbati, Donna C.	Felton, Margaret E.	Motowidlo, Diane
Belancik Jr., Benjamin L	Goggins, Coleen M	Murphy, Amy E.
Bibeau, Michelle	Hittenmark, Stacy	Nowak, Carolyn A.
Boll, Deana	Hubbard, Medelise M.	O'Leary, Ann E.
Brown, Cara M.	Jasiulevicius, Margaret	Osterhout, Alexa K.
Burke, Heather	Justs, Patricia	Pierce, Karen E.
Burns, Amy	Labagh, Michael T.	Putnam, Kelly
Colangelo, Tina M.	Mancini, Laure-Lyne	Scrivano, Cynthia A.
Cook, Nicole M.	Manforte, Cara M.	Stolfi, Christine M.
Cry, Jessica L.	Marks, Amanda L.	Sweeny, Sarah
Delano, Teresa	Medina, Lori	Wilson, Marines M.
Dodge, Melissa N.	Morris, Michaela	Pelletier, Allison

14.12 Extended School Year (ESY) paraprofessional/classroom assistant appointments, salary according to contract, subject to enrollment:

Alonso, Miriam	Gee, Kathleen A.	Perez (Cianciolo), Melissa L.
Amato, Trina	George, Kendra	Perniciano, Laura
Andrikis, Robin	Guerrera, Marnie M.	Phelan, John
Ariola, Jennifer	Hailey, Laquasia	Pizarro, Diana
Asklar, Tracy	Harris, LaTonia	Polselli, Melissa
Basilio-Morales, Nera	Havican, Cathleen	Price, Deborah
Bassett, Stacey	Hensley, Zinnia	Rakagime, Karma
Basu, Prosenjeet	Hodges, Dwane	Rinaldi, Joseph
Blake, Felicia	Howard, Micola	Rivera, Stacey
Bochicchio, Judith	Ives, Elizabeth	Rodriguez, Jessica
Burgos, Elizabeth	James, Rebecca	Saaiddi, Ilham
Butterworth, Donna	Janaliss, Sherrie	Sampt, Krystle
Cacho-Zuniga, Lurbin	Jarjura, Vera	Sanchez, Maria
Canfield, Kelley	Johnson, Ferba A.	Santa Maria, Yvonne

Cianciolo, Ann	Kasidas, Karrie A.	Santiago, Maritza
Cipriano, Lisa J.	King, Linell	Santos, Melanie
Clark-Arthur, Deyanira	Kling, Eileen	Schepis, Lori Ann
Cocchiola, Kaitlyn	Korbusieski, Natalia	Schless, Bonnie
Colangelo, Sharon	Kuci-Tela, Zade	Scott, Rebecca
Correa, Jennifer	Laclaustra, Maria I.	Sheehan, Michele
Crosby-Miakos, Sharon	LaFountain, Amy	Silver, Sarah
Daily, Emily	Laggis, Patricia A.	Smith, Michele M.
Daisey, Christine	Levett, Latanya	Soricelli, Kristin
Davis, Shelby	Lopez, Marlene	Stamp, Shelley
Del Moral, Denise	Marchetti, Michele	Stevens, Christina
Delmonico, Kathryn B.	Martinez, Joseph	Swain, Erica
Demollari, Mimoza	McColl, John	Sweatt, Sharon
Dopp, Karen L.	McCombs, Lisa	Sweet, Elaine
Dover, Ena R.	McDonald, Barbara	Teal, Amanda
Dunlap, Laura	McKenna, Letasha	Turner, Gina
Dusha, Edlira	Merrill, Sandra L.	Urbaz, Elsa
Edwards, Jacqueline	Mullen-Gillyard, Vicki	Van Cott, Harold F.
Falzarano, Kathleen M.	Nowell, Delores	Vargas, Suriel
Farrington, Gina	O'Donnell, Jacklyn	Vinca, Val
Ferruci, Michele	Olivieri, Sylvia R	Waldren, David A.
Field, Regina	Orsatti, Donna	Walling, Margaret
Fields, Samesina	Orzechowski, Laurie	Walsh, Jamie N.
Fisher, Deborah	Padua, Maria D.	Ward Watson, Sarah T.
Fisher, Tawana	Painter, Cynthia	Warren, Samantha
Franks, Kendra	Passmore, Kim	Williams, Monica H.
Gaetano, Michelle	Pelletier, JoAnna	Zorskis, Patricia A.
Geary, Julie		Zambrano, Joanne (Classroom Assistant)

14.13 High School Summer School appointments, salary according to contract, subject to enrollment:

Murphy	Christopher	ELA
Caruso	Anthony	ELA
Mancini	Dana	ELA
Riley	Kara	ELA
Spinelli	Lucille	ELA Alternate
Kearns	Maura	Spanish
Sciolla	Marlena	Math
Soucey	David	Phys Ed
Clarke	Meredith	Science
Thomas	Laura	Science
Gaydosh	Kathy	Science
Sarlo	Christopher	History

Fitzpatrick	Karlyn	History
Salcito	Arianne	History (Alternate)
Varrone	Anthony	Microsoft Office
Palleria	Lynne	Microsoft Office (Alternate)
Pizarro	Diana	Secretary
Abdul-Lateef	Ayesha	Hall Duty Monitor

14.14 Teacher transfers effective 2018/19 School Year:

<u>Name</u>		<u>From</u>	<u>To</u>
Anderson	Kate	WMS Gr 7 SPED	CHS SPED
Aquavia	Sara	Maloney Gr 1	Maloney Gr K
Aviles	Zuheill	Wilson Gr 2	Bucks Hill Bil. Gr 2
Bonini	Michelle	Bucks Hill Gr 5 (Interim)	Bucks Hill Gr 5 (Perm.)
Buda	Kevin	CHS Tech Ed - Electronics	KHS Tech Ed- Graphic Comm/Electronics I
Calash	Dana	Wilson LMS (Interim)	Wilson LMS (Perm.)
Card	Katherine	Driggs Gr 1	Maloney Gr 1
Conte	Joseph	Wilby PE/Health	WCA PE/Health
Cruess	Steven	Bunker Hill Gr 4	Bunker Hill Gr 5
Davis	Claudia	Sprague Gr 5 (Interim)	Sprague Gr 5 (Perm.)
DeFeo	Dawn	Bucks Hill Annex Pre-K SPED	Duggan Co-Taught Pre-K SPED
DeMars	Jacqueline	Carrington Gr 6 ELA/Geography	Driggs Gr K
Demirs	Matthew	WMS PE/Health (Interim)	WMS PE/Health (Perm.)
Dimach	Jennifer	Tinker Gr 2	WAMS SPED
Dionne-Gorman	Regina	Kingsbury Gr 4	Driggs Gr 1
Donahue	Jamie	WMS Health	WSMS PE/Health
Febles	Maria	Enlightenment Spanish	CHS Spanish
Gray	Stacy	Wilson Gr 5 (Interim)	Wilson Gr 5 (Perm.)
Holt	Laura	WMS Gr 8 SPED (Interim)	WMS Gr 8 SPED (Perm.)
Jasiulevicius	Margaret	Bunker Hill SPED-BDLC	Bunker Hill Co-Taught Gr K SPED
LeDay	Jennifer	Bucks Hill Gr 2 with Bilingual Support (Interim)	Bucks Hill Gr 2 with Bil. Support (Perm.)
Lerz	Darlene	Bunker Hill Co-Taught Gr k	Chase Gr 1
Lyons	Donna	Bunker Hill Gr 4	WMS Gr 7 ELA
Miller	Grant	Kennedy ELA (Interim)	KHS ELA (Perm.)
Mulvehill	Michelle	Generali Gr 5 (Interim)	Generali Gr 5 (Perm.)
O'Brien	Nicholas	NEMS Numeracy Title I	WAMS Math
Perugini	Maryellen	Bunker Hill SPED	Maloney SPED
Perugini	Maryellen	Bunker Hill SPED	Maloney SPED
Sambrook	Nicole	Wilson Gr 3 (Interim)	Wilson Gr 3 (Perm.)
Taylor	Amy	Rotella Gr K (Interim)	Rotella Gr K (Perm.)

Tolly	Bianca	WA Science/Biology (Interim)	WCA Science/Biology (Perm.)
Vargas	Shirelle	WMS Gr 6 SPED	Parochial SPED-IDEA

14.15 Teacher transfers:

Lee, Amanda – from W. Cross Special Ed-Speech & Hearing to W. Cross Speech Language Pathologist, effective immediately.
Miller, Christine – from Duggan Grade 4 to STEM Coach, effective immediately.

14.16 Involuntary transfers effective 2018/19 school year:

Arroyo, Alyssa – from WHS Science/Biology to CHS General Science.

14.17 Teacher new hires:

Calash, Dana – Wilson Library Media, effective 05/23/18.
Tolly, Bianca – WCA Biology, effective 04/23/18.

14.18 Retirements:

Baim, Pamela – Instructional Leadership Director, effective 06/30/18.
Lodge, Nancy – Non-public Special Education, effective 06/30/18.
Murdock-Abell, Roberta – Supervisor of Special Education, effective 07/31/18.
Rikteraitis, Rick – Driggs/Kingsbury Music, effective 06/30/18.
Weed, Pamela – Carrington PreK, effective 06/30/18.

14.19 Resignations:

Azzara, Rachel – Chase Grade 2, effective 06/30/18.
Battisti, David – WAMS Math, effective 06/30/18.
Byrnes, Kristina – Bucks Hill Pre-K Special Education, effective 06/30/18.
Cabral, Jephrie – CHS Science, effective 06/30/18.
Gutierrez, Sarai – Regan Kindergarten, effective 06/30/18.
Lacey, Ami – State Street Special Education, effective 06/30/18.
Misset, Aimee – Driggs SVP, effective 06/30/18.
Olaoye, Abioye – WAMS Math, effective 06/08/18.
Rosser, Amy – Carrington Music, effective 06/30/18.
Rubock, Jeremy – WHS Technology Education, effective 06/30/18.
Sickles, Meghan – W. Cross Grade 2, effective 06/25/18.
Strand, Steven – Director of Teaching and Learning, effective 06/22/18.

15. Unfinished Business of Preceding Meeting Only

16. Other Unfinished, New, and Miscellaneous Business

17. Executive Session

18. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

PERSONNEL SEARCH COMMITTEE

Item #9.1

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Personnel Search Committee recommends approval of the appointment of
_____ as Superintendent of Schools subject to
execution of an employment contract.

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.1

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval to participate in the Connecticut State Department of Education's Healthy Food Certification Program pursuant to Section 10-21f of the Connecticut General Statutes and will comply with the Child Nutrition Program (CNS), during the period of July 1, 2018 through June 30, 2019. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and fundraising activities on school premises, whether or not school sponsored.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.2

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of Amendment #1 to the Contract with Evergreen Center, Inc. to provide residential and education services to children with disabilities.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.3

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of an Agreement with College Board for College Readiness System Solutions

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Catherine N. Awwad

**COLLEGE BOARD'S
COLLEGE READINESS AND SUCCESS CONTRACT #: CB-00021986**

THIS AGREEMENT, including all appendices, exhibits, and schedules attached hereto (the "Agreement"), effective on the date signed by the Mayor of the City of Waterbury, ("Effective Date"), by and between City of Waterbury Waterbury Public Schools, 236 Grand Street Waterbury, CT 06702 ("Client") and the College Entrance Examination Board dba The College Board, located at 250 Vesey Street, New York, NY 10281 (the "College Board").

WHEREAS, the College Board shall make available, and Client may order the following College Board exams, products, and services related to the College Board's College Readiness and Success System.

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants and undertakings contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby agree to the following:

1.0 Services & Deliverables. The College Board shall furnish Client with the exams, products, licenses, services and/or deliverables (collectively, "Deliverables") in accordance with the applicable schedules, which outline the Deliverables hereunder ("Schedules A,B,C"); and attached hereto and incorporated herein by this reference. If Client has additional orders after the Effective Date of this Agreement, and during the Term (as defined in Section 2.1), the parties agree such Deliverables shall be added by an addendum signed by both parties.

2.0 Term & Termination.

2.1 Term. This Agreement shall be for a term beginning as of July 01, 2018 and, unless sooner terminated as provided herein, will expire on June 30, 2019 ("Initial Term"). The Client shall have the sole Option to renew this Agreement, for 3, (12) month increment ("Renewal Term"), upon notice to the College Board of its intent to renew within thirty (30) days prior to the expiration date of this Agreement or subsequent Renewals. . During any Renewal Term, this Agreement shall be subject to the College Board's then-current fees and policies at the time of renewal, and shall be negotiated between the parties. Any such renewal shall be subject to approval pursuant to the City of Waterbury Procurement Ordinance. The Initial Term and each subsequent Renewal Term shall be collectively referred to as the "Term." If, during the Term, or any Renewal Term the Client decides to have the College Board support Client's administration of a digital College Board assessment, the College Board reserves the right to attach an additional schedule, after review and approval by the Client, specific to such administration, containing operational policies and any additional terms and conditions.

2.2 Termination. If either party breaches any of the provisions of this Agreement (including but not limited to Client's failure to make any payment when due), either party shall have the right to give the other party written notice to cure such breach within thirty (30) days and, if such breach is not cured within a thirty (30) day period, either party shall have the right to terminate this Agreement, without waiver of any other remedy, whether legal or equitable; provided, however, if Client breaches the Representations and Warranties or Ownership of Intellectual Property, or both, then the College Board shall have the right to terminate this Agreement immediately.

2.2.1 Rights After Termination. If any Schedule is terminated for any reason, all rights granted to Client hereunder with respect to the Deliverables under that Schedule shall cease, and Client shall; (a) immediately cease all use of the applicable Deliverables and purge any and all software, content, and materials from Client's computer systems, storage media and files, and all copies thereof, as applicable, and (b) promptly return or destroy, at College Board's direction, content and materials, and all copies thereof, and all other confidential information of College Board then in Client's possession or under Client's control. Upon termination of this Agreement, the College Board shall terminate Client's access to any systems to which Client has access under this Agreement.

2.2.2 Partial Payment Upon Termination. Client will compensate the College Board for all services performed, products furnished, and licenses granted, including any costs associated with the initial deployment of resources in preparation for providing the services under this Agreement, through the effective date of any termination in accordance with invoices issued or to be issued by the College Board.

2.2.3 Availability of Deliverables. In addition to its other rights hereunder, the College Board may cease making certain Deliverables commercially available at any time by providing Client sixty (60) days written notice. In such event, the College Board will cease furnishing such Deliverable(s) under this Agreement and the Agreement shall continue in full force and effect, except for provisions specifically affecting such Deliverable(s). The College Board will refund Client any fees paid for the unused portion of such Deliverable(s).

3.0 Fees and Payment. Client shall pay those fees set forth in Schedule D, Budget Schedule, for the services and deliverables furnished during the 2018-2019 implementation year. Fees payable by the Client shall not exceed Ninety-three Thousand Eight Hundred Eighty-One Dollars (\$93,881.00) and may be reduced in the event the Client receives additional funding. However, Client shall not be able to request more services or deliverables than the quantity set forth on Schedule D, Budget Schedule, without an amendment to this Agreement signed by both parties for any additional amounts due. Unless otherwise indicated in a Schedule D, payment terms are Net 30. In the event that the total amount of services or deliverables exceeded the amount of this contract parties will amend the contract as per the requirements of the City's Procurement Ordinance.

4.0 Taxes. Client agrees to pay any sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Agreement, unless Client is exempt from such taxes as the result of Client's corporate or government status and Client has furnished the College Board with a valid tax exemption certificate.

5.0 Representations and Warranties.

5.1 Authority. Client represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed, and delivered.

5.2 College Board Services Warranty. The College Board represents and warrants that it shall perform its obligations under this Agreement in a professional, workmanlike manner.

5.3 College Board Disclaimer of Implied Warranties. EXCEPT AS PROVIDED ABOVE, THE COLLEGE BOARD MAKES NO WARRANTIES WHATSOEVER AND PROVIDES THE SERVICES AND DELIVERABLES, AS APPLICABLE, ON AN "AS IS" AND "AS AVAILABLE" BASIS. THE COLLEGE BOARD HEREBY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. THE COLLEGE BOARD DOES NOT WARRANT THE OPERATION OF THE DELIVERABLES TO BE UNINTERRUPTED OR ERROR-FREE OR THAT ALL DEFICIENCIES OR ERRORS ARE CAPABLE OF BEING CORRECTED. FURTHERMORE, THE COLLEGE BOARD DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USE OF THE DELIVERABLES OR THE RESULTS OBTAINED THEREFROM OR THAT THE DELIVERABLES WILL SATISFY CLIENT'S REQUIREMENTS.

6.0 Limitation of Liability. TO THE EXTENT PERMITTED BY LAW, AND NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS AND THE COLLEGE BOARD'S SUBCONTRACTORS AND CONSULTANTS, AND ANY OF THEM, TO CLIENT AND ANYONE CLAIMING BY, THROUGH OR UNDER CLIENT, FOR ANY AND ALL CLAIMS, LOSSES, COSTS, OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR THE COLLEGE BOARD'S OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS, SUBCONTRACTORS OR CONSULTANTS OR ANY OF THEM, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT SHALL EITHER PARTY, THEIR AFFILIATES OR THEIR SUBCONTRACTORS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES (INCLUDING, BUT NOT LIMITED TO, ANY DAMAGES FOR LOSS OF PROFITS OR SAVINGS, LOSS OF USE, BUSINESS INTERRUPTION OR THE LIKE), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

7.0 Indemnification. To the extent permitted by law and notwithstanding any other provision of this Agreement, Client agrees to indemnify, hold harmless, and defend the College Board from and against any and all liabilities, demands, claims, fines, penalties, damages, forfeitures, and suits, together with reasonable attorneys' and witnesses' fees and other costs and expenses of defense and settlement, which the College Board may incur, become responsible for or pay out as a result of death or bodily injury or threat thereof to any person, destruction of or damage to any property, contamination of or adverse effect on natural resources or the environment, any violation of local state or federal laws, regulations, or orders, or any other damages claimed by third parties (collectively, "Damages") solely as result of the College Boards' negligence or willful misconduct, however, that Client shall not be obligated to indemnify the College Board to the extent such Damages are caused by the negligence or willful misconduct of the College Board.

7.1 To the extent permitted by law and notwithstanding any other provision of this Agreement, College Board agrees to indemnify, hold harmless, and defend the Client from and against any and all liabilities, demands, claims, fines, penalties, damages, forfeitures, and suits, together with reasonable attorneys' and witnesses' fees and other costs and expenses of defense and settlement, which the Client may incur, become responsible for or pay out as a result of death or bodily injury or threat thereof to any person, destruction of or damage to any property, contamination of or adverse effect on natural resources or the environment, any violation of local state or federal laws, regulations, or orders, or any other damages claimed by third parties (collectively, "Damages") as result of the College Board's negligence or willful misconduct, provided, however, that the College Board shall not be obligated to indemnify the Client to the extent such Damages are caused directly by the negligence or willful misconduct of the Client.

7.2 Intellectual Property Infringement Indemnification. The College Board shall defend and indemnify Client against any claim, liabilities, demands, fines, penalties, damages, forfeitures, and suits, together with reasonable attorneys' and witnesses' fees and other costs and expenses of defense and settlement, by an unaffiliated third party of this Agreement that a College Board Software Product, used within the scope of this Agreement, directly infringes that party's registered United States patent, copyright or trademark issued and existing as of the Effective Date or as of the distribution date of a release to the Product, and will pay the amount of any resulting adverse final judgment issued by a court of competent jurisdiction or of any settlement made by the College Board.

8.0 Ownership of Intellectual Property. Client agrees and acknowledges that all intellectual property provided under or pertaining to the Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMs, videos, examinations, and all items contained therein, including all copies thereof, all data and score reports and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Client except as specifically provided under a particular Schedule.

9.0 Miscellaneous.

9.1 Cooperation. Client shall cooperate fully with College Board, its agents, consultants, and subcontractors and provide all assistance as reasonably necessary for the College Board to furnish the Deliverables as applicable, including but not limited to: (a) fulfilling its obligations under the applicable Schedule and (b) other assistance reasonably required by College Board to fulfill its obligations under this Agreement.

9.2 Force Majeure. No party will be responsible to the other, and such shall not be grounds to terminate this Agreement, for disruptions in usage of the Deliverables caused by acts of God, acts of terrorism, government action, curtailment of transportation facilities, Client's failure to cooperate as described in Section 9.1 (Cooperation), labor strikes, governmental authority, or all other events beyond the reasonable control of the party claiming rights under this Section (a "Force Majeure Event"); provided that the College Board shall have a duty to reasonably mitigate, or cause to be mitigated, any such disruptions (or parts thereof). The College Board's obligation to furnish the Deliverables shall be suspended (or reduced, as applicable) during the period and to the extent that provision of the Deliverables is disrupted by the Force Majeure Event, without such suspension or disruption constituting a material breach of its obligations under this Agreement.

9.3 Governing Law and Choice of Forum. This Agreement shall be construed in accordance with the terms and conditions set forth in this Agreement and the law of the State of Connecticut without regard to choice or conflict of laws principles that would cause the application of any other laws. Any dispute or controversy arising out of or relating to this Agreement or otherwise shall be determined by a court of competent jurisdiction in New Haven County, Connecticut (or the Federal Court otherwise having territorial jurisdiction over such County and subject matter jurisdiction over the dispute), and not elsewhere, subject only to the authority of the Court in question to order changes of venue; provided, however, that prior to the instigation of any such action (other than an action for equitable relief) a meeting shall be held at a mutually agreed upon location, attended by individuals with decision-making authority to attempt in good faith to negotiate a resolution of the dispute. If within forty-five (45) days after such meeting the parties have not succeeded in resolving the dispute, either party may proceed at law, or in equity, in a court of competent jurisdiction.

9.4 Notices. All notices or other communications hereunder shall be deemed to have been duly given and made if in writing and if served by personal delivery upon the party for whom it is intended on the day so delivered, if delivered by registered or certified mail, return receipt requested, or by courier service on the date of its receipt by the intended party (as indicated by the records of such of the U.S. Postal Service or the courier service), or if sent by e-mail, or if not a business day, the next succeeding business day, provided that the email sender retains confirmation of a "read-receipt" which acknowledges recipient's opening of such email, or if not available, promptly confirms by telephone confirmation thereof, to the person at the address set forth below, or such other address as may be designated in writing hereafter, in the same manner, by such person:

To College Board:
K-12 Contract Management

With a copy to
Legal Department

To Client:
Neil O'Leary
Mayor

The College Board

The College Board

Waterbury Public Schools

250 Vesey Street
New York, NY 10281
Tel: (212) 713-8000
Contractsmanagement@collegeboard.org

250 Vesey Street
New York, NY 10281
Tel: (212) 713-8000
Legalnotice@collegeboard.org

236 Grand Street
Waterbury, CT 06702-1933
Tel: (203) 574-8000
Email: noleary@waterburyct.org

9.5 Publicity. Each party agrees to make reasonable efforts to inform the other party of all media inquiries prior to responding thereto and to permit the other party to review and approve prior to release any press releases regarding the products, services, and deliverables provided for under this Agreement. The College is aware that the Client is subject to Freedom of Information Requests and as such is legally required to disclose documents pursuant to said requests.

9.6 Relationship of the Parties. The relationship of the Client and the College Board is that of independent contractors. Neither party nor their employees are partners, agents, employees, or joint ventures of the other party. Neither party shall have any authority to bind the other party to any obligation by contract or otherwise. The College Board, its employees, and agents shall not be considered employees of the Client while performing these services and will not be entitled to fringe benefits normally accruing to employees of the Client. Client and the College Board recognize and agree that the College Board is an independent contractor.

9.7 Third-Party Rights. Nothing contained in this Agreement, express or implied, establishes or creates, or is intended or will be construed to establish or create, any right in or remedy of, or any duty or obligation to, any third party.

9.8 Survival. It is agreed that certain obligations of the parties under this Agreement, which, by their nature would continue beyond the termination, cancellation, or expiration of this Agreement, shall survive termination, cancellation, or expiration of this Agreement, including without limitation, payment, ownership of intellectual property, representations and warranties, limitation of liability, confidential and proprietary information, indemnification, term and termination, and Section 9 (Miscellaneous) herein.

9.9 Amendment; Waiver. Any provision of this Agreement may be amended or waived if, and only if, such amendment or waiver is in writing and signed, in the case of an amendment, by the parties, or in the case of a waiver, by the party against whom the waiver is to be effective. No failure or delay by any party in exercising any right, power, or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise thereof or the exercise of any other right, power, or privilege. Except as otherwise provided herein, the rights and remedies herein provided shall be cumulative and not exclusive of any rights or remedies provided by law.

9.10 Severability. The provisions of this Agreement shall be deemed severable and the invalidity or unenforceability of any provision shall not affect the validity or enforceability of the other provisions hereof. If any provision of this Agreement, or the application thereof to any person or entity or any circumstance, is invalid or unenforceable, (a) a suitable and equitable provision shall be substituted therefor in order to carry out so far as may be valid and enforceable provision and (b) the remainder of this Agreement and the application of such provision to other persons, entities, or circumstances shall not be affected by such invalidity or unenforceability, nor shall such invalidity or unenforceability affect the validity or enforceability of such provision, or the application thereof, in any other jurisdiction.

9.11 Order of Precedence. In the event of conflict between the terms and conditions of any Schedule and the Agreement the terms and conditions of the Schedule shall prevail. The parties acknowledge and agree that each shall construe the terms, covenants, and conditions set forth in this Agreement, including each Schedule hereto, as consistent with one another insofar as possible, so as to give effect to the fullest extent possible to each particular clause. Client shall remit any Client-issued purchasing documents such as a contract or purchase order prior to the scheduled delivery of any Deliverable to ensure prompt payment for services and deliverables received under this Agreement ("Client Purchase Order"). Notwithstanding anything to the contrary, the parties hereby acknowledge and agree that the Client Purchase Order shall be subject to the terms and conditions of this Agreement and this Agreement shall override any terms and conditions included in the Client Purchase Order. Client acknowledges and agrees that the College Board may delay and/or withhold furnishing Deliverables if Client fails to issue the Client Purchase Order for such Deliverable, as applicable, prior to the scheduled delivery date for such Deliverable.

9.12 Headings. Headings contained in this Agreement are for reference purposes only. They shall not affect in any way the meaning or interpretation of this Agreement.

9.13 Integration, Execution and Delivery. The Agreement includes the Schedules attached hereto and constitutes the entire agreement between the College Board and Client and supersedes all prior written or oral understandings, bids, offers, negotiations, or communications of every kind concerning the subject matter of this Agreement, including any Client Purchase Order. No course of dealing between parties and no usage of trade shall be relevant to supplement any term used in the Agreement. Acceptance or acquiescence in a course of performance rendered under the Agreement shall not be relevant to determine the meaning of the Agreement and no waiver by a party of any right under the Agreement shall prejudice that party's exercise of that right in the future. This Agreement may be executed through signatures to any number of counterparts, each of which shall be deemed an original, which together will constitute one Agreement. Delivery of an executed counterpart of this Agreement by electronic transmission, including through DocuSign, shall be equally as effective as delivery of an original executed counterpart of this Agreement. Any party delivering an executed counterpart of this Agreement by electronic transmission also shall deliver an original executed counterpart of this Agreement (except if the parties are using DocuSign), but the failure to deliver an original executed counterpart shall not affect the validity, enforceability, and binding effect of this Agreement. The foregoing execution and delivery shall apply to this Agreement.

9.14 Interest of City Officials. No member of the governing body of the Client, and no other officer, employee, or agent of the Client who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.

9.15 Prohibition Against Gratuities and Kickbacks. No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept or agree to accept from another person a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of this agreement.

9.16 Prohibition Against Contingency Fees. College Board hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

9.17 City of Waterbury's Ethics Code Ordinance. College Board hereby acknowledges receipt of the City of Waterbury's Ordinance regarding Ethics and Conflicts of Interest (Chapter 39). The text of the Ethics and Conflicts of Interest Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: <http://www.waterburyct.org/content/http://www.waterburyct.org/content/9569/9605/9613/default.aspx> click on the link titled "The City of Waterbury Code of Ordinances Current to 12/31/2015". For Chapter 39, click on "TITLE III: ADMINISTRATION", then click on "CHAPTER 39: ETHICS AND CONFLICTS OF INTEREST".

9.18 Confidentiality/FERPA. College Board acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records or information of the Client's students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99) and shall comply with the requirements of said statutes and regulations and shall hold said information in the strictest of confidence, and agrees to use information obtained from the Client only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, College Board has no authority to make disclosures of any information obtained in the course of performing this agreement.

9.19 Student Data Privacy - Electronic Transmission of Student Records- If applicable, College Board shall comply with the following provision:

9.19.1 College Board shall comply with all relevant provisions of Public Act No. 16-189 entitled An Act Concerning Student Data Privacy, as it applies to this contract, and agrees to take all actions designed and required by applicable State, Federal, and local law to ensure the confidentiality of all student data.

9.19.2 College Board agrees that student records, student information, and student-generated content (herein after "student data") as defined by Connecticut P.A. 16-189 are not the property of, or under the control of the College Board. College Board agrees that it will not use student data for any purposes other than those specifically allowed under the terms of this Agreement.

9.19.3 College Board agrees that the City may at any time upon five (5) business days written notice request the deletion of student data in the possession of the College Board.

9.19.4 College Board agrees that, Students, their parents or legal guardians may review personally identifiable information contained in student information, student records, or student-generated content and correct erroneous information, if any, in such student record pursuant to the Waterbury Board of Education Policies

9.19.5 College Board agrees that it will not retain any student data or let said student data remain available to College Board upon completion of the services under this Agreement unless the Parents, Legal guardians, and/or the student have entered into an Agreement with COLLEGE BOARD regarding the retention of the student's data in an electronic form or database.

9.19.6 College Board agrees and is responsible to take all actions designed and required by applicable State, Federal, and local law to ensure the confidentiality of all student data.

9.19.7 Notwithstanding anything to the contrary contained in this Agreement, Client acknowledges that students may desire to continue and further develop a direct relationship beyond the administrations of the exams which are the subject matter of this Agreement for the purposes of students' college and career readiness by utilizing the services available to student. The College Board's use of the data it receives in connection with this Agreement is set forth on Attachment 1, attached hereto and incorporated herein by this reference.

9.20 Security Breach of Student Information and Data.

9.20.1 College Board's Procedure for Notification Regarding Breach or Unauthorized Release of Student Information. College Board shall establish a procedure and provide a copy of said procedure to the City and its Board of Education setting forth its notification policy to the Board of Education and the Parents when there has been a breach or unauthorized release of student information or records.

9.20.2 College Board shall provide a 30-Day notification in event of unauthorized release of student information. Upon the discovery of a breach of security that results in the unauthorized release of student information, as defined by Public Act 16-189, (excluding directory information), College Board must notify the City of such breach without unreasonable delay, and in no case later than thirty (30) days from discovery of the breach. During that 30-day period, College Board may (1) conduct an investigation to determine the scope of the unauthorized release and the identity of the students whose information was compromised or (2) restore the integrity of the College Board's data system.

9.20.3 College Board shall provide a 60-Day notification in event of unauthorized release of directory information, student records, or student-generated content. Upon the discovery of a breach of security that results in the unauthorized release of directory information, student records, or student-generated content as defined by Public Act 16-189, the College Board must notify the City without unreasonable delay and in no case later than sixty (60) days from discovery of the breach. During the 60-day period, College Board may (1) conduct an investigation to determine the scope of the unauthorized release and the identity of the students whose information was compromised or restore the integrity of College Board's data system, or (2) restore the reasonable integrity of the College Board's data system.

10. Insurance Required from College Board.

10.1 College Board shall not commence work under this Agreement until all insurance required under this Section 10 has been obtained by College Board and such insurance has been approved by the City. College Board shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

10.2 At no additional cost to the City, College Board shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from College Board's obligation under this Agreement, whether such obligations are College Board's or subcontractor or person or entity directly or indirectly employed by said Consultant or subcontractor, or by any person or entity for whose acts said Consultant or subcontractor may be liable.

10.3 Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Agreement and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

10.4 The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Contractor:

10.4.1 General Liability Insurance: \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate and \$2,000,000.00 Products and completed operations aggregate

Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or **occurrence and for all damages arising out of destruction of property in any one accident or occurrence.**

10.4.2 Automobile Liability Insurance: Not applicable

Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including hired & non-owned autos.

10.4.3 Workers' Compensation: Statutory Limits within the State of Connecticut: Employers' Liability:

EL Each Accident **\$500,000.00**

EL Disease Each Employee **\$500,000.00**

EL Disease Policy Limit **\$500,000.00**

10.4.4 Excess/Umbrella Liability Insurance: Not applicable.

10.5 Intentionally Omitted.

10.6 Cancellation: The City of Waterbury shall receive written notice of cancellation from College Board at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

10.7 Certificates of Insurance: College Board's General Liability policy shall be endorsed to add the City and its Board of Education as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under College Board's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time College Board executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and its Board of Education are listed as additional insured on all lines of coverage except Workers Compensation. All policies shall include a waiver of subrogation and be written on an Occurrence basis"**. The City's request for proposal number must be shown on the certificate of insurance. College Board must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies

shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

10.8. No later than thirty (30) calendar days after Consultant receipt, College Board shall deliver to the City endorsements, and Certificates of Insurance.

Waterbury Public Schools**THE COLLEGE BOARD**_____
Signature_____
Signature_____
Name_____
Name_____
Title_____
Title_____
Date_____
Date

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SCHEDULE A

PSAT/NMSQT EARLY PARTICIPATION PROGRAM FIXED FEE SCHEDULE

I. BACKGROUND

The College Board's Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, and increase students' readiness for college expectations. Additionally, earlier involvement in the PSAT/NMSQT^{®1} assessment will expose students to a wealth of college planning and preparation tools to get and keep them actively involved in the process. The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to engage at least one entire grade of students in taking the PSAT/NMSQT as indicated on the budget schedule or elsewhere in this Schedule ('Participating Grade'). Shifting this financial obligation from the student to the Client provides greater access for students to the PSAT/NMSQT and initiates students' earlier entry on the road to college.

II. DELIVERABLES

The College Board shall furnish the PSAT/NMSQT and the following deliverables and reports to the schools designated by the Client in Section IV (List of Participating Schools):

1. School and Student Deliverables:

- a. PSAT/NMSQT test materials (student guides and test booklets)
- b. Student Paper Score Report (one copy sent to school)
- c. Student Online Score Report, delivered via the College Board website.
- d. Access to Official SAT Practice on Khan Academy; students can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance
- e. School online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- f. School online access to AP Potential™
- g. Educator Guide to the PSAT/NMSQT, PSAT 10 and PSAT 8/9 (one copy sent to each school)
- h. PSAT/NMSQT Coordinator Manual (copies sent to schools based on their test book order; one per 25 tests ordered)

2. Client Deliverables:

- a. Client online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- b. Client online access to AP Potential

3. Delivering SAT Practice Tools and Support. In addition to the free practice tools available at <http://sat.collegeboard.org/practice>, all students will have access to free, personalized, and focused practice resources through the College Board's collaboration with Khan Academy. Practice materials for the SAT exam are available at the Khan Academy website (<http://satpractice.org>). Client and participants shall use the Khan Academy practice tool and materials in accordance with Khan Academy's guidelines.

4. Required Information. The Client shall furnish the College Board with: (i) a list of participating schools with their respective College Board school code as prescribed in Section IV (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section V (Fee Calculation For Service and Deliverables); and (iii) the Client's contacts as prescribed in Section VI (Contact Information), incorporated by reference herein. The Client will review

¹ PSAT/NMSQT is a registered trademark jointly owned by the College Board and the National Merit Scholarship Corporation, and should be so noted in all communications.

the pre-populated enrollment data from public data sources and send any adjustments as prescribed in [Section V](#) (Fee Calculation for Service and Deliverables). Changes to the list of participating schools cannot be made after **September 7, 2018**. Schools without a valid six-digit College Board school code should apply for their school code **at least six weeks** prior to the PSAT/NMSQT order deadline.

In the event that any of the Client's schools are omitted from the List of Participating Schools or listed without valid school codes, then such schools shall not be covered under this Schedule, and students in Participating Schools that incorrectly enter a grade or fail to enter grade on their answer sheets will be incorrectly depicted in words furnished under this Schedule, and no adjustments can be made to the reports furnished to Client under this Schedule as outlined in [Section II](#) (Deliverables).

III. PSAT/NMSQT TERMS AND CONDITIONS

1. Ownership of Intellectual Property. The College Board is the exclusive owner of all rights in and to the PSAT/NMSQT examination, all individual test items (questions) and all data collected therefrom, including but not limited to student scores derived from the exam, and collected under the registration and administration of the exam. In addition, the College Board is the exclusive owner of the publications and reports described in [Section I](#) (Background), including all copyrights, trademarks³, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (collectively 'College Board Intellectual Property'). The Client acknowledges and agrees that, nothing in this Schedule shall be interpreted to indicate that the College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client.

2. PSAT/NMSQT Student Reports. The College Board hereby grants the Client a limited, nonexclusive, nontransferable, non-assignable right to use the score reports and individual student data for internal purposes only, which includes Client-wide training sessions, as long as the data used during training preserves the confidentiality of students. The Client may not use or distribute the score reports externally or to third parties without the express written consent of the College Board.

3. Confidentiality. All information exchanged hereunder to which either party shall have access in connection with this Schedule, is confidential ('Confidential Information'), and except as otherwise expressly provided in this Schedule and to the extent permitted by law, neither party will authorize or permit the other party's Confidential Information to be disclosed to any third party, provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order.

4. PSAT/NMSQT Assessment Administration. The test shall be administered on **October 10, 2018**. The alternate test administration is on **October 24, 2018**. Client shall comply with the published security and administration guidelines set forth in the PSAT/NMSQT Coordinator Manual and Educator Guide to the PSAT/NMSQT, PSAT 10, and PSAT 8/9.

IV. LIST OF PARTICIPATING SCHOOLS

DISTRICT NAME	SCHOOL NAME	SCHOOL CODE
Waterbury Public Schools	Crosby High School	070835
Waterbury Public Schools	Enlightenment School	070875
Waterbury Public Schools	John F Kennedy High School	070840
Waterbury Public Schools	Waterbury Arts Magnet School	070867
Waterbury Public Schools	Waterbury Career Academy High School	070863
Waterbury Public Schools	Wilby High School	070870

V. FEE CALCULATION FOR SERVICE AND DELIVERABLES

1. Program Pricing. The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grades as indicated in the College Readiness Agreement Budget Schedule ('Budget Schedule'), the official Free and Reduced Price Lunch (FRPL) percentage of the Client, and the assessment(s) purchased by the Client. The Client acknowledges that successful implementation of the Early Participation Program is contingent on the Client requiring 100% of their schools¹ to participate under this Agreement. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client in addition to the PSAT/NMSQT, or if multiple grades are

¹ The College Board acknowledges that certain high schools are excluded from this requirement, which include without limitation and by way of example, schools for the severely disabled, charter schools excluded from the administrative authority of the District, and schools primarily possessing students not enrolled to obtain a standard high school diploma.

being tested under this Schedule the fee calculation represents a greater discount. Please see the table below for specifics. For purposes of Suite pricing under this Schedule, the PSAT/NMSQT and PSAT 10 are considered one assessment.

Free and Reduced Price Lunch (FRPL) Percentage	PSAT/NMSQT and two other Suite assessments	PSAT/NMSQT and one other Suite assessment <u>OR</u> PSAT/NMSQT and more than one grade tested
≥ 0% and < 50%	\$12.00	\$13.00
≥ 50% and < 75%	\$11.00	\$12.50
≥ 75%	\$10.00	\$12.00

Clients will be charged a fixed fee based on enrollment, regardless of how many students actually take the PSAT/NMSQT assessments. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust and review the enrollment in the fall to determine their final fee.

2. Changes to Enrollment. If the Client determines, after signing this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (up or down), the Client must provide the College Board with the adjusted enrollment figures, and identify how and where College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, via email (preferred method) to AssessmentsProgram@collegeboard.org or mail to: PSAT/SAT Assessments, College Board, 250 Vesey Street, New York, NY 10281 no later than **October 31, 2018**.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the full test fee of \$16.00 per student.

3. Restrictions. No student participating under this Schedule will be assessed an individual fee for taking the PSAT/NMSQT examination. Furthermore, there are no fee waivers granted for juniors should they be covered under this Schedule.

4. Unused Tests. Participating Schools will not incur unused test fees for Participating Grade(s); however, unused test fees will apply for all other grades ('non-Participating Grades'). A fee of \$4 per booklet will be charged if a school is calculated to have unused tests greater than 20% of their test books ordered by non-Participating Grade(s). Schools that use at least 80% of the tests ordered for non-Participating Grade(s) will not incur an unused test fee.

VI. CLIENT CONTACT INFORMATION

	Primary ¹	Data Recipient ²	Billing ³	Bulk Registration (optional) ⁴
Name:	Paul Whyte	Tara Battistoni	Paul Whyte	Paul Whyte
Title:	Instructional Leader	Supervisor of Research and Testing	Instructional Leader	Instructional Leader
Address:	236 Grand Street	236 Grand Street	236 Grand Street	236 Grand Street
City/State/	Waterbury, CT 06702-	Waterbury, CT	Waterbury, CT 06702-	Waterbury, CT

¹ This is the person to whom the College Board should direct primary communications.

² This is the person to whom the College Board should send applicable data/data access information for this Schedule, if different from the Primary Contact.

³ This is the person to whom the College Board should send the invoice for this Schedule, if different from the Primary Contact.

⁴ This is the person to whom the College Board should send the bulk registration information and access code for uploading the electronic file for processing.

Zip:	1930	06702	1930	06702-1930
Phone:	(203) 574-8023	(203) 574-8283	(203) 574-8023	(203) 574-8023
Email:	pwhyte@waterbury.k12.ct.us	tbattistoni@waterbury.k12.ct.us	pwhyte@waterbury.k12.ct.us	pwhyte@waterbury.k12.ct.us

SCHEDULE B

PSAT 8/9 ASSESSMENT EARLY PARTICIPATION PROGRAM FIXED FEE SCHEDULE

I. BACKGROUND

The College Board's Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, and increase students' readiness for college expectations. The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to engage at least one entire grade of students in taking the PSAT 8/9 exam, as indicated on the budget schedule or elsewhere in this Schedule ('Participating Grade'). Shifting this financial obligation from the student to the Client provides greater access for students to the PSAT 8/9 assessment and provides students early entry on the road to college.

II. DELIVERABLES

The College Board shall furnish the following PSAT 8/9 deliverables and reports to the schools designated by the Client in Section IV (List of Participating Schools).

1. School and Student Deliverables:

- a. PSAT 8/9 test materials (test booklets)
- b. Student Paper Score Report (one copy sent to school)
- c. Student Online Score Report, delivered via the College Board website
- d. Access to Official SAT Practice on Khan Academy; students 13 and older can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance.
- e. School online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website. In order for the Participating Schools to receive all reports on the data portal, answer sheets must be returned as soon as possible after testing.
- f. School online access to AP Potential™ for students in 9th grade.
- g. Educator Guide to the PSAT/NMSQT, PSAT 10 and PSAT 8/9 (one copy sent to each school)
- h. PSAT 8/9 Coordinator Manual (copies sent to schools based on their test book order; one per 25 tests ordered)

2. Client Deliverables:

- a. Client online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- b. Client online access to AP Potential

3. **Required Information.** The Client shall furnish the College Board with: (i) a list of participating schools as prescribed in Section IV (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section V (Fee Calculation for Service and Deliverables); and (iii) the Client's contacts as prescribed in Section VI (Client Contact Information). The Client will review the pre-populated enrollment data from public data sources and send any adjustments as prescribed in Section V (Fee Calculation for Service and Deliverables). Changes to the list of participating schools must be made no later than **one month prior to Client's selected administration date**. Schools without a valid six-digit College Board school code should apply for their school code at **least six weeks before they plan to order test books**.

In the event that: (i) any of the Client's schools are omitted from the List of Participating Schools or listed without valid school codes, then such schools shall not be covered under this Agreement and (ii) students in Participating Schools who incorrectly

enter a grade or fail to enter a grade on their answer sheets will be incorrectly depicted in reports furnished under this Schedule, and no adjustments can be made to the reports furnished to Client under Section II (Deliverables).

III. PSAT 8/9 TERMS AND CONDITIONS

1. **Ownership of Intellectual Property.** The College Board is the exclusive owner of all rights in and to the PSAT 8/9 assessment, exam booklets, all individual test items (questions) and all data collected therefrom, including but not limited to student scores derived from the exam, and collected under the registration and administration of the exam. In addition, the College Board is the exclusive owner of the publications and reports described in Section I, including all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (collectively 'College Board Intellectual Property'). Client acknowledges and agrees that, nothing in this Agreement shall be interpreted to indicate that the College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client.

2. **PSAT 8/9 Student Reports.** The College Board hereby grants the Client a limited, nonexclusive, nontransferable, non-assignable right to use the score reports and individual student data for internal purposes only, which includes Client-wide training sessions, as long as the data used during training preserves the confidentiality of students. The Client may not use or distribute the score reports externally or to third parties without the express written consent of the College Board.

3. **Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Schedule, is confidential ('Confidential Information'), and except as otherwise expressly provided in this Schedule and to the extent permitted by law, neither party will authorize or permit the other party's Confidential Information to be disclosed to any third party, provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order.

4. **PSAT 8/9 Test Booklets.** The College Board hereby grants to Client during the Term of this Agreement a limited, non-exclusive, non-transferable, non-assignable, revocable license to use the PSAT 8/9 Test Booklets for the sole purpose of administering the PSAT 8/9 assessment and reviewing the scores with students within the classroom of a Participating School. Client shall destroy PSAT 8/9 Test Booklets upon termination of this Agreement.

Except as expressly provided herein, Client is prohibited from copying, disseminating, publishing, displaying or distributing in any form, or reproducing the PSAT 8/9 test booklets in whole or in part, without the prior written consent of the College Board. Client does not gain any ownership interest in the PSAT 8/9 test booklets.

5. **PSAT 8/9 Assessment Administration.** If Client wishes to administer the test twice to the same Participating Grade, Client should select its first testing date between September 2018 and March 2019, and its second testing date in April 2019. The Client has agreed to administer the PSAT 8/9 to the following Participating Grade(s) during testing period noted below:

Participating Grade(s)	Testing Period
8 th	Sep 24, 2018 - Jan 25, 2019
9 th	Sep 24, 2018 - Jan 25, 2019

IV. LIST OF PARTICIPATING SCHOOLS

DISTRICT NAME	SCHOOL NAME	SCHOOL CODE
Waterbury Public Schools	Carrington Elementary School	079097
Waterbury Public Schools	Crosby High School	070835
Waterbury Public Schools	Duggan Elementary School	079058

Waterbury Public Schools	Enlightenment School	070875
Waterbury Public Schools	Enlightenment School	070875
Waterbury Public Schools	John F Kennedy High School	070840
Waterbury Public Schools	John G Gilmartin Elementary School	079059
Waterbury Public Schools	Jonathan Reed Elementary School	079057
Waterbury Public Schools	Michael Wallace Middle School	079054
Waterbury Public Schools	North End Middle School	079055
Waterbury Public Schools	State Street School	070876
Waterbury Public Schools	Waterbury Arts Magnet School	070867
Waterbury Public Schools	Waterbury Arts Magnet School	070867
Waterbury Public Schools	Waterbury Career Academy High School	070863
Waterbury Public Schools	West Side Middle School	079056
Waterbury Public Schools	Wilby High School	070870

V. FEE CALCULATION FOR SERVICE AND DELIVERABLES

1. **Program Pricing.** The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grades as indicated in the College Readiness Agreement Budget Schedule ("Budget Schedule"), the official Free and Reduced Price Lunch Program (FRPL) percentage of the Client, and the product(s) purchased by the Client. The Client acknowledges that successful implementation of the Early Participation Program is contingent on the Client requiring 100% of their schools¹ to participate under this Agreement. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client in addition to PSAT 8/9, or if multiple grades are being tested under this Schedule the fee calculation represents a greater discount. Please see the table below for specifics. For purposes of Suite pricing under this Schedule, the PSAT/NMSQT and PSAT 10 are considered one assessment.

Free and Reduced Price Lunch (FRPL) Percentage	PSAT 8/9 and two other Suite assessments	PSAT 8/9 and one other Suite assessment OR PSAT 8/9 and more than one grade tested
≥ 0% and <50%	\$8.00	\$8.50
≥ 50% and < 75%	\$7.00	\$8.00
≥ 75%	\$6.00	\$7.00

¹ The College Board acknowledges that certain schools are excluded from this requirement, which include without limitation and by way of example, schools for the severely disabled, charter schools excluded from the administrative authority of the Client, and schools primarily possessing students not enrolled to obtain a standard high school diploma.

Client will be charged a fixed fee based on enrollment, regardless of how many students actually take the PSAT 8/9 assessment. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust and review the enrollment in the fall to determine their final fee.

2. **Changes to Enrollment.** If the Client determines, after signing this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (up or down), the Client must promptly provide the College Board with the adjusted enrollment figures, and identify how and where the College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, via email (preferred method) to AssessmentsProgram@collegeboard.org or mail to: PSAT/SAT Assessments, College Board, 250 Vesey Street, New York, NY 10281 no later than **October 31, 2018**.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the full test fee of \$11.00 per student.

3. **Restrictions.** No student participating under this Agreement will be assessed an individual fee for taking the PSAT 8/9 assessment.

4. **Unused Tests.** Participating Schools will not incur unused test fees for Participating Grade(s); however, unused test fees will apply for all other grades ('non-Participating Grades'). A fee of \$4 per booklet will be charged if a school is calculated to have unused tests greater than 20% of their test books ordered by non-Participating Grade(s). Schools that use at least 80% of the tests ordered for non-Participating Grade(s) will not incur an unused test fee.

VI. CLIENT CONTACT INFORMATION

	Primary ¹	Data Recipient ²	Billing ³	Bulk Registration (optional) ⁴
Name:	Paul Whyte	Tara Battistoni	Paul Whyte	Paul Whyte
Title:	Instructional Leader	Supervisor of Research and Testing	Instructional Leader	Instructional Leader
Address:	236 Grand Street	236 Grand Street	236 Grand Street	236 Grand Street
City/State/Zip:	Waterbury, CT 06702-1930	Waterbury, CT 06702	Waterbury, CT 06702-1930	Waterbury, CT 06702-1930
Phone:	(203) 574-8023	(203) 574-8283	(203) 574-8023	(203) 574-8023
Email:	pwhyte@waterbury.k12.ct.us	tbattistoni@waterbury.k12.ct.us	pwhyte@waterbury.k12.ct.us	pwhyte@waterbury.k12.ct.us

¹ This is the person to whom the College Board should direct primary communications.

² This is the person to whom The College Board should send the data/data access information for this Schedule, if different from the Primary Contact.

³ This is the person to whom the College Board should send the invoice for this Schedule, if different from the Primary Contact.

⁴ This is the person to whom the College Board should send the bulk registration information and access code for uploading the electronic file for processing.

SCHEDULE C

SAT SCHOOL DAY PROGRAM FIXED FEE SCHEDULE

I. BACKGROUND

The College Board will support the Client in administering the SAT exam during a school day. Under this Schedule, ‘SAT’ will be used to refer to both the SAT (without essay) and the SAT with Essay, as applicable. The scope of services encompasses a Client-sponsored SAT School Day administration and delivery of SAT data and reports through our online data portal (the ‘Program’). The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to administer the SAT to at least one entire grade of students (‘Participating Grade’). Shifting this financial obligation from the student to the Client provides greater access for students to the SAT. Students who take the SAT exam in accordance with the provisions of this Schedule are herein referred to as ‘Participants’.

II. DELIVERABLES

The College Board shall furnish the following SAT School Day deliverables and reports to the schools designated by the Client in Section IV (List of ‘Participating Schools’).

- 1. School and Student Deliverables:**
 - a. SAT test materials (test booklets)
 - b. Student Online Score Report, delivered via the College Board website
 - c. Access to Official SAT Practice on Khan Academy; students can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance.
 - d. School online access to individual student score reports and aggregate score reports, and downloadable student data file.
 - e. Materials to support test administration (copies sent to schools)
- 2. Client Deliverables:**
 - a. Client online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- 3. Delivering SAT Practice Tools and Support.** In addition to the free practice tools available at <http://sat.collegeboard.org/practice>, all students will have access to free, personalized, and focused practice resources through the College Board’s collaboration with Khan Academy. Practice materials for the SAT exam are available at the Khan Academy website (<http://satpractice.org>). Client and participants shall use the Khan Academy practice tool and materials in accordance with Khan Academy’s guidelines.

Additional SAT Readiness products (e.g., publications) and services (e.g., Professional Development Workshops) are not included as part of the Program. The Client may purchase these products and services separately.

- 4. Providing Accommodations to Participants with Disabilities.** Accommodations for Participants with disabilities will be granted and administered according to the College Board’s standard eligibility and administration procedures. Participants must apply for accommodations under the College Board’s Services for Students with Disabilities (SSD) program and must follow the SSD program’s published procedures, which can be found at collegeboard.org/SSD. Only College Board-approved accommodations are permitted. Any provided accommodations not previously and explicitly approved by the College Board’s SSD program will result in scores that are not valid, and that cannot be reported to colleges, scholarship programs and other designated score recipients. Client will be responsible for ensuring that an appropriate accommodations coordinator (‘SSD Coordinator’) is designated for each school to facilitate the application for and administration of approved accommodations. The ‘SSD Coordinator Form’ (used to establish an SSD

Coordinator) is available at the above-referenced websites. Participants with accommodations previously approved by the College Board, and who have a College Board-issued SSD code, do not need to reapply for accommodations under this Program.

5. **Required Information.** The Client shall furnish the College Board with: (i) a list of participating schools as prescribed in Section IV (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section V (Fee Calculation for Service and Deliverables); and (iii) the Client's contacts as prescribed in Section VI (Client Contact Information). The Client will review the pre-populated enrollment data from public data sources and send any adjustments as prescribed in Section V (Fee Calculation for Service and Deliverables).

Changes to the list of participating schools must be submitted by the deadline as noted below. Schools without a valid six-digit College Board school code should apply for their school code **at least six weeks** prior to the order deadline for their Primary Test Date for SAT School Day.

Administration Date	Deadline to submit changes
October 10, 2018	September 7, 2018

In the event that any of the Client's schools are omitted from the List of Participating Schools or listed without valid school codes, such schools shall not be covered under this Schedule. Additionally, information relating to Participants who incorrectly enter a grade or fail to enter a grade on their answer sheets, will be incorrectly depicted in reports furnished under this Schedule, and Client acknowledges that no adjustments can be made.

6. **Training of Designated Personnel at the Participating Schools.** The College Board will provide all necessary training and/or instructional materials to designated Client personnel who will act as SAT School Day Coordinators, SSD Coordinators, Proctors, and Monitors (collectively 'Designated Personnel'). The required training and/or instructional materials will be made available by the College Board to the Client and **must be completed two weeks before the test administration date.**

Designated SAT School Day Coordinators are required to adhere to all of the College Board's procedures, policies, and protocols related to test administration as specified in the SAT School Day Coordinator training and instructional materials, and may be required to complete SAT School Day staff agreements. Client is responsible for ensuring compliance with all required Designated Personnel training. College Board reserves the right to cancel the administration of the Program at any participating school where any Designated Personnel fail to complete such training prior to the scheduled test administration.

7. **SAT Student Guide distribution to Students.** Client shall ensure that copies of the SAT Student Guide are distributed to all Students **at least one week before test administration date.**

8. **SAT School Day Customer Service for Educators:**

The College Board will provide the Client with telephone customer service support for educators. Specifically the College Board will provide:

- Step-by-step assistance with College Board online tools (SSD System)
- Assistance with completing required forms (AI Request Form)
- Assistance with obtaining additional materials (Publications)
- Feedback mechanism for counselors

Standard hours of operation: Monday through Friday 9:00 a.m. to 5:00 p.m. Eastern Standard Time. Customer service for the SAT Program can also be accessed online at the following web address: <http://sat.collegeboard.org/contact>.

III. SAT SCHOOL DAY TERMS AND CONDITIONS

SAT Program

1. **SAT Ownership.** The Client agrees and acknowledges that the SAT exam, SAT with Essay exam, and all items (questions) contained therein, including all copies thereof, all examination materials and all data, including but not limited to student scores derived from the exam, collected under this Agreement are at all times exclusively owned by the College Board, who is the exclusive owner of all rights therein, in and to the SAT examination including, without limitations, all copyrights, trademarks, trade secrets, patents and other similar proprietary rights, and all renewals and extensions thereof. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the SAT exam, and/or SAT with Essay exam, to the Client or that its normal security procedures will be altered in any way. SAT is a registered trademark of the College Board.

SAT Data License

1. **SAT Data and Reporting.** For the April 9, 2019 administration, SAT question content and answer explanations will be provided in the online system, for the Primary Test Date only.
 - 1.1 The College Board grants the School District a non-exclusive, limited and revocable license to use the questions and answers explanations for the sole purpose of classroom teaching and internal reporting purposes. School District understands and acknowledges that the questions and answers explanation includes College Board copyrighted content and may also include third party copyrighted content for which the School District may only use for the aforementioned purposes. School District acknowledge and agrees that it has no right to upload or post to any website, cache, reproduce, modify, display, edit, alter or enhance any portion of the document or the third party content in any manner unless it has express written permission from the College Board and the owner of any third party content.
 - 1.2 The College Board reserves the right to revoke the above license grant if the School District violates the terms of the license. In addition, the College Board shall not be liable to the School District nor any third party for School District's use of the question and answers explanation (including but not limited to, any copyright infringement claims) beyond the scope of the license.
 - 1.3 College Board Data shall be used only to enable the Client to incorporate College Board Data into its analysis and educational data warehouse systems to improve college readiness.
2. **The College Board License Grant and Terms of Use:**
 - 2.1 The Client shall not use the College Board Data for any other purpose except as granted in this Data License Agreement, nor shall they publish, for any purpose other than that granted herein, any College Board Data or any derivative works containing College Board Data without prior written consent of the College Board.
 - 2.2 The Client acknowledges the sensitive and confidential nature of the College Board Data and it agrees that access to College Board Data will be given only to those employees who agree to be bound by the terms of this Data License Agreement.
3. **Ownership of the Data:**
 - 3.1 The College Board Data are, and at all times will remain, the sole property of the College Board. The College Board retains all right, title and interest in and to the College Board Data, and all copies thereof (including, without limitation, all copyrights, trade secrets, trademarks, patents and other similar proprietary rights therein).
 - 3.2 The Client shall not reveal or release the College Board Data or transfer or assign any rights hereunder, in whole or in part, whether voluntary or by operation of law, without the prior written consent of the College Board.
4. **Client License Grant and Terms of Use:**
 - 4.1 The College Board shall not use the Client Data for any other purpose except as granted in this Data License Agreement, nor shall they publish, for any purpose other than granted herein, any Client Data or any derivative works containing Client Data without prior written consent of the Client.
 - 4.2 The College Board acknowledges the sensitive and confidential nature of the Client Data and it agrees that access to the Client Data will be given only to those employees, who agree to be bound by the terms of this Data License Agreement.

SAT Administration

1. **SAT Test Dates and Participating Grade.** The Client has agreed to administer the SAT to the following Participating Grade(s) on the Primary and Makeup Test Dates noted below:

Participating Grade(s)	Primary Test Date	Makeup Test Date
12	October 10, 2018	October 24, 2018

Participants who are absent from the Primary Test Date are eligible to take the test on the Makeup Test Date mentioned above. Client acknowledges that there are no designated or national administration makeup test dates associated with the April 23, 2019 Primary Test Date.

2. **Administering the SAT.** The SAT will be administered under standard College Board test administration and security protocols as specified in the SAT School Day Test Coordinator Manual and SAT School Day Test Coordinator training and instructional materials, unless otherwise stated in this Schedule, and will result in scores that are reportable to colleges for admissions purposes. In accordance with College Board policies, any test irregularity, including mis-

administrations or security breaches, will be thoroughly investigated and may result in score cancellations. The Client is responsible for making all necessary arrangements to ensure that the testing environment and the security of all test materials satisfy College Board requirements as specified in the SAT School Day Coordinator training and instructional materials. The test will be administered by Client-employed personnel, who will not receive additional remuneration by the College Board. All Participants must test on either the designated test day or, when available, designated makeup test day. This Agreement does not guarantee that all Students targeted by Client for the Program will actually test. It is the responsibility of the Client to encourage Participants to complete the Program. Participants will follow the guidelines on the SAT website and in student materials sent by the SAT Program.

IV. LIST OF PARTICIPATING SCHOOLS

DISTRICT NAME	SCHOOL NAME	SCHOOL CODE	ADMINISTRATION
Waterbury Public Schools	Crosby High School	070835	SAT School Day: October 10, 2018
Waterbury Public Schools	Enlightenment School	070875	SAT School Day: October 10, 2018
Waterbury Public Schools	John F Kennedy High School	070840	SAT School Day: October 10, 2018
Waterbury Public Schools	Waterbury Arts Magnet School	070867	SAT School Day: October 10, 2018
Waterbury Public Schools	Waterbury Career Academy High School	070863	SAT School Day: October 10, 2018
Waterbury Public Schools	Wilby High School	070870	SAT School Day: October 10, 2018

V. FEE CALCULATION FOR SERVICES AND DELIVERABLES

- Program Pricing.** The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grade(s) as indicated in the College Readiness Agreement Budget Schedule ('Budget Schedule'), and the official Free and Reduced Price Lunch (FRPL) percentage of the Client. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client (under separate agreements), or if multiple grades are being tested under this Schedule, the fee calculation for testing under this Schedule represents a greater discount. Please see the table below for specifics. For purposes of Suite pricing under this Schedule, the PSAT/NMSQT and PSAT 10 are considered one assessment.

Free and Reduced Price Lunch (FRPL) Percentage	SAT and two other Suite assessments		SAT and one other Suite assessment <u>OR</u> SAT and more than one grade tested	
	SAT With Essay	SAT Without Essay	SAT With Essay	SAT Without Essay
≥0% and <50%	\$42.00	\$31.00	\$45.50	\$34.00
≥50% and <75%	\$38.00	\$28.00	\$43.50	\$33.00
≥75%	\$34.00	\$25.00	\$41.50	\$31.00

Client will be charged a fixed fee based on enrollment, regardless of how many students actually take the SAT. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust enrollment as follows:

Administration Date	Deadline to submit updated enrollment
October 10, 2018	October 31, 2018

- Changes to Enrollment.** If the Client determines, after signing this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (higher or lower), the Client must promptly provide the College Board with the adjusted enrollment figures, and identify how and where the College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, via

email (preferred method) to AssessmentsProgram@collegeboard.org or mail to: PSAT/SAT Assessments, College Board, 250 Vesey Street, New York, NY 10281, as noted above.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the then-current rate per student as indicated on the College Board's website currently located at <https://collegereadiness.collegeboard.org/sat/register/>. The College Board will cooperate with the Client regarding the time to remit payment for such fees.

3. **Restrictions.** No Participant will be assessed an individual fee for testing under this Schedule if the Client has chosen SAT with Essay. If the Client has chosen SAT (without Essay) and its participating schools have opted in for student purchased essay, such fees will be billed directly to the schools. The Budget Schedule reflects the option the Client chose. SAT Subject Tests are not offered under this Agreement. Furthermore, there is no additional discount under this Schedule provided for Participants who are using fee reduction benefits.
4. **Unused Tests.** Participating Schools will not incur unused test fees for Participating Grade(s); however, unused test fees will apply for all other grades ('non-Participating Grades'). The unused test fee is 50% of the retail test fee for each unused test book and will be charged if a school is calculated to have unused tests greater than 20% of their test books ordered by non-Participating Grade(s). Schools that use at least 80% of the tests ordered for non-Participating Grade(s) will not incur an unused test fee.

VI. CLIENT CONTACT INFORMATION

	Primary ¹	Data Recipient ²	Billing ³	Bulk Registration (optional) ⁴
Name:	Paul Whyte	Tara Battistoni	Paul Whyte	Paul Whyte
Title:	Instructional Leader	Supervisor of Research and Testing	Instructional Leader	Instructional Leader
Address:	236 Grand Street	236 Grand Street	236 Grand Street	236 Grand Street
City/State/Zip:	Waterbury, CT 06702-1930	Waterbury, CT 06702	Waterbury, CT 06702-1930	Waterbury, CT 06702-1930
Phone:	(203) 574-8023	(203) 574-8283	(203) 574-8023	(203) 574-8023
Email:	pwhyte@waterbury.k12.ct.us	tbattistoni@waterbury.k12.ct.us	pwhyte@waterbury.k12.ct.us	pwhyte@waterbury.k12.ct.us

¹ This is the person to whom the College Board should direct primary communications.

² This is the person to whom The College Board should send the data/data access information for this Schedule, if different from the Primary Contact.

³ This is the person to whom the College Board should send the invoice for this Schedule, if different from the Primary Contact.

⁴ This is the person to whom the College Board should send the bulk registration information and access code for uploading the electronic file for processing.

SCHEDULE D

Budget Schedule

Product Name	Start Date	End Date	Quantity	Unit Price	Cost	Discount	Total Cost
PSAT/NMSQT EPP Fixed-Fee - 11th Grade	July 1, 2018	June 30, 2019	1242	\$16.00	\$19,872.00	\$6,210.00	\$13,662.00
PSAT 8/9 EPP Fixed-Fee - 9th Grade	July 1, 2018	June 30, 2019	1267	\$11.00	\$13,937.00	\$5,068.00	\$8,869.00
SAT SD Fixed-Fee With Essay - 12th Grade	July 1, 2018	June 30, 2019	1257	\$64.50	\$81,076.50	\$33,310.50	\$47,766.00
PSAT/NMSQT EPP Fixed-Fee - 10th Grade	July 1, 2018	June 30, 2019	1234	\$16.00	\$19,744.00	\$6,170.00	\$13,574.00
PSAT 8/9 EPP Fixed-Fee - 8th Grade	July 1, 2018	June 30, 2019	1430	\$11.00	\$15,730.00	\$5,720.00	\$10,010.00

Subtotal: \$150,359.50

Total Discount: \$56,478.50

Total Cost: \$93,881.00

ATTACHMENT 1**(College Board Use of SAT Suite Program Information and Data)****1. College Board's Use of Student Data**

College Board may collect, retain, use, and share student's personally identifiable information ("PII") for the purposes outlined below (1) when it has obtained the express, informed, written consent of the student, (if the student is of the age of majority), or the parent or legal guardian (if the student is a minor), when the student is being registered for a College Board assessment; or (2) if the student and/or parent/legal guardian otherwise forms a direct relationship with College Board.

College Board does not collect, use, or share PII beyond the purposes set forth as follows:

a. Upon receiving the written consent of the student or student's parent or legal guardian as described above, College Board may collect information about students such as language background, courses taken, student search services, college major, parent's highest level of education, and questions to determine entry into scholarship programs. This information is used for College Board's Student Search Service and is not provided to a student's school or district in any form.

b. Sharing with institutions of higher education or scholarship providers that are seeking students who meet specific criteria, only if College Board has obtained the prior, affirmative written consent of the student or the student's parent or legal guardian. College Board may use PII for this purpose regardless of whether the institutions of higher education or scholarship providers provide payment or other consideration to College Board. Data for students who expressly consent to the program are licensed to Higher Education institutions, but do not include social security numbers (SSN), actual test scores (searchable by bands only), disability status, or phone numbers. As part of the explanation of the collection, use and sharing of PII that is given as part of the written consent process, College Board provides information explaining how the PII will be licensed.

c. Students Sending Scores to Colleges, Scholarship Organizations, or Other Institutions:

(i) College and University Electronic Score Reports and Paper Score Reports: Students can select to send their scores to colleges, when they register for the SAT exam, when they take the test, or after they receive their scores. Through 'score choice,' students can choose which scores to send. Students can also elect to send their scores to scholarship organizations or other registered groups at their choosing.

(ii) SAT Trend Reports: College and universities can see reports containing only de-identified data on trends of students who send scores to their schools.

d. Providing Students Access and Opportunities to Services to Help them Achieve and Exceed Their Potential, consistent with all applicable laws.

(i) Access to Opportunity (A2O): College Board implements interventions designed to help students navigate the college planning, application and financial aid processes. A2O identifies students who are on-track or high achieving, combined with low-income tagging or fee waiver use, and provide them with resources, including college application fee waivers, designed to address barriers they may face in the path to college access.

(ii) Realize Your College Potential: Realize Your College Potential (RYCP) is part of ongoing research that sends packets of customized college information and college application fee waivers to high achieving, low-income, high school seniors.

(iii) State Scholarship Feeds/Data: State Higher Education Departments that offer scholarship to instate students can receive scores files for students meeting residency criteria.

(iv) National Scholarships, Awards and Recognition Opportunities (including Presidential Scholars and National Merit Scholars): National Merit Scholars receives Student Data to provide students with the opportunity to receive national recognition and scholarships. Eligible students are shared with the US Department of Education and National Hispanic Recognition Program for scholarship consideration.

(v) Enhancing and Customizing Student Practice: Students may opt-in to have their scores and key metadata shared with Khan Academy, so that their free SAT Preparation course can be tailored better to meet their needs.

e. Score Reporting to States, Schools and Districts:

(i) K12 Reporting Portal: An online, interactive portal for K12 institutions to view aggregate and student-level data for the students within their organizations, including administrations, graduating cohort years, and trends.

(ii) Integrated Summary Reporting: Aggregate Data reporting from across SAT, PSAT Suite (PSAT 8/9, PSAT 10 and PSAT/NMSQT).

(iii) Schools and districts can receive test-taking rosters, of their students through an online portal.

(iv) SAT Score Reporting to Students: Paper and online reports are delivered to students after each administration of the SAT.

(v) SAT Question and Answer Services: Students may purchase reports that detail their individual answers and questions for disclosed forms. For non-disclosed forms, students can receive answer summaries with question topics and difficulty levels.

f. Research

(i) College Board may use psychometric non-identifiable data obtained from student test-takers to ensure that tests are unbiased and created for students of all races, genders, and cultures.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.4

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of a Contract with Glen Terrace Landscaping, Inc. to provide playground improvements at Walsh Elementary School, Generali Elementary School, and Chase Elementary School.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #10.5

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Curriculum, the Deputy Superintendent of Schools recommends approval of a contract with The Waterbury Young Men's Christian Association, at no cost, to provide prevocational and employment training for students with disabilities.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Thomas Van Stone, Sr.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #10.6

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities by outside organizations subject to fees and insurance as required:

D. Mortenson	Rotella comm. rm.: Fri., Aug. 24, 8:00 am - 3:00 pm (Pre-K training)
H. Gillis	WAMS classrooms, studios, stage, recital hall, lobby: July 7 – 13 7 am -1 pm (Encore-summer arts program)
*Park Dept. Ed McCann	KHS Pool: July 2 through August 10, 8:30 a.m. – 12:00 p.m. (Swim Program) *(time change)
*John Reed	CHS classrooms: 8/23/18 and 10/5/18, 7:30 a.m. – 3:00 p.m. (Rooms w/laptops for PD for teachers) WMS Media Center: 7/2 – 7/28/18, 8:00 a.m. – 1:00 p.m., M – F (workshop)
*C. Swain	WAMS Media Center: Thursday, July 12, 2018 and Thursday, August 2, 2018 5:00 – 9:00 p.m. (BOE Workshops)
*Linda Richard	Career Academy: 6/22 – 8/9/18, 8:00 a.m. – 5:00 p.m. (State CAN Testing)

Approved:

Respectfully submitted,

Jason Van Stone

Robert Henry
Deputy Superintendent

Book

MAY 10 2018

SCHOOL PERSONNEL USE ONLY

DATE: 5/10/18

TO: SCHOOL BUSINESS OFFICE

FROM: Dena Mortensen / Joanne Migliarese

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms
Community Room

DATES REQUESTED: 8/24/18

FROM: 8 am/pm TO: 3:00 pm

FOR THE FOLLOWING PURPOSES:

Pre K Training

Dm/Joanne
APPLICANT Mylexine
5/10/18

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

MAY 17 2018

SCHOOL PERSONNEL USE ONLY

DATE: May 17, 2018

TO: SCHOOL BUSINESS OFFICE

FROM:

WAMS- Holly Gillis Coordinator WAMS
ENCORE! Summer Arts Program

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Waterbury Arts Magnet School

☒ Auditorium

Gymnasium



Swimming Pool



Cafe/Rooms

DATES REQUESTED:

July 2nd - 13th 2018

FROM: 7

am/pm

TO: 1

am/pm

FOR THE FOLLOWING PURPOSES:WAMS Encore! Summer Arts Program - Rooms include
Apron Stage, Prop Shop, Costume Music Office, Choral Room,
Drama Classroom, Video, Percussion Hall, SU DANCE + Large Dance
Studios, Mirrored Lobby, Art Rooms
103+104.

APPLICANT

Please note the following provisions:When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

14604

SCHOOL PERSONNEL USE ONLY

MAY 29 2018

DATE: 5-29-18

TO: SCHOOL BUSINESS OFFICE

FROM: Park Dept

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☐ Auditorium ☐ Gymnasium ☒ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: July 2 - Aug 10

NE FROM: 8³⁰ AM am/pm TO: 12:00 am/pm

FOR THE FOLLOWING PURPOSES:

Swim Program

* Time Change

EM
APPLICANT

Sn

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

JUN - 7 2018

SCHOOL PERSONNEL USE ONLY

DATE: 6-7-18

TO: SCHOOL BUSINESS OFFICE

FROM:

John Reed

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Crosby
22 classrooms (16 with laptop carts)

☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

DATES REQUESTED:

8/23/18 and 10/5/18

FROM:

7:30 (am/pm)

TO:

3:00 (am/pm)

FOR THE FOLLOWING PURPOSES:

PD for elementary teachers
Grades K-5. PD includes
Science, Math, and ELA.

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

JUN 14 2018

SCHOOL PERSONNEL USE ONLY

DATE: 6-14-18

TO: SCHOOL BUSINESS OFFICE

FROM:

John Reed

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Wallace M.S.
Media Center

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED:

July 2, - July 28, 2018

FROM: 8:00 am/pm

TO: 1:00 am/pm

FOR THE FOLLOWING PURPOSES:

Elementary PD and middle
and high school curriculum

writing

Monday

Thurs

Friday

John Reed
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

REQUEST FOR USE OF SCHOOL FACILITIES

School/City Personnel Use only

JUN 11 2018

TO: S. McCasland, School Business Office

FROM: Carrie Swain, Clerk Board of Education
(name/title) (school/department)

DATE: June 11, 2018

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café ☐

Rooms ☒ Media Center

DATES REQUESTED:

✓ Thursday, July 12, 2018

From: 5:00 p.m. To: 9:00 p.m.

✓ Thursday, August 2, 2018

From: 5:00 p.m. To: 9:00 p.m.

For the following purpose: Board of Education Workshop Meetings

June 11, 2018

Date

Carrie A. Swain

Applicant's Signature

PLEASE NOTE THE FOLLOWING PROVISION: When the public is invited to an activity, police and firemen are required. These arrangements must be made in person at police and/or fire headquarters.

JUN 20 2018

SCHOOL PERSONNEL USE ONLYDATE: 6/20/18.

TO: SCHOOL BUSINESS OFFICE

FROM: Linda Richard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career☐ Auditorium☐

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED: June 22, 25, 26 July 2, 3, 10, 12, 16, 18
24 + 26.FROM: 8

am/pm

TO: 5

am/pm

FOR THE FOLLOWING PURPOSES:

State CNA testing.Linda Richard
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #10.7

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Deputy Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP FACILITIES AND DATES/TIMES

REQUESTING WAIVERS:

*CT Rebound	Wilby gym: August 6 – 10, Monday thru Friday, 9:00 a.m. – 3:30 p.m.	
D. Parker	(basketball camp)	\$1,575.00

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Hoops 4 Life	West Side gym: 7/9 – 9/17, (34 dates) 4:30 - 9:00 pm
D. Fryer	Career Academy gym: 7/9 – 8/16, 5:00-9:00 pm
	Kennedy gym: 6/26 – 7/27, 4:30 - 9:00 pm
	(basketball program)
P.A.L.	Kennedy pool: July 9 to August 2, 1:00 pm – 8:00 pm
Ofc. Chris Amatruda	(learn to swim program)
Porter's House	Hopeville gym: July 9 – Aug. 15, Mon. & Wed., 8 am – 4 pm
Sara Wrenn	(summer youth program)
*Town Plot Neigh. Assoc.	Kennedy café: Tues., June 26, 6:30 - 9:15 pm
Art Denze	(meeting of the neighborhood group)
*CT. Rebound	Wilby gym: Mon, Tues, Thurs., July to Nov., 5:30 - 8:30 pm
D. Parker	Mon. Tues., Thurs, March to June, 5:30 - 8:30 pm
	(based on gym availability per Athletic Director) (basketball practice)
	Wilby gym: Mon thru Fri., August 6 to 10, 9:00 am – 3:30 pm (basketball camp)

Approved:

Respectfully submitted,

Jason Van Stone

Robert Henry
Deputy Superintendent

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
326 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JUN 20 2018

APPLICANT Devonne Parker NAME OF ORGANIZATION CT Rebound Inc.

ADDRESS 144 Midwood Ave Waterbury CT 06708 TELEPHONE # 203-228-3144
(street) (city) (state) (zip code)

SCHOOL REQUESTED W. H. H. H. DATES Aug 6-10 2018 ROOM(S) Gymnasium

OPENING TIME 9:00am CLOSING TIME 3:30pm PURPOSE Basketball

ADMISSION (if any) \$100.00 per kid CHARGE TO BE DEVOTED TO Children School Supplies

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 20-30

SIGNATURE OF APPLICANT Devonne Parker DATE 6/19/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Devonne Parker 144 Midwood Ave Waterbury CT 06708 203-228-3144

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/Hr plus 1 Hr service per event (51,975.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

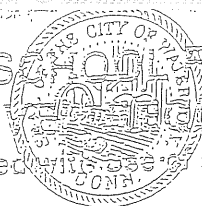
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)



APPLICANT/ORGANIZATION: CT Rebound Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Willby High School / gymnasium

DATE(S): Monday - Friday
August 6 - August 10 2018 TIMES: 9am - 3:30p.m.

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

6/25/2018
Date

Alicia E. Turner
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

1575.
Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

June 25, 2018

To whom it may concern,

All proceeds that CT Rebound Inc. brings in from our admission cost for August 6-August 10, 2018 will be distributed as follows.

- School supplies for children in the community from ages 3-18 years of age.
 - Bookbag
 - Notebooks
 - Pencils
 - Pens
 - Ruler
 - Highlighter
 - Crayons
 - Loose leaf paper
 - Pencil sharpener
 - Pencil Case
- Wilby High School CBT Program
- Creating 5 Scholarships for Waterbury Children to help out towards tuition
- Donating proceeds to support Autism.
- Funds also have to run the program
 - We are providing Lunch and Water
 - Equipment to run program
 - Camp T-shirts

Any questions or concerns please feel free to contact me at 203.228.3144

Sincerely,

DeVonne Parker

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APR 16 2018

APPLICANT DEWEEN FRYER NAME OF ORGANIZATION HOOPS4LIFE, Inc
ADDRESS 232 N. ELM Street 06702 TELEPHONE # (203) 232-4578
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wb Side DATES See Attached ROOM(S) Gym

OPENING TIME 4:30 CLOSING TIME 9:00pm PURPOSE Basketball League

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 30

SIGNATURE OF APPLICANT D. Fryer DATE 4/16/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Deween Fryer 51 Washington Dr (203) 232-4578 Darryl Parker Ridge St (203) 525-6673

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings DF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with 330 Building Permit)

APPLICANT/ORGANIZATION: Hoops4life, Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Gym (West Side Middle)

DATE(S):
DATE(S): 7/9 7/10 7/11 7/12 7/13
DATE(S): 7/16 7/17 7/18 7/19 7/20
DATE(S): 7/23 7/24 7/25 7/26 7/30
DATE(S): 7/31 8/1 8/2 8/6 8/7 8/8
DATE(S): 8/9 8/10 8/13 8/14 8/15 8/16
9/4 9/5 9/10 7/12 9/13 9/17
9/19

TIMES: 4:30 p - 9:00 p
TIMES: " "
TIMES: " "
TIMES: " "
TIMES: " "
TIMES: " "

4/16/18

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ _____
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# APR 16 2018

APPLICANT DENEEN FRYER NAME OF ORGANIZATION HUES4LIFE, Inc
ADDRESS 232 N. ELM Street 06702 TELEPHONE # (203) 232-4578
(street) (city) (state) (zip code)
SCHOOL REQUESTED Academy DATES See Attached ROOM(S) Gym
OPENING TIME 5:00 pm CLOSING TIME 9:30 pm PURPOSE Basketball League
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 30
SIGNATURE OF APPLICANT Deneen Fryer DATE 4/16/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Deneen Fryer 31 Washington Dr (203) 232-4578 Doreen Parker Ridge St (203) 525-6673

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Please check below specific item(s):

Custodial Fees ☐

Career

DATE(S): _____

TIMES: 4:30 p - 7:00

TIMES: 11

TIMES: 10 . 00

TIMES: 10

TIMES: _____

TIMES: / /

Shells

Date _____

Signature

Signature

5 _____
Building Usage Fees

S
Custodial Fees

\$ _____
Security Deposit

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____.

ATTEST:

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# APR 16 2018

APPLICANT DENEEN FRYER NAME OF ORGANIZATION HUES4Life, Inc
 ADDRESS 232 N. Elm Street 06702 TELEPHONE # (203) 232-4578
 (street) (city) (state) (zip code)

SCHOOL REQUESTED O'Kennedy High School DATES See Attached ROOM(S) Gym

OPENING TIME 4:30 CLOSING TIME 9:30pm PURPOSE Basketball League

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 30

SIGNATURE OF APPLICANT Deneen Fryer DATE 4/16/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Deneen Fryer 31 Cosengate Dr (203) 232-4578 Dorey Parker Ridge St (203) 525-6673

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Hoops4life, Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Gym (Kennedy High)

DATE(S): 6/25 6/26 6/27 6/28

TIMES: 4:30p - 9:00p

DATE(S): 7/9 7/10 7/11 7/12 7/13

TIMES: " "

DATE(S): 7/16 7/17 7/18 7/19 7/20

TIMES: " "

DATE(S): 7/23 7/24 7/25 7/26 7/30

TIMES: " "

DATE(S): 8/1 8/2 8/6 8/7 8/8

TIMES: " "

DATE(S): 8/9 8/10 8/13 8/14 8/15 8/16

TIMES: " "

4/16/18

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

MAY 29 2018

CONTRACT#

Back

APPLICANT Chris Amatuch NAME OF ORGANIZATION PAL
ADDRESS 64 Division A Waterbury, CT 06704 TELEPHONE # 203-346-3921
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kennedy DATES 7/9 - 8/2 ROOM(S) Pool
OPENING TIME 1:00 pm CLOSING TIME 8:00 pm PURPOSE Swim Program
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____ CHILDREN _____
SIGNATURE OF APPLICANT [Signature] DATE 5-29-18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
(Same)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. GA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

*Monday
Thru
Thursday
July 9th
To
Aug. 2nd*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# MAY 16 2018

APPLICANT Sara Wrenn NAME OF ORGANIZATION Porter's House
 ADDRESS 159 Edgewood Ave CT 06706 TELEPHONE # 203-589-2865
 (street) (city) (state) (zip code)
 SCHOOL REQUESTED Hopewille DATES 7/2018 - 8/2018 ROOM(S) Gym
Elementary School
 OPENING TIME 8 am CLOSING TIME 4 pm PURPOSE Summer program for youth
 ADMISSION (if any) \$7.00 per kid CHARGE TO BE DEVOTED TO Supplies
 APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 20
 SIGNATURE OF APPLICANT Sara Wrenn DATE 5/16/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Cheryl Porter 203-589-2865
 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SW (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE-PEN AND PRESS FIRMLY

CONTRACT#

JUN - 5 2018

TOWN PLOT

APPLICANT ARTHUR J. DENZE, SR. NAME OF ORGANIZATION NEIGHBORHOOD ASSOC.ADDRESS 56 PHYLLIS AVE WTBY CT 06708 TELEPHONE # 203-755-5761
(street) (city) (state) (zip code)SCHOOL REQUESTED KENNEDY H.S. DATES JUNE 26, 2018 ROOM(S) CAFETERIAOPENING TIME 6:30 P.M. CLOSING TIME 9:15 P.M. PURPOSE MEMBER MEETINGADMISSION (if any) NO CHARGE TO BE DEVOTED TO _____APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 35-50 CHILDREN NOSIGNATURE OF APPLICANT Arthur J. Denze Sr. PRES. DATE 6-5-2018

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

SAME AS ABOVE

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
336 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JUL 20 2018

APPLICANT CT Rebound Inc. NAME OF ORGANIZATION DeVonne Parker

ADDRESS 146 Midwood Ave Wthby CT 06708 TELEPHONE # 203-228-3144
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wthby High DATES Mon July 2 - Nov 11 2018 ROOM(S) Gymnasium
Tues July 3 - Nov 12 2018
Thurs July 5 - Nov 15 2018

OPENING TIME 5:30 pm CLOSING TIME 8:45 pm PURPOSE basketball

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15-20 CHILDREN 20-30

SIGNATURE OF APPLICANT Alicia Turner DATE 6/19/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
DeVonne Parker 146 Midwood Ave, Wthby CT 06708 203-228-3144

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AT (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

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* Gym use based on availability by A.D.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JUN 20 2018

APPLICANT Devonne Parker NAME OF ORGANIZATION CT Rebound Inc.
ADDRESS 146 Midwood Ave Waterbury CT 06708 TELEPHONE # 203-228-3144
(street) (city) (state) (zip code)
SCHOOL REQUESTED Wilby DATES Mon March 4 2019 until June 24 2019 ROOM/NAME Gymnasium
OPENING TIME 5:30pm CLOSING TIME 8:30pm PURPOSE Basketball
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____ CHILDREN _____
SIGNATURE OF APPLICANT Devonne Parker DATE 6/19/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Devonne Parker 146 Midwood Ave Waterbury CT 06708 203-228-3144

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CT (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE YES NO

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

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BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON GRIEVANCES

Item #12.1

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Grievances recommends WTA Grievance 17-18-29, heard by the Committee on June 5, 2018, be denied.

Approved:

Juanita P. Hernandez



Grievance Number: 17-18-29

Date Filed: 05/09/18

School: John F Kennedy High School

Grievant: Sean Phostole

Principal/Supervisor: Robert Johnston

Email: sphostole@waterbury.k12.ct.us

Email: rjohnston@waterbury.k12.ct.us

Representative: Danielle Moffo

Email: dmoffo@waterbury.k12.ct.us

Title: Miscellaneous

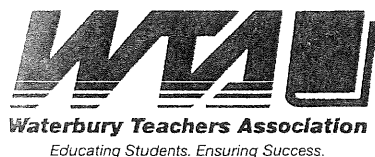
Articles: 32:1, 32:2, 32:3, 32:4, 32:5, 32:6

Description: The Grievant, Sean Phostole, was denied a position in the 2018 ESY Summer Program in violation of Article 32 of the 2016-2019 Collective Bargaining Agreement. The Grievant successfully served in the position last year and has the extensive experience necessary for successful performance of the position and was improperly denied the position as a result of the District failing to recognize the Grievant's significant professionalism, knowledge and broad Special Education expertise in its selection criteria. This failure of the selection committee constitutes an Article 32 violation.

Relief Sought: 1) Award the Grievant the denied position in the 2018 ESY summer program effective immediately.

Grievant's Signature

Date



Step 1

Grievance Number: 17-18-29

Disposition Date: 05/10/18

***DIRECTIONS TO ADMINISTRATOR: Please write in your response to the grievance in the space provided and sign and date below your response.

Step 1 Decision:

Robert Johnston's formal written response on the Grievance form: "I cannot resolve this grievance as I was not party to the interview or hiring process for this position."

(Administrator or supervisor's signature)

Date

Appealed to Step 2 Date: 05/11/18

Step 2

Grievance Number: 17-18-29

Disposition Date: 06/04/18

Step 2 Decision:

The standard selection process was followed and the selection panel determined another applicant to be the best qualified.

(Superintendent or designee's signature)

Date

Appealed to Step 3 Date:

Step 3



Grievance Number:17-18-29

Disposition Date:

Step 3 Decision:

(Board of Education designee's signature)

Date

ARTICLE 32**OTHER TEACHING ACTIVITIES, REMUNERATION AND SELECTION**

Section 1. In the event an employee works in a program or activity for which certification is required during the summer months, or any portion thereof (that is those months between the end of a given academic year assignment and the commencement of the subsequent regular academic year assignment), or work in such a program or activity outside the regularly scheduled student day, that teacher shall be compensated for said professional activity at the rate of \$32.00 per hour effective July 1, 2016.

Section 2. Teachers for the said programs shall be selected on the basis of their certifications for the particular program and all areas of their expertise (discipline, grade level and program).

Section 3. Positions for summer school shall be posted as soon as practicable, and if funds for the program are available, prior to May 1. Positions in other programs as defined in Section 1 shall be posted as soon as practicable.

Section 4. Appointment to any vacant position in a summer program shall be made within fifteen (15) days following the end of the said posting period described by Section 3 hereof.

Section 5. The hired applicant of any Adult Education, Community School, Extended Day or Summer School Program shall be notified of his or her assignment in writing, as far in advance of the Program's commencement as possible.

Section 6. Members of the WTA bargaining unit shall have preference for appointment to positions in Adult Education summer program, provided incumbents who are not members of the WTA bargaining unit are not displaced as a result, and further provided that such appointment will not interfere with the teacher's ability to carry out the responsibilities of his/her regular teaching assignments, in the judgment of the administrator making the appointment. However, individuals in Adult Education summer program positions for the 2009 summer term will have priority for these positions before other candidates are chosen, so long as said individuals remain annually employed in that program.

ARTICLE 33**MANAGEMENT RIGHTS**

Section 1. This Agreement shall not limit or contravene the authority of the Board as provided by state and federal law and the Charter of the City. No provision of this Agreement shall have any retroactive effect or be in any way effective or binding prior to the effective date of this Agreement. All power and authority given to the Board by State Statute and/or City Charter shall be fully reserved to the Board, except in those areas and to the extent as such are in conflict with a specific provision of this Agreement.

Section 2. In addition to the rights conferred upon the Board pursuant to Conn. Gen. Stat. § 10-220, the parties recognize that the Board retains all rights it had prior to this Agreement, except

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #13.1

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of the submittal of the Connecticut State Department of Education's 2018-19 Carl D. Perkins Grant.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #13.2

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval of Amendment One (1) to the Professional Services Agreement with PTSMA, Inc. d/b/a Select Physical Therapy.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Catherine N. Awwad



WATERBURY PUBLIC SCHOOLS
DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Joseph R. Gorman – Supervisor (203) 574-8051 email: jgorman@waterbury.k12.ct.us

TO: Board of Aldermen
Board of Education

From: Joseph R. Gorman, Supervisor

Date: June 14, 2018

RE: Request for Approval / Executive Summary for Addendum #1 to the Contract between the City of Waterbury and PTSMA, Inc. dba Select Physical Therapy (PTSMA) for Athletic Services.

I respectfully request that the Board of Aldermen's approval of June 11, 2018, for Amendment #1 between the City of Waterbury and PTSMA, Inc. dba Select Physical Therapy, in the amount of \$88,000.00, be rescinded.

I further respectfully request your approval of the attached revised Amendment #1 between the City of Waterbury and PTSMA, Inc. dba Select Physical Therapy in the amount of \$110,000.00.

Amendment #1 was approved by the Board of Aldermen prior to the submission and review by the Board of Education Workshop. On June 7, 2018 the BOE workshop did not recommend approval of Amendment # 1 as submitted. The BOE workshop recommended that Amendment #1 be revised to reflect an increase in service hours by 3 trainers as opposed to 2 trainers, and an increase in cost from \$88,000.00 to \$110,000.00.

The underlining Contract was initiated under the Invitation to Bid process (ITB # 5137) and provided for three (3) Options to extend the contract for one-year each. This Amendment #1 exercises the First Option to extend the Contract for one additional year from July 1, 2018 to June 30, 2019. It should be noted that Select Physical Therapy has provided the district with outstanding service and support for the past three years, and is unanimously endorsed by the athletic directors and principals at all four high schools.

Select Physical Therapy will provide athletic trainer services to student-athletes in all sports seventy-five (75) hours per week. That represents twenty (20) hours of services per week at Crosby, Kennedy, Wilby and fifteen (15) hours of services per week at Waterbury Career High School. Responsive flexibility in scheduling for availability during practices and games at the discretion of the Athletic Directors is a given.

The contract extension term is for 1 year (365 calendar days) and the project is being funded through the Department of Education General Fund account.

Attached for your review and consideration are 20 copies of the proposed addendum, an affidavit of Disclosure and Certification and tax clearance form as submitted by PTSMA Inc., dba Select Physical Therapy.

Thank you,

A handwritten signature in cursive script, reading "Joseph R. Gorman", is written over a horizontal line.

CC: Doreen Biolo, Chief Financial Officer, via email w. attachments
Robert Brenker, Interim Chief Financial Officer, via email w. attachments
Attorney Angela Juliani, via email w. attachments

Contract / Amendment Information Sheet

[To be completed by the City Department]

Section 1 - General Information

1. Target Date for Submission to the Board of Aldermen _____

2. Contractor's/ Funding Agency's Full Legal Name: PTSMA dba Select Physical Therapy

3. City Department and Department Employee Assigned To This Contract (Include Phone Number; i.e., -574-xxxx): Joe Gorman, Supervisor of Health and Physical education 203-574-8051

4. Brief Description of Contract or Amendment: One (1) year extension of contract for athletic training services at WPS high school interscholastic athletic programs

5. Length of Time of Contract/Amendment One (1) year

6. Total Contract Amount: \$286,000 Amount/year if applicable: \$110,000

7. Total Amendment Amount: \$110,000

Section 2 - Grant /Loan Funding Agreements (Agreement w/ State or Federal Agency to receive funds)

1. Is the purpose of this agreement solely to receive a State or Federal grant or loan? Yes No (Circle One)
If Yes, sign and return form to Corporation Counsel with the supporting documents listed in the box below. If No, skip the rest of this box and go to Section 3.

2. Name of Grant: _____

3. Length of Time: _____

4. Is a local match required? Yes No (Circle One)

If Yes, please attach a copy of the documents listed below.

Documents:

Copy of Grant/Loan agreement

Board of Alderman Approval (if matching funds required)

Appropriate "other" Board approvals

Section 3 - Procurement Process Information

1. Through which of the following processes was this contract initiated? (Circle your answer).

(Attach supporting documentation listed on page 2):

A. ITB

B. RFP

C. RFQ

D. Other, Explain (i.e. sole source/ intergovernmental relations, etc.) _____

E. Procurement as dictated by State or Federal government. Explain.

2. If this agreement was not subject to the procurement process, please choose the reason from the following (Circle your answer).

A. Public emergency

B. Existence of extraordinary condition or contingency

C. Professional services exempt from normal procurement under § 38.029

D. Other _____

3. Attach corresponding letter from purchasing department relative to questions 1 and 2.

4. If this agreement is an amendment to an existing contract, please provide cost of the amendment in Section 1 above and attach the appropriate letter from purchasing signifying compliance with § 38.073 of the procurement ordinance.

Section 4-Source of Funds (Check appropriate line and insert the fund specifics.)

- ☒ City General Fund
☐ City Bond Funds
☐ Capital Vehicle Replacement Fund
☐ Enterprise Fund (Water, Water Pollution Control)
☐ State Loan/Grant (Circle all that apply)
☐ Federal Loan/Grant (Circle all that apply)
☐ "Other" Grant

Fund Specifics:

Name: _____

Account Category: _____

Submitted by: _____

Joseph R. Gorman

Date: 06-14-2018

PROCUREMENT ORDINANCE SUPPORTING DOCUMENTS

The following supporting documents for contracts and amendments that are subject to the procurement process shall be attached to this form:

- A. **Copy of the RFP, RFQ, or ITB;**
- B. **Attachment A - Compliance Packet** – containing the following:
 - Disclosure and Certification Affidavit,
 - Annual Statement of Financial Interests,
 - Debarment Certification, &
 - Corporate Resolution
- C. **Attachment C** – from vendor to Director of Purchasing re: Receipt of Addendum/Notice;
- D. **Insurance and Bond Requirements** as approved by the Risk Management team (pre and post-procurement);
- E. **Delinquent Tax Statement** as issued by the Tax Collector Pursuant to §§38.48, 38.49, 38.72, 38.72, 38.81, 38.96 of the Procurement Ordinance;(Tax clearances must be received for all entities including subcontractors, company principal officers, and stockholders in accordance with C.G.S. § 12.41 and section G of the Code of Ordinance sections in the contract that neither the contractor nor any of the business entities owe taxes to the City);
- F. **Certification of Funds;**
- G. **Procurement process letter or amendment letter** pursuant to Section 3.3 of this form.

OFFICE OF THE CORPORATION COUNSEL
CITY OF WATERBURY

(Phone: 203-574-6731; Fax: 203-574-8340)


ACKNOWLEDGEMENT OF REVIEW OF CONTRACT OR GRANT

Re: Contract or Grant PTSMA Select Physical Therapy Amendment

Department: Education – Health & Physical Education

I hereby acknowledge that I, as department head of the above referenced department, or my designee, have personally and thoroughly reviewed the above-referenced final contract/grant and that this contract/grant fully and adequately documents all the details and particulars with reference to the term, specifications as was bid, compensation, fees and expenses payable by the City.

I further acknowledge that the Scope of Services is complete and contains all services expected to be performed by the contractor for the City of Waterbury.



Joseph R. Gorman
Print Name
Department Head

June 14, 2018
Date

AMENDMENT NUMBER 1
TO
PROFESSIONAL SERVICES AGREEMENT
for
Athletic Trainer Services for Interscholastic Athletics
Waterbury Public Schools
between
The City of Waterbury, Connecticut
and
PTSMA, Inc. dba Select Physical Therapy

THIS AMENDMENT, effective on the date signed by the Mayor, is by and between the City Of Waterbury, 235 Grand Street, Waterbury, Connecticut (the "City") and PTSMA, Inc. dba Select Physical Therapy, located at 29 North Main Street, West Hartford, CT 06107, a State of Connecticut duly registered domestic corporation (the "Trainer/Vendor").

WHEREAS, the parties hereto executed an Agreement on November 19, 2015, for a term commencing on July 1, 2015 and terminating on June 30, 2018, for Athletic Trainer Services for Interscholastic Athletics in Waterbury Public Schools ("Agreement"); and

WHEREAS, the parties have agreed to exercise the First Option to extend the term of this Agreement, for one additional year, commencing July 1, 2018 to June 30, 2019; and

WHEREAS, the parties further wish to amend said Agreement as follows:

NOW THEREFORE, the parties hereby agree and covenant to amend the Agreement as follows:

1. Contract Time. Pursuant to Paragraph 5.1 of the of the November 19, 2015 Agreement, the Parties hereby agree to exercise the First Option to extend the term of this Agreement for one additional year, commencing on July 1, 2018 and terminating on June 30, 2019

2. Scope of Services. The parties hereby agree to amend Paragraph 1.1 of the November 19, 2015 Agreement to include Athletic Trainer services for the Waterbury Career Academy High School located at 175 Birch Street, Waterbury, CT 06704. The Vender shall continue to provide the services of three (3) Certified Athletic Trainer during for the duration of this First Option Period.

The parties further agree to amend Paragraph 1.1.2, Attachment A-2 Coverage, to provide that here shall be one trainer assigned to each of the following schools; Kennedy, Crosby and Wilby High Schools for 20 hours per week, per school. The three (3) trainers shall each be assigned hours to provide Athletic Trainer services to Career Academy for a combined total of 15 hours per week. Cross coverage for each school will be provided as

necessary, giving priority to game coverage. Services shall be in accordance with Vendor's proposal entitled, Waterbury High Schools, Sports Medicine Proposal 2018/2019 attached hereto and made part of this Amendment as **Attachment A**.

3. **Payment.** The parties hereby agree to amend Paragraph 6.1 of the November 19, 2015 Agreement to include compensation to the Trainers/Vendor in an amount not to exceed One Hundred Ten Thousand (\$110,000) for the entire term of this First Option, commencing on July 1, 2018 to June 30, 2019, in accordance with Trainer/Vendor's proposal, as set forth in **Attachment A**.

4) All other terms, conditions and provisions of the Agreement shall remain in full force and effect and binding upon the parties.

IN WITNESS WHEREOF, the parties hereto executed this contract on the dates signed below.

Witness

Sign and print two (2) witness names

PTSMA, INC. DBA SELECT PHYSICAL THERAPY.

Michael E. Collins

By: Michael E. Collins-VP of Sports Medicine
Print name and title

Date: 6/14/18

Witness

Sign and Print two (2) witness names

CITY OF WATERBURY

By: _____
Neil M. O'Leary, Mayor

Date: _____

ATTACHMENT A

**PTSMA, Inc. dba Select Physical Therapy
Waterbury High Schools, Sports Medicine Proposal 2018/2019**



**WATERBURY HIGH SCHOOLS
SPORTS MEDICINE
PROPOSAL (3 Athletic Trainers)
2018/2019**

This is a contracted service provided by Select Physical Therapy. Three (3) Certified Athletic Trainers will be present at Waterbury High Schools 20 hours / week at Crosby, Kennedy, and Wilby and 15 hours / week at Career for a total of 75 hours / week for the 2018-19 school year.

The Athletic Trainers would serve as Head Athletic Trainers at each of the Waterbury High Schools and provide all such athletic training duties, within their 75 hour work week deemed appropriate by the Athletic Directors and Athletic Trainers. The duties are listed in the enclosed Part Time Athletic Trainer description. These responsibilities range from the administration of the training room to on the field coverage. The 3 ATC's would be located at each the 4 schools..

Fall Coverage:

August 13 – August 24 Conditioning week (based on football team schedule)

August 25 – November 24 Fall Season Coverage

Game Coverage of: All Home Varsity Sports along with coverage of away varsity football, and athletic training room management.

Contracted cost: 2018-19 -- \$37,000

Winter Coverage:

November 26 – March 15 Winter Season Coverage

Monday – Friday Times to change to accommodate late game schedule

Game coverage of: All Home Varsity Sports and athletic training room management.

Contracted Cost: 2018-19 -- \$37,000

Spring Coverage:

March 18 – June 14 Spring Season Coverage

Game coverage of: All Home Varsity Sports and athletic training room management.

Contracted Cost: 2018-19 -- \$36,000

Total Yearly Cost: 2018-19 -- \$110,000

Additional Event coverage – If there are additional games which need to be covered such as tournaments or special events, the Athletic Director will notify the Athletic Trainer and the games will be covered at an additional fee of \$40 per hour per Athletic Trainer.

(*Dates are approximate)



SELECT PHYSICAL THERAPY ATHLETIC TRAINING SERVICES

A typical day at Waterbury High School for our Certified Athletic Trainer:

- 2:00 PM – 2:15 PM Administrative duties (ADM)
- 2:15 PM – 3:00 PM Pre-practice & Game preparation of athletes (TR)
- 3:00 PM – 3:30 PM Injury Assessment & Treatment (TR)
- 3:30 PM – 5:00 PM On-field coverage of games & practices (OF) (Additional hours for 3 ATC)
- 5:00 PM – 6:00 PM Follow-up care & calls to parents/medical (ADM)

Training Room Responsibilities (TR)

- Injury Assessment and recognition
- Treatment and rehabilitation that can be provided in the training room
- Injury prevention
- Communication between parents, coaches and other medical providers
- Referrals for required medical and rehabilitation
- Practice and game preparation such as taping and protective equipment
- Equipment safety (fitting, education, and maintenance instruction)

On-field and game coverage responsibilities (OF)

- Assess athletic injuries and provide on-field first aid
- Allow for a safe return to play by performing on-field care
- Establish procedures for medical emergency
- Communicate with coaching and medical staff regarding playing status

Administrative responsibilities (ADM)

- Maintain accurate records of athletic injuries and treatment
- Maintain inventory of athletic training room supplies
- Purchase necessary athletic training room supplies
- Concussion management, oversee ImPACT testing and training courses
- Supervise training room in a professional manner
- Professional appearance of athletic training room with educational information
- Update emergency files and medical history of athletes
- Establish emergency management plan & education to staff
- Red Cross – CPR and First Aid training /Sports Safety
- Administer student athletic training program
- Coordinate and name physicians for Varsity football games and for general oversight

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #13.3

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

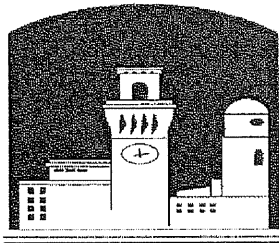
With the approval of the Committee on Finance, the Deputy Superintendent of Schools recommends approval a sub-recipient contract with Northwest Regional Workforce Investment Board, Inc. for Connecticut Disability Employment Initiative providing internships for students with disabilities.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Approved:

Catherine N. Awwad



WATERBURY

Public Schools

Today's Students. Tomorrow's Leaders

Melissa Baldwin

Director of Special Education
Special Education Department
236 Grand St. 2nd floor
Waterbury, CT 06702
203-574-8017
mbaldwin@waterbury.k12.ct.us

June 12, 2018

The Honorable Board of Aldermen
City of Waterbury
City Hall
Waterbury, CT 06702

And

Honorable Commissioners
Waterbury Board of Education
236 Grand St.
Waterbury, CT 06702

Re: Approval of a contract between City of Waterbury and
Northwest Regional Workforce Investment Board, Inc. for a
Connecticut Disability Employment Initiative providing internships
for students with disabilities

Dear Honorable Board of Aldermen and Board of Education:

I respectfully request that the contract submitted between
the City of Waterbury and Northwest Regional Workforce Board,
Inc. be added to your June 28, 2018 agenda and approved. The
contract did not go out to bid as it is exempt from the bidding
process under section 38.029(D) of the Waterbury Purchasing
Ordinance. Section 38.029 (D) states procurement and
services...that are necessary for instruction and related services to
be provided to students with disabilities in accordance with the
federal law IDEA are exempt from the competitive bidding

process. Under the IDEA, our District is required to have a transition plan for each student over age 16 based on each student's individualized needs.

The contract provides that City of Waterbury is a sub-recipient of a federal grant received by the Northwest Regional Workforce Investment Board from the US Department of Labor in the amount of \$75,000. The term of the contract is from 7/1/18 to 12/31/19.

The grant will help the Waterbury Public Schools to provide a disability employment initiative in which employment and training related services will be given to up to 125 students with disabilities. In addition, the students will be paid a stipend not to exceed \$595.90 per student per year. The Northwest Regional Workforce Investment Board is providing our District with a wonderful transition program with intensive support for our students.

I appreciate your consideration in this important matter and request that you approve the disability employment Initiative contract between the City of Waterbury and the Northwest Regional Workforce Investment Board.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Melissa Baldwin".

Melissa Baldwin

Enc. Contract

CONTRACT SUMMARY PAGE

DEI CONTRACT
DE2-18-001

Contracting Agency	Northwest Regional Workforce Investment Board, Inc. 249 Thomaston Avenue Waterbury, CT 06702		
	<i>Name of entity</i>		
Contracting Agency Contact	Catherine N. Awwad, Executive Director	203-574-6971 x 426	catherine.awwad@nrwib.org
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Subrecipient	City of Waterbury, Department of Education		FEIN # DUNS #
	<i>Name of entity</i>		<i>FEIN/DUNS Number</i>
Subrecipient Contact	Melissa Baldwin	Director of Special Education	mbaldwin@waterbury.k12.ct.us
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Program Activity	CT Disability Employment Initiative (CT DEI Youth) internship		
	<i>Activity name or classification</i>		
Primary Service Site	236 Grand Street		
	<i>Street Address</i>		
	Waterbury	Ct	06702
	<i>City</i>	<i>State</i>	<i>Zip</i>
Organization Type	<input checked="" type="checkbox"/> Public Agency <input type="checkbox"/> Non-Profit Agency <input type="checkbox"/> For Profit Organization		
	<i>Select one option</i>		
Contract Type	<input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Performance <input type="checkbox"/> Other		
	<i>Select one option</i>		
Funding Source	US Department of Labor funds passed through Office of Workforce Competitiveness CT Department of Labor for CT Disability Employment Initiative (CT DEI Youth)		
	<i>List source of funds</i>		
Contract Period	7/1/2018	12/31/2019	
	<i>Start Date</i>	<i>End Date</i>	
Maximum Funding Amount	\$75,000.00		
	<i>Contract Amount</i>		
CFDA #	17.207		
	<i>CFDA #</i>		

SIGNATURE. This Agreement is entered into on this **1st Day of July 2018** in accordance with Section 121(d) of the Workforce Innovation and Opportunity Act, and the laws of the State of Connecticut. The agreement executed herein is by and between the Northwest Regional Workforce Investment Board, Inc, hereinafter referred to as "NRWIB," and City of Waterbury, Department of Education hereinafter referred to as the "SUBRECIPIENT."

SUBRECIPIENT shall begin services on the **1st Day of July 2018** and will terminate in accordance with the termination provisions set forth in this Agreement.

In consideration for the services to be provided by the SUBRECIPIENT for the period shown herein, the SUBRECIPIENT will receive an amount not to exceed **\$75,000.00** with the flexibility to increase the contract amount for additional services. NRWIB will pay the SUBRECIPIENT said amount pursuant to the terms and conditions set forth herein.

NRWIB reserves the right to unilaterally deobligate this contract, whole or in part, in the event of a reduction of Federal or State funding or for any reason it deems as in its best interest, including SUBRECIPIENT failure to attain satisfactory performance.

Authorized NRWIB Signature

Authorized SUBRECIPIENT Signature

Catherine N. Awwad, Executive Director

Name and Title

Name and Title

Date

Date

CERTIFICATION. I certify that the above named duly authorized officer of the above named SUBRECIPIENT held said title at the time s/he signed this contract on behalf of the SUBRECIPIENT. I also certify, as keeper of records of said SUBRECIPIENT, that this contract was duly signed for on behalf of said organization by authority of its governing body and within the scope of its organizational powers.

SUBRECIPIENT'S Certifying Officer Signature

Certifying Officer Name and Title

Date

Corporate Seal:

SECTION I. GENERAL TERMS & CONDITIONS

PURPOSE

The purpose of this Agreement is to establish a viable program in which NRWIB and the SUBRECIPIENT will provide One-Stop employment and training related services for employers, their employees, those seeking employment, and other interested parties within the service area.

The parties will provide the scope of services outlined in Section II in the most efficient and effective manner possible to meet all performance measures established by NRWIB, Connecticut Employment and Training Commission, Connecticut Department of Labor and United States Department of Labor.

VISION

American Job Center (AJC) sites will provide access to physical services of the core programs and other required partners as set forth in the Workforce Innovation and Opportunity Act (WIOA) signed into law on July 22, 2014. WIOA ensures that unemployed and other job seekers have access to high-quality workforce services. WIOA establishes a broad set of "career services" with no required sequence of services, enabling job seekers to access training immediately. NRWIB holds flexibility to serve job seekers with the greatest need by transferring up to 100 percent of funds between the Adult and Dislocated Worker programs. Job seekers, who are basic skills deficient, in addition to those who are low-income individuals, have a priority for services. Unemployment insurance claimants can receive eligibility assessments and referrals to an array of training and education resources through the Wagner-Peyser Employment Service program.

In addition to the core programs, for individuals with multiple needs to access the services, the following partner programs are required to provide access through the AJCs: Career and Technical Education (Perkins), Community Services Block Grant, Indian and Native American Programs, HUD Employment and Training Programs, Job Corps, Local Veterans' Employment Representatives and Disabled Veterans' Outreach Program, National Farmworker Jobs Program, Senior Community Service Employment Program, Temporary Assistance for Needy Families (TANF), Trade Adjustment Assistance Programs, Unemployment Compensation Programs, and YouthBuild.

The WIOA intends to improve services to individuals with disabilities and invests in preparing vulnerable youth and other job seekers for successful employment through increasing the use of proven service models. WIOA outlines a broader youth vision that supports an integrated service delivery system and gives a framework through which states and local areas can leverage other Federal, State, Local, and philanthropic resources to support in-school and out-of-school youth. Out-of-school youth must be aged 16 to 24, not attending any school, and meet one or more additional conditions set forth in WIOA. In-school youth must be aged 14 to 21, attending school, low income, and meet one or more additional conditions set forth in WIOA.

The WIOA includes five new youth program elements: 1) financial literacy; 2) entrepreneurial skills training; 3) services that provide labor market and employment information in the local area; 4) activities that help youth transition to postsecondary education and training; and 5) education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster. WIOA places an emphasis on work experience such as summer and year-round employment, pre-apprenticeship, on-the-job training, or internships and job shadowing.

**DEFINITION OF
RELATIONSHIPS AND
ROLES**

The WIOA identifies the *AJC* System as the service delivery system for programs funded under the Act and its partner programs. The *AJC* System represents the integration of partners responsible for administering workforce investment, educational, and other human resource programs and funding streams. The roles of the parties outlined below are applicable to the administration of the WIOA and the *AJC* System in the Northwest Region of Connecticut and Center(s) in Waterbury, Torrington and Danbury.

The NRWIB is responsible for administration under WIOA, which specifically includes:

- Negotiating, in the form of Memoranda of Understanding, the roles, responsibilities, and financial or service provision to the *American Job Center (AJC)* System with all identified partners.
- Ensuring the delivery of core, intensive, training, and follow-up services as provided by the *American Job Center (AJC)* system partners.
- Securing from training vendors the annual information about how well they serve participants, based on the performance outcomes defined in WIOA or other measures required by funding partners.

**AMERICAN JOB
CENTERS:**

The NRWIB hereby contracts with the SUBRECIPIENT to participate in the operation of its American Job Center locations (*both comprehensive and affiliates*) serving the Northwest Connecticut Workforce Investment Area, hereafter known as "*American Job Center (AJC)*." The SUBRECIPIENT will provide WIOA Title I services. The roles and responsibilities include, but are not limited to:

- Delivery of operational elements of the *American Job Center (AJC)* and System including: management and delivery of the required basic and individualized career services, as fully described in Sec 680 of WIOA, and services to employers.
- Soliciting customer feedback of the system, as required and defined by WIOA.
- Participate with other *American Job Center (AJC)* partners to assure compliance with their memoranda of understanding, and attaining statewide information and examples of "*best practices*."
- Participate in WIOA *American Job Center (AJC)* partner meetings, and communicate to them the events and progress of the Centers.
- Ensure that services delivered through the Center are also being provided at any satellite locations that the NRWIB may sanction.

SUBRECIPIENT

SUBRECIPIENT will perform program services as described in Section II of this agreement and supported by the budget as described in Section III of this agreement.

**PERFORMANCE GOALS,
STANDARDS, AND
MEASUREMENTS**

Performance measures are established to assess the effectiveness of the system. Measures include federal mandates and measures identified by NRWIB or other funders to assess its role in establishing and maintaining an effective workforce development system. Common performance indicators provide key employment information, such as how many workers entered and retained employment, median earnings, credentials attained, and their measurable skill gains as well as the effectiveness of services to employers.

The SUBRECIPIENT will hold operational responsibility for attainment of performance measures as outlined in Section II of this agreement. The SUBRECIPIENT shall track performance on a monthly basis and work with NRWIB staff to assess/evaluate progress towards attainment by the end of the contract period.

**DOCUMENTATION AND
RECORDS**

SUBRECIPIENT shall maintain all documentation, records, reports, and other required information specified by NRWIB, for examination by NRWIB or other authorized funding representative upon request and for a period of seven (7) years.

NON-ASSIGNMENT

The SUBRECIPIENT shall not assign, subcontract, delegate, or in any way transfer any of its rights or responsibilities or any part of the work and services without prior written approval of NRWIB. NRWIB retains the right to terminate the contract immediately if it is determined an unauthorized assignment has occurred. If an assignment is made the SUBRECIPIENT and its subcontractor is required to incorporate NRWIB's primary agreement and specifically adopts its language regarding our proprietary assets.

PRIOR AGREEMENTS

This document supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matter contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this contract that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that no modification, amendment or alternation in the terms or conditions contained herein shall be effective unless in a written document executed by the parties.

BREACH OF AGREEMENT

NRWIB agrees to pay monies due to SUBRECIPIENT, as reflected in the attached budget, in accordance with the provisions of the financial sections of this agreement. SUBRECIPIENT agrees to provide services and oversight consistent with the terms of this agreement and the Request for Proposal that formed the basis of this contract. Failure by either party to perform as stated in this Agreement may constitute a breach.

**CONTRACT
MODIFICATION**

Any changes in service levels or scope of the Agreement shall be made only with prior written approval of NRWIB. All changes in service levels, funding or scope of the Agreement shall require an amendment to this Agreement executed in the same manner as this Agreement.

INDEMNIFICATION

SUBRECIPIENT shall defend, indemnify, and hold harmless NRWIB and its officers agents and employees from and against any and all claims, liabilities, judgments, fines, assessments, penalties, awards, or other expenses, of any kind or nature whatsoever, including without limitation, attorney's fees, costs of investigation, litigation or dispute resolution, which are alleged to arise, in whole or in part, out of any act or omission by SUBRECIPIENT, its agents, servants or employees, including subcontractors or other persons or entities hired by the SUBRECIPIENT. The SUBRECIPIENT also acknowledges that NRWIB has agreed to indemnify and hold harmless the State of Connecticut in its agreement with the State, therefore, the SUBRECIPIENT will also indemnify and hold the State harmless for any such claims against it that are alleged to arise, in whole or in part, out of any act or omission by the SUBRECIPIENT, its agents, servants or employees, including subcontractors or other persons or entities hired by the SUBRECIPIENT.

LIENS	The SUBRECIPIENT shall keep the NRWIB free and clear from all liens asserted by any person or firm for any reason arising out of the furnishing of goods and services by or to the SUBRECIPIENT.
IMPASSE RESOLUTIONS	All reasonable efforts should be utilized to resolve any dispute that arises. The nature of the dispute should be communicated in writing to each of the parties in this Agreement. A response shall be submitted within fifteen (15) working days of the receipt of the complaint. The complaint and response shall be submitted to the NRWIB Executive Committee, which shall evaluate such complaint and attempt to resolve it. The decision of the Executive Committee shall be final. NRWIB, incorporated in the State of Connecticut, holds home jurisdiction for any legal remedies.
INVOICE PROCESSING	NRWIB agrees to a 30-day turnaround on all cost-reimbursement invoices from the date submitted by SUBRECIPIENT. SUBRECIPIENT shall submit invoices by the 10 th of each month with appropriate back-up documentation and signatures. Payment will be contingent on availability of funds.
BUDGET	SUBRECIPIENT is responsible for the administration of funds that equal the contract amount as detailed in the Budget and Budget Narrative.
PROPERTY	All new property purchased under this contract by the SUBRECIPIENT will be maintained and disposed of in accordance with state and federal regulations.
OCCUPANCY	The SUBRECIPIENT will use its training facilities to deliver services. The SUBRECIPIENT shall notify NRWIB in the event of a change in the location of the facilities used as the primary site for the training program.
VOLUNTARY TERMINATION	Either party may, at any time during the term of this Agreement, or any extension thereof, terminate this Agreement by giving thirty (30) days written notice of its intent to terminate. During the thirty (30) day period, the parties agree to attempt to resolve the matter(s), which precipitated the request for termination. If the party giving the termination notice does not withdraw the notice, this Agreement shall terminate upon expiration of the thirty (30) day notice.
TERMINATION FOR DEFAULT	If after due notice of corrective action the SUBRECIPIENT is determined to be in violation of this Agreement due to fraudulent behavior or non-performance of the conditions as set forth in this Agreement, then this Agreement may be terminated immediately upon the SUBRECIPIENT'S receipt of notice by U.S. mail - return receipt requested. Any unauthorized or unallowable costs will be repaid according to state and federal regulations.
DISPUTES	Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract which is not disposed of by agreement, shall be decided by NRWIB, which shall reduce its decision to writing, and mail or otherwise furnish a copy thereof to the SUBRECIPIENT. This "Dispute" clause does not preclude consideration of law questions in connection with decisions provided for in the preceding paragraph, provided that nothing in the contract shall be construed as making final the decision of any administrative official or representative on any question of law. The SUBRECIPIENT shall utilize the NRWIB's Complaint Resolution procedure.
FINANCIAL OBLIGATIONS	Financial obligations of NRWIB are hereby made expressly conditional upon funds being appropriated, budgeted and otherwise made available to NRWIB by Federal, State, local and/or private funding sources. In the event that such funds become unavailable to NRWIB, this contract shall terminate immediately upon the SUBRECIPIENT's receipt of notice by U.S. mail, return receipt requested.

Upon receiving such notification, the SUBRECIPIENT will be reimbursed for all allowable costs incurred to complete services to all participants as of the date of notification. NRWIB is not liable for and will not reimburse any expense for program activity that occurs after the notification of termination.

CONTRACT MONITORING

SUBRECIPIENT shall be subject to various monitoring and evaluation requirements to be conducted periodically or when deemed necessary by NRWIB staff, Board of Directors of NRWIB, the State Department of Labor, and/or the Federal Department of Labor. All documentation pertaining to NRWIB funded participants as well as program curricula and other materials must be made available to the appropriate NRWIB staff person or other authorized funding representatives.

On site monitoring shall include, but not limited to: contract compliance, fiscal accountability (e.g., *participant payroll, attendance*), safety requirements, worksite compliance and Equal Employment Opportunity compliance. Upon request, SUBRECIPIENT shall facilitate face-to-face interviews between program participants, staff, employers, graduates, other relevant entities, and the appropriate NRWIB staff person. The evaluation will be done in writing.

If SUBRECIPIENT is found to be in non-compliance with the conditions set forth herein, or if discrepancies are identified during a monitoring visit, NRWIB may develop a Corrective Action Plan to address such discrepancies. The targeted timetable for implementation of the Corrective Action Plan will be within thirty (30) days from the receipt of the Corrective Action Plan.

AUDITS, RECORDS & COMPLIANCE

NRWIB, the Comptroller General of the United States, the U.S. Department of Labor, the State of Connecticut or any of their duly authorized representatives, shall have access to any books, documents, papers and records which are pertinent to this Agreement for the purpose of making audit examinations, excerpts, and transcripts. All records shall be retained for seven (7) years beyond the termination of this Agreement or until all audits pertaining to this agreement and program have been settled, if such settlements are beyond seven (7) years following the termination of this agreement. The SUBRECIPIENT must forward to NRWIB a completed audit of the agency for the fiscal year(s) in which funds are expended. The State of Connecticut Single Audit Act (*The State Act*) requires all local governments and non-profit organizations that expend \$300,000 or more in state financial assistance to perform an audit in accordance with the State Act. 2CFR 200 Uniform Guidance requires organizations that expend \$750,000 or more in a year in federal awards to perform an audit in accordance with 2CFR 200 Uniform Guidance. Subrecipients funded under the WIOA PL 113-128, whether in whole or in part, must abide by the WIOA, the WIOA Regulations, Public Law 109-234, all applicable Office of Management and Budget (OMB) circulars, state regulations in laws and rules. Access to all records must be available during normal business hours. Should the SUBRECIPIENT cease to operate, the SUBRECIPIENT shall turn over all program and fiscal documents and records relevant to this Agreement to NRWIB or a mutually agreed upon party.

CONFLICT OF INTEREST

The SUBRECIPIENT shall ensure that all parties under its control shall have no personal financial interest in the program funded by this contract. This shall include the use of commissions, contingent fees, and other similar transactions for the purpose of securing business. Legitimate costs of SUBRECIPIENT employees engaged in providing program services are not included under this clause. The SUBRECIPIENT stipulates through signature of this contract that no conflict of interest concerning this contract, bid process, solicitation of bid, or communication of any kind exists, has existed or occurred through any means whereby the SUBRECIPIENT was able to gain an advantage over other bidders for provision of this service due to:

1. Lack of an "arms at length relationship" between officials of NRWIB Administration and the bidder; or
-

**Federal, State and
Local Taxes, Licenses
and Permits**

-
2. Undue favorable treatment of the bidder, in any manner, by NRWIB Administration officials.
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The SUBRECIPIENT will comply with all laws and regulations on taxes, licenses and permits.

**Worksite Agreements /
Union Activities**

All work experience programs are required to maintain completed worksite agreements along with job descriptions. These agreements shall be available for review by NRWIB staff upon request. No work experience program will be able to start without these completed documents. If union concurrence is required for worksite agreements, this concurrence must be documented prior to any activity being conducted at that worksite. SUBRECIPIENT will work to ensure the highest quality placement for each participant and relate curriculum to work related skills. Personal interviews with each participant will result in a suitable job-training placement.

I-9 Form

SUBRECIPIENT must comply with the Immigration Reform and Control Act of 1986 (*Public Law 99-603*). This requires verification of employment eligibility for each individual that is enrolled or hired in the program. Compliance requires the completion of Form I-9, "*EMPLOYMENT ELIGIBILITY VERIFICATION*."

**SELECTIVE SERVICE/
MILITARY STATUS**

SUBRECIPIENT must be in compliance with the Selective Service Act requirements. All males who are at least 18 years old and born after December 31, 1959, and who are not in the armed services on active duty must be registered.

**NON-COMPETE/GOOD
FAITH**

The SUBRECIPIENT understands and acknowledges the public-private nature of NRWIB's enterprise including the use of collaborative arrangements among and between various parties associated with this agreement. The SUBRECIPIENT also understands and acknowledges that it has been given restricted use of existing or developing intellectual property, access to confidential and/or proprietary assets and information, and/or access to other agreements that themselves include confidential or proprietary information. The SUBRECIPIENT hereby agrees (a) that it retains no rights to said assets or information, (b) that it will exercise good faith in fulfilling the expectations of NRWIB, (c) that it will promote NRWIB's service system for the express purpose of maximizing public benefit, (d) that it will refrain from entering any similar or competing arrangements within NRWIB's geographic service during the length of the contract or for 24 months from the date the contract expires, and (e) that it will not assist, aid or acquiesce any other individual or entity in entering any similar or competing arrangements within the geographic area during the length of the contract or for a period of 24-months from the date the contract expires.

ASSURANCES

The SUBRECIPIENT shall:

- Comply with all requirements and all regulations issued by the funding source as applicable.
 - Not in any way discriminate against, deny benefits to, deny employment to, or exclude from participation any persons on the grounds of race, color, national origin, religion, sex, sexual orientation, age, handicap or political affiliation or belief.
 - Comply with NRWIB's Complaint Resolution procedure as it applies to program participants.
 - Comply with all requirements of OSHA, Davis-Bacon Act, Worker's Compensation, Fair Labor Standards Act, Drug Free Workplace Act, and shall inform NRWIB of any violation.
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- Maintain a safe work and training environment, any violation cited by NRWIB, the State of Connecticut or the United States Government, and is cause for immediate contract termination.
 - Comply with all requirements of the Americans with Disabilities Act of 1990.
 - Maintain insurance policies and risk management procedures consistent with its industry or in compliance with applicable federal and state regulations.
 - Maintain assurances against sectarian and political activities.
-

NRWIB shall forward to the SUBRECIPIENT, in writing and in a timely manner, copies of all data concerning federal, state or NRWIB changes in policy, directives as to reporting or record keeping, and any other information that would impact on the SUBRECIPIENT'S responsibility under this Agreement.

**FREEDOM OF
INFORMATION**

Records and files may be subject to the Freedom of Information Act and may be disclosed by the public agency pursuant to the Freedom of Information Act. No request to inspect or copy such records or files shall be valid unless the request is made to the public agency in accordance with the Freedom of Information Act. Any complaint by a person who is denied the right to inspect or copy such records or files shall be brought to the Freedom of Information Commission in accordance with the provisions of sections 1-205 and 1-206.

**WHISTLEBLOWER
PROVISION**

If an officer, employee or appointing authority of the SUBRECIPIENT takes or threatens to take any personnel action against any employee of the SUBRECIPIENT in retaliation for such employee's disclosure of information to the Auditors of Public Accounts or the Attorney General under the provisions of subsection (a) of Conn. Gen. Stat. Sec. 4-61dd, the SUBRECIPIENT shall be liable for a civil penalty of not more than five thousand dollars for each offense, up to a maximum of twenty per cent of the value of the contract. Each violation shall be a separate and distinct offense and in the case of a continuing violation each calendar day's continuance of the violation shall be deemed to be a separate and distinct offense. The executive head of the state or quasi-public agency may request the Attorney General to bring a civil action in the superior court for the judicial district of Hartford to seek imposition and recovery of such civil penalty.

**INTELLECTUAL
PROPERTY**

The SUBRECIPIENT also understands and acknowledges that any service model or technology-related innovations in any form that are supported in whole or in part by funds secured from NRWIB will remain the sole property of NRWIB unless otherwise agreed upon in writing by both NRWIB and the Party. The SUBRECIPIENT will not attempt to use said models or technology, or any parts thereof, nor will it assist aid or acquiesce any other individual or entity in its use of said models or technology.

DATA SECURITY

The SUBRECIPIENT shall comply with federal and state data security statutes. In performing services pursuant to this agreement, the parties agree that they shall comply with all applicable federal and state statutes and regulations, including but not limited to, FERPA, the Gramm-Leach-Bliley Act, HIPAA and related state agency contracting policies, in the protection of all personally identifiable and other protected confidential information. Nothing in this Agreement may be construed to allow either party to maintain, use, disclose or share participant information in a manner not allowed under such laws or regulations. Each party agrees that it shall be responsible for losses arising out of (i) its own acts or omissions that result in a breach of personally identifiable information or failure to comply with applicable law regarding protection of confidential information (ii) its own negligence or misconduct, and each party shall defend itself against any action or claim brought as a result of such acts under the Agreement. See Attachment 4.

PRIOR CONSENT CLAUSE

SUBRECIPIENT agrees not to release any information concerning the services provided pursuant to this Agreement to any member of the public, press or any official body without the prior consent of the Executive Director of NRWIB, or in his/her absence, a designated representative of NRWIB. This includes any and all internal publications (written or electronic) circulated to SUBRECIPIENT members to promote the services provided by the SUBRECIPIENT pursuant to this Agreement.

**EQUAL EMPLOYMENT
OPPORTUNITY**

The SUBRECIPIENT shall comply with all equal opportunity regulations under federal law, shall Comply with E. O. 11246, Equal Employment Opportunity, as amended by E. O. 11375, amending Executive Order 11246 Relating to Equal Employment Opportunity and as supplemented by regulations at 41 CFR part 60, Office of Federal Contract Compliance Programs, Equal Employment Opportunity, U, S, Department of Labor.

**CERTIFICATION REGARDING DRUG-FREE
WORKPLACE REQUIREMENTS**

- A. The contractor certifies that it will provide or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about --
 - (1) The dangers of drug abuse in the workplace;
 - (2) The contractor's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notify the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notify the agency in writing, within ten calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer, contracting party or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted --
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirement of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), and (f).
- B. The contractor may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (street address, city, county, state, zip code):

Check ☐ if there are workplaces on file that are not identified here.

Name of Organization

Name and Title of Authorized Signatory

Signature

Date

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER-TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 20 CFR Part 98, Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

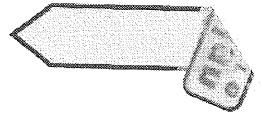
(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principles are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by and Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Signatory

Signature

Date



CERTIFICATION REGARDING LOBBYING

**CERTIFICATION FOR CONTRACT, GRANTS, LOANS
AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all * subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all * subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name of Organization

Program/Title

Name and Title of Authorized Signatory

Signature

Date

*Note: In these instances, "All," in the Final Rule is expected to be clarified to show that it applies to covered contract/grant transactions over \$100,000 (per OMB)

**DEI YOUTH
PROGRAM YEAR 2018-2019
STATEMENT OF WORK
CITY OF WATERBURY, BOARD OF EDUCATION**

NRWIB shall provide funding to the City of Waterbury, Department of Education to support internship and work experience opportunities for a wide variety of youth with disabilities.

NRWIB staff will register each student selected by the City of Waterbury Special Education Department to participate in the DEI Youth Program.

The City of Waterbury, Special Education will provide NRWIB with an IEP for each student selected.

Any student under the age of 18 must obtain a release to provide NRWIB with required documents.
Any student over the age of 18 can release the required documents and self-certify the type of disability to NRWIB.

Enrolled youth will be eligible to use any services provided at American Job center such as CT Hires, work readiness workshops and resume development.

NRWIB may provide supportive services such as childcare, uniforms, work gear, gas cards and bus passes to eligible enrolled youth.

The program will provide opportunities for 125 students with disabilities. The students will be paid a stipend at a rate not to exceed \$10.10 per hour for a maximum of 59 hours per calendar year. The stipend shall not exceed \$595.90 per student per year.

The Program goals are to:

1. Engage the local business community and stress the importance of including youth with disabilities as viable employees. Companies that hire persons with disabilities can change the perception about the ability of those with disabilities.
2. Provide DEI funded stipends for internship and work experience to the enrolled youth.
3. Secure entry into a student's chosen career pathway. Coordinate with service providers to insure that services such as a job coach and assistive devices and technology are in place to help youth with disabilities.
4. Incorporate strategies based on Guideposts for Success.(* attached)
 - Information about career options and exposure to the world of work.
 - Opportunities to develop social, civic and leadership skills.
 - Strong connections with caring adults.
 - Support services and specific accommodations to allow them to become independent adults.

Fiscal reports using forms provided by NRWIB shall be submitted according to the following schedule:	
Contract Period	Due Date
October through December 2018	January 10, 2019
January 2019 through March 2019	April 10, 2019
April 2019 through June 2019	July 10, 2019
July through September 2019	October 10, 2019
October through December 2019	January 10, 2020

- A. Payment made by NRWIB to the City of Waterbury, Department of Education under this contract shall not exceed the amount cited under maximum funding on the Face Sheet.
- B. This is a cost reimbursement contract. Invoicing and payment will be made in quarterly intervals after stipends have been paid to youth.
- C. Payment made under this contract is subject to NRWIB review and approval of invoices.

**DEI YOUTH
PROGRAM YEAR 2018-2019
BUDGET
CITY OF WATERBURY, BOARD OF EDUCATION**

<u>Contractual Services</u>		
	Student Stipends	\$75,000.00
	125 youth @ \$10.10 per hour @ 59 hours	
	Total Contractual	\$75,000.00

Attachments:

1. WIOA Specific Terms – Part II
2. WIOA General Conditions – Part IV
3. WIOA PY2017 Description of Services – Part V
4. NRWIB Personally Identifiable Information (PII) Policy

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.1

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following athletic appointments:

Acevedo Usaga, Mateo – Mayor O'Leary's Run Club Mentor, eff. 05/02/18.
Secondi, John – WSMS Swimming Coach, effective 11/01/18.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.2

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following appointments:

Blakeslee, Marissa – Bucks Hill Annex PreK Summer Program Site Administrator.
DiGiovanni, Melissa – SOAR Summer School Site Administrator, Duggan.
Ferrucci, Kathleen – ESY Summer School Administrator, CHS/WMS.
Irrera, Ray – Secondary Summer School Program Coordinator.
Miller, Jamie – ESY Summer School Administrator, WHS/NEMS.
Rosser, Jennifer – SOAR Summer School Site Administrator, Gilmartin.
Tomasella, Diurca – SOAR Summer School Site Administrator, Carrington.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.3

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following grant funded appointments effective immediately:

Disla-Minaya, Melanie – Recreation Specialist, 21st Century Grant, part time, non-union and without benefits.

Garafola, Brian – Accountant II, School Business Office, salary and benefits governed by SEIU, funded by IDEA.

Martinez, Latasha – Family Resource Center Coordinator, Reed School, salary and benefits governed by SEIU.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.4

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Crosby High School's STEAM Summer Beautification Project appointments, 12 days, salary according to individual's contract:

Mimi De La Rosa
Rachel Spagnoletti

Paul Gwiazdoski
Eileen Stow

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.5

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following SOAR Summer School Secretary appointments:

Jamie Conway

Kris Fitzgerald

Mary Rose

Nina Wehry

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.6

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following SOAR Summer School Teacher appointments, salary according to individual's contract, subject to enrollment:

Site Assignment	Teacher
Carrington	Abarzua, Lauren
Carrington	Bramble, Nicole
Carrington	Cavanaugh, Karen
Carrington	Connolly, Mauralee
Carrington	Corbo, Cherie
Carrington	Fleming, Sonya
Carrington	Garcia, Nilsa
Carrington	Gay, Rebecca
Carrington	Grant, Nataine
Carrington	Ijomah, Kathryn
Carrington	Kirchberger, Alison
Carrington	Marques, Lauren
Carrington	Mollengarden, Alex
Carrington	O'Donnell, Jennifer
Carrington	Parks, Eric
Carrington	Robinson, Debra
Carrington	Sanzone, Ashley
Carrington	Scalo, Karla
Carrington	Steffero, Melissa
Carrington	Vance, Bridgette
Carrington	Weed, Stephanie
Carrington	Wells, Kelley
Duggan	Avxhiu, Bjanka
Duggan	Belica, Flora
Duggan	Bell, Nicholas
Duggan	Card, Katherine
Duggan	Christolini, Janine
Duggan	Ciccone, Melissa
Duggan	Cipriano, Jillian
Duggan	Crane, Evan

BOARD OF EDUCATION

Waterbury, Connecticut

Item #14.6

Page 2

Duggan	Davino, Jenna
Duggan	Ferrara, Chelsea
Duggan	Finkenzeller, Frances
Duggan	Lucian, Dave
Duggan	Maldonado, Joanne
Duggan	Matarazzo, Kristen
Duggan	Mccasland, Maureen
Duggan	Moffo, Laurie
Duggan	Nadolny, Karen
Duggan	Pastore-Quezada, Paula-Ann
Duggan	Perez, Josefa
Duggan	Sheetz, Lucia
Gilmartin	Arias, Eulini
Gilmartin	Aviles, Zuheill
Gilmartin	Barbieri, Nikki
Gilmartin	Brown, Susan
Gilmartin	Capobianco, Marnee
Gilmartin	Croce, Kelly
Gilmartin	Diorio, Christine
Gilmartin	Dombrowski, Jason
Gilmartin	Esposito, Mark
Gilmartin	Fengler, Kelly
Gilmartin	Hitchcock, Heidi
Gilmartin	Lavallee, Gina
Gilmartin	McCue, Erin
Gilmartin	Mejia, Migdalia
Gilmartin	Neibel, Amy
Gilmartin	Rock, Stefanie
Gilmartin	Selenica, Sonja
Gilmartin	Strumi, Manuela
Gilmartin	Swartz, Samantha
Gilmartin	Torres, Jessica

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.7

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Maloney Magnet School Summer School Program appointments, salary according to contract, subject to enrollment:

Administrator		Donna Cullen
Curriculum Support/Admin Sub		Ann Drewry, Stacey Gittings
Curriculum Support		Margaret Palomba
IT		Frank Vigliotti
Subs		Cristina Crespo & Christine Mitchell-Robinson
Secretary		Shanna Zawislak & Anna Perugini
Kindergarten	Math	Cherie Couture
	Technology	David Couture
	Reading	Siobhan Kalnins
	Reading	Jennifer Hibbs
1 st & 2 nd Grade	Math	Katie Pino
	Reading	Marlene Madera
	Technology	Barbara Moulthrop
3 rd and 4 th Grade	Math/Science	Branden Strileckis
	Reading	Esther D'Esposito
	Writing	Andrew Dunn
	Technology	Erin Fogarty

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.8

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Rotella Magnet School's Summer Program appointments contingent upon enrollment:

Administrator: Robin Henry
AV Tech: Bryan Michaud

Grants Facilitator/Clerical: Jean Zastaury
Network Specialist: Michael Thompson

Teachers – Enrichment:

Christina Altieri
Suzanne Dionne
Brenda Ledbetter
Ashley McLaren
Joseph Silva
Veronica Summerfield
Melissa Vargas

Teachers - Academics

Julia Matthews
Mary Monroe
Monica Santovasi
Cheyenne Walent

Aides:

Lisa Alexander	Melissa Lloret
Debra Begin	Lauren Lombardi
Ersilia Cicchiello	Elizabeth Lopez
Jennifer DeJesus	Kathleen Sugrue
Victoria Lanouette	Martha Thomas
Darice Leach	

Subs (if needed):

Lauren Argenta
Carla Cruess
Ellen Lee

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.9

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Adult Education summer appointments effective July 9, 2018:

NAME		POSITION	HRS/RATE
ADULT HIGH SCHOOL CREDIT DIPLOMA (AHSCDP):			
Harper	Julia	Substitute	@ \$32.00 p/hr
Langeull	Margaret	Art Instructor	21 hrs p/wk @ \$32.00 p/hr
Linskey	Tara	Health Instructor	21 hrs p/wk @ \$32.00 p/hr
McDonald	Brian	Substitute	@ \$32.00 p/hr
Mobilio	James	Social Studies Instr.	21 hrs p/wk @ \$32.00 p/hr
Moreau	Margaret	Math Instructor	21 hrs p/wk @ 32.00 p/hr
Mottillo	Carissa	English Instructor	21 hrs p/wk @ \$32.00 p/hr
Muro	Nancy	Parenting Instructor	21 hrs p/wk @ \$32.00 p/hr
Person	Jocelyn	Science Instructor	21 hrs p/wk @ \$32.00 p/hr
Riemer	Wayne	English Instructor	21 hrs p/wk @ \$32.00 p/hr
AHSCDP DISTANCE LEARNING:			
Sica	Alan	Civics	10 hrs p/wk @ \$32.00 p/hr
Veneziano	Ellen	General Math IB	10 hrs p/wk @ \$32.00 p/hr
ADULT BASIC EDUCATION (ABE)/GENERAL EDUCATION DEVELOPMENT (GED):			
Baranowski	Judith	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
Chasse	Jenny	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
Chenas	Stanley	GED Instructor	21 hrs p/wk @ \$32.00 p/hr
Monroe	James	GED Instructor	21 hrs p/wk @ \$32.00 p/hr
Scurso	Lori	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
GUIDANCE STAFF:			
Aucella	Laurence	ESL School Counselor	21 hrs p/wk @ \$32.00 p/hr
Jordan	Ellen	School Counselor	21 hrs p/wk @ \$32.00 p/hr
Maschi	Suzette	School Counselor	21 hrs p/wk @ \$32.00 p/hr
Wasilewski	Diane	Guidance Secretary	21 hrs p/wk @ \$14.00 p/hr

BOARD OF EDUCATION

Waterbury, Connecticut

Item #14.9

Page 2

ENGLISH AS A SECOND LANGUAGE (ESL):

DeBiase	Jeannette	Facilitator	30 hrs p/wk @ \$32.00 p/hr
Martinez	Mildred	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Perugini	Maryann	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Rotella	Richard	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Salgado	Roberto	ESL Instructor – OIC	12 hrs p/wk @ \$32.00 p/hr
Soto	Denise	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Khafi	Ermonela	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr

CONNECTICUT ADULT REPORTING SYSTEM (CARS):

Monaco	Roxanne	Administrator	12 hrs p/wk @ \$35.77 p/hr
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TECHNOLOGY:

Blancato	Alfred	Computer Analyst	21 hrs p/wk @ \$24.00 p/hr
Santoro	Joseph	Computer Analyst	35 hrs p/wk @ \$24.00 p/hr

EDUCATIONAL AIDES:

Gonillo	Salvatore	Resource Room/Testing	21 hrs p/wk @ \$21.50 p/hr
Nonamaker	Kim	ABE	21 hrs p/wk @ \$21.50 p/hr
Pelletier	Laurie	Bookroom Aide	21 hrs p/wk @ \$12.00 p/hr
Stanco	Michael	Res. Room/Registration	21 hrs p/wk @ \$21.50 p/hr

GED EXAMINATION:

Bacik	Madeleine	CBT Test Administrator	As needed @ \$25.53 p/hr
Felton	Tanya	CBT Test Administrator	As needed @ \$16.39 p/hr
Gonillo	Salvatore	CBT Test Administrator	As needed @ \$21.50 p/hr
Rinaldi	Nancy	CBT Test Administrator	As needed @ \$14.79 p/hr
Iasevoli	Luigi	Saturday Security	As needed @ \$20.00 p/hr

SECURITY:

DeBonis	Michael C	Security/Aide	30 hrs p/wk @ \$21.50 p/hr
Iasevoli	Luigi	Security	30 hrs p/wk @ \$20.00 p/hr

CUSTODIAL/AIDES:

Evon	Randy	Security/Custodial Aide	35 hrs p/wk @ \$13.00 p/hr
Iaiennaro	Michael	Security/Custodial Aide	30 hrs p/wk @ \$11.00 p/hr
Iasevoli	Peter	Head Custodian	35 hrs p/wk @ \$16.50 p/hr
SantaBarbara, Sr.	Louis	Security/Custodial Aide	35 hrs p/wk @ \$11.00 p/hr
Zabbara	Ian	Security/Custodian Aide	25 hrs p/wk @ \$11.00 p/hr

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.10

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Food Service Summer appointments:

Name		Position	Site/Location	Rate
Lisa	Emanuel	Site Supervisor	Boys/Girls Club	\$10.10
Sherl	Knight	Site Supervisor	Bucks Hill School	\$10.10
Nilda	Cortes	Site Supervisor	Carrington	\$10.10
Krista	Baptista	Site Supervisor	Carrington	\$10.10
Agnes	Colon	Site Supervisor	Chase Park House	\$10.10
Kim	Plude	Site supervisor	Chase Park House	\$10.10
Ciara	Pedraza	Site Supervisor	Crosby/Wallace	\$10.10
Cheryl	Laviana	Site Supervisor	Crosby/Wallace	\$10.10
Debbie	Davis	Site Supervisor	Duggan	\$10.10
Elizabeth	Guisto	Site Supervisor	Duggan	\$10.10
Terri	Brooks	Site Supervisor	Duggan	\$10.10
Paula	Mucci	Site supervisor	Gilmartin	\$10.10
Maria	Rego	Site Supervisor	Gilmartin	\$10.10
Bernadette	Donnelly	Site Supervisor	Gilmartin	\$10.10
Rose	Sarandrea	Site Supervisor	Maloney	\$10.10
Seritha	Anglin	Site Supervisor	North End Rec Center	\$10.10
Julia	Rojas	Site Supervisor	River Baldwin	\$10.10
Elaine	Greco	Site Supervisor	Rivera Memorial	\$10.10
Pam	Wawer	Site Supervisor	Washington Park	\$10.10
Linda	Generali	Site Supervisor	Washington Park	\$10.10
Barbara	Kazlauskas	Site Supervisor	Waterville Rec	\$10.10
Anele	Genova	Site Supervisor	Wilby/North End M.S.	\$10.10
Jessica	Paul	Site Supervisor	Wilby/North End M.S.	\$10.10
Maria	Rivera	Site Supervisor	Willow Plaza	\$10.10
Bridgette	Nido	Site Supervisor	WOW	\$10.10
Anne	Begnal	Office	WAMS	\$10.10

BOARD OF EDUCATION

Waterbury, Connecticut

Item #14.10

Page 2

Sandy	LaMadeline	Monitor	WAMS	\$14.50
Michelle	April	Monitor	WAMS	\$14.50
Lynn	Chance	Monitor	WAMS	\$14.50
Robin	Salveti	Monitor	WAMS	\$14.50
Amy	Daugerdas	Prep	WAMS	\$12.50
Patricia	Lowe	Prep	WAMS	\$12.50
Lina	Matozzo	Prep	WAMS	\$12.50
Alice	Pinto	Prep	WAMS	\$12.50
Robin	Capozio	Prep	WAMS	\$12.50
Donna	Ward	Prep	WAMS	\$12.50
Wanda	Torres	Prep	WAMS	\$12.50
Mike	Jones	Prep	WAMS	\$12.50
Richard	Lewis	Driver		\$20.73
Dave	Semanoff	Driver		\$24.25
Elvis	Silva	Driver		\$20.73
Stephen	Fillie	Driver		\$20.73
Debbie	Finke	Coordinator	WAMS	\$30.00
Isabel	DeSousa	Coordinator	WAMS	\$30.00

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.11

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Extended School Year (ESY) teacher appointments, salary according to contract, subject to enrollment:

Barbati, Donna C.	Felton, Margaret E.	Motowidlo, Diane
Belancik Jr., Benjamin L	Goggins, Coleen M	Murphy, Amy E.
Bibeau, Michelle	Hittenmark, Stacy	Nowak, Carolyn A.
Boll, Deana	Hubbard, Medelise M.	O'Leary, Ann E.
Brown, Cara M.	Jasiulevicius, Margaret	Osterhout, Alexa K.
Burke, Heather	Justs, Patricia	Pierce, Karen E.
Burns, Amy	Labagh, Michael T.	Putnam, Kelly
Colangelo, Tina M.	Mancini, Laure-Lyne	Scrivano, Cynthia A.
Cook, Nicole M.	Manforte, Cara M.	Stolfi, Christine M.
Cry, Jessica L.	Marks, Amanda L.	Sweeny, Sarah
Delano, Teresa	Medina, Lori	Wilson, Marines M.
Dodge, Melissa N.	Morris, Michaela	Pelletier, Allison

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.12

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Extended School Year (ESY) paraprofessional/classroom assistant appointments, salary according to contract, subject to enrollment:

Alonso, Miriam	Gee, Kathleen A.	Perez (Cianciolo), Melissa L.
Amato, Trina	George, Kendra	Perniciano, Laura
Andrikis, Robin	Guerrera, Marnie M.	Phelan, John
Ariola, Jennifer	Hailey, Laquasia	Pizarro, Diana
Asklar, Tracy	Harris, LaTonia	PolSELLI, Melissa
Basilio-Morales, Nera	Havican, Cathleen	Price, Deborah
Bassett, Stacey	Hensley, Zinnia	Rakagime, Karma
Basu, Prosenjeet	Hodges, Dwane	Rinaldi, Joseph
Blake, Felicia	Howard, Micola	Rivera, Stacey
Bochicchio, Judith	Ivees, Elizabeth	Rodriguez, Jessica
Burgos, Elizabeth	James, Rebecca	Saaidd, Ilham
Butterworth, Donna	Janaliss, Sherrie	Sampt, Krystle
Cacho-Zuniga, Lurbin	Jarjura, Vera	Sanchez, Maria
Canfield, Kelley	Johnson, Ferba A.	Santa Maria, Yvonne
Cianciolo, Ann	Kasidas, Karrie A.	Santiago, Maritza
Cipriano, Lisa J.	King, Linell	Santos, Melanie
Clark-Arthur, Deyanira	Kling, Eileen	Schepis, Lori Ann
Cocchiola, Kaitlyn	Korbusieski, Natalia	Schless, Bonnie
Colangelo, Sharon	Kuci-Tela, Zade	Scott, Rebecca
Correa, Jennifer	Laclaustra, Maria I.	Sheehan, Michele
Crosby-Miakos, Sharon	LaFountain, Amy	Silver, Sarah
Daily, Emily	Laggis, Patricia A.	Smith, Michele M.
Daisey, Christine	Levett, Latanya	Soricelli, Kristin
Davis, Shelby	Lopez, Marlene	Stamp, Shelley
Del Moral, Denise	Marchetti, Michele	Stevens, Christina
Delmonico, Kathryn B.	Martinez, Joseph	Swain, Erica

BOARD OF EDUCATION

Waterbury, Connecticut

Item #14.12

Page 2

Demollari, Mimoza	McColl, John	Sweatt, Sharon
Dopp, Karen L.	McCombs, Lisa	Sweet, Elaine
Dover, Ena R.	McDonald, Barbara	Teal, Amanda
Dunlap, Laura	McKennan, Letasha	Turner, Gina
Dusha, Edlira	Merrill, Sandra L.	Urbaez, Elsa
Edwards, Jacqueline	Mullen-Gillyard, Vicki	Van Cott, Harold F.
Falzarano, Kathleen M.	Nowell, Delores	Vargas, Suriel
Farrington, Gina	O'Donnell, Jacklyn	Vinca, Val
Ferruci, Michele	Olivieri, Sylvia R	Waldren, David A.
Field, Regina	Orsatti, Donna	Walling, Margaret
Fields, Samesina	Orzechowski, Laurie	Walsh, Jamie N.
Fisher, Deborah	Padua, Maria D.	Ward Watson, Sarah T.
Fisher, Tawana	Painter, Cynthia	Warren, Samantha
Franks, Kendra	Passmore, Kim	Williams, Monica H.
Gaetano, Michelle	Pelletier, JoAnna	Zorskis, Patricia A.
Geary, Julie		Zambrano, Joanne (Classroom Assistant)

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.13

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following High School Summer School appointments, salary according to contract, subject to enrollment:

Murphy	Christopher	ELA
Caruso	Anthony	ELA
Mancini	Dana	ELA
Riley	Kara	ELA
Spinelli	Lucille	ELA Alternate
Kearns	Maura	Spanish
Scialla	Marlena	Math
Soucey	David	Phys Ed
Clarke	Meredith	Science
Thomas	Laura	Science
Gaydosh	Kathy	Science
Sarlo	Christopher	History
Fitzpatrick	Karlyn	History
Salcito	Arianne	History (Alternate)
Varrone	Anthony	Microsoft Office
Palleria	Lynne	Microsoft Office (Alternate)
Pizarro	Diana	Secretary
Abdul-Lateef	Ayesha	Hall Duty Monitor

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.14

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following Teacher transfers effective 2018/19 School Year:

Name		From	To
Anderson	Kate	WMS Gr 7 SPED	CHS SPED
Aquavia	Sara	Maloney Gr 1	Maloney Gr K
Aviles	Zuheill	Wilson Gr 2	Bucks Hill Bil. Gr 2
Bonini	Michelle	Bucks Hill Gr 5 (Interim)	Bucks Hill Gr 5 (Perm.)
Buda	Kevin	CHS Tech Ed - Electronics	KHS Tech Ed- Graphic Comm/Electronics I
Calash	Dana	Wilson LMS (Interim)	Wilson LMS (Perm.)
Card	Katherine	Driggs Gr 1	Maloney Gr 1
Conte	Joseph	Wilby PE/Health	WCA PE/Health
Cruess	Steven	Bunker Hill Gr 4	Bunker Hill Gr 5
Davis	Claudia	Sprague Gr 5 (Interim)	Sprague Gr 5 (Perm.)
DeFeo	Dawn	Bucks Hill Annex Pre-K SPED	Duggan Co-Taught Pre-K SPED
DeMars	Jacqueline	Carrington Gr 6 ELA/Geography	Driggs Gr K
Demirs	Matthew	WMS PE/Health (Interim)	WMS PE/Health (Perm.)
Dimach	Jennifer	Tinker Gr 2	WAMS SPED
Dionne-Gorman	Regina	Kingsbury Gr 4	Driggs Gr 1
Donahue	Jamie	WMS Health	WSMS PE/Health
Febles	Maria	Enlightenment Spanish	CHS Spanish
Gray	Stacy	Wilson Gr 5 (Interim)	Wilson Gr 5 (Perm.)
Holt	Laura	WMS Gr 8 SPED (Interim)	WMS Gr 8 SPED (Perm.)
Jasiulevicius	Margaret	Bunker Hill SPED-BDLC	Bunker Hill Co-Taught Gr K SPED
LeDay	Jennifer	Bucks Hill Gr 2 with Bilingual Support (Interim)	Bucks Hill Gr 2 with Bil. Support (Perm.)
Lerz	Darlene	Bunker Hill Co-Taught Gr k	Chase Gr 1

BOARD OF EDUCATION

Waterbury, Connecticut

Item #14.14

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Lyons	Donna	Bunker Hill Gr 4	WMS Gr 7 ELA
Miller	Grant	Kennedy ELA (Interim)	KHS ELA (Perm.)
Mulvehill	Michelle	Generali Gr 5 (Interim)	Generali Gr 5 (Perm.)
O'Brien	Nicholas	NEMS Numeracy Title I	WAMS Math
Perugini	Maryellen	Bunker Hill SPED	Maloney SPED
Perugini	Maryellen	Bunker Hill SPED	Maloney SPED
Sambrook	Nicole	Wilson Gr 3 (Interim)	Wilson Gr 3 (Perm.)
Taylor	Amy	Rotella Gr K (Interim)	Rotella Gr K (Perm.)
Tolly	Bianca	WA Science/Biology (Interim)	WCA Science/Biology (Perm.)
Vargas	Shirelle	WMS Gr 6 SPED	Parochial SPED-IDEA

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.15

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following teacher transfers:

Lee, Amanda – from W. Cross Special Ed-Speech & Hearing to W. Cross
Speech Language Pathologist, effective immediately.

Miller, Christine – from Duggan Grade 4 to STEM Coach, effective immediately.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.16

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following involuntary transfers effective 2018/19 school year:

Arroyo, Alyssa – from WHS Science/Biology to CHS General Science.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.17

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following teacher new hires:

Calash, Dana – Wilson Library Media, effective 05/23/18.
Tolly, Bianca – WCA Biology, effective 04/23/18.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.18

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following retirements:

Baim, Pamela – Instructional Leadership Director, effective 06/30/18.
Lodge, Nancy – Non-public Special Education, effective 06/30/18.
Murdock-Abell, Roberta – Supervisor of Special Education, effective 07/31/18.
Rikteraitis, Rick – Driggs/Kingsbury Music, effective 06/30/18.
Weed, Pamela – Carrington PreK, effective 06/30/18.

Respectfully submitted,

Robert Henry
Deputy Superintendent

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.19

June 28, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Deputy Superintendent of Schools notifies the Board of Education of the following resignations:

Azzara, Rachel – Chase Grade 2, effective 06/30/18.
Battisti, David – WAMS Math, effective 06/30/18.
Byrnes, Kristina – Bucks Hill Pre-K Special Education, effective 06/30/18.
Cabral, Jephrie – CHS Science, effective 06/30/18.
Gutierrez, Sarai – Regan Kindergarten, effective 06/30/18.
Lacey, Ami – State Street Special Education, effective 06/30/18.
Misset, Aimee – Driggs SVP, effective 06/30/18.
Olaoye, Abioye – WAMS Math, effective 06/08/18.
Rosser, Amy – Carrington Music, effective 06/30/18.
Rubock, Jeremy – WHS Technology Education, effective 06/30/18.
Sickles, Meghan – W. Cross Grade 2, effective 06/25/18.
Strand, Steven – Director of Teaching and Learning, effective 06/22/18.

Respectfully submitted,

Robert Henry
Deputy Superintendent

Communications



Packet week ending: 6/26/18



SAW

School Administrators of Waterbury

Matthew Calabrese, President

Joseph Begnal, 1st Vice President

Robert Johnson, 2nd Vice President

To: Honorable Commissioners of the Waterbury Board of Education

From: Peter McCasland – S.A.W. Treasurer

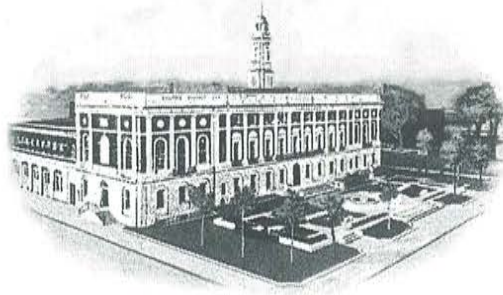
Date: June 8, 2018

Re: S.A.W. Union Dues Increase

In accordance with Article III, Section 2 of the Collective Bargaining Agreement between The School Administrators of Waterbury (S.A.W.) and The Waterbury Board of Education, I am respectfully notifying members of the board of education that at its meeting on June 6, 2018, S.A.W. members voted to increase membership dues at a rate of \$42.83 per pay period. This is an increase of \$12.01 per pay period. If you have any further questions regarding this matter, please do not hesitate to contact either Matthew Calabrese, (S.A.W. President) or Peter McCasland (S.A.W. Treasurer).

Respectfully Submitted,

Peter McCasland
Assistant Principal
Kennedy High School
S.A.W. Treasurer



DEPARTMENT OF REGISTRARS OF VOTERS
THE CITY OF WATERBURY
CONNECTICUT

June 13, 2018

Board of Education Members
236 Grand Street
Waterbury, CT 06702

Dear Board of Education Members:

We are writing to request the use of the following schools for the August Primary Election which will take place on August 14th. We will need to be in the facility starting at 5:00 am on the day of the election.

Kennedy High School
Gilmartin Elementary
Tinker Elementary
Reed School
Chase Elementary

Regan Elementary
Carrington School
Kingsbury Elementary
Sprague Elementary

Crosby High School
Wendell Cross Elementary
Maloney School
Woodrow Wilson School

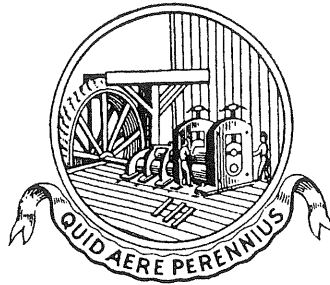
Our office would also kindly ask that the name and cell phone number of the Maintainer, who is responsible for opening the building, be given to our office prior to the election.

Please feel free to contact us should you have any questions.

Sincerely

Teresa Begnal

Timothy De Carlo



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

June 18, 2018

Petrit Lerovski
205 Chestnut Hill Ave.
Waterbury, CT 06704

Dear Mr. Lerovski:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2018258) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, June 21, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be June 21, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Robert Henry, Dept. Supt of Schools
Chris Harmon, Acting School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

June 19, 2018
REVISED

Petrit Lerovski
205 Chestnut Hill Ave.
Waterbury, CT 06704

Dear Mr. Lerovski:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2018258) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, July 5, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. **Your first day reporting to your new department/supervisor will be June 28, 2018 at your regular scheduled time.**

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

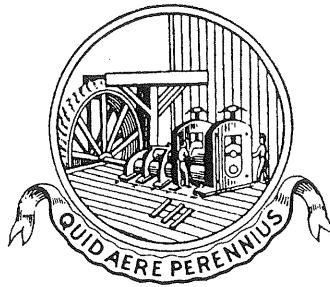
Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Robert Henry, Dept. Supt of Schools
Chris Harmon, Acting School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

June 18, 2018

Jacqueline Velez
27 Starlet Lane
Waterbury, CT 06704

Dear Ms. Velez:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2018493) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, June 21, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be June 21, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

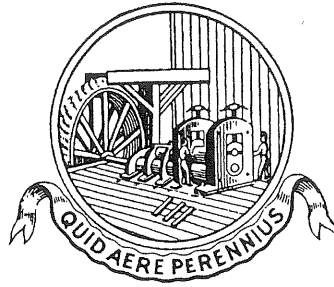
Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Robert Henry, Dept. Supt of Schools
Chris Harmon, Acting School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

June 18, 2018

Alan Carvalho
32 Crest St.
Waterbury, CT 06708

Dear Mr. Carvalho:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2018378) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, June 21, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be June 21, 2018 at your regular scheduled time.

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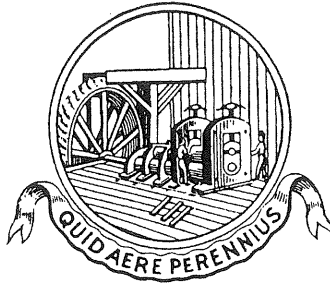
Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Robert Henry, Dept. Supt of Schools
Chris Harmon, Acting School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

June 18, 2018

Filipe Ondrush
59 Adelaide Ave.
Waterbury, CT 06708

Dear Mr. Ondrush:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2018175) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, June 21, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be June 21, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

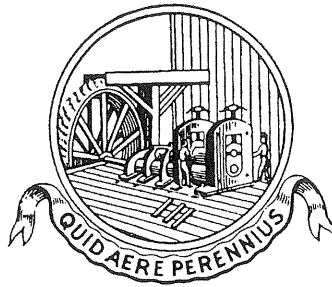
Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Robert Henry, Dept. Supt of Schools
Chris Harmon, Acting School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

June 18, 2018

Brendon Cuevas
296 Juniper Ridge Rd.
Waterbury, CT 06708

Dear Mr. Cuevas:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #2018202) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, June 21, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be June 21, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Robert Henry, Dept. Supt of Schools
Chris Harmon, Acting School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

June 19, 2018

Ryan Casey
41 Elena Dr.
Watertown, CT 06795

Dear Mr. Casey:

Your name is being certified to the Education Department – Food Service for the position of Food Service Driver (Req. #2018480) at \$20.73 per hour.

Your official start date is June 28, 2018. Please call Linda Franzese, Food Service Director to discuss the details of the position. The telephone number is (203) 574-8035.

Failure to call the above named individual by June 25, 2018 will result in your name being removed from the eligibility list.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc: Board of Education
Robert Henry, Dep. Supt. of Schools
Linda Franzese, FS Director
file

Carrie Swain

Subject: FW: Correspondence

From: JOHN THERIAULT [<mailto:john.theriault@snet.net>]
Sent: Wednesday, June 20, 2018 1:00 PM
To: Linda Wihbey; Carrie Swain
Subject: Re: Correspondence

EXTERNAL MAIL

Attorney Linda T. Wihbey
Corporation Council
City of Waterbury, Ct 06702

June 20, 2018

Dear Attorney Wihbey,

I am writing this letter to resign my position as Board of Education Commissioner effective immediately. Unfortunately, due to personal, professional, and medical problems, I am unable to continue in my role on the Board of Education. It has been my honor to serve on the Board of Education for over 10 years, and know the current Board of Education will continue to strive to improve education in the City of Waterbury.

Sincerely,

John E. Theriault



WATERBURY PUBLIC SCHOOLS

LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

June 25, 2018

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: CCF Robotics Grant Award 2018-19

Dear President Brown and Board of Education Commissioners:

I am pleased to report that based upon a competitive grant application, the Connecticut Community Foundation (CCF) recently awarded a second year grant to the district for an Afterschool Robotics Program at Wallace Middle School, West Side Middle School, North End Middle School, and the Enlightenment School. The grant for 2018-19 is in the amount of \$20,000, a \$5,000 increase over the first year grant from CCF of \$15,000 for 2017-18.

The middle school students have thrived in this STEM program centered on FIRST LEGO League Robotics. CCF prominently featured this grant funded program in their 2017 Annual Report. Attached for your review is the two page 2017 CCF Annual Report article about the year one WPS middle school robotics program.

Very truly yours,

A handwritten signature in cursive script that reads "Louise Allen Brown".

Louise Allen Brown
Grant Writer

cc: Robert Henry
Darren Schwartz
Doreen Biolo

Waterbury Middle Schoolers Are Engineering their Futures



Could they program their robot to flush a toilet?

It was a wintry Saturday morning in February, and dozens of middle school boys and girls, their parents and siblings were breathlessly gathered in the West Side Middle School cafeteria in Waterbury for the FIRST® LEGO® League team competition.

Teams of students, intently willing their robots to control toilets, turn on water treatment plants, or remove barriers to waterfalls on a pre-designed course, had been preparing since October for the water-themed robotics competition.

During twice weekly after-school sessions organized by Waterbury Public School's Supervisor of Science and Technology Education John Reed, teams of students at three Waterbury middle schools (North End, Wallace and West Side) and one alternative school (Enlightenment) had learned computer coding and logic in order to program robots.

They were also preparing for a future in which skilled workers in science, technology, engineering and math (STEM) will be in high demand.

Nationally, disparities exist with access to and success in STEM subjects along racial, socioeconomic, gender, and geographic lines, as well as among students with disabilities. The United States Department of Education, National Science Foundation and many others are urging educators to close the gaps.

Waterbury Public Schools are taking many steps to educate their diverse student body in STEM skills, including the revival of their robotics program.

Enter Connecticut Community Foundation and a committed group of Waterbury educators led by Reed and administrator Louise Brown, a savvy group of teacher-coaches, and robotics teams from Kennedy and Crosby High Schools in Waterbury.

With salaries for teacher-coaches and registration fees funded by the Foundation, the robotics program has taken off—fed by the energies of 60 middle schoolers.

"We're trying to give the kids as many opportunities as possible to experience hands-on, cool stuff so they say 'wow, I can do this.' A lot of them had never programmed, had never done anything like that. So robotics has given them the confidence, exposure and fun. They see that it's a blast to do this," said Reed.

The February robotics face-off was lively and competitive, and the teams often applauded each other's efforts.

According to Reed, "Sportsmanship is as important as having a successful robot. Are you helping other schools? Are you open to sharing parts if something breaks?"

"It's so much more than robotics," he said. "It also really helps build the soft skills that they say kids are lacking for jobs, where they have to work and problem-solve together. [During the competition], if something went wrong, they would put their heads together. And that's a huge step forward for middle school kids to be able to do that."

In Reed's experience with robotics teams, the experiences stick.

"When you follow these kids up through the high school level, you'd be amazed that almost all at that point want to be engineers.... They expressed some kind of interest in a STEM career, and many said they wouldn't have chosen that if they hadn't had the chance to build and code robots and compete against other teams."

(At left) The FIRST® LEGO® League team competition at West Side Middle School in Waterbury.



WATERBURY PUBLIC SCHOOLS

LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

June 25, 2018

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: Universal Service Fund Discounts Award

Dear President Brown and Board of Education Commissioners:

The Universal Service Fund (USF), also known as e-rate, is a program of the Federal Communications Commission (FCC). As you may recall, this program supports schools and libraries by providing discounts on telecommunications and technology. WPS has received USF discounts for each of the past twenty years.

I am pleased to report that based upon an application for 2018-19 USF Discounts for telephone and alarm services for the district, USF has awarded WPS \$22,573.80 in discounts for 2018-19 centrex, long distance, and alarm services.

Very truly yours,

A handwritten signature in cursive script that reads "Louise Allen Brown".

Louise Allen Brown
Grant Writer

cc: Robert Henry
Doreen Biolo