



MEMORANDUM

FROM: Carrie A. Swain, Clerk
Board of Education

DATE: July 10, 2018

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice of Committee Meetings – Thursday, July 12, 2018,
5:30 p.m., Waterbury Arts Magnet School Media Center
Notice of Regular Meeting – Thursday, July 19, 2018,
6:30 p.m., Waterbury Arts Magnet School Atrium

The Committees of the Board of Education will meet on Thursday, July 12, 2018, 5:30 p.m., Waterbury Arts Magnet School, Media Center, 16 South Elm Street, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

PUBLIC SPEAKING

1. Committee on Finance/5 minutes ~ Request approval of the beverage exemption statement for the Healthy Food Certification relative to CGS 10-221q – L. Franzese, A. Shaban.
2. Committee on Finance/5 minutes ~ Request approval of the food exemption statement for the Healthy Food Certification relative to CGS 10-221q – L. Franzese, A. Shaban.
3. Committee on Finance/5 minutes ~ Monthly Expenditure Report for May 2018 – D. Biolo.
4. Committee on Finance/5 minutes ~ Request approval of a sub-recipient contract with Northwest Regional Workforce Investment Board, Inc. – M. Baldwin.
5. Committee of the Whole/10 minutes ~ Report: Early Childhood Education – D. Schwartz, et al.
6. Committee of the Whole/10 minutes ~ Report: Health and Physical Education – J. Gorman.
7. Committee of the Whole/15 minutes ~ Report: Chronic Absenteeism/Discipline – D. Schwartz, et al.
- 7a. Committee on Curriculum/10 minutes ~ Discussion: Waterbury Early College Opportunity (to be distributed) – P. Whyte.

8. Committee on Finance/5 minutes ~ Request approval of Amendment No. 1 to the Contract with Glen Terrace Landscaping, Inc. to provide playground equipment – R. Brenker.
9. Committee on School Facilities & Grounds/5 minutes ~ Report: Reed School environmental testing (no backup) – R. Brenker.
10. Committee on School Facilities & Grounds/2 minutes ~ Use of school facilities by school organizations and/or City departments.
11. Committee on School Facilities & Grounds/3 minutes ~ Use of school facilities by outside organizations and/or waiver requests.
12. Superintendent's Notification to the Board/5 minutes:
 - a. Grant funded appointments effective immediately:
Esposito, Lillian – Receptionist, Intake Center, salary and benefits governed by UPSEU.
Wilson, Darryl – Hall Duty Monitor, CHS, part-time, \$94.00 p/day, non-union and without benefits, funded by Title I.
 - b. Teacher involuntary transfers effective 2018/19 School Year:

<u>Name</u>		<u>From</u>	<u>To</u>
Acevedo Usuga	Mateo	WSMS PE/Health	WHS PE/Health
April	Deborah	Enlightenment 30A Special Ed	Enlightenment Griggs St. Special Ed
Figueroa	Jessenia	Bunker Hill Special Ed	State Street Special Ed
Fournier	Linda	Maloney Reg. Ed Pre-K	Bucks Hill Annex Reg. Ed Pre-K
Hauck	Jochlynn	Wilson Gr 3	Wilson Gr 2
Kahn	Scott	Regan/W. Cross Split Music	Carrington Music
LaPointe	Michael	WHS Science/Physics	WSMS General Science
Lawlor	Susan	Enlightenment 30A Special Ed	State Street 30A Special Ed
Leclerc Rodriguez	Tracy	Bucks Hill Annex Special Ed Pre-K	WHS Special Ed-Essential Skills
LeFevre	Rhianne	Regan/W. Cross Split Art	Bucks Hill Annex/W. Cross Split Art
Leggitt	Karen	Regan Special Ed	WMS Special Ed
Lespier	Bonnie	WHS Special Ed-Essential Skills	WMS Special Ed
Linares	Christopher	WCA PE/Health	Carrington PE/Health
Linskey	Tara	WSMS Health	WMS / WSMS Health
Matthews	Heather	Enlightenment 30A Special Ed	State Street 30A Special Ed
Moriarty	Gail	Enlightenment 30A Special Ed	State Street 30A Special Ed
Morikis	Grammato	Walsh Math - Elementary	Bunker Hill Gr 4
Muro	Nancy	WAMS Family Consumer Science	KHS Family Consumer Science
O'Leary	Ann	Gilmartin Special Ed-Scope	Bucks Hill Annex Special Ed Pre-K
Pierce	Karen	Enlightenment 30A Special Ed	Enlightenment Griggs St. Special Ed
Steinmetz	Sarah	Chase Special Ed	Driggs Special Ed
White	Nancy	WHS Specail Ed - BDLC	Bunker Hill Special Ed

- c. Teacher transfers effective 2018/19 school year:

<u>Name</u>		<u>From</u>	<u>To</u>
Byrd	Diana	Enlightenment Math	Wilby Business
Lee	Amanda	W. Cross Special Ed-Speech & Hearing	W. Cross Speech Language Pathologist

Miller	Christine	Duggan Gr 4	Districtwide STEM-Elementary
Ostrander	Charles	Enlightenment STEM	WAMS Social Studies
Pasqua	Elisabeth	WSMS ELA	Wallace Literacy Facilitator
Pelletier	Allison	Bucks Hill Gr K	Duggan Reg. Ed Pre-K

- d. Extended School Year (ESY) appointments, salary according to contract, subject to enrollment:

Teachers:

Bacote, Tiffany	Barieri, Amber (sub)	Carroll, Amy
Cianciolo, Tina	Decarlo, Michael	Falcone, Brenda
Hassan, Deanna	Longo, Chelsea	Murphy, Amy
Nordby, Lindsay	Tremblay, Kirsten	

Paraprofessionals:

Avalos, Michele	Basu, Prosenjeet
Beamon, Samone (replace Karrie Kasidas)	Biolo, Judy
Brinton, M. (sub)	Cabbagestalk, Jeray
Cosme, Iris	Degeorge, Shanna
Dejesus, Jennifer	Farina, Cheryl
Ferguson-Pearson, Robin	Forrestier, Sarah
Hardy, Paula	Henebry, Colleen
Hill, Christine	Hobbs, Hebrina
Hunter, Beverly	Marino-Turrell, Janice
Mcintosh, Peggy	Perez, Oscar (sub)
Price, Deborah	Rek, Veronica
Reyes, Maximinia (replace Karen Dopp)	Santiago, Genevieve
Santiago, Madeline	Sideravage, Marybeth
Thomas, Sandra	Trotman, Tracey

Psychologists:

Colello, Jennifer	Damasio-Ortiz, Alison (bil.)
Perton, Ann	

Speech:

Byer-Alcorace, Alexis	Condon, Zoe	Fay, Heidi
Lee, Amanda	Marin, Leigh	Robillard, Irma (sub)
Murphy, Jame (bil.)		

Social Worker:

Atkins, Debbie	Bandurski, Andrew	Bulls, Tanya
Guglielmo, Carla	Lombardo, Kiley	Morales, Elizabeth

Teacher of the Visually Impaired:

Putnam, Kelly

Eval Team:

q

Connor, Heather

- e. High School summer School appointments, salary according to contract, subject to enrollment:

Borges, Laura – Science
Daley, Samantha – Math (certified substitute)
Doyle, Tara – ELA
Overton, Kenya – Math (certified substitute)
Rodriguez, Lynette – Math
Spinelli, Lucille – ELA

- f. SOAR Summer School Teacher appointments, salary according to individual's contract, subject to enrollment:

Chasse, Douglas
Defoe, Audrey
Riordan, Emily
Rodriguez, Stephanie
Stafford, Amy

g. Retirements:

Cocco, Lynn – CHS Guidance Counselor, effective 06/30/18.

D'Amato, Susan – NEMS Computer Ed, effective 07/06/18.

DeVito, Debra – WMS English/Language Arts, effective 06/30/18.

h. Resignations:

Dougan, Amy – NEMS grade eight Science, effective 06/30/18.

Heintz, Jeffrey – Bunker Hill Social Worker, effective 06/30/18.

Mitchell, Tamara – State Street Special Education, effective 06/21/18.

Pasqua, Elisabeth – WMS Literacy Facilitator, effective 07/09/18.

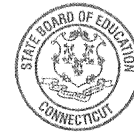
EXECUTIVE SESSION

ADJOURNMENT

ATTEST: 
Carrie A. Swain, Clerk
Board of Education



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



#1

#2

TO: Sponsors of the National School Lunch Program

FROM: John D. Frassinelli, Chief *2-1-18*
Bureau of Health/Nutrition, Family Services and Adult Education

DATE: February 14, 2018

SUBJECT: Operational Memorandum No. 04-18
Process for Submitting the Healthy Food Certification (HFC) Statement for
School Year 2018-19

This memo summarizes the requirements for submitting the 2018-19 HFC Statement to the Connecticut State Department of Education (CSDE). It also provides information on the Connecticut Nutrition Standards (CNS), HFC resources, and state beverage requirements.

Annual HFC Statement

Section 10-215f of the Connecticut General Statutes (C.G.S.) requires that each local board of education or governing authority for all Connecticut public school districts participating in the National School Lunch Program (NSLP) must take action annually to certify whether all food items sold to students will or will not meet the CNS. This includes all public schools, regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies.

For school year 2018-19, the HFC period is July 1, 2018, through June 30, 2019. **All public school districts participating in the NSLP must submit the online *Healthy Food Certification Statement – Addendum to Agreement for Child Nutrition Programs (ED-099)* by July 1, 2018.** The vote by the board of education or governing authority on whether to participate in HFC must occur by July 1, 2018, or the district/school is **ineligible** for HFC participation during school year 2018-19.

HFC Application Process for 2018-19

The annual HFC Statement is completed **online** in the CSDE's Online Application and Claiming System for Child Nutrition Programs (CNP System), as part of the district's 2018-19 application module for Child Nutrition Programs. Please do not submit hard copies of the annual HFC Statement to the CSDE.

The 2018-19 application module for Child Nutrition Programs is expected to be available in the CNP System in May 2018. The CSDE will notify sponsors when the module is open and the HFC application module becomes available. In the meantime, districts **must follow the procedures below** to ensure timely submission of the 2018-19 HFC Statement by the deadline of July 1, 2018.

1. Schedule the HFC vote at a meeting of your board of education or governing authority that occurs **before June 30, 2018**. The board of education or governing authority for

each public school that participates in the NSLP must **vote** “yes” or “no” on whether to implement the healthy food option, as indicated below.

6/28/18
vote

- **Healthy Food Option:** Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2018, through June 30, 2019. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

If the board of education or governing authority votes “yes” for the healthy food option above, the board of education or governing authority **must also vote on whether to allow food exemptions**, as indicated below. *Note: If the board of education or governing authority votes “no” for the healthy food option above, a vote on whether to allow food exemptions is not required.*

- **Exemption for Food Items:** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.
2. **Conduct the HFC vote** at the scheduled meeting of the board of education or governing authority. **Maintain a copy of the meeting minutes** indicating the results of the HFC vote outlined in step 1 above.
 - The minutes must indicate whether the board of education or governing authority voted “yes” or “no” to implement the healthy food option.
 - If the board of education or governing authority voted “yes,” for the healthy food option, the minutes must also indicate whether the board of education or governing authority **voted “yes” or “no” to allow food exemptions.**
 3. When the CSDE notifies districts that the HFC application module is available, **complete the online HFC application module and upload the meeting minutes** indicating the results of the HFC vote. *Note: The CSDE will e-mail school nutrition programs when the 2018-19 HFC application module of the CNP System is available. Instructions on how to access the HFC application module will be provided at that time.*

Interschool Agreements for HFC Schools

A public school or district (recipient site) that receives meals under contract from a HFC district (providing sponsor) can choose to certify for the healthy food option and follow the CNS. This must be indicated on the interschool agreement between the recipient site and the providing sponsor district. In order for the providing sponsor to receive HFC payments for any recipient sites, the interschool agreement must be submitted to the CSDE by July 1, 2018.

Schools must still submit hard copies of the interschool agreements to the CSDE. Interschool agreements are not submitted through the CNP Online System. The interschool agreements for school year 2018-19 are available on the CSDE's Forms for School Nutrition Programs webpage.

Connecticut Nutrition Standards (CNS)

A summary of the CNS is available in the CSDE's handout, *Summary of Connecticut Nutrition Standards for Foods in Schools*. Additional information on the CNS is available on the CSDE's CNS webpage. The CSDE's HFC webpage provides numerous resources to assist districts with implementing HFC including:

- Complying with HFC Presentation;
- Ensuring District Compliance with HFC;
- Food and Beverage Requirements for Fundraisers;
- Guide to Competitive Foods in Schools;
- Questions and Answers on Connecticut Statutes for School Food and Beverages;
- Requirements for Food and Beverages in Vending Machines; and
- Food and Beverage Requirements for School Stores.

State Beverage Requirements

As a reminder, the beverage requirements of C.G.S. Section 10-221q apply to all public schools, regardless of whether the district certifies for the healthy food option under C.G.S. Section 10-215f. This includes all public school districts, interdistrict magnet schools, charter schools, endowed academies, and the Connecticut Technical High School System. Additional information on the beverage requirements is available on the CSDE's Beverage Requirements webpage.

If you have any questions or need additional information, please contact Susan Fiore at 860-807-2075 or susan.fiore@ct.gov or Teri Dandeneau at 860-807-2079 or teri.dandeneau@ct.gov.

JDF:sff

Important: This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain in a binder for future reference. All CSDE operational memoranda are posted on the CSDE's Operational Memoranda for School Nutrition Programs webpage.

Board of Education

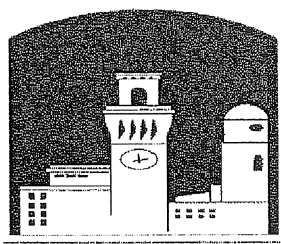
Monthly Expenditure Report

May 2018

ACCOUNT	CLASSIFICATION	FY 18 ORIGINAL BUDGET	FY 18 ADJUSTED BUDGET	MAY EXPENDITURE	MAY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Salaries								
511101	Administrators	\$8,068,814	\$8,068,814	\$7,066,822	\$0	\$1,001,992	\$7,982,865	\$85,949
511102	Teachers	\$73,999,242	\$73,999,242	\$61,455,775	\$0	\$12,543,467	\$76,251,236	(\$2,251,994)
511104	Superintendent	\$228,220	\$228,220	\$244,743	\$0	(\$16,523)	\$265,743	(\$37,523)
511106	Early Incentive Certified	\$1,323,649	\$1,323,649	\$1,302,013	\$0	\$21,636	\$1,302,013	\$21,636
511107	Certified Coaches	\$685,000	\$685,000	\$488,543	\$0	\$196,457	\$750,000	(\$65,000)
511108	School Psychologists	\$1,782,033	\$1,782,033	\$1,296,863	\$0	\$485,170	\$1,636,461	\$145,572
511109	School Social Workers	\$1,932,753	\$1,932,753	\$1,534,175	\$0	\$398,578	\$1,913,875	\$18,878
511110	Speech Pathologists	\$2,269,315	\$2,269,315	\$1,802,212	\$0	\$467,103	\$2,256,749	\$12,566
511113	Extra Compensatory Stipend	\$85,000	\$85,000	\$0	\$0	\$85,000	\$100,702	(\$15,702)
511201	Non-Certified Salaries	\$2,136,138	\$2,136,138	\$2,087,894	\$0	\$48,244	\$2,159,912	(\$23,774)
511202	Clerical Wages	\$795,692	\$795,692	\$830,082	\$0	(\$34,390)	\$880,082	(\$84,390)
511204	Crossing Guards	\$386,099	\$386,099	\$340,513	\$0	\$45,586	\$363,239	\$22,860
511206	Educational	\$260,000	\$260,000	\$244,265	\$0	\$15,735	\$260,000	\$0
511212	Substitute Teachers	\$2,945,000	\$2,945,000	\$2,468,669	\$33,828	\$442,502	\$3,150,000	(\$205,000)
511215	Cafeteria Aides	\$80,000	\$80,000	\$71,432	\$0	\$8,568	\$80,000	\$0
511216	Library Pages	\$144,404	\$144,404	\$103,859	\$0	\$40,545	\$115,322	\$29,082
511217	Library Aides	\$169,950	\$169,950	\$146,800	\$0	\$23,150	\$172,852	(\$2,902)
511219	School Clerical	\$1,877,086	\$1,877,086	\$1,477,438	\$0	\$399,648	\$1,738,809	\$138,277
511220	Fiscal Administration	\$526,765	\$526,765	\$364,309	\$0	\$162,456	\$409,823	\$116,942
511222	Transportation Coordinator	\$99,058	\$99,058	\$86,866	\$0	\$12,192	\$99,058	\$0
511223	Office Aides	\$140,000	\$140,000	\$149,670	\$0	(\$9,670)	\$158,702	(\$18,702)
511225	School Maintenance Non-Certified	\$2,224,269	\$2,224,269	\$1,816,334	\$0	\$407,935	\$2,037,678	\$186,591
511226	Custodians Non-Certified	\$5,396,229	\$5,396,229	\$4,465,035	\$0	\$931,194	\$4,985,852	\$410,377
511227	Overtime - Outside Activities	\$200,000	\$200,000	\$226,930	\$0	(\$26,930)	\$220,000	(\$20,000)
511228	Paraprofessionals	\$10,252,396	\$10,252,396	\$8,430,038	\$0	\$1,822,358	\$9,756,463	\$495,933
511229	Bus Duty	\$250,000	\$250,000	\$1,382	\$0	\$248,618	\$250,000	\$0
511232	Attendance Counselors	\$328,928	\$328,928	\$263,867	\$0	\$65,061	\$316,398	\$12,530
511233	ABA Behavioral Therapist	\$1,628,349	\$1,628,349	\$1,261,518	\$0	\$366,831	\$1,479,938	\$148,411
511234	Interpreters	\$138,511	\$138,511	\$110,688	\$0	\$27,823	\$131,690	\$6,821
511236	Snow Removal	\$0	\$0	\$37,512	\$0	(\$37,512)	\$37,512	(\$37,512)
511650	Overtime	\$740,000	\$740,000	\$700,066	\$0	\$39,934	\$755,000	(\$15,000)
511653	Longevity	\$25,200	\$25,200	\$24,850	\$0	\$350	\$24,850	\$350
511700	Extra Police Protection	\$500,516	\$500,516	\$57,259	\$0	\$443,257	\$500,516	\$0
529001	Car Allowance	\$81,000	\$81,000	\$59,219	\$0	\$21,781	\$67,000	\$14,000
529003	Meal Allowances	\$9,000	\$9,000	\$5,624	\$0	\$3,376	\$9,000	\$0
Subtotal Salaries		\$121,708,616	\$121,708,616	\$101,023,266	\$33,828	\$20,651,522	\$122,619,340	(\$910,724)

ACCOUNT	CLASSIFICATION	FY 18 ORIGINAL BUDGET	FY 18 ADJUSTED BUDGET	MAY EXPENDITURE	MAY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Purchased Services								
533009	Evaluation	\$55,000	\$50,852	\$27,335	\$10,469	\$13,049	\$37,804	\$13,048
533020	Consulting Services	\$371,935	\$416,935	\$317,243	\$67,339	\$32,353	\$389,728	\$27,207
533100	Auditing	\$54,000	\$49,088	\$49,088	\$0	\$0	\$49,088	\$0
539005	Sporting Officials	\$35,000	\$35,000	\$21,923	\$0	\$13,077	\$35,000	\$0
539007	Report Cards	\$18,000	\$18,321	\$18,321	\$0	\$0	\$18,321	\$0
539008	Messenger Service	\$27,280	\$27,280	\$22,136	\$2,356	\$2,788	\$27,280	\$0
543000	General Repairs & Maintenance	\$1,515,000	\$1,515,000	\$1,007,756	\$131,212	\$376,031	\$1,475,000	\$40,000
543011	Maintenance - Service Contracts	\$522,844	\$477,844	\$346,016	\$98,102	\$33,725	\$447,057	\$30,787
544002	Building Rental	\$557,278	\$557,278	\$462,280	\$900	\$94,098	\$557,278	\$0
545002	Water	\$240,000	\$240,000	\$150,962	\$0	\$89,038	\$270,000	(\$30,000)
545006	Electricity	\$3,309,855	\$3,227,855	\$2,468,720	\$0	\$759,135	\$3,141,404	\$86,451
545012	Inspections - Lead/Asbestos	\$10,000	\$10,000	\$5,916	\$0	\$4,085	\$5,916	\$4,084
545013	Security/Safety	\$102,500	\$110,889	\$84,634	\$20,260	\$5,995	\$110,889	\$0
551000	Pupil Transportation	\$13,930,521	\$13,930,521	\$11,795,788	\$1,816,106	\$318,627	\$14,329,000	(\$398,479)
553001	Postage	\$70,000	\$70,000	\$48,807	\$0	\$21,193	\$70,000	\$0
553002	Telephone	\$150,000	\$150,000	\$142,535	\$0	\$7,465	\$150,000	\$0
553005	Wide-area Network (SBC)	\$87,600	\$87,600	\$22,208	\$19,792	\$45,600	\$87,600	\$0
556055	Tuition - Outside	\$7,451,277	\$7,568,277	\$6,345,980	\$1,049,411	\$172,886	\$7,668,277	(\$100,000)
556056	Purchased Service - Outside	\$2,501,537	\$2,466,537	\$1,899,324	\$482,608	\$84,605	\$2,526,537	(\$60,000)
557000	Tuition Reimbursement	\$6,000	\$6,000	\$4,400	\$0	\$1,600	\$6,000	\$0
558000	Travel Expenses	\$18,000	\$18,350	\$7,588	\$90	\$10,672	\$18,350	\$0
559001	Advertising	\$30,000	\$30,000	\$18,985	\$0	\$11,015	\$18,985	\$11,015
559002	Printing & Binding	\$70,000	\$70,000	\$4,281	\$12,969	\$52,750	\$70,000	\$0
559104	Insurance - Athletics	\$19,000	\$19,000	\$18,906	\$0	\$94	\$18,906	\$94
Subtotal Purchased Services		\$31,152,627	\$31,152,627	\$25,291,133	\$3,711,614	\$2,149,880	\$31,528,418	(\$375,791)
Supplies/Materials								
561100	Instructional Supplies	\$1,860,000	\$1,859,627	\$1,225,281	\$129,424	\$504,923	\$1,784,627	\$75,000
561200	Office Supplies	\$71,840	\$72,126	\$50,974	\$4,224	\$16,928	\$55,198	\$16,928
561204	Emergency/Medical Supplies	\$8,000	\$8,000	\$4,512	\$769	\$2,719	\$5,281	\$2,719
561210	Intake Center Supplies	\$1,000	\$1,000	\$990	\$0	\$10	\$990	\$10
561211	Recruitment Supplies	\$65,000	\$65,000	\$34,306	\$2,868	\$27,826	\$65,000	\$0
561212	Medicaid Supplies	\$17,000	\$17,000	\$6,034	\$8,618	\$2,348	\$17,000	\$0
561501	Diesel	\$148,395	\$148,395	\$114,215	\$27,984	\$6,196	\$148,395	\$0
561503	Gasoline	\$64,920	\$64,920	\$28,316	\$5,270	\$31,334	\$45,000	\$19,920
561505	Natural Gas	\$1,716,000	\$1,716,000	\$1,268,421	\$0	\$447,579	\$1,455,000	\$261,000
561507	Janitorial Supplies	\$235,000	\$235,000	\$178,785	\$54,410	\$1,805	\$235,000	\$0
561508	Electrical Supplies	\$190,000	\$55,000	\$22,521	\$7,091	\$25,388	\$38,383	\$16,617
561509	Plumbing Supplies	\$100,000	\$100,000	\$60,102	\$13,955	\$25,943	\$84,832	\$15,168
561510	Building & Ground Supplies	\$55,000	\$190,000	\$149,709	\$35,592	\$4,699	\$179,948	\$10,052
561511	Propane	\$309,652	\$309,652	\$305,094	\$0	\$4,558	\$309,652	\$0
567000	Clothing Supplies	\$40,000	\$40,000	\$36,045	\$0	\$3,956	\$36,045	\$3,955
567001	Crossing Guard Uniforms	\$2,500	\$2,500	\$1,315	\$0	\$1,185	\$1,315	\$1,185
569010	Recreational Supplies	\$20,000	\$20,000	\$11,134	\$0	\$8,866	\$16,834	\$3,166

ACCOUNT	CLASSIFICATION	FY 18 ORIGINAL BUDGET	FY 18 ADJUSTED BUDGET	MAY EXPENDITURE	MAY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
569029	Athletic Supplies	\$130,000	\$130,087	\$120,711	\$3,774	\$5,602	\$125,985	\$4,102
Subtotal Supplies/Materials		\$5,034,307	\$5,034,307	\$3,618,461	\$293,979	\$1,121,866	\$4,604,485	\$429,822
Property								
575008	Furniture-Misc.	\$50,000	\$30,582	\$27,222	\$3,360	\$0	\$27,222	\$3,360
575200	Office Equipment	\$165,000	\$165,000	\$139,198	\$4,502	\$21,300	\$165,000	\$0
575408	Plant Equipment	\$30,000	\$20,000	\$7,357	\$1,379	\$11,264	\$20,000	\$0
Subtotal Property		\$245,000	\$215,582	\$173,778	\$9,241	\$32,564	\$212,222	\$3,360
Other/Miscellaneous								
589021	Mattatuck Museum	\$13,750	\$13,750	\$9,073	\$2,322	\$2,355	\$13,750	\$0
589034	Board of Ed Commissioners	\$20,700	\$20,700	\$18,976	\$0	\$1,724	\$20,700	\$0
589036	Emergency Fund	\$9,500	\$9,500	\$9,480	\$0	\$21	\$9,480	\$20
589201	Mileage	\$33,500	\$18,500	\$4,486	\$0	\$14,014	\$18,500	\$0
589205	Coaches Reimbursements	\$7,000	\$7,000	\$2,623	\$0	\$4,377	\$7,000	\$0
589900	Dues & Publications	\$60,000	\$60,000	\$59,177	\$770	\$53	\$59,947	\$53
591004	Athletic Revolving Fund	\$90,000	\$134,418	\$134,418	\$0	\$0	\$134,418	\$0
Total Other/Miscellaneous		\$234,450	\$263,868	\$238,231	\$3,092	\$22,544	\$263,795	\$73
GRAND TOTAL OPERATING BUDGET		\$158,375,000	\$158,375,000	\$130,344,869	\$4,051,755	\$23,978,376	\$159,228,260	(\$853,260)
Other Additional Funding								
	Alliance Non-Reform/Reform	\$11,859,472	\$11,859,472	\$7,758,899	\$4,100,573	\$0	\$11,859,472	\$0
	GF Surplus 15-16	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$1,000,000
	GF Surplus 14-15	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$1,000,000
	GF Surplus 16-17	\$450,000	\$450,000	\$0	\$0	\$450,000	\$0	\$450,000
	Contingency Surplus	\$500,000	\$500,000	\$0	\$0	\$500,000	\$0	\$500,000
	City Non Lapsing Account	\$675,000	\$675,000	\$0	\$0	\$675,000	\$0	\$675,000
Total Additional Funding		\$15,484,472	\$15,484,472	\$7,758,899	\$4,100,573	\$3,625,000	\$11,859,472	\$3,625,000
GRAND TOTAL ALL FUNDING		\$173,859,472	\$173,859,472	\$138,103,768	\$8,152,328	\$27,603,376	\$171,087,732	\$2,771,740



WATERBURY

Public Schools

Today's Students. Tomorrow's Leaders

Melissa Baldwin

Director of Special Education
Special Education Department
236 Grand St. 2nd floor
Waterbury, CT 06702
203-574-8017
mbaldwin@waterbury.k12.ct.us

June 12, 2018

The Honorable Board of Aldermen
City of Waterbury
City Hall
Waterbury, CT 06702

And

Honorable Commissioners
Waterbury Board of Education
236 Grand St.
Waterbury, CT 06702

Re: Approval of a contract between City of Waterbury and
Northwest Regional Workforce Investment Board, Inc. for a
Connecticut Disability Employment Initiative providing internships
for students with disabilities

Dear Honorable Board of Aldermen and Board of Education:

I respectfully request that the contract submitted between
the City of Waterbury and Northwest Regional Workforce Board,
Inc. be added to your June 28, 2018 agenda and approved. The
contract did not go out to bid as it is exempt from the bidding
process under section 38.029(D) of the Waterbury Purchasing
Ordinance. Section 38.029 (D) states procurement and
services...that are necessary for instruction and related services to
be provided to students with disabilities in accordance with the
federal law IDEA are exempt from the competitive bidding

process. Under the IDEA, our District is required to have a transition plan for each student over age 16 based on each student's individualized needs.

The contract provides that City of Waterbury is a sub-recipient of a federal grant received by the Northwest Regional Workforce Investment Board from the US Department of Labor in the amount of \$75,000. The term of the contract is from 7/1/18 to 12/31/19.

The grant will help the Waterbury Public Schools to provide a disability employment initiative in which employment and training related services will be given to up to 125 students with disabilities. In addition, the students will be paid a stipend not to exceed \$595.90 per student per year. The Northwest Regional Workforce Investment Board is providing our District with a wonderful transition program with intensive support for our students.

I appreciate your consideration in this important matter and request that you approve the disability employment Initiative contract between the City of Waterbury and the Northwest Regional Workforce Investment Board.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Melissa Baldwin".

Melissa Baldwin

Enc. Contract

CONTRACT SUMMARY PAGE

DEI CONTRACT
DE2-18-001

Contracting Agency	Northwest Regional Workforce Investment Board, Inc. 249 Thomaston Avenue Waterbury, CT 06702		
	<i>Name of entity</i>		
Contracting Agency Contact	Catherine N. Awwad, Executive Director	203-574-6971 x 426	catherine.awwad@nrwib.org
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Subrecipient	City of Waterbury, Department of Education		FEIN # DUNS #
	<i>Name of entity</i>		<i>FEIN/DUNS Number</i>
Subrecipient Contact	Melissa Baldwin	Director of Special Education	mbaldwin@waterbury.k12.ct.us
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Program Activity	CT Disability Employment Initiative (CT DEI Youth) internship		
	<i>Activity name or classification</i>		
Primary Service Site	236 Grand Street		
	<i>Street Address</i>		
	Waterbury	Ct	06702
	<i>City</i>	<i>State</i>	<i>Zip</i>
Organization Type	<input checked="" type="checkbox"/> Public Agency <input type="checkbox"/> Non-Profit Agency <input type="checkbox"/> For Profit Organization		
	<i>Select one option</i>		
Contract Type	<input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Performance <input type="checkbox"/> Other		
	<i>Select one option</i>		
Funding Source	US Department of Labor funds passed through Office of Workforce Competitiveness CT Department of Labor for CT Disability Employment Initiative (CT DEI Youth)		
	<i>List source of funds</i>		
Contract Period	7/1/2018	12/31/2019	
	<i>Start Date</i>	<i>End Date</i>	
Maximum Funding Amount	\$75,000.00		
	<i>Contract Amount</i>		
CFDA #	17.207		
	<i>CFDA #</i>		

SIGNATURE. This Agreement is entered into on this **1st Day of July 2018** in accordance with Section 121(d) of the Workforce Innovation and Opportunity Act, and the laws of the State of Connecticut. The agreement executed herein is by and between the Northwest Regional Workforce Investment Board, Inc, hereinafter referred to as "NRWIB," and City of Waterbury, Department of Education hereinafter referred to as the "SUBRECIPIENT."

SUBRECIPIENT shall begin services on the **1st Day of July 2018** and will terminate in accordance with the termination provisions set forth in this Agreement.

In consideration for the services to be provided by the SUBRECIPIENT for the period shown herein, the SUBRECIPIENT will receive an amount not to exceed **\$75,000.00** with the flexibility to increase the contract amount for additional services. NRWIB will pay the SUBRECIPIENT said amount pursuant to the terms and conditions set forth herein.

NRWIB reserves the right to unilaterally deobligate this contract, whole or in part, in the event of a reduction of Federal or State funding or for any reason it deems as in its best interest, including SUBRECIPIENT failure to attain satisfactory performance.

Authorized NRWIB Signature

Authorized SUBRECIPIENT Signature

Catherine N. Awwad, Executive Director

Name and Title

Name and Title

Date

Date

CERTIFICATION. I certify that the above named duly authorized officer of the above named SUBRECIPIENT held said title at the time s/he signed this contract on behalf of the SUBRECIPIENT. I also certify, as keeper of records of said SUBRECIPIENT, that this contract was duly signed for on behalf of said organization by authority of its governing body and within the scope of its organizational powers.

SUBRECIPIENT'S Certifying Officer Signature

Certifying Officer Name and Title

Date

Corporate Seal:

SECTION I. GENERAL TERMS & CONDITIONS

PURPOSE

The purpose of this Agreement is to establish a viable program in which NRWIB and the SUBRECIPIENT will provide One-Stop employment and training related services for employers, their employees, those seeking employment, and other interested parties within the service area.

The parties will provide the scope of services outlined in Section II in the most efficient and effective manner possible to meet all performance measures established by NRWIB, Connecticut Employment and Training Commission, Connecticut Department of Labor and United States Department of Labor.

VISION

American Job Center (AJC) sites will provide access to physical services of the core programs and other required partners as set forth in the Workforce Innovation and Opportunity Act (WIOA) signed into law on July 22, 2014. WIOA ensures that unemployed and other job seekers have access to high-quality workforce services. WIOA establishes a broad set of "career services" with no required sequence of services, enabling job seekers to access training immediately. NRWIB holds flexibility to serve job seekers with the greatest need by transferring up to 100 percent of funds between the Adult and Dislocated Worker programs. Job seekers, who are basic skills deficient, in addition to those who are low-income individuals, have a priority for services. Unemployment insurance claimants can receive eligibility assessments and referrals to an array of training and education resources through the Wagner-Peyser Employment Service program.

In addition to the core programs, for individuals with multiple needs to access the services, the following partner programs are required to provide access through the AJCs: Career and Technical Education (Perkins), Community Services Block Grant, Indian and Native American Programs, HUD Employment and Training Programs, Job Corps, Local Veterans' Employment Representatives and Disabled Veterans' Outreach Program, National Farmworker Jobs Program, Senior Community Service Employment Program, Temporary Assistance for Needy Families (TANF), Trade Adjustment Assistance Programs, Unemployment Compensation Programs, and YouthBuild.

The WIOA intends to improve services to individuals with disabilities and invests in preparing vulnerable youth and other job seekers for successful employment through increasing the use of proven service models. WIOA outlines a broader youth vision that supports an integrated service delivery system and gives a framework through which states and local areas can leverage other Federal, State, Local, and philanthropic resources to support in-school and out-of-school youth. Out-of-school youth must be aged 16 to 24, not attending any school, and meet one or more additional conditions set forth in WIOA. In-school youth must be aged 14 to 21, attending school, low income, and meet one or more additional conditions set forth in WIOA.

The WIOA includes five new youth program elements: 1) financial literacy; 2) entrepreneurial skills training; 3) services that provide labor market and employment information in the local area; 4) activities that help youth transition to postsecondary education and training; and 5) education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster. WIOA places an emphasis on work experience such as summer and year-round employment, pre-apprenticeship, on-the-job training, or internships and job shadowing.

**DEFINITION OF
RELATIONSHIPS AND
ROLES**

The WIOA identifies the *AJC* System as the service delivery system for programs funded under the Act and its partner programs. The *AJC* System represents the integration of partners responsible for administering workforce investment, educational, and other human resource programs and funding streams. The roles of the parties outlined below are applicable to the administration of the WIOA and the *AJC* System in the Northwest Region of Connecticut and Center(s) in Waterbury, Torrington and Danbury.

The NRWIB is responsible for administration under WIOA, which specifically includes:

- Negotiating, in the form of Memoranda of Understanding, the roles, responsibilities, and financial or service provision to the *American Job Center (AJC)* System with all identified partners.
- Ensuring the delivery of core, intensive, training, and follow-up services as provided by the *American Job Center (AJC)* system partners.
- Securing from training vendors the annual information about how well they serve participants, based on the performance outcomes defined in WIOA or other measures required by funding partners.

**AMERICAN JOB
CENTERS:**

The NRWIB hereby contracts with the SUBRECIPIENT to participate in the operation of its American Job Center locations (*both comprehensive and affiliates*) serving the Northwest Connecticut Workforce Investment Area, hereafter known as "*American Job Center (AJC)*." The SUBRECIPIENT will provide WIOA Title I services. The roles and responsibilities include, but are not limited to:

- Delivery of operational elements of the *American Job Center (AJC)* and System including: management and delivery of the required basic and individualized career services, as fully described in Sec 680 of WIOA, and services to employers.
- Soliciting customer feedback of the system, as required and defined by WIOA.
- Participate with other *American Job Center (AJC)* partners to assure compliance with their memoranda of understanding, and attaining statewide information and examples of "*best practices*."
- Participate in WIOA *American Job Center (AJC)* partner meetings, and communicate to them the events and progress of the Centers.
- Ensure that services delivered through the Center are also being provided at any satellite locations that the NRWIB may sanction.

SUBRECIPIENT

SUBRECIPIENT will perform program services as described in Section II of this agreement and supported by the budget as described in Section III of this agreement.

**PERFORMANCE GOALS,
STANDARDS, AND
MEASUREMENTS**

Performance measures are established to assess the effectiveness of the system. Measures include federal mandates and measures identified by NRWIB or other funders to assess its role in establishing and maintaining an effective workforce development system. Common performance indicators provide key employment information, such as how many workers entered and retained employment, median earnings, credentials attained, and their measurable skill gains as well as the effectiveness of services to employers.

The SUBRECIPIENT will hold operational responsibility for attainment of performance measures as outlined in Section II of this agreement. The SUBRECIPIENT shall track performance on a monthly basis and work with NRWIB staff to assess/evaluate progress towards attainment by the end of the contract period.

**DOCUMENTATION AND
RECORDS**

SUBRECIPIENT shall maintain all documentation, records, reports, and other required information specified by NRWIB, for examination by NRWIB or other authorized funding representative upon request and for a period of seven (7) years.

NON-ASSIGNMENT

The SUBRECIPIENT shall not assign, subcontract, delegate, or in any way transfer any of its rights or responsibilities or any part of the work and services without prior written approval of NRWIB. NRWIB retains the right to terminate the contract immediately if it is determined an unauthorized assignment has occurred. If an assignment is made the SUBRECIPIENT and its subcontractor is required to incorporate NRWIB's primary agreement and specifically adopts its language regarding our proprietary assets.

PRIOR AGREEMENTS

This document supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matter contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this contract that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that no modification, amendment or alternation in the terms or conditions contained herein shall be effective unless in a written document executed by the parties.

BREACH OF AGREEMENT

NRWIB agrees to pay monies due to SUBRECIPIENT, as reflected in the attached budget, in accordance with the provisions of the financial sections of this agreement. SUBRECIPIENT agrees to provide services and oversight consistent with the terms of this agreement and the Request for Proposal that formed the basis of this contract. Failure by either party to perform as stated in this Agreement may constitute a breach.

**CONTRACT
MODIFICATION**

Any changes in service levels or scope of the Agreement shall be made only with prior written approval of NRWIB. All changes in service levels, funding or scope of the Agreement shall require an amendment to this Agreement executed in the same manner as this Agreement.

INDEMNIFICATION

SUBRECIPIENT shall defend, indemnify, and hold harmless NRWIB and its officers agents and employees from and against any and all claims, liabilities, judgments, fines, assessments, penalties, awards, or other expenses, of any kind or nature whatsoever, including without limitation, attorney's fees, costs of investigation, litigation or dispute resolution, which are alleged to arise, in whole or in part, out of any act or omission by SUBRECIPIENT, its agents, servants or employees, including subcontractors or other persons or entities hired by the SUBRECIPIENT. The SUBRECIPIENT also acknowledges that NRWIB has agreed to indemnify and hold harmless the State of Connecticut in its agreement with the State, therefore, the SUBRECIPIENT will also indemnify and hold the State harmless for any such claims against it that are alleged to arise, in whole or in part, out of any act or omission by the SUBRECIPIENT, its agents, servants or employees, including subcontractors or other persons or entities hired by the SUBRECIPIENT.

LIENS	The SUBRECIPIENT shall keep the NRWIB free and clear from all liens asserted by any person or firm for any reason arising out of the furnishing of goods and services by or to the SUBRECIPIENT.
IMPASSE RESOLUTIONS	All reasonable efforts should be utilized to resolve any dispute that arises. The nature of the dispute should be communicated in writing to each of the parties in this Agreement. A response shall be submitted within fifteen (15) working days of the receipt of the complaint. The complaint and response shall be submitted to the NRWIB Executive Committee, which shall evaluate such complaint and attempt to resolve it. The decision of the Executive Committee shall be final. NRWIB, incorporated in the State of Connecticut, holds home jurisdiction for any legal remedies.
INVOICE PROCESSING	NRWIB agrees to a 30-day turnaround on all cost-reimbursement invoices from the date submitted by SUBRECIPIENT. SUBRECIPIENT shall submit invoices by the 10 th of each month with appropriate back-up documentation and signatures. Payment will be contingent on availability of funds.
BUDGET	SUBRECIPIENT is responsible for the administration of funds that equal the contract amount as detailed in the Budget and Budget Narrative.
PROPERTY	All new property purchased under this contract by the SUBRECIPIENT will be maintained and disposed of in accordance with state and federal regulations.
OCCUPANCY	The SUBRECIPIENT will use its training facilities to deliver services. The SUBRECIPIENT shall notify NRWIB in the event of a change in the location of the facilities used as the primary site for the training program.
VOLUNTARY TERMINATION	Either party may, at any time during the term of this Agreement, or any extension thereof, terminate this Agreement by giving thirty (30) days written notice of its intent to terminate. During the thirty (30) day period, the parties agree to attempt to resolve the matter(s), which precipitated the request for termination. If the party giving the termination notice does not withdraw the notice, this Agreement shall terminate upon expiration of the thirty (30) day notice.
TERMINATION FOR DEFAULT	If after due notice of corrective action the SUBRECIPIENT is determined to be in violation of this Agreement due to fraudulent behavior or non-performance of the conditions as set forth in this Agreement, then this Agreement may be terminated immediately upon the SUBRECIPIENT'S receipt of notice by U.S. mail - return receipt requested. Any unauthorized or unallowable costs will be repaid according to state and federal regulations.
DISPUTES	Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract which is not disposed of by agreement, shall be decided by NRWIB, which shall reduce its decision to writing, and mail or otherwise furnish a copy thereof to the SUBRECIPIENT. This "Dispute" clause does not preclude consideration of law questions in connection with decisions provided for in the preceding paragraph, provided that nothing in the contract shall be construed as making final the decision of any administrative official or representative on any question of law. The SUBRECIPIENT shall utilize the NRWIB's Complaint Resolution procedure.
FINANCIAL OBLIGATIONS	Financial obligations of NRWIB are hereby made expressly conditional upon funds being appropriated, budgeted and otherwise made available to NRWIB by Federal, State, local and/or private funding sources. In the event that such funds become unavailable to NRWIB, this contract shall terminate immediately upon the SUBRECIPIENT's receipt of notice by U.S. mail, return receipt requested.

Upon receiving such notification, the SUBRECIPIENT will be reimbursed for all allowable costs incurred to complete services to all participants as of the date of notification. NRWIB is not liable for and will not reimburse any expense for program activity that occurs after the notification of termination.

CONTRACT MONITORING

SUBRECIPIENT shall be subject to various monitoring and evaluation requirements to be conducted periodically or when deemed necessary by NRWIB staff, Board of Directors of NRWIB, the State Department of Labor, and/or the Federal Department of Labor. All documentation pertaining to NRWIB funded participants as well as program curricula and other materials must be made available to the appropriate NRWIB staff person or other authorized funding representatives.

On site monitoring shall include, but not limited to: contract compliance, fiscal accountability (*e.g., participant payroll, attendance*), safety requirements, worksite compliance and Equal Employment Opportunity compliance. Upon request, SUBRECIPIENT shall facilitate face-to-face interviews between program participants, staff, employers, graduates, other relevant entities, and the appropriate NRWIB staff person. The evaluation will be done in writing.

If SUBRECIPIENT is found to be in non-compliance with the conditions set forth herein, or if discrepancies are identified during a monitoring visit, NRWIB may develop a Corrective Action Plan to address such discrepancies. The targeted timetable for implementation of the Corrective Action Plan will be within thirty (30) days from the receipt of the Corrective Action Plan.

AUDITS, RECORDS & COMPLIANCE

NRWIB, the Comptroller General of the United States, the U.S. Department of Labor, the State of Connecticut or any of their duly authorized representatives, shall have access to any books, documents, papers and records which are pertinent to this Agreement for the purpose of making audit examinations, excerpts, and transcripts. All records shall be retained for seven (7) years beyond the termination of this Agreement or until all audits pertaining to this agreement and program have been settled, if such settlements are beyond seven (7) years following the termination of this agreement. The SUBRECIPIENT must forward to NRWIB a completed audit of the agency for the fiscal year(s) in which funds are expended. The State of Connecticut Single Audit Act (*The State Act*) requires all local governments and non-profit organizations that expend \$300,000 or more in state financial assistance to perform an audit in accordance with the State Act. 2CFR 200 Uniform Guidance requires organizations that expend \$750,000 or more in a year in federal awards to perform an audit in accordance with 2CFR 200 Uniform Guidance. Subrecipients funded under the WIOA PL 113-128, whether in whole or in part, must abide by the WIOA, the WIOA Regulations, Public Law 109-234, all applicable Office of Management and Budget (OMB) circulars, state regulations in laws and rules. Access to all records must be available during normal business hours. Should the SUBRECIPIENT cease to operate, the SUBRECIPIENT shall turn over all program and fiscal documents and records relevant to this Agreement to NRWIB or a mutually agreed upon party.

CONFLICT OF INTEREST

The SUBRECIPIENT shall ensure that all parties under its control shall have no personal financial interest in the program funded by this contract. This shall include the use of commissions, contingent fees, and other similar transactions for the purpose of securing business. Legitimate costs of SUBRECIPIENT employees engaged in providing program services are not included under this clause. The SUBRECIPIENT stipulates through signature of this contract that no conflict of interest concerning this contract, bid process, solicitation of bid, or communication of any kind exists, has existed or occurred through any means whereby the SUBRECIPIENT was able to gain an advantage over other bidders for provision of this service due to:

1. Lack of an "arms at length relationship" between officials of NRWIB Administration and the bidder; or
-

**Federal, State and
Local Taxes, Licenses
and Permits**

-
2. Undue favorable treatment of the bidder, in any manner, by NRWIB Administration officials.
-

The SUBRECIPIENT will comply with all laws and regulations on taxes, licenses and permits.

**Worksite Agreements /
Union Activities**

All work experience programs are required to maintain completed worksite agreements along with job descriptions. These agreements shall be available for review by NRWIB staff upon request. No work experience program will be able to start without these completed documents. If union concurrence is required for worksite agreements, this concurrence must be documented prior to any activity being conducted at that worksite. SUBRECIPIENT will work to ensure the highest quality placement for each participant and relate curriculum to work related skills. Personal interviews with each participant will result in a suitable job-training placement.

I-9 Form

SUBRECIPIENT must comply with the Immigration Reform and Control Act of 1986 (*Public Law 99-603*). This requires verification of employment eligibility for each individual that is enrolled or hired in the program. Compliance requires the completion of Form I-9, "*EMPLOYMENT ELIGIBILITY VERIFICATION*."

**SELECTIVE SERVICE/
MILITARY STATUS**

SUBRECIPIENT must be in compliance with the Selective Service Act requirements. All males who are at least 18 years old and born after December 31, 1959, and who are not in the armed services on active duty must be registered.

**NON-COMPETE/GOOD
FAITH**

The SUBRECIPIENT understands and acknowledges the public-private nature of NRWIB's enterprise including the use of collaborative arrangements among and between various parties associated with this agreement. The SUBRECIPIENT also understands and acknowledges that it has been given restricted use of existing or developing intellectual property, access to confidential and/or proprietary assets and information, and/or access to other agreements that themselves include confidential or proprietary information. The SUBRECIPIENT hereby agrees (a) that it retains no rights to said assets or information, (b) that it will exercise good faith in fulfilling the expectations of NRWIB, (c) that it will promote NRWIB's service system for the express purpose of maximizing public benefit, (d) that it will refrain from entering any similar or competing arrangements within NRWIB's geographic service during the length of the contract or for 24 months from the date the contract expires, and (e) that it will not assist, aid or acquiesce any other individual or entity in entering any similar or competing arrangements within the geographic area during the length of the contract or for a period of 24-months from the date the contract expires.

ASSURANCES

The SUBRECIPIENT shall:

- Comply with all requirements and all regulations issued by the funding source as applicable.
 - Not in any way discriminate against, deny benefits to, deny employment to, or exclude from participation any persons on the grounds of race, color, national origin, religion, sex, sexual orientation, age, handicap or political affiliation or belief.
 - Comply with NRWIB's Complaint Resolution procedure as it applies to program participants.
 - Comply with all requirements of OSHA, Davis-Bacon Act, Worker's Compensation, Fair Labor Standards Act, Drug Free Workplace Act, and shall inform NRWIB of any violation.
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- Maintain a safe work and training environment, any violation cited by NRWIB, the State of Connecticut or the United States Government, and is cause for immediate contract termination.
 - Comply with all requirements of the Americans with Disabilities Act of 1990.
 - Maintain insurance policies and risk management procedures consistent with its industry or in compliance with applicable federal and state regulations.
 - Maintain assurances against sectarian and political activities.

NRWIB shall forward to the SUBRECIPIENT, in writing and in a timely manner, copies of all data concerning federal, state or NRWIB changes in policy, directives as to reporting or record keeping, and any other information that would impact on the SUBRECIPIENT'S responsibility under this Agreement.

**FREEDOM OF
INFORMATION**

Records and files may be subject to the Freedom of Information Act and may be disclosed by the public agency pursuant to the Freedom of Information Act. No request to inspect or copy such records or files shall be valid unless the request is made to the public agency in accordance with the Freedom of Information Act. Any complaint by a person who is denied the right to inspect or copy such records or files shall be brought to the Freedom of Information Commission in accordance with the provisions of sections 1-205 and 1-206.

**WHISTLEBLOWER
PROVISION**

If an officer, employee or appointing authority of the SUBRECIPIENT takes or threatens to take any personnel action against any employee of the SUBRECIPIENT in retaliation for such employee's disclosure of information to the Auditors of Public Accounts or the Attorney General under the provisions of subsection (a) of Conn. Gen. Stat. Sec. 4-61dd, the SUBRECIPIENT shall be liable for a civil penalty of not more than five thousand dollars for each offense, up to a maximum of twenty per cent of the value of the contract. Each violation shall be a separate and distinct offense and in the case of a continuing violation each calendar day's continuance of the violation shall be deemed to be a separate and distinct offense. The executive head of the state or quasi-public agency may request the Attorney General to bring a civil action in the superior court for the judicial district of Hartford to seek imposition and recovery of such civil penalty.

**INTELLECTUAL
PROPERTY**

The SUBRECIPIENT also understands and acknowledges that any service model or technology-related innovations in any form that are supported in whole or in part by funds secured from NRWIB will remain the sole property of NRWIB unless otherwise agreed upon in writing by both NRWIB and the Party. The SUBRECIPIENT will not attempt to use said models or technology, or any parts thereof, nor will it assist aid or acquiesce any other individual or entity in its use of said models or technology.

DATA SECURITY

The SUBRECIPIENT shall comply with federal and state data security statutes. In performing services pursuant to this agreement, the parties agree that they shall comply with all applicable federal and state statutes and regulations, including but not limited to, FERPA, the Gramm-Leach-Bliley Act, HIPAA and related state agency contracting policies, in the protection of all personally identifiable and other protected confidential information. Nothing in this Agreement may be construed to allow either party to maintain, use, disclose or share participant information in a manner not allowed under such laws or regulations. Each party agrees that it shall be responsible for losses arising out of (i) its own acts or omissions that result in a breach of personally identifiable information or failure to comply with applicable law regarding protection of confidential information (ii) its own negligence or misconduct, and each party shall defend itself against any action or claim brought as a result of such acts under the Agreement. See Attachment 4.

PRIOR CONSENT CLAUSE

SUBRECIPIENT agrees not to release any information concerning the services provided pursuant to this Agreement to any member of the public, press or any official body without the prior consent of the Executive Director of NRWIB, or in his/her absence, a designated representative of NRWIB. This includes any and all internal publications (written or electronic) circulated to SUBRECIPIENT members to promote the services provided by the SUBRECIPIENT pursuant to this Agreement.

**EQUAL EMPLOYMENT
OPPORTUNITY**

The SUBRECIPIENT shall comply with all equal opportunity regulations under federal law, shall Comply with E. O. 11246, Equal Employment Opportunity, as amended by E. O. 11375, amending Executive Order 11246 Relating to Equal Employment Opportunity and as supplemented by regulations at 41 CFR part 60, Office of Federal Contract Compliance Programs, Equal Employment Opportunity, U, S, Department of Labor.

**CERTIFICATION REGARDING DRUG-FREE
WORKPLACE REQUIREMENTS**

- A. The contractor certifies that it will provide or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about --
 - (1) The dangers of drug abuse in the workplace;
 - (2) The contractor's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notify the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notify the agency in writing, within ten calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer, contracting party or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted --
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirement of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), and (f).
- B. The contractor may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (street address, city, county, state, zip code):

Check ☐ if there are workplaces on file that are not identified here.

Name of Organization

Name and Title of Authorized Signatory

Signature

Date

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER-TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 20 CFR Part 98, Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

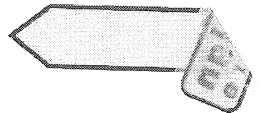
(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principles are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by and Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Signatory

Signature

Date



CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACT, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all * subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all * subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name of Organization

Program/Title

Name and Title of Authorized Signatory

Signature

Date

*Note: In these instances, "All," in the Final Rule is expected to be clarified to show that it applies to covered contract/grant transactions over \$100,000 (per OMB)

**DEI YOUTH
PROGRAM YEAR 2018-2019
STATEMENT OF WORK
CITY OF WATERBURY, BOARD OF EDUCATION**

NRWIB shall provide funding to the City of Waterbury, Department of Education to support internship and work experience opportunities for a wide variety of youth with disabilities.

NRWIB staff will register each student selected by the City of Waterbury Special Education Department to participate in the DEI Youth Program.

The City of Waterbury, Special Education will provide NRWIB with an IEP for each student selected.

Any student under the age of 18 must obtain a release to provide NRWIB with required documents.

Any student over the age of 18 can release the required documents and self-certify the type of disability to NRWIB.

Enrolled youth will be eligible to use any services provided at American Job center such as CT Hires, work readiness workshops and resume development.

NRWIB may provide supportive services such as childcare, uniforms, work gear, gas cards and bus passes to eligible enrolled youth.

The program will provide opportunities for 125 students with disabilities. The students will be paid a stipend at a rate not to exceed \$10.10 per hour for a maximum of 59 hours per calendar year. The stipend shall not exceed \$595.90 per student per year.

The Program goals are to:

1. Engage the local business community and stress the importance of including youth with disabilities as viable employees. Companies that hire persons with disabilities can change the perception about the ability of those with disabilities.
2. Provide DEI funded stipends for internship and work experience to the enrolled youth.
3. Secure entry into a student's chosen career pathway. Coordinate with service providers to insure that services such as a job coach and assistive devices and technology are in place to help youth with disabilities.
4. Incorporate strategies based on Guideposts for Success.(* attached)
 - Information about career options and exposure to the world of work.
 - Opportunities to develop social, civic and leadership skills.
 - Strong connections with caring adults.
 - Support services and specific accommodations to allow them to become independent adults.

Fiscal reports using forms provided by NRWIB shall be submitted according to the following schedule:	
Contract Period	Due Date
October through December 2018	January 10, 2019
January 2019 through March 2019	April 10, 2019
April 2019 through June 2019	July 10, 2019
July through September 2019	October 10, 2019
October through December 2019	January 10, 2020

- A. Payment made by NRWIB to the City of Waterbury, Department of Education under this contract shall not exceed the amount cited under maximum funding on the Face Sheet.
- B. This is a cost reimbursement contract. Invoicing and payment will be made in quarterly intervals after stipends have been paid to youth.
- C. Payment made under this contract is subject to NRWIB review and approval of invoices.

**DEI YOUTH
PROGRAM YEAR 2018-2019
BUDGET
CITY OF WATERBURY, BOARD OF EDUCATION**

<u>Contractual Services</u>		
	Student Stipends	\$75,000.00
	125 youth @ \$10.10 per hour @ 59 hours	
	Total Contractual	\$75,000.00

Attachments:

1. WIOA Specific Terms – Part II
2. WIOA General Conditions – Part IV
3. WIOA PY2017 Description of Services – Part V
4. NRWIB Personally Identifiable Information (PII) Policy

Waterbury Office of Early Childhood

#5



BOE Presentation
July 12, 2018

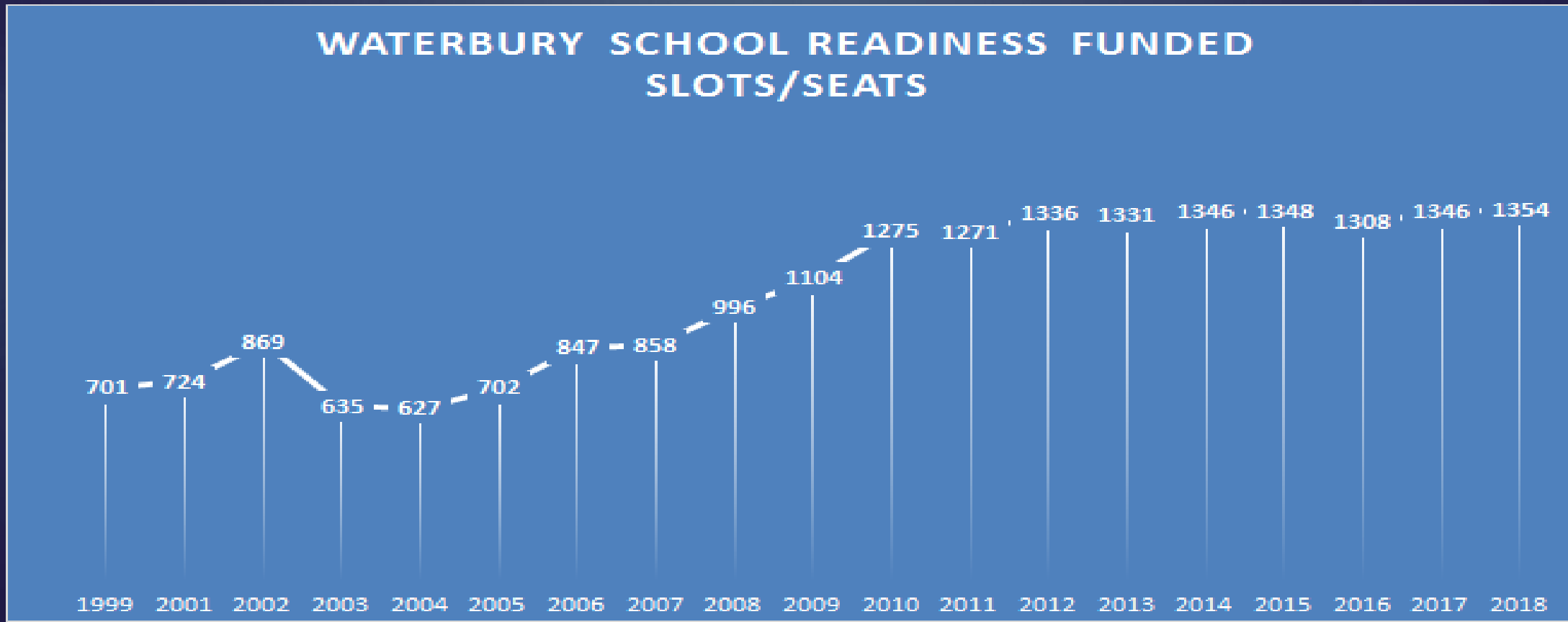
Charge from 2017 retreat

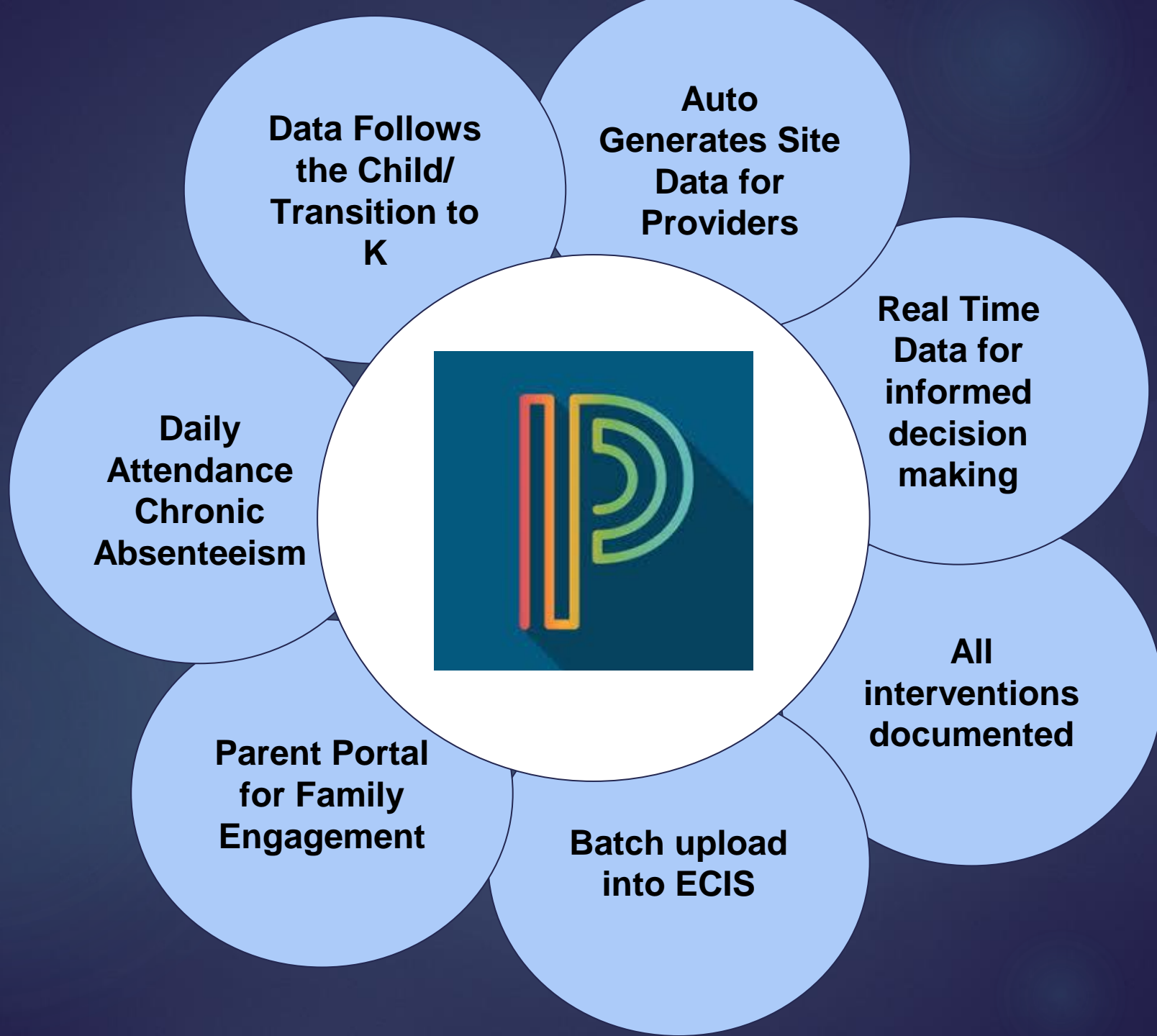
Waterbury School Readiness Program

- Collection and analysis of data around the system and protocol for placing children in SR programs.
- Create a universal registration form (shorten version) as a tool to collect basis demographic information and to make it easier for parents to enroll children seamlessly between programs.
- Identify and agree upon universal standards, curriculum and assessment that are aligned to CTEDLS/HS.
- Develop a system of collaborative workforce development, including professional development and learning communities on topics across roles and settings.

Utilization & Recruitment

- Shared Wait List
- Full utilization of SR Spaces for 2017/18
- Requested 24 additional spaces for 18/19
- WPS Converted 74 Part Day into 55 School Day to increase children's daily hours





Blake Kathryn **Lacy****Navigation**

Grades and Attendance



Grade History



Attendance History



Email Notification



Teacher Comments



School Bulletin



Class Registration



Balance



My Calendars

Account
Preferences

Grades and Attendance

Standards Grades

Grades and Attendance: Christensen, Lacy F

Attendance By Class																			
Exp	Last Week					This Week					Course	Q1	Q2	S1	Q3	Q4	S2	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
1(A)	Keyboarding 👤 Kook, Steve M	C 73	C 74	C 74	--	--	--		1	0
2(A)	Health 10 👤 Rutter, Stephen D	D 65	A- 94	B 84	--	--	--		1	0
3(A-B)	Algebra 👤 Vigen, Robert R	A- 95	A- 91	A- 93	--	--	--		3	0
4(A)	English 1 👤 Jorgenson, James J	F 17 S	C- 70 H	F 30 H	B- 80	A- 93	B+ 87		1	0
1(B)	Word Processing 👤 Shorey, Richard J	C- 70	C 74	C- 72	--	--	--		2	0

Professional Development

32+ Professional Development Opportunities for programs in 2017/18

- 360 participants in Early Childhood Symposium
- 3 part streamlined NAEYC sessions
- Pyramid Model Trainings
- Dial 4 Screening tool
- Parent engagement
- EIS System

“I loved the focus on trauma and that it brings awareness of its impact”

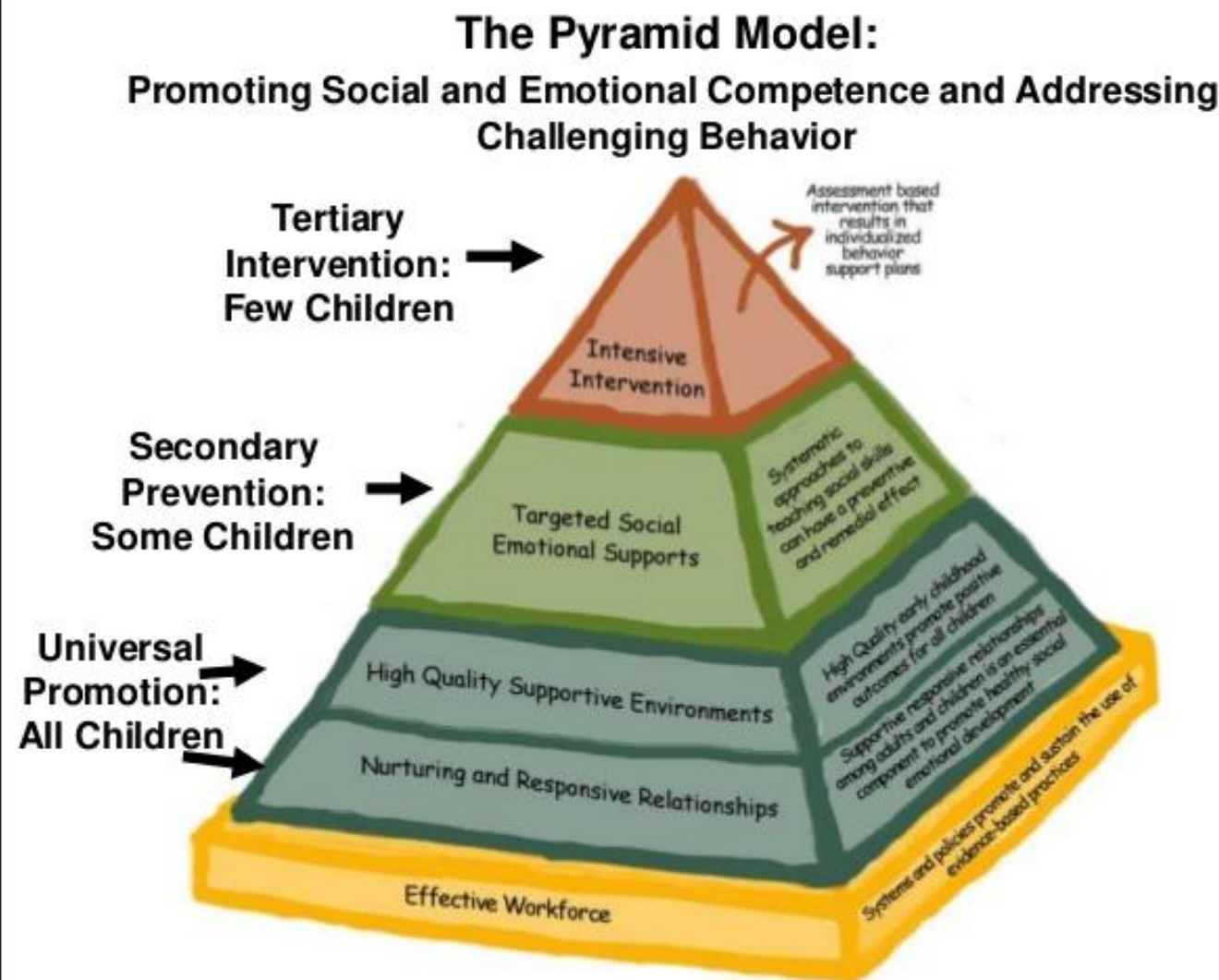
“I will be so much more aware of how many transition I have in my schedule”

“Having the time to sit 1 on 1 with a Coach makes me feel validated as a professional”

ALL CHILDREN ALL SETTINGS!

Social and Emotional Focus

- Prioritize as a city



Pyramid Model Coaching Outcome Data

	Not able to describe Pyramid Model Framework	Demonstrated beginning understanding of Pyramid Model	Demonstrated clear understanding of the Pyramid Model
Pre	64.71%	29.41%	5.88%
Post	11.76%	17.65%	70.59%

	Not able to describe an intervention for any tier	Can describe an intervention for 1 tier	Clearly describes an intervention for all 3 tiers.
Pre	82.35%	5.88%	11.76%
Post	17.65%	11.76%	70.59%

SR Monitoring

- Liaison Site visits
- ECERS
- Learning Experience Plans Reviewed
- Quarterly Fiscal Reports
- Program Audits
- Curriculum Audits
- Registry Review

**More Than 100
individual monitoring activities
looking at program quality!!!!**

- Licensing Inspection Reports
- NAEYC Reports
- On Site State OEC Visits
- SR Policy review and Updates
- Monthly Reports
- Child Attendance Verification
- QSM (Qualified Staff Member) Review

Accomplishments

- Developed shared parent inquiry database
- Full utilization of SR Spaces for 2017/18
- Requested 24 additional spaces for 18/19
- Explored Power School for all community based providers and completed grant application for funding
- Community wide shared focus on social and emotional development and early childhood mental health
- Implemented universal screening process for all School Readiness children in 2018
- Completed 1st cohort of teachers in Pyramid Model coaching work
- Increased program monitoring
- Curriculum audit for all SR programs
- City wide professional development opportunities for all provider types, SR, Private childcare centers, family child care, public school, social service providers
- School Readiness Council policies rewritten for State OEC compliance

Next Steps for School Readiness

Power School- Secure Funding and Roll Out

- Data driven decision making
- Chronic absenteeism is widespread among pre-kindergarten students.
- Chronically absent pre-kindergarteners miss more school in future grades.

Pyramid Model Coaching Work

- Cohort 2 Pyramid Model Coaching and Training
- Cohort 3 Pyramid Model Coaching and Training
- Professional Learning Community for Teachers in Cohort 1
- Professional Learning Community for Administrators

Increase Family Engagement

- Secure parent to serve on the School Readiness Council
- Increase Family Engagement in School Readiness Programs

Next Steps for School Readiness

Social & Emotional Focus

- Convene all Waterbury stakeholder working around children's social emotional health
- Waterbury team participate in the State OEC Social & Emotional Symposium
- Developmental screening for every child

BCBA Support for programs

- Provide tier 3 support to children and programs while building up Tier 1 and 2 strategies



OEC Statistics

- ▶ **2,718** families from January 2017 through May 2018
- ▶ **247** children screened from February through May
- ▶ **232** Planning and Placement Team Meetings
- ▶ **144** Birth to Three referrals as compared to 132 referrals at this time last year.
- ▶ **120** EIS referrals were submitted from community based sites.
- ▶ **30** Screens planned for July 2018!

OEC Changes

- ▶ Revised registration forms and provided online access
- ▶ Obtained parental consent for the REMIND APP
- ▶ Screened children using the Speed Dial 4
- ▶ Revision of Hardship Policy
- ▶ Internship opportunities
- ▶ Provided professional development in the areas of screening and EIS process for the School Readiness Council and providers.

WPS Pre-K Department Changes

- ▶ Achieved NAEYC Accreditation for Maloney Magnet School
- ▶ Developed a strategic plan for achieving NAEYC accreditation
- ▶ Revised the Toilet Training Policy
- ▶ Provided EIS support and assessment training for district schools.
- ▶ Obtained 19K grant through the Connecticut Community Foundation.
- ▶ Year 3 implementation of Liberty Bank Literacy Program at Maloney Magnet School.

Next Steps for OEC/WPS Pre-K

Social & Emotional Focus

- Continue SEL work as it aligns to WPS initiative building based district wide
- EIS Staff from the OEC will continue professional development Pyramid Training Model for Year 2
- Develop Tiers of Intervention for Behavior for community based sites
- Support community sites and district schools with behavioral referrals

Accreditation

- Successfully complete NAEYC accreditation for Sprague, Driggs, and Duggan schools
- Begin training all staff currently accredited under the established process to the new streamlined process effective July 1st
- Support School Readiness Classrooms in obtaining passing ECERS scores

Curriculum

- Revise Early Childhood Handbook
- NAEYC accreditation for Driggs and Sprague 18-19
- Incorporate a Phonemic Awareness Program
- Universal Lesson Plan Template
- Redesigning WPS PK Curriculum

Health and Physical Education Department

Joseph R. Gorman, Supervisor

I. GOALS**a. *Accomplishment of Goals 2017-2018*****Achievement Area # 1: Student Performance**

Our 2017-2018 student performance goal was to continue to improve upon, or at least replicate as closely as possible the record district performance (52.4%) achieved on the 2016 Connecticut Physical Fitness Assessment (CPFA)

Exceeded

On the 2017 Connecticut Physical Fitness Assessment (CPFA), 53.7% of all grade 4,6,8,10 students met or exceeded the Health Standard on all four test items – 2.7% above the state median for all Connecticut school districts.

Achievement Area # 2: Staff Development

Our 2017-2018 Professional Development goal was to continuously improve instruction through methods training, fidelity to curriculum implementation, and collaborative teacher participation in ongoing curriculum research, development, and application. This was consistent with our 2a. target focus area for evaluations - "Planning of instructional content that is aligned with standards, builds on students' prior knowledge and provides for appropriate level of challenge for all students."

Met

Continued staff research, training and integration of standards-based Elementary, Middle and High School Health, Physical Education and Wellness Curricula. Teacher evaluations of PD experiences for the year overwhelmingly rated sessions as "outstanding and relevant" to their work.

Conducted full and ½ day professional development sessions with all high school and middle school staff on teaching to National and State Health and Physical Education Standards, project-based health instruction, fitness intervention planning, skill progressions training, et. al. throughout the entire school year. Select individuals also attended out-of-district professional development opportunities offered in other districts.

Achievement Area # 3: Grants Management (2)

1. *Maintain responsible stewardship and accountability for all current grant programs.*

Met

- Successfully administered closure of eighth (8th) and final year implementation of the Support for Pregnant and Parenting Teens Grant
- Successfully administered closure of fourth (4th) and final year implementation of the Healthy School Communities for Successful Students (HSCSS) Grant
- Continued funding for Health instructional materials relevant to the PK-12 District Health and Wellness curriculum through the Mayor's Task Force Against Substance Abuse Grant, in collaboration with Central Naugatuck Valley Regional Action Council and Housatonic Valley Regional Mental Health Board

- Funded K-5 intramural tennis programs at Tinker, Washington, Walsh and Wendell Cross through grant funding supplied by the USTA New England and USTA CT grants for a third consecutive year.
- 2. *Secure new funding sources to assist department programming and advocate for community wellness.*

Met

- Successfully applied for the fourth (4th) year implementation of the \$3,000 Healthy School Communities for Successful Students (HSCSS) Grant
- Successfully applied for the Mayor's Task Force Against Substance Abuse \$8,973 grant through the NVRAC / DMHAS
 - Funds support the Waterbury Youth Council, the Mayor's Forum on Opioid Addiction, and Health Education curricula
 - MTFASA supported and leveraged the Opioid Mini-Grant awarded the Waterbury Department of Public Health, including coordinating Heroin Education Action Team (H.E.A.T.) in-school presentations as well as two evening parent presentations by the US Attorney's Office at all PK-8, middle and high schools during the period of April through June 2018
- Won companion \$2,500.00 program grant from the Connecticut and New England United States Tennis Association (USTA)
 - Sustained K-5 intramural tennis programs at Walsh, Washington, Tinker and Wendell Cross Spring 2018

Goal 4:

Achievement Area # 4: Athletics

Our 2017-2018 athletics goal was to sustain and grow athletic programs to empower increased student participation in athletics.

Met

- Sustained K-5 intramural tennis programs at Wendell Cross, Washington, Tinker and Walsh Schools
- Updated the Interscholastic Athletics Academic Eligibility policy
- Collaboratively drafted with the Athletic Directors a new Coaching Evaluation rubric
- Completed implementation of year-round full-time athletic trainers for all interscholastic high school teams throughout SY 2017-2018 with Select Physical Therapy Group
- Negotiated and managed contractual option to sustain athletic trainer coverage for school year 2018-2019 at all four high school athletic programs
- Awarded four (4) additional AED units for exclusive use by athletic programs via agreement with Dragonheart Foundation.
- Sustained annual arrangement with Staywell Health Center to provide in-school sports physicals at all schools four times per year at zero (\$0) cost to the district
- Sustained collaborative process for rehabilitation of football equipment to comply with state regulations whereby all HS programs pool their resources to leverage costs

b. Goals for 2018-2019

Goal 1:

Implement

Sustain, reinforce and refine implementation of the revised (2017) HPE 842 Recreational and Lifetime Wellness Skills curriculum with Grade 10 students at all high schools.

Integrate

Our 2018-2019 student performance goal is to continue to improve, or at least maintain close proximity to the district's Grade 10 record performance levels on the 2017 Connecticut Physical Fitness Assessment (CPFA)

Goal 2:*Implement*

Successfully recruit at least three (3) district schools to begin implementing active classroom strategies to support academic instruction

Integrate

Our 2018-2019 Professional Development goal is to continuously improve Health and Physical Education instruction through standards and methods training, fidelity to curriculum implementation, collaborative teacher participation in ongoing curriculum research, development, application and integration, and then share with academic teachers for adaptations to advance learning in classroom settings.

Goal 3:*Implement*

Conduct full day Mental Health First Aid training with all secondary Health and Physical Education teachers, and introduce QPR training as well as Gizmo's Pawesome Guide to Mental Health" with elementary staff.

Integrate

Our 2018 -2019 Grants management goals is to continue responsible stewardship and accountability for all current grant programs, and to seize opportunities to secure new funding sources to advance student, school and community health and wellness

Goal 4:*Implement*

Implement new evaluation rubric for athletic directors who, in turn, will implement new coaching evaluation system for all coaches in all sports in collaboration with principals and the human resources department

Integrate

Our 2018-2019 athletics goal is to continue to facilitate and empower the efforts of principals, athletic directors and coaches with programs and initiatives that increase student participation and generate qualitative outcomes for students-athletes and their athletic programs.

II. HIGHLIGHTS

- On the 2017 Connecticut Physical Fitness Assessment (CPFA), 53.7% of all grade 4,6,8,10 students met or exceeded the Health Standard on all four test items – 2.7% above the state average for all districts
- Department Supervisor co-chaired the School Health and Wellness Advisory Council (SHAWAC) August 2017-June 2018
- Department Supervisor represented the Waterbury Public Schools at the Connecticut Association for Health, Physical Education, Recreation and Dance (CTAHPERD) state conference November 2017
- 1700 students from 12 schools attended the Spring Fun 102 College and Career Fair and hockey game at Webster bank Arena in Bridgeport April 3, 2018
- HPE 842 Recreational and Lifetime Wellness Skills curriculum implemented with grade 10 students in SY 2017-2018

- Substance Abuse Prevention Module I implemented with grade 9 students for the first time during the period of April to June 2018
- Managed the “Building A Healthy Future” anti-obesity initiative in collaboration with the School Health and Wellness Council, WPS Food Services and the Waterbury Board of Health
- Department Supervisor named Vice President-Elect of the Connecticut Association of Administrators of Health and Physical Education (CAAHPE) March 2018
- Coordinated the Save A Life Tour – Distracted Driving program at Crosby, Kennedy, Wilby, Waterbury Arts Magnet and Career Academy high schools at no cost to the district – February 2018
- Facilitated district-wide PK – Gr. 2 pediatric eye screening program with Lion’s Club International / KidSight USA resulting in 3,036 pediatric eye screenings and 606 eye treatment referrals (at zero cost to the district) September 2017- June 2018
- Driggs School Physical Education teacher Tim Mete conducted Fun and Fitness workshops with students and parents for the Martin Luther King Day community event at the Waterbury Career Academy January 2018
- Department Supervisor represented the Waterbury Public Schools at the 25th annual Connecticut Association of Schools Elementary Leadership Conference - January 2018
- Reviewed and updated the District Wellness Policy in collaboration with the School Health and Wellness Council September 2017 - June 2018
- Coordinated Lifeguard re-certification with secondary staff – November 2017
- Coordinated First Aid/ Adult, Child, Infant CPR and AED Management American Red Cross re-certification with elementary and select secondary staff – September 2017
- Represented WPS on the Waterbury Regional Opioid Task Force workgroup September 2017 to June 2018
- Represented WPS on the Greater Waterbury Health Improvement Project Healthy Lifestyles workgroup September 2017 to June 2018
- Represented WPS on the Bridge to Success Positive Youth Development workgroup September 2017 to June 2018
- Maintained operational capabilities of all 42 automated external defibrillator (AED) units throughout the district
- Ongoing consultations with principals and teachers throughout the district re: effective integrations of active classroom instructional strategies and methodology September 2017 to June 2018
- Mayor O’Leary’s Kids Marathon – 2600+ youth and approximately 200 adults/parents ran 1.2 miles through the streets of Waterbury in the final event on May 31, 2018
- Sponsored a K-5 Intramural Tennis play date in collaboration with Middlebury Racquet Club for 60 elementary students from Walsh, Washington, Wendell Cross and Tinker School.

III. STRENGTHS OF EDUCATIONAL PROGRAM

As always, the strengths of the Health and Physical Education Department have not and will not change in any significant way in the foreseeable future. Our primary strengths continue to be our people, our evolving program, and our shared commitment to seek continuous improvements that benefit our kids physically, academically and socially within and beyond our own instructional environments.

- The blending of Physical Education with Health and Wellness instruction at all levels has addressed a long-term student need for our learners, and continues to evolve positively.
- The curriculum revision processes for High School, Middle School and Elementary Health and Physical Education have been, and continue to be products of ongoing

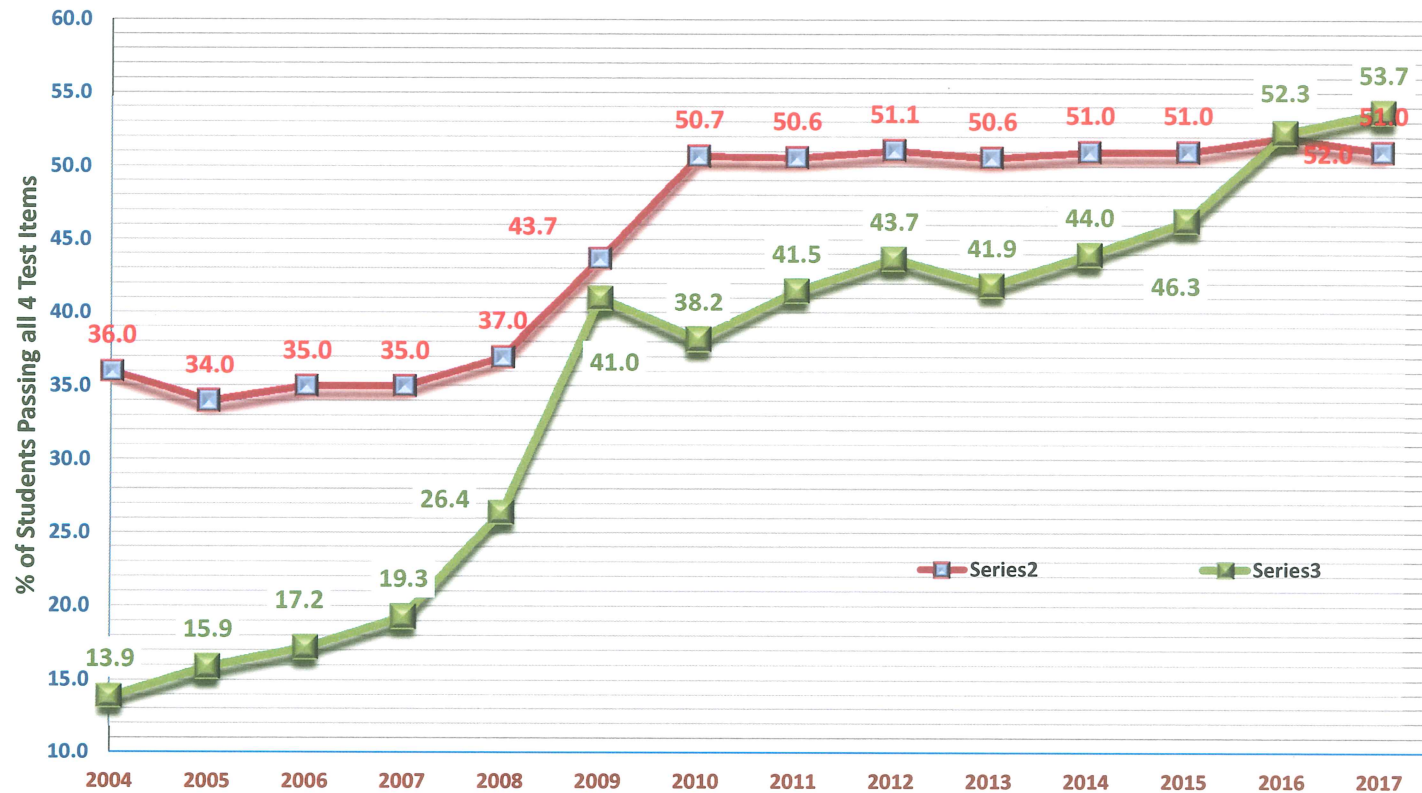
teacher collaboration. Revisions are standards-based, teacher-generated and directed, and are advised by direct feedback from the students themselves. The rate of teacher ownership is high because they recognize that they are designed and developed by their colleagues.

- High School students continue to participate in the design and execution of their own self-directed Fitness Plans in HPE 840 in order to personalize their educational experience
- Staff participation in developing alternatives to the traditional physical education program continues to demonstrate genuine responsiveness to the needs of all students at all levels, particularly with the full integration of HPE 842 – Recreational and Lifetime Wellness Skills at all of the high schools.
- The ongoing direction and supervision of prevention services and grants management by the department of Health and Physical Education will continue to serve the interests of the district, and all its students.
- Elementary Physical Education teachers administer a content area that is exceptionally attractive to the vast majority of children. We intentionally capitalize on this interest to advance cross-disciplinary learning and character development through the medium of movement / creative play, and we strive to steadily replicate this concept ever more effectively upward into the middle and high school levels.
- Data Driven Decision Making (DDDM) advises Health and Physical Education instruction and continues as the embraced norm within the Department.
- Department staff is actively engaged in both the academic and extracurricular life of their schools through their participation in committees, special events, coaching assignments, and other roles of leadership within their respective Professional Learning Communities. As such, they are connected to the school improvement planning process, and utilize this knowledge in designing effective instructional improvements.

**WPS PERFORMANCE ON THE CPFA
2004 TO 2012**

Ct. Physical Fitness Assessment Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
State of Ct - % Passed all 4 CPFA Assessments	36.0	34.0	35.0	35.0	37.0	43.7	50.7	50.6	51.1	50.6	51.0	51.0	52.0	51.0
Waterbury Public Schools - % Passed all 4 CPFA Assessments	13.9	15.9	17.2	19.3	26.4	41.0	38.2	41.5	43.7	41.9	44.0	46.3	52.3	53.7

**Waterbury Public Schools Student Performance v. State of Ct. on the CT Physical
Fitness Assessment 2004 - 2016**



Waterbury Public Schools

Comparison- SY 2016-17 & 2017-18 District Physical Fitness Assessment Data

District	SY 16-17	SY 17-18	Change +/-	SY 16-17	SY 17-18	Change +/-	SY 16-17	SY 17-18	Change +/-
Sub-Totals	Enrollment	Enrollment	SY 17-18	# Took 4	# Took 4	# Took 4	% Took 4	% Took 4	% Took 4
Grade 4	1,460	1,471	11	1,401	1,500	99	98.1%	101.5%	2.4%
Grade 6	1,395	1,403	8	1,306	1,403	97	94.0%	100.0%	6.0%
Grade 8	1410	1398	-12	1,328	1,414	86	94.6%	101.1%	6.5%
Grade 10	0	1171	1171	1,151	1,175	24	92.6%	96.9%	4.3%
Totals	4,265	5,443	1178	5,186	5,492	288	94.2%	100.6%	6.4%

District	SY 16-17	SY 17-18	Change +/-	SY 16-17	SY 17-18	Change +/-
Sub-Totals	# Passed 4	# Passed 4	# Passed 4	% Passed 4	% Passed 4	% Passed 4
Grade 4	974	1119	145	69.5%	74.9%	5.4%
Grade 6	730	788	42	55.7%	56.6%	0.9%
Grade 8	618	734	116	46.5%	51.9%	5.4%
Grade 10	0	303	303	0%	25.8%	25.8%
District Totals	2322	2944	618	52.3%	53.7%	1.4%

Girls	SY 16-17	SY 17-18	Change +/-	SY 16-17	SY 17-18	Change +/-	SY 16-17	SY 17-18	Change +/-
Sub-Totals	# Took 4	# Took 4	# Took 4	# Passed 4	# Passed 4	# Passed 4	% Passed 4	% Passed 4	% Passed 4
Girls - Gr. 4	708	729	21	514	571	57	77.6%	78.3%	0.7%
Girls - Gr. 6	608	704	96	364	383	19	59.8%	54.4%	-5.4%
Girls - Gr. 8	650	730	80	260	327	62	40.6%	44.7%	4.1%
Girls - Gr. 10	591	542	-49	170	126	-44	28.8%	23.2%	-5.6%
Total Girls	2557	2705	117	1308	1407	88	51.1%	52.2%	1.1%

Boys	SY 16-17	SY 17-18	Change +/-	SY 16-17	SY 17-18	Change +/-	SY 16-17	SY 17-18	Change +/-
Sub-Totals	# Took 4	# Took 4	# Took 4	# Passed 4	# Passed 4	# Passed 4	% Passed 4	% Passed 4	% Passed 4
Boys - Gr. 4	694	764	70	456	548	92	67.3%	71.7%	4.4%
Boys - Gr. 6	690	688	-2	366	405	39	53.0%	58.9%	5.9%
Boys - Gr. 8	678	684	6	358	407	46	52.8%	59.1%	6.3%
Boys - Gr. 10	571	633	62	189	177	-8	33.1%	27.9%	-5.2%
Total Boys	2633	2769	136	1369	1537	165	51.9%	55.4%	3.5%

2017 ESSA Indicator 11 Calculations

Grade 4	Took 4	Enrollment	%	Pass 4	Took 4	%	Multiplier	ESSA Points
District Totals	1,500	1,471	101.9%*	1119	1,500	76.0%	1.00	50.0 avg.

Grade 6	Took 4	Enrollment	%	Pass 4	Took 4	%	Multiplier	ESSA Points
District Totals	1403	1403	100.0%	788	1403	56.2%	1.00	37.3

Grade 8	Took 4	Enrollment	%	Pass 4	Took 4	%	Multiplier	ESSA Points
District Totals	1,414	1,398	100.0%	734	1,398	52.4%	1.00	34.7 avg.

Grade 10 *	Took 4	Enrollment	%	Pass 4	Took 4	%	Multiplier	ESSA Points
District Totals	1175	1171	100.3%	303	1175	25.8%	1.00	16.7

District	Took 4	Enrollment	%	Pass 4	Took 4	%	Multiplier	ESSA Points
District Totals	5,492	5,443	100.7%	2,944	5,485	53.7%	1.00	35.3



WATERBURY PUBLIC SCHOOLS

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Joseph R. Gorman – Supervisor (203) 574-8051 email: jgorman@waterbury.k12.ct.us

Health. Moves. Minds.

Date: July 12, 2018

To: Board of Education Commissioners

Re: PA 17-42—SB 1026 AN ACT CONCERNING REVISIONS TO THE HIGH SCHOOL GRADUATION REQUIREMENTS

SUMMARY: This act maintains current graduation requirements, which require students to earn at least 20 credits to graduate, for another two years and subsequently delays implementation of heightened graduation requirements, which require students to earn at least 25 credits. Prior law required students, beginning with the 2017-18 freshman class, to earn at least 25 credits in order to graduate. The act postpones implementation of this heightened 25-credit requirement to the 2019-20 freshman class. The act also changes several of the heightened requirements' academic content areas and credit minimums established in prior law and allows their fulfillment through successful demonstration of subject matter content mastery achieved through alternative educational experiences and opportunities.

EFFECTIVE DATE: July 1, 2017

HEIGHTENED GRADUATION REQUIREMENTS: Table 1 below compares the heightened graduation requirements in prior law that were set to take effect with the freshman class entering high school in 2017-18 with the heightened requirements under the act set to take effect two years later with the freshman class entering high school in 2019-20.

Table 1: Comparison of Heightened Graduation Requirements

<i>Heightened Graduation Requirements in Prior Law (CGS § 10-221a)</i>	<i>Heightened Graduation Requirements under the Act</i>
Total minimum credits required: 25	Total minimum credits required: 25
Career and life skills: at least three-and-a-half credits, including at least: <ul style="list-style-type: none"> ● one credit in physical education; ● one-half credit in health and safety education; and ● two credits in career and life skills electives, such as career and technical education, personal finance, and public speaking 	Physical education and wellness: at least one credit Health and safety education: at least one credit
World languages: at least two credits*	World languages: at least one credit*
Humanities: at least nine credits, including at least: <ul style="list-style-type: none"> ● four in English, including composition; ● three in social studies, including one in American history and at least one-half credit in civics and American government; Humanities: at least nine credits, including civics and the arts ● one credit in fine arts; and 	Mastery-based diploma assessment: at least one credit

<ul style="list-style-type: none"> ● one credit in a humanities elective 	
<p>Science, technology, engineering, and mathematics: at least eight credits, including at least:</p> <ul style="list-style-type: none"> ● four credits in mathematics, including algebra I, geometry, and algebra II or probability and statistics; ● three credits in science, including at least one credit in life science and one in physical science; and ● one credit in a science, technology, engineering, and mathematics elective 	<p>Science, technology, engineering, and mathematics: at least nine credits</p>

PK-12 Physical Education Instruction Time By Grade

Gr.	Lessons	Length	Minutes	
PK	32	45 minutes	1440 minutes total	
K	32	45 minutes	1440 minutes total	
1	32	45 minutes	1440 minutes total	
2	32	45 minutes	1440 minutes total	
3	32	45 minutes	1440 minutes total	
4	32	45 minutes	1440 minutes total	
5	32	45 minutes	1440 minutes total	
6	24*	86 minutes	2064 minutes total	<i>*(MS Health deducts 8 weekly lessons from MS P.E.)</i>
7	24*	86 minutes	2064 minutes total	<i>*(MS Health deducts 8 weekly lessons from MS P.E.)</i>
8	24*	86 minutes	2064 minutes total	<i>*(MS Health deducts 8 weekly lessons from MS P.E.)</i>
9	0	0 minutes	0 minutes total	None required
10	135*	43 minutes	5,805 minutes total	<i>(HPE 840 Health deducts 45 lessons from HS PE)</i>
11	0	0 minutes	0 minutes total	None required
12	0	0 minutes	0 minutes total	None required

Elementary PK- Grade 5

8,640 minutes total Physical Education = 1.6% of 529,200 total instructional time available

Middle School – Grades 6-8

6,192 minutes total Physical Education = 2.7% of 226,800 total instructional time available

High School – Grades 9-12 (1.0 credits required for graduation)

5,805 minutes total Physical Education = 1.9% of 302,400 total instructional time available

Grand Total PK-12 Physical Education

7,002 total minutes .08% of 917,670 total instructional time

PK-12 Health Education Instruction Time By Grade

Grade	Lessons	Length	Time	
PK	2	45 minutes	90 minutes total	Human Growth, Development and Family Life
K	2	45 minutes	90 minutes total	Human Growth, Development and Family Life
1	2	45 minutes	90 minutes total	Human Growth, Development and Family Life
2	2	45 minutes	90 minutes total	Human Growth, Development and Family Life
3	2	45 minutes	90 minutes total	Human Growth, Development and Family Life
4	4	45 minutes	180 minutes total	Human Growth, Development and Family Life
5	4	45 minutes	180 minutes total	Human Growth, Development and Family Life
6	8	86 minutes	688 minutes total	MS Health (Deducted from MS Physical Educ.)
7	8	86 minutes	688 minutes total	MS Health (Deducted from MS Physical Educ.)
8	8	86 minutes	688 minutes total	MS Health (Deducted from MS Physical Educ.)
9	17	43 minutes	731 minutes total	HIV/AIDS/SAP Module 1
10	45	43 minutes	1,935 minutes total	HPE 840 Health and Conditioning
11	17	43 minutes	731 minutes total	HIV/AIDS/SAP Module 2
12	17	43 minutes	731 minutes total	HIV/AIDS/SAP module 3

Elementary PK- Grade 5

810 total minutes Health 0.15% of 529,200 total instructional time

Middle School – Grades 6-8

2,064 total minutes Health 0.91% of 226,800 total instructional time

High School – Grades 9-12

4,128 total minutes Health 1.36% of 302,400 total instructional time PK-12

Grand Total PK-12

7,002 total minutes Health .02% of 917,670 total instructional time

District Attendance Report 2016-2017

Attendance Patterns by School

	Severe Chronic		Moderate Chronic		All Chronic Absence		At-Risk Attendance		Satisfactory Attendance		Total Enrollment
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
BUCKS ANNEX PRE-K	36	13.1%	71	25.8%	107	38.9%	87	31.6%	81	29.5%	275
Bucks Hill School	10	1.6%	76	12.3%	86	13.9%	233	37.6%	301	48.5%	620
Bunker Hill School	7	1.4%	63	12.9%	70	14.3%	170	34.8%	249	50.9%	489
Carrington School	4	0.8%	35	7.3%	39	8.1%	159	33.1%	282	58.8%	480
Chase School	5	0.6%	75	9.6%	80	10.3%	282	36.2%	416	53.5%	778
Crosby High School	99	9.1%	242	22.3%	341	31.4%	368	33.9%	376	34.7%	1,085
Driggs School	8	1.6%	51	10.1%	59	11.7%	195	38.6%	251	49.7%	505
Duggan School	10	2.1%	44	9.4%	54	11.5%	178	38.0%	236	50.4%	468
Enlightenment School	109	62.3%	52	29.7%	161	92.0%	10	5.7%	4	2.3%	175
Generali School	5	0.8%	53	8.9%	58	9.7%	228	38.3%	310	52.0%	596
Gilmartin School	5	1.0%	49	10.0%	54	11.1%	153	31.4%	281	57.6%	488
Hopeville School	2	0.4%	32	6.7%	34	7.1%	166	34.6%	280	58.3%	480
Kennedy High School	99	8.1%	252	20.7%	351	28.8%	367	30.1%	501	41.1%	1,219
Kingsbury School	5	1.0%	46	9.2%	51	10.2%	174	34.9%	273	54.8%	498
Maloney School	2	0.3%	26	4.2%	28	4.6%	142	23.1%	444	72.3%	614
North End Middle Sch	24	2.4%	170	16.9%	194	19.3%	353	35.1%	458	45.6%	1,005
Reed School	9	2.0%	56	12.1%	65	14.1%	158	34.3%	238	51.6%	461
Regan School			8	2.9%	8	2.9%	62	22.5%	206	74.6%	276
Rotella School	2	0.4%	21	3.8%	23	4.2%	161	29.1%	370	66.8%	554
Sprague School	15	2.9%	65	12.5%	80	15.4%	188	36.3%	250	48.3%	518
State Street	28	44.4%	23	36.5%	51	81.0%	8	12.7%	4	6.3%	63
Tinker School	2	0.3%	53	8.8%	55	9.1%	177	29.4%	371	61.5%	603
Wallace Middle Schl	20	1.7%	170	14.6%	190	16.3%	390	33.4%	586	50.3%	1,166
Walsh School	10	2.5%	53	13.1%	63	15.6%	150	37.0%	192	47.4%	405
Washington School	8	2.4%	34	10.4%	42	12.8%	108	32.9%	178	54.3%	328
Wendell Cross School			20	6.0%	20	6.0%	113	33.9%	200	60.1%	333
West Side Middle Sch	28	2.8%	167	16.7%	195	19.5%	355	35.5%	450	45.0%	1,000
Wilby High School	106	10.1%	279	26.7%	385	36.8%	353	33.8%	307	29.4%	1,045
Wilson School	4	0.9%	54	11.7%	58	12.6%	161	34.8%	243	52.6%	462
Wtby Arts Magnet HS	5	1.1%	45	10.0%	50	11.2%	146	32.6%	252	56.3%	448
Wtby Arts Magnet MS	2	0.6%	15	4.9%	17	5.5%	75	24.3%	217	70.2%	309
Wtby Career Academy	6	0.7%	77	9.0%	83	9.7%	274	32.0%	499	58.3%	856
Summary	675	3.8%	2,477	13.3%	3,152	16.9%	6,144	33.0%	9,306	50.0%	18,602

District Attendance Report 2016-2017

ide Suspensions:

Include Pre-K:

Severe Chronic Absence: Missing **20% or more** of total school days

Moderate Chronic Absence: Missing **10-19.99%** of total school days

All Chronic Absence: Missing **10% or more** of total school days

At-Risk Attendance: Missing **5-9.99%** of total school days

Satisfactory Attendance: Missing **less than 5%** of total school days

Page down to see report by school, race, or curriculum code

Attendance Patterns by Grade

	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Moderate+Severe)		At-Risk Attendance		Satisfactory Attendance		Total Enrollment
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
Grade PK	77	8.7%	198	22.3%	275	31.0%	281	31.7%	330	37.2%	886
Grade K	24	1.6%	187	12.2%	211	13.7%	566	36.8%	759	49.4%	1,536
Grade 01	10	0.7%	132	9.2%	142	9.8%	507	35.2%	793	55.0%	1,442
Grade 02	7	0.5%	113	7.5%	120	8.0%	533	35.4%	853	56.6%	1,506
Grade 03	7	0.5%	113	7.8%	120	8.3%	479	33.2%	843	58.5%	1,442
Grade 04	14	0.9%	115	7.7%	129	8.7%	487	32.7%	874	58.7%	1,490
Grade 05	12	0.9%	89	6.3%	101	7.2%	446	31.7%	861	61.2%	1,408
Grade 06	25	1.8%	207	14.8%	232	16.6%	431	30.9%	734	52.5%	1,397
Grade 07	47	3.4%	214	15.4%	261	18.8%	467	33.7%	659	47.5%	1,387
Grade 08	61	4.5%	180	13.4%	241	17.9%	442	32.8%	665	49.3%	1,348
Grade 09	131	10.8%	218	18.0%	349	28.8%	335	27.7%	526	43.5%	1,210
Grade 10	107	8.8%	239	19.7%	346	28.5%	366	30.1%	504	41.4%	1,216
Grade 11	92	7.7%	228	19.0%	320	26.6%	373	31.0%	509	42.3%	1,202
Grade 12	61	5.4%	244	21.6%	305	26.9%	431	38.1%	396	35.0%	1,132
Summary	675	3.6%	2,477	13.3%	3,152	16.9%	6,144	33.0%	9,306	50.0%	18,602

Jun 21, 2018

2017-2018 Chronic Absences Report

School	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Severe + Moderate)		At Risk Attendance		Total Enrollment
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
Bucks Hill School	9	2.2%	59	14.4%	68	16.5%	172	41.8%	411
Bunker Hill School	14	3.0%	54	11.5%	68	14.5%	159	33.9%	469
Carrington School	5	1.1%	20	4.5%	25	5.6%	134	29.8%	449
Chase School	4	0.6%	53	8.3%	57	9.0%	223	35.1%	636
Crosby High School	73	6.8%	191	17.7%	264	24.4%	402	37.2%	1,080
Driggs School	8	1.7%	38	8.0%	46	9.7%	175	37.0%	473
Duggan School	1	0.2%	32	7.1%	33	7.3%	178	39.4%	452
Enlightenment School	85	42.7%	75	37.7%	160	80.4%	29	14.6%	199
Generali School	4	0.7%	60	10.6%	64	11.3%	216	38.1%	567
Gilmartin School	5	1.1%	39	8.6%	44	9.7%	143	31.6%	453
Hopeville School	4	1.2%	34	10.0%	38	11.2%	131	38.6%	339
Kennedy High School	95	7.8%	214	17.5%	309	25.3%	419	34.3%	1,223
Kingsbury School	5	1.0%	54	10.5%	59	11.5%	170	33.1%	513
Maloney School	0	0.0%	14	2.7%	14	2.7%	133	26.0%	512
North End Middle School	11	1.2%	69	7.7%	80	9.0%	358	40.2%	891
Reed School	1	0.2%	37	8.6%	38	8.9%	158	36.9%	428
Regan School	0	0.0%	6	2.3%	6	2.3%	48	18.5%	260
Rotella School	1	0.2%	14	2.6%	15	2.8%	154	28.4%	542
Sprague School	0	0.0%	40	9.3%	40	9.3%	163	37.8%	431
State Street School	23	29.1%	18	22.8%	41	51.9%	19	24.1%	79
Tinker School	5	0.9%	46	8.2%	51	9.1%	181	32.2%	562
Wallace Middle School	17	1.6%	133	12.6%	150	14.2%	360	34.1%	1,055
Walsh School	13	3.1%	51	12.1%	64	15.2%	159	37.8%	421
Washington School	4	1.3%	31	9.9%	35	11.1%	121	38.5%	314
Waterbury Arts Magnet High S	3	0.6%	44	9.4%	47	10.1%	144	30.9%	466
Waterbury Arts Magnet Middle	2	0.6%	9	2.8%	11	3.4%	82	25.1%	327
Waterbury Career Academy	4	0.5%	59	7.1%	63	7.6%	264	31.8%	830
Wendell Cross School	0	0.0%	19	6.0%	19	6.0%	98	31.1%	315
West Side Middle School	20	2.0%	83	8.5%	103	10.5%	308	31.5%	977
Wilby High School	77	7.7%	181	18.1%	258	25.7%	368	36.7%	1,002
Wilson School	6	1.6%	40	10.5%	46	12.1%	127	33.3%	381
Overall - Summary	5,796	34.0%	1,817	10.7%	2,316	13.6%	5,796	34.0%	17,057

Severe Chronic Absence: Missing 20% or more

Moderate Chronic Absence: Missing 10-19.99% or more

2017-2018 Chronic Absences Report

Grade Level	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Severe + Moderate)		At Risk Attendance		Satisfactory Attendance		Total Enrollment
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
K	32	2.3%	177	12.7%	209	14.9%	548	39.2%	641	45.9%	1,398
1	10	0.7%	128	9.1%	138	9.8%	516	36.7%	753	53.5%	1,407
2	12	0.9%	107	8.2%	119	9.1%	426	32.7%	759	58.2%	1,304
3	9	0.6%	102	7.1%	111	7.8%	466	32.7%	850	59.6%	1,427
4	13	0.9%	109	7.9%	122	8.8%	422	30.5%	840	60.7%	1,384
5	14	1.0%	91	6.3%	105	7.3%	501	34.9%	831	57.8%	1,437
6	18	1.4%	114	8.7%	132	10.1%	430	32.7%	751	57.2%	1,313
7	32	2.4%	131	9.9%	163	12.3%	437	32.9%	728	54.8%	1,328
8	38	2.9%	117	8.9%	155	11.8%	440	33.5%	719	54.7%	1,314
9	86	7.0%	155	12.6%	241	19.5%	357	28.9%	636	51.5%	1,234
10	97	8.2%	176	14.8%	273	22.9%	384	32.3%	533	44.8%	1,190
11	77	6.7%	174	15.2%	251	21.9%	392	34.1%	505	44.0%	1,148
12	61	5.2%	236	20.1%	297	25.3%	477	40.7%	399	34.0%	1,173
Summary	499	2.9%	1,817	10.7%	2,316	13.6%	5,796	34.0%	8,945	52.4%	17,057

Chronic Absence: Missing 20% or more of

Chronic Absence: Missing 10-19.99% of total

Chronic Absence: Missing 10% or more of

At Risk Attendance: Missing 5-9.99% of total

Satisfactory Attendance: Missing less than 5% of

Waterbury Public Schools Discipline Comparison

as of May 31, 2017 & as of May 31, 2018

as of May 31, 2017			
Building	In School	Out of School	Grand Total
Crosby	838	756	1594
Kennedy	1087	782	1869
Wilby	1119	1112	2231
WAMS HS	215	80	295
WCA	97	60	157
Bucks Hill	5	15	20
Bunker Hill	60	119	179
Chase	85	105	190
W. Cross	1	2	3
Driggs	111	53	164
Generali	16	6	22
Duggan	9	54	63
Hopeville	23	8	31
Gilmartin	53	71	124
Kingsbury	13	19	32
Maloney	5	1	6
Reed	124	73	197
Regan	32	36	68
Sprague	35	23	58
Tinker	27	77	104
Walsh	11	22	33
Washington	16	23	39
State St.	53	141	194
Wilson	112	137	249
Rotella	24	3	27
Carrington	11	11	22
Enlightment	130	756	886
Wallace	311	247	558
West Side	605	506	1111
North End	166	376	542
WAMS MS	72	34	106
District Totals	5466	5708	11174
Month Totals Only	866	863	1729

as of May 31, 2018			
Building	In School	Out of School	Grand Total
Crosby	1041	445	1486
Kennedy	913	485	1398
Wilby	757	740	1497
WAMS HS	189	46	235
WCA	53	35	88
Bucks Hill	7	13	20
Bunker Hill	49	58	107
Chase	52	46	98
W. Cross	6	16	22
Driggs	140	91	231
Generali	25	30	55
Duggan	20	49	69
Hopeville	21	20	41
Gilmartin	87	74	161
Kingsbury	16	38	54
Maloney	2	1	3
Reed	47	50	97
Regan	21	21	42
Sprague	47	26	73
Tinker	6	22	28
Walsh	11	20	31
Washington	19	23	42
State St.	49	251	300
Wilson	130	148	278
Rotella	10	0	10
Carrington	9	23	32
Enlightment	413	692	1105
Wallace	257	214	471
West Side	601	361	962
North End	307	368	675
WAMS MS	73	15	88
District Totals	5378	4421	9799
Month Totals Only	784	740	354

% Changes			
In School % Change	Out of School % Change	Total % Change	Enrollment
24.22	-41.14	-6.78	1152
-16.01	-37.98	-25.20	1276
-32.35	-33.45	-32.90	1074
-12.09	-42.50	-20.34	477
-45.36	-41.67	-43.95	851
40.00	-13.33	0.00	612
-18.33	-51.26	-40.22	480
-38.82	-56.19	-48.42	791
500.00	700.00	633.33	347
26.13	71.70	40.85	524
56.25	400.00	150.00	607
122.22	-9.26	9.52	508
-8.70	150.00	32.26	469
64.15	4.23	29.84	494
23.08	100.00	68.75	500
-60.00	0.00	-50.00	609
-62.10	-31.51	-50.76	487
-34.375	-41.67	-38.24	270
34.29	13.04	25.86	529
-77.78	-71.43	-73.08	587
0.00	-9.09	-6.06	439
18.75	0.00	7.69	324
-7.55	78.01	54.64	71
16.07	8.03	11.65	461
-58.33	-100.00	-62.96	613
-18.18	109.09	45.45	494
217.69	-8.47	24.72	150
-17.36	-13.36	-15.59	1176
-0.66	-28.66	-13.41	1055
84.94	-2.13	24.54	1006
1.39	-55.88	-16.98	339
-1.61	-22.55	-12.31	18772
-9.47	-14.25	-79.53	

****Total In-School / Out-of-School Suspensions for ALL STUDENTS****

K- 2 OSS

Year to Date Comparison

As of June 20, 2017	As of June 20, 2018	% of Change
284	71	- 75



WATERBURY
Public Schools
Today's Students, Tomorrow's Leaders

Paul A. Whyte, Ed.D

#7a

TO: Waterbury Board of Education
FROM: Paul A. Whyte, Ed.D *PAW*
SUBJECT: Waterbury Early College Opportunity (ECO)
DATE: July 11, 2018

The purpose of this memo is to advise the Board of an opportunity with Naugatuck Valley Community College. The proposed program is the Waterbury Early College Opportunity program. Waterbury ECO is a comprehensive initiative designed to provide participating students with opportunities to prepare for postsecondary education and career readiness.

- Students are afforded the opportunity to earn college credit at no cost. Students who graduate from Waterbury ECO in four years will not only earn a high school diploma but also an associate degree from Naugatuck Valley Community College.
- Waterbury ECO will be available to rising sophomores commencing in the fall of 2018.
- The Waterbury ECO program will focus on developing skills to pursue a career in education or other related industries through extended-learning opportunities, program counseling, and mentorships and Naugatuck Valley Community College.
- This approach is supported.
- Upon completion, Waterbury ECO graduates will be “able to transfer to a four year college or begin a career in a related field”.
- We will pilot at Kennedy High School.
- Program is open to all students.
- There is no cost to the district.
- Corporation Counsel is reviewing the Memorandum of Understanding.

cc: Darren Schwartz, Chief Academic Officer
Carrie Swain, Clerk
File

7a

MEMORANDUM OF UNDERSTANDING

Between the Waterbury Public Schools, Naugatuck Valley Community College and
PARTNER (TBD) Capital LLC

FOR THE DEVELOPMENT AND SUPPORT OF THE WATERBURY EARLY COLLEGE OPPORTUNITY PROGRAM, A CONNECTICUT EARLY COLLEGE OPPORTUNITY PROGRAM

This Memorandum of Understanding is between the City of Waterbury, Waterbury Public Schools ("WPS"), with principal offices at 236 Grand Street, Waterbury, CT 06702 confirmed by Neil M. O'Leary, Mayor and Naugatuck Valley Community College ("NVCC") with offices at 750 Chase Parkway, Waterbury, CT 06780 confirmed by Dr. Daisy Cocco De Filippis, its President

WHEREAS, the technology sector in Connecticut anticipates a large need for skilled workers over the next decade; and

WHEREAS, PARTNER (TBD) recognizes that finding and developing talent is a priority for its company and has been working on the development of an educational and training program to help expand employment opportunities for Connecticut residents;

WHEREAS, PARTNER (TBD), with assistance from the State of Connecticut, has opened a facility in WATERBURY, Connecticut where it plans to focus its talent development and training activities;

WHEREAS, the WPS recognizes the need for programs that provide pathways for their students to gain skills for employment in growth industries;

WHEREAS, Naugatuck Valley Community College wishes to align its program with high school and industry to increase the number of students who succeed in earning a post-secondary credential that is valued by employers;

WHEREAS, all of the parties have been involved in the development and ongoing support of the Waterbury Early College Opportunity ("WATERBURY ECO") program part of a larger initiative known as the Connecticut Early College Opportunity (CT-ECO) program -- a grades 9-14, college- and career-readiness program, modeled after the IBM Pathways in Technology Early College High School (P-TECH) program; and

WHEREAS, WATERBURY ECO's mission is to provide all students with an education that begins in grade 9, continues through grade 14, and prepares them to succeed in college and career; and

WHEREAS, WATERBURY ECO students will have an opportunity to graduate with a high school diploma and an associate degree from Naugatuck Valley Community College in four, five or six years; and

WHEREAS, WPS, PARTNER (TBD) and NVCC acknowledge that this collaboration is a voluntary, community-minded, good-faith initiative, giving rise to no binding or enforceable contractual obligations; and

WHEREAS, WPS, PARTNER (TBD) and NVCC will not be liable to one another for breaches, claims or losses arising out of or relating to this collaboration; and

WHEREAS, neither this letter nor the collaboration it memorializes are contracts for services, or otherwise binding upon the Board of Regents (BOR), any of the BOR's institutions including but not limited to NVCC, or upon PARTNER (TBD) or the WPS; and

WHEREAS, this letter and the collaboration it memorializes are not based upon any consideration; financial or otherwise; and

NOW THEREFORE, this letter serves to memorialize the voluntary undertakings of the parties with respect to collaboration on the creation and implementation of the WATERBURY ECO program:

A. Program Model

WATERBURY ECO shall have the following mission, governance and structure:

1. WATERBURY ECO is a WPS public school program, and as such, must follow all the WPS Policies and Procedures. WATERBURY ECO shall be located at the Kennedy High School, 422 Highland Avenue Road, Waterbury, CT 06708 a building owned and maintained by the WPS. The building houses Kennedy High School, of which WATERBURY ECO will be a unique program.
2. WATERBURY ECO is a "Cohort" model program and, as such, the core high school courses for ECO students will include only WATERBURY ECO students absent exceptional circumstances. To the extent feasible, and to a greater extent as the program grows, teaching faculty will be dedicated to the WATERBURY ECO program.

3. College courses will be provided free of charge to WATERBURY ECO students, and will be pre-selected by high school and college faculty as part of WATERBURY ECO's curriculum scope and sequence.
4. WATERBURY ECO is open to students of all backgrounds and abilities including struggling learners, English language learners, and students with disabilities. The primary point of entry is the ninth grade. The program will admit approximately 100 students in its initial 9th grade class, and will admit approximately 30 students in each succeeding class.
5. WATERBURY ECO will admit students via a Lottery Process if demand exceeds 30 students for any new cohort of 9th graders.
6. WATERBURY ECO students will be counted towards the College's enrollment numbers.
7. There shall be a Program Scope & Sequence to identify specific high school and college courses and work experiences that students will participate in as part of their regular schoolwork.
 - a. This Scope & Sequence plan will serve as a blueprint for curriculum development and programming for students and staff.
 - b. The Scope & Sequence will be reviewed on a regular basis to confirm that the program is effective and that students are succeeding in their coursework and workplace experiences.
8. Student eligibility for college credit bearing courses is determined through the following:
 - a. Course sequence requirements and pre-requisites as stated in the NVCC Course Bulletin must be met.
 - b. WATERBURY ECO students in college credit bearing courses will count towards the College's enrollment numbers.
 - c. English courses: New Connecticut State Legislation (PA 12-40) anticipates the use of "Multiple Assessments" for determining if a student is ready to take college level courses. By August, 2018, the appropriate threshold assessment for English will be determined by NVCC for use at the WATERBURY ECO. The High School staff will be responsible for the preparation of students to successfully meet those thresholds.

- d. Math courses: New Connecticut State Legislation (PA 12-40) anticipates the use of "Multiple Assessments" for determining if a student is ready to take college level courses. By August, 2018, the appropriate threshold assessment for math will be determined by NVCC for use at the WATERBURY ECO. The High School staff will be responsible for the preparation of students to successfully meet those thresholds.
9. It is the responsibility of the WPS to confirm that WATERBURY ECO adheres to city, state and federal regulations that affect the performance of the school and/or the students within the school.

B. Steering Committee

Steering Committee is established for the development and ongoing support of WATERBURY ECO as herein described:

1. Composition. The Steering Committee shall consist of representatives from WPS, NVCC, PARTNER (TBD), and the WATERBURY ECO Director. Other non-profit and industry participants may serve as industry and other advisors to the Steering Committee as deemed appropriate by the lead partners. Additional staff and faculty members, students and parents may be added as appropriate. Equal representation for the partner organizations shall be established, not to exceed four members per organization.
2. Meetings. The Steering Committee shall meet at least quarterly and as often as needed.
3. Responsibilities. The Steering Committee shall meet regularly to evaluate instructional and programmatic activities, identify problems, issues and challenges that arise, and make recommendations regarding more effective coordination and collaboration. The Steering Committee will be charged with the oversight of the collaboration and the development of the school-college-career model (Program Scope & Sequence), including, but not limited to:
 - a. Developing and implementing academic and professional policies as related to the model;
 - b. Consulting to the development and implementation of budgets and financial policy as related to the model;
 - c. Overseeing the annual evaluation of the program, and the effectiveness of the collaboration;
 - d. Reviewing, annually, WATERBURY ECO's progress and suggesting changes to

the design and implementation of the program as necessary.

C. The WPS understands that its participation shall include the following:

1. Physical Plant. All decisions regarding the physical plant of the school and general operations are administered by the WPS. WPS will allow individuals appropriate access to the school to support program activities including NVCC faculty and staff, PARTNER (TBD) and other industry participant staff and members of leading non-profit organizations.
2. Cohort. Each entering class of 9th grade WATERBURY ECO students forms a cohort. Courses shall be scheduled to maximize the degree to which the cohort remains together.
3. Staffing.
 - a. WATERBURY ECO Director.
 - 1) The WATERBURY ECO Director shall be a certified staff member who currently holds a 092 or 105 certification, supervised by the Principal of Waterbury High School or his designee. The WATERBURY ECO Director will oversee the WATERBURY ECO program and is responsible for day-to-day decisions regarding the operation and management of WATERBURY ECO.
 - 2) The WATERBURY ECO Director shall be a WPS employee, and the selection, salary and working conditions of the WATERBURY ECO Director is governed by the appropriate union contract.
 - 3) The WATERBURY ECO Director must acknowledge that all constituents (WPS, NVCC and PARTNER (TBD) leadership and staff, teachers, students, parents, college faculty, community members and district leaders) are integral to the decision- making process.
 - 4) For the duration of this Letter, the Steering Committee shall have input into the WATERBURY ECO Director Selection process, although final decisions remain with the WPS. According to WPS policy, the WATERBURY ECO Director will be supervised by the Waterbury High School Principal or his designee.
 - 5 The WATERBURY ECO Director, or another high school or WPS designee will provide and/or maintain adequate records of the budgets and expenditures such that the WATERBURY ECO Program spending can be easily confirmed.

- b. Principal.

1.) The Principal of a Waterbury High School or his designee shall be the instructional leader of the high school of which WATERBURY ECO is a semi-autonomous program and, as such, is dedicated to achieving the overall goals and principles of the CT - ECO and P - TECH college and career readiness model.

2.) To the extent feasible and based upon, if necessary, a written shared understanding of operating goals (to be developed and signed in the first month of the WATERBURY ECO Director's employment) as well as the policies, regulations of the WPS, the Principal of Waterbury High School or his designee will allow the WATERBURY ECO Director freedom to operate WATERBURY ECO with minimal interference.

3.) The Principal of Waterbury High School or his designee shall recognize that all constituents (WPS, NVCC and PARTNER (TBD) leadership and staff, teachers, students, parents, college faculty, community members and district leaders) should be included in the decision-making process.

4.) The Principal of Waterbury High School or his designee shall recognize that in order for students to receive college credit for dual enrollment courses, the standards as established by NEASC must be enforced and approved by the College.

c. WPS Liaison.

The WPS will designate a liaison to be part of the Steering Committee and to work closely with the College and Industry Liaisons.

1.) The WPS liaison will:

(a) help coordinate regular Steering Committee meetings;

(b) Maintain strong lines of communication among the school, NVCC faculty, PARTNER (TBD) and other appropriate organizations.

2.) The WPS Liaison is also responsible for managing any grant or external funding that supports related expenses at WATERBURY ECO.

d. Teachers.

1.) All high school teachers at WATERBURY ECO shall be WPS employees. The hiring process, salaries and working conditions for those teachers will be

governed by the National Education Association (NEA) contract with WPS.

2.) In some instances a WATERBURY ECO high school teacher may be approved by the appropriate college department to teach a college-level course. A WATERBURY ECO teacher who teaches a college-level course during his/her regular school day will be compensated according to the National Education Association union contract and will not receive additional compensation from the college. Faculty will be credentialed to teach college-level courses and their outcomes will reflect NVCC faculty standards, as confirmed by the College.

D. NVCC understands that its participation shall include the following:

1. Physical Plant. NVCC will allow WATERBURY ECO staff and students access to NVCC's campuses located at 750 Chase Parkway, Waterbury, CT 06780 and 183 Main Street, Danbury, CT 06810. The NVCC campus buildings are owned and maintained by the Board of Regents of the State of Connecticut. The college agrees to limit costs associated with facilities access for WATERBURY ECO students. Costs, if any, to be charged to either WPS or PARTNER (TBD) for use of facilities will be pre-approved by WPS or PARTNER (TBD) < respectively.

2. Enrollment. WATERBURY ECO students will be counted towards the College's enrollment numbers.

3. Staffing.

a. College Liaison.

- 1) A College Liaison will be appointed by and report to the NVCC President.
- 2) The College Liaison will
 - a) be a member of and help coordinate regular Steering Committee meetings;
 - b) maintain strong lines of communication among the school, NVCC faculty, and other appropriate organizations;
 - c) work with the Provost and appropriate college departments to gain their support for the WATERBURY ECO program and help recruit faculty and staff from NVCC to participate in ongoing projects and activities related to WATERBURY ECO.
 - d) The College Liaison is also responsible for supporting any grant or external funding that supports the college course related expenses at WATERBURY ECO. Through the position of the College Liaison, NVCC will provide and/or maintain adequate records of the budgets and expenditures such that early college spending can be easily confirmed.

b. Faculty.

- 1) NVCC will identify faculty members from key departments who will work with the WATERBURY ECO Director and WPS faculty members to develop a coherent

sequence of high school and college courses that will enable students to earn the identified associate degrees.

2.) College course instructors (assigned as full-time or adjunct faculty) are approved by the College. The College shall consider input from the WATERBURY ECO Director when making teaching assignments for WATERBURY ECO courses.

c. Curriculum

1) NVCC will be responsible for ensuring college credit-bearing courses meet the rigor and standards of the college. As such, college courses offered to WATERBURY ECO students will be governed by the following:

- a) All courses offered for college credit must be regular NVCC courses, developed and approved by NVCC faculty, approved through College governance with Board of Regents approval, and listed in the NVCC course catalogue. The course syllabus determines course content, required textbooks, assessments, and policies on attendance and grading.
- b) All instructors of college level courses must meet NVCC's academic requirements, and are subject to the approval of the relevant NVCC department chairperson in consultation with the WATERBURY ECO Director. In some instances, WATERBURY ECO teachers (who are WPS employees) may meet the requirements for college level instruction and may teach some of the college level courses. If WPS employees teach college-level courses as part of their regular teaching load, they are not eligible for additional compensation.
- c) All college course instructors are observed by a member of the appropriate NVCC department. In the case of instructors who are hired by the college, the appropriate department is responsible for evaluating the performance of the instructor. The College is required to assess all instructors and the college course instructors will be assessed using the same set of standards as NVCC faculty evaluations.
- d) For WPS staff, formal performance evaluations are performed by WATERBURY ECO administrators. However, the appropriate NVCC department has the authority to determine whether the instructor may teach a particular college course in subsequent semesters.

d. Expenses

- 1.) NVCC agrees to minimize the cost of access to facilities for WATERBURY ECO students (e.g., space rental for graduation ceremonies). Costs, if any, to be charged to either WPS or PARTNER (TBD) for use of facilities will be pre-approved by WPS or PARTNER (TBD) respectively and which expenses will be subject to a separate written agreement.
- 2.) College course expenses for courses taught by college faculty will be determined in the following manner:
 - a) Cohort courses: When students enroll in cohort courses, the cost associated with the course will be the salary expense for the faculty member.
 - b) Waiver courses: When students enroll in regular NVCC sections of courses, the cost of the course will be the current matriculated resident tuition and fees unless NVCC determines that there are spaces available in a course that has sufficient enrollment such that there is no charge for the addition of the WATERBURY ECO student.
- 3.) NVCC will not charge students enrolled in WATERBURY ECO tuition or other fees. Except that, if the Federal Department of Education or other government agency makes funding available directly to high school students for community college courses (either through Pell Grants or other sources) for college courses while enrolled in high school, in which case NVCC may charge students up to the amount of any grant received.

E. WPS and NVCC will work cooperatively to achieve the following:

1. Courses offered on the NVCC campus will begin no sooner than the 2018-2019-7 academic year.. The goal shall be at no-cost to students and their families except as described in section D.d.3) above.
2. NVCC and WATERBURY ECO staffs agree to work together to collect data on all courses taken and associated experiences. As requested, the staff will also submit data on student population and program activities to the Connecticut State Department of Education and the Connecticut Board of Regents. College course registration must be entered in Banner, using appropriate program codes. Costs, if any, to be borne by either WPS or NVCC will be pre-approved by WPS or NVCC respectively and be subject to a written agreement separate from this Letter.
3. WPS and NVCC will work together to identify funding for costs that are in excess of

the typical Waterbury high school student per pupil expenditure. Some of these costs may be related to the college courses in which students are enrolled and the textbooks associated with those courses. Additional costs, if any, to be borne by either WPS or NVCC will be pre-approved by WPS or NVCC respectively and be subject to a written agreement separate from this Letter.

4. College preparatory activities and college credit courses may be offered either at WATERBURY ECO or on the NVCC campuses. WPS and NVCC will work together to determine where these activities will be offered for any given time period.

F. PARTNER (TBD) Responsibilities.

With the understanding that PARTNER (TBD)'s resources are limited as a smaller organization, PARTNER (TBD) agrees to the following:

1. Workplace exposure.

- a. PARTNER (TBD) may allow NVCC, WPS and WATERBURY ECO staff and students appropriate access to PARTNER (TBD) facilities to support program activities including, but not limited to, internships, mentoring, and other "real-life" work experiences for students. It is understood that NVCC, WPS and WATERBURY ECO staff and students will recognize that PARTNER (TBD)'s facilities contain confidential information which will not be accessible to them.
- b. PARTNER (TBD) will collaborate with the WATERBURY ECO Director and others to identify and engage other industry partners to encourage them to provide internships.

2. Human Resource Support.

a. Industry Liaison.

1. PARTNER (TBD) will identify an Industry Liaison to manage PARTNER (TBD)'s responsibilities and appropriate staff to participate in the Steering Committee.
2. The Industry Liaison will be responsible for PARTNER(TBD)'s commitments to the overall workplace learning strand, which includes: managing skills identification; recruiting and managing PARTNER(TBD)'S mentors; identifying PARTNER(TBD) workplace learning opportunities (visits, speakers and internships), and providing direction and input into the workplace learning curriculum.

3. The Industry Liaison shall serve as the point of contact to work with WATERBURY ECO, WPS, and NVCC staff as well as serve on the Steering Committee and, as such, is available in an advisory role on behalf of PARTNER (TBD) as an industry participant.

4. The Industry Liaison will

a) help coordinate regular Steering Committee meetings;

b) maintain strong lines of communication among the school, NVCC faculty, PARTNER (TBD) and other appropriate organizations; and

c) Manage workplace learning activities and projects and activities related to WATERBURY ECO.

b. Mentors.

1.) PARTNER (TBD) will recruit its employees to serve as mentors to WATERBURY ECO students with no minimum commitment as to the number of employees who will serve as mentors. However, any employee who agrees to participate as a mentor will be expected to dedicate a minimum of Y, hour a week as a mentor.

2.) PARTNER (TBD) will provide training and support to all participating mentors. PARTNER (TBD) mentors will have access to a free online mentorship tool (provided by the Early College Steering Committee) to facilitate communication between all WATERBURY ECO students and their mentors. In addition to weekly participation using the online tool, mentors and mentees will meet a minimum of twice per school year. These face-to-face meetings will be planned by the Steering Committee.

3.) PARTNER(TBD) will provide guidance and support on the mentoring process, integrating the aforementioned mentoring tool as appropriate.

4.)Prior to participating in the program, all mentors shall voluntarily participate in the District's procedures regarding background checks.

c. Students who complete the approved curriculum and earn a high school diploma plus the associate's degree from NVCC will be "first in line" for appropriate jobs at PARTNER (TBD). "First in line" means that, at such a student's request, PARTNER(TBD) will accommodate to the best of its ability interviews and consider such a student for PARTNER(TBD)'S open positions in the Connecticut

area that are appropriate and available at the time of the student's graduation. Final hiring decisions will be made solely in PARTNER (TBD)'s discretion.

3. Curriculum and Education Support

- a. PARTNER (TBD) will work with the school principal and WATERBURY ECO Director, appropriate NVCC staff and the Steering Committee to help identify high-quality science, technology, engineering and mathematics (STEM) curriculum that may be incorporated into the academic program of the school.
- b. PARTNER(TBD), working through line supervisors and Human Resources managers, will identify the appropriate U.S. entry-level positions at PARTNER(TBD) and the critical skills associated with those positions, to help inform WATERBURY Eco's curricula. This work will be carried out on an annual basis.
- c. PARTNER (TBD) will work to convene industry experts to help verify and add to the set of skills students will need to qualify for entry-level positions in the IT field broadly.
- d. Beginning in year one, PARTNER (TBD) will provide mentoring, site visits and other workplace experiences, as available and appropriate.
- e. In subsequent years, PARTNER (TBD) will continue to provide mentoring, site visits and workplace experiences, as available and appropriate, and will help provide prepared students with paid internships at PARTNER (TBD), as available and appropriate. These internships will be designed with input from the Steering Committee and WATERBURY ECO and NVCC faculty. PARTNER (TBD) shall solely decide how much internship, job shadowing placements and other real life work experiences to offer that are aligned with the curriculum and will work with other corporate partners to develop eligibility criteria for students.

G. Contact Information.

The parties named the following individuals as primary representatives regarding this joint undertaking. The parties shall notify each other of any change to this designation within two (2) business days.

1. The WPS names the following individual as its primary contact concerning this Agreement: _____ Superintendent
2. NVCC names the following individual as its primary contact concerning this Agreement: Dr. Daisy Cocco De Filippis, President

3. PARTNER(TBD) names the following individual as its primary

H. Compliance with federal and state statutes

In performing services pursuant to this letter of understanding, the parties agree that they shall comply with all applicable federal and state statutes and regulations, including but not limited to, FERPA and the Gramm-Leach-Bliley Act and related state agency contracting policies, in the protection of all personally identifiable and other protected confidential information. Nothing in this letter of understanding may be construed to allow either party to maintain, use, disclose or share student information in a manner not allowed under such laws or regulations.

I. Miscellaneous

1. Duration. This letter represents a commitment to sustain this collaborative effort by the parties beginning on August 1, 2018 and ending on June 30, 2025 unless extended by all the parties. Except that first and second cohort students graduating from WATERBURY ECO in June 2020 will still be provided with a "first look" for employment, as appropriate, by PARTNER(TBD), if the agreement is not extended.
2. Amendments and Modification. Any modifications to this letter must be made only by mutual agreement of all the parties in writing, and any such modification shall be attached and become a part of this collaboration as if set forth herein.
3. Review and early termination. Beginning in September 2018 and for the subsequent six (6) years, the Steering Committee will meet each September to review and discuss the program's effectiveness, challenges, and plans for improvement in the following school year. Based on the needs and ongoing development of the program, the parties will reaffirm and/or refine their commitments and ongoing support in writing. If any of the parties is considering termination or a significant change to their involvement that would impact the course of study for students, that party will promptly notify all members of the Steering Committee. The Steering Committee will review and consider ameliorative steps and responses to stated concerns. No party will terminate without meeting with the Steering Committee to discuss the issues and to identify approaches to continue the program for students intact. Any final decision to withdraw support and/or terminate its involvement with WATERBURY ECO for a new school year must be made in writing no later than the previous December 31st.
4. WPS, NVCC and PARTNER (TBD) each understand and agree that they will not be liable to each other for breaches, claims or losses arising out of or relating to this

collaborative effort. This letter does not grant any third party beneficiary rights, and does not create an agency, partnership, or joint venture relationship among the parties. This letter of understanding is as such and does not constitute a binding agreement among the parties.

5. NVCC Acknowledges receipt of City of Waterbury Code of Ordinance §39 entitled Ethics and Conflicts of Interest and agree to abide by the sections Entitled Gratuities and Kickbacks §39.042, and 39.047 regarding contingency fees.

IN WITNESS WHEREOF, the parties hereto execute this Contract on the dates signed below.

WITNESSES:

CITY OF WATERBURY

By: _____
Neil M. O'Leary, Mayor

Date: _____

WITNESSES:

NAUGATUCK VALLEY COMMUNITY COLLEGE

By: _____

Its _____

Date: _____

Amendment No. 1
to
CONSTRUCTION CONTRACT
for
Playground Improvements at Chase, Generali & Walsh Elementary Schools
between
City of Waterbury
and
Glen Terrace Landscaping, Inc.

THIS Amendment No. 1, effective on the date signed by the Mayor, is by and between the City of Waterbury, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and Glen Terrace Landscaping, Inc., located at 759 Sherman Avenue, Hamden, Connecticut, 06514, a duly registered State of Connecticut, domestic corporation (the "Contractor").

WHEREAS, the parties hereto executed an agreement for Playground Improvements at Chase, Generali and Walsh Elementary Schools, Invitation to Bid ("ITB") Number 6110, on _____, 2018 ("Contract"); and

WHEREAS, the City and the Contractor desire to amend the contract time provisions of the Contract,

NOW THEREFORE, the City and Contractor hereby agree and covenant to amend the Contract as follows:

1. **Contract Time.** The first paragraph of Section 5 of the Contract is deleted in its entirety and replaced with the following text:

"5. Contract Time. The Contractor shall Substantially Complete all work and services required under this Contract by August 15, 2018 and shall reach Final Completion by October 24, 2018 ("Contract Time").

2. Except as expressly modified herein, all the terms, conditions and provisions of the Original Contract as amended by this **Amendment No. 1**, shall remain in full force and effect and binding upon the parties hereto.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto execute this Amendment No. 1 on the dates signed below.

WITNESSES:

CITY OF WATERBURY

By: _____
Neil M. O'Leary, Mayor

Date: _____

WITNESSES:

GLEN TERRACE LANDSCAPING, INC.

By: _____

Its: _____

Date: _____

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

#10

WORKSHOP: Thursday, July 12, 2018 (WAMS)
BOARD MEETING: Thursday, July 19, 2018

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP

FACILITIES AND DATES/TIMES

Registrar of Voters T. Begnal/T. DeCarlo	Kennedy, Gilmartin, Tinker, Reed, Chase, Regan, Carrington, Kinigsbury, Sprague, Crosby, W.Cross, Maloney, Wilson Schools Tuesday, August 14 th , 2018 5:00am to 9:00pm (Primary Election)
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Approved

Robert Henry
Deputy Superintendent of Schools

JUN 25 2016

SCHOOL PERSONNEL USE ONLY

DATE: 6-25-16

TO: SCHOOL BUSINESS OFFICE

FROM: Registrar of Voters

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: See Attached

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Tuesday August 14, 2018

FROM: 5:00 am/pm

TO: 9:00 am/pm

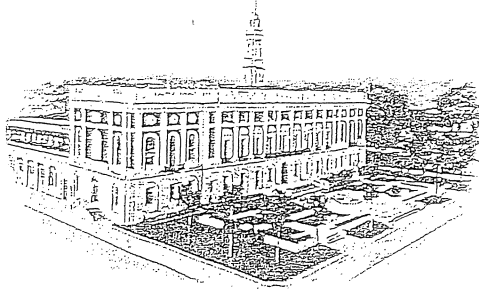
FOR THE FOLLOWING PURPOSES:

Primary Election

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



JUN 25 2018

DEPARTMENT OF REGISTRARS OF VOTERS
THE CITY OF WATERBURY
CONNECTICUT

June 13, 2018

Board of Education Members
236 Grand Street
Waterbury, CT 06702

Dear Board of Education Members:

We are writing to request the use of the following schools for the August Primary Election which will take place on August 14th. We will need to be in the facility starting at 5:00 am on the day of the election.

Kennedy High School
Gilmartin Elementary
Tinker Elementary
Reed School
Chase Elementary

Regan Elementary
Carrington School
Kingsbury Elementary
Sprague Elementary

Crosby High School
Wendell Cross Elementary
Maloney School
Woodrow Wilson School

Our office would also kindly ask that the name and cell phone number of the Maintainer, who is responsible for opening the building, be given to our office prior to the election.

Please feel free to contact us should you have any questions.

Sincerely

Teresa Begnal

Timothy De Carlo

COMMITTEE ON SCHOOL FACILITIES & GROUNDS**WORKSHOP: Thursday, July 12, 2018 (WAMS)****BOARD MEETING: Thursday, June 28, 2018****TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT****LADIES AND GENTLEMEN:****With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.****GROUP****FACILITIES AND DATES/TIMES**

Sacared Heart H.S.	Kennedy pool: 8/23/18 – 3/16/19 Mon.-Fri. 4:00-6:30pm and Sat. 8:00-10:00am (girls and boys swim programs)
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REQUESTING WAIVERS:

Be a Baller Not a Bully	Wilby gym & café: Mon. thru Fri. Sept. 30 to Aug. 3
Ta'Quan Zimmerma	9am-3pm (Anti Bullying Basketball Camp) (\$2,940.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Waterbury Chapter of UNICO	Kennedy room or lib.: Sept.2018 – May. 2019
P. Varanelli	2 nd Tues each month 6:30-8:30pm (board meetings)
CT. Bombers	Crosby field: 6/30, 7/21, 8/11, 8/25, 9/15, 9/22
D. Wright	5:00-10:00 pm (football games)
CT. Dept. of Energy & Environmental Protection	Maloney café: Wed., Aug. 1 st 6:00-9:00 pm
E. Pestana	(Public Meeting)

MONIES COLLECTED TO DATE:

\$ 98,609.25

Approved:

Robert Henry
Deputy Superintendent of Schools

These activities are completed and have been billed:

Porter & Chester
Ring of Honor Boxing
Save Girls on Fyer
Triple Threat Dance

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JUL 5 2018

APPLICANT Sacred Heart High School NAME OF ORGANIZATION Sacred Heart HS
ADDRESS 142 South Elm Street Wtby, CT 06706 TELEPHONE # (203) 753-1605
(street) (city) (state) (zip code)

SCHOOL REQUESTED Kennedy HS DATES 8/23/18 - 3/16/19 ROOM(S) Pool/Locker Room
OPENING TIME 4 pm/8am CLOSING TIME 6:30pm/10am PURPOSE Swim team practice and meets
ADMISSION (if any) \$5.00 (meets only) CHARGE TO BE DEVOTED TO Athletic Department

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 35

SIGNATURE OF APPLICANT [Signature] DATE 6/27/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Lindsay Osborn, 142 South Elm St, Wtby, CT 06706, (203) 910-1624

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Initials] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$73/HR plus 1 HR SERVICE

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

HH ✓

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
238 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JUL 9 2018

APPLICANT E. Duan Zimmerman NAME OF ORGANIZATION Be A Buller Not A Bully

ADDRESS 109 Bucks Hill Rd. Waterbury CT 06704 TELEPHONE # 203-565-7839
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby DATES July 30 - Aug 3 ROOM(S) Gym / Cafeteria

OPENING TIME 9am CLOSING TIME 3pm PURPOSE Anti-Bullying Basketball Camp

ADMISSION (if any) \$90.00 CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20-30 CHILDREN 120

SIGNATURE OF APPLICANT E. Duan Zimmerman DATE 7-9-18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

E. Duan Zimmerman 109 Bucks Hill Rd. (203) 565-7839

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TZ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service per over.

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Monday
Thru
Friday
9 AM - 3 PM

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Use of Building Permit)

APPLICANT/ORGANIZATION: Be A Boller Not A Bully

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED:

Wilby Gym - Case

DATE(S): July 30 - Aug 3 M-F

TIMES: 9 AM - 3 PM

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

7-9-18

Date

Ta'Z

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST:

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JUL 3 2018

APPLICANT Patricia A. Varanelli NAME OF ORGANIZATION Waterbury Chapter of UNICO
ADDRESS 102 Ridgewood Dr Middletown CT 06762 TELEPHONE # 203-577-8877
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kennedy H.S. DATES 2nd Tues of the month ROOM(S) Conf Rm or Lib
OPENING TIME 6:30^{PM} CLOSING TIME 8:30^{PM} PURPOSE UNICO Bd Meeting (501-C)
ADMISSION (if any) -0- CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 12 CHILDREN -0-
SIGNATURE OF APPLICANT Patricia A. Varanelli DATE 7/1/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Frank Trivisano (203) 819-1202 Patricia Varanelli (203) 577-8877

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PA) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



Ms Patricia A Varanelli

Meeting Dates 18/19

Sept 11

June 11

Oct 9

Nov 13

Dec 11

Jan 8

Feb 12

March 12

April 9

May 14



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Jose Gonzalez NAME OF ORGANIZATION Connecticut Bombers

ADDRESS 13 W. Farm St. WTBY CT 06704 TELEPHONE # 203-767-7788
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby H.S. DATES Attached* ROOM(S) Field (Football)

OPENING TIME 5pm CLOSING TIME 10pm PURPOSE Football Games (Semi Pro)

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____ CHILDREN _____

SIGNATURE OF APPLICANT [Signature] DATE 6/26/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Dennis Wright, 11 West Farm St. WTBY CT 06704, 203-725-1684

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Signature] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250.00 INSURANCE COVERAGE ☒ YES ☐ NO

100K PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

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Connecticut Bombers Crosby field dates
5p-10p

6/30/18

7/21/18

8/11/18

8/25/18

9/15/18

9/22/18

Dennis Wright
203-725-1684
connecticutbombers@gmail.com

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JUL 9 2018

APPLICANT STATE OF CONNECTICUT NAME OF ORGANIZATION CT DEEP
ADDRESS 79 Elm St, Hartford, CT 06106 TELEPHONE # 860-424-3001
(street) (city) (state) (zip code)
SCHOOL REQUESTED MALONE Elem. DATES 8-1-2018 ROOM(S) Large Room / Cafeteria
OPENING TIME 6 PM CLOSING TIME 9 PM PURPOSE Public Meeting
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN _____
SIGNATURE OF APPLICANT [Signature] DATE 7-9-2018

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

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SCHEDULE OF RATES: CUSTODIAL FEES: N/A
RENTAL FEES: N/A
MISCELLANEOUS FEES: N/A

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

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