Waterbury Board of Education

THE CITY OF WATERBURY 236 Grand Street & Waterbury, CT 06702



MEMORANDUM

FROM: Carrie A. Swain, Clerk **DATE:** October 2, 2018

Board of Education

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice Committee Meetings – Thursday, October 4, 2018,

5:30 p.m., Gilmartin School

Notice of Regular Meeting – Thursday, October 18, 2018, 6:30 p.m.,

Waterbury Arts Magnet School Atrium

The Committees of the Board of Education will meet on Thursday, October 4, 2018, 5:30 p.m., Gilmartin School, 94 Spring lake Road, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

1. <u>Committee of the Whole/20 minutes</u> ~ Principal's Report (no backup) – Jennifer Dwyer.

PUBLIC SPEAKING

- 2. <u>Committee on Finance/5 minutes</u> ~ Request approval to apply for the CSDE 2018-2021 Education for Homeless Children and Youth Grant D. Schwartz, L. Allen Brown.
- 3. <u>Committee on Finance/5 minutes</u> ~ Request approval of the Connecticut State Department of Education ED-099 Agreement for Child Nutrition Programs and authorization of Dr. Ruffin to sign the ED-099 Agreement for Child Nutrition Programs L. Franzese.
- 4. <u>Committee on Finance/5 minutes</u> ~ Request approval of a contract with Edgenuity (to be distributed) D. Schwartz.
- 5. <u>Committee on Finance/5 minutes</u> ~ 2018/2019 Quarterly Expenditure Report (to be distributed) D. Biolo.
- 6. <u>Committee on School Personnel/5 minutes</u> ~ Request approval of a Memorandum of Understanding with Relay Graduate School of Education to provide Alternate Route to Certification J. Hayes.
- 7. <u>Committee of the Whole/10 minutes</u> ~ Human Resources Staffing Report (to be distributed) D. Schwartz, L. Dunn.
- 8. <u>Committee of the Whole/15 minutes</u> ~ Report: Smarter Balanced/NGSS T. Battistoni.
- 9. <u>Committee on Curriculum/10 minutes</u> ~ Discussion: Grades Six through Eleven Science Curriculum D. Schwartz.

- 10. <u>Committee on Curriculum/10 minutes</u> ~ Discussion: Grades Six through Eight English/Language Arts (ELA) Curriculum D. Schwartz.
- 11. <u>Committee on School Facilities & Grounds/2 minutes</u> ~ Use of school facilities by school organizations and/or City departments.
- 12. <u>Committee on School Facilities & Grounds/3 minutes</u> ~ Use of school facilities by outside organizations and/or waiver requests.

SUPERINTENDENT'S UPDATE TO THE BOARD

- 13. <u>Superintendent's Notification to the Board/5 minutes:</u>
 - a. Athletic appointments:

Hinton, Marci – WHS Head Cross Country Coach, effective 09/18/18. Rotatori, Kayla – KHS Assistant Girls Swim Coach, effective 09/26/18. LeVasseur, Armand – Carrington Intramural Volleyball Coach, eff. 09/25/18. Weaver, Trai – WCA Assistant Football Coach, effective 09/24/18.

b. Grant funded appointments effective immediately:

Cochran, Candee – Office Manager/Non-public schools, full-time, UPSEU Union with benefits, funded by Title I Public/Non-public.

Dzubay, Dawn – Tutor/MMS, part-time, \$32 p/hour, non-union and without benefits.

Gravel, Suzanne– Tutor/RMS, part-time, \$32 p/hour, non-union and without benefits.

Howard, Kathleen– Tutor/MMS, part-time, \$32 p/hour, non-union and without benefits.

Marte, Ytcher – Secretary III, SBO, full-time, UPSEU Union, with benefits, funded by Title IIA

Watts-Calzada, Syvella – FRC/Wilson, full-time, \$24.72 p/hour, non-union and with benefits.

Yurchyk, Patricia – Tutor/MMS, part-time, \$32 p/hour, non-union and without benefits.

c. <u>21st Century/State Department of Education After-school Program</u>

Appointments, salary per contract:

Barolli, Nazire - NEMS/Teacher

Corbo, Cherie - Washington/Lead Teacher

Della Calce, Anthony - NEMS/Teacher

Griffiths, Mysti - NEMS/Teacher

Hart, Richard Jr. - Duggan/Teacher

Larkin, Brian – Kingsbury/PE, SDE Program

Mastrianni, Jason – Hopeville/Teacher

Ratatori, Kayla – PE

Wallace, Matthew – Walsh/Teacher

d. 21st Century Recreation Specialist Appointments, Part-time, \$12.00

p/hour, non-union and without benefits, effective immediately:

Andrews, Chyloe Cerrutti, Athaliah Daley, Nevile Lopez, Chelsea Lora, Nidia Marcal, Maria Marquez, Destiny Rivera, Michelle Vargas, Yesaira

e. <u>Waterbury Career Academy After-school STEM Program appointments, funded by Alliance Grant:</u>

DeFrancesco, Nora – teacher.

f. Robotics Teacher and Mentor appointments effective immediately:

Lucian, David – WMS/Mentor Pesce, Marguerite – WMS/Teacher Gaydosh, Kathy – WSMS/Mentor Page, Jennifer – NEMS/Mentor Lafayette, Donald – NEMS/Teacher

Aird, Hugh – Enlightenment/Mentor

g. Rotella After School Programs (Enrichment and Academics) – Session 1, October 1 through December 6, 2018 – Monday through Thursday:

Administrator – Robin Henry

Substitute Administrator – Dana Wallace (as needed)

AV Tech - Brian Michaud

Grants Facilitator/Clerical – Jean Zastaury

<u>Teachers</u> <u>Subs:</u>

Altieri, Christina Heidgerd, Angela

Argenta, Lauren Lee, Ellen

Barrett, Ellen Ouellette, Bernadette DeSanto, Christine Porcaro, Stefanie Ledbetter, Brenda Santovasi, Monica

McLaren, Ashley

Miller, Terri Aides/Paras
Monroe, Mary Begin, Debra
Rinaldi, Heather Cicchiello, Ersilia
Silva, Joseph Generali, Linda
Walent, Cheyenne Lombardi, Lauren

h. Teacher transfers:

Linskey, Tara – from WMS/WSMS Health to WSMS Health, eff. 10/04/18.

i. Teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Mancini	Mark	Duggan	Gr. 4	8/23/2018
Renzoni	Matthew	Enlightenment	PE/Health	9/20/2018
Richards	Randall	Wilby	Business	8/27/2018
Rivera-Saez	Briselle	Wallace	Bil Gen Science	8/27/2018

j. Resignations:

Ciccio, Chelsea – CHS Special Education, effective 10-05-18. Fareira, Charles – WMS Grade 7 Science, effective 09-30-18. Huegi, Patricia – NEMS Math Lab, effective 09-12-18. Johnson, Mariah – Tinker Grade 2, effective 09-20-18 (revised date). Shinskie, Shannon – WHS ROTC, effective 09-19-18.

k. Retirements:

Pascale, Stephanie – Sprague Grade 3, effective 09-23-18.

EXECUTIVE SESSION

ADJOURNMENT

Carrie A. Swain, Clerk Board of Education

Welcome from Gilmartin Students



Aliana Jones, Arianna Rodriguez, Dallas Hall, Evelyn Miller, and Kiyarah Watson



The mission of the John G. Gilmartin family is to *empower and inspire diverse learners* to become *empathetic*, responsible, and contributing citizens. Our goal is to achieve *academic and personal excellence* by realizing our *positive impact* within ourselves, our school, and our *community*.

JENNIFER DWYER, PRINCIPAL LAURA CURLEY-COLON, SUPERVISING VICE PRINCIPAL

Home of the Gilmartin Gators

Today I will pause

and remember my CLAWS

C- I Care for my community

L- I Listen and Learn

A- I Act Respectfully

W- I Work Cooperatively

S- I Stay Safe



I'm a Gilmartin Gator and I'm Prooooooooud of It!

Where We Were in 2016...

- Safety and Security were at the forefront of most conversations
- ▶ 12 students with 10+ referrals
- ▶ 326 In and out total suspensions
- ▶ 403 referrals
- ▶ 10 arrests

Where We Are Now...

- Reducing Rates of Recidivism
 - 5 students with 10+ referrals (58% reduction)
 - 257 In and Out of School Suspensions (21% reduction)
 - 321 referrals (22% reduction)
 - 2 arrests (80% reduction)

Shifted Have Our Main Focus...

Focus on academics and attendance while we continue to analyze and improve school safety

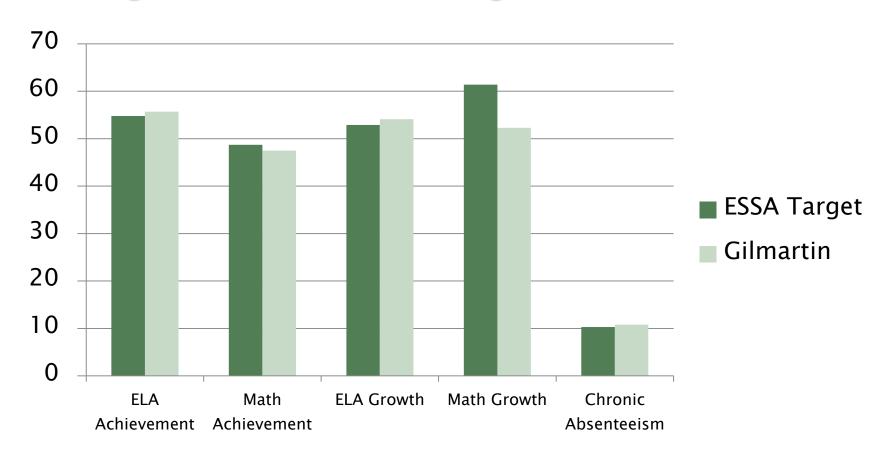
We've Been Busy...

 Increased coaching, modeling and calibration activities.



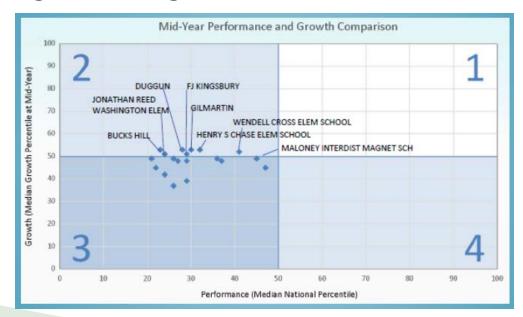
- Partnership with CK3LI
- Increased the amount of small group teaching and targeted intervention in both ELA and Math.
- Included a SCOPE program
- Increased field trips including Washington DC
- Started a blended learning approach in grades 3-8 with Google Classroom.

Preliminary Results for Progress Towards ESSA Targets



Growth Targets

- ELA- Individual growth targets are set by mClass or district assessments
 - 66% of students met their growth goals
- Math- Individual growth targets are set by iReady or district assessments
 - 68% of students reached growth targets



Celebrations

- Awarded the 1003a Grant for School Improvement total amount of \$424,967
- Equipped all grade 3-5 classrooms with Chromebooks and each k-2 class with 2 group sets of Yoga Books
- Full time Prevention Specialist
- Teacher training on differentiation
- Consumable Text and Books

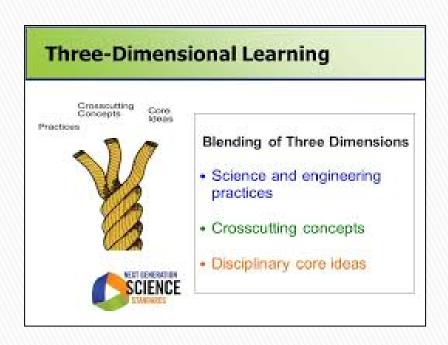




New This Year

- Updated Behavior Matrix
- Restorative Circles
- Adjusted schedules to allow for content and vertical planning for grades 6-8.







Improving Attendance & Recognition for Attendance



- Partnership between our CAT, School Governance Council and the Horace Mann Foundation to develop school wide attendance incentives.
- CAT team has reviewed at risk students and is developing individual plans of action to target underlying factors.
- Developing family friendly letters and are working on whole school and community campaigns to increase attendance awareness and importance.

Building Community & Giving Back

- Partnerships
 - SafeHaven
 - FoodCorps
 - CJ May to form a Gilmartin Green Team
- Student and Staff Fundraising







Parental Involvement







Monthly Events with **Academic Components** September 6- Ice Cream Social September 22- Gathering October 25 - Halloween Fest October - Spanish Heritage November- Food Drive November- Veteran's Program December- Holiday Bizarre December-Holiday Traditions celebration March- Dr. Suess's Celebration April- Art Show May- Muffin's with Mom June- Donuts with Dad

Afterschool Programs













Yearbook Committee







EDUCATION is the

MOST POWERFUL WEAPON

which you can use to

CHANGE THE WORLD.







WATERBURY PUBLIC SCHOOLS

OFFICE OF COMPETITIVE GRANTS LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

September 27, 2018

Honorable Board of Education City of Waterbury 236 Grand Street Waterbury, CT 06702

Re: Education of Homeless Children & Youth Grant (CSDE)

Dear President Brown and Education Commissioners:

The Connecticut State Department of Education has announced a grant competition for grants to support programs and services for homeless children and youth. The grants are funded through the federal McKinney-Vento Act. Waterbury is a past grant recipient, and was awarded a grant from this program most recently for the period 2015-2018.

The maximum amount of grant funding for which a district may apply this year is \$50,000 per year for each of three years; and a dollar for dollar match is required. Matching funds from the Title I grant have been identified by the Entitlement Grants Supervisor, Linda Riddick-Barron, and are an acceptable match for this grant opportunity. Thus, no local funds are needed to meet the match requirement.

Local Board of Education approval for this grant is required by the Connecticut State Department of Education. The application deadline is September 27, 2018 on the eGrants electronic grants system; subsequent approval by the Board of Education will be accepted by the State Department of Education. I respectfully request your permission to apply for this grant on behalf of Waterbury School District.

Very truly yours,

|s| Louise Allen Brown

Louise Allen Brown Grant Writer

cc: Dr. Verna D. Ruffin Darren Schwartz Doreen Biolo Education for Homeless Children and Youth Grant (Competitive McKinney-Vento Act Funding) Connecticut State Department of Education Louise Allen Brown September 27, 2018

Grant Highlights

Program Purpose: The purpose of this grant is to assist school districts in removing barriers to education for homeless children and youth.

Grant Period: July 1, 2018 – June 30, 2021

Grant Award Maximum: \$50,000/year (\$150,000 over 3 years)

Matching Funds: Required at 100% for \$50,000 grants, a dollar for dollar match

Application Deadline: September 27, 2018

Eligible Applicants: LEAs

Waterbury Proposal

The **goal**, and **expected outcome**, of the proposed project is for homeless children and youth to be successful in school. The project **objectives** are 1) to eliminate barriers to education for homeless students, and 2) to expand services, supports, and resources for homeless students and their families. Planned project **activities** which reflect the current needs of Waterbury homeless students, and which relate to the McKinney-Vento Authorized Activities and Standards include:

- Identifying homeless children and youth;
- Providing a part-time Community Connections Coordinator to link homeless students
 and their families to medical, dental, mental health, counseling, food banks, housing,
 and other community based services, and to coordinate services between schools and
 agencies providing services to homeless students;
- Providing a part-time Secretary (funded in part through this grant ad in part through other funds) to assist in the organization and prompt delivery of services and supplies for homeless students by the district Liaison to Homeless Students;
- Removing barriers to enrollment or continued attendance in school, e.g., by arranging student transportation for homeless students to and from school;
- Providing educational services for homeless students, e.g., providing tutoring at area shelters, making connections to early childhood programs for homeless students, and providing enriched educational services through field trips and co-curricular and extracurricular school activities;
- Providing school uniforms and school supplies to homeless students;
- Providing payment of fees for obtaining birth certificates, immunization or medical records, guardianship records, or the like;

- Conducting outreach through staff to parents of homeless students, e.g., providing McKinney-Vento information to parents/families concerning the rights of such students and the resources available to them;
- Participating at community based meetings to build awareness of the rights and needs of homeless students, including pre-school aged children;
- Providing extraordinary assistance needed to enable homeless children and youth to attend school, such as medical essentials for use at school;
- Collaborating with the Liaison for the Homeless to conduct "Project Love" activitiesevents held at a school with educational activities for homeless students and their families; and
- Providing other supplemental services, supplies, and resources to homeless students.

Project Budget

The budget will total \$50,000 per year, for three years. Each year the State Department of Education requires a 100% match, a dollar for dollar match. The Entitlement Grants Supervisor has identified other (entitlement) grant funds (Title I) for services to homeless students that can be used to match this project each of the three years.

Grant funds will support the part-time coordinator, part-time secretary, and part-time tutor(s). Grant funds will be used to support all of the activities detailed above, and for school supplies, school uniforms, or other resources essential to facilitating student success for homeless students.



ED-099 Revision 1/18 **Connecticut State Department of Education** 7 CFR Part 210 Bureau of Health/Nutrition, Family Services and Adult Education 7 CFR Part 215 450 Columbus Boulevard, Suite 504 7 CFR Part 220 Hartford, CT 06103-1841 7 CFR Part 225 7 CFR Part 226 7 CFR Part 245 7 CFR Part 250 AGREEMENT FOR CHILD NUTRITION PROGRAMS 15100, 151AIR Child Nutrition Program Sponsor Agreement Number Waterbury School Lunch, Waterbury Board of Education -Afterschool Meals Program Sponsor Name (Town, City, Board of Education, School, Organization, or Corporation)

62 Harper Avenue, Waterbury, CT 06705 Street Address, City, State, Zip Code

	For State Use Only			
Type of Agency				
\boxtimes	Education Institution			
	Government Agency			
	For-profit Organization			
	Indian Tribe			
	Military Installation			
	Private Nonprofit Organization			
	Other			

This Permanent Single Agreement (Agreement) represents the United States Department of Agriculture's (USDA) requirement for state agencies to provide each school food authority (SFA) with a single Agreement when a state agency administers any combination of the USDA Child Nutrition Programs (CNPs). This Agreement replaces all previous Agreements with the Connecticut State Department of Education (CSDE) for each CNP indicated on page 2.

This Agreement shall be effective commencing on the approval date indicated on page 2 and remain in effect unless terminated as provided herein.

By signing this Agreement (page 15), the sponsor agrees to comply with the requirements for any CNP in which it is approved to participate.

The sponsor must comply with all requirements included in documents submitted as part of each CNP application, in addition to the requirements of this Agreement.

This is not an application to participate in a CNP.

PROGRAM PARTICIPATION

Check all CNPs that apply.

Type of Organization Entity (Check (☐ Public School ☐ Cha ☐ Private School ☐ Carr	rter School	Residential C	Child Care Institu	tion
	For State	For State Use Only		
CNP	Da Appr	I	Signatu	ıre
National School Lunch Program (NS)		0,50	<u> </u>	
School Breakfast Program (SBP)				
Afterschool Snack Program (ASP)				
Special Milk Program (SMP)				
Seamless Summer Option (SSO)				
CNP	For State Date Approve		Signatur	
Adult Day Care (ADC)				
Child Care Center (CCC)			****	
☐ Day Care Homes (DCH)				
Summer Food Service Program (SFS) SFSP Code (Check One): School Food Authority Private Nonprofit	_	h Sports Program nment	Residentia Non-reside	l Camp ential Summer Camp
The second secon	For State		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
CNP	CD)	Date Approved	S	ignature
Summer Food Service Program (SFS	5P)			
Food Distribution Program (FDP)				
	For State	Use Only		
	For State Date Approve		ature	WBSCM * Business Partner II

* Web-based Supply Chain Management

DEFINITIONS

Child Nutrition Programs (CNP): Federally funded nutrition programs administered by the USDA according to the National School Lunch Act, as amended (60 Stat. 230, 42-USC 1751), and the Child Nutrition Act of 1966, as amended (80 Stat. 885, 42-USC 1771) and subject to all present and subsequent regulations issued pursuant to said statutes. Specifically, for the purpose of this Agreement, Child Nutrition Programs include the National School Lunch Program (NSLP), School Breakfast Program (SBP), Special Milk Program (SMP), Afterschool Snack Program (ASP), Seamless Summer Option (SSO) of the NSLP, Food Distribution Program (FDP), Child and Adult Care Food Program (CACFP), and Summer Food Service Program (SFSP), herein referred to as CNPs.

Federal Assistance: Any funding, property, or aid that is provided to a state agency, sponsor, SFA, institution, or recipient agency for the purpose of providing CNP benefits or services to eligible participants.

Institution: A sponsoring organization, child care center, at-risk afterschool care center, outside-school-hours care center, emergency shelter, or adult day care center that enters into an Agreement with the state agency to assume final administrative and financial responsibility for CNP operations as defined in 7 CFR Part 226.

Recipient Agency (RA): Agencies or organizations that receive donated foods under 7 CFR Part 250, Food Distribution Program.

School: An educational unit as defined in 7 CFR parts 210, 215 and 220.

School Food Authority (SFA): The legal governing body that is responsible for the administration of one or more schools; and has the legal authority to enter into an Agreement with the state agency to operate CNPs.

Sponsor: A public, private nonprofit, or for-profit organization that is approved to operate a CNP as defined in 7 CFR parts 210, 215, 220, 225, 226, 240, and 250. The SFA, recipient agency, institution, or organization that is party to this contract.

State Agency: The state educational agency approved by the USDA to administer CNPs within the state as defined in 7 CFR Part 210, 215, 220, 225, 226, 240, and 250. For the purposes of this Agreement, the state agency is the CSDE.

Hereinafter, the institution, recipient agency, or SFA shall be referred to as Sponsor.

RESPONSIBILITIES

The CSDE agrees to reimburse or make advance payments in such amounts as are authorized by federal regulations to the Sponsor in connection with the CNP providing milk, breakfasts, lunches, suppers, or supplemental food to those eligible in accordance with any of the following regulations that are applicable to the chosen CNPs: National School Lunch Program Regulations (7 CFR Part 210), Special Milk Program Regulations (7 CFR Part 215), School Breakfast Program Regulations (7 CFR Part 220), Summer Food Service Program Regulations (7 CFR Part 225), Child and Adult Care Food Program Regulations (7 CFR Part 226), Determining Eligibility for Free and Reduced-price Meals and Free Milk in Schools (7 CFR Part 245), and Food Distribution Program Regulations (7 CFR Part 250), any amendments thereto. The CSDE shall reimburse or make advance payments to the Sponsor conditional

upon the receipt of federal funding for the purposes described above, and the continuing eligibility of the Sponsor for the federal funds. The CSDE agrees to make payments, where applicable, in accordance with 7 CFR Part 240 (Cash in Lieu of Donated Foods), and any amendments thereto, and/or to donate foods to the Sponsor in accordance with 7 CFR Part 250 (FDP).

The Sponsor agrees to accept federal funds and/or donated foods for the operation of CNPs as agreed to herein in accordance with all applicable CNP regulations and any amendments thereto, and to comply with all the provisions thereof, and with all Connecticut statutes, administrative rules, policy manuals, memoranda, guidance, and instructions and any instruction or procedures issued by the USDA or the CSDE in connection therewith. The Sponsor further agrees to administer CNPs funded under this Agreement in accordance with provisions of 2 CFR Part 200 with further clarification issued in 2 CFR Parts 400, 415, 416, et al. (79 FR 75981), as applicable.

This Agreement shall be effective commencing on the date specified on page 2 by the individual CSDE program manager's approval and remain in effect unless terminated as provided herein. The Sponsor shall notify the CSDE whenever significant changes occur in their CNP operations.

The CSDE may terminate the Sponsor's participation in any CNP covered in this Agreement in accordance with the grant close-out procedures found in 2 CFR Parts 200.343, as applicable. If the CSDE terminates the Sponsor's participation in any CNP, the CSDE's action may also result in the termination of the Sponsor's participation in all CNPs.

Either party hereto may, by giving at least 30 days' written notice for NSLP, SBP, SMP, ASP, SFSP, and CACFP, terminate this Agreement. Upon termination or expiration of this Agreement, as provided herein, the CSDE shall make no further disbursement of funds paid to the Sponsor in accordance with this Agreement, except to reimburse the eligible Sponsor in connection with breakfasts, lunches, suppers, snacks, or milk served on or prior to the termination or expiration date of this Agreement. The obligations of the CSDE under the above-cited regulations shall continue until the requirements thereof have been fully performed.

Either party hereto may, by giving at least 60 days' written notice for FDP, terminate this Agreement. Upon receipt of evidence that the terms and conditions of the agreement have not been fully complied with by the RA, the FDP may terminate this agreement immediately by notice in writing to the RA. Subject to such notice of termination or cancellation, the RA agrees to comply with the instruction of the FDP either to distribute or re-donate all remaining inventories of USDA Foods in accordance with the provision of this agreement.

No termination or expiration of this Agreement shall affect the obligation of the Sponsor to maintain and retain records as specified herein and to make such records available for audit or investigation. Such records shall be retained for a period of three years after the date of the final claim for reimbursement in the fiscal year to which they pertain; unless audit or review findings have not been resolved, in which case the records shall be retained beyond the three-year period as long as required for resolution of the issues raised by the audit or review.

USDA ASSURANCE OF CIVIL RIGHTS COMPLIANCE

The Sponsor hereby agrees that it will comply with:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000);
- All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the CNP applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement; and
- the USDA nondiscrimination statement that in accordance with Federal civil rights law and USDA civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the CNP applicant by USDA. This includes any Federal agreement, arrangement or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

By accepting this assurance, the Sponsor agrees to compile data, maintain records, and submit records and reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books, and accounts, access such facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the USDA FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Sponsor, its successors, transferees and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

The Sponsor further agrees to comply with the anti-discrimination statutes of the State of Connecticut. Connecticut General Statutes 4a-60 and 4a-60a as amended mandates that the Sponsor agrees and warrants that in the performance of this contract that he/or she will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut. If the contract is for a public works project. municipal public works contract or contract for a quasi-public agency project, the contractor agrees and warrants that he or she will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works or quasi-public agency project. The contractor further agrees to provide the Commission on Human Rights and Opportunities with such information requested by the commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor as relate to the provisions of this section and section 46a-56. For the purpose of this section, "minority business enterprise" means any small contractor or supplier of materials fifty-one per cent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of section 32-9n.

This contract is subject to the Provisions of Executive Orders Number 3 and 17 promulgated on June 16, 1971, and February 15, 1973, respectively. As such, this contract may be canceled, terminated or suspended by the contracting agency or the State Labor Commission for violation of or noncompliance with said Executive Orders, or any state or federal law concerning nondiscrimination notwithstanding that the Labor Commission is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that Executive Orders No. 3 and 17 are incorporated herein by reference and made a part hereof. The parties agree to abide by the said Executive Orders and agree that the contracting agency and the State Labor Commission shall have joint and overall continuing jurisdiction with respect to performance of this contract and the requirements of the above referenced Executive Orders.

The Sponsor agrees to save harmless the Connecticut State Board of Education from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described above.

PROTECTION OF THE RIGHTS AND PRIVACY OF PARENTS AND STUDENTS CLAUSE

Pursuant to 88 Stat. 571. 20 USC 1232 (g), Public Law 93-380, Education Amendments of 1974, the Sponsor shall agree and warrant to:

- 1. permit the parents or legal guardians of children eligible to participate in the named CNPs to inspect and review any and all official records, files and data directly related to their children;
- 2. provide an opportunity for a hearing to challenge the content of their child's records, to insure that the records are not inaccurate, misleading or otherwise in violation of the privacy or other rights of the children or their parents; and
- 3. establish and adhere to the policy of not permitting the release of children's personally identifiable records or files (or personal information contained therein) without the consent of their parents or legal guardians to any individual, agency, or organizations, except the following:

- a. other school officials who have legitimate educational interests;
- b. officials of state health or state education programs;
- c. officials of other schools or school systems in which the student intends to enroll, upon the condition that the child's parents or legal guardians be notified of the transfer, receive a copy, if desired, and have an opportunity for a hearing to challenge the content of the record;
- d. officials of federal, state or local means tested nutrition programs with eligibility standards comparable to the NSLP; and
- e. an administrative head of an education agency, or state educational authorities in connection with an audit and evaluation of Federally supported education programs, or in connection with the enforcement of the Federal legal requirements that relate to such programs provided that, except when a collection of personally identifiable data is specifically authorized by Federal law, any data collected by such officials with respect to individual students shall not include information (including social security numbers) that would permit the personal identification of such students or their parents after the data so obtained has been collected.

The Sponsor hereby agrees that nondiscrimination policy procedures in accordance with applicable regulations for the named CNPs will be established and implemented as appropriate.

REQUIREMENTS FOR SPONSOR PARTICIPATION IN NSLP, SBP, AND SMP

This section applies only if an approval date for the NSLP, SBP, or SMP has been entered on page 2 and it has been signed by the CSDE.

The Sponsor and participating schools under its jurisdiction shall comply with all provisions of 7 CFR parts 210, 215, 220, and 245, and all requirements developed pursuant to and imposed by these regulations that incorporate the Sponsor Application for Participation and Free and Reduced-price Policy Statement, as well as applicable provisions of 2 CFR Parts 400, 415, 416, et.al, and all applicable requirements of the Connecticut General Statutes relating to CNPs, USDA guidance, and CSDE Operational Memoranda, hereby incorporated by reference.

The Sponsor further agrees to the following specific provisions, as applicable.

- 1. Maintain a nonprofit school food service and/or a nonprofit milk service and observe the requirements for and limitations on the use of nonprofit school food service revenues set forth in 7 CFR 210.14 and 7 CFR 220.7(e)(1), and the limitations on any competitive school food service as set forth in 7 CFR sections 210.11 and 220.12.
- 2. Limit its net cash resources to an amount that does not exceed three months' average expenditures for its nonprofit school food service or such other amount as may be approved in accordance with 7 CFR sections 210.19 (a), 220.7 (e)(1), and 220.13(I).
- 3. Maintain a financial management system as prescribed in 7 CFR sections 210.14(c), 220.13(I), and 215.7(d)(6):
- 4. Comply with the requirements of the USDA regulations regarding financial management (2 CFR Part 200, subpart D and USDA implementing regulations 2 CFR part 400 and part 415).
- 5. Serve meals and snacks that meet the minimum requirements prescribed in 7 CFR sections 210.10 and 220.8, during the applicable meal period.
- 6. For pricing programs, to price meals and snacks as a unit.

- 7. Serve CNP meals, milk, and snacks free or at a reduced-price to all children who are determined by the Sponsor to be eligible for such meals in accordance with the free and reduced price policy statements approved under 7 CFR Part 245.
- 8. Claim reimbursement at the assigned rates only for reimbursable meals and snacks served to eligible children in accordance with 7 CFR parts 210, 215.8, 215.10, and with the agreement. The Sponsor authority official signing the claim shall be responsible for reviewing and analyzing meal and milk counts to ensure accuracy, as specified in 7 CFR sections 210.8, 220.11, and 215.11. Acknowledge that failure to submit accurate claims will result in the recovery of an overclaim and may result in the withholding of payments, suspension or termination of the program as specified in 7 CFR 210.25. Acknowledge that if failure to submit accurate claims reflects embezzlement, willful misapplication of funds, theft, or fraudulent activity, the penalties specified in 7 CFR 210.26 shall apply.
- 9. Count the number of free, reduced-price, and paid reimbursable CNP meals at the point of service, as approved by the CSDE.
- 10. Submit claims for reimbursement in accordance with 7 CFR sections 210.8, 220.11, 215,10, and procedures established by CSDE.
- 11. Comply with USDA requirements regarding nondiscrimination (7 CFR parts 15, 15a, 15b and FNS-113).
- 12. Make no discrimination against any child because of his or her eligibility for free or reduced-price meals, milk, or supplements (snacks) in accordance with the Free and Reduced-price Policy Statement.
- 13. Maintain, in the storage, preparation, and service of food and milk, proper sanitation and health standards in conformance with all applicable state and local laws and regulations.
- 14. Maintain necessary facilities for storing, preparing, and serving food and/or milk.
- 15. Obtain for each school participating in the CNPs a minimum of two food safety inspections during the school year, conducted by the state or local governmental agency responsible for food safety inspections, publicly post inspection results, and provide a copy of the inspection report to a member of the public upon request.
- 16. Implement a food safety program meeting the requirements of 7 CFR 210.13 and 210.15(b)(5) at each facility or part of a facility where food is stored, prepared, or served.
- 17. Upon request, make all accounts and records pertaining to CNPs available to the CSDE and USDA FNS, for audit or review, at a reasonable time and place in accordance with 7 CFR sections 210.9(b)(17), 220.7(e)(13), and/or 215.7(d)(7). In accordance with 7 CFR 210.19(a)(4), the CSDE shall promptly investigate complaints received or irregularities noted in connection with the operation of the CNP, and shall take appropriate action to correct any irregularities. At the discretion of the CSDE, the investigations shall be conducted on an announced or unannounced basis.
- 18. Maintain files of currently approved and denied free and reduced-price applications and direct certification documentation with the supporting documentation, as specified in and in accordance with 7 CFR 245. If the applications and direct certification documentation are maintained at the Sponsor level, they shall be readily retrievable by school or site.
- 19. Retain the individual applications for free milk and/or free and reduced-price lunches and supplements (snacks) submitted by families for a period of three years after the end of the fiscal year to which they pertain except that, if audit findings have not been resolved, the records shall be retained beyond the three-year period and as long as required for the resolution of the issues raised by the audit.
- 20. Observe the limitations on the use of CNP revenues set forth in 7 CFR sections 210.14a, 220.7 (e)(1), and 215.7 (d)(1) and the limitations on any competitive school food service as set forth in 7 CFR 210.11b.

- 21. Establish a local wellness policy that includes goals for nutrition education and physical activity, nutrition guidelines for all foods available on campus, guidelines for school meals not less restrictive than 7 CFR sections 210.10 and 220.8, and an implementation plan.
- 22. Enter into an agreement to receive donated foods as required by 7 CFR 250. Accept and use, in as large quantities as may be efficiently utilized in its nonprofit school food service, such foods as may be offered as a donation by the CSDE.
- 23. Purchase, in as large quantities as may be efficiently utilized in its nonprofit school food service, foods designated as plentiful by CSDE.

NSLP AFTERSCHOOL SNACK PROGRAM (ASP)

This section applies only if an approval date for the ASP has been entered on page 2 and it has been signed by the CSDE.

In conjunction with all provisions of the NSLP, the Sponsor agrees to the following requirements.

- 1. Claim reimbursement only for meals served in afterschool care programs that meet all of the following criteria:
 - The program must be operated by a school that is participating in the NSLP;
 - The program must be sponsoring or operating an afterschool care program for children ages 3-18;
 - The program must provide regularly scheduled educational or enrichment activities in an organized, structured, and supervised environment; and
 - The program must meet state or local licensing requirements and health and safety standards.
- 2. Claim reimbursement only for snacks served to children who are not more than 18 years of age. Individuals, regardless of age, who are determined to be mentally or physically disabled are eligible to participate. If a child's nineteenth birthday occurs during the school year, reimbursement may be claimed for snacks served to that child during the remainder of the school year;
- 3. Claim reimbursement for no more than one meal supplement per child per day. Sites located in areas served by a school in which at least 50 percent of the enrolled children are eligible for free or reduced-price meals may claim reimbursement at the free rate for snacks served to all children eligible to participate in the ASP regardless of each child's eligibility for free or reduced-price meals. Sites in which less than 50 percent of the enrolled children are certified eligible for free or reduced-price meals must claim reimbursement based on each child's eligibility for free or reduced-price meals.
- 4. Serve meal supplements that meet the minimum requirements prescribed in 7 CFR.210.
- 5. Price the meal supplement as a unit.
- 6. Serve meal supplements free or at a reduced-price to all children who are determined by the Sponsor to be eligible for free or reduced-price school meals under 7 CFR Part 245 or choose to offer a nonpricing program.
- 7. If charging for meals, the charge for a reduced-price meal supplement shall not exceed 15 cents, as required by 7 CFR 210.9(c)(4).
- 8. Claim reimbursement at the assigned rates only for meal supplements served in accordance with this agreement;
- 9. Review each ASP two times a year. The first review shall be made within the first four weeks of ASP operation each school year. The second review must be completed during the remainder of the time that the ASP is in operation.

- 10. Comply with all requirements of this part, except that claims for reimbursement need not be based on "point-of-service" meal supplement counts, as required by 7 CFR 210.9(b)(9).
- 11. Sites that are site/area eligible must maintain documentation that the site is located in an area served by a school in which at least 50 percent of the enrolled students are certified eligible for free or reduced-price meals and maintain total meal counts for these sites.
- 12. Sites that are not site/area eligible must record daily snack counts by student eligibility category and maintain documentation of free or reduced-price eligibility for all children for whom free or reduced-price snacks are claimed.
- 13. Maintain documentation of each child's attendance on a daily basis.
- 14. Maintain documentation of compliance with meal pattern requirements.

SEAMLESS SUMMER OPTION (SSO) OF THE NSLP

This section applies only if an approval date for the SSO has been entered on page 2 and it has been signed by the CSDE.

The SSO combines features of the NSLP, SBP, and SFSP. The purpose of the SSO is to feed children in low-income areas during the summer months, extended breaks of a year-round school schedule, or unanticipated school closures. The SSO reduces paperwork and the administrative burden that is normally associated with operating all three programs. To accomplish this, the above Sponsor requests an exemption of significant portions of the SFSP federal regulations of 7 CFR Part 225. In lieu of the exempt SFSP regulations, the Sponsor will follow applicable regulations in the NSLP and the SBP (7 CFR parts 210 and 220, respectively).

Required SFSP Provisions

SFSP regulatory provisions of 7 CFR, Part 225 that remain in force require that Sponsors comply with the provisions below.

- 1. 7 CFR 225.6(d)(1): Serve meals in areas in which poor economic conditions exist, that are not served by another.
- 2. 7 CFR 225.6(e)(1): To serve meals:
 - from May through September for children on school vacation;
 - at any time of the year, in the case of sponsors administering the SFSP under a continuous school calendar system; or
 - during the period from October through April, if it serves an area affected by an
 unanticipated school closure due to a natural disaster, major building repairs, court orders
 relating to school safety or other issues, labor-management disputes, or, when approved by
 the CSDE, a similar cause.
- 3. 7 CFR 225.6(e)(4): Agree to serve meals at no cost (except camps);
- 4. 7 CFR 225.6(e)(7): Claim reimbursement only for approved meals served without charge to children at approved sites, during approved meal service periods as required by 7 CFR Section 225.6(e)(7). This section prohibits permanent changes to the serving time of any meal unless approved by CSDE;
- 5. 7 CFR 225.14(c)(1): Demonstrate financial and administrative capability to operate the SSO, and accept final financial and administrative responsibility for the total program operations at all sites;
- 6. 7 CFR 225.14(c)(2): Have not been seriously deficient in operating the SSO;
- 7. 7 CFR 225.14(c)(3): Conduct a regularly scheduled food service for children from areas in which poor economic conditions exist or qualifies for as a camp;

- 8. 7 CFR 225.14(d)(2): Open the meal service to children in the community as well as the summer school students, for meals served to children enrolled in summer school;
- 9. 7 CFR 225.16(b): Limit the number of meals that may be served, as specified in the regulations.
- 10. 7 CFR 225.16(d): Agree to indicate in an annual application that the meal pattern requirements that will be followed, those indicated in 7 CFR 225.16 or those in 7 CFR Sections 210.10 and 220.8. Further, agrees to indicate if offer versus serve will be implemented, and if so, that the implementation of offer versus serve will follow the corresponding requirements of the selected meal pattern.

Exempted SFSP Provisions

To operate the SSO, the Sponsor requests an exemption from the following SFSP regulatory provisions of 7 CFR, Part 225:

- 1. 7 CFR 225.6: CSDE application approval, paragraphs (a), (b), (c), (d), (e), (f), and (h) except paragraphs (d)(1), (e1), (e)(4), and (e)(7); and
- 2. 7 CFR Sections 225.7 through 225.18:
 - program monitoring and assistance;
 - records and reports;
 - program assistance to Sponsor;
 - audits and management evaluations;
 - corrective action procedures;
 - appeal procedure;
 - requirements for Sponsor participation, entire section except paragraphs (c)(1), (c)(2), (c)(3), and (d)(2);
 - management responsibilities of Sponsor;
 - meal service requirements, entire section except paragraph (b);
 - procurement standards; and
 - miscellaneous administrative provisions.

NSLP and SBP Regulations

The CSDE recognizes that NSLP and SBP regulations may conflict with SFSP requirements. The CSDE will provide technical assistance to sponsors to adapt requirements as necessary.

REQUIREMENTS FOR SPONSOR PARTICIPATION IN FOOD DISTRIBUTION PROGRAM

This section applies only if an approval date for the FDP has been entered on page 2 and it has been signed by the CSDE.

- 1. The Sponsor shall comply with all provisions of 7 CFR 250, and with other Federal regulations referenced in this part, as well as USDA policy, instruction, and guidance, and CSDE Operational Memoranda.
- 2. Prior to receiving USDA foods, the sponsor/RA shall enter into an agreement to receive donated foods as required by 7 CFR 250.11(b).
- 3. The RA shall ensure compliance with all requirements relating to food safety and food recalls.

REQUIREMENTS FOR SPONSOR PARTICIPATION IN THE CACFP

This section applies only if an approval date for the CACFP has been entered on page 2 and it has been signed by the CSDE.

The Institution, as defined in 7 CFR 226.2, shall comply with all provisions of 7 CFR Part 226, and with other Federal regulations referenced in this part, as well as USDA policy, instructions and guidance, and CSDE Operational Memoranda, hereby incorporated by reference. The Institution further agrees to accept final administrative and financial responsibility for management of a proper, efficient, and effective nonprofit food service operation conducted principally for the benefit of enrolled participants. No institution may contract out for management of the CACFP.

The Institution further agrees to the following specific provisions, as applicable.

- 1. Child or adult care centers must have federal, state, or local licensing or approval to provide day care services to participants. Child or adult day care centers that are complying with applicable procedures to renew licensing or approval may participate in the CACFP during the renewal process, unless the CSDE has information that indicates that renewal will be denied. At-risk afterschool care centers shall comply with licensing requirements set forth in 7 CFR 226.17a(d). Each sponsored child or adult day care center must promptly inform the sponsoring organization about any change in its licensing or approval status.
- 2. Except for for-profit centers, child and adult day care centers shall be public, or have tax exempt status under the *Internal Revenue Code* of 1986.
- 3. Each child or adult day care center participating in the CACFP must serve one or more of the following meal types: breakfast, lunch, supper, and snack. Reimbursement cannot be claimed for more than two meals and one snack or one meal and two snacks provided daily to each participant. At-risk afterschool care centers shall comply with limits on daily reimbursement set forth in 7 CFR 226.17a (k). Adult day care centers cannot claim CACFP reimbursement for meals claimed under part C of title III of the Older Americans Act of 1965.
- 4. Each child or adult day care center participating in the CACFP shall claim only the meal types specified in its approved application in accordance with the meal pattern requirements specified in 7 CFR 226.20. Menus and any other nutritional records required by the CSDE shall be maintained to document compliance with such requirements.
- 5. For-profit child care centers cannot claim reimbursement for meals served to children in any month in which less than 25 percent of the children in care (enrolled or licensed capacity, whichever is less) were eligible for free and reduced-price meals or were Title XX beneficiaries. However, children who only receive at-risk afterschool snacks and/or at-risk afterschool meals cannot be included in this percentage.
- 6. For-profit adult day care centers cannot claim reimbursement for meals served to participants in any month in which less than 25 percent of the enrolled participants were Title XIX or Title XX beneficiaries.
- 7. Each child or adult day care center except for outside-school-hours care centers, at-risk afterschool care centers, and emergency shelters shall collect and maintain documentation of the enrollment of each participant, including information used to determine eligibility for free and reduced-price meals in accordance with 7 CFR 226.23(e)(1).
- 8. Each child or adult day care center must maintain daily records of attendance and time of service meal counts by type (breakfast, lunch, supper, and snacks) served to enrolled participants, and to adults performing labor necessary to the food service. At-risk after-school care centers must maintain records as required by 7 CFR 226.17a(o).

- 9. Each child or adult day care center must require key staff, as defined by the CSDE, to attend CACFP training prior to the center's participation in the CACFP, and at least annually thereafter, on content areas established by the CSDE.
- 10. Each institution shall comply with the recordkeeping requirements established in 7 CFR 226.10(d) and if applicable, in 7 CFR 226.15(e). Failure to maintain such records shall be grounds for the denial of reimbursement.
- 11. Each sponsoring organization must comply with all provisions of 7 CFR 226.15 and 7 CFR 226.16 and shall accept final administrative and financial responsibility for food service operations in all child care and adult day care facilities under its jurisdiction.
- 12. As outlined in 7 CFR 226.6, each new and renewing institution must submit to the CSDE information sufficient to document that it is:
 - financially viable;
 - administratively capable of operating the CACFP in accordance with this part; and
 - has internal controls in effect to ensure accountability.
- 13. Failure to comply with established due dates and timelines for all application and renewal information and monthly reimbursement claim filings may result in a lapse of claiming privileges and/or termination from CACFP participation.
- 14. The CSDE, USDA and other state or federal officials have the right to make announced or unannounced reviews of the institution's facilities and operations. Such reviews will be made during the institution's normal hours of child or adult care operations, and anyone conducting the reviews must produce photo identification that demonstrates they are employees of one of these entities.
- 15. Failure to maintain compliance with CACFP regulations 7 CFR 226 and other program requirements may result in the Institution being declared seriously deficient in the operation of the CACFP. Serious deficiencies that are not fully and permanently corrected within the specified time will result in the proposed termination and disqualification of the Institution and the responsible principals and responsible individuals from future CACFP participation. Termination from the CACFP will also result in the placement of the Institution and the responsible principals and responsible individuals on the National Disqualified List (NDL). While on the NDL, the Institution will not be able to participate in the CACFP as an institution or facility, and the responsible principals and responsible individuals will not be able to serve as a principal in any institution or facility or as a day care home provider in the CACFP. Institutions and individuals remain on the NDL until USDA's FNS, in consultation with the CSDE, determines that the serious deficiencies have been corrected, or until seven years after their disqualification. However, if any debt relating to the serious deficiencies has not been repaid, the Institution and individuals will remain on the list until the debt has been repaid.

REQUIREMENTS FOR SPONSOR PARTICIPATION IN THE SFSP

This section applies only if an approval date for the SFSP has been entered on page 2, and it has been signed by the CSDE.

The Sponsor shall comply with all provisions of 7 CFR Part 225, and all requirements developed pursuant to and imposed by these regulations that incorporate the Sponsor Application for Participation by reference, as well as applicable provisions of 2 CFR Parts 400, 415, 416, et.al and USDA and CSDE guidance, hereby incorporated by reference.

The Sponsor further agrees to the following specific provisions, as applicable:

- 1. To retain final financial and administrative responsibility for the SFSP.
- 2. To operate a nonprofit food service.
- 3. To serve meals that meet the requirements and provisions set forth in 7 CFR 225.6(e) during times designated as meal service periods by the Sponsor, including.
 - from May through September for children on school vacation;
 - at any time of the year, in the case of sponsors administering the SFSP under a continuous school calendar system; or
 - during the period from October through April, if it serves an area affected by an
 unanticipated school closure due to a natural disaster, major building repairs, court orders
 relating to school safety or other issues, labor-management disputes, or, when approved by
 the CSDE, a similar cause.
- 4. To serve the same meals to all children.
- 5. To serve meals without cost to all children, except that camps may charge for meals served to children who are not served meals under the SFSP.
- 6. To issue a free meal policy statement in accordance with 7 CFR 225.6(c).
- 7. To meet the training requirement for its administrative and site personnel as required under 7 CFR 225.15(d)(1).
- 8. To claim reimbursement only for the types of meals specified in this Agreement or in each annual update hereafter, and served without charge to children at approved sites during the approved meal service period, except that camps, as defined in 7 CFR 225.16(b)(1), shall claim reimbursement only for the types of meals specified in the Agreement or in each annual update hereafter and served without charge to children who meet the SFSP's income standards. This Agreement and each annual update hereafter shall specify the approved levels of meal service for the Sponsor's sites if such levels are required under 7 CFR 225.6(d)(2). No permanent changes may be made in the serving time of any meal unless the changes are approved by the CSDE.
- 9. To submit claims for reimbursement in accordance with procedures established by the CSDE, and those stated in 7 CFR 225.9. Claims for reimbursement will include meals counts at the site level.
- 10. In the storage, preparation, and service of food, to maintain proper sanitation and health standards in conformance with all applicable state and local laws and regulations.
- 11. To accept and use, in quantities that may be efficiently utilized in the SFSP, such foods as may be offered under 7 CFR Part 250 (FDP).
- 12. To have access to facilities necessary for storing, preparing, and serving food.
- 13. To maintain a financial management system as prescribed by the CSDE.
- 14. Maintain on file documentation of site visits and reviews in accordance with 7 CFR 225.15(d)(2) and (3).
- 15. Upon request, to make all SFSP accounts and records pertaining to the SFSP available to state, federal, or other authorized officials for audit or administrative review, at a reasonable time and place.
- 16. To maintain all SFSP records for a period of three years after the end of the fiscal year to which they pertain, unless audit or investigative findings have not been resolved, in which case the records shall be retained until all issues raised by the audit or investigation have been resolved.
- 17. To maintain children on site while meals are consumed as required by 7 CFR 225.6(e)(15).
- 18. If seeking to operate in multiple states, to apply and enter into an agreement with each state agency. To make records available to each state agency in the respective state to assure the state agencies can complete their monitoring responsibilities.
- 19. To retain any funds remaining at the end of the SFSP year to use as start-up funds for the subsequent program year or for improving the sponsor's SFSP services in the subsequent SFSP year. As a final option, and to minimize expense, use toward the operation of other CNPs.

This Agreement constitutes the entire Agreement between the parties. No waiver, consent, modification, or change of terms of this Agreement shall bind either party unless in writing and signed by both parties. The Sponsor, by the signature of its authorized representative, hereby acknowledges that he/she has read this Agreement, understands it and agrees to be bound by its terms and conditions.

	order to effectuate the Programs of t ild Nutrition Act, as amended (42 U		,		
	(Name of Corp	oration, Board of Education, or Governin	og Body)		
Atı	er into this Agreement and are subjected and the subject are the subject t				
hi	s is to certify that on	, as shown	in the minutes of		
		Date			
	(Name of Corporation, Board of Education, or Governing Body)	the individuals signing this agreem	ent were authorized as noted.		
1.	The person designated below is authorized to sign this agreement and to sign claims for reimbursement.				
	Signatur	е	Printed Name		
	Title (Superintendent of Schools, Ma Chairperson of the Board, Pas		Date		
2.	In the absence or incapacity of the first designated individual, the second person designated below is authorized to sign claims for reimbursement.				
	Signatur	е	Printed Name		
	Title (Assistant Superintendent, Business City or Town Manager, Executive Dire		Date		
3.	The signature below certifies the above action.				
	Signature		Printed Name		
	Title (Secretary of Corporation, Town	Clerk, Secretary of the Board)	Date		
		For State Use Only			
	CONNECTI	CUT STATE DEPARTMENT OF EDUCA	TION		
	Signature of Authorized Representative Chief Financial Officer	Kathy Demsey Printed Name of Authoriz	ed Representative		
	Title	Date			

#5 10/4/18 W64

Board of Education

Quarterly
Expenditure
Report

July - September 2018

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	JUL-SEPT EXPENDITURE	JUL-SEPT ENCUMBRANCE	CURRENT BALANCE	PROJECTED	PROJECTED
Salaries	CDIGOTION	DODGET	DODGET	EALENDITURE	ENCUMBRANCE	BALANCE	EXP.	DIFFERENCE
511101	Administrators	\$8,131,770	\$8,131,770	\$1,816,752	\$0	\$6,315,018	\$8,131,770	ΦO
511102	Teachers	\$74,036,179	\$74,036,179	\$9,543,667	\$0	\$64,492,512	\$74,036,179	\$0 \$0
511104	Superintendent	\$230,000	\$230,000	\$73,369	\$0	\$156,631	\$230,000	\$0 \$0
511106	Early Incentive Certifiied	\$1,120,600	\$1,120,600	\$984,953	\$0	\$135,647	\$1,120,600	\$0 \$0
511107	Certified Coaches	\$764,000	\$764,000	\$0	\$0	\$764,000	\$764,000	\$0
511108	School Psychologists	\$1,853,842	\$1,853,842	\$185,015	\$0	\$1,668,827	\$1,853,842	\$0 \$0
511109	School Social Workers	\$1,999,952	\$1,999,952	\$211,559	\$0	\$1,788,393	\$1,999,952	\$0
511110	Speech Pathologists	\$2,329,812	\$2,329,812	\$244,161	\$0	\$2,085,651	\$2,329,812	\$0 \$0
511113	Extra Compensatory Stipend	\$97,000	\$97,000	\$0	\$0	\$97,000	\$97,000	\$0 \$0
511201	Non-Certified Salaries	\$2,372,691	\$2,372,691	\$184,145	\$0	\$2,188,546	\$2,372,691	\$0 \$0
511202	Clerical Wages	\$1,016,102	\$1,016,102	\$189,511	\$0	\$826,591	\$1,016,102	\$0
511204	Crossing Guards	\$389,299	\$389,299	\$48,061	\$0	\$341,238	\$389,299	\$0
511206	Educational	\$304,635	\$304,635	\$61,452	\$0	\$243,183	\$304,635	\$0
511212	Substitute Teachers	\$2,945,000	\$2,945,000	\$182,293	\$69,418	\$2,693,289	\$2,945,000	\$0 \$0
511215	Cafeteria Aides	\$80,000	\$80,000	\$46,593	\$0	\$33,407	\$80,000	\$0 \$0
511217	Library Aides	\$166,617	\$166,617	\$20,448	\$0	\$146,169	\$166,617	\$0
511219	School Clerical	\$1,824,740	\$1,824,740	\$297,802	\$0	\$1,526,938	\$1,824,740	\$0 \$0
511220	Fiscal Administration	\$448,341	\$448,341	\$89,805	\$0	\$358,536	\$448,341	\$0
511222	Transportation Coordinator	\$101,039	\$101,039	\$22,097	\$0	\$78,942	\$101,039	\$0
511223	Office Aides	\$140,000	\$140,000	\$19,177	\$0	\$120,823	\$140,000	\$0 \$0
511225	School Maintenance Non-Certified	\$2,051,947	\$2,051,947	\$389,418	\$0	\$1,662,529	\$2,051,947	\$0 \$0
511226	Custodians Non-Certified	\$5,300,737	\$5,300,737	\$1,032,490	\$0	\$4,268,247	\$5,300,737	\$0 \$0
511227	Overtime - Outside Activities	\$200,000	\$200,000	\$21,209	\$0	\$178,791	\$200,000	\$0 \$0
511228	Paraprofessionals	\$10,164,298	\$10,164,298	\$1,107,739	\$0	\$9,056,559	\$10,164,298	\$0 \$0
511229	Bus Duty	\$250,000	\$250,000	\$0	\$0	\$250,000	\$250,000	\$0 \$0
511232	Attendance Counselors	\$112,687	\$112,687	\$18,328	\$0	\$94,359	\$112,687	\$0 \$0
511233	ABA Behaviorial Therapist	\$1,593,976	\$1,593,976	\$289,832	\$0	\$1,304,144	\$1,593,976	\$0 \$0
511234	Interpreters	\$135,795	\$135,795	\$12,133	\$0	\$123,662	\$135,795	\$0 \$0
511650	Overtime	\$740,000	\$740,000	\$173,933	\$0	\$566,067	\$740,000	\$0 \$0
511653	Longevity	\$20,675	\$20,675	\$1,160	\$0	\$19,515	\$20,675	\$ 0
511700	Extra Police Protection	\$520,516	\$520,516	\$0	\$0	\$520,516	\$520,516	\$0 \$0
511800	Vacation and Sick Term Payout	\$124,400	\$124,400	\$27,576	\$0	\$96,824	\$124,400	\$0
529001	Car Allowance	\$81,000	\$81,000	\$10,443	\$0	\$70,557	\$81,000	\$0
	Meal Allowances	\$9,000	\$9,000	\$0	\$1,440	\$7,560	\$9,000	\$0
Subtotal Sala	aries	\$121,656,650	\$121,656,650	\$17,305,122	\$70,858	\$104,280,670	\$121,656,650	\$0

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	JUL-SEPT EXPENDITURE	JUL-SEPT ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
			202021	SIGNIFICATION OF THE PROPERTY	BITCOMBRAITCE	DALANCE	EAT.	DIFFERENCE
Purchased S	ervices							
533009	Evaluation	\$49,250	\$49,250	\$706	\$11,547	\$36,997	\$49,250	\$0
533020	Consulting Services	\$344,125	\$344,125	\$59,030	\$257,132	\$27,964	\$344,125	\$0
533100	Auditing	\$54,000	\$54,000	\$0	\$50,054	\$3,946	\$54,000	\$0
539005	Sporting Officials	\$35,000	\$35,000	\$0	\$0	\$35,000	\$35,000	\$0
539007	Report Cards	\$9,000	\$9,000	\$0	\$0	\$9,000	\$9,000	\$0 \$0
539008	Messenger Service	\$28,600	\$28,600	\$3,200	\$24,960	\$440	\$28,600	\$0
543000	General Repairs & Maintenance	\$1,440,000	\$1,440,000	\$292,252	\$593,973	\$553,775	\$1,440,000	\$0 \$0
543011	Maintenance - Service Contracts	\$500,000	\$500,000	\$106,495	\$255,289	\$138,216	\$500,000	\$0
544002	Building Rental	\$506,437	\$506,437	\$291,948	\$189,344	\$25,144	\$506,437	\$0
545002	Water	\$255,000	\$255,000	\$23,089	\$0	\$231,911	\$255,000	\$0
545006	Electricity	\$3,159,855	\$3,159,855	\$504,841	\$0	\$2,655,014	\$3,159,855	\$0
545013	Security/Safety	\$102,500	\$102,500	\$17,979	\$31,752	\$52,768	\$102,500	\$0
551000	Pupil Transportation	\$14,311,852	\$14,311,852	\$732,838	\$13,429,014	\$150,000	\$14,311,852	\$0
553001	Postage	\$70,000	\$70,000	\$13,656	\$0	\$56,344	\$70,000	\$0
553002	Telephone	\$250,000	\$250,000	\$51,256	\$10,555	\$188,188	\$250,000	\$0
553005 556055	Wide-area Network (SBC) Tuition - Outside	\$90,000	\$90,000	\$195	\$35,805	\$54,000	\$90,000	\$0
556055	Purchased Service - Outside	\$7,650,000 \$2,551,537	\$7,650,000 \$2,551,537	\$0	\$4,937,063	\$2,712,937	\$7,650,000	\$0
557000	Tuition Reimbursement	\$6,000	\$6,000	\$0	\$2,058,246	\$493,291	\$2,551,537	\$0
558000	Travel Expenses	\$18,000		\$0	\$0	\$6,000	\$6,000	\$0
559001	Advertising		\$18,000	\$3,000	\$0	\$15,000	\$18,000	\$0
559001	Printing & Binding	\$25,000	\$25,000	\$1,214	\$4,498	\$19,288	\$25,000	\$0
559104	Insurance - Athletics	\$60,000	\$57,443	\$2,425	\$0	\$55,018	\$57,443	\$0
	chased Services	\$19,500	\$22,057	\$22,057	\$0	\$0	\$22,057	\$0
ubiotal i ui	Chased Sci vices	\$31,535,656	\$31,535,656	\$2,126,182	\$21,889,232	\$7,520,242	\$31,535,656	\$0
upplies/Ma	terials							
561100	Instructional Supplies	\$1,620,000	\$1,620,000	\$144,341	\$757,916	\$717,743	\$1,620,000	Φ.Α.
561200	Office Supplies	\$71,840	\$71,840	\$3,126	\$22,969	\$45,745		\$0
561204	Emergency/Medical Supplies	\$4,000	\$4,000	\$5,120	\$22,303	\$4,000	\$71,840	\$0
561210	Intake Center Supplies	\$1,000	\$1,000	\$419	\$0 \$574		\$4,000	\$0
561211	Recruitment Supplies	\$65,000	\$65,000	\$3,542	\$13,410	\$7 \$48,048	\$1,000	\$0
561212	Medicaid Supplies	\$15,000	\$15,000	\$9,942			\$65,000	\$0
561501	Diesel	\$153,435			\$821	\$14,179	\$15,000	\$0
561503	Gasoline	\$35,000	\$153,435 \$35,000	\$19,303	\$134,132	\$0	\$153,435	\$0
561505	Natural Gas		\$35,000	\$3,618	\$0	\$31,382	\$35,000	\$0
561507	Janitorial Supplies	\$1,716,000	\$1,716,000	\$111,020	\$0	\$1,604,980	\$1,716,000	\$0
561508		\$235,000	\$235,000	\$47,502	\$131,546	\$55,952	\$235,000	\$0
	Electrical Supplies	\$50,000	\$50,000	\$2,617	\$6,803	\$40,580	\$50,000	\$0
561509	Plumbing Supplies	\$100,000	\$100,000	\$11,735	\$13,352	\$74,913	\$100,000	\$0
561510	Building & Ground Supplies	\$150,000	\$150,000	\$46,641	\$33,781	\$69,578	\$150,000	\$0
561511	Propane	\$295,719	\$295,719	\$59,251	\$236,468	\$0	\$295,719	\$0
567000	Clothing Supplies Crossing Guard Uniforms	\$40,000	\$40,000	\$0	\$33,966	\$6,034	\$40,000	\$0
567001		\$2,000	\$2,000	\$0	\$0	\$2,000	\$2,000	

		EV 19 ORIGINAT	FY 19 ADJUSTED	JUL-SEPT	JUL-SEPT	CHDDENE	DDO TECTOR	PD O IS STORY
ACCOUNT	CLASSIFICATION	BUDGET	BUDGET	EXPENDITURE	ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
569010	Recreational Supplies	\$20,000	\$20,000	\$1,562	\$212	\$18,226	\$20,000	\$0
569029	Athletic Supplies	\$130,000	\$130,000	\$37,918	\$41,994	\$50,088	\$130,000	\$0 \$0
Subtotal Sup	pplies/Materials	\$4,703,994	\$4,703,994	\$492,594	\$1,427,943	\$2,783,456	\$4,703,994	\$0
Property								
575008	Furniture-Misc.	\$50,000	\$50,000	\$0	\$6,523	\$43,478	\$50,000	¢Λ
575200	Office Equipment	\$165,000	\$165,000	\$39,200	\$15,242	\$110,558	\$165,000	\$0 \$0
575408	Plant Equipment	\$20,000	\$20,000	\$790	\$3,651	\$15,559	\$20,000	
Subtotal Pro		\$235,000	\$235,000	\$39,990	\$25,416	\$169,594	\$235,000	\$0 \$0
Other/Misce	llaneous							
589021	Mattatuck Museum	\$13,000	\$13,000	\$0	\$11,825	\$1,175	\$13,000	\$0
589034	Board of Ed Commissioners	\$20,700	\$20,700	\$5,175	\$0	\$15,525	\$20,700	\$0 \$0
589036	Emergency Fund	\$9,500	\$9,500	\$0	\$0	\$9,500	\$9,500	\$0 \$0
589201	Mileage	\$33,500	\$33,500	\$195	\$0	\$33,305	\$33,500	\$0 \$0
589205	Coaches Reimbursements	\$7,000	\$7,000	\$0	\$0	\$7,000	\$7,000	\$0
589900	Dues & Publications	\$60,000	\$60,000	\$39,045	\$8,336	\$12,619	\$60,000	\$0
591004	Athletic Revolving Fund	\$100,000	\$100,000	\$25,000	\$31,155	\$43,845	\$100,000	\$0
Total Other/	Miscellaneous	\$243,700	\$243,700	\$69,416	\$51,316	\$122,968	\$243,700	\$0
GRAND TO	TAL OPERATING BUDGET	\$158,375,000	\$158,375,000	\$20,033,304	\$23,464,765	\$114,876,931	\$158,375,000	\$0
Other Additi	ional Funding							
	Alliance Non-Reform/Reform	\$12,628,300	\$12,628,300	\$1,603,691	\$0	\$11,024,609	\$12,628,300	\$0
	Alliance Increase from Budget Reductions	\$3,304,168	\$3,304,168	\$0	\$0	\$3,304,168	\$3,304,168	\$0
	GF Surplus 15-16	\$575,000	\$575,000	\$0	\$0	\$575,000	\$575,000	\$0
	GF Surplus 14-15	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	GF Surplus 16-17	\$450,000	\$450,000	\$0	\$0	\$450,000	\$450,000	\$0 \$0
	Contingency Surplus	\$500,000	\$500,000	\$0	\$0	\$500,000	\$500,000	\$0 \$0
	City Non Lapsing Account	\$675,000	\$675,000	\$0	\$0	\$675,000	\$675,000	\$0 \$0
Total Addition	onal Funding	\$18,132,468	\$18,132,468	\$1,603,691	\$0	\$16,528,777	\$18,132,468	\$0
GRAND TO	TAL ALL FUNDING	\$176,507,468	\$176,507,468	\$21,636,995	\$23,464,765	\$131,405,708	\$176,507,468	\$0

Other Surplus Funding

General Fund Surplus unused from 14-15\$1,000,000General Fund Surplus unused from 15-16\$425,000

* Surplus expected to be spent in 17-18 was not used - funds remain



Memorandum of Understanding

between

Waterbury Board of Education,

and

Relay Graduate School of Education

for

Relay Teaching Residency Alternate Route to Certification Program

This Memorandum of Understanding is entered into as of the date executed by the Mayor, by and between the Waterbury Board of Education, Waterbury School District - 236 Grand Street, Waterbury, Connecticut 06702 and Relay Graduate School of Education (Relay), 40 W. 20th St., 7th Floor, New York, NY 10011

Whereas, non-certified education personnel ("Resident Teachers") seek certification to become full time teachers; and

Whereas, Relay offers programs in elementary, secondary science, secondary math and ELA certification and seeks to add more certification areas in the future; and

Whereas, the District is desirous of sending additional candidates to Relay's programs in future years and both parties look forward to the beginning of a long and mutually beneficial partnership.

Whereas, the parties hereto mutually agree that this MOU may be modified and amended in writing as necessary.

Now therefore, the parties agree as follows:

1. Definitions:

- 1.1 "Resident Teacher" shall refer to an employee who is not a teacher of record in a school-based instructional role in the Waterbury school system but has a full-time position within the school community.
- 1.2 "Resident Advisor" shall refer to home based teachers that support the Resident Teachers.
- 1.3 The Resident Teacher shall spend at least 30 minutes 4-5 school days a week in the Resident Advisor's classroom observing the class during the beginning of the school year and student teaching by the end of the school year.

2. Scope of MOU:

2.1 A district-based cohort program, Relay Teaching Residency Alternate Route to Certification Program, will be offered to Resident Teachers whereby Relay enrolls, engages and supports Resident Teachers from the District in the Relay Teaching Residency ("Residency"), a one-year Alternate Route to Certification ("ARC") program operated and run by Relay, with key support provided by the District during the operation of the program.

3. <u>Licensure:</u>

- **3.1** Relay is a nonprofit, accredited graduate school of education offering programs across the country. The Connecticut State Department of Education has approved Relay as an approved Alternative Educator Preparation Program.
- **3.2** This program will lead to a 90-day Certificate at the conclusion of year one, provided that the Resident successfully completes the Relay program and meets all State certification requirements, and then an Initial Educators Certificate after successful completion of 90 days of teaching.

4. District Responsibilities:

4.1 The District will:

- **I.** Assign Resident Teachers to a role that allows frequent work with students, and set a predictable, full, and instruction-heavy daily schedule;
- II. Immediately notify Relay if a change in placement/certification area is made;
- **III.** The District priority should be gradual release of teaching and learning. Schools and Resident Advisors will adhere to the gradual release teaching schedule;
- **IV**. Ensure that the Resident Teacher is provided with opportunities for practice teaching.
- **V**. Ensure that all Resident Advisors notify Relay and the District point- person if their Resident Teachers are not on track to be offered a full-time teaching opportunity for 2018-19 by early 2019 (date to be determined).

5. Relay Responsibilities:

5.1 Relay will:

I. Be responsible for communicating all licensure requirements to Resident Teachers.

providing all required coursework and training, maintaining all licensure paperwork, and approving eligible teachers application for a Connecticut 90-Day Certificate after successful completion of Relay coursework.

- II. Provide the District with a copy of license from the State of Connecticut;
- III. Relay will support Residents in completing the program application by providing clear instructions and deadlines.
- **IV.** Relay will provide \$300 in compensation directly to the Resident Advisor upon successful completion of the Resident Advisor responsibilities.

6. Term and Termination:

6.1 This MOU shall become effective upon the last signature of the parties and shall terminate on June 30, 2019, or as otherwise provided for in this MOU.

7. Resident Teacher Selection:

- 7.1 The District will select Resident Teachers from current City employees by June 1, 2018, who are strong candidates for Resident Teacher positions, and meet the minimum requirements of Relay admissions, as follows:
 - **I.**Minimum cumulative undergraduate GPA of 3.0 from a regionally- accredited university;
 - a. Applicants with a GPA lower than 3.0 but at least 2.75 may be considered for admission by submitting an additional letter of recommendation that explains their qualifications for admission to Relay.
 - II. Minimum of a bachelor's degree conferred by June 30, 2018
- **7.2** Relay will then select 5-6 Resident Teachers from the Resident Teachers selected by the District to enroll into the program.

8. Relay Application:

8.1 All Resident Teachers shall complete the Relay online admissions application. Resident Teachers will submit application directly to Relay.

9. Tuition:

- 9.1 The full cost of tuition and fees for 19 month, 5 term Connecticut Alternate Route Certification program is \$29,150. The full cost of tuition and fees for the 19 month Relay Connecticut Alternate Route to Certification Program is \$29,150. Relay offers institutional aid to all candidates teaching in high-needs schools and at select partner schools in the amount of \$23,950. The Relay program is an AmeriCorps program. Segal AmeriCorps Education Awards further reduce tuition for candidates. All candidates are expected to apply for AmeriCorps, regardless of prior AmeriCorps service. Candidates that do not receive an AmeriCorps award, may be eligible for the Relay Residency Scholarship. All candidates will have a portion of their tuition deferred to the end of the academic year to align with the receipt of either the AmeriCorps or Relay Residency award. Candidates must successfully complete the program to be eligible for the discounted tuition price of \$5,200.
- 9.2 The above referenced tuition discounts and/or AmeriCorps awards shall make the effective cost of the program \$5200. Resident Teachers shall pay an amount of \$4200 and the District shall pay an amount of \$1000 to cover tuition and fees related to enrollment in the ARC directly to Relay.

10. <u>Certification Areas and Requirements</u>

- **10.1** For the 2018-2019 School Year, Relay will offer Residency ARC programs in the following endorsement areas pending enrollment:
 - I. Elementary Education
 - II. Secondary English
 - III. Secondary Math
 - IV. Secondary General Science
 - V. Secondary Biology
 - VI. Secondary Chemistry
 - VII. Secondary Physics

11. Nondiscrimination and Harassment:

- **11.1** *General Prohibition:* No person with responsibilities in the operation of the project, whether affiliated with District or Relay, shall discriminate against any Resident Teacher, Resident Advisor, or member of the staff of, or beneficiary of the project on the basis of race, religion, color, national origin, sex, sexual orientation, age, disability, political affiliation, marital or parental status, or military service.
- 11.2 Sexual Harassment: Sexual Harassment is a form of discrimination based on sex, which is prohibited as addressed directly above. The District and Relay must prohibit sexual harassment and take immediate corrective action and/or disciplinary action if violations occur. Such sexual harassment violations include, but are not limited to:
- I. Acts of "quid pro quo" sexual harassment where a supervisor demands sexual favors for service benefits, regardless of whether the District, its agents, or supervisory employees should have known of the acts;
- II. Unwelcomed sexual advances, requests for sexual favors and other verbal or physical conduct of sexual nature which have the purpose or effect of creating an intimidating, hostile or offensive service environment
- III. Acts of sexual harassment toward fellow Resident Teachers, Resident Advisors, District employees, or non-employees, where the District, its agent, or its supervisory employees knew or should have known about the conduct, unless it took immediate and appropriate corrective action.

12. <u>Drug-Free Workplace:</u>

12.1 In accordance with the Federal Drug-Free Workplace Act of 1988, Relay and the District are jointly committed to maintaining a drug- and alcohol-free environment.

The District affirms that:

- **I.** The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace and places of services.
- II. Actions, including termination from the Residency, may be taken against any Resident Teacher for violations of such prohibitions. If it is determined that a Resident possessed, or possesses, or used illegal drugs during the Residency and/or was under the influence of alcoholic beverages during service, they will be subject to dismissal from the Residency.

- III. It will notify Relay immediately if a Resident Teacher is convicted of a drug offense or of being under the influence of alcohol while performing their duties during the Residency.
- **IV**. As part of new member orientation, the District will inform Resident Teachers of these provisions and consequences for noncompliance.
- **V.** The District maintains the right to discipline any Resident Teacher for any violation of a City or Board of Education Policy related to drug and alcohol use in the workplace.

13. Partnership Communication:

- **13.1** Rebecca Good, Relay Connecticut Dean, and Jahana Hayes, Talent and Professional Development Supervisor will be the point persons for all communication.
- **13.2** Relay will provide regular updates regarding Resident Teacher progress, upcoming coursework, and other relevant data on at least a quarterly basis to Jahana Hayes.
- **13.3** Talent & Professional Development Supervisor, or designee, will attend, at least quarterly, in-person meetings with Relay faculty to assess the progress of the partnership.

14. Resident Advisor Selection and Training:

- **14.1** The District will recruit and select Resident Advisors in collaboration with Relay faculty that have a history of strong student achievement results and a strong emphasis on developing teachers and leaders of color within the district. Resident Advisors will attend scheduled training sessions, during the school year.
- **14.2** Resident Advisors will be matched with a Resident Teacher, ideally in their own certification area.

15. Resident Advisor Responsibilities:

15.1 The Resident Advisor will:

I. Model best teaching practices, provide guidance on school culture and systems, and meet with the Resident Teacher on a regular basis to provide support;

II. Communicate the Resident Teacher's progress to the Relay Dean and the Resident Teacher a minimum of five times throughout the year, corresponding to the Gateway assessments.

16. Resident Teacher Responsibilities:

16.1 The Resident Teacher:

- I. Will have a practice classroom, where they observe and practice techniques for at least 45 minutes, 4-5 times a week, in the content where they are assigned, which ideally will be taught by their Resident Advisor. This practice classroom will be the primary class being observed, and the class where they will execute their teacher training.
- **II.** Will spend at least 45 minutes, 4-5 school days a week, in the Resident Advisor's classroom.
- **III.** Will not carry a full teaching load during the program, and will be provided opportunities to follow the gradual on-ramp.
- **IV**. May remain as a shadow with the Resident Advisor and not individually cover classes.
- **V**. Will have a weekly common planning time with their Resident Advisor to learn about unit and lesson planning, design of student remediation, receive coaching feedback etc.
- **VI.** Will be required to attend Relay classes and deliberate practice sessions and will not be excused for school field trips, open house, meetings, etc.
- VII. Relay recommends that Resident Teachers not be assigned after-school coaching or extra-curricular responsibilities (this does not include typical after-school tutorials, parent meetings, etc.).

17. Resident Management and Support:

17.1 The Resident Teacher's on-campus manager will be the Resident Advisor's manager or director of residency, if applicable.

17.2 Relay will work with the District onboarding team to align dates with the District and campus-specific training, to the greatest extent possible.

18. <u>Deliberate Practice Session:</u>

- **18.1** Attendance at Deliberate Practice sessions is mandatory for all Resident Teachers.
- 18.2 Deliberate Practice sessions are mandatory for all Residents. Deliberate Practice sessions will be held approximately every week during school hours during the Fall and Spring Term on Wednesday's or Friday's from 9:00 A.M.- 12:00 P.M starting June, 2018 and ending June, 201. Sessions will be held at a central and to-be-determined location. The District will release the resident from any responsibilities during this time. Relay will provide a calendar of Deliberate Practice session no later than August 1, 2018. Class dates and times are subject to change.

19. Program Coursework:

- **19.1** Resident Teachers will complete program coursework and will attend in-person class sessions approximately three times per month (two weeknights and one Saturday).
- 19.2 Resident Teachers will make satisfactory progress by earning a minimum grade of 70% (or a C-) in all courses in their programs of study and by earning a cumulative 2.7 grade point average (GPA)
- **19.3** Failing to make satisfactory academic progress for two consecutive terms may trigger an academic performance review and possible exit from the program.

20. Gateway Assessments:

- **20.1** Resident Teacher progress will be evaluated through five "Gateway" assessments. Teachers may be dismissed by Relay if they fail one of the Gateways.
- **20.2** Dates for the Gateway assessments will be shared with District no later than October 1, 2018.

21. <u>Data and Reporting:</u>

21.1 The District may allow videotaping of Resident Teachers and students in his/her classroom and facilitate completion of necessary permission forms to enable filming in order to complete Relay assessments. If a parent or legal guardian of a student refuses

to sign the media form providing permission to videotape the student, the District will allow videotaping of the Resident Teacher only and not of the students in his/her classroom.

- **21.2** The District will allow the Resident Teachers to submit K-12 student test data to Relay for students taught by Resident Teachers.
- 21.3 All data collection will be stripped of identifying data as consistent with applicable state and federal laws and will not be shared externally except in aggregate.
- **21.4** Relay will be responsible for reporting data to AmeriCorps and other funders as applicable.

22. Intellectual Property:

22.1 Relay will have sole and exclusive ownership worldwide in the intellectual property rights

for any materials and work product that are developed for or as part of this program in whatever

format or media that now exists or is created hereafter, as well as any derivative works

Relay will be the author of all the works created as part of this project and will have control of the sale, licensing and assignment of intellectual property.

23. Confidentiality/ FERPA:

Waterbury students, as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99), Relay shall comply with the requirements of said statute and regulations, and agrees to use information obtained regarding student education records only for the purposes provided in this MOU. Without the prior written consent of the student's parent or guardian, as required by FERPA, Relay has no authority to make any other disclosures of any information from education records.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto execute this MOU on the dates signed below:

WITNESS:	WATERBURY SCHOOL DISTRICT
	Jahana Hayes Talent and Professional Development Superviso
	Date:
WITNESS:	RELAY GRADUATE SCHOOL OF EDUCATION
	Pamela Inbasekaran Chief Operating Officer
	Date:
WITNESS:	CITY OF WATERBURY
	Mayor Neil O'Leary
	Date:

#1

Waterbury Public Schools

Staffing Report

Resignations/Retirements

- 1. From July 1-October 1
- 2. 48 teachers left the district
 - 2 retires
 - 4 left the state
 - 1 returned to school
 - 11 no reason provided
 - 30 left for another district (1.8%)

Vacancy List

Elementary-8 teachers (2 library media, social work, reading, speech/language, ESL, grade 3 and 5)

Middle-4 teachers (3 literacy facilitator and theater arts)

High-9 teachers (2_special ed, art, ROTC, Human services, Spanish, 2 tech. ed., Speech/language)

New Hires

81 total new hires as of 10/4/2018

32% of the new hires self-identified as minority

10/4/18 Meshs

WATERBURY PUBLIC SCHOOLS SMARTER BALANCED RESULTS OCTOBER 2018

CT Core Standards

6 Shifts in the Learning Standards

Increase in Nonfiction Text

Conent Area Literacy in Science, History/S.S., & Technical Subjects

Increase Complexity of Texts

Focus on Text Based Questions

Writing Arguments w/Text Based Support

Focus on Acaemic Vocabulary

Standards for Mathematical Practice

*

Make sense of problems and persevere in solving them.



Reason abstractly and quantitatively.



Construct viable arguments and critique the reasoning of others.



Model with mathematics.



Use appropriate tools strategically.



Attend to precision.



Look for and make use of structure.



Look for and express regularity in repeated reasoning.

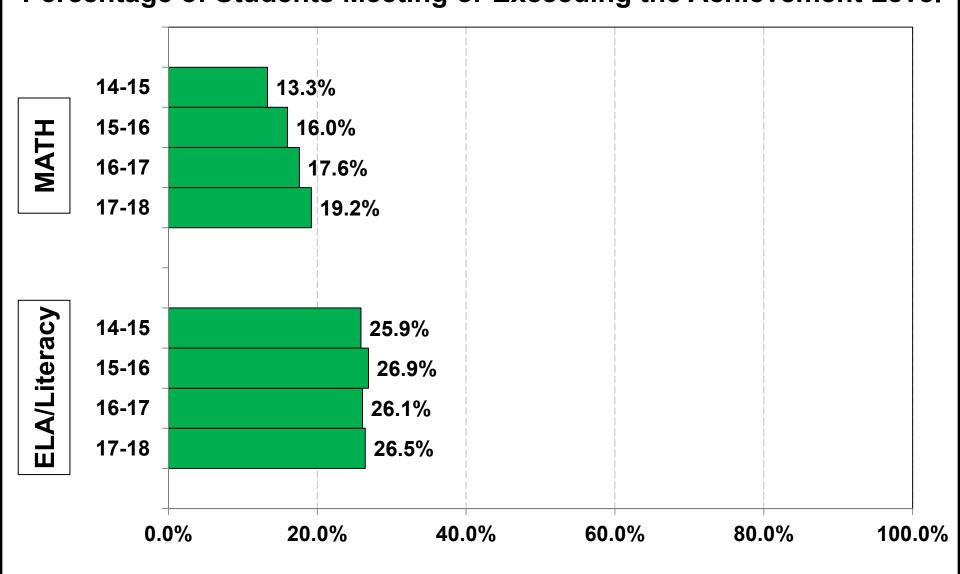
Smarter Balanced Background

- The Smarter Balanced Assessment replaced the CMT/CAPT in Connecticut for math and English Language Arts/Literacy for grades 3-8 in 2014-2015
- The Smarter Balanced Assessment is designed to measure achievement of the CT Core Standards
- Administered entirely online and adaptive within each grade level
- Test taken March-June 2018
- Student scores are reported in four levels
 - Level 4 Exceeds the achievement level
 - Level 3 Meets the achievement level
 - Level 2 Approaching the achievement level
 - Level 1 Does not meet the achievement level

SMARTER BALANCED

District – All Grades

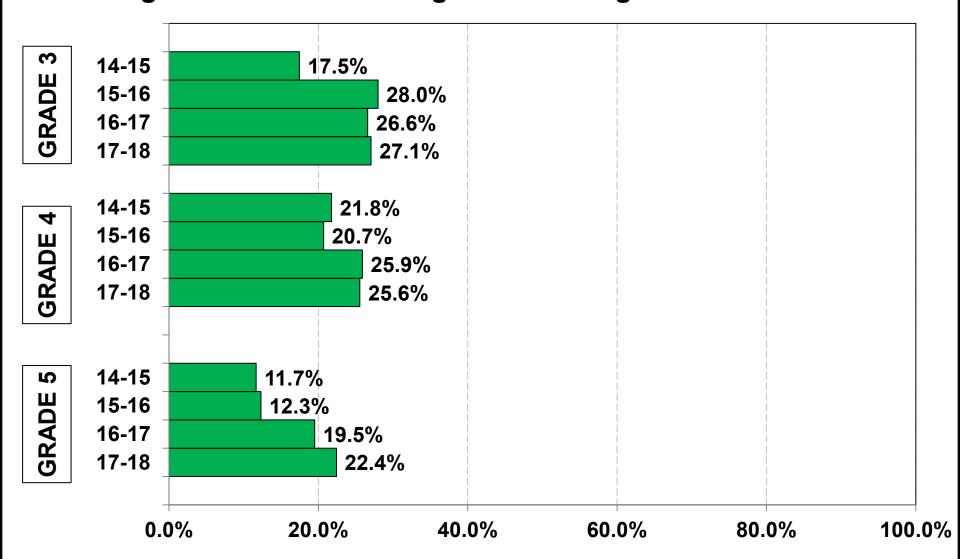
Percentage of Students Meeting or Exceeding the Achievement Level



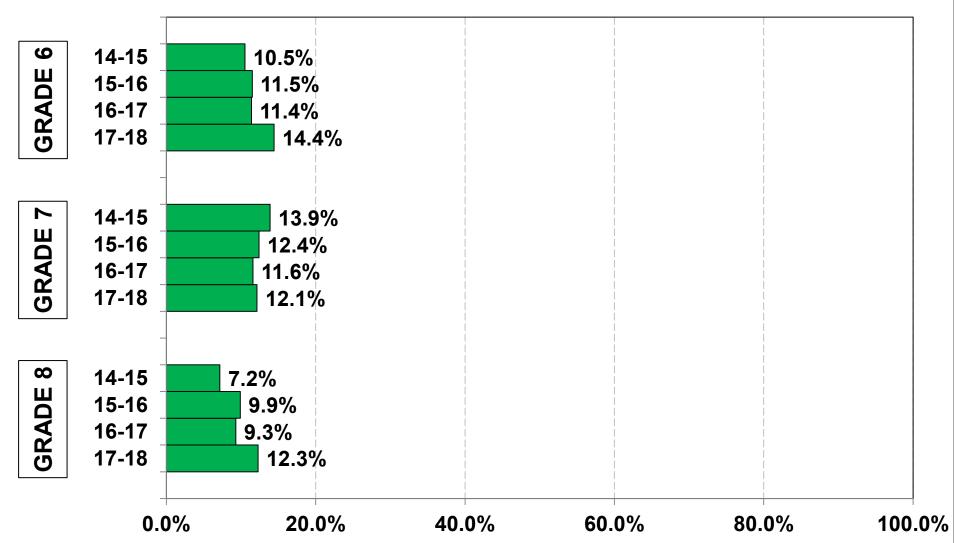
SMARTER BALANCED

District – <u>MATH</u> by Grade (Elementary)

Percentage of Students Meeting or Exceeding the Achievement Level



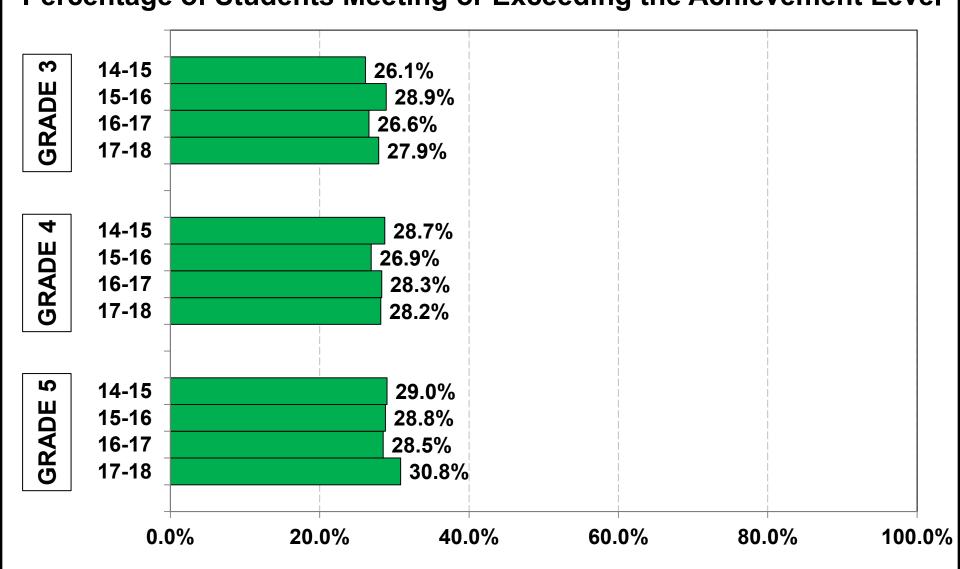
SMARTER BALANCED District – <u>MATH</u> by Grade (Middle)



SMARTER BALANCED

District – <u>ELA/Literacy</u> by Grade (Elementary)

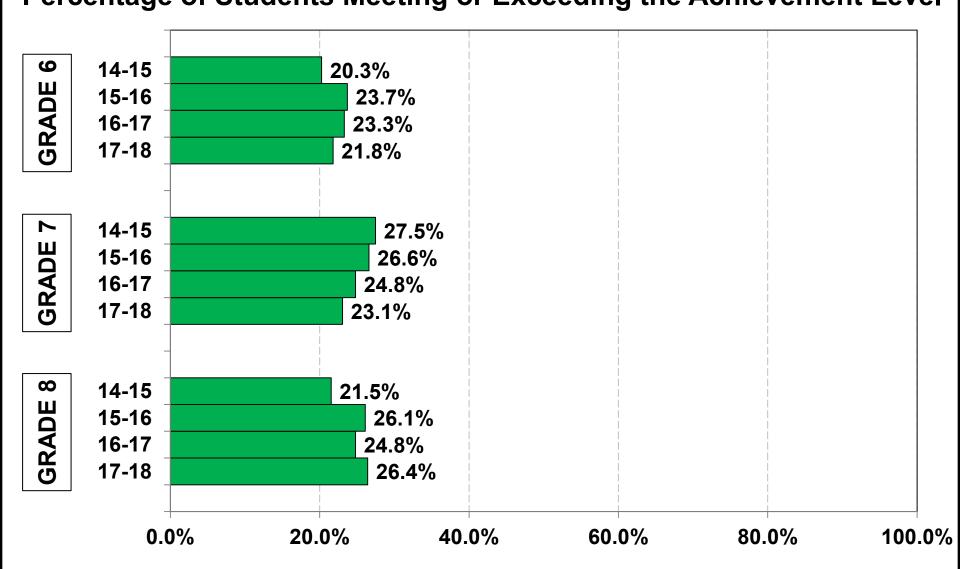
Percentage of Students Meeting or Exceeding the Achievement Level



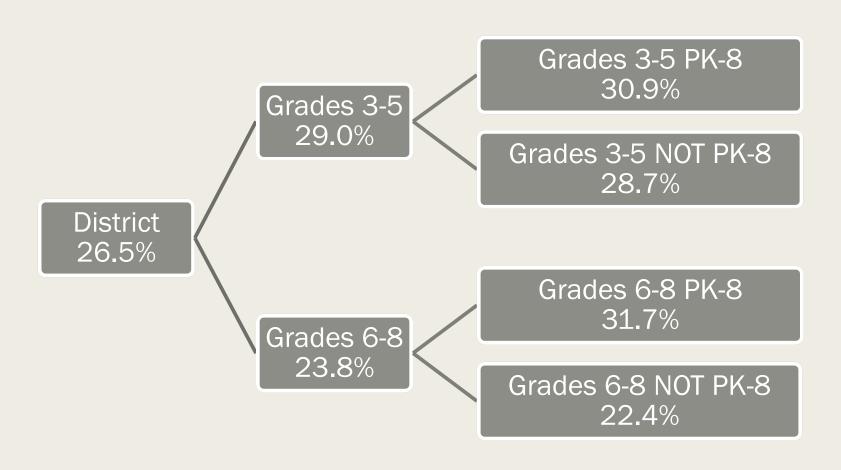
SMARTER BALANCED

District – <u>ELA/Literacy</u> by Grade (Middle)

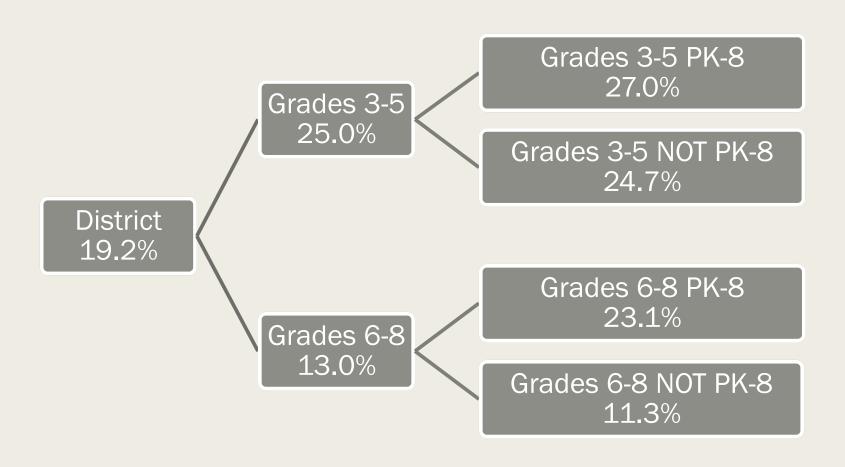
Percentage of Students Meeting or Exceeding the Achievement Level



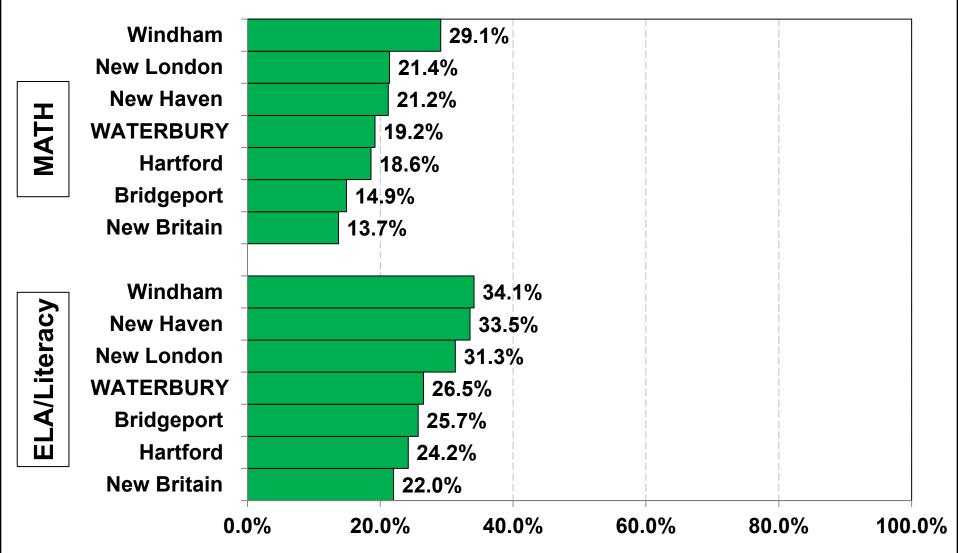
Smarter Balanced 2017-2018 District – ELA



Smarter Balanced 2017-2018 District – Math Percentage of Students Meeting or Exceeding the Achieve



SMARTER BALANCED 2017-2018 DRG I – All Grades



SMARTER BALANCED 2017-2018 All Schools Ranked by Change From Prior Year Percentage of Students Meeting or Exceeding the Achievement Level

School	Subject	% 3 or 4	CHG PRIOR YR
Wendell L. Cross	ELA	48.7	8.7
F. J. Kingsbury	ELA	35.3	7.8
Rotella Interdistrict Magnet	ELA	58.8	7.5
Hopeville	ELA	20.1	5.7
Carrington	ELA	36.3	4.9
Bunker Hill	ELA	26.8	4.0
Driggs	ELA	18.1	3.4
Reed	ELA	31.1	3.0
Michael F. Wallace	ELA	25.2	2.6
Duggan	ELA	35.8	2.2
Margaret M. Generali	ELA	33.3	1.1
WATERBURY	ELA	26.5	0.4
H. S. Chase	ELA	27.9	0.2
Waterbury Arts Magnet (Middle)	ELA	49.4	-0.1
Walsh	ELA	14.4	-0.2
Washington	ELA	22.1	-0.2
Sprague	ELA	11.2	-0.2
Gilmartin	ELA	22.0	-0.6
West Side	ELA	20.7	-0.9
Maloney Interdistrict Magnet	ELA	52.8	-1.3
B. W. Tinker	ELA	35.6	-1.4
Bucks Hill	ELA	20.0	-1.9
North End	ELA	19.4	-3.5
Woodrow Wilson	ELA	18.9	-5.5
Regan	ELA	26.6	-7.2

School	Subject	% 3 or 4	CHG PRIOR YR
Wendell L. Cross	Math	48.1	11.7
Waterbury Arts Magnet (Middle)	Math	32.4	8.6
Bunker Hill	Math	24.3	6.0
Duggan	Math	30.1	5.9
Rotella Interdistrict Magnet	Math	50.4	5.2
Reed	Math	23.2	3.5
Washington	Math	16.9	3.5
F. J. Kingsbury	Math	29.7	2.9
Gilmartin	Math	15.3	2.9
Michael F. Wallace	Math	11.3	2.1
Regan	Math	23.8	1.9
Carrington	Math	31.6	1.8
WATERBURY	Math	19.2	1.6
North End	Math	7.9	1.5
B. W. Tinker	Math	29.6	1.3
Hopeville	Math	16.0	1.1
West Side	Math	11.2	1.1
Driggs	Math	18.2	0.2
Woodrow Wilson	Math	21.4	0.1
Margaret M. Generali	Math	24.2	-0.3
Sprague	Math	11.2	-1.1
H. S. Chase	Math	26.2	-1.5
Maloney Interdistrict Magnet	Math	42.9	-1.8
Bucks Hill	Math	16.7	-3.5
Walsh	Math	8.4	-4.0

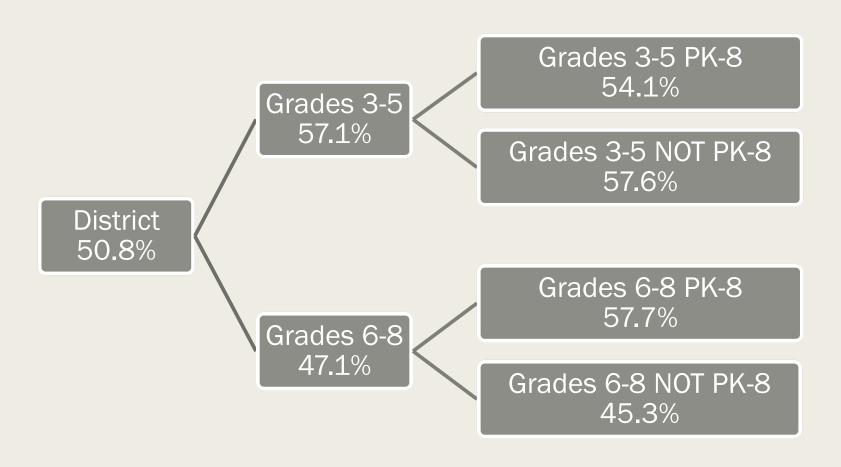
Smarter Balanced Growth

- The growth model for Smarter Balanced was introduced in 2015-2016
- It measures if individual students are reaching scale score improvement targets set by CSDE
 - All students are expected to improve annually
 - Examines scale scores of students that were enrolled all year compared to their prior year scale scores, regardless of where the students were enrolled previously
- Two measures
 - Growth rate
 - Does not factor in to CSDE accountability model
 - How many students met their individual target set by CSDE?
 - No credit for just missing the target
 - 40% is the expected growth rate based on CSDE model design
 - Average Percent of Target Achieved (PTA)
 - Heaviest weighted indicator in the CSDE accountability model
 - How much of their individual target did students achieve?
 - 100% is the school/district-wide target

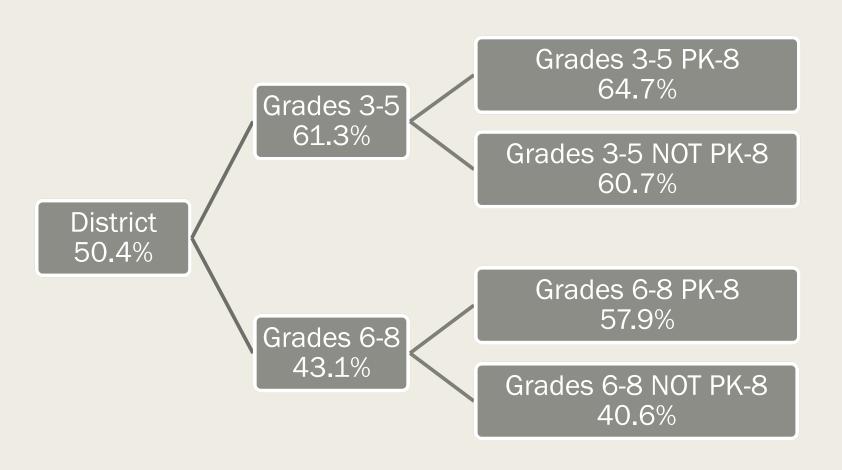
Smarter Balanced Growth District – All Grades

		G	rowth Ra	te	Average Percentage of Target Achieved		
District	Subject	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
Waterbury	ELA	33.2%	26.0%	27.7%	57.0%	47.7%	50.8%
Waterbury	Math	30.5%	30.9%	30.0%	51.6%	51.8%	50.4%

Smarter Balanced Growth 2017-2018 District – ELA Percentage of Target Achieved



Smarter Balanced Growth 2017-2018 District – Math Percentage of Target Achieved



Smarter Balanced Growth 2017-2018 DRG I – All Grades Ranked by PTA Change From Prior Year

District	Subject	Number of Matched Students	Growth Rate	Average Percentage of Target Achieved	PTA Change From Prior Year
New Britain	ELA	3401	31.2%	54.9%	12.7%
Hartford	ELA	6652	31.8%	54.8%	11.6%
Bridgeport	ELA	6805	35.4%	59.8%	11.0%
New London	ELA	1181	33.0%	55.6%	10.5%
New Haven	ELA	7183	35.0%	58.3%	5.3%
WATERBURY	ELA	6433	27.7%	50.8%	3.1%
Windham	ELA	1266	29.5%	50.5%	-3.6%

District	Subject	Number of Matched Students	Growth Rate	Average Percentage of Target Achieved	PTA Change From Prior Year
New Britain	Math	3377	33.0%	54.7%	9.8%
Hartford	Math	6569	36.4%	56.6%	9.5%
New London	Math	1178	34.7%	55.7%	7.5%
Windham	Math	1263	36.1%	56.6%	2.1%
New Haven	Math	7158	32.1%	53.1%	0.2%
WATERBURY	Math	6416	30.0%	50.4%	-1.4%
Bridgeport	Math	6766	32.8%	53.4%	-2.4%

Smarter Balanced Growth 2017-2018 All Schools Ranked by PTA Change From Prior Year

			Average Percentage of Target	PTA CHANGE FROM
		Growth	Achieved	PRIOR
SCHOOL	Subject	Rate	(PTA)	YEAR
Bunker Hill	ELA	29.8%	58.9%	25.6%
Rotella Interdistrict Magnet	ELA	42.4%	69.2%	18.8%
Walsh	ELA	27.8%	55.2%	17.9%
Driggs	ELA	28.0%	53.8%	16.9%
Wendell L. Cross	ELA	37.9%	68.8%	16.0%
Hopeville	ELA	28.9%	54.4%	15.9%
F. J. Kingsbury	ELA	38.4%	67.4%	15.3%
Woodrow Wilson	ELA	29.1%	61.4%	14.0%
Duggan	ELA	38.3%	60.3%	13.7%
Bucks Hill	ELA	36.7%	63.5%	8.3%
Reed	ELA	31.5%	59.4%	6.1%
Washington	ELA	30.4%	58.9%	5.8%
Gilmartin	ELA	32.6%	54.1%	5.1%
H. S. Chase	ELA	24.8%	54.6%	4.1%
Waterbury	ELA	27.7%	50.8%	3.1%
B. W. Tinker	ELA	28.5%	51.5%	2.9%
Regan	ELA	26.1%	53.3%	2.7%
West Side	ELA	24.9%	44.5%	2.2%
Michael F. Wallace	ELA	26.9%	46.3%	1.9%
Waterbury Arts Magnet (Middle)	ELA	29.5%	49.3%	-2.0%
Carrington	ELA	29.7%	51.7%	-4.7%
North End	ELA	21.6%	41.8%	-4.9%
Margaret M. Generali	ELA	25.9%	46.3%	-10.5%
Sprague	ELA	16.5%	45.8%	-13.1%
Maloney Interdistrict Magnet	ELA	31.9%	60.0%	-14.2%

			Average	PTA
			Percentage	CHANGE
			of Target	FROM
		Growth	Achieved	PRIOR
SCHOOL	Subject	Rate	(PTA)	YEAR
Regan	Math	28.3%	58.8%	21.1%
Rotella Interdistrict Magnet	Math	47.5%	75.7%	11.9%
Duggan	Math	38.7%	63.3%	10.4%
Reed	Math	48.6%	68.5%	8.4%
Bunker Hill	Math	28.5%	57.3%	5.7%
Hopeville	Math	37.3%	69.5%	4.3%
Driggs	Math	29.5%	56.2%	1.5%
West Side	Math	25.7%	41.0%	0.2%
Michael F. Wallace	Math	25.2%	41.3%	0.1%
Washington	Math	31.5%	61.9%	0.0%
Sprague	Math	27.1%	52.3%	-0.1%
Waterbury Arts Magnet (Middle)	Math	25.4%	43.1%	-0.2%
Waterbury	Math	30.0%	50.4%	-1.4%
Walsh	Math	29.6%	58.9%	-2.3%
Carrington	Math	39.4%	58.9%	-3.4%
B. W. Tinker	Math	29.6%	56.4%	-4.2%
Woodrow Wilson	Math	33.7%	59.3%	-4.2%
F. J. Kingsbury	Math	34.4%	62.0%	-4.5%
North End	Math	23.4%	38.4%	-5.4%
Gilmartin	Math	27.8%	52.3%	-5.9%
Bucks Hill	Math	39.8%	64.9%	-6.9%
H. S. Chase	Math	28.9%	54.8%	-11.0%
Maloney Interdistrict Magnet	Math	39.9%	66.0%	-13.9%
Margaret M. Generali	Math	32.1%	57.4%	-17.6%
Wendell L. Cross	Math	44.2%	63.8%	-20.5%

Summary Highlights

- Overall, the Waterbury Public Schools has shown improvement in both math and English/Language Arts (ELA) Smarter Balanced results for the percentage of students meeting or exceeding the achievement level from the prior year and from the first year of the test administration in 2014-2015
- Math has been the strongest area increasing 1.6 percentage points from the prior year and 6.1 percentage points from the first year of the test administration. The math improvement from 2016-2017 outpaced the state average improvement (1.6 percentage points compared to 1.1 percentage points)
- District students have advanced in the state-wide growth measure, percent of target achieved, climbing 3.1 percentage points in ELA from 2016-2017

Summary Highlights

- Waterbury's English Learner students increased 8.0 percentage points from 2016-2017 for the ELA percent of target achieved, besting both the state average improvement of 5.3 percentage points and the state-wide English Learner subgroup improvement of 5.5 percentage points
- The district is improving in most areas, but more still needs to be done for all students in Waterbury. In an effort to reform instruction, new ELA and Science curricula are being implemented district-wide this school year in all elementary and middle schools
- The new Next Generation Science Standards (NGSS) assessment will be implemented this school year. 2017-2018 was a field test of the assessment and results were not provided to districts

Secondary Science CREC Curriculum Implementation 2018-19

BOE Curriculum Committee 9-13-18

John Reed
Supervisor of Science and Tech Ed
203-573-6695 <u>jreed@waterbury.k12.ct.us</u>

PRACTICES COSSCULLING CKOSSCULLING

CREC Consortium Curriculum

- 50 + Districts
- Detailed unit and lesson plans
- 5E instructional model
- Links to supporting materials
- Assessments based on performance expectations
- Some units still in draft form

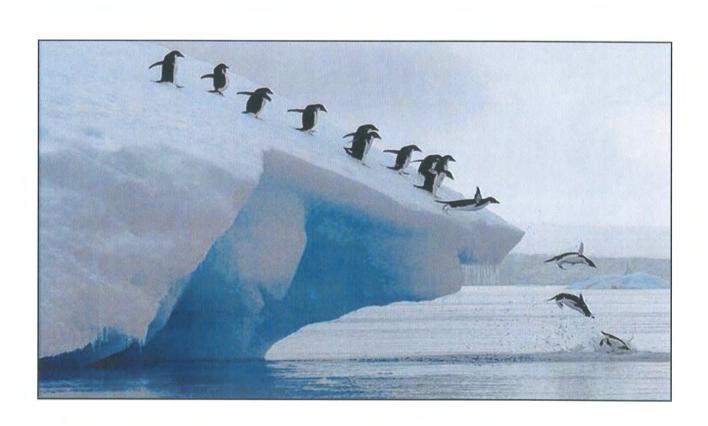
Grade		Ma	rking Period	
	1	2	3	4
Grade 6	Existing curriculum	NGSS curriculum		
Grade 7	Existing curriculum	NGSS curriculum		
Grade 8	Existing curriculum	NGSS curriculum		
Physical Science *	Existing curriculum		NGSS curriculum	
Biology *	Existing curriculum		NGSS Curriculum	
Chemistry *	Existing curriculum	NGSS curriculum		

Implementation Support

- Core group of teachers with NGSS training
- Extensive experience with NGSS curriculum writing
- Select teachers to pilot during 1st marking period
- Assistance purchasing equipment and supplies
- 2018-19 PDs used to explore new units

Anchoring Pheno substances in er	Grade 7 Unit 1 Pacing Guide/Progression of Learning Overview omenon: Students begin to ponder whether or not there are dangers associated with the described?	th the use of energy drinks. How can the
	Lesson 1 - Lesson link	
Number of Class Periods	Student Actions	Teacher Actions
2	 Watch two videos and make "I notice, I wonder" statements on their graphic organizer. Read a news article and develop a hypothesis about whether energy drinks should be regulated for people under 16. Compare the two sides to the issue related to the regulation of energy drinks. 	 Create interest by showing the video clips Teacher will collect the student questions and provide a forum for the students to group the questions following the driving question board protocol.
12000	Lesson 2 - Lesson link	CONTRACTOR OF THE PARTY OF THE
Number of Class Periods	Student Actions	Teacher Actions
2	Measure out the amount of sugar/carbohydrates found in different types of drinks by converting grams of carbohydrates to sugar in beakers Create a comparison KWL model for energy drinks vs other drinks Complete an entry in the 3R Sheet: Refine, Revise, Reflect. Part 2	 Create interest: discus sugar and carbs Explain how carbs turn into sugar Discuss the effects on the body of the sugar and ingredients Circulate and facilitate ask probing questions to redirect students when necessary



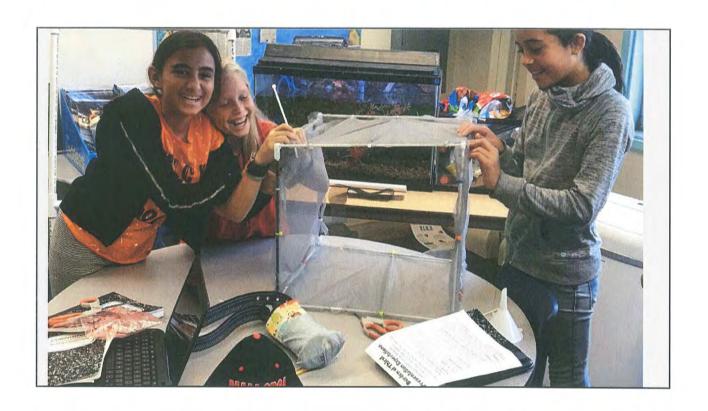


Link to Gr. 6-11 Units and Lessons in Drive:

https://drive.google.com/drive/u/0/folders/1906paDhNKXYI3q7DTDnv4tmTW4Yr0hhs

The NGSS Classroom

- · Classroom is student centered
- · Teacher has a facilitator role
- Students work collaboratively
- Students communicate results
- · Hands-on science materials are used
- Students engaged in phenomena explanation, modelling, problem solving
- · Assessment is evident and takes multiple forms



BUNDLE SUMMARY-Chemistry of Energy Drinks

Storyline Narrative:

Energy drinks are very popular with kids today. because they offer high doses of caffeine and sugar. Energy drinks can provide as much caffeine and sugar as one to three cups of coffee. Unfortunately, kids do not understand the health risks associated with the drinks. High amounts of sugar can cause weight gain or cause dental problems, Withdrawal from high amounts of caffeine can cause anxiety, irritability, or drowsiness. In this unit, students will explore the chemistry of energy drinks and how the body processes chemical compounds.

In the second learning sequence, students watch two videos and make "I notice, I wonder" statements on their graphic organizer. Student questions are collected and grouped following the driving question board protocol. Students then read a news article and develop a hypothesis about whether energy drinks should be regulated for people under 16.

In the next sequence, students watch a video of a monster can emptied of hot water and then left to sit in cool air to implode. They complete a discussion diamond that revolve around reactions and questions describing what happened. Students model the states of matter and the changes in these states are demonstrated based on changes in temperature and kinetic energy. Next, students read an article on the four states of matter and provide a written response. They also engage in an online simulation to learn how changes in temperature (cause) can affect pressure and states of matter.

In the fourth learning sequence, students engage in a discussion of how we get energy. They observe the amount of fizz in soda at different temperatures. They share what they know and watch videos on thermal and kinetic energy. They construct and revise a model of something that releases or absorbs thermal energy through chemical processes..

In the fifth sequence students engage in model building to investigate the basic structures of matter and properties of matter. In this sequence, students learn that substances are made from different types of atoms, which combine with one another in various ways. Students apply what they learn to the main ingredients found within energy drinks. Students also construct and compare some of the molecules found in energy drinks.

In the sixth learning sequence, students look at their personal sugar consumption and then at the amount of sugar found in common foods and drinks. They compare it to the recommended daily consumption of sugar and to the amount of sugar in energy drinks. Students then look at common molecules that are found in foods including energy drinks. They see that the atoms and molecules are regrouped in predictable patterns during chemical reactions but that the total number of atoms is conserved. New molecules are formed when food is broken down and rearranged through chemical reactions and how energy flows through a natural system as a result. Students can see the flow of carbon and oxygen and other atoms in designed and natural systems during the storage and release of energy. They project how food within plants and animals moves through a series of cause-and-effect chemical reactions in which reactants have unique properties. Students consider what happens to your body after drinking an energy drink?

In the final learning sequence, Students investigate the differences between natural and synthetic substances. Students gather evidence and multiple sources of information (notes from unit, and outside sources if needed) as to the safety of energy drinks and whether energy drinks are worse for you than coffee or soda. Students research and then develop a final model that shows how chemical processes are used to create synthetic materials (Sucralose, caffeine) from natural resources. Students respond to the question of whether energy drinks should be regulated for those under 16 years of age.

Suggested time

2055 min

Unit Driving Question:

• What happens inside your body after ingesting an energy drink?

Anchoring Phenomenon/Design Problem:

Students are shown discrepant events related to the use of energy drinks: (1) an advertisements for energy drinks and (2) news articles/videos showing that they end in death. Students debate whether or not energy drinks should be regulated. Students generate questions about energy drinks, their components and the effects of use.

Culminating Performance Task

Students will develop a model to represent the chemistry of energy drinks and their impact on the human body.

NGSS Performance Expectation(s): (Hyperlinks will bring reader to NGSS Evidence Statements)

- MS-PS1-1. Develop models to describe the atomic composition of simple molecules and extended structures
- MS-PS1-2. Analyze and interpret data on the properties of substances before and after the substances interact to determine if a chemical reaction has occurred.
- MS-PS1-3. Gather and make sense of information to describe that synthetic materials come from natural resources and impact society.

- MS-PS1-4. Develop a model that predicts and describes changes in particle motion, temperature, and state of a pure substance when thermal energy is added or removed.
- MS-PS1-5. Develop and use a model to describe how the total number of atoms does not change in a chemical reaction and thus mass is conserved.
- MS-PS1-6. Undertake a design project to construct, test, and modify a device that either releases or absorbs thermal energy by chemical processes.
- MS-LS1-7. Develop a model to describe how food is rearranged through chemical reactions forming new molecules that support growth and/or release energy as this matter moves through an organism.
- MS-ETS1-3. Analyze data from tests to determine similarities and differences among several design solutions to identify the best characteristics of each that can be combined into a new solution to better meet the criteria for success

Three Dimensions that form the Foundation for these NGSS Performance Expectations:

Science & Engineering Practices:

Developing and Using Models

 Develop a model to predict and/or describe phenomena.

Obtaining, Evaluating, and Communicating Information

Gather, read, and synthesize
information from multiple appropriate
sources and assess the credibility,
accuracy, and possible bias of each
publication and methods used, and
describe how they are supported or
now supported by evidence.

Constructing Explanations and Designing Solutions

 Undertake a design project, engaging in the design cycle, to construct and/or implement a solution that meets specific design criteria and constraints.

Analyzing and Interpreting Data

 Analyze and interpret data to determine similarities and differences in findings.

Disciplinary Core Ideas: PS1.A: Structure and Properties of Matter

- Substances are made from different types of atoms, which combine with one another in various ways. Atoms form molecules that range in size from two to thousands of atoms.
- Solids may be formed from molecules, or they may be extended structures with repeating subunits (e.g., crystals).
- Each pure substance has characteristic physical and chemical properties (for any bulk quantity under given conditions) that can be used to identify it.
- Gases and liquids are made of molecules or inert atoms that are moving about relative to each other.
- In a liquid, the molecules are constantly in contact with others; in a gas, they are widely spaced except when they happen to collide. In a solid, atoms are closely spaced and may vibrate in position but do not change relative locations.
- The changes of state that occur with variations in temperature or pressure can be described and predicted using these models of matter.

PS1.B: Chemical Reactions

- Substances react chemically in characteristic ways. In a chemical process, the atoms that make up the original substances are regrouped into different molecules, and these new substances have different properties from those of the reactants.
- The total number of each type of atom is conserved, and thus the mass does not change.
- Some chemical reactions release energy, others store energy.

PS3.A: Definitions of Energy

- The term "heat" as used in everyday language refers both to thermal energy (the motion of atoms or molecules within a substance) and the transfer of that thermal energy from one object to another. In science, heat is used only for this second meaning; it refers to the energy transferred due to the temperature difference between two objects. (secondary)
- The temperature of a system is proportional to the average internal kinetic energy and potential energy per atom or molecule (whichever is the appropriate building block for the

Crosscutting Concepts:

Scale, Proportion, and Quantity

 Time, space, and energy phenomena can be observed at various scales using models to study systems that are too large or too small.

Structure and Function

 Structures can be designed to serve particular functions by taking into account properties of different materials, and how materials can be shaped and used.

Patterns

 Macroscopic patterns are related to the nature of microscopic and atomic-level structure.

Cause and Effect

 Cause and effect relationships may be used to predict phenomena in natural or designed systems.

Energy and Matter

 Matter is conserved because atoms are conserved in physical and chemical processes. system's material). The details of that relationship depend on the type of atom or molecule and the interactions among the atoms in the material. Temperature is not a direct measure of a system's total thermal energy. The total thermal energy (sometimes called the total internal energy) of a system depends jointly on the temperature, the total number of atoms in the system, and the state of the material. (secondary)

PS3.D: Energy in Chemical Processes and Everyday Life

 Cellular respiration in plants and animals involve chemical reactions with oxygen that release stored energy. In these processes, complex molecules containing carbon react with oxygen to produce carbon dioxide and other materials. (secondary)

LS1.C: Organization for Matter and Energy Flow in Organisms

 Within individual organisms, food moves through a series of chemical reactions in which it is broken down and rearranged to form new molecules, to support growth, or to release energy.

ETS1.B: Developing Possible Solutions

- A solution needs to be tested, and then modified on the basis of the test results, in order to improve it. (secondary)
- There are systematic processes for evaluating solutions with respect to how well they meet the criteria and constraints of a problem.
- Sometimes parts of different solutions can be combined to create a solution that is better than any of its predecessors.

ETS1.C: Optimizing the Design Solution

- Although one design may not perform the best across all tests, identifying the characteristics of the design that performed the best in each test can provide useful information for the redesign process—that is, some of those characteristics may be incorporated into the new design.
- The iterative process of testing the most promising solutions and modifying what is proposed on the basis of the test results leads to greater refinement and ultimately to an optimal solution. (secondary)

	State Standards Connections:
ELA/Literacy -	
● RST.6-8.1	Cite specific textual evidence to support analysis of science and technical texts, attending to the precise details of explanations or descriptions.(MS-PS1-2) (MS-PS1-3) (MS-ETS1-3)
• RST.6-8.3	Follow precisely a multistep procedure when carrying out experiments, taking measurements, or performing technical tasks. (MS-PS1-6)
• RST.6-8.7	Integrate quantitative or technical information expressed in words in a text with a version of that information expressed visually (e.g., in a flowchart, diagram, model, graph, or table). (MS-PS1-1)(MS-PS1-2)(MS-PS1-4)(MS-PS1-5)(MS-ETS1-3)
• RST.6-8.9	Compare and contrast the information gained from experiments, simulations, video, or multimedia sources with that gained from reading a text on the same topic. (MS-ETS1-3)
• WHST.6-8.7	Conduct short research projects to answer a question (including a self-generated question), drawing on several sources and generating additional related, focused questions that allow for multiple avenues of exploration. (MS-PS1-6)
• WHST.6-8.8	Gather relevant information from multiple print and digital sources, using search terms effectively; assess the credibility and accuracy of each source; and quote or paraphrase the data and conclusions of others while avoiding plagiarism and following a standard format for citation. (MS-PS1-3)
• SI8.5	Integrate multimedia and visual displays into presentations to clarify information, strengthen claims and evidence, and add interest. (MS-LS1-7)
Mathematics -	
• MP.2	Reason abstractly and quantitatively. (MS-PS1-1)(MS-PS1-2)(MS-PS1-5)(MS-ETS1-3)
• MP.4	Model with mathematics. (MS-PS1-1)(MS-PS1-5)
• 7.EE.3	Solve multi-step real-life and mathematical problems posed with positive and negative rational numbers in any form (whole numbers, fractions, and decimals), using tools strategically. Apply properties of operations to calculate with numbers in any form; convert between forms as appropriate; and assess the reasonableness of answers using mental computation and estimation strategics. (MS-ETS1-3)

Prior Student Knowledge:

5.PS1.A; 5.PS1.B 5.PS3.D; 5.LS1.C; 5.LS2.B; 3-5.ETS1.A; 3-5.ETS1.B; 3-5.ETS1.C

Possible Misconceptions:

AAAS Misconception Resources: Click Blue Boxes to see misconceptions.

- Energy drinks are highly regulated.
- Energy drinks contain similar amounts of caffeine to coffce.
- Energy drinks provide a sustained energy level.
- Energy drinks improve athletic and academic performance.
- Energy drinks have no risks.

PROGRESSION OF LEARNING

Overview Sequence 1: Student Engagement with the Anchoring Phenomenon

- Essential Question: Should energy drinks be regulated for people under 16?
- Lesson Plan (click hyperlink)
- Relationship to Anchoring Phenomena/Design Problem:
- o This is the introduction to the anchoring phenomenon. Students begin to ponder whether or not there are dangers associated with the use of energy drinks. This drives the learning of the subsequent learning sequences.
- Student Expected Outcomes:
- O Students watch two videos and make "I notice, I wonder" statements on their graphic organizer.
- Students will engage with the question formulation technique to build curiosity about the chemical nature/effects of energy drinks..
- Students will write their initial beliefs about whether energy drinks should be regulated for people under 16.

Overview Learning Sequence 2

- Essential Question: What is in energy drinks?
- Lesson Plan (click hyperlink)
- Relationship to Anchoring Phenomena/Design Problem:
 - This sequence helps students to understand that changes in temperature create molecular movement and changes in states of matter. Students apply information learned about pressure, temperature, and changes in state of matter to determine when a Monster Energy drink will IMPLODE. Students also begin to understand that substances are made from different types of atoms, which combine with one another in various ways. Atoms form molecules that range in size, some molecules are small and simple, whereas other molecules are large and complex. Students apply this idea to the main ingredients found within energy drinks. Students are asked to construct and compare some of the molecules found in energy drinks.
- Student Expected Outcomes:
 - O Students will develop models of atoms and molecules to show scale, proportion and quantity.
 - Students will distinguish pure substances from impure mixtures
 - Students will develop models of molecules, compounds, and mixtures which shows that the atoms combine in different ways
 and also identifies the relationships between the components.
 - Students will develop a model to predict how different materials will act based on their properties (structure/function).
 - Students will distinguish pure bulk substances from mixtures based on their individual components, physical, and chemical properties.

Overview Learning Sequence 3

- Essential Question: How does temperature affect the fizziness of an energy drink?
- Lesson Plan (click hyperlink)
- Relationship to Anchoring Phenomena/Design Problem:
 - Students have already figured out that the components of the energy drink are atoms and molecules. This sequence helps the students to understand that atoms and molecules can have different states of matter and those states can be changed by adding or removing thermal energy. While these components do not link directly to the safety of consuming the drink, students understand the role of energy in the motion of particles and the states of matter, an important chemistry principle.
- Student Expected Outcomes:
 - Students develop a model to describe patterns of molecular motion and energy in a carbonated energy drink.
 - Students design a mechanism for slowing down the release of carbonation in an energy beverage.

Overview Learning Sequence 4

Essential Question: What is in energy drinks and how is this determined?

- <u>Lesson Plan</u> (click hyperlink)
- Relationship to Anchoring Phenomena/Design Problem:
 - Students learn what ingredients are in energy drinks and how scientists make this determination. Students build their understanding of chemical and physical properties as well as chemical and physical changes and apply this understanding to the challenge of using the properties to separate a mixture. There are many sources, not from manufactures that list the common ingredients and relative amounts. Students answer how we can reverse engineer the recipe for a energy drink using what we know about the chemical and physical properties of the ingredients.
- Student Expected Outcomes:
 - O Students develop a model to showcase how physical and chemical properties can be used to separate a mixture.
 - Students analyze and interpret data to determine the best approach for separating a mixture.
 - Students synthesize data to determine whether or not a chemical reaction has occurred.

Overview Learning Sequence 5

- Essential Question: Why are they bad for you? What happens to your body after drinking it?
- Lesson Plan (click hyperlink)
- Relationship to Anchoring Phenomena/Design Problem:
 - Students consider the effects of excess sugar on the human body. To understand the effects, students must understand the chemical reactions associated with sugar that occur within the human body.

Student Expected Outcomes:

- Students will read and synthesize information to understand how excess sugar impact the human body.
- Students will develop a model to represent the chemical reactions associated with biomolecules (sugar) impacts their health and wellness.
- Students will investigate various chemical reaction and make a claim as to how the amounts of matter change from the reactants to the products.

Overview Learning Sequence 6

- Essential Question: Are energy drinks worse for you than coffee or soda?
- Lesson Plan (click hyperlink)
- Relationship to Anchoring Phenomena/Design Problem:
 - Students investigate the differences between natural and synthetic substances. Energy drinks are riddles with synthetic caffeine.
 Students investigate and consider the possible health risks of energy drinks related to caffeine type. They make a claim supporting it with evidence as to whether energy drinks should be regulated for those under 16 years of age.
- Student Expected Outcomes
 - Students will argue from evidence and multiple sources of information whether energy drinks are worse for you than coffee or soda
 - Students will make a claim supported by evidence as to whether energy drinks should be regulated for those under 16 years of age.

ADDITIONAL READING ARTICLES (optional)

- o Energy drinks the cause of many sudden cardiac deaths in young people-article.
- Documents Link More Deaths to Energy Drinks
- o More than 10 percent of emergency room visits involving energy drinks result in hospitalization-article.

Unit Authors:

Susan Wambolt, Hiba Sarfraz, Sarah Cyr, Kevin St.Onge, Carol Aksterowicz, Sue McDougall, Stella Demand Unit edited by:

Kathy Brooks and Jaime E. Rechenberg, Ed.D

5 8g calcium chloride (CaCl2) Flinn Scientific 500g / \$7.7. 5 8g sodium chloride (NaCl) Flinn Scientific 500g / \$4.8. 10 small plastic cups Amazon 200/\$13.99 water access to a balance access to a watch or clock with a second hand 3 3 spoons 3 3 stirrers 3 1 graduated cylinder 4 1 thermometer 4 1 labeling dots 5 Each person in the room should wear the following: indirectly vented safety splash goggles Flinn Scientific \$6.25/Each gloves Flinn Scientific \$29.25/Box 100	Quant ity	Description	Potential Supplier (item #)	Estimat Pric
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gloves Flinn Scientific \$29.25/Box 100	Each per	son in the room should wear the following:		
100		indirectly vented safety splash goggles	Flinn Scientific	\$6.25/Each
lab apron Flinn Scientific \$7.25 / Eacl		gloves	Flinn Scientific	\$29.25/Box 100
		lab apron	Flinn Scientific	\$7.25 / Each

small water bottle

zip-lock plastic baggie

wooden splint

matches (if allowed in your classroom)

chemical toe-warmer (optional)

Bundle 1B-Chemistry of Energy Drinks

Bundle Overview

3 bags per 100 in teams of 4	bags of mini marshmallows (white)*	\$1.50 ca
4 bags per 100 in teams of 4	bags of mini marshmallows (COLORED)*	\$1.5O ea
3	boxes of toothpicks*	\$2.00 ea
1-2 bottles	white glue*	\$4.00 ea
60-70 pieces	11 x 17 tabloid size paper or similar sized poster paper*	<\$1.00
	*also used in Lesson 6	

1/student	Empty energy drink cans (for labels, photos of labels would suffice)		
1/class	Steel wool (small amount for demo)		
50ml/clas s	Vinegar (small amount for demo)		
1	Beaker		
1/class	Balloon		
20/studen t	Multi-colored marshmallows		
10/studen t	Toothpicks		
2g/studen t	Sodium bicarbonate	Flinn Scientific	500g/\$6.50
2g/studen t	Calcium chloride		
5g/class	Sodium carbonate	Flinn Scientific	500g / \$10.05
5g/class	Magnesium sulfate	Flinn Scientific	500g / \$7.45
2/student	Plastic cups		

Devices for performing research	r		
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PROGRAM OVERVIEW

sstudysync*

Get the full experience:

connected.mcgraw-hill.com

Username: studysync Password: studysc16

sstudysync*

A flexible, engaging, and literature-rich English Language Arts curriculum for grades 6–12





StudySync Brings English Language Arts to Life

Richer, more dynamic, and more targeted content enables ELA educators to teach with passion and purpose and inspires students to explore the power of the written word.

- √ 180 days of differentiated instruction at each grade level
- ✓ A vast, continuously growing library of current and classic literature
- ✓ Multimedia tools that inspire students to learn on a deeper level
- Engaging digital instruction with full print support, including a comprehensive Teacher's Edition and consumable Student Reading and Writing Companions
- Full flexibility to teach the literature you love

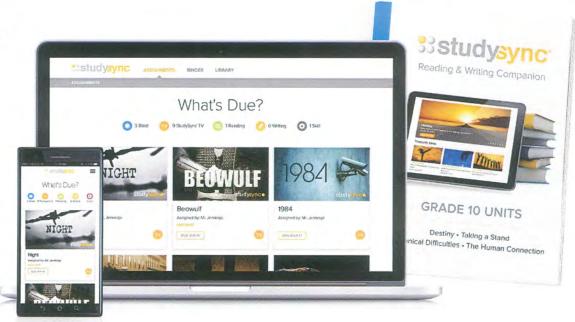
"StudySync is a progressive tool that can help students develop 21st century literacy. I love that students can engage with a variety of media, read a wide range of texts, annotate digitally, listen to audio recordings, watch video clips, and anonymously provide peer feedback on each other's work!"

- Catlin Tucker, Windsor High School, Windsor, CA

Imagine..

ALL of your students equally engaged with rigorous content
ALL of your students building skills and reaching academic goals
ALL of your students inspired to read, write, and learn

It's all possible with StudySync'



A Powerful Core ELA Curriculum Built for Today's Classroom

StudySync's literature-rich curriculum is always evolving to meet the needs of teachers and students.

- Differentiated ELA instruction, relevant literature, and engaging multimedia tools that challenge and support students of all learning levels and styles
- Continually evolving resources keep students engaged and teachers on the forefront of changing educational expectations
- Lesson plans support close reading, analysis, and daily writing practice, while also sparking curiosity and imagination
- Vocabulary, spelling, and grammar are embedded throughout and tied back to the literature

Print, digital, online or off—StudySync has you covered.

- Both low-tech and high-tech classrooms can take full advantage of the rigor, relevance, and flexibility of StudySync
- Access StudySync anytime, anywhere, and on any device—desktop, laptop, tablet, or mobile
 phone with downloadable apps for offline access to assignments
- Full print support including a comprehensive Teacher's Edition and consumable Student Reading and Writing Companions



Just to be clear, I never use technology in my classroom. We basically read, discuss, and write essays. This is the first way I have found where the technology actually helps me achieve my goals in class rather than it being about the technology. I have encouraged other teachers like me to give it a try for this very reason.

 Richard A., Vintage High School, Napa, California

Develop Competence and Confidence

Build the strength and stamina necessary for student success.

- Relevant content, flexible features, and engaging activities build essential skills
- Targeted text selections help differentiate learning while building the strength and stamina students need to tackle increasingly complex texts
- Selections available in print and digital formats, including paperback novels and other full-length works
- Content includes a growing number of Spanish selections



"The students are most engaged throughout the day when I take them to the computer lab to do StudySync! It's also very exciting for me to see that my extremely reluctant readers and writers are now more willing to think, read, and respond to the Blasts and assignments."

- April F., Los Angeles, CA



Integrate reading and writing instruction

With StudySync, students encounter multiple forms of writing throughout an instructional unit.

- > Students respond frequently and meaningfully to the texts they are reading
- Students engage in multiple forms of writing, including expository, narrative, argumentative, and persuasive
- Students encounter specific writing skills that are embedded into each assignment, including exclusive SkillsTV episodes
- Students improve their writing with timely, anonymous peer review
- Students have opportunities to thoughtfully analyze and revise their own work

Harness the power of student collaboration.

StudySync is an engaging social learning platform that connects students and conveys that student voices matter, as they contribute to their own and their peers' development through:

- StudySync® TV episodes that demonstrate student collaboration and give students a model to have these same conversations about literature in the classroom
- Blasts that provide students
 with relevant content and a social
 media-like experience that
 elevates their digital learning
 with live conversations
- > Online Anonymous Peer-to-Peer Review that offers a digital forum for immediate and honest review, building students' revision skills
- Collaborative writing and research projects



Share Your Passion for Literature and Great Writing

- Targeted text selections, excerpts, and full-length works help differentiate learning while building the strength and stamina students need to read and analyze complex texts
- Paperback novels available for your classroom
- Content includes a growing number of Spanish selections
- Lessons come to life in a variety of ways, including:
 - Movie-like trailers that build excitement
 - > Short, scripted videos that model academic discussion
 - > Social media-style Blasts that encourage students to share opinions
 - Anonymous peer reviews that provide timely feedback and improve student writing







South

Ernest Shackleton

Non-fiction, 1919

Hundreds of full-length works



ntures of Huckleberry Chapter 1)



View from the Western Front Dr. Eugene Curtin Non-fiction, 1917



Guns, Germs, and Steel Jared Diamond Non-fiction, 1997



Football Louis Jenkins Poetry, 1995



The Models David Wagoner Poetry, 1999



Loud Music Stephen Dobyns Poetry, 1988



Forgotten Planet Doug Dorph Poetry, 2000



or de las Moscas Iding A variety of Spanish



Babbitt Sinclair Lewis Fiction, 1922



All Quiet on the Western Erich Maria P Fiction, 19



Oliver Twist Charles Dickens Fiction 1838



The Declaration of Independence Thomas Jefferson Non-tiction, 1776



Moby Dick Herman Melville Fiction, 1851



Gettysburg Address Abraham Lincoln Non-fiction, 1863



The Picture of Dorian Gray Oscar Wilde Fiction, 1890



The Old Wives' Tale Arnold Bennett Fiction, 1908



Macbeth (Act V, Scene I) William Shakespeare Drama, 1606



Dover Beac Matthew Ar Authentic Poetry, 18€ literature from

diverse

cultures



Pride and Prejudice Jane Austen Fiction, 1813



Guns, Germs, and Steel Jared Diamond Non-fiction 1997



The Singular Ray Kurzweil Non-tiction 2004

Searchable by grade level, Lexile® Wrath

level, standards, genre, title, author, or keyword



Eleven Sandra Cisneros

Fiction, 1991











Student Engagement Translates to Student Success!

StudySync offers a media-rich experience that makes learning relevant.

Social-media style Blasts encourage students to form and share fact-based opinions in a safe

environment.





Platform-neutral content lets students learn any way and anywhere they are comfortable—even on their phones!

> Movie-like trailers bring core, classic, and contemporary

> > texts to life

Differentiated Resources for Reaching Every Student, Including English Learners

Make every lesson accessible so all students can cultivate a passion for reading and writing.

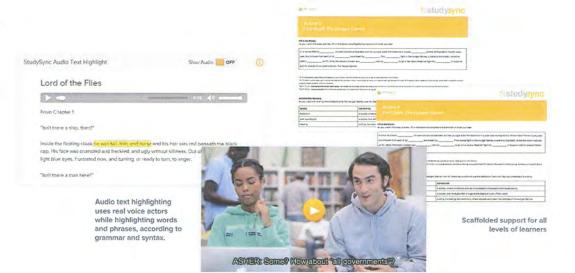
- Content and activities allow students to learn in any way (and anywhere) that feels comfortable for them—from pen and paper to their personal devices
- Structured lessons with differentiated instruction engage and support struggling readers and English learners (ELs)
- Digital text selections offer embedded audio and video enhancement to ensure ALL students are equally engaged with rigorous content

- Leveled texts in each unit support
 Beginner, Intermediate, and Advanced ELs
- All lessons include Access Path resources for ELs, such as sentence frames, graphic organizers, glossaries, and tools for use in whole group, small group, and one-on-one instruction
- Audio playback and highlighting of text with tempo control allow students to both see and hear how syntax and grammar shape language
- Additional program options include integrated support and dedicated differentiation units for every student, including English learners

Targeted assessment informs instruction and advances learning.

Assessment is an important tool for students, helping them take ownership of their learning. StudySync provides multiple assessment options, along with essential data and management tools.

- Embedded formative and summative assessments ensure student engagement translates into student success!
- Rigorous, customizable writing prompts and assessment rubrics
- Collaborative learning platform with self-assessment and anonymous online peer review
- Item types that mirror standardized tests
- Robust data collection and reporting options that help prepare students for standardized tests
- Reading comprehension guizzes



Closed Captioning strengthens reading skills

Professional Development.... Ready, Set, Success

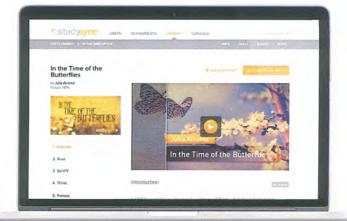
We are committed to your ongoing success with StudySync.

Whether it be onsite or online, our responsive team of knowledgeable curriculum experts and former educators will work with you to offer timely advice on how to:

- Introduce the basic resources and teaching tools
- Ensure overall comfort whether it be in a 1:1 classroom or working with limited technology
- Promote best practices and incorporate blended learning models
- Provide additional virtual support through webinars, and specially designed "Office Hours"
- Customize StudySync to the specific needs of your students, building, or district

Teachers can find resources, including instructions to further customize their curricula, both live and digitally. Always accessible, the online Professional Development course with videos and step-by-step guides is a helpful 24/7 reference. Digital technical support, customer support, and Implementation Specialists are at the ready for you to get answers to all of your questions either via

phone, email, or on a live webinar.



Two partners— One groundbreaking program

To better prepare students for classroom and career success, StudySync has formed an exclusive partnership with McGraw-Hill Education.

Together We're Smarter™

About StudySynd

StudySync is the flagship product of BookheadEd Learning, LLC. Based in Sonoma, California, BookheadEd Learning LLC develops products that leverage forward-thinking designs and technologies to engage students, while providing teachers and administrators with a relevant, easy-to-use platform that delivers adaptable, dynamic curriculum solutions.

About McGraw-Hill Education

McGraw-Hill Education is a digital learning company that draws on its more than 100 years of educational expertise to offer solutions that improve learning outcomes around the world. McGraw-Hill Education is the adaptive education technology leader with the vision for creating a highly personalized learning experience that prepares students of all ages for the world that awaits.

RECOGNIZED BY EXPERTS, WE'VE RECEIVED MORE THAN 20 INDUSTRY AWARDS, INCLUDING:

- > AAP Revere Award for Whole Curriculum Programs
- > AEP Innovation Award Emerging Technology
- > Common Sense Media ON for Learning Award
- > EdTech Digest Trendsetter Award











Preview StudySync at: mheonline.com/studySync

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP:

Thursday, October 4, 2018 (Gilmartin)

BOARD MEETING:

Thursday, October 28, 2018

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
M. Valletta	Wilby café: Fri., Nov. 16 th 6:00-10:00 pm (Homecoming Dance)
L. Franks	Wilby gym: Mon., Oct. 22 nd 6:30am-1:30pm (Blood Drive)
K.Egan	Walsh gym: Thurs., Oct. 11 th 5:00-7:30 pm (Hispanic Heritage Program
D. Melendez	Chase gym: Wed.,Nov. 14 th 5:00-7:00 pm (Family Bingo Night)
	Chase gym: Wed., Nov.28 th 5:00-8:00 pm (Albanian Heritage Night)
	Chase gym: Wed.,Oct. 31 st 3:30-6:00 pm (Halloween Treat Night)
Y. Demirali	Sprague gym: Thurs.,Oct. 18 th 4:30-7:30 pm (International Night)
K. Effes	WAMS café: Sat., Nov. 10 th 10:00 – 11:30 am (Recruitment Open House)
	WAMS atrum: Wed.,Oct.,24 th 6:00-7:30 pm (Recruitment Open House)
	WAMS courtyard: Fri.,Oct. 19 th 5:00-7:00 pm (Fall Festival)
M.A. Marold	WAMS gym, café, & classrooms: Tues., Nov. 13 th 5:00-8:00 pm
	(Wtby. BOE & CABE Community Conversation (snow date: Nov. 14 th)
M. Case	WAMS recital hall: Tues.,Oct.23 rd 2:30-4:00 pm (Senior Class Fundraiser)
M. Vagnini	WAMS atrium: Sat. & Sun. Oct. 27 th & 28 th 9:00am-9:00pm
	(Senior Class fundraiser)
R. Martinez	WAMS classrooms: Sat., Nov. 3 rd - Sat., Dec. 1 st - Sat., May 4 th - Sat., June 1 st
	7:00 am – 2:30 pm (SAT Weekend Testing)
J. Coburn	WAMS café: Thurs.,Oct. 18 th 5:30-7:00 pm (College Financial Aid Night)
M. Rocco	W. Cross gym: Thurs.,Oct.25 th 3:30-8:00 pm and Fri.,Oct. 26 th 3:30-9:00 pm
	(Thursdecorating) (Fri. – Halloween Party)
	W. Cross café: Mon.,Sept.24 th & Mon.,Oct.15 th 6:30-8:00 pm
	(Halloween Party planning meeting)
J. Silva	WSMS band rm./café: Thurs.,Dec. 13 th 5:00-9:30 pm (Winter Concert)
	WAMS band rm./café: Thurs.,May 16 th 5:00-9:30 pm (Spring Concert)
PTSA	Career Academy café: Sat. Dec. 8 th 10am-6pm (Holiday Bazaar)
J. Reed	Crosby media ctr.: Tues.,Oct. 9 th 11:30am-3pm (P.D. for Science teachers)
L. Lombardi	Rotella comm. rm.: 12/5-12/7 all day (Holiday shopping event)
	Rotella café: Wed., Nov. 28 th 5-9pm (Vender Night)
	Rotella café: Wed., Nov. 14 th 5-8pm (STEAM Night – Science)
	Rotella aud.,gym,café: Fri.,Oct. 26 th 3-9pm (Harvest Fest)

P. Poulter	Regan all purpose rm.: Tues., Oct. 16 th 5-7:30 pm (Literacy Night)
M. Bergin	Sprague aud./gym: Thurs.,Oct. 25 th 5-8pm (Family Night for Preschoolers)
M. Hulse	Kingsbury gym: Tues. Nov. 27 th 5-7pm (Literacy Night)
	Kingsbury gym: Tues., Dec. 18 th 5-6:30pm (Family night)
	Kingsbury gym: Thurs., Nov. 1 st 5-6:30pm (Literacy Night)
	Kingsbury gym: Thurs., Oct. 25 th 5-6pm (Math Night)

Approved	
Charles Pagano	:

SEP 2 4 2018

DATE: 914/18
TO: SCHOOL BUSINESS OFFICE
FROM: Wilby High School-Marnie Valletter Senior Class Advisor
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:
NAME OF SCHOOL REQUESTED: Wilby High School
Auditorium Gymnasium Swimming Pool Café/Rooms
DATES REQUESTED: November 16,2018
FROM: am(pm) TO: am(pm)
FOR THE FOLLOWING PURPOSES:
Homecoming Dance
Marie Valletta

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements must be made in person at the police and fire headquarters.

DATE: Aug 30, 2018

TO:

SCHOOL BUSINESS OFFICE

FROM:

auren Franks

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby
Auditorium Swimming Pool I Cattorhooms
DATES REQUESTED: Oct 22 - Monday FROM: (c.30 am)pm TO: 1:00 = 60
FROM: (p.30 am)pm TO: 1:00
FOR THE FOLLOWING PURPOSES:
Blood Drive- American Red Cros
APPIKANI

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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SEP 2 4 2018

SCHOOL PERSONNEL USE ONLY

DATE:Sept. 21, 2018
TO: SCHOOL BUSINESS OFFICE
FROM: Karen Egan, Secretary Walsh School
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:
NAME OF SCHOOL REQUESTED: Walsh School
Auditorium Gymnasium Swimming Pool Café/Rooms
DATES REQUESTED: October 11, 2018 FROM: 500 am/pm TO: 730 am/pm
FROM: 5 °° am/pm TO: 7 30 am/pm
FOR THE FOLLOWING PURPOSES:
HISPANIC HERITAGE MONTH PROGRAM
Hamil
Please note the following provisions: When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

form.doc

SCHOOL PERSONNEL USE ONLY SEP 2 5 2018

DAIL 9-25-18
TO: SCHOOL BUSINESS OFFICE
Doreen Melendez
The undersigned hereby makes application for use of school facilities (arter to gulde school hours) as follows:
NAME OF SCHOOL REQUESTED: Chase Elementary
Auditorium Gymnasjutu Ewimming Pool Cafe/Rooms
DATES REQUESTED: NOV. 14, 2018
FROM: 5:00 am/m TO: 7:00 am/pm
FOR THE POLLOWING PURPOSES: Family Bingo Night
D. Melendey

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements must be made in person at the police and fire headquarters.

SEP 25 2018

SCHOOL PERSONNEL USE ONLY

MATE: 9-25-18
TO: SCHOOL BURNING OUTCO
Doreen Metendez
The undersigned herrby medica application for vec of achaol facilities (after regular school hours) as follows:
NAME OF SCHOOL REQUESTED: Chase Elementary
Auditorium Cymnasium [Swimming Pool Café/Rooms
DATES REQUESTED: $Nov. 28, 2018$ FROM: 5 am/m TO: 8 am/m
FOR THE FOLLOWING PURPOSES:
Albanian Hentage Night

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements wast be made in person at the police and fire headquarters.

SEP 25 2018

DATE 9-25-18
TO: SCHOOL BUSINESS OPFICE
TROM: Doreen Melendez
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:
NAME OF SCHOOL REQUESTED: Chase Elementary
Auditorium Gymnasium Stvimming Pool Café/Rooms
DATES REQUESTED: OCTOBER 31
FROM: 3:30 am/m TO: 6:00 am/m
FOR THE FOLLOWING PURPOSES:
Chase School Halloween
Cheetah Treat Night
D. Melendey

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements must be made in person at the police and fire headquarters.

S€PF 245 2018

SCHOOL PERSONNEL USE ONLY

	•	`			
		D.	ATE:	125/20	18
TO:	SCHOOL BUSINESS OF	FICE		,	
FROM;	Moleca De mira Parent Liaiso	L'			
The undersi	gned hereby makes applications) as follows:		chool facilitie	s (after regular	.
NAME OF	SCHOOL REQUESTED:	Sprage	le Elen	ne intory	
Auditor	rium 🛭 Gymnasium	Swimm	ning Pool	Café/Roc	ìms
DATES REC	QUESTED 10/18	8/2018	2		
	FROM: 4'30	2 ampm	TO:	.′ 30 an	/(m)
FOR THE FO	DLLOWING PURPOSES:				
IA	ter national	Might	۷,	-	
		,	Vjalla	De un'va	ali
•	. *		API	PLICANT,	

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.



	DATE: 0/19/18
TO: SCHOOL BU	SINESS OFFICE
FROM: WAY	5
The undersigned hereby mal school hours) as follows: NAME OF SCHOOL REQU	ces application for use of school facilities (after regular JESTED:
Auditorium	Gymnasium Swimming Pool Café/Rooms
	1: 10 (am/pm TO: 113 (am/pm
FOR THE FOLLOWING PI	
Recrutmon	+ gan House for Lotton
Process to	2019-2020 School
yeac	
	APPLIEAST
Please note the following pro When the public is invited to	an activity, police and fire departments must be notified.
These arangements must be	made in person at the police and fire headquarters.
C:\Users\bfoley\AppData\Local\Microsoft\	Windows\Temporary Internet Files\Content.Outlook\15871K53\SCHOOL reservation

TO: SCHOOL BUSINESS OFFICE FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: WAM Auditorium Gymnasium Swimming Pool DATES REQUESTED: FROM: am/pm Please note the following provisions: When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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	DATE:	9/18/19
TO:	SCHOOL BUSINESS OFFICE	1 .
FRO	M: WAMS	
scho	undersigned hereby makes application for use of school ol hours) as follows: ME OF SCHOOL REQUESTED:	facilities (after regular
NAI	Auditorium Gymnasium Swimming	Pool Café/Rooms
DA	TES REQUESTED:	m 7 (
	FROM: am/pm)	TO: am/pm
FOR	R THE FOLLOWING PURPOSES:	
	Hawatat for them	andy
	FallFestival	
		KINGO
		APPLICATION
	ase note the following provisions: en the public is invited to an activity, police and fire depart	artments must be notified.
	se arrangements must be made in person at the police and	
C:\Use	sers\bfoley\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Ou doc	nlook\15871K53\SCHOOL reservation

			DATE: Sept. 20, 2018
TO:	SCHOOL BUSIN	NESS OFFICE	
FROM: Ma	ry Ann Marold Educ	cation Liaison to C	Government Business and Community
	igned hereby makes ars) as follows:	application for use	of school facilities (after regular
NAME OF	SCHOOL REQUES	TED:Waterbur	y Arts Magnet School
Janes 1			Swimming Pool for Break Out Conversations
	QUESTED: ovember 13, 2018 _	(Snow Date Wed	lnesday Nov. 14, 2018
FROM: _5:0	00 p.m	TO: _8:00 p.:	m/
FOR THE F	OLLOWING PURP	OSES:	
will present Conversation	a Community Conve n About Race in Edu	ersation entitled "Facation". (There	th support from Community Partners Portrait of a Graduate. A Courageous will need to be a microphone, laptop m will need access to the Smart Board
	Mary Gra	, Jarolel	Mary Ann Marold Education Liaison to Government, Business and Community APPLICANT



	DATE: 8/24/18
TO: FRO	school business office M: Waterbury Arts Magnet School Orchestra Sr. Class
	undersigned hereby makes application for use of school facilities (after regular ol hours) as follows:
NAI	ME OF SCHOOL REQUESTED: Waterbury Arts Magnet School
	Auditorium Gymnasium Swimming Pool Café/Rooms Racidal Hall
DA	FROM: <u>3:30</u> pm TO: <u>4:00</u> appm
	ethe following purposes: undraisor for Orchestra + Sr. Stylior Class
	Mary Case APPLICANT
Wh	ase note the following provisions: en the public is invited to an activity, police and fire departments must be notified. ese arrangements must be made in person at the police and fire headquarters.
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SEP 1 9 2018

SCHOOL PERSONNEL USE ONLY

	DATE: Quy 25, 2018
TO:	SCHOOL BUSINESS OFFICE
FRC	M: MVagnine
scho	undersigned hereby makes application for use of school facilities (after regular ol hours) as follows:
NAI	ME OF SCHOOL REQUESTED: WAWS PABlday/Atrium
	Auditorium Gymnasium Swimming Pool Café/Rooms
DA	TES REQUESTED: OCT 27 + 28
	FROM: 9 am/pm TO: 9 am/pm
FOR	THE FOLLOWING PURPOSES: Frindraiser for Sentor Class
	APPLICANT
Wh	use note the following provisions: en the public is invited to an activity, police and fire departments must be notified. se arrangements must be made in person at the police and fire headquarters.
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SCHOOL PERSONNEL USE ONLY

	·
	DATE: 9/17/2018
TO FR	SCHOOL BUSINESS OFFICE OM: WAMS GUIDANCE
sch	e undersigned hereby makes application for use of school facilities (after regular ool hours) as follows: ME OF SCHOOL REQUESTED: Waterby AVENDER AND AVENDER OF SCHOOL REQUESTED:
	Auditorium Gymnasium Swimming Pool Gare Rooms 304-30
DA	ATES REQUESTED: November 3, 2018 and December 1, 2018 FROM: 7:00 and June 1, 2019 a:30 am/pm TO: 2:30 am/pm
FO	SAT (Weekend Testing
	APPLICANT
Ple	ease note the following provisions:
W	hen the public is invited to an activity, police and fire departments must be notified. nese arrangements must be made in person at the police and fire headquarters.
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SCHOOL PERSONNEL USE ONLY

	DATE:	9/17/18
TO:	: SCHOOL BUSINESS OFFICE	
FRO	OM: Jackie Corbson	
	undersigned hereby makes application for use of school faci ool hours) as follows:	lities (after regular
NAI	ME OF SCHOOL REQUESTED: Western	Arts Magnet
	Auditorium Gymnasium Swimming Poo	Café/Rooms
DA	TES REQUESTED: TWVS 10/18/18	
	FROM: <u>530</u> am/6m TO:	700 amom
FOR	R THE FOLLOWING PURPOSES:	
	College Francial Ard 1	light
-		
	1	
		APPLICANT
	ease note the following provisions:	
	nen the public is invited to an activity, police and fire departmese arrangements must be made in person at the police and fir	
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SCHOOL PERSONNEL USE ONLY SEP 1 8 2018

DATE: <u>9/14/18</u>

Margaret Rocco

10:	SCHOOL BUSINESS OFFICE			
FROM:	Margaret Rocco			
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:				
Auditoriu Café/Roc DATES REQU Friday, Octob	CHOOL REQUESTED: Wendell Cross School Gymnasium Swimming Pool oms/Library JESTED: Thursday Oct. 25, 2018 from 3:30 -8:00 & er 26 3:30-9:00 PM LLOWING PURPOSES:			
	een Party Decorating (Thursday) break down (Friday).			

Please note the following provisions:

SEP 1 8 2018

SCHOOL PERSONNEL USE ONLY

DATE: <u>9/14/18</u>

TO:	SCHOOL BUSINESS OFFICE
FROM:	Margaret Rocco
The undersign school hours)	aed hereby makes application for use of school facilities (after regular as follows:
Auditoriu	CHOOL REQUESTED: Wendell Cross School Im Gymnasium Swimming Pool Oms/Library
DATES REQU	UESTED: Monday, Sept. 24, 2018 & Monday, October 15 6:30 PM
FOR THE FO	LLOWING PURPOSES:
<u>PTA – Hallow</u>	veen Party Planning Meeting
	Margaret Rocco APPLICANT

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please note the following provisions:

SEP 1 0 2018

	DATE: 9-7-18
TO:	SCHOOL BUSINESS OFFICE
FROM:	WSMS
The undersign school hours)	ed hereby makes application for use of school facilities (after regular as follows:
NAME OF SC	CHOOL REQUESTED: WSMS
4	m Gymnasium Swimming Pool Café/Rooms
DATES REQU	JESTED: Dec. 13 2018 (Thurs) FROM: 5 ana/pm TO: 9:30 ana/pm
	FROM:
	LOWING PURPOSES:
n	linter Concert - WSMS music Lept
	Joseph S. Iva Seryh S. hra APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.



		DATE:	9-7-18
TO:	SCHOOL BUSINESS OF	FICE	
FROM:	WSMS		
The undersign school hours)	ned hereby makes application as follows:	ı for use of school facil	itics (after regular
NAME OF SO	CHOOL REQUESTED:	WSms	
	ım Gymnasium		
DATES REQU	JESTED: May	16,2019	(Thurs)
	JESTED: May FROM: 5:00	am/pm TO:	4:30 am/pm
	LOWING PURPOSES:		
	ing Concert -	WSMS n	nusic dept
	Joseph Silva	Any	A Ril
	**	V	TI CICANI

Please note the following provisions:

SCHOOL PERSONNEL USE ONLY

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. * 2						
			DAT	E: Octol	per 1,	8106
·TO:	SCHOOL BU	SINESS OFFICE	3			
FROM:	Waterbu Melissa	ry Carear Lopez	Academ presid	ent ent	SA	
The undersign school hours)	ied hereby make	es application for	use of schoo	l îacilities (after regula	r
NAME OF SC	CHOOL REQUE	ESTED: Water	bury (Career	Acad	emy
	•					
Auditoriu	т 🔲 Gу	mnasium	Swimming	Pool D	Café/Roc	oms
DATES REQU	ested: <u>Sa</u>	turday,	Oecem!	oer 8	810G,	
	FROM:	10:00 (an		10: <u>6:0</u>		Vpm)
FOR THE FOLI	LOWING PURE	OSES:			•	
Holiday. E	Bazaar,	+ Quart	er Au	ction	for	tho
students	+ famil	ies of l	Watert	Dunu (1	
Academi	J. Spon	sored k	by Wi	on r	PTSA	•
				APPLIO	CANT	<u>.</u>
		•		•		

Please note the following provisions:

Agg) To

SCHOOL PERSONNEL USE ONLY

DATE:/O · / • / ©
TO: SCHOOL BUSINESS OFFICE
FROM: John Reed
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:
NAME OF SCHOOL REQUESTED: Crosby HS Media Center
Auditorium Gymnasium Swimming Pool Café/Rooms
DATES REQUESTED: / 9 / 9
DATES REQUESTED:
FOR THE FOLLOWING PURPOSES:
FOR THE FOLLOWING PURPOSES: PO FOR SECONDARY SCIENCE YEACHES
Yeaches
APPLICANT

Please note the following provisions:

DATE: 9/27/2018 TO: auran / combarati FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Gymnasium Swimming Pool FROM: all day am/pm
TO: all day am/pm FOR THE FOLLOWING PURPOSES: Doors must remained locked

Please note the following provisions:

TO: combarde FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Swimming Pool TO: FOR THE FOLLOWING PURPOSES:

Please note the following provisions:

DATE: 9/27/2018
TO: SCHOOL BUSINESS OFFICE
FROM: Lauren Lombarali
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Requested:
Auditorium Gymnasium Swimming Pool Café/Rooms
DATES REQUESTED: $\frac{11/14/2018}{5}$ FROM: $\frac{5}{2018}$ am/pm TO: $\frac{8}{2018}$ am/pm
FOR THE FOLLOWING PURPOSES: Steam Night (Science)
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.



			D.	ATE:	1/27/20	018
TO:	SCHOOL BUSIN	VESS OFFI	CE			
FROM:	Lauranla	mbar	di			· •
school hours)	ed hereby makes a as follows: CHOOL REQUES?			chool facili	ties (after re	gular
Auditoriu		nasium	Swim	ning Pool	Café	/Rooms
DATES REQU	JESTED: 10/	26/2	018			
	FROM:	•		TO:	9:00	am(pm)
FOR THE FOL	LOWING PURPO	<u>DSES</u> :				
Harva	est Fest					
	·					
				Lev	M Aug	

Please note the following provisions:

SCHOOL USE FORM

DATE:____

OCT - 1 2018

TO:

SCHOOL BUSINESS OFFICE

(ATTN: SANDY MCCASLAND)

-FX-#: 574-8032

PHONE #: 574-8034

FROM:

Kegan School

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED:

AUDITORIUM

GYMNASIUM

SWIMMING POOL

CAFE/ROOMS

DATE(S) REQUESTED:

Juls das

FROM 5:00

am/pm

ro 7:30

am/pra

FOR THE FOLLOWING PURPOSE:

Title I meeting

APPLICANT

Please note the following provisions:

M

SCHOOL PERSONNEL USE ONLY

	DATE: 9/28/2019
TO:	SCHOOL BUSINESS OFFICE
FROM:	Maureen Bergin
The undersign school hours)	ned hereby makes application for use of school facilities (after regular as follows:
NAME OF SO	CHOOL REQUESTED: Sprague School
/	um Gymnasium Swimming Pool Café/Rooms
DATES REQ	UESTED: <u>OCtober 75, 2018</u> FROM: <u>5</u> am/pm TO: <u>8</u> am/pm
FOR THE FO	LLOWING PURPOSES: Family Night for Preschoolers "Will Parker"
	Chaureer In Bergin APPLICANT
	e following provisions: lic is invited to an activity, police and fire departments must be notified.

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These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

SCHOOL BUSINESS OFFICE TO: FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Swimming Pool Auditorium DATES REQUESTED: FROM: am/pm am/pm

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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SCHOOL PERSONNEL USE ONLY TO: SCHOOL BUSINESS OFFICE FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Auditorium ymnasium Swimming Pool DATES REQUESTED: am/p.m TO: FOR THE FOLLOWING PURPOSES:

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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SCHOOL PERSONNEL USE ONLY

TO: SCHOOL BUSINESS OFFICE FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Auditorium Swimming Pool TO: 6:30 am/pm FOR THE FOLLOWING PURPOSES:

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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PERSONNEL USE ONLY TO: SCHOOL BUSINESS OFFICE FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Auditorium Swimming Pool Cafe/Rooms DATES REQUESTED: FROM: am/pm FOR THE FOLLOWING PURPOSES:

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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TO:803S

5032136644

2EP-28-2018 10:33A FROM:KINGSBURY SCHOOL



COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP:

Thursday,

October 4, 2018 (Gilmartin)

BOARD MEETING:

Thursday,

October 18, 2018

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

GROUPFACILITIES AND DATES/TIMESDancers Inc.Rotella aud.: Fri.,April 26th 6-9 pm; Sat.,Apr. 27th 7am-11pm and Sun.,Apr. 28th 7am-9pm (Dance competition)Region 14/NonnewaugCrosby pool: 12/3/18-3/22/19 Mon. thru Fri. 430-6:30 pmD. Curtin, A.D.(swim program)

REQUESTING WAIVERS:

Greater Wtby. Scholarship P	rogram Rotella aud.& cafe.: Sun.,Dec. 16 th	8am – 9pm
S. Diaz	(Miss Greater Waterbury Pageant)	(\$1,891.)
Hispanic Coalition	Crosby gym: Sat., Dec. 29 th 1:00-10:00 pm	
Victor Lopez, Jr.	(High School classic basketball tournament)	(\$1,260.).)
East Mt. Sports Assoc.	W.Cross gym: Sat. Oct. 13 th 12:30-3:00 pm (place	ements) (\$147.)
R. Godsil	W.Cross gym: Sun.Oct. 20 th 12:00-3:00 pm "	(\$168.)
	W.Cross gym: Sat. & Sun. 9am-6pm 11/3-3/31/19	(\$16,800.)
	Gilmartin gym: Sat. & Sun. 9am-6pm 11/3-3/31/19	(\$16.800.)
	Rotella gym: Sat. & Sun. 9am-6pm 11/3-3/31/19	(\$16,800.)
	Generali gym: Sat. 3-6 pm 11/3-3/31/19	(\$3,360.)
	Generali gym: Sun. 1-6 pm 11/3-3/31/19	(\$5,040.)
Wtby. Knights	Crosby gym: Saturdays 10/13, 10/14,10/27, 11/10	
S. Clements	12:00-5:00 pm (cheerleading practice	e) (\$1,008.)_
Wtby. Patriots	Generali gym: Saturday, Oct. 27 th 5:00-9:00 pm	
T. Inabinett	(fitness night)	(\$210.)

GROUPS NOT SUB.	JECT TO FEES OR WA	AIVER DUE TO TIME	OF USE OR PREVIOUS WA	AIVER:
Girl Scouts	Maloney music rm.:	every other Monday	10/1/18 - 5/20/19	

S. Aidoo 5:00-6:00 pm (girl scout troop meetings)

Girl Scouts	Kingsbury café area: every Thursday 11/15/18 – 5/23/19 3:10-4:30 pm
D. Thompson	(troop meetings)
Boy Scouts	West Side café, rms.: Oct. to June first Monday each month 6:30-9:00 pm
J. Lentz	(adult leaders training)
East Mt. Sports Asso	c. W.Cross gym: 11/3/18-3/31/19 MonFri. 5-9 pm
R. Godsil	Rotella gym 11/3/18-3/31/19 MonFri. 6-9 pm

MONIES COLLECTED TO DATE:

\$ 11,695.50

Approved:

Charles Pagano

These activities are completed and have been billed:

Save Girls on Fyer Triple Threat Dance

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATION (state) (street) (zjp code) 719 S. J. J. M. M. M. M. L. Landin SCHOOL REQUESTED RPOSE CHARGE TO BE DEVOTED TO ADMISSION (if any) CHILDRE APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: PERSON(S) NAME, ADDRESS & PHONE WUMBER RESPONSIBLE FOR SUPERVISION: a6000 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's (PLEASE INITIAL) fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEE'S MISCELLANEOUS FEES INSURANCE COVERAGE YES SECURITY DEPOSIT PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) 27th m-11pm 28th m-9pm IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-8963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: (FOR WHICH THERE WILL BE AN EXTRA CHARGE). PA SYSTEM, LIGHTING, ETC. KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Declan Curtin N	AME OF ORGANIZATION Region 14/Nonnewaug HS
ADDRESS5 Minortown Road, Woodbury	TELEPHONE # 203-263-6418
	zip code)
SCHOOL REQUESTED Crosby DATES 12/3/18 - 3/22	/19 (M-F) ROOM(S) pool/locker rooms
OPENING TIME 4:30 pm CLOSING TIME 6:30 pm PUR	POSE swim practice (not on days Crosby and Wallace do
ADMISSION (if any)CHARGE TO BE DI	EVOTED TO not have meets)
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS	
SIGNATURE OF APPLICANT	DATE 9/20/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FO	R SUPERVISION:
Chris York, 21 Stephanie Drive, New Milford, CT 06776	860-946-9063
In the event that the Board of Education should need to any outstanding balances, the <u>lessee</u> is responsible for fees and court costs associated with said proceedings.	r any and all attorney's fees, sheriff's
SCHEDULE OF RATES: CUSTODIAL FEES: 73/17 P	lus 1 HR SERVICE
RENTAL FEES:	
MISCELLANEOUS FEES:	
SECURITY DEPOSIT \$ DEPOSIT \$ PLEASE READ THE FOLLOWING CAREF	
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO	
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF	APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTI	VITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.	
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YO	U WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE	BY THE RENTER. PLEASE CALL EACH DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACT PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CH	
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISIDEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHO)	ON - PLEASE CALL THE FOOD SERVICE IICH THERE WILL BE AN EXTRA CHARGE)
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.	
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION WILL BE RIGIDLY ENFORCED.	ON FOR USE OF SCHOOL BUILDINGS
APPROVAL DATE	
- S	CHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.	THE BOARD OF EDUCATION AND MAILED TO THE

SEP 1 9 2018

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Salvatore Diaz NAME OF ORGANIZATION The Greater Waterbury Scholorship Program
ADDRESS 82 Worcester Ave, Waterbury CT 06705 TELEPHONE # 203-240-0290
(street) (city) (state) (zip code)
SCHOOL REQUESTED Rotella DATES December 16, 2018 ROOM(S) Theather, Cafe, dressing room, music room, art roo
OPENING TIME 8amCLOSING TIME 9pmPURPOSE Miss Greater Waterbury Pageant
ADMISSION (if any) \$20 CHARGE TO BE DEVOTED TO Scholarship Program
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 25
SIGNATURE OFAPPLICANT Solvator Drayko DATE 9/19/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Salvatore Diaz, 203-240-0290
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the <u>lessee</u> is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings(PLEASE INITIAL)
(9/1176)
Fifty (11) a) in 1 the minutes are a second
SCHEDULE OF RATES: CUSTODIAL FEES: 42/HR. DIUS / HR SCRVICE PER CUST
RENTAL FEES:
MISCELLANEOUS FEES: 55/HR, TRO
SECURITY DEPOSIT'S INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.
APPROVAL DATE
SCHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL ACILITIES WAINTENACTEDUEST (to be submitted with see of Building Permit)

APPLICANT/ORGANIZATION: 1960	Dunter Water	bring Schola	Whip
Please check below specific item(s):	×	1 Dugu	2736
Building Usage Fees []	Custodial Fees 🔄 🗳	uful wance	*
SCHOOL/ROOMS REQUESTED:			
DATE(S): 15.00 16 2018	454	n - 9,200 -	TINCHARD
DATE(S):	TIMES:		Musica W
DATE(S):	TIMES:		
DATE(S):	TIMES:		Lived for
DATE(S):	TIMES:		T. W. F. View
DATE(S):	TIMES:		
9/13/18 Date	<u>Jha S</u>	ignature	
OFFIC	CE USE ONLY		
List total cost of fees being requested to be v	vaived:		,
s / S	91		
60ilding Usage Fees Cust	todial Fees	Security Deposit	
			<u> </u>
BOAR	D USE ONLY		,
The Board of Education approved/denied the		request(s) at their re	าเปลา
			J 4 141
meeting of	•		
	ATTEST:		

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

AUG 28 2018

CONTRACT# 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY Hispanic NAME OF ORGANIZATION ODEZ JO APPLICANT CT 06706 DERTU ADDRESS. (zip code) (state) (city) (street) DATES SCHOOL REQUESTED BASKETBALL CLOSING TIME PO. weevend pass CHARGE TO BE DEVOTED TO ADMISSION (if any) or a wearend CHILDREN APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULT DATE SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: ICTOF 135 E LIBERTY ST In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's (PLEASE INITIAL) fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEES RENTAL FEES: MISCELLANEOUS FEES YES INSURANCE COVERAGE SECURITY DEPOSIT \$ PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: (FOR WHICH THERE WILL BE AN EXTRA CHARGE). PA SYSTEM, LIGHTING, ETC. KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. APPROVAL DATE SCHOOL BUSINESS OFFICE CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED.

SCHOOL BUSINESS OFFICE.

USE OF SCHÖNLE ACILITIES WAIN TO be submitted wife one of Building Permit)

APPLICANT/ORGANIZATION:	Hispanic Coalition of Greater WTBY INC
Please check below specific item(s	
Building Usage Fees	
Duilding Godg-	
SCHOOL/ROOMS REQUESTED:_	GYMNASIUM
DATE(S): DEC 29, 2018	
DATE(S):_	A STATE OF THE STA
DATE(S):	T11.4 ["C+
DATE(S):	TIMES:
DATE(S):	
DA1E(S):	
SEOT 4, 2018.	- Victo lopy)- Signature
SEPT 4, 2018. Date	Signature 2
The state of the s	
	OFFICE USE ONLY
List total cost of fees being reques	ted to be waived:
	S 1,260. \$ Custodial Fees Security Deposit
S Building Usage Fees	Custodial Fees
The state of the s	DOADD HEE ONLY
	BOARD USE ONLY
The Board of Education approved/	denied the above referenced waiver request(s) at their regular
meeting of	
	ATTESTClerk, Bbard of Education
	Clerk, Dyard or Eddourds.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE CONTRACT# OCT - 1 2018 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 600511 (zip code) CLOSING TIME CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE/TO BE PRESENT CHILDREN PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * NEWFIELD AUC APT In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) RENTAL FEES:

30-3pm , 20 th -3pm

MISCELLANEOUS FEES: SECURITY DEPOSIT \$ RANCE COVERAGE PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

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APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

ADMISSION (if any)

SIGNATURE OF APPLICANT

WAIVE Building Permit)

APPLICANT/ORGANIZATION:_	RICHAND	Golds L	IEM. A.A.
Please check below specific item(•		. 1
Building Usage Fees	,	Fees 🗍	
SCHOOL/ROOMS REQUESTED:		W, C	ROSS
DATE(S): 10-13		TIMES:	12:30 - 30
DATE(S): 10-20		TIMÉS:	12:30 - 3 pm
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j 0 - 1 - 1 & Date		(In	Signature
List total cost of fees being requested	OFFICE USE O	NLY	ST SS
e 5	315	,	T.
Building Usage Fees	Custodial Fees		Security Deposit
	2		
E	BOARD USE ON	ILY	
The Board of Education approved/deni	. ed the above refere	enced waive	r request(s) at their regular
neeting of			
*			

Clerk, Böard of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 600511 (zip code) ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE Τσ BE PRESENT: CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * NEWFIELD In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) IEDULE OF RATES: RENTAL FEES: MISCELLANEOUS FEES SECURITY DEPOSIT \$ INSÚRANCE COVERAGE PLEASE READ THE FOLLOWING CAREFUL APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

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PPROVAL DATE_____

SCHOOL BUSINESS OFFICE

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SAFOTH VACILITIES WAIVE STACILITIES (to be submitted with the Building Permit)

APPLICANT/ORGANIZATIO	N. CICHAND	GODSL/E.M. A.A.
Please check below specific it		
Building Usage Fees	, ,	l Fees 🗍 .
SCHOOL/ROOMS REQUESTE	ED;	W. CROSS
DATE(S): Sun 11/3 DATE(S): Sun 11/4 DATE(S): DATE(S): DATE(S): DATE(S): DATE(S):		TIMES: 9AM - 6AM (8400 TIMES: """ TIMES: TIMES: TIMES: Signature
	OFFICE USE (
List total cost of fees being reques	ted to be waived:	
<u>S</u> <u>S</u> <u>S</u> <u>S</u>	Custodial Fees	Security Deposit
	BOARD USE O	NLY
The Board of Education approved/de	enied the above refer	renced waiver request(s) at their regular
meeting of		

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTION SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 600511 NAME OF ORGANIZATION ÄVE (city) (zip code) SCHOOL REQUESTED CLOSING TIME ADMISSION (if any) CHARGE TO BE APPROXIMATE NUMBER OF PEOPLE TO BE PRÊSENT: ADULITS CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * NEWFIELD In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) RENTAL FEES: MISCELLANEOUS FEES SÉCURITY DEPOSIT INSURANCE COVERAGE PLEASE READ THE APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: (FOR WHICH THERE WILL BE AN EXTRA CHARGE). PA SYSTEM, LIGHTING, ETC. KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS

WILL BE RIGIDLY ENFORCED.

CHOOL BUSINESS OFFICE.

IPPROVAL DATE

NO CASH WILL BE ACCEPTED.

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

SCHOOL BUSINESS OFFICE

USE OF SEPONITE ACILITIES WAITE SEPONITE Building Permit)

Clerk, Böard of Education

APPLICANT/ORGANIZATION:	21CHAND GODS L/E.M. A.A.
Please check below specific item(s):	
Building Usage Fees	Custodial Fees
SCHOOL/ROOMS REQUESTED:	Gilmar Vin
DATE(S): Sat, 1/3-3/3 DATE(S): Sun, 1/14-3/3/ DATE(S): DATE(S): DATE(S): DATE(S): Date	1/19 TIMES: GAM-6 pm 846 TIMES: GAM-6 pm 846 TIMES: TIMES: TIMES: Signature
. OF	FICE USE ONLY
List total cost of fees being requested to b	e waived:
S / C Building Usage Fees C	ustodial Fees Security Deposit
BOA	RD USE ONLY
The Board of Education approved/denied the	ne above referenced waiver request(s) at their regular
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 60051L TELEPHONE # ADMISSION (if any) CHARGE TO BE DEVOTED TO TO BE PRÉSENT: ADULITS APPROXIMATE NUMBER OF PEOPLE CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * NEWFIELD AUC APT In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) RENTAL FEES: MISCELLANEOUS FEES SEĆURITY DEPOSIT \$ NSURÁNCE COVERAGÉ PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. T IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS VILL BE RIGIDLY ENFORCED. PPROVAL DATE SCHOOL BUSINESS OFFICE HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SET OF THE ACILITIES WAITE THE Building Permit)

APPLICANT/ORGANIZATION:	RICHAND	Gols L/E.M. A.A.
Please check below specific item		ĺ
Building Usage Fees	Custodia	l Fees 🗍
SCHOOL/ROOMS REQUESTED		RoTella
DATE(S): Sal. 11/3-3	3/31/19	TIMES: 9AM-60M (840)
DATE(S): Sun. 11/4-3	3/3/1/9	TIMES: 9AM-loom (8400)
DATE(S):		TIMES:
	· 	Signature
List total cost of fees being requested	OFFICE USE (DNLY
\$ S	16 800	S
Building Usage Fees	Custodial Fees	Security Deposit
<u> </u>	BOARD USE O	NTA
The Board of Education approved/deni	 ed the above refer	enced waiver request(s) at their regular
		· ·
meeting of	•	

Clerk, Böard of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT OCT - 1 2018
APPLICANT KICHARD GODSIC NAME OF ORGANIZATION E.M. A. A
ADDRESS 107 NEW FLELD AVE APT 37 TELEPHONE # 754.53 Z.0 (street) (city) (state) (zip code)
SCHOOL REQUESTED GENERAL DATES 11/3-3/31/19 (ROOM(S) GYM
OPENING TIME CLOSING TIME PURPOSE BASKET BALL
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS
SIGNATURE OF APPLICANT DATE 10-1-18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * <u>RICH GODS/L 107 NEWFIELD AUC APT 37</u> 754 5320
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES: HALLE DIAS I HR SERVICE (45400.
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE).
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IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.
. !

APPROVAL DATE_

CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

SCHOOL BUSINESS OFFICE

USE OF SEPONITE ACILITIES WAITE BOOK Building Permit)

APPLICANT/ORGANIZATION: RICHA	ND GODSL/E.M. A.A.
Please check below specific item(s):	İ
Building Usage Fees Cust	odial Fees 🗍
SCHOOL/ROOMS REQUESTED:	Generali
DATE(S): Sax 11-3-3-31-19	TIMES: 3-6pm (3360
DATE(S): Sum: 11-4-3-31-19	TIMES: 1-lepan (5040
DATE(S):	TIMES:
	Signature Signature
OFFICE US	SE ONLY
List total cost of fees being requested to be waived:	
s s 8400.	<u> </u>
Bülding Usage Fees Custodial Fe	ees Security Deposit
BOARD USE	ONLY
The Board of Education approved/denied the above r	eferenced waiver request(s) at their require-
	·
meeting of	

Clerk, Böard of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT

CONTRACT#

OCT - 1 2018

TYPE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATION ADDRESS 12 (state) 06706 (street) (city) 10/27 ROOMIS DATES | 0 13 10 14 SCHOOL REQUESTED CLOSING TIME CHARGE TO BE DEVOTED TO ADMISSION (if any) CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's (PLEASE INITIAL) fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEES RENTAL FEES: MISCELLANEOUS FEES YES NΩ SÉCURITY DEPOSIT \$ INSURANCE COVERAGE PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: (FOR WHICH THERE WILL BE AN EXTRA CHARGE). PA SYSTEM, LIGHTING, ETC. KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. APPROVAL DATE SCHOOL BUSINESS OFFICE CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED. SCHOOL BUSINESS OFFICE.

APPLICANTIORGANIZATION: Waterbury Knights
Please check below specific item(s):
Building Usage Fees Custodial Fees
SCHOOL/ROOMS REQUESTED: Crym CXOS by DATE(S): OC+. B 13 TIMES: 12-5 DATE(S): OC+. 14 TIMES: 12-5 DATE(S): Nov. 10 TIMES: 12-5 DATE(S): TIMES: 12-5 DATE(S): TIMES: Signature
OFFICE USE ONLY
List total cost of fees being requested to be waived: S S S Custodial Fees Security Deposit
BOARD USE ONLY
The Board of Education approved/denied the above referenced waiver request(s) at their regular
meeting of
ATTEST: Clerk, Board of Education

SCHOOL BUSINESS OFFICE 0CT - 2018 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT 1erry Inchinett NAME OF ORGANIZATION LITTLE POLITICITY Totalows
ADDRESS CONTROL AND THE CONTROL (Street) (city) (state) J (zip code)
SCHOOL REQUESTED Generali DATES 10-27-18 ROOM(S) Gym
OPENING TIME 3 PM CLOSING TIME 9 PM PURPOSE FITNESS Night
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 20
SIGNATURE OF APPLICANT DATE 10-1-18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the Lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings(PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES: #42/HRP/US I HR. SERVICE (#210.)
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
F SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE EPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS FILL BE RIGIDLY ENFORCED.

SCHOOL BUSINESS OFFICE CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

WAI Suilding Permit)

APPLICANT/ORGANIZATIO	DN:	Hay.	Patriols	
Please check below specific		· (
Building Usage Fee		ustodial Fees 🕢		
Dullding 3345	ا ا		. / .	
SCHOOL/ROOMS REQUES	STED:	(96	nerali	
DATE(S) Sat. Oct	27 th	TIMES:_	5-9 pm	
DATE(S):		TIMES:_	· · · · · · · · · · · · · · · · · · ·	
DATE(S):		TIMES:_		:
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10 -1 - 1 c Date	5	Management of the Association of the Paris	Signature	***************************************
Date	•		, , , ,	
	OFFICE	E USE ONLY		•
List total cost of fees being red	quested to be wa	ived:		
	s 210	/	\$	
S Building Usage Fees		dial Fees	Security Depo	sit
		and the second of the second o		
	BOARD	USE ONLY		
The Board of Education approv	radidanial than a	 hove referenced w	vaiver request(s) at thei	r regular
The Board of Education approv	/eu/uemeu me ai	JOVE TETETETIONE .		. , • 9
meeting of	<u> </u>	·············		
	• .	•		
		ATTEST:	n	

Clerk, Böard of Education

CED 2 A anea

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE A da 0 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY APPLICANT SUPPLY ADDRESS WIT GRANDSWY TWO TO THE PHONE # 203-505-4000
APPLICANT SUPPLICANT STORE OF ORGANIZATION GIVES STORET Troop 61
(ADDRESS 1971 (AM) THE TIMES NOTE OF THE LINE
DPENING TIME 50M CLOSING TIME COPM PURPOSE GIV SCOUT MOOTING
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 0
SIGNATURE OF APPLICANT STOCK DATE 09-18-18
n the event that the Board of Education should need to resent to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's lees and court costs associated with said proceedings. (PLEASE INITIAL)
3CHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY
COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
F SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
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ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS REVALS SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
SITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION PLEASE CALL THE FOOD SERVICE SEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
T IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS VILL BE RIGIDLY ENFORCED.
THE PERMITTER SIN ONGLY,
LPPROVAL DATE

FROM: FAX NO. : Sep. 19 2018 05:04PM P2 DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE CONTRACT# 236 GRAND ST., WATERBURY, CT 06702 SEP 2 0 2018 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATION DATES " SCHOOL REQUESTED LINCO hursdays, 4:30 Dm NEWG TAME ÆĞÈ TO BE DEVOTED TO ADMISSION (if any) RONTHON WOOD CEL CHILDREN APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS Orogania tacilità OCDATE SIGNATURE OF APPLICANT a valenting jacks in a gsof ct. org PERSON(S) NAME. ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * 860-205-1526 ackson In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: INSURANCE COVERAGE SECURITY DEPOSIT \$_ PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POUNCE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EÁCH FIRE DEPT. 597-3452 DEFER MENT FOR INFORMATION POLICE DEPT 574-6963 DALE THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEDT AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

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APPROVAL DATE

THEOKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED. SOMEON BUSINESS OFFICE.

PLEASE SEE REVERSE FOR ADOITIONAL RULES AND REGULATIONS

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702

CONTRACT#

SEP 2 6 2018

USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT SAY Lentz NAME OF ORGANIZATION BOY STORTS of Amen
ADDRESS 61 DAY Win ST E. HAR THOUGH, CT 06/08 TELEPHONE # 860-913-2744
(street) (city) (state) (zip code) 3-44-8-5-6, 6-3
SCHOOL REQUESTED VOCIT TO MILLY DOMATES 7 7 7 7 7 ROOM(S) CALEY CHIFF, TWO SIC, 1747
OPENING TIME 6:30 CLOSING TIME 9:00 PURPOSE ADVIT LEGGET TrA-ning
ADMISSION (if any) CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30-60 CHILDREN
SIGNATURE OFAPPLICANT DATE //3//8
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
1 Ay Levis 860-750-3039
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
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CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

WEST SIDE M/S

BOY SCOUTS OF AMERICA SCHEDULE

6:30-9:00 PM

OCTOBER 1

NOV. 5

DEC. 3

JAN. 7

FEB. 4

MAR. 4

APRIL 1

MAY 6

JUNE 3

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY EDUCANT RICHARD GODSIL
NAME OF ORGANIZATION OF THE PROPERTY OF THE PR
ADDRESS 107 NEW FIELD AVE APT 31/ TELEPHONE # 754,5320
(street) (city) (state) (zip code)
SCHOOL REQUESTED W: CRASS DATES 11/3-3/29/19 (ROOM(S) GYM
OPENING TIME Spin CLOSING TIME 9 pm PURPOSE BASICET BALL
ADMISSION (if any) CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT, ADULTS 4 CHILDREN 10
SIGNATURE OFAPPLICANT COM DATE 10-1-15
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
1010H GODSIL 107 NEWFIELD AUC APT 3> 7505320
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the <u>lessee</u> is responsible for any and all attorney's fees, sheriff's
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MISCELLANEOUS FEES:
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APPROVAL DATE
SCHOOL BUSINESS OFFICE
HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE CONTRACT# OCT = 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 600516 (state) (zip code) ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRÉSENT. SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * NEWFIELD AUC APT In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH FIRE DEPT. 597-3452

DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963

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IPPROVAL DATE

SCHOOL BUSINESS OFFICE

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Communications



Packet week ending: 10-2-18



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

September 21, 2018

Maisie Diaz 16 4th Street Waterbury, CT 06708

Dear Ms. Diaz:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Administrative Associate I - Spanish at Chase Elementary School (Req. #2019221) at \$14.48 per hour. Please contact Matthew Calabrese, Principal at Chase Elementary School at (203) (203) 574-8188 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, September 27, 2018 at 9:15 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be September 27, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

pre Saldi

Sincerely,

Carlyne St. Felix

Human Resources Generalist

CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Matthew Calabrese, Principal @ Chase
file



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

September 24, 2018

Beatriz Duque 57 Goss St. Waterbury, CT 06706

Dear Ms. Duque:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2018369) at \$13.91 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> <u>to 19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, September 27, 2018 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Please call Denise Carroll at 203-574-8035 as to your start date.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix

Human Resource Generalist

CSF/sd

cc: Board of Education

Dr. Ruffin, Supt. of Schools

Linda Franzese, Food Serv. Director



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

September 24, 2018

Beatrice Gomez 106-3 Stonefield Dr. Waterbury, CT 06705

Dear Ms. Gomez:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2018367) at \$13.91 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to <u>19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, September 27, 2018 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Please call Denise Carroll at 203-574-8035 as to your start date.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

e Sold+

Sincerely,

Carlyne St. Felix

Human Resource Generalist

CSF/sd

cc: Board of Education

Dr. Ruffin, Supt. of Schools

Linda Franzese, Food Serv. Director



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

September 27, 2018

Senaj Bajrami 150 Long Hill Rd. Waterbury, CT 06704

Dear Ms. Bajrami:

We are pleased to receive your acceptance of our offer of employment for the position of Lunchroom Aide @ Chase Elementary School for the Department of Education – Food Service (Requisition #2018599) at \$10.66 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> <u>to 19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, October 11, 2018 at 11:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be October 12, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely

Carlyne St. Felix

Human Resources Generalist

CSF/sd

cc: Board of Education

Dr. Ruffin, Supt. of Schools

Linda Franzese, Food Serv. Director

File



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

September 27, 2018

Lilliam Rubio 585 Sylvan Ave., 2nd Fl. Waterbury, CT 06706

Dear Ms. Rubio:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Administrative Associate I - Spanish at Bucks Hill Elementary School (Req. #2019267) at \$14.48 per hour. Please contact Dr. Bello, Principal at Bucks Hill Elementary School at (203) (203) 574-8182 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, October 11, 2018 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be October 9, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix

Human Resources Generalist

CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools

Dr. Bello, Principal @ Bucks Hill



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

October 1, 2018

Nadgia Radovesi 56 Christian Hill Rd. Waterbury, CT 06706

Dear Ms. Radovesi:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2018214) at \$13.91 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to <u>19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, October 11, 2018 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Please call Denise Carroll at 203-574-8035 as to your start date.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix

Human Resource Generalist

CSF/sd

cc: Board of Education

Dr. Ruffin, Supt. of Schools

Linda Franzese, Food Serv. Director