

Board of Education

REGULAR MEETING

Thursday, October 18, 2018 – 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

A G E N D A

1. Silent Prayer

2. Pledge of Allegiance to the Flag

3. Roll Call

4. Communications

- a. Copy of communication dated September 21, 2018 from Civil Service certifying Maisie Diaz for the position of Administrative Associate I.
- b. Copy of communications dated September 24, 2018 from Civil Service offering Beatriz Duque and Beatrice Gomez the position of Food Service Worker.
- c. Copy of communications dated September 27, 2018 from Civil Service certifying Senaj Bajrami for the position of Lunchroom Aide and Lilliam Rubio for the position of Administrative Associate I.
- d. Copy of communication dated October 1, 2018 from Civil Service offering Nadgia Radovesi the position of Food Service Worker.
- e. Copy of communications dated October 5, 2018 from Civil Service transferring Michelle Baker and Noreen Buckley to the position of Assistant Superintendent of Schools.
- f. Communication dated October 5, 2018 from Joshua Marciniszyn regarding IEP.
- g. Copy of communication dated October 9, 2018 from Civil Service notifying Janice Epperson that she was selected for the position of Assistant Superintendent.
- h. Copy of communications dated October 5, 2018 certifying Janeisy Hernandez Del Sol and Patricia Morla for the position of Paraprofessional.
- i. Copy of communications dated October 10, 2018 certifying Thomas Pelletier, Kenneth Underwood, John Finateri, and Dustin Catalani for the position of Maintainer II.
- j. Copy of communication dated October 10, 2018 certifying Sydney Molina for the position of School Secretary.

5. Public Addresses the Board: All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

6. Superintendent's Announcements

7. President's Comments

8. Consent Calendar

- 8.1 *Committee on Finance:* Request approval of the Connecticut State Department of Education ED-099 Agreement for Child Nutrition Programs and authorization of Dr. Ruffin to sign the ED-099 Agreement for Child Nutrition Programs.
- 8.2 *Committee on Finance:* Request approval to apply for the CSDE 2018-2021 Education for Homeless Children and Youth Grant.
- 8.3 *Committee on Curriculum:* Request approval of the new Grades Six through Eleven Science Curriculum.

- 8.4 *Committee on Curriculum:* Request approval of the new Grades Six through Eight English/Language Arts (ELA) Curriculum.
- 8.5 *Committee on Building and School Facilities:* Use of school facilities by school organizations and/or City departments.
- 8.6 *Committee on Building and School Facilities:* Use of school facilities by outside organizations and/or waiver requests.

9. *Items Removed from Consent Calendar*

10. *Committee on Building & School Facilities* – Commissioner J. Van Stone

- 10.1 Request approval of the SCG-042 for the Chase Elevator Project.
- 10.2 Request approval of the SCG-042 for the Hopeville Elevator Project.
- 10.3 Request approval of the SCG-042 for the Kingsbury Elevator Project.
- 10.4 Request approval of the SCG-042 for the Sprague Elevator Project.

11. *Committee Finance* – Commissioner Awwad

- 11.1 Request approval of a Professional Services Agreement with Sue Vivian, Consultant.
- 11.2 Request approval to apply for the 21st Century Grant for Regan School.

12. *Superintendent's Notification to the Board*

12.1 Athletic appointments:

Carpenter, Ryan – NEMS Cross Country Coach, effective 10/11/18.
Cocchiola, Kaitlyn – KHS Head Cheerleading Coach, effective 10/03/18.
Dudek, Caitlyn – NEMS Cheerleading Coach, effective 09/26/18.
Elsemore, Lisa – WSMS Volleyball Coach, effective 09/18/18.
Hinton, Marci – WHS Head Cross Country Coach, effective 09/18/18.
LeVasseur, Armand – Carrington Intramural Volleyball Coach, eff. 09/25/18.
McColl, John – WSMS Cross Country Coach, effective 10/15/18.
Osborne, Arielle – Gilmartin Intramural Tennis Coach, effective 03/25/18.
Rotatori, Kayla – KHS Assistant Girls Swim Coach, effective 09/26/18.
Weaver, Trai – WCA Assistant Football Coach, effective 09/24/18.

12.2 Grant funded appointments effective immediately:

Cochran, Candee – Office Manager/Non-public schools, full-time, UPSEU Union with benefits, funded by Title I Public/Non-public.
Dzubay, Dawn – Tutor/MMS, part-time, \$32 p/hour, non-union and without benefits.
Gravel, Suzanne – Tutor/RMS, part-time, \$32 p/hour, non-union and without benefits.

Howard, Kathleen– Tutor/MMS, part-time, \$32 p/hour, non-union and without benefits.

Marte, Ytcher – Secretary III, SBO, full-time, UPSEU Union, with benefits, funded by Title IIA

Watts-Calzada, Syvella – FRC/Wilson, full-time, \$24.72 p/hour, non-union and with benefits.

Yurchyk, Patricia– Tutor/MMS, part-time, \$32 p/hour, non-union and without benefits.

12.3 21st Century/State Department of Education After-school Program Teacher Appointments, salary per contract:

Barolli, Nazire – NEMS/Teacher

Corbo, Cherie – Washington/Lead Teacher

Della Calce, Anthony – NEMS/Teacher

Griffiths, Mysti – NEMS/Teacher

Hart, Richard Jr. – Duggan/Teacher

Larkin, Brian – Kingsbury/PE, SDE Program

Mastrianni, Jason – Hopeville/Teacher

Rotatori, Kayla – PE

Wallace, Matthew – Walsh/Teacher

12.4 21st Century Recreation Specialist Appointments, Part-time, \$12.00 p/hour, non-union and without benefits, effective immediately:

Andrews, Chyloe	Cerrutti, Athaliah	Daley, Nevile
Lopez, Chelsea	Lora, Nidia	Marcal, Maria
Marquez, Destiny	Rivera, Michelle	Vargas, Yesaira

12.5 Waterbury Career Academy After-school STEM Program appointments, funded by Alliance Grant:

DeFrancesco, Nora – teacher	Jacqueline Malcolm, teacher
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12.6 Robotics Teacher and Mentor appointments effective immediately:

Lucian, David – WMS/Mentor	Pesce, Marguerite – WMS/Teacher
Gaydosh, Kathy – WSMS/Mentor	Irizarry, Jorge – WSMS/Teacher
Page, Jennifer – NEMS/Mentor	Lafayette, Donald – NEMS/Teacher
Aird, Hugh – Enlightenment/Mentor	

12.7 Rotella After School Programs (Enrichment and Academics) – Session 1, October 1 through December 6, 2018 – Monday through Thursday:

Administrator – Robin Henry

Substitute Administrator – Dana Wallace (as needed)

AV Tech – Brian Michaud

Grants Facilitator/Clerical – Jean Zastaury

Teachers

Altieri, Christina

Subs:

Heidgerd, Angela

Argenta, Lauren
 Barrett, Ellen
 DeSanto, Christine
 Ledbetter, Brenda
 McLaren, Ashley
 Miller, Terri
 Monroe, Mary
 Rinaldi, Heather
 Silva, Joseph
 Walent, Cheyenne

Lee, Ellen
 Ouellette, Bernadette
 Porcaro, Stefanie
 Santovasi, Monica

Aides/Paras
 Begin, Debra
 Cicchiello, Ersilia
 Generali, Linda
 Lombardi, Lauren

12.8 Teacher transfers:

Linskey, Tara – from WMS/WSMS Health to WSMS Health, eff. 10/04/18.

12.9 Teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Mancini	Mark	Duggan	Gr. 4	8/23/2018
Renzoni	Matthew	Enlightenment	PE/Health	9/20/2018
Richards	Randall	Wilby	Business	8/27/2018
Rivera-Saez	Briselle	Wallace	Bil Gen Science	8/27/2018

12.10 Resignations:

Ciccio, Chelsea – CHS Special Education, effective 10-05-18.
 Fareira, Charles – WMS Grade 7 Science, effective 09-30-18.
 Goetz, Donald – WHS Spanish, effective 10/26/18.
 Huegi, Patricia – NEMS Math Lab, effective 09-12-18.
 Johnson, Mariah – Tinker Grade 2, effective 09-20-18 (revised date).
 Lestage, Sara – Carrington Library Media Specialist, effective 10/23/18.
 Martinez, Soribel - Hopeville Social Worker, effective 11-02-18.
 Proto, Daniel – KHS Art, effective 10/19/18.
 Shinskie, Shannon – WHS ROTC, effective 09-19-18.

12.11. Retirements:

Pascale, Stephanie – Sprague Grade 3, effective 09-23-18.
 Sanchez, Susan – Maloney Magnet Kindergarten, effective 06-30-19.

13. Unfinished Business of Preceding Meeting Only

14. Other Unfinished, New, and Miscellaneous Business

15. Executive Session

16. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #8.1

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends that the Waterbury Board of Education approve the Connecticut State Department of Education's Agreement for Child Nutrition Programs (ED-099) and authorizes Dr. Verna D. Ruffin, Superintendent of Schools, to sign said agreement and claims for reimbursement. Further, in the absence of the Superintendent of Schools, Doreen Biolo, Chief Financial Officer, is authorized to sign claims for reimbursement.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #8.2

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends approval to apply for the Connecticut State Department of Education's 2018-2021 Education of Homeless Children & Youth Grant.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #8.3

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Curriculum recommends that the Waterbury Board of Education approve the new grades six through eleven Science Curriculum.

Approved:

Thomas Van Stone, Jr.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #8.4

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Curriculum recommends that the Waterbury Board of Education approve the new Reading and English/Language Arts program and curriculum, StudySync by McGraw-Hill, for grades six through eight.

Approved:

Thomas Van Stone, Jr.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING AND SCHOOL FACILITIES

Item #8.5

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
M. Valletta	Wilby café: Fri., Nov. 16 th 6:00-10:00 pm (Homecoming Dance)
L. Franks	Wilby gym: Mon., Oct. 22 nd 6:30am-1:30pm (Blood Drive)
K. Egan	Walsh gym: Thurs., Oct. 11 th 5:00-7:30 pm (Hispanic Heritage Program)
D. Melendez	Chase gym: Wed., Nov. 14 th 5:00-7:00 pm (Family Bingo Night) Chase gym: Wed., Nov. 28 th 5:00-8:00 pm (Albanian Heritage Night) Chase gym: Wed., Oct. 31 st 3:30-6:00 pm (Halloween Treat Night)
Y. Demirali	Sprague gym: Thurs., Oct. 18 th 4:30-7:30 pm (International Night)
K. Effes	WAMS café: Sat., Nov. 10 th 10:00 – 11:30 am (Recruitment Open House) WAMS atrium: Wed., Oct., 24 th 6:00-7:30 pm (Recruitment Open House) WAMS courtyard: Fri., Oct. 19 th 5:00-7:00 pm (Fall Festival)
M.A. Marold	WAMS gym, café, & classrooms: Tues., Nov. 13 th 5:00-8:00 pm (Wtby. BOE & CABA Community Conversation (snow date: Nov. 14 th))
M. Case	WAMS recital hall: Tues., Oct. 23 rd 2:30-4:00 pm (Senior Class Fundraiser)
M. Vagnini	WAMS atrium: Sat. & Sun. Oct. 27 th & 28 th 9:00 am - 9:00 pm (Senior Class fundraiser)
R. Martinez	WAMS classrooms: Sat., Nov. 3 rd - Sat., Dec. 1 st - Sat., May 4 th – Sat., June 1 st 7:00 am – 2:30 pm (SAT Weekend Testing)
J. Coburn	WAMS café: Thurs., Oct. 18 th 5:30-7:00 pm (College Financial Aid Night)
M. Rocco	W. Cross gym: Thurs., Oct. 25 th 3:30-8:00 pm and Fri., Oct. 26 th 3:30-9:00 pm (Thurs.-decorating) (Fri. – Halloween Party) W. Cross café: Mon., Sept. 24 th & Mon., Oct. 15 th 6:30-8:00 pm (Halloween Party planning meeting)
J. Silva	WSMS band rm. /café: Thurs., Dec. 13 th 5:00-9:30 pm (Winter Concert) WAMS band rm. /café: Thurs., May 16 th 5:00-9:30 pm (Spring Concert)
PTSA	Career Academy café: Sat. Dec. 8, 10 am – 6 pm (Holiday Bazaar)
J. Reed	Crosby media ctr.: Tues., Oct. 9, 11:30 am – 3 pm (P.D. for Science teachers)

BOARD OF EDUCATION

Waterbury, Connecticut

Item #8.5

Page 2

L. Lombardi	Rotella comm. rm.: 12/5-12/7 all day (Holiday shopping event) Rotella café: Wed., Nov. 28 th 5-9pm (Vender Night) Rotella café: Wed., Nov. 14 th 5-8pm (STEAM Night –Science) Rotella aud., gym, café: Fri., Oct. 26 th 3-9pm (Harvest Fest)
P. Poulter	Regan all-purpose rm.: Tues., Oct. 16 th 5-7:30 pm (Literacy Night)
M. Bergin	Sprague aud./gym: Thurs., Oct. 25 th 5-8 pm (Family Night for Preschoolers)
M. Hulse	Kingsbury gym: Tues. Nov. 27 th 5-7 pm (Literacy Night) Kingsbury gym: Tues., Dec. 18 th 5 - 6:30 pm (Family night) Kingsbury gym: Thurs., Nov. 1 st 5 - 6:30 pm (Literacy Night) Kingsbury gym: Thurs., Oct. 25 th 5-6 pm (Math Night)
*D. Lopez	WAMS apron stage: Mon., Oct. 22, 6-9 pm (Mr. /Ms. WAMS)
*M. O'Neal	Rotella comm. rm.: 12/10 (snow date: 12/17); March 18, May 20 Noon-3:00 pm (speech dept. meetings)
*D. Foster	Enlightenment café: Mon., Nov. 19, 2:30-4:30 pm (parents function)
*J. Farrell	WAMS atrium/lib./classroom: Oct. to May 5-8:30 pm (once monthly Book Club meetings)
*T. St.Pierre	Duggan café: Tues., Oct. 30, 5-6 pm (Family Reading Night)
*J. Palazzo	Kennedy café: Fri., Nov. 9, 2:30-5:00 pm (Paraprofessional Exam)
*M. Case	WAMS recital hall: Mon.& Tues. Oct. to June 2:15-4:00 pm (school string rehearsals)
*T. King	WAMS recital hall: Fri., Nov. 9, 5-7 pm (Talent Contest)
*T. St. Pierre	Duggan café: Mon., Oct. 29, 4-7 pm (Halloween Dance)
*T. King	WAMS café: Thurs., Oct. 25, 4-6 pm (Hispanic Heritage celebration)
*T. Rinaldi	WAMS café: Wed., Nov. 7, 5:30-8:30 pm (Parents Workshop)
*M.A. Marold	Crosby lib.: Tues. Nov. 27, 6 - 7:30 pm (Governance/CABE training (snow date: Wed., Nov. 28
*I. Cruz	Maloney gym: Fri., Oct. 26, 3:15-8:30 pm (costume event)

Approved:

Jason Van Stone

OCT - 9 2018

SCHOOL PERSONNEL USE ONLYDATE: 9/25/18

TO: SCHOOL BUSINESS OFFICE

FROM: Student Council

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☐ Auditorium

Gymnasium



Swimming Pool



Café/Rooms

☒ Apron StageDATES REQUESTED: 10/22/18FROM: 6

am/pm

TO: 9

am/pm

FOR THE FOLLOWING PURPOSES:Mr/Ms WAMSRoseen Lopez
APPLICANTPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

OCT - 2 2018

SCHOOL PERSONNEL USE ONLY

DATE: 10/2/2018

TO: SCHOOL BUSINESS OFFICE

FROM: Monica O'neal

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella - Community Room

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Dec. 10, 2018 (snow date 12/17/2018),
March 18, 2019 & May 20, 2019

FROM: 12:00 am/pm pm TO: 3:00 am/pm pm

FOR THE FOLLOWING PURPOSES:

Speech Dept. meeting

Monica O'Neal
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Handwritten signature/initials

SCHOOL PERSONNEL USE ONLY

OCT - 4 2018

DATE: October 4, 2018

TO: SCHOOL BUSINESS OFFICE

FROM: Denise Foster/Parent Liaison

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Enlightenment

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool
☒ Café/Rooms

DATES REQUESTED: November 19, 2018

FROM: 2:30 pm TO: 4:30 pm

FOR THE FOLLOWING PURPOSES:

Parent and Family Engagement function.

Denise Foster
APPLICANT

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Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

SCHOOL PERSONNEL USE ONLY

OCT - 9 2018

DATE: 7/14/18

TO: SCHOOL BUSINESS OFFICE

FROM: Jamie Farrell

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

★ Atrium

DATES REQUESTED:

10/10

11/14

12/12

1/9/19

2/13

3/13

4/24

Library

FROM:

5

am/pm

TO:

8:30

am/pm

5/22

FOR THE FOLLOWING PURPOSES:

Enlightening the Mind Middle School & High School Book Clubs

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Building use

OCT 10 2018

SCHOOL PERSONNEL USE ONLY

Date:

10/10/18

TO:

School Business Office

FROM:

Duggan School

8032

The undersigned hereby makes application for use of school facilities (after school hours) as follows:

NAME OF SCHOOL REQUESTED: Duggan School



Auditorium



Gymnasium



Swimming Pool



Café

DATES REQUESTED:

10/30/18

Time:

5:00pm - 6:00pm

FOR THE FOLLOWING PURPOSES:

Family Reading night

Lina Stene

Applicant

Parent Liaison

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

OCT 10 2018

SCHOOL PERSONNEL USE ONLYDATE: 10-10-2018TO: SCHOOL BUSINESS OFFICE Sandy
FROM: Jennifer Palazzo-Human Resources

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/RoomsDATES REQUESTED: Friday November 9, 2018
FROM: 2:30 am/pm TO: 5:00 am/pmFOR THE FOLLOWING PURPOSES:Paraprofessional ExamExpected 50-60 CandidatesPlease place table & 2 chairs outside Cafe to sign in.Thank You203-574-6761 ext 7629J Palazzo
APPLICANTPlease note the following provisions:When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

OCT 11 2018

DATE:

10/2/18

TO: SCHOOL BUSINESS OFFICE

FROM: Waterbury Arts Magnet School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms☒ Recital Hall Mon, Tuesdays for remainder of year
DATES REQUESTED: 10/15/18 → 6/5/18FROM: 2:15 am/pm TO: 4:00 am/pmFOR THE FOLLOWING PURPOSES:After School String rehearsalsMary Case
APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

OCT 11 2018

SCHOOL PERSONNEL USE ONLY

DATE:

7/6/18

TO: SCHOOL BUSINESS OFFICE

FROM:

Tracy King

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

WAMS

☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

☒ Recital Hall

DATES REQUESTED:

11/9/18

FROM:

5 am/pm

TO:

7 am/pm

FOR THE FOLLOWING PURPOSES:

Talent Contest

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Building use

OCT 11 2018

SCHOOL PERSONNEL USE ONLY

Date:

10/11/18

TO:

School Business Office

FROM:

Duggan School

8032

The undersigned hereby makes application for use of school facilities (after school hours) as follows:

NAME OF SCHOOL REQUESTED: Duggan School☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ CafeteriaDATES REQUESTED: 10/29/18Time: 4:00AM - 7:00pm

FOR THE FOLLOWING PURPOSES:

Halloween DanceTina St Pierre

Applicant

Parent Liaison

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

Please give form to Nicole Steck

OCT 15 2018

SCHOOL PERSONNEL USE ONLY

DATE: 7/12/18

TO: SCHOOL BUSINESS OFFICE

FROM: Tracy King

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

Admission

DATES REQUESTED: 10/25/18

FROM: 4 am/pm TO: 6 am/pm

FOR THE FOLLOWING PURPOSES:

Hispanic Heritage Celebration

Tracy King
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

OCT 15 2018

SCHOOL PERSONNEL USE ONLY

DATE: 09/24/18

TO: SCHOOL BUSINESS OFFICE

FROM: Toni Rinaldi (WAMS)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Admin +
Cafe/Rooms
Cafe

DATES REQUESTED: Wed 11/07/18

FROM: 5:30 ~~am~~ pm TO: 8:30 ~~am~~ pm

FOR THE FOLLOWING PURPOSES:

Parent Workshop LGBTQ Awareness

Toni Rinaldi
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

OCT 15 2018

SCHOOL PERSONNEL USE ONLY

DATE:
Oct.15, 2018 _____

TO: SCHOOL BUSINESS OFFICE

FROM: Mary Ann Marold Education Liaison to Government Business and Community

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby High School

☒ Library/Media Center ☐ Gymnasium ☐ Swimming Pool
☐ Café/Auditorium

DATES REQUESTED: _____
Tuesday November 27, 2018 _ (Snow Date Wednesday Nov. 28, 2018

FROM: 6:00 p.m. _____ TO: 7:30 p.m. _____ /

FOR THE FOLLOWING PURPOSES:

The Waterbury Public Schools along with CABA (Connecticut Association Boards of Education) are sponsoring a School Governance Training. This training is entitled "Basics – What School Governance Council Members Need to Know". It is given by Attorney Rebecca Adams from CABA. We will need a microphone, laptop ,projector and screen in library/media center.

Mary Ann Marold
Education Liaison to
Government, Business and
Community
APPLICANT

Mary Ann Marold

SCHOOL PERSONNEL USE ONLY

8032
OCT 15 2018

DATE: 10-15-18

TO: SCHOOL BUSINESS OFFICE
FROM: Maloney Magnet PTO

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney Magnet School

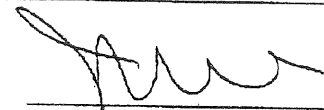
☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Friday October 26, 2018

FROM: 3:15 am/pm TO: 8:30 am/pm

FOR THE FOLLOWING PURPOSES:

Costume Gatherings Activity Event


APPLICANT
Ivette A. Cruz
PTO President

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #8.6

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends the Waterbury Board of Education approve of the use of school facilities by outside organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
Dancers Inc. R. Thompson	Rotella aud.: Fri., April 26 th 6-9 pm; Sat., Apr. 27 th 7 am – 11 pm and Sun., Apr. 28 th 7 am – 9 pm (Dance competition)
Region 14/Nonnewaug D. Curtin, A.D.	Crosby pool: 12/3/18-3/22/19 Mon. thru Fri. 430-6:30 pm (swim program)
*Hispanic Coalition Victor Lopez, Jr.	Crosby gym: Sat., Dec. 29 th 1:00-10:00 pm (High School classic basketball tournament)
*NASKA S. Maitra	Wilby gym, café, aud.: Sat., Nov. 3 rd 1:00-11:00 pm (annual cultural & traditional event)
*Porter & Chester L. Caouette	Kennedy aud.: Thurs., Nov. 8 th 2:30-7:00 pm (graduation ceremony)

REQUESTING WAIVERS:

Greater Wtby.

Scholarship Program	Rotella aud. & cafe: Sun., Dec. 16 th 8 am – p.m.	
S. Diaz	(Miss Greater Waterbury Pageant)	(\$1,891.)
East Mt. Sports Assoc.	W. Cross gym: Sat. Oct. 13 th 12:30-3:00 pm (placements)	(\$147.)
R. Godsil	W. Cross gym: Sun. Oct. 20 th 12:00-3:00 pm “	(\$168.)
	W. Cross gym: Sat. & Sun. 9am-6pm 11/3-3/31/19	(\$16,800.)
	Gilmartin gym: Sat. & Sun. 9am-6pm 11/3-3/31/19	(\$16,800.)
	Rotella gym: Sat. & Sun. 9am-6pm 11/3-3/31/19	(\$16,800.)
	Generali gym: Sat. 3-6 pm 11/3-3/31/19	(\$3,360.)
	Generali gym: Sun. 1-6 pm 11/3-3/31/19	(\$5,040.)
Wtby. Knights	Crosby gym: Saturdays 10/13, 10/14, 10/27, 11/10	
S. Clements	12:00-5:00 pm (cheerleading practice)	(\$1,008.)
Wtby. Patriots	Generali gym: Saturday, Oct. 27 th 5:00-9:00 pm	
T. Inabinett	(fitness night)	(\$210.)
*Faith Generation		
Ministries:	Reed café: Thurs., Oct. 25, 5:00 - 8:30 pm	
Pamela Hughes	(Congressional Debate)	(\$1,128.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Girl Scouts	Maloney music rm.: every other Monday 10/1/18 – 5/20/19
S. Aidoo	5:00-6:00 pm (girl scout troop meetings)

BOARD OF EDUCATION

Waterbury, Connecticut

Item #8.6

Page 2

Girl Scouts D. Thompson	Kingsbury café area: every Thursday 11/15/18 – 5/23/19 3:10-4:30 pm (troop meetings)
Boy Scouts J. Lentz	West Side café, rms.: Oct. to June first Monday each month 6:30-9:00 pm (adult leaders training)
East Mt. Sports Assoc. R. Godsil	W.Cross gym: 11/3/18-3/31/19 Mon.-Fri. 5-9 pm Rotella gym 11/3/18-3/31/19 Mon.-Fri. 6-9 pm
R. Godsil	Rotella gym 11/3/18-3/31/19 Mon.-Fri. 6-9 pm
*Bunker Hill Sports N. Meglio	Carrington gym: 10/16-11/27/18 Tuesdays 5:30-8:30 pm (basketball program)
*Yeshivaa K'Tana Y. Brecher	Kingsbury gym: 10/27-12/5/18 Wednesdays 6-8 pm and 12/6/18 to 6/6/19 Tues. & Thurs. 6-8 pm (exercise program)

Approved:

Jason Van Stone

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# OCT - 3 2018

Book
APPLICANT SANCHITA MAITRA NAME OF ORGANIZATION NASKA
ADDRESS 43 GREENVIEW TER, Middletown, CT 06457 TELEPHONE # 860-371-5160
(street) (city) (state) (zip code)
SCHOOL REQUESTED WILBY HS DATES Nov-3rd 2018 ROOM(S) Gym, Cafeteria, Auditorium
OPENING TIME 1 PM CLOSING TIME 11 PM PURPOSE Annual Cultural & Traditional
ADMISSION (if any) Donation CHARGE TO BE DEVOTED TO Cost of the event & Charitable Don.
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 300 CHILDREN 50
SIGNATURE OF APPLICANT Sanchita Maitra DATE 9/5/2018
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. J.M. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT: \$250.

INSURANCE COVERAGE

YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

OCT 11 2018

APPLICANT Lindy Coquette NAME OF ORGANIZATION Porter and Chester
ADDRESS 881 Wisconsin St Waterbury CT 06705 TELEPHONE # 475-689-3800
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kennedy H DATES 11/8/18 ROOM(S) Auditorium
OPENING TIME 3:30pm CLOSING TIME 7pm PURPOSE Commencement
ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 300 CHILDREN 50
SIGNATURE OF APPLICANT Lindy Co DATE 10/11/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

same

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. LC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

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APPROVAL DATE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

OCT 15 2018

APPLICANT Pamela Hughes NAME OF ORGANIZATION Faith Generation Ministries
ADDRESS 1844 East Main Street (street) Waterbury (city) CT (state) 06705 (zip code) TELEPHONE # 203-90-6592
SCHOOL REQUESTED Reed DATES October 25, 2018 ROOM(S) Cafeteria
OPENING TIME 5:00p CLOSING TIME 8:30p PURPOSE Congressional debate
ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 10
SIGNATURE OF APPLICANT [Signature] DATE 10/15/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Pamela Hughes 1844 E. Main St. Wtby 203-90-6592
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Signature] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (#278.)
RENTAL FEES: \$1,000 - 4 HRS (#750.)
MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250.- INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office



Aff: Sandy

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Use of Building Permit)

APPLICANT/ORGANIZATION: Rev. Pamela Hughes / Faith Generation Inc.

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: J Reed Cafeteria

DATE(S): 10/25/18

TIMES: 5:00p-8:30p

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

10/15/18
Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ 750.00
Building Usage Fees

\$ 378.00
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

OCT - 5 2018

CONTRACT#

APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc.
ADDRESS 145 Devonwood Drive, Waterbury CT 06708 TELEPHONE # 203-206-7152
(street) (city) (state) (zip code)
SCHOOL REQUESTED Carrington DATES Oct 16th - Nov 27th Tuesday ROOM(S) GYM
OPENING TIME 5:30 pm CLOSING TIME 8:30pm PURPOSE Sports
ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 15
SIGNATURE OF APPLICANT Nicholas Meglio DATE 10-5-2018

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Nick Meglio 145 Devonwood Drive 203-206-7152

BHSA Coaches

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. N (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE X YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

SEP - 4 2018

CONTRACT#

APPLICANT Yehuda Brecher NAME OF ORGANIZATION Yeshiva K'tana of Waterbury
ADDRESS 32 Hillside Ave Waterbury 06710 TELEPHONE # 203 528-4147 X110
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kingsbury DATES Tues + Thurs ROOM(S) Gym
OPENING TIME 6:00 CLOSING TIME 8:00 PURPOSE Middle School Gym League
ADMISSION (if any) — CHARGE TO BE DEVOTED TO —
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 45
SIGNATURE OF APPLICANT Yehuda Brecher DATE 8/31/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Yehuda Brecher 203 768 2512

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

* NOTE:

12/18 - gym
NOT
available

TO START
Tues + Thurs
12-6-18
TO
6-6-19
10-24 TO
12-5
WEDNESDAYS
6-8

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.1

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends approval of the Review of Final Plans, SCG-042, for the Chase Elementary School Elevator Project, State Project #151-0301-CV.

Approved:

Jason Van Stone



DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

Office of School Construction Grants & Review (OSCG&R)

REQUEST FOR REVIEW OF FINAL PLANS

FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

DISTRICT NAME: Waterbury	FACILITY NAME AND ADDRESS: Chase Elementary School 40 Wood Tick Road Waterbury, CT 06705	STATE PROJECT NUMBER: 151-0301 CV PHASE NUMBER: 1 of 1
-----------------------------	---	---

Estimated date* to begin construction June, 2019 Estimated date to complete construction October, 2019

* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

Certification of Approval dates:

	Final Plans & Prof. Cost Estimate	Site Approval (if applicable)
Local Board of Education	<u> / / </u>	<u> NA </u>
School Building Committee	<u> / / </u>	<u> NA </u>

We hereby certify that these **final plans and project manual(s)** as prepared for bidding and dated February 1, 2018, and the **professional cost estimate**, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated February 14, 2018, have been reviewed and approved for this project on the dates shown above.

For the Town or Regional Board of Education:

Chairperson's Name (Type or print) Signature Date _____ **

For the School Building Committee:

Chairperson's Name (Type or print) Signature Date _____ **

** Signature dates cannot precede the date on the submitted plans.

For the Project Architect/Engineering Firm:

Firm Name (Type or print) Signature 860.678.1291
Telephone No.

We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICW) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.

Superintendent's Name (Type or print) Signature Date _____

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER \$10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.

FORM SCG-042 Request for Review of Final Plans

State Project No. 151-0301 CV

Project Name: Chase Elementary School – Elevator Addition

Name of Contact Person: Bryce Sens, Friar Architecture Inc.	Telephone: 860.678.1291	Date: 8/13/18
--	----------------------------	------------------

Certifications of Local Approval:

I certify that I have local jurisdiction over the **State Building Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable building codes.

Local Building Official's Name

Signature

Date

I certify that I have local jurisdiction over the **State Fire Safety Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable fire codes.

Local Fire Marshal's Name

Signature

Date

I certify that I have local jurisdiction over the **State Health Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable health codes.

Local Health Official's Name

Signature

Date

I certify that I have local jurisdiction over **Section 504 of the Rehabilitation Act of 1973**, and the Uniform Federal Accessibility Standards (UFAS). I further certify that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable accessibility codes.

Local Federal 504 Official's Name

Signature

Date

- NOTES:**
- 1.) THE CERTIFICATIONS OF LOCAL APPROVAL NOTED ABOVE MUST BE OBTAINED, AND ARE REQUIRED TO BE PROVIDED, PRIOR TO RECEIVING APPROVAL-TO-BID BY THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) FOR THIS PROJECT. IF THESE CERTIFICATIONS CANNOT BE OBTAINED LOCALLY, PLEASE CONTACT THE DAS, OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) FOR ASSISTANCE.
 - 2.) THE OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) APPROVED PROJECT PLANS, PROJECT MANUAL AND COST ESTIMATE MUST BE KEPT ON FILE AT THE LOCAL BOARD OF EDUCATION OFFICE UNTIL THE FINAL GRANT PAYMENT HAS BEEN MADE AND THE DAS AUDIT IS COMPLETE ON THIS PROJECT.
 - 3.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM. IF ORIGINAL SIGNATURES ARE NOT AVAILABLE AT THE PLAN REVIEW MEETING, MAIL OR OVERNIGHT DELIVER THIS COMPLETED FORM TO:
The Office of School Construction Grants & Review
450 Columbus Blvd., Suite 1503
Hartford, CT 06103

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.2

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends approval of the Review of Final Plans, SCG-042, for the Hopeville Elementary School Elevator Project, State Project #151-0300-CV.

Approved:

Jason Van Stone



DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

Office of School Construction Grants & Review (OSCG&R)

REQUEST FOR REVIEW OF FINAL PLANS

FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

DISTRICT NAME: Waterbury	FACILITY NAME AND ADDRESS: Hopeville Elementary School 2 Cypress Street Waterbury, CT 06706	STATE PROJECT NUMBER: 151-0300 CV
		PHASE NUMBER: 1 of 1

Estimated date* to begin construction June, 2019 Estimated date to complete construction October, 2019

* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

Certification of Approval dates:

	Final Plans & Prof. Cost Estimate	Site Approval (if applicable)
Local Board of Education	<u> / / </u>	<u> NA </u>
School Building Committee	<u> / / </u>	<u> NA </u>

We hereby certify that these **final plans and project manual(s)** as prepared for bidding and dated February 1, 2018, and the **professional cost estimate**, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated March 15, 2018, have been reviewed and approved for this project on the dates shown above.

For the Town or Regional Board of Education:

Chairperson's Name (Type or print)	Signature	Date
------------------------------------	-----------	------

For the School Building Committee:

Chairperson's Name (Type or print)	Signature	Date
------------------------------------	-----------	------

** Signature dates cannot precede the date on the submitted plans.

For the Project Architect/Engineering Firm:

Firm Name (Type or print)	Signature	860.678.1291 Telephone No.
---------------------------	-----------	-------------------------------

We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICW) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.

Superintendent's Name (Type or print)	Signature	Date
---------------------------------------	-----------	------

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER \$10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.

FORM SCG-042 Request for Review of Final Plans

State Project No. 151-0300 CV

Project Name: Hopeville Elementary School-- Elevator Addition

Name of Contact Person: Bryce Sens, Friar Architecture Inc.	Telephone: 860.678.1291	Date: 8/13/18
--	----------------------------	------------------

Certifications of Local Approval:

I certify that I have local jurisdiction over the **State Building Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable building codes.

Local Building Official's Name

Signature

Date

I certify that I have local jurisdiction over the **State Fire Safety Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable fire codes.

Local Fire Marshal's Name

Signature

Date

I certify that I have local jurisdiction over the **State Health Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable health codes.

Local Health Official's Name

Signature

Date

I certify that I have local jurisdiction over **Section 504 of the Rehabilitation Act of 1973**, and the Uniform Federal Accessibility Standards (UFAS). I further certify that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable accessibility codes.

Local Federal 504 Official's Name

Signature

Date

- NOTES:**
- 1.) THE CERTIFICATIONS OF LOCAL APPROVAL NOTED ABOVE MUST BE OBTAINED, AND ARE REQUIRED TO BE PROVIDED, PRIOR TO RECEIVING APPROVAL-TO-BID BY THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) FOR THIS PROJECT. IF THESE CERTIFICATIONS CANNOT BE OBTAINED LOCALLY, PLEASE CONTACT THE DAS, OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) FOR ASSISTANCE.
 - 2.) THE OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) APPROVED PROJECT PLANS, PROJECT MANUAL AND COST ESTIMATE MUST BE KEPT ON FILE AT THE LOCAL BOARD OF EDUCATION OFFICE UNTIL THE FINAL GRANT PAYMENT HAS BEEN MADE AND THE DAS AUDIT IS COMPLETE ON THIS PROJECT.
 - 3.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM. IF ORIGINAL SIGNATURES ARE NOT AVAILABLE AT THE PLAN REVIEW MEETING, MAIL OR OVERNIGHT DELIVER THIS COMPLETED FORM TO:
The Office of School Construction Grants & Review
450 Columbus Blvd., Suite 1503
Hartford, CT 06103

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.3

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends approval of the Review of Final Plans, SCG-042, for the Kingsbury Elementary School Elevator Project, State Project #151-0302-CV.

Approved:

Jason Van Stone



DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

Office of School Construction Grants & Review (OSCG&R)

REQUEST FOR REVIEW OF FINAL PLANS

FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

DISTRICT NAME: Waterbury	FACILITY NAME AND ADDRESS: Kingsbury Elementary School 220 Columbia Boulevard Waterbury, CT 06710	STATE PROJECT NUMBER: 151-0302 CV
		PHASE NUMBER: 1 of 1

Estimated date* to begin construction June, 2019 Estimated date to complete construction October, 2019

* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

Certification of Approval dates:

	Final Plans & Prof. Cost Estimate	Site Approval (if applicable)
Local Board of Education	<u> / / </u>	<u> NA </u>
School Building Committee	<u> / / </u>	<u> NA </u>

We hereby certify that these **final plans and project manual(s)** as prepared for bidding and dated February 1, 2018, and the **professional cost estimate**, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated March 15, 2018, have been reviewed and approved for this project on the dates shown above.

For the Town or Regional Board of Education:

Chairperson's Name (Type or print)	Signature	Date

For the School Building Committee:

Chairperson's Name (Type or print)	Signature	Date

** Signature dates cannot precede the date on the submitted plans.

For the Project Architect/Engineering Firm:

Firm Name (Type or print)	Signature	860.678.1291 Telephone No.

We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICW) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.

Superintendent's Name (Type or print)	Signature	Date

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER \$10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.

FORM SCG-042 Request for Review of Final Plans

State Project No. 151-0302 CV

Project Name: Kingsbury Elementary School – Elevator Addition

Name of Contact Person: Bryce Sens, Friar Architecture Inc.	Telephone: 860.678.1291	Date: 8/13/18
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Certifications of Local Approval:		
I certify that I have local jurisdiction over the State Building Code and that the plans and project manual dated <u>February 1, 2018</u> for the above referenced project comply with all applicable building codes.		
_____ Local Building Official's Name	_____ Signature	_____ Date
I certify that I have local jurisdiction over the State Fire Safety Code and that the plans and project manual dated <u>February 1, 2018</u> for the above referenced project comply with all applicable fire codes.		
_____ Local Fire Marshal's Name	_____ Signature	_____ Date
I certify that I have local jurisdiction over the State Health Code and that the plans and project manual dated <u>February 1, 2018</u> for the above referenced project comply with all applicable health codes.		
_____ Local Health Official's Name	_____ Signature	_____ Date
I certify that I have local jurisdiction over Section 504 of the Rehabilitation Act of 1973 , and the Uniform Federal Accessibility Standards (UFAS). I further certify that the plans and project manual dated <u>February 1, 2018</u> for the above referenced project comply with all applicable accessibility codes.		
_____ Local Federal 504 Official's Name	_____ Signature	_____ Date

- NOTES:**
- 1.) THE CERTIFICATIONS OF LOCAL APPROVAL NOTED ABOVE MUST BE OBTAINED, AND ARE REQUIRED TO BE PROVIDED, PRIOR TO RECEIVING APPROVAL-TO-BID BY THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) FOR THIS PROJECT. IF THESE CERTIFICATIONS CANNOT BE OBTAINED LOCALLY, PLEASE CONTACT THE DAS, OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) FOR ASSISTANCE.
 - 2.) THE OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) APPROVED PROJECT PLANS, PROJECT MANUAL AND COST ESTIMATE MUST BE KEPT ON FILE AT THE LOCAL BOARD OF EDUCATION OFFICE UNTIL THE FINAL GRANT PAYMENT HAS BEEN MADE AND THE DAS AUDIT IS COMPLETE ON THIS PROJECT.
 - 3.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM. IF ORIGINAL SIGNATURES ARE NOT AVAILABLE AT THE PLAN REVIEW MEETING, MAIL OR OVERNIGHT DELIVER THIS COMPLETED FORM TO:
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450 Columbus Blvd., Suite 1503
Hartford, CT 06103

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.4

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends approval of the Review of Final Plans, SCG-042, for the Sprague Elementary School Elevator Project, State Project #151-0303-CV.

Approved:

Jason Van Stone

DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

Office of School Construction Grants & Review (OSCG&R)

REQUEST FOR REVIEW OF FINAL PLANS

FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

DISTRICT NAME: Waterbury	FACILITY NAME AND ADDRESS: Sprague Elementary School 1443 Thomaston Avenue Waterbury, CT 06704	STATE PROJECT NUMBER: 151-0303 CV
		PHASE NUMBER: 1 of 1

Estimated date* to begin construction June, 2019 Estimated date to complete construction October, 2019

* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

Certification of Approval dates:

	Final Plans & Prof. Cost Estimate	Site Approval (if applicable)
Local Board of Education	<u> / / </u>	<u> NA </u>
School Building Committee	<u> / / </u>	<u> NA </u>

We hereby certify that these **final plans and project manual(s)** as prepared for bidding and dated February 1, 2018, and the **professional cost estimate**, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated February 14, 2018, have been reviewed and approved for this project on the dates shown above.

For the Town or Regional Board of Education:

Chairperson's Name (Type or print)	Signature	Date
For the School Building Committee:		
Chairperson's Name (Type or print)	Signature	Date

** Signature dates cannot precede the date on the submitted plans.

For the Project Architect/Engineering Firm:

Firm Name (Type or print)

Signature

860.678.1291
Telephone No.

We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICW) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.

Superintendent's Name (Type or print)

Signature

Date

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER \$10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.

FORM SCG-042 Request for Review of Final Plans

State Project No. 151-0303 CV

Project Name: Sprague Elementary School – Elevator Addition

Name of Contact Person: Bryce Sens, Friar Architecture Inc.	Telephone: 860.678.1291	Date: 8/13/18
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Certifications of Local Approval:

I certify that I have local jurisdiction over the **State Building Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable building codes.

Local Building Official's Name

Signature

Date

I certify that I have local jurisdiction over the **State Fire Safety Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable fire codes.

Local Fire Marshal's Name

Signature

Date

I certify that I have local jurisdiction over the **State Health Code** and that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable health codes.

Local Health Official's Name

Signature

Date

I certify that I have local jurisdiction over **Section 504 of the Rehabilitation Act of 1973**, and the Uniform Federal Accessibility Standards (UFAS). I further certify that the plans and project manual dated February 1, 2018 for the above referenced project comply with all applicable accessibility codes.

Local Federal 504 Official's Name

Signature

Date

- NOTES:**
- 1.) THE CERTIFICATIONS OF LOCAL APPROVAL NOTED ABOVE MUST BE OBTAINED, AND ARE REQUIRED TO BE PROVIDED, PRIOR TO RECEIVING APPROVAL-TO-BID BY THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) FOR THIS PROJECT. IF THESE CERTIFICATIONS CANNOT BE OBTAINED LOCALLY, PLEASE CONTACT THE DAS, OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) FOR ASSISTANCE.
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 - 3.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM. IF ORIGINAL SIGNATURES ARE NOT AVAILABLE AT THE PLAN REVIEW MEETING, MAIL OR OVERNIGHT DELIVER THIS COMPLETED FORM TO:
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Hartford, CT 06103

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.1

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends that the Waterbury Board of Education approve a Professional Services Agreement with Sue Vivian to provide an expansion of quality enhancement services under the Quality Enhancement Grant and funded by the Connecticut Community Foundation Grant.

Approved:

Catherine N. Awwad

To: Waterbury Board of Education
From: Amy Simms, Interim Principal, Bucks Hill Annex
Date: October 10, 2018
Re: Consultant Contract for 2018/2019 Waterbury Public Schools- Connecticut Community Foundation Grant

Memorandum

The Connecticut Community Foundation Grant allows Waterbury Public Schools to provide funding for early care and education programs to address quality standards and/or expand comprehensive services for children and families. The grant will be implemented through onsite professional development, observation of classrooms, meetings with administrators and teachers, and modeling by of best practices by visitation to exemplar classrooms.

The proposed program relates to the Foundation's Cradle to Career funding priorities as it relates to early childcare and education. This education initiative of the city of Waterbury is to understand social emotional learning (SEL) outcomes as it relates to fostering supportive learning environments. The pyramid model will help to examine teacher understanding of SEL in pre-k as it relates to curriculum and developmentally appropriate practice with alignment to the CT ELDS.

Sue Vivian was selected as a vendor due to her exemplary status in working for the city to provide professional development services for early care and education programs including:

1. Job-embedded, evidence based coaching for early childhood providers that focuses on supporting teachers' use of effective teaching practices that lead to positive outcomes for children.
2. Plan and facilitate trainings as well as cohort learning sessions focused on the needs of providers and teachers. Topics may include, (but not limited to):
 - Positive Interactions
 - Supporting Social Emotional Needs of Children
 - Trauma Informed Practices
 - Effective Supervision
 - Supporting Children with Challenging Behaviors
 - Pyramid Model

Compensation for the consultant contracts will be as follows;

1. **Sue Vivian**- an amount not to exceed Nineteen Thousand Dollars (\$19,000) for the entire term of this agreement from November 1, 2018 through May 31, 2019.

PROFESSIONAL SERVICES AGREEMENT
for
Connecticut Community Foundation Grant
between
The City of Waterbury, Connecticut
and
Vivian Sue, Consultant

THIS AGREEMENT, effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, City Hall Building, 235 Grand Street, Waterbury, Connecticut 06702 ("City") and Sue Vivian, 54 Buckland Street, Plantsville, Connecticut 06479 ("Consultant").

WHEREAS, the City applied to and was awarded a grant by the Connecticut Community Foundation ("CCF Grant") to enhance quality in the City's early childhood education programs; and

WHEREAS, Consultant has been providing quality enhancement services to the City's early childhood education programs under a Quality Enhancement Grant; and

WHEREAS, the CCF Grant was awarded to the City on the condition that the grant funds be used by the City to expand the Consultant's work under the Quality Enhancement Grant; and

WHEREAS, the City desires to obtain the Consultant's services pursuant to the terms, conditions and provisions set forth in this Agreement and the CCF Grant (the "Project").

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. **Scope of Services.** The Consultant shall furnish all of the labor, services, materials, reports, plans, deliverables, incidentals, etc. necessary to complete the Project as specified in this agreement (also referred to herein as "Contract") and such shall be completed in a satisfactory manner, as reasonably determined by the City. All labor, services, materials, reports, plans, deliverables, incidentals, etc. shall comply with any and all applicable Local, State and Federal laws, statutes, ordinances and regulations and with generally accepted professional standards. The Consultant shall make such revisions or modifications to its work, at its own cost and expense, as the City may require in order to be deemed complete.

1.1 The Project consists of, and the Consultant shall work in collaboration with the School Readiness Coordinator and School Readiness Provider Network to provide, services to enhance quality in early childhood programs including, but not limited to, classroom observation, staff development, coaching sessions, and community and school

leader professional development around the importance of social and emotional development in children, as more particularly described in the Grant application attached hereto and made part hereof as part of **Attachment A**, and are hereby made material provisions of this Contract. **Attachment A** shall consist of the following, which are attached hereto, are acknowledged by the Consultant as having been received, or are otherwise hereby incorporated by reference as noted below, and all are made a part hereof:

- (i) CCF Grant Application, (consisting of 6 pages). Attached hereto
- (ii) CCF Grant (Incorporated herein by reference. The Consultant acknowledges that she has a copy of this document in her possession.)

1.2. The entirety of **Attachment A** plus this executed instrument are together deemed the Contract Documents (hereinafter collectively referred to as "Contract Documents"). The City's record copy of the Contract Documents shall control and shall be effective and binding on the Consultant. In the event that any provision in the Contract Documents conflict with any other provision therein, the provision in the component part of the Contract Document first enumerated below shall govern over any other component part which follows it numerically:

- i. This Agreement
- ii. The CCF Grant
- iii. The CCF Grant Application
- iv. Federal, State, and Local Laws, Regulations, Charter and Ordinances

2. **Consultant Representations Regarding Qualification and Accreditation.** The Consultant represents that, to the extent required by law, its employees are licensed to perform the scope of work set forth in this Contract. The Consultant further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Contract and the CCF Grant, and the City relies upon these.

2.1. **Representations regarding Qualifications.** The Consultant hereby represents that, to the extent required by Federal, State and Local statutes, regulations, codes, ordinances, and policies, that the Consultant is licensed, certified, registered, or otherwise qualified, the Consultant providing services under this Contract, is in full compliance with those statutes, regulations and ordinances. Upon City request, the Consultant shall provide to the City a copy of the Consultant's licenses, certifications, registrations, etc.

3. **Responsibilities of the Consultant.** All data, information, etc. given by the City to the Consultant and/or created by the Consultant shall be treated by the Consultant as proprietary to the City and confidential unless the City agrees in writing to the contrary and shall be used solely for the purposes of providing services under this Contract. The Consultant agrees to forever hold in confidence all files, records, documents and other information which may come into the

Contractor's possession during the term of this Contract, except where a disclosure is expressly stated as a requirement of this Contract. Notwithstanding the foregoing, where a Consultant disclosure is required to comply with statute, regulation, or court order, the Consultant shall provide prior advance written notice to the City of the need for such disclosure. The Consultant agrees to properly implement the services required in the manner herein provided.

3.1. Use of City Property. To the extent the Consultant is required to be on City property to render its services hereunder, the Consultant shall have access to such areas of City property as the City and the Consultant agree are necessary for the performance of the Consultant's services under this Contract (the "Site" or the "Premises") and at such times as the City and the Consultant may mutually agree. Consultant shall perform all work in full compliance with Local, State and Federal health and safety regulations. All work hereunder shall be performed in a safe manner. Consultant shall immediately correct any dangerous condition caused by or resulting from its work. If it fails to correct, or to act diligently to correct, any condition which City reasonably believes to be a hazard to persons or property, then immediately upon oral or written notice to any supervisory or similar personnel of Consultant, City may, but shall not be required to, correct same at Consultant's expense. City shall confirm in writing any oral notice given within five (5) business days thereafter.

3.2. Working Hours. To the extent the Consultant is required to be on City property to render its services hereunder, the Consultant shall coordinate its schedule so that work on the Premises is performed during those hours the City sets forth in a written notice to the Consultant, unless written permission is obtained from the City to work during other times. This condition shall not excuse Consultant from timely performance under the Contract. The work schedule must be agreed upon by the City and the Consultant.

3.3. Cleaning Up. To the extent the Consultant is required to be on City property to render its services hereunder, the Consultant shall at all times keep the Premises free from accumulation of waste materials or rubbish caused by Consultant, its employees or subcontractors, and at the completion of the work shall remove all rubbish from and about the Project and shall leave the Premises "broom clean" or its equivalent, unless more exactly specified. In case of dispute, the City may remove the rubbish and charge the cost to the Consultant.

3.4. Publicity. Consultant agrees not to deliberately disclose the fact that the City has entered into or terminated this Contract or disclose any of the terms of the Contract or use the City's name in connection with any publicity, unless the City gives prior written consent to such use of the City's name in each instance.

3.5. Standard of Performance. All workmanship, services, materials or equipment, either at the Premises or intended for it, shall conform in all respects with the requirements of all this Contract, and shall be the best obtainable from the crafts and

trades. In all cases, the services, materials, reports, plans, specifications, deliverables, etc. shall be equal to or better than the grade specified, and the best of their kind that is obtainable for the purpose for which they are intended. The standard of care and skill for all services performed by the Consultant shall be that standard of care and skill ordinarily used by other members of the Consultant's profession practicing under the same or similar conditions at the same time and in the same locality. The Consultant's services rendered hereunder shall be rendered completely and by qualified personnel in accordance with standard industry practice.

3.6. Due Diligence Obligation. The Consultant acknowledges its responsibilities to examine and to be thoroughly familiar with the City's proposal document, including, but not limited to the specifications, and any addenda thereto. The Consultant hereby warrants and represents that prior to the submission of its proposal during the proposal process it reviewed or was afforded opportunity, by the City, to review all physical items, facilities, services or functions essential to the satisfactory performance of the services required ("Due Diligence") and thereby certifies that all such items facilities, services or functions are included in this Contract and thereby warrants that:

3.6.1 it conducted or had opportunity to conduct all Due Diligence prior to the submission of its proposal and, accordingly, any additional costs, services or products resulting from the failure of the Consultant to complete Due Diligence prior to submission of its proposal shall be borne by the Consultant. Furthermore the Consultant had the opportunity during the proposal process to ask questions it saw fit and to review the responses from the City;

3.6.2 its failure or omission to make investigation and verification of data shall, in no way, be cause for future claim of ignorance of such data or conditions nor shall such failure to investigate and verify be the basis for any claim whatsoever, monetary or otherwise;

3.6.3 it is solely responsible for resolving any issues resulting from the failure to conduct Due Diligence and shall assume any costs that may result during the implementation of the Project, including, but not limited to, adherence to specifications and pricing for the Project.

3.6.4 it was responsible for specifying any changes and disclosing any new costs prior to the submittal of its proposal. Thus, in the event any changes or costs are disclosed by the Consultant, or otherwise required, during the performance of its services, the sole responsibility for any modification, delay and cost of such changes shall reside with the Consultant.

3.6.5 has familiarized itself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and

Local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work;

3.6.6 has given the City written notice of any conflict, error or discrepancy that the Consultant has discovered in the Proposal Documents; and

3.6.7 agrees that the Proposal Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.

3.7. Reporting Requirement. The Consultant shall deliver upon request and as required by this Agreement and the CCF Grant, written reports substantiating documents and invoices to the City's Using Agency, City of Waterbury Department of Education, setting forth (i) the date of the report, (ii) the time period covered by the report, (iii) a brief description of the work and services completed by the Consultant and/or delivered by the Consultant during the time period covered by the report, (iv) any and all additional useful and/or relevant information. Each report shall be signed by the Consultant.

NOTE: the Consultant's failure to deliver any report required herein shall be deemed a material breach of this Contract, the City hereby reserving the right to exercise all available legal remedy(ies) to address said breach.

4. Responsibilities of the City. Upon the City's receipt of Consultant's written request, the City will provide the Consultant with all documents, data and other materials the City agrees are necessary and appropriate to the service to be performed by the Consultant hereunder and the City will endeavor to secure, where feasible and where the City agrees it is necessary and appropriate, materials or information from other sources requested by the Consultant for the purpose of carrying out the services under this Contract.

5. Contract Time. The Consultant shall commence all work and services necessary under this Agreement on October 1, 2018 and shall complete all work and services under this Agreement on or before May 30, 2019. ("Contract Time.")

6. Compensation. The City shall compensate the Consultant for satisfactory provision of all of the goods and services set forth in this Contract as follows in this Section 6.

6.1 Fee Schedule. The fee payable to Consultant shall not exceed Nineteen Thousand Dollars (\$19,000.00) for the entire term of this agreement, with the basis of payment being as follows:

Nineteen Thousand Dollars.....\$19,000.00

6.2 Limitation of Payment. Compensation payable to the Consultant is limited to those fees set forth in Section 6.1 above. Such compensation shall be paid by the City upon review and approval of the Consultant's invoices for payment and review of the work, services, etc. required in this Agreement and such review as may be further required by the Charter and Ordinances of the City. Consultant's invoices shall describe the work, services, reports, plans, etc. rendered and the compensation sought therefore in a form and with detail and clarity acceptable to the City.

6.2.1 Consultant is hereby provided with notice that the City reserves the right, in the City's sole discretion, to offset, withhold, or otherwise reduce City payment(s) to the Consultant in an amount equaling the sum or sums of money Consultant become(s) delinquent or in arrears on, regarding the Consultant's real and personal tax obligations to the City.

6.3 Review of Work. The Consultant shall permit the City to review, at any time, all work performed under the terms of this agreement at any stage of the work. The Consultant shall maintain or cause to be maintained all records, books or other documents relative to charges, costs, expenses, fees, alleged breaches of the agreement, settlement of claims or any other matter pertaining to the Consultant's demand for payment. The City shall not certify fees for payment to the Consultant until the City determines that the Consultant has completed the work in accordance with the requirements of this agreement.

6.4 Proposal Costs. All costs of the Consultant in preparing its proposal for this contract shall be solely borne by the Consultant and are not included in the compensation to be paid by the City to the Consultant under this agreement or any other agreement.

6.5. Payment for Services, Materials, Employees. The Consultant shall be fully and solely responsible for the suitability, and compliance with the Contract, of all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. furnished to the City under this Contract.

7. Passing of Title and Risk of Loss. Title to all material, reports, plans, supplies, services, etc. required to be delivered to the City hereunder shall pass to City upon City payment to the Consultant for that item. Consultant and its insurer shall assume the risk of loss or damage up to and including the date title passes, except that City shall be responsible for loss or damage caused by City's negligence.

8. Indemnification.

8.1. The Consultant shall indemnify, defend, and hold harmless the City and its boards, the City's Board of Education (if applicable), commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and

expenses including attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. provided that any such claims, suits, damages, losses, judgments, costs or expenses (i) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the services itself) including the loss of use resulting there from, and (ii) are caused in whole or in part by any willful or negligent act or omission of the Consultant, its employees, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

8.2. In any and all claims against the City or any of its boards, agents, employees or officers by the Consultant or any employee of the Consultant, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 8.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Consultant or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

8.3. The Consultant understands and agrees that any insurance required by this Contract, or otherwise provided by the Consultant, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this agreement.

9. Consultant's Insurance.

9.1. The Consultant shall not commence work under this Contract until all insurance required under this Section 9 has been obtained by the Consultant and such insurance has been approved by the City. The Consultant shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

9.2. At no additional cost to the City, the Consultant shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Consultant's obligation under this Contract, whether such obligations are the Consultant's or subcontractor or person or entity directly or indirectly employed by said Consultant or subcontractor, or by any person or entity for whose acts said Consultant or subcontractor may be liable.

9.3. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as

opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

9.4. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Consultant:

9.4.1 General Liability Insurance: \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate and \$2,000,000.00 Products and completed operations aggregate

Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

9.4.2 Automobile Liability Insurance: \$1,000,000.00 combined single limit (CSL)

Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including hired & non-owned autos.

9.4.3 Workers' Compensation: Statutory Limits within the State of Connecticut: Employers' Liability:

EL Each Accident **\$500,000.00**

EL Disease Each Employee **\$500,000.00**

EL Disease Policy Limit **\$500,000.00**

Consultant shall comply with all State of Connecticut statutes as it relates to workers' compensation.

9.4.4 Excess/Umbrella Liability Insurance: Excess or Umbrella insurance coverage that follows form or sits over General Liability, Automobile Liability and Workers Compensation insurances. \$1,000,000.00 Each Occurrence and \$1,000,000.00 Aggregate.

9.4.5 Professional Liability Insurance: \$1,000,000.00 each claim. \$1,000,000.00 aggregate limit

Professional liability (also known as, errors and omissions) insurance providing coverage to the Consultant.

9.4.6 Sexual Abuse / Molestation Liability Insurance: including corporal punishment): \$1,000,000 per Occurrence / \$1,000,000 Aggregate
Coverage to respond to any allegation made against the vendor and/or their employees or volunteers that involve abuse or molestation of third parties including sexual in nature.

9.5. Failure to Maintain Insurance: In the event the Consultant fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Consultant's invoices for the cost of said insurance.

9.6. Cancellation: The City of Waterbury shall receive written notice of cancellation from the Consultant at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

9.7. Certificates of Insurance: The Consultant's General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City and Waterbury Board of Education as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under the Consultant's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time the Consultant executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and Waterbury Board of Education are listed as additional insured on all lines of coverage except Workers Compensation and Professional Liability and include a waiver of subrogation on all lines of coverage except Professional Liability as their interests may appear"**. The City's request for proposal number must be shown on the certificate of insurance. The Consultant must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

9.8. No later than thirty (30) calendar days after Consultant receipt, the Consultant shall deliver to the City a copy of the Consultant's insurance policies, endorsements, and riders.

10. Conformance with Federal, State and Other Jurisdictional Requirements. By executing this Contract, the Consultant represents and warrants that, at all pertinent and relevant times to the Contract, it has been, is and will continue to be in full compliance with all applicable statutes, acts, ordinances, guidelines, resolutions, orders, judgments, decrees, injunctions, rules,

and regulations of all government authorities applicable to performance by the Consultant of services hereunder, including those having jurisdiction over its registration and licensing to perform services hereunder; including, but not limited to, the following: *EQUAL EMPLOYMENT OPPORTUNITY ACT*; *COPELAND ANTI-KICKBACK ACT*, as supplemented in the Department of Labor Regulations (29 CFR Part 3); *DAVIS-BACON ACT* as supplemented by Department of Labor Regulations (29 CFR Part 5); Section 103 and 107 of the Contract Work Hours and Safety Standards Act, as supplemented by the Department of Labor Regulations (29 CFR Part 5); the *HOUSING and COMMUNITY DEVELOPMENT ACT of 1974*, as amended; TITLE 31 and Section 12-430(7) of the State of Connecticut General Statutes. All applicable sections of the City Charter and Code of Ordinances are incorporated by reference and made a part hereof.

10.1. Permits, Laws, and Regulations. Permits and licenses necessary for the delivery and completion of the Consultant's work and services shall be secured in advance and paid by the Consultant. The Consultant shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work and services as specified.

10.2. Taxes Federal, State and Local. The City is exempt from Federal Excise and Transportation, State and Local Sales and Use Taxes, including without limitation, taxes that would otherwise be imposed upon the Consultant for transactions required or necessitated hereunder between it and its subcontractors, suppliers, etc. The Consultant remains liable, however, for any applicable tax obligations it incurs. Moreover, the Consultant represents that the proposal and pricing contained in this Contract do not include the amount payable for said taxes.

10.3. Labor and Wages. The Consultant and its subcontractors shall conform to the labor laws of the State of Connecticut, and all other laws, ordinances, and legal requirements affecting the work in Connecticut.

10.3.1 The Consultant is aware of the provisions of Title 31, §53 of the Connecticut General Statutes, latest revision (the "Act"), concerning the payment of minimum wages and other payments or contributions established by the State of Connecticut Labor Commissioner for work on public facilities. The provisions of the Act are incorporated by reference and made a part of this Contract. The Act provides that the Connecticut prevailing wage law applies to certain remodeling, refurbishing, alteration, repair and new construction. The wages paid on an hourly basis to any person performing the work of any mechanic, laborer or worker on the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such person to any employee welfare fund, as defined in Conn .Gen. Statute 31-53(i), shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who

is not obligated by agreement to make payment or contribution on behalf of such persons to any such employee welfare fund shall pay to each mechanic, laborer or worker as part of such person's wages the amount of payment or contribution for such person's classification on each pay day.

10.3.2 The Consultant is aware of, and shall comply with, the provisions of both the Federal Davis-Bacon Act and the Federal American Recovery and Reinvestment Act of 2009, the provisions of both acts hereby incorporated by reference and made a part of this Contract. The Federal Davis-Bacon Act provides that Federal wage rate laws apply to certain federally funded contracts. The American Recovery and Reinvestment Act ("ARRA") provides that Federal wage rate laws apply to all ARRA funded contracts regardless of the contract's dollar value.

11. Discriminatory Practices. In performing this Contract, the Consultant shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring nondiscrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Contract. Said provisions with subcontractors shall require conformity and compliance with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

11.1. Discrimination Because of Certain Labor Matters. No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the labor standards applicable hereunder to its employer.

11.2. Equal Opportunity. In its execution of the performance of this Contract, the Consultant shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. The Consultant agrees to comply with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

12. Confidentiality/FERPA.

12.1 The Consultant shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and State Department of Education, as well as any policies, ordinances, rules and regulations established by the City of Waterbury regarding confidentiality of student records, files, PPTs, IEPs, etc.

12.2 Any and all materials contained in a City of Waterbury student's file that are entrusted to the Consultant or gathered by the Consultant in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by the Consultant shall be used solely for the purposes of providing services under this agreement.

12.3 The Consultant acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99). The Consultant shall comply with the requirements of said statute and regulations, and agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, the Consultant has no authority to make disclosures of any information from education records.

12.4 Contracts between boards of education and contractors re student data. Requirements.

12.4.1 Contractor shall comply will all relevant provisions of Connecticut General Statutes ("C.G.S."). §10-234 bb regarding Student Data, including, but not limited to the following:

12.4.2 Contractor agrees that student records, student information, and student-generated content (collectively "Student Data") as defined by C.G.S. §10-234aa are not the property of, or under the control of the Contractor.

12.4.3 Contractor agrees that the City may at any time upon prior written notice to the Contractor, request deletion, within a reasonable time, of Student Data in the possession of the Contractor that is not (a) otherwise prohibited from deletion or required to be retained under state or federal law, or (b) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the contractor, however, the City may request the deletion of any such Student Data if such copy has been used by the operator to repopulate accessible data following a disaster recovery.

12.4.4 Contractor agrees that it will not use Student Data for any purposes other than those specifically allowed under the terms of this Agreement.

12.4.5 Contractor agrees that, students, their parents or legal guardians may review personally identifiable information contained in student information, student records, or student-generated content and correct erroneous information, if any, in such student record pursuant to the Waterbury Board of Education Policies.

12.4.6 The Contractor shall take all necessary actions designed and required by applicable State, Federal, and local law, to ensure the confidentiality of all Student Data.

12.4.7 The Contractor agrees that it shall not retain Student Data and that Student Data shall not be available to the Contractor upon the expiration of this Agreement unless the student, parent, or legal guardian of the student has independently established or maintained an electronic account with the Contractor after the expiration of this Agreement for the purpose of storing student-generated content.

12.4.8 All Student Data is the property of the student or the parent or legal guardian of the student.

12.4.9 Contractor shall not use (a) student information, student records or student-generated content for any purposes other than those authorized pursuant to the contract, or (b) personally identifiable information contained in student information, student records or student-generated content to engage in targeted advertising.

12.4.10 Contractor shall comply with the provisions of C.G.S. §10-234dd as amended with regard to unauthorized release, disclosure or acquisition of student data.

13. Termination.

13.1. Termination of Contract for Cause. If, through any cause, in part or in full, not the fault of the Consultant, the Consultant shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the Consultant shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by giving written notice to the Consultant of such termination and specifying the effective date thereof, at least five (5) business days before the effective date of such termination.

13.1.1 In the event of such termination, all finished or unfinished documents, data, studies, reports, specifications, deliverables, etc. prepared by the Consultant

under this Contract shall, at the option of the City, become the City's property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed for such.

13.1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant is determined.

13.2. Termination for Convenience of the City. The City may terminate this Contract at any time for the convenience of the City, by a notice in writing from the City to the Consultant. If this Contract is terminated by the City as provided herein, the Consultant will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Consultant covered by this Contract, less payments of compensation previously made.

13.3. Termination for Non-Appropriation or Lack of Funding. The Consultant acknowledges that the City is a municipal corporation and that this Contract is subject to the appropriation of funds by the City sufficient for this Contract for each budget year in which this Contract is in effect. The Consultant therefore agrees that the City shall have the right to terminate this Contract in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this Contract is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.

13.3.1 Effects of Non-Appropriation. If funds to enable the City to effect continued payment under this Contract are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Contract without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to the Consultant.

13.3.2 Effects of Reduced Levels of Funding. If funding is reduced by law, or funds to pay the Consultant for the agreed to level of the products, services and functions to be provided by the Consultant under this Contract are not appropriated, authorized or otherwise made available by law, the City may, upon seven (7) calendar days written notice to the Consultant, reduce the level of the products, services or functions in such manner and for such periods of time as the City may elect. The charges payable under this Contract shall be equitably adjusted to reflect such reduced level of products, services or functions and the parties shall be afforded the rights set forth in this Contract.

13.3.3 No Payment for Lost Profits. In no event shall the City be obligated to pay or otherwise compensate the Consultant for any lost or expected future profits.

13.4. Rights Upon Cancellation or Termination.

13.4.1 Termination for Cause. In the event the City terminates this Contract for cause, the Consultant shall relinquish to the City any applicable interest, title and ownership including, but not limited to, perpetual use of any proprietary rights in and to the documents, data, studies, reports, specifications, deliverables, etc. provided to, in possession of, and properly invoiced and paid for by (except to the extent such invoiced amount is disputed) the City. With regard to third party products, the Consultant shall transfer all licenses to the City which the Consultant is permitted to transfer in accordance with the applicable third party license. The City shall have no financial obligation to compensate the Consultant for such terminated documents, data, studies, reports, specifications, deliverables, etc. unless payment is otherwise approved by the City prior to such termination. The Consultant shall be liable for costs incurred by the City, including but not limited to reasonable attorney fees and all court awarded fees and costs incurred in terminating this agreement in whole or in part.

13.4.2 Termination for Lack of Funding or Convenience. In the event of termination of this Contract by the City for lack of funding or convenience, the City shall pay the Consultant for all documents, data, studies, reports, specifications, deliverables, etc. (including any holdbacks), installed and delivered to the City as of the Termination Date and the Consultant shall relinquish to the City any applicable interest, title and ownership including, but not limited to perpetual use of any proprietary rights in and to said documents, data, studies, reports, specifications, deliverables, etc. in possession of and paid for by the City (except to the extent any invoiced amount is disputed). The Consultant shall be required to exercise commercially reasonable efforts to mitigate damages. In the event of a termination for Lack of Funding or Convenience the City and the Consultant may negotiate a mutually acceptable payment to the Consultant for reasonable demobilization expenses. Said demobilization expenses, if any, shall be handled in accordance with the provision of this Contract pertaining to Changes in the Work.

13.4.3 Termination by the Consultant. The Consultant may, by written notice to the City, terminate this Contract if the City materially breaches, provided that the Consultant shall give the City thirty (30) calendar days prior written notice and an opportunity to cure by the end of said thirty (30) day period. In the event of such termination, the Consultant will be compensated by the City for work

performed prior to such termination date and the Consultant shall deliver to the City all deliverables as otherwise set forth in this Contract.

13.4.4 Assumption of Subcontracts. In the event of termination of this Contract, the City shall have the right to assume, at its option, any and all subcontracts for products, services and functions provided exclusively under this Contract, and may further pursue completion of the work under this Contract by replacement contract or otherwise as the City may in its sole judgment deem expedient.

13.4.5 Delivery of Documents. In the event of termination of this Contract, (i) the Consultant shall promptly deliver to the City, in a manner reasonably specified by the City, all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. and other tangible items furnished by, or owned, leased, or licensed by, the City, and (ii) the City shall pay the Consultant for all services performed and deliverables completed and accepted (pro-rated for deliverables partially completed) prior to the effective date of the termination (except to the extent any invoice amount is disputed).

14. Ownership of Instruments of Professional Services. The City acknowledges the Consultant's documents, reports, deliverables, incidentals, etc. created and to be created pursuant to this Contract, including electronic files, are Instruments of Professional Services. Nevertheless, the final Instruments of Professional Services, including, but not limited to documents, reports, deliverables, incidentals, etc. prepared for the City under this Contract shall become the property of the City upon City payment for that Instrument of Professional Services and the City reserves the right to use the Instruments of Professional Services.

15. Force Majeure. Consultant shall not be held responsible for delays nor be subject to liquidated damages when such delays are caused by conditions beyond its control, including without limitation:

15.1. Acts of God, fire, explosion, epidemic, cyclone, flood, war, strikes, revolution, civil commotion, or acts of public enemies.

15.2. Change of law and order, proclamation, regulation, ordinance, or governmental requirement.

Upon cessation of work for reason of force majeure delays, Consultant shall use its best efforts to meet the schedule set forth in Section 5 of this Contract.

16. Subcontracting. The Consultant shall not, without the prior written approval of the City, subcontract, in whole or in part, any of the Consultant's services. Any subcontractor so approved shall be required to secure and maintain insurance coverage equal to or better than that required of the Consultant and shall name the City as an additional insured party and said

subcontractors shall deliver to the City a certificate of insurance evidencing such coverages. All subcontractors shall comply with all Federal, State and Local, laws, regulations and ordinances but such requirement shall not relieve the Consultant from its requirement that all work and services provided or required hereunder shall comply with all Federal, State and Local, laws, regulations and ordinances.

16.1. The Consultant shall be as fully responsible to the City for the acts and omissions of the Consultant's subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by the Consultant.

17. Assignability. The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due the Consultant from the City under this Contract may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

18. Audit. The City reserves the right to audit the Consultant's books of account in relation to this Contract any time during the period of this Contract or at any time during the twelve month period immediately following the closing or termination of this Contract. In the event the City elects to make such an audit, the Consultant shall immediately make available to the City all records pertaining to this Contract, including, but not limited to, payroll records, bank statements and canceled checks.

19. This Section Left Intentionally Blank.

20. Interest of Consultant. The Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in the project or any parcel of land therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. The Consultant further covenants that in the performance of this Contract no person having any such interest shall be employed.

21. Entire Agreement. This Contract shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Contract must be in writing and agreed to and executed by the City and the Consultant.

22. Independent Contractor Relationship. The relationship between the City and the Consultant is that of client and independent contractor. No agent, employee, or servant of the Consultant shall be deemed to be an employee, agent or servant of the City. The Consultant shall be solely and entirely responsible for its acts and the acts of its agents, and subcontractors during

the performance of this Contract. It is the express intention of the parties hereto, and the Consultant hereby agrees and covenants, that it and any and all third party(ies) and subcontractor(s) retained by the Consultant hereunder is/are not and shall not be deemed an employee of the City of Waterbury, but is/are and shall remain an independent contractor relative to the City and that nothing herein shall be interpreted or construed as creating or establishing the relationship of employer-employee between the City of Waterbury and the Consultant or between the City of Waterbury and any third party(ies) or subcontractor(s). Thus, the Consultant hereby covenants that it, its subcontractor(s) and third party(ies) shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. and that the Consultant shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, representatives, subcontractors and third party(ies).

23. Severability. Whenever possible, each provision of this Contract shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Contract, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Contract shall be enforced as if this Contract was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial or administrative action, then the provision(s) in question as originally set forth in this Contract shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.

24. Survival. Any provisions of this Contract that impose continuing obligations on the parties shall survive the expiration or termination of this Contract for any reason.

25. This Section Left Intentionally Blank.

26. Conflicts or Disputes. This Contract represents the full and complete concurrence Between the City and the Consultant and governs all disputes between them. In the instance of a conflict or dispute over issues not specifically referenced within the Contract, the following documents shall be used as historical documents. Without regard to the order of precedence, to resolve such conflicts or disputes, the historical documents are (i) The Grant application (ii) the Grant.

26.1. Procedure. This procedure supersedes all statements to the contrary occurring either in proposals or other prior agreements, oral or written, and all other communications between the parties relating to this subject.

26.2. Presumption. This Contract or any section thereof shall not be construed against any party due to the fact that the Contract or any section thereof was drafted by such party.

27. Disputes; Legal Proceedings; Waiver of Trial by Jury and Continued Performance.

The Consultant agrees that it waives a trial by jury as to any and all claims, causes of action or disputes arising out of this Contract or services to be provided pursuant to this Contract. Notwithstanding any such claim, dispute or legal action, the Consultant shall continue to perform services under this Contract in a timely manner, unless otherwise directed by the City.

28. Binding Agreement. The City and the Consultant each bind themselves, and their successors, assigns and legal representatives to the other party to this Contract and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.

29. Waiver. Any waiver of the terms and conditions of this Contract by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Contract.

30. Governing Laws. This Contract, its terms and conditions and any claims arising therefrom shall be governed by the laws of the State of Connecticut.

31. Notice. Except as otherwise specifically prohibited in this agreement, whenever under this agreement approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or the Consultant, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Consultant:

Sue Vivian
54 Buckland Street
Plantsville, CT 06479

City:

City of Waterbury
c/o Department of Education
Chief Operating Officer & Chief of Staff
236 Grand Street, 1st Floor
Waterbury, CT 06702

32. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.

The Person (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the documents, data, studies, reports, specifications, deliverables, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc. whether or not they are expressly stated in this Contract, including but not limited to the following:

32.1. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.

32.2. It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.

32.3. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime Consultant or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.

32.4. The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

32.5. Upon a showing that a subcontractor made a kickback to the City, a prime Consultant or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

32.6. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage,

brokerage, or contingent fee; and every Person, before being awarded a City contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection 32.6, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection 32.6 shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.

32.7. The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has **(i)** delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owed to the City; **(ii)** filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; **(iii)** delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and **(iv)** filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 32.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.

32.8. The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the foregoing subsections 32.1-32.7.

32.9. The Consultant is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.

32.10. The Consultant hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: <http://www.waterburyct.org/content/458/539/default.aspx> [click link titled "The City of Waterbury Code of Ordinances Passed 8/24/2009". For Chapter 38, click on "TITLE III: ADMINISTRATION", then click on "CHAPTER 38: CENTRALIZED PROCUREMENT SYSTEM". For Chapter 39, click on "TITLE III: ADMINISTRATION", then click on "CHAPTER 39: ETHICS AND CONFLICTS OF INTEREST"]].

32.11. The Consultant is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" and the State of Connecticut Legislature's Special Act No. 01-1.

32.12. Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.

32.13. INTEREST OF CITY OFFICIALS. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains shall have any personal interest, direct or indirect, in this Contract.

32.14. PROHIBITION AGAINST CONTINGENCY FEES. The Consultant hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

32.15. FREEDOM OF INFORMATION ACT NOTICE. Pursuant to State statute, in the event the total compensation payable to the Consultant set forth in Section 6 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all Consultant records and files related to the performance of this Contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto execute this agreement on the dates signed below.

WITNESS:

CITY OF WATERBURY

By: _____

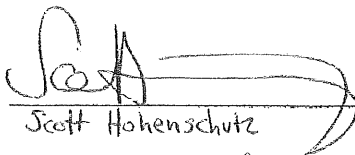
Neil M. O'Leary, Mayor

Date: _____

WITNESS:

CONSULTANT

SUE VIVIAN



Scott Hohenschutz

By: 

Sue Vivian



Sherryl Laid

Date: 9.26.18

ATTACHMENT A

- (i) CCF Grant Application, (Consisting of 6 pages). Attached hereto
- (ii) CCF Grant (Incorporated herein by reference. The Consultant acknowledges that she has a copy of this document in her possession.)

2017 Grant Application (Extended Round)

Deadline : December 31 2017 at 11:59 PM EST (Midnight)

Applicant Information

Name: Amy Simms
Email: asimms@waterbury.k12.ct.us
App ID: 01501575
Status: Submitted
Cycle: None
Last Modified: Oct 27 2017 16:40 EDT by asimms@waterbury.k12.ct.us
App Submitted: Oct 27 2017 16:40 EDT by asimms@waterbury.k12.ct.us
App Created: Oct 25 2017 18:30 EDT by asimms@waterbury.k12.ct.us
Last IP Address: 10.189.245.4

Request Summary Sheet

A. Organizational Information

Legal Name of Organization	Waterbury Public Schools
IRS Tax Status (e.g. 501c3, Church, Public Entity, etc.)	Waterbury Public School District is not a 501c (3) tax exempt organization. Waterbury Public School District is a public entity, which is also tax exempt.
Employee ID # / Federal Tax ID #	066001900
Street Address (Organization)	236 Grand Street
Town/City (Organization)	Waterbury
State (Organization)	CT
ZIP Code (Organization)	06702
Telephone Number of Organization	203-574-8004
Website	www.waterbury.k12.ct.us
# of Staff Employed by Organization	5800

B. Board of Directors Information

Total Number of Board Members:	10
Female	5
Male	5
Not Specified	
Black or African American	2
American Indian or Alaskan Native	0

Asian or Pacific Islander	1
Hispanic or Latino	7
White	0
Other	0
Two or More Races	0
Are there other special populations that serve on your board that you would like us to know about ...	
No	

C. Contact Information

Chief Executive Officer (CEO) / Executive Director (ED) Name & Title	Robert Henry, Deputy Superintendent of Schools
CEO/ED Telephone Number	203-574-8004
CEO/ED Email Address	Robert.Henry@waterbury.k12.ct.us
Contact Name for Program/Application (If Different from CEO/ED)	Amy Simms
Contact Title	Interim Early Childhood Supervisor/ Supervisor of Special Education
Contact Email Address	Asimms@waterbury.k12.ct.us
Contact Telephone Number	203-574-8024

D. Project Information

Project Name or Use of Funds	Early Childhood Social Emotional Initiative
Total Project Cost (Please round to nearest dollar)	22400
Amount Requested from CCF (please round to nearest dollar)	22400
Project Start Date	January 1, 2018
Estimated Project End Date	January 1, 2019
Estimated # of People Served by Project	1500
Priority Area Addressed by Grant (choose ONE):	Cradle to Career (Early Care and Education, 0-8)
Please provide a very brief (2-3 sentence) overview of your proposed grant project.	

Waterbury Public Schools recognizes the importance of supporting the social and emotional competencies of young children. We are seeking funds to establish an identified tiered approach for working with our preschool children throughout the district in collaboration with our School Readiness programs. The objective of the proposed plan is to enhance quality in early childhood programs by providing staff development, coaching sessions, community and school leader professional development, and expand on the social emotional learning initiative with existing providers within the School Readiness Network.

Is this a reapplication request for the continuation of a project we supported within the past two... No

New Grant Request

A. Request Narrative

i. Please provide an overview of your agency's mission, principal services, and primary clients.

Waterbury Public Schools and the Waterbury School Readiness Council recognize the importance of supporting the social and emotional competencies of young children. We are seeking funding to establish an identified tiered approach for working with our preschool children throughout the district and our School Readiness classrooms. The mission is to scaffold learning for teachers to increase social emotional and learning competencies in preschool children.

Research tells us that using a tiered approach in supporting social and emotional competencies in young children has been associated with positive social-emotional outcomes and decreases in challenging behaviors among pre-k children. The State of Connecticut has adopted the Pyramid Model as the framework to guide this work in our state.

The Pyramid Model is a positive behavioral intervention and support (PBIS) framework that uses systems-thinking and implementation science to promote evidence-based practices. This approach helps early educators build skills for supporting nurturing and responsive care-giving, create learning environments, provide targeted social-emotional skills, and support children with challenging behavior.

The Office of Early Childhood for Waterbury Public Schools received 71 referrals for Early Intervening Services in the 2016-2017 school year for community based and school readiness sites alone. Currently, there are approximately 60 referrals for Early Intervening Services for the 2017-2018 school year.

ii. Please describe the specific issue or concern that your project will address. Include data, s...

There is currently no framework or tiered approach to address social and emotional behavior. The proposed plan would be implemented in phases.

Phase one includes implementing a Community of Practice model to support early childhood teachers and programs in this work. Through professional development, coaching and technical assistance, early educators will gain an understanding of the Pyramid Model and identify specific Tier 1 intervention strategies to be used in classrooms. The universal classroom interventions will include strategies related to nurturing and responsive relationships and high quality supportive classroom environments.

Phase two builds on the strategies being implemented universally in classrooms by adding targeted social emotional supports for specific children needing them. This includes the intentional teaching of social emotional skills, including understanding and expressing emotions, self-regulation strategies, social problem solving and friendship skills. In phase two, we increase the capacity of the teacher by adding to their tool box of evidence based strategies to use with children to support their social and emotional growth and development.

iii. How does your proposed program or project relate to the Foundation's funding priorities in th...

The proposed program relates to the Foundation's Cradle to Career funding priorities as it relates to early childcare and education. This education initiative of the city of Waterbury is to understand social emotional learning (SEL) outcomes as it relates to fostering supportive learning environments. The pyramid model will help to examine teacher understanding of SEL in pre-k as it relates to curriculum and developmentally appropriate practice with alignment to the CT ELDS.

iv. Does this request include funding for equipment or technology? No

v. If this is an application for continued funding, do you plan to make any changes to the scope o...

This is not an application for continued funding.

B. Workplan (Details of Proposed Request)

i. How, when and where do you plan to implement the grant? List principal steps to complete the pr...

The grant will be implemented through onsite professional development, observation of classrooms, meetings with administrators and teachers, and modeling by of best practices by visitation to exemplar classrooms. Waterbury Public Schools will recruit trained coaches in Connecticut's Pyramid Model for Early Childhood. The proposed date for activities will begin in January of 2018 through January of 2019.

ii. Who in your organization will be responsible for these activities? Who will be responsible for...

We envision this work happening in phases over time, guided by a leadership team made up of building administrators and central office personnel. The Early Childhood Supervisor will be responsible for submitting reports.

iii. Do you plan to collaborate with other agencies or partners on this work? If so, please list t...

Collaboration will take place through the Office of Early Childhood with the School Readiness Coordinator and providers. The collaboration will take place through professional development and planning sessions.

C. Results & Outcomes

i. What are your goals for this proposal? How will you know that your project is successful?

Our goal is to equip teachers with current science based research and knowledge of the Pyramid Model and supports their development of relevant competencies pertaining to early childhood. The initiative is to foster a system that supports early educators in their work with children, implementing strong Tier 1 and Tier 2 interventions along with evidence based practices by achieving the following outcomes:

- Reduction in child challenging behavior
- Increase children's social skills
- Increase satisfaction of program staff and families
- Reduction of turnover in the program
- Reduction in the need for individualized behavior support practices for children with significant social skill deficits or persistent challenging behavior.

• Decrease in suspensions, expulsions and disciplinary inequities in early development.
We will measure success as indicated by a pre and post survey of teachers at the beginning and end of the grant. The survey will inform our next steps in implementation of a tiered intervention for social emotional learning and indicators of success.

ii. List the projected results of your activities. - How much have you done? (e.g. How many peop...

We hope to reach any child enrolled in preschool that attends Waterbury Public Schools (approximately 554) and collaborate with our School Readiness classrooms (approximately 974) to build and expand on social emotional learning through implementation of the Pyramid Model.

iii. Identify the tools you will use to assess the impact and results of your program. Please incl...

The pyramid model will also inform assessment of interventions and screening tools in pre-k, along with a focus on family and teacher engagement.

An indicator of progress will be an increase in Pyramid Model knowledge, skills, and competencies for teachers as measured by a pre and post survey.

D. Leveraging & Sustainability

i. Would this grant leverage additional funding to support the project? If so, please list other ...

No additional funding

ii. What resources have you explored/identified that could help to sustain this work (for instance...

No additional resources have been explored.

Financial & Supplemental Information (Attachments)

Nonprofit Registration to Solicit Funds

We now require you to complete the Nonprofit Registration to Solicit Funds from the CT Department ...

My organization is exempt and has received an exemption.

Attachments

1. Project Budget for New Request <a href="http://connct.org/wp-content/uploads/2017/08/General-Gr...

1General-Grant-Budget-Form.xls

2. Organizational Operating Budget for current year.

final budget book part 1.pdf

3. Board of Directors List	Commissioner List 12-02-15 public 07-07-17.doc
4. Other documentation (as needed):	Proposal_Early Childhood Initiative_Waterbury10.27.17.docx
5. Other documentation (as needed):	final budget book part 2.pdf
6. Other documentation (as needed):	

Signatures

Electronic Signature of Person Completing Application: Name / Title / Date Signed	Amy Simms, Interim Early Childhood Supervisor, October 27, 2017
--	--

Electronic Signature of Executive Director (or equivalent): Name / Title / Date Signed	Robert Henry/Deputy Superintendent/10.27.2017
---	---

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.2

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends that the Waterbury Board of Education approve to apply for the 21st Century Grant for Regan School.

Approved:

Catherine N. Awwad



WATERBURY PUBLIC SCHOOLS

OFFICE OF COMPETITIVE GRANTS
LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

October 16, 2018

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: 21st Century Community Learning Center Grants - 2018

Dear President Brown and Board of Education Commissioners:

The Connecticut State Department of Education recently announced that it is holding a new grant competition for 21st Century Community Learning Centers (CCLC) afterschool programs. These are five year grants for which Waterbury has applied and been awarded multiple grants in the past several years. Funding for these afterschool grants comes through a federal grant from the U.S. Department of Education. Full funding is awarded for each of the first three program years. Grantees are expected to cover twenty-five percent of the year four grant costs, and fifty percent of the year five grant costs.

Successful grant applications must include academic, recreation/wellness, and enrichment /positive youth development activities with teachers, recreation staff, and community-based youth service providers. On behalf of the district, and contingent upon your approval, I am preparing a grant application to be submitted to CSDE for Regan Elementary School. This school was selected based upon principal request and CAO approval. Already, we have sixteen (16) other schools operating afterschool programs this year through grant funding from the 21st CCLC grant program, or from the State Afterschool grant program.

I am still developing the grant budget, which I anticipate will total approximately \$120,000 for year one. Assuming that year one budget, the resulting total grant award would be \$510,000 over five years, with a year four local contribution of not more than \$30,000, and a year five local contribution of not more than \$60,000. The YMCA is the recreation partner; additionally, several community-based agencies will collaborate on delivering program components to facilitate our offering diverse required programming options.

The deadline for proposals is November 1, 2018. Chief Financial Officer Doreen Biolo has approved the local match needed in years four and five of the project(s). I respectfully request your permission to apply for this 21st CCLC afterschool grant.

Very truly yours,

A handwritten signature in cursive script, reading "Louise Allen Brown", is written over a horizontal line.

Louise Allen Brown
Grant Writer

cc: Dr. Verna D. Ruffin
Darren Schwartz
Doreen Biolo

21st Century Community Learning Centers Grant
CT State Department of Education
October 16, 2018
Louise Allen Brown

Grant Highlights

Program Purpose: To support community-learning centers that provide programs focused on helping children in high-need schools to succeed academically through the use of scientifically-based practice and extended learning time. [rfp]

Eligible Applicants: "Applicants must serve schools where at least 40 percent of students are eligible to receive free or reduced price meals...." [rfp, p.1]

Grant Period: Five years, beginning 2018-19

Grant Amount: \$ 50,000. to \$ 200,000. per year (100% SDE funding for first three years, year four 75% SDE funding, year five 50% SDE funding. Local match funding is required at 25% in year four, and 50% in year five.)

Number of Awards: Depends on number of applicants, and centers, and on funds available.

Application Deadline: November 1, 2018

Program Description:

According to the rfp (p.1), the "specific purposes of the 21st CCLC program are to:

- provide opportunities for academic enrichment, including homework help and tutorial services to students, particularly those who attend schools with a demonstrated need for services, to meet state and local student performance standards in core academic subjects, such as reading, mathematics and science;
- offer students a broad array of additional services, programs and activities, such as: youth development activities; drug, violence and pregnancy prevention programs; counseling; project-based learning; art, music, technology education programs; service learning; character education and recreation programs that are designed to reinforce and complement the regular academic program of participating students; and
- offer families of students served by community learning centers opportunities for literacy and related educational development, such as: adult development activities, family activities, opportunities for governance and leadership involvement and participation in school and program events."

Required Program Elements: Literacy; Math; Science; health, nutrition, and recreational programming; academic enrichment; 'broad array' of additional services, programs, activities.

Notice to Non-Public Schools & Community: Applicants are required to give notice to non-public schools of the fact that the public school(s) are applying for an afterschool grant. Non-public schools may offer input on the project design. Successful grantees must notify non-public schools of funded programs and of how students can apply to participate.

Proposed Project:

Waterbury will develop, prepare, and submit a new 21st CCLC afterschool grant proposals for Regan Elementary School, to serve students in grades 2-5. The afterschool program will operate four days per week, for two and a half hours per day. Student participants will remain at their school at regular school dismissal for the program, and they will be transported home safely by bus at the end of the afterschool day. Certified teachers and recreation staff will be on site. Enrichment programs will be scheduled into afterschool time. The YMCA is the recreation partner on the grant, and several additional community agencies will collaborate with the district to deliver the required academic, enrichment, recreation, and other components of this 21st CCLC program.

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.1

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following athletic appointments:

Carpenter, Ryan – NEMS Cross Country Coach, effective 10/11/18.
Cocchiola, Kaitlyn – KHS Head Cheerleading Coach, effective 10/03/18.
Dudek, Caitlyn – NEMS Cheerleading Coach, effective 09/26/18.
Elsemore, Lisa – WSMS Volleyball Coach, effective 09/18/18.
Hinton, Marci – WHS Head Cross Country Coach, effective 09/18/18.
LeVasseur, Armand – Carrington Intramural Volleyball Coach, eff. 09/25/18.
McColl, John – WSMS Cross Country Coach, effective 10/15/18.
Osborne, Arielle – Gilmartin Intramural Tennis Coach, effective 03/25/18.
Rotatori, Kayla – KHS Assistant Girls Swim Coach, effective 09/26/18.
Weaver, Trai – WCA Assistant Football Coach, effective 09/24/18.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.2

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments effective immediately:

Cochran, Candee – Office Manager/Non-public schools, full-time, UPSEU Union with benefits, funded by Title I Public/Non-public.

Dzubay, Dawn – Tutor/MMS, part-time, \$32 p/hour, non-union and w/o benefits.

Gravel, Suzanne– Tutor/RMS, part-time, \$32 p/hour, non-union and w/o benefits.

Howard, Kathleen– Tutor/MMS, part-time, \$32 p/hour, non-union and w/o benefits.

Marte, Ytcher – Secretary III, SBO, full-time, UPSEU Union, with benefits, funded by Title IIA

Watts-Calzada, Syvella – FRC/Wilson, full-time, \$24.72 p/hour, non-union and with benefits.

Yurchyk, Patricia– Tutor/MMS, part-time, \$32 p/hour, non-union and w/o benefits.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.3

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following
21st Century/State Department of Education After-school Program Teacher
Appointments, salary per contract:

Barolli, Nazire – NEMS/Teacher
Corbo, Cherie – Washington/Lead Teacher
Della Calce, Anthony – NEMS/Teacher
Griffiths, Mysti – NEMS/Teacher
Hart, Richard Jr. – Duggan/Teacher
Larkin, Brian – Kingsbury/PE, SDE Program
Mastrianni, Jason – Hopeville/Teacher
Rotatori, Kayla – PE
Wallace, Matthew – Walsh/Teacher

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.4

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following 21st Century Recreation Specialist Appointments, part-time, \$12.00 p/hour, non-union and without benefits, effective immediately:

Andrews, Chyloe
Lopez, Chelsea
Marquez, Destiny

Cerrutti, Athaliah
Lora, Nidia
Rivera, Michelle

Daley, Neville
Marcal, Maria
Vargas, Yesaira

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.5

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Waterbury Career Academy After-school STEM Program appointments, funded by Alliance Grant:

DeFrancesco, Nora – teacher

Jacqueline Malcolm – teacher

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.6

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Robotics Teacher and Mentor appointments effective immediately:

Lucian, David – WMS/Mentor
Gaydosh, Kathy – WSMS/Mentor
Page, Jennifer – NEMS/Mentor
Aird, Hugh – Enlightenment/Mentor

Pesce, Marguerite – WMS/Teacher
Irizarry, Jorge – WSMS/Teacher
Lafayette, Donald – NEMS/Teacher

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.7

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Rotella After School Programs (Enrichment and Academics) – Session 1, October 1 through December 6, 2018 – Monday through Thursday:

Administrator – Robin Henry
Substitute Administrator – Dana Wallace (as needed)
AV Tech – Brian Michaud
Grants Facilitator/Clerical – Jean Zastaury

Teachers

Altieri, Christina
Argenta, Lauren
Barrett, Ellen
DeSanto, Christine
Ledbetter, Brenda
McLaren, Ashley
Miller, Terri
Monroe, Mary
Rinaldi, Heather
Silva, Joseph
Walent, Cheyenne

Subs:

Heidgerd, Angela
Lee, Ellen
Ouellette, Bernadette
Porcaro, Stefanie
Santovasi, Monica

Aides/Paras

Begin, Debra
Cicchiello, Ersilia
Generali, Linda
Lombardi, Lauren

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.8

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following teacher transfers:

Linskey, Tara – from WMS/WSMS Health to WSMS Health, eff. 10/04/18.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.9

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Mancini	Mark	Duggan	Gr. 4	8/23/2018
Renzoni	Matthew	Enlightenment	PE/Health	9/20/2018
Richards	Randall	Wilby	Business	8/27/2018
Rivera-Saez	Briselle	Wallace	Bil Gen Science	8/27/2018

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.10

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

Ciccio, Chelsea – CHS Special Education, effective 10-05-18.
Fareira, Charles – WMS Grade 7 Science, effective 09-30-18.
Goetz, Donald – WHS Spanish, effective 10/26/18.
Huegi, Patricia – NEMS Math Lab, effective 09-12-18.
Johnson, Mariah – Tinker Grade 2, effective 09-20-18 (revised date).
Lestage, Sara – Carrington Library Media Specialist, effective 10/23/18.
Martinez, Soribel - Hopeville Social Worker, effective 11-02-18.
Proto, Daniel – KHS Art, effective 10/19/18.
Shinskie, Shannon – WHS ROTC, effective 09-19-18.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.11

October 18, 2018

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following retirements:

Pascale, Stephanie – Sprague Grade 3, effective 09-23-18.

Sanchez, Susan – Maloney Magnet Kindergarten, effective 06-30-19.

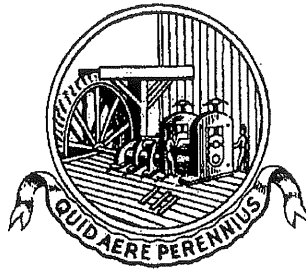
Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

Communications



Packet week ending: 10/16/18



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 5, 2018

Michelle Baker
1909 Weed Road
Torrington, CT 06790

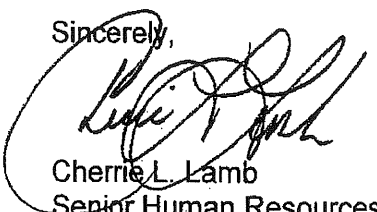
Dear Mrs. Baker:

We are pleased to inform you that you are being transferred to the position of Assistant Superintendent of Schools for the Board of Education (Req. #2019094A).

Under the City of Waterbury Ordinance 37.118 (B), Transfers; Inter-departmental transfers, the Director of Human Resources and the Superintendent of Schools has approved said transfer

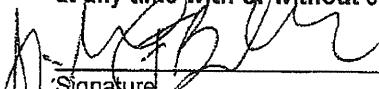
Your official start date is October 05, 2018. Your annually salary is \$151,784.00. Please contact Dr. Verna Ruffin, Superintendent of Schools to discuss the details of the position at 203-574-8000

Sincerely,

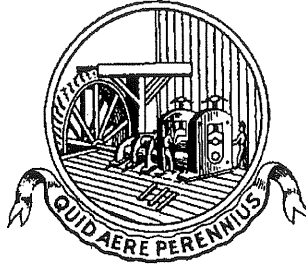

Cherrie L. Lamb
Senior Human Resources Generalist
clamb@waterburyct.org

cc: Dr. Verna Ruffin
Board of Education
Employee File

I accept ~~decline~~ (please circle one) the provisions of this offer of employment with the City of Waterbury and have read and understand that my employment with the City of Waterbury is considered "at-will," meaning that either the City or I may terminate this employment relationship at any time with or without cause or notice.


Signature

10/5/18
Date



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 5, 2018

Noreen Buckley
269 Beach Avenue
Watertown, CT 06795

Dear Ms. Buckley:

We are pleased to inform you that you are being transferred to the position of Assistant Superintendent of Schools for the Board of Education (Req. #2019094).

Under the City of Waterbury Ordinance 37.118 (B), Transfers; Inter-departmental transfers, the Director of Human Resources and the Superintendent of Schools has approved said transfer

Your official start date is October 05, 2018. Your annually salary is \$149,984.00. Please contact Dr. Verna Ruffin, Superintendent of Schools to discuss the details of the position at 203-574-8000

Sincerely,

Cherrie L. Lamb
Senior Human Resources Generalist
clamb@waterburyct.org

cc: Dr. Verna Ruffin
Board of Education
Employee File

I accept/decline (please circle one) the provisions of this offer of employment with the City of Waterbury and have read and understand that my employment with the City of Waterbury is considered "at-will," meaning that either the City or I may terminate this employment relationship at any time with or without cause or notice.

Signature

10/5/18
Date

Waterbury Board of Education
235 Grand Street
Waterbury, CT 06702

October 5, 2018

COMPLAINT – Denise Carr

Dear Board of Education,

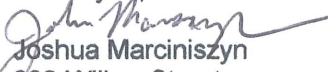
I request you conduct an investigation to review the actions and/or inactions of Denise Carr. She was presented with a serious allegation of noncompliance with an IEP of a Special Education student. Rather than concern for the child/student that this noncompliance affects, she deflected and redirected. Further when given direct notice that her failure to respond would result in a written complaint filed with the State Dept. of Education, she failed and refused to respond. Subsequently, a written complaint was filed.

Three concerns I have related to Denise Carr is;

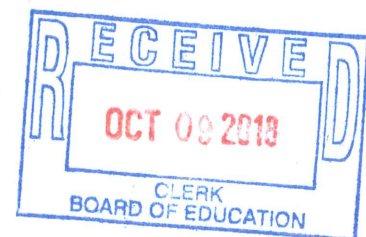
1. Her lack of action and disregard put a child/student at risk. (Why not respond with, 'thank you for your concern. I will look into it.').
2. Her lack of action and refusal to put a child/students interest as priority was the catalyst to a formal written complaint against the teacher, school and District, when appropriate action by her likely would have resulted in only notice and awareness of the noncompliance, and corrective action. Denise escalated the issue rather than seeking to resolve it. This demonstrates a lack in leadership. Something this District cannot afford if they are serious about improving the quality of education in Waterbury.
3. Her attitude toward foster parents and the role they play in a child/student's life is appalling. We are a pre-adoptive home and will become the parent of this child. DCF and the Education Surrogate will not be involved when we become the legal guardian. She has demonstrated how poorly this child/student IEP will be managed and with the of care and concern she has about compliance. This will only force me to become even more vigilant, ensuring that everything is spelled out completely and in detail and is followed exactly and fully. It is clear that I will have to babysit her and manage her to ensure she does her job. There will be 100% compliance with his IEP, everything from procedural compliance to functional execution, once we become the legal guardian or complaints will sprinkle over the District like snowflakes. You have Denise Carr directly to thank for our hyper-vigilance regarding S.M.. It is my opinion that she is not ready for a supervisory position within the District given this incident. I request this complaint about her performance be placed in her personnel file and be weighed on promotions and merit increases.

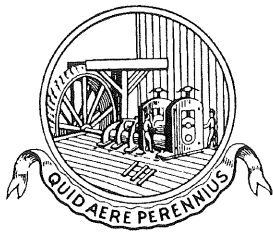
Attached is the email trail for your review. Lisa Brown, though apparently not the supervisor anymore, should have responded with whom the supervisor is as well as, if she wanted to direct me back to the surrogate. Lisa blew off this email as not her problem. Not the team work I desire to see within my District.

Thank you,


Joshua Marciniszyn
633 Willow Street
Waterbury, CT 06710
marciniszyn@comcast.net

cc: Superintendent
Denise Carr





The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

236 Grand Street
Waterbury, CT 06702
203-574-6761 Phone
203-574-8087 Fax

October 9, 2018

Janice Epperson
61 Navajo Cove
Jackson, TN 38305

Dear Ms. Epperson:

Congratulations, you have been selected for employment with the City of Waterbury for the position of Assistant Superintendent of Schools in the Education Department (Requisition #2019094B.) In this position, your starting compensation will be \$151,784.00 per year. In addition you may be eligible for benefits.

This is a conditional offer pending satisfactory results of the pre-employment process. This process includes a urine drug screen, physical exam and a Human Performance Evaluation administered by Concentra Medical Services, which must be completed within 48 hours of the initial offer of the position by the Human Resources/Civil Service Department and a background fingerprint record check. If you do not adhere to the specified instructions, you will no longer be eligible for certification for the above mentioned position and your conditional offer will be rescinded.

Please provide the following items, which are necessary for completing your pre-employment requirements for the final certification:

- Three employment references
- Verification of all employment listed on your signed application
- New employment paperwork
- Identification needed to satisfy the Federal I9 requirement
- Proof of residency (Waterbury residents only)
- Fingerprint packet with money order or bank check (certain fees apply)
- National Criminal Background Check
- DCF background check (if applicable)
- ESSA requirement (if applicable)

You will be initially certified to this position when you have successfully passed all of the above mentioned pre-employment requirements. Once the Human Resources/Civil Service Office receives and verifies the above information, you will be contacted regarding your start date.

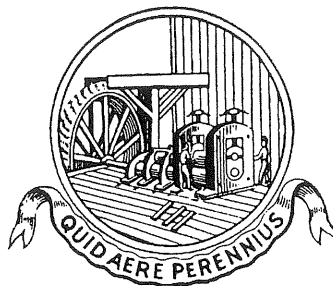
Please note, under the Civil Service Rules and Regulations, your name will be removed from the eligibility list if you decline this offer of appointment unless within three days of the date of this letter you furnish satisfactory evidence justifying your decision. Please call the Civil Service Office at (203) 574-6761 with any questions that you may have.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 5, 2018

Janeisy Hernandez Del Sol
279 Oakville Ave Apt #20
Waterbury, CT 06708

Dear Ms. Hernandez Del Sol:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Paraprofessional (Req. #2019214) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, October 11, 2018 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be October 12, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

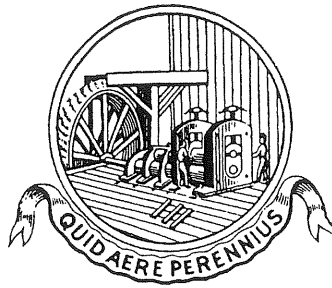
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/JP

cc: Board of Education
Dr. Ruffin,, Supt. of Schools
Melissa Baldwin, Director of Spec Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 5, 2018

Patricia Morla
44 East Liberty St. Apt #8
Waterbury, CT 06706

Dear Ms. Morla:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Paraprofessional (Req. #2019117) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, October 11, 2018 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be October 12, 2018 at your regular scheduled time.

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Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/JP

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Spec Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 10, 2018

Thomas Pelletier
112 Concord St.
Waterbury, CT 06710

Dear Mr. Pelletier:

Your name is being certified to the Education Department for the position of Maintainer II (Req. #2018679) at \$18.09 per hour.

Your official start date was September 26, 2018.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

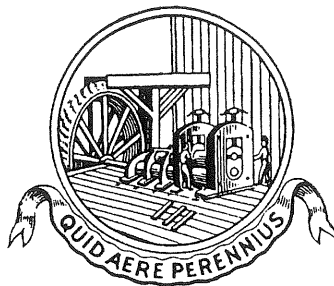
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc: Dr. Ruffin, Supt. of Schools
Board of Education
Chris Harmon, Acting Schl Insp
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 10, 2018

Kenneth Underwood
532 Nova Scotia Hill Rd.
Watertown, CT 06795

Dear Mr. Underwood:

Your name is being certified to the Education Department for the position of Maintainer II (Req. #2018591) at \$16.73 per hour.

Your official start date was September 26, 2018.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

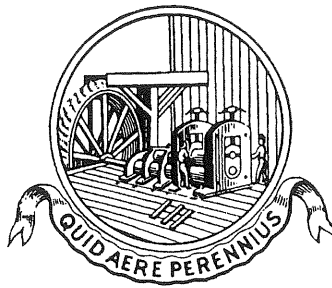
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc: Dr. Ruffin, Supt. of Schools
Board of Education
Chris Harmon, Acting Schl Insp
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 10, 2018

John Finateri
82 Hamden Ave.
Waterbury, CT 06704

Dear Mr. Finateri:

Your name is being certified to the Education Department for the position of Maintainer II (Req. #2018680) at \$18.09 per hour.

Your official start date was September 26, 2018.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

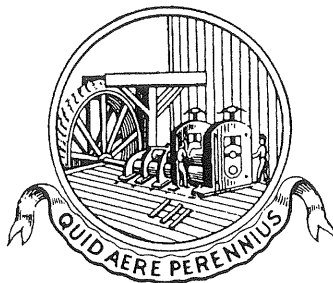
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc: Dr. Ruffin, Supt. of Schools
Board of Education
Chris Harmon, Acting Schl Insp
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 10, 2018

Dustin Catalani
17 Greystone Rd.
Waterbury, CT 06704

Dear Mr. Catalani:

Your name is being certified to the Education Department for the position of Maintainer II (Req. #2018681) at \$18.09 per hour.

We have scheduled your orientation for Thursday, October 11, 2018 at 9:00 a.m. at the Department of Human Resources, 236 Grand Street in Waterbury. You must attend the orientation session in order to be certified to this position. Your first day reporting to your new department/supervisor was September 26, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Chris Harmon, Acting School Insp.
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

October 10, 2018

Sydney Molina
132 Great Hollow Rd.
Woodbury, CT 06798

Dear Ms. Molina:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of School Secretary – Crosby High School (Req. #2019216) at \$16.06 per hour. Please contact Jade Gopie, Principal @ Crosby High School at (203) 574-8061 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, October 11, 2018 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be October 12, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Jade Gopie, Principal @ Crosby
file