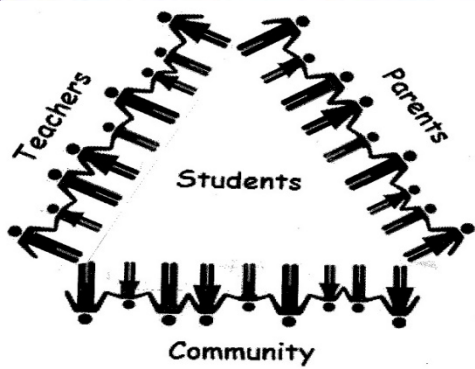
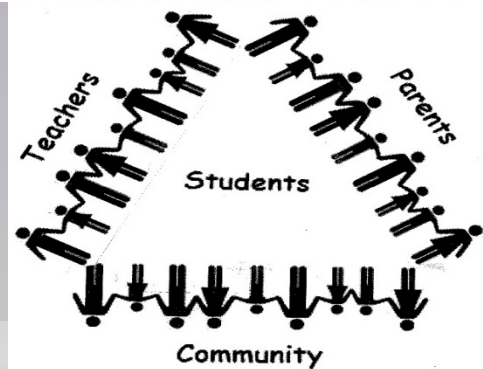


Jonathan Reed School



Principal- Juan Mendoza
SVP- Diurca Tomasella
January 3rd 2019



Quick Overview

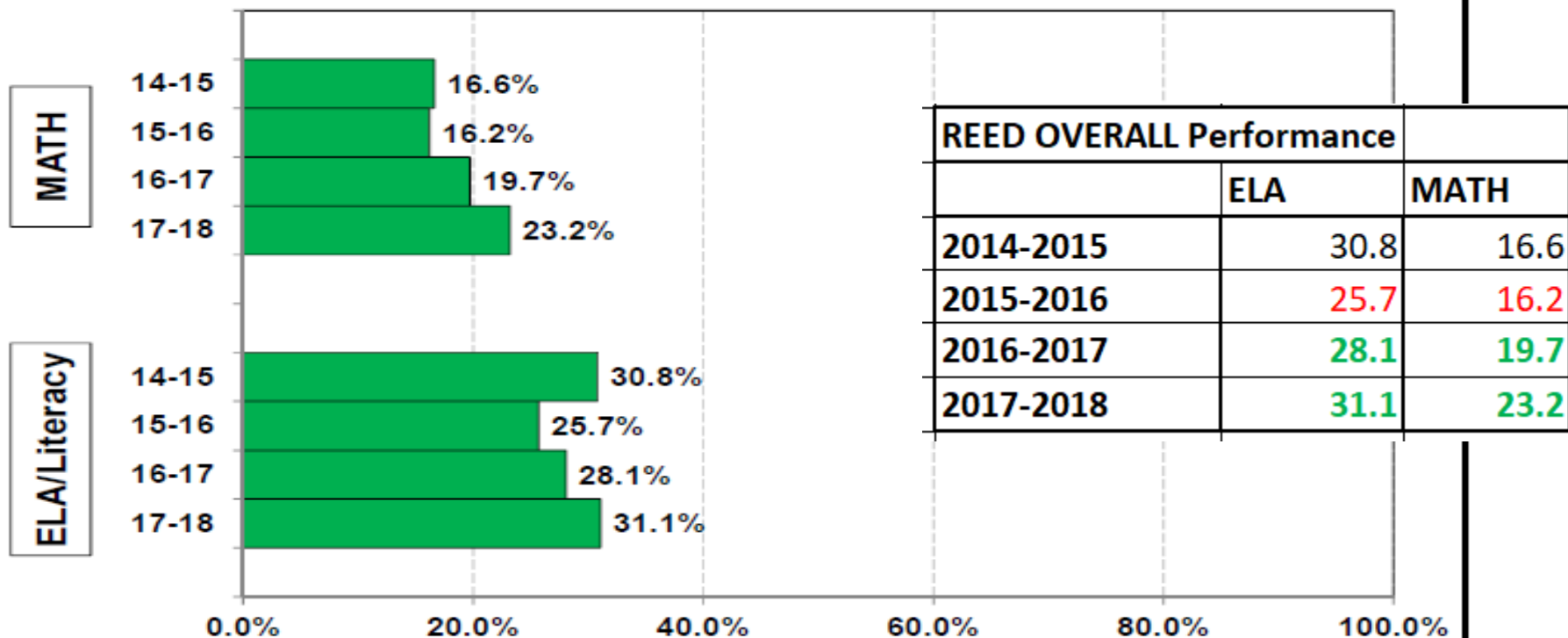
- School Data Update
- Parental involvement
- Family Resource Center and Reed Before/After school Programs
- New this year
- Student presentation-Reed Student Council



WATERBURY PUBLIC SCHOOLS SMARTER BALANCED AND SAT RESULTS



***Preliminary Data ***

SMARTER BALANCED
Reed – All Grades
Percentage of Students Meeting or Exceeding the Achievement Level





SMARTER BALANCED GROWTH MODEL PRELIMINARY RESULTS SORTED BY CHANGE FROM PRIOR YEAR

SCHOOL	Subject	2015-2016			2016-2017			2017-2018			PTA CHANGE FROM PRIOR YEAR	PTA CHANGE FROM FIRST YEAR	2017-2018 PTA ESSA Target Met?
		Number of Matched Students	Growth Rate	Average Percentage of Target Achieved (PTA)	Number of Matched Students	Growth Rate	Average Percentage of Target Achieved (PTA)	Number of Matched Students	Growth Rate	Average Percentage of Target Achieved (PTA)			
Bunker Hill School	ELA	129	27.9%	60.5%	128	11.7%	33.3%	124	29.8%	58.9%	25.6%	-1.6%	YES
Rotella Interdistrict Magnet School	ELA	185	30.8%	55.4%	187	23.5%	50.4%	184	42.4%	69.2%	18.8%	13.8%	YES
Walsh School	ELA	105	43.8%	76.0%	104	15.4%	37.3%	115	27.8%	55.2%	17.9%	-20.8%	YES
Driggs School	ELA	126	30.2%	63.3%	136	12.5%	36.9%	132	28.0%	53.8%	16.9%	-9.5%	YES
Wendell L. Cross School	ELA	82	39.0%	63.3%	104	26.9%	52.8%	95	37.9%	68.8%	16.0%	5.5%	YES
Hopeville School	ELA	93	32.3%	64.3%	83	14.5%	38.5%	83	28.9%	54.4%	15.9%	-9.9%	YES
F. J. Kingsbury School	ELA	149	38.9%	67.9%	145	27.6%	52.1%	151	38.4%	67.4%	15.3%	-0.5%	YES
Woodrow Wilson School	ELA	88	46.6%	73.5%	89	23.6%	47.4%	86	29.1%	61.4%	14.0%	-12.1%	YES
Duggan School	ELA	190	46.8%	70.1%	209	26.8%	46.6%	222	38.3%	60.3%	13.7%	-9.8%	YES
Bucks Hill School	ELA	93	17.2%	36.8%	101	26.7%	55.2%	98	36.7%	63.5%	8.3%	26.7%	YES
Reed School	ELA	179	35.8%	58.6%	202	30.2%	53.3%	216	31.5%	59.4%	6.1%	0.8%	YES
Washington School	ELA	79	34.2%	65.8%	94	25.5%	53.1%	92	30.4%	58.9%	5.8%	-6.9%	YES
Gilmartin School	ELA	229	40.2%	65.9%	215	25.1%	49.0%	224	32.6%	54.1%	5.1%	-11.8%	YES
H. S. Chase School	ELA	223	29.6%	56.5%	217	24.9%	50.5%	218	24.8%	54.6%	4.1%	-1.9%	YES
Waterbury School District	ELA	6297	33.2%	57.0%	6452	26.0%	47.7%	6432	27.7%	50.8%	3.1%	-6.2%	NO
B. W. Tinker School	ELA	188	26.1%	51.5%	199	26.1%	48.6%	186	28.5%	51.5%	2.9%	0.0%	NO
Regan School	ELA	79	44.3%	72.9%	89	24.7%	50.6%	92	26.1%	53.3%	2.7%	-19.6%	NO
West Side Middle School	ELA	862	37.9%	59.9%	854	23.2%	42.3%	841	24.9%	44.5%	2.2%	-15.4%	NO
Michael F. Wallace Middle School	ELA	1029	30.3%	49.3%	991	25.7%	44.4%	950	26.9%	46.3%	1.9%	-3.0%	NO
Waterbury Arts Magnet School (Middle)	ELA	310	33.2%	51.7%	317	34.4%	51.3%	315	29.5%	49.3%	-2.0%	-2.4%	NO
Carrington School	ELA	247	30.8%	54.7%	250	32.8%	56.4%	246	29.7%	51.7%	-4.7%	-3.0%	NO
North End Middle School	ELA	840	34.2%	56.5%	808	27.4%	46.7%	786	21.6%	41.8%	-4.9%	-14.7%	NO
Margaret M. Generali Elementary School	ELA	134	31.3%	59.3%	155	29.7%	56.8%	162	25.9%	46.3%	-10.5%	-13.0%	NO
Sprague School	ELA	110	16.4%	46.5%	128	28.1%	58.9%	133	16.5%	45.8%	-13.1%	-0.7%	NO
Maloney Interdistrict Magnet School	ELA	163	30.7%	57.7%	160	50.0%	74.2%	163	31.9%	60.0%	-14.2%	2.3%	NO



SMARTER BALANCED GROWTH MODEL PRELIMINARY RESULTS SORTED BY CHANGE FROM PRIOR YEAR

SCHOOL	Subject	2015-2016			2016-2017			2017-2018			PTA CHANGE FROM PRIOR YEAR	PTA CHANGE FROM FIRST YEAR	2017-2018 PTA ESSA Target Met?
		Number of Matched Students	Growth Rate	Average Percentage of Target Achieved (PTA)	Number of Matched Students	Growth Rate	Average Percentage of Target Achieved (PTA)	Number of Matched Students	Growth Rate	Average Percentage of Target Achieved (PTA)			
Regan School	Math	79	32.9%	54.0%	89	15.7%	37.7%	92	28.3%	58.8%	21.1%	4.8%	YES
Rotella Interdistrict Magnet School	Math	185	42.7%	65.2%	187	34.8%	63.8%	183	47.5%	75.7%	11.9%	10.5%	YES
Duggan School	Math	191	34.0%	56.7%	209	32.1%	52.9%	222	38.7%	63.3%	10.4%	6.6%	YES
Reed School	Math	179	36.3%	59.7%	202	35.6%	60.1%	216	48.6%	68.5%	8.4%	8.8%	YES
Bunker Hill School	Math	132	22.0%	49.3%	128	29.7%	51.6%	123	28.5%	57.3%	5.7%	8.0%	YES
Hopeville School	Math	95	40.0%	64.3%	83	36.1%	65.2%	83	37.3%	69.5%	4.3%	5.2%	YES
Driggs School	Math	127	24.4%	56.4%	137	23.4%	54.7%	132	29.5%	56.2%	1.5%	-0.2%	NO
West Side Middle School	Math	869	31.6%	48.9%	855	25.5%	40.8%	838	25.7%	41.0%	0.2%	-7.9%	NO
Michael F. Wallace Middle School	Math	1034	27.6%	44.0%	991	24.0%	41.2%	956	25.2%	41.3%	0.1%	-2.7%	NO
Washington School	Math	79	35.4%	62.9%	94	33.0%	61.9%	92	31.5%	61.9%	0.0%	-1.0%	NO
Sprague School	Math	110	23.6%	54.8%	128	26.6%	52.4%	133	27.1%	52.3%	-0.1%	-2.5%	NO
Waterbury Arts Magnet School (Middle)	Math	310	29.7%	47.2%	317	27.1%	43.3%	315	25.4%	43.1%	-0.2%	-4.1%	NO
Waterbury School District	Math	6354	30.5%	51.6%	6447	30.9%	51.8%	6414	30.0%	50.4%	-1.4%	-1.2%	NO
Walsh School	Math	105	38.1%	62.3%	104	34.6%	61.2%	115	29.6%	58.9%	-2.3%	-3.4%	NO
Carrington School	Math	247	40.1%	61.5%	250	41.6%	62.3%	246	39.4%	58.9%	-3.4%	-2.6%	NO
B. W. Tinker School	Math	188	27.1%	53.8%	199	34.7%	60.6%	186	29.6%	56.4%	-4.2%	2.6%	NO
Woodrow Wilson School	Math	89	29.2%	63.2%	89	34.8%	63.5%	86	33.7%	59.3%	-4.2%	-3.9%	NO
F. J. Kingsbury School	Math	149	44.3%	73.2%	145	39.3%	66.5%	151	34.4%	62.0%	-4.5%	-11.2%	NO
North End Middle School	Math	847	27.3%	44.6%	808	27.2%	43.8%	783	23.4%	38.4%	-5.4%	-6.2%	NO
Gilmartin School	Math	228	25.4%	47.7%	215	37.7%	58.2%	223	27.8%	52.3%	-5.9%	4.6%	NO
Bucks Hill School	Math	93	18.3%	43.8%	101	44.6%	71.8%	98	39.8%	64.9%	-6.9%	21.1%	NO
H. S. Chase School	Math	224	31.7%	55.0%	215	38.6%	65.8%	218	28.9%	54.8%	-11.0%	-0.2%	NO
Maloney Interdistrict Magnet School	Math	163	36.2%	62.1%	160	51.9%	79.9%	163	39.9%	66.0%	-13.9%	3.9%	NO
Margaret M. Generali Elementary School	Math	134	21.6%	49.6%	155	44.5%	75.0%	162	32.1%	57.4%	-17.6%	7.8%	NO
Wendell L. Cross School	Math	82	20.7%	49.1%	103	53.4%	84.3%	95	44.2%	63.8%	-20.5%	14.7%	NO

2017-2018 **Reed Met 4 out of 5** ESSA GOALS (Every Student Succeeds Act)

GOAL	16-17 target	17-18 target	Results	
*SPI-ELA	56.5	57.9	58.5	✓ Target Met
SPI-MATH	49.7	51.6	52.9	✓ Target Met
**SB-GROWTH ELA	53.3	56.9	59	✓ Target Met
SB-GROWTH Math	60.1	63.2	69	✓ Target Met
Chronic attendance	10.6	10.2	12.2	✗



Performance Last Year



*SPI- How well students did based on scale score

**SB-How much students have grown based on 2 years on their score

Planning and Monitoring

Analyze Smarter Balance Data and BOY district assessment data

- Collaboratively develop School Improvement Plan (SIP) with Reed School leadership team

Dec 3 Principals Accountability meeting

- Reviewed this years ESSA targets
- Analyzed current Chronic attendance
- Analyzed current reading Dibels data
- Analyzed current iReady data
- Use current data to calculate projections where we currently stand as of 12/3/18



Met with leadership team

Revisited SIP and strategies to ensure aligned to support our areas of focus.

Chronic Attendance Projection

Grade Gender Ethnicity Special Education High Needs Students



Report

PR024: Chronic Absence - School

2018-2019 - Reed School - Reed School

Exclude Pre-K - Include Suspensions

12/4/18 12:38 PM

	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Severe + Moderate)		At Risk Attendance		Satisfactory Attendance		Total Enrollment
Grade Level	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
K	0	0.0%	2	4.9%	2	4.9%	8	19.5%	31	75.6%	41
1	0	0.0%	3	6.4%	3	6.4%	13	27.7%	31	66.0%	47
2	0	0.0%	2	4.1%	2	4.1%	5	10.2%	42	85.7%	49
3	0	0.0%	4	8.7%	4	8.7%	13	28.3%	29	63.0%	46
4	0	0.0%	3	5.7%	3	5.7%	10	18.9%	40	75.5%	53
5	1	2.1%	6	12.8%	7	14.9%	8	17.0%	32	68.1%	47
6	1	1.9%	3	5.6%	4	7.4%	11	20.4%	39	72.2%	54
7	0	0.0%	2	4.1%	2	4.1%	10	20.4%	37	75.5%	49
8	1	2.1%	6	12.5%	7	14.6%	9	18.8%	32	66.7%	48
Summary	3	0.7%	31	7.1%	34	7.8%	87	20.0%	313	72.1%	434

Grade Gender Ethnicity Spe



Report

PR024: Chronic Absence - School

2018-2019 - Reed School - Reed School

Exclude Pre-K - Include Suspensions

12/17/18 11:03 AM

	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Severe + Moderate)		At Risk Attendance		Satisfactory Attendance		Total Enrollment
Grade Level	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
K	0	0.0%	2	4.9%	2	4.9%	10	24.4%	29	70.7%	41
1	0	0.0%	4	8.5%	4	8.5%	14	29.8%	29	61.7%	47
2	0	0.0%	1	2.0%	1	2.0%	10	20.4%	38	77.6%	49
3	0	0.0%	5	10.6%	5	10.6%	14	29.8%	28	59.6%	47
4	0	0.0%	3	5.7%	3	5.7%	18	34.0%	32	60.4%	53
5	2	4.2%	6	12.5%	8	16.7%	11	22.9%	29	60.4%	48
6	0	0.0%	5	9.1%	5	9.1%	14	25.5%	36	65.5%	55
7	0	0.0%	3	6.0%	3	6.0%	10	20.0%	37	74.0%	50
8	1	2.1%	7	14.9%	8	17.0%	13	27.7%	26	55.3%	47
Summary	3	0.7%	36	8.2%	39	8.9%	124	28.4%	284	65.0%	437



2019 ESSA Target

Chronic Attendance -Daily Monitoring

December 2018

WATCH OUR ATTENDANCE RISE

15 days

Homeroom	%	%	%	%	%	%	%	%	%	%	%	%	%	%	%	%	Monthly %
	3-Dec	4-Dec	5-Dec	6-Dec	7-Dec	10-Dec	11-Dec	12-Dec	13-Dec	14-Dec	17-Dec	18-Dec	19-Dec	20-Dec	21-Dec		
KM	95	90	90	95	90	95	95	95	95	95	95						94
KP	100	100	95	100	95	90	95	95	100	95	90						96
1K	100	95	95	100	95	95	91	91	100	86	82						94
1S	100	95	95	100	100	95	95	83	87	100	83						94
2A	92	100	88	96	92	100	100	100	100	96	88						96
2C	96	96	96	100	96	96	92	80	96	96	96						95
3S	95	95	100	87	96	95	95	86	100	95	95						94
3W	95	95	95	100	95	95	91	87	100	95	91						94
4HA	100	100	88	96	96	88	92	100	96	92	88						94
4HI	88	88	85	96	96	96	96	88	88	92	96						92
5C	100	92	100	100	96	92	92	92	96	96	76						94
5G	95	91	95	95	100	87	91	95	100	100	100						95
6G	95	89	82	92	92	92	85	85	85	89	89						89
6M	92	92	85	85	96	100	96	88	100	100	88						93
7B	96	96	96	100	100	92	100	92	100	96	84						96
7R	95	100	100	100	96	96	96	100	96	96	92						97
8JB	88	84	88	96	96	96	100	100	83	95	91						92
8BR	91	95	82	91	91	91	91	95	86	95	95						91
School wide	95	94	92	96	95	94	94	92	95	95	90	0	0	0	0		
Weather Conditions	Sunny & mild	Sunny & cold	Sunny & cold	Sunny & cold	Sunny & cold	Sunny & cold	Sunny & cold	Sunny & cloud	Light snow	Cloudy	Cloudy & mild	Sunny & cold	Sunny & cold	Sunny & cool	Torrential rain		half day



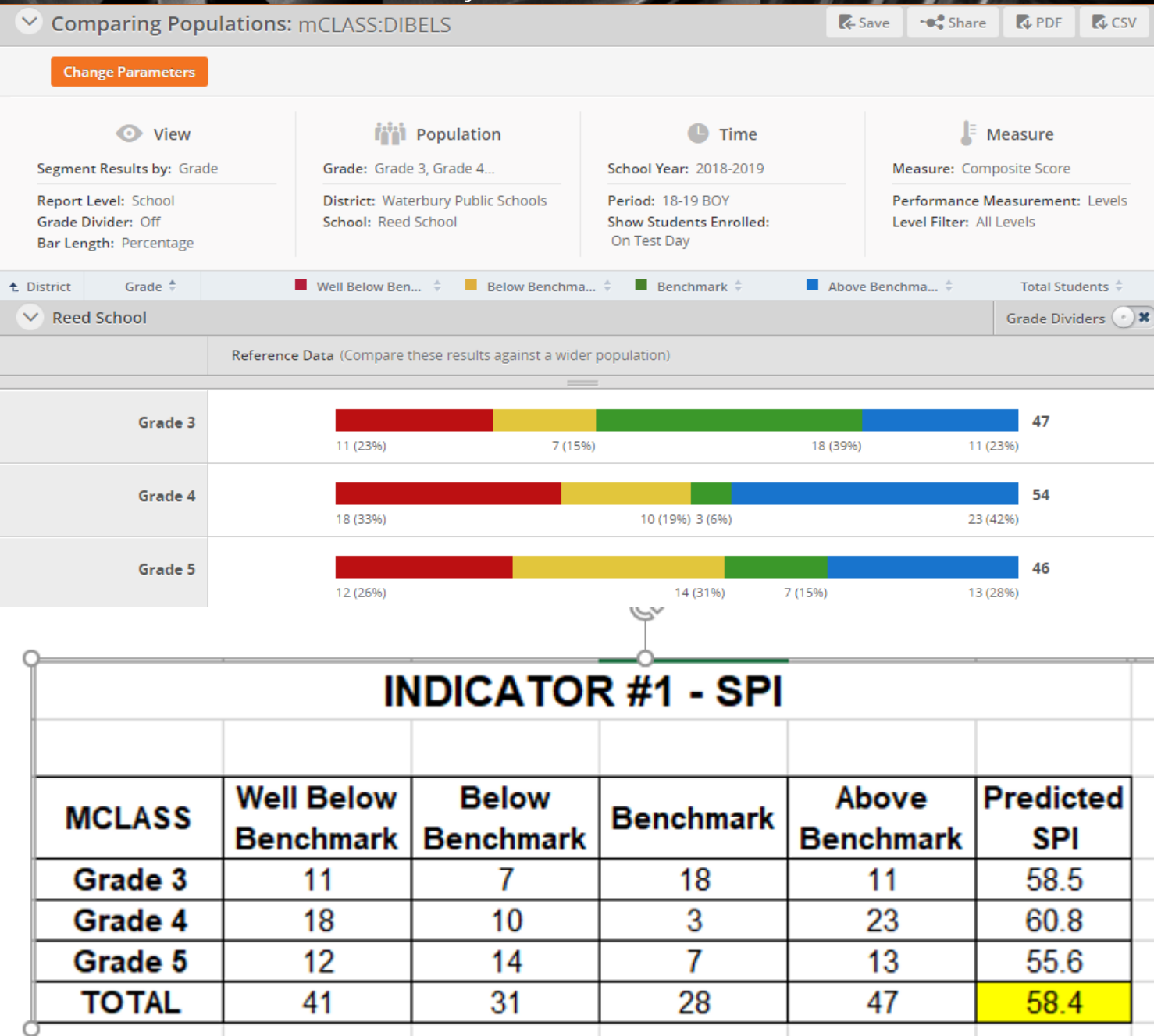
Damore Regular Ed k-2

Kobelski Regular Ed 3-5

Martinez Regular Ed 6-8

Lawson Sped k-8

Current ELA Projections



2019 ESSA Target

Current Math Projections

IREADY	Early-Grade or Below	Mid-Grade or Above	Predicted SPI
Grade 3	42	5	47.6
Grade 4	49	4	49.9
Grade 5	33	13	57.8
TOTAL	124	22	51.7



2019 ESSA Target



Projections ESSA GOALS-Every Student Succeeds Act

GOAL	16-17 target	17-18 target	Results	18-19 Targets	18-19 BOY Proj (12-3-18)
*SPI-ELA	56.5	57.9	58.5	59.3	58.4 (Dibels)
SPI-MATH	49.7	51.6	52.9	53.6	51.7 (iReady)
**SB-GROWTH ELA	53.3	56.9	59	60.5	
SB-GROWTH Math	60.1	63.2	69	66.2	
Chronic attendance	10.6	10.2	12.2	9.7	8.9

(SPI projections based on DEC 3 BOY data)



Current projections



Parental Involvement



9/17/18 **Open House** and Community Resources/Services Fair

9/21/2018 AM **Gathering Parade**

10/10/18 **Monthly Parent Coffee Club**

Topics covered The Reed Family Resource Center

Gave a brief overview of the Waterbury Public Schools District Website

Provided PowerSchool codes to parents

10/10/18 **Student of the Month**

Sponsored by Dressler Law Firm through the Mega Education program

Each parent received a Chet account certificate

11/14/18 **Parent Coffee Club**

Topic: Staywell presentation on Dental Hygiene

And staying healthy during the flu season

11/14/18 **Student of the Month**

Sponsored by Dressler Law Firm through the Mega Education program

12/5/18 **Annual Title 1 Meeting**

Reading coaches presented on programs Title 1 funds

Title 1 reading interventions

Proficient Fluency

EOY Goal

ELA Study Sync

Wonders Reading program

12/07/18 **School Governance Council Meeting**

Training by Mrs. Mary Ann Marold, Education Liaison

12/13/18 **Student of the Month**

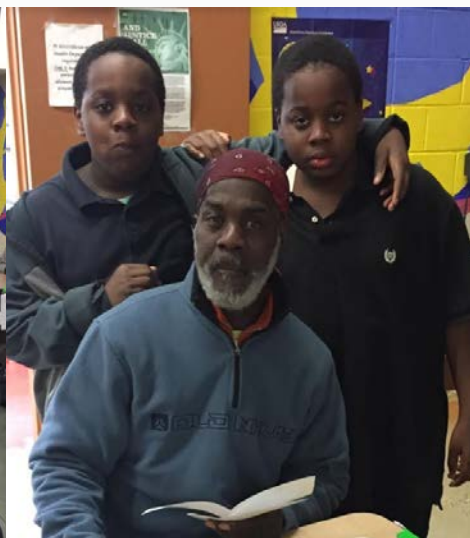
Sponsored by Dressler Law Firm through the Mega Education program

12/13/18 **Monthly Parent Coffee Club**

Topic: ESL Program and parent involvement

Presentation by Mr. Garcia, ESL teacher

12/13/18 **Family Grinch Night**



Family Resource Center and Reed Before and Afterschool Programs

- FRC Books and Basketball
- Safety Patrol
- FRC After school Arts program
- FRC After School Leadership program
- Food Corps
- Intramural sports (basketball, soccer, volleyball and tennis)
- 21st century program
- ESH After school Program



New This Year

- NGSS Science
- Wonders K-5 ELA
- Study Sync ELA 6-8
- Restorative Circles



To support this...

Focus on Increased
Teacher planning and
collaboration time





7 Parents
5 teachers
2 community reps
1 Principal
1 Parent Liaison

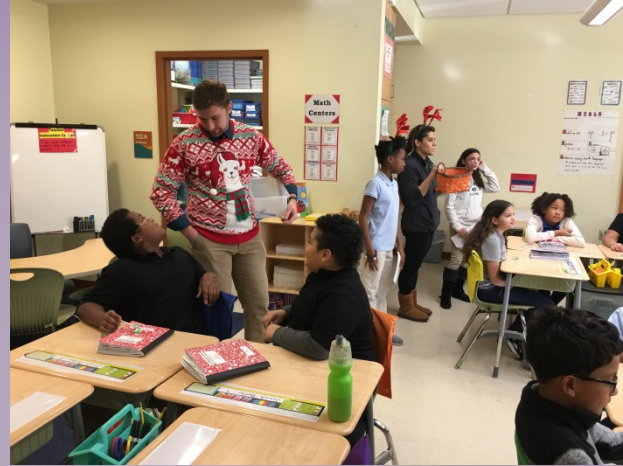
Waterbury Public Schools Jonathan E. Reed Elementary School Meeting Minutes

Group/Team: School Governance Council Meeting			
Location: Reed Library	Date of Meeting: 12/07/18	Start Time: 8:05am	Finish Time: 8:35am

Attendance (include titles) all people present are marked with an x				
Ms. Dunn- Chair	Mrs. Tomasella- Century 21	Mrs. Damore-Parent Liaison		
Ms. Rock- Secretary	Mr. Diaz- Dressler Law			
Mr. Garcia-Teacher	Tyasha Brewer-Parent			
Ms. Zukowski-Teacher	Rachael Secrest-Parent			
Ms. Crosby-Teacher	Nancy Rodriguez-Parent			
Mr. Mendoza-Principal	Elise Dillard- Parent			
	Alex Aquino-Parent			
	Eneida Pena-Parent			
	Donnie Burton-Parent			



Reed Student Council 2018-19



Presented By:

Marisol Laureano (Student Council President)
& Alden Lee (Student Council Vice-President)

Student Council 2018-Present

ELECTIONS PROCESS

■ Informational Meeting

- purpose/position
- candidate sign-ups

■ Campaign Process:

- campaigning
- teacher primary vote
- speeches



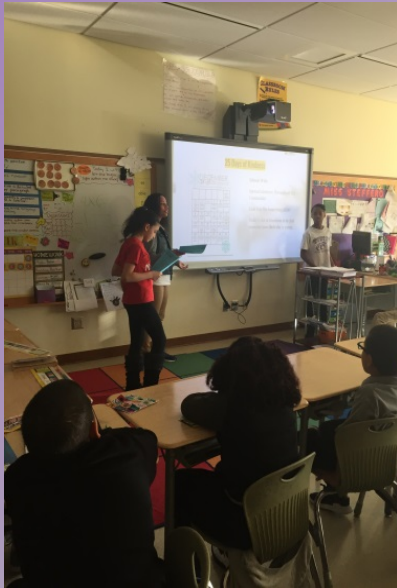
MONTHLY MEETINGS

- Two teacher advisors- Mrs. Boratko and Ms. Lawson
- President and Vice president meet with advisors weekly
- create agenda.
- The student council body meets bi-weekly
- composed of 28 students Gr. 6-8
- Discuss leadership and the planning of school events to engage students and fundraising
- Follow up meeting with the principal



LEADERSHIP AND FUNDRAISING ACTIVITIES

- **Anti-Bullying** Presentations To Elementary Classrooms
- **25 Acts of Kindness** for month of December
- **School Wide Toy Drive** with the FRC and Parent Liaison to benefit a local family shelter as well as families in need within the school community
- **Fundraisers** for end of year activities and dance, PBIS rewards



Upcoming Projects



- Monthly theme
 - recycling
 - Earth day
- Anti-Bullying pledge for middle school
- Work with the school CAT team (Chronic Attendance Team) and mentoring students that have (at-risk attendance)
- We plan to reach out to PAL and the Waterbury police department to present to our students about the dangers of street life.
- We plan on asking city leaders to come and present to our student council on leadership and community involvement.



MEMORANDUM

FROM: Carrie A. Swain, Clerk
Board of Education

DATE: January 2, 2019

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice Committee Meetings – Thursday, January 3, 2019,
5:30 p.m., Reed School
Notice of RESCHEDULED Regular Meeting – Thursday, January 24, 2019
6:30 p.m., Waterbury Arts Magnet School Atrium

The Committees of the Board of Education will meet on Thursday, January 3, 2019, 5:30 p.m., 33 Griggs Street, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

1. Committee of the Whole/20 minutes ~ Principal’s Report (no backup) – Juan Mendoza.

PUBLIC SPEAKING

2. Committee on Finance/5 minutes ~ Request approval to apply for the Connecticut State Department of Education 2018 Low-performing Schools Bond Funded Grants – Round 2 (**consensus needed**) – L. Allen Brown.
3. Committee on Finance/5 minutes ~ Request approval to apply for the Connecticut State Department of Education Grants - A. Jorge:
 - Title III Grant
 - Bilingual Grant
 - Immigrant Children and Youth Education Grant
4. Committee on Finance/5 minutes ~ November 2018 Monthly Expenditure Report – D. Biolo.
5. Committee on Finance/15 minutes ~ Grants Status Report – D. Biolo, L. Riddick-Barron, D. Schwartz.
6. Committee on Curriculum/5 minutes ~ Request approval of an Agreement between WCA and Cly-Del Manufacturing Company for a Manufacturing Externship/Pre-Apprentice Program – M. Harris.
7. Committee on Curriculum/5 minutes ~ Request approval of an Agreement between WCA and Carby Corporation for a Manufacturing Externship/Pre-Apprentice Program – M. Harris.
8. Committee on Building & School Facilities/3 minutes ~ Use of school facilities by school organizations and/or City departments.

9. Committee on Building & School Facilities/3 minutes ~ Use of school facilities by outside organizations and/or waiver requests.

SUPERINTENDENT'S UPDATE TO THE BOARD

10 Superintendent's Notification to the Board/5 minutes:

a. Athletic appointments:

Awwad, David – Carrington Tennis, effective 03/25/19.
Fengler, Kelly – WHS Varsity Girls Basketball, effective 12/18/18.
Johnson, Tennyson – Carrington Soccer, effective 03/25/19.
Rotatori, Kayla – WCA Assistant Girls Basketball, effective 12/20/18.

b. Appointments:

Biles, Tonya – Supervisor of Pupil Services, effective 01/02/19.
Clark, William – Chief Operating Officer, effective 01/02/19.
Davis, Jackie – District Climate and Attendance Coordinator, eff. 01/03/19.

c. Grant Funded appointments:

Brown, Esther – Parent Educator, Wilson School, part-time, \$15.12 p/hour, non-union and without benefits, funded by Resource Center Grant.
Coles, Karen (transfer) – Secretary I, Adult Education, full-time, benefits and salary governed by UPSEU, funded by Adult Education.
Cutrali, Lucia – Tutor, Sacred Heart, part time, \$32 p/hour, non-union and w/o benefits, funded by Title I/Non-public.
Diaz, Jennifer – Secretary 3, Talent & Professional Development, full-time, benefits and salary governed by UPSEU, funded by Title II Part A/Public & Non-public.
Fusha, Rudina – Classroom Assistant, Wilson School, full-time, benefits and salary governed by UPSEU, funded by Title I/Public.
Hayes, Debra – Asst. Tutor Homeless, part-time, \$16 p/hour, non-union and w/o benefits, funded by Education Homeless Child Grant.
Lindardos-Tyrrell – Tutor, Reed School, part-time, \$32 p/hour, non-union and w/o benefits, funded by Title I/Public.
Lopes, Krystal – Secretary 3, Liaison to the Homeless, part-time, \$16.39 p/hour, non-union and w/o benefits, funded by Title 1/Non-public.
McIntosh, Peggy – Asst. Tutor Homeless, part-time, \$16 p/hour, non-union and w/o benefits, funded by Education Homeless Child Grant.

d. Waterbury Career Academy Student Selection Committee appointments:

Jill Diorio	Lisa Fenn	Lynn Ogilvy
Alberto Rodriguez	Miriam Wilson	Emily Wengertsman

e. Waterbury Career Academy STEM After-school program appointments:

Hoy, Suzanne Yatsenick, Rodney

f. Rotella After School Programs (Enrichment and Academics) – Session 2, January 7 through March 28, 2019 – Monday through Thursday:

Administrator: Robin Henry, Principal (Dana Wallace-sub if needed)
A/V Tech: Brian Michaud
Grants Facilitator/Clerical: Jean Zastaury

Teachers – Enrichment and/or Academics

Altieri, Christina
Argenta, Lauren
Barrett, Ellen
Ledbetter, Brenda
McLaren, Ashley
Miller, Terri
Monroe, Mary

Subs:

Heidgerd, Angela
Lee, Ellen
Matthews, Julia
Ouellette, Bernadette
Woodward, Karen

Aides/Paras

Porcaro, Stefanie
 Santovasi, Monica
 Silva, Heather
 Silva, Joseph
 Vargas, Melissa
 Walent, Cheyenne

Begin, Debra
 Cicchiello, Ersilia
 DeJesus, Jennifer
 Generali, Linda
 Lombardi, Lauren
 Lopez, Elizabeth

g. Teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Schrader*	Jordan	Wallace	General Science Gr. 7	12/3/18
Henebry*	Colleen	Crosby	Special Ed. ABA	12/6/18
Nigan*	Nirupama	Kennedy	Chemistry	12/4/18
Nazario*	Jonathon	Washington/Regan	Music	10/23/18
Astacio*	Shirley	Districtwide	Social Worker	1/7/2019
Rose*	Kimberly	Tinker	Library Media Spec.	12/10/18
Pritchard*	Molly	Washington/Regan	Library Media Spec.t	11/26/18

h. Academic Achievements:

<u>Last Name</u>	<u>First Name</u>	<u>From</u>	<u>To</u>	<u>University</u>
Abraham	Mckenzie	MA/2	MA+15/2	Quinnipiac
Allen	Tara	MA/6	MA+15/6	U of Br. & SCSU
Alonzo	Joanne	MA/9	MA+15/9	U of Br. & Dominican U of CA
Argenta	Lauren	MA +15/7	6th YR/7	SCSU
Arnstein	Malka	6 th yr./6	6 th +15/6	U of Br.
Aviles	Zuheill	MA/10	MA+15/10	U of NE & Sac. Heart
Bacote	Tiffany	MA/8	MA+15/8	Southern NH
Bao	Jaime	BA+15/8	MA/8	SCSU & U of Htfd.
Barbati	Donna	MA/12	MA+15/12	Dominican U of CA
Baumbach	Christian	MA/8	MA+15/8	SCSU
Biolo	Brooke	MA/3	MA+15/3	Louisiana State & SCSU
Bosman	Ana	MA+15/12	6 th yr./12	Central and SCSU
Brito	Mallory	MA/8	MA+15/8	Dominican U of CA
Bunko	Katherine	MA/5	MA+15/5	Post U
Calabrese	Melissa	MA+15/8	6 th /8	Fairfield U
Calabro	Marissa	MA+15/5	6 th /5	SCSU
Calderon	Piedad	MA+15/4	6 th yr./4	Sacred Heart U & U of Htfd.
Carpenter	Ryan	MA+15/8	6 th yr./8	U of Br.
Carpentier	Carli	MA/5	MA+15/5	U of Br. & Dominican U of CA
Chapman	Maria	MA/8	MA+15/8	Quinnipiac U
Crane	Erin	BA/3	MA/3	SCSU
Desiderio	Jennifer	MA+15/8	6 th /8	U of Br.
DeVeau	Nicole	MA+15/9	6 th /9	Walden U and SCSU
Dojnia	Melissa	MA/7	MA+15/7	U of Br. & Dominican U of CA
Donofrio	Alyssa	BA/4	BA+15/4	SCSU
Fidanza	Carla	6 th /9	6+15/9	U of Br.
Field	Susan	MA/9	MA+15/9	U of Br. & Dominican U of CA
Freitas	Ashley	BA/5	BA+15/5	CCSU
Galvin	Dina	BA/4	BA+15/4	The Graduate Inst.
Gendron	Courtney	BA+15/3	MA/3	U of St. Joseph
Gibson	Jaclyn	MA+15/7	6 th /7	Central & U of Br.
Gibson	Ricardo	MA/5	MA+15/5	Southern NH U of Br.
Grant	Nataine	MA/7	MA+15/7	U of West Indies & Walden U

Gregoire	Carmela	MA/7	MA+15/7	American College of Education
Griffin	Denise	MA/8	MA+15/8	U of Br. & Walden U
Grove	Melinda	MA/12	MA+15/12	U of Htfd.
Hagan	John	BA/8	MA/8	U of Br.
Hanley	Jessica	BA/4	BA+15/4	U of Br.
Hewell-Walker	Kay-Ann	MA/8	MA+15/8	U of St. Thomas & Sacred Heart U
Hubeny	Carolyn	MA+15/3	6 th /3	SCSU
Hudobenko	Tanya	BA/5	BA+15/5	U of Br.
Itano-Malstrom	Kanako	BA/5	BA+15/5	Brooklyn College; Univ of Phoenix and CCSU
Kearns	Maura	BA+15/10	MA/10	Quinnipiac U
LeFevre	Rhianne	BA+15/6	MA/6	Boston U
L'Heureux	Amy	MA/8	MA+15/8	U of Br. & Sacred Heart U
Likorama	Robert	MA+15/8	6 th /8	SCSU & U of Phoenix
Loh	Pamela	BA+15/12	MA/12	U of St. Joseph
Lokites	Alana	BA/3	BA+15/3	SCSU
Lopez	Briana	BA/4	BA+15/4	CCSU
Maldonado	Joanne	6 th /4	6+15/4	Capella U
Matiz	Joaquin	BA+15/9	MA+15/9	Post U
Morin	Keith	MA+15/8	6 th /8	U of Phoenix; U of Htfd. & SH U
Morotto	Christine	6 th /9	6+15/9	Walden U
Nowack	Carolyn	BA/3	BA+15/3	U of Htfd.
Paolino	Antonietta	MA/9	MA+15/9	U of Br., CCSU & SCSU
Parks	Michele	MA/5	MA+15/5	U of St. Joseph
Pereira	Meghan	BA+15/8	MA/8	CCSU
Perugini	Gianni	MA/10	MA+15/10	CCSU
Riley	Kara	MA+15/9	6 th /9	Western, Indiana U, U of Htfd., & Colorado State
Rizk	Lyndsey	BA/2	BA+15/2	Quinnipiac U
Romano	Lisa	6 th /5	6+15/5	U of Br.
Rosa	Jennifer	MA/5	6 th /5	U of Br. & Sacred Heart U
Rucinski	Matthew	6 th /5	6+15/5	Sacred Heart U
Salvatore	Janelle	BA/3	BA+15/3	Walden U
Sapone	Vincent	BA+15/8	MA+15/8	Mississippi State U
Shule-Sejdaras	Benjola	MA+15/5	6+15/5	Lindenwood U & CCSU
Smith	Leah	MA/7	6 th /7	Queens College & Walden U
Veronneau	Michael	MA+15/9	6 th /9	SCSU
Waters	Marissa	MA+15/6	6 th /6	CCSU
Yapa	Kumudinie	MA/12	MA+15/12	U of Htfd.

i. Resignations:

Hayes, Jahana – Talent & Professional Development Supervisor, eff. 01/02/19.
Oliver-Miccio, Audra – CHS Special Ed, eff. 01/02/19.

j. Retirements:

Hernandez, Eva – Kingsbury Bilingual/ESL, effective 12/10/18.

EXECUTIVE SESSION

ADJOURNMENT

ATTEST: 
Carrie A. Swain, Clerk
Board of Education



WATERBURY PUBLIC SCHOOLS

LOUISE ALLEN BROWN, J.D., M.P.A., GRANT WRITER

December 21, 2018

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: 2018 Low-Performing Schools Bond Funded Grants-Round 2 (CSDE)

Dear President Brown and Board of Education Commissioners:

In the 2016, 2017, and 2018 (1) grant rounds for the above-named competitive grant program, Waterbury was fortunate to receive 13, 12, and 12 grant awards, respectively. These thirty-seven (37) individual school grant awards were for technology upgrades in accordance with the district Technology Plan, and totaled \$6,060,711.

Once again, the Connecticut State Department of Education (CSDE) is holding a new round of competition for the same grant program. For the new round, eligible schools include fourteen (14) Waterbury schools: Bucks Hill, Driggs, Gilmartin, Hopeville, Sprague, Walsh, Washington, Wilson, North End, Wallace, West Side, Crosby, Kennedy, Wilby. According to the new RFP guidelines for this grant program, grant applications may be submitted for a maximum of \$125,000 per school for each of these schools, in light of their having received previous Low-Performing Schools' grants (since 2015). The total maximum amount of new grant funding for which Waterbury may apply through fourteen separate grant applications at this time therefore is \$1,750,000.

Each school's proposal will include specified technology upgrades needed at each school, including such items as wireless access points, smartboards, chrome books and carts, and/or personal computers. The Chief Academic Officer contributed specific recommendations for the focus of the proposed projects; and the IT Administrator provided school specific project information and pricing to be included in each application. Through the proposed grants, the district seeks 1) to improve the technology infrastructure to support an ever increasing number of devices used at those schools for teaching, learning, and testing, and 2) to increase the number of devices available to students for curricular priorities.

The application deadline is January 18, 2019. No local/matching funds are required for the grants.

I respectfully request your permission to apply to CSDE for fourteen individual school grants for technology upgrades at the schools named above. Grants recommended for funding by CSDE will require State Bond Commission approval.

Very truly yours,

A handwritten signature in cursive script, reading "Louise Allen Brown".

Louise Allen Brown
Grant Writer

cc: Dr. Verna Ruffin
Darren Schwartz
Doreen Biolo
Will Zhuta

2019 Low-Performing Schools Bond Funded Grant (Round 2)

CT State Department of Education

December 18, 2018

Louise Allen Brown

Grant Highlights

Program Purpose: “The Connecticut State Department of Education (CSDE) is seeking to support Connecticut’s low-performing K-12 public schools by providing grants-in-aid for alterations, repairs, improvements, technology, and equipment to address school site opportunities promoting learning, health and safety for all children in high-quality facilities and 21st century educational environments....” [rfp, p.3]

Application Deadlines: January 18, 2019

Grant Period: Ends June 30, 2020

Eligible Applicants: “Applications will be accepted from LEAs on behalf of their low-performing schools. For purposes of this program, a low-performing school is a designated Commissioner’s Network, School Improvement Grant (SIG), Category 4 or 5 designated school (including Charter Schools) located in a state-designated Alliance District municipality. School category classifications will follow the assignments published in the 2016-17 CSDE School Categories report. LEAs must submit a separate application for each school they wish to have considered.” [rfp, p. 3]

Grant Amount: “LEAs may submit an application requesting up to \$250,000 if the school has not received a Low-Performing Schools Bond award since July 2015. If a school has received a Low-Performing Schools Bond award since July 2015, the application may be submitted for an amount not to exceed \$125,000.” [rfp, p. 3]

Complete Application includes: “...(a) a complete and accurate application cover page; (b) a detailed bond funding proposal, including narrative and project/budget information; and (c) a signed statement of assurances....” [rfp, p. 4]

Eligible expenditures include:

Eligible expenditures are for prospective work, including:

1. Building alterations that directly support student learning (e.g., science lab, classroom reconfiguration).
2. Technology for instructional or learning use (excludes stand-alone software and licenses).
3. Furniture, fixtures, and equipment to support student learning (note that supplies are ineligible).
4. Playgrounds/playscapes.

[rfp, p. 3]

Proposed Waterbury Project:

Waterbury proposes to make technology infrastructure improvements at all eligible schools in the district: Bucks Hill, Driggs, Gilmartin, Hopeville, Sprague, Walsh, Washington, Wilson, North End, Wallace, West Side, Crosby, Kennedy, Wilby. Each school’s grant application will approximate \$125,000 and will include requests for replacement and/or additional wireless access points, smartboards, chrome books and carts, and/or personnel computers.

Carrie Swain

From: Louise Brown
Sent: Tuesday, December 18, 2018 2:01 PM
To: Carrie Swain
Cc: Dr. Verna D. Ruffin; Darren Schwartz; NICOLE STECK
Subject: Agenda- Jan. 3 Workshop

Carrie,

Would you please add the following item to the Agenda for the Jan. 3rd Board Workshop:

2018 (Round 2) Low-Performing Schools Bond Funding Grant - requesting approval to apply for 14 schools (Bucks Hill, Driggs, Gilmartin, Hopeville, Sprague, Walsh, Washington, Wilson, North End, Wallace, West Side, Crosby, Kennedy, Wilby) - Louise Allen Brown, Will Zhuta, Darren Schwartz (Consensus Requested)

These will be 14 separate grant applications; one per school. The application deadline is January 18, 2019. I will send additional back-up information in the coming days.

Thank you,
Louise

*Louise Allen Brown, J.D., M.P.A.
Grant Writer
Waterbury Public Schools
236 Grand Street
Waterbury, CT 06702
ph 203-346-3506*

SUMMARY**Title III Grant Application**
2017-2019 - 2018 – 2020

<u>2017 - 2019</u>	<u>2018 - 2020</u>	<u>Title III – English Language Acquisition Enhancement and Academic Achievement Act</u>
\$352,530	\$340,882	The grant is for Limited English Proficient (LEP) students. Educational materials will be purchased to expand or enhance existing language and academic content instruction programs. The grant funds salaries for Bilingual Instructional aides, technology, office support staff, and language assessors

Bilingual Grant Application
2017-2018 - 2018 – 2019

<u>2017-2018</u>	<u>2018-2019</u>	<u>Bilingual Grant</u>
\$176,311	\$247,815	In accordance with Section 10-17g of the Connecticut General Statutes (CGS), Waterbury Public Schools provides Bilingual Education to eligible students. Funding provided though the Bilingual Grant allows for additional parental involvement, supplemental educational materials and training to ensure students develop English linguistic and academic proficiency.

Immigrant Children and Youth Education Grant Application**2016-2018 - 2017 – 2019**

<u>2016-2018</u>	<u>2017-2019</u>	<u>2018-2020</u>	<u>Immigrant Children and Youth Education</u>
\$18,949	\$51,181	TBD	<p>The purpose of this grant is to assist eligible local educational agencies (LEAs) that experience unexpectedly large increases in their student population due to immigration to:</p> <ol style="list-style-type: none"> (1) provide high-quality instruction to immigrant children and youth; and (2) help such children and youth – <ol style="list-style-type: none"> (a) with their transition into American society; and (b) meet the same challenging state academic content and student academic achievement standards that all children are expected to meet.

Waterbury Board of Education

Monthly Expenditure Report

November 2018

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	NOVEMBER EXPENDITURE	NOVEMBER ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Salaries								
511101	Administrators	\$8,131,770	\$8,131,770	\$3,360,516	\$0	\$4,771,254	\$8,131,770	\$0
511102	Teachers	\$74,036,179	\$74,036,179	\$24,296,551	\$0	\$49,739,628	\$74,036,179	\$0
511104	Superintendent	\$230,000	\$230,000	\$116,639	\$0	\$113,362	\$230,000	\$0
511106	Early Incentive Certified	\$1,120,600	\$1,120,600	\$984,953	\$0	\$135,647	\$1,120,600	\$0
511107	Certified Coaches	\$764,000	\$764,000	\$228,964	\$0	\$535,036	\$764,000	\$0
511108	School Psychologists	\$1,853,842	\$1,853,842	\$491,520	\$0	\$1,362,323	\$1,778,842	\$75,000
511109	School Social Workers	\$1,999,952	\$1,999,952	\$581,968	\$0	\$1,417,984	\$1,929,883	\$70,069
511110	Speech Pathologists	\$2,329,812	\$2,329,812	\$644,785	\$0	\$1,685,027	\$2,249,881	\$79,931
511113	Extra Compensatory Stipend	\$97,000	\$97,000	\$0	\$0	\$97,000	\$97,000	\$0
511201	Non-Certified Salaries	\$2,372,691	\$2,372,691	\$293,435	\$0	\$2,079,256	\$2,372,691	\$0
511202	Clerical Wages	\$1,016,102	\$1,016,102	\$333,807	\$0	\$682,295	\$1,016,102	\$0
511204	Crossing Guards	\$389,299	\$389,299	\$120,236	\$0	\$269,063	\$389,299	\$0
511206	Educational	\$304,635	\$304,635	\$122,549	\$0	\$182,086	\$304,635	\$0
511212	Substitute Teachers	\$2,945,000	\$2,945,000	\$777,696	\$31,482	\$2,135,821	\$2,945,000	\$0
511215	Cafeteria Aides	\$80,000	\$80,000	\$157,774	\$0	(\$77,774)	\$80,000	\$0
511217	Library Aides	\$166,617	\$166,617	\$49,852	\$0	\$116,765	\$166,617	\$0
511219	School Clerical	\$1,824,740	\$1,824,740	\$581,906	\$0	\$1,242,834	\$1,824,740	\$0
511220	Fiscal Administration	\$448,341	\$448,341	\$151,109	\$0	\$297,232	\$448,341	\$0
511222	Transportation Coordinator	\$101,039	\$101,039	\$37,337	\$0	\$63,702	\$101,039	\$0
511223	Office Aides	\$140,000	\$140,000	\$58,258	\$0	\$81,742	\$140,000	\$0
511225	School Maintenance Non-Certified	\$2,051,947	\$2,051,947	\$688,254	\$0	\$1,363,693	\$2,051,947	\$0
511226	Custodians Non-Certified	\$5,300,737	\$5,300,737	\$1,852,674	\$0	\$3,448,063	\$5,300,737	\$0
511227	Overtime - Outside Activities	\$200,000	\$200,000	\$71,847	\$0	\$128,153	\$200,000	\$0
511228	Paraprofessionals	\$10,164,298	\$10,164,298	\$2,877,972	\$0	\$7,286,326	\$10,164,298	\$0
511229	Bus Duty	\$250,000	\$250,000	\$132	\$0	\$249,868	\$250,000	\$0
511232	Attendance Counselors	\$112,687	\$112,687	\$30,538	\$0	\$82,149	\$112,687	\$0
511233	ABA Behaviorial Therapist	\$1,593,976	\$1,593,976	\$509,601	\$0	\$1,084,375	\$1,593,976	\$0
511234	Interpreters	\$135,795	\$135,795	\$36,704	\$0	\$99,091	\$135,795	\$0
511236	Snow Removal	\$0	\$0	\$1,772	\$0	(\$1,772)	\$25,000	(\$25,000)
511650	Overtime	\$740,000	\$740,000	\$288,997	\$0	\$451,003	\$740,000	\$0
511653	Longevity	\$20,675	\$20,675	\$1,160	\$0	\$19,515	\$20,675	\$0
511700	Extra Police Protection	\$520,516	\$520,516	\$0	\$0	\$520,516	\$520,516	\$0
511800	Vacation and Sick Term Payout	\$124,400	\$124,400	\$34,311	\$0	\$90,089	\$124,400	\$0
529001	Car Allowance	\$81,000	\$81,000	\$21,093	\$0	\$59,907	\$81,000	\$0
529003	Meal Allowances	\$9,000	\$9,000	\$4,018	\$1,590	\$3,392	\$9,000	\$0
Subtotal Salaries		\$121,656,650	\$121,656,650	\$39,808,926	\$33,072	\$81,814,652	\$121,456,650	\$200,000

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	NOVEMBER EXPENDITURE	NOVEMBER ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Purchased Services								
533009	Evaluation	\$49,250	\$49,250	\$706	\$13,400	\$35,144	\$49,250	\$0
533020	Consulting Services	\$344,125	\$344,125	\$121,476	\$196,187	\$26,463	\$344,125	\$0
533100	Auditing	\$54,000	\$54,000	\$50,000	\$54	\$3,946	\$54,000	\$0
539005	Sporting Officials	\$35,000	\$35,000	\$2,303	\$0	\$32,697	\$35,000	\$0
539007	Report Cards	\$9,000	\$9,000	\$0	\$0	\$9,000	\$9,000	\$0
539008	Messenger Service	\$28,600	\$28,600	\$8,320	\$19,840	\$440	\$28,600	\$0
543000	General Repairs & Maintenance	\$1,440,000	\$1,440,000	\$391,160	\$572,152	\$476,688	\$1,440,000	\$0
543011	Maintenance - Service Contracts	\$500,000	\$500,000	\$157,915	\$277,857	\$64,228	\$500,000	\$0
544002	Building Rental	\$506,437	\$506,437	\$347,997	\$133,296	\$25,144	\$506,437	\$0
545002	Water	\$255,000	\$255,000	\$23,089	\$0	\$231,911	\$255,000	\$0
545006	Electricity	\$3,159,855	\$3,159,855	\$1,000,319	\$0	\$2,159,536	\$3,159,855	\$0
545013	Security/Safety	\$102,500	\$102,500	\$36,871	\$21,223	\$44,407	\$102,500	\$0
551000	Pupil Transportation	\$14,311,852	\$14,311,852	\$2,998,766	\$11,163,086	\$150,000	\$14,386,852	(\$75,000)
553001	Postage	\$70,000	\$70,000	\$22,393	\$0	\$47,607	\$70,000	\$0
553002	Telephone	\$250,000	\$250,000	\$89,307	\$8,212	\$152,480	\$250,000	\$0
553005	Wide-area Network (SBC)	\$90,000	\$90,000	\$11,296	\$67,304	\$11,400	\$90,000	\$0
556055	Tuition - Outside	\$7,650,000	\$7,650,000	\$1,749,857	\$3,910,086	\$1,990,058	\$7,775,000	(\$125,000)
556056	Purchased Service - Outside	\$2,551,537	\$2,551,537	\$618,033	\$1,913,710	\$19,794	\$2,551,537	\$0
557000	Tuition Reimbursement	\$6,000	\$6,000	\$0	\$0	\$6,000	\$6,000	\$0
558000	Travel Expenses	\$18,000	\$18,000	\$7,822	\$0	\$10,178	\$18,000	\$0
559001	Advertising	\$25,000	\$25,000	\$5,164	\$4,498	\$15,338	\$25,000	\$0
559002	Printing & Binding	\$60,000	\$57,443	\$2,425	\$0	\$55,018	\$57,443	\$0
559104	Insurance - Athletics	\$19,500	\$22,057	\$22,057	\$0	\$0	\$22,057	\$0
Subtotal Purchased Services		\$31,535,656	\$31,535,656	\$7,667,274	\$18,300,906	\$5,567,476	\$31,735,656	(\$200,000)
Supplies/Materials								
561100	Instructional Supplies	\$1,620,000	\$1,620,000	\$532,421	\$494,237	\$593,343	\$1,620,000	\$0
561200	Office Supplies	\$71,840	\$71,840	\$9,633	\$23,582	\$38,625	\$71,840	\$0
561204	Emergency/Medical Supplies	\$4,000	\$4,000	(\$386)	\$0	\$4,386	\$4,000	\$0
561210	Intake Center Supplies	\$1,000	\$1,000	\$419	\$574	\$7	\$1,000	\$0
561211	Recruitment Supplies	\$65,000	\$65,000	\$17,860	\$10,731	\$36,410	\$65,000	\$0
561212	Medicaid Supplies	\$15,000	\$15,000	\$0	\$821	\$14,179	\$15,000	\$0
561501	Diesel	\$153,435	\$153,435	\$53,631	\$99,804	\$0	\$153,435	\$0
561503	Gasoline	\$35,000	\$35,000	\$6,216	\$4,097	\$24,686	\$35,000	\$0
561505	Natural Gas	\$1,716,000	\$1,716,000	\$165,079	\$0	\$1,550,921	\$1,716,000	\$0
561507	Janitorial Supplies	\$235,000	\$235,000	\$65,669	\$116,985	\$52,346	\$235,000	\$0
561508	Electrical Supplies	\$50,000	\$50,000	\$18,702	\$6,385	\$24,913	\$50,000	\$0

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	NOVEMBER EXPENDITURE	NOVEMBER ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
561509	Plumbing Supplies	\$100,000	\$100,000	\$25,709	\$15,571	\$58,719	\$100,000	\$0
561510	Building & Ground Supplies	\$150,000	\$150,000	\$78,038	\$57,432	\$14,529	\$150,000	\$0
561511	Propane	\$295,719	\$295,719	\$156,225	\$139,494	\$0	\$295,719	\$0
567000	Clothing Supplies	\$40,000	\$40,000	\$0	\$33,966	\$6,034	\$40,000	\$0
567001	Crossing Guard Uniforms	\$2,000	\$2,000	\$0	\$0	\$2,000	\$2,000	\$0
569010	Recreational Supplies	\$20,000	\$20,000	\$3,532	\$2,564	\$13,905	\$20,000	\$0
569029	Athletic Supplies	\$130,000	\$130,000	\$60,868	\$28,095	\$41,037	\$130,000	\$0
Subtotal Supplies/Materials		\$4,703,994	\$4,703,994	\$1,193,615	\$1,034,338	\$2,476,041	\$4,703,994	\$0
Property								
575008	Furniture-Misc.	\$50,000	\$50,000	\$0	\$6,523	\$43,478	\$50,000	\$0
575200	Office Equipment	\$165,000	\$165,000	\$40,560	\$15,560	\$108,880	\$165,000	\$0
575408	Plant Equipment	\$20,000	\$20,000	\$2,197	\$3,295	\$14,508	\$20,000	\$0
Subtotal Property		\$235,000	\$235,000	\$42,757	\$25,377	\$166,866	\$235,000	\$0
Other/Miscellaneous								
589021	Mattatuck Museum	\$13,000	\$13,000	\$2,262	\$9,563	\$1,175	\$13,000	\$0
589034	Board of Ed Commissioners	\$20,700	\$20,700	\$8,625	\$0	\$12,075	\$20,700	\$0
589036	Emergency Fund	\$9,500	\$9,500	\$9,367	\$0	\$134	\$9,500	\$0
589201	Mileage	\$33,500	\$33,500	\$814	\$0	\$32,686	\$33,500	\$0
589205	Coaches Reimbursements	\$7,000	\$7,000	\$450	\$0	\$6,550	\$7,000	\$0
589900	Dues & Publications	\$60,000	\$60,000	\$43,757	\$3,748	\$12,495	\$60,000	\$0
591004	Athletic Revolving Fund	\$100,000	\$100,000	\$55,810	\$15,345	\$28,845	\$100,000	\$0
Total Other/Miscellaneous		\$243,700	\$243,700	\$121,085	\$28,656	\$93,959	\$243,700	\$0
GRAND TOTAL OPERATING BUDGET		\$158,375,000	\$158,375,000	\$48,833,658	\$19,422,349	\$90,118,993	\$158,375,000	\$0

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	NOVEMBER EXPENDITURE	NOVEMBER ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Other Additional Funding								
	Alliance Non-Reform/Reform	\$12,628,300	\$12,628,300	\$2,569,197	\$0	\$10,059,103	\$12,628,300	\$0
	Alliance Increase from Budget Reductions	\$3,304,168	\$3,304,168	\$0	\$0	\$3,304,168	\$3,304,168	\$0
	GF Surplus 15-16	\$575,000	\$575,000	\$0	\$0	\$575,000	\$0	\$575,000
	GF Surplus 14-15	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	GF Surplus 16-17	\$450,000	\$450,000	\$0	\$0	\$450,000	\$450,000	\$0
	Contingency Surplus	\$500,000	\$500,000	\$0	\$0	\$500,000	\$500,000	\$0
	City Non Lapsing Account	\$675,000	\$675,000	\$0	\$0	\$675,000	\$675,000	\$0
Total Additional Funding		\$18,132,468	\$18,132,468	\$2,569,197	\$0	\$15,563,271	\$17,557,468	\$575,000
GRAND TOTAL ALL FUNDING		\$176,507,468	\$176,507,468	\$51,402,855	\$19,422,349	\$105,682,264	\$175,932,468	\$575,000

Other Surplus Funding

General Fund Surplus unused from 14-15 *\$1,000,000*

General Fund Surplus unused from 15-16 *\$425,000*

** Surplus expected to be spent in 17-18 was not used - funds remain*

**Waterbury Public Schools
Grants Update Form
January, 2019**

#5

Name of Grant Program: Extended School Hours

Funding Source: State of Connecticut Department of Education/ State Funds

School Name: Bucks Hill, Bunker Hill, Chase, Driggs, Duggan, Generali, Kingsbury, Reed, Tinker, Walsh, Washington, and Wilson

Program Coordinator/ Manager: School Principals/Lead Teacher

Name of Person Completing Form: L. Whitaker **Date:** 12/18/18

Phone: 203-574-8040 **Email:** lwhitaker@waterbury.k12.ct.us

Instructions:

- 1.) Submit one report form for each grant you coordinate/manage. Please TYPE responses.
- 2.) Please report information below for your program for July 1, 2018 to June 2019.

Total Grant Period (# of years & dates)	7/1/2018-6/30/2019
Annual Grant Amount (for 2018-2019)	\$318,052
Number of Students Enrolled in Program	608
Grade Level(s) of Students in Program	3-5
Number of Certified Teachers in Program/Administrators	94 in ten PreK-5 schools 2 PreK-8 schools
Number and Titles of Other Staff in Program	7 Paraprofessionals 7 Secretaries
Program Goal/Purpose of Program	Students are placed in small groups utilizing Lexia for ELA, IReady for Math and Science for enrichment activities.
Activities Conducted	Academic enrichment support in the areas of literacy, Math and science. Students also participated in many different sporting and arts programs.

**Waterbury Public Schools
Grants Update Form
January 2019**

Name of Grant Program McKinney Vento
Funding Source State of Connecticut Department of Education
School Name Waterbury Public Schools
Program Coordinator/ Manager Shynea Paris/Linda Riddick Barron
Name of Person Completing Form Shynea Paris
Date December 18, 2018

Phone 203.346.3511 X4058
Email sparis@waterbury.k12.ct.us

Instructions:

- 1.) Submit one report form for each grant you coordinate/manage. Please TYPE responses.
- 2.) Please report information below for your program for July 1, 2018 to June 2019.

Total Grant Period	2018-2021
Annual Grant Amount (for 2018-2019)	\$50,000 annually
Number of Students Enrolled in Program	Current identification 693
Grade Level(s) of Students in Program	Birth to 3 years Prek-12 th grade
Number and Titles of Other Staff in Program	1 Part-time Coordinator for Shelters and Community Part-time tutors for Shelters .50 Part-time Secretary
Program Partner Organizations	Waterbury Homeless Youth Committee Office of Early Childhood Council Waterbury Youth Services United Way of Greater Waterbury Hispanic Coalition of Greater Waterbury Safe Haven of Greater Waterbury Salvation Army Saint Vincent DePaul

	Staywell Health Center Connecticut Coalition to End Homelessness Wellmore RIBA ASPIRA Career Academy Q.U.E.S.T. Queer Unity Empowerment Support Team Acts 4 Ministry, Inc. Project Love Mental Health Connecticut Department of Children and Families CHD Hospitality Center Team Inc.
Program Goal/Purpose of Program	Continue to educate school staff and community of McKinney Vento legislation. Increase the identification of qualified students and unaccompanied homeless youth to educate students, parents, guardians on their rights under McKinney Vento.
Major Objectives (3-5), summarize	* Added McKinney Vento to all registration forms: Pre K -12. *Community Connections *Assist Hurricane Victims with school uniforms, book bags and basic school supplies and connecting to housing resources *Distribute donations from the community: clothing, sneakers, coats, hats, gloves, hygiene products, toys, formula, etc.
Activities Conducted	* Hand out information on McKinney Vento at Back-to-School Rally *Provide students-uniforms, book bags and school supplies *Provide transportation to and from temporary residence; in and out of town *Write vouchers for MV families to furnish new permanent residence * Refer MV families to Housing and health clinics *Purchase uniforms, book bags and school supplies *Provide transportation to Project Love

**** Please attach a copy of your last Performance Report and/or Evaluation Report submitted to the Funding Organization for your program. Please check one: Last Performance/Evaluation Report is -**
_ _ attached hereto, or will be submitted separately by _____ email, _____ fax, _____ interoffice mail.

**Waterbury Public Schools
Grants Update Form
January 2019**

Name of Grant Program Priority School District

Funding Source: State of Connecticut Department of Education

School Name: State Street, Enlightenment, Maloney and Walsh

Program Coordinator/ Manager: Lisa Ariola, Richard Arroyo, Donna Cullen, Ellen Paolino

Name of Person Completing Form Kathy Curtis **Date** 12/18/18

Phone: 203-574-8040

Email: kcurtis2@waterbury.k12.ct.us

Instructions:

- 1.) Submit one report form for each grant you coordinate/manage. Please TYPE responses.
- 2.) Please report information below for your program for July 1, 2018 to June 2019.

Total Grant Period (# of years & dates)	7/1/2018-6/30/2019
Total Grant Amount (for multi-year grants)	\$2,002,345
Number of Students Enrolled in Program	State Street – 71 Enlightenment – 150 Maloney – 128 Walsh - 48
Grade Level(s) of Students in Program	PreK-12
Number of Certified Teachers in Program	8 Classroom Teachers 2 Literacy Teacher <i>1 Literacy Facilitator</i> 1 Reading Teacher 1 Alternative Teacher 3 Bilingual Teachers
Number of Other Staff in Program	1 Parent Liaison 2 Hall Monitors 4 Prevention Specialist 4 Truancy Specialist 1 Clerical 4 Aides

<p>Program Goal/Purpose of Program</p>	<p>The Early Reading Intervention reading teachers and literacy facilitators are hired to work with students and teachers on improving reading proficiency. The certified Bilingual Teachers provide students with low or limited language basic skills who enrolled in a Bilingual program in grades K-2. The Parent Involvement funds for Waterbury Public Schools develop and coordinate year round parent activities on the district level and support to school activities, increasing the number of opportunities for parent participation at school events. The alternative programs served students through the transitional programs at the Enlightenment School. Staff support from the Truancy and Prevention Specialists is provided at the Enlightenment and State Street Schools. The Technology for Instruction and Parent Communication utilizes district electronic call system to broadcast school general and emergency messages to all parents in an effort to increase communication to all events and activities in the district. Funding was received to support Follett for all schools. Extended Day Kindergarten funds kindergarten classrooms in four schools and funds pay for eight kindergarten teachers.</p>
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**Waterbury Public Schools
Grants Update Form
January 2019**

Name of Grant Program Summer School

Funding Source: State of Connecticut Department of Education/ State Funds

School Name: Gilmartin K-3, Duggan K-3, Carrington K-3 and Reed K-3

Program Coordinator/ Manager: Principals

Name of Person Completing Form Lenora Whitaker Date December 19, 2018

Phone: 203-574-8040

Email: lwhitaker@waterbury.k12.ct.us

Instructions:

- 1.) Submit one report form for each grant you coordinate/manage. Please TYPE responses.
- 2.) Please report information below for your program for July 1, 2018 to June 2019.

Total Grant Period (# of years & dates)	7/1/2018-6/30/2019
Total Grant Amount (for multi-year grants)	\$370,171
Number of Students Enrolled in Program	889
Grade Level(s) of Students in Program	K-3
Number of Certified Teachers in Program	8 Classroom Teachers 2 Literacy Teacher 1 <i>Literacy Facilitator</i> 1 Reading Teacher 1 Alternative Teacher 3 Bilingual Teachers
Number of Other Staff in Program	1 Parent Liaison 2 Hall Monitors 4 Prevention Specialist 4 Truancy Specialist 1 Clerical 4 <i>Aides</i>

Program Goal/Purpose of Program

The Early Reading Intervention reading teachers and literacy facilitators are hired to work with students and teachers on improving reading proficiency. The certified Bilingual Teachers provide students with low or limited language basic skills who enrolled in a Bilingual program in grades K-2. The Parent Involvement funds for Waterbury Public Schools develop and coordinate year round parent activities on the district level and support to school activities, increasing the number of opportunities for parent participation at school events. The alternative programs served students through the transitional programs at the Enlightenment School. Staff support from the Truancy and Prevention Specialists is provided at the Enlightenment and State Street Schools. The Technology for Instruction and Parent Communication utilizes district electronic call system to broadcast school general and emergency messages to all parents in an effort to increase communication to all events and activities in the district. Funding was received to support Follett for all schools. Extended Day Kindergarten funds kindergarten classrooms in four schools and funds pay for eight kindergarten teachers.

**Waterbury Public Schools
Grants Update Form
January 2019**

Name of Grant Program Title I

Funding Source U.S. Department of Education/ Federal Funds

School Name Waterbury Public and Non-Public Schools

Program Coordinator/ Manager Linda Riddick Barron

Name of Person Completing Form Lenora Whitaker **Date** December 17, 2018

Phone 203-574-8040 **Email** lwhitaker@waterbury.k12.ct.us

Instructions:

- 1.) Submit one report form for each grant you coordinate/manage. Please TYPE responses.
- 2.) Please report information below for your program for July 1, 2018 to June 2019.

Total Grant Period	7/1/2018-6/30/2020
Total Grant Amount (for multi-year grants)	\$11,643,230
Number of Students Enrolled in Program	20,124
Grade Level(s) of Students in Program	Pre K-12
Number of Certified Teachers in Program	8.5 Reading Teachers/2.5Administrators 21.5 Literacy Teachers 7 Literacy Facilitators 11.5 Math Coaches 3 Numeracy Teachers 4 Bilingual Teachers 14 Office of Early Childhood Teachers/Assistants 25 Public Tutors 17 Non Public Tutors
Number of Other Staff in Program	1 Liaison to Homeless 1 Community Liaison 3 Face Staff 2 Accountants 28 Parent Liaisons 6 Office/Clerical Staff 6 Hall Monitors 1 Prevention/Truancy Specialist 1 Interventionist 7 Behavior Counselors 3 Office of Earl Childhood Staff

	<i>1 NP Computer Tech at Childrens Community</i>
Program Partner Organizations	<p> Bucks Hill Park Waterville Park Washington Park Chase Park House WOW Community Center Waterbury Public Library Fulton Park </p>
Program Goal/Purpose of Program	<p> Literacy teachers and (ELA) tutors service Tier III students through Scientific Research-Based Interventions (SRBI) using mCLASS. They maintain daily lesson logs and support/inform SRBI instruction and assessment and communicate student progress to classroom teachers. Numeracy teachers duties include providing small group Tier II instruction in addition to regular math block. Title I Bilingual teachers provide student basic skills support at each of the elementary Bilingual Centers; Bucks Hill, Chase and Hopeville. They provide additional support services in English, Reading and Language Arts to students in their last 10 months in the Bilingual Program to ensure students have a smooth transition into the mainstream setting. </p> <p> The Behavior Counselors and Hall Monitors both work to support and maintain the positive and safe learning environment on the secondary level. </p> <p> The Office of Early Childhood includes teachers who instruct children from ages 2.9 up to age 5 to be responsible for hands-on and developmentally appropriate learning activities that integrate Early Learning and Development Standards (CT ELDS). </p> <p> Title I Network Specialists work with staff and administration of Title I schools to maximize the use of technology to enhance educational outcomes. Network Specialists install and maintain local and wide area networks, review and evaluate software making recommendations for purchase. </p> <p> Central office specialists support the student information system and provide network support handling reporting details. </p> <p> Parent liaisons work with parents and families to increase the partnership between school, home and communities through ESSA, the framework, and staff awareness. The value of family engagement will be increased through professional development and activities that link workshops to learning. Participation at the district level and at the school level will be evident through the revision of policies, compacts and grant planning decisions for family engagement. </p>

**Waterbury Public Schools
Grants Update Form
January 2019**

Name of Grant Program Title IIA Teacher and Principal Training and Recruiting Fund

Funding Source State of Connecticut Department of Education

School Name District Wide

Program Coordinator/ Manager Linda Riddick Barron

Name of Person Completing Form Candee Cochran **Date** December 18, 2018

Phone 203-574-8040 **Email** ccochran@waterbury.k12.ct.us

Instructions:

- 1.) Submit one report form for each grant you coordinate/manage. Please TYPE responses.
- 2.) Please report information below for your program **for July 1, 2018 to June 2019.**

Total Grant Period	7/1/2018-6/30/2020
Total Grant Amount	\$1,142,652
Number of Students Enrolled in Program	Teacher and Principal Training Only
Program Goal/Purpose of Program	<p>The grant for the public schools, funds a Human Resource Assistant and salaries of five newly hired teachers to reduce class sizes in the district. Professional Development fund Curriculum Writing throughout the district, establishing the framework for the district-wide curriculum management cycle for all content disciplines. Funding is provided for recruitment of diverse talent and to support new teachers with mentoring programs. Funding is allocated to each building principal for professional development opportunities at the school level. Funds are transferred to Title I for Network Specialists to work with staff and administration in all Title I schools to maximize the use of technology and enhance educational outcomes. The Network Specialists also coordinate the maintenance, ranking and transcripts, as well as training and professional development for school personnel. Funds are transferred to Title III for teachers to enroll in the ARCTELL Program to earn their cross endorsement.</p> <p>Private school funds will be used for in-service faculty development, TAFT summer workshops, teacher mentoring, reimbursements for travel to professional development, online course work and courses taken at colleges/universities and annual convention for teachers. Training also includes Google for Education, STEM training, Nurtured Heart and Envision math. Language Arts, Reading and Math Consultants will be hired to provide ongoing professional development to work with teachers. Materials that align with professional development will be purchased as requested and administrative magazine subscriptions will also be purchased.</p>

**Waterbury Public Schools
Grants Update Form
January 2019**

Name of Grant Program Title IV

Funding Source U.S. Department of Education / Federal Funds

School Name: Bucks Hill, Bunker Hill, Carrington, Chase, W. Cross, Driggs, Duggan, Generali, Gilmartin, Hopeville, Kingsbury, Maloney, Reed, Regan, Rotella, Sprague, Tinker, Walsh, Washington, Waterbury Arts, Wilson, North End, Wallace, West Side, Enlightenment, State Street, Waterbury Career Academy, Wilby, Kennedy, Crosby, Alpha and Omega, Bais-Yaakov, Children's Community, Catholic Academy, Holy Cross, Mesivta Yesodei Hatorah, Our Lady of Mt. Carmel, Sacred Heart, SS Peter and Paul and Yeshiva K'Tana

Program Coordinator/ Manager Linda Riddick Barron

Name of Person Completing Form Donna Goldbach **Date** December 18, 2018

Phone 203-574-8040 **Email** dgoldbach@waterbury.k12.ct.us

Instructions:

- 1.) Submit one report form for each grant you coordinate/manage. Please TYPE responses.
- 2.) Please report information below for your program **for July 1, 2018 to June 2019.**

Total Grant Period	7/1/2018 – 6/30/2020
Total Grant Amount	\$813,310
Number of Students Enrolled in Program	20,124
Grade Level(s) of Students in Program	PreK-12
Program Partner Organizations	Bridge to Success Grace Community Learning Center Madre Latina Inc. Mattatuck Museum Naugatuck Valley Community College Post University's Superintendent's Advisory Group United Muslim Weekend School The United Way Universal Copy Walsh Orange Walnut Community Learning Center Waterbury Health Department Waterbury Public Schools

Program Goal/Purpose of Program

Title IV, Part A, Student Support and Academic Enrichment (SSAE) funds are intended to improve students' academic achievement, by increasing the capacity of districts and local communities to provide all students with equal access to optimal learning opportunities in a safe, healthy environment. This funding will provide well-rounded educational opportunities, materials and training for safe and healthy schools and support the effective use of technology. Some of the opportunities for more well-rounded students will include, but are not limited to consultants in music education, increased professional development in world language instruction and arts, field trips, accelerated learning (e.g. Advanced Placement courses), youth leadership organizations and continuing programs (such as the Renzulli Learning System) for talented and gifted students. In conjunction with Naugatuck Valley Community College, school principals will have the ability to support fund-raising efforts for college tours, career fairs, career counseling and financial aid workshops. Title IV funds will also allow schools access to programming that will improve instruction in science, technology, engineering and mathematics (STEM) and American history, government and environmental issues. Furthermore, the various departments and community partners, such as The FACE Center (Family and Community Engagement Center) will provide parent engagement workshops for parents to develop strategies for actively participating in their children's education, thus improving student academic performance, attendance and behavior. In addition, Title IV, Part A funds will provide financial support to increase safe and healthy schools in the district. Bullying, violence prevention, online tech safety, LGBTQ awareness and support, restorative justice and dropout prevention will be addressed in school assemblies and community discussions. When necessary, transportation will be provided. Furthermore, students will receive an exciting variety of PBIS Awards (Positive Behavior Intervention and Support Awards) for good behavior, to foster a sense of pride and encourage positive learning environments. From a medical perspective, since asthma, the number one chronic illness in the district, affects school attendance and social, emotional and intellectual learning, the district strategy will be to extend school nurses' hours, in order to provide necessary medical assistance (e.g. rescue inhalers). Schools will also offer basic first aid courses (e.g. CPR) for teachers and extend mental health counseling for students. The Health and Physical Education Department will upgrade the physical education instructional equipment at all school sites and implement programs for health and nutrition. Lastly, Title IV, Part A funding will support the effective use of technology by purchasing advanced calculators, computer apps, Chromebooks and Smartboards, in order to supplement teacher instruction. They will be utilized during normal school hours and in the before and after-school programs as well. This will allow teachers and administrators to individualize learning for students and consequently improving academic achievement.

**Agreement
Between
The City Of Waterbury
And
Cly-Del Manufacturing Company
For
Waterbury Career Academy High School
Manufacturing Externship/ Pre-Apprentice Program**

This Agreement is made by and between the **City of Waterbury**, 235 Grand Street, Waterbury, CT, Department of Education, (the “City”), and **Cly-Del Manufacturing Company**, of 151 Sharon Road, Waterbury, CT (“Cly-Del”).

WHEREAS, the City has established a training Program pursuant to Connecticut General Statute § 10-20a -§10-20c leading to a Connecticut career certificate (“Training Program”) for qualified students (“Students”), attending Waterbury Career Academy High School for employment training and educational services.

WHEREAS, the City wishes to establish a career pathway program in coordination with Cly-Del Manufacturing Company leading to a Connecticut career certificate in accordance with Connecticut General Statute § 10-20a -§10-20c for qualified students attending Waterbury Career Academy High School to provide work-based instruction.

WHEREAS, Cly-Del has the ability to provide said work-based instruction, on the job training, work experience, training related to pre-employment and employment skills to be mastered at different levels as well as the facilities, equipment, and trainers necessary to provide the practical experience and training of specific skills of a trade or craft .and

WHEREAS, Cly-Del has agreed to provide said work-based instruction to qualified City of Waterbury Students.

NOW THEREFORE, it is agreed by and between the City and the Cly-Del that:

A. The Parties Agree that:

1. This Agreement shall be effective January 1, 2019 and shall continue through June 30, 2021.
2. City of Waterbury Students shall not be used to replace existing employees; reduce existing employees’ hours, wages or benefits; or be employed in place of a laid off employee, subject to recall.
3. Waterbury Career Academy and/or Waterbury Public School Administration staff will have access to worksite records pertaining to this Agreement. This will include the student training program, payroll records and other related documents. Cly-Del shall provide access to the worksite to City staff for program monitoring.

4. All worksites shall comply with any and all applicable State or Federal Occupational Safety and Health Act (OSHA) standards, and all confidentiality or other laws applicable to this agreement.
5. The City and Cly-Del shall maintain and comply with non-discriminatory policies and practices of the City of Waterbury. The parties shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, sexual orientation, gender identity or expression, national origin or citizenship status, age or handicap. Cly-Del agrees to comply with all Local, State and Federal laws, rules and regulations and Executive Orders pertaining to discrimination and equal opportunity requirements.
6. This Agreement shall be governed by the laws of the State of Connecticut.
7. All notices shall be in writing and delivered by hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Cly-Del: Tom Lavorgna
Cly-Del Manufacturing Company
151 Sharon Road
Waterbury, CT

City: Michael Harris, Assistant Principal
Waterbury Career Academy High School
175 Birch St.
Waterbury, Ct. 06704

B. Cly-Del Manufacturing will:

1. Comply with all State and Federal regulations, policies and directives, including but not limited to all applicable Federal and State wage and labor laws and regulations.
2. Pay each Student the minimum hourly wage set by the State of Connecticut or greater. Cly-Del shall maintain each Student's records of earning and deductions, such as income tax withholding, Social Security and Medicare deductions.
3. Comply with established payroll procedures and ensure that each Student is paid only for actual time worked.
4. Report any and all accident(s) involving students to the City within 24 hours of occurrence.
5. Notify the City regarding any problem or concern within 24 hours after being identified.
7. Maintain student evaluations on work performance and educational classes. Complete other program reports as requested by the City or State.
8. Immediately notify the City if the number of Student participants or activities included in this Agreement changes at any time during the program.
9. Maintain adequate and sufficient insurance coverages for all Student participants and other insurance as recommended by the City's Risk Manager or his designee. This shall

include General Liability for bodily and property coverage and Workmen's Compensation coverage. Cly-Del shall furnish to the City certificate(s) of insurance verifying the above coverages.

10. Train worksite supervisors and provide the supervisor(s) with appropriate written materials to enable them to supervise Student participants. Said material may include but may not be limited to: a copy of this Agreement, orientation handbook(s), requirements of program and other pertinent materials.
11. Complete the "Training Outline" form, attached hereto as Schedule A, and return to the City.
12. Cly-Del shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, or representatives and shall hold the City harmless and indemnify it..
13. Cly-Del shall have no obligation to provide said work based training, if it does not have a need for an apprentice at any time during this Agreement.
14. Cly-Del shall provide instruction pursuant to CGS§10-20a, to the extent practicable, in all aspects of the manufacturing industry related to the academic, technical and employable skills in the manufacturing industry relevant to its "career cluster" or other manufacturers sharing the same general employable skills. This includes on-the-job training, supervision, student reviews and evaluations and any relevant community service or field trips.
15. In the event Cly-Del comes into possession of the Educational Records of a City of Waterbury student during the performance of this agreement, then it shall hold said information in the strictest of confidence, and agrees to use information obtained from the City only for the purposes provided in this Agreement. Cly-Del has no authority to make disclosures of any information obtained in the course of performing this agreement without the prior written consent of the student's parent or guardian, as required by FERPA.

C. The City shall:

1. Appoint a City Coordinator to coordinate and monitor services under this agreement.
2. Provide information regarding dates of instruction, in accordance with the City school calendar and forecasts of Students being assigned to Cly-Del.
3. Authorize the City Coordinator to serve as liaison between the City and Cly-Del to achieve the objectives of the Training Program.
4. Ensure that all Students complete any required state Apprenticeship or Pre-Apprenticeship licensure and/or registration requirement forms and, upon request, provide a copy of the related license and/or registration documentation to the Cly-Del.

Cly-Del Manufacturing Company

Signature

Print Name/Title

Dated

City of Waterbury

Neil O'Leary, Mayor

Dated

SCHEDULE A

TRAINING OUTLINE

Name of the worksite: Cly-Del Manufacturing Company

Title of Work Based Project/ Worksite Manufacturing Externship Program

Address: 151 Sharon Rd. Waterbury, CT Phone: 203-574-2100

Name and Title of On-Site Supervisor: Tom Lavorgna

Phone: _____

Name and Title of Alternate Supervisor: _____

Phone: _____

Ratio of Participants to Supervisor: _____ to _____

Participant Job Title - Student Intern/ Pre-Apprentice **Number of Slots**- 7- 10

The Externship/Pre-Apprentice Training Program shall commence on January 1, 2019 and shall continue until June 30th, 2021 for the following days and times.

<u>Day</u>	<u>Time</u>	<u>Hours of Work</u>
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Consistent with the job identified above, provide the following information:

Identify the participant(s) principal activities and responsibilities, identify the tools and equipment to be used and identify the skills that will be learned.

If the participants will be working outdoors, identify the activities that will be scheduled for inclement weather.

Failure of the worksite to adhere to this agreement shall be cause for termination of the agreement at the discretion of the City. This agreement may be subject to federal funding availability.

As approved by Cly-Del Manufacturing Company:

Signature

Title

Date

Agreed to by the City:

Signature

Title

Date

**Agreement
Between
The City Of Waterbury
And
Carby Corporation
For
Waterbury Career Academy High School
Manufacturing Externship/ Pre-Apprentice Program**

This Agreement is made by and between the **City of Waterbury**, 235 Grand Street, Waterbury, CT, Department of Education, (the "City"), and **Carby Corporation**, of 151 Sharon Road, Waterbury, CT ("Carby").

WHEREAS, the City has established a training Program pursuant to Connecticut General Statute § 10-20a -§10-20c leading to a Connecticut career certificate ("Training Program") for qualified students ("Students"), attending Waterbury Career Academy High School for employment training and educational services.

WHEREAS, the City wishes to established a career pathway program in coordination with Carby Corporation leading to a Connecticut career certificate in accordance with Connecticut General Statute § 10-20a -§10-20c for qualified students attending Waterbury Career Academy High School to provide work-based instruction.

WHEREAS, Carby has the ability to provide said work-based instruction, on the job training, work experience, training related to pre-employment and employment skills to be mastered at different levels as well as the facilities, equipment, and trainers necessary to provide the practical experience and training of specific skills of a trade or craft .and

WHEREAS, Carby has agreed to provide said work-based instruction to qualified City of Waterbury Students.

NOW THEREFORE, it is agreed by and between the City and the Carby that:

A. The Parties Agree that:

1. This Agreement shall be effective January 1, 2019 and shall continue through June 30, 2021.
2. City of Waterbury Students shall not be used to replace existing employees; reduce existing employees' hours, wages or benefits; or be employed in place of a laid off employee, subject to recall.
3. Waterbury Career Academy and/or Waterbury Public School Administration staff will have access to worksite records pertaining to this Agreement. This will include the student training program, payroll records and other related documents. Carby shall provide access to the worksite to City staff for program monitoring.

4. All worksites shall comply with any and all applicable State or Federal Occupational Safety and Health Act (OSHA) standards, and all confidentiality or other laws applicable to this agreement.
5. The City and Carby shall maintain and comply with non-discriminatory policies and practices of the City of Waterbury. The parties shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, sexual orientation, gender identity or expression, national origin or citizenship status, age or handicap. Carby agrees to comply with all Local, State and Federal laws, rules and regulations and Executive Orders pertaining to discrimination and equal opportunity requirements.
6. This Agreement shall be governed by the laws of the State of Connecticut.
7. All notices shall be in writing and delivered by hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Carby: Gary Coviello
Carby Corporation
1121 Echo Lake Road
Watertown, CT 06795

City: Michael Harris, Assistant Principal
Waterbury Career Academy High School
175 Birch St.
Waterbury, CT. 06704

B. Carby Manufacturing will:

1. Comply with all State and Federal regulations, policies and directives, including but not limited to all applicable Federal and State wage and labor laws and regulations.
2. Pay each Student the minimum hourly wage set by the State of Connecticut or greater. Carby shall maintain each Student's records of earning and deductions, such as income tax withholding, Social Security and Medicare deductions.
3. Comply with established payroll procedures and ensure that each Student is paid only for actual time worked.
4. Report any and all accident(s) involving students to the City within 24 hours of occurrence.
5. Notify the City regarding any problem or concern within 24 hours after being identified.
7. Maintain student evaluations on work performance and educational classes. Complete other program reports as requested by the City or State.
8. Immediately notify the City if the number of Student participants or activities included in this Agreement changes at any time during the program.
9. Maintain adequate and sufficient insurance coverages for all Student participants and other insurance as recommended by the City's Risk Manager or his designee. This shall

include General Liability for bodily and property coverage and Workmen's Compensation coverage. Carby shall furnish to the City certificate(s) of insurance verifying the above coverages.

10. Train worksite supervisors and provide the supervisor(s) with appropriate written materials to enable them to supervise Student participants. Said material may include but may not be limited to: a copy of this Agreement, orientation handbook(s), requirements of program and other pertinent materials.
11. Complete the "Training Outline" form, attached hereto as Schedule A, and return to the City.
12. Carby shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, or representatives and shall hold the City harmless and indemnify it..
13. Carby shall have no obligation to provide said work based training, if it does not have a need for an apprentice at any time during this Agreement.
14. Carby shall provide instruction pursuant to CGS§10-20a, to the extent practicable, in all aspects of the manufacturing industry related to the academic, technical and employable skills in the manufacturing industry relevant to its "career cluster" or other manufacturers sharing the same general employable skills. This includes on-the-job training, supervision, student reviews and evaluations and any relevant community service or field trips.
15. In the event Carby comes into possession of the Educational Records of a City of Waterbury student during the performance of this agreement, then it shall hold said information in the strictest of confidence, and agrees to use information obtained from the City only for the purposes provided in this Agreement. Carby has no authority to make disclosures of any information obtained in the course of performing this agreement without the prior written consent of the student's parent or guardian, as required by FERPA.

C. The City shall:

1. Appoint a City Coordinator to coordinate and monitor services under this agreement.
2. Provide information regarding dates of instruction, in accordance with the City school calendar and forecasts of Students being assigned to Carby.
3. Authorize the City Coordinator to serve as liaison between the City and Carby to achieve the objectives of the Training Program.
4. Ensure that all Students complete any required state Apprenticeship or Pre-Apprenticeship licensure and/or registration requirement forms and, upon request, provide a copy of the related license and/or registration documentation to the Carby.

Carby Corporation

Signature

Print Name/Title

Dated

City of Waterbury

Neil O'Leary, Mayor

Dated

SCHEDULE A
TRAINING OUTLINE

Name of the worksite: Carby Corporation

Title of Work Based Project/ Worksite Manufacturing Externship Program

Address: 1121 Echo Lake Road. Watertown, CT 06795 Phone: : 860-274--6741

Name and Title of On-Site Supervisor: Gary Coviello

Phone: _____

Name and Title of Alternate Supervisor: _____

Phone: _____

Ratio of Participants to Supervisor: _____ to _____

Participant Job Title- Student Intern/ Pre-Apprentice **Number of Slots**- 7- 10

The Externship/Pre-Apprentice Training Program shall commence on January 1, 2019 and shall continue until June 30th, 2021 for the following days and times.

<u>Day</u>	<u>Time</u>	<u>Hours of Work</u>
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Consistent with the job identified above, provide the following information:

Identify the participant(s) principal activities and responsibilities, identify the tools and equipment to be used and identify the skills that will be learned.

If the participants will be working outdoors, identify the activities that will be scheduled for inclement weather.

Failure of the worksite to adhere to this agreement shall be cause for termination of the agreement at the discretion of the City. This agreement may be subject to federal funding availability.

As approved by Carby Corporation:

Signature

Title

Date

Agreed to by the City:

Signature

Title

Date

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: Thursday, January 3, 2019 (Reed School)
BOARD MEETING: Thursday, January 24, 2019

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
--------------	-----------------------------------

M. Bergin	Rotella comm.rm.: Wed., Jan. 16 th 12:30-2:30pm (Pre-school professional development)
-----------	---

Approved

Jason Van Stone

Dr. Verna D. Ruffin
Superintendent of Schools

SCHOOL PERSONNEL USE ONLY

DATE: 12/18/2018

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella School Community Room

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: January 16, 2019

FROM: 12:30 am/pm TO: 2:30 am/pm

FOR THE FOLLOWING PURPOSES:

Preschool Professional Development

Maureen M. Bergin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: Thursday, January 3, 2019 (Reed School)
BOARD MEETING: Thursday, January 24, 2019

**TO THE BOARD OF EDUCATION
 WATERBURY, CONNECTICUT**

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

<u>GROUP</u>	<u>FACILITIES AND DATES/TIMES</u>
--------------	-----------------------------------

REQUESTING WAIVERS:

Hoops 4 Life D. Fryer	Driggs gym: Saturdays 1/5-3/29 9am-3pm Basketball program (\$3,528.)
CT.Special Olympics	Kennedy gym, café: Sat. Mar 23 rd 7:30am-5:30pm (\$924.)
S. Mohr	West Side gym, café: Sat. Mar. 23 rd 7:30am-5:30pm (\$924.)
	Crosby gym, café: Sat.,Mar. 23 rd 7:30am-5:30pm (\$924.)
	(annual basketball tournaments)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Wtby. Ballers	Crosby gym: Feb. to June Mon – Fri. 5:00-8:30pm
P. Lott	(basketball practice) (only when gym available)

MONIES COLLECTED TO DATE:

\$ 19,359.25

Approved:

Jason Van Stone

Dr. Verna D. Ruffin
Superintendent of Schools

These activities are completed and have been billed:

Triple Threat Dance

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Doreen Fryer NAME OF ORGANIZATION Hopson, Inc.
ADDRESS 232 N. Elm St Wthby CT 06710 TELEPHONE # 203 232-4578
(street) (city) (state) (zip code)
SCHOOL REQUESTED Driggs DATES see attachment ROOM(S) Gym
OPENING TIME 9am CLOSING TIME 3pm PURPOSE Basketball games / clinics
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20
SIGNATURE OF APPLICANT Doreen Fryer DATE 12-18/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Kenny Green
Dave Clary

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (DE) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (3528.50)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE OK YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Building Permit)

APPLICANT/ORGANIZATION: Hoops 4 Life, Inc

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Drags

DATE(S): 4/5 4/10 4/19 4/26

TIMES: 9am - 3p

DATE(S): 2/2 2/9 2/16 2/23

TIMES: " "

DATE(S): 3/2 3/9 3/16 3/29

TIMES: " "

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

12-18-19

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 3528.
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT James M. White NAME OF ORGANIZATION Special Olympics CT
ADDRESS 2100 State St. Suite 1 Hamden CT 06457 TELEPHONE # 203-230-1201 x239
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kennedy H.S. DATES 3/23/19 ROOM(S) Gymnasium, Cafeteria
OPENING TIME 7:30am CLOSING TIME 5:30pm PURPOSE Basketball Tournament
ADMISSION (if any) NONE CHARGE TO BE DEVOTED TO —
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 80 CHILDREN 0
SIGNATURE OF APPLICANT _____ DATE 11-29-18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same as above

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service per custodian ^{2 (\$924.)}

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)

APPLICANT/ORGANIZATION: Special Olympics CT

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Kennedy High School / Cafeteria, gym

DATE(S): 3/23/19

TIMES: 7:30 am - 5:30 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

11-29-18
Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>924</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Suzanne Monr NAME OF ORGANIZATION Special Olympics CT
ADDRESS 2606 State St. Suite 1 Himden CT 06457 TELEPHONE # 203-230-1201 x239
(street) (city) (state) (zip code)
SCHOOL REQUESTED Wet side DATES 3-23-19 ROOM(S) Gymnasium + ~~gym~~ Cafe
OPENING TIME 7:30am CLOSING TIME 5:30pm PURPOSE Basketball Tournament
ADMISSION (if any) None CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 65 CHILDREN 35
SIGNATURE OF APPLICANT _____ DATE 11-29-18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same as above

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUSTODIAN (#924.)
RENTAL FEES: _____
MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)



APPLICANT/ORGANIZATION: Special Olympics CT

Please check below specific item(s):

Building Usage Fees ☒ Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Westside Middle School gym, aux gym

DATE(S): <u>3-23-19</u>	TIMES: <u>7:30 am - 5:30 pm</u>
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____

<u>11-29-18</u>	_____
Date	Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>924.00</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST. WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Susan Mahr NAME OF ORGANIZATION Special Olympics CT
ADDRESS 2600 State St. Suite 1 Hamden CT 06457 TELEPHONE # 203-230-1201 x 239
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby H.S. DATES 3-23-19 ROOM(S) Gymnasium, cafeteria

OPENING TIME 7:30 am CLOSING TIME 5:30 pm PURPOSE Basketball Tournament

ADMISSION (if any) None CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 120 CHILDREN _____

SIGNATURE OF APPLICANT _____ DATE 11-29-18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Same as above

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR. plus 1 HR service per custodian ^{2 (\$924.00)}

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with 5.03a of Building Permit)



APPLICANT/ORGANIZATION: Special Olympics CT

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Crosby H.S. gym + cafeteria

DATE(S): 3-23-19

TIMES: 7:30 am - 5:30 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

11-29-18

Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

924

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

CONTRACT#

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Phil Lott NAME OF ORGANIZATION Waterbury Ballers
ADDRESS 89 Morton Rd Wtby CT 06705 TELEPHONE # 203 510 4239
(street) (city) (state) (zip code)
SCHOOL REQUESTED Crosby DATES 2/20/19 - 6/30/19 ROOM(S) Gymnasium Mon-Fri
OPENING TIME 5:00 CLOSING TIME 8:15 PURPOSE Basketball Practice
ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 24
SIGNATURE OF APPLICANT PL Lott DATE 11/19/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Phil Lott 89 Morton Rd Wtby CT 06705

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. E.L. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-6210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

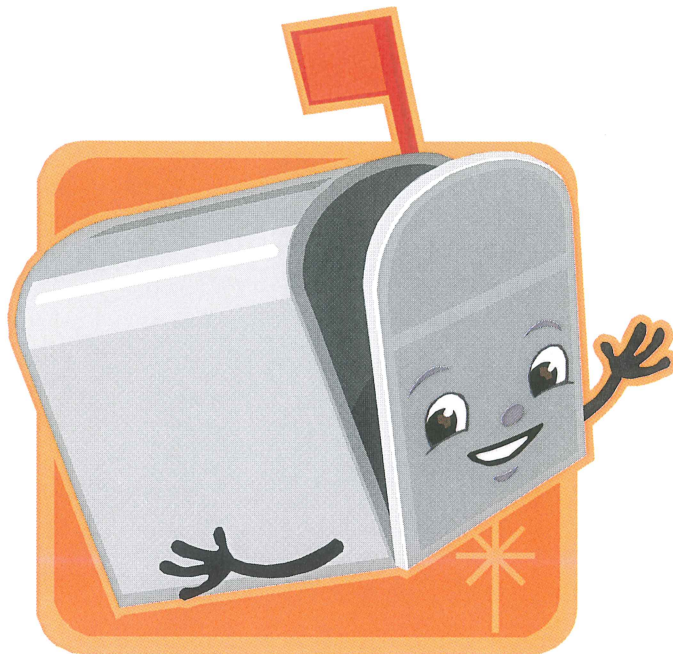
Goldenrod-School Business Office

Pink-Principal

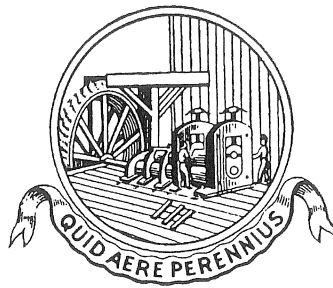
Blue-Custodian

4/9 - gym not available

Communications



Packet week ending: 01/02/19



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 20, 2018

Ronald Cardozza
154 Greenwood Circle
Waterbury, CT 06704

Dear Mr. Cardozza:

This is to inform you that you are being transferred to the Education Department for the position of Maintainer I @ Woodrow Wilson School (Req. #2019263) at your same salary. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 10, 2019 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be Monday, December 24, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

I hope that you are happy in your new assignment.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc Board of Education
Chris Harmon, Acting Schl Insp.
Dr. Ruffin, Supt of Schools
file



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

December 21, 2018

Volume 18 – Issue #13

Annual Notice Required by the Individuals with Disabilities Education Act: Under the Individuals with Disabilities Education Act (IDEA), school districts must give parents of a child with a disability a copy of its procedural safeguards one time per year, and upon initial referral or parental request for an evaluation, the filing of a first request for a due process hearing, a disciplinary action constituting a change in placement, and at the request of a parent. (20 U.S.C. §1415(d)(1)(a); 34 C.F.R. §300.504(a)). A school district may post a copy of the procedural safeguards on its website. (20 U.S.C. §1415(d)(1)(b); 34 C.F.R. §300.504(b)). The notice must fully explain the IDEA's procedural safeguards in an easily understandable manner, and in the native language of the parents unless it is clearly not feasible to do so. (20 U.S.C. §1415(d)(2); 34 C.F.R. §300.504(c), (d)).

Parents may choose to receive the procedural safeguards notice and other notices under the IDEA by email, if the local district makes this option available. (20 U.S.C. §1415(n); 34 C.F.R. §300.505).

- Download the U.S. Department of Education's *Model Form: Procedural Safeguards Notice* at:
http://idea.ed.gov/download/modelform_Procedural_Safeguards_June_2009.pdf.
- **NOTE:** The procedural safeguards notice requirements in the IDEA also apply to parents of homeless children with disabilities. For more information, see Question B-2 in *Questions and Answers on Special Education and Homelessness* by the Office of Special Education and Rehabilitative Services and the Office of Elementary and Secondary Education at:
<http://www2.ed.gov/policy/speced/guid/spec-ed-homelessness-q-a.pdf>.

The U.S. Department of Education analyzed when and how parents must be notified before “records containing personally identifiable information are destroyed under Part B of IDEA.” The question considered was whether “under 34 C.F.R. §300.624, a school district must specifically notify parents at the time the district intends to destroy a student’s records or whether such notice must be provided at the time the records are no longer needed.” The Department’s letter responds that under the IDEA, parents must be informed when the personally identifiable information is no longer needed to provide services.

Source: “Annual Notices, August 2018,” by Jordan Cooper, NSBA Senior Staff Attorney, NSBA, Council of School Attorneys.

Policy Implications: Issue #1 & #2 of *Policy Highlights* (July 6, 2018) contained a listing of required annual due process notifications. The first section of that publication addressed notifications required by federal legislation. As indicated in previous issues of *Policy Highlights*, we are continuing and concluding with this issue, to address these required notifications in greater detail.

The policies impacted by the above are as follows:

- Policy #6171/6159 – Individualized Education/Special Education Program (a mandated policy)
- Policy #5144.3 – Discipline of Students with Disabilities (an optional policy)
- Policy #6181 – Evaluation of Special Education Program (an optional policy)

Schools Debate Student Cellphone Use in Class: In the classroom, teachers are up against an ever-growing hurdle in the smartphone era: commanding students' attention as increasingly ubiquitous electronic devices carry a round-the-clock allure – just as they do for most adults.

Some educators embrace phones in class as a way to boost learning, allowing access to endless information and incorporating devices in school in a world that now relies on them. Others view phones as a distraction and show of disrespect, banning them with a vise-tight grip.

The *Pittsburgh Post-Gazette* contacted more than a dozen local school districts to invite educators to share their perspectives on the role of cellphones in class. The responses ranged from encouraging students to use them for assignments and other educational tasks to barring them altogether. High-school principal Todd Price says he used to believe in banning phones in class, but now he lets teachers set their own policies about cellphone use.

Early in his administrative career, Mr. Price believed that students should keep their phones out of sight and would readily dole out detentions if they skirted the rule. It created what he described as a “forbidden fruit phenomenon” and drove students to find ways to work around the restriction. Today, technology abounds in the district – even hall passes are electronic – and it would feel, well, hypocritical if we were to keep with the more draconian approach, he said.

“We just really don’t make it more than it is,” Mr. Price said. “We have to realize and understand that they’re connected to their phones all the time, and to ask them to totally unplug from that environment is a challenge. I’m just not sure what the return on that would be for an administrator to go on a witch hunt for their cellphones.” Mr. Price encourages teachers at his school to make their own rules on whether to allow phones

Brian Wilson, supervisor of customized and online learning for the Upper St. Clair School District, said access to technology seems to prevent most would-be problems involving cellphones. Every high school student there has a Chromebook, and the district’s Internet server provides access to most social media websites, which generate the bulk of cellphone-related distractions anyway, he said.

However, if it were up to Dave Sabina, a veteran Woodland Hills Jr./Sr. High School teacher, phones in his school would be done away with altogether. They have become a growing problem over the last five or six years, and the students with phones seem to be getting younger, he said.

From this standpoint, the problem is this: How are teachers supposed to rival the intoxicating glow of a smartphone?

"The phone is much more entertaining than I am," he said. "It's hard to compete with YouTube and their favorite rap video. Sometimes if you try to get them to give it up, that's the most valuable thing they own, besides their shoes. They don't want to give it up." Some younger students are banned from bringing phones to school, yet still manage to sneak them into the building, hiding them in their clothes, he said. Some teachers indicated their use of the phones is occasionally, at specific times, within their classes.

Psychology Professor Arnold Glass, at Rutgers University, had considered how technology could make his classes more interactive and help his students learn. He became an early adopter. But about five years ago, students began to seem more distracted and exam scores lagged, he said. Mr. Glass led an experiment that included 118 Rutgers cognitive psychology students. Over the semester, he banned laptops, phones and tablets for students in one class and allowed them in the other section. The results indicated that students who divided their attention between devices and the instructor fared "significantly worse" on their final exams. He banned devices from his class outright in what he described as an ethical obligation after establishing that they hurt their exam performance.

Source: "Should students be allowed to use cellphones in class? It depends," by Matt McKinney, Pittsburgh Post-Gazette, November 18, 2018.

Policy Implications: Many families depend on cell phones, making it extremely difficult to ban them from schools. The debate now is how to regulate cell phone use in schools, as increasingly more students own them. The newest generation of cell phones, with cameras, internet access and text messaging creates issues regarding how to permit legitimate uses of the devices while preventing possible privacy violations and cheating. The main concern is prohibiting use of cell phones during instructional time and to avoid the disruption of the school atmosphere. This has become more problematic for schools because the cell phone industry continues to improve the features.

Connecticut legislation, C.G.S. 10-233j regulates cell phone possession in schools. The law indicates that boards of education may restrict the use of cellular mobile telephones in district schools. The law further indicates that boards, in determining whether to restrict such possession or not, shall consider the special needs of parents and students. Any rules regarding technology, like other school rules, must be understandable, disseminated and have a rational relationship between the rule and its purpose. Therefore, a blanket prohibition against cell phones on the school campus is difficult to justify.

Policies on the use of cell phones in school vary in content. As cell phone use in and around schools evolves and becomes more pervasive throughout our society, it is now also evident that the use of the typical child with a cell phone in the school setting has gotten much younger. The district's cell phone use has moved beyond simply banning them in the school setting. Policies as previously stated, expect to be in greater contact with their children

Policy like technology, must evolve to address the current situation. The district's policy pertaining to cellphones should be reviewed, and revised as necessary, according to the district's process incorporating community input. There are several different variations of a cell phone policy.

This will be covered in detail in the January issue of the *Policy Update Service* quarterly publication.

Policy 131.81 pertains to this topic. A new version will be included in the aforementioned publication. In addition, the previous samples have been updated and are included in the publication. The number and variety of these models will provide a range of options for districts to consider in revising the existing policy. Schools must prepare young people to use modern technology in a safe and responsible way.

Final Thought:

“The point of a good education is to expose children to the best of what has been learned, or thought over the past ten thousand years of human civilization. It’s their intellectual property. Enjoy it and spend some today. Invest the rest where it can mature and pay dividends for the future. Not everything should or will be immediately or obviously useful or relevant.”

Source: Robert Pondiscio in “Improving Student Motivation and Engagement” in *The Education Gadfly*, December 28, 2018 (Vol. 18, #47).

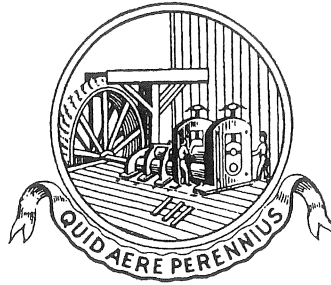
As we close another year, we gratefully pause to wish you a warm and happy Holiday Season. Celebrate the warmth, beauty, memories, and the joy of the season. Thank you for your friendship, good will, loyalty and for all you do to support education throughout the year. The good will of those we serve remains the foundation of our success. May the happiness and good cheer of the Holiday Season be yours throughout the New Year.



Policy Department

Sincerely,

The Policy Department: Pam, Terry, Len and Vin



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

December 18, 2018

Cynthia Hernandez Santiago
10 H Kay Lane
Waterbury, CT 06708

Dear Ms. Hernandez Santiago:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Enlightenment School (Req. #2019253) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 20, 2018 at 9:00 a.m. in Waterbury City Hall, Veteran's Memorial Hall, 2nd Floor located at 235 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 21, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

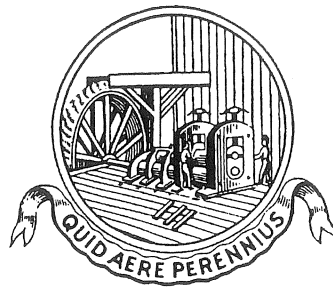
Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut

Department of Human Resources
Office of the Civil Service Commission

December 18, 2018

Dorene Rinaldi
171 Atwood Ave.
Waterbury, CT 06705

Dear Ms. Rinaldi:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education – Food Service for the position of Cafeteria Manager @ Crosby High School (Req. #2018627) at \$24.06 per hour. Please contact Linda Franzese, Director of Food Service at (203) 574-8035 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, December 20, 2018 at 9:00 a.m. in Waterbury City Hall, Veteran's Memorial Hall, 2nd Floor located at 235 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be December 21, 2018 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

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Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Director of Food Serv
file