

Board of Education

RESCHEDULED REGULAR MEETING

Thursday, January 24, 2019 – 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

A G E N D A

1. Silent Prayer

2. Pledge of Allegiance to the Flag

3. Roll Call

4. Communications

- a. Copy of communications dated December 28, 2018 from Civil Service certifying Cynthia Hernandez Santiago for the position of Paraprofessional and Dorene Rinaldi for the position of Cafeteria Manager.
- b. Copy of communication dated December 20, 2018 from Civil Service transferring Ronald Cardozza to the position of Maintainer I.
- c. Email communication dated December 21, 2018 from CABA regarding Policy Highlights.
- d. Copy of communications dated January 3, 2019 from Civil Service certifying Jason Robles, Sr., Sean Scott, Anthony Mancini, and Joseph Cicchello, Jr. for the position of Maintainer I.
- e. Email communication dated January 4, 2019 from CABA regarding Policy Highlights.
- f. Copy of communication dated January 7, 2019 from Civil Service certifying Steven Comstock for the position of Paraprofessional.
- g. Copy of communication dated January 7, 2019 from Civil Service transferring Elvis Silva to the position of Food Service Driver.
- h. Email communication dated January 18, 2019 from CABA regarding Policy Highlights.

5. Public Addresses the Board: All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

6. Superintendent's Announcements

7. President's Comments

8. Consent Calendar

- 8.1 *Committee on Finance:* Request approval to apply for the Connecticut State Department of Education 2018 (Round 2) Low-performing Schools Bond Funded Grant for various schools.
- 8.2 *Committee on Finance:* Request approval to apply for the following Connecticut State Department of Education Grants: Title III Grant, Bilingual Education Grant, and Immigrant Children and Youth Education Grant
- 8.3 *Committee on Curriculum:* Request approval of an Agreement between WCA and Cly-Del Manufacturing Company for a Manufacturing Externship/Pre-Apprentice Program.
- 8.4 *Committee on Curriculum:* Request approval of an Agreement between WCA and Carby Corporation for a Manufacturing Externship/Pre-Apprentice Program.

- 8.5 *Committee on Building and School Facilities:* Use of school facilities by school organizations and/or City departments.
- 8.6 *Committee on Building and School Facilities:* Use of school facilities by outside organizations and/or waiver requests.

9. *Items Removed from Consent Calendar*

10. *Committee on Building and School Facilities* – Commissioner J. Van Stone

- 10.1 Request approval of an Architect and Engineering Agreement with Friar Architecture, Inc. for the Wendell Cross Elementary School Construction Project.

11. *Committee on Finance* – Commissioner Awwad

- 11.1 Request approval of a Professional Services Agreement with Edgenuity Inc. to provide on-line learning systems.

12. *Superintendent's Notification to the Board*

12.1 Athletic appointments:

Awwad, David – Carrington Tennis, effective 03/25/19.
Fengler, Kelly – WHS Varsity Girls Basketball, effective 12/18/18.
Johnson, Tennyson – Carrington Soccer, effective 03/25/19.
Rotatori, Kayla – WCA Assistant Girls Basketball, effective 12/20/18.

12.2 Appointments:

Biles, Tonya – Supervisor of Pupil Services, effective 01/02/19.
Clark, William – Chief Operating Officer, effective 01/02/19.
Davis, Jackie – District Climate and Attendance Coordinator, eff. 01/03/19.

12.3 Grant Funded appointments:

Brown, Esther – Parent Educator, Wilson School, part-time, \$15.12 p/hour, non-union and without benefits, funded by Resource Center Grant.
Coles, Karen (transfer) – Secretary I, Adult Education, full-time, benefits and salary governed by UPSEU, funded by Adult Education.
Cutrali, Lucia – Tutor, Sacred Heart, part time, \$32 p/hour, non-union and w/o benefits, funded by Title I/Non-public.
Diaz, Jennifer – Secretary 3, Talent & Professional Development, full-time, benefits and salary governed by UPSEU, funded by Title II Part A/Public & Non-public.
Fusha, Rudina – Classroom Assistant, Wilson School, full-time, benefits and salary governed by UPSEU, funded by Title I/Public.
Hayes, Debra – Asst. Tutor Homeless, part-time, \$16 p/hour, non-union and w/o benefits, funded by Education Homeless Child Grant.
Kozloski, June – Substitute Teacher, NEMS 21st Century Program, salary per contract.
Lindardos-Tyrrell – Tutor, Reed School, part-time, \$32 p/hour, non-union and w/o benefits, funded by Title I/Public.

Lopes, Krystal – Secretary 3, Liaison to the Homeless, part-time, \$16.39 p/hour, non-union and w/o benefits, funded by Title 1/Non-public.

McIntosh, Peggy – Asst. Tutor Homeless, part-time, \$16 p/hour, non-union and w/o benefits, funded by Education Homeless Child Grant.

12.4 Waterbury Career Academy Student Selection Committee appointments:

Jill Diorio	Lisa Fenn	Lynn Ogilvy
Alberto Rodriguez	Miriam Wilson	Emily Wengertsman

12.5 Waterbury Career Academy STEM After-school program appointments:

Hoy, Suzanne	Yatsenick, Rodney
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12.6 Rotella After School Programs (Enrichment and Academics) – Session 2, January 7 through March 28, 2019 – Monday through Thursday:

Administrator: Robin Henry, Principal (Dana Wallace-sub if needed)

A/V Tech: Brian Michaud

Grants Facilitator/Clerical: Jean Zastaury

Teachers – Enrichment and/or Academics

Altieri, Christina
 Argenta, Lauren
 Barrett, Ellen
 Ledbetter, Brenda
 McLaren, Ashley
 Miller, Terri
 Monroe, Mary
 Porcaro, Stefanie
 Santovasi, Monica
 Silva, Heather
 Silva, Joseph
 Vargas, Melissa
 Walent, Cheyenne

Subs:

Heidgerd, Angela
 Lee, Ellen
 Matthews, Julia
 Ouellette, Bernadette
 Woodward, Karen

Aides/Paras

Begin, Debra
 Cicchiello, Ersilia
 DeJesus, Jennifer
 Generali, Linda
 Lombardi, Lauren
 Lopez, Elizabeth

12.7 Teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Schrader	Jordan	Wallace	General Science Gr. 7	12/3/18
Henebry	Colleen	Crosby	Special Ed. ABA	12/6/18
Nigan	Nirupama	Kennedy	Chemistry	12/4/18
Nazario	Jonathon	Washington/Regan	Music	10/23/18
Astacio	Shirley	Districtwide	Social Worker	1/7/2019
Rose	Kimberly	Tinker	Library Media Spec.	12/10/18
Pritchard	Molly	Washington/Regan	Library Media Spec.	11/26/18

12.8 Academic Achievements effective 08/23/18:

<u>Last Name</u>	<u>First Name</u>	<u>From</u>	<u>To</u>	<u>University</u>
Abraham	Mckenzie	MA/2	MA+15/2	Quinnipiac
Allen	Tara	MA/6	MA+15/6	U of Br. & SCSU

Alonzo	Joanne	MA/9	MA+15/9	U of Br. & Dominican U of CA
Argenta	Lauren	MA +15/7	6th yr./7	SCSU
Arnstein	Malka	6 th yr./6	6 th +15/6	U of Br.
Aviles	Zuheill	MA/10	MA+15/10	U of NE & Sac. Heart
Bacote	Tiffany	MA/8	MA+15/8	Southern NH
Bao	Jaime	BA+15/8	MA/8	SCSU & U of Htfd.
Barbati	Donna	MA/12	MA+15/12	Dominican U of CA
Baumbach	Christian	MA/8	MA+15/8	SCSU
Biolo	Brooke	MA/3	MA+15/3	Louisiana State & SCSU
Bosman	Ana	MA+15/12	6 th yr./12	Central and SCSU
Brito	Mallory	MA/8	MA+15/8	Dominican U of CA
Bunko	Katherine	MA/5	MA+15/5	Post U
Calabrese	Melissa	MA+15/8	6 th /8	Fairfield U
Calabro	Marissa	MA+15/5	6 th /5	SCSU
Calderon	Piedad	MA+15/4	6 th yr./4	Sacred Heart U & U of Htfd.
Carpenter	Ryan	MA+15/8	6 th yr./8	U of Br.
Carpentier	Carli	MA/5	MA+15/5	U of Br. & Dominican U of CA
Chapman	Maria	MA/8	MA+15/8	Quinnipiac U
Crane	Erin	BA/3	MA/3	SCSU
Desiderio	Jennifer	MA+15/8	6 th /8	U of Br.
DeVeau	Nicole	MA+15/9	6 th /9	Walden U and SCSU
Dojnia	Melissa	MA/7	MA+15/7	U of Br. & Dominican U of CA
Donofrio	Alyssa	BA/4	BA+15/4	SCSU
Fidanza	Carla	6 th /9	6+15/9	U of Br.
Field	Susan	MA/9	MA+15/9	U of Br. & Dominican U of CA
Freitas	Ashley	BA/5	BA+15/5	CCSU
Galvin	Dina	BA/4	BA+15/4	The Graduate Inst.
Gendron	Courtney	BA+15/3	MA/3	U of St. Joseph
Gibson	Jaclyn	MA+15/7	6 th /7	Central & U of Br.
Gibson	Ricardo	MA/5	MA+15/5	Southern NH U of Br.
Grant	Nataine	MA/7	MA+15/7	U of West Indies & Walden U
Gregoire	Carmela	MA/7	MA+15/7	American College of Education
Griffin	Denise	MA/8	MA+15/8	U of Br. & Walden U
Grove	Melinda	MA/12	MA+15/12	U of Htfd.
Hagan	John	BA/8	MA/8	U of Br.
Hanley	Jessica	BA/4	BA+15/4	U of Br.
Hewell-Walker	Kay-Ann	MA/8	MA+15/8	U of St. Thomas & Sacred Heart U
Hubeny	Carolyn	MA+15/3	6 th /3	SCSU
Hudobenko	Tanya	BA/5	BA+15/5	U of Br.

Itano-Malstrom	Kanako	BA/5	BA+15/5	Brooklyn College; Univ of Phoenix and CCSU
Kearns	Maura	BA+15/10	MA/10	Quinnipiac U
LeFevre	Rhianne	BA+15/6	MA/6	Boston U
L'Heureux	Amy	MA/8	MA+15/8	U of Br. & Sacred Heart U
Likorama	Robert	MA+15/8	6 th /8	SCSU & U of Phoenix
Loh	Pamela	BA+15/12	MA/12	U of St. Joseph
Lokites	Alana	BA/3	BA+15/3	SCSU
Lopez	Briana	BA/4	BA+15/4	CCSU
Maldonado	Joanne	6 th /4	6+15/4	Capella U
Matiz	Joaquin	BA+15/9	MA+15/9	Post U
Morin	Keith	MA+15/8	6 th /8	U of Phoenix; U of Htfd. & SH U
Morotto	Christine	6 th /9	6+15/9	Walden U
Nowack	Carolyn	BA/3	BA+15/3	U of Htfd.
Paolino	Antonietta	MA/9	MA+15/9	U of Br., CCSU & SCSU
Parks	Michele	MA/5	MA+15/5	U of St. Joseph
Pereira	Meghan	BA+15/8	MA/8	CCSU
Perugini	Gianni	MA/10	MA+15/10	CCSU
Riley	Kara	MA+15/9	6 th /9	Western, Indiana U, U of Htfd., & Colorado State
Rizk	Lyndsey	BA/2	BA+15/2	Quinnipiac U
Romano	Lisa	6 th /5	6+15/5	U of Br.
Rosa	Jennifer	MA/5	6 th /5	U of Br. & Sacred Heart U
Rucinski	Matthew	6 th /5	6+15/5	Sacred Heart U
Salvatore	Janelle	BA/3	BA+15/3	Walden U
Sapone	Vincent	BA+15/8	MA+15/8	Mississippi State U
Shule-Sejdaras	Benjola	MA+15/5	6+15/5	Lindenwood U & CCSU
Smith	Leah	MA/7	6 th /7	Queens College & Walden U
Veronneau	Michael	MA+15/9	6 th /9	SCSU
Waters	Marissa	MA+15/6	6 th /6	CCSU
Yapa	Kumudinie	MA/12	MA+15/12	U of Htfd.

12.9 Resignations:

Hayes, Jahana – Talent & Professional Development Supervisor, eff. 01/02/19.
 Oliver-Miccio, Audra – CHS Special Ed, eff. 01/02/19.

12.10 Retirements:

Hernandez, Eva – Kingsbury Bilingual/ESL, effective 06/30/19.

13. Unfinished Business of Preceding Meeting Only

14. Other Unfinished, New, and Miscellaneous Business

15. Executive Session

16. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #8.1

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends that the Waterbury Board of Education approve to apply for the 2018 (Round 2) Low-Performing Schools Bond Funded Grants (RFP 816), for the following schools: Bucks Hill, Driggs, Gilmartin, Hopeville, Sprague, Walsh, Washington, Wilson, North End, Wallace, West Side, Crosby, Kennedy, and Wilby.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #8.2

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends that the Waterbury Board of Education approve to apply for the following Connecticut State Department of Education Grants:

- Title III Grant
- Bilingual Education Grant
- Immigrant Children and Youth Education Grant

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #8.3

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Curriculum recommends that the Waterbury Board of Education approve an Agreement with Cly-Del Manufacturing to provide Waterbury Career Academy High School a Manufacturing Externship/Pre-Apprentice Program.

Approved:

Thomas Van Stone, Sr.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #8.4

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Curriculum recommends that the Waterbury Board of Education approve an Agreement with Carby Corporation to provide Waterbury Career Academy High School a Manufacturing Externship/Pre-Apprentice Program.

Approved:

Thomas Van Stone, Sr.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING AND SCHOOL FACILITIES

Item #8.5
January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
M. Bergin	Rotella comm.rm.: Wed. Jan. 16, 12:30 - 2:30 pm (Pre-school professional development)
*K. Yamashita-Iverson	Maloney café: Fri., Jan. 25, 5:30 - 7:30 pm (5 th grade Japanese class – New Year's party)
*V. Hamilton	Gilmartin room 2026: 1/23 – 6/12/19, Mon. & Wed., 3:00 - 4:00 pm (sprout scouts after school program)
*N. Augelli	Crosby gym: April, May, June; Tues. & Thurs., 6:00 - 9:00 pm (Prep for June CIAC open evaluations of Juniors & Seniors)
*C. Anderson	Career Academy café: Fri., Feb. 8, 6:00 - 8:00 pm (Winter Dance)
*M. Rocco	W. Cross rm.: Thurs., Jan. 31, 5:15 - 7:30 pm (Kdg. Connection parents meeting)
*D. Mortensen	Rotella media ctr.: Tues., Feb. 12, 8:30 am - 12:00 pm (ELA meeting)
*D. Bakewell	Sprague gym: Fri. Jan. 25, 5:00 - 9:00 pm (PTO Family Movie Night) Sprague gym: Wed., Feb. 6, 5:30 - 7:30 pm (STEM night)
*W. Owens	Rotella comm. rm.: 3/13, 4/3, 4/24, 5/8, 5/15, 5/22, 5/29; 8 am – 3 pm (re-certification training)

Approved:

Jason Van Stone

JAN - 7 2019

SCHOOL PERSONNEL USE ONLYDATE: 1/7/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Kazumi Yamashita-Iverson
Maloney

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Café/RoomsDATES REQUESTED: 1/25/2019FROM: 5:30 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

To have 5th grade Japanese New Year's partyKazumi Iverson
APPLICANTPlease note the following provisions:When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

JAN - 7 2019

DATE: 1-7-19

TO: SCHOOL BUSINESS OFFICE

FROM: Gilmartin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin School☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Café/Rooms (Rm 2026)DATES REQUESTED: 1-23-19 to 6-12-19 Mondays +
WednesdaysFROM: 3:00 am/pm TO: 4:00 am/pmFOR THE FOLLOWING PURPOSES:Sprout Scouts Afterschool programVanessa Hamilton
APPLICANTPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1/8/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Nick Augelli - Crosby Boys Basketball

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby High School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: April, May, June Every Tue + Thursday

FROM: 6 PM am/pm TO: 9 PM am/pm

FOR THE FOLLOWING PURPOSES:

Preparation for June CIAC "OPEN EVALUATIONS"

4 J's and Seniors.

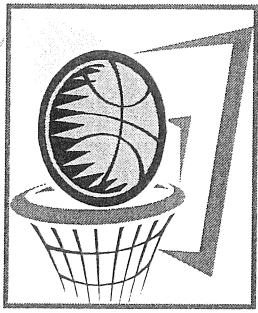
See attached letter sent previously

Nick Augelli
APPLICANT

Please note the following provisions:

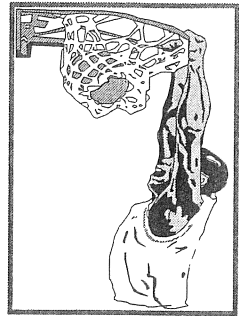
When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

2/20/00



CROSBY BOYS BASKETBALL

Nick Augelli
Varsity Coach
300 Pierpont Rd.
Waterbury, Ct. 06705



They are having an open evaluation for high school juniors and seniors(will be approved by the CIAC) where high school coaches can coach their players for a tournament in June. This will be an opportunity for college coaches to see players during this period in June.

To have my players ready I would like to reserve the Crosby gym
March April, May and June on Tuesdays and
Thursdays from 6 to 9 PM..

I do realize that there are school activities taking place (graduation etc.) that the gym will not be available.

Thanks,

====Nick Augelli=====

Nick Augelli

JAN 10 2019

SCHOOL PERSONNEL USE ONLYDATE: 1/9/19

TO: SCHOOL BUSINESS OFFICE

FROM: Catherine Anderson/PBIS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA☐ Auditorium

Gymnasium



Swimming Pool



Cafeteria/Rooms

DATES REQUESTED: 2/8/19FROM: 6:00pm am/pmTO: 10:00 am/pmFOR THE FOLLOWING PURPOSES:"Winter Dance" Sponsored by PBISCatherine Anderson
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

JAN 10 2019

SCHOOL PERSONNEL USE ONLY

TO: SCHOOL BUSINESS OFFICE

DATE: 1/9/19

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool

☒ Café/Rooms/Library

DATES REQUESTED: Thursday, January 31, 2019 from 5:15 -7:30 PM
(snow date of 2/7/19)

FOR THE FOLLOWING PURPOSES:

Kindergarten Connection Parents Meeting

Margaret Rocco

APPLICANT

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Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

dm

JAN 14 2019

SCHOOL PERSONNEL USE ONLY

DATE: 1/14/19

TO: **SCHOOL BUSINESS OFFICE**

FROM: Dena Mortensen/Joanne Migliarese

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Library Media Center

DATE REQUESTED: February 12, 2019

FROM: 8:30 a.m. TO: 12:00 p.m.

FOR THE FOLLOWING PURPOSES:

ELA Department Meeting – need set up for approximately 60 people

Dena Mortensen
APPLICANT

Please Note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

JAN 9 2019

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1-8-19

TO: SCHOOL BUSINESS OFFICE

FROM: Sprague, Diane Bakerell

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 1-25-19 (snow date 2-1-19)

FROM: 5:00 am/pm

TO: 9:00 am/pm

FOR THE FOLLOWING PURPOSES:

PTO Family Movie Night

Diane Bakerell
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

JAN _ 9 2019

SCHOOL PERSONNEL USE ONLY

DATE: 1-8-19

TO: SCHOOL BUSINESS OFFICE

FROM: Sprague, Diane Baker

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Feb. 6, 2019

FROM: 5:30 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

STEM Night

Diane Baker
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

JAN 15 2019

SCHOOL PERSONNEL USE ONLY

DATE: 1-15-19

TO: SCHOOL BUSINESS OFFICE

FROM: Wendy Owen

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 3/13, 4/3, 4/24, 5/8, 5/15, 5/22, 5/29 Community Room

FROM: 8 AM am/pm TO: 3 PM am/pm

FOR THE FOLLOWING PURPOSES:

Re-Certification Training

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #8.6

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends the Waterbury Board of Education approve of the use of school facilities by outside organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES	
REQUESTING WAIVERS:		
Hoops 4 Life D. Fryer	Driggs gym: Saturdays 1/5-3/29, 9 am – 3 pm, Basketball program	(\$3,528.)
CT. Special Olympics	Kennedy gym, café: Sat. Mar 23, 7:30 am - 5:30 pm	(\$924.)
S. Mohr	West Side gym, café: Sat. March 23, 7:30 am - 5:30 pm	(\$924.)
	Crosby gym, café: Sat., March 23, 7:30 am - 5:30 pm (annual basketball tournaments)	(\$924.)
*Uplifting A Life	Reed café: Sat., Feb. 16, 3:00-6:00 pm (Black History)	(\$168.)
	Reed café: Sun., Feb. 17, 3:00-6:00 pm (We The People)	(\$168.)
	Reed café: Sun. Feb. 10, 5:00-8:00 pm (Sweeties Dance)	(\$168.)
	Reed café: Sat., Jan. 26, 2:00-6:00 pm (MLK event)	(\$210.)
	Reed café: Sun., Feb. 3, 4:00-7:00 pm (Culture your Life)	(\$168.)
*Hoops 4 Life D. Fryer	Chase gym: Saturdays, 1/5/19 – 3/30/19, 2:00-8:00 pm (basketball program)	(\$3,528.)
*P.A.L.	Reed gym: Saturdays 1/12 – 3/30/19, 8:30 am - 4:00 pm	(\$4,284.)
Ofc. Amatruda	Reed gym: Sundays 1/6 – 3/24/19, 10:30 am - 12:00 pm (basketball program)	(\$1,260.)
*Wtby. Ballers T. Lott	Generali gym: Sat. 1/13 – 3/30/19, 9:00 am - 2:00 pm (basketball program)	(\$3,024.)
GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:		
Wtby. Ballers P. Lott	Crosby gym: Feb. to June, Mon – Friday, 5:00 - 8:30 pm (basketball practice) (only when gym available)	
*Uplifting A Life E. Cooper	Reed gym: Fri. Feb. 8, 3:00-6:00 pm (Black Wall Street)	
	Reed café: Thurs., Jan. 31, 5:00-7:00 pm (Raising black.brown kids)	
	Reed café: Wed., Feb 27, 5:00-7:00 pm (Raising a Woke Family)	
	Reed café: Fri., Feb. 22, 5:00-8:00 pm (Are You Woke)	
*Wtby. Ballers T. Lott	Chase gym: 1/14 – 3/27/19, Mon. & Wed., 6:00-9:00 pm (basketball program)	
*Bunker Hill Sports N. Meglio	Maloney gym: Thursdays, 1/24-3/21/19, 5:00-8:30 pm (basketball)	

Approved:

Jason Van Stone

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JAN 8 2019

Book
APPLICANT Erika Cooper NAME OF ORGANIZATION Gifting a life
ADDRESS 844 N. Main St TELEPHONE # 203-419-8397
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES 2/10 & 2/17 ROOM(S) CAFE

OPENING TIME 3pm CLOSING TIME 1pm PURPOSE Neighborhood activities

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 25

SIGNATURE OF APPLICANT Erika Cooper DATE 1-8-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Erika Cooper

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (#336r)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

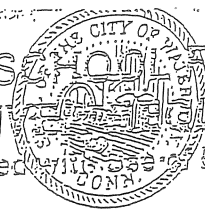
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State of Building Permit)



APPLICANT/ORGANIZATION: _____

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Reed

DATE(S): Sat. Feb. 14th

TIMES: 3-6 pm 108

DATE(S): Sun. Feb. 17th

TIMES: 3-6 pm 108

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

1-8-19

Date

Erika Cooper
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

336

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# AN 14 2019

APPLICANT ERIK COOPER NAME OF ORGANIZATION gifting a life
ADDRESS 844 N. main St TELEPHONE # 203-419-8397
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES 2-10-19 ROOM(S) cafe

OPENING TIME 5:00 CLOSING TIME 8:00pm PURPOSE Sweeties Dance

ADMISSION (if any) CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 50

SIGNATURE OF APPLICANT Erika Cooper DATE 1-14-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Erika Cooper

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$168)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with City Building Permit)

APPLICANT/ORGANIZATION: Uplisting A.C.E.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED:

Reed

DATE(S): Sunday Feb 10th

TIMES: 5-8 p.m.

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

1-14-19

Date

Erika Cozart

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$ 168.-

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST:

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JAN - 3 2019

APPLICANT ERICA COOPER NAME OF ORGANIZATION Gift of a life

ADDRESS 844 N. Main St (street) (city) (state) (zip code) TELEPHONE # 203-419-8397

SCHOOL REQUESTED Reed DATES 1-26-19 ROOM(S) Cafe

OPENING TIME 2:00 CLOSING TIME 6:00 pm PURPOSE MLK event

ADMISSION (if any) ----- CHARGE TO BE DEVOTED TO -----

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 60

SIGNATURE OF APPLICANT Erica Cooper DATE 1-3-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Erica Cooper

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$210)

RENTAL FEES: -----

MISCELLANEOUS FEES: -----

SECURITY DEPOSIT \$ ----- INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY:

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE ----- SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)

APPLICANT/ORGANIZATION: Uplifting A Life

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: _____

DATE(S): SAT., Jan. 26th

TIMES: 2 - 6 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

1 - 3 - 19

Date

Erika Cooper
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JAN 14 2019

APPLICANT ERIK COOPER NAME OF ORGANIZATION Uplifting a life
ADDRESS 844 N. main St TELEPHONE # 203-419-8397
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES 2-3-19 ROOM(S) Cafe

OPENING TIME 4 pm CLOSING TIME 7 pm PURPOSE Culture Your Life

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 25

SIGNATURE OF APPLICANT Erika Cooper DATE 1-14-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Erika Cooper

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (\$108)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Uplifting A Life

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED:

Reed Cafe

DATE(S): Sunday, Feb. 3rd

TIMES: 4-7pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

1-14-19

Date

Eka Cooper
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

168.

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# DEC 19 2018

Book
APPLICANT Domen Sgh NAME OF ORGANIZATION Hoops4Life, Inc
ADDRESS 232 N. Elm St Waterbury CT 06710 TELEPHONE # 203 252-4578
(street) (city) (state) (zip code)
SCHOOL REQUESTED Chase DATES See attachment ROOM(S) Gym
OPENING TIME 2 PM CLOSING TIME 8 PM PURPOSE Basketball games / clinics
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20
SIGNATURE OF APPLICANT Domen Sgh DATE 12-18/18
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Kenny Green
Dave Clay

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (DE) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR plus 1 HR service (\$3528.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES OK _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Hoops4Life, Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED:

Chase

DATE(S): 1/5 1/18 1/19 1/26

DATE(S): 2/2 2/9 2/16

DATE(S): 2/23 3/2 3/9

DATE(S): 3/16 3/29³⁰

DATE(S): _____

DATE(S): _____

TIMES: 7-8 pm

TIMES: " "

TIMES: " "

TIMES: _____

TIMES: _____

TIMES: _____

Saturday

12/18/18

Date

[Signature]

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

3,528.-

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

JAN - 3 2019

CONTRACT#

APPLICANT Chris Amato NAME OF ORGANIZATION PAL

ADDRESS 64 Division A Waterbury, CT 06704 TELEPHONE # 203-346-3921
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES 1/12 - 3/30 ROOM(S) Gym

* OPENING TIME _____ CLOSING TIME _____ PURPOSE Basketball

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 20

SIGNATURE OF APPLICANT [Signature] DATE 1-3-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(Same)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$5544.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

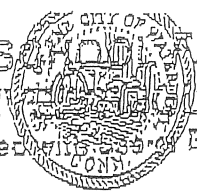
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)



APPLICANT/ORGANIZATION: P.A.L.

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Reed

DATE(S): <u>1/12 - 3/30/19 Sat.</u>	TIMES: <u>8³⁰ AM - 4 PM (4284)</u>
DATE(S): <u>1/6 - 3/24/19 Sun.</u>	TIMES: <u>10³⁰ AM - Noon (120)</u>
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____

1-3-19
Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>5544</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

JAN - 4 2019

APPLICANT Terence Lott NAME OF ORGANIZATION Waterbury Ballers

ADDRESS 85 Girard Ave Waterbury CT 06704 TELEPHONE # 803-559-4757
(street) (city) (state) (zip code)

SCHOOL REQUESTED General DATES 1/12 - 3/30/19 ROOM(S) C gym

OPENING TIME 9 AM CLOSING TIME 2 PM PURPOSE Basketball

ADMISSION (if any) CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN

SIGNATURE OF APPLICANT Terence Lott DATE 1/19/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (#3024)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION. PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

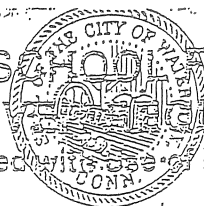
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Saturdays

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)



APPLICANT/ORGANIZATION:

Waterbury Ballers

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED:

General

DATE(S):

1/2 - 3/30/19 Saturdays

TIMES:

9am - 2pm

DATE(S):

TIMES:

DATE(S):

TIMES:

DATE(S):

TIMES:

DATE(S):

TIMES:

DATE(S):

TIMES:

1-4-19

Date

[Signature]

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

3024.

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST:

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JAN 8 2019

APPLICANT ERIK COOPER NAME OF ORGANIZATION Giftng a life
ADDRESS 544 N. main St (street) (city) (state) (zip code) TELEPHONE # 203-419-8397

SCHOOL REQUESTED Reed DATES see attached ROOM(S) see ATTACHED

OPENING TIME _____ CLOSING TIME _____ PURPOSE Neighborhood Activities

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 60

SIGNATURE OF APPLICANT Erika Cooper DATE 1-8-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Erika Cooper

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. EC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY:

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Cancel POC 2/2

APPLICANT/ORGANIZATION:

Reed

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED:

Uplifting A Life

DATE(S): Friday Feb 8 (Gym)

TIMES: 4 - 7 pm

DATE(S): Wed, Feb. 27 Cafe

TIMES: 5 - 7 pm

DATE(S): Thurs, Jan 31 Cafe

TIMES: 5 - 7 pm

DATE(S): Friday, Feb 22 Cafe

TIMES: 5 - 8 pm

DEPARTMENT OF EDUCATION - WATERBURY, CT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Sandy
JAN 10 2019

Book
APPLICANT Terence Lott NAME OF ORGANIZATION Waterbury Ballers
ADDRESS 85 Girard Ave Waterbury CT 06704 TELEPHONE # 203-5509-4757
(street) (city) (state) (zip code)
SCHOOL REQUESTED Chase DATES 1/14 - 3/27/19 ROOM(S) Gym
OPENING TIME 6pm CLOSING TIME 9pm PURPOSE Basketball
ADMISSION (if any) C CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 20
SIGNATURE OF APPLICANT Terence Lott DATE 1/10/19
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 697-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION. PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

Monday
Wednesday

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
238 GRAND ST., WATERBURY, CT 06702

CONTRACT#

JAN 18 2019

USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT Nicholas Meglio NAME OF ORGANIZATION Bunker Hill Sports Assoc

ADDRESS 145 Devonwood Drive, Waterbury, CT TELEPHONE # 203-206-7152
(street) (city) (state) (zip code)

SCHOOL REQUESTED Maloney DATES Thurs: 1-24-19 / 3-21-19 ROOM(S) Gym

OPENING TIME 5:00 CLOSING TIME 8:30 PURPOSE Sports Training ~Basketball

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3-4 CHILDREN 20-25

SIGNATURE OF APPLICANT Nick Meglio DATE 1-17-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Nick Meglio / 145 Devonwood Drive / 203-206-7152 BHSA COACHES

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. nm (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.1

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools recommends that the Waterbury Board of Education approve an Architect and Engineering Agreement with Friar Architecture, Inc. for the Wendell Cross Elementary School Construction Project.

Approved:

Jason Van Stone

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.1

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends approval of an Agreement with Edgenuity, Inc. to provide on-line learning systems.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.1

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following athletic appointments:

Awwad, David – Carrington Tennis, effective 03/25/19.

Fengler, Kelly – WHS Varsity Girls Basketball, effective 12/18/18.

Johnson, Tennyson – Carrington Soccer, effective 03/25/19.

Rotatori, Kayla – WCA Assistant Girls Basketball, effective 12/20/18.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.2

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following appointments:

Biles, Tonya – Supervisor of Pupil Services, effective 01/02/19.

Clark, William – Chief Operating Officer, effective 01/02/19.

Davis, Jackie – District Climate and Attendance Coordinator, eff. 01/03/19.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.3

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments:

Brown, Esther – Parent Educator, Wilson School, part-time, \$15.12 p/hour, non-union and without benefits, funded by Resource Center Grant.

Coles, Karen (transfer) – Secretary I, Adult Education, full-time, benefits and salary governed by UPSEU, funded by Adult Education.

Cutrali, Lucia – Tutor, Sacred Heart, part time, \$32 p/hour, non-union and w/o benefits, funded by Title I/Non-public.

Diaz, Jennifer – Secretary 3, Talent & Professional Development, full-time, benefits and salary governed by UPSEU, funded by Title II Part A/Public & Non-public.

Fusha, Rudina – Classroom Assistant, Wilson School, full-time, benefits and salary governed by UPSEU, funded by Title I/Public.

Hayes, Debra – Asst. Tutor Homeless, part-time, \$16 p/hour, non-union and w/o benefits, funded by Education Homeless Child Grant.

Kozloski, June – Substitute Teacher, NEMS 21st Century Program, salary per contract.

Lindardos-Tyrrell – Tutor, Reed School, part-time, \$32 p/hour, non-union and w/o benefits, funded by Title I/Public.

Lopes, Krystal – Secretary 3, Liaison to the Homeless, part-time, \$16.39 p/hour, non-union and w/o benefits, funded by Title 1/Non-public.

McIntosh, Peggy – Asst. Tutor Homeless, part-time, \$16 p/hour, non-union and w/o benefits, funded by Education Homeless Child Grant.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.4

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following
Waterbury Career Academy Student Selection Committee appointments:

Jill Diorio
Alberto Rodriguez

Lisa Fenn
Miriam Wilson

Lynn Ogilvy
Emily Wengertsman

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.5

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following
Waterbury Career Academy STEM After-school program appointments:

Hoy, Suzanne

Yatsenick, Rodney

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.6

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Rotella After School Programs (Enrichment and Academics) – Session 2, January 7 through March 28, 2019 – Monday through Thursday:

Administrator: Robin Henry, Principal (Dana Wallace-sub if needed)
A/V Tech: Brian Michaud
Grants Facilitator/Clerical: Jean Zastaury

Teachers – Enrichment and/or Academics

Altieri, Christina
Argenta, Lauren
Barrett, Ellen
Ledbetter, Brenda
McLaren, Ashley
Miller, Terri
Monroe, Mary
Porcaro, Stefanie
Santovasi, Monica
Silva, Heather
Silva, Joseph
Vargas, Melissa
Walent, Cheyenne

Subs:

Heidgerd, Angela
Lee, Ellen
Matthews, Julia
Ouellette, Bernadette
Woodward, Karen

Aides/Paras

Begin, Debra
Cicchiello, Ersilia
DeJesus, Jennifer
Generali, Linda
Lombardi, Lauren
Lopez, Elizabeth

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.7

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Academic Achievements effective 08/23/18:

<u>Last Name</u>	<u>First Name</u>	<u>From</u>	<u>To</u>	<u>University</u>
Abraham	Mckenzie	MA/2	MA+15/2	Quinnipiac
Allen	Tara	MA/6	MA+15/6	U of Br. & SCSU
Alonzo	Joanne	MA/9	MA+15/9	U of Br. & Dominican U of CA
Argenta	Lauren	MA +15/7	6th yr./7	SCSU
Arnstein	Malka	6 th yr./6	6 th +15/6	U of Br.
Aviles	Zuheill	MA/10	MA+15/10	U of NE & Sac. Heart
Bacote	Tiffany	MA/8	MA+15/8	Southern NH
Bao	Jaime	BA+15/8	MA/8	SCSU & U of Htfd.
Barbati	Donna	MA/12	MA+15/12	Dominican U of CA
Baumbach	Christian	MA/8	MA+15/8	SCSU
Biolo	Brooke	MA/3	MA+15/3	Louisiana State & SCSU
Bosman	Ana	MA+15/12	6 th yr./12	Central and SCSU
Brito	Mallory	MA/8	MA+15/8	Dominican U of CA
Bunko	Katherine	MA/5	MA+15/5	Post U
Calabrese	Melissa	MA+15/8	6 th /8	Fairfield U
Calabro	Marissa	MA+15/5	6 th /5	SCSU
Calderon	Piedad	MA+15/4	6 th yr./4	Sacred Heart U & U of Htfd.
Carpenter	Ryan	MA+15/8	6 th yr./8	U of Br.
Carpentier	Carli	MA/5	MA+15/5	U of Br. & Dominican U of CA
Chapman	Maria	MA/8	MA+15/8	Quinnipiac U
Crane	Erin	BA/3	MA/3	SCSU
Desiderio	Jennifer	MA+15/8	6 th /8	U of Br.
DeVeau	Nicole	MA+15/9	6 th /9	Walden U and SCSU

Dojnia	Melissa	MA/7	MA+15/7	U of Br. & Dominican U of CA
Donofrio	Alyssa	BA/4	BA+15/4	SCSU
Fidanza	Carla	6 th /9	6+15/9	U of Br.
Field	Susan	MA/9	MA+15/9	U of Br. & Dominican U of CA
Freitas	Ashley	BA/5	BA+15/5	CCSU
Galvin	Dina	BA/4	BA+15/4	The Graduate Inst.
Gendron	Courtney	BA+15/3	MA/3	U of St. Joseph
Gibson	Jaclyn	MA+15/7	6 th /7	Central & U of Br.
Gibson	Ricardo	MA/5	MA+15/5	Southern NH, U of Br.
Grant	Nataine	MA/7	MA+15/7	U of West Indies & Walden U
Gregoire	Carmela	MA/7	MA+15/7	American College of Education
Griffin	Denise	MA/8	MA+15/8	U of Br. & Walden U
Grove	Melinda	MA/12	MA+15/12	U of Htfd.
Hagan	John	BA/8	MA/8	U of Br.
Hanley	Jessica	BA/4	BA+15/4	U of Br.
Hewell-Walker	Kay-Ann	MA/8	MA+15/8	U of St. Thomas & SH U
Hubeny	Carolyn	MA+15/3	6 th /3	SCSU
Hudobenko	Tanya	BA/5	BA+15/5	U of Br.
Itano-Malstrom	Kanako	BA/5	BA+15/5	Brooklyn College; Univ of Phoenix and CCSU
Kearns	Maura	BA+15/10	MA/10	Quinnipiac U
LeFevre	Rhianne	BA+15/6	MA/6	Boston U
L'Heureux	Amy	MA/8	MA+15/8	U of Br. & Sacred Heart U
Likorama	Robert	MA+15/8	6 th /8	SCSU & U of Phoenix
Loh	Pamela	BA+15/12	MA/12	U of St. Joseph
Lokites	Alana	BA/3	BA+15/3	SCSU
Lopez	Briana	BA/4	BA+15/4	CCSU
Maldonado	Joanne	6 th /4	6+15/4	Capella U
Matiz	Joaquin	BA+15/9	MA+15/9	Post U
Morin	Keith	MA+15/8	6 th /8	U of Phoenix; U of Htfd. & SH U
Morotto	Christine	6 th /9	6+15/9	Walden U
Nowack	Carolyn	BA/3	BA+15/3	U of Htfd.
Paolino	Antonietta	MA/9	MA+15/9	U of Br., CCSU & SCSU
Parks	Michele	MA/5	MA+15/5	U of St. Joseph
Pereira	Meghan	BA+15/8	MA/8	CCSU
Perugini	Gianni	MA/10	MA+15/10	CCSU

Riley	Kara	MA+15/9	6 th /9	Western, Indiana U, U of Htfd., & Colorado State
Rizk	Lyndsey	BA/2	BA+15/2	Quinnipiac U
Romano	Lisa	6 th /5	6+15/5	U of Br.
Rosa	Jennifer	MA/5	6 th /5	U of Br. & Sacred Heart U
Rucinski	Matthew	6 th /5	6+15/5	Sacred Heart U
Salvatore	Janelle	BA/3	BA+15/3	Walden U
Sapone	Vincent	BA+15/8	MA+15/8	Mississippi State U
Shule-Sejdaras	Benjola	MA+15/5	6+15/5	Lindenwood U & CCSU
Smith	Leah	MA/7	6 th /7	Queens College & Walden U
Veronneau	Michael	MA+15/9	6 th /9	SCSU
Waters	Marissa	MA+15/6	6 th /6	CCSU
Yapa	Kumudinie	MA/12	MA+15/12	U of Htfd.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.8

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

Hayes, Jahana – Talent & Professional Development Supervisor, eff. 01/02/19.
Oliver-Miccio, Audra – CHS Special Ed, eff. 01/02/19.

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.9

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Schrader	Jordan	Wallace	General Science Gr. 7	12/3/18
Henebry	Colleen	Crosby	Special Ed. ABA	12/6/18
Nigan	Nirupama	Kennedy	Chemistry	12/4/18
Nazario	Jonathon	Washington/Regan	Music	10/23/18
Astacio	Shirley	Districtwide	Social Worker	1/7/2019
Rose	Kimberly	Tinker	Library Media Spec.	12/10/18
Pritchard	Molly	Washington/Regan	Library Media Spec.	11/26/18

Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #12.10

January 24, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following retirements:

Hernandez, Eva – Kingsbury Bilingual/ESL, effective 06/30/19.

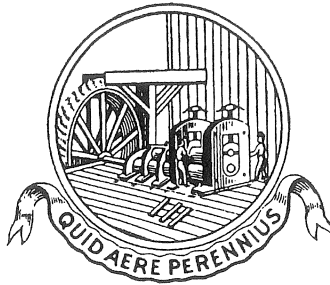
Respectfully submitted,

Verna D. Ruffin, Ed.D.
Superintendent of Schools

Communications



Packet week ending 1/22/19



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 3, 2019

Jason Robles, Sr.
209 Scott Rd.
Waterbury, CT 06705

Dear Mr. Robles, Sr.:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I @ Tinker Elementary School (Req. #2019010) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 10, 2019 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 11, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

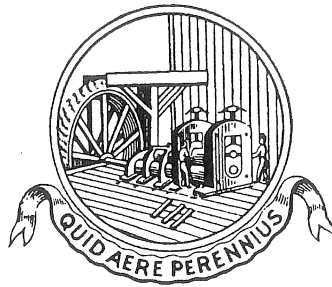
Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Chris Harmon, Acting Schl Insp.
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 3, 2019

Sean Scott
13 Hopkins St.
Waterbury, CT 06704

Dear Mr. Scott:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I @ West Side Middle School (Req. #2019150) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 10, 2019 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 11, 2019 at your regular scheduled time.

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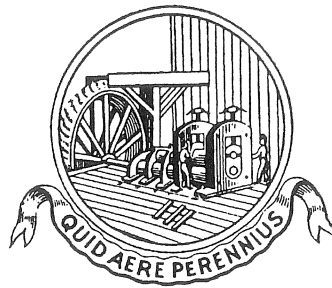
Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Chris Harmon, Acting Schl Insp.
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 3, 2019

Anthony Mancini
506 Chestnut Ave.
Waterbury, CT 06704

Dear Mr. Mancini:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I @ Kennedy High School (Req. #2019075) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 10, 2019 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 11, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

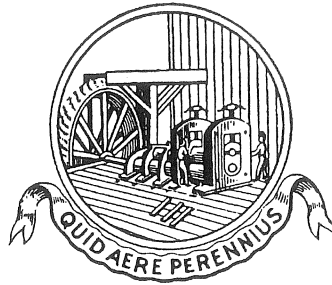
Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Chris Harmon, Acting Schl Insp.
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 3, 2019

Joseph Cicchello, Jr.
22 Lincolndale Dr.
Waterbury, CT 06704

Dear Mr. Cicchello, Jr.:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I @ Duggan Elementary School (Req. #2019025) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 10, 2019 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 11, 2019 at your regular scheduled time.

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Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist
CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Chris Harmon, Acting Schl Insp.
file

Carrie Swain

From: Theresa DeMars <CABE@embrams-mail.com>
Sent: Friday, January 04, 2019 7:02 AM
To: Carrie Swain
Subject: CABE Policy Highlights 12-4-2019
Attachments: January 4 2019.pdf

EXTERNAL MAIL



Hello,

Attached you will find *CABE's Policy Highlights Publication* for **January 4, 2019**. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by [clicking here](#).

To unsubscribe to this publication, please email Terry DeMars at tdemars@cabe.org and state that you would like to unsubscribe from Policy Highlights.

Connecticut Association of Boards of Education

81 Wolcott Hill Road
Wethersfield, CT 06109
Phone 860-571-7446 ~ Fax 860-571-7452



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

January 4, 2019

Volume 18 – Issue #14

New Federal Title IX Regulations Released: U.S. Secretary of Education Betsy DeVos recently released new proposed regulations regarding sexual harassment under Title IX of the Education Amendments of 1972. The new Title IX regulations allow schools to raise the bar on what evidence is needed to prove claims of sexual assault and harassment.

The new rules dictate when schools are obligated to intervene to address sexual victimization and when those obligations kick in. The proposed guidance has several implications for K-12 schools.

The new directive allows schools to shift the threshold that officials use to decide if an assault claim requires a response from the “preponderance of evidence” standard established by the Obama administration to a “clear and convincing evidence” higher bar.

Schools will be held responsible for addressing a complaint if they have “actual knowledge” that an offence occurred, a higher bar than under the old guidance which said they were required to intervene if they “reasonably” should have known about a violation. Schools will be faulted if they are “deliberately indifferent” to known sexual harassment according to the new guidance.

In addition, sexual harassment is defined more narrowly as sexual assault or “unwelcome conduct on the basis of sex that is so severe, pervasive and objectively offense that it denies a person access to the school’s education program or activity. Previously it was defined as “unwelcome conduct of a sexual nature.”

The new regulatory language requires schools to respond to “conduct within its education program or activity.” Concern has been voiced that this may cause some schools to ignore off-campus incidents or create confusion about whether schools are required to respond to online harassment, like the sharing of explicit photos or demeaning messages. In addition, the proposed regulations include a dramatically expanded and detailed grievance procedure for formal Title IX complaints.

Presently, binding federal regulations do not exist related to sexual harassment under Title IX. The Department of Education’s Office for Civil Rights (OCR) has provided administrative guidance, rather than regulations, on the topic to direct district actions.

The newly proposed regulations have been printed in the *Federal Register*, Vol. 83, No. 230, November 29, 2018. The proposed regulations are currently open to public comment during a 60-day period which ends on January 28, 2019. The U.S. Department of Education, as a result of the comments received, may revise the proposed regulations before they become final.

A one page summary of the proposed rule can be accessed at <https://bit.ly/2QBEZPy>. A section-by-section summary can be found at <https://bit.ly/2Gh7WeM>.

Policy Implications: Several policies and/or administrative regulation pertain to this topic. They include the following:

- #5145.5 – Sexual Harassment (Students)
- #5145.51 – Peer Sexual Harassment (Students)
- #4118.111/4218.111 – Grievance Procedure (Personnel)
- #4118.112/4218.112 – Sex Discrimination and Sexual Harassment in the Workplace (Personnel)
- #4000.1 – Title IX (Personnel)
- #0521.1 – Title IX Grievance Procedure

It is extremely likely, once the new regulations are finalized after the public comment period, that the above material will either be replaced with new versions or revised in order for them to be in compliance with the new federal regulations. We will be revisiting this topic when appropriate, necessary and when additional information is available.

Crowdfunding-Part of the Connecticut Landscape: Crowdfunding, a relatively new source of revenue streaming is being widely used by the education community, including in many Connecticut school districts. NSBA's Council of School Attorneys (COSA) indicates that schools should approach this new funding trend with caution and carefully consider whether policies are necessary to regulate what teachers are doing online in the name of specific schools. A brief review of some of the publicly-available teacher posts on [DonorsChoose.org](https://www.donorschoose.org), a site that is generally more protective of school and student interests than many other crowdfunding sites, revealed some concerning instances of potential liability, which are discussed below.

Crowdfunding is comprised of two different types: those aimed at raising capital for a business venture and those aimed at raising funds for charitable donations. For the most part, the charitable donation aspect of crowdfunding is the type that is gaining great traction in public schools.

The business venture crowdfunding is generally undertaken by start-up businesses in lieu of getting a traditional business capital loan, with donors being promised, and expecting to get some sort of return on their investment. It is a small-business financing model, of sorts.

Donation-based crowdfunding sites, such as [DonorsChoose.org](https://www.donorschoose.org), are very popular with teachers and other individuals seeking to raise funds for their schools. A COSA review of some of the posts from educators on [DonorsChoose.org](https://www.donorschoose.org) revealed some significant legal issues within the teacher posts themselves, including potential FERPA violations and liability under the Individuals with Disabilities Education Act (IDEA). Regulation by schools of individual teacher postings on crowdfunding sites, COSA indicated, is a bare minimum essential to prevent some legal issues.

While many of the entries posted on the [DonorsChoose.org](https://www.donorschoose.org) site posed little-to-no legal liability, there were an alarming number of entries that did pose some potentially significant issues. This included a number of potential FERPA issues related to teacher posted photographs, which were combined with specific written information in the posts about the classes. These descriptions could also legally be considered to be potential IDEA violations, and/or violations of specific district policies. Other posts, while they did not pose any particular threat of liability, painted the schools and/or districts in a very negative light when asking for funds.

Most teacher crowdfunding posts are designed to raise funds under the name of a specific school. Schools should have regulations regarding who can raise funds on behalf of a school and what procedures and protections should be put into place to protect the school in such instances. Teachers should be prohibited from using the school's name or any other identifying features unless the teacher is in full compliance with the procedures and/or protocols established by the school. Some recommendations for safeguards that should be put into place to protect schools are listed below. These protocols are designed to assist schools in reducing potential liability caused by teacher crowdfunding posts.

1. *Require Administrative Approval of all Postings Before They Are Published*

Individuals wishing to raise funds for a particular school should be required to obtain written approval after providing pertinent details, such as the site on which the funds would be raised, a complete copy of the proposed listing, and a copy of the school personnel's personal profile to be listed on the site. Approving administrators should carefully review the proposed posts to ensure that no potential legal liability, violation of state or federal laws, and/or violation of the school's policy and/or procedures exists. The proposed posts should also be reviewed to ensure that the posts do not paint the school, the district, or any of its employees or students in a negative light. Ideally, school regulations/procedures should prohibit all posting of student images on the site, limiting pictures to that of the classroom, the teacher and/or photos of students where the students are not identifiable (e.g., their hands, backs of heads, etc.).

2. *Develop an Approved Site List and Only Permit Crowdfunding on Sites that Send Proceeds and/or Items Directly to the Schools, NOT the Individual Employee*

Funds raised and/or items purchased should go directly from the crowdfunding site to the school being served. Schools should require that funds and/or items be delivered directly to the school administrator. If districts wish to permit crowdfunding by teachers, schools should carefully consider all of the available sites and approve only those that provide the safeguards deemed most appropriate by the school.

3. *Ensure that Proceeds/Items Obtained Through Crowdfunding Fulfill Stated Purpose*

Funds raised and/or items purchased via crowdfunding must be used for their designated purpose. As such, schools should have safety mechanisms in place to ensure that the funds/materials are being used as described. Schools should also make clear, via written policy or procedures, that all funds and/or materials are property of the school and shall remain with the school in the event that the teacher terminates his or her employment with the school.

4. *Require that all Crowdfunding Activities, as Well as Activities Being Funded, be Fully Compliant with Board Policies*

It is imperative that teachers are made aware that crowdfunding postings and requests *must* be compliant with all board policies. Administrators who are reviewing and/or approving crowdfunding requests should be careful to review them for policy violations and deny any that do, or have the potential to, violate existing district policies.

It is necessary to take reasonable measures to regulate the crowdfunding that may be done in the name of the schools. This fast-moving trend needs to be monitored for the onslaught of legal issues, legislation and best practices that will inevitably follow. Such measures should include the adoption of a district-wide policy either prohibiting or specifically and carefully restricting crowdfunding in the areas discussed. Heightened awareness and regulation of these practices protect the students first and foremost, but they also protect the school and teachers from potential liability.

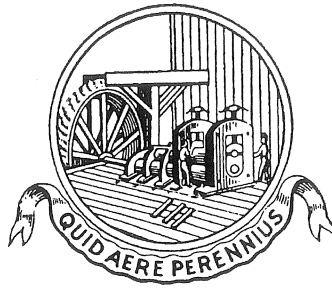
Source: This narrative is excerpted from “Crowdfunding in Public Schools: Mitigating Potential Liability Through Effective Policies,” By Erin Duryea Gilsbach, Esq., Director of Professional and Policy Development, King, Spry, Herman, Freund & Faul, Bethlehem, Pa., *May 2016 Inquiry & Analysis, Council of School Attorneys (COSA)*, National School Boards Association.

Policy Implications: A policy and an accompanying administrative regulation, #3281.2, “Online Fundraising Campaigns – Crowdfunding,” are available upon request. These are considered optional for inclusion in the district’s manual. Another approach is to add language to policy #3280, “Gifts, Grants and Bequests,” pertaining to this issue. Sample language is available also.

Food for Thought:

“People often want to know ‘what works’ in education, but the simple truth is that everything works somewhere, and nothing works everywhere.”

Source: “Assessment: The Bridge Between Teaching and Learning” by Dylan Wiliam in *Voices from the Middle*, December 2013 (Vol. 21, #2, p. 15-20).



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

January 7, 2019

Steven Comstock
307 Flag Swamp Rd.
Southbury, CT 06488

Dear Mr. Comstock:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ State Street School (Req. #2019282) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 10, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 11, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

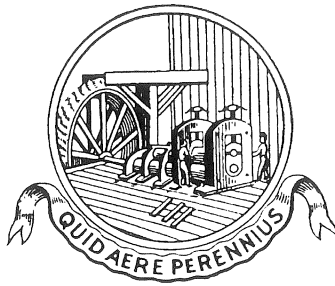
Again, welcome to the City of Waterbury.

Sincerely,

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut

Department of Human Resources
Office of the Civil Service Commission

January 7, 2019

Elvis Silva
PO Box 164
Oakville, CT 06779

Dear Mr. Silva:

This is to inform you that you are being transferred to the Education Department for the position of Food Service Driver (Req. #2019350) at your same salary. Please contact Linda Franzese, Director of Food Service at (203) 574-8036 with any questions you may have in regards to this position.

Your first day reporting to your new department/supervisor will be Thursday, February 21, 2019 at 5:00am.

I hope that you are happy in your new assignment.

Sincerely,

Carlyne St. Felix

Carlyne St. Felix
Human Resources Generalist

CSF/sd

cc Board of Education
Dr. Ruffin, Supt of Schools
Linda Franzese, Director of Food Service

Carrie Swain

From: Theresa DeMars <CABE@embrams-mail.com>
Sent: Friday, January 18, 2019 7:00 AM
To: Carrie Swain
Subject: CABE Policy Highlights 1-18-2019
Attachments: January 18 2019.pdf

EXTERNAL MAIL



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Connecticut Association of Boards of Education

81 Wolcott Hill Road
Wethersfield, CT 06109
Phone 860-571-7446 ~ Fax 860-571-7452



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

January 18, 2019

Volume 18 – Issue #15

Surgeon General Issues Call to Action to Fight Teen E-Cigarette Use: Nationally, teen vaping rates, now at an all-time high, have prompted U.S. Surgeon General Jerome Adams in a rare step to issue a public health advisory to address the “epidemic” of youth e-cigarette use, and propose prevention strategies ranging from better education to legal restrictions on the products’ use. The new surgeon general’s advisory is only the fourth in 10 years. The announcements are reserved for pressing public health issues.

“The recent surge in e-cigarette use among youth, which has been fueled by new types of e-cigarettes that have recently entered the market, is a cause for great concern,” Adams said in the advisory. “We must take action now to protect the health of our nation’s young people.”

E-cigarettes, legally available only to those older than 18, create an aerosol by heating a reservoir of typically nicotine-packed liquid. Research has shown that they put young people at risk of nicotine addiction and the use of other tobacco products. Their use is soaring among teenagers.

The Food and Drug Administration (FDA), in November 2018, issued new regulations that severely restricted the sale of flavored e-cigarettes, which are believed to be especially appealing to kids and teenagers of all ages. They are available in retail stores such as gas stations and convenience stores. The FDA has also been working with manufacturers, such as Juul, to help them understand why these products are so appealing to young people.

Juul, a very popular brand, contains the same amount of nicotine in one “pod” as in a pack of cigarettes. Many teens report they use one pod each day. These devices are shaped like a USB drive and are easily concealed resulting, as reported by teachers, their use in the classroom while class is in session.

Juul indicated it would stop selling most of its flavored pods in retail stores, and wiped its U.S. Facebook and Instagram accounts, which have been criticized for appealing to youth users.

The Connecticut State Department of Public Health, in a recent press release, reported also on the alarming trend in student use of tobacco alternatives, referred to as vaping or Electronic Nicotine Delivery Systems (ENDS).

According to the 2017 Connecticut Youth Tobacco Survey, the reported use of ENDS by Connecticut high school students doubled between 2015 (7.2%) and 2017 (14.7%) and 45 percent of students reported exposure to secondhand smoke or ENDS aerosol.

Many students are unaware of the dangers of using such products. John D. Frassinelli, Bureau Chief, SDE Bureau of Health/Nutrition, Family Service and Adult Education, stated, "Because of the dangers associated with the use of tobacco and tobacco alternatives, the entire school community must be involved in prevention and education efforts."

The Centers for Disease Control and Prevention (CDC) has indicated that the use of ENDS is unsafe for children of any age. They can contain nicotine, which is addicting, and poses harm to teen brains, negatively affecting their development with long term changes. Therefore, it can result in reduced concentration, impulse control and impact student learning.

In light of this increasing trend, Frassinelli indicated that there are a number of actions school districts can take to support prevention efforts. In a memorandum to superintendents, dated January 3, 2019, he listed the following suggested actions:

1. Share the memorandum and the list of attached resources with all members of the school community, including the district safety and wellness teams.
2. Establish and monitor tobacco-free policies on all school property (School Health Index).
3. Address tobacco-use prevention through comprehensive health education (*CGS Sec. 10-19. Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome. Training of personnel*).
4. Become familiar with all findings from the 2017 Connecticut Youth Tobacco Survey.
5. Engage administrators, faculty, staff, parents, students, and the local community in a comprehensive, districtwide approach to tobacco-use prevention efforts.

The resources listed by Mr. Frassinelli of the SDE are as follows:

Tobacco-Use Prevention Resources

Connecticut State Department of Public Health Tobacco Control Program

<https://portal.ct.gov/DPH/Health-Education-Management--Surveillance/Tobacco/Tobacco-Use-Prevention--Control-Program>

E-mail: DPHTobacco@ct.gov

Phone: 860-509-8251

Statistics, Reports and Fact Sheets: 2017 Youth Tobacco Survey Results

<https://portal.ct.gov/DPH/Health-Education-Management--Surveillance/Tobacco/Stats--Reports>

Centers for Disease Control and Prevention

Tobacco Use Prevention through Schools

<https://www.cdc.gov/healthyschools/tobacco/index.htm>

E-Cigarettes Shaped Like USB Flash Drives: Information for Parents, Educators, and Health Care Providers

<https://www.cdc.gov/tobacco/infographics/youth/pdfs/e-cigarettes-usb-flash-508.pdf>

Electronic Cigarettes: What's the bottom line on the risks of e-cigarettes?

https://www.cdc.gov/tobacco/basic_information/e-cigarettes/index.htm

Office of the U.S. Surgeon General

Know the Risks: The facts on e-cigarette use among youth and young adults

<https://e-cigarettes.surgeongeneral.gov>

Know the Risks: Talk with Your Teen About E-cigarettes: A Tip Sheet for Parents

https://e-cigarettes.surgeongeneral.gov/documents/SGR_ECig_ParentTipSheet_508.pdf

Stanford Medicine

Tobacco Prevention Toolkit

<http://med.stanford.edu/tobaccopreventiontoolkit.html>

Catch My Breath

Youth E-Cigarette & Juul Prevention Program

<https://catchinfo.org/wp-content/uploads/2018/10/CATCH-My-Breath-One-Pager.pdf>

Campaign for Tobacco Free Kids

Juul and Youth: Rising E-Cigarette Popularity

<https://youthengagementalliance.org/wp-content/uploads/2016/08/JUUL-Fact-Sheet-2-5-18.pdf>

Sources: “Surgeon General Calls for Reversing the Epidemic of Youth Vaping in Rare Advisory,” by Jamie Ducharme, *Time*, December 18, 2018.

“High School Student Vaping Doubles in 2 Years,” Connecticut State Department of Public Health, Press Releases, October 11, 2018.

“Student Use of electronic Nicotine Delivery Systems (ENDS),” memorandum to superintendent of schools, by John D. Frassinelli, Bureau Chief, SDE Bureau of Health/Nutrition, family Services, and Adult Education, January 3, 2019.

Policy Implications: P.A 15-206, “AN ACT REGULATION ELECTRONIC NICOTINE DELIVERY SYSTEMS AND VAPOR PRODUCTS” imposed restrictions on the use of “electronic nicotine delivery systems” and “vapor products” (e-cigarettes) in certain establishments and public areas that are similar to existing restrictions on smoking in such areas. In doing so, it prohibits the use of e-cigarettes in state buildings, restaurants, places serving alcohol, schools, child care facilities, and health care facilities, among other areas. Exceptions are made for e-cigarette use in certain areas and facilities, including designated smoking areas, tobacco bars, and outdoor areas in establishments serving alcohol. Nothing in the legislation requires the designation of an area in a building for e-cigarette use.

The Act supersedes and preempts municipal laws or ordinances on e-cigarette use.

The Act defines an “electronic nicotine delivery system” as an electronic device used to simulate smoking in delivering nicotine or another substance to a person who inhales from it. Such systems include electronic (1) cigarettes; (2) cigars; (3) cigarillos; (4) pipes; (5) hookahs; and (6) related devices, cartridges, or other components.

A “vapor product” uses a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, to produce a vapor the user inhales. The vapor may or may not include nicotine.

The use of e-cigarettes or vapor products is prohibited in state buildings, restaurants, places serving alcohol, schools, child care facilities, and health care facilities.

The Act specifies areas in which the prohibition on e-cigarette use does not apply. Concerning schools, the prohibition does not apply to classrooms, during e-cigarette demonstrations that are part of a medical or scientific experiment or lesson.

Where e-cigarette use is prohibited by the legislation, a sign must be posted on the premises indicating that e-cigarette use is prohibited by state law.

Policy #1331, “Smoke Free Environment,” and policy #5131.6, “Alcohol Use, Drugs and Tobacco,” pertain to this issue. They were previously revised to allow boards to take the position to ban the use of these products. They have been updated to reflect this new legislation.

Now available on our website under Member, Policy Services, ~~Hot Topics~~ in Policy.
<https://www.cabe.org/page.cfm?p=1018>

Food for Thought:

“Though times may have changed, little children have not. They need what they have always needed: strong, consistent parents; opportunities for unstructured, imaginative play; help in understanding their feelings and expressing them appropriately; and plenty of opportunities for physical activity.”

Source: Georgianna Roberts in a letter to *The New York Times*, December 29, 2018.