Waterbury Board of Education

THE CITY OF WATERBURY 236 Grand Street & Waterbury, CT 06702 &



MEMORANDUM

FROM: Carrie A. Swain, Clerk **DATE:** February 5, 2019

Board of Education

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice Committee Meetings – Thursday, February 7, 2019,

5:30 p.m., Wilson School

Notice of Regular Meeting – Thursday, February 21, 2019 6:30 p.m., Waterbury Arts Magnet School Atrium

The Committees of the Board of Education will meet on Thursday, February 21, 2019, 5:30 p.m., Wilson School, 235 Birch Street, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

1. <u>Committee of the Whole/20 minutes</u> ~ Principal's Report (no backup) – Jennifer Rosser.

PUBLIC SPEAKING

- 2. <u>Committee of the Whole/10 minutes</u> ~ Discussion: KIDS (Keeping Individuals Driven for Success) Program Sergeant Steve Pedbereznak.
- 3. <u>Committee on Finance/5 minutes</u> ~ Request approval of a Professional Services Agreement with Connecticut Education Network to provide internet service for the Department of Education W. Zhuta.
- 4. <u>Committee on Finance/5 minutes</u> ~ Request approval of a State of Connecticut Purchase of Service Contract for the Support for Pregnant and Parenting Teens, Women, Fathers and Their Families (SPPT) Program J. Gorman.
- 5. <u>Committee on Finance</u> ~ FYI January 2019 Monthly Expenditure Report.
- 6. <u>Committee of the Whole/15 minutes</u> ~ Report: Chronic Absenteeism/Discipline (to be distributed) D. Schwartz, T. Biles, J. Davis.
- 7. <u>Committee of the Whole/5 minutes</u> ~ Request approval of a Memorandum of Understanding/Program Acknowledgment with Connecticut Military Department for STARBASE CT for academic year 2018-2019 D. Schwartz.
- 8. <u>Committee on Curriculum/5 minutes</u> ~ Request approval of a Student Education Affiliation Agreement with Trinity Health of New England Corporation, Inc. for Allied Health Programs at Crosby, Kennedy and Waterbury Career Academy D. Schwartz.
- 9. <u>Committee on Policy & Legislation/5 minutes</u> \sim Request approval of revisions to the Bylaws of the Board of Education (#9010) Commissioner Stango.

- 10. <u>Committee on Building & School Facilities/3 minutes</u> ~ Use of school facilities by school organizations and/or City departments W. Clark.
- 11. <u>Committee on Building & School Facilities/3 minutes</u> ~ Use of school facilities by outside organizations and/or waiver requests W. Clark.
- 12. <u>Committee on Building & School Facilities/7 minutes</u> ~ Use of school facilities for soccer by outside organizations W. Clark.

SUPERINTENDENT'S UPDATE TO THE BOARD

13. <u>Superintendent's Notification to the Board/5 minutes:</u>

a. Grant funded appointments:

Bartley, Elizabeth – 21st Century Afterschool Program, salary per contract. Caceres, Laura – Temporary Parent Liaison, WSMS, part time, \$15.12 p/hour, non-union and without benefits, funded by Title I Public.

Coniku, Vistela – Recreation Specialist, part time, \$12 p/hour, non-union and without benefits, funded by 21st Century.

Harrell, Donnica – Recreation Specialist, part time, \$12 p/hour, non-union and without benefits, funded by 21st Century.

Irizarry, Jorge - 21st Century Afterschool Program, salary per contract. Kozloski, June – Substitute Teacher, 21st Century Afterschool Program, salary per contract.

Stein, Chaya – Tutor, Yeshiva K'Tana, part time, \$32 p/hour, non-union and without benefits, funded by Title I Non-Public.

Stephens, Lindsey – Tutor, Yeshiva K'Tana, part time, \$32 p/hour, non-union and without benefits, funded by Title I Non-Public.

Sullivan, Mariannina – Substitute Teacher, 21st Century Afterschool Program, salary per contract.

b. Wilson Family Resource Center Books and Basketball Before School
Program appointments, Monday through Thursday, 7 – 8 a.m., beginning
02/19/19, funded by Wilson FRC Grant:

Kelly Fengler – Teacher

Rebecca James - Paraprofessional

Donna Orsatti – Paraprofessional

Linda Fitzgerald – Tutor

Amy Densmore - Title I/Basic Skills Coach

c. Teacher hires:

| <u>Name</u> | | <u>Assignment</u> | | <u>Effective</u> |
|---------------|----------|-------------------|--------------|------------------|
| Rich | Lawrence | WAMS HS | Math | 1/2/2019 |
| Cruz Irizarry | Gisselle | Crosby | Bil. Science | 11/6/2018 |
| Malinosky | Raymond | State Street | Special Ed. | 1/14/2019 |
| Walsh | Molly | Reed | Speech Path. | 10/22/2018 |
| Pagnoni | Philip | North End | Math Lab | 1/28/2019 |
| Sawyers | Hillary | WAMS | HS Math | 1/28/2019 |

d. Teacher transfers:

Albino, Christine- from Sprague Grade 1 to Driggs Reading/Title I Literacy, effective 01/22/19.

e. Teacher transfers effective 2019/20 school year:

| LAST | FIRST | <u>FROM</u> | <u>T0</u> | EFFECTIVE |
|---------------|---------|-------------------------|-------------------------|------------------|
| Alexandrou | Steven | WMS Math Lab (Int.) | WMS Math Lab (Perm.) | 2019-20 SY |
| Amodeo-Titley | Nichole | WMS Art | KHS Art | 2019-20 SY |
| Arbachauskas | Mary | Bucks Hill Special Ed – | Bucks Hill Special Ed - | 2019-20 SY |

| | | CBL (Int.) | CBL (Perm.) | |
|--------------------|------------|-----------------------------------------------|--------------------------------------------------|------------|
| Arias | Eulini | Bucks Hill Bil. Gr 3 | Wilby Spanish | 2019-20 SY |
| Barbieri | Amber | Bunker Hill Special Ed BDLC Gr K-2 (Int.) | Bunker Hill Special Ed BDLC Gr K-2 (Perm.) | 2019-20 SY |
| Barnick | Sara | Chase SLP (Int.) | Chase SLP (Perm.) | 2019-20 SY |
| Battaglia | William | CHS Tech Ed- | CHS Tech Ed- | |
| | | Electronics/ | Electronics/Graphics | 2019-20 SY |
| Brown | Edith | Graphics (Int.) Tinker Gr 2 (Int.) | (Perm.) Tinker Gr 2 (Perm.) | |
| Brown | Charlene | Duggan Library Media | Duggan Library Media | 2019-20 SY |
| | | (Int.) | (Perm.) | 2019-20 SY |
| Burke | Kaitlin | KHS PE/Health (Int.) | KHS PE/Health (Perm.) | 2019-20 SY |
| Caffrey | Emily | Wilby Special Ed – Resource (Int.) | Wilby Special Ed - Resource (Perm.) | 2019-20 SY |
| Carey | Kevin | WCA Gr 11 Spanish | WCA Gr 11 Spanish | |
| Calabro | Marissa | (Int.) WMS Special Ed | (Perm.) Carrington | 2019-20 SY |
| Calabio | Marissa | www.special.Eu | Library/Media | 2019-20 SY |
| Carr | Howard | Wilby Tech Ed – | Wilby Tech Ed - | |
| C: : | C | Computers (Int.) | Computers (Perm.) | 2019-20 SY |
| Casta | Stacy | Regan Gr 2 (Int.) | Regan Gr 2 (Perm.) KHS Allied Health | 2019-20 SY |
| Costa | Eileen | KHS Allied Health (Int.) | (Perm.) | 2019-20 SY |
| Cruz | Gisselle | CHS Bil Science (Int.) | CHS Bil Science (Perm.) | 2019-20 SY |
| Culver | Edwin | CHS Science/Physics | CHS Science/ | |
| DIAL | T | (Int.) | Physics (Perm.) | 2019-20 SY |
| D'Alessio | Jennifer | Hopeville Gr 4 | Duggan Gr 4 | 2019-20 SY |
| Daley | Samantha | CHS Math (Int.) | CHS Math (Perm.) | 2019-20 SY |
| Daniels | Christi | CHS Science (Int.) | CHS Science (Perm.) | 2019-20 SY |
| DeFoe | Audra | State Street Special Ed BDLC Gr 3-4 (Int.) | State Street Special Ed - BDLC Gr 3-4 (Perm.) | 2019-20 SY |
| DeLucia | Patricia | Buck Hill Annex | Buck Hill Annex | 2040 20 07 |
| Dickey | Maegan | Pre-K SPED (Int.) Regan Gr K (Int.) | Pre-K SPED (Perm.) Regan Gr K (Perm.) | 2019-20 SY |
| Doolan | Heidi | Wilby Music | Carrington Music | 2019-20 SY |
| Drewry | Emily | KHS ELA Gr 9 (Int.) | KHS ELA Gr 9 (Perm.) | 2019-20 SY |
| Dunn Brown | Fallon Gay | WSMS Theater Arts | WSMS Theater Arts | 2019-20 SY |
| Duilli Brown | 1 anon day | (Int.) | (Perm.) | 2019-20 SY |
| Evanoski | Jessica | CHS Special Ed (Int.) | CHS Special Ed (Perm.) | 2019-20 SY |
| Fernandez | Arelys | Reed Library Media | Reed Library Media | 2010 20 27 |
| Troche Ferreira | Daniel | (Int.) CHS Music (Int.) | (Perm.) CHS Music (Perm.) | 2019-20 SY |
| Field | Lauren | Wendell Gr 2 (Int.) | Wendell Gr 2 (Perm.) | 2019-20 SY |
| Frank | Elizabeth | NEMS Numeracy | NEMS Numeracy | 2019-20 SY |
| Frank | Elizabetii | Title I (Int.) | Title I (Perm.) | 2019-20 SY |
| Gaipa | Timothy | WMS Literacy | WMS Literacy | |
| | | Unified Arts (Int.) | Unified Arts (Perm.) | 2019-20 SY |
| Giacomi | Melissa | Chase Gr 2 (Int.) | Chase Gr 2 (Perm.) | 2019-20 SY |
| Giannelli | Alexandra | Tinker Gr 3 (Int.) | Tinker Gr 3 (Perm.) | 2019-20 SY |
| Gonzalez | Stephanie | Chase Bilingual Gr 2 | Chase Bilingual Gr 2 | 2040 20 20 |
| Gosturani | Marinela | (Int.) WSMS Math Gr 7 (Int.) | (Perm.) WSMS Math Gr 7 | 2019-20 SY |
| gostui alli | Mai IIICIa | World main (ii) (iiii.) | (Perm.) | 2019-20 SY |
| Grillo | Heather | Wilson Special Ed | Driggs Special Ed | 2019-20 SY |
| Henebry | Colleen | CHS Special Ed - ABA | CHS Special Ed - ABA | |
| Uarhant | Charell | (Int.) | (Perm.) | 2019-20 SY |
| Herbert | Sharell | WMS ELA Gr 7 (Int.) | WMS ELA Gr 7 (Perm.) | 2019-20 SY |
| Itano-Malstron | Kanako | Maloney Japanese (Int.) | Maloney Japanese (Perm.) | 2019-20 SY |
| Johnson | Koral | Carrington Gr 4 (Int.) | Carrington Gr 4 (Perm.) | 2019-20 SY |
| Johnson | Tennyson | CHS Tech Ed - Video | CHS Tech Ed - Video | |
| | | Production (Int.) | Production (Perm.) | 2019-20 SY |
| Jones | Lauren | Driggs Art (Int.) | Driggs Art (Perm.) | 2019-20 SY |
| Kuhsel | Robert | WCA Gr 10 & 11 Tech | WCA Gr 10 & 11 Tech | _01, 4001 |
| | | Ed Manufacturing | Ed Manufacturing | 0010 55 |
| Kulesza | Kimberly | (Int.) WSMS ELA (Int.) | (Perm.) WSMS ELA (Perm.) | 2019-20 SY |
| LaBarba | Louis | NEMS Science (Int.) | NEMS Science (Perm.) | 2019-20 SY |
| במשמו שמ | Louis | MENTO OCICILCE (IIIL.) | HEMO SCIENCE (FEIII.) | 2019-20 SY |

| Labbe | Jennifer | Chase Music (Int.) | Chase Music (Perm.) | 2019-20 SY |
|-------------------|---------------|------------------------------------------------|------------------------------------------------|-------------|
| Lance | Michele | Bunker Hill Gr 4 | Bunker Hill Gr 4 | |
| T | A 1 | (Int.) | (Perm.) | 2019-20 SY |
| Levasseur | Armand | WCA Math HS (Int.) | WCA Math HS (Perm.) | 2019-20 SY |
| Lundquist | Jessica | WMS ELA Gr 7 (Int.) | WMS ELA Gr 7 (Perm.) | 2019-20 SY |
| Mayes | Tristan | Reed Music (Int.) | Reed Music (Perm.) | 2019-20 SY |
| McConaghy | Michelle | Numeracy Facilitator/ Coach HS Districtwide | Numeracy Facilitator/ Coach HS Districtwide | |
| | | (Int.) | (Perm.) | 2019-20 SY |
| McKeeman | Erin | Gilmartin Gr 3 | Maloney Gr K | 2019-20 SY |
| McKenna | Eibhilin | Chase Gr 5 (Int.) | Chase Gr 5 (Perm.) | 2019-20 SY |
| Mirles Vazquez | Charito | Chase Bilingual Gr 2 | Chase Bilingual Gr 2 | |
| NC: 1 11 | D | (Int.) | (Perm.) | 2019-20 SY |
| Mitchell | Deszreen | Bunker Hill Gr 5 (Int.) | Bunker Hill Gr 5 (Perm.) | 2019-20 SY |
| Muratori | Katie | Kingsbury Gr 3 (Int.) | Kingsbury Gr 3 (Perm.) | 2019-20 SY |
| Napoli | Nicolas | NEMS Tech Ed – | NEMS Tech Ed - | 2017 20 51 |
| | | Woodshop (Int.) | Woodshop (Perm.) | 2019-20 SY |
| Nazario | Jonathan | Regan/Wendell Music (Int.) | Regan/Wendell Music (Perm.) | 2019-20 SY |
| Nigam | Nirupama | KHS Science/ | KHS Science/ | 2019-2031 |
| 11180111 | · · · · upumu | Chemistry (Int.) | Chemistry (Perm.) | 2019-20 SY |
| Nowak | Carolyn | WMS Special Ed | Walsh Special Ed | 2019-20 SY |
| O'Connor | Jessica | Sprague Gr 3 (Int.) | Sprague Gr 3 (Perm.) | 2019-20 SY |
| O'Hara | Meaghan | Driggs Gr 4 (Int.) | Driggs Gr 4 (Perm.) | 2019-20 SY |
| Olmo | Melody | Bucks Hill Gr 4 (Int.) | Bucks Hill Gr 4 (Perm.) | 2019-20 SY |
| Osborne | Arielle | Kingsbury Gr 4 (Int.) | Kingsbury Gr 4 (Perm.) | 2019-20 SY |
| Osterhout | Alexa | WMS Special Ed | Sprague Special Ed | 2019-20 SY |
| Pike | Amanda | State Street Sp Ed | State Street Sp Ed | |
| Plaza-Rodriguez | Katerine | (Int.) CHS Bil History | (Perm.) CHS Bilingual History | 2019-20 SY |
| r iaza-Nour iguez | Katerine | (Int.) | (Perm.) | 2019-20 SY |
| Porter | Heather | NEMS Math Gr 8 | NEMS Math Gr 8 | |
| D'i l l | N/ 11 | (Int.) | (Perm.) | 2019-20 SY |
| Pritchard | Molly | Regan/Washington Library Media (Int.) | Regan/Washington Library Media (Perm.) | |
| D | Ali ei e | 1 1 | | 2019-20 SY |
| Rangel Garcia | Alicia | Chase Bilingual Gr 3 (Int.) | Chase Bilingual Gr 3 (Perm.) | 2019-20 SY |
| Renzoni | Matthew | Enlightenment PE | Enlightenment PE | 2017 20 51 |
| | | Health (Int.) | Health (Perm.) | 2019-20 SY |
| Richards | Randall | Wilby Business (Int.) | Wilby Business (Perm.) | 2019-20 SY |
| Rivera-Saez | Briselle | WMS Bilingual Science (Int.) | WMS Bilingual Science (Perm.) | 2019-20 SY |
| Scarfone | Concetta | WAMS Spanish/ | WAMS Spanish/ | 2017-2031 |
| | | Italian (Înt.) | Italian (Perm.) | 2019-20 SY |
| Schrader | Jordan | WMS Science Gr 7 | WMS Science Gr 7 | 2010 20 67 |
| Singley | Paul | (Int.) Wilby ELA (Int.) | (Perm.) Wilby ELA (Perm.) | 2019-20 SY |
| Spinella | Abby | Chase Gr 5 (Int.) | Chase Gr 5 (Perm.) | 2019-20 SY |
| Suarez | Wanda | CHS Spanish (Int.) | CHS Spanish (Perm.) | 2019-20 SY |
| Thibodeau | Hannah | WMS Health (Int.) | WMS Health (Perm.) | 2019-20 SY |
| Timaul | Simarprett | Regan Gr 4 (Int.) | Regan Gr 4 (Perm.) | 2019-20 SY |
| Tyrrell | Nikole | Regan Gr 2 (Int.) | Regan Gr 2 (Perm.) | 2019-20 SY |
| Vinca | Shipe | Chase Gr 5 (Int.) | Chase Gr 5 (Perm.) | 2019-20 SY |
| White | Nancy | Bunker Hill | NEMS Special Ed | 2019-20 SY |
| | | Special Ed - Resource | • | 2019-20 SY |
| Yuiza | Gladynell | WSMS Special Ed - | WSMS Special Ed - | 0040 00 === |
| Zajac | Olivia | BDLC (Int.) Tinker Gr 5 (Int.) | BDLC (Perm.) Tinker Gr 5 (Perm.) | 2019-20 SY |
| Zupperoli | Robert | Regan/Washington | Regan/Washington Art | 2019-20 SY |
| Zupperon | RODOIT | Art (Int.) | (Perm.) | 2019-20 SY |

f. <u>Resignations:</u>

Fonseca, Fatima – Generali Social Worker, effective 01/16/19. Green, Natalie – WMS Grade 7 ELA, effective 01/25/19. Metaj, Robin – Carrington Library Media Specialist, effective 01/09/19. Rich, Lawrence – WAMS Math, effective 01/18/19. Ronalter, Joanne – Driggs Special Education, effective 01/25/19.

g. Retirements:

Burgos, Elizabeth – WSMS Science Grade 6, effective 06/30/19.

DeBonis, Michael – Adult Education History, effective 06/30/19.

Giuffre, Maureen – Duggan Pre-k School Readiness, effective 02/28/19.

Mobilio, John – WAMS Music/Performing Arts Department Head, effective 06/30/19.

Post, William – WAMS Theater, effective 06/30/19.

EXECUTIVE SESSION

ADJOURNMENT

Carrie A. Swain, Clerk

Board of Education





Fernando Spagnolo
Chief of Police





William P. Covel Deputy Chief of Police

John D. Napiello
Acting Deputy Chief of Police

KIDS PROGRAM:

KEEPING INDIVIDUALS DRIVEN FOR SUCCESS

Objective:

To create an early intervention program for Waterbury Public School students who have committed a violation of the law and are referred to participate in KIDS (Keeping Individuals Driven for Success) as an alternative to being arrested. The program was created for 1st time offenders only (no exceptions) to prevent the students from being sent into the juvenile justice system and having a criminal record.

Guidelines:

The program will be open to all school age students (under the age of 18 years old) who would be eligible by Connecticut state law to be arrested (age 8 and older). The KIDS program would be run by and closely monitored by the Waterbury Police Departments Youth Division for full participation, compliance and completion of the criteria set forth. If the participating students fail to complete the KIDS program their case will be transferred to juvenile court for prosecution of the original offense(s).

The KIDS program will be broken down into 3 blocks totaling 8 hours. The first 2 hour block will require the student to attend with their parent/guardian to discuss the incident that caused the offender to be referred to the police department and go over the police report which was filed at the time of the occurrence. This time will enable the officers to discuss the ramifications of getting into trouble at school and the pitfalls that lie ahead if they were to find themselves getting in



DEPARTME TO POINCE SERVICES 255 15 ST MAIN STREET WATERBUTY CONNESSION 06702



Fernando Spagnolo Chief of Police

William P. Covel

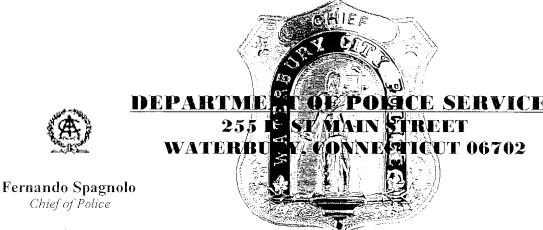
Deputy Chief of Police

John D. Napiello
Acting Deputy Chief of Police

trouble again. The second block will consist of 4 hours of community service to take place within the Waterbury Public Schools. This will enable the individual to give back to his/her community and more importantly to their school. Since these infractions of the law are taking place during school hours, we would like the juvenile to be able to rectify and correct the disruptive behavior and make a positive contribution to their school environment. The community service hours will be monitored at all times by a member of the Waterbury Police Department. The final 2 hours of the KIDS program will be attended by the student, the officers and when available a guest speaker, to reflect back on the violation that was committed and to be able to discuss and most importantly have the individual understand what he/she did wrong and how to avoid this in the future. Upon completion of the KIDS program each successful participant will be issued a certificate, a t-shirt and future benefits provided through our PAL program (such as waived sports registration fees and assistance acquiring summertime employment). Youth squad officers will provide a contact information card to both parent and child for the Waterbury Police Departments Youth Division for any follow-up intervention they may require.

While working with the youthful offenders, it will enable the Waterbury Police Departments Youth Division to have positive interactions with the juveniles and to show them that we are here to assist them in their success within our schools and in life. It will also allow us time to get to know each individual and let us evaluate if they possibly require further assistance or services which we could facilitate.

The success of the KIDS program will rely heavily upon the cooperation between the City of Waterbury BOE and the Waterbury Police Youth Division. There are school resource officers (SRO's) assigned to each middle school and to 3 high schools within the city. The relationships that are created and fostered by these officers with the staff and students in each school help promote a positive environment and hopefully a success to the KIDS program





William P. Covel
Deputy Chief of Police

John D. Napiello
Acting Deputy Chief of Police

Disqualifications:

Certain offenses will make you immediately excluded from being considered for participation in the KIDS program such as (but not limited to) SJO offenses that are currently listed within in the red book of the Connecticut General Statutes. Each case will be evaluated at the time of the offense and determined by the Waterbury Police Departments Youth Division if the juvenile offender fits the criteria set forth for entry into the program.

Goals:

The KIDS program is being implemented for Waterbury Public School students, in an attempt to divert them from entering the juvenile justice system by offering a pre-arrest option for law enforcement officers.

Respectfully Submitted, Sergeant Steve Pedbereznak OIC- Youth Division



DEPARTME TO DE POIGCE SERVICES 255 EST MAIN STREET WATERBUSY CONNESSICUT 06702



Fernando Spagnolo Chief of Police

William P. Covel
Deputy Chief of Police

John D. Napiello
Acting Deputy Chief of Police

KIDS (KEEPING INDIVIDUALS DRIVEN FOR SUCCESS PROGRAM

STUDENT BEHAVIOR CONTRACT

| 1. | I agree to participate in the KIDS program() |
|----|---------------------------------------------------------------------------------------------------|
| 2. | I understand that failure to comply with the program will result in reinstatement of the original |
| | criminal charges being filed against me () |
| 3. | I will show respect to all participants of the KIDS program (teachers, students and staff) () |
| 4. | I will arrive on time to all scheduled meetings or events set forth by the KIDS program () |
| 5. | I will not bring/possess any type weapons or illegal substance(s) to any KIDS program |
| | scheduled events and understand that additional charges could be filed if this occurs() |
| 5. | I will not be under the influence or any type of drug or alcohol during the KIDS program and |
| | if it is found that I violated this clause, I understand I will be removed from KIDS () |
| 7. | I understand that no cell phones or electronic devices of any kind, will be permitted by any |
| | student while participating in the KIDS program () |
| 8. | I will wear appropriate attire to all KIDS program scheduled events. No type of vulgarity |
| | written on any clothing is permissible() |
| 9. | I understand the KIDS program is affiliated with the Waterbury Public Schools and I am |
| | bound by all the rules and regulations set forth by the Waterbury Board of Education for |
| | students in the City Of Waterbury() |
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| Student Signature | Date | Youth Squad Officer Signature | Date |
|-------------------|------|-------------------------------|------|



DEPARTME TOP POINCE SERVICES 255 I SYMAIN TREET WATERBUSY CONNECTION 06702



Fernando Spagnolo Chief of Police

William P. Covel
Deputy Chief of Police

John D. Napiello
Acting Deputy Chief of Police

KIDS (KEEPING INDIVIDUALS DRIVEN FOR SUCCESS PROGRAM

Parent Contract

| IUII | $\iota \cup \iota$ | The fact |
|------|--------------------|------------------------------------------------------------------------------------------|
| | | |
| | 1. | I agree to have my child participate in the KIDS Program () |
| | | I understand that if my child does not complete the KIDS Program that the original |
| | | charges will be re-instated and my child will be formally charged() |
| | 3. | I agree to make sure that I along with my child will be on time for all KIDS |
| | | meetings/scheduled events that are associated with the program () |
| | 4. | I will show respect to all participants of the KIDS program(teachers, students, staff) (|
| | 5. | I will not bring/possess any type of weapon or illegal substance(s) to any kids program |
| | | scheduled events and understand that additional charges could be filed if this occurs() |
| | | I agree not to use any electronic devices while attending the KIDS program () |
| | 7. | I understand the KIDS program is affiliated with the Waterbury Public Schools and I am |
| | | bound by all the rules and regulations set forth by the Waterbury Board of Education |
| | | while participating in the KIDS program () |
| | | |
| | | |
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| | | |
| | | |
| | | |
| | | |
| | | Parent Signature Date Youth Squad Officer Signature Date |
| | | |
| | | |

KIDS PROGRAM BUDGET - SPRING 2019 SEMESTER

Sergeant Rates

\$59.58 per hour

Detective Rates

\$55.98 per hour

Patrolman Rates

\$ 53.07 per hour

Each participant will be enrolled in an eight (8) hour program that will consist of four (4) hours of classroom time with two (2) officers present at all times.

Four (4) hours of the program will consist of a community service project that will be monitored by at least one (1) officer at all times.

Officers will create an informational card will all pertinent contact information for the Waterbury Police Department. In addition, the Waterbury Police Department will make a brochure to explain the KIDS Program to pass out to school administrators and to families who participate in the program.

The participant will receive a t-shirt (\$20.00) upon the completion of the program as well as a certificate (\$10.00). The certificate will remain on file in the Waterbury Police Department Youth Division and can be utilized for waiver of registration fees for future PAL programs. The completion of

the KIDS program will enable first time offenders from having any criminal record due to this being a pre-arrest diversionary program.

Waterbury Police Youth Division will document the KIDS Program data to measure and track its effectiveness regarding recidivism.

Respectfully Submitted,
Sergeant Steve Pedbereznak
Youth Division OIC



PROFESSIONAL SERVICES AGREEMENT RFP No. 6240

for

Computer Technology Center-Department of Education Internet Service Provider (ISP)

between

The City of Waterbury, Connecticut

and

Connecticut Education Network

THIS AGREEMENT, effective on the date signed by the Mayor, is by and between the City of Waterbury, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and Connecticut Education Network, located at 55 Farmington Avenue, Hartford, Connecticut, 06105. a State Agency part of the State of Connecticut Department of Administrative Services, registered with Universal Service Administrative Company (USAC) SPIN number 143049066 ("CEN").

WHEREAS, the City has applied for the Universal Service Administrative Company Grant for school year 2019 for Internet Service Provider funding; and

WHEREAS, the City advertised RFP No. 6240 for Computer Technology Center-Department of Education Internet Service Provider; and

WHEREAS, CEN submitted a proposal to the City responding to RFP No. 6240 for Computer Technology Center-Department of Education Internet Service Provider; and

WHEREAS, the City selected CEN to perform internet services as set forth in RFP No. 6240 and desires to obtain CEN's services pursuant to the terms, conditions and provisions set forth in this agreement (the "Project").

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

- 1. Scope of Services. CEN shall furnish all of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. necessary to complete the Project as specified in this agreement (also referred to herein as "Contract") and such shall be completed in a satisfactory manner, as reasonably determined by the City. All labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. shall comply with any and all applicable Local, State and Federal laws, statutes, ordinances and regulations and with generally accepted professional standards. CEN shall make such revisions or modifications to its work, at its own cost and expense, as the City may require in order to be deemed complete.
 - 1.1. The Project consists of and CEN shall provide all transition services, high-speed broadband connectivity to public internet services, secondary DNS, internet filtering, DDoS security and 24 hour 7 days a week and 365 days monitoring for all

City of Waterbury Schools and Administrative Building, said services shall also include, but not limited to the following:

- 1.1.2 Domain Name Service (DNS) Hosting, fully managed domain hosting and record management that act as authoritative source for domain name zones;
- 1.1.3 IP Addressing in an assigned block of /29 IPv4 and /48 IPv6 addressing by default for the ISP service;
- 1.1.4 Additional IPv4 addressing on an as needed basis with the ability to meet excessive needs in /24 blocks;
- 1.1.5 Security DDoS mitigation to keep the system on line and stop malicious attacks prior to breach of the organization;
- 1.1.6 24 hour, 7 days a week and 365 days of monitoring and remediation for s service outages and technical support to expeditiously resolve or prevent disruptions;
- **1.1.7** a full managed filtering system.
- 1.2 The Services set forth above shall be as further detailed and described in Attachment A and are hereby made material provisions of this Contract. Attachment A shall consist of the following, which are attached hereto, are acknowledged by CEN as having been received, or are otherwise hereby incorporated by reference as noted below, and all are made a part hereof:
 - 1.2.1 City of Waterbury Request for Proposal Number 6240, (consisting of 10 pages (excluding Contractor Compliance Packet and Sample City Contract), Attached hereto.
 - 1.2.2 Addendum Number 1 to City of Waterbury Request for Proposal Number 6240, dated November 14, 2018, consisting of 2 pages, Attached hereto.
 - 1.2.3 CEN's Response to City of Waterbury Request for Proposal Number 6240, dated November 19, 2018, consisting of 32 pages, Attached hereto.
 - 1.2.4 CEN's ISP Pricing Sheet, dated October 26, 2087, consisting of 2 pages. Attached hereto.
 - 1.2.5 Any and all amendment(s) and Change Orders, issued by the City after execution of Contract (Incorporated by reference).
 - 1.2.6 Stockholder's Affidavit; Non-Collusion Affidavit; Debarment Certificate (Incorporated by reference.)
 - **1.2.7** Certificates of Insurance (Incorporated by reference).
 - **1.2.8** All applicable Federal, State and local statutes, regulations charter and ordinances (Incorporated by reference).

- **1.2.9** All licenses. (Incorporated by reference).
- 1.3. The entirety of Attachment A plus this executed instrument are together deemed the Contract Documents (hereinafter collectively referred to as "Contract Documents"). The City's record copy of the Contract Documents shall control and shall be effective and binding on CEN. In the event that any provision in the Contract Documents conflict with any other provision therein, the provision in the component part of the Contract Document first enumerated below shall govern over any other component part which follows it numerically:
 - 1.3.1 This Agreement
 - 1.3.2 CEN's Response to City of Waterbury Request for Proposal Number 6240,
 - 1.3.3 Addendum Number 1 to City of Waterbury Request for Proposal Number 6240
 - **1.3.4** City of Waterbury Request for Proposal Number 6240, (consisting of 10 pages
- 2. Consultant Representations Regarding Qualification and Accreditation. CEN represents that, to the extent required by law, its employees are licensed to perform the scope of work set forth in this Contract. CEN further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Contract, including any supplementary work and the City relies upon these.
 - 2.1. Representations regarding Personnel. CEN represents that it has, or will secure at its own expense, all personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved by the City in writing. As set forth above, all the services required hereunder shall be performed by CEN under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.
 - **2.2.** Representations regarding Qualifications. CEN hereby represents that, to the extent required by Federal, State and Local statutes, regulations, codes, ordinances, and policies, that CEN and/or its employees be licensed, certified, registered, or otherwise qualified, CEN and all employees providing services under this Contract, are in full compliance with those statutes, regulations and ordinances. Upon City request, CEN shall provide to the City a copy of CEN's licenses, certifications, registrations, etc.
- 3. Responsibilities of CEN. All data, information, etc. given by the City to CEN and/or created by CEN shall be treated by CEN as proprietary to the City and confidential unless the City agrees in writing to the contrary and shall be used solely for the purposes of providing

services under this Contract. CEN agrees to forever hold in confidence all files, records, documents and other information which may come into the Contractor's possession during the term of this Contract, except where a disclosure is expressly stated as a requirement of this Contract. Notwithstanding the foregoing, where a Consultant disclosure is required to comply with statute, regulation, or court order, CEN shall provide prior advance written notice to the City of the need for such disclosure. CEN agrees to properly implement the services required in the manner herein provided.

- 3.1. Use of City Property. To the extent CEN is required to be on City property to render its services hereunder, CEN shall have access to such areas of City property as the City and CEN agree are necessary for the performance of CEN's services under this Contract (the "Site" or the "Premises") and at such times as the City and CEN may mutually agree. Consultant shall perform all work in full compliance with Local, State and Federal health and safety regulations. All work hereunder shall be performed in a safe manner. Consultant shall immediately correct any dangerous condition caused by or resulting from its work. If it fails to correct, or to act diligently to correct, any condition which City reasonably believes to be a hazard to persons or property, then immediately upon oral or written notice to any supervisory or similar personnel of Consultant, City may, but shall not be required to, correct same at Consultant's expense. City shall confirm in writing any oral notice given within five (5) business days thereafter.
- **3.2. Working Hours.** To the extent CEN is required to be on City property to render its services hereunder, CEN shall coordinate its schedule so that work on the Premises is performed during those hours the City sets forth in a written notice to CEN, unless written permission is obtained from the City to work during other times. This condition shall not excuse Consultant from timely performance under the Contract. The work schedule must be agreed upon by the City and CEN.
- 3.3. Cleaning Up. To the extent CEN is required to be on City property to render its services hereunder, CEN shall at all times keep the Premises free from accumulation of waste materials or rubbish caused by Consultant, its employees or subcontractors, and at the completion of the work shall remove all rubbish from and about the Project and all tools, and surplus materials and shall leave the Premises "broom clean" or its equivalent, unless more exactly specified. In case of dispute, the City may remove the rubbish and charge the cost to CEN.
- **3.4. Publicity.** Consultant agrees not to deliberately disclose the fact that the City has entered into or terminated this Contract or disclose any of the terms of the Contract or use the City's name in connection with any publicity, unless the City gives prior written consent to such use of the City's name in each instance.
- 3.5. Standard of Performance. All workmanship, services, materials or equipment, either at the Premises or intended for it, shall conform in all respects with the requirements of all this Contract, and shall be the best obtainable from the crafts and trades. In all cases, the services, materials, equipment, reports, plans, specifications, deliverables, workmanship, etc. shall be equal to or better than the grade specified, and

the best of their kind that is obtainable for the purpose for which they are intended. The standard of care and skill for all services performed by CEN shall be that standard of care and skill ordinarily used by other members of CEN's profession practicing under the same or similar conditions at the same time and in the same locality. CEN's services rendered hereunder shall be rendered completely and by qualified personnel in accordance with standard industry practice.

- **3.6. Consultant's Employees.** CEN shall at all times enforce strict discipline and good order among its employees, and shall not employ any unfit person or anyone not skilled in the work assigned.
- 3.7. Due Diligence Obligation. CEN acknowledges its responsibilities to examine and to be thoroughly familiar with the City's proposal document, including, but not limited to the specifications, and any addenda thereto. CEN hereby warrants and represents that prior to the submission of its proposal during the proposal process it reviewed or was afforded opportunity, by the City, to review all physical items, facilities, services or functions essential to the satisfactory performance of the services required ("Due Diligence") and thereby certifies that all such items facilities, services or functions are included in this Contract and thereby warrants that:
 - **3.7.1** it conducted or had opportunity to conduct all Due Diligence prior to the submission of its proposal and, accordingly, any additional costs, services or products resulting from the failure of CEN to complete Due Diligence prior to submission of its proposal shall be borne by CEN. Furthermore CEN had the opportunity during the proposal process to ask questions it saw fit and to review the responses from the City;
 - **3.7.2** its failure or omission to make investigation and verification of data shall, in no way, be cause for future claim of ignorance of such data or conditions nor shall such failure to investigate and verify be the basis for any claim whatsoever, monetary or otherwise;
 - 3.7.3 it is solely responsible for resolving any issues resulting from the failure to conduct Due Diligence and shall assume any costs that may result during the implementation of the Project, including, but not limited to, adherence to specifications and pricing for the Project.
 - **3.7.4** it was responsible for specifying any changes and disclosing any new costs prior to the submittal of its proposal. Thus, in the event any changes or costs are disclosed by CEN, or otherwise required, during the performance of its services, the sole responsibility for any modification, delay and cost of such changes shall reside with CEN.
 - **3.7.5** has familiarized itself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and Local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work;

- **3.7.6** has given the City written notice of any conflict, error or discrepancy that CEN has discovered in the Proposal Documents; and
- 3.7.7 agrees that the Proposal Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.
- 3.8. Reporting Requirement. CEN shall deliver periodic written reports to the City's Using Agency setting forth (i) the issue date of the report, (ii) the time period covered by the report, (iii) a brief description of the work and services completed by CEN and/or delivered by CEN during the time period covered by the report, (iv) expressed as a percentage of the total work and services required under this Contract, the percentage of the total work represented by the work and services described in subsection iii above, (v) expressed as a percentage of this Contract's Section 6 total compensation, the percentage of the total compensation represented by the work and services described in subsection iii above, (vi) CEN's declaration as to whether the entirety of CEN's work and services required in this Contract will be, or will not be, completed within the Contract's Section 6 total compensation amount, and (vii) any and all additional useful and/or relevant information. Each report shall be signed by _an authorized signatory.

NOTE: CEN's failure to deliver any report required herein shall be deemed a material breach of this Contract, the City hereby reserving the right to exercise all available legal remedy(ies) to address said breach.

- 4. Responsibilities of the City. Upon the City's receipt of Consultant's written request, the City will provide CEN with all documents, data and other materials the City agrees are necessary and appropriate to the service to be performed by CEN hereunder and the City will endeavor to secure, where feasible and where the City agrees it is necessary and appropriate, materials or information from other sources requested by CEN for the purpose of carrying out the services under this Contract.
- **5. Contract Time.** CEN shall provide services under this contract commencing on July 1, 2019 and terminating one June 30, 2024. ("Contract Time"):
 - **5.1.** Time is and shall be of the essence for completion of the Project and provision of services. It is expressly understood and agreed, by and between CEN and City, that the time for providing said services are reasonable. CEN shall be subject to City imposed fines and/or penalties in the event CEN breaches the obligations set forth herein.
- **Compensation** CEN shall be compensated for satisfactory provision of all of the goods and services set forth in this Contract as follows in this Section 6.
 - 6.1. Fee Schedule. The fee payable to CEN shall not exceed TWO HUNDRED FORTY THOUSAND DOLLARS (\$240,000.00), for the entire five year term of this

Contract, at an amount not to exceed **FORTY-EIGHT THOUSAND DOLLARS (\$48,000)** per year in accordance with Consultant's proposal, dated November 19, 2018, hereto as part of **Attachment A** and as set forth below. It is anticipated that if awarded the USF E-Rate program, USAS will pay **up to 85** % of the above fee and the City will pay up to **15** % of the above fee. Payment by the City is contingent upon the USF E-Rate program funding award and payments per the following schedule:

- **6.1.1** USF E-Rate payments, to be paid directly from USAC to CEN in the amount up to FORTY THOUSAND EIGHT HUNDRED DOLLARS (\$40,800.00) per year for a total of not to exceed TWO HUNDRED FOUR THOUSAND DOLLARS (\$204,000.00) for the entire five year term of this Contract. CEN shall bill USAC directly each month in accordance with its payment algorithms and schedules; and
- **6.1.2** The City shall pay CEN an amount not to exceed FORTY-SIX THOUSAND DOLLARS (\$46,000.00) for the entire 5 year term of this Contract, payable in an amount not to exceed NINE THOUSAND TWO HUNDRED DOLLARS (\$9,200.000) per year. The City shall make payment yearly on or before June 30 of each year. Said yearly payments are contingent upon the award of USF E-Rate payments as set forth in 6.1.1 above.

NOTE: The payment provisions set forth in this Paragraph 6 are based upon and contingent upon the City being granted and receiving BOTH City funding and USF E-Rate funding for each year of the five (5) year period of this contract. In the event (a) City funding (the event of no City funding as referred to herein as non-appropriation) is not appropriated or (b) E-Rate funding is not granted or received, then within sixty (60) days of any such event, the parties shall conduct good faith negotiations to amend this Contract to permit a reduction in the services and a commensurate reduction in the price for those services acceptable to the Parties. If the negotiations do not result in a jointly executed written amendment within such sixty (60) day period, then this Contract shall terminate on the date either or both City Funding and/or USF E-Rate Funding, is not appropriated, or in the case of USF E-Rate Funding, is not granted and/or received by the City, without the City incurring any penalties, fees, or charges from CEN.

- **6.2. Limitation of Payment.** Compensation payable to CEN is limited to those fees set forth in Section 6.1 above. Such compensation shall be paid by the City upon review and approval of CEN's invoices for payment and review of the work, services, deliverables, etc. required in this Contract and review as may be further required by the Charter and Ordinances of the City. Consultant's invoices shall describe the work, services, reports, plans, specifications, deliverables, etc. rendered and the compensation sought therefore in a form and with detail and clarity acceptable to the City.
 - **6.2.1** CEN and its affiliates are hereby provided with notice that the City reserves the right, in the City's sole discretion, to offset, withhold, or otherwise reduce City payment(s) to CEN in an amount equaling the sum or sums of money CEN and/or its affiliates is/are, or becomes delinquent or in arrears on.

regarding CEN's and/or its affiliate's real and personal tax obligations to the City.

- **6.3. Review of Work.** CEN shall maintain or cause to be maintained all records, books or other documents relative to charges, costs, expenses, fees, alleged breaches of the Contract, settlement of claims or any other matter pertaining to CEN's demand for payment. The City shall not certify fees for payment to CEN until the City has determines that CEN has completed the work and provided the services in accordance with the requirements of this Contract.
- **6.4. Proposal Costs.** All costs of CEN in preparing its proposal for **RFP No. 6240** shall be solely borne by CEN and are not included in the compensation to be paid by the City to CEN under this Contract or any other Contract.
- 6.5. Payment for Services, Materials, Employees. CEN shall be fully and solely responsible for the suitability, and compliance with the Contract, of all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. furnished to the City under this Contract. CEN shall promptly pay all employees as their pay falls due, shall pay promptly as they fall due all bills for labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc., going into the work, and all bills for insurance, bonds, Worker's Compensation coverage, Federal and State Unemployment Compensation, and Social Security charges applicable to this Project. Before final payment is made, CEN shall furnish a legal statement to the City that all payments required under this subparagraph have been made.
- 6.6. Liens. Neither the final payment nor any part of the retained percentage, if any, shall become due until CEN, if requested by the City, shall deliver to the City a complete release of all liens arising out of this Contract, or receipts in full in lieu thereof, and, if required, in either case, an affidavit that so far as CEN has knowledge or information, the releases and receipts include all the labor and material for which a lien could be filed; but CEN may, if any subcontractor refuses to furnish a release or receipt in full, furnish a bond satisfactory to the City, to indemnify it against any lien. If any lien remains unsatisfied after all payments are made, CEN shall refund to the City all moneys that the City may be compelled to pay in discharging such a lien, including all costs and a reasonable attorney's fee.
- 7. Passing of Title and Risk of Loss. Title to each item of equipment, material, reports, plans, specifications, supplies, services, etc. required to be delivered to the City hereunder shall pass to City upon City payment to CEN for that item. Consultant and its insurer shall assume the risk of loss or damage up to and including the date title passes, except that City shall be responsible for loss or damage caused by City's negligence.

8. Indemnification.

8.1. CEN shall indemnify, defend, and hold harmless the City and its boards, the City's Board of Education (if applicable), commissions, agents, officials and employees

from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. provided that any such claims, suits, damages, losses, judgments, costs or expenses (i) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the services itself) including the loss of use resulting there from, or (ii) are caused in whole or in part by any willful or negligent act or omission of CEN, its employees, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

- **8.2.** In any and all claims against the City or any of its boards, agents, employees or officers by CEN or any employee of CEN, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 8.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for CEN or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.
- **8.3.** CEN understands and agrees that any insurance required by this Contract, or otherwise provided by CEN, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this Contract.

9. Consultant's Insurance.

- 9.1. CEN shall not commence work under this Contract until all insurance required under this Section 9 has been obtained by CEN and such insurance has been approved by the City. CEN shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.
- **9.2.** At no additional cost to the City, CEN shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from CEN's obligation under this Contract, whether such obligations are CEN's or subcontractor or person or entity directly or indirectly employed by said Consultant or subcontractor, or by any person or entity for whose acts said Consultant or subcontractor may be liable.
- **9.3**. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than

the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

- **9.4.** The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by CEN:
 - 9.4.1 General Liability Insurance: \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate.

Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

9.4.2 Workers' Compensation: Statutory Limits within the State of

Connecticut: Employers' Liability:

EL Each Accident \$500,000.00

EL Disease Each Employee \$500,000.00

EL Disease Policy Limit \$500,000.00

Consultant shall comply with all State of Connecticut statutes as it relates to workers' compensation.

- **9.5.** Failure to Maintain Insurance: In the event CEN fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset CEN's invoices for the cost of said insurance.
- 9.6. Cancellation: The City of Waterbury shall receive written notice of cancellation from CEN at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.
- 9.7. Certificates of Insurance: CEN's General, Liability Insurance policies shall be endorsed to add the City and the Board of Education as an additional insured and provide a waiver of subrogation on all lines of coverage. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under CEN's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time CEN executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: "The City of Waterbury and the Board of Education are listed as additional insured on a primary and non-contributory basis on all lines of coverage except Workers Compensation and Professional Liability and include a waiver of subrogation on all lines of coverage except Professional Liability as their interests may appear". The City's request for proposal

number must be shown on the certificate of insurance. CEN must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

- **9.8.** No later than thirty (30) calendar days after Consultant receipt, CEN shall deliver to the City a copy of CEN's insurance policies, endorsements, and riders.
- 10. Conformance with Federal, State and Other Jurisdictional Requirements. By executing this Contract, CEN represents and warrants that, at all pertinent and relevant times to the Contract, it has been, is and will continue to be in full compliance with all applicable statutes, acts, ordinances, guidelines, resolutions, orders, judgments, decrees, injunctions, rules, and regulations of all government authorities applicable to performance by CEN of services hereunder, including those having jurisdiction over its registration and licensing to perform services hereunder; including, but not limited to, the following: EQUAL EMPLOYMENT OPPORTUNITY ACT; COPELAND *ANTI-KICKBACK* supplemented in the Department of Labor Regulations (29 CFR Part 3); DAVIS-BACON ACT as supplemented by Department of Labor Regulations (29 CFR Part 5); Section 103 and 107 of the Contract Work Hours and Safety Standards Act, as supplemented by the Department of Labor Regulations (29 CFR Part 5); the HOUSING and COMMUNITY DEVELOPMENT ACT of 1974, as amended; TITLE 31 and Section 12-430(7) of the State of Connecticut General Statutes. All applicable sections of the City Charter and Code of Ordinances are incorporated by reference and made a part hereof.
 - **10.1. Permits, Laws, and Regulations.** Permits and licenses necessary for the delivery and completion of CEN's work and services shall be secured in advance and paid by CEN. CEN shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work and services as specified.
 - **10.2. Taxes-Federal, State and Local.** The City is exempt from Federal Excise and Transportation, State and Local Sales and Use Taxes, including without limitation, taxes that would otherwise be imposed upon CEN for transactions required or necessitated hereunder between it and its subcontractors, suppliers, etc. CEN remains liable, however, for any applicable tax obligations it incurs. Moreover, CEN represents that the proposal and pricing contained in this Contract do not include the amount payable for said taxes.
 - 10.3. Labor and Wages. CEN and its subcontractors shall conform to the labor laws of the State of Connecticut, and all other laws, ordinances, and legal requirements affecting the work in Connecticut.
 - 10.3.1 CEN is aware of the provisions of Title 31, §53 of the Connecticut General Statutes, latest revision (the "Act"), concerning the payment of minimum wages and other payments or contributions established by the State of

Connecticut Labor Commissioner for work on public facilities. The provisions of the Act are incorporated by reference and made a part of this Contract. The Act provides that the Connecticut prevailing wage law applies to certain remodeling, refurbishing, alteration, repair and new construction. The wages paid on an hourly basis to any person performing the work of any mechanic, laborer or worker on the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such person to any employee welfare fund, as defined in Conn .Gen. Statute 31-53(i), shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such persons to any such employee welfare fund shall pay to each mechanic, laborer or worker as part of such person's wages the amount of payment or contribution for such person's classification on each pay day.

- 10.3.2 CEN is aware of, and shall comply with, the provisions of both the Federal Davis-Bacon Act and the Federal American Recovery and Reinvestment Act of 2009, the provisions of both acts hereby incorporated by reference and made a part of this Contract. The Federal Davis-Bacon Act provides that Federal wage rate laws apply to certain federally funded contracts. The American Recovery and Reinvestment Act ("ARRA") provides that Federal wage rate laws apply to all ARRA funded contracts regardless of the contract's dollar value.
- 11. Discriminatory Practices. In performing this Contract, CEN shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Contract. Said provisions with subcontractors shall require conformity and compliance with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.
 - 11.1. Discrimination Because of Certain Labor Matters. No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the labor standards applicable hereunder to its employer.
 - 11.2. Equal Opportunity. In its execution of the performance of this Contract, CEN shall not discriminate and shall comply with applicable laws prohibiting discrimination

on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. CEN agrees to comply with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

12. Confidentiality/FERPA.

- 12.1 In the event CEN should come in contact with any confidential information described below, CEN shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and State Department of Education, as well as any policies, ordinances, rules and regulations established by the City of Waterbury regarding confidentiality of student records, files, PPTs, IEPs, etc. CEN shall shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and State Department of Education, as well as any policies, ordinances, rules and regulations established by the City of Waterbury regarding confidentiality of student records, files, PPTs, IEPs, etc.
- 12.2 Any and all materials contained in a City of Waterbury students file that are entrusted to CEN or gathered by CEN in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by CEN shall be used solely for the purposes of providing services under this agreement.
- 12.3 CEN acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99). CEN shall comply with the requirements of said statute and regulations, and agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, the Contractor or Subgrantee has no authority to make disclosures of any information from education records.

13. Termination.

- 13.1. Termination of Contract for Cause. If, through any cause, in part or in full, not the fault of CEN, CEN shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if CEN shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by giving written notice to CEN of such termination and specifying the effective date thereof, at least five (5) business days before the effective date of such termination.
 - **13.1.1** In the event of such termination, all finished or unfinished documents, data, studies, reports, specifications, deliverables, etc. prepared by CEN under this Contract shall, at the option of the City, become the City's property, and

CEN shall be entitled to receive just and equitable compensation for any satisfactory work completed for such.

- 13.1.2 Notwithstanding the above, CEN shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Contract by CEN, and the City may withhold any payments to CEN for the purpose of setoff until such time as the exact amount of damages due the City from CEN is determined.
- 13.2. Termination for Convenience of the City. The City may terminate this Contract at any time for the convenience of the City, by a notice in writing from the City to CEN. If this Contract is terminated by the City as provided herein, CEN will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of CEN covered by this Contract, less payments of compensation previously made.
- 13.3. Termination for Non-Appropriation or Lack of Funding. CEN acknowledges that the City is a municipal corporation and that this Contract is subject to the appropriation of funds by the City sufficient for this Contract for each budget year in which this Contract is in effect. CEN therefore agrees that the City shall have the right to terminate this Contract in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this Contract is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.
 - 13.3.1 Effects of Non-Appropriation. If funds to enable the City to effect continued payment under this Contract are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Contract without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to CEN.
 - 13.3.2 Effects of Reduced Levels of Funding. If funding is reduced by law, or funds to pay CEN for the agreed to level of the products, services and functions to be provided by CEN under this Contract are not appropriated, authorized or otherwise made available by law, the City may, upon seven (7) calendar days written notice to CEN, reduce the level of the products, services or functions in such manner and for such periods of time as the City may elect. The charges payable under this Contract shall be equitably adjusted to reflect such reduced level of products, services or functions and the parties shall be afforded the rights set forth in this Contract.
 - **13.3.3** No Payment for Lost Profits. In no event shall the City be obligated to pay or otherwise compensate CEN for any lost or expected future profits.
- 13.4. Rights Upon Cancellation or Termination.

- 13.4.1 Termination for Cause. In the event the City terminates this Contract for cause, CEN shall relinquish to the City any applicable interest, title and ownership including, but not limited to, perpetual use of any proprietary rights in and to the documents, data, studies, reports, specifications, deliverables, etc. provided to, in possession of, and properly invoiced and paid for by (except to the extent such invoiced amount is disputed) the City. With regard to third party products, CEN shall transfer all licenses to the City which CEN is permitted to transfer in accordance with the applicable third party license. The City shall have no financial obligation to compensate CEN for such terminated documents, data, studies, reports, specifications, deliverables, etc. unless payment is otherwise approved by the City prior to such termination. CEN shall be liable for costs incurred by the City, including but not limited to reasonable attorney fees and all court awarded fees and costs incurred in terminating this agreement in whole or in part.
- 13.4.2 Termination for Lack of Funding or Convenience. In the event of termination of this Contract by the City for lack of funding or convenience, the City shall pay CEN for all documents, data, studies, reports, specifications, deliverables, etc. (including any holdbacks), installed and delivered to the City as of the Termination Date and CEN shall relinquish to the City any applicable interest, title and ownership including, but not limited to perpetual use of any proprietary rights in and to said documents, data, studies, reports, specifications, deliverables, etc. in possession of and paid for by the City (except to the extent any invoiced amount is disputed). CEN shall be required to exercise commercially reasonable efforts to mitigate damages. In the event of a termination for Lack of Funding or Convenience the City and CEN may negotiate a mutually acceptable payment to CEN for reasonable demobilization expenses. Said demobilization expenses, if any, shall be handled in accordance with the provision of this Contract pertaining to Changes in the Work.
- 13.4.3 Termination by CEN. CEN may, by written notice to the City, terminate this Contract if the City materially breaches, provided that CEN shall give the City thirty (30) calendar days prior written notice and an opportunity to cure by the end of said thirty (30) day period. In the event of such termination, CEN will be compensated by the City for work performed prior to such termination date and CEN shall deliver to the City all deliverables as otherwise set forth in this Contract.
- 13.4.4 Assumption of Subcontracts. In the event of termination of this Contract, the City shall have the right to assume, at its option, any and all subcontracts for products, services and functions provided exclusively under this Contract, and may further pursue completion of the work under this Contract by replacement contract or otherwise as the City may in its sole judgment deem expedient.
- **13.4.5 Delivery of Documents.** In the event of termination of this Contract, (i) CEN shall promptly deliver to the City, in a manner reasonably specified by the

City, all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. and other tangible items furnished by, or owned, leased, or licensed by, the City, and (ii) the City shall pay CEN for all services performed and deliverables completed and accepted (pro-rated for deliverables partially completed) prior to the effective date of the termination (except to the extent any invoice amount is disputed).

- 14. Ownership of Instruments of Professional Services. The City acknowledges CEN's documents, data, studies, reports, specifications, deliverables, etc. created and to be created pursuant to this Contract, including electronic files, are Instruments of Professional Services. Nevertheless, the final Instruments of Professional Services, including, but not limited to documents, data, studies, reports, specifications, deliverables, etc. prepared for the City under this Contract shall become the property of the City upon City payment for that Instrument of Professional Services and the City reserves the right to use the Instruments of Professional Services.
- 15. Force Majeure. Consultant shall not be held responsible for delays nor be subject to liquidated damages when such delays are caused by conditions beyond its control, including without limitation:
 - **15.1.** Acts of God, fire, explosion, epidemic, cyclone, flood, war, strikes, revolution, civil commotion, or acts of public enemies.
 - **15.2**. Change of law and order, proclamation, regulation, ordinance, or governmental requirement.

Upon cessation of work for reason of force majeure delays, Consultant shall use its best efforts to meet the schedule set forth in Section 5 of this Contract.

- 16. Subcontracting. CEN shall not, without the prior written approval of the City, subcontract, in whole or in part, any of CEN's services. Any subcontractor so approved shall be required to secure and maintain insurance coverage equal to or better than that required of CEN and shall name the City as an additional insured party and said subcontractors shall deliver to the City a certificate of insurance evidencing such coverages. All subcontractors shall comply with all Federal, State and Local, laws, regulations and ordinances but such requirement shall not relieve CEN from its requirement that all work and services provided or required hereunder shall comply with all Federal, State and Local, laws, regulations and ordinances.
 - **16.1.** CEN shall be as fully responsible to the City for the acts and omissions of CEN's subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by CEN.
- 17. Assignability. CEN shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due CEN from the City under this Contract may be assigned to a bank, trust, company, or other financial

institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

- 18. Audit. The City reserves the right to audit CEN's books of account in relation to this Contract any time during the period of this Contract or at any time during the twelve month period immediately following the closing or termination of this Contract. In the event the City elects to make such an audit, CEN shall immediately make available to the City all records pertaining to this Contract, including, but not limited to, payroll records, bank statements and canceled checks.
- 19. Risk of Damage and Loss. CEN shall be solely responsible for causing the timely repair to and/or replacement of, City property or item(s) intended to become City property hereunder, where the need for repair or replacement was caused by CEN, by someone under the care and/or control of CEN, by any subcontractor of CEN, or by any shipper or delivery service. CEN shall be solely responsible for all costs and expenses, including but not limited to shipping, delivery, insurance, etc. associated with the foregoing repair and replacement obligation. Further, CEN shall be solely responsible for securing the City's written acceptance of all completed repairs and replacements required hereunder. The City hereby retains sole discretion to determine whether a repair or a replacement is the proper remedy.
- **20. Interest of Consultant.** CEN covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in the project or any parcel of land therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. CEN further covenants that in the performance of this Contract no person having any such interest shall be employed.
- 21. Entire Agreement. This Contract shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Contract must be in writing and agreed to and executed by the City and CEN.
- 22. Independent Contractor Relationship. The relationship between the City and CEN is that of client and independent contractor. No agent, employee, or servant of CEN shall be deemed to be an employee, agent or servant of the City. CEN shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Contract. It is the express intention of the parties hereto, and CEN hereby agrees and covenants, that it and any and all third party(ies) and subcontractor(s) retained by CEN hereunder is/are not and shall not be deemed an employee of the City of Waterbury, but is/are and shall remain an independent contractor relative to the City and that nothing herein shall be interpreted or construed as creating or establishing the relationship of employer-employee between the City of Waterbury and CEN or between the City of Waterbury and any third party(ies) or subcontractor(s). Thus, CEN hereby covenants that it, its subcontractor(s) and third party(ies) shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. and that CEN shall be solely

and entirely responsible for its acts and the acts of its agents, employees, servants, representatives, subcontractors and third party(ies).

- 23. Severability. Whenever possible, each provision of this Contract shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Contract, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Contract shall be enforced as if this Contract was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial or administrative action, then the provision(s) in question as originally set forth in this Contract shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.
- **24. Survival.** Any provisions of this Contract that impose continuing obligations on the parties shall survive the expiration or termination of this Contract for any reason.

25. Contract Change Orders.

- **25.1.** At the sole discretion of the City, a Change Order may be issued solely by the City to modify an existing party obligation set forth in this Contract where the scope of the Change Order is:
 - **25.1.1** within the scope of the original Contract OR is made pursuant to a provision in the original Contract, AND
 - 25.1.2 the Change Order monetary cost is charged solely against those funds encumbered for and at the time the Contract was originally executed by the City, that is those funds set forth in the original Contract as a not to exceed payment amount OR within the original Contract's contingency / allowance / reserve amount (if any is stated therein), AND
 - 25.1.3 the Final Completion Date has not been changed.
- 25.2. Notwithstanding the foregoing subsection A, a Change Order shall not include:
 - 25.2.1 an upward adjustment to a Consultant's payment claim, or
 - 25.2.2 a payment increase under any escalation clause set forth in the original contract, or any Change Order, or any amendment.
- 25.3. That the work and/or services contemplated are necessary does not, in itself, permit a Change Order. Should the need for a Change Order arise, the request shall be reviewed, and if agreed to, approved by the City's Using Agency and any City designated representative(s). To be binding and enforceable, a Change Order shall thereafter be signed by both CEN, any City designated representative(s), and a duly

authorized representative of the City's Using Agency prior to CEN's delivery of the services, etc. contemplated in said Change Order. All Change Orders are governed by the provisions of this Contract. Any contract change NOT fully complying with this Section 25 shall be effectuated solely by an amendment to this Contract complying with Section 38.073 of the City's "Centralized Procurement System" ordinance.

- 26. Conflicts or Disputes. This Contract represents the full and complete concurrence between the City and CEN and governs all disputes between them. In the instance of a conflict or dispute over issues not specifically referenced within the Contract, the following documents shall be used as historical documents. Without regard to the order of precedence, to resolve such conflicts or disputes, the historical documents are (i) the City's aforementioned RFP No. 6240 and (ii) CEN's proposal responding to the aforementioned RFP No.6240.
 - **26.1. Procedure.** This procedure supersedes all statements to the contrary occurring either in proposals or other prior agreements, oral or written, and all other communications between the parties relating to this subject.
 - **26.2. Presumption.** This Contract or any section thereof shall not be construed against any party due to the fact that the Contract or any section thereof was drafted by such party.
- 27. Disputes; Legal Proceedings; Waiver of Trial by Jury and Continued Performance. CEN agrees that its waives a trial by jury as to any and all claims, causes of action or disputes arising out of this Contract or services to be provided pursuant to this Contract. Notwithstanding any such claim, dispute or legal action, CEN shall continue to perform services under this Contract in a timely manner, unless otherwise directed by the City.
- **28. Binding Agreement.** The City and CEN cach bind themselves, and their successors, assigns and legal representatives to the other party to this Contract and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.
- 29. Waiver. Any waiver of the terms and conditions of this Contract by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Contract.
- **30. Governing Laws.** This Contract, its terms and conditions and any claims arising there from shall be governed by the laws of the State of Connecticut.
- 31. Notice. Except as otherwise specifically prohibited in this Contract, whenever under this Contract approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or CEN, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Consultant:

Connecticut Education Network

55 Farmington Avenue Hartford, Connecticut, 06105

City:

City of Waterbury c/o Department of Education, Information Technology 236 Grand Street, 3rd Floor Waterbury, CT 06702

32. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.

The Person (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the documents, data, studies, reports, specifications, deliverables, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc. whether or not they are expressly stated in this Contract, including but not limited to the following:

- 32.1. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.
- 32.2. It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.
- **32.3.** It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime Consultant or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.
- **32.4.** The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

- **32.5.** Upon a showing that a subcontractor made a kickback to the City, a prime Consultant or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.
- **32.6.** It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection 32.6, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection 32.6 shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.
- **32.7.** The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has (i) delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owned to the City; (ii) filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; (iii) delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and (iv) filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 32.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.
- **32.8.** The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections 32.1-32.7.
- **32.9.** CEN is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.
- **32.10.** CEN hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of

City the and on the internet at the City Clerk's http://www.waterburyct.org/content/458/539/default.aspx [click link titled "The City of Waterbury Code of Ordinances Passed 8/24/2009". For Chapter 38, click on "TITLE III: ADMINISTRATION", then elick on "CHAPTER 38: CENTRALIZED PROCUREMENT SYSTEM". For Chapter 39, click on "TITLE ADMINISTRATION", then click on "CHAPTER 39: ETHICS AND CONFLICTS OF INTEREST"].

- **32.11.** CEN is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" and the State of Connecticut Legislature's Special Act No. 01-1.
- **32.12.** Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.
- **32.13. INTEREST OF CITY OFFICIALS.** No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains shall have any personal interest, direct or indirect, in this Contract.
- **32.14. PROHIBITION AGAINST CONTINGENCY FEES.** CEN hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.
- **32.15. FREEDOM OF INFORMATION ACT NOTICE.** Pursuant to State statute, in the event the total compensation payable to CEN set forth in Section 6 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all Consultant records and files related to the performance of this Contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

IN WITNESS WHEREOF, the parties hereto execute this Contract on the dates signed below.

WITNESSES:

CITY OF WATERBURY

| | By: | |
|------------|------------------------------------------------------------------------------------------------------------------------------|--|
| | By:Neil M. O'Leary, Mayor | |
| | Date: | |
| WITNESSES: | CONNECTICUT EDUCATION NETWORK | |
| | By: | |
| | Its | |
| | | |
| | NAGEMENT\Transactional\Contracts\Education Contracts\Connecticut Education rk - CRT18-329\Drafts\Final Draft 1.30.19.docx | |

ATTACHMENT A

- i. City of Waterbury Request for Proposal Number 6240, (consisting of 10 pages, excluding Contractor Compliance Packet and Sample City Contract), Attached hereto
- ii. Addendum Number 1 to City of Waterbury Request for Proposal Number 6240, dated November 14, 2018, consisting of 2 pages, Attached hereto
- iii. CEN's Response to City of Waterbury Request for Proposal Number 6240,dated November 19, 2018, consisting of 32 pages, Attached hereto
- iv. CEN's ISP Pricing Sheet, dated October 26, 2087, consisting of 2 pages Attached hereto
- v. any and all amendment(s) and Change Orders, issued by the City after execution of Contract (Incorporated by reference)
- vi. Stockholder's Affidavit; Non-Collusion Affidavit; Debarment Certificate (Incorporated by reference)
- vii. Certificates of Insurance (Incorporated by reference)
- viii. All applicable Federal, State and local statutes, regulations charter and ordinances (Incorporated by reference)
- ix. All licenses. (Incorporated by reference)

CONY CONY

WATERBURY PUBLIC SCHOOLS

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Joseph R. Gorman - Supervisor (203) 574-8051 email: jgorman@waterbury.k12.ct.us

Date:

January 30, 2019

To:

Waterbury Board of Education

Re:

Executive Summary for Support for Pregnant and Parenting Teens grant.

Dear Commissioners:

The City of Waterbury has received a two year flow-through federal entitlement grant from the Connecticut State Department of Education via the Department of Early Childhood Education. As such, the first installment of the Support for Pregnant and Parenting Teens grant is in the amount of \$100,000 for the period of October 1, 2018 thru September 30, 2019. There are no matching funds required.

The Support for Pregnant and Parenting Teens grant provides school, home and community interventions for pregnant and/or parenting teen mothers and fathers in Waterbury public schools in order to provide needed resources and supports to help them ultimately graduate from high school.

Your approval of this contract with the Connecticut State Department of Education via the Department of Early Childhood Education is respectfully requested.

Yours, truly,

Joe

Cc: Verna Ruffin, Darren Schwartz, Doreen Biolo, Suzanne Pleasant, Linda Wihbey



Dannel P. Malloy *Governor* Nancy Wyman *Lt. Governor*

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD



Beth Bye Commissioner

January 11, 2019

**** REVISED 1/22/19 ****

Mr. Joseph Gorman Waterbury Public Schools City of Waterbury 236 Grand Street Waterbury, CT 06702

Contract #:

18OECSPT01WTB

SUPPORT FOR PREGNANT AND PARENTING TEENS, WOMEN,

FATHERS AND THEIR FAMILIES (SPPT) PROGRAM

Period:

10/1/2018 - 9/30/2019

Amount:

\$100,000.00

Dear Mr. Gorman:

The accompanying documents are for execution of the Purchase of Service contract amendment referenced above. Carefully review all documents and, before the agreement is signed, let me know whether you have any changes. Please return a PDF of all documents to my e-mail address andrea.alexander@ct.gov ASAP. The following documents are included:

- Part I, Description of Services
- Part II, Mandatory Terms & Conditions
- Signature & Approvals Please sign and date, preferably in blue ink.
- Approved UCOA Workbook

If you have any questions regarding this process please contact me at (860) 418-6986 or through e-mail at andrea.alexander@ct.gov. For questions regarding the program, please contact Jennifer Wilder at (860) 500-4429 or through e-mail at jennifer.wilder@ct.gov.

Sincerely,

Andrea C. Alexander

Grants and Contracts Specialist Central Contracts Unit Business Administration Unit at DMIHAS 410 Capitol Avenue Hartford, CT 06134 (860) 418-6986



| Original Contract Nun | nber: 18OEC | SPT01WTB | |
|----------------------------|----------------|------------------------|--|
| Amendment Number: | | | |
| Maximum Contract Value: | \$100,000.00 | | |
| Contractor Contact Person: | Joseph Gorma | an Tel: (203) 574-8010 | |
| OEC Program: | Jennifer Wilde | er Tel: (860) 500-4429 | |

STATE OF CONNECTICUT PURCHASE OF SERVICE CONTRACT

("POS", "Contract" and/or "contract")
Revised June 1, 2018

| The Sta | ate of Connecticut | OFFICE OF EAR | RLY CHI | LDHOOD | | | |
|---------|-----------------------|---------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------|------------------|---------------------|
| Street: | 450 COLUMB | US BOULEVARD | | | - | - | |
| City: | HARTFORD | (| State: | CT Z | ip: 0610 |)3 | |
| Tel#: | (860) 500-4412 | ("Agency" and/ | or "Depa | rtment"), l | nereby ent | ters into a Cont | tract with: |
| Contra | ctor's Name: | CITY OF WATERBUR | Y, WATI | ERBURY I | PUBLIC S | SCHOOLS | |
| Street: | 236 GRAND S | TREET | | | | | |
| City: | WATERBURY | | State: | CT | Zip: | 06702 | |
| Tel#: | (203) 574-8004 | | | | | | |
| • | act Term/ ive Date | This Contract is in effec | t from 10 | / 01/18 thre | ough 09/ 3 | 30/19. | |
| | ory Authority | The Agency is authorize Connecticut General Sta | | | Contract p | oursuant to § 4- | 8 and 10-500 of the |
| L | side Status | | | | | | |
| Contra | act Amendment | written instrument sign by the Office of the Camended only in cons Connecticut Attorney Management ("OPM") | Contractor Is or Is NOT a set aside Contractor pursuant to C.G.S. § 42. The parties, by mutual agreement, may amend Part I of this contract only by pritten instrument signed by the Agency and the Contractor, and, if required by the Office of the Connecticut Attorney General. Part II of this Contractor mended only in consultation with, and with the approval of, the Office of Management ("OPM") in accordance with the section in this Contract Contract Amendments. | | | | |

All notices, demands, requests, consents, approvals or other communications required or permitted to be given or which are given with respect to this Contract (collectively called "Notices") shall be deemed to have been effected at such time as the Notice is hand-delivered, placed in the U.S. mail, first class and postage prepaid, return receipt requested, sent by email, or placed with a recognized, overnight express delivery service that provides for a return receipt. All such Notices shall be in writing and shall be addressed as follows:

| If to the | STATE OF CONNECTICUT | If to the | WATERBURY PUBLIC SCHOOLS |
|-----------|---------------------------|-------------|--------------------------------|
| Agency: | OFFICE OF EARLY CHILDHOOD | Contractor: | OFFICE OF THE |
| | FAMILY SUPPORT SERVICES | 1 | SUPERINTENDENT |
| | 450 COLUMBUS BOULEVARD | | 236 GRAND STREET |
| | HARTFORD, CT 06103 | | WATERBURY, CT 06702 |
| | | | |
| | Attention: Aileen McKenna | | Attention: Dr. Verna D. Ruffin |

A party may modify the addressee or address for Notices by providing fourteen (14) days' prior written Notice to the other party. No formal amendment is required.

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PART I. SCOPE OF SERVICES, CONTRACT PERFORMANCE, BUDGET, REPORTS, PROGRAM-SPECIFIC AND AGENCY-SPECIFIC SECTIONS

The Contractor shall provide the following specific services for the <u>SUPPORT FOR PREGNANT AND PARENTING TEENS</u>, <u>WOMEN</u>, <u>FATHERS AND THEIR FAMILES (SPPT) PROGRAM</u> ("Program") and shall comply with the terms and conditions set forth in this Contract as required by the Agency, including but not limited to the requirements and measurements for scope of services, Contract performance, quality assurance, reports, terms of payment and budget. No sections in this Part I shall be interpreted to negate, supersede or contradict any section of Part II. In the event of any such inconsistency between Part I and Part II, the sections of Part II shall control.

- A. **DEFINITIONS AND ACRONYMS.** The following terms shall be used in this contract as defined below:
 - 1. **Contract period:** October 1, 2018 through September 30, 2019.
 - 2. **Caregiver:** an expectant or parenting teen residing in identified community enrolled in secondary education in the geographic area served by the Contractor, involved in the care of an Index Child
 - 3. Client or Family: the unit of Caregiver(s) and Child(ren) enrolled in Program services.
 - 4. Assessment and Screening tools: tools including but not limited to Revised Early Identification Tool ("REID"), Kempe Family Stress Inventory ("KFSI"), Hurt-Insult-Threaten-Scream ("HITS"), Parenting Interactions with Child: Checklist of Observations Linked to Outcomes ("PICCOLO"), Ages and Stages Questionnaire-3 ("ASQ-3"), Ages and Stages Questionnaire-Social Emotional 2 ("ASQ-SE-2"), Edinburgh and other tools identified by the Office of Early Childhood.
 - 5. ECIS: OEC's Early Childhood Information System to be used for programmatic and statistical reporting.
 - 6. CQI: Continuous Quality Improvement.
 - Equipment: machinery, tools, furniture, vehicles, and other personal property with a normal useful life of
 more than one year and a value of \$5,000.00 or more, or as revised by the Comptroller of the State of
 Connecticut.
 - 8. Assets: computer, audio/visual, and electrical equipment valued less than \$5,000.00 per item.
- **B. DESCRIPTION OF SERVICES**. Throughout the term of this contract, the Contractor shall operate the Program in the geographic area served by the Contractor.
 - 1. The Contractor shall perform the following tasks:
 - Enter into Memoranda of Understanding with The Child and Family Guidance Center, Inc. Nurturing Families
 Network program to dually enroll Caregivers in program services as appropriate;
 - b. Establish a local advisory committee of existing service providers and stakeholders in the community, including but not limited to school-based health clinics, home visiting providers, and child care providers. This committee will meet monthly to: 1) support the program; 2) catalog all existing services for pregnant and parenting teens; 3) disseminate information regarding resources; 4) coordinate services to support collaboration between community-based home visiting and school based services; and 5) develop linkages between community-based services and the school-based SPPT program leading to sustainable services;
 - c. Provide to all Clients an initial comprehensive risk assessment, subsequent re-assessments at least annually, and screenings using Assessment and Screening tools, on schedules as appropriate to each tool, as required by the OEC;
 - Make and coordinate referrals to the OEC Mind Over Mood program for services related to maternal depression and/or anxiety;

- e. Client Core Services. Provide Core Services to Clients that include:
 - i. Flexible, quality schooling to help young parents complete high school: Provide flexibility in class schedules for medical and social service appointments and parenting responsibilities; develop evening, weekend and summer classes; link to on-line credit recovery courses; provide tutors for additional academic support;
 - ii. Case management and family support: Utilize a strength-based approach to build a trusting relationship with the young parents and their family; serve as liaison between student, school and home visiting services; and through school-based individual sessions and home visits help teen parents identify, set and work toward health, education and parenting goals;
 - iii. Father involvement services and support: Adopt policies, outreach strategies and support services to facilitate relationships between fathers and their children; assume all men want to be involved with their children; involve men as role models creating a "father-friendly" environment; provide fathers with peer support, family planning education, and parenting/co-parenting education; and
 - iv. Transitioning to post-secondary education and workforce development: Provide Caregivers with linkages to community colleges and four-year colleges, including tours, speakers and development of transition services; include workforce development, career planning and links to transition services within case management and life skills education;
- f. Collect demographic and benchmark data described herein as required by the OEC, including but not limited to educational information for all Families;
- g. Actively participate in all meetings and trainings as required by the OEC; including but not limited to Touchpoints, Family Development Credential, Ages and Stages Questionnaires, Ages and Stages Social Emotional Screening, Edinburgh Maternal Depression Screening, and HITS;
 - Collect demographic and benchmark data described herein as required by the OEC, including but not limited to household information for all Families;
 - ii. Actively participate in all meetings as required by the OEC;
 - iii. Ensure that all personnel funded under this contract complete pre-service and in-service training as required by the OEC; and
 - iv. Purchase all training curriculum and materials as required by the OEC.
- 2. **OEC Site Visit.** The Contractor agrees to participate in an annual site visit by OEC Family Support Services staff to identify program implementation strengths and challenges. During the site visit, the performance of the Contractor and of its subcontractors shall be reviewed and evaluated with demographic and outcome metrics identified in Part I, Section C...

C. CLIENT-BASED OUTCOMES AND MEASURES.

- The Contractor will be responsible for entering all outcomes-related data into ECIS on an ongoing basis. Outcomes
 reported by the Contractor are subject to verification using programmatic/statistical reports, administrative records
 and/or audit.
- 2. The Contractor will measure the following outcomes for Families initially enrolled in the Program during the contract period:
 - a. 85% of Caregivers will graduate from high school or receive a GED.
 - b. 75% of Caregivers will enroll in higher education and/or job training program(s)
 - c. 100% of children will be screened for developmental delays and referred to additional services if a delay is identified.
 - d. 100% of mothers will be screened for Maternal Depression
 - e. 100% of children will be up to date on immunizations per recommendations by the Federal Centers for Disease Control and Prevention.

D. REPORTING.

- The Contractor shall submit all required reports, written or electronically as directed by the OEC, to the OEC's Program
 representative(s).
- 2. The Contractor further agrees to provide other reports concerning contracted services which the OEC may reasonably require. When such other reports are deemed regular and are not explicitly stated herein, the OEC shall notify the Contractor in writing at least 30 calendar days prior to the initial submission date. This notification shall minimally include the required data, format, and date of submission for the report.

3. Programmatic/StatisticalReporting

- a. The Contractor shall collect and provide real-time individualized or aggregate Client data to the OEC upon request;
- b. At the request of the OEC, the Contractor shall provide all requested information and documentation in accordance with a time schedule provided by the OEC.
- c. The Contractor shall not use or release individualized or aggregate Client data for the purpose of evaluation, research, or promotional activities without prior written approval by the OEC or with specific reference to an OEC publication or an OEC authorized research and program evaluation document or report.
- d. The Contractor shall submit Program Status Reports for the Program, in a format(s) determined by the OEC, on the following schedule:

| Reporting Period | Reports Due on or before |
|-----------------------------------|--------------------------|
| October 1, 2018 – March 31, 2019 | April 15, 2019 |
| April 1, 2019 – June 30, 2019 | July 15, 2019 |
| July 1, 2019 — September 30, 2019 | October 15, 2019 |

4. Financial Reporting

a. The Contractor shall submit to the OEC fiscal reports on forms provided by the OEC on the following schedule:

| Reporting Period | Reports Due on or before |
|-----------------------------------|--------------------------|
| October 1, 2018 – March 31, 2019 | April 15, 2019 |
| April 1, 2019 – June 30, 2019 | July 15, 2019 |
| July 1, 2019 — September 30, 2019 | October 15, 2019 |

- b. Annual Audit: Notwithstanding the provisions of Part II of this Contract, no later than six months after the close of the Contractor's fiscal year, the Contractor shall provide to the OEC a complete annual financial audit acceptable to the OEC for all program funds, whether state awarded or not. Such audit shall include audit recommendations. The OEC reserves the right to receive a copy of any audit for related parties under common control. The Contractor shall maintain all fiscal records and accounts for three years after the end of the contract year, or until the State Auditors of Public Accounts complete an audit of the OEC for such fiscal year, whichever is later. The State Auditors of Public Accounts shall have access to such fiscal records and accounts during such period.
- c. **Interest:** Any interest earned by the Contractor as a result of payments authorized by the OEC shall be reported to the OEC by the Contractor on the next Financial Report submitted after that interest income is earned. The Contractor agrees to follow the OEC's direction as to the disposition of such interest income.

E. PROGRAM ADMINISTRATION

1. Throughout the term of this contract, the Contractor shall operate the Program in accordance with the Requirements of Policy and Practice guidelines provided by the OEC's Family Support Services Division.

- 2. The Contractor shall provide Program services at the following location during the standard hours of operation listed, excluding State and Federal holidays and facility closures: program office James Hillhouse High School, 480 Sherman Parkway, New Haven, CT, 06511, Monday-Friday 8:00 am 3:30 pm; and other regional high schools and adult education programs as needed.
- 3. Throughout the term of this contract, the Contractor and/or its subcontractors shall staff the Program with the positions listed in the Contract Budget reporting tool.
- The Contractor shall follow the work plan for each Program including timetable and staffing plan as approved by the OEC.
- 5. The Contractor agrees to develop and maintain policies relative to personnel. Said personnel policies shall be maintained at the Contractor's location in the Contractor's files and be made available to the OEC as requested by the OEC, its representatives and its agents. The Contractor further agrees to submit a copy of its personnel policies to the OEC, if requested, within 10 calendar days of receipt of such request.
- 6. The Contractor shall adhere to the minimum staff qualifications for each position and submit resumes for all Program staff including new hires to the OEC's designated representative.
- 7. **Notification of Changes in Personnel:** The Contractor shall immediately notify the OEC in writing whenever the Contractor intends to make or undergo changes in the following personnel:
 - a. key personnel, i.e., Chief Executive Officer, Chief Financial Officer, Program Directors and officers and members
 of the Contractor's Board of Directors.
 - b. program staff, positions and service personnel (program manager, clinical supervisor and home visitors) employed by the Contractor or its subcontractors as applicable to services funded under this Contract.

F. QUALITY ASSURANCE.

- 1. The Contractor shall convene and staff a SPPT Community Advisory Board subcommittee meeting of its Board of Directors in accordance with its bylaws during the contract period.
- 2. The Contractor's Community Advisory Board shall meet quarterly to assess implementation goals, progress, and effectiveness of the SPPT program and shall make recommendations to the Contractor's administrative and program staff.
- 3. The Contractor agrees to participate in any evaluation program as directed by the OEC.
- 4. Clients shall participate in a Program evaluation process by completing a client satisfaction survey as provided by the Contractor. A summary of these surveys shall be included in the Program evaluation report described herein.
- The Contractor agrees to participate in a CQI Community of Practice hosted by the OEC.
- 6. The Contractor shall provide a local and community level CQI plan that includes SMART (Specific, Measurable, Achievable, Realistic, and Timely) goals and incorporates PSDA (Plan, Study, Do, Act) cycles for the program.
- The Contractor agrees to comply with any and all applicable regulations adopted by the OEC or other Agencies pursuant
 to the services provided under this contract and, as applicable, require that all pertinent subcontractors comply as well.
- 8. **Transport of Clients:** In the event that the Contractor or any of its employees or subcontractors shall, for any reason, transport a Client, the Contractor hereby agrees to the following:
 - a. The Contractor shall require that its employees, subcontracted transportation providers, drivers, and vehicles meet licensure or certification requirements established by the State of Connecticut Department of Transportation and the State of Connecticut Department of Motor Vehicles that transport, or have the potential to transport, Clients; and
 - b. All vehicles utilized shall be appropriately licensed, certified, permitted, and insured.

D. BUDGET AND PAYMENT PROVISIONS.

1. The OEC agrees to pay for the services provided and as described under this contract up to a maximum amount not to exceed \$100,000.00 for services delivered during the contract period.

2. Payment Procedures.

- a. Funds shall be released based on submission by the Contractor of programmatic and financial reports; the availability of funds; and the Contractor's compliance with the terms of the contract.
- b. When the OEC's review of any financial report or on-site examination of the Contractor's financial records indicate that under expenditure or underutilization of contract funds is likely to occur by the end of the contract period, the OEC may, with advance notice to the Contractor, alter the payment schedule for the balance of the contract period.
- c. Payment Schedule. The OEC will make payments on the following schedule:
 - The initial payment shall be made upon execution of the contract by both parties and approval of the same by the Office of the Attorney General.
 - ii. Subsequent payments shall be made on a calendar quarterly basis.
- 3. **Budget.** The Contractor agrees to utilize OEC funds in accordance with the budget contained herein. Budgets for Funding Periods not included herein shall remain the same as the included budget until and unless formally revised via the OEC's Budget Revision process or via formal amendment to this contract.

Effective Date: 12/17/2018

CONTRACT NUMBER: 180ECSPT01WTB \$100,000

CONTRACT PERIOD: 10/01/2018 through 09/30/2019

STFISCAL YR (SFY): 2019

PROVIDER: Waterbury Public Schools (payment Waterbur)

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| | 5101 Staff Salanes & Wages | | S | 64,920 | 5 | 64,920 |
| | 5102 Overtime | | 5 | 2,475 | S | 2,475 |
| 5290 | FRINGE BENEFITS | | 5 | 8,128 | 5 | 8,128 |
| | CONTRACTUAL SERVICES | | S | 3.000 | Ŝ | 3,000 |
| | 5303 Contracted Workers - No | n-Payro# | S | 3,000 | 5 | 3,000 |
| 5400 | TRANSPORTATION | | 5 | 2.850 | Ś | 2,850 |
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| | 5501 Food | | S | 600 | S | 500 |
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| 5900 | CLIENT SUBSIDIES | 1 | 5 | 11.900 | \$ | 11,900 |
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| | 5902 Nutrition/Food Vauchers | <u> </u> | S | 800 | s | 800 |
| | 5903 Education | - | S | 600 | \$ | 600 |
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EXCESS/(SHORTAGE)

5. Budget Variance.

- a. The Contractor may transfer funds from one category to another (except for equipment, personnel and fringe) in the agreed upon and approved budget included in this contract for a single component without prior notification of the OEC under the following conditions:
 - i. The amount by which a single category may be increased may not exceed 20% of the approved amount or \$5,000.00, whichever is greater. This applies only to category amounts in the formally approved budget subsequently approved budget revisions.
 - ii. The Contractor may vary an individual salary or wage by no more than 15% of the approved amount;
 - iii. Budget flexibility is to be applied to each component separately and is not to be computed on the composite budget items.
 - iv. The number of people or the percentage of time charged to a job classification may be increased, provided this does not exceed the flexibility cited above.
 - v. The Contractor may not make any transfer under this procedure that involves any of the categories or kinds of expenditures specifically listed below.
 - vi. All such transfers shall be reflected on the next submitted financial report.
- b. The OEC requires the following changes in approved Program budgets to have prior written OEC approval by a formal budget revision and/or formal contract amendment:
 - i. Unused funds allocated to Salary and/or Fringe. Such unused funds that OEC does not allow to be transferred must be returned to OEC by **October 31, 2019.**
 - ii. The purchase of an item of equipment not approved in the original budget.
 - iii. A transfer that involves an increase of an approved category amount by more than 20% or \$5,000.00, whichever is greater.
 - iv. A transfer which involves an increase in salary or wages by more than 15%.
 - v. Any increase in compensation for services under a third party contract.
 - vi. Any transfers of funds from one component to another.
 - vii. Any transfer of budgeted Program income or food reimbursement.
- c. The OEC shall respond to a properly executed request within 45 days of receipt.
- d. No budget revisions proposed by the Contractor may be submitted later than 45 calendar days before the contract has ended, except that the OEC may entertain, at any time, a budget revision for the purpose of increasing funds solely for the audit of the Program. The final financial report shall show all category overruns. Costs incurred after the end of the budget period shall be disallowed except those which the OEC has expressly approved in writing and in advance.

6. Unexpended Funds:

- a. Whenever the OEC determines from its review of the Contractor's audited annual financial statements and program operations that the total paid under this contract, together with applicable program income from other sources, exceeds the total expenses of the program, such excess income shall be deemed by the OEC to be unexpended funds. If the Contractor is not required to submit audited annual financial statements, the OEC may utilize the final annual financial report to determine the existence and amount of unexpended funds.
- b. Unexpended funds shall be identified by and returned to the OEC in the following manner:

- i. Funds paid to the Contractor shall be identified by the OEC's "Special Identification Number" (SID). The payments made by the OEC shall be compared to the expenses reported by the Contractor, by SID as noted on the "Schedule of Expenditures of Financial Assistance" or other similar schedule(s) as required by the State Single Audit acts.
- ii. If the Contractor is not required to file Single Audit Reports, the OEC may utilize the Contractor's Annual Financial Report to determine any unexpended funds.
- iii. If payments made by the OEC exceed the expenses reported, the OEC may recoup such payments by requesting payment from the Contractor by check or other means as determined by the OEC.
- iv. The Contractor shall return to the OEC the amount of unexpended funds subject to recoupment not later than thirty (30) days after receipt of written notice from the OEC that such amount is due.

7. Equipment and Assets ("E & A").

- a. E & A purchased by the Contractor or any subcontractor, in whole or in part, with funds provided by the OEC under this contract shall be considered the property of the OEC. E & A shall be considered purchased from Contractor funds if the program has other sources of income equal to or greater than the equipment purchase price. Such purchases shall be considered to be the property of the Contractor. E & A to be purchased for the program with OEC funds must be identified and the cost itemized in the approved budget in Part I of this contract or in a budget revision form.
- b. The following provisions apply to E & A purchases made in full or in part with OEC funds:
 - The Contractor shall obtain the prior approval of the OEC either through the contract application budget or a budget revision. Each piece of equipment or asset to be purchased and their costs must be clearly itemized;
 - ii. The Contractor shall obtain three competitive bids for equipment with the purchase to be made from the lowest qualified bidder;
 - iii. The Contractor shall maintain an inventory, including item, date of purchase, contract number, and funding identification, of all equipment and assets purchased with OEC funds; and
 - iv. As part of its annual audit statement, The Contractor shall submit verification by the auditor of the continued possession of all E & A purchased with OEC funds.
 - v. Any item of equipment or any asset purchased with OEC funds shall not be discarded or sold or removed from the inventory without the prior written approval of the OEC.
- c. If OEC funding to the Contractor is terminated or not renewed, the OEC shall determine the manner of the disposition of all E & A purchased in full or in part with OEC funds by:
 - i. Permitting the Contractor to retain and use the E & A;
 - ii. Allowing the Contractor to sell the E & A and return the proceeds to the OEC, minus an agreed upon amount to compensate for the costs of selling the E & A; or
 - iii. Returning the E & A to the OEC.

G. SUBCONTRACTED SERVICES.

1. In accordance with Part II, Subcontracts (Section C.9), the Contractor shall enter into a subcontract with the service providers whose identity, services to be rendered and costs shall be specified below:

| | Subcontracting Organization | Address | Description of Services | Performance Period | Payment Terms / Total Value |
|---|--------------------------------|---------|-------------------------|-----------------------|--------------------------------|
| Ì | · · | , | | | |

- a. Absent compliance with subsection 1 above, in accordance with Part II, Subcontracts (Section C.9), if following the execution and approval of this contract, the Contractor has identified subcontractors for which it would like to retain, then the Contractor may propose the use of subcontractors not specified herein. The Contractor must request and obtain prior written approval from the OEC before finalizing any subcontract arrangement.
- b. Each request to approve a subcontract arrangement must: (1) identify the name and business address of the proposed subcontract; (2) describe the services to be performed by the subcontractor; (3) identify the performance period, the payment terms and total value of the subcontract; process of notification of changes to subcontractor funding, process for contract resolution between the contactor and subcontractors; and (4) provide assurances to the OEC that the proposed subcontract contains the terms specified in subsection 3 below.
- 3. Each and any subcontract must contain terms that shall require the subcontractor to adhere to the requirements of Part II, including but not limited to:
 - a. Client-Related Safeguards (Section B);
 - Contractor Obligations (Section C) specifically: Federal Funds, Audit and Inspection of Plant, Places of Business and Records, Related Party Transactions, Suspension or Debarment, Independent Capacity of Contactor, Indemnification [of the State], Insurance, Sovereign Immunity; Compliance with Law and Policy, Facilities Standards and Licensing, Representations and Warranties, Protection of Confidential Information, Litigation;
 - c. Changes To The Contract, Termination, Cancellation and Expiration (Section D) specifically: Contractor Changes and Assignment; and
 - d. Statutory and Regulatory Compliance (Section E).
- 4. The Contractor agrees to be responsible to the OEC for the performance of any subcontractor. The establishment of a subcontractor relationship shall not relieve the Contractor of any responsibility or liability under this contract. The Contractor shall bear full responsibility, without recourse to the OEC, for the subcontractor's performance.
- 5. The Contractor shall retain the OEC's written approval and each subcontract in the contract file.
- 6. Absent compliance with this section, no Contractor Party expense related to the use of a subcontractor shall be paid or reimbursed by the OEC unless the OEC, in its sole discretion, waives compliance with the requirements of this section. In order to be effective, any waiver of the requirements of this section must be in writing and signed by the OEC Commissioner or his/her designee pursuant to C.G.S. § 4-8. The OEC, in its discretion, may limit or condition any waiver of these requirements as it deems appropriate, including, for example, by limiting the dollar amount or any waiver, requiring proof that the subcontractor provided services under the contract, by requiring that any federal requirements under any federal grant program are satisfied, and/or requiring proof that the Contractor utilize the funds paid under the contract to promptly pay the subcontractor for services rendered.

H. PROCEDURE FOR TERMINATION.

- 1. **Termination by the OEC.** In addition to the sections in Part II of this contract, upon delivery to the Contractor of a Notice of Termination specifying the nature of the termination and the date upon which such termination becomes effective the Contractor shall:
 - a. Stop work under the contract on the date and to the extent specified in the Notice of Termination;
 - b. If the OEC so directs, terminate all subcontracts to the extent that they relate to the performance of work terminated by the Notice of Termination or assign to the OEC in the manner and to the extent directed by the OEC all of the right, title, and interest of the Contractor under the subcontracts not so terminated, in which case the OEC shall have the right, in its discretion, to settle or pay any and all claims arising out of the termination of such subcontracts;
 - c. Complete the performance of the work that has not been terminated by the Notice of Termination; and
 - d. Be entitled to payment for services agreed upon by the parties and rendered to the OEC's satisfaction through the effective date of termination.

- 2. **Reduction of Services or Termination by the Contractor.** In the event that the Contractor terminates this contract, closes, reduces services or relocates any program funded under this contract, or if for any reason, the fiduciary responsibility of the Contractor changes, or if the OEC does not offer funding for the subsequent fiscal year, then pursuant to Part II D. 7. of this Contract, the OEC and the Contractor shall negotiate and resolve the following issues:
 - a. the time lines for closure of the program;
 - b. closure of admissions and the transfer or clients remaining in the program at the time of closure;
 - c. the amount of any final payments due the Contractor or refunds due the OEC; and
 - the transfer or storage of all program records pursuant to the requirements of the Federal Confidentiality Regulations,
 42 CFR Part 2;
 - e. the disposition of property and equipment in which the OEC has a financial interest pursuant to the requirements of Regulations of Connecticut State Agencies, Sections 17-226d-4(i), (1) & (2) including Bond Fund Award liens and obligations;
 - f. notification to clients of the closure, their options for transfer to other programs and the Contractor's obligations to facilitate such transfer; and
 - g. any other issues pertinent to the specific situation causing the reduction or termination of services.
- I. SEVERABILITY. If any section of this Contract is declared or found to be illegal, unenforceable, or void, then both parties shall be relieved of all obligations under that section. The remainder of this contract shall be enforced to the fullest extent permitted by law.

PART II. TERMS AND CONDITIONS. The Contractor shall comply with the following terms and conditions.

- A. <u>Definitions</u>. Unless otherwise indicated, the following terms shall have the following corresponding definitions:
 - 1. "Bid" shall mean a bid submitted in response to a solicitation.
 - "Breach" shall mean a party's failure to perform some contracted-for or agreed-upon act, or his failure to comply with a duty imposed by law which is owed to another or to society.
 - 3. "Cancellation" shall mean an end to the Contract affected pursuant to a right which the Contract creates due to a Breach.
 - 4. "Claims" shall mean all actions, suits, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmatured, contingent, known or unknown, at law or in equity, in any forum.
 - 5. "Client" shall mean a recipient of the Contractor's Services.
 - 6. "Contract" shall mean this agreement, as of its effective date, between the Contractor and the State for Services.
 - 7. "Contractor Parties" shall mean a Contractor's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Contractor is in privity of oral or written contract (e.g. subcontractor) and the Contractor intends for such other person or entity to perform under the Contract in any capacity. For the purpose of this Contract, vendors of support services, not otherwise known as human service providers or educators, shall not be considered subcontractors, e.g. lawn care, unless such activity is considered part of a training, vocational or educational program.
 - 8. "Data" shall mean all results, technical information and materials developed and/or obtained in the performance of the Services hereunder, including but not limited to all reports, survey and evaluation tools, surveys and evaluations, plans, charts, recordings (video and/or sound), pictures, curricula, electronically prepared presentations, public awareness or prevention campaign materials, drawings, analyses, graphic representations, computer programs and printouts, notes and memoranda, and documents, whether finished or unfinished, which result from or are prepared in connection with the Services performed hereunder.
 - "Expiration" shall mean an end to the Contract due to the completion in full of the mutual performances of the parties or due to the Contract's term being completed.
 - 10. "Force Majeure" shall mean events that materially affect the Services or the time schedule within which to perform and are outside the control of the party asserting that such an event has occurred, including, but not limited to, labor troubles unrelated to the Contractor, failure of or inadequate permanent power, unavoidable casualties, fire not caused by the Contractor, extraordinary weather conditions, disasters, riots, acts of God, insurrection or war.
 - 11. "Confidential Information" (formerly "Personal Information") shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information regarding clients that the Agency classifies as "confidential" or "restricted." Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.
 - 12. "Confidential Information Breach" (formerly "Personal Information Breach") shall mean, generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Agency, the Contractor, or the State.
 - 13. "Records" shall mean all working papers and such other information and materials as may have been accumulated and/or produced by the Contractor in performing the Contract, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries, correspondence, and program and individual service records and other evidence of its accounting and billing procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature incurred in the performance of this Contract, kept or stored in any form.
 - 14. "Services" shall mean the performance of Services as stated in Part I of this Contract.

15. "State" shall mean the State of Connecticut, including any agency, office, department, board, council, commission, institution or other executive branch agency of State Government.

16. "Termination" shall mean an end to the Contract affected pursuant to a right which the Contract creates, other than for a Breach.

B. Client-Related Safeguards.

- Safeguarding Client Information. The Agency and the Contractor shall safeguard the use, publication and disclosure of information
 on all applicants for and all Clients who receive Services under this Contract with all applicable federal and state law concerning
 confidentiality and as may be further provided under the Contract.
- 2. Reporting of Client Abuse or Neglect. The Contractor shall comply with all reporting requirements relative to Client abuse and neglect, including but not limited to requirements as specified in C.G.S. §§ 17a-101 through 17a-101q, inclusive, 17a-102a, 17a-103 through 17a-103e, inclusive, 19a-216, 46b 120 (related to children); C.G.S. § 46a-11b (relative to persons with intellectual disabilities or any individual who receives services from the State); and C.G.S. § 17a-412 (relative to elderly persons).
- 3. Background Checks. The State may require that the Contractor and Contractor Parties undergo criminal background checks as provided for in the State of Connecticut Department of Emergency Services and Public Protection Administration and Operations Manual or such other State document as governs procedures for background checks. The Contractor and Contractor Parties shall cooperate fully as necessary or reasonably requested with the State and its agents in connection with such background checks.

C. Contractor Obligations.

- 1. Cost Standards. The Contractor and funding state Agency shall comply with the Cost Standards issued by OPM, as may be amended from time to time. The Cost Standards are published by OPM the Web at http://www.ct.gov/opm/cwp/view.asp?a=2981&Q=382994&opmNav_GID=1806.
- 2. Credits and Rights in Data. Unless expressly waived in writing by the Agency, all Records and publications intended for public distribution during or resulting from the performances of this Contract shall include a statement acknowledging the financial support of the State and the Agency and, where applicable, the federal government. All such publications shall be released in conformance with applicable federal and state law and all regulations regarding confidentiality. Any liability arising from such a release by the Contractor shall be the sole responsibility of the Contractor and the Contractor shall indemnify and hold harmless the Agency, unless the Agency or its agents co-authored said publication and said release is done with the prior written approval of the Agency Head. All publications shall contain the following statement: "This publication does not express the views of the Office of Early Childhood or the State of Connecticut. The views and opinions expressed are those of the authors." Neither the Contractor nor any of its agents shall copyright Data and information obtained under this Contract, unless expressly previously authorized in writing by the Agency. The Agency shall have the right to publish, duplicate, use and disclose all such Data in any manner, and may authorize others to do so. The Agency may copyright any Data without prior Notice to the Contractor. The Contractor does not assume any responsibility for the use, publication or disclosure solely by the Agency of such Data.
- 3. Organizational Information, Conflict of Interest, IRS Form 990. During the term of this Contract and for the one hundred eighty (180) days following its date of Termination and/or Cancellation, the Contractor shall upon the Agency's request provide copies of the following documents within ten (10) days after receipt of the request:
 - (a) its most recent IRS Form 990 submitted to the Internal Revenue Service, and
 - (b) its most recent Annual Report filed with the Connecticut Secretary of the State's Office or such other information that the Agency deems appropriate with respect to the organization and affiliation of the Contractor and related entities.

This provision shall <u>continue to</u> be binding upon the Contractor <u>for one hundred and eighty (180) Days following</u> the termination or cancellation of the Contract.

4. Federal Funds.

- (a) The Contractor shall comply with requirements relating to the receipt or use of federal funds. The Agency shall specify all such requirements in Part I of this Contract.
- (b) The Contractor acknowledges that the Agency has established a policy, as mandated by section 6032 of the Deficit Reduction Act (DRA) of 2005, P.L. 109-171, that provides detailed information about the Federal False Claims Act, 31 U.S.C. §§ 3729-3733, and other laws supporting the detection and prevention of fraud and abuse.
 - (1) Contractor acknowledges that it has received a copy of said policy and shall comply with its terms, as amended, and with all applicable state and federal laws, regulations and rules. Contractor shall provide said policy to subcontractors and shall require compliance with the terms of the policy. Failure to abide by the terms of the policy, as determined by the Agency, shall constitute a Breach of this Contract and may result in cancellation or termination of this Contract.
 - (2) This section applies if, under this Contract, the Contractor or Contractor Parties furnishes, or otherwise authorizes the furnishing of health care items or services, performs billing or coding functions, or is involved in monitoring of health care provided by the Agency.

(c) Contractor represents that it is not excluded, debarred, suspended or otherwise ineligible to participate in federal health care programs.

(d) Contractor shall not, for purposes of performing the Contract with the Agency, knowingly employ or contract with, with or without compensation: (A) any individual or entity listed by a federal agency as excluded, debarred, suspended or otherwise ineligible to participate in federal health care programs; or (B) any person or entity who is excluded from contracting with the State of Connecticut or the federal government (as reflected in the General Services Administration List of Parties Excluded from Federal Procurement and Non-Procurement Programs, Department of Health and Human Services, Office of Inspector General ("HHS/OIG") Excluded Parties list and the Office of Foreign Assets Control ("OFAC") list of Specially Designated Nationals and Blocked Persons List). Contractor shall immediately notify the Agency should it become subject to an investigation or inquiry involving items or services reimbursable under a federal health care program or be listed as incligible for participation in or to perform Services in connection with such program. The Agency may cancel or terminate this Contract immediately if at any point the Contractor, subcontractor or any of their employees are sanctioned, suspended, excluded from or otherwise become ineligible to participate in federal health care programs.

5. Audit and Inspection of Plant, Places of Business and Records.

- (a) The State and its agents, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State's Attorney and their respective agents, or where applicable, federal agencies, may, at reasonable hours, inspect and examine all of the parts of the Contractor's and Contractor's Parties' plants and places of business which, in any way, are related to, or involved in, the performance of this Contract. The Contractor shall comply with federal and state single audit standards as applicable.
- (b) The Contractor shall maintain, and shall require each of the Contractor Parties to maintain accurate and complete Records. The Contractor shall make all of its and the Contractor Parties' Records available at all reasonable hours for audit and inspection by the State and its agents.
- (c) The State shall make all requests for any audit or inspection in writing and shall provide the Contractor with at least twenty-four (24) hours' notice prior to the requested audit and inspection date. If the State suspects fraud or other abuse, or in the event of an emergency, the State is not obligated to provide any prior notice.
- (d) The Contractor will pay for all costs and expenses of any audit and inspection which reveals information that, in the sole determination of the State, is sufficient to constitute a breach by the Contractor under this Contract. The Contractor will remit full payment to the State for such audit or inspection no later than thirty (30) days after receiving an invoice from the State.
- (e) The Contractor shall keep and preserve or cause to be kept and preserved all of its and Contractor Parties' Records until three (3) years after the latter of (i) final payment under this Contract, (ii) the expiration or earlier termination of this Contract, as the same may be modified for any reason. The State may request an audit or inspection at any time during this period. If any Claim or audit is started before the expiration of this period, the Contractor shall retain or cause to be retained all Records until all Claims or audit findings have been resolved.
- (f) The Contractor shall cooperate fully with the State and its agents in connection with an audit or inspection. Following any audit or inspection, the State may conduct and the Contractor shall cooperate with an exit conference.
- (g) The Contractor must incorporate this entire Section verbatim into any contract or other agreement it enters into with any Contractor Party.
- 6. Related Party Transactions. The Contractor shall report all related party transactions, as defined in this section, to the Agency on an annual basis in the appropriate fiscal report as specified in Part I of this Contract. "Related party" means a person or organization related through marriage, ability to control, ownership, family or business association. Past exercise of influence or control need not be shown, only the potential or ability to directly or indirectly exercise influence or control. "Related party transactions" between a Contractor or Contractor Party and a related party include, but are not limited to:
 - (a) Real estate sales or leases;
 - (b) leases for equipment, vehicles or household furnishings;
 - (c) Mortgages, loans and working capital loans; and
 - (d) Contracts for management, consultant and professional services as well as for materials, supplies and other services purchased by the Contractor or Contractor Party.
- 7. Suspension or Debarment. In addition to the representations and requirements set forth in Section D.4:
 - (a) The Contractor certifies for itself and Contractor Parties involved in the administration of federal or state funds that they:
 - are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any governmental agency (federal, state or local);

(2) within a three year period preceding the effective date of this Contract, have not been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; for violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the above offenses; and
- (4) Have not within a three year period preceding the effective date of this Contract had one or more public transactions terminated for cause or fault.
- (b) Any change in the above status shall be immediately reported to the Agency.
- Liaison. Each Party shall designate a liaison to facilitate a cooperative working relationship between the Contractor and the Agency
 in the performance and administration of this Contract.
- 9. Subcontracts. Each Contractor Party's identity, services to be rendered and costs shall be detailed in Part 1 of this Contract. Absent compliance with this requirement, no Contractor Party may be used or expense paid under this Contract unless expressly otherwise provided in Part 1 of this Contract. No Contractor Party shall acquire any direct right of payment from the Agency by virtue of this section or any other section of this Contract. The use of Contractor Parties shall not relieve the Contractor of any responsibility or liability under this Contract. The Contractor shall make available copies of all subcontracts to the Agency upon request.
- 10. Independent Capacity of Contractor. The Contractor and Contractor Parties shall act in an independent capacity and not as officers or employees of the state of Connecticut or of the Agency.

11. Indemnification.

- (a) The Contractor shall indemnify, defend and hold harmless the state of Connecticut and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all:
 - claims arising directly or indirectly, in connection with the Contract, including the acts of commission or omission (collectively the "Acts") of the Contractor or Contractor Parties; and
 - (2) liabilities, damages, losses, costs and expenses, including but not limited to attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Contract. The Contractor shall use counsel reasonably acceptable to the State in carrying out its indemnification and hold-harmless obligations under this Contract. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning
 - (i) confidentiality of any part of or all of the bid or
 - (ii) Records, intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, or Goods furnished or used in the performance of the Contract. For purposes of this provision, "Goods" means all things which are movable at the time that the Contract is effective and which includes, without limiting this definition, supplies, materials and equipment.
- (b) The Contractor shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Contractor or any Contractor Parties. The State shall give the Contractor reasonable notice of any such Claims.
- (c) The Contractor's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims. The Contractor shall not be responsible for indemnifying or holding the State harmless from any liability solely from the negligence of the State or any other person or entity acting under the direct control or supervision of the State.
- (d) The Contractor shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this Contract. The Contractor shall cause the State to be named as an additional insured on the policy and shall provide
 - (1) a certificate of insurance,
 - (2) the declaration page and
 - (3) the additional insured endorsement to the policy to the Client Agency all in an electronic format acceptable to the Client Agency prior to the Effective Date of the Contract evidencing that the State is an additional insured.

The Contractor shall not begin performance until the delivery of these three (3) documents to the Client Agency. Contractor shall provide an annual electronic update of the three (3) documents to the Client Agency on or before each anniversary of the Effective Date during the Contract term. State shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that State is contributorily negligent.

(e) This section shall survive the Termination, Cancellation or Expiration of the Contract, and shall not be limited by reason of any insurance coverage.

- 12. Insurance. Before commencing performance, the Agency may require the Contractor to obtain and maintain specified insurance coverage. In the absence of specific Agency requirements, the Contractor shall obtain and maintain the following insurance coverage at its own cost and expense for the duration of the Contract:
 - (a) Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. Coverage shall include Premises and Operations, Independent Contractors, Products and Completed Operations, Contractual Liability, and Broad Form Property Damage coverage. If a general aggregate is used, the general aggregate limit shall apply separately to the services to be performed under this Contract or the general aggregate limit shall be twice the occurrence limit;
 - (b) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury. Coverage extends to owned, hired and non-owned automobiles. If the vendor/contractor does not own an automobile, but one is used in the execution of this Contract, then only hired and non-owned coverage is required. If a vehicle is not used in the execution of this Contract then automobile coverage is not required.
 - (c) Professional Liability. \$1,000,000 limit of liability, if applicable; and/or
 - (d) Workers' Compensation and Employers Liability. Statutory coverage in compliance with the Compensation laws of the State of Connecticut. Coverage shall include Employer's Liability with minimum limits of \$100,000 each accident, \$500,000 Disease – Policy limit, \$100,000 each employee.
- 13. Sovereign Immunity. The Contractor and Contractor Parties acknowledge and agree that nothing in the Contract, or the solicitation leading up to the Contract, shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Contract. To the extent that this Section conflicts with any other Section, this Section shall govern.

14. Choice of Law/Choice of Forum, Settlement of Disputes, Claims Against the State.

- (a) The Contract shall be deemed to have been made in the City of Hartford, State of Connecticut. Both Parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.
- (b) Any dispute concerning the interpretation or application of this Contract shall be decided by the Agency Head or his/her designee whose decision shall be final, subject to any rights the Contractor may have pursuant to state law. In appealing a dispute to the Agency Head pursuant to this section, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its appeal. Pending final resolution of a dispute, the Contractor and the Agency shall proceed diligently with the performance of the Contract.
- (c) The Contractor agrees that the sole and exclusive means for the presentation of any claim against the State arising from this Contract shall be in accordance with Title 4, Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Contractor further agrees not to initiate legal proceedings, except as authorized by that Chapter, in any state or federal court in addition to or in lieu of said Chapter 53 proceedings.
- 15. Compliance with Law and Policy, Facility Standards and Licensing. Contractor shall comply with all:
 - (a) Pertinent local, state and federal laws and regulations as well as Agency policies and procedures applicable to contractor's programs as specified in this Contract. The Agency shall notify the Contractor of any applicable new or revised laws, regulations, policies or procedures which the Agency has responsibility to promulgate or enforce; and
 - (b) Applicable local, state and federal licensing, zoning, building, health, fire and safety regulations or ordinances, as well as standards and criteria of pertinent state and federal authorities. Unless otherwise provided by law, the Contractor is not relieved of compliance while formally contesting the authority to require such standards, regulations, statutes, ordinance or criteria.

16. Representations and Warranties. Contractor shall:

(a) Perform fully under the Contract;

(b) Pay for and/or secure all permits, licenses and fees and give all required or appropriate notices with respect to the provision of Services as described in Part I of this Contract; and

- (c) Adhere to all contractual sections ensuring the confidentiality of all Records that the Contractor has access to and are exempt from disclosure under the State's Freedom of Information Act or other applicable law.
- 17. Reports. The Contractor shall provide the Agency with such statistical, financial and programmatic information necessary to monitor and evaluate compliance with the Contract. All requests for such information shall comply with all applicable state and federal confidentiality laws. The Contractor shall provide the Agency with such reports as the Agency requests as required by this Contract.
- 18. Delinquent Reports. The Contractor shall submit required reports by the designated due dates as identified in this Contract. After notice to the Contractor and an opportunity for a meeting with an Agency representative, the Agency reserves the right to withhold payments for services performed under this Contract if the Agency has not received acceptable progress reports, expenditure reports, refunds, and/or audits as required by this Contract or previous contracts for similar or equivalent services the Contractor has entered into with the Agency. This section shall survive any Termination of the Contract or the Expiration of its term.

19. Protection of Confidential Information.

- (a) Contractor and Contractor Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
- (b) Each Contractor or Contractor Party shall develop, implement and maintain a comprehensive data security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Agency or State concerning the confidentiality of Confidential Information. Such data security program shall include, but not be limited to, the following:
 - (1) A security policy for employees related to the storage, access and transportation of data containing Confidential Information;
 - Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
 - (3) A process for reviewing policies and security measures at least annually;
 - (4) Creating secure access controls to Confidential Information, including but not limited to passwords; and
 - (5) Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.
- (c) (The Contractor and Contractor Parties shall notify the Agency and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Contractor or Contractor Parties have come to possess or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the Contractor shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, the Agency and the Connecticut Office of the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the Contractor at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include, but is not limited to reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to C.G.S. § 36a-701a. Such credit monitoring or protection plan shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The Contractors' costs and expenses for the credit monitoring and protection plan shall not be recoverable from the Agency, any State of Connecticut entity or any affected individuals.
- (d) The Contractor shall incorporate the requirements of this Section in all subcontracts requiring each Contractor Party to safeguard Confidential Information in the same manner as provided for in this Section.
- (e) Nothing in this Section shall supersede in any manner Contractor's or Contractor Party's obligations pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") or the provisions of this Contract concerning the obligations of the Contractor as a Business Associate of Covered Entity.
- Workforce Analysis. The Contractor shall provide a workforce Analysis Affirmative Action report related to employment practices and procedures.

21. Litigation.

- (a) The Contractor shall require that all Contractor Parties, as appropriate, disclose to the Contractor, to the best of their knowledge, any Claims involving the Contractor Parties that might reasonably be expected to materially adversely affect their businesses, operations, assets, properties, financial stability, business prospects or ability to perform fully under the Contract, no later than ten (10) days after becoming aware or after they should have become aware of any such Claims. Disclosure shall be in writing.
- (b) The Contractor shall provide written Notice to the Agency of any final decision by any tribunal or state or federal agency or court which is adverse to the Contractor or which results in a settlement, compromise or claim or agreement of any kind for any action or

proceeding brought against the Contractor or its employee or agent under the Americans with Disabilities Act of 1990 as revised or amended from time to time, Executive Orders Nos. 3 & 17 of Governor Thomas J. Meskill and any other requirements of federal or state law concerning equal employment opportunities or nondiscriminatory practices.

D. Changes to the Contract, Termination, Cancellation and Expiration.

1. Contract Amendment.

- (a) Should the parties execute an amendment to this Contract on or before its expiration date that extends the term of this Contract, then the term of this Contract shall be extended until an amendment is approved as to form by the Connecticut Office of the Attorney General provided the extension provided hereunder shall not exceed a period of 90 days. Upon approval of the amendment by the Connecticut Office of the Attorney General the term of the contract shall be in accord with the provisions of the approved amendment.
- (b) No amendment to or modification or other alteration of this Contract shall be valid or binding upon the parties unless made in writing, signed by the parties and, if applicable, approved by the OAG.
- (c) The Agency may amend this Contract to reduce the contracted amount of compensation if:
 - (1) the total amount budgeted by the State for the operation of the Agency or Services provided under the program is reduced or made unavailable in any way; or
 - (2) federal funding reduction results in reallocation of funds within the Agency.
- (d) If the Agency decides to reduce the compensation, the Agency shall send written Notice to the Contractor. Within twenty (20) days of the Contractor's receipt of the Notice, the Contractor and the Agency shall negotiate the implementation of the reduction of compensation unless the parties mutually agree that such negotiations would be futile. If the parties fail to negotiate an implementation schedule, then the Agency may terminate the Contract effective no earlier than sixty (60) days from the date that the Contractor receives written notification of Termination and the date that work under this Contract shall cease.

2. Contractor Changes and Assignment.

- (a) The Contractor shall notify the Agency in writing:
 - at least ninety (90) days prior to the effective date of any fundamental changes in the Contractor's corporate status, including merger, acquisition, transfer of assets, and any change in fiduciary responsibility;
 - b. no later than ten (10) days from the effective date of any change in:
 - i. its certificate of incorporation or other organizational document;
 - ii. more than a controlling interest in the ownership of the Contractor; or
 - iii. the individual(s) in charge of the performance.
- (b) No such change shall relieve the Contractor of any responsibility for the accuracy and completeness of the performance. The Agency, after receiving written Notice from the Contractor of any such change, may require such contracts, releases and other instruments evidencing, to the Agency's satisfaction, that any individuals reticing or otherwise separating from the Contractor have been compensated in full or that allowance has been made for compensation in full, for all work performed under terms of the Contract. The Contractor shall deliver such documents to the Agency in accordance with the terms of the Agency's written request. The Agency may also require, and the Contractor shall deliver, a financial statement showing that solvency of the Contractor is maintained. The death of any Contractor Party, as applicable, shall not release the Contractor from the obligation to perform under the Contract; the surviving Contractor Parties, as appropriate, must continue to perform under the Contract until performance is fully completed.
- (c) Assignment. The Contractor shall not assign any of its rights or obligations under the Contract, voluntarily or otherwise, in any manner without the prior written consent of the Agency.
 - a. The Contractor shall comply with requests for documentation deemed to be appropriate by the Agency in considering whether to consent to such assignment.
 - b. The Agency shall notify the Contractor of its decision no later than forty-five (45) Days from the date the Agency receives all requested documentation.
 - c. The Agency may void any assignment made without the Agency's consent and deem such assignment to be in violation of this Section and to be in Breach of the Contract. Any cancellation of this Contract by the Agency for a Breach shall be without prejudice to the Agency's or the State's rights or possible claims against the Contractor.

3. Breach.

a) If either party Breaches this Contract in any respect, the non-breaching party shall provide written notice of the Breach to the breaching party and afford the breaching party an opportunity to cure within ten (10) days from the date that the breaching

party receives the notice. In the case of a Contractor Breach, the Agency may modify the ten (10) day cure period in the notice of Breach. The right to cure period shall be extended if the non-breaching party is satisfied that the breaching party is making a good faith effort to cure, but the nature of the Breach is such that it cannot be cured within the right to cure period. The Notice may include an effective Contract cancellation date if the Breach is not cured by the stated date and, unless otherwise modified by the non-breaching party in writing prior to the cancellation date, no further action shall be required of any party to effect the cancellation as of the stated date. If the notice does not set forth an effective Contract cancellation date, then the non-breaching party may cancel the Contract by giving the breaching party no less than twenty four (24) hours' prior written Notice after the expiration of the cure period.

- (b) If the Agency believes that the Contractor has not performed according to the Contract, the Agency may:
 - withhold payment in whole or in part pending resolution of the performance issue, provided that the Agency notifies the Contractor in writing prior to the date that the payment would have been due in accordance with the budget;
 - b. temporarily discontinue all or part of the Services to be provided under the Contract;
 - c. permanently discontinue part of the Services to be provided under the Contract;
 - d. assign appropriate State personnel to provide contracted for Services to assure continued performance under the Contract until such time as the contractual Breach has been corrected to the satisfaction of the Agency;
 - require that contract funding be used to enter into a subcontract with a person or persons designated by the Agency in order to bring the program into contractual compliance;
 - f. take such other actions of any nature whatsoever as may be deemed appropriate for the best interests of the State or the program(s) provided under this Contract or both; or
 - g. any combination of the above actions.
- (c) The Contractor shall return all unexpended funds to the Agency no later than thirty (30) calendar days after the Contractor receives a demand from the Agency.
- (d) In addition to the rights and remedies granted to the Agency by this Contract, the Agency shall have all other rights and remedies granted to it by law in the event of Breach of or default by the Contractor under the terms of this Contract.
- (e) The action of the Agency shall be considered final. If at any step in this process the Contractor fails to comply with the procedure and, as applicable, the mutually agreed plan of correction, the Agency may proceed with Breach remedies as listed under this section.
- 4. Non-enforcement Not to Constitute Waiver. No waiver of any Breach of the Contract shall be interpreted or deemed to be a waiver of any other or subsequent Breach. All remedies afforded in the Contract shall be taken and construed as cumularive, that is, in addition to every other remedy provided in the Contract or at law or in equity. A party's failure to insist on strict performance of any section of the Contract shall only be deemed to be a waiver of rights and remedies concerning that specific instance of performance and shall not be deemed to be a waiver of any subsequent rights, remedies or Breach.
- 5. Suspension. If the Agency determines in its sole discretion that the health and welfare of the Clients or public safety is being adversely affected, the Agency may immediately suspend in whole or in part the Contract without prior notice and take any action that it deems to be necessary or appropriate for the benefit of the Clients. The Agency shall notify the Contractor of the specific reasons for taking such action in writing within five (5) days of immediate suspension. Within five (5) days of receipt of this notice, the Contractor may request in writing a meeting with the Agency Head or designee. Any such meeting shall be held within five (5) days of the written request, or such later time as is mutually agreeable to the parties. At the meeting, the Contractor shall be given an opportunity to present information on why the Agency's actions should be reversed or modified. Within five (5) days of such meeting, the Agency shall notify the Contractor in writing of his/her decision upholding, reversing or modifying the action of the Agency head or designee. This action of the Agency head or designee shall be considered final.

6. Ending the Contractual Relationship.

- (a) This Contract shall remain in full force and effect for the duration of its entire term or until such time as it is terminated earlier by either party or cancelled. Either party may terminate this contract by providing at least sixty (60) days prior written notice pursuant to the Notice requirements of this Contract.
- (b) The Agency may immediately terminate the Contract in whole or in part whenever the Agency makes a determination that such termination is in the best interest of the State. Notwithstanding Section D.2, the Agency may immediately terminate or cancel this Contract in the event that the Contractor or any subcontractors becomes financially unstable to the point of threatening its ability to conduct the services required under this Contract, ceases to conduct business in the normal course, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or its assets.
- (c) The Agency shall notify the Contractor in writing of Termination pursuant to subsection (b) above, which shall specify the effective date of termination and the extent to which the Contractor must complete or immediately cease performance. Such Notice of Termination shall be sent in accordance with the Notice provision contained on page 1 of this Contract. Upon receiving the Notice from the Agency, the Contractor shall discontinue all Services affected in accordance with the Notice, undertake all reasonable and necessary efforts to mitigate any losses or damages, and deliver to the Agency all Records as defined in Section A.14, unless otherwise instructed by the Agency in writing, and take all actions that are necessary or appropriate, or that the Agency may reasonably direct, for the protection of Clients and preservation of any and all property.

Such Records are deemed to be the property of the Agency and the Contractor shall deliver them to the Agency no later than thirty (30) days after the Termination of the Contract or fifteen (15) days after the Contractor receives a written request from the Agency for the specified records whichever is less. The Contractor shall deliver those Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to ASCII or .TXT.

- (d) The Agency may terminate the Contract at any time without prior notice when the funding for the Contract is no longer available.
- (e) The Contractor shall deliver to the Agency any deposits, prior payment, advance payment or down payment if the Contract is terminated by either party or cancelled within thirty (30) days after receiving demand from the Agency. The Contractor shall return to the Agency any funds not expended in accordance with the terms and conditions of the Contract and, if the Contractor fails to do so upon demand, the Agency may recoup said funds from any future payments owing under this Contract or any other contract between the State and the Contractor. Allowable costs, as detailed in audit findings, incurred until the date of termination or cancellation for operation or transition of program(s) under this Contract shall not be subject to recoupment.

7. Transition after Termination or Expiration of Contract.

- (a) If this Contract is terminated for any reason, cancelled or it expires in accordance with its term, the Contractor shall do and perform all things which the Agency determines to be necessary or appropriate to assist in the orderly transfer of Clients served under this Contract and shall assist in the orderly cessation of Services it performs under this Contract. In order to complete such transfer and wind down the performance, and only to the extent necessary or appropriate, if such activities are expected to take place beyond the stated end of the Contract term then the Contract shall be deemed to have been automatically extended by the mutual consent of the parties prior to its expiration without any affirmative act of either party, including executing an amendment to the Contract to extend the term, but only until the transfer and winding down are complete.
- (b) If this Contract is terminated, cancelled or not renewed, the Contractor shall return to the Agency any equipment, deposits or down payments made or purchased with start-up funds or other funds specifically designated for such purpose under this Contract in accordance with the written instructions from the Agency in accordance with the Notice provision of this Contract. Written instructions shall include, but not be limited to, a description of the equipment to be returned, where the equipment shall be returned to and who is responsible to pay for the delivery/shipping costs. Unless the Agency specifies a shorter time frame in the letter of instructions, the Contractor shall affect the returns to the Agency no later than sixty (60) days from the date that the Contractor receives Notice.

E. Statutory and Regulatory Compliance.

- 1. Health Insurance Portability and Accountability Act of 1996. INTENTIONALLY OMITTED
- 2. Americans with Disabilities Act. The Contractor shall be and remain in compliance with the Americans with Disabilities Act of 1990 (http://www.ada.gov/) as amended from time to time ("ADA") to the extent applicable, during the term of the Contract. The Agency may cancel or terminate this Contract if the Contractor fails to comply with the ADA. The Contractor represents that it is familiar with the terms of this Act and that it is in compliance with the law. The Contractor warrants that it shall hold the State harmless from any liability which may be imposed upon the state as a result of any failure of the Contractor to be in compliance with this ADA. As applicable, the Contractor shall comply with § 504 of the Federal Rehabilitation Act of 1973, as amended from time to time, 29 U.S.C. § 794 (Supp. 1993), regarding access to programs and facilities by people with disabilities.
- 3. Utilization of Minority Business Enterprises. The Contractor shall perform under this Contract in accordance with 45 C.F.R. Part 74; and, as applicable, C.G.S. §§ 4a-60 to 4a 60a and 4a-60g to carry out this policy in the award of any subcontracts.
- 4. Priority Hiring. Subject to the Contractor's exclusive right to determine the qualifications for all employment positions, the Contractor shall give priority to hiring welfare recipients who are subject to time-limited welfare and must find employment. The Contractor and the Agency shall work cooperatively to determine the number and types of positions to which this Section shall apply.

5. Non-discrimination.

- (a) For purposes of this Section, the following terms are defined as follows:
 - (1) "Commission" means the Commission on Human Rights and Opportunities;
 - (2) "Contract" and "contract" include any extension or modification of the Contract or contract;
 - (3) "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
 - (4) "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
 - (5) "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
 - (6) "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;

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- (7) "marital status" means being single, married as recognized by the State of Connecticut, widowed, separated or divorced;
- (8) "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- (9) "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of C.G.S.
 § 32-9n; and
- (10) "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, unless the contract is a municipal public works contract or quasipublic agency project contract, (2) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in C.G.S. § 1-267, (3) the federal government, (4) a foreign government, or (5) an agency of a subdivision, state or government described in the immediately preceding enumerated items (1), (2), (3), or (4).

- (b)
- (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved;
- (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment;
- (3) the Contractor agrees to comply with each provision of this Section and C.G.S. §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to C.G.S. §§ 46a-56, 46a-68e, 46a-68f and 46a-86; and
- (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and C.G.S. § 46a-56. If the contract is a public works contract, municipal public works contract or contract for a quasi-public agency project, the Contractor agrees and warrants that he or she will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works or quasi-public agency projects.
- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and in every subcontract entered into in order to fulfill any obligation of a municipal public works contract for a quasi-public agency project, and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with C.G.S. § 46a-56, as amended; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission regarding a State contract, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

(f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

(g)

- (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation;
- (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment;
- (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to C.G.S. § 46a-56; and
- (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and C.G.S. § 46a-56.
- (h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with C.G.S. § 46a-56 as amended; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission regarding a State contract, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

6. Freedom of Information.

- (a) Contractor acknowledges that the Agency must comply with the Freedom of Information Act, C.G.S. §§ 1-200 et seq. ("FOIA") which requires the disclosure of documents in the possession of the State upon request of any citizen, unless the content of the document falls within certain categories of exemption, as defined by C.G.S. § 1-210(b).
- (b) Governmental Function. In accordance with C.G.S. § 1-218, if the amount of this Contract exceeds two million five hundred thousand dollars (\$2,500,000), and the Contractor is a "person" performing a "governmental function", as those terms are defined in C.G.S. § 1 200(4) and (11), the Agency is entitled to receive a copy of the Records and files related to the Contractor's performance of the governmental function, which may be disclosed by the Agency pursuant to the FOIA.
- 7. Whistleblowing. This Contract is subject to C.G.S. § 4-61dd if the amount of this Contract is a "large state contract" as that term is defined in C.G.S. § 4-61dd(h). In accordance with this statute, if an officer, employee or appointing authority of the Contractor takes or threatens to take any personnel action against any employee of the Contractor in retaliation for such employee's disclosure of information to any employee of the Contracting state or quasi-public agency or the Auditors of Public Accounts or the Attorney General under subsection (a) of such statute, the Contractor shall be liable for a civil penalty of not more than five thousand dollars (\$5,000) for each offense, up to a maximum of twenty per cent (20%) of the value of this Contract. Each violation shall be a separate and distinct offense and in the case of a continuing violation, each calendar day's continuance of the violation shall be deemed to be a separate and distinct offense. The State may request that the Attorney General bring a civil action in the Superior Court for the Judicial District of Hartford to seek imposition and recovery of such civil penalty. In accordance with subsection (f) of such statute, each large state Contractor, as defined in the statute, shall post a notice of the relevant sections of the statute relating to large state Contractors in a conspicuous place which is readily available for viewing by the employees of the Contractor.
- 8. Executive Orders. This Contract is subject to Executive Order No. 3 of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices; Executive Order No. 17 of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings; Executive Order No. 16 of Governor John G. Rowland, promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and made a part of the Contract as if they had been fully set forth in it. The Contract may also be subject to Executive Order 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services and to Executive Order No. 49 of Governor Dannel P. Malloy, promulgated May 22, 2015, mandating disclosure of certain gifts to public employees and contributions to certain candidates for office. If Executive Order 14 and/or Executive Order 49 are applicable, they are deemed to be incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency or the Connecticut Department of Administrative Services shall provide a copy of these orders to the Contractor.

Campaign Contribution Restrictions. For all State contracts as defined in C.G.S. § 9 612 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Contract expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising state

contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice, as set forth in "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations" reprinted below.

CONNECTICUT STATE ELECTIONS ENFORCEMENT COMMISSION Rev. 111
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Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations

This notice is provided under the authority of Connecticut General Statutes §9-612(g)(2), as amended by P.A. 10-1, and is for the purpose of informing state contractors and prospective state contractors of the following law (italicized words are defined on the reverse side of this page).

CAMPAIGN CONTRIBUTION AND SOLICITATION LIMITATIONS

No state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee (which includes town committees).

In addition, no holder or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of State senator or State representative. (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

On and after January 1, 2011, no state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall knowingly solicit contributions from the state contractor's or prospective state contractor's employees or from a subcontractor or principals of the subcontractor on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor. Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer. (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

DUTY TO INFORM

State contractors and prospective state contractors are required to inform their principals of the above prohibitions, as applicable, and the possible penalties and other consequences of any violation thereof.

PENALTIES FOR VIOLATIONS

Contributions or solicitations of contributions made in violation of the above prohibitions may result in the following civil and criminal penalties:

<u>Civil penalties</u>—Up to \$2,000 or twice the amount of the prohibited contribution, whichever is greater, against a principal or a contractor. Any state contractor or prospective state contractor which fails to make reasonable efforts to comply with the provisions requiring notice to its principals of these prohibitions and the possible consequences of their violations may also be subject to civil penalties of up to \$2,000 or twice the amount of the prohibited contributions made by their principals.

<u>Criminal penalries</u>—Any knowing and willful violation of the prohibition is a Class D felony, which may subject the violator to imprisonment of not more than 5 years, or not more than \$5,000 in fines, or both.

CONTRACT CONSEQUENCES

In the case of a state contractor, contributions made or solicited in violation of the above prohibitions may result in the contract being voided.

In the case of a prospective state contractor, contributions made or solicited in violation of the above prohibitions shall result in the contract described in the state contract solicitation not being awarded to the prospective state contractor, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

The State shall not award any other state contract to anyone found in violation of the above prohibitions for a period of one year after the election for which such contribution is made or solicited, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

Additional information may be found on the website of the State Elections Enforcement Commission. www.ct.gov/seec, Click on the link to "Lobbyist/Contractor Limitations"

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DEFINITIONS

"State contractor" means a person, business entity or nonprofit organization that enters into a state contract. Such person, business entity or nonprofit organization shall be deemed to be a state contractor until December thirty-first of the year in which such contract terminates. "State contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Prospective state contractor" means a person, business entity or nonprofit organization that (i) submits a response to a state contract solicitation by the state, a state agency or a quasi-public agency, or a proposal in response to a request for proposals by the state, a state agency or a quasi-public agency, until the contract has been entered into, or (u) holds a valid prequalification certificate issued by the Commissioner of Administrative Services under section 4a-100. "Prospective state contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations didy created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a state contractor or prospective state contractor" means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a state contractor or prospective state contractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a state contractor or prospective state contractor, which is not a business entity, as president, treasured or executive vice president, (iii) an individual who is the chief executive officer of a state contractor or prospective state contractor, which is not a business entity, or if a state contractor or prospective state contractor, which is not a business entity, or if a state contractor or prospective state contractor who has managerial or discretionary responsibilities with respect to a state contractor, (v) the spouse or a dependent child who is eighteen years of age or older of an individual described in this subparagraph or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the state contractor or prospective state contractor.

"State contract" means an agreement or contract with the state or any state agency or any quasi-public agency, let through a procurement process or otherwise, having a value of fifty thousand dollars or more, or a combination or series of such agreements or contracts having a value of one hundred thousand dollars or more in a calendar year, for (i) the rendition of services, (ii) the furnishing of any goods, material, supplies, equipment or any items of any kind. (iii) the construction, alteration or repair of any public building or public work, (iv) the acquisition, sale or lease of any land or building, (v) a licensing arrangement, or (vi) a grant, loan or loan guarantee. "State contract" does not include any agreement or contract with the state, any state agency or any quasi-public agency that is exclusively federally funded, an education loan, a loan to an individual for other than commercial purposes or any agreement or contract between the state or any state agency and the United States Department of the Navy or the United States Department of Defense

"State contract solicitation" means a request by a state agency or quasi-public agency, in whatever form issued, including, but not limited to, an invitation to bid, request for proposals, request for information or request for quotes, inviting bids, quotes or other types of submittals, through a competitive procurement process or another process authorized by law waiving competitive procurement

"Managerial or discretionary responsibilities with respect to a state contract" means having direct, extensive and substantive responsibilities with respect to the negotiation of the state contract and not peripheral, clerical or ministerial responsibilities.

"Dependent child" means a child residing in an individual's household who may legally be claimed as a dependent on the federal income tax of such individual.

"Solicit" means (A) requesting that a contribution be made, (B) participating in any fund-raising activities for a candidate committee, exploratory committee, political committee or party committee, including, but not limited to, forwarding tickets to potential contributions, receiving contributions for transmission to any such committee or bundling contributions. (C) serving as champerson, treasurer or deputy treasurer of any such committee, or (D) establishing a political commutate for the sole purpose of soliciting or receiving contributions for any committee. Solicit does not include: (i) making a commutation that is otherwise permitted by Chapter 155 of the Connecticut General Statutes: (ii) informing any person of a position taken by a candidate for public office or a public official, (iii) notifying the person of any activities of, or contact information for, any candidate for public office; or (iv) serving as a member in any party committee or as an officer of such committee that is not otherwise prohibited in this section.

"Subcontractor" means any person, business entity or nonprofit organization that contracts to perform part or all of the obligations of a state contractor's state contract. Such person, business entity or nonprofit organization shall be deemed to be a subcontractor until December thirty first of the year in which the subcontract terminates. "Subcontractor" does not include (i) a municipality or any other political subdivision of the state, including any entities or associations duly created by the menicipality or political subdivision exclusively amongst themselves to further any purpose authorized by stantie or charter, or (ii) an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a subcontractor" means (i) any individual who is a member of the board of directors of, or hat an ownership interest of five per cent or more in, a subcontractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization. (ii) an individual who is employed by a subcontractor, which is a business entity, as president, treasurer or executive vice—president, (iii) an individual who is the chief executive officer of a subcontractor, which is not a business entity, or if a subcontractor has no such officer, then the officer who duly possesses comparable powers and duties. (iv) an officer or an employee of any subcontractor who has managerial or discretionary responsibilities with respect to a subcontract with a state contractor, (v) the spouse or a dependent child who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the subcontractor.

SIGNATURES AND APPROVALS

18OECSPT01WTB

The Contractor IS NOT a Business Associate under the Health Insurance Portability and Accountability Act of 1996 as amended.

| CONTRACTOR - CITY OF WATERBURY, WATERBURY PUBLIC SCHOOL | DLS |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| | / / |
| NEIL M. O'LEARY, Mayor | // Date |
| | |
| OFFICE OF EARLY CHILDHOOD | |
| | // |
| BETH BYE, Commissioner, OR DESIGNEE MAGGIE ADAIR, DIRECTOR OF GOVERNMENT AND COMMUNITY R. MARY FARNSWORTH, DIRECTOR OF STRATEGIC PLANNING | Date ELATIONS |
| | , |
| CONNECTICUT ATTORNEY GENERAL (APPROVED AS TO FORM) | |
| | , , |
| Asst. / Assoc. Attorney General | // Date |



Memorandum of Understanding Between Waterbury Board of Education and Staywell Health Center, Inc. for

Connecticut Supports for Pregnant and Parenting Teen Program

This Memorandum of Understanding, effective on the date signed by the Waterbury Board of Education, is entered into by and between the Waterbury Board of Education ("Board") and the Nurturing Families Network through Staywell Health Center, Inc. ("Staywell"), herein after the "Parties".

Whereas, the Board applied for and was awarded the Connecticut State Department of Early Childhood Education SUPPORT FOR PREGNANT AND PARENTING TEENS, WOMEN, FATHERS AND THEIR FAMILIES (SPPT) PROGRAM, Grant Number 180ECSPT01WTB to support and improve the health and well-being of Connecticut's student pregnant and parenting teen mothers and student fathers and their children supported by said SPPT Program; and

Whereas, the SPPT Grant requires that the Board enter into Memoranda of Understanding and partner with providers of services who are associated with the Nurturing Families Network to provide said services to student pregnant and parenting teens and their families; and

Whereas, Staywell is a provider associated with Nurturing Families Network and agrees to partner with the Board of Education; and

Whereas, The Board agrees to refer student pregnant and parenting teen mothers and fathers to Staywell, and Staywell agrees provide said services to student pregnant and parenting teens and their families.

Now Therefore the Parties agree to collaborate to provide and perform the following services:

1. Purpose

- 1.1 The Connecticut State Departments of Early Childhood Education, Public Health and Social Services, Capitol Region Education Council and Hispanic Health Council have established the Connecticut Supports for Pregnant and Parenting Teens (SPPT) Leadership Council, which has guided the development and implementation of the SPPT Program in Bridgeport, Hartford, New Britain, New Haven, Waterbury and Windham. Staywell will join in partnership with the Board in order to expand the outreach and operation of supports and services to expectant and parenting student teen mothers and student fathers and their children, who are served by the SPPT Program.
- 1.2 The collaboration between the SPPT Leadership Council, local school districts and other governmental and non-governmental organizations is vital in addressing the health and educational disparities that face expectant and

parenting student teen mothers and fathers and their children. The Board and Staywell remain committed to improving the health and well-being of this population by promoting the coordination and collaboration of supports and services for participants of the SPPT programs and by serving as a member of the established local advisory committee.

2. The Board and Staywell shall work together to:

- i. Expand local efforts to provide services, such as flexible school scheduling, case management and family support, prenatal care and reproductive health services, quality child care, parenting and life skills education and support services, father involvement services and support, transitioning to post-secondary education and workforce development, and intergenerational support/ family engagement, to expectant and parenting student teen mothers and fathers and their children and families; and
- ii. Strengthen policies and programs that promote improved education, health and social outcomes for expectant and parenting student teen mothers and fathers and their children.

3. The Board and Staywell mutually agree to support the goals and objectives outlined, including:

- i. Improve the education, health and social outcomes for expectant and parenting teen mothers and fathers.
- ii. Promote healthy child development for children of parenting teens.
- iii. Educate expectant and parenting teen mothers and fathers about the services that are available to support their education, health and parenting needs.

| Donald Thompson, Executive Director | Date | |
|-----------------------------------------------------------------------------|------|--|
| Staywell Health Center, Inc. / Nurturing Families Network | | |
| Dr. Verna D. Ruffin, Superintendent of Schools Waterbury Board of Education | Date | |

Waterbury Board of Education

Monthly
Expenditure
Report

December 2018

| | as I agreed the second | FY 19 ORIGINAL | FY 19 ADJUSTED | DECEMBER | DECEMBER | CURRENT | PROJECTED | PROJECTED |
|-------------|----------------------------------|----------------|----------------|--------------|-------------|--------------|---------------|------------|
| CCOUNT | CLASSIFICATION | BUDGET | BUDGET | EXPENDITURE | ENCUMBRANCE | BALANCE | EXP. | DIFFERENCE |
| Salaries | 4444 | 43.103.660 | | | | | | |
| 511101 | Administrators | \$8,131,770 | \$8,131,770 | \$3,980,330 | \$0 | \$4,151,440 | \$8,131,770 | S |
| 511102 | Teachers | \$74,036,179 | \$74,036,179 | \$30,334,196 | \$0 | \$43,701,983 | \$74,036,179 | S |
| 511104 | Superintendent | \$230,000 | \$230,000 | \$133,946 | \$0 | \$96,054 | \$230,000 | S |
| 511106 | Early Incentive Certifiied | \$1,120,600 | \$1,120,600 | \$1,016,002 | \$0 | \$104,598 | \$1,120,600 | \$ |
| 511107 | Certified Coaches | \$764,000 | \$764,000 | \$230,450 | \$0 | \$533,550 | \$764,000 | \$ |
| 511108 | School Psychologists | \$1,853,842 | \$1,853,842 | \$610,710 | SO | \$1,243,132 | \$1,778,842 | \$75,00 |
| 511109 | School Social Workers | \$1,999,952 | \$1,999,952 | \$728,472 | \$0 | \$1,271,480 | \$1,929,883 | \$70,06 |
| 511110 | Speech Pathologists | \$2,329,812 | \$2,329,812 | \$809,471 | \$0 | \$1,520,341 | \$2,249,881 | \$79,93 |
| 511113 | Extra Compensatory Stipend | \$97,000 | \$97,000 | \$0 | \$0 | \$97,000 | \$97,000 | \$ |
| 511201 | Non-Certified Salaries | \$2,372,691 | \$2,372,691 | \$345,349 | \$0 | \$2,027,342 | \$2,372,691 | \$ |
| 511202 | Clerical Wages | \$1,016,102 | \$1,016,102 | \$401,274 | \$0 | \$614,828 | \$1,016,102 | S |
| 511204 | Crossing Guards | \$389,299 | \$389,299 | \$154,319 | \$0 | \$234,980 | \$389,299 | S |
| 511206 | Educational | \$304,635 | \$304,635 | \$147,056 | \$0 | \$157,579 | \$304,635 | S |
| 511212 | Substitute Teachers | \$2,945,000 | \$2,945,000 | \$1,017,866 | \$41,183 | \$1,885,950 | \$2,945,000 | S |
| 511215 | Cafeteria Aides | \$80,000 | \$80,000 | \$210,069 | \$0 | (\$130,069) | | \$ |
| 511217 | Library Aides | \$166,617 | \$166,617 | \$64,181 | \$0 | \$102,436 | \$166,617 | \$ |
| 511219 | School Clerical | \$1,824,740 | \$1,824,740 | \$721,796 | \$0 | \$1,102,944 | \$1.824.740 | S |
| 511220 | Fiscal Administration | \$448,341 | \$448,341 | \$183,343 | \$0 | \$264,998 | \$448,341 | S |
| 511222 | Transportation Coordinator | \$101,039 | \$101,039 | \$44,957 | \$0 | \$56,082 | \$101,039 | S |
| 511223 | Office Aides | \$140,000 | \$140,000 | \$77,165 | \$0 | \$62,835 | \$140,000 | S |
| 511225 | School Maintenance Non-Certified | \$2,051,947 | \$2,051,947 | \$822,798 | \$0 | \$1,229,149 | \$2,051,947 | S |
| 511226 | Custodians Non-Certified | \$5,300,737 | \$5,300,737 | \$2,219,533 | \$0 | \$3,081,204 | \$5,300,737 | S |
| 511227 | Overtime - Outside Activities | \$200,000 | \$200,000 | \$102,282 | \$0 | \$97,718 | \$200,000 | S |
| 511228 | Paraprofessionals | \$10,164,298 | \$10,164,298 | \$3,725,508 | \$0 | \$6,438,790 | \$10,164,298 | S |
| 511229 | Bus Duty | \$250,000 | \$250,000 | \$132 | \$0 | \$249,868 | \$250,000 | S |
| 511232 | Attendance Counselors | \$112,687 | \$112,687 | \$40,630 | \$0 | \$72,057 | \$112,687 | \$ |
| 511233 | ABA Behaviorial Therapist | \$1,593,976 | \$1,593,976 | \$612,167 | \$0 | \$981,809 | \$1,593,976 | \$ |
| | Interpreters | \$135,795 | \$135,795 | \$48,653 | \$0 | \$87,142 | \$135,795 | S |
| | Snow Removal | \$0 | \$0 | \$2,213 | \$0 | (\$2,213) | \$25,000 | (\$25,000 |
| | Overtime | \$740,000 | \$740,000 | \$334,449 | \$0 | \$405,551 | \$740,000 | S |
| | Longevity | \$20,675 | \$20,675 | \$17,710 | \$0 | \$2,965 | \$20,675 | S |
| 511700 | Extra Police Protection | \$520,516 | \$520,516 | \$0 | \$0 | \$520,516 | \$520,516 | \$(|
| 511800 | Vacation and Sick Term Payout | \$124,400 | \$124,400 | \$59,063 | \$0 | \$65,337 | \$124,400 | \$(|
| | Car Allowance | \$81,000 | \$81,000 | \$28,105 | \$0 | \$52,895 | \$81,000 | \$(|
| | Meal Allowances | \$9,000 | \$9,000 | \$5,488 | \$283 | \$3,229 | \$9,000 | \$ |
| btotal Sala | | \$121,656,650 | \$121,656,650 | \$49,229,684 | \$41,466 | \$72,385,501 | \$121,456,650 | \$200,000 |

| ACCOUNT | CLASSIFICATION | FY 19 ORIGINAL BUDGET | FY 19 ADJUSTED BUDGET | DECEMBER EXPENDITURE | DECEMBER ENCUMBRANCE | CURRENT BALANCE | PROJECTED EXP. | PROJECTE! DIFFERENC |
|--------------|---------------------------------|--------------------------|--------------------------|-------------------------|-------------------------|--------------------|----------------|------------------------|
| 10000111 | CEASSITEATION | Debell | Debder | EXIENDITORE | ENCOMBRANCE | DALANCE | EAT. | DIFFERENC |
| urchased S | ervices | | | | | | | |
| 533009 | Evaluation | \$49,250 | \$49,250 | \$706 | \$13,410 | \$35,134 | \$49,250 | \$ |
| 533020 | Consulting Services | \$344,125 | \$344,125 | \$135,321 | \$186,187 | \$22,618 | \$344,125 | S |
| 533100 | Auditing | \$54,000 | \$54,000 | \$50,054 | \$0 | \$3,946 | \$54,000 | 5 |
| 539005 | Sporting Officials | \$35,000 | \$35,000 | \$2,648 | \$957 | \$31,396 | \$35,000 | 5 |
| 539007 | Report Cards | \$9,000 | \$9,000 | \$0 | \$0 | \$9,000 | \$9,000 | 9 |
| 539008 | Messenger Service | \$28,600 | \$28,600 | \$10,624 | \$17,536 | \$440 | \$28,600 | 5 |
| 543000 | General Repairs & Maintenance | \$1,440,000 | \$1,440,000 | \$493,088 | \$582,849 | \$364,063 | \$1,440,000 | 9 |
| 543011 | Maintenance - Service Contracts | \$500,000 | \$500,000 | \$173,511 | \$262,261 | \$64,228 | \$500,000 | 5 |
| 544002 | Building Rental | \$506,437 | \$506,437 | \$375,771 | \$105,521 | \$25,144 | \$506,437 | 9 |
| 545002 | Water | \$255,000 | \$255,000 | \$90,842 | \$0 | \$164,158 | \$255,000 | 9 |
| 545006 | Electricity | \$3,159,855 | \$3,159,855 | \$1,235,252 | \$0 | \$1,924,603 | \$3,159,855 | 9 |
| 545013 | Security/Safety | \$102,500 | \$102,500 | \$40,152 | \$17,904 | \$44,444 | \$102,500 | 3 |
| 551000 | Pupil Transportation | \$14,311,852 | \$14,311,852 | \$3,738,905 | \$10,422,947 | \$150,000 | \$14,386,852 | (\$75.00 |
| 553001 | Postage | \$70,000 | \$70,000 | \$28,141 | \$0 | \$41,859 | \$70,000 | 5 |
| 553002 | Telephone | \$250,000 | \$250,000 | \$107,478 | \$7,166 | \$135,355 | \$250,000 | 3 |
| 553005 | Wide-area Network (SBC) | \$90,000 | \$90,000 | \$11,395 | \$67,055 | \$11.550 | \$90,000 | 9 |
| 556055 | Tuition - Outside | \$7,650,000 | \$7,650,000 | \$1,749,857 | \$5,164,132 | \$736,012 | \$7,775,000 | (\$125,00 |
| 556056 | Purchased Service - Outside | \$2,551,537 | \$2,551,537 | \$618,033 | \$1,913,710 | \$19,794 | \$2,551,537 | 3 |
| 557000 | Tuition Reimbursement | \$6,000 | \$6,000 | \$0 | \$0 | \$6,000 | \$6,000 | 3 |
| 558000 | Travel Expenses | \$18,000 | \$18,000 | \$9.199 | \$0 | \$8,801 | \$18,000 | 9 |
| 559001 | Advertising | \$25,000 | \$25,000 | \$5,164 | \$4,498 | \$15,338 | \$25,000 | 3 |
| 559002 | Printing & Binding | \$60,000 | \$57,443 | \$2,425 | \$0 | \$55,018 | \$57,443 | 9 |
| 559104 | Insurance - Athletics | \$19,500 | \$22,057 | \$22,057 | \$0 | \$0 | \$22,057 | S |
| | chased Services | \$31,535,656 | \$31,535,656 | \$8,900,623 | \$18,766,132 | \$3,868,901 | \$31,735,656 | (\$200,00 |
| abiotal I al | | 552,555,555 | Do Lierocijotio | 00,000,000 | 520,700,152 | 35,000,701 | 951,755,656 | (9200,00 |
| upplies/Mar | terials | | | | | | | |
| 561100 | Instructional Supplies | \$1,620,000 | \$1,620,000 | \$629,442 | \$444,111 | \$546,448 | \$1,620,000 | S |
| 561200 | Office Supplies | \$71,840 | \$71,840 | \$13,887 | \$22,365 | \$35,587 | \$71,840 | S |
| 561204 | Emergency/Medical Supplies | \$4,000 | \$4,000 | (\$386) | | \$4,386 | \$4,000 | 5 |
| 561210 | Intake Center Supplies | \$1,000 | \$1,000 | \$419 | \$574 | \$7 | \$1,000 | 9 |
| 561211 | Recruitment Supplies | \$65,000 | \$65,000 | \$19,560 | \$11,646 | \$33,795 | \$65,000 | \$ |
| 561212 | Medicaid Supplies | \$15,000 | \$15,000 | \$15,500 | \$821 | \$14,179 | \$15,000 | \$ |
| 561501 | Diesel | \$153,435 | \$153,435 | \$53,631 | \$99,804 | \$0 | \$153,435 | \$ |
| 561503 | Gasoline | \$35,000 | \$35,000 | \$8,015 | \$4,097 | \$22,887 | \$35,000 | \$ |
| 561505 | Natural Gas | \$1,716,000 | \$1,716,000 | \$274,684 | \$0 | \$1,441,316 | \$1.716,000 | \$ |
| 561507 | Janitorial Supplies | \$235,000 | \$235,000 | \$80,203 | \$114,817 | \$39,980 | \$235,000 | 9 |
| 561508 | Electrical Supplies | \$50,000 | \$50,000 | \$19,860 | \$7,380 | \$22,759 | \$50,000 | 9 |
| 561509 | Plumbing Supplies | \$100,000 | \$100,000 | \$31,227 | \$11,289 | \$57,485 | \$100,000 | \$ |
| | | | \$150,000 | | | | | |
| 561510 | Building & Ground Supplies | \$150,000 | | \$94,340 | \$55,115 | \$546 | \$150,000 | 9 |
| 561511 | Propane | \$295,719 | \$295,719 | \$173,837 | \$121,882 | \$0 | \$295,719 | S |
| 567000 | Clothing Supplies | \$40,000 | \$40,000 | \$0 | \$33,966 | \$6,034 | \$40,000 | \$ |
| 567001 | Crossing Guard Uniforms | \$2,000 | \$2,000 | \$0 | \$0 | \$2,000 | \$2,000 | \$ |
| 569010 | Recreational Supplies | \$20,000 | \$20,000 | \$3,744 | \$3,374 | \$12,882 | \$20,000 | \$ |
| 569029 | Athletic Supplies | \$130,000 | \$130,000 | \$67,388 | \$29,001 | \$33,611 | \$130,000 | \$ |
| ubtotal Sun | plies/Materials | \$4,703,994 | \$4,703,994 | \$1,469,851 | \$960,240 | \$2,273,903 | \$4,703,994 | S |

| | | FY 19 ORIGINAL | FY 19 ADJUSTED | DECEMBER | DECEMBER | CURRENT | PROJECTED | PROJECTED |
|---------------------------|-----------------------------------------------|----------------|----------------|--------------|--------------|--------------|---------------|-------------|
| ACCOUNT | CLASSIFICATION | BUDGET | BUDGET | EXPENDITURE | ENCUMBRANCE | BALANCE | EXP. | DIFFERENCE |
| _ | | | | | | | | |
| Property | - · · · · · | | | | | | | |
| | Furniture-Misc. | \$50,000 | \$50,000 | \$0 | \$7,921 | \$42,079 | \$50,000 | \$0 |
| | Office Equipment | \$165,000 | \$165,000 | \$42,238 | \$36,668 | \$86,094 | \$165,000 | \$0 |
| | Plant Equipment | \$20,000 | \$20,000 | \$2,197 | \$3,295 | \$14,508 | \$20,000 | \$0 |
| Subtotal Property | | \$235,000 | \$235,000 | \$44,435 | \$47,884 | \$142,681 | \$235,000 | \$0 |
| Other/Miscell | laneous | | | | | | | |
| 589021 | Mattatuck Museum | \$13,000 | \$13,000 | \$2,262 | \$9,563 | \$1,175 | \$13,000 | \$0 |
| | Board of Ed Commissioners | \$20,700 | \$20,700 | \$10,350 | \$0 | \$10,350 | \$20,700 | \$0 |
| 589036 | Emergency Fund | \$9,500 | \$9,500 | \$9,367 | \$0 | \$134 | \$9,500 | \$0 |
| | Mileage | \$33,500 | \$33,500 | \$1,084 | \$1,033 | \$31,383 | \$33,500 | \$0 |
| 589205 | Coaches Reimbursements | \$7,000 | \$7,000 | \$1,007 | \$150 | \$5,843 | \$7,000 | \$0 |
| 589900 | Dues & Publications | \$60,000 | \$60,000 | \$46,268 | \$959 | \$12,773 | \$60,000 | \$0 |
| 591004 | Athletic Revolving Fund | \$100,000 | \$100,000 | \$59,530 | \$11,625 | \$28,845 | \$100,000 | \$0 |
| Total Other/Miscellaneous | | \$243,700 | \$243,700 | \$129,868 | \$23,330 | \$90,502 | \$243,700 | \$0 |
| GRAND TOT | TAL OPERATING BUDGET | \$158,375,000 | \$158,375,000 | \$59,774,460 | \$19,839,052 | \$78,761,488 | \$158,375,000 | \$0 |
| | | | | | | | | |
| Other Additio | Ç | Ø12 (20 200 | A10 (00 000 | | | | | |
| | Alliance Non-Reform/Reform | \$12,628,300 | \$12,628,300 | \$4,991,169 | \$0 | \$7,637,131 | \$12,628,300 | \$0 |
| | Alliance Increase from Budget Reductions | \$3,304,168 | \$3,304,168 | \$1,230,938 | \$0 | \$2,073,230 | \$3,304,168 | \$0 |
| | GF Surplus 15-16 | \$575,000 | \$575,000 | \$0 | \$0 | \$575,000 | \$0 | \$575,000 |
| | GF Surplus 14-15 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | GF Surplus 16-17 | \$450,000 | \$450,000 | \$0 | \$0 | \$450,000 | \$450,000 | \$0 |
| | Contingency Surplus | \$500,000 | \$500,000 | \$0 | \$0 | \$500,000 | \$500,000 | \$0 |
| | City Non Lapsing Account | \$675,000 | \$675,000 | \$0 | \$0 | \$675,000 | \$675,000 | \$0 |
| Total Addition | nal Funding | \$18,132,468 | \$18,132,468 | \$6,222,107 | \$0 | \$11,910,361 | \$17,557,468 | \$575,000 |
| GRAND TOTAL ALL FUNDING | | \$176,507,468 | \$176,507,468 | \$65,996,567 | \$19,839,052 | \$90,671,849 | \$175,932,468 | \$575,000 |
| Other Surplus Funding | | | | | | | | \$1,000.000 |
| | General Fund Surplus unused from 14-15 | | \$1,000,000 | | | | | \$425,000 |
| | General Fund Surplus unused from 15-16 | | \$425,000 | | | | | |
| * Surplus expe | cted to be spent in 17-18 was not used - fund | s remain | | | | | | |





Waterbury Board of Education Office of Pupil Services

February 7, 2019

Dr. Verna Ruffin, Superintendent
Dr. Greg Rodriguez, Deputy Superintendent
Darren Schwartz, Chief Academic Officer
Dr. Tonya D. Biles, Supervisor of Pupil Services
Jackie Davis, District Climate and Attendance Coordinator





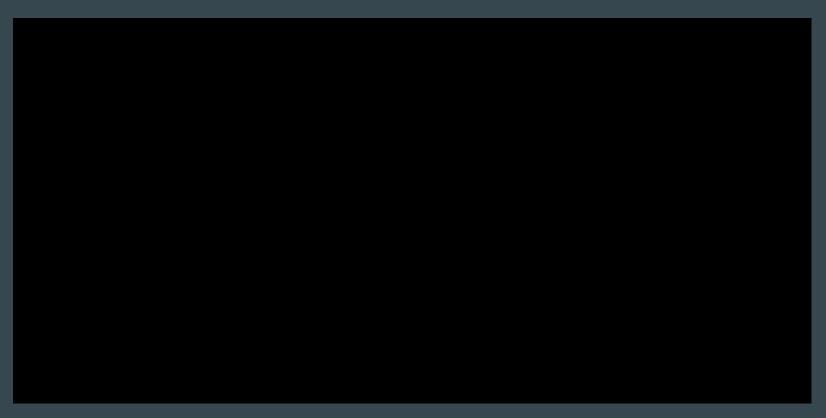
Educating the Whole Child

- Each student enters school <u>healthy</u> and learns about and practices a <u>healthy</u> lifestyle.
- Each student learns in an environment that is physically and emotionally <u>safe</u> for students and adults.
- Each student is actively <u>engaged</u> in learning and is connected to the school and broader community.
- Each student has access to personalized learning and is supported by qualified, caring adults.
- Each student is <u>challenged</u> academically and prepared for success in college or further study and for employment and participation in a global environment





Supportive Culture and Climate



Restorative Practices

Not A Program, But A Mindset That Requires a Skillset



- Most researchers have concluded that years of punitive discipline measures have produced harmful consequences for students. Suspended students are more likely to fail courses and become chronically absent (Hammond, Linton, Smink, & Drew, 2007). Increased disengagement and subsequent drop-out imposes significant social and economic costs (Rumberger & Losen, 2016). Receiving just one out-of-school suspension can potentially alter a student's educational trajectory (Balfanz, Byrnes, & Fox, 2013). Minority students often bear the brunt of this harm, as they are suspended at significantly higher rates than their white peers (Noltemeyer, Marie, Mcloughlin, & Vanderwood, 2015).
- A <u>report</u> published by the Department for Education in the UK gave whole-school restorative approaches the highest rating of effectiveness at preventing bullying, with a survey of schools showing 97% rated restorative approaches as effective.
- An independent <u>evaluation</u> of restorative justice in Bristol Schools (UK) found that restorative justice improved school attendance and reduced exclusion rates.

What are Restorative Practices?

Address and discuss the needs of the school community

Build healthy relationships between educators and students

Restorative Practices

Resolve conflict, hold individuals and groups accountable Reduce, prevent, and improve harmful behavior

Repair harm and restore positive relationships



Tiers of Restorative Practices

- (Tier I) Reaffirming relationships through developing social and emotional skills
 - O Identify common values and guidelines
 - O Promote and strengthen sense of belonging and ownership
 - O Develop social-emotional understanding and skills; build healthy relationships.
 - O Managing Targeted Difficulties

• (Tier II) Repairing relationships

- Prevent harm
- O Resolve differences with restorative intention
- Build social-emotional capacity
- Intense Interventions

• (Tier III) Rebuilding relationships

- Focus on accountability
- Organize resources to address behavioral and academic concern
- 1:1 support and successful reintegration for youth in crisis

Supportive Culture and Climate

| | Out-of-School Suspensions | In-School Suspensions |
|-----------|------------------------------|--------------------------|
| 2015-2016 | 6,743 | 6,296 |
| 2016-2017 | 6,357 | 5,869 |
| 2017-2018 | 5,035 | 5,825 |



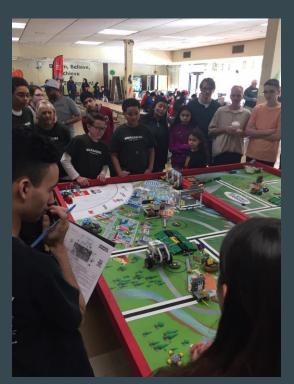
| Data/Incidents | Total In School Suspension | Total Out of School Suspension |
|------------------|-------------------------------|-----------------------------------|
| February 1, 2018 | 2,530 | 2,067 |
| February 1, 2019 | 2,269 | 2,009 |

Chronic Absenteeism



"Taken together with other research, the NAEP analysis shows definitively how absenteeism can undermine student achievement and our goals for school improvements. Research and experience also shows that when we turn around chronic absence, we can turn around the trajectory of a student's academic career."

-ATTENDANCEWORKS.ORG



Chronic Absenteeism

- Chronic absence is defined as missing 10 percent or greater of the total number of days enrolled during the school year for any reason. It includes both excused, unexcused, and out-of-school suspensions that last more than one-half of the school day.
- Student Attendance Rate = Student's Total Days of Attendance / Student's Total Days of Membership
- *Student's Total Days of Membership equals the number of instructional days a student has been enrolled in the current school for the current school year.

For example, a student who has been enrolled for the first 30 school days at the beginning of the school year and has been absent three of those days is considered chronically absent.

Why is Chronic Absenteeism Important to Waterbury?

- More likely to suffer academically from those missed days (Ready, 2016)
- Significantly affects a student's ability to read at grade level, perform academically and graduate on time
- Kindergarten and 1st Grade chronically absent are less likely to read proficiently by 3rd grade
- By 6th Grade, chronic absence is a key indicator of dropout from high school data (Baltimore Education Research Consortium, 2011)
- By 9th Grade, attendance may be a better indicator of dropout than 8th Grade test scores (Allensworth, 2014)

Core Intervention Strategies

A. Engage Students and Parents

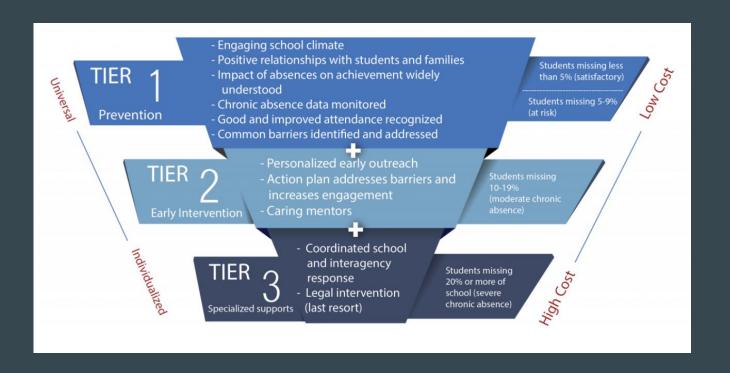
B. Recognize Good and Improved Attendance

E. Develop Programmatic Response to Barriers

D. Provide Personalized Early
Outreach

C. Monitor Attendance Data and Practice

Tiered System of Supports For Improving Attendance



Waterbury Chronic Absenteeism Data

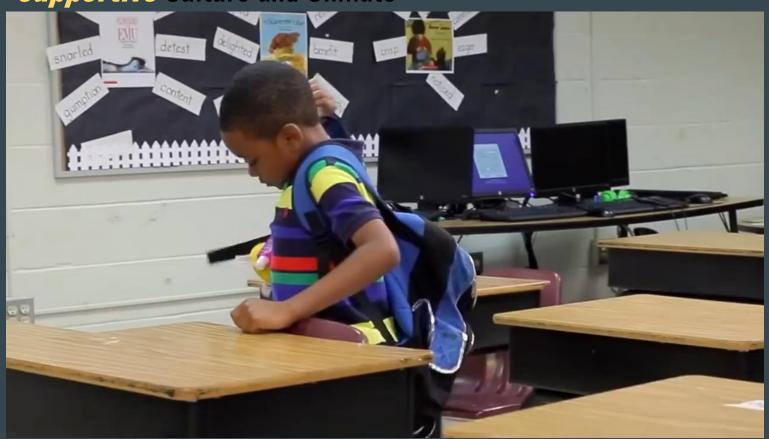
| | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|--------------------------------------------|---------|---------|---------|---------|---------|---------|
| Percentage of Chronically Absent Students* | 20.6 | 18.6 | 16.2 | 16 | 18.2 | TBD* |
| ESSA Milestones | n/a | n/a | n/a | n/a | 15.1 | 14.3 |

As of January 1, 2019, our chronic absenteeism rate is 16.15%

*Chronically Absent includes both moderate and severe students



Supportive Culture and Climate



Questions



Dr. Verna D. Ruffin Superintendent of Schools

Darren Schwartz Chief Academic Officer

MEMORANDUM

TO:

Honorable Board of Education Commissioners

FROM:

Darren M. Schwartz, Chief Academic Officer

DATE:

February 4, 2019

SUBJECT:

Starbase CT Memorandum of Understanding/Program Acknowledgement

STARBASE is a five day program per elementary school specializing in a curriculum of science, technology, engineering and math (STEM) for fifth grade students. The program begins in September and runs through May or early June depending on the weather. Waterbury Public Schools (WPS) transports students on Durham Buses to and from Naugatuck Valley Community College where the Starbase Program is held. Occasionally, All-Star is used if handicapped transportation is needed. WPS also provides each student with a lunch. The teacher and staff (usually an aide(s)) accompany students to NVCC. Parents sign permission slips for each student attending. Participation in the STARBASE Program was approved by the Board of Education on September 8, 2003; the current Program Acknowledgement was approved by the Board of Education on June 7, 2018.

The program is through the Department of Defense and the Connecticut Military Department. There are no funds being transferred between parties. Every year, WPS has very positive feedback about this program from staff and especially the students.

The 2018-2019 Program Acknowledgement is forthcoming. Thank you for your consideration.

DS/mc

cc:

File



Dr. Verna D. Ruffin Superintendent of Schools Darren Schwartz Chief Academic Officer

MEMORANDUM

TO:

Honorable Board of Education Commissioners

FROM:

Darren M. Schwartz, Chief Academic Officer

DATE:

February 5, 2019

SUBJECT:

Student Educational Affiliation Agreement with Trinity Health of New

England (formerly Saint Mary's Hospital, Inc.) for the Allied Health Program

at Crosby, Kennedy and Waterbury Career Academy

The Education Department has contracted for the high school Allied Health Programs at Crosby, Kennedy and Waterbury Career Academy with Saint Mary's Hospital since 2008. Trinity Health of New England (Trinity) now operates Saint Mary's Hospital and they would like the agreement in Trinity's name going forward. As in the past, the hospital has the facility space to accommodate the three Allied Health programs, and will adhere to the City's curriculum and the State's mandated hours needed to complete the course. Trinity will provide facility space and personnel free of charge, will adhere to the City's curriculum and the State's mandated hours needed to complete the course, and is in close proximity to the schools.

Waterbury Hospital accommodates the Wilby High School Allied Health Program and they do not have the facility space for more students.

Thank you for your consideration.

DMS/mc

cc: Jade Gopie, Crosby High School Principal Robert Johnston, John F. Kennedy High School Principal Louis Padua, Waterbury Career Academy Principal File

Bylaws of the Board

9010(c)



Duties of the President

- In the absence of the Chairman, the Board President shall preside at all Board meetings.
- b) The President shall appoint liaison positions as appropriate.
- The President shall appoint ad-hoc committees as needed.
- d) The President or his/her designee will conduct orientation/training for all new Board members.

Duties of the Vice President

In the absence of Chairman and the President, the Vice President shall preside at the Board meeting.

Duties of the Secretary

- a) Review and report minutes to the Board.
- b) In the absence of the Chairman, President, and Vice President, the Secretary shall preside at the Board meeting.

Order of Business

- a) Business shall proceed in the following order, unless the Board otherwise directs:
 - 1. Silent Prayer
 - 2. Pledge Allegiance to the Flag
 - 3. Minutes of previous meeting
 - 4. Communications
 - 5. Public addresses the Board
 - 6. Superintendent's Report
 - 7. President's Comments
 - 8. Consent Calendar
 - Committee reports
 - 10. Unfinished business of preceding meeting only
 - 11. Other unfinished, new, and miscellaneous business
 - 12. Adjournment
- b) The yeas and nays shall be taken and recorded by the Clerk of the Board whenever called for by any member of the Board.

Standing Committees

- a) The President shall appoint the following standing committees, each consisting of a minimum of three members to serve two calendar years or less, the member first named to be chairperson, who will appoint a vice-chairperson:
 - 1) The Committee on Policy and Legislation
 - 2) The Committee on Curriculum
 - 3) The Committee on School Personnel
 - 4) The Committee on Building and School Facilities
 - 6) The Committee on Finance
 - 7) The Committee on Grievances

At least one member of each committee shall be a member of the minority party.

#10

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: Thursday, F

Thursday, February 7, 2019 (Wilson School)

BOARD MEETING: Thursday, February 21, 2019

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

| GROUP | FACILITIES AND DATES/TIMES |
|---------------------|------------------------------------------------------------------------------------------------------|
| R. Arroyo | Enlightenment café: Mondays 2/25, 3/25, 4/29, 5/20 5:00-7:00 pm |
| | (community dinner-Meals with enlightenment family) |
| G. Garfman | Rotella café: Wed.,Feb. 6 th 6:00-7:30 pm (UPSEU union meeting) |
| M.A. Marold | Rotella comm. rm.: Thurs., Feb. 14 th 8:30am-2:30pm |
| | (practices training for Parent Liaisons) |
| | Rotella café: Sat., June 8 th 4:30-7:30 pm (Daddy-Daughter Dance) |
| B. Washington | WAMS atrium: 3/6 2:00-4:30 pm & 3/7 5:00-9:00 pm |
| | (Murder Mystery Dinner) (snow dates: 3/13 & 3/15) |
| | WAMS courtyard-bus lane: Sat., April 27 th 10am-3pm (Senor class car wash) |
| P. Poulter | Regan all purpose rm.: Wed., Feb. 6 th 5:30-7:30 pm (Literacy/Movie Night) |
| M. Vagnini | WAMS recital hall: Mon.,May 20 th 2:00-5:00 pm & Tues.,May 21 st 4-8 pm |
| | (MAD Solos) |
| M. Bergin | Sprague gym: Tues., Feb. 19 th 5:00-7:00pm (Family Night) (snowdate: 2/26) |
| | Sprague gym: Fri.,Mar. 8 th 8am-3pm (CPR/First Aide Training) |
| | Rotella aud.: Fri., Mar. 8 th 8am-3pm (Prof. Development) |
| M. Hulse | Kingsbury gym,café: Thurs.,Feb. 21 st 5:00-6:00 pm (Math Night) |
| | Kingsbury gym,café: Thurs., April 11 th 5:00-7:00 pm (Community Day) |
| L. Andrzejewski | Crosby café: Thurs., April 4 th 6:00-10:00 pm (School Dance) |
| T. Doyle | Career Academy gym & café: Fri., April 5 th 5:00-8:30 pm (Broadway Review) |
| N. Hutchinson | WAMS atrium: Fri., April 12 th 5:00-8:30 pm (m/s red carpet dance) |
| Sch.Business Office | Wilby café, gym, aud.: Fri., Sat., Sun. March 8 th , 9 th , & 10 th |
| | (annual Robotics event) |
| C. Altieri | Rotella café: Tues.,Feb. 26 th 5:45-7:00 pm (school Zumba night) |
| I. Cruz | Maloney café: Wed., Feb. 27 th 5:00-8:30 pm (Black History Night) (snowdate: 3/6) |
| T. Rinaldi | WAMS café & classrm.: Mon., April 8 th 5:30-8:30pm (parents workshop) |
| G. Perugini | WAMS gym: Tues.,Feb. 26 th 2:30-3:30pm (Unified sports vs Pomperaug) |

| K. Effies | WAMS atrium: Wed.,May 8 th 6:00-7:30pm and Sat., May 11 th 10:00am-11:30am |
|-------------------|-------------------------------------------------------------------------------------------------------|
| | (new student orientation) |
| M.A.Marold | NEMS media ctr.: Mon.,Feb. 11 th 6-8pm (snow date: 2/12/19) |
| | WMS media ctr: Wed., Feb. 13 th 6-8pm (snow date: 2/25/19) |
| | West Side media ctr.: Tues., Feb. 19 th 6-8pm (snow date: 2/20/19) |
| | (A Portrait of a Graduate community meeting) |
| M. Valletta | Wilby café & gym: Fri., March 22 nd 6:00-10:00 pm (Senior Night) |
| M. Bergin | Sprague gym: Wed.,Mar. 13 th 4:30-7:00 pm (Pre-school Family Night) |
| T. Rinaldi | WAMS café: Tues., Feb. 19 th 6-7pm (snowdate: 2/20) (8 th Gr. course selection) |
| Blue Collar Union | Kennedy aud.: Sun., Feb. 10 th 9-10 am (info meeting on union contract) |
| Gladys Wright | Reed café: Wed., Mar. 27 th 4:30-7:00 pm (Title I District Parent Council mtg.) |

| Approved | |
|-----------------|-----------------------------------------------|
| Jason Van Stone | Dr. Verna D. Ruffin Superintendent of Schools |

JAN 2 2 2019

DATE: 1-18-19

TO:

SCHOOL BUSINESS OFFICE

FROM: Enlightenment

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAX SCHOOL HOURS) AS FOLLOWS:

| NAME OF SCHOO | L REQUESTED: Enlightenment |
|-----------------|----------------------------------------------|
| AUDITORIUM | GYMNASIUM SWIMMING POOL CAFE/ROOMS |
| DATES REQUESTS | ED: 2/25/19, 3/25/19, 4/29/19, 5/20/19 |
| | FROM 5 am/pm TO 2 am/pm |
| FOR THE FOLLOWI | NG PURPOSES: |
| Communi | ty dimer "Monday Meals |
| with En | Ly dimer "Monday Meals Ishtenment family" |
| | , |
| | Richard M. Arroyo Ed.D. |

Please note the following provisions:

| | DATE: 1.18.19 |
|---------------|---------------------------------------------------------|
| TO: | SCHOOL BUSINESS OFFICE |
| FROM: | WATERBURY BOE CLASS ASSISTANTS. |
| school hours) | year. |
| NAME OF SC | CHOOL REQUESTED: ROTELLA SCHOOL CAFETERIA |
| Auditoriu | m Gymnasium Swimming Pool Café/Rooms |
| DATES REQU | JESTED: Feb. 6 (WEDS) 2019 FROM: 6 am/pm TO: 730 am/pm |
| | LLOWING PURPOSES: |
| URSEL | UNION MEET TO UPDATE |
| LAIMANNA MALL | UNION MEET TO UPDATE EMPLOYEES ABOUT NEGOTIATIONS |
| юмасыкаюманк | APPLICANT Cory Carefora 460-7/6 |

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements must be made in person at the police and fire headquarters.

 $C: Users \\ \land cal'Microsoft Windows \\ Temporary\ Internet\ Files \\ Content. Outlook \\ 2DTB \\ 1L2FS CHOOL\ reservation\ form. \\ doc$

Doret Garsman

13/

SCHOOL PERSONNEL USE ONLY

| | | | DATE: January 18, 2019 |
|--------------|----------------------------------------------|---------------------|-----------------------------------------------------------------------------------|
| TO: | SCHOOL BUSIN | NESS OFFICE | |
| FROM: Mar | y Ann Marold Educ | ation Liaison to G | overnment Business and Community |
| The undersig | | application for use | of school facilities (after regular |
| NAME OF S | CHOOL REQUES | ТЕD:Rotella M | agnet School |
| Café/Roo | oms X Community | | Swimming Pool |
| FROM: _8:30 | 0 a.m | TO: _2:30 p.r | m/p.m. |
| FOR THE FO | OLLOWING PURP | <u>OSES</u> : | |
| | Practices Training for partment of Education | | Part II. Presenter Ms. Leslie Carson |
| | Maryan | marsel | Mary Ann Marold Education Liaison to Government, Business and Community APPLICANT |

<u>SCHOOL PERSONNEL USE ONLY</u>

| | DATE: 1-17-19 |
|---------------|-------------------------------------------------------------------------------------------------------------|
| TO: | SCHOOL BUSINESS OFFICE |
| FROM: | WAMS |
| school hours) | ned hereby makes application for use of school facilities (after regular as follows: CHOOL REQUESTED: WAMS |
| Atriv | Gymnasium Swimming Pool Café/Rooms |
| DATES REQ | UESTED: Swimming Pool Café/Rooms Snougates 3/6 + 3/7 3/3 15 FROM: 3pm am/pm TO: 9pm am/pm |
| FOR THE FO | LLOWING PURPOSES: |
| Murde | er Mystery Dinner |
| | |
| | APPLICANT |
| | Barda Washington |

Please note the following provisions:

SCHOOL USE FORM

JAN 1 8 2019

TO:

SCHOOL BUSINESS OFFICE

(ATTN: SANDY MCCASLAND)

FX #: 574-8032 PHONE #: 574-8034

FROM:

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

AUDITORIUM

GYMNASIUM

SWIMMING POOL

CAFE/ROOMS

Please note the following provisions:

JAN 22 2019



SCHOOL PERSONNEL USE ONLY

| TO: SCHOOL BUSINESS OFFICE |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FROM: WAMS |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: |
| NAME OF SCHOOL REQUESTED: Becital Hall WAMS |
| Auditorium Gymnasium Swimming Pool Café/Rooms |
| DATES REQUESTED: May 20 + 2/5T 2-5 4-8 FROM: am/pm TO: am/pm |
| FOR THE FOLLOWING PURPOSES: MAD Sobs 2019 |
| |
| MANGADADANES APPLICANT Warrancippin, |
| Mara Maria de fillemente de la fille de la |

<u>Please note the following provisions:</u>
When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.



| | DATE: 1/19/2019 |
|------------------------------------|-------------------------------------------------------------------------------|
| TO: SO | CHOOL BUSINESS OFFICE |
| FROM: | Maureen Bergin, OEC. |
| The undersigned school hours) as f | hereby makes application for use of school facilities (after regular collows: |
| NAME OF SCHO | ool requested: Sprague School |
| Auditorium | Gymnasium Swimming Pool Café/Rooms |
| DATES REQUES | TED: February 19, 2019 Snowdate Feb. 26,201, |
| | FROM: <u>5.00</u> am/pm TO: <u>7.00</u> am/pm |
| FOR THE FOLLO | DWING PURPOSES: |
| | Family Night - Ston Jeller |
| | |
| | Mauronth Bergin APPLICANT |
| | |

Please note the following provisions:

| | DATE: 1/19/2019 |
|----------------------------------|---------------------------------------------------------------------------------|
| TO: S | CHOOL BUSINESS OFFICE |
| FROM: | Maureen Bergin, OEC |
| The undersigned school hours) as | d hereby makes application for use of school facilities (after regular follows: |
| NAME OF SCH | 1001 REQUESTED: Sprague School |
| Auditorium | Gymnasium Swimming Pool Café/Rooms |
| DATES REQUE | FROM: <u>8:(0)</u> am/pm TO: <u>3:00</u> am/pm |
| FOR THE FOLI | OWING PURPOSES: CPR / First Aide Training |
| | <u>Anawees In . Berger</u> APPLICANT |

Please note the following provisions:



| DATE: 1/19/2019 |
|----------------------------------------------------------------------------------------------------------------|
| TO: SCHOOL BUSINESS OFFICE |
| FROM: Maurean Bergin, OEC |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: |
| NAME OF SCHOOL REQUESTED: Rotella Auditorium |
| Auditorium Gymnasium Swimming Pool Café/Rooms |
| DATES REQUESTED: March 8th, 2019 |
| FROM: 7:00 am/pm TO: 3:00 am/pm |
| FOR THE FOLLOWING PURPOSES: Professional Development. |
| |
| Chaires the Bency |
| |

Please note the following provisions:

JAN 1 0 2019

M

SCHOOL PERSONNEL USE ONLY

| | | DATE | | 1-10 | -19 |
|------------------|--------------------|----------------------------------------|-----------------------------------------|-------------------------------------------|-----------|
| TO: Se | CHOOL BUSINESS OFF | | | | |
| FROM: | Kingsbury | . | | | |
| school hours) as | | | | _ | |
| NAME OF SCHO | OOL REQUESTED: | King | Sbur | 4 | 1,100,000 |
| Auditorium | Gynnasium | Swimmin | g Pool | Café/F | Rooms |
| DATES REQUES | STED: Feb | 21, 20 | 219 | | |
| | FROM: 5 | ampin | το: | 6 | am/pm |
| | OWING PURPOSES: | | | | |
| | | ************************************** | · | gagagani kalinga i Amus a mamu gagangangg | |
| 1 | | | ur (Marking) — paul nagawan ninuwang mi | | |
| | | | <u>Mar</u> | ia F | hilse |

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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| | | D | ATE: | J- 10 | 1-19 |
|---------------------|--------------------|------------|------------------|-------|-------------------------------------------------|
| TO: SC | HOOL BUSINESS | OFFICE | | | |
| FROM: | Muria b | hulse | | | |
| school hours) as fo | | | | _ | gular |
| NAME OF SCHO | OL REQUESTED: | King | Shur | 1 | |
| • | Æ Gymnasiu | | | | |
| DATÉS REQUES | TED: April FROM: 5 | 1 11, | 2019 | | * Prime or more so militalismo o mo |
| | FROM: 5 | am/oin |) _{TÖ:} | | _am/om |
| FOR THE FOLLO | WING PURPOSES | <u>.</u> . | | | |
| King | sbury (| community | J Da | 4 | |
| | | | | | |
| | | | | MICAN | HUSP |
| | | | | - | |

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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Cancel Yeshiva Cancel Yeshiva



| | | DATE | E: <u>////</u> | 12019 | | | | |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|-------------------|----------------|-----------------------------------------|--------|--|--|--|
| TO: Se | CHOOL BUSINESS OFF | ICE | | | | | | |
| FROM: | iz Andrzejews | ilci - Crasl | of H. | . 5 . | | | | |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: | | | | | | | | |
| NAME OF SCH | OOL REQUESTED: | Crasby | High | Shul | Cufl | | | |
| Auditorium | Gymnasium | Swimmir | ng Pool | Café/R | Cooms | | | |
| DATES REQUE | STED: | 4-5- | 2019 | *************************************** | | | | |
| | FROM: | am/pin) | ТО: | 10 | am/pm) | | | |
| FOR THE FOLL | OWING PURPOSES: | | | | | | | |
| _School | of Dance | 1 | | | | | | |
| ······································ | | | | | | | | |
| · | | | GAY, | no lyese APPLICANT | wski | | | |
| When the public | ollowing provisions: is invited to an activity, pents must be made in perso | olice and fire de | epartments | s must be not adquarters. | ified. | | | |

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SCHOOL PERSONNEL USE ONLY

| | | | | • |
|-------------------------------------------------|-------------------|---------------|------------|-------|
| | | DATE: | muary 4, | 2019 |
| TO: SCHOO | L BUSINESS OFFICE | <i>'</i> | | • |
| FROM: /ar | a Doyle G | heshman Adisa | or) | · |
| The undersigned hereby school hours) as follows | ' · | | | |
| NAME OF SCHOOL R | equested: Wal | to buy Car | ur Aca | denie |
| Auditorium) | TGymnasium 🔲 | Swimming Pool | Oafé/Rooms | / |
| DATES REQUESTED: _ FR | April 5th | , 2019 | | |
| FR | OM: 5:00 arm | TO: | 3 ampm | |
| FOR THE FOLLOWING | PURPOSES: | | | |
| 11 1 | ry Review | | | ·. ·. |
| Class of 20 | 22 Jundrais | es | | |
| 145 ical perform | () | udeal as | Istaff | |
| | | APPI | ICANT | |
| و مر بر و و بر از و بر و بر و د او د و د و د | | | | |

Please note the following provisions:

SCHOOL PERSONNEL USE ONLY JAN - 7 2019

| | | | DATE: January 7, 2019 | |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------|------------------------|
| TO: | SCHOOL BUSINES | S OFFICE | | |
| FROM: Ma | ary Ann Marold Educatio | on Liaison to Go | overnment Business and | Community |
| | | | | |
| | signed hereby makes appl rs) as follows: | ication for use | of school facilities (after | r regular |
| NAME OF | SCHOOL REQUESTED | D:Rotella Ma | agnet School | |
| | | | | |
| DATES RE | ry/Media Center | Gymnasium | Swimming Pool | X Café/ |
| FROM: _4: | 30p.m | TO: _7:30 p.n | n/ | |
| FOR THE I | FOLLOWING PURPOSI | <u>ES</u> : | | |
| services to i guardians to event will b | dy/Daughter Dance" is a individuals with disabilitic ensure that individuals lee in opportunity for thes Daddy/Daughter Dance " | ies. Cattleya par have the quality e individuals to | rtners with their families of life that everyone de experience a wonderfu | s and eserves. This |
| | Mary Gin | marcel | Mary Ann Maro Education Liais Government, Business Community APPLICANT | on to |
| | | | | |

FEB - 4 2019

| | | DATE | 3: 1-10 | 1-19 | |
|----------------------------------|-------------------------------------|--------------------|-----------------|---------------|------------|
| TO: | CHOOL BUSINESS OFF | ICE | | • | |
| FROM: | WANIS | <u> </u> | | · | |
| The undersigned school hours) as | l hereby makes application follows: | ı for use of schoo | ol facilities (| after regular | |
| NAME OF SCH | OOL REQUESTED: | UAMS | | | |
| Cow tyo | Gymnasium | Swirnmin | ig Pool | Café/Rooms | / |
| DATES REQUE | ESTED: 42' | 7-19 | | X Revis | α . |
| | FROM: 10 | pm | TO: | 2 am/(ff) | date |
| FOR THE FOLI | OWING PURPOSES: | | | · | |
| Caru | 105h - Sen | NUT Cla | sin | liqueer | |
| | | | 0.0 | | |
| | · . | | DE APP | PLICANT | |
| | | F | | a Wash u | 18/82C |

Please note the following provisions:

JAN 16 2019

itigo / Co

SCHOOL PERSONNEL USE ONLY

| | DATE: Jan 10th 19 |
|------------|-------------------------------------------------------------------------------------------|
| TO: | SCHOOL BUSINESS OFFICE |
| FROM: | PTSO |
| | igned hereby makes application for use of school facilities (after regular s) as follows: |
| | SCHOOL REQUESTED: WAMS |
| (| nium / |
| Audit | [] |
| DATES RI | EQUESTED: Friday 12th April |
| | FROM: 5 20/pm TO: 8.30 20/pm |
| | FOLLOWING PURPOSES: |
| M_{i} | ddle school red carpet Dance |
| | |
| | |
| | |
| | APPLICANT |
| | Nichola Hotenin |
| Please not | e the following provisions: |
| When the | public is invited to an activity, police and fire departments must be notified. |

These arrangements must be made in person at the police and fire headquarters.

| DATE: 1-18-19 |
|----------------------------------------------------------------------------------------------------------------|
| TO: SCHOOL BUSINESS OFFICE |
| FROM: SBO |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: |
| NAME OF SCHOOL REQUESTED: Willy |
| Auditorium Gymnasium Swimming Pool Café/Rooms |
| DATES REQUESTED: March 8 9 10 |
| FROM: am/pm TO: am/pm |
| FOR THE FOLLOWING PURPOSES: ROSETICS EVERY. |
| • |
| FRILLY & HIN-10 AM Soct. MAM-10 AM APPLICANT Sunday & AM - Lepon |
| Scit. APPLICANT APPLICANT |
| Sunday 6 AM - Lepott |

Please note the following provisions:

| | | DATE: 1 25 19 |
|-----------------------------|--------------------------------------------------|-------------------------------------|
| TO: | SCHOOL BUSINESS OFFICE | . <i>'</i> |
| FROM: | Christina Altion | • |
| The undersign school hours) | ned hereby makes application for use as follows: | of school facilities (after regular |
| NAME OF SC | CHOOL REQUESTED: ROTCH | a Magnet School |
| Auditoriu | | wimming Pool Café/Rooms |
| DATES REQU | JESTED: 2 26 19 | |
| | FROM: 5:45 am/fi | m TO: 7:00 am/pm |
| FOR THE FOI | LLOWING PURPOSES: | |
| School | zumba Night | |
| · · | J | |
| | | |
| | | Christina Alticr |

<u>Please note the following provisions:</u>
When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

MO

SCHOOL PERSONNEL USE ONLY

JAN 2 9 2019

| | | | DATE | 8: 1/27 | 3/19 | - |
|---------------|----------------|---------------|-----------|---------|------------|---------|
| TO: | SCHOOL BUSIN | IESS OFFIC | | ı | 1 | |
| FROM: | Ivells re Cry, | Malurey | Wasret PT | Ö | | |
| school hours) | | | | | | |
| NAME OF S | CHOOL REQUEST | TED: M | aloney 1 | Magnet | r Sci | vas I |
| × Auditori | um Gym | nasium | Swimmin | g Pool | Café/I | Rooms |
| DATES REQ | UESTED: | 1-2-1 | 9 | Snow | Date : | 3-6-19 |
| | FROM: | 5: 00 | ampm | TO: | <u>:30</u> | _ am/pm |
| FOR THE FO | LLOWING PURPO | <u>OSES</u> : | | | | |
| <u>Bla</u> | CE History | Wight | Event | | | |
| | | | | \ , | | |
| | | | | AP | <u> </u> | 7 |

Please note the following provisions:

JAN 3 1 2019

SCHOOL PERSONNEL USE ONLY

| DATE: <u>09/24/18</u> |
|----------------------------------------------------------------------------------------------------------------|
| FROM: Toni Rivaldi (WAMS) |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: |
| NAME OF SCHOOL REQUESTED: WAMS |
| Auditorium Gymnasium Swimming Pool Acafé/Rooms (HS English Cafe class rooms) |
| DATES REQUESTED: 1 Mon 04/08/19 |
| FROM: 5:30 mm/pm TO: 8:30 mm/pm |
| FOR THE FOLLOWING PURPOSES: |
| Parent Workshop LGBTQ ANAVERSS |
| |
| APPLICANT |
| Places note the following provisions: |

JAN 31 2019

SCHOOL PERSONNEL USE ONLY

Please note the following provisions:

JAN 31 2019



SCHOOL PERSONNEL USE ONLY

| | DATE: 1-31 - 19 |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------|
| TO: | SCHOOL BUSINESS OFFICE |
| FROM: | WAMS |
| The undersign school hours) | ned hereby makes application for use of school facilities (after regular as follows: |
| NAME OF SO | CHOOL REQUESTED: WAMS |
| Auditori | um Gymnasium Swimming Pool Café/Rooms Artum |
| DATES REQ | FROM: $\frac{5/8}{5/11}$ to amom to: $\frac{5/8}{5/11}$ 10am $\frac{5/11}{113}$ and $\frac{5}{11}$ 113 a |
| | DLLOWING PURPOSES: |
| Neu | Student Orkentation |
| | |
| | APPLICANT |
| (age way on the first the sea on the She th | |

Please note the following provisions:

AN

SCHOOL PERSONNEL USE ONLY

JAN 3 1 2019

| | · | | DAT Janu | E: pary 31, 2019 | |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------------|-----------------------------------------------------------------|-------------------------------|
| TO: | SCHOOL BU | SINESS OFFI | CE | | |
| FROM: M | lary Ann Marold E | ducation Liaisc | on to Governm | nent Business a | and Community |
| | | | | | |
| | signed hereby makers) as follows: | es application f | for use of sch | ool facilities (a | fter regular |
| NAME OI | F SCHOOL REQU | ESTED:Noi | rth End Midd | le School | |
| 37[] | | | | 1 | |
| Café/ DATES RI | brary/Media Cente and a Classr EQUESTED: February 11, 2019 | oom for Child | | | ing Pool |
| FROM: _6 | :00p.m | TO: _8 | :00 p.m | / | 4. |
| FOR THE | FOLLOWING PU | RPOSES: | | | |
| and Stakeh laptop and | of a Graduate Comolders. Childcare we projector for presentational transfer of the comments of | vill be provided attain prior to | l. Equipment discussion. | needed is a poo This will gain | lium, screen, a collective |
| | Mary | G M. Ma | | Mary Ann M Education Li rnment, Busine nunity JCANT | aison to |

SCHOOL PERSONNEL USE ONLY

| | | | DATE: January 31, 2019 |
|----------------------------------------|--------------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------|
| | - | | · |
| TO: | SCHOOL BUS | SINESS OFFICE | |
| FROM: M | lary Ann Marold Ed | lucation Liaison to Gov | vernment Business and Community |
| | | | |
| | signed hereby make ars) as follows: | es application for use of | f school facilities (after regular |
| NAME OI | F SCHOOL REQUE | ESTED: Wallace M | fiddle School |
| | | | |
| X 🗆 L | ibrary/Media Center | g Gymnasiu | ım Swimming Pool |
| Café/ | and a Classro | oom for Child Care | |
| DATES R | EQUESTED: | 9_*(Snow Date Feb. | . 25. 2019) |
| FROM: _6 | :00p.m | TO: _8:00 p.m. | / |
| FOR THE | FOLLOWING PUF | RPOSES: | |
| and Stakeh laptop and | olders. Childcare was projector for presen | ill be provided. Equipn | ng all Waterbury Students, Parents ment needed is a podium, screen, on. This will gain a collective all students PreK-12. |
| ·· · · · · · · · · · · · · · · · · · · | | | Mary Ann Marold |
| | | (| Education Liaison to Government, Business and |
| | | ·. OC | Community |
| | Mary G | 'm Jarold A | APPLICANT |
| | | | |

SCHOOL PERSONNEL USE ONLY

| | | DATE: January 31, 2019 |
|-----------------------|-------------------------------------------------------|-----------------------------------------------------------------------------------|
| | | |
| TO: | SCHOOL BUSINESS OFFICE | |
| FROM: M | lary Ann Marold Education Liaison to | Government Business and Community |
| | | |
| | signed hereby makes application for uses) as follows: | use of school facilities (after regular |
| NAME OF | F SCHOOL REQUESTED: West S | Side Middle School |
| • | | |
| $X \square_{Li}$ | ibrary/Media Center Gym | nasium Swimming Pool |
| | and a Classroom for Child Car | |
| DATES RI | EQUESTED: February 19, 2019 _ (Snow Date Feb | |
| FROM: _6 | :00p.m TO: _8:00 | p.m/ |
| FOR THE | FOLLOWING PURPOSES: | |
| and Stakeholaptop and | | |
| | Mary Gra Marol | Mary Ann Marold Education Liaison to Government, Business and Community APPLICANT |
| | | |

| DATE: 13/19 |
|----------------------------------------------------------------------------------------------------------------|
| TO: SCHOOL BUSINESS OFFICE |
| FROM: Marnie Valletta Senior Closs Advisor English im 320 |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: |
| NAME OF SCHOOL REQUESTED: Wilby 14.3 |
| Anditorium Gymnasium Cswimming Pool Cafó/Rooms |
| DATES REQUESTED: 300 19 |
| FROM: 6 00 am/m TO: 00 00 am/m |
| FOR THE FOLLOWING PURPOSES: |
| For Serier Night |
| |
| |
| W Valletant |
| |

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

ANY

SCHOOL PERSONNEL USE ONLY FEB - 1 2019

| DATE: 2/1/2019 TO: SCHOOL BUSINESS OFFICE FROM: Maiveen Bergin The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Sprage School Auditorium Gymnasium Swimming Pool Café/Rooms DATES REQUESTED: March 13 FROM: 430 am/pm TO: 7100 am/pm FOR THE FOLLOWING PURPOSES: |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: School Auditorium Gymnasium Swimming Pool Café/Rooms DATES REQUESTED: Wett, March 13 FROM: 430 am/pm TO: 7100 am/pm FOR THE FOLLOWING PURPOSES: |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Sprage School Auditorium Gymnasium Swimming Pool Café/Rooms DATES REQUESTED: March 13 FROM: 430 am/pm TO: 7100 am/pm FOR THE FOLLOWING PURPOSES: |
| School hours) as follows: NAME OF SCHOOL REQUESTED: Sprague School Auditorium Gymnasium Swimming Pool Café/Rooms DATES REQUESTED: March 13 FROM: 430 am/pm TO: 7100 am/pm FOR THE FOLLOWING PURPOSES: |
| Auditorium Swimming Pool Café/Rooms DATES REQUESTED: Wetz, March 13 FROM: 430 am/pm TO: 7100 am/pm FOR THE FOLLOWING PURPOSES: |
| FROM: 430 am/pm TO: 7100 am/pm FOR THE FOLLOWING PURPOSES: |
| FROM: 430 am/pm TO: 7100 am/pm FOR THE FOLLOWING PURPOSES: |
| FROM: 430 am/pm TO: 7100 am/pm FOR THE FOLLOWING PURPOSES: |
| |
| |
| Fanity Night - Preschot |
| |
| Availage Re Berger |

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

 $C: \label{local-windows} C: \label{local-windows} C: \label{local-windows} In terms to the theorem of the content of the con$

Cancel Ballier

W.

SCHOOL PERSONNEL USE ONLY

| DATE: 02/01/19 |
|----------------------------------------------------------------------------------------------------------------|
| TO: SCHOOL BUSINESS OFFICE |
| FROM: Toni Rualdi for Lauren Elias |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: |
| NAME OF SCHOOL REQUESTED: WAYS |
| Auditorium Gymnasium Swimming Pool Café/Rooms |
| DATES REQUESTED: 02/19/19 (Snowdate: 02/20/19) |
| FROM: 6:00 amom TO: 7:00 am/om |
| FOR THE FOLLOWING PURPOSES: |
| 8- Grade Course selection |
| |
| |
| Jon Levelie R APPLICANT Lairen Elias |

Please note the following provisions:

128

SCHOOL PERSONNEL USE ONLY

FEB - 4 2019

| DATE: 2-4-19 |
|----------------------------------------------------------------------------------------------------------------|
| TO: SCHOOL BUSINESS OFFICE |
| FROM: Blue Collar |
| The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: |
| NAME OF SCHOOL REQUESTED: Kennedy High School |
| Auditorium Gymnasium Swimming Pool Café/Rooms |
| DATES REQUESTED: Feb 10-19 |
| FROM: 4:00 ampm TO: 10:00 ampm |
| FOR THE FOLLOWING PURPOSES: |
| Informedounce Union Meeting For |
| Contract |
| • |
| Rey Mill |
| APPLICACI |

Please note the following provisions:

FE8 - 4 2019

A GO

SCHOOL PERSONNEL USE ONLY

| / | DATE: _2/4/19 |
|--------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| TO: | SCHOOL BUSINESS OFFICE |
| FROM: | _Gladys Wright |
| | igned hereby makes application for use of school facilities (after regular rs) as follows: |
| NAME OF | SCHOOL REQUESTED:Reed |
| $X\Box^{\lozenge^{\lozenge^{\lozenge}}}_{\operatorname{Au}}$ | ditorium Gymnasium Swimming Pool Café/Rooms |
| DATES RE 3/27/19 | EQUESTED: _ |
| | FROM: _4:30pm am/pm TO:7:00pm am/pm |
| FOR THE F | FOLLOWING PURPOSES: |
| | ict Parent Advisory Council Meeting agement Activity/Special Education Department |
| | |
| Gladus John | scon Wright |
| Jiauys John | ason WrightAPPLICANT |
| | |

Please note the following provisions:

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP:

Thursday, February 7, 2019 (Wilson School)

BOARD MEETING:

Thursday, February 21, 2019

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

| GROUP | FACILITIES AND DATES/TIMES |
|--------------------|----------------------------------------------------------------------------------------------------|
| Heart & Sole Dance | Rotella aud, café, 3 rms.: Wed.,June 26 th 4-10pm; Fr., June 28 th 4:30-9:30 |
| Jill Medina | and Sat., June 29 th 1:30-9:30pm (Dance Recital) |
| Porter & Chester | Kennedy aud.: Thurs., May 9 th 3:30-7:30 pm (graduation ceremony) |

REQUESTING WAIVERS:

| Distinguished Women of CT. | Crosby aud, rm.: Sat. Mar.2 nd & Sun., Mar. 3 rd | 9am-7pm |
|----------------------------|------------------------------------------------------------------------|------------|
| Laura Thomas | (awards ceremony) | (\$1,848.) |
| Wtby. Knights | Wilby aud.,café: Sun.,Feb. 24 th 11am-5pm | |
| C. Jones | (awards ceremony) | (\$588.) |
| Yeshiva K'Tana of Wtby. | Crosby aud.: Wed., Mar. 6 th 5:30-8:30pm rehears | sal and |
| S. Metz | Sun., Mar. 10 th 10am-3pm performance | (\$840.) |
| Chabad Lubaultch | Kingsbury gym: Sun.,Feb. 17 th 12:30-3:30 pm | |
| L. Berber | (puppet show) | (\$168.) |
| J. Eisenbach | Kingsbury gym: Sun., Apr. 7 th 2:00-5:00 pm | , |
| | (crafting project) | (\$168.) |

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Girl Scouts of CT.

Carrington café: Tuesdays 3/19-5/21 2:45-4:15 pm

D. Thompson

(afterschool troop meetings)

Regan rm.: Mondays 3/18 - 5/13/19 2:50-4:15 pm

(afterschool troop meetings)

WSMS parking lot: Sat.,Mar. 2nd 7am-3pm (cookie pick-up)

| CT. Rebound | Bucks Hill gym: | Tues., & Thurs | s. 5:30-9:00 pm | 2/5-7/25/19 |
|----------------------------|--------------------|---------------------------|-----------------------------------------|-----------------------------|
| D. Parker | (basketball progra | am) | | |
| Rivera Memorial Foundation | Reed café | : Mon.,Mar. 1 | 1 th 4:30-7:45 pm | L |
| J. Ocasio | (Truth Ab | out Gangs Sem | inar) | |
| Bunker Hill Sports | Bunker Hill café: | Mon.,Feb. 11 ^t | h: Mon., Mar. 4 th & | & Wed.,Mar. 6 th |
| N. Meglio | 5:30-8:00 pm (s | sports sign-ups) | | |
| | | | | |
| MONIES COLLECTED TO | DATE: | | \$ 19,359.25 | |
| Approved: | | | | |
| Jason Van Stone | | | . Verna D. Ruffin perintendent of So | |

These activities are completed and have been billed:

Triple Threat Dance

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JAN 29 2019

| APPLICANT JIII Medina | NAME OF ORGANIZATION Heart and Sole Dance |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| ADDRESS 130 Scott Rd Wtby | CT 05705 TELEPHONE # 203 573-0370 |
| | e) 2 (zip code) |
| | 1629, 2019 ROOM(s) Auditorium, Cafe, 3 Classiooms |
| OPENING TIME 130 CLOSING TIME 930 | purpose Recital |
| | TO BE DEVOTED TO Studio |
| APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: A | DULTS 50 CHILDREN 200 |
| SIGNATURE OF APPLICANT THE MEDI | na DATE Jan 28, 2019 |
| PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPON | SIBLE FOR SUPERVISION: |
| Jill Medina 97 Rockledge In the event that the Board of Education should any outstanding balances, the lessee is responsees and court costs associated with said process. | nsible for any and all attorney's fees, sheriff's |
| SCHEDULE OF RATES: CUSTODIAL FEES. HALLANEOUS FEES: HALLA | HARSTELL SCHULL OFR EUST |
| SECURITY DEPOSIT \$) 4 00 . INSUR | ANCE COVERAGE YES NO |
| PLEASE READ THE FOLLOW | PRIOR TO THE ACTIVITY. WED. JULIC 26 |
| APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS | PRIOR TO THE ACTIVITY. WED, A CAPITURE |
| A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLIC | CATION (IF APPLICABLE) |
| IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON | -ALL ACTIVITIES ARE CANCELLED ALSO. |
| THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. | FRI France 28 |
| CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVAN | ICE OR YOU WILL BE CHARGED |
| POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR C DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 | FIRE DEPT. 597-3452 |
| CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN | YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: SET ALLICE 27 |
| KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT S DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON | SUPERVISION - PLEASE CALL THE FOOD SERVICE N (FOR WHICH THERE WILL BE AN EXTRA CHARGE) |
| PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATE | ons, |
| IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF WILL BE RIGIDLY ENFORCED. | EDUCATION FOR USE OF SCHOOL BUILDINGS |
| APPROVAL DATE | |
| | SCHOOL BUSINESS OFFICE |
| CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MAD | E OUT TO THE BOARD OF EDUCATION AND MAILED TO THE |

| SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY |
| APPLICANT Lindy Cocactte NAME OF ORGANIZATION Parter + Chaten |
| ADDRESS 881 World T+ 15th OT AL-705 TELEPHONE # 475-689-3100 |
| (street) (city) (state) (zip code) |
| SCHOOL REQUESTED KENNEL HICK DATES STATIST ROOM(S) FINCL FORLIND |
| DPENING TIME 339m CLOSING TIME 739m PURPOSE Commencement |
| ADMISSION (if any) TATE CHARGE TO BE DEVOTED TO |
| (PPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 300 CHILDREN 300 |
| IIGNATURE OFAPPLICANT DATE 0/4/19 |
| PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: |
| SAM S |
| n the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's ees and court costs associated with said proceedings. (PLEASE INITIAL) |
| CHEDULE OF RATES: CUSTODIAL FEES: HARRING I WAS SERVICE DEAL CHS |
| MISCELLANEOUS FEES: 1 f to his - H 5 4 / HA |
| |
| INSURANCE COVERAGE YES NO PLEASE READ THE FOLLOWING CAREFULLY PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. HERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. |
| FLEASE READ THE FOLLOWING CAREFULLY |
| PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. |
| COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) |
| SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. |
| |
| ANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. |
| OLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 |
| ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: - 'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). |
| ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE 1EPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) |
| 'LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. |
| F IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS VILL BE RIGIDLY ENFORCED. |
| PPROVAL DATE |
| · SCHOOL BUSINESS OFFICE |

CHOCL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

| USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY CONTRACT# CONTRACT# TYPE OR USE PEN AND PRESS FIRMLY |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| APPRICANT Laura L. Thomas NAME OF ORGANIZATION DISTINGUISHED Young W |
| ADDRESS 133 Lincoln St Hudson MA 01749 TELEPHONE # (860) 992-5159 (street) (city) (state) (zip code) |
| SCHOOL REQUESTED Crosby DATES SOF 3/2 + Sun 3/3 ROOM(S) Auditorium, Class From fit |
| OPENING TIME 9:00 AM CLOSING TIME 7:00 PM PURPOSE Distinguished Young Warren of CT TOOK |
| ADMISSION (if any) \$10 adult 155 KIDS CHARGE TO BE DEVOTED TO DISTINGUISHED YOUNG WOMEN OF CT SCHOLARSHIP FUND |
| APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 10 |
| SIGNATURE OF APPLICANT 4 ALM DATE 12/3/2018 |
| PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: |
| Mia Nardini: 133 Lincoln St. Hudson MA 01749 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MN (PLEASE INITIAL) |
| (2)(#1848) |
| SCHEDULE OF RATES: CUSTODIAL FEES: MAJHA PING I HA SERVICE DER CHIEFT |
| RENTAL FEES: |
| MISCELLANEOUS FEES: |
| SECURITY DEPOSIT'S 250, INSURANCE COVERAGE YES NO |
| PLEASE READ THE FOLLOWING CAREFULLY |
| APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. |
| A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) |
| IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. |
| THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. |
| CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. |
| POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 |
| CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). |
| KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) |
| PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. |
| IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. |
| APPROVAL DATE |
| SCHOOL BUSINESS OFFICE |
| CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED. |

USE OF SCHOOL ACILITIES WAITE BUILDING Permit)

| Building Usage Fee | in a remaining film |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| SCHOOL/ROOMS REQUES | RTED: Crosby . Additorion; Proof |
| DATE(S): 50+ 03/02 | 119 TIMES: 9:00a - 7:00P |
| DATE(S): Sun. 03/03. | TIMES: |
| DATE(S): | TIVILO, |
| DATE(S): | TIMES: |
| DATE(S): | TIMES: |
| DATE(0). | 0 |
| 1.119 | Marca J. The russel |
| Date | 6ighature |
| | |
| Chi and the second seco | OFFICE USE ONLY |
| | |
| List total cost of fees being re | equested to be waived: |
| List total cost of 1000 period | s 1848, s |
| \$ Building Usage Fees | Custodial Fees Security Deposit |
| ų. | |
| | |
| | BOARD USE ONLY |
| | proved/denied the above referenced waiver request(s) at their regular |
| | |

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

| CONT | RACT | # |
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| | | |

| DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| APPLICANT COLURCE ON NAME OF ORGANIZATION WHERE OF ORGANIZATION WHEN THE STATE OF ORGANIZATION WHEN THE ORGANIZATION WHEN TH |
| ADDRESS 101 Thursday 5 Who CT ODO TELEPHONE # 703-987-1842 (street) (city) (state) (zip code) 54/10/24 |
| SCHOOL REQUESTED WAY DATES 2/24/19 H ROOM(S) CAFE 3 AUDITORULM |
| OPENING TIME NA CLOSING TIME JOH PURPOSE AWARDS CERLENY. |
| ADMISSION (if any) CHARGE TO BE DEVOTED TO |
| APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 150 CHILDREN 100 |
| SIGNATURE OF APPLICANT DATE 1 14 19 |
| PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: |
| In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings(PLEASE INITIAL) |
| SCHEDULE OF RATES: CUSTODIAL FEES: 44 HR OUS 1 HR SERVICE OF COST |
| MISCELLANEOUS FEES: |
| SECURITY DEPOSIT \$ / INSURANCE COVERAGE / YES NO |
| SECONITY DEL CONTO |
| ADDITION BUILT DE RECEIVED ATTEACT TURES (2) WEEKS RRIOR TO THE ACTIVITY |
| A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) |
| IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. |
| THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. |
| CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. |
| POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 |
| CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). |
| KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) |
| PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. |
| T IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. |
| APPROVAL DATESCHOOL BUSINESS OFFICE |
| CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE |

USE OF SETONICA ACILITIES WAIN TO THE SETONICAL THE SETONICAL TO THE SETONICAL THE SETONICAL TO THE SETONICAL TO THE SETONICAL TO THE SETONICAL THE SETONICAL TO THE SETONICAL T

(to be submitted)

Building Permit)

| APPLICANT/ORGANIZATION: Waterdery Knights. |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Please check below specific item(s): |
| Building Usage Fees Custodial Fees C |
| SCHOOL/ROOMS REQUESTED: Will by that Auditorium ? CAFC DATE(S): Z ZU 19 TIMES: I Am 5 pm TIMES: TIMES: DATE(S): TIMES: TIMES: DATE(S): TIMES: TIMES: DATE(S): TIMES: TIMES: TIMES: DATE(S): TIMES: TIME |
| OFFICE USE ONLY |
| List total cost of fees being requested to be waived: |
| CARRY STATE OF THE |
| S Security Deposit Suilding Usage Fees Custodial Fees Security Deposit |
| |
| |
| BOARD USE ONLY |
| The Board of Education approved/denied the above referenced waiver request(s) at their regular |
| meeting of |
| ATTEOT. |
| ATTEST: Clerk Board of Education |

| \p\/ | | DEPARTMENT C 236 G | RAND ST., WAT | NESS OFFICE ERBURY, CT O | | UT CONTRACT | # | |
|----------------------------------|--------------------------|-------------------------------------------------------------|--------------------------------------------------------|---------------------------------------|--------------------|----------------|----------|--------------|
| 1/ | | TY. | PE OR USE PEN | DING PERMIT AND PRESS FI | RMLY | | | |
| 연기에 가는 나는 나는 나는 것이 없다. | Sharon V | to the Street Street and the con- | N/ | ME OF ORGA | NIZATION_ | eshiva k | Hang of | WHby |
| ADDRESS DA | Hillside (street) | WHby (city) | CT | 067/0 TE | LEPHONE #_ | 347-52 | 5-7150 | |
| SCHOOL REQUE | STED_CNS | OY DATES | | 0 | WARDY ALLA | devist be | | |
| OPENING TIME | cro | SING TIME_ | | POSE POF | | | | |
| ADMISSION (if a | | | HARGE TO BE DE | | | | | |
| APPROXIMATE | NUMBER OF PEO | PLE TO BE PRESE | | | IILDREN . | 200 | | |
| SIGNATURE OF | APPLICANT | SLA | | | DATE / | 1000 | | |
| PERSON(S) NA | ME, ADDRESS & F | HONE NUMBER R | ESPONSIBLE FO | D. Gunebus 2.2 | | | | |
| any outstand | ling balances | of Education s the <u>lessee</u> is r lated with said | Aspaneible to | eson to le | gal proceed | lings to colle | ct | <i>ी</i> ७के |
| | | # | / | | | | | |
| SCHEDULE OF I | WATES: CUSTOD | IAL FEES. Ta | IHRAI | 451 | HASE | ERWIC | C MARCA | 1207/ |
| | RENT | AL FEES: | | | | | | |
| | MISCELLANEO | US FEES: | | | | | | |
| ECURITY DEPO | SIJS 750 | 9. TF | INSURANCE CO | VERAGE | VEC | | | |
| | NVI | LEASE READ THE P | \mathbf{X}_{i} , \mathbf{X}_{i} , \mathbf{X}_{i} | | | 7/ | , , , 3 | \$ 30 |
| | | TLEASTITHREE (3) | | | X | 3/0 | 5 | - Som |
| COPY OF YOUR | INSURANCE MUST | ACCOMPANY YOU | R APPLICATION (| IF APPLICABLE) | | | | A |
| F SCHOOL IS CAL | ICELLED FOR SNO | W OR ANY OTHER (| REASON - ALL AC | TIVITIES ARE CA | NCELLED ALS | o. 3/,/ | 10 | 1M-3 |
| CANCELLATIONS | MUST BE MADE AT | ING SCHOOL OPEN | HOUSE. | | | 110 | 14 | |
| POLICE AND FIR | E PROTECTION MU | LEAST, 48 HOURS I STIBE ARRANGED A POLICE DEPT: 574 | N ADVANCE OR Y | OU WILL BE CH | ARGED. | | | |
| CALL THE COURS | w Allana | | | | TER PLEASE (B2 | CALL EACH | | |
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| S AGREED THAT L BE RIGIDLY FI | REGULATIONS A | DOPTED BY THE BO | DARD OF FOUR | TION FOR | | | | |
| PROVAL DATE | W.LEU | | | DON FURUSE(| ar school B | UILDINGS | | |
| | | | | SCHOOL BUS | INESS OFFI |) | | |
| CKS OR MONE OOL BUSINES | Y ORDERS FOR S OFFICE | REES SHOULD | BE MADE OUT E ACCEPTED. | TO THE BOAR | | | ENTO THE | |

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST. WATERBURY, CT 06702 CONTRACT#

JAN 9 2019

| USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY |
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| APPLICANT LAUTEN Barber NAME OF ORGANIZATION Chabad Lubquitch |
| ADDRESS 99 Crescent St WTBY (T COTIO TELEPHONE # 8(00 - 567 - 3377) (street) (city) (state) (zip code) |
| SCHOOL REQUESTED Kingsbury DATES 2/17/19 ROOM(S) GYM |
| OPENING TIME 18:30 CLOSING TIME 3:30 PURPOSE Puppet Show |
| ADMISSION (if any)CHARGE TO BE DEVOTED TO |
| APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 60 |
| SIGNATURE OFAPPLICANTDATEDATEDATE |
| PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Rabbi Jaseph Eisenbach - 99 Crescent St WTBY, CT 06710 860-439-9319 |
| In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) |
| SCHEDULE OF RATES: CUSTODIAL FEES: 42/HR SUSIFIR SURINGY (\$168.5) |
| MISCELLANEOUS FEES: |
| SECURITY DEPOSIT \$ 350, INSURANCE COVERAGE / YES NO PLEASE READ THE FOLLOWING CAREFULLY |
| APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) |
| IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. |
| THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. |
| CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. |
| POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 |
| CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). |
| KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) |
| PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. |
| IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. |
| APPROVAL DATE SCHOOL BUSINESS OFFICE |
| CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED. |

Goldenrod-School Business Office Pink-Principal Blue-Custodian

NEEDS Chairs

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

NOV 1 4 2018

| APPLICANT Joseph Eisenbach NAME OF ORGANIZATION (hobad Lubquitch |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ADDRESS 99 Crescent St WTBY (T 06710 TELEPHONE # 860.567.3377 |
| (street) (city) (state) (zip code) |
| SCHOOL REQUESTED Wingsoury DATES 4-7-19 ROOM(S) Gym |
| OPENING TIME 2 pm CLOSING TIME 5 pm PURPOSE Crafting project |
| ADMISSION (if any) \$5 CHARGE TO BE DEVOTED TO Children's columnational program |
| APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40 CHILDREN 80 |
| SIGNATURE OFAPPLICANT DATE 11-13-18 |
| PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: |
| In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) |
| ₩, 1 , G142. |
| SCHEDULE OF RATES: CUSTODIAL FEES! 42/11R 11 US 1 HA SERVICE PER QUEST |
| RENTAL FEES: |
| MISCELLANEOUS FEES: |
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| SECURITY DEPOSIT \$ 1250 INSURANCE COVERAGE YES NO |
| PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. |
| A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) |
| IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. |
| THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. |
| CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. |
| POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 |
| CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). |
| KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) |
| PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. |
| IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. |
| APPROVAL DATE SCHOOL BUSINESS OFFICE |
| CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED. |

USE OF SCHÖÖL FACILITIES WAI THE DUEST (to be submitted with see of Building Permit)

| Building Usage Fee | es Cust | odial Fees 🔀 | |
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| SCHOOL/ROOMS REQUES | STED: Windsh | ory 5chool Gym/cofe | |
| DATE(S): 2 - 17 - 19 | | TIMES: 12:30 - 3:30pm | |
| DATE(S): 4-7-19 | · · · · · · · · · · · · · · · · · · · | TIMES: 2 pm · 5 pm | |
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| 1-17-19 | | J | |
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| Building Usage Fees | | ICE ONLY | <u> </u> |
| | BOARD (| JSE ONLY | <u>, </u> |
| | BOARD (| | regular |
| | BOARD U | JSE ONLY ove referenced waiver request(s) at their | regular |

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

CONTRACT#

JAN 30 2019

236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATION SCHOOL REQUESTED CHILDREN avalentin jackson @ 950 PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: (800) 922-2770 x3259 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: INSURANCE COVERAGE SECURITY DEPOSIT \$ PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELL THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. SCHOOL BUSINESS OFFICE APPROVAL DATE CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

NO CASH WILL BE ACCEPTED.

SCHOOL BUSINESS OFFICE.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT

JAN 16 2019 CONTRACT#

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| APPLICANT JUST 1 DONDSON | 2.10 |
| *DORESS 17. Grandville Are S | NAME OF ORGANIZATION GICLSCOUTS OF CT. Quite 103 Will truy 0401708 TELEPHONE # 1800922-2770 ext 36/1 V) (state) (zip code) DATES MORTH 18-May 13 20/ROOM(s) 3:15-4115 Carfe |
| SC-OOL REQUESTED REGAN | DATES MORTH 18-May 13 201800M(S) 3150-31.15 Library |
| CHENING TIME 2:50 CLOSING TIME | ME 4,15 PURPOSE Meetings |
| ADMISSION (flany) | CHARGE TO BE DEVOTED TO |
| | BE PRESENT: ADULTS 2 CHILDREN 25 |
| SIGNATURE OF APPLICANT ARCTICAL | Filomoran DATE 1/16/19 |
| | JMBER RESPONSIBLE FOR SUPERVISION: Ana Valentin-Jackson |
| - rapideral office 1 | 800 922 2770 evt 3259 |
| any outstanding balances, the less | cation should need to resort to legal proceedings to collect see is responsible for any and all attorney's fees, sheriff's ith said proceedings. (PLEASE INITIAL) |
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| SCHEDULE OF RATES, CUSTODIAL FEES: | |
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| SECURITY DEPOSIT \$ | NSURANCE COVERAGEYESNO |
| E- 21.0 | |
| PLEASE RE | AD THE FOLLOWING CAREFULLY |
| PLEASE RE- | 3 Ad Comment |
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| A COPY OF YOUR INSURANCE MUST ACCOMPA | REE (3) WEEKS PRIOR TO THE ACTIVITY. MEEKS PRIOR TO THE ACTIVITY. |
| A COPY OF YOUR INSURANCE MUST ACCOMPA | PREE (3) WEEKS PRIOR TO THE ACTIVITY. NY YOUR APPLICATION (IF APPLICABLE) OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. |
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| APPLICATION MUST BE RECEIVED AT LEAST THE SCHOOL IS CANCELLED FOR SNOW OR ANY THERE WILL BE NO ACTIVITIES DURING SCHOOL CANCELLATIONS MUST BE MADE AT LEAST 48 IN POLICE AND FIRE PROTECTION MUST BE ARRADE PARTMENT FOR INFORMATION POLICE DE PA SYSTEM, LIGHTING, ETC. (FOR WHICH TIEN LIGHTING, ETC.) | PREE (3) WEEKS PRIOR TO THE ACTIVITY. WY YOUR APPLICATION (IF APPLICABLE) OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. OLOPEN HOUSE. HOURS IN ADVANCE OR YOU WILL BE CHARGED. ANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH PT 574-6963 FIRE DEPT. 597-3452 WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: |
| APPLICATION MUST BE RECEIVED AT LEAST THE SCHOOL IS CANCELLED FOR SNOW OR ANY THERE WILL BE NO ACTIVITIES DURING SCHOOL CANCELLATIONS MUST BE MADE AT LEAST 48 IN POLICE AND FIRE PROTECTION MUST BE ARRADE PARTMENT FOR INFORMATION POLICE DE PA SYSTEM, LIGHTING, ETC. (FOR WHICH TIEN LIGHTING, ETC.) | FREE (3) WEEKS PRIOR TO THE ACTIVITY. OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. OLOPEN HOUSE. HOURS IN ADVANCE OR YOU WILL BE CHARGED. ANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH PT 574-6953 FIRE DEPT. 597-3452 WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: HERE WILL BE AN EXTRA CHARGE). OURS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) |
| A COPY OF YOUR INSURANCE MUST ACCOMPA IF SCHOOL IS CANCELLED FOR SNOW OR ANY THERE WILL BE NO ACTIVITIES DURING SCHOOL CANCELLATIONS MUST BE MADE AT LEAST 48 II POLICE AND FIRE PROTECTION MUST BE ARRA DEPARTMENT FOR INFORMATION POLICE DE CALL THE SCHOOL CUSTODIAN AT LEAST ONE PA SYSTEM, LIGHTING, ETC. (FOR WHICH TO KITCHEN FACILITIES CAN NOT BE USED BY GR DEPT AT 574-8210 TO ARRANGE FOR A FOOD: PLEASE SEE REVERSE FOR ADOITIONAL RULES | FREE (3) WEEKS PRIOR TO THE ACTIVITY. OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. OLOPEN HOUSE. HOURS IN ADVANCE OR YOU WILL BE CHARGED. ANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH PT 574-6953 FIRE DEPT. 597-3452 WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: HERE WILL BE AN EXTRA CHARGE). OURS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) |
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Whate Permittee

JAN 9 2019 DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATION GIRLS SOUTS OF CIT 40 Washington ST HARTFORD CI COLLDO _TELEPHONE # 366 522 . 0163 (zip code) Harch 2, 2019 ROOM(s), Darking SCHOOL REQUESTED WESTSIZE CLOSING TIME 3 **PURPOSE** ADMINSSION (if any), CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT. CHILDREN SIGNATURE OF APPLICANT PERSONIS) NAME. ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: in the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SCHEDULE OF RATES CUSTOONAL FEES. RENTAL FEES_ MASCELLANEOUS FEES: SECURITY DEPOSIT 5. INSURANCE COVERAGE Saturday March 2nd PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A CORY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES OUR BYG SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH FIRE DEPT. 597-3452 DEPARTMENT FOR INFORMATION POUCE DEPT 574-6963 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

K TOHEN FACILITIES CAN INOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE CEPT AT 574-8210 TO ARRANGE FOR A FOCO SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADOITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED

LORGOVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED SCHOOL BUSINESS OFFICE.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY CONTRACT#00T 1 7 2018

| APPLICANT DATAS TO THE PROPERTY OF READ THE FOLLOWING CAREFULTY ADDRESS MLV MICHAGO ADC TELEPHONE # 303 338 344 4 | | |
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| SCHOOL REQUESTED HOLD DATES TO LIFE ONLY SONG COMMOS LUM SCHOOL REQUESTED HOLD DATES TO LIFE ONLY SONG ROOM(S) COMMOS LUM OPENING TIME 5 30 CLOSING TIME 120 M PURPOSE DOSKET HALL ADMISSION (If arry) JA CHARGE TO BE DEVOTED TO JAPA APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 25 SIGNATURE OFAPPLICANT OF LIFE OF THE MORE RESPONSIBLE FOR SUPERVISION: DEVENOR: NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: DEVENOR: The Molecular Date 10 M PERSONS APPROXIMATE ADULTS 10 CHILDREN 25 DATE 10 M PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: DEVENOR: The Molecular Date 122 Jan 18 DEVENOR OF SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. ACT (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO PLEASE READ THE FOLLOWING CAREFULTY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-683 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PART A SYSTEM LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE) ACTIVITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION. PLEASE CALL THE FOOD SERVICE PIET, AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) | APPLICANT DELCORE PORKER | NAME OF ORGANIZATION CT RELOCUTED INC. |
| DEVINING TIME 5. 30 CLOSING TIME 1.20 ML PURPOSE MONEY CHAIL ADMISSION (If any) A CHARGE TO BE DEVOTED TO A PPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 25 SIGNATURE OFAPPLICANT A LABOR CONTROLLED FOR SUPERVISION: DEVENON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. A P. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT S INSURANCE COVERAGE YES NO PLEASE READ THE FOLLOWING GAREFURLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POPLICE AND FIRE PROTECTION MUST BE BERAPASTED ARRANGED ANDIOR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE OPET: 574-585 FIRE DEPT: 597-3462 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PART A SYSTEM LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). WITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE BEET: 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) | ADDRESS No MICHES (City) | De |
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| SIGNATURE OFAPPLICANT A CLASSE & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: DEVANCE THE MIDDUCAD ARE WHO T 228-31-41 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. ACT (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSITS INSURANCE COVERAGE YES NO PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-3993 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE) ACTICHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) | ADMISSION (if any) NA CH | ARGE TO BE DEVOTED TO NIA |
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| DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) | | |
| PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. | | |
| | PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGI | JLATIONS. |
| T IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. | T IS AGREED THAT REGULATIONS ADOPTED BY THE BOAI WILL BE RIGIDLY ENFORCED. | RD OF EDUCATION FOR USE OF SCHOOL BUILDINGS |
| APPROVAL DATE | ADDROVAL DATE | |
| SCHOOL BUSINESS OFFICE | AFFROVAL DATE | |

SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JAN - 3 2019

| 7 | TIPE OR USE PEN AND PRESS FIRMLY |
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| APPLICANT JESSICA C | COSIO NAME OF ORGANIZATION RIVERA MEMORIAL FOUR |
| ADDRESS 186 Cherry St | ., Wtby, CT 06-102 TELEPHONE # 475-235-3182 |
| SCHOOL REQUESTED Reed | 21.1.2 |
| OPENING TIME 430 | DATES 3111 9 ROOM(S) COFC |
| CLOSING FIM | ME 745 PURPOSE Truth About Gangs Seminar |
| ADMISSION (if any) | CHARGE TO BE DEVOTED TO |
| APPROXIMATE NUMBER OF PEOPLE TO B | EPRESENT: ADULTS ~ 1D : CHILDREN ~ 30 |
| SIGNATURE OF APPLICANT | 1000 DATE 113/19 |
| PERSON(S) NAME, ADDRESS & PHONE NU | MBER RESPONSIBLE FOR SUPERVISION: |
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| any obtaining paratices, the less | BE IS (BSDONS)DIA for any and all attornavia face, chariffe |
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| SCHEDULE OF RATES: CUSTODIAL FEES: | |
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| SECURITY DEPOSIT \$ | INSURANCE COVERAGE YES NO |
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TRUTHABOUT GANGS

T.A.G., which stands for Truth About Gangs, is a gang awareness and prevention assembly.

- Gain understanding of the harsh realities, and even harsher consequences, related to gang involvement.
- Provide insights
 illustrating how to avoid
 such dangerous
 associations.



Michael Deleon, Speaker & Founder of Steered Straight

LISTEN TO THE HARD HITTING MESSAGE TO HELP HALT YOUTH GANG CULTURE IN WATERBURY

Parents & students in middle & high school are invited to join this vital conference.

Monday, March 11, 2019

5:30pm-7:00pm

Reed Elementary School | 33 Griggs Street

REGISTER BY VISITING RMFINC.ORG/TAG

For more information or to be a sponsor for the event contact Jessica Ocasio at jocasio@rmfinc.org.

SPONSORED BY





DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

| SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# |
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| USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY |
| APPLICANT NICK MEGILO NAME OF ORGANIZATION BUSKET HILL STORTS ASSOC |
| ADDRESS 45 DEVOLUCED Dr. Walkbury 06708 TELEPHONE # 203-206-7152 (street) (city) (state) (zip code) |
| SCHOOL REQUESTED BAKE Hill DATESFEL II March 4 March 6 ROOM(S) Cafe |
| OPENING TIME 5:30 CLOSING TIME Y PURPOSE Sports Sign Ups |
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| APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN SIGNATURE OF APPLICANT /2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2 |
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| In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings(PLEASE INITIAL) |
| SCHEDULE OF RATES: CUSTODIAL FEES: |
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Communications



Packet week ending: 3/5/19



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

January 18, 2019

Ronda Hendrickson 224 Edgewood Ave. Waterbury, CT 06706

Dear Ms. Hendrickson:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Maloney Magnet School (Req. #2019281) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 24, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 25, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Cherrie L. Lamb

Senior Human Resources Generalist

clamb@waterburyct.org

CSF/sd

cc Board of Education

Dr. Ruffin, Supt. of Schools

Melissa Baldwin, Director of Special Educ



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

January 18, 2019

James Mennillo 1183 Wolcott Rd. Wolcott, CT 06716

Dear Mr. Mennillo:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education – Food Service for the position of Food Service Driver (Req. #2019049) at \$20.73 per hour. Please contact David Simpson, Director of Public Works at (203) 574-6851 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, January 24, 2019 at 9:00 a.m. at the Department of Human Resources 236 Grand Street, 2nd Floor room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 25, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Cherrie L. Lamb Senior Human Resources Generalist clamb@waterburyct.org

CLL/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, FS Director
file



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

January 22, 2019

Gregory Rodriguez 1912 Troy Dr. Carlsbad, NM 88220

Dear Mr. Rodriguez:

This is to inform you that your name is being certified to the Education Department for the position of Deputy Superintendent of Schools (Req. #2019430) at \$180,000.00 per year. Please contact Dr. Ruffin, Superintendent of Schools at (203) 574-8000 with any questions you may have in regards to this position.

Your first day reporting to your new department/supervisor was January 14, 2019.

Good luck in your new position.

Sincerely,

Scott Morgan

Director of Human Resources

SM/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
file



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

January 22, 2019 **REVISED**

Candido Carrelo, Jr. 113 John St. Naugatuck, CT 06770

Dear Mr. Carrelo, Jr.:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education – Food Service for the position of Food Service Driver (Req. #2019351) at \$20.73 per hour. Please contact David Simpson, Director of Public Works at (203) 574-6851 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, February 7, 2019 at 9:00 a.m. at the Department of Human Resources 236 Grand Street, 2nd Floor room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be January 31, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Cherrie L. Lamb

Senior Human Resources Generalist

clamb@waterburyct.org

CLL/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, FS Director
file



Waterbury Public Schools

Doreen Biolo Chief Financial Officer

MEMORANDUM

DATE:

January 7, 2018

TO:

Board of Education Commissioners

FROM:

Doreen A. Biolo, Chief Financial Officer

SUBJECT:

2017-2018 Financial Audit Reports

Please find attached the City's Comprehensive Annual Financial Report, and State and Federal Single Audit Reports for 2017-2018.

Once again, there are no findings or questioned costs in the State and Federal Grant Reports. I would like to commend School Business Office Staff, Special Education and Consolidated Grants Staff for their diligence and achievement.

DAB/mc

Attachments (4)

c: Dr. Verna D. Ruffin, Superintendent of Schools Will Clark, Chief Operating Officer Darren M. Schwartz, Chief Academic Officer Linda Riddick-Barron, Supervisor of Grants Suzanne Pleasant, Grants Manager Melissa Baldwin, Director of Special Education File

Carrie Swain

From:

Joe Gradia < jgradia@hawleylaneshoes.com>

Sent:

Tuesday, January 29, 2019 3:15 PM

To:

CATHY AWWAD; ELIZABETH BROWN; KAREN HARVEY; JUANITA HERNANDEZ; CHARLES

PAGANO; MELISSA SERRANO ADORNO; CHARLES L. STANGO; ANN SWEENEY; JASON

VAN STONE; THOMAS VAN STONE SR.; Carrie Swain

Subject:

Shop Local initiative in our Schools

EXTERNAL MAIL

The City of Waterbury Board of Education 236 Grand Street Waterbury, CT 06702-1973

January 29, 2018

Dear Board Members,

Hawley Lane Shoes is a local third generation family owned retail store operating in 4 locations in Connecticut. Over the 40 plus years that we have been in business, we have tried to espouse the values of; providing exceptional service, enhancing peoples' lives from the foot up and being involved in our local communities.

As part of our goal to maintain a constant and impactful community presence, we often participate in various charities and events. Having participated in a number of school events we came across an arresting discovery; a significant cross section of our local youth is unaware of the importance of shopping locally and supporting local businesses.

Case in point, we recently participated in a job fair attended by over 100 high school students, of all the students that we interacted with only two students were able to explain what it means to shop local. One student spoke about the convenience of being able to walk to a store nearby; the other student hit the nail on the head and was able to express a wholistic understanding and awareness of the impact of shopping locally as it relates to providing jobs and generating revenue through taxes that go towards community development.

While I'm aware that the deficit in knowledge of the importance of supporting local businesses, may be a testament to the burgeoning technological age and the predominance of big-box stores; I believe the *Shop Local* ideology is as much for posterity as it is for contemporary society, as such it is important that we inculcate a sense of community responsibility and support among our local youth. Incorporating the "shop local" maxim into our curricula may be a giant stride towards engendering support for the local economy.

I believe the next 3-5 years will be very telling for our communities; we may wake up to more stores shutting their doors, resulting in an economically devastating domino effect; less taxes from businesses may result in more taxes to the average individual to make up the deficit.

Our young people are the future leaders and business owners, if we encourage them early on to support their local farmers and small businesses, they may continue to do so throughout their lifetime, thereby, safeguarding their future by ensuring that resources are pumped into the communities in which they live and operate (there future depends on it).

Please feel free to reach out to me, if you wish to discuss or formulate a plan of action for incorporating the shop local message into your curriculum. (I'm here to help, I'd like these kids to have a chance at a future).

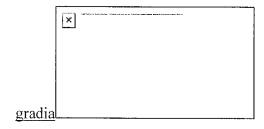
I sincerely appreciate your taking the time to read this letter. I wish you, your family, students and staff the very best for the New Year.

Best wishes,

Joe Gradia

Joe Gradia, Co-Owner/Senior Vice President Hawley Lane Shoes <u>igradia@hawleylaneshoes.com</u> 203-712-1305

https://youtu.be/PPg_qNpgYnk



Buy Local First - How Buying Locally Benefits Your Community

youtu.be

Buy Local First is a community-wide partnership of the Willmar Lakes Area Chamber of Commerce, Main Street Willmar and the Kandi Mall Association to raise aw...



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

January 29, 2019

Miguel Laviera 101-7 Ridge Rd. Naugatuck, CT 06770

Dear Mr. Laviera:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education – Food Service for the position of Food Service Driver (Req. #2019349) at \$20.73 per hour. Please contact Linda Franzese, Food Service Director at (203) 574-8035 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, February 7, 2019 at 9:00 a.m. at the Department of Human Resources 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 8, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely.

Cherrie L. Lamb

Senior Human Resources Generalist

clamb@waterburyct.org

CLL/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, FS Director
file

Carrie Swain

From:

Pamela Brooks <CABE@embrams-mail.com>

Sent:

Friday, February 01, 2019 6:00 AM

To:

Carrie Swain

Subject:

Policy Highlights February 1, 2019

Attachments:

February 1, 2019.pdf

EXTERNAL MAIL

Hello,

Attached you will find *CABE's Policy Highlights Publication* for **February 1, 2019**. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by clicking here.

To unsubscribe to this publication, please email Terry DeMars at tdemars@cabe.org and state that you would like to unsubscribe from Policy Highlights.

Connecticut Association of Boards of Education

81 Wolcott Hill Road

Wethersfield, CT 06109

Phone 860-571-7446 ~ Fax 860-571-7452



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

Presents Policy Highlights

February 1, 2019

Valuary 18 - Issue #16

<u>Study-School Nutrition Programs Improve Health</u>: The negative health effects associated with obesity make up a lengthy list. This is particularly important for children struggling to stay healthy, as many health risks can last through adulthood.

A new study conducted by Yale University researchers shows promise in this area. The researchers found that children were able to keep healthy body mass indices (BMIs) when their schools installed nutritional programs. The five-year trial, conducted in conjunction with the Rudd Center for Food Policy and Obesity at the University of Connecticut, followed nearly 600 students from 12 schools in New Haven.

In the study, authors said that more than one in five American teenagers are currently obese, and as many as one in two are overweight or obese. Being overweight or obese early in life affects health across the lifespan, contributing to a range of chronic diseases such as hypertension, diabetes, and depression that reduce productivity and shorten life expectancy.

In schools with enhanced nutrition policies and programs, students had healthier body mass index trajectories (a measure of obesity) over time, and by the end of the study they reported healthier behaviors than their peers in schools without the nutrition policies and programs.

The students participating in the study saw only minor increases in their BMI, with an average increase of just one percent. Students who attended schools without these health initiatives experienced an average BMI increase of about three or four percent. The study is published in the *American Journal of Preventive Medicine*.

The study is one of the first school-based policy intervention studies that followed students through middle school. The researchers analyzed both behavioral and biological indicators. Results are among the most compelling to date, said the researchers, perhaps because of the strong community-university partnership, and the recognition that health and academic achievement often go hand-in-hand.

"This is some of the strongest evidence we have to date that nutrition education and promoting healthy eating behaviors in the classroom and cafeteria can have a meaningful impact on children's health," stated Marlene Schwartz, Director of the Rudd Center for Food Policy and Obesity at the University of Connecticut. "These findings can inform how we approach federal wellness policy requirements and implementation in schools to help mitigate childhood obesity."

"These findings can guide future school and community interventions," said lead author Jeannette Ickovics. "Childhood obesity is a serious health threat, and schools are a vital way to reach children and their families to reduce risks and promote health.

These findings strongly support previous administration policies that provided healthier food for all children in public schools."

The schools involved in the study created several healthy initiatives with the goal of informing kids about the healthiest choices available to them. This included:

- Distributing newsletters to parents and students about nutritional information;
- Cutting down on rewarding students for good behavior or good grades with food or drinks;
- Requiring all meals served at school to meet federal nutritional criteria; and
- Encouraging students to choose water over soda or other sugary drinks.

Additionally, the children involved in the study were found to make healthier choices over the course of the five years when compared with their peers who weren't getting the same information.

"These findings can guide future school and community interventions. Childhood obesity is a serious health threat, and schools are a vital way to reach children and their families to reduce risks and promote health," said lead author Jeannette Ickovics, the Samuel and Liselotte Herman Professor of Social and Behavioral Sciences at the Yale School of Public Health. "These findings strongly support previous administration policies that provided healthier food for all children in public schools." These policies were recently rolled back by the U.S. Department of Agriculture.

Researchers also tested whether a series of policies to promote physical activity would impact adolescent body mass index. They determined that the physical activity policies alone had little or no impact on body mass index.

To ensure that children are following through on what they've learned at school, parents can continue the nutritional education at home by helping their children learn to read nutrition labels. The food choices kids make can greatly impact their overall health. As children get older, it becomes even more important for them to understand what's in their food. By teaching children how to read food labels, educators and parents can arm them with a better understanding of how their food may affect their health.

Much of the information on the backs of food packages can be difficult for children to understand. Educators and parents taking the time to explain serving sizes, calorie content, and key nutrients like sugar or saturated fat can help children make healthier choices over the long term.

Here's how educators, parents and caregivers can help young people learn how to read food labels:

- Check the serving size. First, adults should teach children that all information listed on Nutrition Facts labels is based on one serving of food. It's important to note, however, that foods often contain more than one serving. Sticking to the serving size is a crucial element of keeping calorie intake in check.
- Look at the calories. Obesity is caused by caloric imbalance, or a failure to balance calories consumed with calories expended. Preventing an imbalance from occurring can be achieved by considering the calories in food. The FDA notes that 400 calories per serving in a single food item is too high; 100 calories is moderate.

• Watch out for certain nutrients. Not all nutrients should be consumed in large quantities. Saturated fat, sodium, and added sugars are on the list of nutrients kids should get less of. Teach kids to look for Percent Daily Values (%DV) of 5% or less of these nutrients. Anything over 20% DV is too high.

Source: "Nutrition programs in schools found to reduce obesity," by Kristen Dalli, CONSUMER AFFAIRS, 12/18/2018

Source: "School-based nutritional programs reduce student obesity," *Science Daily*, Yale University, 12 /17/18

Source: "Helping kids learn how to read nutrition labels," by Sara D. Young, CONSUMER AFFAIRS, 9/01/2016

Policy Implications: There are several policies pertaining to this topic. They include the following:

- Policy #6142.101 Student Nutrition and Physical Activity (Student Wellness)," a mandated policy.
- Policy #3542 Food Service, an optional policy.
- Policy #3542.33 Food Sales Other Than National School Lunch Program, a recommended policy.
- Policy #3542.34 Nutrition Program, a recommended policy.
- Policy #3452.45 Vending Machines, an optional policy.
- Policy #6142.6 Physical Education, an optional policy.
- Policy#6142.62 Recess/Unstructured Time, an optional policy.
- Policy #6142.10 Health Education, an optional policy.

Study-School Retention Linked to Violent Crimes in Adulthood: According to a new study, test-based retention in 8th grade increases the likelihood of criminal conviction by age 25. The study took place in Louisiana and focused on 8th grade student held back in 8th grade because they scored just below the cutoff on tests to determine if they were ready to be promoted to 9th grade. The study suggests that retention leads to a decline in high school peer quality and educational attainment. This may result in weaker non-cognitive skills, such as self-control, and worsen a student's job prospects, which ultimately could lead to violent criminal behavior in adulthood.

Nonviolent crimes, such as property and drug crimes, may not see similar results since the perpetrators do not tend to exhibit the same lack of self-control, according to Associate Professor Michael Lovenheim of Cornell University, co-author of the study.

The study also found that retention increases the number of days such students are absent, the number of disciplinary incidents and the dropout rate in comparison to the non-retained peers.

Source: "School Retention Linked to Violent Crimes in Adulthood in New Study," by Sasha Jones, Education Week, 1/2/2019.

Policy Implications: Policies related to this issue include the following:

- Policy # 5123 Retention/Promotion/Acceleration, a mandated policy.
- Policy #5112.3 Dropouts, an optional policy.
- Policy #6146 Graduation Requirements, a recommended policy.
- Policy #6172 Alterative Education Programs, an optional policy.

Food for Thought:

"We may have all come on different ships, but we're in the same boat now."

Martin Luther King, Jr.

Connecticut Association of Boards of Education ~ 81 Wolcott Hill Road, Wethersfield, CT 06109 ~ 860-571-7446



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

February 1, 2019

Hayat Abouanni 182 Circular Ave. Waterbury, CT 06705

Dear Ms. Abouanni:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019398) at \$13.91 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to <u>19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, February 7, 2019 at 9:00 a.m. in the Department of Human Resources, Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Please call Denise Carroll at 203-574-8035 as to your start date.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely.

Cherrie L. Lamb

Senior Human Resource Generalist

CLL/sd

cc: Board of Education

Dr. Ruffin, Supt. of Schools

Linda Franzese, Food Serv. Director



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

February 1, 2019

Jennifer Torres 143 Bamford Ave. Waterbury, CT 06708

Dear Ms. Torres:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019397) at \$13.91 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to <u>19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

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We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely

Cherrie L. Lamb

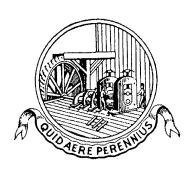
Senior Human Resource Generalist

CLL/sd

cc: Board of Education

Dr. Ruffin, Supt. of Schools

Linda Franzese, Food Serv. Director



(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

February 1, 2019

Stella Abney 85 Harvard St. Waterbury, CT 06704

Dear Ms. Abney:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019486) at \$13.91 per hour.

This is a <u>part-time</u> position working in the Waterbury School System <u>10 months</u> a year during school hours <u>up</u> to <u>19 hours</u> per week.

This position <u>does not provide health insurance benefits</u>. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at <u>www.waterburyct.org</u>.

We have scheduled your orientation for Thursday, February 7, 2019 at 9:00 a.m. in the Department of Human Resources, Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Please call Denise Carroll at 203-574-8035 as to your start date.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely

Cherrie L. Lamb

Senior Human Resource Generalist

CLL/sd

cc: Board of Education

Dr. Ruffin, Supt. of Schools

Linda Franzese, Food Serv. Director