



MEMORANDUM

**FROM:** Carrie A. Swain, Clerk  
Board of Education

**DATE:** March 5, 2019

**TO:** Michael J. Dalton, City Clerk

**SUBJECT:** Notice Committee Meetings – Thursday, March 7, 2019,  
5:30 p.m., Bucks Hill School  
Notice of Regular Meeting – Thursday, March 21, 2019  
6:30 p.m., Waterbury Arts Magnet School Atrium

The Committees of the Board of Education will meet on Thursday, March 7, 2019, 5:30 p.m., Bucks Hill School, 330 Bucks Hill Road, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

- 1. Committee of the Whole/20 minutes ~ Principal’s Report (no backup) – Dr. Delia Bello-Davila.
- 2. Committee of the Whole/10 minutes ~ Waterbury Teachers Association (WTA) (no backup) – K. Egan.

PUBLIC SPEAKING

- 3. Committee of the Whole/15 minutes ~ State Department of Education Accountability Report (to be distributed) – T. Battistoni, Dr. Rodríguez, D. Schwartz.
- 4. Committee on Finance/5 minutes ~ Request approval for Waterbury Public Schools, via the Mayor’s Task Force Against Substance Abuse, to apply for the Local Prevention Council Program funds through the Housatonic Valley Coalition Against Substance Abuse, Inc. (**consensus needed**) – J. Gorman.
- 5. Committee on Finance/15 minutes ~ Proposed 2019/2020 Department of Education Budget (to be distributed)– D. Biolo, Dr Ruffin.
- 6. Committee on Finance ~ FYI – January 2019 Monthly Expenditure Report.
- 7. Committee of the Whole/5 minutes ~ Request approval of an Occupancy Agreement with StayWell (to be distributed) – W. Clark.
- 8. Committee on School Personnel/5 minutes ~ Request approval of the job specifications for the position of ESL Facilitator/Adult Education – W. Clark.
- 9. Committee on Policy & Legislation/5 minutes ~ Discussion: Revisions to the Bylaws of the Board (9010) – A. Sweeney.

- 10. Committee on Building & School Facilities/5 minutes ~ Accept as complete the following projects (no backup) – W. Clark.
  - West Side Middle School Code Violation – 151-0258 CV
  - Wilson School Code Violation – 151-0262 CV
  - Barnard School Code Violation – 151-0261 CV
- 11. Committee on Building & School Facilities/3 minutes ~ Use of school facilities by school organizations and/or City departments – W. Clark.
- 12. Committee on Building & School Facilities/3 minutes ~ Use of school facilities by outside organizations and/or waiver requests – W. Clark.

**SUPERINTENDENT’S UPDATE TO THE BOARD**

- 13. Superintendent’s Notification to the Board/5 minutes:
  - a. Athletic appointments:  
 Palladino, Erica – WSMS Unified Sports Coach, effective 02/05/19.  
 Hagley, Katlyn – KHS Assistant Outdoor Track Coach, effective 03/16/19.
  - b. Grant funded appointments:  
 Demers, Heather – Substitute Teacher, 21<sup>st</sup> Century After-school Program, Washington, salary per WTA contract.  
 Dolan, Robert – Tutor, St. Peter and Paul, \$32 p/hour, non-union and w/o benefits, funded by Title I Non-public.  
 Farley, Matthew – Recreation Specialist, various locations, 21<sup>st</sup> Century After-school Program, \$12 p/hour, non-union and without benefits.  
 Irizarry, Jorge – Robotics Teacher, 21<sup>st</sup> Century After-school Program, Hopeville, salary per WTA contract.  
 Philips, Cheryl – Coordinator, Wilson FRC Books and Basketball Before School Program, Monday through Thursday, 7 – 68 a.m., beginning 02/19/19, funded by Wilson FRC Grant.

- c. Teacher hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Bizati	Liridona	Sprague	Gr. 1	2/1/2019
Braica	Amy	Driggs/Kingsbury	Music	2/19/2019
Ciaramella	Nicole	State Street	Special Ed.	3/4/2019
Conlon	Taylor	Duggan	Pre-K	3/4/2019
Goodman	Jillian	Reed	English Gr. 7	12/31/2018
Marquez	Chakira	Bunker Hill	Gr. 5	12/20/2018
McCorry	Kelly	Wallace	English Gr. 7	1/31/2019
Sawyers	Hillary	WAMS	HS Math	1/28/2019
Thomas	Richard	WAMS HS	Math Gr. 9-12	2/7/2019
Wojcik	Jennifer	Tinker	Music	2/25/2019

- d. Resignations:  
 Pagnoni, Philip – NEMS Math Numeracy, effective 02/15/19.  
 Biles, Tonya – Supervisor of Pupil Services, effective 02/22/19.  
 Santos, Alexandra – Generali Grade 2, effective 02/22/19.  
 Pelletier, Matthew – State Street Art, effective 02/28/19.  
 Lundquist, Jessica – WMS ELA, effective 03/26/19.  
 Bramble, Michelle – Reed Math, effective 04/24/19.
- e. Retirements:  
 Behlman, Pia – Maloney Media/Library, effective 06/30/19.  
 Beshi, Medali – CHS Math, effective 06/30/19.



Bramble, Teresa – Bucks Hill Grade 1, effective 06/30/19.  
Carvalho, Rosemarie – CHS French, effective 06/30/19.  
D’Agostino, Elisa – WAMS Reading/ELA, effective 06/30/19.  
DeCarlo, Teresa – Bucks Hill, Speech Pathologist, effective 06/30/19.  
Fann-Pierce, Cassandra – KHS Family & Consumer Science, eff. 03/01/19.  
Irizarry, Jorge – WSMS Math, effective 06/30/19.  
Julian, Rosemary – Carrington Art, effective 06/30/19.  
Kostka, Candice – WSMS, Assistant Principal, effective 06/30/19.  
Lopez, Robert – KHS Spanish, effective 06/30/19.  
Magda, Matthew – WHS Social Studies, effective 06/30/19.  
Malgari, Mary Ann – Washington Kindergarten, effective 06/30/19.  
McDermott, Marie Ann, NEMS Social Studies, effective 06/30/19.  
Moffo, Laurie Ann – Chase Literacy Facilitator, effective 06/30/19.  
Moriarty, Gail Regan – State Street Special Education, effective 04/23/19.  
Moynihan, Mary – Driggs Special Education/RR, effective 06/30/19.  
Normandin, Susan – Rotella Special Education, effective 06/30/19.  
O’Leary, Kathryn – Sprague PreK, effective 06/30/19.  
Phelan, Susan – State Street Special Education, effective 06/30/19.  
Sica, Alan – Adult Education History, effective 06/30/19.  
Swan, Sandra – WAMS Language Arts, effective 06/30/19.  
Trocolla, Lillian – KHS Bilingual Science, effective 06/30/19.

## **EXECUTIVE SESSION**

## **ADJOURNMENT**

ATTEST:   
Carrie A. Swain, Clerk  
*Board of Education*

# Waterbury Public Schools Accountability Model Results March 2019



# Accountability Model Background

- CSDE chose to implement a more holistic method of examining school and district performance rather than focusing strictly on student test scores
- The accountability model was first released in the 2015-2016 school year and was based on data from the 2014-2015 school year
- Schools and districts are evaluated on indicators such as chronic absenteeism, physical fitness, graduation rates, and arts access in addition to test scores
  - Schools are classified into one of five categories based on this data
  - A new indicator worth 100 points will be incorporated this year (2018-2019 data)
    - English Learner Progress - growth on the LAS Links assessment in both oral and literacy performance

# School Classification

- Five category model as required by state law
- Turnaround and focus schools are identified first
  - Two distinct groups - High schools and elementary/middle schools
  - Based on three school years of data (previously only one school year)
  - Turnaround - lowest 5% statewide overall or less than 70% six-year graduation rate
  - Focus – lowest 10% statewide for high needs student growth (elementary and middle schools), student achievement (high schools), or less than 70% six-year graduation rate for high needs students
  - Category 4 – new turnaround/focus schools
  - Category 5 – existing turnaround/focus schools that have not exited
  - Will retain turnaround/focus label for three years

# School Classification

- Remaining schools are placed into categories 1, 2, or 3 based on the overall accountability index

School Category	Accountability Index Values
1	85 – 100
2	70 – 84.9
3	0 – 69.9



## Next Generation Accountability, 2017-18

### State of Connecticut



No:	Indicator	Index/ Rate	Target	Points Earned	Max Points	% Points Earned	Change from 2016-17
1a.	ELA Performance Index – All Students	67.6	75	45.1	50	90.1%	↔ 0.7%
1b.	ELA Performance Index – High Needs Students	57.5	75	38.3	50	76.7%	↑ 2.1%
1c.	Math Performance Index – All Students	62.7	75	41.8	50	83.6%	↔ 0.7%
1d.	Math Performance Index – High Needs Students	52.0	75	34.7	50	69.3%	↑ 2.0%
2a.	ELA Avg. Percentage of Growth Target Achieved – All Students	60.7%	100%	60.7	100	60.7%	↑ 5.3%
2b.	ELA Avg. Percentage of Growth Target Achieved – High Needs Students	55.6%	100%	55.6	100	55.6%	↑ 5.8%
2c.	Math Avg. Percentage of Growth Target Achieved – All Students	61.9%	100%	61.9	100	61.9%	↔ 0.2%
2d.	Math Avg. Percentage of Growth Target Achieved – High Needs Students	55.4%	100%	55.4	100	55.4%	↑ 1.7%
4a.	Chronic Absenteeism – All Students	10.7%	≤5%	38.6	50	77.2%	↓ -3.2%
4b.	Chronic Absenteeism – High Needs Students	16.6%	≤5%	26.8	50	53.6%	↓ -3.2%
5	Preparation for CCR – % taking courses	74.8%	75%	49.9	50	99.7%	↑ 5.5%
6	Preparation for CCR – % passing exams	44.8%	75%	29.9	50	59.7%	↑ 1.7%
7	On-track to High School Graduation	87.5%	94%	46.5	50	93.1%	↔ -0.3%
8	4-year Graduation All Students	87.9%	94%	93.5	100	93.5%	↔ 0.5%
9	6-year Graduation - High Needs Students	81.8%	94%	87.0	100	87.0%	↔ -0.2%
10	Postsecondary Entrance	70.9%	75%	94.5	100	94.5%	↓ -1.5%
11	Physical Fitness	50.1%	75%	33.4	50	66.8%	↓ -2.0%
12	Arts Access	51.2%	60%	42.7	50	85.3%	↑ 1.1%
<b>State Accountability Index</b>				<b>936.3</b>	<b>1250</b>	<b>74.9%</b>	↑ 1.7%

Note: Change between ±1 percent on the “% Points earned” is indicated as ↔



## Next Generation Accountability, 2017-18

### Waterbury



Indicator	Index/Rate	Target	Points Earned	Max Points	% Points Earned	Change From 2016-17
1a. ELA Performance Index - All Students	53.9	75	35.9	50	71.9	0.7
1b. ELA Performance Index - High Needs Students	52.1	75	34.7	50	69.5	0.8
1c. Math Performance Index - All Students	47.8	75	31.9	50	63.7	1.2
1d. Math Performance Index - High Needs Students	46.0	75	30.7	50	61.4	1.3
1e. Science Performance Index - All Students	.	75	.	.	.	
1f. Science Performance Index - High Needs Students	.	75	.	.	.	
2a. ELA Academic Growth - All Students	50.8%	100%	50.8	100	50.8	3.1
2b. ELA Academic Growth - High Needs Students	49.9%	100%	49.9	100	49.9	2.9
2c. Math Academic Growth - All Students	50.9%	100%	50.9	100	50.9	-0.9
2d. Math Academic Growth - High Needs Students	50.1%	100%	50.1	100	50.1	-0.9
4a. Chronic Absenteeism - All Students	18.2%	<=5%	23.6	50	47.2	-8.8
4b. Chronic Absenteeism - High Needs Students	19.9%	<=5%	20.2	50	40.3	-11.2
5. Preparation for CCR - Percent Taking Courses	53.5%	75%	35.6	50	71.3	7.0
6. Preparation for CCR - Percent Passing Exams	14.0%	75%	9.3	50	18.6	0.2
7. On-track to High School Graduation	77.9%	94%	41.5	50	82.9	0.8
8. 4-year Graduation: All Students (2017 Cohort)	75.6%	94%	80.4	100	80.4	2.4
9. 6-year Graduation: High Needs Students (2015 Cohort)	71.1%	94%	75.6	100	75.6	0.8
10. Postsecondary Entrance (Graduating Class 2017)	57.8%	75%	77.1	100	77.1	1.0
11. Physical Fitness (estimated participation rate = 100.0% )	52.8%	75%	35.2	50	70.4	36.0
12. Arts Access	40.4%	60%	33.7	50	67.4	8.7
Accountability Index	.		767.1	1250	61.4	2.5



## Next Generation Accountability, 2017-18

### State and DRG I Districts Ranked by Change From Prior Year

<b>DRG I District</b>	<b>17-18 Accountability Index</b>	<b>One-Year Accountability Index Change</b>
<b>New London</b>	62.8	4.1
<b>New Britain</b>	58.9	3.2
<b>Bridgeport</b>	62.4	3.1
<b>WATERBURY</b>	61.4	2.5
<b>Hartford</b>	59.6	1.9
<b>STATE OF CT</b>	74.9	1.7
<b>New Haven</b>	65.0	1.0
<b>Windham</b>	64.8	-1.0





## Next Generation Accountability, 2017-18

### All Schools Ranked by Category and Accountability Index

School Name	17-18 Final Category	17-18 Accountability Index	One-Year Accountability Index Change
Rotella	2	82.4	10.0
Maloney	2	76.1	-6.6
Wendell Cross	2	74.4	-0.8
WCA	2	73.5	5.7
Duggan	2	72.3	9.9
Kingsbury	2	71.6	7.7
WAMS - HS	2	70.9	-1.5
Reed	2	70.2	4.2
Regan	3	69.6	7.3
Carrington	3	69.2	-1.8
Washington	3	67.2	2.9
Hopeville	3	66.8	2.7
Bucks Hill	3	66.7	2.9
Tinker	3	66.1	0.1
Wilson	3	65.6	0.9

School Name	17-18 Final Category	17-18 Accountability Index	One-Year Accountability Index Change
Chase	3	65.2	-0.7
Driggs	3	64.9	6.8
Bunker Hill	3	64.0	7.5
Gilmartin	3	63.7	4.9
Generali	3	61.5	-9.3
Walsh	3	61.5	3.5
DISTRICT		61.4	2.5
WAMS - MS	3	60.6	-2.6
Sprague	3	59.0	-4.6
Kennedy	4	54.4	1.2
Wallace	5	54.3	1.6
Crosby	5	52.3	1.1
North End	5	51.6	-3.3
West Side	5	50.3	-0.5
Wilby	5	50.2	0.3



## Next Generation Accountability, 2017-18

CATEGORY IMPROVEMENTS	
Bucks Hill***	From Category 5 to Category 3
Walsh***	From Category 5 to Category 3
Driggs***	From Category 4 to Category 3
Gilmartin***	From Category 4 to Category 3
Hopeville***	From Category 4 to Category 3
Sprague***	From Category 4 to Category 3
Washington***	From Category 4 to Category 3
Wilson***	From Category 4 to Category 3
Duggan	From Category 3 to Category 2
Kingsbury	From Category 3 to Category 2

\*\*\*Denotes a school previously identified as focus, that has now been removed from the list of focus schools



## Next Generation Accountability, 2017-18

### SCHOOLS OF DISTINCTION

Waterbury Career Academy

1 Distinction  
Great Improvement



WATERBURY PUBLIC SCHOOLS  
DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Joseph R. Gorman – Supervisor (203) 574-8051 email: [jgorman@waterbury.k12.ct.us](mailto:jgorman@waterbury.k12.ct.us)

Date: February 25, 2019

To: Waterbury Board of Education

Re: Executive Summary for Mayor's Task Force Against Substance Abuse Grant.

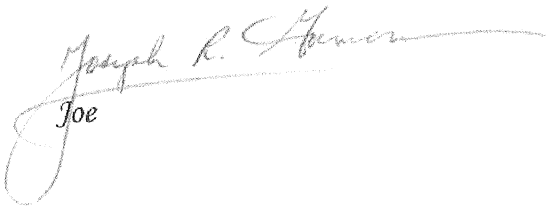
Dear Commissioners:

The City of Waterbury has received an annual flow-through state entitlement grant from the Department of Mental Health and Addiction Services via the Housatonic Valley Coalition Against Substance Abuse (HVCASA). As such, the Mayor's Task Force Against Substance Abuse Grant is in the amount of \$8,972.55 for the period of July 1, 2018 thru June 30, 2019.

The MTFASA grant provides research-based substance abuse prevention curriculum for Waterbury public school students at the elementary, middle, and high school levels, will support critical data collection efforts on Waterbury youth risk behaviors.

Your approval of our annual contract with the Housatonic Valley Coalition Against Substance Abuse via the Department of Mental Health and Addiction Services is respectfully requested.

Yours, truly,

  
Joe

**Contract / Amendment Information Sheet**  
[To be completed by the City Department]]

**Section 1 - General Information**

**1, Target Date for Submission to the Board of Aldermen**

N/A

2. Contractor's/ Funding Agency's Full Legal Name: Housatonic Valley Coalition Against Substance Abuse

3. City Department and Department Employee Assigned To This Contract (Include Phone Number; i.e., -574-xxxx):  
Joseph R. Gorman, Supervisor of Health and Physical Education (203)574-8051

4. Brief Description of Contract or Amendment: Mayor's Task Force Against Substance Abuse

5. Length of Time of Contract/Amendment 1 year

6. Total Contract Amount: \$8,972.55 Amount/year if applicable: SY 2018- 2019

7. Total Amendment Amount: \$8,972.55

**Section 2 - Grant /Loan Funding Agreements (Agreement w/ State or Federal Agency to receive funds)**

1. Is the purpose of this agreement solely to receive a State or Federal grant or loan? Yes No (Circle One)  
If Yes, sign and return form to Corporation Counsel with the supporting documents listed in the box below. If No, skip the rest of this box and go to Section 3.

2. Name of Grant: Mayor's Task Force Against Substance Abuse

3. Length of Time: July 1, 2018 – June 30, 2019

4. Is a local match required? Yes No (Circle One)

If Yes, please attach a copy of the documents listed below.

Documents:

Copy of Grant/Loan agreement

Board of Alderman Approval (if matching funds required)

Appropriate "other" Board approvals

**Section 3 - Procurement Process Information**

1. Through which of the following processes was this contract initiated? (Circle your answer).  
(Attach supporting documentation listed on page 2):

A. ITB

B. RFP

C. RFQ

D. Other, Explain (i.e. sole source/ intergovernmental relations, etc.) \_\_\_\_\_

E. Procurement as dictated by State or Federal government. Explain. Annual state entitlement grant for substance abuse prevention

2. If this agreement was not subject to the procurement process, please choose the reason from the following (Circle your answer).

A. Public emergency

B. Existence of extraordinary condition or contingency

C. Professional services exempt from normal procurement under § 38.029

D. Other \_\_\_\_\_

3. Attach corresponding letter from purchasing department relative to questions 1 and 2.

4. If this agreement is an amendment to an existing contract, please provide cost of the amendment in Section 1 above and attach the appropriate letter from purchasing signifying compliance with § 38.073 of the procurement ordinance.

**Section 4-Source of Funds (Check appropriate line and insert the fund specifics.)**

☐ City General Fund  
☐ City Bond Funds  
☐ Capital Vehicle Replacement Fund  
☐ Enterprise Fund (Water, Water Pollution Control)  
☒ State Loan/Grant (Circle all that apply)  
☐ Federal Loan/Grant (Circle all that apply)  
☐ "Other" Grant

**Fund Specifics:**

Name: \_\_\_\_\_

Account Category: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Joseph R. Gorman

Date: 2-25-19

**PROCUREMENT ORDINANCE SUPPORTING DOCUMENTS**

The following supporting documents for contracts and amendments that are subject to the procurement process shall be attached to this form:

- A. **Copy of the RFP, RFQ, or ITB;**
- B. **Attachment A - Compliance Packet** – containing the following:
  - Disclosure and Certification Affidavit,
  - Annual Statement of Financial Interests,
  - Debarment Certification, &
  - Corporate Resolution
- C. **Attachment C** – from vendor to Director of Purchasing re: Receipt of Addendum/Notice;
- D. **Insurance and Bond Requirements** as approved by the Risk Management team (pre and post-procurement);
- E. **Delinquent Tax Statement** as issued by the Tax Collector Pursuant to §§38.48, 38.49, 38.72, 38.72, 38.81, 38.96 of the Procurement Ordinance;(Tax clearances must be received for all entities including subcontractors, company principal officers, and stockholders in accordance with C.G.S. § 12.41 and section G of the Code of Ordinance sections in the contract that neither the contractor nor any of the business entities owe taxes to the City);
- F. **Certification of Funds;**
- G. **Procurement process letter or amendment letter** pursuant to Section 3.3 of this form.

**CONTRACT FOR SERVICES  
BETWEEN:**

**Regional Behavioral Health Action Organization:**

**Name:** Housatonic Valley Coalition Against Substance Abuse, Inc.

**Address:** 69 Stony Hill Road, Bethel, CT 06801  
and

**Local Prevention Council (LPC) Contractor:**

**Name:** Mayor's Task Force Against Substance Abuse

- a. The contractor shall establish and maintain a local, municipal-based alcohol, tobacco and other drug abuse prevention council. Such council is intended to facilitate the development of prevention initiatives at the local level with the support of the chief elected official of the municipality.
- b. The contractor's program shall be located at the following location:  
Mayor's Task Force Against Substance Abuse  
Room 263  
236 Grand Street  
Waterbury, CT 06702
- c. The contractor's program shall provide services to the following municipalities:  
  
Waterbury
- d. The contractor shall meet the following requirements in the operation of their program:
  - (i) establish a council with representation from various community groups including but not limited to social service agencies, business sector, parents, media, and minority representation;
  - (ii) hold meetings at least 4 times per contract period;
  - (iii) implement local projects based on 2 or more of the 6 prevention strategies; and
  - (iv) submit reports(s) as required in a timely manner, including quarterly reports and a Final Report which shall include: copies of council attendance and minutes of at least 4 meetings held during the contract period, original receipts for any/all expenditures made with funding awarded through this contract, and a detailed description of programs provided with samples of flyers, printed materials, activity announcements, and all other products produced with funds from this contract.
  - (v) unless expressly waived in writing by the Housatonic Valley Coalition's Executive Director, all documents, reports, newspaper articles, products, and any/all publications for public distribution during or resulting from the performances of this contract shall include a statement acknowledging the general support of the Housatonic Valley Coalition Against Substance Abuse, Inc. and the financial support of the State Department of Mental Health and Addiction Services.
- e. This contract shall not exceed \$8,972.55 and shall be for the period July 1, 2018 to June 30, 2019. All funds awarded must be spent by June 30, 2019.

- The contractor shall provide the following activities as part of this contract:
- Purchase of research-based materials on ATOD for schools
  - Search Institute Attitudes and Behaviors Survey implementation
  - Community forum to present data from above survey
  - Either a contribution toward a Chris Herren presentation, or provide a professional development for schools K-5 on "Gizmo's Pawsome Guide to Mental Health"

*Activities shall include all activities outlined/described in the contractor's 2018/19 funding application. Activities shall not be amended or changed without the advance knowledge and written approval of the Executive Director of the Housatonic Valley Coalition Against Substance Abuse, Inc., DMHAS, or the identified Regional Behavioral Health Action Organization after December 31<sup>st</sup>, 2018.*

- f. The contractor's program shall provide services to the following populations:
- School aged children, parents/families, general/community members
- g. The contractor agrees to abide by the state and federal lobbying laws, and further specifically agrees not to include in any claim for reimbursement any expenditures associated with activities to influence, directly or indirectly, legislation pending before Congress or the CT General Assembly or any administrative or regulatory body unless required by this contract.
- h. The Housatonic Valley Coalition will not knowingly do business or make awards to any individual or organization who has been found to have discriminated against any person or group on the basis of race, color, religious creed, age, marital status, national origin, sex, mental retardation or mental or physical disability.
- i. Continued funding for services under this contract is subject to allocation of funds from the Department of Mental Health and Addiction Services to the Housatonic Valley Coalition Against Substance Abuse, Inc. and the contractor's compliance with the terms of this contractual agreement.

Executed this fifteenth day of January 2019

BY: \_\_\_\_\_  
Signature of Contractor

BY: \_\_\_\_\_  
Signature/ HVCASA

\_\_\_\_\_  
Printed Name/Title

Allison A. Fulton, Executive Director





WATERBURY PUBLIC SCHOOLS  
DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

*Joseph R. Gorman – Supervisor (203) 574-8051 email: [jgorman@waterbury.k12.ct.us](mailto:jgorman@waterbury.k12.ct.us)*

Date: February 25, 2019

To: The Honorable Neil M. O'Leary, Mayor

Re: Executive Summary for Mayor's Task Force Against Substance Abuse Grant.

Dear Mr. Mayor:

The City of Waterbury has received an annual flow-through state entitlement grant from the Department of Mental Health and Addiction Services via the Housatonic Valley Coalition Against Substance Abuse (HVCASA). As such, the Mayor's Task Force Against Substance Abuse Grant is in the amount of \$8,972.55 for the period of July 1, 2018 thru June 30, 2019.

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Your approval of our annual contract with the Housatonic Valley Coalition Against Substance Abuse via the Department of Mental Health and Addiction Services is respectfully requested.

Yours, truly,

*Joseph R. Gorman*  
Joe



**#5**

# **WATERBURY PUBLIC SCHOOLS**

**2019-2020**

**BOE Workshop Meeting**

**Budget Presentation**

**March 7, 2019**



## **The Vision**

**The Vision of the Waterbury Public Schools is to equip its students with the tools needed to conquer their future.**

## **Mission Statement**

**The mission of the Waterbury School System is to establish itself as the leader in Connecticut for urban education reform in partnership with the State Department of Education and the entire Waterbury community. The school system will provide opportunities for all students to maximize their skills and talents in an atmosphere where teaching and learning flourish under the never-wavering belief that all students can be exemplary students, while becoming respectful, responsible, productive citizens vital to our community.**



**Our focus is on College and Career Readiness, an intentional focus on college and/or career options for students informed by 21<sup>st</sup> Century learning, careers and workforce aligned with city, state, national and universal gateways for the students we teach in Waterbury Public Schools. We aim to be the leader in College and Career Readiness and Career and Technical Education opportunities for the students in Waterbury Public Schools by providing clear and visionary pathways for success on multiple levels. We are creating the Waterbury Public Schools Portrait of the Graduate.**

# Next Generation Accountability Model

## District Highlights

- Waterbury Public Schools (2.5% increase) outpaced state-wide growth (1.7% increase).
- In 2016-2017 there were 14 focus and turnaround schools. That number was reduced to 6 schools in 2017-2018.
- In 2016-2017 there were 12 focus schools (identified for high needs subgroup performance). That number was reduced to a total of 2 schools in 2017-2018.
- All 8 elementary schools that were identified as a Focus School improved a level and are no longer in that category (Bucks Hill, Driggs, Gilmartin, Hopeville, Sprague, Walsh, Washington, and Wilson).
- There are no elementary focus schools in Waterbury Public Schools
- Crosby improved from turnaround to focus status
- Waterbury Career Academy was identified as a school of distinction

School Name	16-17 Accountability Index	17-18 Accountability Index	One-Year Accountability Index Change	16-17 Final Category	17-18 Final Category	One-Year Category Change
Rotella Interdistrict Magnet School_1513311	72.4	82.4	10.0	2	2	0
Duggan School_1511611	62.5	72.3	9.9	3	2	1
F. J. Kingsbury School_1511411	63.9	71.6	7.7	3	2	1
Bunker Hill School_1510611	56.6	64.0	7.5	3	3	0
Regan School_1512811	62.4	69.6	7.3	3	3	0
Driggs School_1510911	58.1	64.9	6.8	4	3	1
Waterbury Career Academy_1516711	67.8	73.5	5.7	2	2	0
Gilmartin School_1512611	58.8	63.7	4.9	4	3	1
Reed School_1513411	66.0	70.2	4.2	2	2	0
Walsh School_1512211	58.0	61.5	3.5	5	3	2
Bucks Hill School_1510511	63.8	66.7	2.9	5	3	2
Washington School_1512311	64.3	67.2	2.9	4	3	1
Hopeville School_1511311	64.1	66.8	2.7	4	3	1
District_0000000	58.9	61.4	2.5			

Schools above the state average

# Identification of Schools

- Effective 2018-19, and annually thereafter, the CSDE will identify schools for the state specific Focus category. Schools with growth results on the Smarter Balanced growth model:
  - Bottom 10 percent of schools statewide based on the average percentage of target achieved (Indicator 2) by high needs students in ELA or mathematics in each of the prior three years.
- High schools only
  - Bottom 10 percent of all schools statewide based on the performance index for high needs students in ELA, mathematics, or science (Indicator 1) in each of the prior three years; or
  - Six-year adjusted cohort graduation rate for the high needs group that is less than 70 percent in each of the three most recent cohorts.

# Schools of Distinction

## Statewide Recognition

- These are schools in categories 1, 2 or 3 that are in the top 10 percent in any of the following four categories and are not flagged as having an achievement gap, a graduation rate gap, or participation rate below 95 percent on the state summative assessments.
- *Waterbury Career Academy* is being recognized for Overall Improvement in the state. Overall Improvement Schools have achieved the top 10 percent of rate of improvement in the state on the Accountability Index from one year to the next.

# District Accountability Model Concerns

In 2018-19, schools whose three-year average of the accountability index is in the bottom 5 percent of all schools statewide will be identified as **Turnaround Schools**.

In addition, schools with six-year adjusted cohort graduation rates for all students that are less than 70 percent in each of the three most recent cohorts will also be identified for comprehensive support as a Turnaround School. New turnaround schools will be identified every three years.

## Turnaround Schools

North End  
Wallace  
West Side  
Wilby





## Goals:

- ☐ **Academic Excellence**
- ☐ **Safe and Healthy Schools**
- ☐ **Financial Stability and Sustainability**

## **Academic Excellence**

**Lead the organizational efforts and resource allocation to ensure all students have access to:**

- Quality Curriculum
- Instruction Materials
- Resources Aligned to CT Standards
- Highly Effective Teaching and Learning
- Rigorous Academics
- Fine Arts
- Physical Education in an Environment that is Safe and Orderly

**Decrease the Number of Schools Classified as Focus and Turnaround Including:**

- Bucks Hill, Driggs, Hopeville, Sprague, Walsh, Washington, Gilmartin, Wilson, Wallace Middle, West Side Middle, North End Middle, Kennedy High, Crosby High and Wilby High Schools

### **Curriculum:**

- Ensures that all instructional staff design effective and rigorous standards-based units of instruction consisting of well-structured lessons with measurable outcomes.
  - Instruction ensures that practices in all settings reflect high expectations regarding content and quality of effort and work, engage all students, and are personalized to accommodate diverse learning styles, needs, interests, and levels of readiness.

### **Assessment:**

- Ensures that all principals and administrators facilitate practices that propel personnel to use a variety of formal and informal methods and assessments to measure student learning, growth, and understanding and make necessary adjustments to their practice when students are not learning.

### **Data-Informed Decision Making:**

- Uses multiple sources of evidence related to student learning—including state, district, and school assessment results and growth data—to inform school and district goals and improve organizational performance, educator effectiveness, and student learning.

### **Human Resources Management and Development:**

- Implements a cohesive approach to recruiting, hiring, induction, development, and career growth that promotes high-quality and effective practice.

### **Scheduling and Management Information Systems:**

- Uses systems to ensure optimal use of data and time for teaching, learning, and collaboration, minimizing disruptions and distractions for school-level staff.

### **Commitment to High Standards:**

- Fosters a shared commitment to high standards of service, teaching, and learning with high expectations for achievement for all.
  - Demonstrates strong interpersonal, written, and verbal communication skills.

### **Continuous Learning:**

- Develops and nurtures a culture in which staff members are reflective about their practice and use student data, current research, best practices, and theory to continuously adapt practice and achieve improved results. Models these behaviors in his or her own practice.

### **Shared Vision:**

- Successfully and continuously engages all stakeholders in the creation of a shared educational vision in which every student is prepared to succeed in postsecondary education and become a responsible citizen and global contributor.

## ❑ **Safe and Healthy Schools**

Lead the relationship of our culturally diverse community by expanding the Community Outreach Partnership to engage parents and community members by making them active participants in our schools.

### **Environment:**

- Develops and executes effective plans, procedures, routines, and operational systems to address a full range of safety, health, emotional, and social needs.

### **Law, Ethics, and Policies:**

- Understands and complies with state and federal laws and mandates, school committee policies, collective bargaining agreements, and ethical guidelines.

### **Cultural Proficiency:**

- Ensures that policies and practices enable staff members and students to interact effectively in a culturally diverse environment in which students' backgrounds, identities, strengths, and challenges are respected.

### **Managing Conflict:**

- Employs strategies for responding to disagreement and dissent, constructively resolving conflict and building consensus throughout a district or school community.

### **Engagement:**

- Actively ensures that all families are welcome members of the classroom and school community and can contribute to the effectiveness of the classroom, school, district, and community.

### **Sharing Responsibility:**

- Continuously collaborates with families and community stakeholders to support student learning and development at home, school, and in the community.

### **Communication:**

- Engages in regular, two-way, culturally proficient communication with families and community stakeholders about student learning and performance.

### **Family Concerns:**

- Addresses family and community concerns in an equitable, effective, and efficient manner.

## ❑ **Financial Stability and Sustainability**

Execute a plan with Board of Education, Finance and Operations to fund annual facilities repairs and maintenance projects to provide for a healthy and safe educational environment for all educational community members.

Lead the development of a proposed balanced 2019-2020 budget that supports a quality educational experience for all students.

### **Measures:**

- Creating a staffing plan
- Elimination of possible duplication of services

### **Fiscal Systems:**

Develops a budget that supports the district's vision, mission, and goals; allocates and manages expenditures consistent with district- and school-level goals and available resources.

# Narrative

Seventeen district schools showed a one-year accountability index change of 1.1 or better. Eight district schools (Driggs, Gilmartin, Walsh, Bucks Hill, Washington, Hopeville, Woodrow Wilson, and Sprague) have been removed from the list of FOCUS schools. One school, Crosby High School, has been upgraded from Turnaround status to FOCUS status, and one school, Waterbury Career Academy, has been listed as a School of Distinction.

There are a number of schools at the elementary, middle and high school levels that are in need of immediate support in Math, ELA and Science. All 3 comprehensive middle schools are in turnaround. One high school is in turnaround, one high school remains in focus while one high school progressed from turnaround to focus based on 2017-18 data.

In order to improve student learning and engagement, it is critical that as a team, we work together in applying effective school transformation strategies. We will build on the research underlying effective school turnaround models used to improve chronically low-performing schools in urban school districts.



The Mass Insight Education & Research Institute and the School Turnaround Group have identified three factors for successful school turnaround.

**These factors include:**

- Changing Conditions
- Building Capacity
- Clustering

This foundation will require current data and input from staff, parents, students and other stakeholders as we will build on that important work. Understanding each school community's individual needs and determining root cause(s).

**These elements to creating an action plan include:**

- Transforming School Culture
- Identifying and Achieving Early Successes
- Measuring Results
- Understanding How Best to Align School-Level Efforts with District and State-Level Goals

### **The plan includes:**

- Applying the Key Leadership Skills of Effective Turnaround Principles
- The Importance of High Instructional Quality and Expectations
- Translating Data Into Action
- Developing Effective Collaborative Teams in Leading School Change
- Meaningful Engagement with the Community
- Working with External Partners.

### **The theory of action will guide this work in the following manner:**

- **If** we create conditions to minimize barriers, build teacher and leader capacity, and cluster schools to leverage resources. **Then** we can turnaround chronically underperforming schools and create sustainability.
- **If** districts are to be successful in addressing the challenges of underperforming schools, conditions must be created to change policies and practices governing people, time, money and program design. Key strategies include increasing autonomy and flexibility for schools, providing additional funding, placing an emphasis on quality curricula and instruction, use of assessment data, and streamlining compliance burden by increasing regulatory freedom.

Creating sustainability for any improvement effort must include capacity building for school leaders, staff, and students.

**Key strategies include:**

- An Emphasis on Human Capital
- Working with Local Community to Include Members of the Business/Industry Sector as well as Institutions of Higher Learning
- Faith-Based Organizations
- Local Agencies that can Provide Wrap Around Services to our Students and Families.
- The Creation of Instructional Structures for Subsets of Schools
- Identification of and focus on Lowest-Performing Schools
- Leveraging Resources Across all Waterbury Public Schools
  - Inclusive of highly effective teachers and leaders and increasing affiliation and collaboration across a subset of schools in Waterbury and Connecticut Schools identified as Turnaround and Focus Schools. These Schools will also receive additional resources and supports in the areas of curriculum and instruction practices, professional development and coaching for literacy and math instruction, alternative discipline practices, communications and partnerships, human resources, transportation, and maintenance.

By providing ongoing professional development opportunities based on research, and developing strong school leadership based on turnaround principles, and purposeful collaboration with all stakeholders we can create sustainable change in our schools and community.

Sustainability for successful turnaround efforts requires districts to organize clusters of schools and highly effective content and instructional staff within Waterbury Public Schools intentionally and systematically.

# 2019 - 2020 BUDGET PROCESS

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## **Fall through December:**

- Planning and Preparation

## **January-February:**

- Review by Board of Education and Recommendation to Mayor

## **First week of April:**

- Mayor's Budget to Board of Aldermen

## **April to first week of June:**

- Board Of Aldermen Holds Meetings, Hearings, Considers Actions, Adopts Budget

## **Early June:**

- Board of Education makes Line Item Changes, Adopts Final Budget

## **2019 - 2020 BUDGET PRIORITIES**

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- Work toward a balanced and equitable budget for long term financial stability and sustainability.
- Allocate resources strategically that is equitable, transparent and aligned with instructional and operational needs.

## 2019 - 2020 BUDGET INCREASE

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2019-2020 Proposed Budget	\$161,240,000
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2018-2019 Approved Budget	\$158,375,000
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Total Increase	\$ 2,865,000
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Percentage Increase	1.8%
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2019-2020 BOA Budget Assumption	\$158,375,000
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2019-2020 Budget Gap	\$ 2,865,000
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# ECS Alliance Grant

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	<b>Total</b>	<b>Reform*</b>	<b>Non-Reform Operating Budget</b>
<b>Year 1 2012-2013</b>	\$4,395,509	\$3,395,509	\$1,000,000
<b>Year 2 2013-2014</b>	\$11,855,075	\$7,113,045	\$4,742,030
<b>Year 3 2014-2015</b>	\$19,115,441	\$10,513,493	\$8,601,948
<b>Year 4 2015-2016</b>	\$20,911,528	\$9,410,188	\$11,501,340
<b>Year 5 2016-2017</b>	\$19,988,884	\$10,105,972	\$9,620,113
▪ State allowed \$1.2M to be moved from Non Reform to Reform			
<b>Year 6 2017-2018</b>	\$19,988,884	\$13,614,121	\$6,374,763
<b>Year 7 2018-2019</b>	\$22,584,082	\$16,164,432	\$6,419,650

***ECS/Alliance 2019-2020***

**\$29,333,962**

\*\*\*ASSUMPTION\*\*\*

**Based on Governors Proposed Biennial Budget - Pending Legislative Session & Adoption of State Budget**

**ECS/Alliance increase (50% Alliance & 50% to City as a pass through for Operating)**



# EDUCATION DEPARTMENT

## Budget Increase vs Contractual Salary Increase

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<b>FISCAL YEAR</b>	<b>APPROVED CITY BUDGET</b>	<b>BUDGET INCREASE</b>	<b>CONTRACTUAL SALARY INCREASE</b>
2010-2011	\$155,625,000	\$0	\$1,536,588
2011-2012	\$155,625,000	\$0	\$3,512,780
2012-2013	\$155,625,000	\$0	\$3,218,827
2013-2014	\$155,625,000	\$0	\$339,408
2014-2015	\$155,625,000	\$0	\$4,068,333
2015-2016	\$155,625,000	\$0	\$4,096,435
2016-2017	\$158,375,000	\$2,750,000	\$1,619,110
2017-2018	\$158,375,000	\$0	\$3,969,858
2018-2019	\$158,375,000	\$0	\$4,048,809
<b>TOTAL</b>		<b>\$2,750,000</b>	<b>\$26,410,148</b>



# Education Department

## 2019-2020 Proposed Budget Summary

	Expenditures 2017-2018	Approved Budget 2018-2019	Proposed Budget 2019-2020	Inc/Dec
Salaries	\$122,803,981	\$139,699,118	\$139,734,697	\$35,579
Instructional Expense	\$2,230,860	\$2,503,840	\$2,489,340	(\$14,500)
Purchased Services Expense	\$25,431,856	\$25,571,864	\$27,201,679	\$1,629,815
Property Expense	\$7,464,044	\$8,398,946	\$8,804,304	\$405,358
Miscellaneous Expense	\$323,606	\$333,700	\$370,000	\$36,300
New Items	\$0	\$0	\$2,197,448	\$2,197,448
Gross Budget Proposal	\$158,254,346	\$176,507,468	\$180,797,468	\$4,290,000
Alliance Year 7		(\$15,932,468)	\$0	\$15,932,468
Alliance Reform & Non Reform Year 8 Assumption		\$0	(\$15,932,468)	(\$15,932,468)
General Fund 2016-2017 Surplus		(\$450,000)	(\$450,000)	\$0
General Fund 2015-2016 Surplus		(\$575,000)	(\$1,000,000)	(\$425,000)
General Fund 2014-2015 Surplus		\$0	(\$1,000,000)	(\$1,000,000)
City Non Lapsing Account		(\$500,000)	(\$500,000)	\$0
Contingency Surplus		(\$675,000)	(\$675,000)	\$0
Net Budget Proposal	\$158,254,346	\$158,375,000	\$161,240,000	\$2,865,000

# Education Department

Salaries	Expenditures	Approved Budget	Proposed Budget	Inc/Dec
	2017-2018	2018-2019	2019-2020	
Instructional Regular Payroll	\$73,895,803	\$89,958,791	\$90,114,355	\$155,564
Special Education Payroll	\$31,816,988	\$33,421,190	\$33,142,168	(\$279,022)
Administration Payroll	\$814,053	\$900,375	\$1,058,408	\$158,034
Fiscal Administration Payroll	\$369,216	\$448,341	\$514,229	\$65,888
Operation and Maintenance Payroll	\$6,964,930	\$7,532,684	\$7,633,699	\$101,015
Human Resources Payroll	\$444,035	\$460,725	\$528,197	\$67,472
Student Transportation Payroll	\$744,884	\$740,338	\$714,094	(\$26,244)
Adult Education Payroll	\$1,350,110	\$1,350,000	\$1,350,000	\$0
Operation and Maintenance Overtime	\$761,240	\$700,000	\$700,000	\$0
Outside Activities Overtime	\$237,228	\$200,000	\$200,000	\$0
Administration Overtime	\$19,641	\$40,000	\$40,000	\$0
Athletic & Extra Compensatory	\$860,084	\$861,000	\$861,000	\$0
Extra Police Protection	\$65,967	\$55,000	\$55,000	\$0
Substitute Teacher Payroll	\$2,995,642	\$2,945,000	\$2,945,000	\$0
Education Longevity	\$27,415	\$20,675	\$15,300	(\$5,375)
Projected Resignations/Attrition Certified	\$0	(\$1,000,000)	(\$1,000,000)	\$0
Projected Resignations/Attrition Non-Certified	\$0	(\$180,000)	(\$180,000)	\$0
Certified Early Incentive & Vacation Sick Time Buyout	\$1,436,745	\$1,245,000	\$1,043,247	(\$201,753)
<b>Total Salaries</b>	<b>\$122,803,981</b>	<b>\$139,699,118</b>	<b>\$139,734,697</b>	<b>\$35,579</b>

# Education Department

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<b>Instructional Expense</b>	<b>Expenditures 2017-2018</b>	<b>Approved Budget 2018-2019</b>	<b>Proposed Budget 2019-2020</b>	<b>Inc/Dec</b>
Instructional Supplies	\$1,438,665	\$1,620,000	\$1,620,000	\$0
Office Supplies	\$53,880	\$71,840	\$71,840	\$0
Emergency/Medical Supplies	\$5,591	\$4,000	\$4,000	\$0
Intake Center Supplies	\$990	\$1,000	\$1,500	\$500
Recruitment Supplies	\$42,010	\$65,000	\$50,000	(\$15,000)
Medicaid Supplies	\$11,608	\$15,000	\$15,000	\$0
Janitorial Supplies	\$228,441	\$235,000	\$235,000	\$0
Buildings & Grounds Supplies	\$274,683	\$300,000	\$300,000	\$0
Clothing	\$36,045	\$40,000	\$40,000	\$0
Crossing Guard Uniforms	\$1,315	\$2,000	\$2,000	\$0
Recreational Supplies	\$13,723	\$20,000	\$20,000	\$0
Athletic Supplies	\$123,910	\$130,000	\$130,000	\$0
<b>Total Instructional Expense</b>	<b>\$2,230,860</b>	<b>\$2,503,840</b>	<b>\$2,489,340</b>	<b>(\$14,500)</b>

# Education Department

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Purchased Services Expense	Expenditures 2017-2018	Approved Budget 2018-2019	Proposed Budget 2019-2020	Inc/Dec
Evaluation and Testing	\$47,641	\$49,250	\$74,250	\$25,000
Consulting	\$642,123	\$344,125	\$371,125	\$27,000
Auditing	\$49,088	\$54,000	\$54,000	\$0
Sport Officials	\$32,918	\$35,000	\$35,000	\$0
Report Cards	\$18,321	\$9,000	\$9,000	\$0
Messenger Service	\$27,220	\$28,600	\$28,600	\$0
Pupil Transportation	\$14,049,438	\$14,311,852	\$15,241,207	\$929,355
Postage	\$53,582	\$70,000	\$70,000	\$0
Telephone	\$158,599	\$250,000	\$250,000	\$0
Wide-area Network	\$52,247	\$90,000	\$93,600	\$3,600
Out of District Tuition	\$7,682,878	\$7,650,000	\$8,225,000	\$575,000
Purchased Services - Outside Special Ed	\$2,521,097	\$2,551,537	\$2,627,897	\$76,360
Tuition Reimbursement	\$4,400	\$6,000	\$6,000	\$0
Travel Expenses	\$18,225	\$18,000	\$18,000	\$0
Advertising	\$19,729	\$25,000	\$25,000	\$0
Printing & Binding	\$35,444	\$60,000	\$50,000	(\$10,000)
Insurance - Athletics	\$18,906	\$19,500	\$23,000	\$3,500
<b>Total Purchased Services Expense</b>	<b>\$25,431,856</b>	<b>\$25,571,864</b>	<b>\$27,201,679</b>	<b>\$1,629,815</b>

# Education Department

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Property Expense	Expenditures 2017-2018	Approved Budget 2018-2019	Proposed Budget 2019-2020	Inc/Dec
General Repairs & Maintenance	\$1,208,243	\$1,440,000	\$1,740,700	\$300,700
Maintenance - Service Contracts	\$413,959	\$500,000	\$500,000	\$0
Building Rental	\$492,240	\$506,437	\$555,539	\$49,102
Water	\$248,932	\$255,000	\$255,000	\$0
Electricity	\$2,975,007	\$3,159,855	\$3,129,855	(\$30,000)
Inspections - Lead/Asbestos	\$5,916	\$0	\$0	\$0
Security & Safety	\$117,333	\$102,500	\$125,000	\$22,500
Diesel/Propane	\$338,899	\$449,154	\$547,210	\$98,056
Gasoline	\$34,180	\$35,000	\$35,000	\$0
Natural Gas	\$1,428,649	\$1,716,000	\$1,666,000	(\$50,000)
Furniture	\$30,582	\$50,000	\$50,000	\$0
Office Equipment	\$162,746	\$165,000	\$160,000	(\$5,000)
Plant Equipment	\$7,357	\$20,000	\$40,000	\$20,000
<b>Total Property Expense</b>	<b>\$7,464,044</b>	<b>\$8,398,946</b>	<b>\$8,804,304</b>	<b>\$405,358</b>

# Education Department

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Miscellaneous Expense	Expenditures 2017-2018	Approved Budget 2018-2019	Proposed Budget 2019-2020	Inc/Dec
Car & Meal Allowance	\$76,524	\$90,000	\$94,800	\$4,800
Mattatuck Museum	\$11,180	\$13,000	\$13,000	\$0
Board of Ed Commissioners	\$20,701	\$20,700	\$20,700	\$0
Emergency Fund	\$9,480	\$9,500	\$9,500	\$0
Mileage	\$7,894	\$33,500	\$30,000	(\$3,500)
Coaches Reimbursements	\$3,646	\$7,000	\$7,000	\$0
Dues & Publications	\$59,764	\$60,000	\$60,000	\$0
Athletic Revolving Fund	\$134,418	\$100,000	\$135,000	\$35,000
<b>Total Miscellaneous Expense</b>	<b>\$323,606</b>	<b>\$333,700</b>	<b>\$370,000</b>	<b>\$36,300</b>

# Education Department

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New Items	Proposed Budget 2019-2020
Wendell Cross Swing Space (estimate)	\$280,000
IT - Voice Over IP - Telephone Solution	\$500,000
Capital Improvements - Boiler (Walsh) & Elevator Hydraulic Cylinder (Regan)	\$400,000
Matching Funds - Security Grant IV (estimate)	\$300,000
4 Supervisor Positions: (Fine Arts; Social Studies; ELA Secondary; Career Technical Educ)	\$417,448
Educator (or Teacher) Career Development, Support and Incentive Program	\$300,000
<b>Total New Items</b>	<b>\$2,197,448</b>

# 2019 – 2020 Budget Summary

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<b>2019-2020 BOE Proposed Budget</b>	<b>\$161,240,000</b>
<b>2018-2019 BOA Budget Assumption**</b>	<b>\$158,375,000</b>
<b>2019-2020 Proposed Budget Gap</b>	<b>\$2,865,000</b>

**\*\* Based on FY20 Budget Assumption - Develop Budget Mitigation Plan**

- Staffing Plan
- Minimize Redundancies
- Maximize Efficiencies

**Possible Revenue & Repurposing of Funds:**

- ECS Alliance FY20 Increase
- Supervisory Support to Teaching and Learning in areas of:  
(Social Studies; ELA Secondary; Fine Arts; Career & Technical Education)
- Educator (or Teacher) Career Development, Support and Incentive Program

**Concerns:**

- Changes to 19/20 ECS funding – Governor’s Proposed ECS Budget
- Change to Contingency Balance



# ***Waterbury Board of Education***

## **Monthly Expenditure Report**

**January 2019**

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	JANUARY EXPENDITURE	JANUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
<b>Salaries</b>								
511101	Administrators	\$8,131,770	\$8,131,770	\$4,604,312	\$0	\$3,527,458	\$8,131,770	\$0
511102	Teachers	\$74,036,179	\$74,036,179	\$36,358,906	\$0	\$37,677,273	\$74,736,179	(\$700,000)
511104	Superintendent	\$230,000	\$322,000	\$151,254	\$0	\$170,746	\$322,000	\$0
511106	Early Incentive Certified	\$1,120,600	\$1,120,600	\$1,071,684	\$0	\$48,916	\$1,120,600	\$0
511107	Certified Coaches	\$764,000	\$764,000	\$236,583	\$0	\$527,417	\$764,000	\$0
511108	School Psychologists	\$1,853,842	\$1,853,842	\$729,901	\$0	\$1,123,941	\$1,663,842	\$190,000
511109	School Social Workers	\$1,999,952	\$1,999,952	\$879,190	\$0	\$1,120,762	\$1,899,883	\$100,069
511110	Speech Pathologists	\$2,329,812	\$2,329,812	\$978,453	\$0	\$1,351,359	\$2,194,881	\$134,931
511113	Extra Compensatory Stipend	\$97,000	\$97,000	\$0	\$0	\$97,000	\$97,000	\$0
511201	Non-Certified Salaries	\$2,372,691	\$2,280,691	\$1,086,563	\$0	\$1,194,128	\$2,280,691	\$0
511202	Clerical Wages	\$1,016,102	\$1,016,102	\$493,113	\$0	\$522,989	\$1,016,102	\$0
511204	Crossing Guards	\$389,299	\$389,299	\$199,736	\$0	\$189,563	\$389,299	\$0
511206	Educational	\$304,635	\$304,635	\$170,124	\$0	\$134,511	\$304,635	\$0
511212	Substitute Teachers	\$2,945,000	\$2,945,000	\$1,195,832	\$61,049	\$1,688,119	\$2,945,000	\$0
511215	Cafeteria Aides	\$80,000	\$80,000	\$82,240	\$0	(\$2,240)	\$80,000	\$0
511217	Library Aides	\$166,617	\$166,617	\$86,118	\$0	\$80,499	\$166,617	\$0
511219	School Clerical	\$1,824,740	\$1,824,740	\$927,294	\$0	\$897,446	\$1,824,740	\$0
511220	Fiscal Administration	\$448,341	\$448,341	\$228,924	\$0	\$219,417	\$448,341	\$0
511222	Transportation Coordinator	\$101,039	\$101,039	\$56,387	\$0	\$44,652	\$101,039	\$0
511223	Office Aides	\$140,000	\$140,000	\$102,559	\$0	\$37,441	\$140,000	\$0
511225	School Maintenance Non-Certified	\$2,051,947	\$2,051,947	\$996,396	\$0	\$1,055,551	\$1,986,947	\$65,000
511226	Custodians Non-Certified	\$5,300,737	\$5,300,737	\$2,680,821	\$0	\$2,619,916	\$5,155,737	\$145,000
511227	Overtime - Outside Activities	\$200,000	\$200,000	\$140,550	\$0	\$59,450	\$200,000	\$0
511228	Paraprofessionals	\$10,164,298	\$10,164,298	\$4,939,783	\$0	\$5,224,515	\$9,864,298	\$300,000
511229	Bus Duty	\$250,000	\$250,000	\$132	\$0	\$249,868	\$250,000	\$0
511232	Attendance Counselors	\$112,687	\$112,687	\$54,014	\$0	\$58,673	\$112,687	\$0
511233	ABA Behavioral Therapist	\$1,593,976	\$1,593,976	\$757,241	\$0	\$836,735	\$1,538,976	\$55,000
511234	Interpreters	\$135,795	\$135,795	\$66,202	\$0	\$69,593	\$135,795	\$0
511236	Snow Removal	\$0	\$0	\$17,368	\$0	(\$17,368)	\$35,000	(\$35,000)
511650	Overtime	\$740,000	\$740,000	\$382,904	\$0	\$357,096	\$740,000	\$0
511653	Longevity	\$20,675	\$20,675	\$18,010	\$0	\$2,665	\$20,675	\$0
511700	Extra Police Protection	\$520,516	\$520,516	\$0	\$0	\$520,516	\$520,516	\$0
511800	Vacation and Sick Term Payout	\$124,400	\$124,400	\$59,541	\$0	\$64,859	\$124,400	\$0
529001	Car Allowance	\$81,000	\$78,000	\$33,559	\$0	\$44,441	\$78,000	\$0
529003	Meal Allowances	\$9,000	\$12,000	\$7,680	\$745	\$3,575	\$12,000	\$0
<b>Subtotal Salaries</b>		<b>\$121,656,650</b>	<b>\$121,656,650</b>	<b>\$59,793,374</b>	<b>\$61,794</b>	<b>\$61,801,482</b>	<b>\$121,401,650</b>	<b>\$255,000</b>

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	JANUARY EXPENDITURE	JANUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
<b>Purchased Services</b>								
533009	Evaluation	\$49,250	\$49,250	\$1,426	\$375	\$47,449	\$49,250	\$0
533020	Consulting Services	\$344,125	\$384,125	\$195,932	\$138,602	\$49,592	\$384,125	\$0
533100	Auditing	\$54,000	\$50,054	\$50,054	\$0	\$0	\$50,054	\$0
539005	Sporting Officials	\$35,000	\$35,000	\$4,064	\$0	\$30,936	\$35,000	\$0
539007	Report Cards	\$9,000	\$9,000	\$0	\$0	\$9,000	\$9,000	\$0
539008	Messenger Service	\$28,600	\$28,600	\$12,544	\$13,056	\$3,000	\$28,600	\$0
543000	General Repairs & Maintenance	\$1,440,000	\$1,440,000	\$548,338	\$570,013	\$321,649	\$1,440,000	\$0
543011	Maintenance - Service Contracts	\$500,000	\$485,000	\$222,223	\$183,050	\$79,728	\$485,000	\$0
544002	Building Rental	\$506,437	\$506,437	\$416,945	\$59,098	\$30,394	\$506,437	\$0
545002	Water	\$255,000	\$255,000	\$90,842	\$0	\$164,158	\$255,000	\$0
545006	Electricity	\$3,159,855	\$3,059,855	\$1,501,487	\$0	\$1,558,368	\$3,009,855	\$50,000
545013	Security/Safety	\$102,500	\$102,500	\$44,159	\$23,227	\$35,114	\$102,500	\$0
551000	Pupil Transportation	\$14,311,852	\$14,311,852	\$6,430,185	\$7,717,092	\$164,575	\$14,416,852	(\$105,000)
553001	Postage	\$70,000	\$70,000	\$31,926	\$0	\$38,074	\$70,000	\$0
553002	Telephone	\$250,000	\$250,000	\$115,553	\$6,103	\$128,344	\$250,000	\$0
553005	Wide-area Network (SBC)	\$90,000	\$90,000	\$27,395	\$59,005	\$3,600	\$90,000	\$0
556055	Tuition - Outside	\$7,650,000	\$7,780,000	\$3,388,871	\$3,925,382	\$465,747	\$8,080,000	(\$300,000)
556056	Purchased Service - Outside	\$2,551,537	\$2,551,537	\$1,093,485	\$1,421,952	\$36,099	\$2,551,537	\$0
557000	Tuition Reimbursement	\$6,000	\$6,000	\$0	\$0	\$6,000	\$6,000	\$0
558000	Travel Expenses	\$18,000	\$18,000	\$9,977	\$0	\$8,023	\$18,000	\$0
559001	Advertising	\$25,000	\$15,000	\$5,164	\$4,498	\$5,338	\$15,000	\$0
559002	Printing & Binding	\$60,000	\$16,389	\$2,674	\$0	\$13,715	\$16,389	\$0
559104	Insurance - Athletics	\$19,500	\$22,057	\$22,057	\$0	\$0	\$22,057	\$0
<b>Subtotal Purchased Services</b>		<b>\$31,535,656</b>	<b>\$31,535,656</b>	<b>\$14,215,301</b>	<b>\$14,121,451</b>	<b>\$3,198,903</b>	<b>\$31,890,656</b>	<b>(\$355,000)</b>
<b>Supplies/Materials</b>								
561100	Instructional Supplies	\$1,620,000	\$1,617,763	\$856,777	\$282,347	\$478,337	\$1,617,763	\$0
561200	Office Supplies	\$71,840	\$71,840	\$23,656	\$19,644	\$28,539	\$71,840	\$0
561204	Emergency/Medical Supplies	\$4,000	\$4,000	(\$386)	\$0	\$4,386	\$4,000	\$0
561210	Intake Center Supplies	\$1,000	\$1,000	\$993	\$0	\$7	\$1,000	\$0
561211	Recruitment Supplies	\$65,000	\$65,000	\$27,345	\$9,298	\$28,357	\$60,000	\$5,000
561212	Medicaid Supplies	\$15,000	\$15,000	\$821	\$622	\$13,558	\$15,000	\$0
561501	Diesel	\$153,435	\$153,435	\$83,360	\$64,444	\$5,632	\$153,435	\$0
561503	Gasoline	\$35,000	\$35,000	\$13,454	\$0	\$21,546	\$35,000	\$0
561505	Natural Gas	\$1,716,000	\$1,716,000	\$644,957	\$0	\$1,071,043	\$1,616,000	\$100,000
561507	Janitorial Supplies	\$235,000	\$235,000	\$85,025	\$109,995	\$39,980	\$235,000	\$0
561508	Electrical Supplies	\$50,000	\$50,000	\$22,185	\$10,271	\$17,545	\$50,000	\$0
561509	Plumbing Supplies	\$100,000	\$100,000	\$38,780	\$9,769	\$51,451	\$100,000	\$0
561510	Building & Ground Supplies	\$150,000	\$150,000	\$112,595	\$30,570	\$6,835	\$150,000	\$0
561511	Propane	\$295,719	\$295,719	\$273,072	\$13,858	\$8,789	\$295,719	\$0
567000	Clothing Supplies	\$40,000	\$40,000	\$0	\$33,966	\$6,034	\$33,966	\$6,034
567001	Crossing Guard Uniforms	\$2,000	\$2,000	\$176	\$0	\$1,824	\$1,824	\$176
569010	Recreational Supplies	\$20,000	\$20,000	\$5,939	\$1,149	\$12,912	\$20,000	\$0
569029	Athletic Supplies	\$130,000	\$132,238	\$74,731	\$42,065	\$15,442	\$132,238	\$0
<b>Subtotal Supplies/Materials</b>		<b>\$4,703,994</b>	<b>\$4,703,994</b>	<b>\$2,263,479</b>	<b>\$627,998</b>	<b>\$1,812,215</b>	<b>\$4,592,784</b>	<b>\$111,210</b>

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	JANUARY EXPENDITURE	JANUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
<b>Property</b>								
575008	Furniture-Misc.	\$50,000	\$50,000	\$6,473	\$4,547	\$38,980	\$50,000	\$0
575200	Office Equipment	\$165,000	\$165,000	\$45,818	\$56,319	\$62,863	\$165,000	\$0
575408	Plant Equipment	\$20,000	\$20,000	\$3,248	\$3,012	\$13,739	\$20,000	\$0
<b>Subtotal Property</b>		<b>\$235,000</b>	<b>\$235,000</b>	<b>\$55,539</b>	<b>\$63,878</b>	<b>\$115,583</b>	<b>\$235,000</b>	<b>\$0</b>
<b>Other/Miscellaneous</b>								
589021	Mattatuck Museum	\$13,000	\$13,000	\$5,332	\$6,493	\$1,175	\$13,000	\$0
589034	Board of Ed Commissioners	\$20,700	\$20,700	\$12,075	\$0	\$8,625	\$20,700	\$0
589036	Emergency Fund	\$9,500	\$9,500	\$9,367	\$0	\$134	\$9,500	\$0
589201	Mileage	\$33,500	\$18,500	\$3,174	\$3,008	\$12,318	\$18,500	\$0
589205	Coaches Reimbursements	\$7,000	\$7,000	\$1,157	\$0	\$5,843	\$7,000	\$0
589900	Dues & Publications	\$60,000	\$60,000	\$46,268	\$1,194	\$12,538	\$60,000	\$0
591004	Athletic Revolving Fund	\$100,000	\$115,000	\$69,530	\$11,625	\$33,845	\$115,000	\$0
<b>Total Other/Miscellaneous</b>		<b>\$243,700</b>	<b>\$243,700</b>	<b>\$146,903</b>	<b>\$22,320</b>	<b>\$74,477</b>	<b>\$243,700</b>	<b>\$0</b>
<b>GRAND TOTAL OPERATING BUDGET</b>		<b>\$158,375,000</b>	<b>\$158,375,000</b>	<b>\$76,474,596</b>	<b>\$14,897,442</b>	<b>\$67,002,661</b>	<b>\$158,363,790</b>	<b>\$11,210</b>
<b>Other Additional Funding</b>								
	Alliance Non-Reform/Reform	\$12,628,300	\$12,628,300	\$5,956,374	\$0	\$6,671,926	\$12,628,300	\$0
	Alliance Increase from Budget Reductions	\$3,304,168	\$3,304,168	\$1,475,420	\$0	\$1,828,748	\$3,304,168	\$0
	GF Surplus 15-16	\$575,000	\$575,000	\$0	\$0	\$575,000	\$0	\$575,000
	GF Surplus 14-15	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	GF Surplus 16-17	\$450,000	\$450,000	\$0	\$0	\$450,000	\$0	\$450,000
	Contingency Surplus	\$500,000	\$500,000	\$0	\$0	\$500,000	\$0	\$500,000
	City Non Lapsing Account	\$675,000	\$675,000	\$0	\$0	\$675,000	\$0	\$675,000
<b>Total Additional Funding</b>		<b>\$18,132,468</b>	<b>\$18,132,468</b>	<b>\$7,431,794</b>	<b>\$0</b>	<b>\$10,700,674</b>	<b>\$15,932,468</b>	<b>\$2,200,000</b>
<b>GRAND TOTAL ALL FUNDING</b>		<b>\$176,507,468</b>	<b>\$176,507,468</b>	<b>\$83,906,390</b>	<b>\$14,897,442</b>	<b>\$77,703,335</b>	<b>\$174,296,258</b>	<b>\$2,211,210</b>
<b>Other Surplus Funding</b>								
	General Fund Surplus unused from 14-15		\$1,000,000					\$1,000,000
	General Fund Surplus unused from 15-16		\$425,000					\$425,000
<i>* Surplus expected to be spent in 17-18 was not used - funds remain</i>								

## OCCUPANCY AGREEMENT

**THIS OCCUPANCY AGREEMENT** entered into on this \_\_\_\_ day of March, 2019, is by and between the **City of Waterbury**, a municipal corporation organized and existing under the laws of the State of Connecticut with offices at 235 Grand Street, Waterbury, CT 06702 ("City") and **StayWell Health Care, Inc.**, non-stock, domestic corporation organized and existing under the laws of the State of Connecticut, with offices at 80 Phoenix Avenue, Waterbury 06702-1418 ("StayWell").

**WHEREAS**, StayWell is desirous of occupying an area known as Suite Number 103 in the Commons Building located between North End Middle School and Wilby High School, having an address of 534 and 460 Bucks Hill Road, respectively, in the City of Waterbury, Connecticut and as more particularly shown on Exhibit A attached hereto and made a part hereof ("Occupied Area") for the sole purpose of operating a School Based Health Center ("SBHC") to provide medical and dental services to students enrolled in North End Middle School and Wilby High School; and

**WHEREAS**, the City is desirous of having StayWell to occupy said Occupied Area for the sole purpose of operating the SBHC for the above-stated purposes; and

**NOW THEREFORE**, in consideration of the terms, promises, covenants and conditions herein contained, the parties agree as follows:

1. The Occupied Area shall consist of two exam rooms, one dental room, one mental health room, one group room, one bathroom, an office for the site director, a waiting area and a receptionist area.
2. The SBHC shall be used for the sole and exclusive purpose of providing medical, behavioral health, and/or dental treatment to students enrolled in North End Middle School or Wilby High School at the time of such treatment.
3. This Occupancy Agreement shall be in effect for a term of three (3) years from the date of the execution hereof by the City's Mayor.
4. The City shall have the option to extend the Occupancy Agreement for two (2) additional three-year terms.
5. StayWell represents that all employees of the SBHC are fully licensed and insured. StayWell shall provide a copy of said licenses and insurance to the City prior to the execution of this Agreement.
6. Staywell represents and warrants that it and all employees of the SBHC have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending. Staywell represents that all employees of the SBHC have submitted to a state and national criminal history records check and Staywell warrants and represents that each



records check has not revealed any violations or criminal activities. Staywell represents that it and the employees of the SBHC have submitted to a DCF registry check and represents that there are no pending actions with the Department of Children and Families and are not listed on the child abuse and neglect registry. The City and its Board of Education shall rely upon these representations

7. The SBHC shall be in operation only during the regular school year and only during regular school hours.
8. The City shall not be entitled to receive rental or use and occupancy payments from StayWell for StayWell's use of the Occupied Area.
9. Except as may otherwise be provided herein, StayWell shall be solely responsible for the performance and cost of any fit-out, construction, alteration or other improvement of or to the Occupied Area. **The School Inspector shall be consulted prior to the hiring of any construction contractor. All construction plans including detailed specifications for any fit-out, construction, alteration or other improvement shall be submitted by StayWell to the City's School Inspector for approval prior to the commencement of work** which approval shall not unreasonably be withheld, conditioned or delayed.
10. StayWell shall submit, detailed plans and specifications to be reviewed and approved by the City's School Inspector and all other governmental authorities having jurisdiction thereof. All of such approvals/permits are to be obtained prior to the commencement of any fit-out, construction, alteration or other improvement of or to the Occupied Area. Said submission to, and approval by the City's School Inspector and all other governmental authorities having jurisdiction thereof shall likewise be required as to any amendments to such detailed plan and specifications.
11. StayWell shall perform all fit-out, alterations, renovation, or other improvements as authorized by City in a workmanlike manner and shall meet or exceed those standards generally recognized in the construction industry in the State of Connecticut, and the governmental authority having jurisdiction over the Occupied Space.
12. StayWell shall prosecute the said fit-out, alterations, renovation, or other improvements to completion with due diligence. Upon the completion of any fit-out, construction, alterations or improvements, StayWell shall furnish to the City's School Inspector, certificates of compliance with all requirements of all governmental authorities having jurisdiction and lien waivers from all individuals that have performed work at the Occupied Area. StayWell shall be responsible for obtaining and paying for all necessary permits for said renovations and related work.
13. All work done by StayWell in connection with any repairs or in connection with alterations, installations and changes in the Occupied Area shall be in compliance with building and zoning rules and regulations and with all applicable laws, orders, ordinances, rules, regulations and requirements of all federal, state and municipal governments or departments, commissions, boards and officers thereof and in accordance with the rules,

orders and regulations of any applicable Insurance underwriters, and any restriction contained within the deed of said property.

14. If, as a result of StayWell's performing its obligations hereunder or in the making of any improvements, repairs, replacements, alterations, installations, and/or changes in or upon the Occupied Space as may be permitted hereunder, any mechanic's or other lien or order for the payment of money shall be filed against the Occupied Area or the real property known as the Commons Building, Wilby High School or North End Middle School located at 534 and 460 Bucks Hill Road Waterbury, CT, by reason of, or arising out of any labor or material furnished or alleged to have been furnished or to be furnished, or for, StayWell at the Occupied Area or for or by reason of any change, alteration or addition by StayWell, or the cost or expense thereof, or any contract relating thereto, or against StayWell or the City by reason of such work or contract of StayWell, StayWell shall cause the same to be cancelled and discharged of record, by bond or otherwise, at the election and expense of StayWell, within ninety (90) days after having been requested in writing so to do by the City. StayWell shall defend the City, at its sole cost and expense, any action, suit or proceeding which may be brought thereon or for the enforcement of such lien, liens, or orders, and StayWell shall pay any damage and discharge any judgment entered therein and save harmless the City from and indemnify it against any claim, liability, damage or costs, including reasonable attorney's fees resulting therefrom.
15. The City shall be responsible for custodial services and garbage removal. StayWell shall be solely responsible for contracting with, and payment of, a licensed contractor for removal of bio-hazardous waste from SBHC and shall hold the City harmless and indemnify it from any liability therefrom.
16. StayWell shall be solely responsible for all changes associated with telephone lines, information technology services, and any security system located within and serving the SBHC.
17. The City may terminate this Occupancy Agreement at any time for the convenience of the City, upon a ninety (90) day written notice to StayWell.
18. StayWell shall be in default under this Occupancy Agreement if StayWell has failed to perform of any terms, covenant or conditions set forth in said Agreement and such default has not been cured within sixty (60) days after written notice by City to StayWell and to HRSA, specifying such default.
  - 18.1 If StayWell shall be in default under this Occupancy Agreement and has not cured said default within sixty (60) days, the City at its option may terminate this Occupancy Agreement upon written notice to StayWell, and upon such termination, StayWell shall surrender the Occupied Spaces and all improvements located thereon to City.
  - 18.2 In the event StayWell shall be in default under the HRSA grant, or the HRSA grant is terminated, or if StayWell vacates the Occupied Space before the end of the term

of the Occupancy Agreement, HRSA shall have the right to designate a replacement for StayWell for the balance of the Agreement term, subject to the approval by the City of Waterbury which approval shall not be unreasonably withheld.

- 18.3 HRSA may intervene to ensure that the default is eliminated by StayWell HealthCare, Inc. or another recipient named by HRSA.
  - 18.4 The City shall inform HRSA of any default by StayWell Health Care, Inc. or another recipient named by HRSA. HRSA shall have sixty (60) days from the date of the property owner's notice of default in which to attempt to eliminate the default, and the property owner will delay exercising remedies until the end of the 60-day period.
19. Insurance Requirements.
- 19.1 StayWell shall not commence occupancy or operation of the SBHC under this Agreement until all insurance required under this Section 19 has been obtained by StayWell and such insurance has been approved by the City. Staywell shall not allow any contractor or subcontractor to commence work on the Occupied Area until all insurance required of any such contractor or subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.
  - 19.2. At no additional cost to the City, the StayWell shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the StayWell's obligations under this Occupancy Agreement, whether such obligations are the StayWell's or its contractor's or subcontractor's or person or entity directly or indirectly employed by StayWell or its contractor or subcontractor, or by any person or entity for whose acts StayWell or its contractors or subcontractors may be liable.
  - 19.3. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Agreement and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.
  - 19.4. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by StayWell:



19.4.1 General Liability Insurance: \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate and \$2,000,000.00 Products and completed operations aggregate

Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

19.4.2 Automobile Liability Insurance: \$1,000,000.00 combined single limit (CSL)

Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including all owned and hired autos.

19.4.3 Workers' Compensation: Statutory Limits within the State of Connecticut:

Employers' Liability:

EL Each Accident \$500,000.00

EL Disease Each Employee \$500,000.00

EL Disease Policy Limit \$500,000.00

StayWell shall comply with all State of Connecticut statutes as it relates to workers' compensation.

19.4.4 Excess/Umbrella Liability Insurance: Excess or Umbrella insurance coverage that follows form or sits over General Liability, Automobile Liability and Workers Compensation insurances. \$1,000,000.00 Each Occurrence and \$1,000,000.00 Aggregate.

19.4.5 Professional/Medical Liability/ Errors and Omissions Insurance: Medical Professional Liability \$1,000,000.00 each claim. \$1,000,000.00 aggregate limit.

Professional liability (also known as, errors and omissions) insurance providing coverage to StayWell.

19.4.6 Abuse/Molestation Liability: \$1,000,000. Per occurrence/\$1,000,000 Aggregate 9 applicable to Contractors working directly with minors)

19.4.7 In addition, StayWell shall maintain Property Insurance for the Full Replacement Value of all Contents and Improvements and Betterments located on or about the Occupied Area.

19.5. Failure to Maintain Insurance: In the event StayWell fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and invoice StayWell for the cost of said insurance.

- 19.6. Cancellation: The City of Waterbury shall receive written notice of cancellation from StayWell at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.
- 19.7. Certificates of Insurance: StayWell's General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City and its Board of Education as additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under StayWell's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time StayWell executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: "The City of Waterbury and the Waterbury Board of Education are listed as additional insured by Endorsement on all policies except Workers Compensation and Medical Professional Liability and include a waiver of subrogation on all lines of coverage except Professional Liability". StayWell must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.
- 19.8. No later than thirty (30) calendar days after StayWell's receipt, StayWell shall deliver to the City a copy of StayWell's insurance policies, endorsements, and riders.
20. Stay Well shall indemnify, defend, and hold harmless the City and its boards, the City's Board of Education, commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. provided that any such claims, suits, damages, losses, judgments, costs or expenses (a) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the services itself) including the loss of use resulting there from, and (b) is caused in whole or in part by any willful or negligent act or omission of employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.
- 20.1 In any and all claims against the City or any of its boards, agents, employees or officers by Staywell or any employee of the Stay Well, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 18.1, above, shall not be limited in any way by any limitation on the amount or type of

damages, compensation or benefits payable by or for Stay Well or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

- 20.2 StayWell understands and agrees that any insurance required by this agreement, or otherwise provided by StayWell, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City, and the Waterbury Board of Education as provided in this Agreement.
21. Stay Well (which shall be a "Person" as the term is defined in Section 38 of the City's Code of Ordinances) shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc, whether or not they are expressly stated in this Agreement, including but not limited to the following:
  - 21.1 It shall be a material breach of this Agreement, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.
  - 21.2 It shall be a material breach of this Agreement, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.
  - 21.3 It shall be a material breach of this Agreement and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime Consultant/Vendor or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.
  - 21.4 The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

- 21.5 Upon a showing that a subcontractor made a kickback to the City, a prime Consultant/Vendor or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.
- 21.6 It shall be a material breach of this Agreement and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City Contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection F, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection f shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.
- 21.7 StayWell hereby expressly represent that he has complied with those sections of the City's Code of Ordinances requiring that said Person has (1) delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owed to the City; (2) filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; (3) delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and (4) filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 21.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances for a Person
- 21.8 The definitions set forth in the City's Code of Ordinances shall be the primary Source for interpretation of the forgoing subsections 21.1-21.7.
- 21.9 StayWell is hereby charged with the requirement that they shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled " Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.
- 21.10 StayWell hereby acknowledges receipt of a copy of the Chapters 38 and 40 of

City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: <http://www.waterburyct.org/content/9569/9605/9613/default.aspx> click on the link entitled "City of Waterbury Code of Ordinances, current to 12/31/2015" and Click on Administration and Chapters 38 and 39].

- 21.11 StayWell is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's "Ordinance Concerning the Hiring of Waterbury Residents" and the State of Connecticut Legislature's Special Act No. 01-1.
- 21.12 Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38 and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.
- 21.13 Interest of City Officials. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the project, to which this Agreement pertains, shall have any personal interest, direct or indirect, in this Lease.
- 21.14 Prohibition Against Contingency Fees. StayWell hereby represents that it has not retained anyone to solicit or secure the Occupancy Agreement with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.
- 22. During the term of this Agreement, except as may otherwise be set forth herein, neither party may assign their rights and obligations hereunder and the City shall not transfer the Occupied Area or use said Occupied Area for a non-grant-related purpose without the written approval of HRSA whether or not the grant support has ended.
- 23. The City of Waterbury, Waterbury Public Schools and StayWell Health Center, Inc. agree not to sublease, assign, or otherwise transfer the property, or use the property for a non-grant-related purpose(s) without the written approval from the HRSA at any time during the term of the Agreement, whether or not grant support has ended.

24. The property owner shall accept payment of money or performance of any other obligation by HRSA's designee, for the recipient, as if such payment of money or performance had been made by the recipient.
25. Staywell shall comply with all the requirements of the Health Insurance Portability and Accountability Act of 1996, (HIPAA), as amended. Staywell is required to safeguard the use, publication, and disclosure of information of all students who receive services by the SBHC in accordance with all applicable Federal and State laws regarding confidentiality, which includes but is not limited to HIPAA, more specifically with the Privacy and Security Rules at 45 C.F.R. Parts 160 and 164, pursuant to the terms of this Agreement.
26. Staywell shall comply with the Student Data Privacy Special Terms and Conditions attached hereto as Exhibit B and made a material part hereof.
27. Staywell shall provide to the City on a quarterly basis, reports, detailing the number of students signed up to receive the services from the SBHC, the number and types of student visits to the SBCH and Staywell's billing for said visits.
28. Staywell shall collaborate with the administrators and staff of Wilby High School and North End Middle School with regard to the support and treatment of their respective students. In addition, Staywell shall support the schools as needed with Health Education, supplementation and supports.

Signed, sealed and delivered in the presence of:

(Signature pages follow)

THE CITY OF WATERBURY

By \_\_\_\_\_  
Neil M. O'Leary, Mayor

Date: \_\_\_\_\_

STAYWELL HEALTH CARE INC.

By \_\_\_\_\_

Its \_\_\_\_\_, duly authorized

Date: \_\_\_\_\_

STATE OF CONNECTICUT

COUNTY OF NEW HAVEN

} ss. Waterbury

On this the \_\_\_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned officer, personally appeared Neil M. O'Leary, known to me or satisfactorily proven to be the person whose name is subscribed herein who acknowledged himself to be the Mayor of the City of Waterbury, a Municipal Corporation, and that he as such Mayor executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as its Mayor.

In Witness Whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Commissioner of the Superior Court  
Notary Public  
My Commission Expires

STATE OF CONNECTICUT)  
)  
COUNTY OF NEW HAVEN)

ss: Waterbury

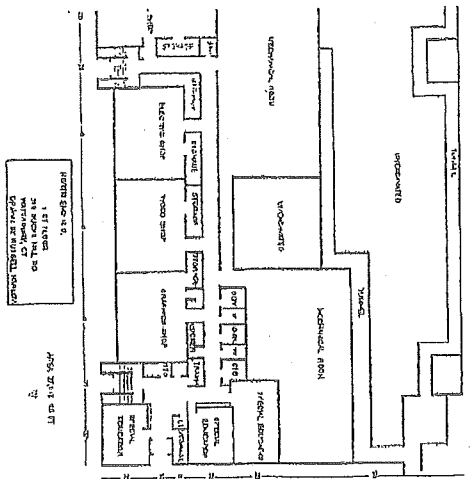
On this the \_\_\_\_\_ day of \_\_\_\_\_, 2019, before me the undersigned officer, personally appeared, \_\_\_\_\_, known to me or satisfactorily proven to be the person whose name is subscribed herein who acknowledged himself to be the \_\_\_\_\_ of StayWell Health Care, Inc. a Connecticut non-stock corporation, and that he, as such \_\_\_\_\_, being duly authorized so to do, executed the foregoing instrument for the purposes herein contained, by signing the name of the corporation by himself as \_\_\_\_\_.

In Witness Whereof, I hereunto set my hand and official seal.

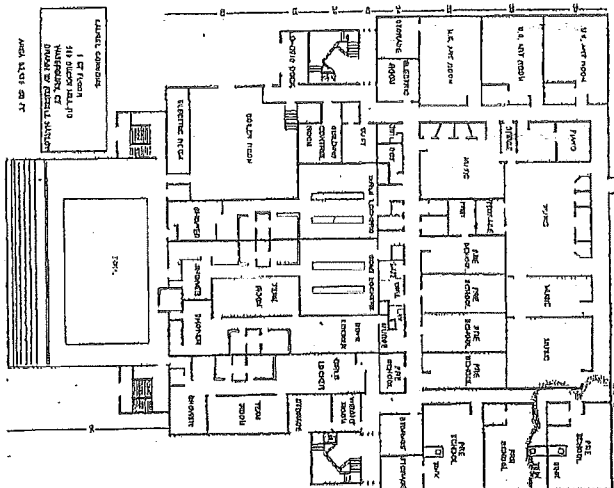
\_\_\_\_\_  
Commissioner of the Superior Court  
Notary Public



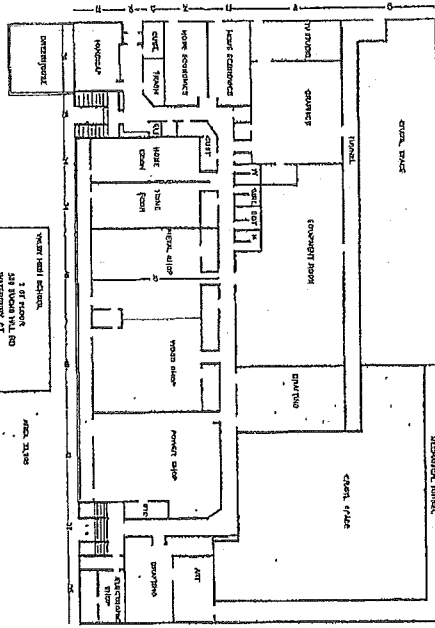
NORTH END  
MIDDLE SCHOOL



CDM MONS



HEALTH  
SUITE 103



WILBY  
HS

**EXHIBIT B**

**STUDENT DATA PRIVACY AGREEMENT  
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit A "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, Staywell.
2. The City's Board of Education ("Board") shall have access to and the ability to delete student data in the possession of Staywell except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by Staywell. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by Staywell within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from Staywell that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. Staywell shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If Staywell receives a request to review student data in Staywell's possession directly from a student, parent, or guardian, Staywell agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. Staywell agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with Staywell, and correct any erroneous information therein.

5. Staywell shall take actions designed to ensure the security and confidentiality of student data.

6. Staywell will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

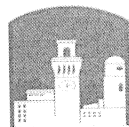
Upon discovery by Staywell of a breach of student data, Staywell shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to Staywell upon expiration of the contract between Staywell and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with Staywell after the expiration of such contract for the purpose of storing student-generated content.

8. Staywell and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

9. Staywell acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.



WATERBURY  
Public Schools  
*Today's Students. Tomorrow's Leaders*

Job #

Posted:

## ESL Facilitator Adult Education

### **General Statement of Duties:** (not limited to those duties listed below)

Holds primary responsibility for Connecticut Competency System (CCS) coordination and staff development within the ESL division. Assist in program planning, development and product dissemination.

### **Specific Examples of Duties:**

- Trains new staff, or arranges for them to attend appropriate sessions including Connecticut Competency System training.
- Plans/provides in-service training; organize teacher workshops and meetings; engages guest speakers.
- Explains and interprets Connecticut Assessment and Reporting System as needed.
- Represents programs and provides input at state facilitator meetings as appropriate.
- Shares communication between Principal and other staff members.
- Acts as liaison with the Bureau of Adult Education and Training Technical Assistant, with the Department of Social Services, and the Department of Labor, as well as the Regional Workforce Development Board.
- Reviews/coordinates/completes forms as needed for data collection/reporting.
- Reviews Bureau data reports for accuracy and program implications.
- Conducts an inventory on testing materials and provides for their security.
- Designs testing procedures and guidelines, and arranges testing dates and sites.
- Administers the appraisal/placement testing/student placement.
- Prepares class profiles from pre-tests.
- Evaluates Assessments.
- Attends mandatory annual and two regional meetings sponsored by the CT State Department of Education (CSDE).
- Reviews/coordinates/completes forms as needed for test data collection/reporting.
- May teach on ESL instruction.
- Performs other duties as required by the Adult Education program Principal.

**Qualifications:** BA degree. Certification preferred. Prior experience with CASAS standardized testing, program operations and a working knowledge of CASAS competencies. Must attend 6-hour training class and obtain CCS certification. Experience in an urban school district and/or a multi-cultural environment preferred.

**Work Year/Hours of Work:** Monday – Friday, July – June; 8:00 a.m. – 1:00 p.m.

**Salary & Benefits:** \$32.00 per hour. No benefits.

**Note:** This is a non-union, part-time; grant funded position that exists as long as funds are available.

**Application Process:** Applications and additional required documents must be submitted electronically under the Adult Education tab at:  
<http://www.applitrack.com/waterbury/onlineapp/default.aspx>.

**CLOSING DATE:**

An Equal Opportunity Employer- M/F/D/V

## Organization

- a) The Board of Education shall consist of the Mayor and ten elected members. Six members shall constitute a quorum. The Mayor is the Chairman Ex-Officio of the Board. The members of the Board shall elect, by majority vote, a President, Vice-President, and Secretary.
- b) The organizational meeting of the Board shall be held at such time as the Mayor may direct or on December 1<sup>st</sup> of each odd numbered year. The meeting shall be called to order by the Chairman. Before acting, the members shall be duly sworn to the faithful performance of the duties of their office as prescribed by law. The Board shall proceed to elect by roll call by a majority of its members, present and absent, a President, Vice President, and Secretary.
- c) The Board may allow student representatives to the Board of Education consistent with Corporation Counsel's opinion of December 31, 2018 and Board policy.

## Public Meetings

- a) All meetings of the Board of Education shall be open to the public with the exception of executive sessions (cf. 9320 – Meetings)
- b) All meetings of the Board shall be held at its office or at any other place designated by a majority vote of the Board.
- c) The Board shall hold its regular meetings on the third Thursday of each month. The President of the Board shall have the discretion to reschedule meetings under the above formula if conflicts arise.
- d) All meetings shall be held at 6:30 p.m. or at any other time designated by the majority vote of the Board. Committee meetings shall be held at 5:30 p.m., unless otherwise designated by the Chairman.
- e) Special meetings may be called and held whenever requested in writing by any three members. The written request shall contain a description of the matters to be considered, and shall be sent to the President of the Board with a copy to the Clerk of the Board. No business shall be transacted at such special meeting other than that specified in the call.
- f) Citizens are encouraged to submit prepared written statements to the Commissioners. Comments by an individual shall be limited to a maximum of five (5) minutes. Commissioners believe that this will permit wider participation while also expediting the business of the meeting.
- g) Commissioners may respond to the concerns and/or comments of public speakers only with the permission of the Chair and **without debate**.
- h) Smoking will not be permitted in any room in which a meeting of the Board of Education is being conducted (cf. 1331 – Smoking in School Facilities).
- i) During meetings of the Board of Education, all cellphones or other electronic communication devices shall be turned off or changed to a silence mode.



# COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

# #11

**WORKSHOP:** Thursday, March 7, 2019 (Bucks Hill School)  
**BOARD MEETING:** Thursday, March 21, 2019

TO THE BOARD OF EDUCATION  
 WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
T. Gradowski	Maloney café: Thurs., Mar. 21 <sup>st</sup> 5:00-8:30pm (Family Bingo Night)
Park Dept.	Kennedy pool: May 18 <sup>th</sup> & 19 <sup>th</sup> 8am-5pm (Lifeguard Cert. Training)
V. Cuevas	Kennedy aud. & cafe.: Thurs., June 27 <sup>th</sup> 8:00am-12:30pm (summer staff orientation) Kennedy pool: Thurs., June 27 <sup>th</sup> 12:00-3:00pm (Lifeguard training) Kennedy pool: July 1 <sup>st</sup> thru Aug. 9 <sup>th</sup> Mon. thru Fri. 8:30am-3:00pm (Learn to Swim Program) Sprague gym: June 27 <sup>th</sup> thru Aug. 9 <sup>th</sup> Mon. thru Fri. 9am - 3pm (summer camp program)
M. Rocco	W. Cross gym & café: Sat., May 18 <sup>th</sup> 5:00-10:00 pm (PTA Murder/Mystery dinner - family event)
R. Moffo	Generali aud., gym, café: Thurs., Mar. 21 <sup>st</sup> 3:30-7:30 pm (Family Reading night/Family Science night) (snowdate: 3/28/10)
R. McDonald	Kennedy gym: Monday, Mar. 4 <sup>th</sup> 5:30-9:00 pm (boys' basketball tournament) (snow date: 3/5/19)
Dr. E. Brummitt	Wilby aud.: Fri., May 17 <sup>th</sup> & Fri., May 31 <sup>st</sup> 7-10 pm (joint performances for dance team, drum, concert band)
H. Doolan	Wilby aud.: 3/11 - 3/14 rehearsals 3/15 performance at 7:00pm-10pm (spring musical)
S. Purcaro	Rotella comm./art rms.: Fri., Mar. 8 <sup>th</sup> prof. dev.- visual arts-all day
L. Lombardi	Rotella comm. rm.: 4/4-4/12 all day (Book Fair)
K. Effies	WAMS apron stage: 6/6 & 6/7 5-9 pm (Alumni Show)
M. Bergin	Sprague gym: Tues., Apr. 9 <sup>th</sup> 5:30-7:00 pm (Family Night)
M. Rocco	W. Cross gym: Fri., Apr. 5 <sup>th</sup> 3-7pm (set-up) & Sat., Apr. 6 <sup>th</sup> 7am-9pm (breakfast with Easter Bunny & spring craft fair/auction)

C. Anderson	Career Academy café: Fri., Mar. 29 <sup>th</sup> 6-10pm (Spring Dance)
N. Vaughan	Kennedy aud.: Wed., May 22 <sup>nd</sup> 5:00-8:00 pm (Superintendent's Student Awards)
P. Sterling	WAMS apron stage: Tues., May 21 <sup>st</sup> 8am-3pm and Wed., May 22 <sup>nd</sup> 9am-9pm (Band & Orchestra concert)
C. Damore	Reed café: Thurs., Mar. 21 <sup>st</sup> 5-7 pm (Family Stem Night)
R. Henry	Rotella aud.: Sat., May 11 <sup>th</sup> 9:00 am-12:30 pm (Gettysburg Address contest)

Approved

\_\_\_\_\_  
Jason Van Stone

\_\_\_\_\_  
Dr. Verna D. Ruffin  
Superintendent of Schools



*Book*

FEB 26 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2/25/19

TO: SCHOOL BUSINESS OFFICE

FROM: Maloney School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney School

☐ Auditorium    ☐ Gymnasium    ☐ Swimming Pool    ☒ Café/Rooms

DATES REQUESTED: March 21<sup>st</sup>

FROM: 5:00 am/pm    TO: 8:00 am/pm

Snow Date: March 28<sup>th</sup>

FOR THE FOLLOWING PURPOSES:

Family Book Bingo Night

Terri Grabowski  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Fax to Sandy 8032

FEB 25 2019

## SCHOOL PERSONNEL USE ONLY

DATE: 2-25-2019

TO: SCHOOL BUSINESS OFFICE

FROM: Bureau of Recreation - Victor Cuevas

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☐ Auditorium    ☐ Gymnasium    ☒ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: May 18<sup>th</sup> and 19<sup>th</sup>, 2019

FROM: 8:00 @am/pm TO: 5:00 am/pm

FOR THE FOLLOWING PURPOSES:

Lifeguard Training Certification Course

Victor Cuevas  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

FEB 25 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2-25-2019

TO: SCHOOL BUSINESS OFFICE

FROM: Bureau of Recreation - Victor Cuevas

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Cafe/Rooms

DATES REQUESTED: June 27, 2019

FROM: 8:00 AM am/pm TO: 12:30 am/pm

FOR THE FOLLOWING PURPOSES:

Staff orientation

Victor Cuevas  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

FEB 25 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2-25-2019

TO: SCHOOL BUSINESS OFFICE

FROM: Bureau of Recreation - Victor Curvas

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☐ Auditorium    ☐ Gymnasium    ☒ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: June 27, 2019

FROM: 12:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Lifeguard training

Victor Curvas  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

Book

FEB 25 2019

## SCHOOL PERSONNEL USE ONLY

DATE: 2-25-2019

TO: SCHOOL BUSINESS OFFICE

FROM: Bureau of Recreation - Victor Cuevas

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☐ Auditorium    ☐ Gymnasium    ☒ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: July 1 - August 9, 2019 Monday - Friday

FROM: 8:30 (am/pm) TO: 3:00 (am/pm)

FOR THE FOLLOWING PURPOSES:

Learn To Swim Program

Victor Cuevas  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

Look

FEB 25 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2-25-2019

TO: SCHOOL BUSINESS OFFICE

FROM: Bureau of Recreation - Victor Cuevas

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague

☐ Auditorium    ☒ Gymnasium    ☐ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: June 27 - August 9, 2019 Monday - Friday  
FROM: 9:00 (am/pm) TO: 3:00 am(pm)

FOR THE FOLLOWING PURPOSES:

Summer Program

Victor Cuevas  
APPLICANT

.....

Please note the following provisions:  
When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

*Hook*

FEB 25 2019

## SCHOOL PERSONNEL USE ONLY

DATE: 2/22/19

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐

Auditorium

☒

Gymnasium

☐

Swimming Pool

☒

Café/Rooms/Library

DATES REQUESTED: Saturday, May 18, 2019 from 5:00 - 10:00PM (this includes set up/clean up time plus event.

FOR THE FOLLOWING PURPOSES:

PTA - Murder/Mystery Dinner family event.

Margaret Rocco

APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

FEB 22 2019

DATE: 2-20-19

TO: SCHOOL BUSINESS OFFICE  
FROM: Rosie Moffo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Generali

☒ Auditorium ☒ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: March 21st 2019

FROM: 3:30 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES: \* SNOWDATE March 28th  
3:30-7:30

Family Reading Night  
Family Science Night - Wizards Lab

Rosie Moffo  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:  
When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

Cancel T. LATT



FEB 22 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2/22/19

TO: SCHOOL BUSINESS OFFICE

FROM: R. McDonald - WCA

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: March 4, 2019

FROM: 5:30 am/pm TO: 9 am/pm

FOR THE FOLLOWING PURPOSES:

Boys Basketball Tournament Game

R. McDonald  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

FEB 22 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2/22/19

TO: SCHOOL BUSINESS OFFICE

FROM: DR. BRUMMITT

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WILBY H-S

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Cafeteria/Rooms

DATES REQUESTED: 5/17/19 and 5/31/19

FROM: 7:00 am/pm TO: 10:00 am/pm

FOR THE FOLLOWING PURPOSES:

Joint spring performance for the  
dance team, drum line, and  
concert band.

Dr. Eric Brummitt  
Ms. Jillian Funn  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements must be made in person at the police and fire headquarters.

FEB 22 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2-1-19

TO: SCHOOL BUSINESS OFFICE

FROM: Heidi Doolan (music teacher - W.Lby)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: W.Lby

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED:

3/15/19

FROM:

7<sup>00</sup>

am/pm

TO:

9 30

am/pm

FOR THE FOLLOWING PURPOSES:

Spring Musical

Heidi Doolan  
APPLICANT

I also need to make sure the auditorium is not used the whole week

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

3/10-3/15

to set  
up the  
back drop  
props.

3/11-3/14 Rehearsals

FEB 20 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2/19/19

TO: SCHOOL BUSINESS OFFICE

FROM: Stefanie Porcari

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms Art Room

DATES REQUESTED: 3/8/19 whole day X Community Room -

FROM: \_\_\_\_\_ am/pm TO: \_\_\_\_\_ am/pm

FOR THE FOLLOWING PURPOSES:

Professional Development  
for Visual Art teachers

[Signature]  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

FEB - 7 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2/7/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Lauran Lombardi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

Community Room

DATES REQUESTED: April 4<sup>th</sup> - 12<sup>th</sup>

FROM: all day am/pm TO: all day am/pm

FOR THE FOLLOWING PURPOSES:

Book Fair - room must remain locked

[Signature]  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

FEB - 6 2019

*Back*SCHOOL PERSONNEL USE ONLYDATE: 2-5-19

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

*\*Apron Stage*DATES REQUESTED: 6/6/19 5p (Tech) 6/7/19 7pFROM: 5 am/pmTO: 9 am/pmFOR THE FOLLOWING PURPOSES:Tech Rehearsal & Performance  
Alumni Show  
APPLICANT  
for Lauren EliasPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*[Handwritten signature]*

FEB - 5 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2/5/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague School

☐ Auditorium    ☒ Gymnasium    ☐ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: 4/9/2019

FROM: 5:30 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Indian Rock - Family Night  
Exploring Animal Kingdoms

Maureen Bergin  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

FEB 26 2019

*Book*

## SCHOOL PERSONNEL USE ONLY

DATE: 2/22/19

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool  
☐ Café/Rooms/Library

DATES REQUESTED: Friday, April 5<sup>th</sup>, 2019 from 3-7PM (set up) & Saturday, April 6, 2019 from 7a.m - 9p.m.

FOR THE FOLLOWING PURPOSES:

PTA - Breakfast with the Easter Bunny, Spring Craft Fair & Quarter Auction.

Margaret Rocco

APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



SCHOOL PERSONNEL USE ONLY

FEB 27 2019

DATE: 2/27/19

TO: SCHOOL BUSINESS OFFICE

FROM: Catherine Anderson WCA

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium    ☐ Gymnasium    ☐ Swimming Pool    ☒ Café/Rooms

DATES REQUESTED: 3/29/19FROM: 6:00 am/pm TO: 10:00 am/pmFOR THE FOLLOWING PURPOSES:PBIES Spring Dance

C. Anderson  
APPLICANT

\*\*\*\*\*

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

FEB 27 2019

## SCHOOL PERSONNEL USE ONLY

DATE: February 27, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: Nancy Vaughan

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☒ Auditorium    ☐ Gymnasium    ☐ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: Wednesday, May 22, 2019

FROM: 5 pm TO: 8 pm

### FOR THE FOLLOWING PURPOSES:

Superintendent's Student Awards - **EVENT WILL BEGIN AT 6 PM** -  
EARLIER START TIME TO INCLUDE SET-UP.

  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

FEB 27 2019

SCHOOL PERSONNEL USE ONLYDATE: 2-20-19

TO: SCHOOL BUSINESS OFFICE

FROM:

Phillip Sterling  
Mary Case

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

WAMS/Palace

Auditorium



Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED:

May 22, 20195-21-19  
5-22-19

FROM:

8:00  
9:00am/pm  
am

TO:

3:00  
9:00am/pm  
pm

FOR THE FOLLOWING PURPOSES:

Band & Orchestra ConcertPhillip E. Sterling  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

to. Sandy SBO

MAR - 1 2019

SCHOOL PERSONNEL USE ONLY

DATE:

2/28/19

TO: SCHOOL BUSINESS OFFICE

FROM:

Reed Elementary (Cristina Damore  
parent liaison)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Reed Elementary

☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED:

3/21/19

FROM:

5:00

am/pm

TO:

7:00

am/pm

FOR THE FOLLOWING PURPOSES:

Family Stem night

C. Damore

APPLICANT

\*\*\*\*\*

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

C:\Users\lmcas\and\Documents\SCHOOL reservation form.doc

MAR - 1 2019

SCHOOL PERSONNEL USE ONLY

DATE: 2-27-19

TO: SCHOOL BUSINESS OFFICE

FROM: Robin Henry

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Sat. May 11

FROM: 9 am/pm

TO: 12:30 am/pm

FOR THE FOLLOWING PURPOSES:

Veterans Gettysburgh  
Addr Contest for Wthy  
Schools 5th gr ONLY

Robin Henry  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

**COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES****WORKSHOP: Thursday, March 7, 2019 (Bucks Hill School)****BOARD MEETING: Thursday, March 21, 2019****TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT****LADIES AND GENTLEMEN:**

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

**GROUP****FACILITIES AND DATES/TIMES****REQUESTING WAIVERS:**

T. Zimmerman Foundation	Wilby gym & cafe: 7/29-8/9/19 Mon. thru Fri. 7am-5pm
Ta'Quan Zimmerman	(anti bullying basketball camp) (\$9,240.)
Hoops 4 Life	Reed gym: 4/7, 4/14, 5/25 9am-1pm (\$630.)
D. Fryer	West Side gym: 4/7, 4/14, 5/25 9am-1pm (\$630.)
	Kennedy gym: 4/7, 4/14, 5/25 9am-1pm (\$630.)
A13 Leadership Academy	Crosby gym: June 24 <sup>th</sup> -28 <sup>th</sup> 10:00am – 4:00pm and
Anthony Ireland	July 2 <sup>nd</sup> & 3 <sup>rd</sup> 10:00am – 2:00pm (\$1,890.)
	Rotella gym: June 27 <sup>th</sup> & 28 <sup>th</sup> 10:00am – 4:00pm (\$588.)
	(basketball and mentorship clinic)

**GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:**

Girl Scouts of CT.	NEMS café: Fri., Apr. 26 <sup>th</sup> 4:00-9:00 pm
C. Roy	(special adult & scout dance)

Our Lady of Mt.Carmel Sch. Tinker gym: Thurs., May 9<sup>th</sup> 6:00-8:00 pm (rehearsal)  
S. Klemeshcfsky

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State of CT. Crosby aud.: Thurs., Mar. 21<sup>st</sup> 6:00-9:00 pm

Rep. Stephanie Cummings (public forum re: transportation/tolls)

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Neighborhood Housing Services Reed gym: Tues., Mar. 5<sup>th</sup> & Tues., Mar. 12<sup>th</sup> 6-8pm  
K. Taylor (basketball games)

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Hoops 4 Life Kennedy gym: Mar.-May weekdays 5:00-9:00 pm

D. Fryer West Side gym: April – May weekdays 4:30-9:00pm

Reed gym: April – May weekdays 4:30-9:00pm  
(basketball program)

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**MONIES COLLECTED TO DATE:**

**\$ 22,342.65**

**Approved:**

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**Jason Van Stone**

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**Dr. Verna D. Ruffin**  
**Superintendent of Schools**

**These activities are completed and have been billed:**

Triple Threat Dance  
Taft School

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

FEB 20 2019

APPLICANT Tai Quan Zimmerman NAME OF ORGANIZATION Tai Quan Zimmerman Foundation  
ADDRESS 109 Bucks Hill Rd Waterbury CT 06704 TELEPHONE # 203-514-9473  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Wilby High DATES 7/29 - 8/2 & 8/5 - 8/9 ROOM(S) Gym - Basketball  
OPENING TIME 7am CLOSING TIME 5pm PURPOSE Anti-Bullying Campaign  
ADMISSION (if any) \$100 - per CHARGE TO BE DEVOTED TO Cost of camp  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 200  
SIGNATURE OF APPLICANT [Signature] DATE February 20, 2019

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Daryl Zimmerman; Tai Quan Zimmerman - 109 Bucks Hill Rd 203 514 9473  
In the event that the Board of Education should need to resort to legal proceedings to collect  
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's  
fees and court costs associated with said proceedings. DZ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service per cust. (\$240)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

(A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE))

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH  
DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:  
A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE  
DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS  
WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE  
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Tai Quan Zimmerman

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: enym 1 Cafe (Wilby High School)

DATE(S): 7/29 - 8/2

TIMES: 7am - 5pm

DATE(S): 8/5 - 8/9

TIMES: 7am - 5pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

Feb. 20, 2019  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_  
Building Usage Fees

\$ 9240  
Custodial Fees

\$ \_\_\_\_\_  
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# FEB 1 2019

APPLICANT Deneen Fryer NAME OF ORGANIZATION HoopsyLife, Inc.

ADDRESS 232 N. Elm Street Wtby CT 06702 TELEPHONE # (203) 575-4340  
(street) (city) (state) (zip code) (203) 232-4578

SCHOOL REQUESTED Johnston REC DATES see attachment ROOM(S) 6 pm

OPENING TIME 9am CLOSING TIME 1pm PURPOSE basketball games

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20

SIGNATURE OF APPLICANT Deneen Fryer DATE 2/29/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Deneen Fryer (203) 232-4578 Dave Clay (203) 482-1532 Kenny Green (203) 597-7652

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (DF) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (#630.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ✓ YES \_\_\_\_\_ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with application for Building Permit)

APPLICANT/ORGANIZATION: Hoops4Life, Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Johnston Reed

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): 4/7

TIMES: 9AM - 1pm

DATE(S): 4/14

TIMES: "

DATE(S): 5/25

TIMES: 11

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

1/28/19  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_  
Building Usage Fees

\$ 630.  
Custodial Fees

\$ \_\_\_\_\_  
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

FEB 1 2019

APPLICANT

*Book*  
Doreen Fryer

NAME OF ORGANIZATION

HoopseyLife, Inc.

ADDRESS

232 N. Elm Street Wby Ct 06702

TELEPHONE #

(203) 575-4340

SCHOOL REQUESTED

West Side Middle

DATES

see attachment

ROOM(S)

6 gym

OPENING TIME

9am

CLOSING TIME

1pm

PURPOSE

basketball games

ADMISSION (if any)

N/A

CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS

20

CHILDREN

20

SIGNATURE OF APPLICANT

Doreen Fryer

DATE

1/29/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Doreen Fryer (203) 232-4578 Dave Clay (203) 482-1532 Kenny Green (203) 597-7651

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR plus 1 HR SERVICE (\$630.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with State Building Permit)

APPLICANT/ORGANIZATION: Hoops4Life, Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: West Side Middle

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): 4/7

TIMES: 9am - 1pm

DATE(S): 4/14

TIMES: " "

DATE(S): 5/25

TIMES: " "

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

1/20/19  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_

\$ 030.

\$ \_\_\_\_\_

Building Usage Fees

Custodial Fees

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# FEB 1 2019

APPLICANT Neneen Fryer NAME OF ORGANIZATION Hoops4Life, Inc.  
ADDRESS 232 N. Elm Street Wtby CT 06702 TELEPHONE # (203) 575-4340  
(street) (city) (state) (zip code) (203) 232-4578  
SCHOOL REQUESTED Kennedy High DATES see attachment ROOM(S) 6pm  
OPENING TIME 9AM CLOSING TIME 1pm PURPOSE basketball games  
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20  
SIGNATURE OF APPLICANT Neneen Fryer DATE 1/29/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Neneen Fryer (203) 232-4578 Dave Day (203) 482-1532 Kenny Green (203) 597-7650  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (DP) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/hr plus 1 hr service (#630.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with State Building Permit)

APPLICANT/ORGANIZATION: Hoops4Life, Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Kennedy  
Quincy High

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): 4/7

TIMES: 9 AM - 1 PM

DATE(S): 4/14

TIMES: " "

DATE(S): 5/25

TIMES: " "

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

1/28/19  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

630.  
Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_

Clerk, Board of Education

FEB 28 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Anthony Ireland NAME OF ORGANIZATION AI 3 Leadership Academy  
ADDRESS 526 Woodtick Road Waterbury CT 06705 TELEPHONE # 203-768-0933  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Croft DATES June 24-28, July 1-3 ROOM(S) Gymnasium's  
OPENING TIME 10 a.m CLOSING TIME 4 p.m PURPOSE Basketball & Mentorship Teaching Clinic  
ADMISSION (if any) \$ 150 CHARGE TO BE DEVOTED TO Parent / Guardian  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 100  
SIGNATURE OF APPLICANT [Signature] DATE 2/27/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Anthony Ireland, 526 Woodtick Road, 203-768-0933

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AI (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (\$1890)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with case of Building Permit)

APPLICANT/ORGANIZATION: Anthony Ireland ; AI 3 Leadership Academy

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Crosby High School

DATE(S): (Crosby) June 24-28<sup>th</sup>

TIMES: 10 a.m. - 4pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): (Crosby) July 2-3<sup>rd</sup>

TIMES: 10 a.m. - 2pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

2/27/19

Date

[Signature]

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_

Building Usage Fees

\$ 1890.

Custodial Fees

\$ \_\_\_\_\_

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST \_\_\_\_\_

Clerk, Board of Education

FEB 29 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT: Anthony Ireland NAME OF ORGANIZATION: AI 3 Leadership Academy  
ADDRESS: 526 Woodtick Road Waterbury CT 06705 TELEPHONE # 203-768-0933  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED: Rotella DATES June 24-28, July 1-3 ROOM(S) Gymnasium's  
OPENING TIME 10a.m CLOSING TIME 4 p.m PURPOSE Basketball & Mentorship Teaching Clinic  
ADMISSION (if any) \$ 150 CHARGE TO BE DEVOTED TO Parent / Guardian  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 100  
SIGNATURE OF APPLICANT: [Signature] DATE 2/27/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Anthony Ireland, 526 Woodtick Road, 203-768-0933  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AI (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (7588)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ☒ YES \_\_\_\_\_ NO

PLEASE READ THE FOLLOWING CAREFULLY OK

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-2210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

USE OF SCHOOL FACILITIES  
WAIVER REQUEST

(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Anthony Ireland : AI 3 Leadership Academy

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Rotella Magnet School

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): (Rotella) June 24-28th

TIMES: 10 am - 4pm

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

2/27/19

Date

[Signature]

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_

Building Usage Fees

\$ 588.

Custodial Fees

\$ \_\_\_\_\_

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST \_\_\_\_\_

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

Case # 0375088

9/20 - emailed  
to Lydia

CONTRACT# FEB 11 2019

APPLICANT Carole Ray NAME OF ORGANIZATION Girl Scouts of Wthby  
ADDRESS 4 Mountain Laurel Dr. Wthby CT 06704 TELEPHONE # 203-510-0082  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED North End Middle School DATES 4/26/19 ROOM(S) Cafeteria  
OPENING TIME 4pm CLOSING TIME 9pm PURPOSE Special Adult & me Dance  
ADMISSION (if any) \$15.00 per person CHARGE TO BE DEVOTED TO Cost of supplies  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 100  
SIGNATURE OF APPLICANT Carole M Ray DATE 9/20/18  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$                      INSURANCE COVERAGE                      YES                      NO                     

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE                      SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT

CONTRACT#

FEB 27 2019

APPLICANT Sara Klemeshetsky NAME OF ORGANIZATION Our Lady of Mt Carmel School  
ADDRESS 645 Congress Ave. TELEPHONE # 203-755-6809  
Wtby, CT 06708 (city) (state) (zip code)  
SCHOOL REQUESTED Prinker School ROOM(S) Gymnasium  
OPENING TIME 6 pm CLOSING TIME 8 pm PURPOSE Dress Rehearsal

ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 30SIGNATURE OF APPLICANT Sara Klemeshetsky DATE 2/26/19

PERSON(S) NAME, ADDRESS, & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Sara Klemeshetsky, 30 Tree Hill Rd, Wtby, CT (203) 578-5591  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (SD) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6063 FIRE DEPT. 557-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

FEB-26 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT State Rep. Stephanie Cummings NAME OF ORGANIZATION State of CT  
ADDRESS 300 Capitol Ave Hartford, CT 06106 TELEPHONE # 860-240-8700  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby High DATES 03/21/2019 ROOM(S) Auditorium

OPENING TIME 6:00 P CLOSING TIME 9:00 P PURPOSE Transportation Tolls Public Forum

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50-100 <sup>ADULTS</sup> CHILDREN

SIGNATURE OF APPLICANT Ashley McManis DATE 02-26-2019

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Ashley McManis - 300 Capitol Ave Hartford, CT 06106 860-240-8752

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. N/A (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: N/A

RENTAL FEES: N/A

MISCELLANEOUS FEES: N/A

SECURITY DEPOSIT \$ 100 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

FEB 28 2019

CONTRACT#

APPLICANT Kevin T. Taylor NAME OF ORGANIZATION NHS of Waterbury

ADDRESS 193 Grand St., 3rd fl. Waterbury CT 06702 TELEPHONE # 203.753.1896 ext. 15  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Jonathan Reed DATES 3/5 & 3/12 ROOM(S) Gymnasium

OPENING TIME 6pm CLOSING TIME 7:30pm PURPOSE Basketball

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 20

SIGNATURE OF APPLICANT [Signature] DATE 02/28/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

KEVIN TAYLOR

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KT (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO

PLEASE READ THE FOLLOWING CAREFULLY

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

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IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

hook

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

FEB 1 2019

CONTRACT#

APPLICANT Beneen Fryer NAME OF ORGANIZATION HoopsyLife, Inc.  
ADDRESS 232 N. Elm Street Wby CT 06702 TELEPHONE # (203) 575-4340  
(street) (city) (state) (zip code) (203) 232-4578  
SCHOOL REQUESTED Kennedy High DATES see attachment ROOM(S) 6 pm  
OPENING TIME 5 pm CLOSING TIME 9 pm PURPOSE basketball games  
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20  
SIGNATURE OF APPLICANT Beneen Fryer DATE 1/29/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Beneen Fryer (203) 232-4578 Dave Clay (203) 982-1532 Kenny Green (203) 597-7652

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



Building 1110

Kennedy

SCHOOL/ROOMS REQUESTED:

DATE(S): 3/18 3/19 3/20 3/21 3/25

DATE(S): 3/26 3/27 3/28 3/29 4/1 4/2

DATE(S): 4/3 4/4 4/5 4/7 4/8 4/9 4/10

DATE(S): 4/11 4/12 4/14 4/15 4/17 4/19

DATE(S): 4/22 4/23 4/24 4/25 4/26 4/29

DATE(S): 5/1 5/2 5/3 5/6 5/7 5/8

5/9 5/10 5/13 5/14 5/15 5/16 5/17

5/20 5/21 5/22 5/23 5/24 25

TIMES: 5p 9p

TIMES: 5p 9p

TIMES: 5p 9p

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TIMES: " "

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# FEB 1 2013

look

APPLICANT Neneen Fryer NAME OF ORGANIZATION Hoops4Life, Inc.  
ADDRESS 232 N. Elm Street Wtby CT 06702 TELEPHONE # (203) 575-4340  
(street) (city) (state) (zip code) (203) 232-4578  
SCHOOL REQUESTED West Side Middle DATES see attachment ROOM(S) 6 ym  
OPENING TIME 4:30 p CLOSING TIME 9:00 p PURPOSE basketball games  
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20  
SIGNATURE OF APPLICANT Neneen Fryer DATE 1/29/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Neneen Fryer (203) 232-4578 Dave Clay (203) 482-1532 Kenny Green (203) 597-765

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

SCHOOL/ROOMS REQUESTED:

West Side Middle

DATE(S): ~~3/18~~ ~~3/19~~ ~~3/20~~ ~~3/21~~ ~~3/25~~

DATE(S): ~~3/26~~ ~~3/27~~ ~~3/28~~ ~~3/29~~ ~~4/1~~ ~~4/2~~

DATE(S): ~~4/3~~ ~~4/4~~ ~~4/5~~ ~~4/7~~ ~~4/8~~ ~~4/9~~ ~~4/10~~

DATE(S): ~~4/11~~ ~~4/12~~ ~~4/14~~ ~~4/15~~ ~~4/17~~ ~~4/19~~

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DATE(S): ~~5/1~~ ~~5/2~~ ~~5/3~~ ~~5/6~~ ~~5/7~~ ~~5/8~~

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TIMES: 4:30 p - 9 p

TIMES: 4:30 p 9 p

TIMES: 4:30 p 9 p

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TIMES: " "

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

FEB 1 2019

APPLICANT Neneen Fryer NAME OF ORGANIZATION Hoops4Life, Inc.  
ADDRESS 232 N. Elm Street Wby (street) (city) (state) (zip code) CT 06702 TELEPHONE # (203) 575-4340  
SCHOOL REQUESTED Johnston Rec DATES see attachment ROOM(S) 6 pm  
OPENING TIME \_\_\_\_\_ CLOSING TIME \_\_\_\_\_ PURPOSE basketball games  
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20  
SIGNATURE OF APPLICANT Neneen Fryer DATE 1/29/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Neneen Fryer (203) 232-4578 Dave Day (203) 482-1532 Kenny Green (203) 597-7650

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (DP) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ✓ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

SCHOOL/ROOMS REQUESTED:

Johnston Reed

DATE(S): ~~3/18~~ ~~3/19~~ ~~3/20~~ ~~3/21~~ 3/25

DATE(S): ~~3/26~~ ~~3/27~~ ~~3/28~~ ~~3/29~~ 4/1 4/2

DATE(S): 4/3 4/4 4/5 ~~4/6~~ 4/8 4/9 4/10

DATE(S): 4/11 4/12 ~~4/13~~ 4/15 4/17 4/19

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5/20 5/21 5/22 5/23 5/24 25 5/27 5/29

TIMES: 5pm 9p

TIMES: 5pm 9p

TIMES: " "

TIMES: " "

TIMES: " "

TIMES: " "

# Communications



Packet week ending 3/5/19

## Carrie Swain

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**From:** Robert Goodrich <[rgoodrich@racce.net](mailto:rgoodrich@racce.net)>  
**Sent:** Thursday, February 21, 2019 5:20 PM  
**To:** Dr. Verna D. Ruffin  
**Cc:** ANN SWEENEY; Carrie Swain; CHARLES L. STANGO; CHARLES PAGANO; ELIZABETH BROWN; JUANITA HERNANDEZ; JASON VAN STONE; KAREN HARVEY; THOMAS VAN STONE SR.; CATHY AWWAD; MELISSA SERRANO ADORNO  
**Subject:** RACCE 2/21/2019 BOE ADDRESS  
**Attachments:** 2212019\_RACCE\_BOE\_ADDRESS.pdf

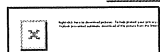
**EXTERNAL MAIL- This email originated from outside the District. Do not click on links or open attachments unless you recognize the sender and know the content is safe.**

D r. Ruffin and BOE Commissioners

Please place this document in the official minutes for the 2/21/2019 BOE meeting.

Regards,

Robert M. Goodrich  
Co-Founder  
R.A.C.C.E.  
Radical Advocates for Cross-Cultural Education  
(203) 597-7456  
[rgoodrich@racce.net](mailto:rgoodrich@racce.net)  
Like us on Facebook: [www.facebook.com/RACCEWtby](https://www.facebook.com/RACCEWtby)  
Twitter: @raccewtby  
Website: [racce.net](http://racce.net)



“The obligation of anyone who thinks of himself as responsible is to examine society and try to change it and to fight it – at no matter what risk. This is the only hope society has. This is the only way societies change...”

~James Baldwin~

Verna Ruffin, Ed.D.  
Superintendent  
Waterbury Public Schools  
235 Grand St.  
Waterbury, CT 06702

February 21, 2019

Dr. Ruffin and Board of Education Commissioners

The school-to-prison pipeline isn't a unicorn. It's a reoccurring and very evident form of oppression here in Waterbury. For some of you, it has grown and become even more destructive force under your watch as Board of Education commissioners and those who steward the school district at it's the highest level. Let me remind you of the facts. Over the last five years, there have been 61,913 suspensions, over 1200 school-based arrests, 17, 559 students suspended, and over 1100 individual students arrested. Through the first 100 days of school this year there have been 897 police interventions that have led to 211 school-based arrests. The sheer volume and frequency of suspensions and arrests of students should cause you to pause and reevaluate what it is this board is supposed to be doing and what it should be held accountable for.

However the disparate rate of arrest and suspension that Black, Hispanic, SPED and ELL students experience is what has driven us to address this board and school district officials in a manner that reflects a sense of urgency that this crisis deserves. Hidden in those numbers is where the generational oppression and institutionalized racism can fester and destroy communities. It's been deliberately hidden here. In 2016 at a contested case hearing in front of the FOI Commission, district leadership admitted that their data collection system has the capacity to disaggregate this important student-level data but the administration chose not to, therefore, leaving our requests for race-based suspension and arrest data unfilled.

Superintendent Ruffin our message to you is this. We don't blame you. We are looking to you and the new members of your cabinet to implement interventions and training that are staff facing and to couple those with new accountability and transparency standards that directly address the patterns of systemically racist outcomes for our most vulnerable students.

Therefore we are asking you and the Board of Education to abandon your support of the newly propose police diversion program. We are asking you to do so because of some very specific issues that disqualify that program as a restorative practice. It should be noted that any poorly designed and unscientific intervention will be unable to address the root cause of any educational dilemma but a poorly designed and unscientific intervention that is staffed by untrained and non-credential individuals will always make the situation worse.

Here are some of the reasons why the newly proposed diversion program should be abandoned:

- The City of Waterbury has a JRB that has been allocated \$150,442 in funding. According to the Office of Policy Management, it is up and running.



- The proposed diversion plan was designed with no input from students, parents, mental health or behavioral health experts, teachers, or juvenile justice experts. This was designed by three police officers with no known training on restorative practices, degrees, or credentials relating to education or child development. This disqualifies it as a restorative practice.
- It's a one-size fit all approach. There is no ability to add or subtract interventions and this makes the program unreliable. This program is unlikely to be responsive to the diversity of the students we have in our city. This disqualifies it as a restorative practice.
- There are no evaluation or assessment standards for this program. The last police run diversion program did not provide reports or evaluations or an assessment on its own effectiveness. The public, students, parents, and school staff must be made aware of the ways the program will be evaluated. The lack of these elements disqualifies it as a restorative practice.

The design of this program makes it impossible for the impacts of bias, stereotyping, and overt racism to be checked. It is on its face value a dangerous idea. Our students, parents, teachers, and schools need a diversion program but this one is not it. Starts over include students, parents, issue experts, and educators to design, implement and manage it. Keep it out of the hands of the police. In the interim we ask that you implement these four recommendations:

1. Superintendent should encourage all staff to no longer use out-of-school suspensions for level 1 & 2 policy violations.
2. Superintendent should mandate that there be no more arrests for children 12 years old and younger, unless otherwise mandated by Connecticut State law.
3. Superintendent should co-create with a community partners and students a working group dedicated to addressing school discipline disparities.
4. The Board of Education should command school district leadership to report at least quarterly disaggregated school discipline data to the board and each school community, and make that data available on the district and school websites.

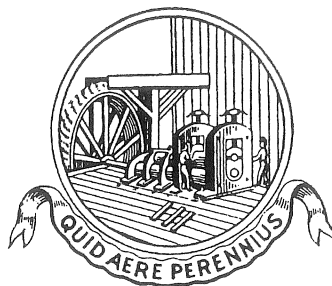
Sincerely,

Robert M. Goodrich  
Co-Founder, RACCE  
[rgoodrich@racce.net](mailto:rgoodrich@racce.net)  
(203) 597-7456

CC:

Catherine N. Awwad  
Elizabeth C. Brown  
Karen E. Harvey  
Juanita P. Hernandez  
Melissa Serrano-Adorno  
Charles E. Pagano  
Charles L. Stango

Ann M. Sweeney  
Jason Van Stone  
Thomas Van Stone, Sr.



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

February 13, 2019

James Bernardini  
552 Lakeside Blvd W  
Waterbury, CT 06708

Dear Mr. Bernardini:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ State Street School (Req. #2019124) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, February 21, 2019 at 9:00 a.m. in the Silas Bronson Library Auditorium 267 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 22, 2019 at your regular scheduled time.

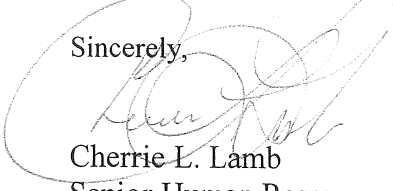
At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

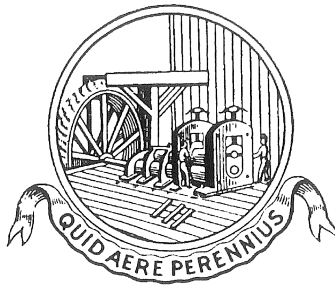
***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

  
Cherrie L. Lamb  
Senior Human Resources Generalist  
clamb@waterburyct.org  
CSF/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Melissa Baldwin, Director of Special Educ  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

February 14, 2019

Kyle Barry  
220 Clough Rd.  
Waterbury, CT 06708

Dear Mr. Barry:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I @ Chase Elementary School (Req. #2019265) at \$14.91 per hour. Please contact Chris Harmon, Acting School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, February 21, 2019 at 9:00 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 22, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

*Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.*

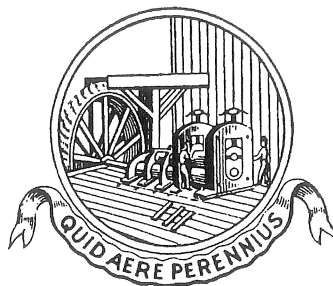
Again, welcome to the City of Waterbury.

Sincerely,

***Cherrie L. Lamb***

Cherrie L. Lamb  
Senior Human Resources Generalist  
CLL/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Chris Harmon, Acting Schl Insp.  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**

*Department of Human Resources*  
Office of the Civil Service Commission

February 26, 2019 **(REVISED)**

Shanee Sanchez  
60 Bellevue St.  
Waterbury, CT 06704

Dear Ms. Sanchez:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Reed Elementary School (Req. #2019550) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for **Thursday, March 7, 2019** at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2<sup>nd</sup> Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be **March 8, 2019** at your regular scheduled time.

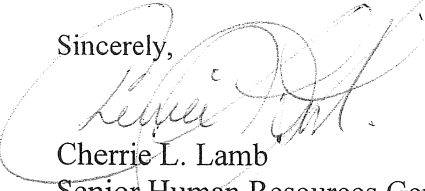
At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

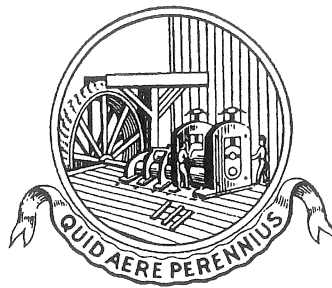
***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

  
Cherrie L. Lamb  
Senior Human Resources Generalist  
clamb@waterburyct.org  
CSF/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Melissa Baldwin, Director of Special Educ  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

February 26, 2019

Kiyanna Martinez  
56 Hillview Ave.  
Waterbury, CT 06704

Dear Ms. Martinez:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Carrington Elementary School (Req. #2018552) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, March 7, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2<sup>nd</sup> Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 8, 2019 at your regular scheduled time.

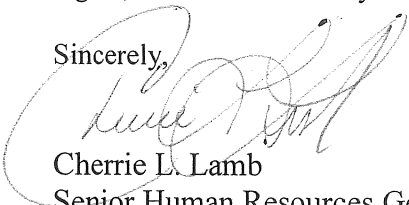
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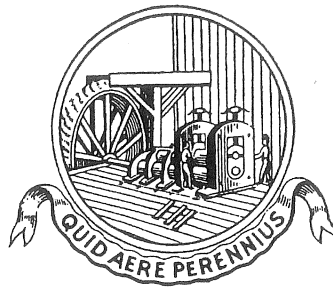
***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

  
Cherrie L. Lamb  
Senior Human Resources Generalist  
clamb@waterburyct.org  
CSF/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Melissa Baldwin, Director of Special Educ  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

March 1, 2019

Emily Van Stone  
62 Kendall Circle  
Waterbury, CT 06708

Dear Ms. Van Stone:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Bunker Hill Elementary School (Req. #2018553) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, March 7, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2<sup>nd</sup> Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 8, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,



Cherrie L. Lamb

Senior Human Resources Generalist

clamb@waterburyct.org

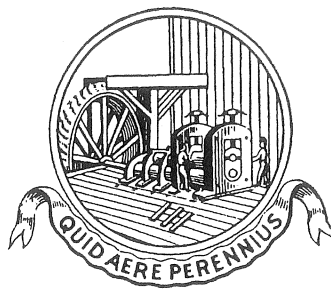
CSF/sd

cc Board of Education

Dr. Ruffin, Supt. of Schools

Melissa Baldwin, Director of Special Educ

file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**

*Department of Human Resources*  
Office of the Civil Service Commission

March 1, 2019

Gwendoline Pacheco Sanchez  
182 Oak St., 1<sup>st</sup> Fl.  
Waterbury, CT 06704

Dear Ms. Pacheco Sanchez:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Bucks Hill Annex Elementary School (Req. #2019554) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, March 7, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2<sup>nd</sup> Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 8, 2019 at your regular scheduled time.

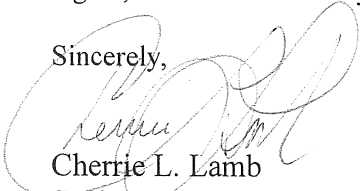
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Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

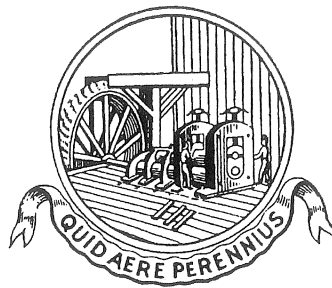
Again, welcome to the City of Waterbury.

Sincerely,

  
Cherrie L. Lamb  
Senior Human Resources Generalist  
clamb@waterburyct.org  
CSF/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Melissa Baldwin, Director of Special Educ  
file





236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**

*Department of Human Resources*  
Office of the Civil Service Commission

March 1, 2019

Ashley Rivera  
82 Tanglewood Rd.  
Waterbury, CT 06706

Dear Ms. Rivera:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Duggan Elementary School (Req. #2019560) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, March 7, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2<sup>nd</sup> Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be March 8, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,



Cherrie L. Lamb

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cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Melissa Baldwin, Director of Special Educ  
file

## Carrie Swain

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**From:** Theresa DeMars <CABE@embrams-mail.com>  
**Sent:** Friday, March 01, 2019 7:00 AM  
**To:** Carrie Swain  
**Subject:** CABE Policy Highlights 3-1-2019  
**Attachments:** March 1 2019.pdf

**EXTERNAL MAIL-** This email originated from outside the District. Do not click on links or open attachments unless you recognize the sender and know the content is safe.



Hello,

Attached you will find *CABE's Policy Highlights Publication* for **march 1, 2019**. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by [clicking here](#).

To unsubscribe to this publication, please email Terry DeMars at [tdemars@cabe.org](mailto:tdemars@cabe.org) and state that you would like to unsubscribe from Policy Highlights.

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**Connecticut Association of Boards of Education**  
81 Wolcott Hill Road  
Wethersfield, CT 06109  
Phone 860-571-7446 ~ Fax 860-571-7452



# Connecticut Association of Boards of Education

*Vincent A. Mustaro, Senior Staff Associate for Policy Services*

## PRESENTS POLICY HIGHLIGHTS

March 1, 2019

Volume 18 – Issue #18

**Easier Access to Core Manual Now Available:** The CABE Policy Department has maintained, for some time, in the member section of the CABE website *The Connecticut Reference Manual of School Board Policies, Regulations and Bylaws*. This resource is more commonly known as the “Core Manual.” It is a representative sampling of a policy manual. It contains over 450 examples of policies, administrative regulations and bylaws. The Core is constantly updated as needed. It must be stressed, however, that it does not contain all of the samples and topics available through the CABE Policy Service. The “Core” is frequently accessed by board members and superintendents in the process of formulating policy.

Over time, and most recently in the CABE survey completed by board members, a complaint often voiced pertained to the difficulty in accessing the online manual. Specifically, it was required to first use the password to enter the member section and then again to reenter the password to have access to the policy section and the Core manual. I’m pleased to report that process has changed. It is no longer necessary to reenter the password a second time. In addition, the placement of the Core Manual on the policy page now makes it easier to access. Please continue to make suggestions to us regarding how all of us in the CABE family can better serve you.

**Anniversary of Freedom of Speech Landmark Ruling:** February 24<sup>th</sup> marked the fiftieth anniversary of the landmark U.S. Supreme Court ruling in *Tinker v. Des Moines* in which the Court declared that public school students and teachers don’t “shed their constitutional rights to freedom of speech or expression at the schoolhouse gate.”

In *Tinker v. Des Moines* the Supreme Court ruled to uphold the right of several students in Des Moines, Iowa to wear black armbands in school to protest the Vietnam War. The Court indicated that the armbands were symbolic speech protected by the First Amendment as long as school was not substantially disrupted. Writing for a 7-2 majority in the *Tinker* decision, Justice Abe Fortas said, “In our system, state-operated schools may not be enclaves of totalitarianism. Schools do not possess absolute authority over their students.”

Justin Driver, a law professor at the University of Chicago agreed that the *Tinker* decision “was a momentous one, particularly for how Justice Fortas emphasized that students speaking to one another about the issues of the day was not a disruption but a vital part of the educational process itself.” He further added “On the other hand, one can lament that it didn’t go far enough in terms of protecting student speech.” At the current time, public schools still struggle with issues of speech.

Public Schools, which are government institutions, at times must restrict speech to effectively educate. The need to maintain order is just one concern among others that causes public school officials to restrain speech. Some administrators have curbed expression they felt would render a school inhospitable, even threatening, to students from minority groups. Articles in student newspapers have not been printed if it was determined that they were unfair to their subjects.

Fifty years later, issues of appropriate freedom of speech in the school setting still arise rather frequently. Three other Supreme court rulings have limited the scope of *Tinker*. In the 1986 *Bethel School District No. 403 v. Fraser* decision, the Court upheld the discipline of a high school student who delivered a speech full of sexual innuendo at a student assembly. The 1988 *Hazelwood School District v. Kuhlmeier*, provided support by the Court to a high school principal who read articles in advance of publication prepared by a student on divorce and teenage pregnancy and ordered the deletion of such articles. In *Morse v. Frederick*, the Court ruled in 2007 that a student could be punished for displaying a banner interpreted as a pro-drug message at a school-supervised event. Therefore, we still see how there can be disagreement about how to balance student expression with all of the other competing issues involved in education. Even 50 years later, battles over expression remain pervasive.

Source: "Landmark Case on Student Free Speech Still Resonates 50 Years Later," by Mark Welsh, *Education Week*, February 21, 2019.

Source: "50 Years After Landmark Ruling, Public Schools Still Struggle Mightily with Speech," by Neal McCluskey, *Forbes*, February 21, 2019.

**Policy Implications:** There are several policies which pertain to this topic. They include:

- #5145.2 – Freedom of Speech/Expression
- #6145.3 – Publications
- #6145.41 – School Productions

Moreover, the issue of freedom of expression may also be a component of the implementation of policies pertaining to student dress and discipline/conduct.

**Number of Homeless Students Increasing:** There was a 70% increase in homelessness among K-12 students in the past 10 years, according to a report issued by the National Center for Homeless Education, housed at the University of North Carolina at Greensboro. The report notes a spike in the numbers of unaccompanied homeless youths and in homelessness among English-language learners and students with disabilities.

The report provides a three-year snapshot of homeless students from the 2014-15 school year through the 2016-17 school year using federal data reported annually to the Department of Education by states. Over the three-year span, the number of enrolled students reported as experiencing homelessness increased 7 percent, from 1.26 million students in the 2014-15 school year to 1.36 million students in the 2016-17 school year. Nine states tallied increases of upward of 20 percent over the last three years, and 20 states reported a growth in their homeless student populations of 10 percent or more.

The report does provide reasons for the continued increase in homelessness among students. However, it indicated that certain student subgroups experienced the most marked increases. The change in the unaccompanied homeless youth subgroup was the most extreme, increasing 25

percent. The report indicated that unaccompanied youth make up 10 percent or more of the homeless student population in 28 states, up from 20 states in the previous school year.

Students who are still learning English account for 16 percent of all homeless students, a 19 percent jump in three years. Students with a disability saw an increase of 14 percent. Notably, only 13 percent of all K-12 students have a disability, but nearly two-thirds of states reported students with disabilities account for 20 percent or more of their homeless students.

Homeless students are often described as a largely invisible student population, as only a small percent utilize shelters or live on the street. The majority of homeless students, 76%, said that they “share housing,” or live with others because of a loss of housing or other financial reason. Fourteen percent resided in shelters, 6 percent had a primary nighttime residence of hotels or motels and 4 percent were identified as “unsheltered.” The use of hotels and motels represents a 10 percent increase, continuing a trend seen in past versions of the report.

The report also highlights a link between homelessness and poor academic outcomes, finding that 64 percent of homeless students graduated in the 2016-17 school year, 13 percentage points below other low-income students and 20 percentage points below all students.

Source: “Number of Homeless Students Soars,” by Lauren Camera, *U.S. News and World Report*, February 21, 2019

**Policy Implications:** School districts are required to adopt policies and practices to ensure that homeless children and youth are not segregated on the basis of their status as homeless or stigmatized. District applications for federal McKinney-Vento Act grant funds are judged on the extent to which the local district uses the grant to leverage resources, including maximizing non sub-grant funds for the position of the homeless liaison and the provision of transportation and how the district uses Title I Part A set-aside funds to serve homeless children and youth. Districts that receive Title I Part A funds must reserve funds to support homeless students, which can include transportation to the school of origin and for local liaisons. The district, through its policies and procedures must ensure that its activities will not isolate or stigmatize homeless children or youth.

The U.S. Department of Education issued guidelines pertaining to the McKinney-Vento Act, as amended, in the March 17, 2016 *Federal Register*. The guidelines address ways in which a state and local districts can implement the provisions related to homeless children and youths amended by the ESSA and that local districts need to review and revise policies and procedures that may present barriers to the identification, enrollment, attendance and success of homeless children and youths in school. Districts are encouraged to implement policies whereby schools immediately enroll homeless children and youth on such basis as oral communication with prior schools; affidavits from parents or guardians in place of immunization documentation, birth certificates, proof of residency, or other records; and other alternatives to the records usually required for enrollment. The local liaisons can facilitate implementation of these measures.

The current sample version of policy #5118.1, “Homeless Students” complies with the new amendments to the Act. In addition, an administrative regulation is also available. This is a mandated policy for inclusion in a district’s policy manual.