



MEMORANDUM

FROM: Carrie A. Swain, Clerk
Board of Education

DATE: April 1, 2019

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice of RESCHEDULED Committee Meetings – Wednesday,
April 3, 2019, 5:30 p.m., Crosby High School, Media Center
Notice of RESCHEDULED Regular Meeting – Thursday, April 25, 2019
6:30 p.m., Waterbury Arts Magnet School Atrium

The Committees of the Board of Education will meet on WEDNESDAY, April 3, 2019, 5:30 p.m., Crosby High School, Media Center, 300 Pierpont Road, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

- 1. Committee of the Whole/20 minutes ~ Principal’s Report (no backup) – Jade Gopie.

PUBLIC SPEAKING

- 2. Committee on Finance/5 minutes ~ Request approval to apply for the 2019-2021 Connecticut State Department of Education’s Individual with Disabilities Education Act (IDEA) Entitlement Grant – M. Baldwin, E. Skoronski.
- 3. Committee of the Whole/20 minutes ~ State Department of Education Accountability Report – T. Battistoni, Dr. Rodríguez, D. Schwartz.
- 4. Committee of the Whole/15 minutes ~ Bilingual Report (to be distributed) – A. Jorge.
- 5. Committee on Building & School Facilities/10 minutes ~ School Transportation Report (no backup) – W. Clark, J. Hunter.
- 6. Committee on School Personnel/5 minutes ~ Request approval of a Memorandum of Understanding with Alternate Route to Certification (ARC), Office of Higher Education for Student Practicum Teaching-Alternate Route to Certification Program – W. Clark.
- 7. Committee on Finance ~ FYI – February 2019 Monthly Expenditure Report (to be distributed).
- 8. Committee on Policy & Legislation/10 minutes ~ Discussion: Proposed policy regarding student representation to the Board of Education – Commissioner Sweeney.

9. Committee on Building & School Facilities/3 minutes ~ Use of school facilities by school organizations and/or City departments – W. Clark.
10. Committee on Building & School Facilities/3 minutes ~ Use of school facilities by outside organizations and/or waiver requests – W. Clark.

SUPERINTENDENT’S UPDATE TO THE BOARD

11. Superintendent’s Notification to the Board/5 minutes:
 - a. Athletic appointments:
 Clough, Kaitlyn – Duggan Intramural Tennis and Volleyball Coach, effective 03/25/19.
 Cruess, Steven- Mayor’s Run Club, Bunker hill, effective 4/1/19.
 Donahue, Jamie – Mayor’s Run Club Mentor, WSMS, effective 4/1/2019.
 Gonillo, Mark – Mayor’s Run Club Mentor, Generali, effective 4/1/2019.
 Monroe, Michael – WHS Varsity Baseball Coach, effective 03/09/19.
 Ocasio, Matthew – NEMS Softball Coach, effective 3/20/2019.
 Rotatori, Kayla – CHS Girls Tennis Coach, effective 03/20/19.
 Terenzi, Tim – Mayor’s Run Club Mentor, WMS effective 4/1/2019.
 - b. Grant funded appointments:
 Biolo, Brittany – Grant Facilitator, \$18.00 p/hour, part time, non-union and w/o benefits, funded by Carl D. Perkins Grant.
 Stemmer, Victoria – Tutor, Non-public Schools, \$32 p/hour, part time, non-union and w/o benefits, funded by Title I.
 - c. Teacher new hires:
 Fann-Pierce, Cassandra – KHS Family Consumer Science, eff. 03/25/19.
 - d. Academic Achievements effective 03/01/19:

Last Name	First Name	Degree From	Degree To	U
Amenta	Justin	BA+15/6	6TH Yr./ 6	CCSU
Bartley	Elizabeth	BA+15/9	MA+15/9	Post U
Bartoletti	Heather	BA+15/8	MA/8	Post U
Belancik	Benjamin	BA+15/6	MA/6	SCSU & U of Saint Joseph
Blaschke	Jennifer	BA/5	BA+15/5	Quinnipiac
Brangi	Charlene	6TH Yr./8	6+15/8	Dominican U of California
Caligan	Jean	6TH Yr./6	6+15/6	U of Bridgeport
Carpentieri	Carli	MA+15/5	6TH Yr./5	Dominican U of California & Sacred Heart U
Caruso	Anthony	MA/8	MA+15/8	Sacred Heart U
Ciamarella	Nicole	BA/4	BA+15/4	U of Saint Joseph
DellaCamera	Ashley	BA+15/4	MA/4	SCSU
DiFronzo	Jennifer	MA/7	MA+15/7	U of Saint Joseph
Donofrio	Alyssa	BA+15/4	MA/4	SCSU
Ensero	Caitlyn	MA/4	MA+15/4	Dominican U of California & U of Bridgeport
Evanoski	Jessica	BA/5	BA+15/5	U of Saint Joseph
Filakovsky	Jenna	BA+15/3	MA/3	SCSU
Freitas	Ashley	BA+15/5	MA/5	CCSU
Germain	Benjamin	MA/5	MA+15/5	Southern New Hampshire U & U of Bridgeport
Gilligan	Amanda	MA+15/8	6TH Yr./8	SCSU
Gillis	Holly	MA+15/12	6TH Yr./12	U of Bridgeport
Grant	Nataine	MA+15/7	6TH Yr./7	Walden U
Grella	Micaela	MA/4	MA+15/4	U of Phoenix & UCONN
Grendzinski	Kelsey	MA+15/4	6TH Yr./4	SCSU

Hudobenko	Tanya	BA+15/5	MA/5	U of Bridgeport
Langan	Colleen	BA+15/3	MA/3	Post U
Migenes	Leslie-Ann	MA+15/5	6TH Yr./5	Augustana U
Munoz	Kelly	BA+15/4	MA/4	WCSU
Munro	Cara	MA+15/8	6TH Yr./8	SCSU
Pasnick	Sarah	BA/3	BA+15/3	U of Saint Joseph
Radzimirski	Abigail	BA/3	BA+15/3	WCSU
Richard	Linda	BA/12	BA+15/12	U of Saint Joseph
Shaffer	Andrea	MA+15/12	6TH Yr./12	Fitchburg State & St. Rose College
Soares	Elenice	6TH Yr./8	6+15/8	SCSU
Stolfi	Maribeth	MA+15/12	6TH Yr./12	U of Saint Joseph
Sudell	Steven	BA+15/10	MA/10	CCSU
Tanushi	Doruntina	BA+15/4	MA/4	SCSU
Torres	Jessica	BA/3	BA+15/3	CCSU
Tracy	Andrew	BA/5	BA+15/5	CCSU
Zareck	Corrin	BA/5	BA+15/5	CCSU

- e. Retirements:
Newland, Cheryl – ESL Instructor, Sprague/Bunker Hill, eff. 06/30/19,
Zionts, Lenore – CHS Special Education, effective 05/01/19.
- f. Resignations:
Acevedo-Usuga, Mateo – WHS Physical Education, effective 06/30/19.

EXECUTIVE SESSION

ADJOURNMENT

ATTEST: 
Carrie A. Swain, Clerk
Board of Education

Welcome to Crosby High School

#1



April 2019

Crosby High School

Core Values and Beliefs

We, the members of the Crosby High School community, are committed to providing a safe and welcoming environment that promotes a creative, innovative and intellectually challenging learning experience to ensure that all students are prepared to become college and career ready in order to be productive members of a diverse society.

Crosby High School

A School on the Rise



Crosby High School

Goal #1: Improve Academic Performance

Strategies:

- ❖ Instructional data teams
- ❖ Classroom observations with feedback
- ❖ Khan Academy implementation in grades 9-12
- ❖ Official SAT Practice Lesson Plans in grade 11
- ❖ SAT preparation weekend Boot Camp
- ❖ NGSS preparation

Technology Update

- ❖ 420 chrome books
- ❖ 510 laptops
- ❖ 20 ipads
- ❖ MACs: 24 desktops
- ❖ G9A: 1:1 technology
- ❖ 36 document cameras
- ❖ Every classroom has a Smartboard
- ❖ 330 TI-84 graphing calculators



Crosby High School

Goal #2: Increase Grade 9 “On-Track” for Graduation

Strategies:

- ❖ Instructional Data Team meetings
- ❖ Team collaboration
- ❖ Dedicated administrator & school counselor
- ❖ Technology integrated instruction
 - ❖ 1:1 Technology
- ❖ Timely Interventions / mentoring support with Gear-Up



Chronic Absenteeism Team

Goal #3: Reduce Chronic Absenteeism

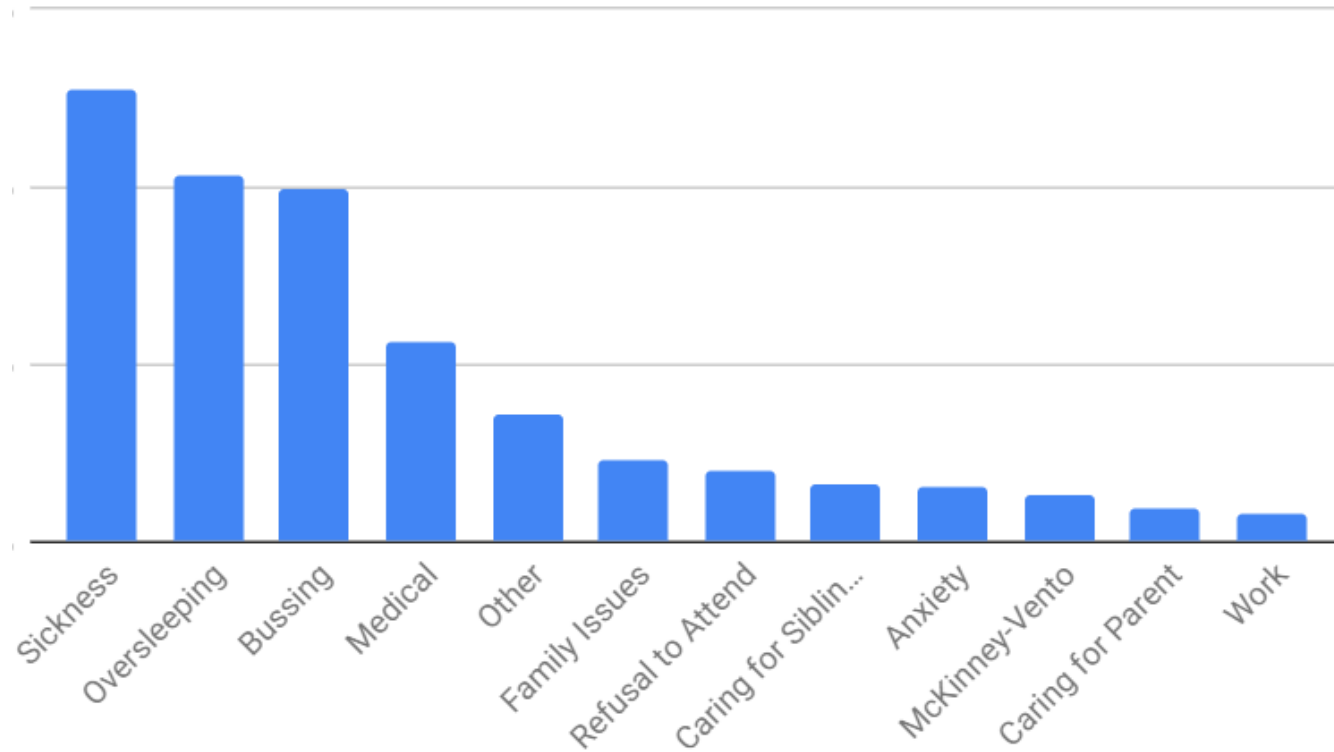
Chronic Absenteeism Team (CAT) consists of:

- ❖ **Administration**
- ❖ **Attendance Counselor**
- ❖ **Social Workers**
- ❖ **School Counselor**
- ❖ **Behavior Technicians**
- ❖ **School Nurse (as necessary)**
- ❖ **Teachers**
- ❖ **Student Council**

Student Attendance Meetings

Goal #2: Reduce Chronic Absenteeism

Top Reasons for Student Absences



Parent Attendance Meeting

Goal #2: Reduce Chronic Absenteeism



Crosby High School

Goal #4: Build Relationships Among Staff, Students and Community

Strategies:

- ❖ Staff team building activities
- ❖ Community involvement (staff & students)
- ❖ Partnership with colleges / universities
- ❖ Partnership with feeder elementary schools



CT State Life Smarts Champions



Crosby Future Bankers



Future Bankers in Action



Future Bankers Signing Day



Authentic Learning Experiences



**Crosby students
partner with
UConn Waterbury
Osher Life Long
Learning Institute
(OLLI)
to sustain the
greenhouse at
Fulton Park**



Community Engagement



Robotics Team

Crosby Bullbots



College and Career Center

Focus:

- ❖ Exploration of college and career opportunities
- ❖ Schedule and coordinate college visits
- ❖ College preparation workshops
- ❖ Establish relationships with community business partners
- ❖ Seminars: resume writing, mock interviews, job search, dressing for success
- ❖ College Acceptance Day

Annual College Tour



STEM / College & Health Fair

SAVE THE DATE: Tuesday, April 23rd

Participants:

- ❖ 34 Colleges & Tech Schools
- ❖ 42 Professionals
- ❖ 30 elementary school students:
 - Wendell Cross
 - Generali
 - Walsh



Walk for Success

SAVE THE DATE: Saturday, August 17th

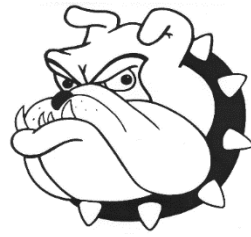
Purpose and Goals of the Walk:

- ❖ Personal connection /establish relationships with students and families of incoming grade 9 students
- ❖ Bring the school into the community
- ❖ Highlight program of study and opportunities at Crosby High School
- ❖ Welcome incoming students and families back to school
- ❖ Various community partners

Celebrate Diversity



Crosby High School Home of the Bulldogs Thank you!





Waterbury Public Schools

ELAINE M. SKORONSKI
IDEA COORDINATOR

236 Grand St. Second Floor

Waterbury, CT 06702

PHONE: 203-346-3505 FAX: 203-573-6694

March 27, 2019

Honorable Commissioners
Waterbury Board of Education
236 Grand St.
Waterbury, CT 06702

Re: Request for Permission to apply for the Individual with Disabilities Education Act (IDEA) Grant for the 2019-2021 grant period.

To the Honorable Commissioners
of the Waterbury Board of Education:

The Connecticut State Department of Education is accepting applications for the Individuals with Disabilities Education Act (IDEA) Grant. The grant deadline is May 7, 2019. The grant period covers 2019-2021 and is broken down into two sections, one for all students (Section 611) and one for preschool students (Section 619), all with disabilities. The IDEA grant is a federal grant which is awarded and administered by the State Board of Education. Each district is entitled to a share of IDEA funds as determined by the State Board of Education but an annual application is required to be filed by the district. This year, all applications are to be filed electronically.

The amount requested is determined by the State Board of Education and is the same amount that we received last year; \$5,281,210 for Section 611 and \$ 130,568 for Section 619 for a total amount requested of \$5,411,778. The focus of the grant is to provide funds to local educational agencies (LEAs) to supplement the costs of providing educational services and materials to students with disabilities. A description of the grant is attached for your review. I respectfully request your permission to apply for this grant.

Sincerely,

A handwritten signature in cursive script that reads "Elaine M. Skoronski".

Elaine M. Skoronski

Cc Melissa Baldwin
Suzanne Pleasant

Individuals with Disabilities Education Act (IDEA) Grant Program
Connecticut State Department of Education

March 27, 2019

GRANT PROGRAM HIGHLIGHTS

Name of Grant: Individuals with Disabilities Education Act (IDEA)
Entitlement Grant Program

Grant Deadline: To be filed electronically by May 7, 2019

Grant Period: 2019-2021 (referred to as IDEA grant 2020)

Total Funding Available: Waterbury Public Schools was awarded a total amount of \$5,411,778 for the last grant period, 5,281,210 for the main 611 grant and 130,568 for the preschool 619 grant. The State Department of Education directs us to request the same funding of \$5,411,778 for the 2020 grant application for 2019-2021 Grant Period.

Cost Sharing or Matching: No local fund match is required to receive the grant funds. However, under the IDEA funding rules, the Local Educational Agency (LEA) must meet the Maintenance of Effort and Excess Cost requirements of the grant funding under federal law. The funds are meant to supplement, not supplant, local funding for special education. In addition to providing special education services to public school students, Waterbury is responsible to provide special education services to Brass City Charter School.

In addition, the LEA must service students with disabilities in non-public schools and is required to spend a proportional share of the grant funds on those students. At the request of the non-public school administrators, Waterbury provides special education services to students in Waterbury non-public schools to meet the non-public school students' proportional share requirement. Non-public students represent approximately 2% of the total population of students with disabilities in Waterbury. Waterbury needs to allocate 2%, the non-public proportional share, of the total grant proceeds to non-public school students to provide the special education equitable services.

Purpose of the Grant: The purpose of the IDEA Grant is to assist the Local Education Agency (LEA), the Waterbury Board of Education, with funding needed to educate students with disabilities in the Waterbury Public Schools.

Mandatory Activities: No specific mandatory activities are required but the federal government through the State Board of Education monitors the District's special education program for compliance with the Special Education Indicators set forth by the federal and state education agencies.

Planned Activities: The grant funds are primarily used for paying for staff to provide instruction or related services to students with disabilities. The grant also covers some related special education costs including software programs, supplemental services, academic materials, testing materials, assistive technology, equipment and professional development.

Grant Employees: The grant pays for two special education supervisors, the grant manager, one office manager, two supervisor's secretaries, one preschool secretary, one residential secretary, one data base manager and one accountant and an IT person. In addition, the grant pays for 12 behavior therapists, sixteen special education teachers, one speech therapist, one assistant speech therapist, two paraprofessionals, one special education team leader, one preschool transition coordinator and one transition coordinator.

Budget: Of the total Grant budget request, over \$3,524,000 will be used to pay for employee salaries and benefits and approximately \$1,430,000 to contractors for the autism programs which include up to 18 behavior therapists, two board certified behavior analysts and five registered behavior therapists. The remaining funds of approximately \$458,000 will be used to purchase supplemental services, instructional and administrative supplies, evaluation and testing materials, assistive technology, equipment and repairs, the web-based IEP system, supplies for supplemental academic materials, staff professional development and parent and student activities.

Last year's

REV 1/2018

CONNECTICUT STATE DEPARTMENT OF EDUCATION
ACADEMIC OFFICE
BUREAU OF SPECIAL EDUCATION



SPECIAL EDUCATION GRANT PROGRAMS

GRANT PERIOD
July 1, 2018, to June 30, 2020

GRANT COVER PAGE

The below five components and signature are "Action Steps" and must be submitted with the application.

<p>1. Applicant (Name, Address, Telephone, Fax, Email)</p> <p>Mr. Robert Henry Deputy Superintendent of Schools Waterbury Public Schools 236 Grand St. Room Waterbury, CT 06702 (p)203-574-8001 (f) 203-574-8010 rhenry@waterbury.k12.ct.us</p>	<p>2. Program Funding Dates From July 1, 2018, to June 30, 2020</p> <p>Preliminary Funding Amount IDEA Special Education Assistance (611 funds) \$ <u>5,281,210</u> IDEA Preschool Education (619 funds) \$ <u>130,568</u> Total Part B Award (611 funds + 619 funds) \$ <u>5,411,778</u></p>
<p>3. Contact Person (Name, Address, Telephone, Fax, Email)</p> <p>Mrs. Melissa Baldwin Director of Special Education Waterbury Public Schools 236 Grand St., Room 250 Waterbury, CT 0670 (p) 203-574-8017 (f) 203-573-6694 mbaldwin@waterbury.k12.ct.us</p>	<p>4. Check if Consolidated Application</p> <p><input type="checkbox"/> For IDEA, Section 611 Participating Districts: (list districts*)</p> <p><input type="checkbox"/> For IDEA, Section 619 Participating Districts: (list districts*)</p> <p><i>*Please attach list of districts, if needed.</i></p>

5. The FY 2019 Fiscal Self-Assessment (FSA) has been completed and forwarded in a timely manner to the BSE as requested.

Check one: ☒ Yes – FSA was completed and sent. ☐ No – FSA has not been completed.

I, Robert Henry (please print name), the undersigned authorized chief administrative official, submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained herein and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

SECTION 1

SPECIAL EDUCATION GRANT PROGRAMS

Goals, Related Activities and Equitable Access to IDEA, Part B Grants

DIRECTIONS:

Applicants are required as an action step, to provide goals and describe the special education activities related to each identified goal.

Applicants must complete the "Goals and Related Activities" page for each funding source the applicant is applying to receive, the IDEA, Part B, Section 611 (1a) and/or IDEA, Part B, Section 619 (1b).

Applicants must complete a new section related to the U.S. Department of Education's General Education Provisions Act (GEPA) Section 427, describing the steps to ensure equitable access to, and participation in, its federally assisted program for students, teachers and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description with the statute highlighting six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability or age. Based on local circumstances, you should determine whether these or other barriers might prevent your students, teachers, etc. from such access or participation in, the federally funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances.

Please Note: IDEA funds may not be used for child find activities, including the identification, location and initial evaluation of children. School districts must provide these activities at local expense using public funds.

The grant application's "Goals, Related Activities and Access" pages are attached.

To obtain supplemental materials, curriculum, assistive technology, adaptive and medical equipment, nursing supplies and other related items to support students with disabilities and provide equitable access to increase student success, promote the acquisition of life skills and employment skills and encourage high academic achievement:

School district planned special education activities:

1. To maintain, increase and improve the participation and benefits students with disabilities receive from the District's academic programming by analyzing student data, purchasing other supplemental materials and increasing staff training for academic success, especially in reading and writing.
 2. To purchase, store, maintain or repair adaptive equipment, occupational and physical therapy equipment, audiological equipment, assistive technology and other medical and therapeutic supplies needed by staff or students with disabilities.
 3. To provide academic or other supplemental materials and training for the successful educational programming of students with disabilities including a new reading program, max scholar, to help boost grade 3 reading levels.
 4. To provide software and hardware and assistive technology to programs and to students with disabilities.
 5. To purchase new and updated assessment, evaluation and student testing materials used to identify and plan programs for students with disabilities.
 6. To maintain and improve the District's web-based IEP/service plan system and purchase materials to improve the quality of individual education plans.
 7. To provide training, opportunities and supports to students with disabilities for successful transitions between elementary and middle school from middle school to high school and from high school into jobs, college or the community.
 8. To provide resources to assist students with disabilities to successfully transition from school, addressing each student's needs and interests, with effective teaching of life skills, socialization skills, pre-employment skills and pre-college skills for their preparation into post-secondary education, the community and work.
 9. To provide professional development to staff to more effectively design and implement IEPs and programs with high expectations to enable students with disabilities to better access the regular education curriculum and improve academic performance.
 10. To provide positive behavior supports, training, interventions and programs to encourage positive behavior and to reduce time lost from school by reducing negative behaviors.
-

Describe the steps to ensure equitable access to, and participation in, the applicant's federally assisted program for students, teachers and program beneficiaries with special needs

The above Goal and activities ensure that students, teachers, parents and other program beneficiaries with special needs have equitable access to student programs by obtaining assistive technology, adaptive equipment and medical supplies, supplemental services, life skills and transition opportunities, assessment and evaluation tools and supplemental academic materials.

Prepare as many pages of the *Goals, Related Activities and Steps Ensuring Access Form* as necessary to describe your district's goals and activities that ensure positive student outcomes.

**1b. Goals, Related Activities and Access to
IDEA, PART B, SECTION 619**

Preschool Special Education (Ages 3-5)

ACTION STEP: Fill in information

District Goal # 1 :

To maintain, improve and expand the District's high quality preschool education for students with disabilities to meet student needs and promote their academic success.

School district planned special education activities:

1. To employ a speech pathologist to provide high quality services to preschool students with disabilities and a paraprofessional to support teachers and related service providers.
2. To expand, continue and strengthen partnerships with child care providers and preschools to help identify students with disabilities and to provide professional development, collaboration and training to staff in their instruction of preschool students with disabilities.
3. To encourage good behavior and reduce negative behaviors which interfere with learning by providing students with disabilities positive behavior supports and other effective interventions by teachers, staff, behavior therapists, a board certified behavior analyst and related service providers.
4. To purchase instructional supplies, equipment, services and assistive technology devices to assist students with disabilities to meaningfully benefit from preschool.
5. To maintain, expand and improve the preschool program, encourage extracurricular activities, provide curriculum enrichment activities and parent workshops and to continue NAEYC accreditation.

Describe the steps to ensure equitable access to, and participation in, the applicant's federally assisted program for students, teachers and program beneficiaries with special needs.

1. The Goal and activities set forth above help to ensure that the Waterbury School District provides all students access to a high quality preschool education and enable equitable participation for students, teachers and other program beneficiaries through supplies, equipment, assistive technology, high quality services and strong community partnerships.

District Goal # 2 :

To promote and insure effective communication among the District's preschool programs, consistency of programming and collaboration in transition to enable preschool children with disabilities to succeed in school in the least restrictive environment.

School district planned special education activities:

1. To increase collaboration with other preschool programs and kindergartens to encourage inclusion, improve and expand programming and to facilitate a positive transition to school by hiring a transition coordinator
2. To continue and improve the co-teaching model in preschool.
3. To purchase equipment and supplies that enable students with disabilities to participate with their preschool nondisabled peers and to better access their special education services.
4. To provide training, collaboration and professional development to staff on best practices in curriculum, instruction and assessment to improve teaching and learning and to provide parents with activities and

SECTION 2

SPECIAL EDUCATION GRANT PROGRAMS

Parentally Placed Private School Students (PPPSS)

ELIGIBLE STUDENTS PLACED BY THEIR PARENTS IN A NONPUBLIC SETTING:

IDEA regulations mandate that school districts receiving IDEA funding expend a proportionate amount of funding for the benefit of eligible students who had a free appropriate public education (FAPE) made available and whose parents elected to place their child in private elementary or secondary schools. For example: if two percent of a school district's identified 611 students with disabilities (ages 3-21) are placed in nonpublic schools by their parents, the school district has the obligation to expend an amount equal to two percent of the district's IDEA grant or grants pursuant to Section 300.133(a), as applicable for the benefit of those students.

The proportional expenditure obligation for school districts applies to the IDEA, Part B, Sections 611 and 619 grant programs. Every LEA, under Section 300.133 (c) is required as part of its timely and meaningful consultation with representatives of PPPSS and non-public schools, to determine the number of students with disabilities regardless of whether they are or are not receiving special education services under a services plan. LEAs may provide services to children served on the premises of private schools, including religious schools, to the extent consistent with state law.

2a. NONPUBLIC INFORMATION

ACTION STEP: Fill in total number of PPPSS and utilize worksheet if needed

The following information refers to parentally placed private school students (PPPSS) only.

DIRECTIONS: Record the LEA's total number of students with disabilities on October 1, 2017, who were PPPSS and whose private schools fall within the district's geographical boundaries, regardless of whether they have or do not have a services plan.

Total number of PPPSS: 89

(Example): JS is a student who was identified by his LEA in May 2016 as a student with a disability. However, his parents elected to enroll JS in a nonpublic/private school on September 2016. Since then, JS has not received any special education services. Although JS does not presently have a services plan, the LEA should be including him in this total.

NOTE: If the district identifies PPPSS above, then the proportionate share calculation worksheet (see page 6) must be completed. Please see the sample of proportionate share calculation chart and utilize the worksheet charts as needed.

2b. NONPUBLIC INFORMATION

ACTION STEP: Complete consultation Section 2B

DIRECTIONS: PLEASE INCLUDE A COPY OF "CONSULTATION WITH PRIVATE SCHOOLS" FORM.

NOTE: If any private school did not attend your consultation meeting, please forward an additional Section 2B consultation form, completed with the signature by that school official/parent to the Bureau of Special Education.

Consultation with Private Schools: LEA Waterbury

This annual consultation, which is required by the IDEA, with private, not for profit, elementary and secondary school representatives and parent representatives, must include the following:

1. A description of the district's child find procedures and a determination of how parentally placed private school children with disabilities can participate equitably.
2. The determination of the proportionate amount of federal funds available to serve parentally placed private school children with disabilities, including how that amount was calculated.
3. A description of the consultation process among the LEA, private school officials and representatives of parents of parentally placed private school children with disabilities, including how the process will operate.
4. A description of how, where, and by whom special education and related services will be provided for parentally placed private school children with disabilities. The description shall include a discussion of the types of services (including direct services and alternate service delivery mechanisms), how the services will be apportioned (if there are insufficient funds to serve all the children), and how and when these decisions will be made.
5. A written document from the LEA to the private school officials with an explanation of the reasons why the LEA chose not to provide services directly or indirectly or through a contract, if the LEA disagrees with the views of the private school officials on the provision of services or types of services.

Private nursery, preschool and day care centers that do not have at least a kindergarten component are not required to be invited.

DIRECTIONS: LEAs should contact private school principals to obtain names of parent representatives to attend this meeting or use their ongoing census to determine parent representatives to be invited to the consultation meeting. Please check one of the following:

☐ There are no private schools in operation within the physical boundaries of our school district.

☒ The following representatives of private schools/parents attended a meeting, required by 20 USC Section 300.134, designed to address the consultation process and includes all the components listed above. This meeting was held on May 3, 2018.

Signature of Private School Official(s) and Parent(s)

[Signature]
Joyann Lavale
[Signature]

Private School

Holy Cross High School
Our Lady of Mount Carmel
St. Mary School

Use additional forms if necessary.

2b. NONPUBLIC INFORMATION

ACTION STEP: Complete consultation Section 2B

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NOTE: If any private school did not attend your consultation meeting, please forward an additional Section 2B consultation form, completed with the signature by that school official/parent to the Bureau of Special Education.

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1. A description of the district's child find procedures and a determination of how parentally placed private school children with disabilities can participate equitably.
2. The determination of the proportionate amount of federal funds available to serve parentally placed private school children with disabilities, including how that amount was calculated.
3. A description of the consultation process among the LEA, private school officials and representatives of parents of parentally placed private school children with disabilities, including how the process will operate.
4. A description of how, where, and by whom special education and related services will be provided for parentally placed private school children with disabilities. The description shall include a discussion of the types of services (including direct services and alternate service delivery mechanisms), how the services will be apportioned (if there are insufficient funds to serve all the children), and how and when these decisions will be made.
5. A written document from the LEA to the private school officials with an explanation of the reasons why the LEA chose not to provide services directly or indirectly or through a contract, if the LEA disagrees with the views of the private school officials on the provision of services or types of services.

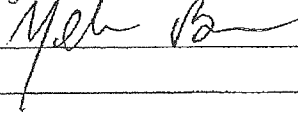
Private nursery, preschool and day care centers that do not have at least a kindergarten component are not required to be invited.

DIRECTIONS: LEAs should contact private school principals to obtain names of parent representatives to attend this meeting or use their ongoing census to determine parent representatives to be invited to the consultation meeting. Please check one of the following:

☐ There are no private schools in operation within the physical boundaries of our school district.

☒ The following representatives of private schools/parents attended a meeting, required by 20 USC Section 300.134, designed to address the consultation process and includes all the components listed above. This meeting was held on May 3, 2018.

Signature of Private School Official(s) and Parent(s)



Private School

Yeshiva K'tana of Waterbury

Use additional forms if necessary.



Waterbury Public Schools

CALCULATION OF IDEA PROPORTIONAL SHARE EXPENDITURE FOR NON-PUBLIC STUDENTS WITH DISABILITIES

As of October 1, 2017:

Waterbury students with disabilities:	3,612
Non-public students with disabilities:	89
Percentage of non-public students	2.5%

IDEA 2019 Proposed Special Education Budget

Total Request: IDEA 611 AND 619	\$5,411,778
NonPublic Budget:	
Proposed expenditure	\$ 164,275
Required expenditure	\$ 135,294

Waterbury IDEA 2019 proposed **nonpublic budget** exceeds required expenditure

In addition:

Waterbury voluntarily provides additional resources to nonpublic students including a proportional share of salaries and benefits of other teachers, speech pathologists , psychologists and other professionals who service non-public children for an average of 20% of their time, assistive technology and technical assistance associated with web-based IEP system for non-public students.

ED 114 - FISCAL YEAR 2019

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: Waterbury

TOWN CODE: 151

GRANT TITLE: IDEA, PART B, SECTION 611

PROJECT TITLE: IDEA, PART B, SECTION 611 ENTITLEMENT GRANT

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 20977 PROGRAM: 82032

BUDGET REFERENCE: 2019

CHARTFIELD1: 170002

CHARTFIELD2:

GRANT PERIOD: 7/01/18 - 6/30/20 AUTHORIZED AMOUNT: \$5,281,210

AUTHORIZED AMOUNT BY SOURCE: CURRENT DUE:\$

LOCAL BALANCE:\$ CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	NON-INSTRUCTIONAL SALARIES	480,417		480,417
111B	INSTRUCTIONAL SALARIES	2,003,097	109,517	2,112,614
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	1,009,163	54,758	1,063,921
321	TUTORS (INSTRUCTIONAL, NON-PAYROLL)			
322	IN-SERVICE	15,000		15,000
323	PUPIL SERVICES (NON-PAYROLL)	1,236,758		1,236,758
324	FIELD TRIPS			
325	PARENT ACTIVITIES	500		500
330	EMPLOYEE TRAINING (NON-DIRECT SERVICES)	2,000		2,000
340	OTHER PROFESSIONAL SERVICES	1,000		1,000
341	AUDIT			
350	TECHNICAL SERVICES	130,000		130,000
440	RENTALS	6,000		6,000
450	CONSTRUCTION SERVICES			
510	STUDENT TRANSPORTATION SERVICES	1,000		1,000
530	COMMUNICATIONS			
560	TUITION	8,000		8,000
580	TRAVEL			
600	SUPPLIES-TECHNOLOGY/INSTRUCTIONAL	212,000		212,000
730	EQUIPMENT			
734	TECHNOLOGY RELATED HARDWARE	2,000		2,000
735	TECHNOLOGY SOFTWARE	10,000		10,000
917	INDIRECT COSTS			
	TOTAL	5,116,935	164,275	5,281,210

SECTION 4

SPECIAL EDUCATION GRANT PROGRAMS

IDEA Budget Narratives

4. IDEA Budget Narratives

ACTION STEP: Complete for each (Sections 611 and 619)

Applicants must take the action step to complete and submit the attached state Budget Narrative(s) for each of their IDEA entitlement funds the applicant is entitled to receive. Applicants must provide an explanation for all expenditures proposed in the grant budget. Justifications for expenses must correspond to the appropriate section of the application, as well as the IDEA Budget form ED 114 (Section 3). Identify and justify the non-public reserve for the proportionate share (Section 2) and CEIS reserve set-aside funds for voluntary CEIS (Section 5) and mandated CEIS (Section 5 and Section 8).

Please Note:

- Applicants must provide full time equivalent (FTE) of personnel whose salaries are included in the budgets such as 2.5 FTE special education instructor or .5 FTE School Psychologist.
- Include FTEs for staff listed under code 111A/B. If on payroll - related services staff (SLP, School Psychologist, Social Worker), record under 111B (Instructional Salaries). If not on payroll and contracted out, record under code 323 (Pupil Services-Non Payroll). Note: Funding a Social Worker (SW) full-time equals 1.0 FTE; however, if you are funding a SW only half-time with this grant (even if they work for the district full time), record as 0.5 FTE.
- Non-instructional salaries (Budget code 111A) are limited to 10 percent of the grant section.
- Consumable and non-consumable instructional supplies are categorized under 600; Technology related supplies, if less than \$1000 fall under 600; if greater, use 734 or 735.
- If an LEA uses code 730 (Property), they must specify unit(s) and unit cost(s). This line item should only be used for tangible property having a useful life of more than one year and an acquisition cost equal to or greater than \$5000. Please refer to the Bureau's document Budget Objects Codes (Revised 05/14).

DIRECTIONS: For Sections 611 and 619 funding, identify the budget code, line item description, proposed cost and justification for each expenditure under *Public* column. If needed - identify the budget code, line item description, proposed cost, and justification related to the set-aside reserve funds from Section 2 (Proportionate Share) under *Non-Public* column and reserve funds for voluntary CEIS (Section 5) and mandated CEIS (Section 5 and Section 8) under *Reserve Set-aside* funds column.

Applicants must justify each proposed line item expenditure. Identify personnel by type (e.g., teacher, aide, etc.) and FTE. Proposed line item costs must reflect the appropriate sections of the application.

Use additional pages as necessary that align the code, line item, and column for justification.

Code	Line Item	611 Cost - Public	Justify	611 Cost - Nonpublic (as needed)	Justify	CEIS Reserve Set-aside (as needed)	Justify
			<i>staff and others relating to the provision of special education.</i>				
111B	Instructional Salaries	2,003,097	<i>13 FTE Special Education teachers, 50% of salary of 1 FTE speech pathologist teacher and 13 behavior therapists for work at all grade levels, 1 FTE transition coordinator; 1 Special Education Team leader; 1 paraprofessional and 1 speech assistant for work at all grade levels; 50% of salary of 1 FTE preschool transition facilitator to provide transition services for students with disabilities.</i>	109,517	<i>50% of salary of 3 FTE non-public special education teachers to ensure delivery of services to non-public students.</i>		
200	Personnel Services-Employee Benefits	1,009,163	<i>Employee benefits for full time and part time employees under City rules and contracts</i>	54,758	<i>Employee benefits for employees under City rules and contracts</i>		
321	Tutors (Instructional,						

Code	Line Item	611 Cost - Public	Justify	611 Cost - Nonpublic (as needed)	Justify	CEIS Reserve Set-aside (as needed)	Justify
			<i>Maintenance and other agreements and costs related to equipment and assistive technology used by students with disabilities.</i>				
440	Rentals	6,000	<i>Storage trailer for equipment used by students with disabilities.</i>				
450	Construction Services						
510	Student Transportation Services	1,000	<i>Bus costs for field trips and other related activities outside of school.</i>				
530	Communications						
560	Tuition	8,000	<i>College courses at NVCC For student transition program</i>				
580	Travel						
600	Supplies-Technology/Instructional	212,000	<i>Computer and other technology related supplies. Assistive technology, equipment, classroom supplies, assessment instruments, evaluation testing; medical, physical and sensory, electronic equipment and programs.</i>				

BUDGET NARRATIVE – 619 District Name: Waterbury

Code	Line Item	619 Cost - Public	Justify	619 Cost – Nonpublic (as needed)	Justify	CEIS Reserve Set-aside (as needed)	Justify
111A	Non-Instructional Salaries (10 percent rule)						
111B	Instructional Salaries	<i>.50 FTE speech pathologist; 1 FTE paraprofessional; .50 FTE early childhood transition coordinator</i>	84,778				
200	Personnel Services-Employee Benefits	<i>Employee benefits for full time and part time employees under City rules and contracts</i>	40,791				
321	Tutors (Instructional, non-payroll)						
322	In-service	<i>Curriculum enrichment activities</i>					
323	Pupil Services (non-payroll personnel)						
324	Field Trips						
325	Parent Activities						
330	Employee Training (non-direct staff)						
340	Other Professional Services						
341	Audit						
350	Technical Services						

SECTION 5

SPECIAL EDUCATION GRANT PROGRAMS

Notice of Intent to use IDEA Funds for Coordinated Early Intervening Service

Under Section 300.226, "an LEA may not use more than 15 percent of the amount such agency receives under Part B of the Act for any fiscal year...to develop and implement Coordinated Early Intervening Service (CEIS), which may include interagency financing structures, for students in kindergarten through Grade 12 (with a particular emphasis on students in kindergarten through Grade 3) who are not currently identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment."

In implementing CEIS under this section, an LEA may carry out activities that include: (1) professional development for teachers and other school staff to enable such personnel to deliver scientifically-based academic and behavioral interventions, including scientifically-based literacy instruction and where appropriate, instruction on the use of adaptive and instructional software; and/or (2) providing educational and behavioral evaluations, services and supports, including scientifically-based literacy instruction.

Reporting:

Each LEA that develops and maintains CEIS under this section must annually report to the CSDE on:

1. The number of children served under this section; and
2. The number of children served under this section, who subsequently received special education and related services under Part B of the Act during the preceding two-year period.

Funds made available to carry out this section, may be used to carry out CEIS aligned with activities funded by, and carried out under the Elementary and Secondary Education Act (ESEA) if those funds are used to supplement, and not supplant, funds made available under the ESEA for the activities and services assisted under this section (34 CFR Section 300.226).

5a. CEIS

ACTION STEP: Complete to identify LEA that utilizes CEIS activities

DIRECTIONS: Below is a **REQUIRED RESPONSE**, please check one:

☒ **LEA DOES NOT** select voluntary CEIS.

☐ LEA selects *voluntary* CEIS. Go to next page and complete Chart A (including cost/money set aside that must not exceed 15 percent of the Grant), Chart B (including # of students served), and Chart C (including # of students identified). Place elements to be "justified" in Section 4.

☐ LEA is *mandated* to complete CEIS and must set aside 15 percent of the grant (34 CFR Section 300.646). Go to the next page and complete Chart A (including cost/money set aside that must be 15 percent of the grant), Chart B (including # of students served), and Chart C (including # of students identified) on the next page. NOTE: The LEA must complete SECTION 8 - "IDEA PROGRAM OPTION B" and place elements to be "justified" in Section 4.

SECTION 6

SPECIAL EDUCATION GRANT PROGRAMS

Statement of Assurances

DIRECTIONS: The Statement of Assurances (6a) by the applicant and signature page (6b) included in this grant application includes the assurances and requirements for the IDEA, Part B, Sections 611 and 619 and the CSDE. Applicants must provide the authorized signature of the applicant agency. Applicants need to complete and submit the signed Statement of Assurances Signature Page in their grant application (6b). The signature of the authorized individual represents the agreement to adhere to the standards and requirements set forth in the Statement of Assurances.

Applicants must provide an authorizing signature for the assurances (see page 23), and an authorizing signature for the eligible applicant on the cover page of the grant – thus two authorizing signatures by the applicant are required.

enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and

(10) "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- (b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved;
- (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission;
- (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment;
- (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and
- (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.
- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- (f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

7. Before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and considered such comment.

8. None of the funds expended under the application will be used to acquire equipment, excluding purchases for instructional purposes (including computer software) in any instance in which acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.

Q. Additionally, the applicant further assures that:

1. The program assisted under the application, shall be operated in compliance with Title 34 of the CFR, Part 104, which addresses non-discrimination based on handicap in programs and activities receiving or benefiting from federal financial assistance; each program or activity operated by the applicant is, when reviewed in its entirety, readily accessible to disabled persons.

2. Procedural safeguards, which comply with 34 CFR 300.500-300.514, of the federal regulations, have been established and shall continue to be implemented (34 CFR 300.237).

3. Funds provided under the application shall be used only for the excess cost of providing special education and related services for disabled children and to supplement, and to the extent practicable, increase the level of state and local funds expended for the education of disabled children and in no case to supplant those state and local funds (34 CFR 300.229-300.231).

4. Any property or equipment acquired with IDEA, Part B funds, shall be purchased and utilized in accordance with applicable federal regulations. Particular attention shall be given to EDGAR 34 CFR 80.36, Procurement, which includes competition and bid requirements 34 CFR 80.31, Property and 34 CFR 80.32, Equipment, which addresses the definition, management and disposition requirements.

5. Written policies and procedures of the applicant, as required by 34 CFR Part 300, pertaining to each of the following listed topics, is on file with the CSDE and has been approved by said agency's staff. All such policies and procedures continue in effect and have not been revised:

- child identification, location and evaluation (34 CFR 300.111);
- confidentiality of personally identifiable information (34 CFR 300.627);
- personnel development (34 CFR 300.156);
- participation of disabled children in regular education programs (34 CFR 300.114 through 117); and
- individualized education program implementation (34 CFR 300.320 through 324).

6. If written policies and/or procedures of the applicant pertaining to any of the topics listed above are not on file with the CSDE and/or have not been approved by said agency's staff, then all such policies or procedures shall be submitted with the application to be approved.

7. Funds provided under this application are not used to pay the costs connected with any trial placement of a child with disabilities that is made pursuant to Section 10-76d-14(b) of the Connecticut special education administrative regulations.

8. The district's "Special Education Policies and Procedures Manual" has been amended to include the required revisions of July 2007.

9. After the application is approved, if any of the approved policies and procedures of the applicant pertaining to the IDEA are revised, such revision(s) shall be submitted for the approval of the CSDE staff when permission is sought to revise this application.

10. Children who attend public charter schools and their parents retain all rights under 34 CFR 300.209.

11. Any relevant information and resources related to individualized education programs, special education and related services developed by the CSDE, including, but not limited to, information relating to transition resources and services for high school students and the laws relating to physical restraint and seclusion, be made available and provided regularly to parents or guardians.

R. The grantee agrees to other attestations and special assurances, particular to the requirements of Public Law 108-446 (IDEA) for grantees or state agencies that require grantee or sub-grantee participation or compliance.

S. IDEA, Part B, Section 619 funds are limited to activities relating to the provision of special education and related services to children with disabilities, ages three through five, and to two-year-old children with disabilities who will turn three within the school year.

T. In utilizing the IDEA, Part B, Section 619 funds, the activities implemented should reflect the primary responsibility of the school district for providing special education and related services to eligible children. The use of funds shall be limited to activities that reflect the needs of the school district as they assume the responsibility for providing a FAPE to eligible 3-, 4- and 5-year-old children with disabilities and to those two-year-old children with disabilities who will turn three in a school year.

U. A school district must ensure that a two-year-old child, who will attain the age of three during the school year, receives a FAPE that is either fully or partially funded with IDEA, Part B, Section 619 funds in order for Part C of the IDEA not to apply to that child. If a school district provides a FAPE to a two-year-old child with funds other than the IDEA, Part B, Section 619 funds, then the child remains entitled to services under Part C until the third birthday, even if a state mandates a FAPE under Part B to children below the age of three.

3. NIMAS/NIMAC

Connecticut has adopted the National Instructional Material Standard (NIMAS), which outlines a set of consistent and valid document source files created by K-12 curriculum publishers or other content producers that allows the creation of accessible specialized formats of print instructional materials. Curriculum materials covered by the NIMAS include printed textbooks and printed core materials that are written and published primarily for use in elementary and secondary school instruction.

In order to ensure that educational materials in accessible formats are provided in a timely manner in Connecticut, all reasonable efforts will be made by the LEA to ensure that accessible educational materials (AEM) are provided to children with disabilities who need accessible formats of educational materials at the same time as other children receiving their educational materials.

The planning and placement team (PPT), cooperating with other qualified professionals as needed, is responsible for the identification of children requiring special education and related services based on the results of an evaluation, sufficiently comprehensive to identify all of the child's special education and related service needs. If a student is identified as having a print-related disability (e.g., blindness, visual impairment, physical limitations, and specific learning disability in reading), which impacts the student's ability to access the general education curriculum, then the PPT may determine, as the competent authority, that the student qualifies to receive AEM produced in specialized formats as delineated on the IEP through an accessible media producer and/or the NIMAC.

The school district will coordinate with the NIMAC and will, after July 19, 2006, as part of any print instructional materials adoption process, procurement contract or other practice or instrument used for purchase of print instructional materials when entering into a written contract with the publisher of the print instructional materials will:

- require the publisher to prepare and, on or before delivery of the print instructional materials, provide to the NIMAC, electronic files containing the contents of the print instructional materials using the NIMAS; and
- coordinate efforts with accessible media producers or publishers to purchase and access instructional materials that are produced in, or may be rendered in, specialized formats.

If the district decides to opt out of participation in NIMAS/NIMAC, the district will be unable to access this national clearinghouse and their staff will not receive preferential attendance at NIMAS/NIMAC conferences. Before federal special education funds are released to the district, a plan must be submitted to and approved by the CSDE detailing the following:

- to purchase source files, when and if they are available, directly from publishers, establish a secure access, distribution and tracking system, and arrange to use such files to produce student-ready specialized formats;
- to purchase student-ready versions, when and if they are available, directly from publishers; and/or
- to establish a workflow for scanning print materials and producing or otherwise obtaining, audio books, Braille, large print and other appropriate specialized formats in a timely manner.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988 and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (c) Making it a requirement that each employee to be engaged in the performance of the grant, be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to:

SECTION 7

SPECIAL EDUCATION GRANT PROGRAMS

IDEA Consortium

7. IDEA Consortium

ACTION STEP: Completed packet for all consortium members

DIRECTIONS: If applying as a 'consortium', the attached "IDEA Consortium Membership" and "IDEA Consortium Letter" must be completed and submitted in the consortium fiscal applicant's grant application. Each eligible applicant, who has assigned their funds to a fiscal agent and intends to be a part of a consortium for IDEA Part B, Sections 611 and/or 619 entitlement funds, must complete and sign the IDEA Consortium Letter. Each member of the consortium is required to sign separate agreement letters, assurances (Section 6), and complete corresponding sections in the application relevant to each participating member such as MOE (Section 9) and Excess Cost (Section 10), as needed.

NOTE ON IDEA CONSORTIUM:

LEAs can file individual applications regardless of the size of the IDEA entitlement funds. LEAs may still choose to work within a consortium and may have one district serve as the fiscal agent for a multiple district application. Applicants must complete and submit the attached "IDEA Consortium Membership" and "IDEA Consortium Letter of Agreement" must be completed and submitted for those districts applying as a consortium.

IDEA Consortium Membership

(To be completed by Fiscal Agents)

If this is a consortium application, list below the school districts for which the application is being submitted.

IDEA, Part B, Section
611
Consortium Members

Fiscal Agent: _____

Participating Districts: 1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

IDEA, Part B, Section
619
Consortium Members

Fiscal Agent: _____

Participating Districts: 1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

SECTION 8

SPECIAL EDUCATION GRANT PROGRAMS

IDEA Program Options

DIRECTIONS: Applicants can choose to direct some of the IDEA entitlement funds (Sections 611 and/or 619) to one or both of the two program options under the IDEA. If an applicant chooses to direct funds to one or both of the program options, the applicant must:

- indicate the program option(s) the school district will pursue;
- provide a brief description of each project's purpose and activities;
- provide a budget narrative for each program option selected; and
- combine all budgetary information for all program options selected with all other IDEA, Part B planned expenditures for FY 2019. Budgetary information should identify the specific expenditures that will be directed to the option(s).

PLEASE NOTE: The "10 percent rule" (no more than 10 percent of total IDEA funds can be directed towards total administration costs) remains in effect for these program options.

Check one item below as appropriate:

8. IDEA Program Options

ACTION STEP: Record response. If Option A or B is selected, complete

DIRECTIONS: Below is a *REQUIRED RESPONSE* please check one:

☒ **The LEA DOES NOT select any of the program options available.**

☐ **As a component of our district IDEA, Part B application, the LEA chooses the following project option(s) and use of IDEA funding source(s):**

IDEA FEDERAL PROGRAM OPTIONS	CHECK IF USING SECTION 611 FUNDS	CHECK IF USING SECTION 619 FUNDS
OPTION A: A SCHOOL WIDE PROGRAM*		

IDEA STATE PROGRAM OPTION – MANDATED CEIS	CHECK IF USING SECTION 611 FUNDS	CHECK IF USING SECTION 619 FUNDS
OPTION B: A SCHOOL DISTRICT PROGRAM TO ADDRESS ITEMS IDENTIFIED THROUGH PROGRAM MONITORING THAT DO NOT MEET ESTABLISHED TARGETS FOR IMPROVEMENT*		

*For each program option selected, provide the information requested on each of the following pages, as applicable.

IDEA PROGRAM OPTION B: MEETING PROGRAM MONITORING TARGETS Mandated Set-Aside

DIRECTIONS: Complete this section only if your school district is required to utilize FY 2019 IDEA Part B, Section 611 and/or Section 619 funds for the purpose of meeting unmet program monitoring targets.

- 1(a). Please check whether the school district will be directing a portion of IDEA funds to targeted program monitoring activities throughout the school district, or if the funds will be targeted to specific schools.

_____ Entire School District

_____ Targeted Schools

- 1(b). If the school district is targeting activities to a specific school or schools, please identify the school(s) and the source of IDEA funds that will be used for targeted activities and percentage of grant calculated:

Name of School	Using Section 611 Funds (dollar amount)	Using Section 619 Funds (dollar amount)	Total Grant	Percentage of Grant

2. Describe the activities that will be undertaken as the plan by the school district to address specific unmet program monitoring issues:

3. Provide a budget narrative for the plan and use of IDEA funds addressing the area identified - use Section 3 (ED 114) and Section 4 (Budget Narrative) justification for line item descriptions to assist in providing budget narrative:

- (a) Budget narrative (see Section 4) if using IDEA, Part B, Section 611 funds:

- (b) Budget narrative (see Section 4) if using IDEA, Part B, Section 619 funds:

9a. Eligibility Standard

The SEA must determine that the LEA has budgeted for the education of children with disabilities at least the same amount of local funds, or state and local funds, as it actually spent for the education of children with disabilities during the most recent fiscal year for which information is available – using approved exceptions and adjustments, as needed.

For an LEA to qualify for IDEA funds it must demonstrate that the proposed budget FY 2019 is the same or more than the FY 2017 expenditures. The CT MOE Calculator tool (an excel spreadsheet) can be found at: <http://www.sde.ct.gov/sde/cwp/view.asp?a=2678&Q=320730#RFPs>.

DIRECTIONS: Complete the Connecticut MOE Calculator with budget information (eligibility data) of the baseline for the FY 2014-15 through the proposed budget of FY 2018-19.

REQUIRED ITEMS: To substantiate MOE eligibility, check that at least the following is attached:

 X Tab 15 (18-19 Eligibility MOE worksheet) from MOE Calculator

 X Tab 4 (Summary worksheet) from MOE Calculator

 n/a Tab 16 (18-19 Exc. and Adj.) from MOE Calculator (as needed)

9b. Compliance Standard

The SEA must determine that the LEA has expended for the education of children with disabilities at least the same amount of local funds or state and local funds, as it actually spent for the education of children with disabilities during the most recent fiscal year for which information is available compared to the subsequent year MOE was met – using approved exceptions and adjustments, as needed.

- For an LEA to qualify for IDEA funds it must demonstrate that expenditures for FY 2017 are the same or more than the subsequent year MOE was met. The Connecticut MOE Calculator tool (an excel spreadsheet) can be found at: www.sde.ct.gov/sde/cwp/view.asp?a=2678&Q=320730#RFPs.

DIRECTIONS: Complete the Connecticut MOE Calculator with expenditure information (compliance data) of baseline for the FY 2014-15 through the most recent audited expenditure data FY 2016-17.

REQUIRED ITEMS: To substantiate MOE compliance, check that at least the following is attached:

 X Tab 9 (16-17 Compliance MOE worksheet) from MOE Calculator

 X Tab 4 (Summary worksheet) from MOE Calculator

 n/a Tab 10 (16-17 Exc. and Adj.) from MOE Calculator as needed

NOTE: Keeping all data that demonstrates that the LEA has satisfied MOE is required for auditing purposes. When calculating MOE – there are allowable adjustments (attach decision tree and paperwork) and allowable exceptions (as needed). Although the district does not have to complete all four methods, calculating and tracking all four methods with the information available for future comparison years is recommended.

TAB 9 pg. 1062

Which standard do you want to measure?

Eligibility

NOTE: SCROLL TO THE RIGHT TO SEE PER CAPITA METHODS

LEA Name

Waterbury

METHOD 1: LOCAL TOTAL

Calculations	Local Total	MOE Result
Comparison Year	2014-2015	
Comparison Year Amount	\$ 38,553,424.60	
2016-17 Amount	\$ 41,995,007.00	Met
Initial Difference	\$ -	
Total Exceptions	NA	
Difference with Exceptions	\$ -	
Total Adjustment	NA	
Final Shortfall	\$ -	

You have met MOE.

Exceptions not needed.

Adjustment not needed.

METHOD 2: STATE AND LOCAL TOTAL

Calculations	State and Local Total	MOE Result
Comparison Year	2014-2015	
Comparison Year Amount	\$ 38,953,424.60	
2016-17 Amount	\$ 41,995,007.00	Met
Initial Difference	\$ -	
Total Exceptions	NA	
Difference with Exceptions	\$ -	
Total Adjustment	NA	
Final Shortfall	\$ -	

You have met MOE.

Exceptions not needed.

Adjustment not needed.

Exceptions to Maintenance of Effort as Permitted by §300.204

(a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.

Year	Amount

(b) A decrease in the enrollment of children with disabilities.

Year	Amount

(c) The termination of the obligation of the agency to provide special education to a particular student with a disability that is an exceptionally costly program due to any of the following reasons: left the jurisdiction, aged out, or no longer needs the program of special education.

Year	Amount

(d) Termination of costly expenditures for long-term purchases, such as the acquisition of equipment or construction of school facilities.

Year	Amount

(e) The assumption of cost by the high cost fund operated by the SEA under §300.704. MUST be explicitly permitted by the SEA.

Year	Amount

Total Exceptions

NOTE: Enter Exceptions data on the Exception/Adjustment tab for each year.

Exceptions to Maintenance of Effort as Permitted by §300.204

(a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.

Year	Amount

(b) A decrease in the enrollment of children with disabilities.

Year	Amount

(c) The termination of the obligation of the agency to provide special education to a particular student with a disability that is an exceptionally costly program due to any of the following reasons: left the jurisdiction, aged out, or no longer needs the program of special education.

Year	Amount

(d) Termination of costly expenditures for long-term purchases, such as the acquisition of equipment or construction of school facilities.

Year	Amount

(e) The assumption of cost by the high cost fund operated by the SEA under §300.704. MUST be explicitly permitted by the SEA.

Year	Amount

Total Exceptions

NOTE: Enter Exceptions data on the Exception/Adjustment tab for each year.

Adjustment to Maintenance of Effort as Permitted by §300.205

Year	Amount

Total Adjustments \$ -

Adjustment to Maintenance of Effort as Permitted by §300.205

Year	Amount

Total Adjustments \$ -

TAB 15 pg 1 of 2

Which standard do you want to measure?

Eligibility

NOTE: SCROLL TO THE RIGHT TO SEE PER CAPITA METHODS

LEA Name

Waterbury

METHOD 1: LOCAL TOTAL

Calculations	Local Total	MOE Result
Comparison Year	2016-2017	
Comparison Year Amount	\$ 41,995,007.00	
2018-19 Amount	\$ 43,396,698.00	Met
Initial Difference	\$ -	
Total Exceptions	NA	
Difference with Exceptions	\$ -	
Total Adjustment	NA	
Final Shortfall	\$ -	

You have met MOE.

Exceptions not needed.

Adjustment not needed.

METHOD 2: STATE AND LOCAL TOTAL

Calculations	State and Local Total	MOE Result
Comparison Year	2016-2017	
Comparison Year Amount	\$ 41,995,007.00	
2018-19 Amount	\$ 43,396,698.00	Met
Initial Difference	\$ -	
Total Exceptions	NA	
Difference with Exceptions	\$ -	
Total Adjustment	NA	
Final Shortfall	\$ -	

You have met MOE.

Exceptions not needed.

Adjustment not needed.

Exceptions to Maintenance of Effort as Permitted by §300.204

(a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.

Year	Amount

(b) A decrease in the enrollment of children with disabilities.

Year	Amount

(c) The termination of the obligation of the agency to provide special education to a particular student with a disability that is an exceptionally costly program due to any of the following reasons: left the jurisdiction, aged out, or no longer needs the program of special education.

Year	Amount

(d) Termination of costly expenditures for long-term purchases, such as the acquisition of equipment or construction of school facilities.

Year	Amount

(e) The assumption of cost by the high cost fund operated by the SEA under §300.704. MUST be explicitly permitted by the SEA.

Year	Amount

Total Exceptions

Adjustment to Maintenance of Effort as Permitted by §300.205

Year	Amount

Total Adjustments

\$ -

NOTE: Enter Exceptions data on the Exception/Adjustment tab for each year.

Exceptions to Maintenance of Effort as Permitted by §300.204

(a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.

Year	Amount

(b) A decrease in the enrollment of children with disabilities.

Year	Amount

(c) The termination of the obligation of the agency to provide special education to a particular student with a disability that is an exceptionally costly program due to any of the following reasons: left the jurisdiction, aged out, or no longer needs the program of special education.

Year	Amount

(d) Termination of costly expenditures for long-term purchases, such as the acquisition of equipment or construction of school facilities.

Year	Amount

(e) The assumption of cost by the high cost fund operated by the SEA under §300.704. MUST be explicitly permitted by the SEA.

Year	Amount

Total Exceptions

Adjustment to Maintenance of Effort as Permitted by §300.205

Year	Amount

Total Adjustments

\$ -

NOTE: Enter Exceptions data on the Exception/Adjustment tab for each year.

SECTION 10

EXCESS COSTS CALCULATIONS (ELEMENTARY AND SECONDARY)

Except as otherwise provided, amounts provided to an LEA under Part B of the Act may be used only to pay the excess costs of providing special education and related services to children with disabilities. Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual per student expenditure in an LEA during the preceding school year for an elementary school or secondary school student, as may be appropriate. An LEA must spend at least the average annual per student expenditure on the education of an elementary school or secondary school child with a disability before funds under Part B of the Act, are used to pay the excess costs of providing special education and related services. (Section 300.16 and App. A)

Section 602(8) of the Act and Section 300.16 requires the LEA to compute the minimum average amount separately for children in its elementary schools and for children in its secondary schools. LEAs may not compute the minimum average amount it must spend on the education of children with disabilities based on a combination of the enrollments in its elementary schools and secondary schools.

In addition, the district must use its October 1st student census to determine per pupil expenditure (PPE). An average daily attendance cannot be used.

10. Excess Cost Calculations Worksheet

*ACTION STEP submit excess cost worksheet for
10a. Elementary and 10b. Secondary (if appropriate)*

The following example illustrates how to compute the minimum average amount an LEA must spend for the education of each of its elementary school children with disabilities. The intent of the law is that federal funds can be used during the same time, as long as the threshold of local funds is reached during the fiscal year.

Please note: The attached sample is to be used for guidance and that K–12 districts must report both an elementary (10a.) and secondary (10b.) Excess Costs Calculations. **THE SAME METHOD MUST BE USED FOR BOTH ELEMENTARY AND SECONDARY STUDENTS.**

SEE ATTACHED EXCESS COST CALCULATIONS

DIRECTIONS:

Section A: Requires the LEA to determine the total amount of expenditures funds for both elementary and secondary school students from all sources—local, State, and Federal (include IDEA Part B) in the preceding school year.

Section B: Capital outlay and debt services are then subtracted from the Section A total.

Section C: The LEA must subtract from the total expenditure amounts spent for awarded amounts listed on the example. These are funds that have been spent - not funds received from last year and then carried over for the current school year.

Section D: Next, the LEA must determine the PPE for its elementary schools dividing the previous October 1st student census enrolled in the elementary schools of the LEA (including its children with disabilities) into the amount computed under the above paragraph.

Section E: To determine the total minimum amount of funds the LEA must spend for the education of its elementary school children with disabilities in the LEA, the LEA must multiply the number of elementary school children with disabilities in the LEA by the PPE obtained in Section D above. Funds under Part B of the act can only be used for excess costs over and above this minimum.

**10a. IDEA FY 2018 Grant
Excess Costs (EXAMPLE) Calculations Worksheet
Elementary Level***

Example: CT Any-town School District Grades K-8

(Insert LEA Name)

A: The LEA expended the following amounts of funds from the preceding school year:

(1)	From local tax funds (elementary only)	\$750,000
(2)	From state funds (elementary portion only)	\$250,000
(3)	From federal grants (elementary portion only)	\$47,000
(4)	TOTAL Expenditures on elementary portion	\$1,047,000

B: Capital outlay and debt services must be subtracted from the above total:

(5)	Total expenditure on elementary portion ([4] above)	\$1,047,000
(6)	Less capital outlay and debt services (elementary portion only)	- \$9,000
(7)	TOTAL Expenditures on elementary less outlay/debt	\$1,038,000

C: The LEA received the following funds from various sources (include only awards for the school year in question-DO NOT include any carry-over funds):

(8)	Local funds for special education expenditures-elementary (from ED001 report)	\$180,000
(9)	Federal IDEA Part B - 619 funds	\$1,500
(10)	Federal IDEA Part B - 611 funds (Elementary portion)	\$24,500
(11)	Federal Title I (part A), III (parts A and B) or other federal programs, excluding federal school lunch funds (proportion)	\$19,000
(12)	Title I (part A), III (parts A and B) programs from state and local funds	\$2,000
(13)	Other elementary non-local funds (gifts, etc.) (proportion)	\$5,000
(14)	Sub-total elementary funds	\$232,000
(15)	SUBTRACT Line [14] from Line [7]	\$1,038,000-\$232,000
(16)	TOTAL	\$806,000

D: Average per pupil expenditures (PPE) for all elementary students:

(17)	Total from Line [16] (above)	\$806,000
(18)	Preceding school year LEA elementary student census	75
(19)	Per Pupil Expenditure (PPE) [17 ÷ 18]	\$10,747

E: Total minimum amount of State and/or local funds the LEA must spend of the education of their elementary students with disabilities (multiply steps 20 x 21):

(20)	Current school year LEA elementary of students with disabilities census	13
(21)	PPE-elementary level (from [19] above)	\$10,747
(22)	Total minimum amount of local funds LEA must spend for education of enrolled elementary students with disabilities before accessing IDEA funds [20 x 21]	\$139,711

***The same procedure must be completed for the LEA's Secondary Level.**

**10b. IDEA FY 2018 Grant
Excess Costs Calculations Worksheet
Secondary Level**

(Insert LEA Name)

A: The LEA expended the following amounts of funds from the preceding school year:

(1)	From local tax funds (secondary only)	
(2)	From state funds (secondary portion only)	
(3)	From federal grants (secondary portion only)	
(4)	TOTAL Expenditures on secondary portion	

B: Capital outlay and debt services must be subtracted from the above total:

(5)	Total expenditure funds (from [4] above)	
(6)	Less capital outlay and debt services (secondary portion only)	
(7)	TOTAL Expenditures for secondary less outlay/debt	

C: The LEA received the following funds from various sources (include only awards for the school year in question-DO NOT include any carry-over funds):

(8)	Local funds for special education expenditures- secondary (from ED001 report)	
(9)	Federal IDEA Part B - 619 funds	
(10)	Federal IDEA Part B - 611 funds (secondary portion)	
(11)	Federal Title I (part A), III (parts A and B) or other federal programs, excluding federal school lunch funds (proportion)	
(12)	Title I (part A), III (parts A and B) programs from state and local funds	
(13)	Other secondary non-local funds (gifts, etc.) (proportion)	
(14)	Sub-total secondary funds	
(15)	SUBTRACT Line [14] from Line [7]	
(16)	TOTAL	

D: Average per pupil expenditures (PPE) for all secondary students:

(17)	Total from Line [16]	
(18)	Preceding school year LEA secondary student census	
(19)	Per Pupil Expenditure (PPE) [17 ÷ 18]	

E: Total minimum amount of State and/or local funds the LEA must spend of the education of their secondary students with disabilities (multiply steps 20 x 21):

(20)	Current school year LEA secondary of students with disabilities census	
(21)	PPE- secondary level (from [19] above)	
(22)	Total minimum amount of local funds LEA must spend for education of enrolled secondary students with disabilities before accessing IDEA funds [20 x 21]	

Waterbury Public Schools Accountability Model Results March 2019



Accountability Model Background

- CSDE chose to implement a more holistic method of examining school and district performance rather than focusing strictly on student test scores
- The accountability model was first released in the 2015-2016 school year and was based on data from the 2014-2015 school year
- Schools and districts are evaluated on indicators such as chronic absenteeism, physical fitness, graduation rates, and arts access in addition to test scores
 - Schools are classified into one of five categories based on this data
 - A new indicator worth 100 points will be incorporated this year (2018-2019 data)
 - English Learner Progress - growth on the LAS Links assessment in both oral and literacy performance

School Classification

- Five category model as required by state law
- Turnaround and focus schools are identified first
 - Two distinct groups - High schools and elementary/middle schools
 - Based on three school years of data (previously only one school year)
 - Turnaround - lowest 5% statewide overall or less than 70% six-year graduation rate
 - Focus – lowest 10% statewide for high needs student growth (elementary and middle schools), student achievement (high schools), or less than 70% six-year graduation rate for high needs students
 - Category 4 – new turnaround/focus schools
 - Category 5 – existing turnaround/focus schools that have not exited
 - Will retain turnaround/focus label for three years

School Classification

- Remaining schools are placed into categories 1, 2, or 3 based on the overall accountability index

School Category	Accountability Index Values
1	85 – 100
2	70 – 84.9
3	0 – 69.9



Next Generation Accountability, 2017-18

State of Connecticut



No:	Indicator	Index/ Rate	Target	Points Earned	Max Points	% Points Earned	Change from 2016-17
1a.	ELA Performance Index – All Students	67.6	75	45.1	50	90.1%	🟡 0.7%
1b.	ELA Performance Index – High Needs Students	57.5	75	38.3	50	76.7%	🟢 2.1%
1c.	Math Performance Index – All Students	62.7	75	41.8	50	83.6%	🟡 0.7%
1d.	Math Performance Index – High Needs Students	52.0	75	34.7	50	69.3%	🟢 2.0%
2a.	ELA Avg. Percentage of Growth Target Achieved – All Students	60.7%	100%	60.7	100	60.7%	🟢 5.3%
2b.	ELA Avg. Percentage of Growth Target Achieved – High Needs Students	55.6%	100%	55.6	100	55.6%	🟢 5.8%
2c.	Math Avg. Percentage of Growth Target Achieved – All Students	61.9%	100%	61.9	100	61.9%	🟡 0.2%
2d.	Math Avg. Percentage of Growth Target Achieved – High Needs Students	55.4%	100%	55.4	100	55.4%	🟢 1.7%
4a.	Chronic Absenteeism – All Students	10.7%	≤5%	38.6	50	77.2%	🔴 -3.2%
4b.	Chronic Absenteeism – High Needs Students	16.6%	≤5%	26.8	50	53.6%	🔴 -3.2%
5	Preparation for CCR – % taking courses	74.8%	75%	49.9	50	99.7%	🟢 5.5%
6	Preparation for CCR – % passing exams	44.8%	75%	29.9	50	59.7%	🟢 1.7%
7	On-track to High School Graduation	87.5%	94%	46.5	50	93.1%	🟡 -0.3%
8	4-year Graduation All Students	87.9%	94%	93.5	100	93.5%	🟡 0.5%
9	6-year Graduation - High Needs Students	81.8%	94%	87.0	100	87.0%	🟡 -0.2%
10	Postsecondary Entrance	70.9%	75%	94.5	100	94.5%	🔴 -1.5%
11	Physical Fitness	50.1%	75%	33.4	50	66.8%	🔴 -2.0%
12	Arts Access	51.2%	60%	42.7	50	85.3%	🟢 1.1%
State Accountability Index				936.3	1250	74.9%	🟢 1.7%

Note: Change between ±1 percent on the "% Points earned" is indicated as 🟡



Next Generation Accountability, 2017-18

Waterbury



Indicator	Index/Rate	Target	Points Earned	Max Points	% Points Earned	Change From 2016-17
1a. ELA Performance Index - All Students	53.9	75	35.9	50	71.9	0.7
1b. ELA Performance Index - High Needs Students	52.1	75	34.7	50	69.5	0.8
1c. Math Performance Index - All Students	47.8	75	31.9	50	63.7	1.2
1d. Math Performance Index - High Needs Students	46.0	75	30.7	50	61.4	1.3
1e. Science Performance Index - All Students	.	75	.	.	.	
1f. Science Performance Index - High Needs Students	.	75	.	.	.	
2a. ELA Academic Growth - All Students	50.8%	100%	50.8	100	50.8	3.1
2b. ELA Academic Growth - High Needs Students	49.9%	100%	49.9	100	49.9	2.9
2c. Math Academic Growth - All Students	50.9%	100%	50.9	100	50.9	-0.9
2d. Math Academic Growth - High Needs Students	50.1%	100%	50.1	100	50.1	-0.9
4a. Chronic Absenteeism - All Students	18.2%	<=5%	23.6	50	47.2	-8.8
4b. Chronic Absenteeism - High Needs Students	19.9%	<=5%	20.2	50	40.3	-11.2
5. Preparation for CCR - Percent Taking Courses	53.5%	75%	35.6	50	71.3	7.0
6. Preparation for CCR - Percent Passing Exams	14.0%	75%	9.3	50	18.6	0.2
7. On-track to High School Graduation	77.9%	94%	41.5	50	82.9	0.8
8. 4-year Graduation: All Students (2017 Cohort)	75.6%	94%	80.4	100	80.4	2.4
9. 6-year Graduation: High Needs Students (2015 Cohort)	71.1%	94%	75.6	100	75.6	0.8
10. Postsecondary Entrance (Graduating Class 2017)	57.8%	75%	77.1	100	77.1	1.0
11. Physical Fitness (estimated participation rate = 100.0%)	52.8%	75%	35.2	50	70.4	36.0
12. Arts Access	40.4%	60%	33.7	50	67.4	8.7
Accountability Index	.		767.1	1250	61.4	2.5



Next Generation Accountability, 2017-18

State and DRG I Districts Ranked by Change From Prior Year

DRG I District	17-18 Accountability Index	One-Year Accountability Index Change
New London	62.8	4.1
New Britain	58.9	3.2
Bridgeport	62.4	3.1
WATERBURY	61.4	2.5
Hartford	59.6	1.9
STATE OF CT	74.9	1.7
New Haven	65.0	1.0
Windham	64.8	-1.0



Next Generation Accountability, 2017-18

All Schools Ranked by Category and Accountability Index

School Name	17-18 Final Category	17-18 Accountability Index	One-Year Accountability Index Change
Rotella	2	82.4	10.0
Maloney	2	76.1	-6.6
Wendell Cross	2	74.4	-0.8
WCA	2	73.5	5.7
Duggan	2	72.3	9.9
Kingsbury	2	71.6	7.7
WAMS - HS	2	70.9	-1.5
Reed	2	70.2	4.2
Regan	3	69.6	7.3
Carrington	3	69.2	-1.8
Washington	3	67.2	2.9
Hopeville	3	66.8	2.7
Bucks Hill	3	66.7	2.9
Tinker	3	66.1	0.1
Wilson	3	65.6	0.9

School Name	17-18 Final Category	17-18 Accountability Index	One-Year Accountability Index Change
Chase	3	65.2	-0.7
Driggs	3	64.9	6.8
Bunker Hill	3	64.0	7.5
Gilmartin	3	63.7	4.9
Generali	3	61.5	-9.3
Walsh	3	61.5	3.5
DISTRICT		61.4	2.5
WAMS - MS	3	60.6	-2.6
Sprague	3	59.0	-4.6
Kennedy	4	54.4	1.2
Wallace	5	54.3	1.6
Crosby	5	52.3	1.1
North End	5	51.6	-3.3
West Side	5	50.3	-0.5
Wilby	5	50.2	0.3



Next Generation Accountability, 2017-18

CATEGORY IMPROVEMENTS	
Bucks Hill***	From Category 5 to Category 3
Walsh***	From Category 5 to Category 3
Driggs***	From Category 4 to Category 3
Gilmartin***	From Category 4 to Category 3
Hopeville***	From Category 4 to Category 3
Sprague***	From Category 4 to Category 3
Washington***	From Category 4 to Category 3
Wilson***	From Category 4 to Category 3
Duggan	From Category 3 to Category 2
Kingsbury	From Category 3 to Category 2

***Denotes a school previously identified as focus, that has now been removed from the list of focus schools



Next Generation Accountability, 2017-18

SCHOOLS OF DISTINCTION

Waterbury Career Academy

1 Distinction
Great Improvement



Bilingual/ESOL Education Department

Waterbury Public Schools

April 3, 2019

Dr. Verna Ruffin, Superintendent

Darren Schwartz, Chief Academic Officer

Adela Jorge
Supervisor

Jacqueline Matos
Bilingual Staff Developer

**How is a student identified as an English
Learner (EL) ?**

Identification Process

1. Home Language Survey
2. LAS-Placement test
3. Program options offered and explained
4. Parents sign consent forms for placement
5. Documentation is maintained both in the Bilingual/ESOL Education Department office and in the student's cumulative file at school

Waterbury Public Schools

Home Language Survey

Welcome to the Waterbury Public Schools!

We have a few questions about languages spoken at home. We are required by the US Department of Education to ask for this information because it will help us know how we can best support your child. The language information also helps us know how we can best communicate with you. Please share with us about the languages(s) spoken by your family and in your home.

Student Information

Student First Name: _____ Student Last Name: _____

Date of birth: _____

- 1) What is the primary language used in the home, regardless of the language spoken by the student?
- 2) What is the language most often spoken by the student?
- 3) What is the language the student first acquired?

Parent/guardian name (please print)

Parent/guardian Signature

Date

Thank you for answering the questions. We look forward to working with your child.

Bilingual/ESOL Education Department 236 Grand Street Waterbury, Connecticut 06702
Phone: (203) 574-8288 Fax (203) 573-6687 Email: bilesol@waterbury.k12.ct.us

EL English Learners

- Any student who has been identified as having limited English proficiency
- Per Federal and local mandates, ALL ELs **must** take the LAS Links every year
- ELs must be monitored until the Connecticut English Mastery Standard is met
- All ELs are entitled to receive accommodations on a regular basis

Bilingual

Students identified as EL who receive native language support in the content areas while acquiring English

Students receive accommodations on a regular basis

After the first **30 months**, participation can be extended up to 60 months in 10 months increments

Parent must provide consent

ESL

Students identified as EL who receive support through an ESL class as needed

Students are placed in regular education classes for the majority of the day and are entitled to receive accommodations in mainstream classes on a regular basis

LEP in Regular

Students identified as EL, but do not receive support due to parental request

Student **can not** enroll in an ESL or sheltered class, but **can** receive accommodations in mainstream classes on a regular basis

LTSS

Language Transition Support Services

If a student does not meet the CT English Mastery Standard at the end of 30 months, they continue to receive support (ESL or Sheltered classes as needed) until they meet the English mastery standard. They are entitled to receive accommodations in mainstream classes on a regular basis.

Connecticut English Mastery Standard

LAS Links: Grades Overall Level 4 or 5

And

Grades K-12

Reading Score 4 or Higher

Writing Score 4 or Higher

Accommodations include, but are not limited to:

- Differentiated Instruction based on English proficiency levels (LAS Links)
- Assessment based on English proficiency levels (LAS Links) and CT ELL Framework
- Time Extension
- Native Language support

English Languages by Program

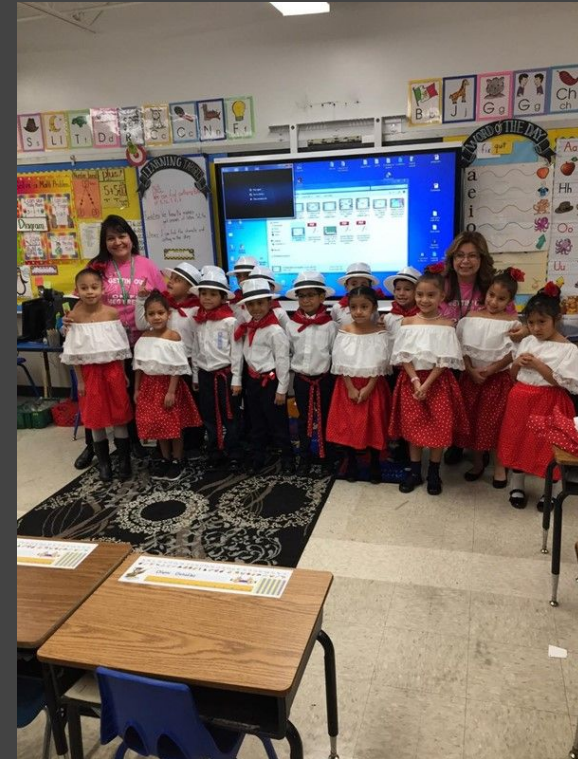
The Bilingual/ESOL Education Department serves over 2,800 students identified as English Learners. As mandated by Connecticut General Statutes, Section 10-17, we offer Bilingual Education, Language Transition Support Services, and English as a Second Language (ESL).

Level	BIL	ESL	LTSS	LEP - REG	GRAND TOTAL
ES K-5	491	890	153	98	1632
MS 6-8	173	255	143	24	595
HS 9-12	114	287	212	28	641
GRAND TOTAL	778	1432	508	150	2868

Enrollment Trends

Enrollment Trend

October 1, 2018	2,820
October 1, 2017	2,615
October 1, 2016	2,553
October 1, 2015	2,432
October 1, 2014	2,354
October 1, 2013	2,121
October 1, 2012	2,061
October 1, 2011	1,952
October 1, 2010	2,026



Afrikaans	1
Albanian	80
Arabic	26
Bengali	7
Bosnian	1
Creole	1
Creole-Cape Verdean	1
Creole-Haitian	13
Dari	5
Farsi	6
French	9
Fulani	1
Gujarati	1
Guyanese Creole	5

English Learners by Language		
	Italian	3
	Karen	9
	Khmer (Cambodian)	2
	Kurdish	8
	Lao	1
	Macedonian	5
	Mandarin	8
	Montenegrin	1
	Pashto	2
	Persian	3
	Polish	2
Total 2,868		
March 21, 2019		

Portuguese	90
Punjabi	4
Russian	1
Serbo-Croatian	2
Spanish	2,520
Swahili	2
Tagalog	5
Tamil	4
Tswana	1
Turkish	3
Urdu	25
Vietnamese	3
Yoruba	3
Zulu	4

New EL Registrations/Re-entries

EL Programs

Academic Year	Bilingual	ESL	LTSS	LEP - REG	TOTAL
2010-11	241	324	11	19	595
2011-12	310	287	4	17	618
2012-13	315	323	19	14	671
2013-14	356	323	4	29	712
2014-15	378	318	10	15	721
2015-16	372	357	14	25	768
2016-17	407	429	28	31	895
2017-18	522	417	22	55	916

Staffing with Students in Mind

Bilingual/ESOL Education Department Educators

The Bilingual/ESOL Education Staff consist of 85 teachers and 3 tutors. Our certified staff includes (1) Bilingual Social Worker, and (1) Bilingual Staff Developer.

EL Teachers by Program

Level	BIL	ESL	RDG	K-12	GRAND TOTAL
Elementary K-5/8	22	25	6	0	53
Middle School 6-8	7	8	0	0	15
High School 9-12	8	7	0	0	15
District Wide	(1) K-12 Bilingual Social Worker (1) Bilingual Staff Developer			2	2
Grand Total	37	40	6	2	85

Supporting Our English Learners

Teacher Recruitment and Retention: We Grow Our Own

- Recruited, developed and hired 26 new certified Bilingual and English as a Second Language (ESL) teachers since 2015, undeterred by the fact that Bilingual Education is the number one shortage area in Connecticut
- Maximized the “Grow Your Own” model by recruiting from within our community and supporting our candidates as they complete the journey to certification

2015-2016 ~ 9 ~	2016-2017 ~ 7 ~	2017-2018 ~ 6 ~	2018-2019 ~ 8 ~
<u>8 new hires</u> 6 started as substitute teachers 1 transferred in from another department 3 were granted DSAPs 3 completed ARCTELL	<u>5 new hires</u> 4 started as substitute teachers 2 were paraprofessionals 2 transferred in from other departments 1 was granted a DSAP 1 completed ARCTELL	<u>6 new hires</u> All started as substitute teachers 3 were granted DSAPs 5 completed ARCTELL	<u>7 new hires</u> 3 started as substitute teachers 1 was a tutor 1 transferred in from another department 5 were granted DSAPs 5 are enrolled in ARCTELL

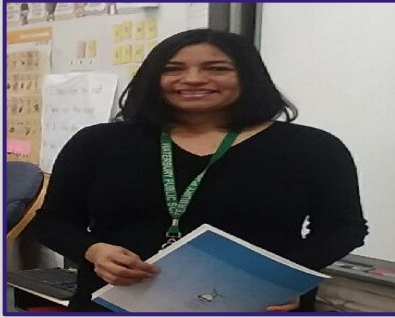
“The Bilingual/ESOL Education Department is committed to providing English Learners with talented and highly qualified personnel who are invested in their students’ academic, social and emotional success”

*Excerpt from the Bilingual/ESOL Dept. Vision and Mission

Supporting Our English Learners

Teacher Recruitment and Retention: We Grow Our Own

Alicia Rangel
Bilingual Elementary



RELAY and ARCTELL

Alicia began her career as a tutor for Waterbury Public Schools. She completed the 2017-2018 RELAY program for Elementary Education certification, and is currently enrolled in ARCTELL for Bilingual cross-endorsement.

Shirley Astacio
Bilingual Social Worker



Traditional Teacher Preparation Program

Shirley is a proud graduate of Waterbury Public Schools. As an English learner, she attended Washington Elementary School, Wallace Middle School, and Waterbury Arts Magnet School. She earned a BS from CCSU and a Masters in Social Work from Springfield College.

Joaquin Matiz
Bilingual MS Math



ARC and ARCTELL

Joaquin joined Waterbury Public Schools as a substitute teacher. He successfully completed the Alternate Route to Certification program for Math 7-12, and ARCTELL for cross-endorsement in Bilingual Education.

Stephanie Gonzalez
Bilingual Elementary



Traditional Teacher Preparation Program and ARCTELL

Stephanie worked as a substitute teacher before joining the Bilingual/ESOL Department. She earned her Elementary Education certification at University of Bridgeport and is now completing ARCTELL for Bilingual cross-endorsement.

Assessment Updates

Supporting Our English Learners

LAS Links

- LAS Links is a language proficiency test designed to measure a student's abilities in English when their primary language is other than English
- Designed to meet federal requirements for testing English Learners in English proficiency

LAS Measures...

Language Domains:



Listening



Reading



Speaking



Writing

EL Growth In Next Generation Accountability System?

- EL growth toward ELP proficiency will be added to Indicator 2 (Growth) starting with SY **2018-19**
 - Up to 100 possible points
- Growth will be measured on:
 - Oral Scale Score (Listening and Speaking)
 - Literacy Scale Score (Reading and Writing)
- All grades included
- Students with two assessments



Connecticut's Approach to Measuring English Language Proficiency (ELP) Growth

- Similar to approach used for Smarter Balanced growth model
- Uses LAS Links vertical scale that spans grades/years
- Provides ambitious yet achievable individual student targets
- Can be aggregated for group level results



Sample K-5 School Accountability Report:

SY 2018-19

No:	Indicator	Index/ Rate		Target	Points Earned	Max Points	% Points Earned	State Avg Index/Rate	
1a.	ELA Performance Index – All Students	57.9		75	38.6	50	77.2%	67.7	
1b.	ELA Performance Index – High Needs Students	55.0		75	36.6	50	73.3%	56.7	
1c.	Math Performance Index – All Students	53.0		75	35.3	50	70.7%	61.4	
1d.	Math Performance Index – High Needs Students	50.4		75	33.6	50	67.2%	49.9	
1e.	Science Performance Index – All Students	45.0		75	30.0	50	60.0%	57.5	
1f.	Science Performance Index – High Needs Students	42.0		75	28.0	50	55.9%	47.0	
2a.	ELA Avg. Percentage of Growth Target Achieved – All Students	52.0%		100	52.0	100	52.0%	63.8%	
2b.	ELA Avg. Percentage of Growth Target Achieved – High Needs Students	50.1%		100	50.1	100	50.1%	58.3%	
2c.	Math Avg. Percentage of Growth Target Achieved – All Students	57.3%		100	57.3	100	57.3%	65.0%	
2d.	Math Avg. Percentage of Growth Target Achieved – High Needs Students	55.9%		100	55.9	100	55.9%	57.4%	
2e.	English Learner Progress (Oral) Avg. Percentage of Growth Target Achieved			100		50			
2f.	English Learner Progress (Literacy) Avg. Percentage of Growth Target Achieved			100		50			
4a.	Chronic Absenteeism – All Students	14.5%		<=5%	31.0	50	62.1%	9.6%	
4b.	Chronic Absenteeism – High Needs Students	17.1%		<=5%	25.7	50	51.4%	15.6%	
11	Physical Fitness (estimated part rate) and (fitness rate)	86.8%	43.5%	75%	14.5	50	29.0%	89.2%	50.5%
	Accountability Index					950			



Highlights

- Waterbury's English Learners increased 8.0 percentage points from 2016-2017 for the ELA percent of target achieved, besting both the state average improvement of 5.3 percentage points and the statewide English Learner subgroup improvement of 5.5 percentage points
- Recruited, developed and hired 26 new certified Bilingual and English as a Second Language (ESL) teachers since 2015, undeterred by the fact that Bilingual Education is the number one shortage area in Connecticut
- Curriculum Writing Committees are developing:
 - Spanish for Native Speakers
 - Science/NGSS EL addendum
 - ESL Newcomers Curriculum

Curriculum Designed with Students in Mind

Curriculum

Spanish for Native Speakers

Purpose: To provide Spanish speaking Bilingual students with access to, and a deeper understanding of, ELA 9-12 Connecticut Core Standards through a Spanish Language Arts Curriculum.

[Click Here](#)

Students will build familiarity with standards, literature, and the mechanics and structure of academic writing. This is a way to ensure our Bilingual students are successful when they enroll in mainstream English classes since the academic language and content will be the same.

The Common Underlying Proficiency approach promotes cross-linguistic transfer. As a result, concepts learned in Spanish will be expressed and applied in English.

Curriculum

Embedding EL supports in Science/NGSS

Purpose: To provide English Learners access to grade level Science content by embedding differentiated instruction based on levels of English Proficiency. Linguistic supports include but are not limited to, building background knowledge, sentence frames, illustrated vocabulary, and providing visuals and videos.

[Click Here](#)

Students will be empowered with the language needed to process and understand the content, perform required tasks and demonstrate what they have learned.

As a result, students will be able to actively engage with the curriculum and apply the Science and Engineering practices.

Curriculum

Beginners ESL

Purpose:

[Click Here](#)

To address the linguistic, social, emotional and cultural needs of recently arrived English Learners through coursework and performance tasks that are aligned with the Connecticut English Language Proficiency Standards, Connecticut Core Standards and National TESOL Standards.

Students will develop foundational language skills, enabling all to understand, read, write and speak English for academic and social purposes.

As a result, students will acquire the language necessary to construct meaning and complete grade-appropriate tasks while continually developing English proficiency.

Next Steps

- Seal of Biliteracy
- Bilingual Summer School 2019
- High School ESL Course articulation and alignment, including the exploration of new resources
- Increase community partnerships to expand support and access to college and career readiness for our students and families

**“Individually, we are
one drop. Together,
we are an ocean.”**

– Ryunosuke Satoro

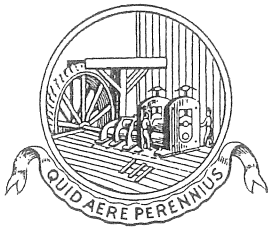


VOICES FOR CHILDREN

speakupnow.org



A word cloud featuring the phrase "Thank You" in numerous languages and scripts. The words are arranged in a circular pattern, with "thank you" in large, bold, red lowercase letters at the center. Other prominent words include "gracias" in green, "danke" in blue, "merci" in orange, and "arigatō" in pink. Smaller words in various colors include "teşekkür ederim", "dank je", "sukriya", "obrigado", "bedankt", "dziękuję", "sagolun", "sukriya", "kop khun krap", "go raibh maith agat", "arigatō", "dakujem", "merci", "terima kasih", "xixie", "euχαριστώ", "didi madloba", "najis tuke", "kam sah hamnida", "rahmat", "tanimirt", "rahmet", "tanemirt", "diolch", "dhanyavadagalu", "shukriya", "merce", "merci", "trugarez", "mochchakkeram", "mamnun", "dijere dieuf", "tau", "dyaquyo", "sulpay", "gratias ago", "gracies", "chnorakaloutioun", "sagolun", "dekuji", "sobodi", "mes", "nann", "nandri", "kiitos", "dankie", "dhanyavad", "gracie", "hvala", "mauruuru", "koszonom", "faafetai lava", "spasibo", "vinaka", "blagodaram", "kia ora", "barka", "welalin", "tack", "spas", "ngiyabonga", "mahalo", "tapadh leat", "xhala", "asante", "manana", "obrigada", "murakoze", "tenki", "mochchakkeram", "mamnun", "dijere dieuf", "tau", "dyaquyo", "sulpay", "gratias ago", "gracies", "chnorakaloutioun", "sagolun", "dekuji", "sobodi", "mes", "nann", "nandri", "kiitos", "dankie", "dhanyavad", "gracie", "hvala", "mauruuru", "koszonom", "faafetai lava", "spasibo", "vinaka", "blagodaram", "kia ora", "barka", "welalin", "tack", "spas", "ngiyabonga", "mahalo", "tapadh leat", "xhala", "asante", "manana", "obrigada", "murakoze", "tenki". In the top left corner, there is a cartoon character of a yellow smiley face with large eyes, a wide grin, and a hand pointing towards the word cloud. The background is white.



Waterbury Public Schools ^{#5}

236 Grand Street ♦ Waterbury, Connecticut 06702 ♦ (203) 346-2340 ♦ Fax (203) 574-8010

Mr. William F. Clark, Esq.
Chief Operating Officer

MEMORANDUM

TO: Honorable Board of Education Commissioners

FROM: William F. Clark, Chief Operating Officer
Jeffrey Hunter, Pupil Transportation Coordinator

DATE: April 3, 2019

SUBJECT: Transportation Services Information

Attached is an update of Waterbury Public Schools school bus transportation information for Durham School Services and All-Star Transportation.

Waterbury Public Schools

Durham Transportation Services and All-Star Transportation Information Sheet

Buses & Driver Facts

There are 185 bus routes.

There are 185 buses assigned to Waterbury (contract requirements 100% spare buses).

There are approximately 18,000 students transported daily, that includes Public & Private Schools.

The available drivers during active period is 100%.

Driver turnover is 3%.

Background checks are performed on all drivers and staff every August that includes both DMV and criminal checks. Copies of both are sent to Transportation Coordinator for review.

100% of drivers live in Waterbury.

There are 70 monitors all assigned to Special Education & Pre-k buses.

Mileage & Technology

Annual miles 3,550,000.

The past three years, the buses in Waterbury have traveled over 10 million miles with reported accident rate of 0.38 per million miles. The industry rate is 1.0.

All buses are equipped with two way radios. All buses are equipped with video cameras, GPS tracking systems and bus track Apps.

All buses are equipped with a child safety check which assures that the driver walk to the back of the bus in order to hit a button that deactivates alarms that would go off 15 seconds after the driver leaves the vehicle without hitting the button.

Training

All new drivers; receive a minimum of 40 hours (State requirement is 30).
Training is a combination of classroom, demonstration and skill station mastery.
Drivers cannot transport students until all elements are passed.

Experienced drivers; minimum 17 hours and must complete Durham training passenger management, bus evacuation, response to emergencies, loading and unloading.

All drivers are evaluated on the road twice a year, drivers are trained to be DCF mandated reporters.

Emergency evacuation drills are demonstrated and conducted at each school, with all students twice a year (Fall & Spring months) in conjunction with our Security Division.

Vehicle Maintenance

All vehicles are in compliance with the DMV regarding preventative maintenance.
All vehicles inspection reports are available for review by the Board of Ed (Transportation Director conducts spot checks on vehicle files).

Fines & Infractions

Fines for Infractions are listed in the Busing Contract and monitored for compliance. Last year Durham paid the City \$225,000 fine for improper equipment, the City was given free buses at no cost for late buses. Based on corrective action taken and continued monitoring compliance with respect to equipment has been consistent with contract expectations in industry standards.

Propane Fuel

The City received reimbursement for propane fuel used in buses in the amount of \$93K in FY16. For FY17 \$90K was filed with the IRS and we are awaiting reimbursement.

Busing Contracts

All-Star Transportation (Special In-Town & Out of District Transportation) & Durham School Services (Regular Ed Transportation) are both in Year 3 of 5 year contracts. We also have a contract with Ambassador for wheelchair and medically fragile student transportation. That contract is set to expire this year and will be re-bid this spring.

Budget

The Transportation Director works closely with the Budget office and the Special Education Department to maintain costs where possible. Generally, the contract budget projection remains in line with expectations. Two areas of cost drivers that require review of projections are in the areas of Special Education, Pre-K and Homeless. Those areas are closely monitored collaboratively by the Transportation Division, the Budget Office, the Chief Operating Officer and the Special Education Department with cost efficiencies being sought where possible while still delivering the necessary transportation for our programs and students.

MEMORANDUM

TO: Honorable Mayor Neil M. O'Leary

FROM: Lisa Dunn, Sr. HR Generalist, Board of Education

DATE: March 27, 2019

SUBJECT: Memorandum of Understanding with Alternative Route to Certification (ARC) for Student Practicum Teaching- Alternative Route to Certification Program

The State of Connecticut Department of Higher Education offers a Student teaching Practicum through its Alternate Route to Teacher Certification (ARC) Program. The program is a six week intensive route to certification culminating in the receipt of a 90 day teaching certification upon successful completion of the course work. The program provides a student teacher the ability to observe a teacher in the classroom, education and mentoring training and the ability to assume classroom responsibility. The student teacher will also be provided constructive evaluations and feedback from the mentoring teacher and ARC. The term of this MOU shall commence on March 18, 2019 and shall terminate on May 10, 2019.

The Student Practicum is approved by the State of Connecticut Board of Education and is conducted by the State of Connecticut Office of Higher Education therefore bidding was not required.

Please feel free to contact me with any questions.

Memorandum of Understanding
Between
City of Waterbury, Waterbury School District
And
Alternate Route to Certification
For
Student Practicum Teaching-Alternate Route to Certification Program

This Memorandum of Understanding ("MOU") is entered into as of the date executed by the Mayor, and is by and between the City of Waterbury, Waterbury School District, 236 Grand Street, Waterbury, Connecticut 06702 ("City" or "District") and Alternate Route to Certification, Office of Higher Education (ARC), and 450 Columbus Blvd., Suite 510, Hartford, Connecticut, 06103.

WHEREAS, ARC is an approved Alternative Educator Preparation Program, operated by the Office of Higher Education and approved by the Connecticut State Board of Education; and

WHEREAS, ARC provides a Student Practicum Placement Program ("Practicum"); and

WHEREAS, ARC is seeking to place a non-certified Student Teacher from a bachelor degree program in the District for a Student Teaching Practicum; and

WHEREAS, the District is desirous of having the Student Teacher placed within its schools for said Student Teaching Practicum.

NOW THEREFORE, the parties agree as follows:

1. Definitions:

1.1. "Alternative Route to Certification" ("ARC") ARC is an approved educational program created by the State of Connecticut Legislature and is approved by the State Board of Education. The Connecticut State Department of Education has approved ARC as an approved Alternative Educator Preparation Program.

1.2. "ARC Evaluator:" ARC Employee who is a ("T.E.A.M") Teacher Education and Mentoring Program, trained.

1.3. "ARC Student Practicum Placement Program". Is a six-week practicum, student teaching program operated and run by ARC, with support provided by the School Districts during the operation of the program.

1.4. "Cooperating Teacher" shall refer to a District Employee/Teacher who has experience in mentoring and supervising student teachers.

1.5. "Student Teacher" shall refer to a program participant who is not a teacher of record in a school-based instructional role in the Waterbury school system but has a temporary non-paid student teaching position within the school community.

2. **Intent of MOU:**

2.1. The intent of this MOU is to provide a district-based cohort program for a student teacher practicum to support the ARC Student Practicum Placement Program. The student teacher practicum shall be a six-week student teaching program operated and run by ARC in furtherance of the Alternate Route to Certification Program.

3. **Term:**

3.1. The term of this MOU shall commence on March 18, 2019 and shall terminate on May 10, 2019.

3.2. The Student practicum shall commence on March 18, 2019 and shall conclude on April 26, 2019. Any required make-up days (days due to illness of the Student Teacher) will be scheduled between April 29, 2019 and May 10, 2019, or as otherwise provided for in this MOU.

4. **ARC Responsibilities:** The ARC Shall:

4.1. Ensure that all Student Teachers complete the ARC online admissions application.

4.2. Select Student Teachers from degree programs and who are strong Student Teachers for Student Teacher positions, and meet the minimum requirements of ARC admissions.

4.3. Be responsible for communicating all licensure/certification requirements to Student Teachers and the District.

4.4. Provide all required coursework and training materials to the Student Teachers and the District.

4.5. Assign and provide an ARC evaluator to work with the Student Teachers and the District.

4.6. ARC shall determine the Student Teacher's progress during the program and will provide regular updates regarding Student Teacher progress, upcoming coursework, and other relevant data on a weekly basis to the District.

4.7. Ensure that the ARC Evaluator provides those services or responsibilities as set forth herein.

4.8. Provide a \$300 in compensation/ stipend directly to the Cooperating Teacher upon successful completion of the Cooperating Teacher responsibilities.

5. **District Responsibilities:** The District will:

5.1. Assign Student Teachers to a role that allows for sufficient exposure to students to facilitate an instruction based experience.

5.2. Recruit and select TEAM trained Cooperating Teachers in collaboration with ARC faculty that have a history of strong student leadership within the district. Cooperating Teachers will attend scheduled training sessions, during the practicum.

5.3. Immediately notify ARC if a change in placement/certification area is made.

5.4. Ensure that the Cooperating Teachers will be matched with a Student Teacher, ideally in their own certification area.

5.5. Ensure that the Student Teacher is provided with opportunities for practice teaching.

5.6. Ensure that all Cooperating Teachers notify ARC and the District point- person if their Student Teachers are not on track with the practicum schedule.

5.7. Ensure that the Cooperating Teacher shall complete three classroom observations, a mid-point and final assessment of professional expectations, a final student practicum summative assessment, and an evaluation of the ARC student practicum program.

5.8. The Cooperating Teacher shall briefly respond to the student teacher's weekly reflective comments and formal classroom observations.

5.9. Ensure that the Cooperating Teachers will be matched with a Student Teacher, ideally in their own certification area.

5.10. Ensure that the Cooperating Teachers provide those services or responsibilities as set forth herein.

6. **ARC Evaluator Responsibilities:** The ARC Evaluator shall:

6.1. Initiate the practicum process by making contact with Student Teacher and Cooperating Teacher by email or phone.

6.2. Schedule an initial planning visit with the Student Teacher and Cooperating Teacher before the practicum start date, during the first week of the practicum, regular assessment evaluation visits and plan post-observation feedback sessions with the Cooperating Teacher and the Student Teacher.

6.3. Develop a classroom observation schedule with the Cooperating Teacher as soon as possible and communicate the schedule with the Student Teacher. Plan a team approach that involves the Student Teacher and Cooperating Teacher in all aspects of the practicum.

6.4. Provide evaluative instructional support and feedback both on-site and online to the Student Teacher following each observation.

6.5. Communicate with the Cooperating Teacher throughout the practicum and provide necessary support when and if conflict resolution is needed. Document any details that may impact the successful outcome of the practicum.

6.7. Cooperating Teachers are completing their online evaluation responsibilities within two days following each observation.

6.8. Ensure that the Student Teacher has filed a satisfactory weekly reflection by midnight Saturday for each of the six weeks of the practicum.

6.9. Ensure that the Student Teacher has filed, with an electronic signature, satisfactory reflections on each observation and final teaching assessment form within two days of their posting.

6.10. Ensure that the Student Teacher has submitted appropriate lesson plans at least forty-eight hours in advance of each formal observation.

6.11. Submit weekly written feedback for the Student teacher's reflections.

6.12. Confer with the Cooperating Teacher about the Student Teacher's progress and review all of his or her assessment forms before completing the ARC final summative evaluation.

6.13. Log all information in a timely manner and keep in constant contact with the ARC administration. Submit all back-up information to the ARC administration if the Student Teacher is experiencing difficulty, which includes emails to the Student Teacher and Cooperating teacher, summary of any meetings held, etc.

7. **Cooperating Teacher Responsibilities:** The Cooperating Teacher will:

7.1. Attend scheduled training sessions, during the practicum.

7.2. Send an introductory email to the Student Teacher and ARC evaluator with any specific questions or planning details.

7.3. Participate in an introductory planning and training meeting with the Student Teacher and ARC Evaluator.

7.4. Oversee their classrooms for at least the first two weeks in order to provide sufficient support and feedback to Student Teachers.

7.5. Review the Student Teacher's weekly reflections and provide written feedback within two days of each weekly submission.

7.6. Complete three classroom observations, a mid- point and final assessment of professional expectations. Complete a final practicum summative assessment, and an evaluation of the ARC student practicum program.

7.7. Submit all evaluation forms electronically using the ARC Student Assessment and Reporting System (SARS), assessment forms are available in the ARC Resource Library at: <http://www.ctohe.org/arcresources/>.

7.8. Track the outcome of your assessments, including the submission of Student Teacher feedback and reflective comments on your filed forms. File and track all assessments regularly to ensure that the Student Teacher plays an active and reflective role on a daily basis.

7.9. Complete and return the stipend paperwork at least one week before the start of the practicum period.

8. **Student Teacher Responsibilities:** The Student Teacher shall:

8.1. Shall follow all rules, regulations, policies and practices of the City of Waterbury and its Board of Education.

8.2. Shall observe the Cooperating Teacher for the first two days of the Practicum.

8.3. Shall begin teaching 1-2 classes on day 3 of the Practicum.

8.4. Shall assume a full course load on Week 2 of the Practicum and for the remainder of the Practicum.

8.5. Beginning week number 2 assume full course load for remainder of the Practicum.

8.6. Shall submit completed lesson plans to your Cooperating Teacher and ARC evaluator at least forty-eight hours in advance of your scheduled observation. Unless otherwise directed, electronic copies of all lesson plans should be sent to both the evaluator and cooperating teacher.

8.7. The Student Teacher will file a weekly practicum reflection in SARS by midnight each Saturday.

8.8 Complete weekly reflections and formal class observations.

9. **Tuition and Cooperating Teacher Compensation/Stipend:**

9.1. The City/District shall not be responsible for the Student Teachers Tuition.

9.2. ARC shall pay a Three Hundred Dollars (\$300.00) per Student Teacher stipend directly to the Cooperating Teacher Three Hundred Dollars (\$300.00) per Student Teacher. Payment shall be made upon completion and verification of the filing of all assessments and receipt of Stipend paperwork.

10. **Criminal Background Check and DCF Registry Check:**

10.1. ARC represents and warrants that its employees who may be assigned to perform the Scope of Services set forth in this Agreement, and the Student Teacher have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending. That each of the Contractor's employees have submitted to a state and national criminal history records check and the Contractor warrants and represents that each records check has not revealed any violations or criminal activities. That the Contractor and its employees have submitted to a DCF registry check and represents that there are no pending actions with the Department of Children and Families and are not listed on the child abuse and neglect registry. The City and Board shall rely upon these representation.

11. **Student Teacher Insurance:**

11.1 Student teachers participating in the student teacher practicum program are covered by the provisions of Connecticut General Statutes § 10-235(a)(2), which provides that the State of Connecticut shall indemnify students participating in approved educational programs provided such students' acts or omissions were not wanton, reckless or malicious.

12. ARC Insurance:

12.1. ARC shall maintain at all times during the term of the MOU the following minimum coverages. All policies shall be written with Carriers approved in the State of Connecticut and with a minimum AM Best's Rating of "A-"VIII. In Addition, all Carriers are subject to approval by the City of Waterbury. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Student Teacher:

12.1.1 General Liability Insurance:

\$1,000,000.00 per occurrence
\$2,000,000.00 aggregate and
\$2,000,000.00 Products and completed operations aggregate

12.1.2 Excess/Umbrella Liability Insurance:

\$1,000,000.00 Each Occurrence
\$1,000,000.00 Aggregate.

12.2. As State of Connecticut employees, faculty are covered by workers' compensation insurance as required by Connecticut law and by the provisions of Connecticut General Statutes § 5-141d, which provides that state employees acting within the scope of their employment are indemnified by the State, provided their acts or omissions were not wanton, reckless or malicious. ARC agrees that it shall "save harmless" the City of Waterbury from any damages as a result of ARC's or Student teachers negligence.

12.3. Certificates of Insurance:

ARC will provide to the City, Certificates of Insurance for ARC and the Student Teacher that are acceptable to the City's Risk Manager, prior to the execution of this Agreement. The insurance policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss. Certificates of Insurance shall evidence the aforementioned Comprehensive General Liability, and Excess General Liability Insurance coverage and a 30-day notice of cancellation prior to the cancellation of any insurance.

12.4. ARC shall provide replacement and/or renewal certificates at least thirty (30) days prior to the expiration of the policy (ices). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of no less than thirty (30) days has been mailed to:

City of Waterbury:
Attn: Lisa Dunn
Education Department
236 Grand St, 3rd Floor, Room 310
Waterbury, CT 06702

Upon request, ARC shall deliver to the City a copy of its insurance policies and endorsements and riders.

13. Nondiscrimination and Harassment:

13.1. No person with responsibilities in the operation of the practicum, whether affiliated with District or ARC, shall discriminate against any Student Teacher, Cooperating Teacher, or member of the staff of, or beneficiary of the practicum on the basis of race, religion, color, national origin, sex, sexual orientation, age, disability, political affiliation, marital or parental status, or military service.

14. Drug-Free Workplace:

14.1. In accordance with the Federal Drug-Free Workplace Act of 1988, ARC and the City are jointly committed to maintaining a drug and alcohol free environment.

15. Notice and Communication between the Parties:

15.1. Communication regarding the program, updates and Student Teachers progress shall be between the following individuals;

Alternate Route to Certification: Teri Nixon, Senior Associate
Alternate Route to Certification
Office of Higher Education
450 Columbus Blvd, Ste. 510
Hartford, CT 06103

City of Waterbury: Lisa Dunn
Senior HR Generalist
Education Department
236 Grand St, 3rd Floor, Room 310
Waterbury, CT 06702

William F. Clark, Esq.
Chief Operating Officer
Waterbury Public Schools
236 Grand Street, 1st Floor
Waterbury, CT 06702

16. Termination:

16.1. Either party may terminate this MOU at any time by giving Fifteen (15) days' written notice to the other party.

17. Students and ARC Employees Not Employees or Agents:

17.1. ARC and the City acknowledge and agree that neither the Student Teacher nor the ARC Evaluator/employees will be considered employees or agents of the City, and that the relationship between the City and Student Teacher is not one of employer/ employee but of an educational internship. The Student Teacher and the ARC Evaluator/employees shall not be entitled to the usual characteristics of employment such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers compensation coverage, health benefits, etc.

18. Confidentiality/ FERPA:

18.1. In the event that ARC comes into possession of education records of City of Waterbury students, as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99), ARC shall comply with the requirements of said statute and regulations, and agrees to use information obtained regarding student education records only for the purposes provided in this MOU. Without the prior written consent of the student's parent or guardian, as required by FERPA, ARC has no authority to make any other disclosures of any information from education records.

19. Contracts between boards of education and ARC re student data. Requirements:

19.1. If applicable, ARC shall comply will all relevant provisions of Connecticut General Statutes ("C.G.S."). §10-234 bb regarding Student Data, including, but not limited to the following:

19.1.1 ARC agrees that student records, student information, and student-generated content (collectively "Student Data") as defined by C.G.S. §10-234aa are not the property of, or under the control of the ARC.

19.1.2 ARC agrees that the City may at any time upon prior written notice to the ARC, request deletion, within a reasonable time, of Student Data in the possession of the ARC that is not (a) otherwise prohibited from deletion or required to be retained under state or federal law, or (b) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the ARC, however, the City may request the deletion of any such Student Data if such copy has been used by the operator to repopulate accessible data following a disaster recovery.

19.1.3 ARC agrees that it will not use Student Data for any purposes other than those specifically allowed under the terms of this Agreement.

19.1.4 ARC agrees that, students, their parents or legal guardians may review personally identifiable information contained in student information, student records, or student-generated content and correct erroneous information, if any, in

such student record pursuant to the Waterbury Board of Education Policies.

19.1.5 The ARC shall take all necessary actions designed and required by applicable State, Federal, and local law, to ensure the confidentiality of all Student Data.

19.1.6 The ARC agrees that it shall not retain Student Data and that Student Data shall not be available to the ARC upon the expiration of this Agreement unless the student, parent, or legal guardian of the student has independently established or maintained an electronic account with the ARC after the expiration of this Agreement for the purpose of storing student-generated content.

19.1.7 All Student Data is the property of the student or the parent or legal guardian of the student.

19.1.8 ARC shall not use (a) student information, student records or student – generated content for any purposes other than those authorized pursuant to the contract, or (b) personally identifiable information contained in student information, student records or student-generated content to engage in targeted advertising.

19.1.9 ARC shall comply with the provisions of C.G.S. §10-234dd as amended with regard to unauthorized release, disclosure or acquisition of student data.

20. City of Waterbury, Ethics Code of Ordinance:

20.1. Interest of City Officials .No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.

20.2. Prohibition against Gratuities and Kickbacks. No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any of the following pertaining to any program requirement or a contract or purchase order, or to any solicitation.

20.2.1 No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

20.2.2 The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

20.3. Prohibition against Contingency Fees. The Contractor hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.


21. Conformance with Federal, State and Local Laws:

21.1. The Parties at all relevant times to the Contract will be in full compliance with all applicable statutes, acts, ordinances, guidelines, resolutions, orders, judgments, decrees, injunctions, rules, and regulations of all government authorities applicable to performance of this Agreement and services hereunder, including those having jurisdiction over its registration and licensing to perform services hereunder.

IN WITNESS WHEREOF, the parties hereto execute this MOU on the dates signed below:


WITNESS:

**ALTERNATE ROUTE TO
CERTIFICATION**



Chief Operating Officer

Print Name: 3/21/19


Date: Paula M. Talty

WITNESS:

**CITY OF WATERBURY,
WATERBURY SCHOOL DISTRICT**

Mayor Neil O'Leary

Date: _____

Waterbury Board of Education

Monthly Expenditure Report

February 2019

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	FEBRUARY EXPENDITURE	FEBRUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Salaries								
511101	Administrators	\$8,131,770	\$8,131,770	\$5,232,653	\$0	\$2,899,117	\$8,131,770	\$0
511102	Teachers	\$74,036,179	\$74,036,179	\$42,376,376	\$0	\$31,659,803	\$74,736,179	(\$700,000)
511104	Superintendent	\$230,000	\$322,000	\$182,408	\$0	\$139,592	\$322,000	\$0
511106	Early Incentive Certified	\$1,120,600	\$1,120,600	\$1,112,227	\$0	\$8,373	\$1,120,600	\$0
511107	Certified Coaches	\$764,000	\$764,000	\$254,185	\$0	\$509,815	\$764,000	\$0
511108	School Psychologists	\$1,853,842	\$1,853,842	\$854,493	\$0	\$999,349	\$1,621,842	\$232,000
511109	School Social Workers	\$1,999,952	\$1,999,952	\$1,025,899	\$0	\$974,053	\$1,874,883	\$125,069
511110	Speech Pathologists	\$2,329,812	\$2,329,812	\$1,169,042	\$0	\$1,160,770	\$2,194,881	\$134,931
511113	Extra Compensatory Stipend	\$97,000	\$97,000	\$0	\$0	\$97,000	\$97,000	\$0
511201	Non-Certified Salaries	\$2,372,691	\$2,280,691	\$1,151,518	\$0	\$1,129,173	\$2,280,691	\$0
511202	Clerical Wages	\$1,016,102	\$1,016,102	\$560,224	\$0	\$455,878	\$1,016,102	\$0
511204	Crossing Guards	\$389,299	\$389,299	\$230,966	\$0	\$158,333	\$389,299	\$0
511206	Educational	\$304,635	\$304,635	\$192,673	\$0	\$111,962	\$304,635	\$0
511212	Substitute Teachers	\$2,945,000	\$2,945,000	\$1,412,241	\$50,813	\$1,481,946	\$2,945,000	\$0
511215	Cafeteria Aides	\$80,000	\$80,000	\$90,642	\$0	(\$10,642)	\$80,000	\$0
511217	Library Aides	\$166,617	\$166,617	\$101,265	\$0	\$65,352	\$166,617	\$0
511219	School Clerical	\$1,824,740	\$1,824,740	\$1,070,469	\$0	\$754,271	\$1,824,740	\$0
511220	Fiscal Administration	\$448,341	\$448,341	\$260,842	\$0	\$187,499	\$448,341	\$0
511222	Transportation Coordinator	\$101,039	\$101,039	\$64,006	\$0	\$37,033	\$101,039	\$0
511223	Office Aides	\$140,000	\$140,000	\$120,577	\$0	\$19,423	\$170,000	(\$30,000)
511225	School Maintenance Non-Certified	\$2,051,947	\$2,051,947	\$1,130,945	\$0	\$921,002	\$1,921,947	\$130,000
511226	Custodians Non-Certified	\$5,300,737	\$5,300,737	\$3,045,118	\$0	\$2,255,619	\$5,080,737	\$220,000
511227	Overtime - Outside Activities	\$200,000	\$200,000	\$175,952	\$0	\$24,048	\$200,000	\$0
511228	Paraprofessionals	\$10,164,298	\$10,164,298	\$5,817,112	\$0	\$4,347,186	\$9,864,298	\$300,000
511229	Bus Duty	\$250,000	\$250,000	\$132	\$0	\$249,868	\$250,000	\$0
511232	Attendance Counselors	\$112,687	\$112,687	\$60,506	\$0	\$52,181	\$112,687	\$0
511233	ABA Behaviorial Therapist	\$1,593,976	\$1,593,976	\$865,177	\$0	\$728,799	\$1,538,976	\$55,000
511234	Interpreters	\$135,795	\$135,795	\$77,938	\$0	\$57,857	\$135,795	\$0
511236	Snow Removal	\$0	\$0	\$29,125	\$0	(\$29,125)	\$29,125	(\$29,125)
511650	Overtime	\$740,000	\$740,000	\$421,984	\$0	\$318,016	\$740,000	\$0
511653	Longevity	\$20,675	\$20,675	\$18,415	\$0	\$2,260	\$20,675	\$0
511700	Extra Police Protection	\$520,516	\$520,516	\$47,316	\$0	\$473,200	\$520,516	\$0
511800	Vacation and Sick Term Payout	\$124,400	\$124,400	\$64,038	\$0	\$60,362	\$124,400	\$0
529001	Car Allowance	\$81,000	\$78,000	\$38,949	\$0	\$39,051	\$78,000	\$0
529003	Meal Allowances	\$9,000	\$12,000	\$9,630	\$1,271	\$1,099	\$12,000	\$0
Subtotal Salaries		\$121,656,650	\$121,656,650	\$69,265,040	\$52,084	\$52,339,526	\$121,218,775	\$437,875

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	FEBRUARY EXPENDITURE	FEBRUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Purchased Services								
533009	Evaluation	\$49,250	\$49,250	\$14,115	\$0	\$35,135	\$49,250	\$0
533020	Consulting Services	\$344,125	\$384,125	\$247,656	\$135,631	\$838	\$384,125	\$0
533100	Auditing	\$54,000	\$50,054	\$50,054	\$0	\$0	\$50,054	\$0
539005	Sporting Officials	\$35,000	\$35,000	\$8,497	\$0	\$26,503	\$35,000	\$0
539007	Report Cards	\$9,000	\$9,000	\$0	\$5,117	\$3,883	\$9,000	\$0
539008	Messenger Service	\$28,600	\$28,600	\$15,104	\$13,056	\$440	\$28,600	\$0
543000	General Repairs & Maintenance	\$1,440,000	\$1,440,000	\$609,418	\$541,237	\$289,345	\$1,440,000	\$0
543011	Maintenance - Service Contracts	\$500,000	\$485,000	\$257,665	\$132,936	\$94,399	\$485,000	\$0
544002	Building Rental	\$506,437	\$506,437	\$431,594	\$47,698	\$27,144	\$506,437	\$0
545002	Water	\$255,000	\$255,000	\$137,220	\$0	\$117,780	\$255,000	\$0
545006	Electricity	\$3,159,855	\$3,059,855	\$1,749,651	\$0	\$1,310,204	\$3,009,855	\$50,000
545013	Security/Safety	\$102,500	\$102,500	\$46,459	\$23,207	\$32,834	\$102,500	\$0
551000	Pupil Transportation	\$14,311,852	\$14,311,852	\$7,187,119	\$6,007,145	\$1,117,588	\$14,716,852	(\$405,000)
553001	Postage	\$70,000	\$70,000	\$36,181	\$0	\$33,819	\$70,000	\$0
553002	Telephone	\$250,000	\$250,000	\$132,444	\$4,600	\$112,956	\$250,000	\$0
553005	Wide-area Network (SBC)	\$90,000	\$90,000	\$27,484	\$58,916	\$3,600	\$90,000	\$0
556055	Tuition - Outside	\$7,650,000	\$8,172,569	\$4,402,121	\$3,056,566	\$713,882	\$8,330,000	(\$157,431)
556056	Purchased Service - Outside	\$2,551,537	\$2,551,537	\$1,174,060	\$1,337,279	\$40,197	\$2,551,537	\$0
557000	Tuition Reimbursement	\$6,000	\$6,000	\$0	\$0	\$6,000	\$6,000	\$0
558000	Travel Expenses	\$18,000	\$18,000	\$14,327	\$0	\$3,673	\$18,000	\$0
559001	Advertising	\$25,000	\$15,000	\$5,914	\$4,498	\$4,588	\$15,000	\$0
559002	Printing & Binding	\$60,000	\$16,389	\$2,674	\$0	\$13,715	\$16,389	\$0
559104	Insurance - Athletics	\$19,500	\$22,057	\$22,057	\$0	\$0	\$22,057	\$0
Subtotal Purchased Services		\$31,535,656	\$31,928,225	\$16,571,814	\$11,367,886	\$3,988,524	\$32,440,656	(\$512,431)
Supplies/Materials								
561100	Instructional Supplies	\$1,620,000	\$1,617,763	\$994,510	\$273,570	\$349,682	\$1,617,763	\$0
561200	Office Supplies	\$71,840	\$71,840	\$33,777	\$18,141	\$19,922	\$71,840	\$0
561204	Emergency/Medical Supplies	\$4,000	\$4,000	(\$386)	\$0	\$4,386	\$4,386	(\$386)
561210	Intake Center Supplies	\$1,000	\$1,000	\$993	\$0	\$7	\$1,000	\$0
561211	Recruitment Supplies	\$65,000	\$65,000	\$32,383	\$4,963	\$27,654	\$60,000	\$5,000
561212	Medicaid Supplies	\$15,000	\$15,000	\$1,442	\$348	\$13,209	\$15,000	\$0
561501	Diesel	\$153,435	\$153,435	\$94,561	\$53,555	\$5,319	\$153,435	\$0
561503	Gasoline	\$35,000	\$35,000	\$16,498	\$0	\$18,502	\$35,000	\$0
561505	Natural Gas	\$1,716,000	\$1,716,000	\$640,385	\$0	\$1,075,615	\$1,576,000	\$140,000
561507	Janitorial Supplies	\$235,000	\$235,000	\$96,891	\$99,641	\$38,468	\$220,000	\$15,000
561508	Electrical Supplies	\$50,000	\$50,000	\$23,827	\$12,194	\$13,979	\$50,000	\$0
561509	Plumbing Supplies	\$100,000	\$100,000	\$42,834	\$17,361	\$39,805	\$100,000	\$0
561510	Building & Ground Supplies	\$150,000	\$150,000	\$120,033	\$26,604	\$3,363	\$150,000	\$0
561511	Propane	\$295,719	\$295,719	\$295,719	\$0	\$0	\$295,719	\$0
567000	Clothing Supplies	\$40,000	\$40,000	\$0	\$33,966	\$6,034	\$33,966	\$6,034
567001	Crossing Guard Uniforms	\$2,000	\$2,000	\$1,741	\$0	\$259	\$1,824	\$176
569010	Recreational Supplies	\$20,000	\$20,000	\$6,389	\$4,705	\$8,906	\$20,000	\$0
569029	Athletic Supplies	\$130,000	\$132,238	\$88,493	\$33,717	\$10,027	\$132,238	\$0
Subtotal Supplies/Materials		\$4,703,994	\$4,703,994	\$2,490,090	\$578,766	\$1,635,138	\$4,538,170	\$165,824

ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	FEBRUARY EXPENDITURE	FEBRUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Property								
575008	Furniture-Misc.	\$50,000	\$50,000	\$6,752	\$28,539	\$14,709	\$50,000	\$0
575200	Office Equipment	\$165,000	\$165,000	\$72,566	\$50,964	\$41,470	\$165,000	\$0
575408	Plant Equipment	\$20,000	\$20,000	\$3,248	\$4,512	\$12,239	\$20,000	\$0
Subtotal Property		\$235,000	\$235,000	\$82,567	\$84,015	\$68,418	\$235,000	\$0
Other/Miscellaneous								
589021	Mattatuck Museum	\$13,000	\$13,000	\$7,293	\$4,532	\$1,175	\$13,000	\$0
589034	Board of Ed Commissioners	\$20,700	\$20,700	\$13,800	\$0	\$6,900	\$20,700	\$0
589036	Emergency Fund	\$9,500	\$9,500	\$9,367	\$0	\$134	\$9,500	\$0
589201	Mileage	\$33,500	\$18,500	\$7,459	\$0	\$11,041	\$18,500	\$0
589205	Coaches Reimbursements	\$7,000	\$7,000	\$1,277	\$0	\$5,723	\$7,000	\$0
589900	Dues & Publications	\$60,000	\$60,000	\$46,503	\$1,470	\$12,027	\$60,000	\$0
591004	Athletic Revolving Fund	\$100,000	\$115,000	\$88,330	\$26,670	\$0	\$115,000	\$0
Total Other/Miscellaneous		\$243,700	\$243,700	\$174,028	\$32,672	\$36,999	\$243,700	\$0
GRAND TOTAL OPERATING BUDGET		\$158,375,000	\$158,767,569	\$88,583,540	\$12,115,424	\$58,068,606	\$158,676,301	\$91,268
Other Additional Funding								
	Alliance Non-Reform/Reform	\$12,628,300	\$12,628,300	\$6,933,833	\$0	\$5,694,467	\$12,628,300	\$0
	Alliance Increase from Budget Reductions	\$3,304,168	\$3,304,168	\$1,230,938	\$0	\$2,073,230	\$3,304,168	\$0
	GF Surplus 15-16	\$575,000	\$575,000	\$0	\$0	\$575,000	\$0	\$575,000
	GF Surplus 14-15	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	GF Surplus 16-17	\$450,000	\$450,000	\$0	\$0	\$450,000	\$0	\$450,000
	Contingency Surplus	\$500,000	\$500,000	\$0	\$0	\$500,000	\$0	\$500,000
	City Non Lapsing Account	\$675,000	\$675,000	\$0	\$0	\$675,000	\$0	\$675,000
Total Additional Funding		\$18,132,468	\$18,132,468	\$8,164,771	\$0	\$9,967,697	\$15,932,468	\$2,200,000
GRAND TOTAL ALL FUNDING		\$176,507,468	\$176,900,037	\$96,748,311	\$12,115,424	\$68,036,303	\$174,608,769	\$2,291,268
Other Surplus Funding								
	General Fund Surplus unused from 14-15		\$1,000,000					\$1,000,000
	General Fund Surplus unused from 15-16		\$425,000					\$425,000
* Surplus expected to be spent in 17-18 was not used - funds remain								

The Waterbury Board of Education recognizes the importance of maintaining open communication with the student body. In an effort to improve this communication, the Board supports the appointment of students to serve in a non-voting capacity to the Waterbury Board of Education. These student representatives to the Board of Education will give students, as the clients within the educational corporation, a more effective voice in and at the decision-making level of the school system. The experience will also provide an insight to the roles and responsibilities of the Board of Education as well as student civic responsibility.

On a rotating monthly basis, two student representatives will be seated at the Board table at each public Board of Education workshop and regular meeting. Student opinion will be solicited to give an added dimension to the Board's decision-making process. The student representatives will not attend executive sessions of the Board of Education nor will they have access to associated backup material. The following procedures will be observed for the seating of the student representatives beginning in April 2019:

1. Student representatives – one (1) junior and one (1) senior will be chosen from the student council from each city high school, a total of six (6) juniors and six (6) seniors. Adjustments may be made if a junior and a senior are not available to ensure two (2) representatives from each high school.
2. Student council members who wish to serve as student representatives will interview with the Superintendent and the Board President, who will advise the Board of their choices.
3. After the students have been chosen, they will attend an orientation session prepared and delivered by the Superintendent of Schools and the Board President. Student representatives will commit to a schedule of meeting attendance at the Orientation session.
4. If it is not possible for a student representative to attend his/her scheduled meeting, it is the students responsibility to contact other student representatives to arrange coverage and to notify the Clerk of the Board of the name of the representative who will attend in his/her place.
5. Student representatives will serve for one (1) school year. Students serving in their junior year may apply to serve again in their senior year.

6. Student representatives to the Board may be removed/replaced at the discretion of the Superintendent and the Board President.

Student Representatives shall:

1. Provide their own transportation to and from Board meetings.
2. Be able to speak on any issue on the agenda or motion before the Board unless deemed inappropriate by the Board.
3. Receive copies of all regular meeting agendas, minutes and other pertinent publications, excluding executive session documents and associated materials, when made available to the Board members.
4. Meet amongst themselves monthly so that students attending the monthly Board meetings can share information from the meetings.
5. Report information to their student councils to be shared with the student body.

A student representative shall not:

1. Be able to cast an official vote on any motion or resolution.
2. Be allowed to attend executive sessions, negotiation sessions or personnel portions of the regular meetings of the Board of Education.

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

#9

WORKSHOP: Thursday, April 3, 2019 (Crosby High School)
BOARD MEETING: Thursday, April 25, 2019

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

OK
2

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
R. McDonald	Career Academy gym: 4/1-6/14/19 Mon.,Wed.,Fri. 7-9pm (student/athletes work on basketball skills)
M. Rocco	W.Cross café, gym, lobby: Thurs.,May 23 rd 3:00-8:30pm (Art Exhibit) W.Cross gym: Tues.,May 14 th 4:30-8:30pm (STEM Night)
Human Resources	Career Academy café, lobby: Mon., July 8 th 4-7pm (Career Fair)
L. Dunn	Rotella aud.,classrooms: Mon., April 22 nd 4-7pm (Career Fair)
C. Damone	Reed café: Thurs.,April 11 th 4:30-6:30pm (Family Literacy Night)
J. D'Angelo	WAMS atrium: Mon.,June 3 rd 5-7 pm (Annual Visual Art Exhibit)
Civil Service	Kennedy café: Tues.,April 16 th 2-3:00 pm (Maintainer I Exam)
M. Baker	Kennedy aud.: Mon.,April 8 th 5-8pm (discussion re: Talented & Gifted students)
K. Ondrush	WAMS atrium media ctr.: Tues.,May 28 th (annual Veterans' Dinner)
S. Labonte	Wilby aud.& café: May 2,3, 6-10pm and May 4 11am-3pm (performances of school play)
N. Vaughan	Crosby aud.& lobby: Wed.,May 29 th 3:30-6:00pm (Teacher of the Year)
M. Petrillo	Bunker Hill gym: Thurs.,April 25 th 6-7pm (Science Night)
S. Lawson	Reed café: Fri., May 31 st 3:05 – 7:45 pm (PBIS Middle School dance)
P. Poulter	Regan café: Fri., May 10 th 3:30-7:00 pm (Community Day)

Approved

Jason Van Stone

Dr. Verna D. Ruffin
Superintendent of Schools

hook

SCHOOL PERSONNEL USE ONLY

MAR 26 2019

DATE: 3/26/19

TO: SCHOOL BUSINESS OFFICE

FROM: Ryan McDonald

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career Academy High School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED:

4/1/19 - 6/14/19

Mondays
Wednesdays
Fridays

FROM: 7pm am/pm

TO: 9pm am/pm

FOR THE FOLLOWING PURPOSES:

Requesting gymnasium hours to allow student/athletes
to work on their basketball skills in a comfortable
environment.

Effrin Ellison
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

MAR 26 2019

SCHOOL PERSONNEL USE ONLY

DATE: 3/25/19

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐

Auditorium

☒

Gymnasium

☐

Swimming Pool

☒

Café/Rooms/Library

Hallway, Lobby

DATES REQUESTED: Thursday, May 23, 2019 from 3:00 - 8:30 PM

FOR THE FOLLOWING PURPOSES:

W. Cross Art Gallery Exhibit- set up from 3-5:30/Event 6:00 - 8:00, clean up till 8:30.

Margaret Rocco

APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

MAR 26 2019

DATE: 3-26-19

TO: SCHOOL BUSINESS OFFICE

FROM:

LISA DUNN
Human Resources

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Career Academy

☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☒

Cafe/Rooms

DATES REQUESTED:

Monday July 8th

FROM: 4:00 am/pm

TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Career Fair

need 3 Tables in Lobby for greeting

LD
APPLICANT gm

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

MAR 26 2019

SCHOOL PERSONNEL USE ONLY

DATE: 3-26-19

TO: SCHOOL BUSINESS OFFICE

FROM: LISA DUNN
HUMAN RESOURCES

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

7 classrooms

DATES REQUESTED: Monday, April 22nd

FROM: 4:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Career Fair -

need: chairs lined up outside the classrooms

L. D.
APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

MAR 26 2019

SCHOOL PERSONNEL USE ONLY

DATE: 3/25/19

TO: SCHOOL BUSINESS OFFICE

FROM: Margaret Rocco

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool
☐ Café/Rooms/Library

DATES REQUESTED: Tuesday, May 14, 2019 from 4:30 - 8:30 PM

FOR THE FOLLOWING PURPOSES:

W. Cross STEM Night- set up from 4:30/Event 6:00 - 8:00, clean up till 8:30.

Margaret Rocco
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

MAR 26 2019

SCHOOL PERSONNEL USE ONLYDATE: 3/25/19.

TO: SCHOOL BUSINESS OFFICE

FROM: Cristina Danno.

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed Elementary☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Café/RoomsDATES REQUESTED: 4/11/19.FROM: 4:30 am/pmTO: 6:30 am/pmFOR THE FOLLOWING PURPOSES:Family Literacy Night Workshop
for parents.Cristina Danno - parent
APPLICANT LeasonPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

MAR 20 2019

SCHOOL PERSONNEL USE ONLYDATE: 3/14/19

TO: SCHOOL BUSINESS OFFICE

FROM:

J. D'Angelo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

Atrium

DATES REQUESTED:

6/3/19

FROM:

5

am/pm

TO:

7

am/pm

FOR THE FOLLOWING PURPOSES:2019 Annual Visual Art
ExhibitJ. D'Angelo
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

MAR 19 2019

Book

SCHOOL PERSONNEL USE ONLY

DATE: March 19, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: Jennifer Palazzo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: Tuesday April 16, 2019

FROM: 2:00 am/pm TO: 3:30 am/pm

FOR THE FOLLOWING PURPOSES:

- Cafeteria set up is just fine.
- Maintainer 1 Exam - 71 Candidates

J Palazzo
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

MAR 25 2019

SCHOOL PERSONNEL USE ONLY

DATE: March 25th 2019

TO: SCHOOL BUSINESS OFFICE

FROM: Michelle Baker

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: APRIL 08th 2019

FROM: 5:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Discussion with families to reimagine innovative programs
for students who are talented & gifted. By Dr. Ruffen

Michelle Baker
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

MAR - 6 2019

SCHOOL PERSONNEL USE ONLYDATE: MARCH 6, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WATERBURY ARTS MAGNET SCHOOL

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms
☒ ATRIUM ☒ LIB/MED CENTER

DATES REQUESTED: MAY 28, 2019
FROM: 5 am/pm TO: 8:30 am/pmFOR THE FOLLOWING PURPOSES:

ANNUAL VETERANS' VOICES PRESENTATION
& DINNER

Kyle Chell KYLE ONDIRUSH
APPLICANT WAMS

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 3/19/18

TO: SCHOOL BUSINESS OFFICE
FROM: Wilby H.S.

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby High School

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Cafeteria/Rooms

DATES REQUESTED: 5/2, 5/3, 5/4

FROM: _____ am/pm TO: _____ am/pm

FOR THE FOLLOWING PURPOSES:

5/2 6pm - 10pm
5/3 6pm - 10pm
5/4 11am - 3pm

School Play "Game of Thrones"

Stephanie Lee
APPLICANT
Drama Director

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Ca

Book

MAR 27 2019

SCHOOL PERSONNEL USE ONLY

DATE March 28, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: Nancy Vaughan

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby High School

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms
and lobby area

DATES REQUESTED: Wednesday, May 29, 2019

FROM: 3:30 /pm TO: 6 pm

FOR THE FOLLOWING PURPOSES:

Teacher of the Year awards program.

Event starts at 4:30 p.m. Time includes time for set-up.

Nancy Vaughan
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY MAR 28 2019

TO: SCHOOL BUSINESS OFFICE

FROM: MaryAnn Petrillo, Parent Liaison

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Bunker Hill☐ AUDITORIUM ☒ GYMNASIUM ☐ SWIMMING POOL ☐ CAFE/ROOMSDATES REQUESTED: Thursday, 4-25-19FROM 6 AM/PM TO 7 AM/PM

FOR THE FOLLOWING PURPOSES:

"Science" NightMaryAnn Petrillo
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at police and fire headquarters.

MAR 29 2019

SCHOOL PERSONNEL USE ONLYDATE: 3/28/19

TO: SCHOOL BUSINESS OFFICE

FROM: Stephanie Lawson, Reed School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed School☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Café/RoomsDATES REQUESTED: Friday May 31, 2019FROM: 3:05 am/pm TO: 7:45 am/pm

FOR THE FOLLOWING PURPOSES:

PBIS reward for middle school
(Dance)Stephanie Lawson
APPLICANTPlease note the following provisions:When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL USE FORM

MAR 29 2019

DATE:

3/29/19

TO: SCHOOL BUSINESS OFFICE
(ATTN: SANDY MCCASLAND)
EX #: 574-8032 PHONE #: 574-8034

FROM:

Regan

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL
FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED:

Regan

AUDITORIUM

GYMNASIUM

SWIMMING POOL

CAFE/ROOMS

DATE(S) REQUESTED:

Friday May 10th 2019

FROM

3:30

am/pm

TO

7:00

am/pm

FOR THE FOLLOWING PURPOSE:

Regan School

Community Day

Rettie Poulter

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at police and fire headquarters.

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: Thursday, April 3, 2019 (Crosby High School)
BOARD MEETING: Thursday, April 25, 2019

**TO THE BOARD OF EDUCATION
 WATERBURY, CONNECTICUT**

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

GROUP	FACILITIES AND DATES/TIMES
--------------	-----------------------------------

REQUESTING WAIVERS:

Shekinah Christian Church	Wilby aud.: Thurs. & Fri. July 18 th & 19 th	5:00-10:00 pm
Rev. Jose Reyes	(annual conference)	(\$840.)
Wtby. Special Olympics	Wilby pool: 3/6-6/4/19	5:15-8:00pm (swim practice)
H. Minervini		(\$3,212.)
CT. Rebound	Wilby gym: Aug. 12 th -16 th	9am-3pm
D. Parker	(basketball camp)	(\$1,470)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Make 'em Believe	Chase gym: Mon. & Wed. 6:15-9:00pm	4/8 – 6/26/19
H. Ouellette	(basketball training)	
Catholic Academy	Gilmartin gym: 4/8-6/28/19	6:15-9:00pm (spring basketball)
B. Zaccagnini		
Wtby. Ballers	Carrington gym: 4/8-5/31/19	6-9pm Mon., Wed., Thurs., Fri.
T. Lott	(basketball program)	
Eversource	Carrington gym: Wed., May 8 th	5:00-8:00 pm
P. Rice	(community meeting re: natural gas expansion project)	

Wtby. Ballers	Driggs gym: Mon., Wed., Fri. 4/8 - 6/27/19 6-9 pm (basketball)
A Johnson	Maloney gym: Tues. & Thurs 4/8 - 6/27/10 6-9 pm (basketball)
YMCA	Gilmartin gym, café, lib., rms.: 2019-2020 school yr.
J. O'Rourke	Chase gym, café, lib., rms. : 2019-2020 school yr.
	Generali gym, café, lib., rms.: 2019-2020 school yr.
	Tinker gym, café, lib., rms.: 2019-2020 school yr.
	(after school programs held from dismissal of school to 6:00 pm)
	Gilmartin gym, café, field: 6/17/19 thru 8/16/19 6:30am-6:00pm
	(summer camp)
Wtby. Ballers	Crosby gym: July 8 th thru Aug. 9 th Mon. thru Fri. 5:00-8:30pm
P. Lott	(youth summer basketball league)

MONIES COLLECTED TO DATE:

\$ 22,342.65

Approved:

Jason Van Stone

Dr. Verna D. Ruffin
Superintendent of Schools

These activities are completed and have been billed:

Triple Threat Dance
Holy Cross H.S.
Sacred Heart H.S.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

MAR 26 2019

APPLICANT Shetima Church NAME OF ORGANIZATION Shetima Church
ADDRESS 584 North Main St. Waterbury CT TELEPHONE # 203-525-2811
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby DATES July 18-19 ROOM(S) auditorium

OPENING TIME 6:00 PM CLOSING TIME 10:00 PM PURPOSE conference

ADMISSION (if any) no CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 300 CHILDREN 100

SIGNATURE OF APPLICANT [Signature] DATE 3-26-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Rev. Joe A. Fero

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST. (840.-)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250.- INSURANCE COVERAGE YES NO

OK PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Shefina Church

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: auditorium

DATE(S): July 18

TIMES: 6-10 PM

DATE(S): July 19

TIMES: 6-10 PM

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

3-26-17

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 840
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____.

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

MAR 26 2019

CONTRACT#

APPLICANT Waterbury Special Olympics NAME OF ORGANIZATION Waterbury Special Olympics
ADDRESS 61 Putting Green Lane Prospect, CT 06712 TELEPHONE # 203-565-8433
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby DATES 3/26/19-6/4/19 ROOM(S) Pool & Locker Rms

OPENING TIME 5:15p CLOSING TIME 8pm PURPOSE Swim practice

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30-45 CHILDREN 10

SIGNATURE OF APPLICANT H. Minervini DATE 3/6/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Heather Minervini 86 Potuccas Ring Rd Wilcott, CT 06714

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. Hm (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$73/HR plus 1 HR SERVICE (#3212.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-8993 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

H. H. ✓



USE OF SCHOOL FACILITIES WAIVER REQUEST

(to be submitted with State Building Permit)

APPLICANT/ORGANIZATION: Waterbury Special Olympics

Please check below specific item(s):

Building Usage Fees ☐Custodial Fees ☐SCHOOL/ROOMS REQUESTED: Wilby High School Pool & Locker RoomsTuesdaysDATE(S): 3/26/19TIMES: 5:15p-8pDATE(S): 4/2/19, 4/9, 4/16, 4/23, 4/30/19

TIMES: _____

DATE(S): 5/7, 5/14, 5/21, 5/28/19

TIMES: _____

DATE(S): 6/4/19

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

3/6/19

Date

H. Minerva

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

3212

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

MAR 29 2019

APPLICANT DeVonne Parker NAME OF ORGANIZATION CT Rebound Inc.

ADDRESS 146 Midwood Ave Waterbury CT TELEPHONE # 203-228-3144
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby H.S. DATES Aug 12-16, 2019 ROOM(S) Gymnasium

OPENING TIME 9:00am CLOSING TIME 3:00pm PURPOSE basketball camp

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO see letter

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 50-85

SIGNATURE OF APPLICANT Alicia E. Turner DATE 3/29/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

DeVonne Parker 146 Midwood Ave Wilby CT 06704 203-228-3144

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AT (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR, plus 1HR service per custodian (\$1470.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

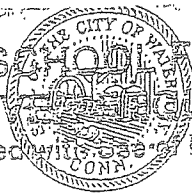
APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST

(to be submitted with Base Building Permit)



APPLICANT/ORGANIZATION: CT Rebound Inc.

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Wilby High School gymnasium

DATE(S): Aug 12 2019

TIMES: 9:00 - 3:00pm

DATE(S): 11 13 2019

TIMES: 9:00 - 3:00pm

DATE(S): 11 14 2019

TIMES: 9:00 - 3:00pm

DATE(S): 11 15 2019

TIMES: 9:00 - 3:00pm

DATE(S): 11 16 2019

TIMES: 9:00 - 3:00pm

DATE(S): _____

TIMES: _____

3-29-2019
Date

Alicia E. Turner
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 1470.-
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

March 29, 2019

To whom it may concern,

All proceeds that CT Rebound Inc. brings in for our admission for July 12, 2019 will be donated as the following:

- We will be donating money to help autism.
- To create scholarships for educational purposes
 - School clothes
 - Supplies
 - Tuition costs
- Funds also have to run the program
 - Lunch for the kids.
 - Equipment to run program
 - Tshirts for the kids

Sincerely,

DeVonne Parker

203.228.3144

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# MAR. 26 2019

Book

APPLICANT Hindi Ouellette NAME OF ORGANIZATION Make'em Believe Organization
ADDRESS 76 Howard Ave Waterbury CT 06705 TELEPHONE # (203) 510-5696
(street) (city) (state) (zip code)
SCHOOL REQUESTED Chase DATES 4/8 - 6/26/19 ROOM(S) Gym
OPENING TIME 6pm CLOSING TIME 9pm PURPOSE Basketball Training
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 16

SIGNATURE OF APPLICANT [Signature] DATE 3/26/2019

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Hindi Ouellette (203) 510-5696

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. HO (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250.- [Signature] INSURANCE COVERAGE [Signature] YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Monday
+
Wednesday

MAR 26 2019

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
235 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Brian Zaccagnini NAME OF ORGANIZATION Catholic Academy
ADDRESS 182 Robins St Wtbr CT 06708 TELEPHONE # (203) 206-2063
(street) (city) (state) (zip code)
SCHOOL REQUESTED Gilmartin DATES 4/1/19 - 6/28/19 ROOM(S) gym Monday - Friday
OPENING TIME 6:30 pm CLOSING TIME 9 pm PURPOSE Basketball (Spring Program)
ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO 0
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT ADULTS 4 CHILDREN 20
SIGNATURE OF APPLICANT [Signature] DATE 3/18/2019
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Brian Zaccagnini 23 Peach Orchard Rd 203 206-3063
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. BZ (PLEASE INITIAL)

SCHEDULE OF RATES. CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSITS _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH
DEPARTMENT FOR INFORMATION POLICE DEPT. 574-6963 FIRE DEPT. 567-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:
PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE
DEPT. AT 574-6210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS
WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

*Mon
Tues
Wed
Fri*

4/8 - 6/28

6:15 - 9 pm

Book

DEPARTMENT OF EDUCATION - WATERBURY
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# MAR 5 1989

APPLICANT Terence Lott NAME OF ORGANIZATION Waterbury Ballers
ADDRESS 25 Girard Ave Waterbury CT 06704 TELEPHONE # 203-5509-4757
(street) (city) (state) (zip code)
SCHOOL REQUESTED Carrington DATES 4/8 - 5/31/19 ROOM(S) Gym
OPENING TIME 6pm CLOSING TIME 9pm PURPOSE Basketball Practice
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 15
SIGNATURE OF APPLICANT [Signature] DATE 3/26/19
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- (A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 697-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION. PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

*Mon
Wed
Thurs
Fri*

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

APR 1 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Patricia Rice NAME OF ORGANIZATION Eversource Energy

ADDRESS 107 Selden Street Berlin CT 06037 TELEPHONE # 860-665-2522
(street) (city) (state) (zip code)

SCHOOL REQUESTED Carrington Elem. DATES Wednesday, May 8, 2019 ROOM(S) Gymnasium

OPENING TIME 5:00 p.m.* CLOSING TIME 8:00 p.m. PURPOSE Community event for natural gas expansion project

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN

SIGNATURE OF APPLICANT Patricia Rice DATE 4/1/2019

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Patricia Rice, Eversource Energy, 107 Selden Street, Berlin, CT 06037 (860-665-2522)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. W.B. (PLEASE INITIAL)

*The 5:00 start time is for setup. The event will run from 6-8. We will also need five 2 x 6 tables and 50 chairs so we can set up stations.
SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

Cancel W.B.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

MAR 28 2019

Wtby.

APPLICANT Andre Johnson NAME OF ORGANIZATION Ballers
ADDRESS 110 Buckingham St Waterbury, CT 06710 TELEPHONE # 203 870 5269
(street) (city) (state) (zip code)
SCHOOL REQUESTED Driggs DATES: 4/8 - 4/28/19 ROOM(S) Gym
OPENING TIME 6pm CLOSING TIME 9pm PURPOSE Basketball, Mentoring
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5-6 CHILDREN 30
SIGNATURE OF APPLICANT [Signature] DATE 3/19/2019
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AJ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6953 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

NO USE ON
4/10
4/19

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Wtby

MAR 28 2019

APPLICANT Andre Johnson NAME OF ORGANIZATION Ballers

ADDRESS 110 Buckingham St Waterbury, CT 06710 TELEPHONE # 203 870 5269
(street) (city) (state) (zip code)

SCHOOL REQUESTED Mantley DATES 4/8 - 4/27/19 ROOM(S) Gym, 1 classroom

OPENING TIME 6pm CLOSING TIME 9pm PURPOSE Basketball, Mentoring

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4-5 CHILDREN 20-30

SIGNATURE OF APPLICANT *Andre Johnson* DATE 3/19/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AJ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Tues
Thurs

APR 4 2010

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
238 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Jim O'Rourke NAME OF ORGANIZATION Greater Waterbury YMCA

ADDRESS 136 West Main Street Waterbury CT 06702 TELEPHONE # (203) 754-9622
(street) (city) (state) (zip code)

SCHOOL REQUESTED Gilmartin DATES Start to end of school (ongoing) ROOM(S) Cafe, Gym, Library, Room 1044, Room 1041, Fields

OPENING TIME 2:30 pm CLOSING TIME 6:00 pm PURPOSE to provide state licensed aftercare program to parents

Summer has 7:00 am - 6:00 pm and camp
ADMISSION (if any) CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 7 CHILDREN 70

SIGNATURE OF APPLICANT DATE

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Kristen Jones, 136 West Main Street, Waterbury, CT 06702 - (203) 754-9622 ext. 125

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (P) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Summer Camp
6:30 am - 6:00 pm
6/17 - 8/16/19
Regular
After-School
Program -
2:30 - 6:00 pm
follows
school calendar

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
238 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Jim O'Rourke NAME OF ORGANIZATION Greater Waterbury YMCA
ADDRESS 136 West Main Street Waterbury CT 06702 TELEPHONE # (203) 754 - 9622
(street) (city) (state) (zip code)
SCHOOL REQUESTED Chase DATES Start to end of school (ongoing) ROOM(S) Cafeteria, Gymnasium, Library
OPENING TIME 2:30 pm CLOSING TIME 6:00 pm PURPOSE to provide state licensed aftercare program to parents
~~summer hours - opening: 7:00am - closing time: 6:00pm~~
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 7 CHILDREN 70
SIGNATURE OF APPLICANT _____ DATE _____

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Kristen Jones, 136 West Main Street, Waterbury, CT 06702 - (203) 754-9622 ext. 125

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KG (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

APR 1 2010

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Jim O'Rourke NAME OF ORGANIZATION Greater Waterbury YMCA
ADDRESS 136 West Main Street Waterbury CT 06702 TELEPHONE # (203) 754-9622
(street) (city) (state) (zip code)
SCHOOL REQUESTED General DATES Start to end of school (ongoing) ROOM(S) Cafeteria, Gymnasium
OPENING TIME 2:30 pm CLOSING TIME 6:00 pm PURPOSE to provide state licensed aftercare program to parents
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 50
SIGNATURE OF APPLICANT _____ DATE _____

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Kristen Jones, 136 West Main Street, Waterbury, CT 06702 - (203 754-9622 ext. 125

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

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APR 11 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
238 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Jim O'Rourke NAME OF ORGANIZATION Greater Waterbury YMCA
ADDRESS 136 West Main Street Waterbury CT 06702 TELEPHONE # (203) 754 - 9622
(street) (city) (state) (zip code)
SCHOOL REQUESTED Tinker DATES Start to end of school (ongoing) ROOM(S) Cafe, Gym, Foyer
OPENING TIME 2:00 pm CLOSING TIME 6:00 pm PURPOSE to provide state licensed aftercare program to parents
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4-5 CHILDREN 40
SIGNATURE OF APPLICANT _____ DATE _____

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Kristen Jones, 136 West Main Street, Waterbury, CT 06702 - (203) 754-9622 ext. 125

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Signature] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Phil Latt NAME OF ORGANIZATION Waterbury Bellers
ADDRESS 89 Morton rd Wtby CT 06705 TELEPHONE # 203 510 4239
(street) (city) (state) (zip code)
SCHOOL REQUESTED Crosby DATES 7/8-8/9/19 ROOM(S) Gymnasium Men - Fri
OPENING TIME 5:00 CLOSING TIME 8:30 PURPOSE Youth Basketball League
ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 40
SIGNATURE OF APPLICANT PL LT DATE 11/19/18

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Phil Latt 89 Morton rd Wtby CT 06705
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. PL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Communications



Packet week ending 4-1-19

Carrie Swain

From: Tessitore, James [CT] <jamest@cea.org>
Sent: Thursday, March 21, 2019 5:17 PM
To: Dr. Verna D. Ruffin
Cc: William Clark; 'Kevin Egan'; Carrie Swain
Subject: AAA Arbitration - Waterbury Teachers Association & Waterbury Board of Education
Attachments: AAA Demand For Arbitration (Pierz_Robbin) (3-21-19) Final.pdf

EXTERNAL MAIL- This email originated from outside the District. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

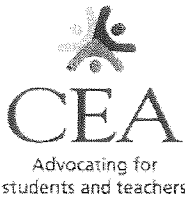
Dear Dr. Ruffin,

Please see attached copy for your records.

Kind Regards,
Jim

James W. Tessitore, Esq.
Connecticut Education Association
228 Meadow Street, Suite 301
Waterbury, CT 06702
PH: 860-490-5521
Fax: 203-465-7045
jamest@cea.org





Connecticut Education Association
Capitol Place, Suite 500
21 Oak Street, Hartford, CT 06106
860-525-5641 • 800-642-4316 • www.ces.org
An affiliate of the National Education Association

UniServ Units 12, 13, 14, 15, 16, & 17
Waterbury Office
228 Meadow Street, Suite 301
Waterbury, CT 06702
(203) 465-7044, 800-992-3212
Fax: (860) 725-6323

Governance
Jeff Leake • President
Thomas Nicholas • Vice President
Stephanie Wanzer • Secretary
Kevin Egan • Treasurer

Executive Director
Donald E. Williams Jr.

March 21, 2019

American Arbitration Association
Boston Regional Office
200 State Street, 7th Floor
Boston, MA 06702

Re: **Labor Arbitration Demand (Waterbury Teachers Association & Board of Education) WTA Grievance No. 18-19-12**

Dear Sir/Madam:

Please find enclosed a demand for arbitration and copy of the AAA contractual authorization per the Parties collective bargaining agreement.

Please contact me should you have any questions regarding this complaint application.

Very truly yours,

James W. Tessitore, Esq.
Representative, Waterbury Teachers Association

Cc: Kevin Egan, President, WTA (email)
Verna D. Ruffin, Ed.D. Superintendent (email)



Date: March 19, 2019		
Name of Filing Party: Waterbury Teachers Association (Grievant: Robbin Pierz)		
Check applicable box: Filing Party is <input checked="" type="checkbox"/> Union or <input type="checkbox"/> Employer		
Address: 562 Lakewood Road		
City: Waterbury	State: Connecticut	Zip Code: 06704
Telephone: 203-574-5925	Fax No.:	
Cell Phone:		
Email Address: kegan@wtateacher.com		
Name of Filing Party's Representative: James W. Tessitore, Esq		
Name of Firm (if applicable): Connecticut Education Association		
Representative's Address: 228 Meadow Street, Suite 301		
City: Waterbury	State: Connecticut	Zip Code: 06702
Telephone: 203-465-7044	Fax No.: 860-725-6323	
Cell Phone: 860-490-5521		
Email Address: jamest@cea.org		
Additional Email(s) to be Copied on Correspondence:		
AAA Should Communicate With Me By: <input checked="" type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/> Mail		
The filing party, a party to a Collective Bargaining Agreement dated 2016-2019, which provides for arbitration under the Labor Arbitration Rules of the American Arbitration Association, hereby demands arbitration.		
Nature of Grievance: <input type="checkbox"/> Discharge <input type="checkbox"/> Suspension <input checked="" type="checkbox"/> Other Discipline <input type="checkbox"/> Contract Interpretation <input type="checkbox"/> Other		
Describe:		
Filing Party Claim: Discipline Without Just Cause- 2016-2019 Collective Bargaining Agreement (CBA) Article 29(1) & 24(1)(a)(2).		
The Grievant and WTA allege the Waterbury Board of Education (Board) is in violation of Article 24, 29 and any other article deemed relevant in accordance with the CBA between the Waterbury Teachers Association (WTA) and the Board. On November 1, 2018 the Grievant was issued a disciplinary letter submitted to Grievant's personnel file without just cause.		
Requested: <input checked="" type="checkbox"/> Full Administration <input type="checkbox"/> List with Appointment <input type="checkbox"/> List Only		
Remedy Sought:		
1) Retraction and cancellation of the letter of discipline; 2) Permanent removal of the disciplinary letter from Grievant's personnel file; 3) Permanent removal of all hearing letters and/or notices pertaining to the November 1, 2018 disciplinary letter; 4) Other remedies as deemed appropriate.		



Name of Grievant(s) (if applicable): Waterbury Teachers Association		
The filing party requests that hearings be held at the following location: Waterbury, CT.		
You are hereby notified that copies of our arbitration agreement and this demand are being filed with the American Arbitration Association office located in Boston, MA, with a request that it commence administration of the arbitration. Under the rules, you may file an answering statement within ten (10) days after notice from the AAA.		
Name of Respondent: Waterbury Board of Education		
Check applicable box: Respondent is <input type="checkbox"/> Union or <input checked="" type="checkbox"/> Employer		
Contact Person: Dr. Verna D. Ruffin		
Address: 236 Grand Street		
City: Waterbury	State: Connecticut	Zip Code: 06702
Telephone: (203) 574 -8000	Fax No.:	
Email Address: vruffin@waterbury.k12.ct.us		
Name of Respondent's Representative (if known): Tara L. Shaw, Esq.		
Name of Firm (if applicable): Secor, Cassidy & McPartland		
Representative's Address: 41 Church Street		
City: Waterbury	State: Connecticut	Zip Code: 06723
Telephone: 203.757.9261	Fax No.:	
Email Address: TShaw@ctlawyers.com		
AAA Customer Service can be reached at 800-778-7879.		
Reminders: Send a copy of this form to the other side at the time it is forwarded to the AAA. Please reference appropriate fees pursuant to the fee schedule outlined in the Labor Rules. You can file your case online by visiting the AAA's website at www.adr.org . Please select "AAA Webfile" from the list of side menu options. You may also wish to visit our website for a complete list of our administrative services and procedures, including our Grievance Mediation Procedures, Expedited Procedures, List Only Service and List with Appointment. Your case manager can also provide additional information.		

2016-2019

WRITTEN AGREEMENT

BETWEEN

THE WATERBURY

BOARD OF EDUCATION

AND

THE WATERBURY

TEACHERS' ASSOCIATION

CEA – NEA

employment for the six (6) months immediately following expiration of the leave, the teacher shall reimburse the Board, within ninety (90) days, the cost of insurance benefits that the Board provided while the teacher was on special leave without pay, unless serious illness or death prevents or interrupts the teacher's six (6) month return. Request for such leave must be received no later than April 30 of the year preceding the school year for which the leave is requested. In case of emergency the above date (April 30) may be waived with the permission of the Superintendent or his/her designee from central office and the Board.

Section 3. Nothing in this Article shall diminish the teachers' rights to leaves under the Family and Medical Leave Act or any other applicable laws. However, leaves that qualify under such laws shall run concurrently with leaves provided under this Article.

ARTICLE 24 GRIEVANCE PROCEDURE

Section 1. Definitions

a) A grievance is hereby defined as:

- (1) A claim by either an employee or a group of employees, the WTA, or the Board that there has been an alleged violation, misinterpretation, or misapplication of a specific provision or group of provisions of this Agreement, or a condition affecting the employee's health and safety.
- (2) An employee complaint or a complaint by the WTA concerning the evaluation of disciplinary action inflicted upon an employee shall be processed in accordance with the provisions of this Article.
- (3) An allegation that there has been a procedural violation of the teacher evaluation plan, provided that such grievance shall not proceed beyond Level 2 of the formal process.

b) Whenever the term "days" is used in this Article, such term shall mean regularly scheduled school days.

Section 2. All grievances shall be processed in the following manner:

a) Employee Grievance

Stage 1. (Informal)

The employee and a WTA representative (if the employee so desires) shall discuss the grievance informally with the school official serving as the employee's immediate administrative superior.

While the aforementioned discussion is mandatory, it shall have no effect on the running of the time limit of thirty (30) school days as set forth in Stage 2, Level 1, below, within which a written grievance must be submitted to the employee's immediate administrative superior. Therefore, in the event it becomes apparent to the employee that the aforementioned discussion will not be held or completed within said thirty (30) days period, it is incumbent upon the employee to submit the written grievance to his/her immediate superior in accordance with the provisions of Stage 2, Level 1, below.

Stage 2. (Formal)

Level 1. In the event a grievance is not satisfactorily resolved as a result of the informal discussion held pursuant to Stage 1 above, the employee shall reduce the grievance to writing, setting forth a statement as to the grounds for the grievance and the Article and Section of this Agreement alleged to have been violated, and shall, within thirty (30) school days after the occurrence giving rise to the grievance, submit the written grievance to his/her immediate administrative superior. The immediate administrative superior may request another meeting to discuss the grievance with the employee and a WTA representative, which they must attend, but in any event must answer the grievance in writing with copies to the employee and the WTA within seven (7) school days following receipt of the written grievance.

Level 2. In the event the grievance is not satisfactorily resolved as a result of the submission required by Level 1 above, the employee, by himself/herself or through the WTA, may appeal the decision rendered on the grievance by his/her immediate administrative superior to the Superintendent or his/her designee provided said appeal is received by the Superintendent or his/her designee within seven (7) school days following the date upon which the employee's immediate administrative superior answered the grievance. Within seven (7) school days following timely receipt of an appeal filed pursuant to this Level 2, the Superintendent or his/her designee shall meet with the employee, a WTA representative, and witnesses, if any, for the employee and/or the Board, for the purpose of hearing the appeal and shall within seven (7) school days following the date upon which said meeting is held, render his/her decision in writing, sending copies to the employee and the WTA. The time limit for rendering of a decision herein may be extended by mutual agreement. Such requests and extensions shall be communicated in writing and consent to extend said time limit shall not be unreasonably withheld. If no extension has been agreed upon and a decision has not been rendered within the designated time frame, the grievance shall automatically be advanced to the next step of the grievance process.

Level 3. In the event the grievance is not satisfactorily resolved as a result of the decision rendered by the Superintendent or his/her designee in Level 2 above, the employee, by himself/herself or through the WTA, may appeal said decision to the Board, provided said appeal shall be filed with the Clerk of the

Board in writing, setting forth the basis for the appeal, within seven (7) school days following the receipt of the Superintendent's or his/her designee's decision. Within seven (7) school days after receipt of a timely appeal made pursuant to this Level 3, the Board shall cause a hearing to be held with the employee, the WTA, and witnesses, if any, for the employee and/or the Board, with respect to said appeal and shall, within seven (7) school days following hearing, render a decision in writing with copies to the employee and the WTA. The time limits for a Board hearing and/or rendering of a decision herein may be extended by mutual agreement. Such requests and extensions shall be communicated in writing and consent to extend said time limits shall not be unreasonably withheld. If no extensions have been agreed upon and a decision has not been rendered within the designated time frame, the grievance shall automatically be advanced to the next step of the grievance process.

Level 4. In the event the grievance is not resolved as a result of the procedures of Level 3 above, the WTA may submit the grievance to the American Arbitration Association (the "AAA") or the Alternative Dispute Resolution Center (the "ADRC") in writing to binding arbitration in accordance with the Voluntary Rules of Labor Arbitration of the American Arbitration Association and subject to the limitations of Statute, including the Connecticut Arbitration Statutes; provided that the grievance is submitted to the AAA in writing by registered mail, return receipt requested and postage prepaid, no later than ten (10) school days following the receipt of the Board's decision pursuant to Level 3 above or the expiration of the time limits for making such decision, whichever shall occur first. Copies of the Demand for Arbitration sent to the AAA or the ADRC must also be sent to the Superintendent and to the Board.

Fees and expenses of the Arbitrator shall be borne equally by both parties. Any grievance not filed or processed by the grieving party in accordance with the time periods set forth above shall be deemed to be resolved and shall not be subject to further processing or to arbitration. If the Board fails to respond to a grievance in a timely fashion, the grievance shall be deemed to be denied at that particular step and the grieving party may proceed to the next step in accordance with its provisions. Prior to the expiration of any time period, the parties may mutually agree to extend the time period. The procedures hereby established in this Article shall be the sole remedy for grievances under this Agreement.

b) Board or WTA Grievance

Section 1. The WTA and the Board and/or the Superintendent or his/her designee may file grievances, provided each grievance must be in writing and sent to the non-grieving party no later than thirty (30) school days following the occurrence giving rise to the grievance. Such grievances may be filed at Level 2 set forth above if they allege a violation of the contractual rights of the WTA as a labor organization or of the Board and/or the administration as an employer, or if they affect teachers in more than one school.

Section 2. Parties to a grievance are encouraged to make every effort to settle the grievance at the lowest possible administrative level and at the earliest stages of the grievance procedure set forth in this Article.

Section 3. Any grievance, not processed in accordance with time limits specified herein, shall be deemed waived by the grievant. Failure at any step of this procedure to communicate the decision on a grievance within the time limits set forth herein shall permit the grieving party to proceed to the next step.

Section 4. The preparation and processing of grievances shall be conducted after hours of employment. All reasonable effort will be made to avoid involvement of students in any phase of the grievance procedure.

Section 5. The Professional Rights and Responsibilities Committee (PR&R Committee) of the WTA shall have the right to assure compliance with the provisions of such Procedure or to represent the aggrieved if the aggrieved so desires. The WTA will receive prior notice of the time and place of any formal meetings held hereunder.

Section 6. Nothing in this Agreement shall be construed as compelling the WTA to submit a grievance to arbitration.

Section 7. The procedures hereby established in this Article shall be the sole remedy for grievances under this Agreement.

Section 8. All grievances, including WTA grievances, shall include the name and position of the grievant and the names and positions of the parties to a WTA grievance, the provision of the agreement violated, the time and the place where the alleged events or conditions constituting grievance existed, the identity of the party responsible for causing said events or conditions, if known, and a general statement of the nature of the grievance and the redress sought by the aggrieved party. The WTA shall, within twenty (20) days after filing a class action grievance, provide the Board with the names and positions of the parties to the WTA class action grievance, where appropriate. For example, in a grievance affecting all teachers, or all teachers in a level (K-5), grade, department or building, it shall be appropriate for the WTA to identify the group; in a grievance where a class of individuals claim harm and such harm is not directly related to their "class" then it shall be incumbent upon the WTA to name the individuals and their positions.

Section 9. Unless mutually agreed to by the parties, the Arbitrator shall hear and decide only one (1) grievance in each case. He/She shall be bound by, and must comply with, all the terms of this Agreement. He/She shall have no powers to add to, delete from, or modify in any way, any of the provisions of this Agreement. The decision of the Arbitrator shall be binding (per the limitations of

Stage 2 - Level 4 - hereof) upon both parties and all employees during the life of this Agreement, except that neither the Arbitrator nor his/her award shall usurp the statutory authority of the Board. The Arbitrator shall have the power to make an award, including appropriate compensatory awards.

Section 10(a). Meetings - Meetings held under this procedure shall generally be conducted on non-school time at a place which will afford a fair and reasonable opportunity for all persons proper to be present. Persons proper to be present for the purpose of this Article are defined as the aggrieved person, a WTA-CEA-NEA representative(s) and Board representatives and witnesses (not to be construed as observers to the proceedings). WTA and Board counsel shall be permitted at Levels 3 and 4. If, at the option of the Superintendent, his/her designee, or the Board, hearings are held during school hours, persons proper to be present shall be excused without loss of pay.

Section 10(b). The WTA may, if it so desires, call upon the professional services of the Connecticut Education Association and/or the National Education Association for consultation and assistance at any stage of the procedure.

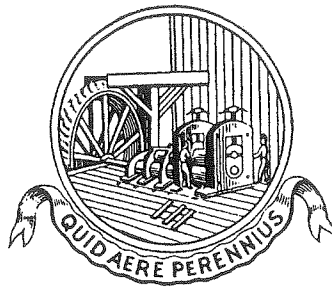
Section 10(c). When, pursuant to the Grievance Procedure prescribed by this Article, the WTA considers that it is necessary to investigate an alleged grievance during school hours, then, with the permission of the Superintendent (which permission shall not be unreasonably or arbitrarily withheld) a representative of the WTA Committee on Professional Rights and Responsibilities, or other representative designated by the WTA, shall be released for one (1) school day, without loss of pay, to investigate the alleged grievance.

Section 11. Copies of any grievances, or answers thereto, shall be sent to the grievant, the WTA and/or the Board.

Section 12. In the event a grievance is filed between June 1st and the end of the school year, the time limits of the Grievance Procedure shall be accelerated so that the grievance shall be processed through Level 3 by August 15. If such expedited procedure is not possible, the parties shall waive the time limits herein and establish new time limits for processing of each such grievance and such agreement shall be reduced to writing and signed by the parties so that there will be a resolution of such grievance through Level 3 by the succeeding Labor Day.

Section 13. In the event that any grievance is adjusted in Stage 1 of this Grievance Procedure while such adjustment shall be binding upon the aggrieved party and shall, in all respects, be final, said adjustment shall not create a precedent or ruling binding upon either of the parties to this Agreement in future proceedings.

Section 14. Neither the Board nor the WTA shall discriminate against or otherwise coerce any employee or individual who is involved in the processing, or the refusal to process a grievance hereunder, provided that the WTA shall not be



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

March 25, 2019

Marcus Powell
562 Hinman Rd.
Watertown, CT 06795

Dear Mr. Powell:

Your name is being certified to the Education Department for the position of Maintainer II @ Waterbury Career Academy (Req. #2019451) at \$18.09 per hour.

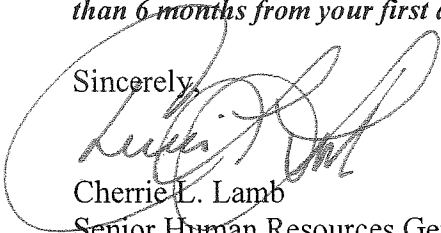
We have scheduled your orientation for Thursday, April 4, 2019 at 9:00 a.m. at the Department of Human Resources, 236 Grand Street, Room 202, 2nd Floor in Waterbury. You must attend the orientation session in order to be certified to this position. Your first day reporting to your new department/supervisor was March 21, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,


Cherrie L. Lamb
Senior Human Resources Generalist
clamb@waterburyct.org

CLL/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Chris Harmon, Acting School Insp.
file

Carrie Swain

From: Athena Wagner <atwagner08@gmail.com>
Sent: Tuesday, March 26, 2019 7:03 AM
To: Carrie Swain
Subject: Waterbury Board of Education Commissioner Tom Van Stone Sr. Needs to RESIGN From The Board Now!
Attachments: Screenshot_20190317-210757.jpg; 20190322_111719.jpg

EXTERNAL MAIL- This email originated from outside the District. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

To: ALL Waterbury Board of Education Commissioners,

*School Policy!

Students don't have to recite Pledge of Allegiance in Waterbury Public Schools

<https://www.wtnh.com/news/connecticut/new-haven/students-don-t-have-to-recite-pledge-of-allegiance-in-waterbury-public-schools/1797260896>

*<https://www.aclu.org/blog/free-speech/student-speech-and-privacy/can-schools-discipline-students-protesting>

*Waterbury Students Settle LAWSUIT Over The Pledge of Allegiance.

[<https://www.rep-am.com/local/news-local/2019/02/20/dispute-settled-over-pledge-of-allegiance-rights-in-waterbury/>]

*It's their right!!!!

Your permission or approval is NOT needed.

As many adults as possible need to support and encourage these youth in their efforts to take a stance against Racism and injustice.

They are exhibiting more courage than those adults that are supposed to be their leaders, teachers, mentors and role models.

THIS mentality of this Waterbury Board of Education member will keep you on the losing end of lawsuits. To suggest anything "punitive" is absolutely ridiculous. How many more lawsuits can this district/city afford at the taxpayer's expense? There was no need for Commissioner Tom Van Stone Sr. to speak on the issue AFTER the lawsuit was settled with a "gag order". His recommendations are ridiculous. Yet when the teachers came to the Board of Education meeting in a disrespectful, loud, boisterous, disruptive manner, in protest of their raises (zero for 3 years), Commissioner Tom Van Stone Sr. didn't utter one syllable.

[<https://www.rep-am.com/local/news-local/2019/02/23/waterbury-school-board-member-suggests-students-who-dont-stand-for-pledge-of-allegiance-lose-school-holidays-video/>]

*I absolutely agree that a PUBLIC apology is long overdue from not just him, but from the entire Waterbury Board of Education for their DISRESPECT, DISCRIMINATION and RACISM shown to our community time and time again.

* They overrode Dr. Snead's decision NOT to have the play, "Joe Turner Done Come and Gone", using the N-word 36 times.

* They knowingly hired an incompetent, racist, white superintendent Kathleen Ouellette, over the most qualified black, female candidate, Dr. Portia Bonner.

* This district lost/drove out several great black educators under the last superintendent, that actually got "promotions" elsewhere that they couldn't and wouldn't get in the Waterbury School District: Dr. Shauna Tucker, Dr. Aresta Johnson, Dr. Paul Whyte, Michael Cain, Kevin Walton, Christina Moore, Talisha Foy, and anyone I may have forgotten.

* They purposely allowed the destruction of Walsh Elementary school in order to reallocate millions of turnaround dollars. That school had a 96% free and reduced lunch student population at that time.

* The need to force a CHRO Investigation into the gross lack and reluctance to hire and retain qualified minority applicants.

* The federal lawsuit WON by Principal Erik P Brown for Discrimination.

* The most recent lawsuit WON by students whose civil rights were clearly violated.

THAT ENTIRE BOARD, including the current mayor who served as a former BOE member, with the exception of our new black superintendent, the new hispanic deputy superintendent and the new black asst. superintendent, owes the students, parents, taxpayers, and educators/staff a PUBLIC apology for their continued failure rooted in their support of oppression and racism.

* Time for them to own their part in this mess and be held accountable too.

The last Board of Education Commissioner, Paul D'Angelo, that attempted to use his position on the Board of Education as a maneuver to politically grandstand, was NOT successful either. He had to RESIGN too.

● Like a former BOE Commissioner, Paul D'Angelo, Commissioner Tom Van Stone Sr. has created a hostile school and community climate and has caused grave concern for the SAFETY of the students, their families, and the community. The nasty, vile, hateful, racist, stereotypical comments, to the extent of attacking the students, their families and the community, both on the internet and in the newspaper, absolutely warrants the immediate and permanent removal of Commissioner Tom Van Stone Sr. from this board. It is my opinion, that Commissioner Tom Van Stone Sr. capitalized on this opportunity to appeal to the racist base of voters in this city should he decide to run for any political position in the very near future, such as mayor.

● THE National School Board Association states:

Direct oversight-and responsibility-should NOT be given to "politicians" whose first priority is something other than education.

<https://www.nbsa.org/about-us/what-school-boards-do>

RESIGN!

Although I do NOT discredit the local Waterbury NAACP's efforts via their recent Press Conference regarding our students Civil Rights and their Constitutional Rights that allows them to SIT IN SILENCE, in school, during the Pledge of Allegiance, They can NOT and do NOT represent the voices of the entire Black Community and here's why:

1. Prior to their Press Conference, they never met with many African-American community members to find out what the community wanted.

2. Prior to their press conference, they never spoke to the students and parents, directly or indirectly involved, to find out how it negatively may have impacted THEM, and the resolution that THEY wanted.

3. Therefore their voice does NOT necessarily represent other voices in the African-American community as a whole. We are well aware who controls this branch and their purpose in keeping the Black community quiet and in line. Not today!

* 4. Most importantly, the Waterbury Branch NAACP only asked that Waterbury, Ct. Board of Education Commissioner, Tom Van Stone Sr., be REMOVED from the Curriculum Committee. Tom Van Stone Sr is also an alleged member of the Waterbury NAACP. Many other African-American community members, whose voices will NOT be silenced, ask for him to RESIGN from his position on the Waterbury Board of Education. His recommendations, that he freely and publicly expressed AFTER the student WON THE LAWSUIT, are "punitive" to the civil and constitutional rights of students that ALL Board of Education Commissioners were elected to SERVE, SUPPORT and PROTECT.

5. 1943 "West Virginia State Board of Education v. Barnette", where the Supreme Court majority said that "the Free Speech clause of the First Amendment prohibits public schools from forcing students to salute the American flag and say the Pledge of Allegiance."

Watch "Waterbury Board of Education Meeting - February 21, 2019" on YouTube

*Comments made by Board of Education Commissioner Tom Van Stone Sr. (Time lapse: 26:30)

[<https://youtu.be/KiGBER0Gszg>]

The Waterbury Branch NAACP has an upcoming meeting scheduled with the Waterbury Board of Education Commissioner Tom Van Stone Sr. Will they once again be representing this Black Community without any input or invitation of this Black Community, students and Parents? If so, THEY can't, don't and won't be the sole spokespersons for ALL of us. We're NOT playing games here.

*READ THE COMMENTS AT THE BOTTOM OF THIS ARTICLE:

Pledge No Allegiance | The Waterbury Observer

[<http://www.waterburyobserver.org/wod7/pledge-no-allegiance>]

Duties of the Boards of Education [https://www.cga.ct.gov/current/pub/chap_170.htm#sec_10-220]

*His actions are also completely contrary to the concept of "Restorative Practice" which encompasses the building of relationships and community partnerships.

Respectfully submitted,

Athena Wagner,

Education Advocate and Community Activist, Former NAACP Legal Redress Committee Chairperson, Former NAACP Youth Advisor, Former NAACP Executive Board Member

P.S. What gives the Waterbury Board of Education President, Liz Brown, the sole authority to deny any member of the public their request to have this issue of concern processed and placed as an agenda item?

Carrie Swain

From: Athena Wagner <atwagner08@gmail.com>
Sent: Thursday, March 28, 2019 9:49 AM
To: Carrie Swain
Subject: Waterbury Board of Education Commissioner Tom Van Stone Sr. Needs to RESIGN From The Board of Education. #2
Attachments: ATT00001_0.htm; Senator McRory Request 20190327_0.xlsx

EXTERNAL MAIL- This email originated from outside the District. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

To: ALL Waterbury Board of Education Commissioners,

This data for the Waterbury School District (and others) is more than alarming. It's been that way year, after year, after year, after year, after millions of dollars to this district. Throwing money at the problem is clearly NOT the answer.

Respectfully submitted,

Athena Wagner,

Education Advocate and Community Activist, Former NAACP Legal Redress Committee Chairperson, Former NAACP Youth Advisor, Former NAACP Executive Board Member, Former President of the Waterbury Black Democratic Club



2001.1 - Board of Education_Superintendent Classification of Duties.pdf

Carrie Swain

From: Theresa DeMars <CABE@embrams-mail.com>
Sent: Friday, March 29, 2019 7:00 AM
To: Carrie Swain
Subject: CABE Policy Highlights 3-29-2019
Attachments: March 29 2019.pdf

EXTERNAL MAIL- This email originated from outside the District. Do not click on links or open attachments unless you recognize the sender and know the content is safe.



Hello,

Attached you will find *CABE's Policy Highlights Publication* for **March 29, 2019**. Policy Highlights are designed to contain informative topics of interest for your district.

Please feel free to contact the Policy Department at 860-571-7446 with any questions or concerns.

The publication is attached as a PDF file. You will need Adobe Acrobat Reader which is available by [clicking here](#).

To unsubscribe to this publication, please email Terry DeMars at tdemars@cabe.org and state that you would like to unsubscribe from Policy Highlights.

Connecticut Association of Boards of Education
81 Wolcott Hill Road
Wethersfield, CT 06109
Phone 860-571-7446 ~ Fax 860-571-7452



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

March 29, 2019

Volume 18 – Issue #20

Districts Banning Crowdfunding Sites:

As teacher-led crowdfunding grows ever more popular, school leaders are starting to voice concerns. Sarah Schwartz of *Education Week* stated that, “For over a decade, teachers across the country have used the classroom crowdfunding site DonorsChoose to buy instructional materials, take their students on field trips, and stock up on basics like pencils and tissues.”

Teacher-led crowdfunding has grown in popularity, but school leaders are beginning to voice concerns. Schwartz indicates, “Administrators say they have no way of knowing whether the instructional materials and technology flowing into their schools through individual teacher requests are aligned to district standards. They also worry the decentralized process will make it hard to monitor how money is distributed among schools.”

Therefore, some districts, such as the Metro Nashville Public Schools, have banned teachers from using DonorsChoose and other sites. However, many school leaders are hesitant to give up on crowdfunding and its potential benefits altogether. Crowdfunding platforms provide a means to supplement school resources without expecting teachers to use their personal funds.

Schwartz cites that two recent reports do not support the banning of crowdfunding and call for district policy to guide teacher use of such practices and sites.

Eighty-one percent of schools in the U.S. have at least one teacher who has listed a project on DonorsChoose, according to the nonprofit. Annual project funding on the platform has jumped from \$1.1 million in 2003 to \$159.9 million in 2018, growing annually.

More than 1,100 teachers in the Metro Nashville schools during the past ten years, prior to the district-imposed ban, created projects on the crowdfunding site, funding a total of \$1.5 million worth of classroom supplies. Teachers argued on social media, that they need the crowdfunding website to support underfunded classrooms. “The state Comptroller has indicated that such sites are problematic for school districts because of lack of adequate controls,” K. Dawn Rutledge, the district’s communication officer, wrote in an email to *Education Week*. The district’s legal team has said that Metro Nashville schools can’t agree to many of the terms and conditions on crowdfunding sites, said Rutledge.

Taronda Frierson, the director of school audit for the district, reported that technology purchased through crowdfunding sites may not meet district information-technology specifications.

Nationally, other districts have banned the use of crowdfunding sites. Sixty-seven districts in Ohio reported that they do not allow teachers to use crowdfunding. Officials in Harford County Schools, Md., told teachers they couldn't use DonorsChoose or a similar site, Adopt a Classroom. Barbara Canavan, the Harford superintendent at the time, said that these sites make it difficult for the district to monitor how money flows to individual schools, and there is no way to ensure that the materials teachers purchase are aligned to the district's curriculum.

Many districts, are supportive of teachers' independent classroom fundraising, with some actively encouraging the efforts. Research published from Texas State University, according to Schwartz, reported schools relying heavily on DonorsChoose for ten years. At the schools reviewed, administrators promoted the platform.

Currently, district leaders' associations are trying to provide some guidance. EdSurge Research and Chiefs for Change recently released a report arguing that, instead of banning educators' use of these platforms altogether, administrators should manage teachers' projects and create a unifying policy for crowdfunding in the school district. The report explains how different crowdfunding platforms work and offers guidelines for such policies.

The American Association of School Administrators (AASA), the School Superintendents Association, released a crowdfunding toolkit in partnership with DonorsChoose.

In her article, Sarah Schwartz reported that the EdSurge report identified some of the biggest challenges that this type of fundraising poses for administrators. Keeping tabs on funding and alignment to standards came up, but so did equity: Is it fair if some students have teachers who fill their classrooms with donated resources, while other students don't?

In a few districts, the report notes, teachers have used crowdfunding to flout district initiatives. In one example they cite, teachers who opposed the district implementing a new digital curriculum created crowdfunded campaigns in order to purchase print books.

Some platforms have safeguards that can help offset these kinds of issues. School and district leaders need to familiarize themselves with each platform's features, the EdSurge report suggests.

The report also calls for districts to set their own parameters for teachers using these platforms including such considerations as (1) a dollar limit for projects, (2) categories of supplies that are approved or off-limits, (3) ownership of the materials that teachers receive, and (4) desired district outcomes.

Source: "School Districts Are Banning Teachers From Using DonorsChoose," by Sarah Schwartz, *Education Week Teacher*, March 14, 2019.

Policy Implications: Crowdfunding is a relatively new source of revenue streaming that is being widely used by the education community. The trend of crowdfunding has hit the education community by storm, but NSBA's Council of School Attorneys (COSA) indicates that schools should approach this new trend with caution and carefully consider whether policies are necessary to regulate what teachers are doing online in the name of specific schools.

Donation-based crowdfunding sites, such as DonorsChoose.org, are becoming increasingly popular with teachers and other individuals seeking to raise funds for their schools. A COSA review of some of the posts from educators on DonorsChoose.org revealed some significant legal issues within the teacher posts themselves, including potential FERPA violations and liability under the Individuals with Disabilities Education Act (IDEA). Regulation by schools of individual teacher postings on crowdfunding sites, COSA indicated, is a bare minimum essential to prevent some legal issues.

Most teacher crowdfunding posts are designed to raise funds under the name of a specific school. Schools should have regulations regarding who can raise funds on behalf of a school and what procedures and protections should be put into place to protect the school in such instances. Teachers should be prohibited from using the school's name or any other identifying features unless the teacher is in full compliance with the procedures and/or protocols established by the school. Some recommendations for safeguards that should be put into place to protect schools are listed below. These protocols are designed to assist schools in reducing potential liability caused by teacher crowdfunding posts.

1. Require administrative approval of all postings before they are published.
2. Develop an approved site list and only permit crowdfunding on sites that send proceeds and/or items directly to the schools, not the individual employee.
3. Ensure that proceeds/items obtained through crowdfunding fulfill stated purpose.
4. Require that all crowdfunding activities, as well as activities being funded, be fully compliant with board policies.

It is imperative that teachers are made aware that crowdfunding postings and requests *must* be compliant with all board policies. Administrators who are reviewing and/or approving crowdfunding requests should be careful to review them for policy violations and deny any that do, or have the potential to, violate existing district policies.

Take reasonable measures to regulate the crowdfunding that may be done in the name of the schools. This fast-moving trend needs to be monitored for the onslaught of legal issues, legislation and best practices that will inevitably follow. Such measures should include the adoption of a district-wide policy either prohibiting or specifically and carefully restricting crowdfunding in the areas discussed. Heightened awareness and regulation of these practices protect the students first and foremost, but they also protect the school and teachers from potential liability.

A policy and an accompanying administrative regulation, #3281.2, "Online Fundraising Campaigns – Crowdfunding," has been developed. These are considered optional for inclusion in the district's manual. Another approach is to add language to policy #3280, "Gifts, Grants and Bequests," pertaining to this issue. Samples are available upon request.

Emergency Operations Plan Training for School Districts & Schools, K-12: It has come to our attention from Henry Paszczuk, Emergency Management Program Specialist, (Division of Emergency Management and Homeland Security, CT Department of Emergency Services and Public Protection) that a safety and security training program will be available on May 1 and May 2, at the Branford Fire Headquarters, 45 North Main Street, Branford.

The day and a half program will cover the following:

- Preparation for Planning.
- What is the National Incident Management System (NIMS) and How to Incorporate it Into Your Plan.
- Understanding the Situation.
- Developing the School Emergency Operations Plan.
- Developing Procedures and Functional Annexes.
- Developing Hazard and Incident-Specific Annexes.
- Training and Exercising the Plan.
- State Requirements for Plan Content and Submissions.
- The Connecticut All-Hazards Template for Schools.

The training will be offered at no cost by the Division of Emergency Management and Homeland Security, to provide schools and school districts with the tools needed to produce a high quality multi-hazards emergency operations plan. The course was developed in collaboration FEMA and the Federal Department of Education.

The classes are open to:

- Public schools and districts (including regional, charter, magnets, agricultural and technology, endowed and incorporated schools).
- Private schools (all types and religious affiliations welcome).
- High quality emergency operations plans, require input from many disciplines. The following is a partial list of who should attend: superintendents, principals, police, school resource officers, fire marshal, nurse, public health, emergency manager, risk manager, custodian, food service, transportation manager and elected officials.

Additional information, including registration directions can be accessed at:

<https://events.eventzilla.net/e/emergency-operations-plan-training-for-school-districts--schools-k12-2138719864>

Food for Thought:

“An effective principal is a coach, guiding team members toward the accomplishment of shared goals. An effective principal is a psychologist, intuiting diverse motives among people and instilling a unified vision. An effective principal wrings maximum gains from data, while retaining the ability to set priorities minute by minute. In short, an effective principal is a master of managing people, data, and processes.”

Source: “Leading Lessons,” a supplement to *Principal Magazine*, March/April 2019.