



MEMORANDUM

**FROM:** Carrie A. Swain, Clerk  
Board of Education

**DATE:** April 30, 2019

**TO:** Michael J. Dalton, City Clerk

**SUBJECT:** Notice of RESCHEDULED Committee Meetings – Wednesday,  
May 1, 2019, 5:30 p.m., Waterbury Arts Magnet School,  
Media Center  
Notice of Regular Meeting – Thursday, May 16, 2019  
6:30 p.m., Waterbury Arts Magnet School Atrium

The Committees of the Board of Education will meet on WEDNESDAY, May 1, 2019, 5:30 p.m., Waterbury Arts Magnet School, Media Center, 16 South Elm Street, Waterbury, CT.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

- 1. Committee of the Whole/20 minutes ~ Principal’s Report (no backup) – Lauren Elias

PUBLIC SPEAKING

- 2. Committee of the Whole/15 minutes ~ Special Education Report (to be distributed) – M. Baldwin.
- 3. Committee of the Whole/5 minutes ~ Discussion: Revisions to the spring break in the 2019/2020 School Year Calendar – Dr. Ruffin.
- 4. Committee of the Whole/15 minutes ~ Pupil Personnel Report (to be distributed) – M. Baker.
- 5. Committee of the Whole/30 minutes ~ Superintendent of Schools 2019/20 Strategic Plan (to be distributed)– Dr. Ruffin.
- 6. Committee on Finance ~ FYI – March 2019 Monthly Expenditure Report (to be distributed)
- 7. Committee on Building and School Facilities/5 minutes ~ Request approval to accept the Duggan School Project (State Project #151-0252) as complete (no backup) – W. Clark.
- 8. Committee on Building & School Facilities/3 minutes ~ Use of school facilities by school organizations and/or City departments – W. Clark.
- 9. Committee on Building & School Facilities/3 minutes ~ Use of school facilities by outside organizations and/or waiver requests – W. Clark.



SUPERINTENDENT’S UPDATE TO THE BOARD

10. *Superintendent’s Notification to the Board/5 minutes:*

a. Maloney Magnet Schools Summer School appointments, salary per contract, subject to enrollment:

Administrator		Donna Cullen
Admin Sub		Ann Drewry, Stacey Gittings
Curriculum Support		Ann Drewry, Margaret Palomba
IT		Frank Vigliotti
Subs		Leah Grabowski
Secretary		Shanna Zawislak & Anna Perugini
Kindergarten	Math	Cherie Couture
	Technology	David Couture
	Reading	Siobhan Kalnins
	Reading	Jennifer Hibbs
1 <sup>st</sup> & 2 <sup>nd</sup> Grade	Math	Jason Dombrowski
	Reading	Marlene Madera
	Technology	Barbara Moulthrop
	Writing	Cristina Crespo
3 <sup>rd</sup> and 4 <sup>th</sup> Grade	Math/Science	Branden Strileckis
	Reading	Esther D’Esposito
	Writing	Andrew Dunn
	Technology	Erin Fogarty

b. Teacher new hires:

<u>Name</u>		<u>Position</u>		<u>Effective</u>
Torres Toledo	Maria	Bucks Hill	Special Ed. Gr. 1-5	2/4/2019
Gagne	Crystal	Driggs	Special Ed.	3/13/2019
Valentin	Crystal	Generali	Gr. 2	4/1/2019

c. Retirements:

Crudele, Joanna – Vice Principal, CHS, effective 06/30/19.  
Minutillo, Mary – Hopeville Kindergarten, effective 06/01/19.  
White, Sharlene – Pre-K Special Education, effective 06/30/19.

d. Resignations:

Garcia, Katie – WCA Human Services, effective 06/30/19.  
Trainer, Timothy – WHS Biology, effective 04/26/19.

EXECUTIVE SESSION

ADJOURNMENT

ATTEST:   
Carrie A. Swain, Clerk  
Board of Education





# WATERBURY ARTS MAGNET

SCHOOL

#1

Lauren F. Elias, Principal

Joe Nole, Assistant Principal, High School

Maria Stasaitis, Ed.D., Assistant Principal, High School

Jennifer Deeley, Assistant Principal, Middle School





Cool Schools! WFSB 9/6/19





# Magnet Successes

- Magnet Schools of America Conference in Baltimore, Maryland

April 10th-13th.

- Nominee for Magnet Principal of the Year.

- Nominee for Magnet Teacher of the Year.

- Winner of Regional Magnet Teacher of the Year, Mrs. Mary Case.

- Presenter at National Conference, Dr. Maria Stasaitis.

- National Poster Conference Winner, Alexia Lugos, 3rd Place.

- National Certification Application due June, 2019.



# MSA Photos



Poster Representing the Magnet Pillars, Diversity, Equity and Academic Excellence



Dr. Ruffin, Mrs. Case, Mr. Arpin (Magnet Regional Director)



# WAMS Middle School

- Monthly Assemblies with a focus on attendance and academics.
- Positive reinforcement to students (Student of the Month, Attendance).
- Bullying presentation to Middle School Parents from Wellmore.
- Mental Health awareness presentation to parents.
- Weekly team meetings discussing academics and attendance interventions.
- Middle School Parent/Student Book Club.





# Middle School Discipline

## Discipline Actions

	2018-2019		2017-2018		Difference	
	Regular	Special Ed	Regular	Special Ed	Regular	Special Ed
In-School Suspension	<a href="#">23</a>	<a href="#">10</a>	<a href="#">58</a>	<a href="#">12</a>	-60.34%	-16.67%
Out-of-School Suspension	<a href="#">9</a>	<a href="#">3</a>	<a href="#">12</a>	<a href="#">7</a>	-25.00%	-57.14%



# Middle School Attendance

	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Severe + Moderate)		At Risk Attendance		Satisfactory Attendance		Total Enrollment
Grade Level	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
6	1	0.9%	5	4.5%	6	5.4%	23	20.5%	83	74.1%	112
7	0	0.0%	6	5.4%	6	5.4%	35	31.5%	70	63.1%	111
8	0	0.0%	6	5.5%	6	5.5%	25	22.7%	79	71.8%	110
Summary	1	0.3%	17	5.1%	18	5.4%	83	24.9%	232	69.7%	333



# High School

- College Planning Night.
- Financial Aid Night.
- High School Coffee with the Counselors.
- College Fair trip.
- UCONN field trip fall/spring.
- Performing Arts field trip fall-Marymount in Manhattan.
- Weekly leadership team meetings with administration and department chairs.
- Weekly content area meetings.



# High School Discipline

## Discipline Actions

	2018-2019		2017-2018		Difference	
	Regular	Special Ed	Regular	Special Ed	Regular	Special Ed
In-School Suspension	<a href="#">66</a>	<a href="#">22</a>	<a href="#">119</a>	<a href="#">42</a>	-44.54%	-47.62%
Out-of-School Suspension	<a href="#">36</a>	<a href="#">23</a>	<a href="#">28</a>	<a href="#">7</a>	28.57%	228.57%



# High School Attendance

	Severe Chronic Absence		Moderate Chronic Absence		All Chronic Absence (Severe + Moderate)		At Risk Attendance		Satisfactory Attendance		Total Enrollment
Grade Level	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
9	2	1.7%	17	14.3%	19	16.0%	26	21.8%	74	62.2%	119
10	3	2.6%	14	12.2%	17	14.8%	26	22.6%	72	62.6%	115
11	2	1.8%	15	13.6%	17	15.5%	31	28.2%	62	56.4%	110
12	2	1.7%	14	11.9%	16	13.6%	41	34.7%	61	51.7%	118
Summary	9	1.9%	60	13.0%	69	14.9%	124	26.8%	269	58.2%	462



# PSAT

PSAT 10 - 117 test takers

74 students showed improvement

24 students' scores went down

4 students remained the same

26 students scoring over 1000

Top score - 1360

Lowest score - 490



# PSAT

PSAT 11 - 106 Test Takers

52 students showed improvement

28 students' scores went down

10 students' scores remained the same

32 students scoring over 1000

Top Score - 1340

Low Score - 530



# Total Scores

## PSAT 10

2017 - 828

2018 - 874

## PSAT 11

2017 - 866

2018 - 893



# STAGE COHORTS



SCHOLASTICALLY  
TALENTED  
AND  
GEARED  
TOWARD  
EXCELLENCE



# Recruitment

- Around \$6,500 designated toward mailings and advertisements in Republican American.
- Mailings sent to all Waterbury elementary and middle schools to target their 5th and 8th grades.
- 2 Open Houses in the Fall to discuss our school and the application process.
- Both open houses had over 200 potential students and families in attendance.
- Visited partner district schools to promote WAMS (Wolcott, Thomaston).
- 2 New student orientations in the spring, separated by middle and high school (Cost is around \$2,000).
- Lottery application process is during the month of October and the lottery is pulled in November.

Novice Insight Lottery Company - \$2400

- 6th grade waitlist - 346 students
- 9th grade waitlist - 186 students



# Community Partnerships

- Waterbury Symphony Orchestra
- Shakesperience
- Wellmore
- Naugatuck Valley Community College Dance Department
- Palace Theater
- WPD for Substance Abuse
- UCONN



# Student Travel

April 2019



**Zion National Park**



**Bryce Canyon**



**Grand Canyon**



**Glen Canyon**



# National Honor Societies

National Honor Society

National Junior Honor Society

Spanish Honor Society

Science Honor Society

TriM Music Honor Society



Waterbury Arts Magnet School Theatre Department Presents...

# WAMS SENIOR SHOWCASE 2019

## ALICE VS WONDERLAND

WRITTEN BY: BRANDON SHEP  
DIRECTED BY: NINA A. SMITH  
PRODUCED BY: LAUREN F. ELIAS

When: January 24, 25, & 26, 2019  
Snow Dates: January 31, February 1, & 2, 2019  
Time: 7:00 P.M.  
Location: APRON STAGE

ADULT TICKET PRICE - \$10.00  
STUDENT TICKET PRICE - \$7.00

STAGE MANAGER: EMILY MARCELYNAS  
TECHNICAL DIRECTOR: ANNELIZ ORTIZ

Waterbury Arts Theatre Department Presents...

# ROALD DAHL'S WILLY WONKA AND THE CHOCOLATE FACTORY

Directed by Scott Schulte Produced by Lauren F. Elias

Friday, March 29, 2019 at 7 pm, Saturday, March 30, 2019 at 7 pm, Sunday, March 31, 2019 at 2pm

Waterbury Arts Magnet School Theatre Department Presents...

# MURDER MYSTERY DINNER

Located: WAMS Atrium  
Date: Wednesday, March 6, 2019  
Time: 5:00 - 9:00 pm  
\$10.00 Floor Seating  
\$7.00 Balcony Seating

Waterbury Arts Magnet School Theatre Department Presents

# A CHORUS LINE

Palace Theater

Friday, November 2 7:00 PM  
Saturday, November 3 2:00 PM and 7:00 PM  
Sunday, November 4 2:00PM  
Students \$18 Adults \$20

Directed By Mr. Bruce Post  
Produced by Ms. Lauren Elias

Waterbury Arts Magnet School Theatre Department Presents...

# Industrial Revolution Monologues

Apron Stage  
Directed by Molly Cipriano

THE NEW YORK TABLOID  
Thursday, December 6  
7:00 PM

\$3.00 Donations at the Door

Black History Month Celebration  
February 13, 2019  
6:00-8:00 pm  
Tickets \$5

Waterbury Arts History Department Presents...

# Industrial Revolution Monologues

Apron Stage  
Directed by Molly Cipriano

THE NEW YORK TABLOID  
Thursday, December 6  
7:00 PM

\$3.00 Donations at the Door

Waterbury Arts Magnet School Band and Orchestra Presents...

# Winterfest 2018

Palace Theater

Tuesday, December 18, 2018  
7:00 P.M.

\$5.00 in advance  
\$7.50 at the door

Waterbury Arts Magnet School's Music Department presents

# MADD Solos 2019 Legends 2

Date: Wednesday, March 20, 2019  
Time: 7 pm

General Admission: \$5

WAMS The Recital Hall

Waterbury Arts Magnet School Hall For Humanity Presents...

# Songs From The Coffee House

Atrium  
February 13, 2019  
6:00-8:00 pm  
Tickets \$5

Habitat For Humanity is a charitable organization that raises funds for the arts at Greater Waterbury.

Waterbury Arts Magnet School Theatre Department Presents...

# Once on this Island

Thursday, April 11, 2019 at 7PM  
Free Admission

Directed by Zack Lehtinen Produced by Ms. Lauren F. Elias

# PERFORMANCES



# Upcoming Events

## MAY

May 1<sup>st</sup> – BOE Meeting 5:30 @ WAMS  
May 2-3 – NEASC visit  
May 1<sup>st</sup> – DANCE Show 7:00 @ Palace  
May 8<sup>th</sup> – High School New Student Orientation 6-7:30 @WAMS  
May 11<sup>th</sup>– Middle School New Student Orientation 10-11:30 @ WAMS  
May 14-17 – 8<sup>th</sup> Graders go to Philly  
May 17<sup>th</sup> – Spring Carnival 5:30 @ WAMS  
May 17<sup>th</sup> – NGHS Induction @ 6:00 @ WAMS in Recital Hall  
May 20<sup>th</sup> – Citywide Talent Show 7:00 @ Palace  
May 21<sup>st</sup> – High School Awards Night 6:00 @ Palace  
May 21<sup>st</sup> – 8<sup>th</sup> grade dance @ Grand Oak Villa  
May 22<sup>nd</sup> – Band Concert 7:00 @ Palace  
May 24<sup>th</sup> – Chorus Concert 7:00 @ Palace  
May 28<sup>th</sup> – Veteran's Voices 5:00 @ WAMS in Atrium  
May 29<sup>th</sup> – 8<sup>th</sup> grade Holiday Hill  
May 29<sup>th</sup> – Spanish Honor Society Induction 5:00 @ WAMS Recital Hall  
May 30<sup>th</sup> – Retirement Party 5-8 @ Ponte Club  
May 31<sup>st</sup> – Prom @ Ponte Club

## JUNE

June 3<sup>rd</sup> – Super-Senior Super @ WAMS in Café  
June 3<sup>rd</sup> – Art Exhibit 5:00 @ WAMS in Atrium  
June 4<sup>th</sup> – TriM Music Society Induction 6:00 @ WAMS in Recital Hall  
June 7<sup>th</sup> – Alumni Show 7:00 @ WAMS on Apron Stage  
June 13<sup>th</sup> – 8<sup>th</sup> Grade Promotion 10:00 @ Palace  
June 13<sup>th</sup> – High School Graduation 3:00 @ Palace



# FOLLOW US ON TWITTER!

@LaurenEliasWAMS

@Dr. Stasaitis

@jenn\_deels34

@Jnole



# Special Education Update Waterbury Public Schools

MELISSA BALDWIN

DIRECTOR OF SPECIAL EDUCATION

5/1/2019



# NEWS!

2

- ▶ Elementary Autism Program
- ▶ Transition Academy
- ▶ Special Education Audit
- ▶ Out of District Update



# Elementary Autism Program

3

- ▶ The ABA program at Generali Elementary School will be moving to Gilmartin K-8 over the summer.
- ▶ Includes 33 children and all staff
- ▶ Program will remain K-5 with Middle School students attending the Wallace ABA program (or other program based on their Planning and Placement Team recommendations)
- ▶ Parents of students in the program were notified in February
- ▶ Our BCBA, Mr. Davis is supporting the transition through professional development in staff meetings
- ▶ An open house for families will be held this month
- ▶ Program is being relocated to provide a more accessible location for the students (less stairs, access to facilities, wheelchair access, etc.)



# Transition Academy (School to Work Program)

4

- ▶ Job Training, Independent Living Skills, Interpersonal/Social Interactions, Employability Skills, etc.
- ▶ Academic Requirements Completed
- ▶ Last 2 years in District
- ▶ Increase transition services for students aged 19-21
- ▶ Academy is for students with mild to moderate disabilities (Intellectual, Autism, Multiply Disabled, etc.)
- ▶ Location To Be Determined



# Special Education Department Audit

5

## Focus:

- ▶ Improvement to the Early Intervention Process
- ▶ Improve tiered interventions in regular education
- ▶ Utilization of Speech and Language Pathologists, Social Workers and School Psychologists – to be embedded in the staffing plan
- ▶ Review of Elementary Behavior Disordered Learning Centers
- ▶ Review and Analyzed the current service model for students in ABA/CBL programs district-wide



# Special Education Department Audit Continued....

- ▶ Analyze transportation costs and make specific recommendations for improvement, efficiency, and cost savings
- ▶ Review current service model of special education at the Middle and High School Levels
- ▶ Review the current programs and specific delivery of instruction models for students with moderate-severe disabilities and compare to similar districts. Make specific recommendations in regards to FAPE and whether or not the students in these programs should continue to remain or move to a less restrictive setting.



# Out of District Data

7

Year	15-16	16-17	17-18	11/1/2018	4/29/2019
Waterbury BOE # of Placed Students	73	71	65	69	70
Court Placed Students	3	5	0	2	5
DCF Placed Students	31	12	20	9	8
DDS Placed Students	3	1	0	0	0
Insurance Placed Students	6	1	2	1	6
Out of District total # of students	116	90	87	81	89
Total Number of Students in Special Education	3517	3667	3688	3701	3882
Percentage of Students Placed	3.29%	2.45%	2.35%	2.18%	2.29%



QUESTIONS?



# Waterbury Public Schools 2019 ~ 2020 School Year Calendar

# #3

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

20th - New Teacher Orientation - 7hr.  
21st - New Teacher Orientation - 7hr.  
22nd - Professional Development Day - 7hr.  
23rd - Professional Development Day - 7hr.  
26th - First Day of School

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2nd - Labor Day - No School  
18th - Open House Elem. 5-7pm - Early Dismissal  
18th - Open House H.S. 7-9pm - Early Dismissal  
18th - Early Dismissal - M.S. - Teacher Collab./PD  
25th - Open House M.S. 5-7pm - Early Dismissal  
25th - Early Dismissal - H.S. & Elem-Teacher Collab/PD  
29th - Rosh Hashanah- Jewish Holiday

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4th - Professional Development Day - 7hr. No School  
8th - Yom Kippur - Jewish Holiday  
14th - Columbus Day - No School  
31st - End of the 1st MP: HS/MS/Elem

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

5th - Election Day/PD 7 hrs - No School  
11th - Veteran's Day - No School  
12th - Grade Submission Ends - 9AM  
25th - Pre-K & Kindergarten - End of 1st MP  
27th - Early Dismissal - Thanksgiving Recess  
27th - Early Dismissal - Thanksgiving Recess  
28th & 29th - Thanksgiving Recess - No School

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

6th - Pre-K & Kindergarten - Grade Submission Ends - 9AM  
11th - Parent Conference Elem. 5-7pm - Early Dismissal  
11th - Parent Conference H.S. 7-9pm - Early Dismissal  
11th - Early Dismissal - M.S. - Teacher Collab./PD  
18th - Pre-K & Kindergarten-Distribute 1st MP Report Cards  
18th - Parent Conference M.S. 5-7pm - Early Dismissal  
18th - Early Dismissal - H.S. & Elem-Teacher Collab/PD  
23rd-31st - Winter Recess - No School

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1st - New Year's Day - No School  
2nd - School Resumes  
6th - Three Kings Day - No School  
14th - 22nd - Mid Term Exams - Early Dismissal, HS Only  
20th - Martin Luther King Jr.'s Day - No School  
23rd - End of the 2nd MP: HS/MS/Elem  
31st - Grade Submission Ends - 9AM

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

6th - Distribute 2nd MP Report Cards  
14th - Lincoln's Day (Observed) - No School  
17th - President's Day - No School

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

6th - Professional Development Day - 7hr. No School  
9th - Pre K & Kindergarten - End of the 2nd MP  
16th - Pre-K & Kindergarten - Grade Submission Ends - 9AM  
23rd-Pre-K & Kindergarten-Distribute 2nd MP Report Cards  
26th - End of the 3rd MP: HS/MS/Elem

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1st - Parent Conference Elem. 5-7pm - Early Dismissal  
1st - Parent Conference H.S. 7-9pm - Early Dismissal  
1st - Early Dismissal - M.S. - Teacher Collab./PD  
6th - Grade Submission Ends  
10th - Good Friday- No School  
13th- 17th - Spring Recess -No School  
20th - Distribute 3rd MP Report Cards  
22nd - Parent Conference M.S. 5-7pm - Early Dismissal  
22nd - Early Dismissal - H.S. & Elem-Teacher Collab/PD

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1st - 14th - AP Exams  
20th - Eid al-Fitr Muslim Holiday  
25th - Memorial Day - No School

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

\*\* Pre-K - 8th-Grades due 5 days before last day  
\*\* Pre-K - 8th-Distribute Report Cards on last day  
\*\* H.S. Grade submission ends on last day  
Last Day of School shall be an Early Dismissal  
10th - Last Day of School - Depending on Weather

Full Day Professional Development Day  
\*Prepared by the Computer Technology Center\*

School Closed  
School Day

181 School Days  
Early Dismissal Professional Development Day

BOE Approved 3-2018  
Modified 3/6/2018

DRAFT 04-24-19





# Waterbury Public Schools

•••  
School Culture and Climate  
Educating the Whole Child

May 1, 2019





# District SEL Mission/Vision Statement

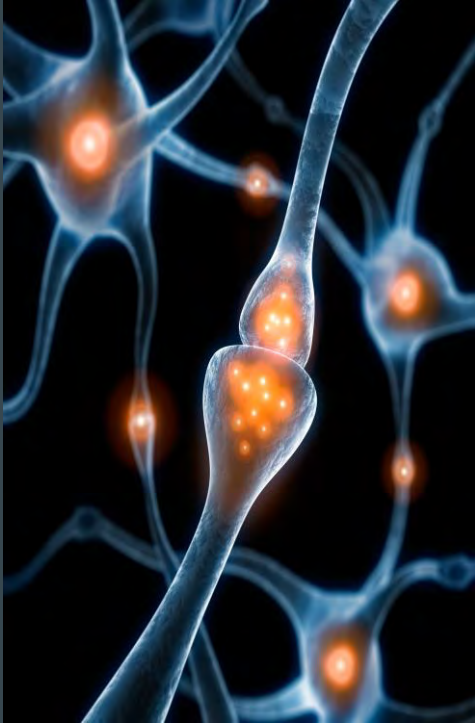
We serve students with different levels of motivation for engaging in learning, behaving positively, and performing academically. Therefore, it is incumbent on us to use strategies that not only engage our students in meaningful learning, but that also assist them understanding and managing their emotions.

|





# Science of Behavior



*“Between stimulus and response, there is a space. In that space lies our freedom and power to choose our response. In our response lies our growth and freedom.”*

*Viktor E. Frankl*



# Educating the Whole Child

- Each student enters school healthy and learns about and practices a healthy lifestyle.
- Each student learns in an environment that is physically and emotionally safe for students and adults.
- Each student is actively engaged in learning and is connected to the school and broader community.
- Each student has access to personalized learning and is supported by qualified, caring adults.
- Each student is challenged academically and prepared for success in college or further study and for employment and participation in a global environment





# Waterbury Public Schools Portrait of a Graduate





# Social Emotional Learning

- Create a caring, nurturing school culture and climate
- Provide a more effective teaching and learning environment
- Encourage a commitment to listening and hearing each other
- Promote an awareness of the importance of connectedness to young people
- Emphasize responses to inappropriate behavior that reconnects instead of further disconnects
- Reduce punitive and exclusionary disciplinary outcomes
- Establish a greater confidence in the school staff to deal with challenging situations

## SEL: A Three Pronged Approach

To ensure comprehensive implementation aligned to researched best-practices, we must focus on educating the **whole child**, the **whole day**, using strategies throughout the **whole school**.

### WHOLE CHILD

- Universal classroom based direct instruction using research-based programing to deliberately teach the five foundational SEL practices necessary for success in school and in life

### WHOLE DAY

- SEL enhancing **instructional practices** integrated throughout the day and **SEL content embedded** in all curricular areas. Each using opportunities to model, teach, and reinforce skill development

### WHOLE SCHOOL

- Creating safe, welcoming and respectful learning environments that are well-managed, supportive, and engaging. Includes strong focus on adult SEL skills development and reflection.





# Department of School Climate Culture

## Whole Child Approach

- Legislative Updates
- District Culture Climate Committee- Bullying
- District Chronic Absenteeism Committee
- 504 District Coordinator
- District Confidential Rapid Response Team – DCF coordination
- Student Success Plans – Naviance System and Advisory
- School Counselors
- Expulsions



# Creating Culture of Responsibility Entrance Plan

## Data Auditing and Capturing Systems

Discipline Charts Data  
SWIS Data Audit  
Chronic Absenteeism  
District Procedures  
entering data with accuracy  
District Reports and progress  
monitoring  
Tiered interventions of support –  
SWIS PBIS World  
Disproportionality  
Recidivism

## Professional Learning Series

Principals  
Vice principals  
Behavior Technicians  
Attendance Counselors  
Prevention Specialists  
Parent Liaisons  
In School Suspension Monitors  
Detention Monitors  
Administrative Assistants  
School Counselors

## District Messaging

Attendance Works - Chronic  
Absenteeism – Rise and Shine  
Community Partnerships  
Restorative Practices  
Monthly meeting WYS – JRB  
Weekly Meeting with IT  
Standing meeting Police Youth  
Division



# District Chronic Absenteeism Committee

- Peer Learning Network – State Department Forum in partnership with Attendance Works for the purpose providing professional learning, Peer support and hand on technical assistance for this current year.
- 3 meeting date – 3 Coaching calls ongoing technical assistance until June.

- Wilson – Administrator and attendance Counselor
- Enlightenment -Administrator and attendance Counselor
- Kennedy - Administrator and attendance Counselor

Date Pulled	% Chronically Absent
2/6/19	22.7%
4/23/19	17.7%

- Team members from IT , Testing Research, Special Education
- Creation Multi-disciplinary District Attendance Team
  - Meets every 2 weeks – currently Special Education CA twice as high



# District Chronic Absenteeism Committee

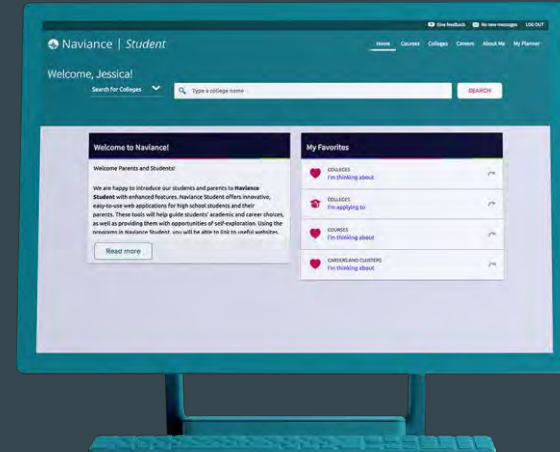
- CT Student Attendance Symposium – showcasing Best Practices , Strategies and Success attended by all secondary comprehensive administration and attendance counselors
- Truancy and Chronic Absenteeism Intervention Plan – All High Schools and Middle Schools - September and March and Elementary written smart goals and are monitoring progress
- Secondary Vice Principal Professional Learning Series – April 3<sup>rd</sup> and 4<sup>th</sup> , May 14<sup>th</sup> and 15<sup>th</sup>
- District Messaging - RISE and SHINE and Final Forty





# Student Success Plans, Naviance and School Counselors


- Develop and implement plan for all 6 - 12<sup>th</sup> grade students to have computer access to annual goals, complete learning and career inventories, and engage in career exploration
- Ensure Naviance is being used to the full capability across the district
- Ongoing collaboration with Naviance regarding task assignment and design
- School Counselors – Professional Development Day





# 504 District Coordinator

- Edit and Revise Section 504 manual and communicate to staff
- Provide training to administrators and building level Section 504 Coordinators
- Attend Section 504 meetings as needed
- Collaborate with legal department on Office for Civil Rights complaints



**Section 504 of the Rehabilitation Act: Fact Sheet**

**Section 504 is...**

A federal civil rights law passed in 1973. It bans disability discrimination at public schools. It also applies to colleges and private schools that get federal funding. The law covers students of all ages.

**Section 504 protects people who...**

Have a disability. This means any physical or mental condition that substantially limits a major life activity, which can include reading, learning or concentrating.

**The law is very broad**

- It covers almost all conditions, including learning and attention issues like dyslexia, dyscalculia and ADHD.
- It can protect kids who don't qualify under the special education law, IDEA.



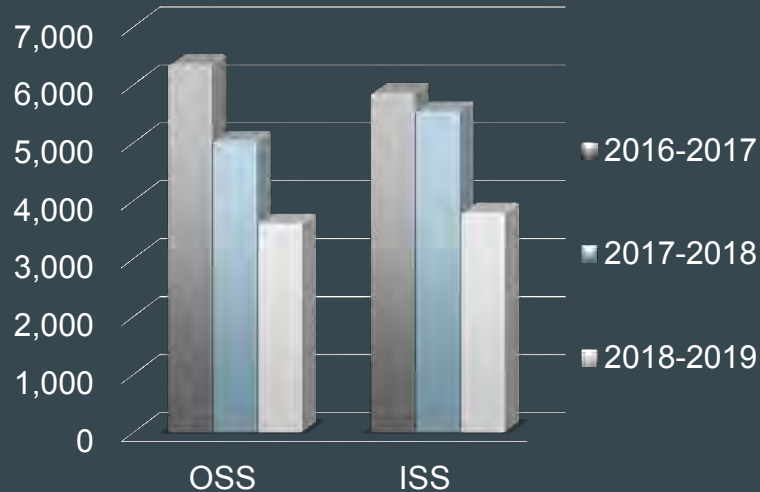
# Creating Positive Culture Climate

- Continued support Leslie Carson and Joann Freiberg – Restorative Practices whole school support
- Child Health and Development Institute – Mental Health model
- MTSS model support - UCONN – SERC - PBIS
- Restorative Practice Panel – May 6<sup>th</sup>
- Racial Ethnic Disparities Committee
- Outreach Community Leader – Monthly meetings
- Weekly Meetings with Juvenile Review Board
- Weekly meetings Waterbury Youth Squad
- Monthly Professional learning with Principals , Vice Principals, Attendance Counselors



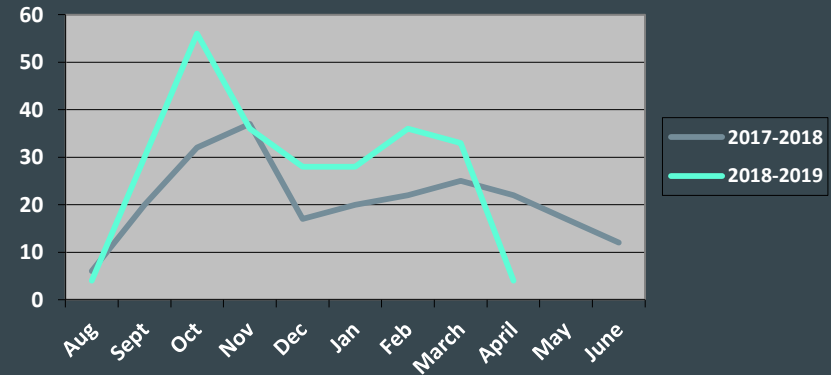
# Exclusionary Trend Data

	2016-2017	2017-2018	2018-2019
<b>OSS</b>	6,357	5,032	3,611
<b>ISS</b>	5,869	5,553	3,796



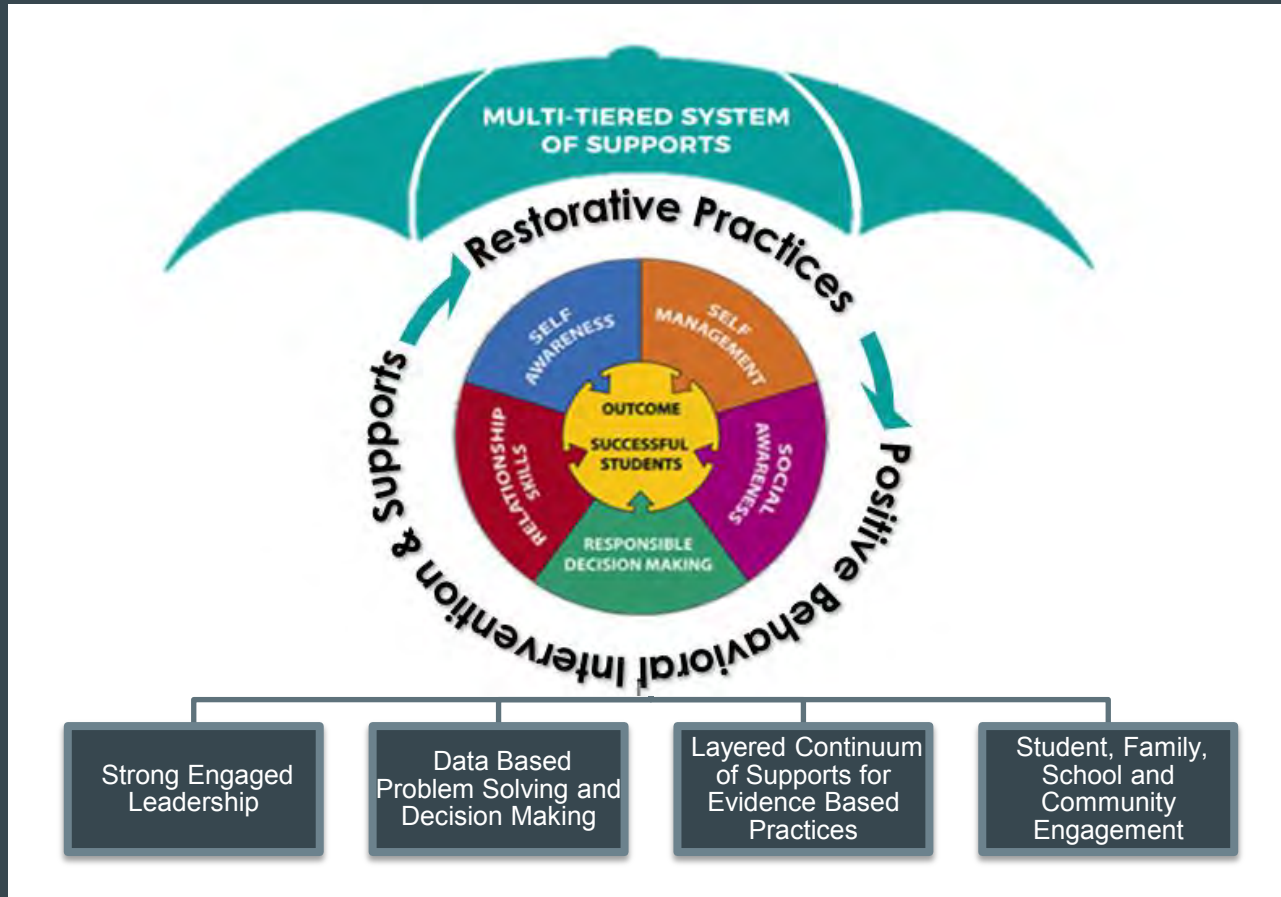
Expulsion Data	
2017-2018	30
2018-2019	37

## Arrest Data





# District Coherence Model-Social Emotional Learning





# Strong Engaged Leadership

District and school leaders are the primary drivers in creating inclusive schools that value student academic growth and behavioral growth. Leaders develop systems that respond to student needs, and identify and replace existing practices that undermine desired student outcomes. Leaders use collaborative processes they engage all stakeholders in continuous cycles of problem-solving, planning, and evaluation.

- Professional Learning for Leadership
- Cultural Proficiency
- Change Management -Communication Protocols
- Policy and Procedures



# Data Based Problem Solving and Decision Making

District and school wide data monitoring are at the core of MTSS. Data are used to develop highly effective school plans that inform supportive systems meant to engage students, prevent disparities, and provide optimal educational opportunities to all students.

- Collaboration with IT department
- Data accuracy
- Creation of progress monitoring reports



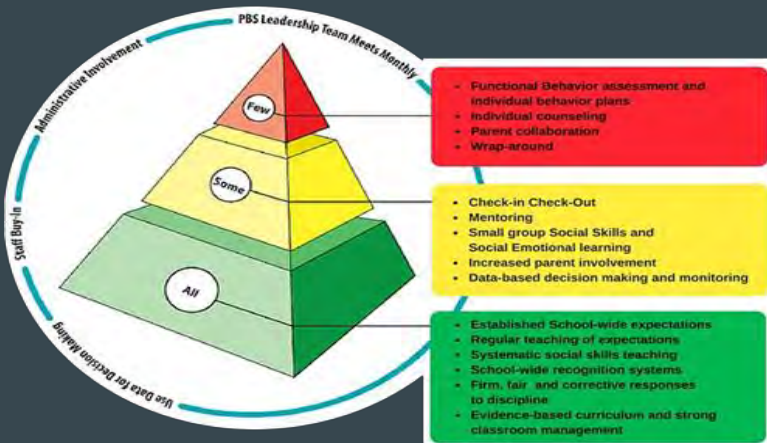
# Layered Continuum of Service Evidence Based Practices

All students have access to a layered continuum of supports, regardless of achievement level. Effective instruction and meaningful interactions, such as *positive student-teacher relationships* are key elements across all the tiers.

Scientific, evidence-based practices incorporate universal screening and progress monitoring. Educators plan collaboratively to deliver instruction seamlessly across a continuum of layered interventions and supports to move students fluidly through the tiers.

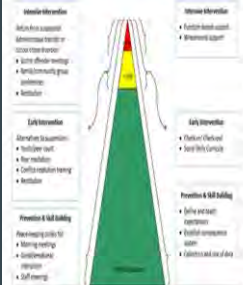
- PBIS
- Restorative Practices
- RULER





## Restorative Practices

### A CONTINUUM OF RESTORATIVE PRACTICES



School discipline through the Restorative Practice (RP) lens shifts the focus from exclusionary discipline to restitution and repair of the harm and relationships (Smith, Schneider, Smith & Ananiadou, 2004). RP and SWPBS share valued goals of reducing exclusionary discipline, and maximizing instructional engagement. However, as endorsements emerge from various state and national groups, there is not yet a widely disseminated model for the integration of RJP and SWPBS, including lack of fidelity treatment. Swain-Bradway and colleagues (Swain-Bradway, Eber, Sprague and Nelson, 2016) have suggested a model for the integration of RJP within SWPBS, (see left figure) but larger scale replication, and evaluation has yet to occur. excerpt from [National Forum 2015 Round Table](#)

Social Emotional Learning	Mental Health	Positive Behavioral Interventions and Supports	Restorative Justice
Individual social skills instruction	<ul style="list-style-type: none"> <li>Crisis counseling</li> <li>Individual support teams/plans</li> <li>Psychiatric care</li> </ul>	<ul style="list-style-type: none"> <li>Wraparound</li> <li>Complex FBA/BIP</li> <li>Individual planning</li> </ul>	<ul style="list-style-type: none"> <li>Family group conferencing</li> <li>Community conferencing</li> </ul>
Targeted social skills instruction	<ul style="list-style-type: none"> <li>Group counseling/support groups</li> <li>Staff &amp; family</li> <li>Coordinated referral process/progress monitoring</li> </ul>	<ul style="list-style-type: none"> <li>Brief FBA/BIP</li> <li>Check-in/out</li> <li>Check/Connect</li> <li>Social academic instructional groups</li> </ul>	<ul style="list-style-type: none"> <li>Peer Jury</li> <li>Conferencing</li> <li>Problem-solving circles</li> </ul>
SEL curriculum School climate assessment	<ul style="list-style-type: none"> <li>Mental Health screening</li> <li>Prevention/Wellness promotion</li> </ul>	<ul style="list-style-type: none"> <li>School-wide behavior expectations</li> <li>Acknowledge positive behaviors</li> <li>Data-based planning</li> </ul>	<ul style="list-style-type: none"> <li>Circles</li> <li>Restorative chats</li> <li>Data-based planning</li> </ul>



# Student, Family and Community Engagement

Effective MTSS implementation involves student, family and community engagement. Students and parents provide educators with relevant strategies on how to best meet the needs of students. Partnerships with community organizations complement and support District and school efforts.

- Student expectations
- Parent engagement and school hosted events
- Community Agencies - WYS, LIST, Wellmore, Staywell
- Meeting with community leaders to address disproportionality



# Talented and Gifted and Talent Showcase- # acts flyer

The SIFMA Foundation's acclaimed The Stock Market Game™ program is an online simulation of the global capital markets that engages students grades 4-12 in the world of economics, investing and personal finance, and prepares them for financially independent futures. More than 600,000 students take part every school year across all 50 states. The Stock Market Game has reached 17 million students since its inception in 1977.



Wallace Middle School

The top finishers were all 8th graders;

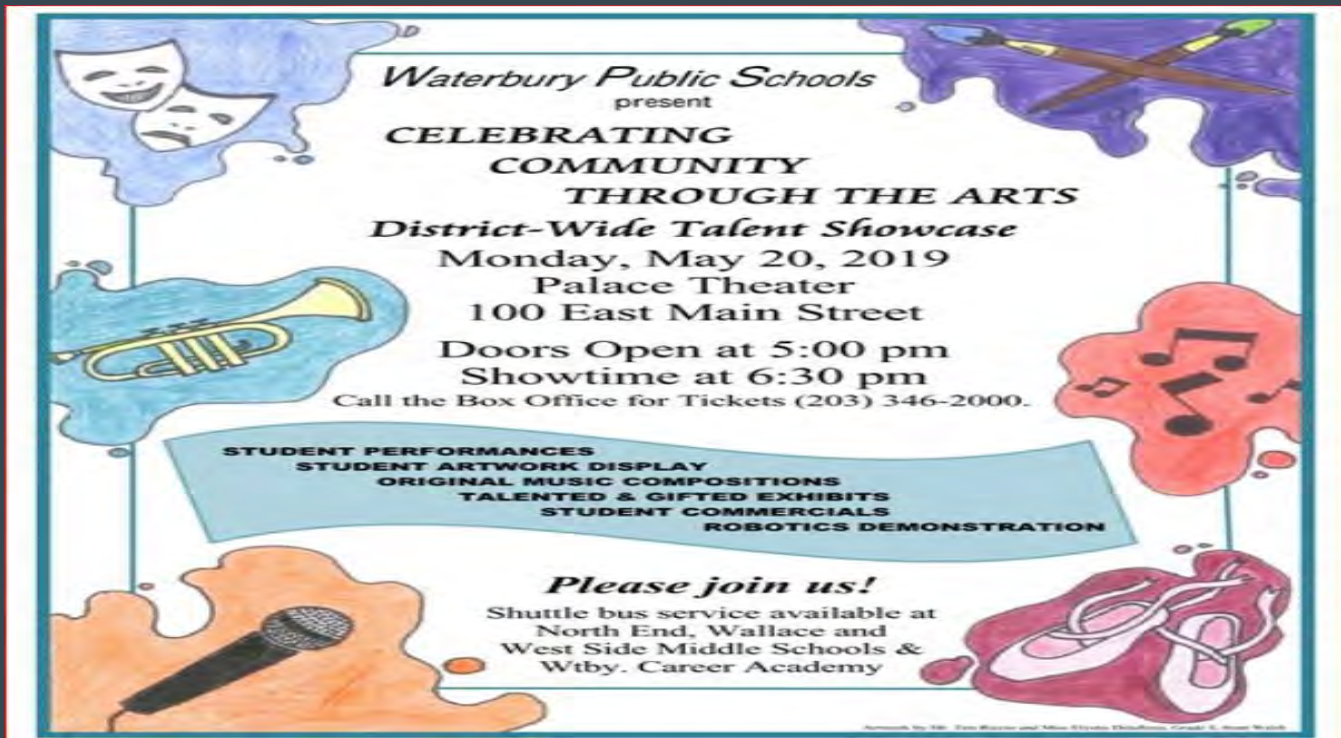
- 1st place - Arbianna Asipi and Ester Dulo -- aka the "ARBI N ESI" Team
- 2nd place - Jordyn Lavoie and Jaylene Rivera ---aka the "J&J"Team

Wallace had other teams place 5th, 7th, and 14th!





# Celebrating Community Through the Arts



*Waterbury Public Schools*  
present

**CELEBRATING  
COMMUNITY  
THROUGH THE ARTS**

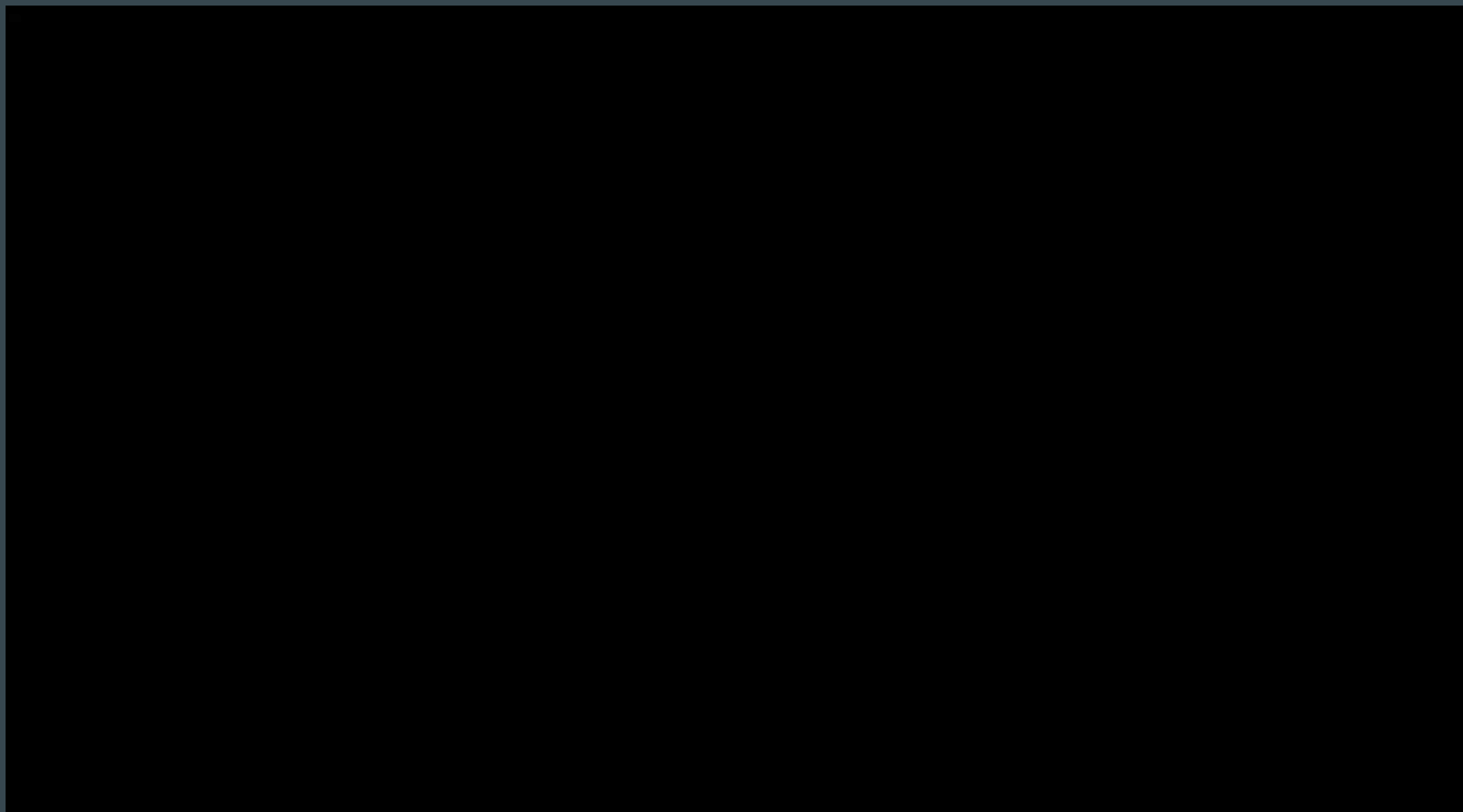
*District-Wide Talent Showcase*  
Monday, May 20, 2019  
Palace Theater  
100 East Main Street  
Doors Open at 5:00 pm  
Showtime at 6:30 pm  
Call the Box Office for Tickets (203) 346-2000.

**STUDENT PERFORMANCES  
STUDENT ARTWORK DISPLAY  
ORIGINAL MUSIC COMPOSITIONS  
TALENTED & GIFTED EXHIBITS  
STUDENT COMMERCIALS  
ROBOTICS DEMONSTRATION**

***Please join us!***  
Shuttle bus service available at  
North End, Wallace and  
West Side Middle Schools &  
Wtby. Career Academy

Approved by Mr. Tom Riccio and Miss Elizabeth Houshorne, Creative & Visual Arts







# WATERBURY PUBLIC SCHOOLS

Planning for the future

MAY, 2019

#5





# The Vision

The Vision of the Waterbury Public Schools is to equip its' students with the tools needed to conquer their future.

## Mission Statement

The mission of the Waterbury School System is to establish itself as the leader in Connecticut for urban education reform in partnership with the State Department of Education and the entire Waterbury community. The school system will provide opportunities for all students to maximize their skills and talents in an atmosphere where teaching and learning flourish under the never-wavering belief that all students can be exemplary students, while becoming respectful, responsible, productive citizens vital to our community.



“If you can't describe what you are doing as a process, you don't know what you're doing.” - Deming

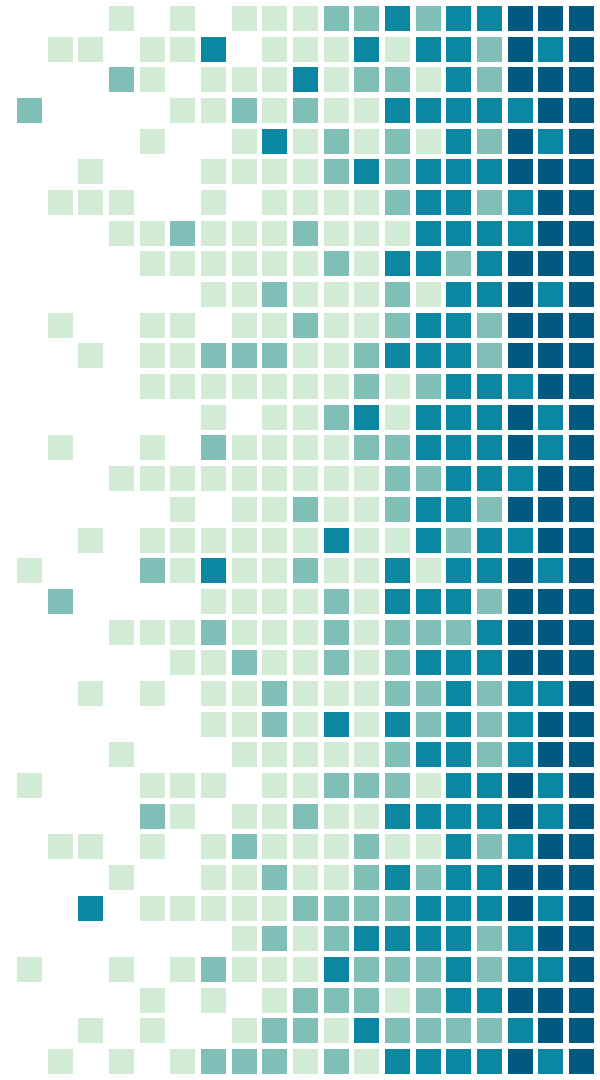
“Management is doing things right; leadership is doing the right things.” - Drucker



3.

# 100 DAY ENTRY PLAN

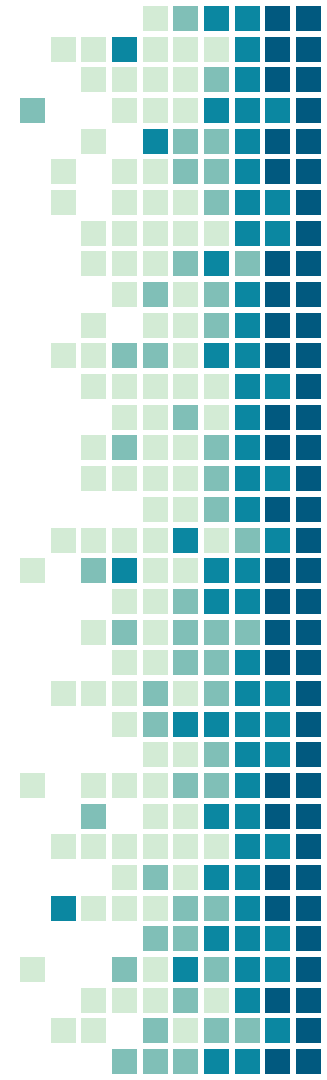
Waterbury Public Schools





# FOUR (4) GOALS

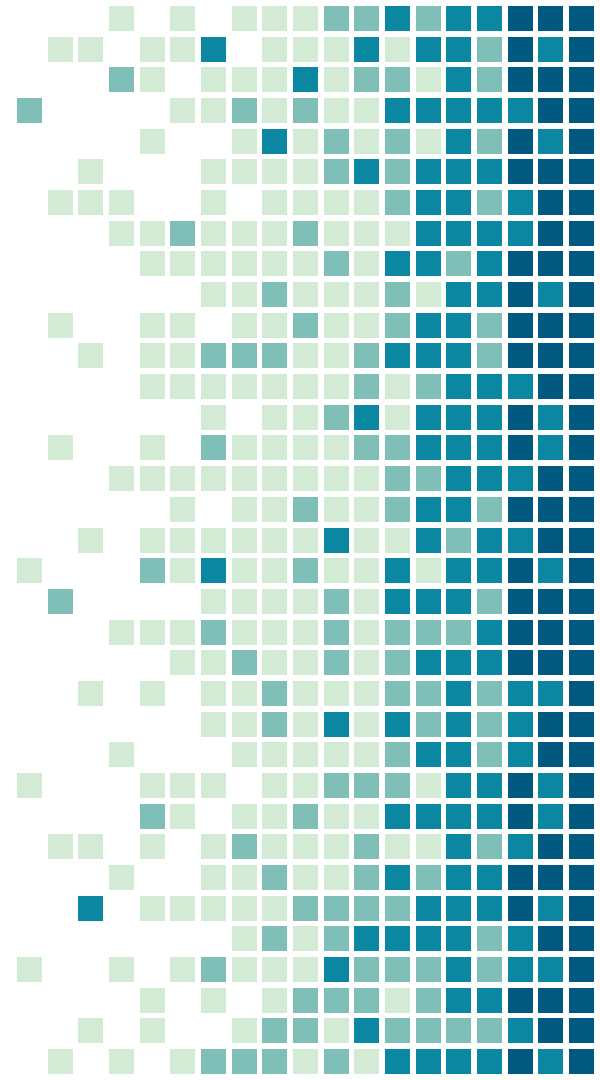
- To establish and promote highly effective district governance by building a collaborative relationship with the Waterbury Public Schools Board
- To focus organizational efforts and align resources to ensure all students are college and career-ready and achievement gaps are closed
- To build public trust and confidence through open, honest communication and positive relationships
- To establish a respectful, positive district culture centered on teaching and learning





# REVIEW AND PROGRESS

Listen, Learn, Share, Build, Plan

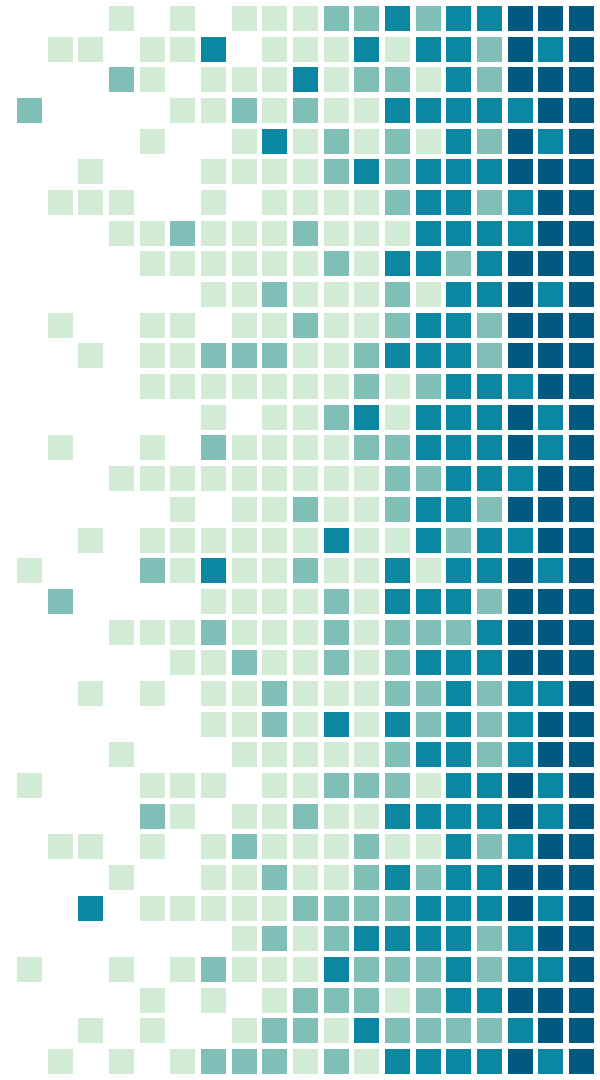




2.

# ROLES AND RESPONSIBILITIES OF OUR TEAM

Waterbury Public Schools







# Waterbury Public Schools

## District Organizational Chart



### BOARD OF EDUCATION

Clerk of the Board

Public Relations

**Superintendent of Schools**  
**Dr. Verna Ruffin**

Executive Administrative Assistant,  
Administrative Specialist III

**Deputy Superintendent**  
**Dr. Greg Rodriguez**

**Assistant Superintendent**  
**Dr. Michelle Baker**

- Pupil Services
- Innovative Programs
- State Street
- Enlightenment
- Guidance Counselors
- Social Workers

District  
Climate &  
Attendance  
Coordinator

**Assistant Superintendent**  
**Noreen Buckley**

- Bucks Hill
- Bunker Hill
- Chase
- Cross, Wendell
- Driggs
- Hopeville
- Generali
- Kingsbury
- Maloney
- Regan
- Rotella
- Sprague
- Tinker
- Walsh
- Washington
- Wilson

**Assistant Superintendent**  
**Dr. Janice Epperson**

- Adult Education
- Carrington
- Crosby
- Duggan
- Gilmartin
- Kennedy
- North End
- Reed
- Wallace
- Wtby Arts Magnet
- Wtby Career Academy
- West Side
- Wilby

**Chief Academic Officer**  
**Darren Schwartz**

**Director of Special Education**

**Special Education Supervisors**

**Curriculum Supervisors**

- Bilingual
- Early Childhood
- Health & Phys Ed
- Reading & ELA
- Research & Testing
- School Readiness
- STEM-K-12
- STEM-K-12

**Director of Personnel & Talent Management**

**Talent & Professional Development Supervisor**

- Human Capital
- Certified
- Non-Certified

**Personnel Records & Payroll**

**Collective Bargaining**

- Compliance
- EEO
- Title IV
- CHRO
- Etc.

**Chief Operating Officer**  
**William Clark**

**School Inspector**

**Security & School Safety Coordinator**

**Management, Info & Technology**

**School/Community Liaison**

**Family Intake Center**

**Food Service**

**Transportation**

**Legal Counsel**

**Family & Community Engagement Center**

**Chief Financial Officer**  
**Doreen Biolo**

**Accounts Payable**

**Accounts Receivable**

**Budgets**

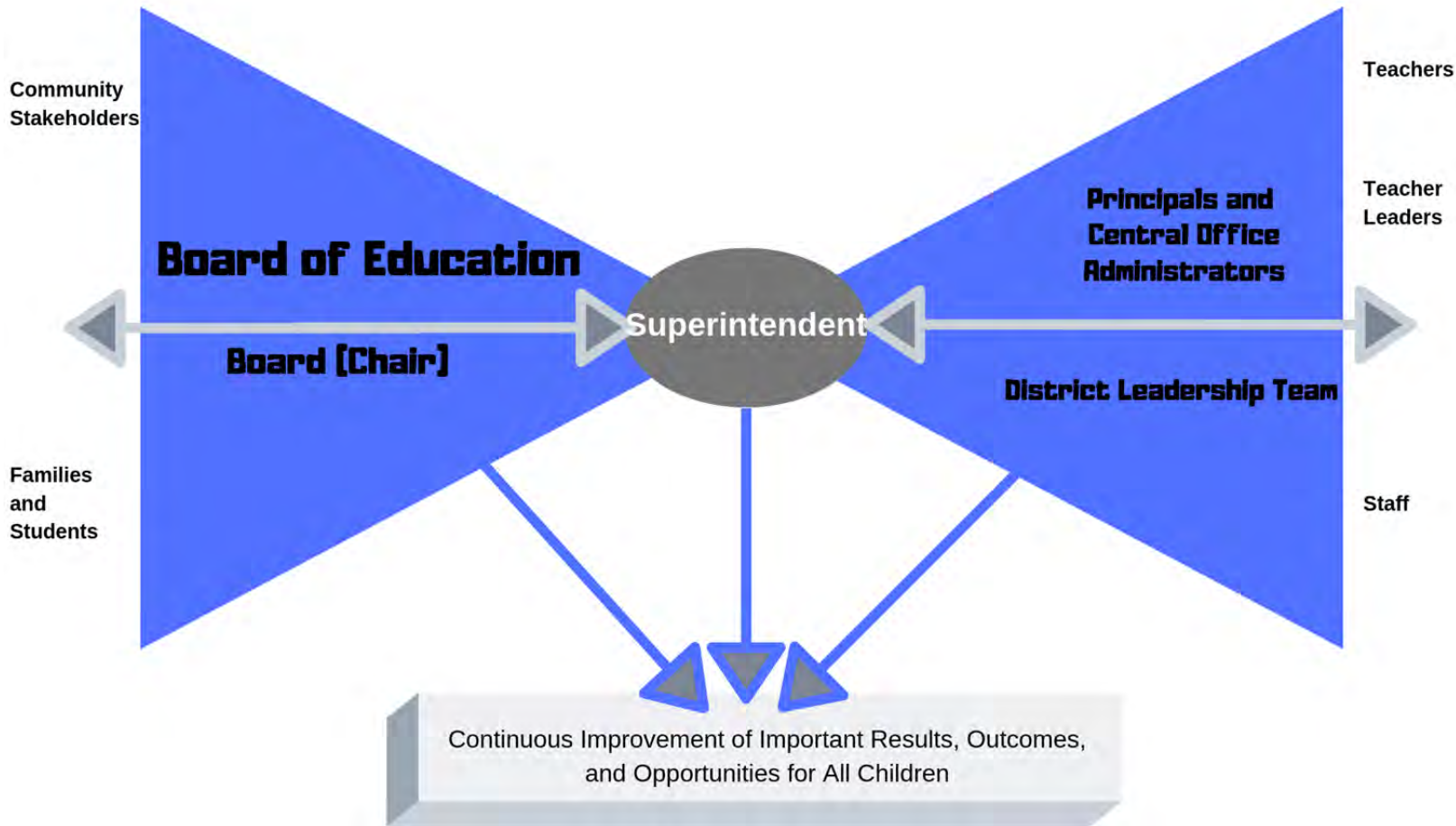
**Grant Accountant**

**Grants Supervisor**

**Grants Writer**

**Student Activity Fund**

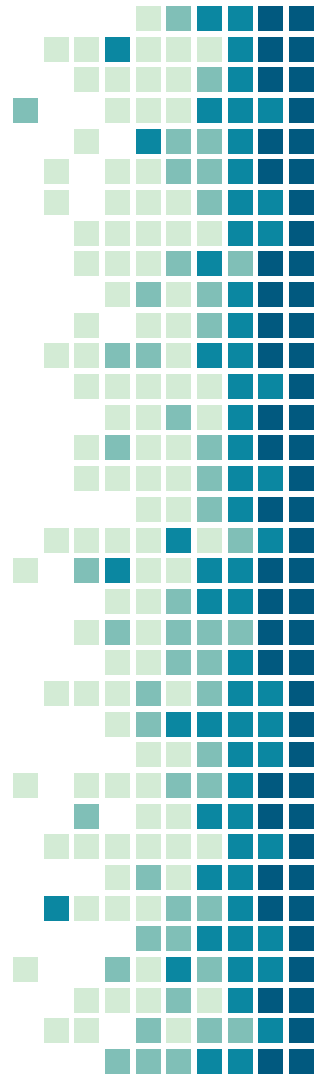






# Plan

- Design and prepare the 2019 - 2025 Strategic Plan
- Creation of specific action steps to guide the work of the Waterbury Public Schools and the Board of Education

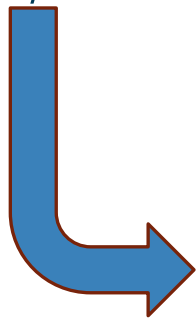




# Sample theory of action...

- ***If...Then..***

***If*** we create conditions to minimize barriers, build teacher and leader capacity, and cluster schools to leverage resources



**Then** we can turnaround chronically underperforming schools and create sustainability.



# OUR WORKING THEORY OF ACTION

**IF schools have:**

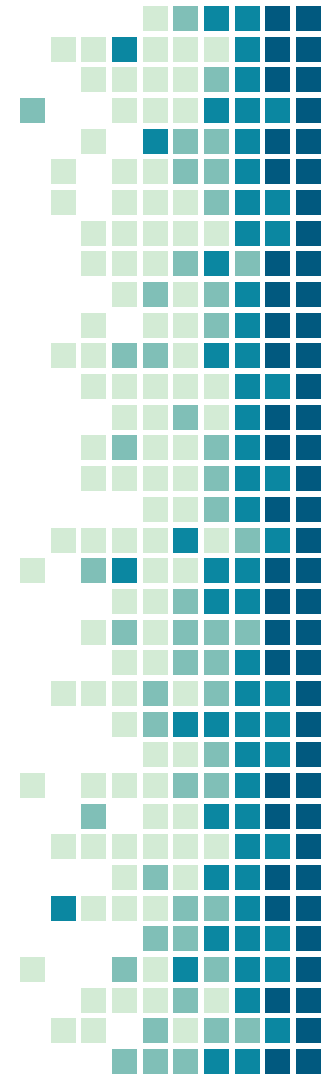
**Strong Leadership:** A principal to prioritize improvement and communicate its urgency, monitor goals, customize and target support to meet needs

**Instructional Transformation:** Processes and supports that help teachers collaborate to improve standards-based instructional practice so that students can engage in deep learning tasks, diagnose and respond to student learning needs, provide rigorous evidence-based instruction, and remove barriers while providing opportunities

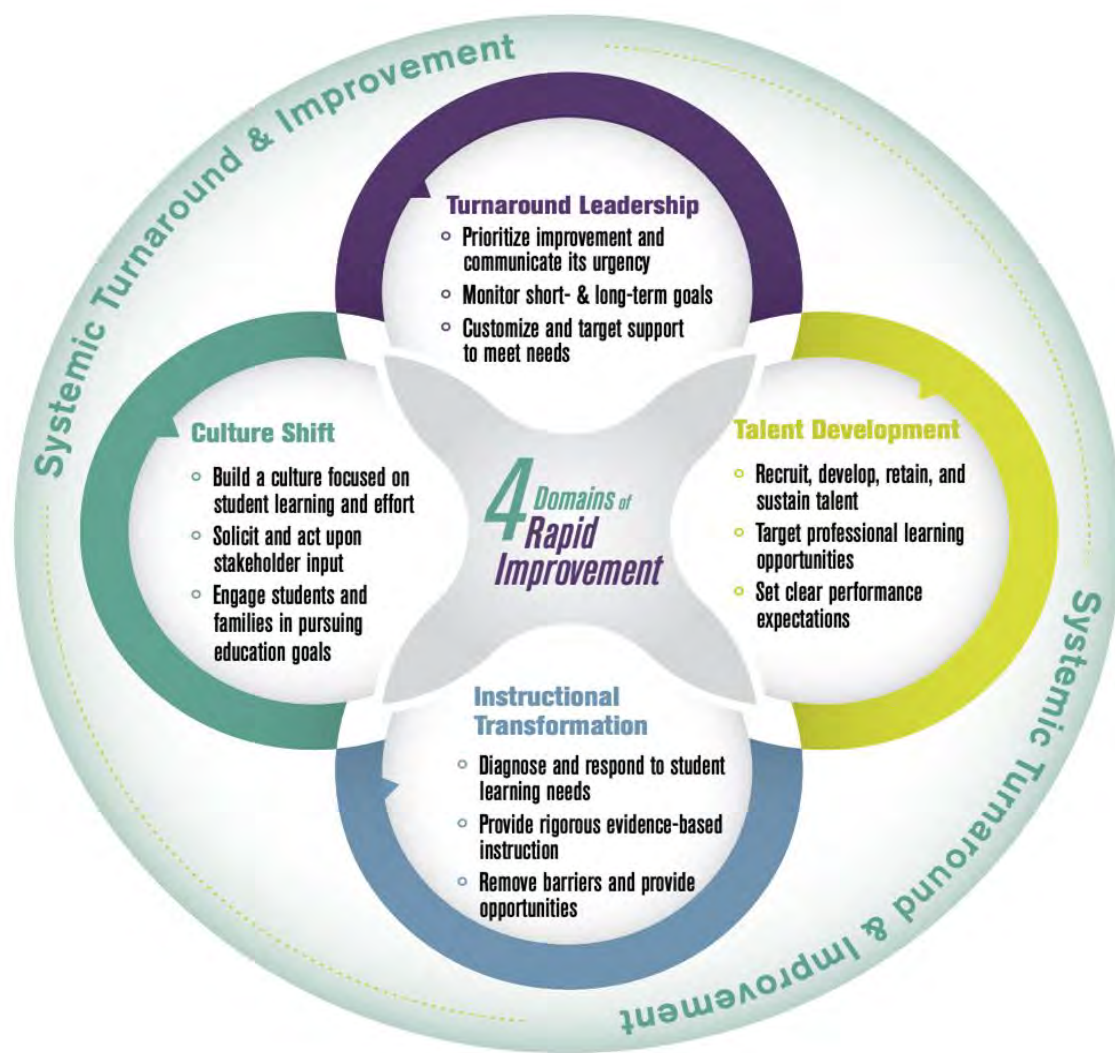
**Culture Shift:** Staff ensure collective responsibility for both the quality of instruction and student learning and success, engage students and families in pursuing education goals

**Talent Development:** Recruit, develop, retain, and sustain talent, target professional learning opportunities, while setting clear performance expectations

**THEN schools will dramatically improve, and student learning will increase.**





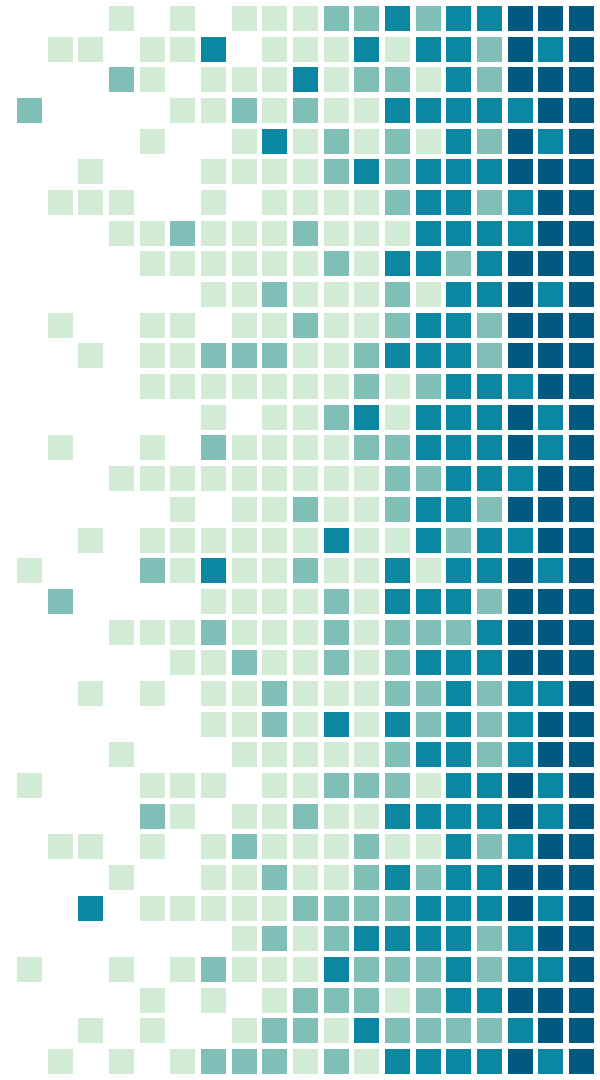




5.

# INNOVATIVE DESIGN

Waterbury Public Schools





# A PORTFOLIO OF STUDENT OPPORTUNITIES

*College, Career, and Life Ready*

## LOTTERY AND MAGNET

Waterbury Career Academy

Waterbury Arts HS and Waterbury Arts MS

Rotella and Maloney

\*Academic Academy (4th and 5th Grade)

\*Bilingual and Dual Language Academies

## COLLEGE AND CAREER PATHWAYS

Pathway 1

Pathway 2

Pathway 3

Pathway 4

Early College

Crosby, Kennedy, and Wilby High Schools

Comprehensive Middle Schools (6th-8th)

Transition Academy/Special Education

\*Academic Academy (6th-8th)

Strong Foundations (PK-5)

## ALTERNATIVE EDUCATION

Adult Education

Manufacturing Alliance Service Corporation (MASC)



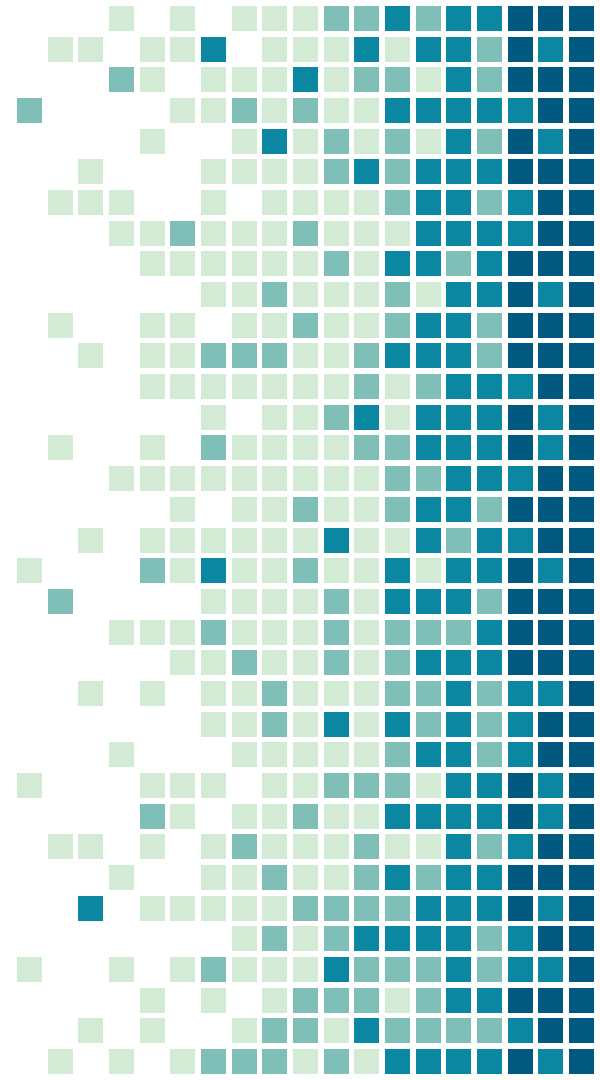
Pre-Kindergarten to Post Secondary

Pre-K to 8th Community Schools



# *Portrait of a Graduate*

Waterbury Public Schools



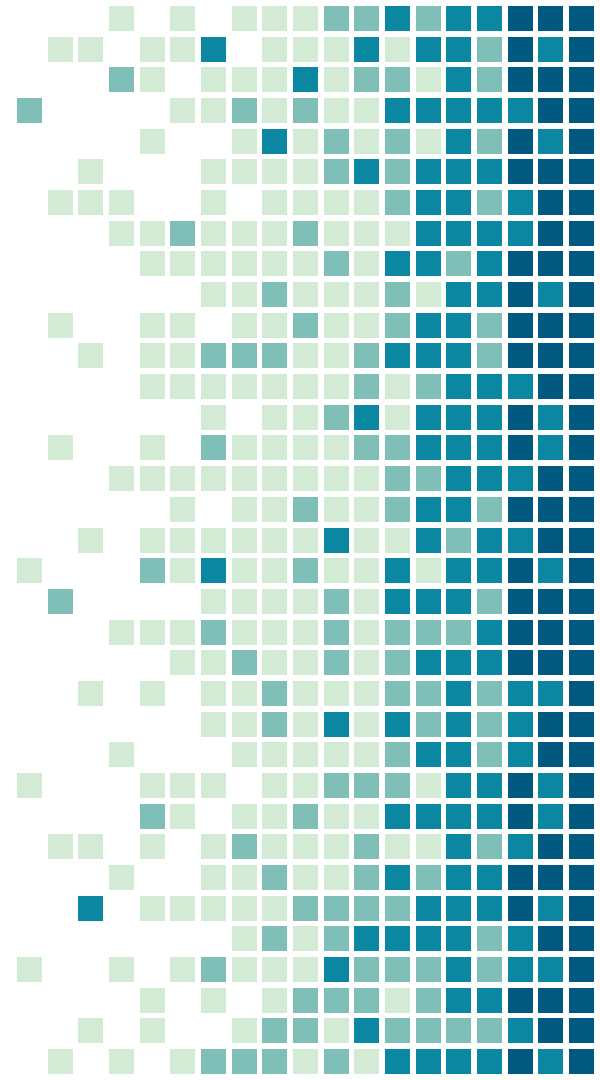






# 6. SAFE AND HEALTHY SCHOOLS

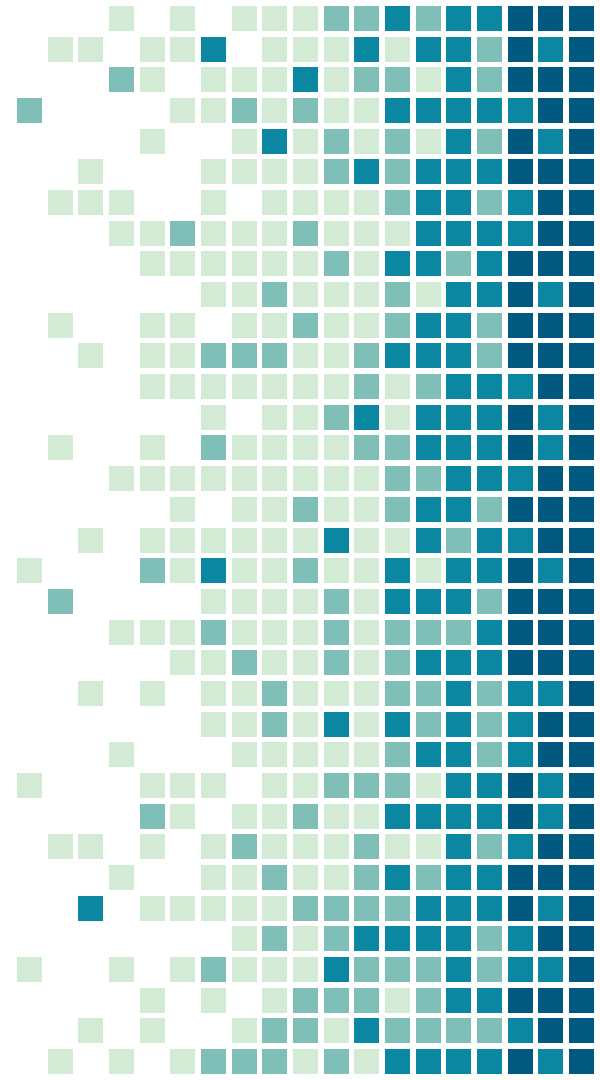
Waterbury Public Schools





# Social Emotional Learning

- ❑ Create a caring, nurturing school culture and climate
- ❑ Provide a more effective teaching and learning environment
- ❑ Encourage a commitment to listening and hearing each other
- ❑ Promote an awareness of the importance of connectedness to young people
- ❑ Emphasize responses to inappropriate behavior that reconnects instead of further disconnects
- ❑ Reduce suspensions and expulsions fixed terms and permanent
- ❑ Establish a greater confidence in the school staff to deal with challenging situations

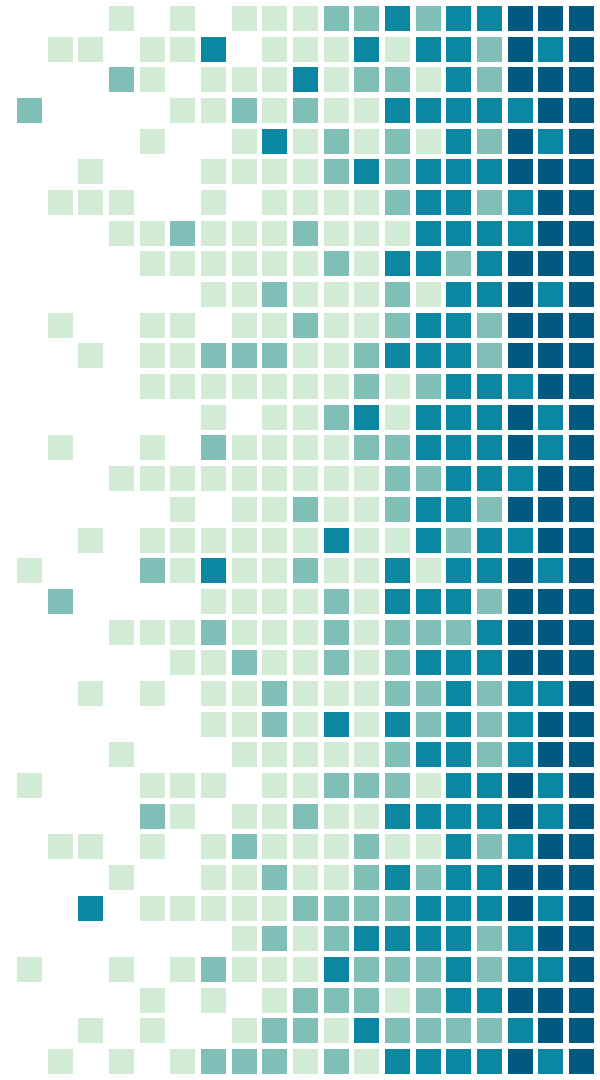




7.

# FINANCIAL STABILITY AND SUSTAINABILITY

Waterbury Public Schools





# Financial Stability and Sustainability

Goal: 

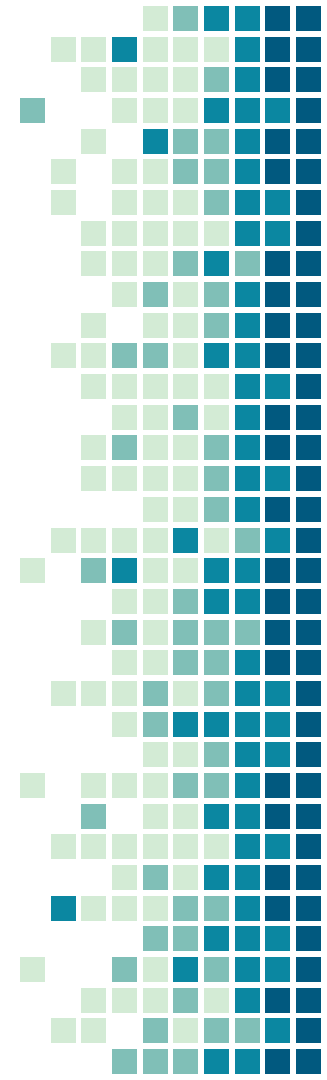
- A feasible plan to fund annual technology, facilities repairs & maintenance projects, and academic excellence

Intended Result: 

- To provide for a healthy and safe educational environment for all educational community members.

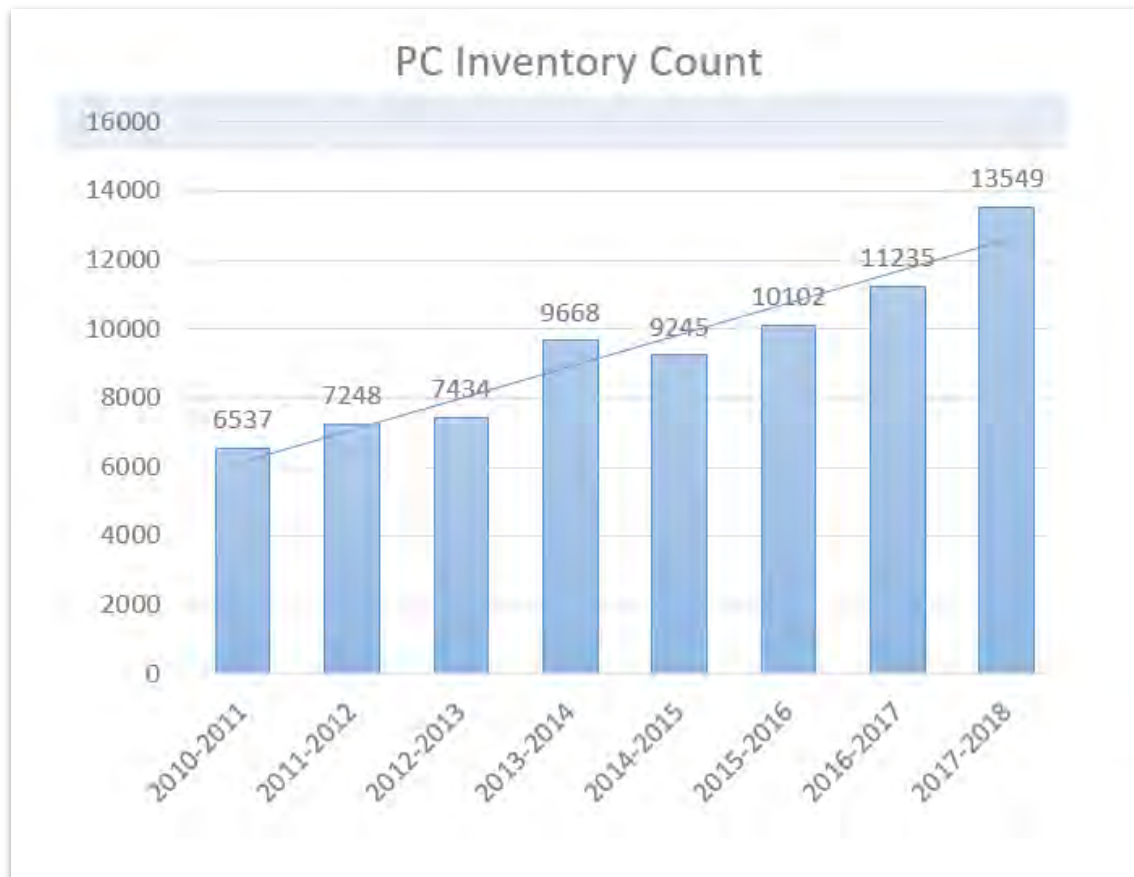
How to get there: 

- Lead the development of a proposed balanced budget that supports a quality educational experience for all students.
- Elimination of possible duplication of services





# Technology Infrastructure





# Technology Infrastructure

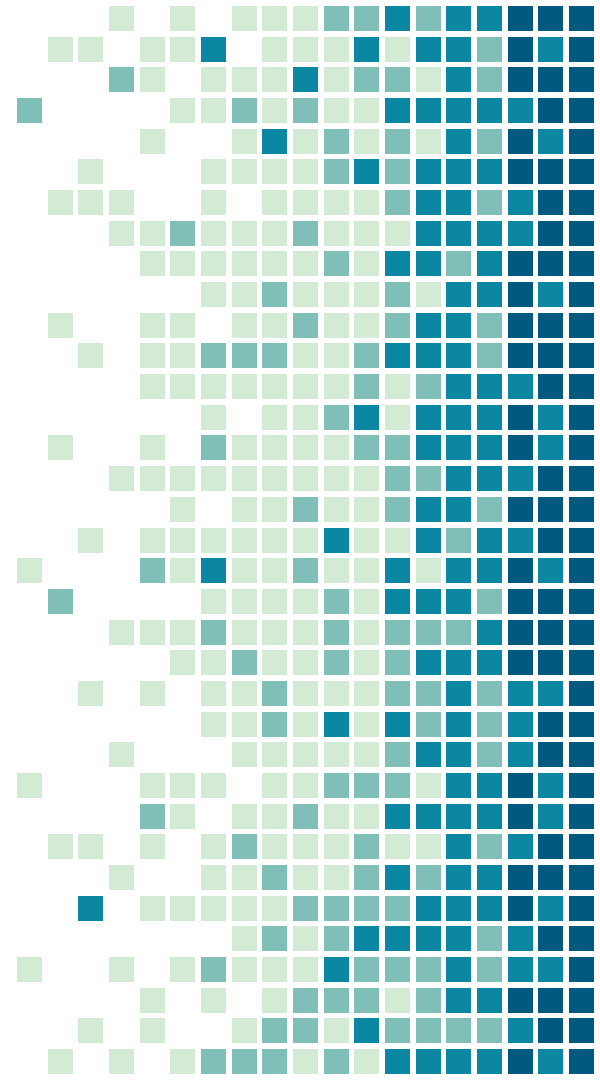
Count	Age of PCs													Total
	1	2	3	4	5	6	7	8	9	10	11	12	13 ?	
CRO	4	85	27	3	493	34	62	3	73	21	115	2		922
KND		26	75	30	229	61	37		76	44	65	8		651
WCA			1		56	527			1	1				586
WIL		152	55		44	68	32	3	26	101	54	39	4	578
WMS	60	5	33	1	36	196	60	1	4	110	39	8	1	554
WSM		101	6		51	85	5		54	74	116	5	5	502
WAM	5	15	3	2	178	126	13	1	40	6	96	1		486
NEM		16	3		71	112			37	51	108	30	6	434
MAL		2	1		29	90	73	1	79	97		18		390
BUC		26	13	26	93	52		8	84	36	37	5	1	381
CAR		24			77	259			7	4				371
ROT		1	29		48	68	49	8	32	47	62	20	2	366
TIN	1	2	1		98	105	35	5	31	47	33	6	1	365
CHA	1	69	7		100	83	26		32	19	21	2	1	361
DUG	3	1	1		28	59	5	33	202	3	8		1	344
BUN		69			61	59	4		50	22	64	5	2	336
RED		1			28	23	30	4	221	2				309
GEN	2	7	2		88	56	28	7	26	34	49	8		307
DRI		43	1		78	40	1	11	24	30	65	4	1	298
GIL	17	3	1	1	7	42		1	14	169	30			285
WLS	3	8	1		84	81	1	2	19	48	34	3		284



# Facilities

32 school sites and 2.8M square feet.

Each building with systems that have a life cycle.





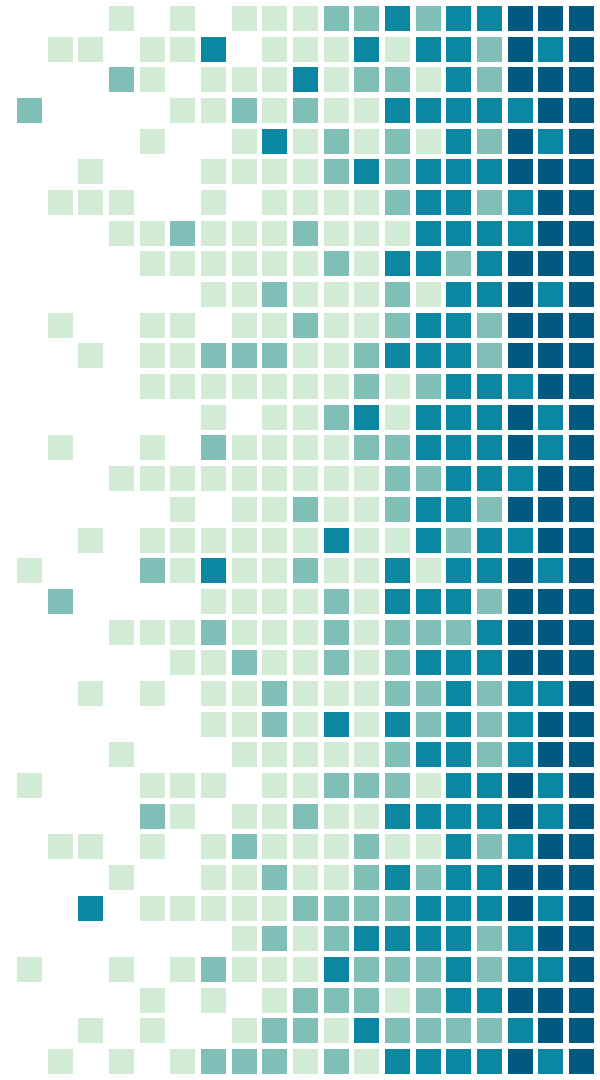
# Facilities

Board of Education Capital Budget 2019-2023								
Project Description		Source of Funds		Dept Req	Capital Plan			
Priority NO	PROJECT TITLE	FUNDING SOURCE	STATE/FEDERAL AGENCY NAME IF Applicable	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
1	HVAC Repairs/Relacement & PM	CITY		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
		STATE		\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0
2	Security/Life Safety/Risk Improvements	CITY		\$250,000	\$100,000	\$100,000	\$100,000	\$100,000
		STATE		\$0	\$0	\$0	\$0	\$0
		FEDERAL		\$0	\$0	\$0	\$0	\$0
3	Generali Roof Replacement (19-20)	CITY		\$240,000	\$150,000	\$150,000	\$200,000	\$200,000
	Masonry Projects and General Repairs	STATE		\$960,000	\$0	\$0	\$0	\$0
		FEDERAL		\$0	\$0	\$0	\$0	\$0
4	Computers and Technology Systems	CITY		\$750,000	\$750,000	\$750,000	\$800,000	\$800,000
		STATE		\$0	\$0	\$0	\$0	\$0
		FEDERAL		\$0	\$0	\$0	\$0	\$0
5	Custodial Equipment	CITY		\$75,000	\$75,000	\$75,000	\$100,000	\$100,000
		STATE		\$0	\$0	\$0	\$0	\$0
		FEDERAL		\$0	\$0	\$0	\$0	\$0
		CITY		\$0	\$0	\$100,000	\$100,000	\$100,000
6	Gym Floor Replacement and Athletic Equipment	STATE		\$0	\$0	\$0	\$0	\$0
		FEDERAL		\$0	\$0	\$0	\$0	\$0
7	Rolling Stock	CITY		\$60,000	\$50,000	\$50,000	\$50,000	\$50,000
		STATE		\$0	\$0	\$0	\$0	\$0
		FEDERAL		\$0	\$0	\$0	\$0	\$0
		CITY		\$1,875,000	\$1,625,000	\$1,725,000	\$1,850,000	\$1,850,000
		STATE		\$960,000	\$0	\$0	\$0	\$0
Grand Total(s) of Department Request		FEDERAL		\$0	\$0	\$0	\$0	\$0



# Academic Excellence

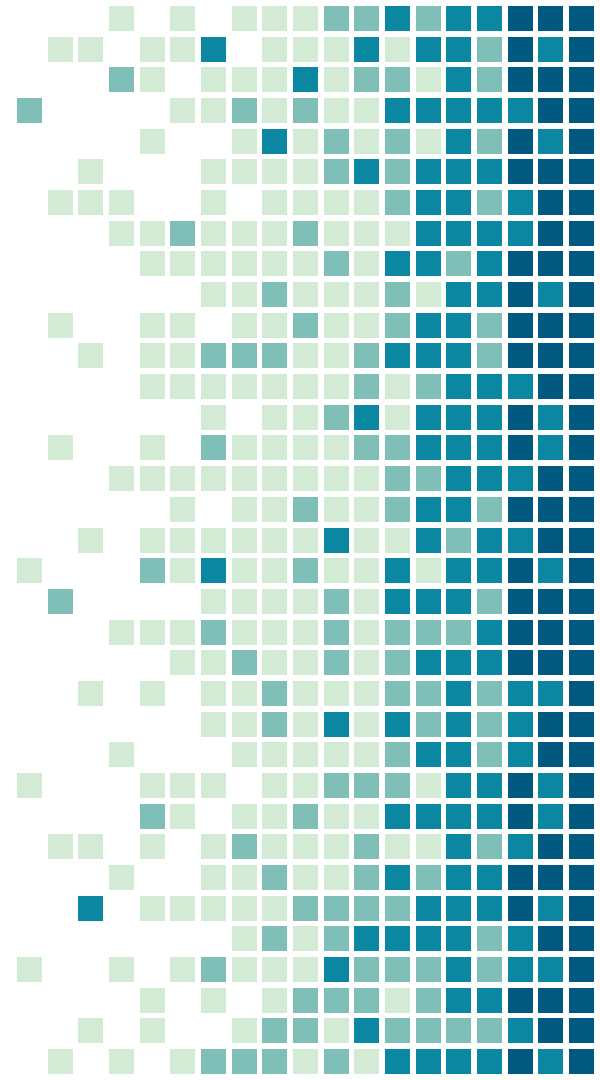
- Invest in our Teachers and Leaders
  - Enhance professional development opportunities with a focus on developing skills and engaging students through high-impact learning strategies, including metacognition skills, teaching techniques, and curriculum design.
- Promote Innovative Instruction and Programming
  - Identify, pursue, and promote opportunities for new high-quality, distinct, and compelling programs.
- Strengthen Curriculum, Instruction, and Assessment
  - Invest in technology for learning.





# 8. SUPERINTENDENT'S EVALUATION

Waterbury Public Schools

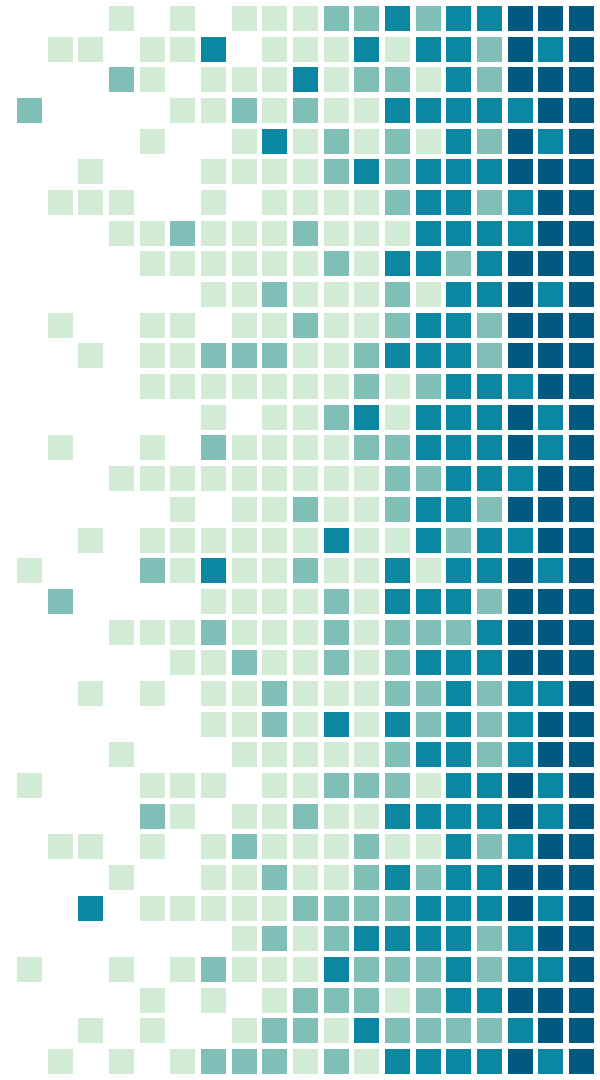




9.

# NEXT STEPS

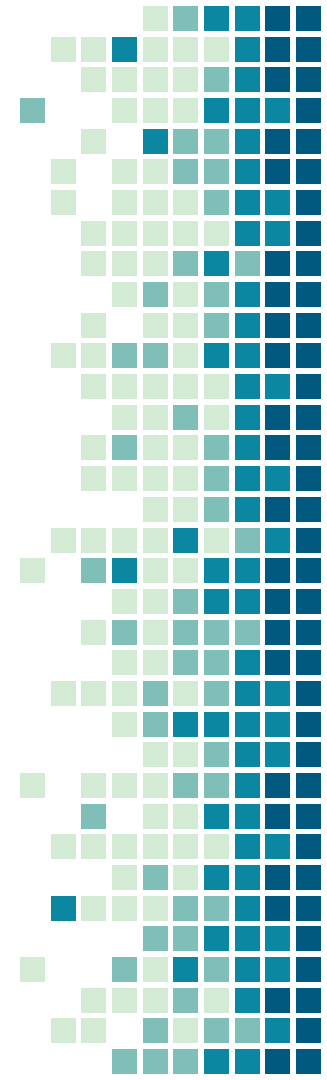
Waterbury Public Schools



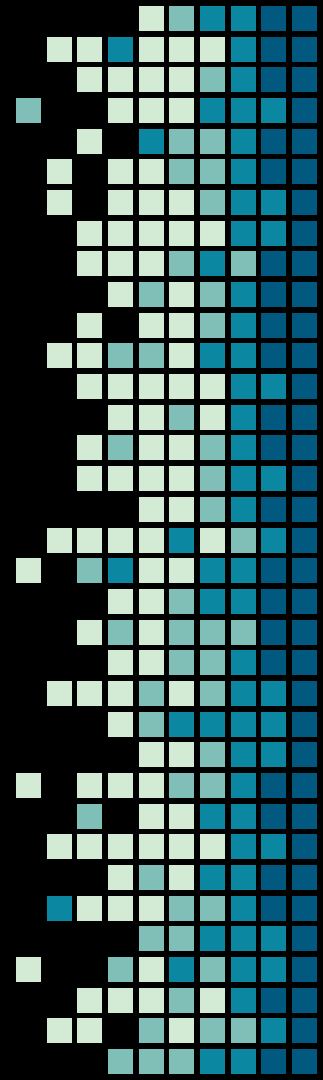


# Moving Forward

- Strategic Plan for 2019-25
  - Vision
  - Mission
- Communication and Marketing









WE ARE WATERBURY! 👍



# ***Waterbury Board of Education***

## **Monthly Expenditure Report**

**March 2019**



ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	MARCH EXPENDITURE	MARCH ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
<b>Salaries</b>								
511101	Administrators	\$8,131,770	\$8,131,770	\$5,861,563	\$0	\$2,270,207	\$8,131,770	\$0
511102	Teachers	\$74,036,179	\$74,036,179	\$48,419,978	\$0	\$25,616,201	\$74,989,629	(\$953,450)
511104	Superintendent	\$230,000	\$322,000	\$213,562	\$0	\$108,438	\$322,000	\$0
511106	Early Incentive Certified	\$1,120,600	\$1,120,600	\$1,133,637	\$0	(\$13,037)	\$1,133,637	(\$13,037)
511107	Certified Coaches	\$764,000	\$764,000	\$468,092	\$0	\$295,908	\$764,000	\$0
511108	School Psychologists	\$1,853,842	\$1,853,842	\$976,946	\$0	\$876,896	\$1,561,375	\$292,467
511109	School Social Workers	\$1,999,952	\$1,999,952	\$1,172,671	\$0	\$827,281	\$1,846,883	\$153,069
511110	Speech Pathologists	\$2,329,812	\$2,329,812	\$1,345,623	\$0	\$984,189	\$2,178,881	\$150,931
511113	Extra Compensatory Stipend	\$97,000	\$97,000	\$0	\$0	\$97,000	\$97,000	\$0
511201	Non-Certified Salaries	\$2,372,691	\$2,280,691	\$1,544,038	\$0	\$736,653	\$2,205,691	\$75,000
511202	Clerical Wages	\$1,016,102	\$1,016,102	\$627,489	\$0	\$388,613	\$1,016,102	\$0
511204	Crossing Guards	\$389,299	\$389,299	\$264,005	\$0	\$125,294	\$389,299	\$0
511206	Educational	\$304,635	\$304,635	\$217,634	\$0	\$87,001	\$304,635	\$0
511212	Substitute Teachers	\$2,945,000	\$2,945,000	\$1,632,799	\$45,604	\$1,266,597	\$2,945,000	\$0
511215	Cafeteria Aides	\$80,000	\$80,000	\$143,787	\$0	(\$63,787)	\$80,000	\$0
511217	Library Aides	\$166,617	\$166,617	\$116,412	\$0	\$50,205	\$166,617	\$0
511219	School Clerical	\$1,824,740	\$1,824,740	\$1,213,650	\$0	\$611,090	\$1,824,740	\$0
511220	Fiscal Administration	\$448,341	\$448,341	\$292,912	\$0	\$155,429	\$448,341	\$0
511222	Transportation Coordinator	\$101,039	\$101,039	\$71,626	\$0	\$29,413	\$101,039	\$0
511223	Office Aides	\$140,000	\$140,000	\$139,415	\$0	\$585	\$170,000	(\$30,000)
511225	School Maintenance Non-Certified	\$2,051,947	\$2,051,947	\$1,263,155	\$0	\$788,792	\$1,866,947	\$185,000
511226	Custodians Non-Certified	\$5,300,737	\$5,300,737	\$3,407,881	\$0	\$1,892,856	\$4,930,737	\$370,000
511227	Overtime - Outside Activities	\$200,000	\$200,000	\$219,221	\$0	(\$19,221)	\$240,000	(\$40,000)
511228	Paraprofessionals	\$10,164,298	\$10,164,298	\$6,690,662	\$0	\$3,473,636	\$9,664,298	\$500,000
511229	Bus Duty	\$250,000	\$250,000	\$132	\$0	\$249,868	\$250,000	\$0
511232	Attendance Counselors	\$112,687	\$112,687	\$67,372	\$0	\$45,315	\$112,687	\$0
511233	ABA Behavioral Therapist	\$1,593,976	\$1,593,976	\$974,779	\$0	\$619,197	\$1,458,976	\$135,000
511234	Interpreters	\$135,795	\$135,795	\$89,896	\$0	\$45,899	\$135,795	\$0
511236	Snow Removal	\$0	\$0	\$42,752	\$0	(\$42,752)	\$42,752	(\$42,752)
511650	Overtime	\$740,000	\$740,000	\$460,208	\$0	\$279,792	\$740,000	\$0
511653	Longevity	\$20,675	\$20,675	\$18,765	\$0	\$1,910	\$20,675	\$0
511700	Extra Police Protection	\$520,516	\$520,516	\$47,316	\$0	\$473,200	\$520,516	\$0
511800	Vacation and Sick Term Payout	\$124,400	\$124,400	\$94,938	\$0	\$29,462	\$124,400	\$0
529001	Car Allowance	\$81,000	\$78,000	\$44,635	\$0	\$33,365	\$78,000	\$0
529003	Meal Allowances	\$9,000	\$12,000	\$10,636	\$412	\$952	\$12,000	\$0
<b>Subtotal Salaries</b>		<b>\$121,656,650</b>	<b>\$121,656,650</b>	<b>\$79,288,188</b>	<b>\$46,016</b>	<b>\$42,322,447</b>	<b>\$120,874,422</b>	<b>\$782,228</b>



ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	MARCH EXPENDITURE	MARCH ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
<b>Purchased Services</b>								
533009	Evaluation	\$49,250	\$33,250	\$14,115	\$0	\$19,135	\$33,250	\$0
533020	Consulting Services	\$344,125	\$400,125	\$263,301	\$135,525	\$1,299	\$400,125	\$0
533100	Auditing	\$54,000	\$50,054	\$50,054	\$0	\$0	\$50,054	\$0
539005	Sporting Officials	\$35,000	\$35,000	\$10,641	\$0	\$24,359	\$35,000	\$0
539007	Report Cards	\$9,000	\$9,000	\$0	\$5,000	\$4,000	\$9,000	\$0
539008	Messenger Service	\$28,600	\$28,600	\$17,152	\$11,008	\$440	\$28,600	\$0
543000	General Repairs & Maintenance	\$1,440,000	\$1,385,228	\$690,483	\$512,359	\$182,386	\$1,385,228	\$0
543011	Maintenance - Service Contracts	\$500,000	\$435,772	\$323,981	\$111,790	\$0	\$435,772	\$0
544002	Building Rental	\$506,437	\$506,437	\$448,494	\$32,799	\$25,144	\$506,437	\$0
545002	Water	\$255,000	\$255,000	\$137,220	\$0	\$117,780	\$270,000	(\$15,000)
545006	Electricity	\$3,159,855	\$3,059,855	\$1,998,195	\$0	\$1,061,660	\$3,009,855	\$50,000
545013	Security/Safety	\$102,500	\$156,500	\$48,759	\$20,907	\$86,834	\$156,500	\$0
551000	Pupil Transportation	\$14,311,852	\$14,311,852	\$9,541,023	\$4,606,254	\$164,575	\$14,716,852	(\$405,000)
553001	Postage	\$70,000	\$70,000	\$38,393	\$0	\$31,607	\$70,000	\$0
553002	Telephone	\$250,000	\$250,000	\$149,296	\$3,315	\$97,388	\$250,000	\$0
553005	Wide-area Network (SBC)	\$90,000	\$90,000	\$27,484	\$58,916	\$3,600	\$90,000	\$0
556055	Tuition - Outside	\$7,650,000	\$8,172,569	\$5,107,465	\$2,632,329	\$432,775	\$8,611,000	(\$438,431)
556056	Purchased Service - Outside	\$2,551,537	\$2,551,537	\$1,535,796	\$993,529	\$22,212	\$2,551,537	\$0
557000	Tuition Reimbursement	\$6,000	\$6,000	\$0	\$0	\$6,000	\$6,000	\$0
558000	Travel Expenses	\$18,000	\$18,000	\$17,960	\$0	\$40	\$18,000	\$0
559001	Advertising	\$25,000	\$15,000	\$5,914	\$4,498	\$4,588	\$15,000	\$0
559002	Printing & Binding	\$60,000	\$16,389	\$2,674	\$0	\$13,715	\$16,389	\$0
559104	Insurance - Athletics	\$19,500	\$22,057	\$22,057	\$0	\$0	\$22,057	\$0
<b>Subtotal Purchased Services</b>		<b>\$31,535,656</b>	<b>\$31,878,225</b>	<b>\$20,450,457</b>	<b>\$9,128,229</b>	<b>\$2,299,539</b>	<b>\$32,686,656</b>	<b>(\$808,431)</b>
<b>Supplies/Materials</b>								
561100	Instructional Supplies	\$1,620,000	\$1,617,763	\$1,106,819	\$350,940	\$160,003	\$1,617,763	\$0
561200	Office Supplies	\$71,840	\$71,840	\$39,370	\$16,879	\$15,591	\$71,840	\$0
561204	Emergency/Medical Supplies	\$4,000	\$4,000	(\$386)	\$0	\$4,386	\$4,386	(\$386)
561210	Intake Center Supplies	\$1,000	\$1,000	\$993	\$0	\$7	\$1,000	\$0
561211	Recruitment Supplies	\$65,000	\$65,000	\$35,755	\$8,240	\$21,005	\$60,000	\$5,000
561212	Medicaid Supplies	\$15,000	\$15,000	\$1,442	\$3,348	\$10,209	\$15,000	\$0
561501	Diesel	\$153,435	\$153,435	\$99,874	\$53,555	\$5	\$153,435	\$0
561503	Gasoline	\$35,000	\$35,000	\$19,168	\$0	\$15,832	\$35,000	\$0
561505	Natural Gas	\$1,716,000	\$1,716,000	\$1,109,227	\$0	\$606,773	\$1,576,000	\$140,000
561507	Janitorial Supplies	\$235,000	\$235,000	\$109,373	\$87,461	\$38,166	\$235,000	\$0
561508	Electrical Supplies	\$50,000	\$50,000	\$25,356	\$13,232	\$11,412	\$50,000	\$0
561509	Plumbing Supplies	\$100,000	\$100,000	\$50,943	\$12,712	\$36,345	\$100,000	\$0
561510	Building & Ground Supplies	\$150,000	\$150,000	\$128,813	\$20,433	\$754	\$150,000	\$0
561511	Propane	\$295,719	\$295,719	\$295,719	\$0	\$0	\$295,719	\$0
567000	Clothing Supplies	\$40,000	\$40,000	\$0	\$33,966	\$6,034	\$33,966	\$6,034
567001	Crossing Guard Uniforms	\$2,000	\$2,000	\$1,741	\$0	\$259	\$1,824	\$176
569010	Recreational Supplies	\$20,000	\$20,000	\$6,389	\$5,915	\$7,697	\$20,000	\$0
569029	Athletic Supplies	\$130,000	\$132,238	\$93,023	\$32,437	\$6,778	\$132,238	\$0
<b>Subtotal Supplies/Materials</b>		<b>\$4,703,994</b>	<b>\$4,703,994</b>	<b>\$3,123,620</b>	<b>\$639,118</b>	<b>\$941,257</b>	<b>\$4,553,170</b>	<b>\$150,824</b>



ACCOUNT	CLASSIFICATION	FY 19 ORIGINAL BUDGET	FY 19 ADJUSTED BUDGET	MARCH EXPENDITURE	MARCH ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
<b>Property</b>								
575008	Furniture-Misc.	\$50,000	\$50,000	\$10,981	\$28,662	\$10,357	\$50,000	\$0
575200	Office Equipment	\$165,000	\$165,000	\$98,232	\$12,127	\$54,641	\$165,000	\$0
575408	Plant Equipment	\$20,000	\$20,000	\$4,628	\$2,759	\$12,613	\$20,000	\$0
575501	Building Improvements	\$0	\$50,000	\$0	\$0	\$50,000	\$50,000	\$0
<b>Subtotal Property</b>		<b>\$235,000</b>	<b>\$285,000</b>	<b>\$113,840</b>	<b>\$43,548</b>	<b>\$77,612</b>	<b>\$285,000</b>	<b>\$0</b>
<b>Other/Miscellaneous</b>								
589021	Mattatuck Museum	\$13,000	\$13,000	\$7,293	\$4,532	\$1,175	\$13,000	\$0
589034	Board of Ed Commissioners	\$20,700	\$20,700	\$15,526	\$0	\$5,174	\$20,700	\$0
589036	Emergency Fund	\$9,500	\$9,500	\$9,367	\$0	\$134	\$9,500	\$0
589201	Mileage	\$33,500	\$18,500	\$7,936	\$0	\$10,564	\$18,500	\$0
589205	Coaches Reimbursements	\$7,000	\$7,000	\$1,676	\$0	\$5,324	\$7,000	\$0
589900	Dues & Publications	\$60,000	\$60,000	\$47,756	\$1,324	\$10,920	\$60,000	\$0
591004	Athletic Revolving Fund	\$100,000	\$115,000	\$115,000	\$0	\$0	\$115,000	\$0
<b>Total Other/Miscellaneous</b>		<b>\$243,700</b>	<b>\$243,700</b>	<b>\$204,553</b>	<b>\$5,856</b>	<b>\$33,291</b>	<b>\$243,700</b>	<b>\$0</b>
<b>GRAND TOTAL OPERATING BUDGET</b>		<b>\$158,375,000</b>	<b>\$158,767,569</b>	<b>\$103,180,658</b>	<b>\$9,862,767</b>	<b>\$45,674,145</b>	<b>\$158,642,948</b>	<b>\$124,622</b>
<b>Other Additional Funding</b>								
	Alliance Non-Reform/Reform	\$12,628,300	\$12,628,300	\$7,910,950	\$0	\$4,717,350	\$12,628,300	\$0
	Alliance Increase from Budget Reductions	\$3,304,168	\$3,304,168	\$1,950,053	\$0	\$1,354,115	\$3,304,168	\$0
	GF Surplus 15-16	\$575,000	\$575,000	\$0	\$0	\$575,000	\$0	\$575,000
	GF Surplus 14-15	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	GF Surplus 16-17	\$450,000	\$450,000	\$0	\$0	\$450,000	\$0	\$450,000
	Contingency Surplus	\$500,000	\$500,000	\$0	\$0	\$500,000	\$0	\$500,000
	City Non Lapsing Account	\$675,000	\$675,000	\$0	\$0	\$675,000	\$0	\$675,000
<b>Total Additional Funding</b>		<b>\$18,132,468</b>	<b>\$18,132,468</b>	<b>\$9,861,003</b>	<b>\$0</b>	<b>\$8,271,465</b>	<b>\$15,932,468</b>	<b>\$2,200,000</b>
<b>GRAND TOTAL ALL FUNDING</b>		<b>\$176,507,468</b>	<b>\$176,900,037</b>	<b>\$113,041,661</b>	<b>\$9,862,767</b>	<b>\$53,945,610</b>	<b>\$174,575,416</b>	<b>\$2,324,622</b>
<b>Other Surplus Funding</b>								
	General Fund Surplus unused from 14-15		\$1,000,000					\$1,000,000
	General Fund Surplus unused from 15-16		\$425,000					\$425,000
<i>* Surplus expected to be spent in 17-18 was not used - funds remain</i>								



## COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

# #8

**WORKSHOP:** Wednesday, May 1, 2019 (WAMS)  
**BOARD MEETING:** Thursday, May 16, 2019

TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

<b>GROUP</b>	<b>FACILITIES AND DATES/TIMES</b>
T. St. Pierre	Duggan gym: Fridays 4/26 – 6/7/19 2:15-3:15 pm (Fitness Fury) Duggan café: Monday, May 20 <sup>th</sup> 4:30-6:30 pm (Middle School Dance)
M. A. Marold	Wilby aud.: Tues., June 4 <sup>th</sup> 9:00 – 10:30 am (Links Organization & Wtby. Public Schools venue on human trafficking)
J. Frenis	Reed rm. 221: May 1, 8, 15m 22, 29 & 6/5, 12 3:00-5:00 pm (math tutoring workshops for teachers)
D. Melendez	Chase gym: Wed., May 1 <sup>st</sup> 5:00-7:00 pm (Family Literacy Night)
E. Remillard	Rotella café: Tues., May 7 <sup>th</sup> 3:30-6:00 pm (CSCA union meeting – for Part time café, office workers)
S. Petteway	Bucks Hill gym: Thurs., May 9 <sup>th</sup> 5:30-7:00 pm (Family Science Night)
J. Morales	WAMS bus lane: Tues., May 21 <sup>st</sup> 3:00-6:00 pm (Food Truck Festival)
J. Farrell	WAMS gym: Wed., June 5 <sup>th</sup> 2:00-4:00 pm (NJHS Quidditch games activity)
A.M. Brites	Kennedy bldg.: Fri., May 17 <sup>th</sup> 5-10 pm and Sat., May 18 <sup>th</sup> 7am – 4pm (Community Day)

Approved

\_\_\_\_\_  
Jason Van Stone

\_\_\_\_\_  
Dr. Verna D. Ruffin  
Superintendent of Schools



*Book*

Building use

8032

APR 23 2019

SCHOOL PERSONNEL USE ONLY

Date:

4/23/19

TO:

School Business Office

FROM:

Duggan School

The undersigned hereby makes application for use of school facilities (after school hours) as follows:

NAME OF SCHOOL REQUESTED: Duggan School

☐ Auditorium    ☒ Gymnasium    ☐ Swimming Pool    ☐ Café

DATES REQUESTED:

Starting 4/26/19 Fridays

Time:

2:15-3:15pm ~~back~~ on going till end of school year

FOR THE FOLLOWING PURPOSES:

Fitness Fury

Tina St. Pierre  
Applicant

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.



Book

SCHOOL PERSONNEL USE ONLY

APR 29 2019

DATE: 4/29/19

TO: SCHOOL BUSINESS OFFICE

FROM: Duggan School - 203-574-8875

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: DUGGAN

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: Monday May 20  
FROM: 4:30 am/pm TO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

Middle school Dance

Jina Stephens  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

#  
8301



SCHOOL PERSONNEL USE ONLY

APR 25 2019

DATE:  
April 25, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: Mary Ann Marold Education Liaison to Government Business and Community

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: \_\_ Wilby High School

☐ Library/Media Center ☐ Gymnasium ☐ Swimming Pool ☐ Café/  
X Auditorium

DATES REQUESTED: \_\_\_\_

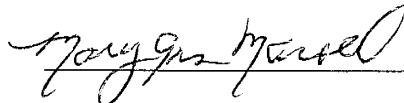
Tuesday June 4, 2019 \_\_\_\_

FROM: \_9:00a.m.\_\_\_\_ TO: \_10:30 a.m.\_\_\_\_ /

FOR THE FOLLOWING PURPOSES:

The Links Organization and the Waterbury Public Schools will provide the venue. The topic will be around Human Trafficking and it is particularly alarming concerning to our young men. 50 – 75 young men from Wilby and North End Middle School will be invited along with the Parent Liaisons. The Links Organization will host the event at Wilby High School. Screen, projector, microphone will be available. Since few dialogues around this matter have occurred as it pertains to young men. .

Mary Ann Marold  
Education Liaison to  
Government, Business and  
Community  
APPLICANT





APR 25 2019

*[Handwritten signature]*

SCHOOL PERSONNEL USE ONLY

DATE: 4/24/19

TO: SCHOOL BUSINESS OFFICE

FROM: Janet Frenis

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Jonathan Reed Elementary

☐ Auditorium    ☐ Gymnasium    ☐ Swimming Pool    ☒ Cafeteria/Rooms 221

DATES REQUESTED: 5/1/19, 5/8/19, 5/15/19, 5/22/19, 5/29/19, 6/5/19, 6/12/19

FROM: 3:00 am/pm pm TO: 5:00 am/pm pm

FOR THE FOLLOWING PURPOSES:

Math tutoring workshops for teachers

Janet Frenis  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



SCHOOL PERSONNEL USE ONLY

APR 25 2019

DATE:

4/24/19

TO: SCHOOL BUSINESS OFFICE

FROM:

Doreen Melendez

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Chase School

☐ Auditorium☒ Gymnasium☐ Swimming Pool☐ Cafeteria/Rooms

DATES REQUESTED:

May 1, 2019

FROM:

3

am/pm

TO:

7

am/pm

FOR THE FOLLOWING PURPOSES:

Family Literacy Night

D. Melendez  
APPLICANT

\*\*\*\*\*  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Daniel Belieu



Book

APR 26 2019

SCHOOL PERSONNEL USE ONLY

DATE: 4/25/19

TO: SCHOOL BUSINESS OFFICE

FROM: Rotella CAFE/Elaine Remillard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

~~5/10/19 or 5/18/19~~  
DATES REQUESTED: I would like 5/7/19 on Tuesday

FROM: 3:30 am/pm TO: 6:00 am/pm

FOR THE FOLLOWING PURPOSES:

Part Time CSEA UNION meeting

Local 2001  
part time  
cafe, office  
workers

Elaine Remillard  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.



To: Sandy McCasland  
Fax # 8032

SCHOOL PERSONNEL USE ONLY

APR 26 2019

DATE: April 26, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: Shirley Pettway

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Bucks Hill

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Cafeteria/Rooms

DATES REQUESTED: May 9, 2019

FROM: 5:30 am/pm

TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Family Science Night

Shirley Pettway  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Carol E. To. Release



APR 29 2019

SCHOOL PERSONNEL USE ONLYDATE: 4/24/19

TO: SCHOOL BUSINESS OFFICE

FROM:

J. Monroes / Key Club

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

☒

Bus Lane

DATES REQUESTED:

5/21/19

FROM:

3

am/pm

TO:

6

am/pm

FOR THE FOLLOWING PURPOSES:Food truck festivalJoanne Monroes  
APPLICANTJoanne MonroesPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



APR 29 2019

SCHOOL PERSONNEL USE ONLYDATE: 4/23/19

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

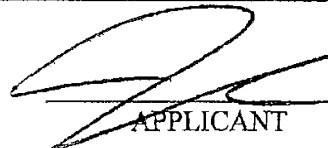
NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: June 5 2019  
FROM: 2 am/pm TO: 4 am/pm

FOR THE FOLLOWING PURPOSES:

NHS sponsored Quidditch  
games activity

  
APPLICANT  
turner-jones

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



SCHOOL PERSONNEL USE ONLY

DATE: April 24, 2019

APR 23 2019

TO: SCHOOL BUSINESS OFFICE

FROM: Ann Marie Brites, Parent Liaison

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☒ Auditorium    ☒ Gymnasium    ☐ Swimming Pool    ☒ Café and Rooms

DATES REQUESTED: Friday, May 17<sup>th</sup> and Saturday May 18<sup>th</sup>

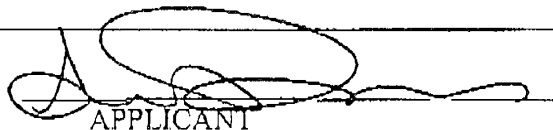
May 17<sup>th</sup> FROM: 5 pm TO: 10 pm

May 18<sup>th</sup> FROM: 7 am TO: 4 pm

FOR THE FOLLOWING PURPOSES:

May 17<sup>th</sup> – Volunteers will set up for the event to include arranging tables and chairs in all event areas including setting up games and signage.

May 18<sup>th</sup> – Volunteers will arrive at 7:00am to gather and receive assignments for the day, vendors community organizations, National Guard, and other participating organizations will begin arriving by 8:00am to set up. Event opens at 10:00am and is open until 2:00pm. Breakdown and clean up from 2:00 to 4:00pm

  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.



## COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: Wednesday, May 1, 2019 (WAMS)  
BOARD MEETING: Thursday, May 16, 2019

TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

<u>GROUP</u>	<u>FACILITIES AND DATES/TIMES</u>
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Wild About Dance Deanna Dewitt	Rotella aud., café, rm.: Sat., May 4 <sup>th</sup> 7:00am-8:00pm (Dance competition)
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REQUESTING WAIVERS:

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Wtby. Knights Cheerleading S. Clements	Kingsbury gym: 5/6 – 7/5/19 Mon., Tues., Thurs. 5:45 – 8:00 pm (cheerleading practice)
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**MONIES COLLECTED TO DATE:**

**\$ 29,299.40**

**Approved:**

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**Jason Van Stone**

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**Dr. Verna D. Ruffin**  
**Superintendent of Schools**

**These activities are completed and have been billed:**

Holy Cross H.S.  
Sacred Heart H.S.



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

APR 24 2019

CONTRACT#

APPLICANT Deanna DelWitt NAME OF ORGANIZATION Wild About Dance Competition  
ADDRESS 8 Water Street, Brownsville, PA 15417 TELEPHONE # 724-322-4488  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Rotella Elem. DATES 5/4/19 ROOM(S) Auditorium, Changing Areas Judo  
OPENING TIME 7pm CLOSING TIME 11pm PURPOSE Dance Competitions (Classroom or Cafeteria)  
ADMISSION (if any) NO CHARGE TO BE DEVOTED TO 0  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 150 CHILDREN 70  
SIGNATURE OF APPLICANT Deanna DelWitt DATE 4/24/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Deanna DelWitt, 8 Water Street, Brownsville, PA 15417

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ 500.- INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Shenquaya Clements NAME OF ORGANIZATION Wthby Knights  
ADDRESS 129 Washington St 2nd FL Wthby CT 06706 TELEPHONE # 203-819-3766  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED WCA OR DATES 5/6/19 - 7/5/19 ROOM(S) Gym  
OPENING TIME 5:45 <sup>Kingsbury</sup> CLOSING TIME 8p PURPOSE Cheerleading  
ADMISSION (if any) Q CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS \_\_\_\_\_ CHILDREN \_\_\_\_\_  
SIGNATURE OF APPLICANT Clements DATE 4/18/19  
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \_\_\_\_\_

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian