

Board of Education

RESCHEDULED REGULAR MEETING

Thursday, August 22, 2019 – 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

A G E N D A

1. *Silent Prayer*

2. *Pledge of Allegiance to the Flag*

3. *Roll Call*

4. *Communications*

- a. Email communication from CABA dated July 26, 2019 regarding Policy Highlights.
- b. Copy of communication dated July 26, 2019 from Civil Service certifying Emily Pita Orozco for the position of Food Service Helper.
- c. Copy of communication dated July 26, 2019 from Civil Service to Christopher Fontaine regarding transfer.
- d. Copy of Communication dated July 26, 2019 from Civil Service certifying Vicky Halle for the position of Administrative Associate I.
- e. Email communication dated July 23, 2019 notifying the Board of amendment to contract with NRWIB.
- f. Copy of communications dated August 5, 2019 from Civil Service certifying Atmanand Timaul and Ligia Benedetti for the position of Paraprofessional and Michelle Rosa and Joan Lozada for the position of Food Service Worker.
- g. Copy of communications dated August 6, 2019 from Civil Service certifying Jolie Bedini, Selda Letaj and Idalia Suerof for the position of Food Service Worker.
- h. Copy of communication dated August 6, 2019 from Civil Service to Mildred Lopez regarding acceptance of employment for the position of Lunchroom Aide.
- i. Copy of communications dated August 6, 2019 from Civil Service certifying Amanda Bessett, Justine D'Amelio, and Dallas Swain for the position of Paraprofessional.
- j. Email communication dated August 9, 2019 from CABA regarding Policy Highlights.
- k. Copy of communication dated August 9, 2019 from Civil Service certifying Michael Conner for the position of Food Service Facilities Manager.
- l. Copy of communication dated August 9, 2019 from Civil Service to Limarie Lebron regarding acceptance of employment for the position of Lunchroom Aide.
- m. Copy of communications dated August 12, 2019 from Civil Service certifying Domonique Johnson for the position of School Secretary and Jaybes Ramos for the position of Paraprofessional.
- n. Copy of communication dated August 15, 2019 from Civil Service certifying Tadiya Nestor for the position of Paraprofessional.
- o. Copy of communications dated August 15, 2019 from Civil Service to Karina Montalvo regarding acceptance of employment for the position of Lunchroom Aide and Kim Pierce regarding acceptance of the position of Food Service worker.
- p. Copy of communication dated August 14, 2019 from New England Association of Schools and Colleges, Inc. to Waterbury Arts Magnet School regarding their recent Collaborative Conference visit.

5. *Public Addresses the Board:* All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

6. *Superintendent's Announcements*

7. *President's Comments*

8. *Executive Session*

9. *Committee on School Personnel* – Commissioner Stango

- 9.1 Waterbury Arts Magnet School Principal appointment.
- 9.2 Wallace Middle School Principal appointment.
- 9.3 West Side Middle School House Principal appointment.

10. *Consent Calendar*

- 10.1 *Committee of the Whole*: Request approval of a College Facility Request/Reservation Agreement with Naugatuck Valley Community College.
- 10.2 *Committee of the Whole*: Request approval of a Student Intern Affiliation Agreement with Southern Connecticut State University for Speech-Language Pathology Student Internships.
- 10.3 *Committee on Finance*: Request approval to apply for the Connecticut State Department of Education State After School Grant Program Grant for the following Wallace & West Side Middle Schools.
- 10.4 *Committee on Finance*: Request approval to apply for the Connecticut State Department of Education State After School Grant Program Grant for Hopeville School & Tinker/Duggan Schools at Chase Parkhouse.
- 10.5 *Committee on Finance*: Request approval to apply for the Connecticut State Department of Education State After School Grant Program Grant for Kingsbury & Wilson Schools.
- 10.6 *Committee on Finance*: Request approval to apply for the Connecticut State Department of Education Primary Mental Health Program Grant for Duggan, W. Cross, and Sprague Schools.
- 10.7 *Committee on Finance*: Request approval of a License Agreement with Uncommon Schools for Teach like a Champion On-Line Training Sessions.
- 10.8 *Committee on Finance*: Request approval of Professional Services Agreement with The National Center on Education and the Economy for Department of Education Professional Development Services with National Center on Education and the Economy.
- 10.9 *Committee on Finance*: Request approval of a Letter of Agreement with Waterbury Symphony Orchestra, Inc.

- 10.10 *Committee on Finance:* Request approval of an Agreement with Ambassador Wheelchair Services, Inc. for transportation for medically fragile students and/or students with disabilities and/or McKinney-Vento Students.
- 10.11 *Committee on Policy & Legislation:* Request approval of revisions to the High School Graduation Exit Criteria Policy (#6146).
- 10.12 *Committee on Policy & Legislation:* Request approval of the new policy entitled Equity Policy (0523).
- 10.13 *Committee on Building & School Facilities:* Use of school facilities by school organizations and/or City departments.
- 10.14 *Committee on Building & School Facilities:* Use of school facilities by outside organizations and/or waiver requests.

11. *Items Removed from Consent Calendar*

12. *Committee on Policy & Legislation* – Commissioner Sweeney

- 12.1 Request approval of the removal/deletion of the Recess Policy (6142.62).
- 12.2 Request approval of the revised Student Data Protection and Privacy/Cloud Based Issues Policy (3520.13).

13. *Committee on Building & School Facilities* – Commissioner J. Van Stone

- 13.1 Contract with van Zelm Heywood & Shadford, Inc. for Commissioning Agent Services for the Wendell Cross Project.
- 13.2 Approval of SCG-042, Sit Plan Review, for the Wendell Cross Project.

14. *Committee on Curriculum* – Commissioner T. Van Stone

- 14.1 Agreement with MEDI LLC d/b/as Eyelet Design to provide Waterbury Career Academy High School a Manufacturing Externship/Pre-Apprentice Program.
- 14.2 Agreement with MEC LLC d/b/as Eyelet Crafters to provide Waterbury Career Academy High School a Manufacturing Externship/Pre-Apprentice Program.

15. *Superintendent's Notification to the Board*

15.1. Maloney Magnet School's After-school Program Appointments:

Teachers:

Arzano, Michelle
Bussey, Jennifer
Hibbs, Jennifer
Perugini, Mary Ellen
Smith, Holly

Substitutes:

Card, Katie
Loi, Marissa
Grabowski, Leah
Negorn, Emily

15.2 Voluntary teacher transfers:

Name		From	To	Effective
Coughlin	Timothy	Generali Gr 5	Academic Acad. Gr 5	2019-20 SY
Cremins	Alison	WMS ELA Gr 8	Academic Acad. ELA Gr 6-8	2019-20 SY
Gaipa	Timothy	WMS ELA Gr 6	Academic Acad. ELA Gr 6-8	2019-20 SY
Giammatteo	Timothy	Sprague Gr K	Academic Acad. Computer Information Tech. Gr 4-8	2019-20 SY
Hagley	Katlyn	KHS Special Ed.	WHS Special Ed - Transition Academy (Ages 19-21)	2019-20 SY
Hill	Elaine	Reed Gr 4	Academic Academy Gr 4	2019-20 SY
Pogodzenski	Marcy	WMS Science Gr 7	Academic Acad. Science Gr 6-8	2019-20 SY
Zareck	Corrin	WMS Art MS	Academic Acad. Art Gr 4-8	2019-20 SY

15.3 Involuntary teacher transfers effective 2019/20 school year:

<u>Name</u>		<u>From</u>	<u>To</u>
Bailonis	Jodie	Bucks Hill Pre-K Reg. Ed	Rotella Pre-K Reg. Ed
Balanda	Heather	Regan/W. Cross Soc. Worker	CHS/WMS Split SW
Baranowski	Judith	Chase Psychologist	Chase/Maloney Psych.
Barbieri	Angela	Rotella Social Worker	Rotella/Maloney Split SW
Bizati	Liridona	Sprague Gr 1	Wilson Gr 3
Brayton	Katie	Sprague Social Worker	Sprague/Regan Split SW
Bulls	Tanya	Gilmartin Social Worker	Gilmartin (3) /Generali (2) Split Social Worker
Burns	Amy	Wallace Special Ed ABA	CHS Special Ed Resource/CT
Colangelo	Tina	Bunker Hill Special Ed BDLC	CHS Special Ed BDLC
Crimi	Tara	Enlightenment/Sprague Psychologist	Enlightenment/Gilmartin/Rotella Psychologist
Cruz	Griselle	Bucks Hill Special Ed Bil.	Chase Bilingual Special Ed
Diaz	Natalie	Walsh/Washington Psychologist	Walsh/Washington/Chase Collegiate (Child Find) Psych.
Donahue	Jamie	WSMS PE/Health	Wallace PE/Health
Douglas	Lydia	Kennedy Art	WSMS Art
Edwards	Donna	Carrington Music	Bunker Hill Music
Erris	Talia	Brass City/Float Soc. Worker	Tinker Social Worker
Evans	Blythe	Tinker Social Worker	State Street Social Worker
Fabrizio	Michael	WAMS/SHHS/CCS Psychologist	WAMS/SHHS/SSPP Psych.
Gagne	Crystal	Driggs Special Ed	Bunker Hill Special Ed
Henebry	Colleen	Crosby Special Ed ABA	CHS Special Ed Resource/CT
Horn	Gladynell	WSMS Special Ed BDLC	Bunker Hill Spec. Ed BDLC
Kobelski	Melissa	Reed Social Worker	Reed (30)/Wilby (2) SW
Labrecque	James	Rotella/Maloney Psych.	CHS/Wallace Psychologist
Lawlor	Ryan	Enlightenment Soc. Worker	Bunker Hill Social Worker
Longo	Stephanie	Walsh Social Worker	Walsh (3)/Wendell Split (2) Social Worker
Lopez	Xylia	Bunker Hill Social Worker	State Street/Enlightenment

			Social Worker
Lowe	Karen	Generali Psychologist	Generali/OLMC/HCHS Psych.
Magurne	Amanda	Carrington/Tinker Psych.	KHS / WSMS Psychologist
Marino	Carol	Gilmartin Psychologist	Duggan/Wendell Psych.
Miranda	Stephanie	Kingsbury Social Worker	Kingsbury (4)/Brass City (1) Split Social Worker
Morales	Elizabeth	Duggan Social Worker	Duggan (3)/WSMS (1)/KHS (1) Social Worker
Nowacki	Jennie	Wallace PE/Health	WSMS PE/Health
Obst	Karen	Bucks Hill Pre-K Reg. Ed	Driggs Pre-K Req. Ed
Perton	Anne	Kingsbury/WCA Psychologist	Kingsbury/Regan/Sprague/ Brass City Psych.
Rogoff	Jamie	NEMS Special Ed	Wallace Special Ed
Ryan	Diane	ESL Tinker (Interim)	ESL Tinker (Permanent)
Sanchez	Alina	Hopeville Social Worker	Hopeville (3) / OEC Split (2) Social Worker
Saucier	Anne Marie	Duggan Special Ed SCOPE	Gilmartin Spec. Ed SCOPE
Schuck	Mark	Bunker Hill Psychologist	Carrington/Bunker/Catholic Academy Psychologist
Sileo	Renee	Carrington Social Worker	Carrington (3)/Bunker Hill (1)/Wilson (1) Social Worker
Valentin	Crystal	Generali Gr 2	Wilson Gr 3
Wright	Stephanie	Wilson/Brass City/OLMC Psychologist	Wilson/WCA Psychologist

15.4 Teacher new hires 2019/2020:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Campbell	Stephen	Gilmartin	ELA Gr. 7-8	8/22/2019
Caplash	Shobhna	Crosby	Special Ed.	8/22/2019
Chasse	Jenny	Hopeville	Gr. 2	8/22/2019
Colon	Kathleen	Reed	Math Gr. 7	8/22/2019
Enquist	Bjorn	Wallace	Art	8/22/2019
Garcia Pillot	Zulma M	Wilby	Bil. Biology	8/22/2019
Grendzinski	Katie	Wilson	Special Ed.	8/22/2019
Hunsicker	Katherine	Wilson	Special Ed.	8/22/2019
Jimenez	Nancy	Reed	Gr 3	8/22/2019
Marcal	Kelly	Gilmartin	Gr. 4	8/22/2019
Muslli	Zimara	Crosby	Math	8/22/2019
Negron	Emily	Maloney	Gr 3	8/22/2019
Toussaint	Danielle	Rotella	Gr. 5	8/22/2019
Turecek	Rachel	North End	Art	8/22/2019
Sanabria Godoy	Nora	WAMS	Spanish	8/22/2019
Schumacher	Amber	Gilmartin	Gr. 6	8/22/2019
Tremaglio	Laura	Bucks Hill	Gr. 5	8/22/2019
Modeen	Brianne	Driggs	Gr. 4	8/22/2019
Doiron	Nicole	West Side	English	8/22/2019

Guasp III	Henry	Academic Acad.	Math	8/22/2019
Devico	Taylor	Chase	Gr 1	8/22/2019
Griffin	Sean	Crosby	Music	8/22/2019
Kores	Lauren	Sprague	Gr K	8/22/2019
Heckmann	Stephanie	Bucks Hill	Gr 3	8/22/2019
Cadelina	Carissa	Rotella	Gr. K	8/22/2019
Sickles	Meghan	W. Cross	Gr K	8/22/2019
Ruotolo	Richard	Wilby	Music	8/22/2019
Trocolla	Lillian	Kennedy	Bil. Science	8/22/2019
Boucher	Jennifer	Tinker	Gr. 3	8/22/2019
Imse	Jill	WAMS	Art	8/22/2019
Galpin	Lindsay	North End	ELA	8/22/2019
Farley	Amanda	Academic Acad.	ELA	8/22/2019
Rendon-Moreno	Miguel	Bucks Hill	Bil Elem G3	8/22/2019

15.5 Resignations:

Anderson, Cathy – WCA Special Education, effective 07/31/19.
 Argenta, Lauren – Rotella Kindergarten, effective 07/24/19.
 Bala, Elona – NEMS Guidance, effective 08/14/19.
 Bly, Samantha – WMS Special Education, effective 07/25/19.
 Burns, Amy – Rotella Special Education, effective 08/19/19.
 Butkevich, Jaime – Districtwide STEM Coach, effective 08/02/19
 Costa, John – NEMS Social Studies, effective 07/16/19.
 Daley, Samantha – CHS Math, effective 08/11/19.
 DeGroate, Talisha – Walsh ELA grades 4 & 5, effective 08/20/19.
 DeLisle, Danielle – Bunker Hill Special Education, effective 07/31/19.
 DiCristina, Stacy – WHS FCS, effective 08/05/19.
 Drysdale, Dana – Rotella Special Education, effective 08/01/19.
 Filakovsky, Jenna – WSMS ELA, effective 07/30/19.
 Gaipa, Timothy – WMS Academic Academy, effective 07/19/19.
 Gendron, Courtney – W. Cross Kindergarten, effective 07/29/19.
 Holley, Christine – WCA Human Services, effective 07/29/19.
 Krier, Ben – Bucks Hill Grade 5, effective 07/22/19.
 LaChance, George Jr. – WMS Math, effective 07/30/19.
 LeFevre, Rhianne – W. Cross/Bucks Hill Annex Art, effective 07/24/19.
 Marino, Effrosini – NEMS Science, effective 08/04/19.
 Minicucci, Erica – Tinker Grade 3, effective 08/07/19.
 Montagno, Nakita – Washington Special Ed, effective 08/19/19.
 Morris, Michaela – Reed Special Education, effective 07/24/19.
 Phothisarath, Michelle – Wendell Cross Pre-k, effective 08/05/19.
 Pike, Amanda – State Street Special Education, effective 07/24/19.
 Reinold, Andrew – WAMS Biology, effective 07/24/19.
 Rose, Kimberly – Tinker Library Media Specialist, effective 07/24/19.
 Scivoletto, Nicole – Chase Grade 1, effective 07/23/19.
 Shaposhnikova, Marianna – WHS Math, effective 08/12/19.

Sileo-Petteway, Renee – Carrington Social Worker, effective 07/29/19.
Skinner, Karyn – Wilson Art, effective 08/01/19.
Spescha, Michael – WAMS Physics, effective 07/31/19.
Vecca, David – WCA Social Studies, effective 08/10/19.
Wolak, Carrie – WMS Science, effective 07/24/19.
Zachary, Nina – Bunker Hill Art, effective 07/29/19.
Zak, Elina – WAMS Spanish, effective 07/29/19.

15.6 Retirements:

Reisinger, Karen – RMS Science, effective 9/1/19.

16. *Unfinished Business of Preceding Meeting Only*

17. *Other Unfinished, New, and Miscellaneous Business*

18. *Executive Session*

19. *Adjournment*

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #9.1

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____
as Principal, Waterbury Arts Magnet School, effective immediately.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #9.2

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____
as Principal, Wallace Middle School, effective immediately.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #9.3

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____
as House Principal, West Side Middle School, effective immediately.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #10.1

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends approval of a College Facility Request/Reservation Agreement with Naugatuck Valley Community College, at no cost, for the use of a room on campus for the Transition Learning Center Program for students with disabilities.

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #10.2

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends approval of a Student Intern Affiliation Agreement with Southern Connecticut State University, for a period of three years and at no cost, to provide speech-language pathology student internships.

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.3

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve to apply for the Connecticut State Department of Education State Afterschool Grant Program Grant for Wallace and West Side Middle Schools.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.4

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve to apply for the Connecticut State Department of Education State Afterschool Grant Program Grant for Duggan/Tinker Schools at Chase Park House and Hopeville School.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.5

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve to apply for the Connecticut State Department of Education State Afterschool Grant Program Grant for Kingsbury and Wilson Schools.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.6

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve to apply for the Connecticut State Department of Education Primary Mental Health Program Grant for Duggan, Sprague, and Wendell Cross Schools.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.7

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve a License Agreement with Uncommon Schools to provide Teach Like a Champion On-line Training Sessions.

Approved:

Catherine N. Awwad

LICENSE AGREEMENT

This License Agreement ("Agreement") is made and entered into as of _____, 2019 between:

Uncommon Schools ("Licensor")	<u>Waterbury Public Schools</u> ("Licensee") (name of School or School System to be licensed)
A not-for-profit corporation incorporated in New Jersey	a not-for-profit corporation incorporated in <u>Connecticut</u>
And having its principal place of business at: business at:	and having its principal place of business at:
Uncommon Schools c/o RHF 826 Broadway, 9 th Floor New York, NY 10003	<u>236 Grand Street</u> <u>Waterbury, CT 06702</u> (address of School or School System)

WHEREAS, Licensor has developed training programs for schools and other organizations concerning Uncommon Schools, Inc. Taxonomy of Effective Teaching Practices ("Training Programs"), and in conjunction therewith has developed Plug and Play materials in various media used in its Training Programs ("Licensed Materials");

WHEREAS, Licensee desires to obtain the right to access and use the Licensed Materials for the purposes of the Training Program under the terms and conditions hereof, and Licensor desires to grant to Licensee said rights.

NOW, THEREFORE, in consideration of payment by Licensee of the fee for Licensee's participation in the Training Program, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **LICENSE.** Licensor grants, and Licensee hereby accepts, a non-exclusive, non-transferable right and license ("License") to access and use the Licensed Materials, subject to the terms and conditions hereof, for the purpose of the Training Program on the date and at the location provided below.

2. **SCOPE.** The License is a limited right to use the Licensed Materials solely for purposes of Licensee's participation in the Training Program and implementing the training for the benefit of Licensee and its programs. Licensee agrees to maintain, use, and distribute the Licensed Materials and implement all training according to the Usage Restrictions contained in **Schedule A/B**. The License permits Licensee to make copies for

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6. **CONFIDENTIALITY.** Licensee acknowledges that the Licensed Materials include the confidential and trade secret information of Licensor, and agrees to take reasonable steps to maintain the confidentiality of the Licensed Materials. Licensee will not use the Licensed Materials other than for the purpose set forth herein, and will not copy the Licensed Materials or disclose or provide the Licensed Materials or access to them to any other person or entity apart from Licensee's employees who have been advised of and agreed to maintain the confidentiality of the Licensed Materials. Licensee shall collect any copies in the possession or control of any Licensee employee who resigns or is terminated from employment by Licensee. Licensee shall return all copies of the Licensed Materials to Licensor upon expiration or termination of this Agreement, or upon Licensor's request. These confidentiality obligations shall survive termination of the Agreement. The obligations of confidentiality described herein shall not apply to any part of the Licensed Materials that is or becomes generally known, through no fault of Licensee or its employees.

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8. **PAYMENT.** Unless other payment arrangements are made, i.e. via credit card, Licensor shall send Licensee an invoice for the Licensed Materials. Licensee shall pay the invoice within thirty (30) days from the date on the invoice ("Due Date"). Payment not received on the Due Date shall be considered late and shall accrue interest at the highest rate permitted by law. Payment not received within sixty (60) days from the Due Date constitutes a material breach of this Agreement justifying termination by Licensor; provided, that Licensee's payment obligation shall survive termination of the Agreement.

9. **TERM AND TERMINATION.** The term of this License shall commence on the date set forth above and shall continue from the date of this Agreement unless terminated by Licensor or as otherwise agreed to in writing between Licensor and Licensee.

9.1. **Breach of Agreement.** Licensor may terminate this License upon notice to Licensee if Licensee is in breach of any of the terms and conditions of this License Agreement, including without limitation the Usage Restrictions in Schedule A. The termination shall be effective thirty (30) days after the giving of said notice unless Licensee, within said period, cures the breach to the satisfaction of Licensor. Licensor and Licensee both shall have the right to terminate this Agreement without cause. The termination without cause shall be effective thirty (30) days after giving said notice.

9.2. **Effect of Termination.** Upon the termination of the License, Licensee shall deliver to Licensor immediately, at Licensee's expense, any and all originals or copies of the Licensed Materials, in all media, and Licensee thereafter shall not use, modify, or otherwise deal in or with all or any portion of the Licensed Materials. For the avoidance of doubt, upon termination of the License all permissions to use the Licensed Materials granted herein are immediately revoked.

10. **DISCLAIMERS.** The Licensed Materials are provided hereunder AS-IS. Licensor disclaims all representations, warranties and covenants concerning the Licensed Materials, including without limitation any warranty of merchantability, fitness for a particular purpose or non-infringement, or against any harm to the property or equipment of Licensee. Licensee acknowledges that the Licensed Materials are continually updated and may not be complete or accurate, and Licensor makes no warranty or guaranty of, and shall have no responsibility for, any outcome that may result from use of the Licensed Materials.

11. **REMEDIES.** If Licensee violates or threatens to violate the terms and conditions of this License, then Licensor shall have, in addition to any other remedies available to it as a matter of law, the right to obtain an injunction against Licensee and any other party against such actions. Licensor hereby acknowledges that other remedies are

inadequate to fully redress Licensor for its injury resulting from such violations. In the event of a dispute between parties, only Licensor will be allowed fees, if it prevails in the dispute.

12. **INDEMNIFICATION.** Licensee shall indemnify, defend and hold harmless Licensor, its affiliates and its and their officers, directors, employees and agents from and against all liabilities, damages, costs or expenses (including reasonable attorney's fees) payable or paid by Licensor to third parties as a result of (i) any breach or alleged breach of any of Licensee's obligations contained herein, or (ii) any claim relating to or arising from any outcome for any teaching, instruction or use of the Licensed Materials. Licensor shall promptly notify Licensee of any such claim or proceeding and shall not settle any such claim or proceeding without Licensee's prior written consent. Licensee shall not be relieved of its indemnity obligations if Licensor fails to provide prompt notice of the claim, unless Licensee is materially prejudiced thereby. Licensee shall provide the defense for such claim at Licensee's expense; provided, that Licensor shall have the right at its expense to participate in the defense with counsel of its choice, and shall have the right to assume control and conduct the defense at Licensee's expense if Licensee's defense is not adequate to protect Licensor.

13. **ENTIRE AGREEMENT AND MODIFICATIONS.** This Agreement, together with Schedule A, contains the entire understanding of the parties relating to the subject matter hereof and replaces any prior agreements or understandings unless specifically incorporated herein. No modification of this License Agreement shall be valid unless in writing signed by the parties hereto.

14. **SEVERABILITY.** If a court of competent jurisdiction determines any provision herein to be unenforceable as written, then such court shall be empowered to reform such provision in such a manner so that it is enforceable to the fullest extent permitted by law and to grant any other relief, at law or in equity, as may be reasonably necessary to protect an aggrieved party. If any provision, section, or subsection of this Agreement is adjudged by any court to be void or unenforceable in whole or in part (and the provision cannot otherwise be reformed), such adjudication shall not affect the validity of the remainder of the Agreement, including any other provision, section, or subsection.

15. **GOVERNING LAW.** This Agreement shall be governed by, construed and enforced under, and subject to, the laws of the State of New York, without giving effect to choice of law principles. Any dispute arising from the subject matter hereof shall be brought only in the state or federal courts located within the Southern District of New York, and both parties consent to the personal jurisdiction of such courts.

CONTINUED ON NEXT PAGE

IN WITNESS WHEREOF, the parties by their duly authorized officers hereto intending to be bound have executed this License Agreement as of the date and year first above written.

LICENSOR: Uncommon Schools

LICENSEE (name of School or School System
to be licensed):

By: _____

By: Mayor Neil M. O'Leary
(print your name)

Name: _____

Name: _____
(your signature)

Title: _____

Title: Mayor
(your title)

Name of Plug and Play(s): -

Please see Attachment A

Name and email address of recipient (the files will be sent electronically to this person):

Please see Attachment B

Fee for license per school: \$375.00 each per school for license for all plug and plays except Systems and Routines which is \$450;

Discounted fee for districts and networks with more than 20 schools, inquire at tlac@uncomonschools.org.

Select Schedule A or Schedule B, depending on whether Licensee is a School or a School System.

If Licensee is a School System: Attach Schedule B with a list of all schools in the School System that will be covered by the license and the address and principal's name for each school.

Schedule A: Usage Restrictions (School)

1. Subject to the terms and conditions of the License, Licensee is authorized to:
 - a. Provide training solely within the School based in whole or part on the Licensed Materials ("Training") to teachers, educators, and professional staff employed by and working within the School identified above at the time of the Training ("School Employees"); and
 - b. Make copies of the Licensed Materials necessary to provide copies to School Employees for the purposes of any Training.
2. Under no circumstances shall Licensee:
 - a. Use the Licensed Materials or any part thereof to provide Training to any individual or entity other than School Employees;
 - b. Distribute the Licensed Materials or any part thereof to any individual or entity other than School Employees;
 - c. Accept or solicit any monetary compensation for or profit from providing the Licensed Materials or providing any Training based in whole or part thereon;
 - d. Remove or obscure any copyright, trademark or confidentiality notice from any copy of the Licensed Materials; or
 - e. Assert or represent to any third party or School Employees that it has any ownership rights in, or the right to sell, transfer, assign, rent, lease or sub license the Licensed Materials.
3. Prior to providing Training and disclosing the Licensed Materials to School Employees other than the employee named above, Licensee will provide a copy of the Usage Restrictions to:
 - a. All School Employees who receive, view, or will be provided access to the Licensed Materials in whole or part; and
 - b. All School Employees participating in, implementing, or leading any Training incorporating, referencing or utilizing the Licensed Materials.
4. Licensee agrees that it is liable for any breach of the Agreement, including the Usage Restrictions, by Licensee or any School Employee. Licensee further acknowledges that any such breach shall cause irreparable injury to Licensor for which Licensor shall be entitled to the remedies identified in Section 11 of the Agreement.

Schedule B: Usage Restrictions (School System)

1. Subject to the terms and conditions of the License, Licensee may:
 - a. Provide training solely within the schools in the School System based in whole or part on the Licensed Materials ("Training"); and
 - b. Provide training to teachers, educators, and professional staff employed by and working within the schools in the School System at the time of the training ("System Employees");
 - c. Make copies of the Licensed Materials necessary to provide copies to System Employees for the purposes of Training; and
 - d. Post digital copies of the Licensed Materials on the internal network or intranet of the School System or any school within the School System, provided that such network contains access controls restricting access to only System Employees.
2. Under no circumstances shall Licensee:
 - a. Use the Licensed Materials or any part thereof to provide Training to any individual or entity other than System Employees;
 - b. Distribute the Licensed Materials or any part thereof to any individual or entity other than System Employees;
 - c. Accept or solicit any monetary compensation for or profit from providing the Licensed Materials or providing any Training based in whole or part thereon;
 - d. Remove or obscure any copyright, trademark or confidentiality notice from any copy of the Licensed Materials; or
 - e. Assert or represent to any third party or System Employees that it has any ownership rights in, or the right to sell, transfer, assign, rent, lease or sub license the Licensed Materials.
3. Prior to providing Training and disclosing the Licensed Materials to System Employees other than the employee named above, License will provide a copy of **Schedule A** to:
 - a. All System Employees who receive, view, or are given access to the Licensed Materials in whole or part; and
 - b. All System Employees participating in, implementing, or leading any Training incorporating, referencing, or utilizing the Licensed Materials.
4. Licensee agrees that it is liable for any breach of the Agreement, including the Usage Restrictions, by Licensee or any System Employees to whom Licensee has provided Training and/or copies of or access to Licensed Materials. Licensee further acknowledges that any such breach shall cause irreparable injury to Licensor for which Licensor shall be entitled to the remedies identified in Section 11 of the Agreement.

Uncommon Schools: Teach Like a Champion

ATTACHMENT A

Name of Plug and Plays:

1. Strong Start
2. Systems and Routines
3. Turn and Talk
4. Show Call
5. Positive Framing
6. Least Invasive Intervention Plug and Play
7. What to Do Plug and Play
8. Precise Praise
9. Joy Factor
10. Strong Voice – Going Formal
11. Developing and Maximizing Radar
12. Private Individual Correction
13. Art of the Consequence
14. Everybody Writes
15. Plan for Error
16. Art of the Sentence
17. Format Matters
18. Circulate
19. Control the Game
20. Embedding Non-Fiction
21. Close Reading Bursts
22. Explicit Vocabulary
23. Explicit Vocabulary

Uncommon Schools: Teach Like a Champion

ATTACHMENT B

Name and e-mail address of recipient (the files will be sent electronically to this person):

NAME OF SCHOOL	ADDRESS	PRINCIPAL'S NAME	PRINCIPAL'S E-MAIL ADDRESS
Bucks Hill	330 Bucks Hill Road	Delia Bello-Davilla	dbellodavila@waterbury.k12.ct.us
Driggs	77 Woodlawn Terrace	Michael Theriault	mtheriault@waterbury.k12.ct.us
Gilmartin	94 Springlake Road	Jennifer Dwyer	jdwyer@waterbury.k12.ct.us
Hopeville	2 Cypress Street	Debra Ponte	dponte@waterbury.k12.ct.us
Sprague	1443 Thomaston Avenue	Diane Bakewell	dbakewell@waterbury.k12.ct.us
Walsh	55 Dikeman Street	Ellen Paolino	epaolino@waterbury.k12.ct.us
Washington	685 Baldwin Street	Lori Eldridge	leldridge@waterbury.k12.ct.us
Wilson	235 Birch Street	Jennifer Rosser	jrosser@waterbury.k12.ct.us

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.8

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve a Professional Services Agreement with The National Center on Education and the Economy to provide professional development services.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.9

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve a Letter of Agreement with Waterbury Symphony Orchestra, Inc.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.10

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve an agreement with Ambassador Wheelchair Services, Inc., for the period of September 1, 2019 through August 31, 2022, to provide transportation services for medically fragile students and/or students with disabilities and/or McKinney-Vento eligible students.

Approved:

Catherine N. Awwad

AGREEMENT
RFP No. 6429
for
Transportation Services for Medically Fragile Students and/or Students with
Disabilities and/or McKinney-Vento Eligible Students
for Waterbury Public Schools
between
The City of Waterbury, Connecticut
and
Ambassador Wheelchair Services, Inc.

THIS AGREEMENT, effective on the date signed by the Mayor, is by and between the City of Waterbury, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and Ambassador Wheelchair Services, Inc., located at 5 Glastonbury Avenue, Rocky Hill, CT 06067, a State of Connecticut duly registered domestic corporation (the "Contractor").

WHEREAS, the Contractor submitted a proposal to the City responding to **Request for Proposal #6429 ("RFP #6429")** for Transportation Services for Medically Fragile Students and/or Students with Disabilities and/or McKinney-Vento Eligible Students for the Waterbury Public Schools; and

WHEREAS, the City selected the Contractor to perform services regarding **RFP No. 6429**; and

WHEREAS, the City desires to obtain the Contractor's services pursuant to the terms, conditions and provisions set forth in this agreement (the "Project").

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. Scope of Services. The Contractor shall furnish all of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. necessary to complete the Project as specified in this agreement (also referred to herein as "Contract") and such shall be completed in a satisfactory manner, as reasonably determined by the City. All labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. shall comply with any and all applicable Local, State and Federal laws, statutes, ordinances and regulations and with generally accepted professional standards. The Contractor shall make such revisions or modifications to its work, at its own cost and expense, as the City may require in order to be deemed complete.

1.1. The Project consists of roundtrip transportation services and the furnishing of equipment, training and personnel specific to perform the required transportation of medically fragile and/or students disabled students and students eligible under the McKinney-Vento Homeless Assistance Act of 1987 within the boundaries of the City of

Waterbury, out of district to Waterbury and from Waterbury to locations out of district, daily on all school calendar days, including any extended day or year schedule, as detailed and described in **Attachment A** and are hereby made material provisions of this Contract. **Attachment A** shall consist of the following, which are attached hereto, are acknowledged by the Contractor as having been received, or are otherwise hereby incorporated by reference as noted below, and all are made a part hereof:

- i. City of Waterbury RFP #6429 (incorporated by reference)
- ii. Contractor's response to RFP #6429 (incorporated by reference)
- iii. Addenda #1 to RFP # 6429 July 9, 2019 (incorporated by reference)
- iv. Contractor's Cost Proposal Sheet revised 7.26.19 (attached hereto)
- v. Scope of Services (attached hereto)
- vi. Any and all amendment(s) and Change Orders, issued by the City after execution of Contract (incorporated by reference)
- vii. Certificates of Insurance (incorporated by reference)
- viii. All applicable Federal, State and local statutes, regulations charter and ordinances (incorporated by reference)
- ix. All licenses (incorporated by reference)

1.2. The entirety of **Attachment A** plus this executed instrument are together deemed the Contract Documents (hereinafter collectively referred to as "Contract Documents"). The City's record copy of the Contract Documents shall control and shall be effective and binding on the Contractor. In the event that any provision in the Contract Documents conflict with any other provision therein, the provision in the component part of the Contract Document first enumerated below shall govern over any other component part which follows it numerically:

- i. This Contract
- ii. RFP #6429
- iii. Scope of Services

2. Contractor Representations Regarding Qualification and Accreditation. The Contractor represents that, to the extent required by law, its employees are licensed to perform the scope of work set forth in this Contract. The Contractor further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Contract, including any supplementary work and the City relies upon these.

2.1. Representations regarding Personnel. The Contractor represents that it has, or will secure at its own expense, all personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved by the City in writing. As set forth above, all the services required hereunder shall be performed by the Contractor under its supervision

and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

2.2. Representations regarding Qualifications. The Contractor hereby represents that, to the extent required by Federal, State and Local statutes, regulations, codes, ordinances, and policies, that the Contractor and/or its employees be licensed, certified, registered, or otherwise qualified, the Contractor and all employees providing services under this Contract, are in full compliance with those statutes, regulations and ordinances. Upon City request, the Contractor shall provide to the City a copy of the Contractor's licenses, certifications, registrations, etc.

3. Responsibilities of the Contractor. All data, information, etc. given by the City to the Contractor and/or created by the Contractor shall be treated by the Contractor as proprietary to the City and confidential unless the City agrees in writing to the contrary and shall be used solely for the purposes of providing services under this Contract. The Contractor agrees to forever hold in confidence all files, records, documents and other information which may come into the Contractor's possession during the term of this Contract, except where a disclosure is expressly stated as a requirement of this Contract. Notwithstanding the foregoing, where a Contractor disclosure is required to comply with statute, regulation, or court order, the Contractor shall provide prior advance written notice to the City of the need for such disclosure. The Contractor agrees to properly implement the services required in the manner herein provided.

3.1. Use of City Property. To the extent the Contractor is required to be on City property to render its services hereunder, the Contractor shall have access to such areas of City property as the City and the Contractor agree are necessary for the performance of the Contractor's services under this Contract (the "Site" or the "Premises") and at such times as the City and the Contractor may mutually agree. Contractor shall perform all work in full compliance with Local, State and Federal health and safety regulations. All work hereunder shall be performed in a safe manner. Contractor shall immediately correct any dangerous condition caused by or resulting from its work. If it fails to correct, or to act diligently to correct, any condition which City reasonably believes to be a hazard to persons or property, then immediately upon oral or written notice to any supervisory or similar personnel of Contractor, City may, but shall not be required to, correct same at Contractor's expense. City shall confirm in writing any oral notice given within five (5) business days thereafter.

3.2. Working Hours. To the extent the Contractor is required to be on City property to render its services hereunder, the Contractor shall coordinate its schedule so that work on the Premises is performed during those hours the City sets forth in a written notice to the Contractor, unless written permission is obtained from the City to work during other times. This condition shall not excuse Contractor from timely performance under the Contract. The work schedule must be agreed upon by the City and the Contractor.

3.3. Cleaning Up. To the extent the Contractor is required to be on City property to render its services hereunder, the Contractor shall at all times keep the Premises free from

accumulation of waste materials or rubbish caused by Contractor, its employees or subcontractors, and at the completion of the work shall remove all rubbish from and about the Project and all tools, scaffolding and surplus materials and shall leave the Premises "broom clean" or its equivalent, unless more exactly specified. In case of dispute, the City may remove the rubbish and charge the cost to the Contractor.

3.4. Publicity. Contractor agrees not to deliberately disclose the fact that the City has entered into or terminated this Contract or disclose any of the terms of the Contract or use the City's name in connection with any publicity, unless the City gives prior written consent to such use of the City's name in each instance.

3.5. Standard of Performance. All workmanship, services, materials or equipment, either at the Premises or intended for it, shall conform in all respects with the requirements of all this Contract, and shall be the best obtainable from the crafts and trades. In all cases, the services, materials, equipment, reports, plans, specifications, deliverables, workmanship, etc. shall be equal to or better than the grade specified, and the best of their kind that is obtainable for the purpose for which they are intended. The standard of care and skill for all services performed by the Contractor shall be that standard of care and skill ordinarily used by other members of the Contractor's profession practicing under the same or similar conditions at the same time and in the same locality. The Contractor's services rendered hereunder shall be rendered completely and by qualified personnel in accordance with standard industry practice.

3.6. Contractor's Employees and Criminal Background Checks.

3.6.1 The Contractor shall at all times enforce strict discipline and good order among its employees, and shall not employ any unfit person or anyone not skilled in the work assigned.

3.6.2. . The Contractor acknowledges and agrees that it is and shall be responsible for following the required background check procedures as set forth in the Connecticut General Statutes for any employee who would be in a position involving direct contact with students. Contractor further represents that all such employees have submitted to a check of the Department of Children and Families Abuse and Neglect Registry ("DCF Registry"); have stated whether they have ever been convicted of a crime or have any charges pending against them; and have undergone a comprehensive state and national criminal history review check. Contractor represents and warrants that each such employee has no history of any violations of the laws of the State of Connecticut pertaining to public health, have not been convicted of a crime, are not listed on the DCF Registry, and have no criminal investigations pending.

3.7. Due Diligence Obligation. The Contractor acknowledges its responsibilities to examine and to be thoroughly familiar with the City's proposal document, including, but not limited to the specifications, and any addenda thereto. The Contractor hereby warrants

and represents that prior to the submission of its proposal during the proposal process it reviewed or was afforded opportunity, by the City, to review all physical items, facilities, services or functions essential to the satisfactory performance of the services required ("Due Diligence") and thereby certifies that all such items facilities, services or functions are included in this Contract and thereby warrants that:

3.7.1 it conducted or had opportunity to conduct all Due Diligence prior to the submission of its proposal and, accordingly, any additional costs, services or products resulting from the failure of the Contractor to complete Due Diligence prior to submission of its proposal shall be borne by the Contractor. Furthermore the Contractor had the opportunity during the proposal process to ask questions it saw fit and to review the responses from the City;

3.7.2 its failure or omission to make investigation and verification of data shall, in no way, be cause for future claim of ignorance of such data or conditions nor shall such failure to investigate and verify be the basis for any claim whatsoever, monetary or otherwise;

3.7.3 it is solely responsible for resolving any issues resulting from the failure to conduct Due Diligence and shall assume any costs that may result during the implementation of the Project, including, but not limited to, adherence to specifications and pricing for the Project.

3.7.4 it was responsible for specifying any changes and disclosing any new costs prior to the submittal of its proposal. Thus, in the event any changes or costs are disclosed by the Contractor, or otherwise required, during the performance of its services, the sole responsibility for any modification, delay and cost of such changes shall reside with the Contractor.

3.7.5 has familiarized itself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and Local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work;

3.7.6 has given the City written notice of any conflict, error or discrepancy that the Contractor has discovered in the Proposal Documents; and

3.7.7 agrees that the Proposal Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.

3.8. Reporting Requirement. The Contractor shall deliver periodic, accident reports as required to the City's Using Agency setting forth (i) the issue date of the report, (ii) the time period covered by the report, (iii) a brief description of the work and services completed by the Contractor and/or delivered by the Contractor during the time period

covered by the report, (iv) expressed as a percentage of the total work and services required under this Contract, the percentage of the total work represented by the work and services described in subsection iii above, (v) expressed as a percentage of this Contract's Section 6 total compensation, the percentage of the total compensation represented by the work and services described in subsection iii above, (vi) the Contractor's declaration as to whether the entirety of the Contractor's work and services required in this Contract will be, or will not be, completed within the Contract's Section 6 total compensation amount, and (vii) any and all additional useful and/or relevant information. Each report shall be signed by proper signatory or bus personnel.

NOTE: the Contractor's failure to deliver any report required herein shall be deemed a material breach of this Contract, the City hereby reserving the right to exercise all available legal remedy(ies) to address said breach.

3.9. Confidentiality/FERPA The Contractor shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and State Department of Education, as well as any policies, ordinances, rules and regulations established by the City of Waterbury regarding confidentiality of student records, files, PPTs, IEPs, etc. The Contractor shall further ensure that the all social work interns shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and State Department of Education, as well as any policies, ordinances, rules and regulations established by the City of Waterbury regarding confidentiality of student records, files, PPTs, IEPs, etc.

3.9.1 Any and all materials contained in a City of Waterbury students' file that are entrusted to the Contractor or gathered by the Contractor in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by the Contractor shall be used solely for the purposes of providing services under this agreement.

3.9.2 The Contractor acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. §99). The Contractor shall comply with the requirements of said statute and regulations, and agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, the Contractor or Sub-contractor has no authority to make disclosures of any information from education records.

4. **Responsibilities of the City.** Upon the City's receipt of Contractor's written request, the City will provide the Contractor with all documents, data and other materials the City agrees are necessary and appropriate to the service to be performed by the Contractor hereunder and the City will endeavor to secure, where feasible and where the City agrees it is necessary and appropriate, materials or information from other sources requested by the Contractor for the purpose of carrying out the services under this Contract.

5. **Contract Time.** The Contractor shall commence all work and services required under this Contract on September 1, 2019 and shall complete all work and services required under this Contract on August 31, 2022. ("Contract Time").

5.1. Time is and shall be of the essence for all Project milestones and completion dates for the Project. The Contractor further agrees that the Work shall be prosecuted regularly, diligently and uninterruptedly and at such rate of progress as will insure full completion thereof within the Contract Time stated above. It is expressly understood and agreed, by and between the Contractor and City, that the Contract Time is reasonable for the completion of the Work. The Contractor shall be subject to City imposed fines and/or penalties in the event the Contractor breaches the foregoing dates.

6. **Compensation.** The City shall compensate the Contractor for satisfactory provision of all of the goods and services set forth in this Contract as follows in this Section 6.

6.1. **Fee Schedule.** The fee payable to the Contractor shall not exceed **ONE MILLION EIGHT HUNDRED FIFTY-FOUR THOUSAND FIVE HUNDRED FORTY DOLLARS and 00/100 CENTS (\$1,854,540.00)** and shall be in accordance with Contractor's revised proposal, dated July 26, 2019 as more particularly set forth below and in Attachment A:

i. **School Year September 1, 2019 - August 31, 2020:** fee payable to the Contractor shall be in an amount not to exceed **SIX HUNDRED THOUSAND DOLLARS and 00/100 CENTS (\$600,000.00)** as set forth below:

- a. In-District Pricing/Per Vehicle
 - 1. Invalid Coach or Wheelchair Van, One Way \$50.00
 - 2. Medical Livery, One Way \$29.00
 - 3. Invalid Coach or Wheelchair Van, Round Trip \$100.00
 - 4. Medical Livery, Round Trip \$58.00
 - 5. Per McKinney-Vento, One Way \$29.00
 - 6. Per McKinney-Vento, Round Trip \$58.00
- b. Out of District Pricing/Per Vehicle
 - 1. Invalid Coach or Wheelchair Van, One Way \$80.00
 - 2. Medical Livery, One Way \$92.00
 - 3. Invalid Coach or Wheelchair Van, Round Trip \$160.00

4. Medical Livery, Round Trip	\$183.00
5. Per McKinney-Vento, One Way	\$92.00
6. Per McKinney-Vento, Round Trip	\$183.00

- ii. **School Year September 1, 2020 - August 31, 2021:** fee payable to the Contractor shall be in an amount not to exceed **SIX HUNDRED EIGHTEEN THOUSAND DOLLARS and 00/100 CENTS (\$618,000.00)** as set forth below:

a.	In-District Pricing/Per Vehicle	
	1. Invalid Coach or Wheelchair Van, One Way	\$52.50
	2. Medical Livery, One Way	\$30.00
	3. Invalid Coach or Wheelchair Van, Round Trip	\$105.00
	4. Medical Livery, Round Trip	\$60.00
	5. Per McKinney-Vento, One Way	\$30.00
	6. Per McKinney-Vento, Round Trip	\$60.00
b.	Out of District Pricing	
	1. Invalid Coach or Wheelchair Van, One Way	\$85.00
	2. Medical Livery, One Way	\$93.50
	3. Invalid Coach or Wheelchair Van, Round Trip	\$170.00
	4. Medical Livery, Round Trip	\$187.00
	5. Per McKinney-Vento, One Way	\$93.50
	6. Per McKinney-Vento, Round Trip	\$187.00

- iii. **School Year September 1, 2021- August 31, 2022:** fee payable to the Contractor shall be in an amount not to exceed **SIX HUNDRED THIRTY-SIX THOUSAND FIVE HUNDRED FORTY DOLLARS and 00/100 CENTS (\$636,540.00)** as set forth below:

a.	In-District Pricing/Per Vehicle	
	1. Invalid Coach or Wheelchair Van, One Way	\$52.50
	2. Medical Livery, One Way	\$30.00
	3. Invalid Coach or Wheelchair Van, Round Trip	\$105.00
	4. Medical Livery, Round Trip	\$60.00
b.	Out of District Pricing /Per Vehicle	
	1. Invalid Coach or Wheelchair Van, One Way	\$85.00
	2. Medical Livery, One Way	\$93.50
	3. Invalid Coach or Wheelchair Van, Round Trip	\$170.00
	4. Medical Livery, Round Trip	\$187.00
	5. Per McKinney-Vento, One Way	\$93.50
	6. Per McKinney-Vento, Round Trip	\$187.00

6.2. Limitation of Payment. Compensation payable to the Contractor is limited to those fees set forth in Section 6.1 above. Such compensation shall be paid by the City upon review and approval of the Contractor's invoices for payment and review of the work, services, deliverables, etc. required in this Contract and review as may be further required by the Charter and Ordinances of the City. Contractor's invoices shall describe the work, services, reports, plans, specifications, deliverables, etc. rendered and the compensation sought therefore in a form and with detail and clarity acceptable to the City.

6.2.1 The Contractor and its affiliates are hereby provided with notice that the City reserves the right, in the City's sole discretion, to offset, withhold, or otherwise reduce City payment(s) to the Contractor in an amount equaling the sum or sums of money the Contractor and/or its affiliates is/are, or becomes delinquent or in arrears on, regarding the Contractor's and/or its affiliate's real and personal tax obligations to the City.

6.3. Review of Work. The Contractor shall permit the City to review, at any time, all work performed under the terms of this Contract at any stage of the work. The Contractor shall maintain or cause to be maintained all records, books or other documents relative to charges, costs, expenses, fees, alleged breaches of the Contract, settlement of claims or any other matter pertaining to the Contractor's demand for payment. The City shall not certify fees for payment to the Contractor until the City has determines that the Contractor has completed the work in accordance with the requirements of this Contract.

6.4. Proposal Costs. All costs of the Contractor in preparing its proposal for **RFP No. 6429** hall be solely borne by the Contractor and are not included in the compensation to be paid by the City to the Contractor under this Contract or any other Contract.

6.5. Payment for Services, Materials, Employees. The Contractor shall be fully and solely responsible for the suitability, and compliance with the Contract, of all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. furnished to the City under this Contract. The Contractor shall promptly pay all employees as their pay falls due, shall pay promptly as they fall due all bills for labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc., going into the work, and all bills for insurance, bonds, Worker's Compensation coverage, Federal and State Unemployment Compensation, and Social Security charges applicable to this Project. Before final payment is made, the Contractor shall furnish a legal statement to the City that all payments required under this subparagraph have been made.

6.6. Liens. Neither the final payment nor any part of the retained percentage, if any, shall become due until the Contractor, if requested by the City, shall deliver to the City a complete release of all liens arising out of this Contract, or receipts in full in lieu thereof, and, if required, in either case, an affidavit that so far as the Contractor has knowledge or information, the releases and receipts include all the labor and material for which a lien

could be filed; but the Contractor may, if any subcontractor refuses to furnish a release or receipt in full, furnish a bond satisfactory to the City, to indemnify it against any lien. If any lien remains unsatisfied after all payments are made, the Contractor shall refund to the City all moneys that the City may be compelled to pay in discharging such a lien, including all costs and a reasonable attorney's fee.

7. **Passing of Title and Risk of Loss.** Title to each item of equipment, material, reports, plans, specifications, supplies, services, etc. required to be delivered to the City hereunder shall pass to City upon City payment to the Contractor for that item. Contractor and its insurer shall assume the risk of loss or damage up to and including the date title passes, except that City shall be responsible for loss or damage caused by City's negligence.

8. **Indemnification.**

8.1. The Contractor shall indemnify, defend, and hold harmless the City, City's Boards, and Board of Education, commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, design, drawings, deliverables, incidentals, etc. provided that any such claims, suits, damages, losses, judgments, costs or expenses (i) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting there from, (ii) are alleged to be caused in whole or in part by any willful, intentional, negligent, or reckless act or omission of the Contractor, its employees, any subcontractor or contractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder; (iii) enforcement action or any claim for breach of the Contractor duties hereunder or (iv) claim for intangible loss(es) including but not limited to business losses, lost profits or revenue, regardless of whether or not it is caused in part by a party indemnified hereunder.

8.2. In any and all claims against the City or any of its boards, agents, employees or officers by the Contractor or any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 8.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

8.3. The Contractor understands and agrees that any insurance required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this Contract.

9. Contractor's Insurance.

9.1. The Contractor shall not commence work under this Contract until all insurance required under this Section 9 has been obtained by the Contractor and such insurance has been approved by the City. The Contractor shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

9.2. At no additional cost to the City, the Contractor shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Contractor's obligation under this Contract, whether such obligations are the Contractor's or subcontractor or person or entity directly or indirectly employed by said Contractor or subcontractor, or by any person or entity for whose acts said Contractor or subcontractor may be liable.

9.3. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

9.4. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Contractor:

9.4.1 General Liability Insurance: \$1,000,000.00 per occurrence,
\$2,000,000.00 aggregate and **\$2,000,000.00** Products and completed operations
aggregate

Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

9.4.2 Automobile Liability Insurance: \$1,000,000.00 combined single limit
(CSL) Any auto, All Owned and Hired Autos

Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including hired & non-owned autos..

9.4.3 Workers' Compensation: Statutory Limits within the State of Connecticut: Employers' Liability:

EL Each Accident **\$500,000.00**
EL Disease Each Employee **\$500,000.00**
EL Disease Policy Limit **\$500,000.00**

Contractor shall comply with all State of Connecticut statutes as it relates to workers' compensation.

9.4.4 Excess/Umbrella Liability Insurance: Excess or Umbrella insurance coverage that follows form or sits over General Liability, Automobile Liability and Workers Compensation insurances. **\$3,000,000.00** Each Occurrence and **\$3,000,000.00** Aggregate.

9.4.5 Professional Liability Insurance: **\$1,000,000.00** each claim.
\$1,000,000.00 aggregate limit
Professional liability (also known as, errors and omissions) insurance providing coverage to the Contractor.

9.4.6 Abuse/Molestation Liability Insurance: **\$1,000,000** per Occurrence/Claim, **\$1,000,000.00** Aggregate.

9.5. Failure to Maintain Insurance: In the event the Contractor fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Contractor's invoices for the cost of said insurance.

9.6. Cancellation: The City of Waterbury shall receive written notice of cancellation from the Contractor at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

9.7. Certificates of Insurance: The Contractor's General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City and Board of Education as additional insured and provide a waiver of subrogation on all lines of coverage except Workers Compensation and Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under the Contractor's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time the Contractor executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and Board of Education are listed as additional insured on all lines of coverage except Workers Compensation and Professional Liability and include a**

waiver of subrogation and be written on an Occurrence basis". The City's request for proposal number must be shown on the certificate of insurance. The Contractor must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

9.8. No later than thirty (30) calendar days after Contractor receipt, the Contractor shall deliver to the City a copy of the Contractor's insurance policies, endorsements, and riders.

10. Conformance with Federal, State and Other Jurisdictional Requirements. By executing this Contract, the Contractor represents and warrants that, at all pertinent and relevant times to the Contract, it has been, is and will continue to be in full compliance with all applicable statutes, acts, ordinances, guidelines, resolutions, orders, judgments, decrees, injunctions, rules, and regulations of all government authorities applicable to performance by the Contractor of services hereunder, including those having jurisdiction over its registration and licensing to perform services hereunder; including, but not limited to, the following: *Equal Employment Opportunity Act*; *Copeland Anti-Kickback Act*, as supplemented in the Department of Labor Regulations (29 CFR Part 3); *Davis-Bacon Act* as supplemented by Department of Labor Regulations (29 CFR Part 5); Section 103 and 107 of the Contract Work Hours and Safety Standards Act, as supplemented by the Department of Labor Regulations (29 CFR Part 5); the *Housing and Community Development Act of 1974*, as amended; Title 31 and Section 12-430(7) of the State of Connecticut General Statutes. All applicable sections of the City Charter and Code of Ordinances are incorporated by reference and made a part hereof.

10.1. Permits, Laws, and Regulations. Permits and licenses necessary for the delivery and completion of the Contractor's work and services shall be secured in advance and paid by the Contractor. The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work and services as specified.

10.2. Taxes-Federal, State and Local. The City is exempt from Federal Excise and Transportation, State and Local Sales and Use Taxes, including without limitation, taxes that would otherwise be imposed upon the Contractor for transactions required or necessitated hereunder between it and its subcontractors, suppliers, etc. The Contractor remains liable, however, for any applicable tax obligations it incurs. Moreover, the Contractor represents that the proposal and pricing contained in this Contract do not include the amount payable for said taxes.

10.3. Labor and Wages. The Contractor and its subcontractors shall conform to the labor laws of the State of Connecticut, and all other laws, ordinances, and legal requirements affecting the work in Connecticut.

10.3.1 The Contractor is aware of the provisions of Title 31, §53 of the Connecticut General Statutes, latest revision (the "Act"), concerning the payment of minimum wages and other payments or contributions established by the State of Connecticut Labor Commissioner for work on public facilities. The provisions of the Act are incorporated by reference and made a part of this Contract. The Act provides that the Connecticut prevailing wage law applies to certain remodeling, refurbishing, alteration, repair and new construction. The wages paid on an hourly basis to any person performing the work of any mechanic, laborer or worker on the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such person to any employee welfare fund, as defined in Conn. Gen. Statute 31-53(i), shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such persons to any such employee welfare fund shall pay to each mechanic, laborer or worker as part of such person's wages the amount of payment or contribution for such person's classification on each pay day.

10.3.2 The Contractor is aware of, and shall comply with, the provisions of both the Federal Davis-Bacon Act and the Federal American Recovery and Reinvestment Act of 2009, the provisions of both acts hereby incorporated by reference and made a part of this Contract. The Federal Davis-Bacon Act provides that Federal wage rate laws apply to certain federally funded contracts. The American Recovery and Reinvestment Act ("ARRA") provides that Federal wage rate laws apply to all ARRA funded contracts regardless of the contract's dollar value.

11. Discriminatory Practices. In performing this Contract, the Contractor shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Contract. Said provisions with subcontractors shall require conformity and compliance with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

11.1. Discrimination Because of Certain Labor Matters. No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the

labor standards applicable hereunder to its employer.

11.2. Equal Opportunity. In its execution of the performance of this Contract, the Contractor shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. The Contractor agrees to comply with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

12. Housing and Urban Development Section 3 Clause. In the event this Contract is funded, in whole or in part, through Housing and Urban Development assistance, 24 C.F.R. §135.38 may apply and the Contractor shall then be required to comply with the following (referred to as the "Section 3 clause"):

12.1. The work to be performed under this Contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. § 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted Projects covered by Section 3, shall, to the greatest extent feasible, be directed to low and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

12.2. The parties to this Contract agree to comply with HUD's regulations in 24 C.F.R. part 135, which implement Section 3. As evidenced by their execution of this Contract, the parties to this Contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

12.3. The Contractor agrees to send to each labor organization or representative of workers with which the Contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the Contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

12.4. The Contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 C.F.R. part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 C.F.R. part 135. The Contractor will not subcontract with any subcontractor where the Contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 C.F.R. part 135.

12.5. The Contractor will certify that any vacant employment positions, including training positions, that are filled (i) after the Contractor is selected but before the Contract is executed, and (ii) with persons other than those to whom the regulations of 24 C.F.R. part 135 require employment opportunities to be directed, were not filled to circumvent the Contractor's obligations under 24 C.F.R. part 135.

12.6. Noncompliance with HUD's regulations in 24 C.F.R. part 135 may result in sanctions, termination of this Contract for default, and debarment or suspension from future HUD assisted contracts.

12.7. With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. § 450e) also applies to the work to be performed under this Contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this Contract that are subject to the provisions of Section 3 and section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

13. Termination.

13.1. Termination of Contract for Cause. If, through any cause, in part or in full, not the fault of the Contractor, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five (5) business days before the effective date of such termination.

13.1.1 In the event of such termination, all finished or unfinished documents, data, studies, reports, specifications, deliverables, etc. prepared by the Contractor under this Contract shall, at the option of the City, become the City's property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed for such.

13.1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor is determined.

13.2. Termination for Convenience of the City. The City may terminate this Contract at any time for the convenience of the City, by a notice in writing from the City to the Contractor. If this Contract is terminated by the City as provided herein, the Contractor

will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contractor covered by this Contract, less payments of compensation previously made.

13.3. Termination for Non-Appropriation or Lack of Funding. The Contractor acknowledges that the City is a municipal corporation and that this Contract is subject to the appropriation of funds by the City sufficient for this Contract for each budget year in which this Contract is in effect. The Contractor therefore agrees that the City shall have the right to terminate this Contract in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this Contract is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.

13.3.1 Effects of Non-Appropriation. If funds to enable the City to effect continued payment under this Contract are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Contract without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to the Contractor.

13.3.2 Effects of Reduced Levels of Funding. If funding is reduced by law, or funds to pay the Contractor for the agreed to level of the products, services and functions to be provided by the Contractor under this Contract are not appropriated, authorized or otherwise made available by law, the City may, upon seven (7) calendar days written notice to the Contractor, reduce the level of the products, services or functions in such manner and for such periods of time as the City may elect. The charges payable under this Contract shall be equitably adjusted to reflect such reduced level of products, services or functions and the parties shall be afforded the rights set forth in this Contract.

13.3.3 No Payment for Lost Profits. In no event shall the City be obligated to pay or otherwise compensate the Contractor for any lost or expected future profits.

13.4. Rights Upon Cancellation of Termination.

13.4.1 Termination for Cause. In the event the City terminates this Contract for cause, the Contractor shall relinquish to the City any applicable interest, title and ownership including, but not limited to, perpetual use of any proprietary rights in and to the documents, data, studies, reports, specifications, deliverables, etc. provided to, in possession of, and properly invoiced and paid for by (except to the extent such invoiced amount is disputed) the City. With regard to third party products, the Contractor shall transfer all licenses to the City which the Contractor is permitted to transfer in accordance with the applicable third party license. The City shall have no financial obligation to compensate the Contractor for such terminated documents, data, studies, reports, specifications, deliverables, etc.

unless payment is otherwise approved by the City prior to such termination. The Contractor shall be liable for costs incurred by the City, including but not limited to reasonable attorney fees and all court awarded fees and costs incurred in terminating this agreement in whole or in part.

13.4.2 Termination for Lack of Funding or Convenience. In the event of termination of this Contract by the City for lack of funding or convenience, the City shall pay the Contractor for all documents, data, studies, reports, specifications, deliverables, etc. (including any holdbacks), installed and delivered to the City as of the Termination Date and the Contractor shall relinquish to the City any applicable interest, title and ownership including, but not limited to perpetual use of any proprietary rights in and to said documents, data, studies, reports, specifications, deliverables, etc. in possession of and paid for by the City (except to the extent any invoiced amount is disputed). The Contractor shall be required to exercise commercially reasonable efforts to mitigate damages. In the event of a termination for Lack of Funding or Convenience the City and the Contractor may negotiate a mutually acceptable payment to the Contractor for reasonable demobilization expenses. Said demobilization expenses, if any, shall be handled in accordance with the provision of this Contract pertaining to Changes in the Work.

13.4.3 Termination by the Contractor. The Contractor may, by written notice to the City, terminate this Contract if the City materially breaches, provided that the Contractor shall give the City thirty (30) calendar days prior written notice and an opportunity to cure by the end of said thirty (30) day period. In the event of such termination, the Contractor will be compensated by the City for work performed prior to such termination date and the Contractor shall deliver to the City all deliverables as otherwise set forth in this Contract.

13.4.4 Assumption of Subcontracts. In the event of termination of this Contract, the City shall have the right to assume, at its option, any and all subcontracts for products, services and functions provided exclusively under this Contract, and may further pursue completion of the work under this Contract by replacement contract or otherwise as the City may in its sole judgment deem expedient.

13.4.5 Delivery of Documents. In the event of termination of this Contract, (i) the Contractor shall promptly deliver to the City, in a manner reasonably specified by the City, all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. and other tangible items furnished by, or owned, leased, or licensed by, the City, and (ii) the City shall pay the Contractor for all services performed and deliverables completed and accepted (pro-rated for deliverables partially completed) prior to the effective date of the termination (except to the extent any invoice amount is disputed).

14. Ownership of Instruments of Professional Services. The City acknowledges the Contractor's documents, data, studies, reports, specifications, deliverables, etc. created and to be created pursuant to this Contract, including electronic files, are Instruments of Professional Services. Nevertheless, the final Instruments of Professional Services, including, but not limited to documents, data, studies, reports, specifications, deliverables, etc. prepared for the City under this Contract shall become the property of the City upon City payment for that Instrument of Professional Services and the City reserves the right to use the Instruments of Professional Services.

15. Force Majeure. Contractor shall not be held responsible for delays nor be subject to liquidated damages when such delays are caused by conditions beyond its control, including without limitation:

15.1. Acts of God, fire, explosion, epidemic, cyclone, flood, war, strikes, revolution, civil commotion, or acts of public enemies.

15.2. Change of law and order, proclamation, regulation, ordinance, or governmental requirement.

Upon cessation of work for reason of force majeure delays, Contractor shall use its best efforts to meet the schedule set forth in Section 5 of this Contract.

16. Subcontracting. The Contractor shall not, without the prior written approval of the City, subcontract, in whole or in part, any of the Contractor's services. Any subcontractor so approved shall be required to secure and maintain insurance coverage equal to or better than that required of the Contractor and shall name the City as an additional insured party and said subcontractors shall deliver to the City a certificate of insurance evidencing such coverages. All subcontractors shall comply with all Federal, State and Local, laws, regulations and ordinances but such requirement shall not relieve the Contractor from its requirement that all work and services provided or required hereunder shall comply with all Federal, State and Local, laws, regulations and ordinances.

16.1. The Contractor shall be as fully responsible to the City for the acts and omissions of the Contractor's subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by the Contractor.

17. Assignability. The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

18. Audit. The City reserves the right to audit the Contractor's books of account in relation to this Contract any time during the period of this Contract or at any time during the twelve month period immediately following the closing or termination of this Contract. In the event the City elects to make such an audit, the Contractor shall immediately make available to the City all records pertaining to this Contract, including, but not limited to, payroll records, bank statements and canceled checks.

19. Risk of Damage and Loss. The Contractor shall be solely responsible for causing the timely repair to and/or replacement of, City property or item(s) intended to become City property hereunder, where the need for repair or replacement was caused by the Contractor, by someone under the care and/or control of the Contractor, by any subcontractor of the Contractor, or by any shipper or delivery service. The Contractor shall be solely responsible for all costs and expenses, including but not limited to shipping, delivery, insurance, etc. associated with the foregoing repair and replacement obligation. Further, the Contractor shall be solely responsible for securing the City's written acceptance of all completed repairs and replacements required hereunder. The City hereby retains sole discretion to determine whether a repair or a replacement is the proper remedy.

20. Interest of Contractor. The Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in the project or any parcel of land therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. The Contractor further covenants that in the performance of this Contract no person having any such interest shall be employed.

21. Entire Agreement. This Contract shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Contract must be in writing and agreed to and executed by the City and the Contractor.

22. Independent Contractor Relationship. The relationship between the City and the Contractor is that of client and independent contractor. No agent, employee, or servant of the Contractor shall be deemed to be an employee, agent or servant of the City. The Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Contract. It is the express intention of the parties hereto, and the Contractor hereby agrees and covenants, that it and any and all third party(ies) and subcontractor(s) retained by the Contractor hereunder is/are not and shall not be deemed an employee of the City of Waterbury, but is/are and shall remain an independent contractor relative to the City and that nothing herein shall be interpreted or construed as creating or establishing the relationship of employer-employee between the City of Waterbury and the Contractor or between the City of Waterbury and any third party(ies) or subcontractor(s). Thus, the Contractor hereby covenants that it, its subcontractor(s) and third party(ies) shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. and that the

Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, representatives, subcontractors and third party(ies).

23. Severability. Whenever possible, each provision of this Contract shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Contract, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Contract shall be enforced as if this Contract was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial or administrative action, then the provision(s) in question as originally set forth in this Contract shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.

24. Survival. Any provisions of this Contract that impose continuing obligations on the parties shall survive the expiration or termination of this Contract for any reason.

25. Contract Change Orders.

25.1. At the sole discretion of the City, a Change Order may be issued solely by the City to modify an existing party obligation set forth in this Contract where the scope of the Change Order is:

25.1.1 within the scope of the original Contract OR is made pursuant to a provision in the original Contract, AND

25.1.2 the Change Order monetary cost is charged solely against those funds encumbered for and at the time the Contract was originally executed by the City, that is those funds set forth in the original Contract as a not to exceed payment amount OR within the original Contract's contingency / allowance / reserve amount (if any is stated therein), AND

25.1.3 the Final Completion Date has not been changed.

25.2. Notwithstanding the foregoing subsection A, a Change Order shall not include:

25.2.1 an upward adjustment to a Contractor's payment claim, or

25.2.2 a payment increase under any escalation clause set forth in the original contract, or any Change Order, or any amendment.

25.3. That the work and/or services contemplated are necessary does not, in itself, permit a Change Order. Should the need for a Change Order arise, the request shall be reviewed, and if agreed to, approved by the City's Using Agency and any City designated

representative(s). To be binding and enforceable, a Change Order shall thereafter be signed by both the Contractor, any City designated representative(s), and a duly authorized representative of the City's Using Agency prior to the Contractor's delivery of the services, etc. contemplated in said Change Order. All Change Orders are governed by the provisions of this Contract. Any contract change NOT fully complying with this Section 25 shall be effectuated solely by an amendment to this Contract complying with Section 38.073 of the City's "Centralized Procurement System" ordinance.

26. Conflicts or Disputes. This Contract represents the full and complete concurrence between the City and the Contractor and governs all disputes between them. In the instance of a conflict or dispute over issues not specifically referenced within the Contract, the following documents shall be used as historical documents. Without regard to the order of precedence, to resolve such conflicts or disputes, the historical documents are (i) the City's aforementioned **RFP # 6429** and (ii) the Contractor's proposal responding to the aforementioned **RFP # 6429**.

26.1. Procedure. This procedure supersedes all statements to the contrary occurring either in proposals or other prior agreements, oral or written, and all other communications between the parties relating to this subject.

26.2. Presumption. This Contract or any section thereof shall not be construed against any party due to the fact that the Contract or any section thereof was drafted by such party.

27. Disputes; Legal Proceedings; Waiver of Trial by Jury and Continued Performance. The Contractor agrees that it waives a trial by jury as to any and all claims, causes of action or disputes arising out of this Contract or services to be provided pursuant to this Contract. Notwithstanding any such claim, dispute or legal action, the Contractor shall continue to perform services under this Contract in a timely manner, unless otherwise directed by the City.

28. Binding Agreement. The City and the Contractor each bind themselves, and their successors, assigns and legal representatives to the other party to this Contract and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.

29. Waiver. Any waiver of the terms and conditions of this Contract by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Contract.

30. Governing Laws. This Contract, its terms and conditions and any claims arising therefrom shall be governed by the laws of the State of Connecticut.

31. Notice. Except as otherwise specifically prohibited in this Contract, whenever under this Contract approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or the Contractor, and delivered in hand or sent by

mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Contractor: Ambassador Wheelchair Services, Inc.
5 Glastonbury Avenue,
Rocky Hill, CT 06067

City: City of Waterbury
Department of Education
236 Grand Street, 1st Floor
Waterbury, CT 06702
Attn: Chief Operating Officer

32. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.

The Person (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the documents, data, studies, reports, specifications, deliverables, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc. whether or not they are expressly stated in this Contract, including but not limited to the following:

32.1. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.

32.2. It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.

32.3. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a

subcontractor, the prime Contractor or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.

32.4. The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

32.5. Upon a showing that a subcontractor made a kickback to the City, a prime Contractor or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

32.6. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection 32.6, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection 32.6 shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.

32.7. The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has (i) delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owed to the City; (ii) filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; (iii) delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and (iv) filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 32.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.

32.8. The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections 32.1-32.7.

32.9. The Contractor is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter

and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.

32.10. The Contractor hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: [click link titled "The City of Waterbury Code of Ordinances *Passed 8/24/2009*". For Chapter 38, click on "Title III: Administration", then click on "Chapter 38: Centralized Procurement System". For Chapter 39, click on "Title III: Administration", then click on "Chapter 39: Ethics and Conflicts Of Interest"]].

32.11. The Contractor is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" and the State of Connecticut Legislature's Special Act No. 01-1.

32.12. Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.

32.13. INTEREST OF CITY OFFICIALS. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains shall have any personal interest, direct or indirect, in this Contract.

32.14. PROHIBITION AGAINST CONTINGENCY FEES. The Contractor hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

32.15. FREEDOM OF INFORMATION ACT NOTICE. Pursuant to State statute, in the event the total compensation payable to the Contractor set forth in Section 6 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all Contractor records and files related to the performance of this Contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

IN WITNESS WHEREOF, the parties hereto execute this Contract on the dates signed below.

WITNESSES:

CITY OF WATERBURY

By: _____
Neil M. O'Leary, Mayor
Duly authorized

Date: _____

WITNESSES:

**AMBASSADOR WHEELCHAIR SERVICES,
INC.**

By: _____
Its _____
Duly authorized

Date: _____

ATTACHMENT E

TRANSPORTATION SERVICES FOR MEDICALLY FRAGILE STUDENTS AND/OR STUDENTS WITH DISABILITIES AND/OR MCKINNEY-VENTO STUDENTS FOR WATERBURY PUBLIC SCHOOLS

COST PROPOSAL SHEET

Item	Description	2019-2020	2020-2021	2021-2022
1	Invalid Coach or Wheelchair Van In District (Indicate which type) 2018 Ford Transit Cost per vehicle Round Trip One Way	\$ 100.00 \$ 50.00	\$ 105.00 \$ 52.50	\$ 105.00 \$ 52.50
1A	Invalid Coach or Wheelchair Van Out of District (Indicate which type) 2018 Ford Transit Cost per vehicle Round Trip One Way	\$ 160.00 \$ 80.00	\$ 170.00 \$ 85.00	\$ 170.00 \$ 85.00
2	Ambulance In District Cost per vehicle Round Trip One Way	\$ No Bid \$ "	\$ No Bid \$ "	\$ No Bid \$ "
2A	Ambulance Out of District Cost per vehicle Round Trip One Way	\$ No Bid \$ "	\$ No Bid \$ "	\$ No Bid \$ "
3	Medical Livery In District Cost per vehicle Round Trip One Way	\$ 58.00 \$ 29.00	\$ 60.00 \$ 30.00	\$ 60.00 \$ 30.00
3A	Medical Livery Out of District Cost per vehicle Round Trip One Way	\$ 183.00 \$ 92.00	\$ 187.00 \$ 93.50	\$ 187.00 \$ 93.50
4	Livery In District per McKinney-Vento Cost per vehicle Round Trip One Way	\$ 58.00 \$ 29.00	\$ 60.00 \$ 30.00	\$ 60.00 \$ 30.00
4A	Livery Out of District per McKinney-Vento Cost per vehicle Round Trip One Way	\$ 183.00 \$ 92.00	\$ 187.00 \$ 93.50	\$ 187.00 \$ 93.50

Sal Marotta Revised
7-26-19

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY & LEGISLATION

Item #10.11

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Policy & Legislation recommends the Waterbury Board of Education approve the revised High School Graduation Exit Criteria Policy (#6146).

Approved:

Ann M. Sweeney

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY & LEGISLATION

Item #10.12

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Policy & Legislation recommends the Waterbury Board of Education approve the new Equity Policy (#0523).

Approved:

Ann M. Sweeney

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING AND SCHOOL FACILITIES

Item #10.13
August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
L. Richard	Career Academy 4 th Floor: Thurs., Sept. 5, 6:00 - 7:00 pm (CNA Pinning Ceremony) Career Academy media ctr.: Thurs., Oct. 24, 8 am – 1 pm (SDE Workshop/Medical Career Education) Career Academy media ctr.: Fri., Oct. 11, 8 am – 2 pm (State HOSA Advisors meeting) Career Academy café: Saturday, March 7, 7:00 am - 5:00 pm (CT. HOSA Leadership Conference) Career Academy café: Thursday, May 7 th 3:00-8:00 pm (Super Sr. dinner)
Gary Huckins	WMS media ctr.: 8/28, 9/10, 11/26, 6:30-8:30 pm (swim program officials meetings)
N. Augelli	Crosby gym: Sept. thru Nov., Tues. & Thurs., 6 - 9 pm (Fall League workout)
M. Bergin	Sprague gym: Wed., Oct. 9, 5:30-7:30 pm (Family Night) Sprague gym: Wed., Nov. 6, 5:30-7:30 pm (Early Childhood Family Night) Rotella café & 3 classrooms: Fri., Oct. 4, 8 am-3 pm (Early Childhood Symposium)
N. Hutchinson	WAMS Café: Wed., Sept. 4 th 4:30-7:30 pm (ice cream social) WAMS lib.: October – June, 1 st Tues. each month 6:30-7:30 pm (PTSO meetings) WAMS Atrium: Fri., Oct. 25, 5:00 - 8:30 pm (middle school Halloween Dance)
P. Leibell	WAMS dance studio: Wed., April 29, 3:00-9:00 pm (spring dance concert) WAMS dance studio: Thurs., May 28, 4:00-9:00 pm (dance presentation)
L. Richard	Career Academy Rm. #426: Sat., Feb. 1 st 8:00 am – 12:00 pm (CT. HOSA state officer Interviews) (snow date: Sat., Feb. 8 th)
C. Swain	WAMS media ctr.: Tuesday, August 27, 5:30 – 9:30 (Special BOE Workshop) and Thurs., Sept. 5, 5-9 pm (Bd. Of Educ. Workshop)
*White Collar Union	Rotella aud.: Mon., Aug. 26, 6:00 - 9:00 pm (membership meeting)
M. Stark, Pres.	Rotella café: Tues., Aug. 27, 6:00 - 9:00 pm (ratification meeting)
*J. Hunter	Reed café: Mon., Aug. 19, 10 am - noon (Crossing Guards meeting)
*M. O'Neal	Rotella lib.: Mon., Aug. 26, 8:30 am - 11:00 am Speech Dept. meeting)
*Adult Education	West Side room 105: Sept. 12 – Dec. 6, 6:30 - 8:30 pm
A. Musto	KHS classrooms: Sept. 3 – Dec. 19, 5:30 - 9:30 pm, (Fall Enrichment Program)
*J. Reed	Wallace media ctr. & classrooms: Thurs., Aug. 22, 7:30 am - 3:00 pm (Prof. Dev. for secondary Science)

Approved:

Jason Van Stone

Book

SCHOOL PERSONNEL USE ONLY

JUL 22 2019

DATE: 9/11/19

TO: SCHOOL BUSINESS OFFICE

FROM: Linda Richard WCA

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

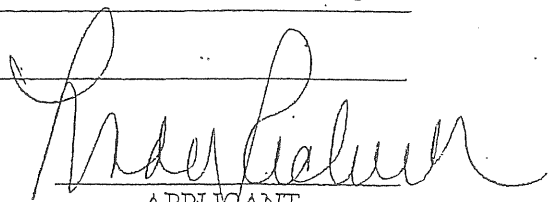
4th Floor

DATES REQUESTED: Thursday Sept 5th

FROM: 6 am/pm TO: 7 am/pm

FOR THE FOLLOWING PURPOSES:

CNA Pinning Ceremony


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Spok

SCHOOL PERSONNEL USE ONLY

DATE: July 9th 2019

TO: SCHOOL BUSINESS OFFICE

FROM:

Hinda Richard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

WCA

Media Center

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED:

10/24/19

FROM:

8

am/pm

TO:

1

am/pm

FOR THE FOLLOWING PURPOSES:

SDE - Workshop - Medical Career
Education.

Hinda Richard
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

JUL 9 2019

DATE: July 9th, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: WCA - L. Richard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Media Center
☐ Café/Rooms

DATES REQUESTED: Oct 11th, 2019

FROM: 8:00 am/pm TO: 2:00 am/pm

FOR THE FOLLOWING PURPOSES:

Annual State HASA Advocacy
meeting

Rickie Palk
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

JUL 9 2019

Thank

SCHOOL PERSONNEL USE ONLY

DATE: July 9th, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: WCA L. Richard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms Cafe

DATES REQUESTED: March 7th, 2020 SA Tursday

FROM: 7:00 am/pm TO: 5:00 am/pm

FOR THE FOLLOWING PURPOSES:

CT HOSA STATE Leadership Conference

* Snow Date
March 14th, 2020

Richard
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

JUL 9 2019

SCHOOL PERSONNEL USE ONLY

DATE: July 9th 2019

TO: SCHOOL BUSINESS OFFICE

FROM: WCA L. Richard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Cafe
Café/Rooms

DATES REQUESTED: May 7th, 2020

FROM: 3:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Super Senior Dinner

Maad Kaku
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

2019-2020

JUL - 9 2019

hook

SCHOOL PERSONNEL USE ONLY

DATE: 6-4-19

TO: SCHOOL BUSINESS OFFICE

FROM: Gary Huckins

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace M.S.

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 8/28, 9/10, 11/26 Media CTR.

FROM: 6:30 am/pm TO: 8:30 am/pm

FOR THE FOLLOWING PURPOSES:

Swim Program Officials
Meetings

Gary Huckins
APPLICANT
Sm.

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

2019-2020

JUL 20 2019

Track

SCHOOL PERSONNEL USE ONLY

DATE: 6/12/19

TO: SCHOOL BUSINESS OFFICE

FROM: Nick Augelli - Crosby Boys Basketball

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby High School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Sept, Oct, Nov. Every Tuesday, Thursday

FROM: 6 am/pm TO: 9 am/pm

FOR THE FOLLOWING PURPOSES:

Fall League workout with many
Crosby students

Michael G. Augelli
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

2019-2020

JUL - 9 2019

SCHOOL PERSONNEL USE ONLY

DATE: 6/21/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: October 9, 2019

FROM: 5:30 am/pm

TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Family Night with Farmer Minor

Maureen M. Bergin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

2019-20

JUL - 9 2019

SCHOOL PERSONNEL USE ONLY

DATE: 6/21/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Wed. November 6 2019

FROM: 5:30 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Early Childhood Family Night

Maureen M. Bergin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

2019-2020

Quick

✓

SCHOOL PERSONNEL USE ONLY

JUL - 9 2019

DATE: 6/21/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella School

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms
Cafeteria + 2 classrooms

DATES REQUESTED: October 4, 2019

FROM: 8:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Early Childhood Trauma Symposium

Maureen Bergin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

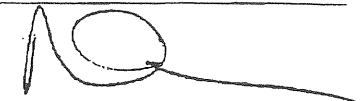
JUN 11 2019

SCHOOL PERSONNEL USE ONLYDATE: 6/11/19

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS PTSO

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☐ Auditorium☐ Gymnasium☐ Swimming Pool☒ Café/RoomsDATES REQUESTED: Sept 4th 2019FROM: 4:30 ~~am~~/pm TO: 7:30 ~~am~~/pmFOR THE FOLLOWING PURPOSES:Icecream social for students,
staff and parents.
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

JUN 11 2019

SCHOOL PERSONNEL USE ONLYDATE: 6/11/19

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS PTSO

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

Library

DATES REQUESTED: Oct 1st, Nov 6th, Dec 3rd, Jan 7th, Feb 4thFROM: 6:30 ~~am~~/pm TO: 7:30 ~~am~~/pmMarch 3rdApril 7thMay 5thJune 2nd

FOR THE FOLLOWING PURPOSES:

PTSO Monthly meetings
APPLICANTNichola Hutchinson
PTSO PresidentPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

JUN 11 2019

SCHOOL PERSONNEL USE ONLYDATE: 6/11/19

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS PTSO

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS☒ Atrium
☒ Auditorium

Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED: October 25th 19FROM: 5 ~~am~~/pm TO: 8:30 ~~am~~/pmFOR THE FOLLOWING PURPOSES:Middle school Halloween Dance

APPLICANT

Nicholas Hutchinson
PTSOPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

JUN 11 2019

Book

SCHOOL PERSONNEL USE ONLY

DATE: 6-14-19

TO: SCHOOL BUSINESS OFFICE

FROM: Peter J. Leibell

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMSPA Building - Large Dance☐ Auditorium☐ Gymnasium☐ Swimming Pool☐ Café/RoomsDATES REQUESTED: 4-29-20FROM: 3:00 am/pmTO: 9:00 am/pmFOR THE FOLLOWING PURPOSES:Spring Dance ConcertPeter J. Leibell
APPLICANTP Leibell

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

JUN 11 2019

SCHOOL PERSONNEL USE ONLYDATE: 6/14/19

TO: SCHOOL BUSINESS OFFICE

FROM:

Cheryl Wirth

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

WAMS☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

Leg. Dance

DATES REQUESTED:

5-28-20

FROM:

4

am/pm

TO:

9

am/pm

FOR THE FOLLOWING PURPOSES:Performance Regulation for choreography
students' work

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Look

SCHOOL PERSONNEL USE ONLY

JUL 24 2019

DATE: 7/24/19

TO: SCHOOL BUSINESS OFFICE

FROM: Linda Richard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Room 426
Café/Rooms

DATES REQUESTED: Sat Feb 1st * snowdate 2/8

FROM: 8 am/pm

TO: noon am/pm

FOR THE FOLLOWING PURPOSES:

CT - HOSA State officer Interviews
*

Linda Richard
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

REQUEST FOR USE OF SCHOOL FACILITIES

School/City Personnel Use only

TO: S. McCasland, School Business Office

FROM: Carrie Swain, Clerk Board of Education
(name/title) (school/department)

DATE: August 19, 2019

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café ☐

Rooms ☒ Media Center

DATES REQUESTED:

Tuesday, August 27, 2019 From: 5:30 p.m. To: 9:30 p.m.

For the following purpose: BOE Special Workshop.

August 19, 2019
Date

Carrie A. Swain
Applicant's Signature

PLEASE NOTE THE FOLLOWING PROVISION: When the public is invited to an activity, police and firemen are required. These arrangements must be made in person at police and/or fire headquarters.

Book

REQUEST FOR USE OF SCHOOL FACILITIES

School/City Personnel Use only

JUL 25 2019

TO: S. McCasland, School Business Office

FROM: Carrie Swain, Clerk Board of Education
(name/title) (school/department)

DATE: July 25, 2019

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS Media Center

Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café ☐

Rooms ☐ _____

DATES REQUESTED:

Thursday, September 5, 2019 From: 5:00 p.m. to: 9:00 p.m.'sh

For the following purpose: Location change for BOE Workshop meeting from W. Cross to WAMS Media Center.

July 25, 2019
Date

Carrie A. Swain
Applicant's Signature

PLEASE NOTE THE FOLLOWING PROVISION: When the public is invited to an activity, police and firemen are required. These arrangements must be made in person at police and/or fire headquarters.

Book

AUG - 2 2019

SCHOOL PERSONNEL USE ONLY

DATE: 8-2-19

TO: SCHOOL BUSINESS OFFICE

FROM: White Collar Union

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Monday, Aug 26th

FROM: 6:00 am/pm TO: 9:00 am/pm

FOR THE FOLLOWING PURPOSES:

Union Membership Meeting

* need:
mic
on stage

Melissa Stark
APPLICANT

Pres. / SM

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

12/20/18

AUG - 2 2019

SCHOOL PERSONNEL USE ONLY

DATE: 8-2-19

TO: SCHOOL BUSINESS OFFICE

FROM: White Collar Union

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Cafe/Rooms

DATES REQUESTED: Tuesday, August 27th

FROM: 6:00 am/pm

TO: 9:00 am/pm

FOR THE FOLLOWING PURPOSES:

Union Membership Meeting
(Ratification)

Melissa Stark
APPLICANT
Pres.

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SM

Hook

SCHOOL PERSONNEL USE ONLY

AUG - 5 2019

DATE: 8-5-19

TO: SCHOOL BUSINESS OFFICE

FROM: Jeff Hunter

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Cafe/Rooms

DATES REQUESTED: Monday, August 19th
FROM: 10:00 am/pm TO: Noon am/pm

FOR THE FOLLOWING PURPOSES:

Meeting with Crossing
Guards

Jeff Hunter
APPLICANT

SM

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*copy
1 & P*

AUG - 7 2019

SCHOOL PERSONNEL USE ONLY

DATE: 8/7/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Monica O'Neal
Supervisor of Special Ed.

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella-Community Room

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 8/26/2019

FROM: 8:30 am/pm TO: 11:00 am/pm

FOR THE FOLLOWING PURPOSES:

Hold Speech Dept. meeting

Monica O'Neal
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

AUG - 7 2019

Book

SCHOOL PERSONNEL USE ONLY

DATE: August 7, 2019

TO: School Business Office
FROM: Waterbury Adult Education

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: West Side Middle School

 AUDITORIUM GYMNASIUM SWIMMING POOL X CAFÉ/ROOMS
Need a Kitchen

Rm 105

DATES REQUESTED: Approximately September 12, 2019 through December 6, 2019.

TIMES: Approximately: FROM ~~5:30 PM~~ TO ~~9:30 PM~~
6:30 pm 8:30 pm

FOR THE FOLLOWING PURPOSES:

Adult Education Fall Enrichment Program.

Please see attached list of classes being offered and classrooms we would like to use. Use of rooms is dependent on enrollment.

antonio Musto
Antonio Musto, Principal

8-7-19
Date

Please note the following provisions:

When the public is invited to an activity, police and fire department must be notified. These arrangements *must* be made in person at police and fire headquarters.

AUG - 7 2019

ENRICHMENT CLASSESCLASSESTIMEDAY

KHS MEDICARE & BEYOND

6:30-8:30PM

TUESDAY/Rm 135

EFT

6-7:30PM

THURSDAY/Rm 134

YOGA

5:30-7PM

TUESDAY/ Aux Gym

ITALIAN

6:30-8:30PM

TUESDAY/Rm 132

SPANISH

6:30-8:30PM

MONDAY/ Rm 135

DRAWING

6-8PM

TUESDAY/ Rm 150

FLORAL DESIGN

6-8PM

TUESDAY/ Rm 158

JEWELRY MAKING

6-9PM

THURSDAY/ Rm 158

FINANCIAL STRATEGIES

6:30-8:30PM

THURSDAY/ Rm 158

BASIC COMPUTERS

6-8PM

TUESDAY-THURSDAY/Rm 136

REAL ESTATE

6-9:15PM

TUESDAY-THURSDAY/ Rm 135

WSMS SUPPER CLUB

6:30-8:30

THURSDAY/ WSMS Rm 105

Book

AUG - 7 2019

SCHOOL PERSONNEL USE ONLY

DATE: August 7, 2019

TO: School Business Office
FROM: Waterbury Adult Education

.....
THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Kennedy High School

 AUDITORIUM GYMNASIUM SWIMMING POOL X CAFÉ/ROOMS

DATES REQUESTED: Approximately September 3, 2019 through December 19, 2019.

TIMES: Approximately: FROM 5:30 PM TO 9:30 PM Approximately

FOR THE FOLLOWING PURPOSES:

Adult Education Fall Enrichment Program.

Please see attached is of classes being offered and classrooms we would like to use. Use of rooms is dependent on enrollment.

Antonio Musto
Antonio Musto, Principal

8-7-19
Date

.....
Please note the following provisions:

When the public is invited to an activity, police and fire department must be notified. These arrangements *must* be made in person at police and fire headquarters.

AUG - 7 2019

ENRICHMENT CLASSESCLASSESTIMEDAY

RHS { MEDICARE & BEYOND

6:30-8:30PM

TUESDAY/Rm 135

EFT

6-7:30PM

THURSDAY/Rm 134

YOGA

5:30-7PM

TUESDAY/ Aux Gym

ITALIAN

6:30-8:30PM

TUESDAY/Rm 132

SPANISH

6:30-8:30PM

MONDAY/ Rm 135

DRAWING

6-8PM

TUESDAY/ Rm 150

FLORAL DESIGN

6-8PM

TUESDAY/ Rm 158

JEWELRY MAKING

6-9PM

THURSDAY/ Rm 158

FINANCIAL STRATEGIES

6:30-8:30PM

THURSDAY/ Rm 158

BASIC COMPUTERS

6-8PM

TUESDAY-THURSDAY/Rm 136

REAL ESTATE

6-9:15PM

TUESDAY-THURSDAY/ Rm 135

WSMS- SUPPER CLUB

6:30-8:30

THURSDAY/ WSMS Rm 105

AUG 14 2019

SCHOOL PERSONNEL USE ONLY

DATE: 8-14-19

TO: SCHOOL BUSINESS OFFICE

FROM: John Reed

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms
Media Center and Rooms A211, A212, A214, A215, A216,
DATES REQUESTED: 8-22-19 A157, and A157A

FROM: 7:30 (am/pm) TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

PD for secondary science

John Reed
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.14

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends the Waterbury Board of Education approve of the use of school facilities by outside organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
Ticket to Broadway Lori Brown	Rotella aud. & café: March 6, 5 – 9 pm; March 7 & 8, 7 am – 10 pm (annual dance competition)
Valley Chordsmen Gabriel Riccio	Rotella aud., music room: Nov. 14, (rehearsal 5 – 10 pm) and Nov. 16 (performance 5 – 10 pm)
U.S.A. Wildcats C. Thomas	Crosby gym: Sunday, Nov. 24, 10:00 am - 2:00 pm (showcase exhibition cheerleading teams)
Yeshiva Hatorah Rabbi Ari Reiss	Crosby pool: November – March, Saturdays, 7 - 9 pm (students exercise swim program)
Sacred Heart H.S. M. Madden	Kennedy pool: August 29 - March 20, 2020, Mon. - Fri., 4:15 - 6:15 pm and Saturdays, 8 – 10 am

REQUESTING WAIVERS:

Town Plot Sports	West Side gym: September to March, 8:30 am - 12:30 pm	
Dennis Cronin	Sat. & Sun. (basketball program)	(\$9,660.)
Neighb. Housing Services	Reed gym, café, library: Saturday, October 12, 7 am – 4 pm	
Kevin Taylor	(Health Fair)	(\$840.)
Yeshiva Hatorah	Crosby gym: November - March 7, Saturdays, 7 - 9 pm	
Rabbi Ari Reiss	(students exercise activity)	(\$882.)
*CND Sisters	State Street School: Saturday, Sept. 7, 1:00 - 4:00 pm	
C. Pelletier	(reunion tour of former Notre Dame Academy)	(\$168.)
*Wtby. Knights	Crosby café, gym, auditorium: Sat., Oct. 19, 7 am – 5 pm	
S. Clements	(annual cheerleading competition)	(\$924.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Town Plot Sports	West Side gym: Wed. & Thurs. October 2 to March 12	
Dennis Cronin	5:30-8:00 pm (basketball program)	
*CT. Dept. of Transportation	CHS auditorium: Tuesday, Sept. 10, 5:00-9:00 pm	
Sebastian Cannameta	(Public Meeting re: State Project 80-128, Middlebury, CT)	
Girl Scouts of CT.	Regan café: September to May, meeting on 2nd Monday each month	
Carole Roy	6:00 - 8:00 pm	

Child Evangelism Fellowship Brian Evelich	Sprague classroom: Sept. thru June, Mondays, 2:30 - 4:00 pm (Good News Club)
Waterbury Unico P. Varanelli	Kennedy conference room: Sept. thru June second Tuesday each month, 6:30 - 8:30 pm (meetings)
Wtby. Patriots T. Inabinett	Generali gym: Sept. 9 – Dec. 20, Mon., Wed., Fri. 6 - 8 pm (cheerleading practice)
*Ct. Assoc. of Assessors T. DeNoto	Kennedy classroom: 9/3-10/1/19, Tues. & Thurs., 6-9 pm (Assessment 18 instruction)
*Mayor's Office M. Demac	Kennedy auditorium: Tues., Sept. 10, 4:00 - 8:00 pm (Veterans event)
*Neighborhood Housing Services/K. Taylor	Reed Café: Wed., Sept. 25, 5:00 - 8:00 pm (Board of Education Candidates Forum)
*Wtby. Knights S. Clements	Kingsbury gym: 8/26 - 12/9/19, Mon. thru Fri., 5:45 - 8:30 pm (Cheerleading practice)

Approved:

Jason Van Stone

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JUL - 8 2019

Brown
APPLICANT Lori Brown NAME OF ORGANIZATION Ticket to Broadway
ADDRESS Po Box 301 Rillon Pa 19278 TELEPHONE # 724-972-3290
(street) (city) (state) (zip code)
SCHOOL REQUESTED Retella DATES March 6 7 8 2020 ROOM(S) Auditorium Cafe
OPENING TIME M CLOSING TIME PURPOSE Dance competition
ADMISSION (if any) no CHARGE TO BE DEVOTED TO no
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 250 CHILDREN 150
SIGNATURE OF APPLICANT [Signature] DATE 6/30/2019
PERSON(S) NAME ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
LORI BROWN 724-972-3290

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Signature] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: 5 HR plus 1 HR SERVICE PER AUDITORIUM
RENTAL FEES: \$1000/4 HRS & \$200/each add hr
MISCELLANEOUS FEES: TECH \$575 HR

SECURITY DEPOSIT \$500 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

2019-2020 schyr.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
238 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APR - 1 2019

APPLICANT Gabriel F. Riccio NAME OF ORGANIZATION Valley Chordsmen
ADDRESS 195 Case St., W Granby, CT 06090 TELEPHONE # (203) 510-9834
(street) (city) (state) (zip code)
SCHOOL REQUESTED Rotella DATES 11/4/19, 11/16/19 ROOM(S) Auditorium, Music Room
OPENING TIME 5:00 PM CLOSING TIME 10:00 PM PURPOSE Dress Rehearsal and Show Performance
ADMISSION (if any) \$20/adults, \$15/others CHARGE TO BE DEVOTED TO Community Based Non-Profits
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 275 CHILDREN 50
SIGNATURE OF APPLICANT Gabriel F. Riccio DATE 4/1/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Gabe Riccio (Same as above)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. G.F.R. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR plus 1 HR service

RENTAL FEES:

MISCELLANEOUS FEES:

\$55/HR. - Tech.

SECURITY DEPOSIT \$

250.

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 587-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

11/14
rehearsal
11/16
performance

2019-20
DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JUL - 1 2019

APPLICANT Cheryl Thomas NAME OF ORGANIZATION USA Wildcats
ADDRESS 8 Lindsley St Waterbury CT 06708 TELEPHONE # 203-592-0454
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby DATES Sun 11/24/19 ROOM(S) Gymnasium

OPENING TIME 10:00 AM CLOSING TIME 2:00 PURPOSE Showcase exhibition cheer teams

ADMISSION (if any) \$10 CHARGE TO BE DEVOTED TO defray costs

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 400 CHILDREN 150

SIGNATURE OF APPLICANT Cheryl Thomas DATE 6/26/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Cheryl Thomas 8 Lindsley St Waterbury CT 06708 203-592-0454

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUSTO

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 1500 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

6102 82 700

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Yeshiva Yesodei Hatorah NAME OF ORGANIZATION Yeshiva Yesodei Hatorah
ADDRESS 31 Ran Drive Naugatuck CT 06770 TELEPHONE # 203-573-1801
(street) (city) (state) (zip code)
SCHOOL REQUESTED Crosby HS DATES (see attached schedule) ROOM(S) Pool / swim
OPENING TIME 7 pm CLOSING TIME 9 pm PURPOSE Student freestyle play activity
ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 15
SIGNATURE OF APPLICANT Ari Reiss DATE 7/22/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Eran Nefkin 323-842-7058 Rabbi Ari Reiss - 323-240-57
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$43 / HR.
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE ✓ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Date	Activity
9-Nov	SWIM
23-Nov	SWIM
14-Dec	SWIM
4-Jan	SWIM
18-Jan	SWIM
8-Feb	SWIM
Feb-29	SWIM

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

JUL 25 2019

CONTRACT#

APPLICANT Sacred Heart High School NAME OF ORGANIZATION Girls' and Boys' Swim + Dive Teams
ADDRESS 142 S. Elm St. Wtby CT 06706 TELEPHONE # (203) 753-1605
(street) (city) (state) (zip code)

SCHOOL REQUESTED Kennedy HS Pool DATES August 29, 2019 - March 20, 2020 ROOM(S) John Reardon Pool
OPENING TIME 4:15 pm CLOSING TIME 6:15 pm PURPOSE Practices and meets (meet times may vary)

ADMISSION (if any) \$5 at meets CHARGE TO BE DEVOTED TO athletic programs

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 35

SIGNATURE OF APPLICANT [Signature] DATE 7-25-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Girls' Season Coach Lindsay Osborn (203) 910-1624 / ATHLETIC DIRECTOR
Boys' Season Coach Shea Moriarty (203) 233-7743 / MIKE MADDEN
(203) 206-4495

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Initials] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$73/HR.

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ [Signature] INSURANCE COVERAGE [Signature] YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

Monday - Friday
4:15 - 6:15 pm
Saturdays
8-10 am

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

H.H.✓

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JUL - 9 2019

APPLICANT DENNIS CRONIN NAME OF ORGANIZATION TOWN PLAT SPORTS

ADDRESS 4 HUNTINGDON PL. WTB. CT. 06708 TELEPHONE # 203-600-4700
(street) (city) (state) (zip code)

SCHOOL REQUESTED WEST SIDE MIDDLE DATES see Attached ROOM(S) GYMNASIUM

OPENING TIME 8:30 AM CLOSING TIME 12:30 pm PURPOSE BASKETBALL

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 15

SIGNATURE OF APPLICANT Dennis Cronin DATE JULY 8, 2019

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: DENNIS CRONIN

4 HUNTINGDON PL. WTB. CT. 06708 203-600-4700

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$966.00)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ ✓ INSURANCE COVERAGE ✓ YES ✓ NO ✓

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

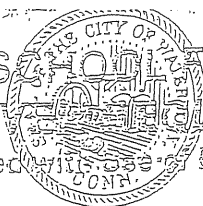
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)



APPLICANT/ORGANIZATION: TOWN PLOT SPORTS / DENNIS CROWIN

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: WEST SIDE MIDDLE SCHOOL / GYMNASIUM

DATE(S): SEPT 7, 14, 28

TIMES: 8:30 - 12:30

DATE(S): OCT 5, 6, 12, 13, 19, 20, 26, 27

TIMES: 8:30 - 12:30

DATE(S): NOV 2, 3, 9, 10, 16, 17, 23, 24

TIMES: 8:30 - 12:30

DATE(S): DEC 7, 8, 14, 15, 21, 22

TIMES: 8:30 - 12:30

DATE(S): JAN 4, 5, 11, 12, 18, 19, 25, 26

TIMES: 8:30 - 12:30

DATE(S): FEB 1, 2, 8, 9, 15, 16, 22, 23, 29

TIMES: 8:30 - 12:30

MARCH 4, 7, 8, 14, 15

8:30 - 12:30

JULY 8, 2019

Date

Dennis Crowin
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

2019-2020

JUN 12 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Kevin T. Taylor

NAME OF ORGANIZATION NHS of Waterbury

ADDRESS 193 Grand St., 3rd fl. Waterbury CT 06702 TELEPHONE # 203.753.1896 ext. 15
(street) (city) (state) (zip code)

SCHOOL REQUESTED Jonathan Reed DATES Oct. 12, 2019 ROOM(S) Gymnasium, Cafetorium, and Library

OPENING TIME 7AM CLOSING TIME 4PM PURPOSE Health Fair

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 500 CHILDREN

SIGNATURE OF APPLICANT [Signature] DATE 06/13/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(Same)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR. plus 1 HR SERVICE 2 (\$840.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Neighborhood Housing Services of Waterbury, Inc.

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Jonathan Reed/Gymnasium, Cafetorium, Library

DATE(S): 12/12/19

TIMES: 7AM - 4PM

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

06.13.2019

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

840.

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

JUL 23 2019

CONTRACT#

APPLICANT Yeshiva Yesodei Hatorah NAME OF ORGANIZATION Yeshiva Yesodei Hatorah

ADDRESS 31 Ran Drive Naugatuck CT 06770 TELEPHONE # 203-573-1801
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby HS DATES (see attached schedule) ROOM(S) Gym

OPENING TIME 7 pm CLOSING TIME 9 pm PURPOSE Student freestyle play activity

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 15

SIGNATURE OF APPLICANT Ari Reiss DATE 7/22/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Eran Netkin 323-842-7058 Rabbi Ari Reiss - 323-240-37
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$882.)
RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE ✓ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH
DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:
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DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS
WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST

(to be submitted with State Building Permit)

APPLICANT/ORGANIZATION: Yeshiva Yesodei Hatorah

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Gym

DATE(S): Nov. 16

TIMES: 7-9 pm

DATE(S): Dec. 7, 21

TIMES: "

DATE(S): Jan. 11, 25

TIMES: "

DATE(S): Feb. 15

TIMES: "

DATE(S): Mar. 7

TIMES: "

DATE(S): _____

TIMES: _____

7/22/19

Date

Ari Reiss

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

882.

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# AUG - 5 2019

APPLICANT Chloie Pelletier NAME OF ORGANIZATION CND Sisters
ADDRESS 112 Concord St. (street) (city) (state) 06710 (zip code) TELEPHONE # 203-754-6537
SCHOOL REQUESTED State St. DATES Sept 7th ROOM(S) Building Tour
OPENING TIME 1:00 PM CLOSING TIME 4 PM PURPOSE Building Tour
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 25-50 CHILDREN _____

SIGNATURE OF APPLICANT Chloie Pelletier DATE 8-5-19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (\$148.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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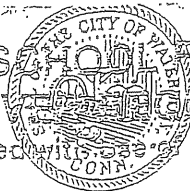
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State of Building Permit)



APPLICANT/ORGANIZATION: CND Sisters

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: State Street Sch.

DATE(S): Sat, Sept 17

TIMES: 1 - 4 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

8-5-19
Date

Cherie L. Pelletier
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 168.
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

AUG 13 2019

CONTRACT#

hook
APPLICANT Shengquaya Clements NAME OF ORGANIZATION Wthby Knights
ADDRESS 12a Washington St 2nd Wthby CT TELEPHONE # 203-819-3766
(street) (city) (state) (zip code) 06706
SCHOOL REQUESTED Crosby DATES 10/19/19 ROOM(S) Gym, Cafe, Auditorium
OPENING TIME 7a CLOSING TIME 5p PURPOSE Cheer comp
ADMISSION (if any) \$10.00 CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 150 CHILDREN 100
SIGNATURE OF APPLICANT Sclements DATE 7/29/19
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: #42/HR plus 1 HR service person (#924.7)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)



APPLICANT/ORGANIZATION: Waterbury Knights

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Crosby / Gym / Cafe / Auditorium

DATE(S): 10/19/19

TIMES: 7am - 5pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

7/29/19
Date

Seemments
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>924.00</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JUL - 9 2019

APPLICANT DENNIS CRONIN NAME OF ORGANIZATION TOWN PLOT SPORTS

ADDRESS 4 HUNTINGDON PL. WTBY CT. 06708 TELEPHONE # 203-600-4700
(street) (city) (state) (zip code)

SCHOOL REQUESTED WEST SIDE MIDDLE DATES WEDS, & THURS. OCT 2 - MARCH 12 ROOM(S) GYMNASIUM

OPENING TIME 5:30 CLOSING TIME 8:00 PURPOSE BASKETBALL

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 15

SIGNATURE OF APPLICANT Dennis Cronin DATE JULY 8, 2019

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: DENNIS CRONIN
4 HUNTINGDON PL. WTBY CT. 06708 203-600-4700

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 200 INSURANCE COVERAGE YES YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JUL 18 2019

APPLICANT SEBASTIAN CANNAMELA NAME OF ORGANIZATION D. O. T.
ADDRESS 2800 Berlin Turnpike Newington CT TELEPHONE # 860-594-2698
(street) (city) (state) (zip code)
SCHOOL REQUESTED CROSBY DATES 9/10/2019 ROOM(S) auditorium
OPENING TIME 5pm CLOSING TIME 9pm PURPOSE meeting - Public Inso.
ADMISSION (if any) — CHARGE TO BE DEVOTED TO —
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS Public CHILDREN —
SIGNATURE OF APPLICANT [Signature] DATE 7/17/2019
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: —

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

need - MIC ON STAGE

JUL 18 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Carole Ray / Temple 183 NAME OF ORGANIZATION Gail Scouts of CT
ADDRESS 4 Mountain Laurel Dr. Waterbury, CT 06704 (street) (city) (state) (zip code) TELEPHONE # 203-510-0082
SCHOOL REQUESTED Perkin Elementary DATES see attached ROOM(S) Cafeteria
OPENING TIME 6:00 PM CLOSING TIME 8:00 PM PURPOSE Gail Scout meetings
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 20

SIGNATURE OF APPLICANT Carole Ray DATE 7/11/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Carole Ray, 4 Mountain Laurel Dr. Waterbury, CT 06704 Director of

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) MS Experienced 95061

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

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IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

School use dates for Troop 61183 for school year 2019-2020:

9/23/19 ✓

10/7/19 ✓

10/21/19 ✓

11/4/19 ✓

11/18/19 ✓

12/2/19 ✓

12/16/19 ✓

1/13/20 ✓

1/27/20 ✓

2/10/20 ✓

2/24/20 ✓

3/9/20 ✓

3/23/20 ✓

4/6/20 ✓

4/20/20 ✓

5/4/20 ✓

5/18/20 ✓

1/10/19

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
235 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

JUL 18 2019

CONTRACT#

501 (c) 3 Organization

APPLICANT Brian Evelich (CEF State Director)

NAME OF ORGANIZATION Child Evangelism Fellowship of CT

ADDRESS 1245 Thomaston Avenue, Waterbury CT 06704

TELEPHONE # 203-598-2641

(street) (city) (state) (zip code)

SCHOOL REQUESTED Sprague

DATES Mondays through school year

ROOM(S) Same room as prior 4 years

OPENING TIME 2:30 pm

CLOSING TIME 4:00 pm

PURPOSE CEF Good News Club

ADMISSION (if any) None

CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT ADULTS 1 to 6

CHILDREN Had 29 children enroll last year

SIGNATURE OF APPLICANT Brian Evelich

DATE

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Sherry Richardson, First Assembly of God Waterbury, 1245 Thomaston Ave. Waterbury, CT 06704

Deposit to be paid by and returned to
203-598-2641

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

Expressed and no fee for non-profit by Superintendant Ouellette

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$

250.

INSURANCE COVERAGE

YES

NO

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APPROVAL DATE

SCHOOL BUSINESS OFFICE

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White-Permittee

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2019-2020
DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

JUN 27 2019

Book
APPLICANT Patricia Varanelli NAME OF ORGANIZATION Waterbury UNICO
ADDRESS 102 Ridgewood Dr Middlebury CT 06762 TELEPHONE (203) 577-8877
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kennedy H.S DATES See attached ROOM(S) Conference Room
OPENING TIME 6:30 PM CLOSING TIME 8:30 PM PURPOSE UNICO Bd Meeting
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10-12 CHILDREN 0
SIGNATURE OF APPLICANT Patricia A. Varanelli DATE 6/21/19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Frank Travisano President Waterbury UNICO (203) 819-1282

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PAU) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY OK

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

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Waterbury UNICO

2019-2020 Meeting Schedule

Tuesday September 10, 2019

Tuesday October 8, 2019

Tuesday November 12, 2019

Tuesday December 10, 2019

Tuesday January 14, 2020

Tuesday February 11, 2020

Tuesday March 10, 2020

Tuesday April 14, 2020

Tuesday May 12, 2020

Tuesday June 9, 2020

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# JUN 27 2019

APPLICANT Larry Inabinett NAME OF ORGANIZATION Waterbury Patriot
ADDRESS 245 Colonial Ave 9-B Waterbury CT 06704 TELEPHONE # 203-982-6445
(street) (city) (state) (zip code)
SCHOOL REQUESTED General DATES Sept - Dec ROOM(S) Gymnasium
OPENING TIME 6pm CLOSING TIME 8pm PURPOSE Checkleading Practice
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 30
SIGNATURE OF APPLICANT [Signature] DATE 6/19/19
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

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SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ ✓ INSURANCE COVERAGE YES NO

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AUG - 1 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Tom DeNoto

NAME OF ORGANIZATION CT Association of Assessing Officers

ADDRESS 111 North Main Street Bristol CT 06010

(street)

(city)

(state)

(zip code)

TELEPHONE# 860-584-6245

SCHOOL REQUESTED Kennedy High DATES 9/3,9/5,9/10,9/12,9/17, ROOM(S) One room,@30 attendees, large white board

OPENING TIME 5:45 pm CLOSING TIME 9:15pm 9/19,9/24,9/26,&10/1 PURPOSE Assessment 1B instruction

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15-30 CHILDREN 0

SIGNATURE OF APPLICANT _____ DATE 7/31/2019

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

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SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

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SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

*Need - white board
OR
chalk board*

*Tuesdays
+
Thursdays
9/3 - 10/1*

*copy
for
C&P*

AUG - 5 2019

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT City of Waterbury NAME OF ORGANIZATION Office of Mayor
ADDRESS 235 Grand Street (street) Waterbury (city) CT (state) 06702 (zip code) TELEPHONE # (203) 631-9755

SCHOOL REQUESTED Kennedy DATES 9/10/19 ROOM(S) Auditorium

OPENING TIME 4 CLOSING TIME 8 PURPOSE Veterans Event

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100-250 CHILDREN

SIGNATURE OF APPLICANT [Signature] DATE 8/5/2019

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Monique Pennac, 235 Grand Street, (203) 612-3535

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: N/A

RENTAL FEES: N/A

MISCELLANEOUS FEES: N/A

SECURITY DEPOSIT \$ N/A INSURANCE COVERAGE ✓ YES ✓ NO

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

copy to
ed: p

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# AUG 14 2019

APPLICANT Kevin Taylor NAME OF ORGANIZATION Neighborhood Housing Services of Wtby

ADDRESS 193 Grand St., 3rd fl. Waterbury CT 06702 TELEPHONE # 203.725.7546
(street) (city) (state) (zip code)

SCHOOL REQUESTED Jonathan Reed DATES Sept. 25th ROOM(S) Cafetorium

OPENING TIME 5PM CLOSING TIME 8PM PURPOSE Board of Education Candidate Forum

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 60 CHILDREN 25

SIGNATURE OF APPLICANT [Signature] DATE 08.14.19

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: SAME AS ABOVE

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KT (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

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Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

AUG 14 2019

CONTRACT#

APPLICANT Shenguo C Clements NAME OF ORGANIZATION Withy Knight's
ADDRESS 129 Washington St Waterbury CT 06706 TELEPHONE # 203-814-3766
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kingstery DATES 8-26-19 12-9-19 ROOM(S) Gym
OPENING TIME 545 CLOSING TIME 830 PURPOSE Cheer
ADMISSION (if any) Q CHARGE TO BE DEVOTED TO Q
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 CHILDREN 20
SIGNATURE OF APPLICANT Clements DATE 8/14/19
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ 1000 INSURANCE COVERAGE YES YES NO

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APPROVAL DATE

SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Monday
Thru
Friday

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY & LEGISLATION

Item #12.1

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Policy & Legislation recommends the Waterbury Board of Education approve the removal/deletion of the Recess Policy (6142.62).

Approved:

Ann M. Sweeney

Recess

At the discretion of the school Principal, All Day Kindergarten and Grades 1 through 5 students shall receive one (1) fifteen (15) minute recess period per school day.

Legal Reference: Connecticut General Statutes

10-16b Prescribed courses of study.

10-220 Duties of boards of education.

10-221o Lunch periods. Recess.

PA. 06-44 An Act Promoting the Physical Health Needs of Students

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON POLICY & LEGISLATION

Item #12.2

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Policy & Legislation recommends the Waterbury Board of Education approve the revised Student Data Protection and Privacy/Cloud-based Issues Policy (#3520.13).

Approved:

Ann M. Sweeney

Student Data Protection and Privacy/Cloud-Based Issues

The City of Waterbury, on behalf of the Board of Education (City/Board) may, pursuant to this policy, enter into a contract with a third party for either or both of the following purposes:

1. To provide services, including Cloud-based services, for the digital storage, management, and retrieval of student records.
2. To provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records in accordance with the contractual provisions listed below.

The City/Board ~~on or after July 1, 2018~~ when entering into a contract with a contractor for purposes listed above, shall ensure the contract includes, but is not limited to the following:

1. A statement that student records, student information and student generated content continues to be the property of and under the control of the Board. (They are not the property of, or under the control of a software or electronic service contractor.)
2. A description of the means by which the Board ~~students, their parents or legal guardians, may retain possession and control of student generated content, and if applicable, means by which a student, parent or legal guardian of a student may transfer student generated content to an electronic mail account.~~ may request the deletion of any student information, student records or student-generated content in the possession of the contractor that is not (a) otherwise prohibited from deletion or required to be retained under state or federal law, or (b) stored as a copy of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the contractor, provided the Board of Education may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate data following a disaster recovery.
3. A statement that the contractor will not use student information, student records, or student-generated content for any purposes except those the contract authorizes.
4. A description of the procedures by which a student, parent or legal guardian, of a student may review personally identifiable information (PII) contained in the student's record, student information or student-generated content and correct erroneous information, if any in such student material.
5. A statement that the contractor shall take actions designed to ensure the security and confidentiality of student records, student information, and student-generated content.
6. A description of the procedures that a contractor will follow for notifying ~~a student, the parent or legal guardian of a student, parent, legal guardian of a student, and the~~ City/Board, in compliance with C.G.S. 10-234dd as soon as practical, but not later than forty-eight (48) hours after the contractor becomes aware of or suspects that any student record, student information, or student-generated content under the contractor's control

~~has been subject to unauthorized access or suspected unauthorized access, when there has been an unauthorized release, disclosure or acquisition of student information, student records or student-generated content.~~

7. A statement that a student's records, student information, or student-generated content shall not be retained or available to the contractor upon ~~completion~~ expiration of the ~~contracted services unless~~ contract between the contractor and the City/Board of Education except a student, parent or legal guardian of a student ~~chooses~~ may choose to independently establish or maintain an electronic account with the contractor after the expiration of such contract for the purpose of storing student-generated content. (e.g., essays, research papers, portfolios, creative writing, music, audio files, or photographs, but not standardized assessment responses.)
8. A statement that the contractor and the Board shall ensure compliance with the federal Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g.
9. A statement that Connecticut laws shall govern the rights and duties of all parties to the contract, (contractor and the City/Board).
10. A statement that if any provision of the contract or the application of the contract is held invalid by a court of competent jurisdiction, the invalidity does not affect other provisions of the contract which can be given effect without the invalid provision or application.
11. A prohibition against the contractor using personally identifiable information contained in student records to engage in advertising or for any other purposes other than those authorized pursuant to the contract.

The City/Board of Education may use the uniform student data privacy terms-of-service agreement addendum, developed by the Commission for Educational Technology (CET), in contracts entered into pursuant to C.G.S. 10-234bb. Such amendment shall conform to the requirements for a contract listed above.

Any provision of a contract or the terms-of-service agreement addendum entered into between a contractor and the City/Board on or after July 1, 2018, that conflicts with the provisions listed above shall be void. Moreover, a contract is void if it lacks any of the above provisions. The City/Board will give the contractor reasonable notice to amend the contract or the terms-of-service agreement addendum to include the missing provisions.

Any contract entered into on and after July 1, 2018, or the terms-of-service agreement addendum that does not include the provisions listed above shall be void, provided the City/Board has given reasonable notice to the contractor and the contractor has failed within a reasonable time to amend the contract or the terms-of-service agreement addendum to include the required provisions.

The Board of Education shall maintain and update, as necessary, a website with information relating to all contracts entered into pursuant to this policy. Not later than five business days after executing a contract pursuant to this policy the Board shall ~~provide electronic notice to any student and the parent or legal guardian of a student affected by the contract~~ post notice of such contract on the Board's website. The notice shall include the contract and (1) state that the contract has been executed and the date that such contract was executed, (2) provide a brief description of the contract and the purpose of the contract, and (3) state what student

information, student records or student-generated content may be collected as a result of the contract. The Board shall post such notice and the contract on the Board's Internet website.

On or before September 1st annually, the Board of Education shall electronically notify students and the parents/guardians of students of the address of the Internet website described in this policy.

The City/Board of Education and a contractor may include in any contract executed pursuant to this policy, the uniform student data privacy terms-of-service agreement addendum, previously described, to satisfy the requirements of this policy.

The City of Waterbury, on behalf of the Board of Education (Board), is not required to enter into a contract pursuant to this policy if the use of an Internet website, online service or mobile application operated by a consultant or an operator is unique and necessary to implement a child's individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973, as amended from time to time, and such Internet website, online service or mobile application is unable to comply with the provisions of this policy, provided (1) such Internet website, online service or mobile application complies with the Family Educational Rights and Privacy Act of 1974, 20 USC 1232g, as amended from time to time, and the Health Insurance Portability and Accountability Act of 1996, P.L. 104-191, as amended from time to time, (2) the Board of Education can provide evidence that it has made a reasonable effort to (A) enter into a contract with such consultant or operator to use such Internet website, online service or mobile application, and (B) find an equivalent Internet website, online service or mobile application operated by a consultant or an operator that complies with the provisions of this section, (3) the consultant or operator complies with the provisions of section 10-234cc, as amended for such use, and (4) the parent/legal guardian of such child, and, in the case of a child with an individualized education program, a member of the planning and placement team, sign an agreement that (A) acknowledges such parent/legal guardian is aware that such Internet website, online service or mobile application is unable to comply with the provisions of this policy, and (B) authorizes the use of such Internet website, online service or mobile application. The Board of Education shall, upon the request of a child's parent/legal guardian, provide the evidence described above to such parent/legal guardian.

The City/Board expects that an operator shall implement and maintain reasonable security procedures and practices that meet or exceed industry standards and that are designed to protect student information, student records, and student-generated content from unauthorized access, destruction use, modification and disclosure; and delete any student information, student records or student-generated content within a reasonable amount of time if a student, parent/guardian or City/Board requests deletion of such student information, student records or student generated content unless:

1. state or federal law prohibits such deletion or otherwise requires the retention of such student information, student records or student-generated content, or
2. a copy of such student information, student records or student-generated content is in the possession of the operator as part of a disaster recovery storage system and is inaccessible to the public and unable to be used in the normal course of business by the operator, provided such student, parent/legal guardian of a student or the Board may request the deletion of any such student information, student records or student-generated content if such copy is used by the operator to repopulate accessible data following a disaster recovery.

~~that, based on the data's sensitivity and risk from unauthorized access, do the following:~~

- ~~1. use technology and methodologies consistent with guidance issued about protected health information under the federal Health Information Technology for Economic and Clinical Health Act of 2009. (HITECH Act);~~
- ~~2. maintain technical safeguards for student records in a manner consistent with federal HITECH Act regulations on technical safeguards for electronic protected Health Information, and~~
- ~~3. otherwise meet or exceed industry standards.~~

The Board will utilize the written guidance developed by the Department of Education in consultation with the Commission for Educational Technology concerning the implementation of FERPA and the laws relating to student data privacy. Such written guidance includes, a plain language explanation of how such student data privacy laws are to be implemented, information about the uniform student data privacy terms-of-service agreement addendum, and (3) how such addendum may be incorporated into contracts executed pursuant to section 10-234bb, as amended.

Upon notice of a breach of security by a contractor, the Board shall, not later than two business days after receipt of such notice, notify the students and the parents/legal guardians of the students whose student information, student records, or student-generated content was involved in such breach. The Board shall also, as required, post notice of the breach on its website.

Upon the discovery of a breach of security that results in the unauthorized release of student information, excluding directory information, the contract shall contain the provision that the contractor must notify the Board of such breach without unreasonable delay, and in no case later than thirty (30) days from the discovery of the breach.

Upon the discovery of a breach of security that results in the unauthorized release of directory information, student records, or student-generated content, the contract shall contain the provision that the contractor must notify the Board without unreasonable delay and in no case later than sixty (60) days from the discovery of the breach.

Note: The Board may desire to contract for more prompt notice of a breach of security.

Definitions

1. **“Contractor”** means an operator or consultant that is in possession of or has access to student information, student records or student-generated content as a result of a contract with a local or regional Board of Education.
2. **“Operator”** means the operator of an Internet website, online service, online application, (app) or mobile application with actual knowledge that such Internet website, service, or mobile application is used primarily for school purposes and was designed and marketed for school purposes and who collects, maintains or uses student information.
3. **“Consultant”** means a professional who provides non-instructional services, including administrative, planning, analytical, statistical, or research services to a board of education under a contract.

4. **“Student”** means a Connecticut resident enrolled in a preschool program participating in the state-wide public school information system, pursuant to section 10-10a of the general statutes, or enrolled in grades K to 12, inclusive, in a public school, or receiving special education and related services under an individualized education program, or otherwise the responsibility of the Board.
5. **“Deidentified information”** means any information that has been altered to prevent the identification of an individual student.
6. **“Eligible student”** means a student who has reached 18 years of age.
7. **“Student-generated content”** means materials created by a student, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, or photographs. “Student-generated content” does not include student responses to a standardized assessment.
8. **“Student records”** means any information directly related to a student that is maintained by the school district, the State Board of Education or the Department of Education or any information acquired from a student through the use of educational software assigned to the student by a teacher or other district employee.

“Student records” does not mean any of the following:

- a. Deidentified information, allowed under the contract to be used by the contractor to improve educational products for adaptive learning purposes and for customizing student learning.
 - b. Deidentified information, used to demonstrate the effectiveness of the contractor’s products in the marketing of such products.
 - c. Deidentified information, used for the development and improvement of the contractor’s products and services.
9. **“Online service”** includes Cloud computing services, which must comply with this policy if they otherwise meet the definition of an operator.
 10. **“Student information”** is personally identifiable information regarding a student that in any media or format that is not publicly available that meets any of the following:
 - a. Is created or provided by a student, or the student’s parent or legal guardian, by using an operators’ website, online service, or mobile application (app) for school purposes.
 - b. Is created or provided by an employee or agent of the board of education, to an operator for school purposes.
 - c. Is gathered by an operator through the operation of the operator’s Internet website, online service, or mobile application (app) and identifies a student including but not limited to information in the student’s educational record or email account, first and last name, home address, telephone number, date of birth, email address, or other information that allows physical or online contact, discipline records, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security number, biometric

information, disabilities, socioeconomic information, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, or behavioral assessments.

11. **“School purposes”** means purposes that customarily take place at the direction of a teacher, or a board of education or aid in the administration of school activities, including, but not limited to, instruction in the classroom, administrative activities, and collaboration among students, school personnel, or parents/legal guardians.
12. **“Targeted advertising”** means presenting an advertisement to a student where the selection of the advertisement is based on student information, student records or student-generated content or inferred from the usage of the operator’s Internet website, online service or mobile application by such student. It does not include any advertising to a student on a website that the student accesses at the time or in response to a student’s response or request for information or feedback.

The Board, through this policy, places restrictions on an “operator” as defined in this policy. An operator shall not knowingly engage in any of the following activities with respect to their internet website, online service or mobile application:

1. Engage in targeted advertising on the operator’s site, service, or application, or on any other Internet website, online service or mobile application;
2. Use student information to create a profile of a student for purposes other than the furtherance of school purposes;
3. Sell student information, unless the sale is part of the purchase, merger, or acquisition of an operator by a successor operator and the operator and the successor operator continue to be subject to the provisions of this policy regarding student information; or
4. Disclose student information, unless the disclosure is made (a) in furtherance of school purposes of the Internet website, online service or mobile application, provided the recipient of the student information uses such student information to improve the operability and functionality of the Internet website, online service or mobile application and complies with this policy; (b) to ensure compliance with federal or state law; (c) in response to a judicial order; (d) to protect the safety of users or others, or the security of the Internet website, online service or mobile application; or (e) to an entity hired by the operator to provide services for the operator’s Internet website, online service or mobile application, provided the operator contractually (i) prohibits the entity from using student information for any purpose other than providing the contracted service to, or on behalf of, the operator, (ii) prohibits the entity from disclosing student information provided by the operator to subsequent third parties, and (iii) requires the entity to comply with this policy.

The Board recognizes that an operator may:

1. Use student information (1) to maintain, support, evaluate or diagnose the operator’s Internet website, online service or mobile application (app), or (2) for adaptive learning purposes or customized student learning.
2. Use de-identified student information (1) to develop or improve the operator’s Internet website, online service or mobile application (app), or other Internet websites, online

services or mobile applications owned by the operator, or (2) to demonstrate or market the effectiveness of the operator's Internet website, online service or mobile application.

3. Share aggregated de-identified student information for the improvement and development of Internet websites, online services or mobile applications designed for school purposes.

Nothing in this policy shall be construed to:

1. limit the ability of a law enforcement agency to obtain student information from an operator as authorized by law or pursuant to a court order;
2. limit the ability of a student or the parent or legal guardian of a student to download, transfer or otherwise save or maintain student information;
3. impose a duty upon a provider of an interactive computer service, as defined in 47 USC 230, as amended from time to time, to ensure compliance with this section by third-party information content providers, as defined in 47 USC 230, as amended from time to time;
4. impose a duty upon a seller or provider of online services or mobile applications to ensure compliance with this policy with regard to such online services or mobile applications;
5. limit an Internet service provider from providing a student, parent or legal guardian of a student or local or regional Board of Education with the ability to connect to the Internet;
6. prohibit an operator from advertising other Internet websites, online services or mobile applications that are used for school purposes to parents or legal guardians of students, provided such advertising does not result from the operator's use of student information;
7. apply to Internet websites, online services or mobile applications that are designed and marketed for use by individuals generally, even if the account credentials created for an operator's Internet website, online service or mobile application may be used to access Internet websites, online services or mobile applications that are designed and marketed for school purposes.

The Board, upon determination that a request for directory information is related to school purposes, may disclose directory information to any person requesting such directory information. If the Board determines that a request for directory information is not related to school purposes, the Board shall not disclose such directory information.

(cf. 5125 – Student Records)

(cf. 5145.15 – Directory Information)

(cf. 6162.51 – Surveys of Students/Student Privacy)

Legal Reference:

Connecticut General Statutes

1-19(b)(11) Access to public records. Exempt records.

7-109 Destruction of documents.

10-15b Access of parent or guardians to student's records.

10-209 Records not to be public.

10-234aa Definitions

10-234bb Contracts between boards of education and contractors re student data. Requirements. (as amended by PA 18-125)

10-234cc Requirements for operators re student data

10-234dd Duties re unauthorized release, disclosure or acquisition of student data (as amended by PA 18-125)

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

46b-56(e) Access to Records of Minors.

Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

P.A. 16-189 An Act Concerning Student Privacy

PA 17-200 An Act Making Revisions to the Student Data Privacy Act of 2016

PA 18-125 An Act Concerning Revisions to the Student Data Privacy Act
Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g).

Dept. of Educ, 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Protection of Pupil Rights Amendment (PPRA) 20 U.S.C. § 1232g (2014)

Children's Online Privacy Protection Act (COPPA) 15 U.S.C. §§6501 *et seq.* (2014)

Policy adopted by the Waterbury Board of Education on

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING AND SCHOOL FACILITIES

Item #13.1

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building & School Facilities recommends that the Waterbury Board of Education approve

Approved:

Jason Van Stone

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING AND SCHOOL FACILITIES

Item #13.2

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building & School Facilities recommends that the Waterbury Board of Education approve Form SCG-042, Request for Review of Final Plans, for the Wendell Cross Project #151-0295 EA/RR Phase 1 of 5.

Approved:

Jason Van Stone



DEPARTMENT OF
ADMINISTRATIVE SERVICES (DAS)
School Construction Grants & Review (OSCG&R)

REQUEST FOR REVIEW OF FINAL PLANS
FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

DISTRICT NAME: Waterbury	FACILITY NAME AND ADDRESS: Wendell Cross Elementary School 1255 Hamilton Ave Waterbury, CT 06706	STATE PROJECT NUMBER: 151-0295 EA/RR PHASE NUMBER: One of Five
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Estimated date* to begin construction Fall 2019 Estimated date to complete construction August 2021

* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

Certification of Approval dates:

	Final Plans & Prof. Cost Estimate	Site Approval (if applicable)
Local Board of Education	8 / 22 / 2019	/ /
School Building Committee	8 / 22 / 2019	/ /

We hereby certify that these final plans and project manual(s) as prepared for bidding and dated 7/15/19, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated 7/15/19, have been reviewed and approved for this project on the dates shown above.

For the Town or Regional Board of Education:		
Elizabeth C. Brown		8/22/2019
Chairperson's Name (Type or print)	Signature	Date
For the School Building Committee:		
Jason Van Stone		8/22/2019
Chairperson's Name (Type or print)	Signature	Date

** Signature dates cannot precede the date on the submitted plans.

For the Project Architect/Engineering Firm:		
Friar Architecture, Inc.		(860) 678-1291
Firm Name (Type or print)	Signature	Telephone No.

We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICV) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.		
Dr. Verna D. Ruffin		8/22/2019
Superintendent's Name (Type or print)	Signature	Date

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER \$10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.

FORM SCG-042 Request for Review of Final Plans

State Project No. 151-0295 EA/RR

Project Name: Wendell Cross Elementary School

Name of Contact Person: Bryce Sens	Telephone: (860) 678-1291	Date: 7/15/19
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Certifications of Local Approval:

I certify that I have local jurisdiction over the **State Building Code** and that the plans and project manual dated 7/15/19 for the above referenced project comply with all applicable building codes.

Gil Graveline



8/14/2019

Local Building Official's Name

Signature

Date

I certify that I have local jurisdiction over the **State Fire Safety Code** and that the plans and project manual dated 7/15/19 for the above referenced project comply with all applicable fire codes.

Thomas Fitzgerald



8/14/2019

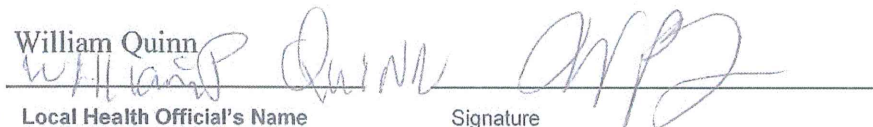
Local Fire Marshal's Name

Signature

Date

I certify that I have local jurisdiction over the **State Health Code** and that the plans and project manual dated 7/15/19 for the above referenced project comply with all applicable health codes.

William Quinn



8/14/2019

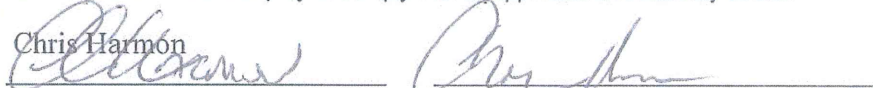
Local Health Official's Name

Signature

Date

I certify that I have local jurisdiction over **Section 504 of the Rehabilitation Act of 1973**, and the Uniform Federal Accessibility Standards (UFAS). I further certify that the plans and project manual dated 7/15/19 for the above referenced project comply with all applicable accessibility codes.

Chris Harmon



8/14/2019

Local Federal 504 Official's Name

Signature

Date

- NOTES:**
- 1.) THE CERTIFICATIONS OF LOCAL APPROVAL NOTED ABOVE MUST BE OBTAINED, AND ARE REQUIRED TO BE PROVIDED, PRIOR TO RECEIVING APPROVAL-TO-BID BY THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) FOR THIS PROJECT. IF THESE CERTIFICATIONS CANNOT BE OBTAINED LOCALLY, PLEASE CONTACT THE DAS, OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) FOR ASSISTANCE.
 - 2.) THE OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW (OSCG&R) APPROVED PROJECT PLANS, PROJECT MANUAL AND COST ESTIMATE MUST BE KEPT ON FILE AT THE LOCAL BOARD OF EDUCATION OFFICE UNTIL THE FINAL GRANT PAYMENT HAS BEEN MADE AND THE DAS AUDIT IS COMPLETE ON THIS PROJECT.
 - 3.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM. IF ORIGINAL SIGNATURES ARE NOT AVAILABLE AT THE PLAN REVIEW MEETING, MAIL OR OVERNIGHT DELIVER THIS COMPLETED FORM TO:
The Office of School Construction Grants & Review
450 Columbus Blvd., Suite 1503
Hartford, CT 06103

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #14.1

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Curriculum recommends that the Waterbury Board of Education approve an Agreement with MEDI LLC d/b/a Eyelet Design to provide a Manufacturing Externship/Pre-Apprentice Program for Waterbury Career Academy High School students.

Approved:

Tom Van Stone

**Agreement
Between
The City Of Waterbury
And
MEDI LLC dba Eyelet Design
For
Waterbury Career Academy High School
Manufacturing Externship/ Pre-Apprentice Program**

This Agreement is made by and between the **City of Waterbury**, 235 Grand Street, Waterbury, CT, Department of Education, (the "City"), and **MEDI LLC dba Eyelet Design**, of 574 East Main Street, Waterbury, CT ("Eyelet").

WHEREAS, the City has established a training Program pursuant to Connecticut General Statute § 10-20a -§10-20c leading to a Connecticut Career Certificate ("Training Program") for qualified students attending Waterbury Career Academy High School ("Students"), for employment training and related educational services; and

WHEREAS, the City wishes to established a Career Pathway Training Program in coordination with Eyelet leading to a Connecticut Career Certificate in accordance with Connecticut General Statute § 10-20a -§10-20c for qualified students attending Waterbury Career Academy High School to provide work-based instruction; and

WHEREAS, Eyelet has the ability to provide work-based instruction, on the job training, work experience, training related to pre-employment, employment skills to be mastered at different levels, the facilities, equipment, and trainers necessary to provide the practical experience and training of specific skills of a trade or craft; and

WHEREAS, Eyelet has agreed to provide said work-based instruction to qualified City of Waterbury Students in accordance with Connecticut General Statute § 10-20a -§10-20c.

NOW THEREFORE, it is agreed by and between the City and the Eyelet that:

A. The Parties Agree that:

1. This Agreement shall be effective September 1, 2019 and shall continue through June 30, 2022.
2. City of Waterbury Students shall not be used to replace existing employees, reduce existing employees' hours wages or benefits, be employed in place of a laid off employee or one subject to recall.
3. Waterbury Career Academy and/or Waterbury Public School Administration staff will have access to worksite records pertaining to this Agreement. This will include the student training program, payroll records and other related documents. Eyelet shall provide access to the worksite to City staff for program monitoring.

4. All worksites shall comply with any and all applicable State or Federal Occupational Safety and Health Act (OSHA) standards, all Connecticut General Statutes relative to confidentiality, protection of student information and all other Federal, State or Local laws applicable to this agreement.
5. The City and Eyelet shall maintain and comply with non-discriminatory policies and practices of the City of Waterbury. The parties shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, sexual orientation, gender identity or expression, national origin or citizenship status, age or handicap. Eyelet agrees to comply with all Local, State and Federal laws, rules and regulations and Executive Orders pertaining to discrimination and equal opportunity requirements.
6. This Agreement shall be governed by the laws of the State of Connecticut.
7. All notices shall be in writing and delivered by hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Eyelet Michael Ritzenhoff, Member
 MEDI LLC dba Eyelet Design
 574 East Main Street
 Waterbury, CT 06720

City: Michael Harris, Assistant Principal
 Waterbury Career Academy High School
 175 Birch St.
 Waterbury, Ct. 06704

B. Eyelet Design shall:

1. Comply with all State and Federal regulations, policies and directives, including but not limited to all applicable Federal and State wage and labor laws and regulations.
2. Pay each Student the minimum hourly wage set by the State of Connecticut or greater. Eyelet shall maintain each Student's records of earning and deductions, such as income tax withholding, Social Security and Medicare deductions.
3. Comply with established payroll procedures and ensure that each Student is paid only for actual time worked.
4. Report any and all accident(s) involving students to the City and students family immediately.
5. Notify the City regarding any problem or concern with the student within 24 hours after being identified.
6. Maintain student evaluations on work performance and educational classes. Complete other program reports as requested by the City or State.
7. Immediately notify the City if the number of Student participants or activities included in this Agreement changes at any time during the program.

9. Maintain adequate and sufficient insurance coverages for all Student participants and other insurance as recommended by the City's Risk Manager or his designee. This shall include General Liability for bodily and property coverage and Workmen's Compensation coverage. Eyelet shall furnish to the City certificate(s) of insurance verifying coverage as approved by the City's Risk Manager. Eyelet shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and the Board of Education are listed as additional insured on all lines of coverage except Workers Compensation and Professional Liability and include a waiver of subrogation on all lines of coverage except Professional Liability as their interests may appear"**.
10. Train worksite supervisors and provide the supervisor(s) with appropriate written materials to enable them to supervise Student participants. Said material may include but may not be limited to: a copy of this Agreement, orientation handbook(s), requirements of program and other pertinent materials.
11. Complete the "Training Outline" form, attached hereto as Schedule A, and return to the City.
12. Eyelet shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, or representatives and shall hold the City harmless and indemnify it.
13. Eyelet shall have no obligation to provide said work based training, if it does not have a need for an apprentice at any time during this Agreement.
14. Eyelet shall provide instruction pursuant to CGS§10-20a, to the extent practicable, in all aspects of the manufacturing industry related to the academic, technical and employable skills in the manufacturing industry relevant to its "career cluster" or other manufacturers sharing the same general employable skills. This includes on-the-job training, supervision, student reviews and evaluations and any relevant community service or field trips.
15. In the event Eyelet comes into possession of the Educational Records of a City of Waterbury student during the performance of this agreement, then it shall hold said information in the strictest of confidence pursuant to Connecticut General Statutes and agrees to use information obtained from the City only for the purposes provided in this Agreement. Eyelet has no authority to make disclosures of any information obtained in the course of performing this agreement without the prior written consent of the student's parent or guardian, as required by FERPA.

C. The City shall:

1. Appoint a City Coordinator to coordinate and monitor services under this agreement.
2. Provide information regarding dates of instruction, in accordance with the City school calendar and forecasts of Students being assigned to Eyelet.
3. Authorize the City Coordinator to serve as liaison between the City and Eyelet to achieve

the objectives of the Training Program.

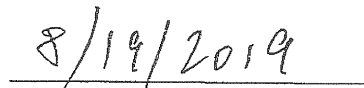
4. Ensure that all Students complete any required state Apprenticeship or Pre-Apprenticeship licensure and/or registration requirement forms and, upon request, provide a copy of the related license and/or registration documentation to Eyelet.

Eyelet Design


Michael Ritzenhoff, Member

City of Waterbury

Neil O'Leary, Mayor


Dated

Dated

SCHEDULE A

TRAINING OUTLINE

Name of the worksite: MEDI LLC dba Eyelet Design

Title of Work Based Project/ Worksite Manufacturing Externship/ Pre-Apprentice Program

Address: 574 East Main Street, Waterbury, CT Phone: 203-754-4141

Name and Title of On-Site Supervisor: Ken Schoppmann, General Manager

Phone: 203-754-4141

Name and Title of Alternate Supervisor: Barbara Gerald, HR Manager Phone: 203-754-4141

Ratio of Participants to Supervisor: 2 to 1

Participant Job Title - Student Intern/ Pre-Apprentice **Number of Slots**- 7- 10

The Externship/Pre-Apprentice Training Program shall commence on September 1, 2019 and shall continue until June 30th, 2022 for the following days and times.

<u>Day</u>	<u>Time</u>	<u>Hours of Work</u>
Monday	11:00 a.m. -3:00 p.m.	4
Tuesday	11:00 a.m. -3:00 p.m.	4
Wednesday	11:00 a.m. -3:00 p.m.	4
Thursday	11:00 a.m. -3:00 p.m.	4
Friday	11:00 a.m. -3:00 p.m.	4

Consistent with the job identified above, provide the following information:

Identify the participant(s) principal activities and responsibilities, identify the tools and equipment to be used and identify the skills that will be learned.

If the participants will be working outdoors, identify the activities that will be scheduled for inclement weather.

Failure of the worksite to adhere to this agreement shall be cause for termination of the agreement at the discretion of the City. This agreement may be subject to federal funding availability.

As approved by MEDI LLC dba Eyelet Design

<u>Michael Chen-Luff</u>	<u>PRES</u>	<u>8/19/2019</u>
Signature	Title	Date

Agreed to by the City:

_____	_____	_____
Signature	Title	Date

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #14.2

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Curriculum recommends that the Waterbury Board of Education approve an Agreement with MEC LLC d/b/a Eyelet Crafters to provide a Manufacturing Externship/Pre-Apprentice Program for Waterbury Career Academy High School students.

Approved:

Tom Van Stone

**Agreement
Between
The City Of Waterbury
And
MEC LLC dba Eyelet Crafters
For
Waterbury Career Academy High School
Manufacturing Externship/ Pre-Apprentice Program**

This Agreement is made by and between the **City of Waterbury**, 235 Grand Street, Waterbury, CT, Department of Education, (the "City"), and MEC LLC dba Eyelet Crafters of 2712 South Main Street, Waterbury, CT ("Eyelet Crafters").

WHEREAS, the City has established a training Program pursuant to Connecticut General Statute § 10-20a -§10-20c leading to a Connecticut Career Certificate ("Training Program") for qualified students attending Waterbury Career Academy High School ("Students"), for employment training and related educational services; and

WHEREAS, the City wishes to establish a Career Pathway Training Program in coordination with Eyelet Crafters leading to a Connecticut Career Certificate in accordance with Connecticut General Statute § 10-20a -§10-20c for qualified students attending Waterbury Career Academy High School to provide work-based instruction; and

WHEREAS, Eyelet Crafters has the ability to provide work-based instruction, on the job training, work experience, training related to pre-employment, employment skills to be mastered at different levels, the facilities, equipment, and trainers necessary to provide the practical experience and training of specific skills of a trade or craft; and

WHEREAS, Eyelet Crafters has agreed to provide said work-based instruction to qualified City of Waterbury Students in accordance with Connecticut General Statute § 10-20a - §10-20c.

NOW THEREFORE, it is agreed by and between the City and the Eyelet Crafters that:

A. The Parties Agree that:

1. This Agreement shall be effective September 1, 2019 and shall continue through June 30, 2022.
2. City of Waterbury Students shall not be used to replace existing employees, reduce existing employees' hours wages or benefits, be employed in place of a laid off employee or one subject to recall.
3. Waterbury Career Academy and/or Waterbury Public School Administration staff will have access to worksite records pertaining to this Agreement. This will include the student

training program, payroll records and other related documents. Eyelet Crafters shall provide access to the worksite to City staff for program monitoring.

4. All worksites shall comply with any and all applicable State or Federal Occupational Safety and Health Act (OSHA) standards, all Connecticut General Statutes relative to confidentiality, protection of student information and all other Federal, State or Local laws applicable to this agreement.
5. The City and Eyelet Crafters shall maintain and comply with non-discriminatory policies and practices of the City of Waterbury. The parties shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, sexual orientation, gender identity or expression, national origin or citizenship status, age or handicap. Eyelet Crafters agrees to comply with all Local, State and Federal laws, rules and regulations and Executive Orders pertaining to discrimination and equal opportunity requirements.
6. This Agreement shall be governed by the laws of the State of Connecticut.
7. All notices shall be in writing and delivered by hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Eyelet Crafters	Michael Ritzenhoff, Member MEC LLC dba Eyelet Crafters 2712 South Main Street Waterbury, CT 06723
-----------------	------------------------------------------------------------------------------------------------------------

City:	Michael Harris, Assistant Principal Waterbury Career Academy High School 175 Birch St. Waterbury, Ct. 06704
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B. Eyelet Crafters shall:

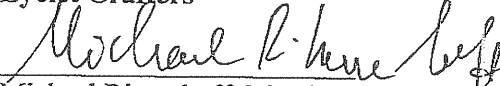
1. Comply with all State and Federal regulations, policies and directives, including but not limited to all applicable Federal and State wage and labor laws and regulations.
2. Pay each Student the minimum hourly wage set by the State of Connecticut or greater. Eyelet Crafters shall maintain each Student's records of earning and deductions, such as income tax withholding, Social Security and Medicare deductions.
3. Comply with established payroll procedures and ensure that each Student is paid only for actual time worked.
4. Report any and all accident(s) involving students to the City and students family immediately.
5. Notify the City regarding any problem or concern with the student within 24 hours after being identified.

6. Maintain student evaluations on work performance and educational classes. Complete other program reports as requested by the City or State.
7. Immediately notify the City if the number of Student participants or activities included in this Agreement changes at any time during the program.
9. Maintain adequate and sufficient insurance coverages for all Student participants and other insurance as recommended by the City's Risk Manager or his designee. This shall include General Liability for bodily and property coverage and Workmen's Compensation coverage. Eyelet Crafters shall furnish to the City certificate(s) of insurance verifying coverage as approved by the City's Risk Manager. Eyelet Crafters shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and the Board of Education are listed as additional insured on all lines of coverage except Workers Compensation and Professional Liability and include a waiver of subrogation on all lines of coverage except Professional Liability as their interests may appear"**.
10. Train worksite supervisors and provide the supervisor(s) with appropriate written materials to enable them to supervise Student participants. Said material may include but may not be limited to: a copy of this Agreement, orientation handbook(s), requirements of program and other pertinent materials.
11. Complete the "Training Outline" form, attached hereto as Schedule A, and return to the City.
12. Eyelet Crafters shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, or representatives and shall hold the City harmless and indemnify it.
13. Eyelet Crafters shall have no obligation to provide said work based training, if it does not have a need for an apprentice at any time during this Agreement.
14. Eyelet Crafters shall provide instruction pursuant to CGS§10-20a, to the extent practicable, in all aspects of the manufacturing industry related to the academic, technical and employable skills in the manufacturing industry relevant to its "career cluster" or other manufacturers sharing the same general employable skills. This includes on-the-job training, supervision, student reviews and evaluations and any relevant community service or field trips.
15. In the event Eyelet Crafters comes into possession of the Educational Records of a City of Waterbury student during the performance of this agreement, then it shall hold said information in the strictest of confidence pursuant to Connecticut General Statutes and agrees to use information obtained from the City only for the purposes provided in this Agreement. Eyelet Crafters has no authority to make disclosures of any information obtained in the course of performing this agreement without the prior written consent of the student's parent or guardian, as required by FERPA.

C. The City shall:

1. Appoint a City Coordinator to coordinate and monitor services under this agreement.
2. Provide information regarding dates of instruction, in accordance with the City school calendar and forecasts of Students being assigned to Eyelet Crafters.
3. Authorize the City Coordinator to serve as liaison between the City and Eyelet Crafters to achieve the objectives of the Training Program.
4. Ensure that all Students complete any required state Apprenticeship or Pre-Apprenticeship licensure and/or registration requirement forms and, upon request, provide a copy of the related license and/or registration documentation to Eyelet Crafters.

**MEC LLC dba
Eyelet Crafters**


Michael Ritzenhoff, Member

MICHAEL RITZENHOFF
Print Name/Title

8/19/2019
Dated

City of Waterbury

Neil O'Leary, Mayor

Dated

SCHEDULE A
TRAINING OUTLINE

Name of the worksite: MEC LLC dba Eyelet Crafters.

Title of Work Based Project/ Worksite Manufacturing Externship/ Pre-Apprentice Program

Address: 2712 South Main Street, Waterbury, CT 06723 Phone: 203-757-9221

Name and Title of On-Site Supervisor: Christopher Strenk, Eyelet Foreman

Phone: 203-757-9221

Name and Title of Alternate Supervisor: Barbara Geraldi, HR Manager

Phone: 203-757-9221

Ratio of Participants to Supervisor: 2 to 1

Participant Job Title- Student Intern/ Pre-Apprentice **Number of Slots**- 7- 10

The Externship/Pre-Apprentice Training Program shall commence on September 1, 2019 and shall continue until June 30th, 2022 for the following days and times.

<u>Day</u>	<u>Time</u>	<u>Hours of Work</u>
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

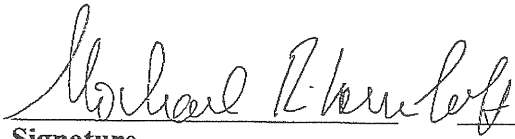
Consistent with the job identified above, provide the following information:

Identify the participant(s) principal activities and responsibilities, identify the tools and equipment to be used and identify the skills that will be learned.

If the participants will be working outdoors, identify the activities that will be scheduled for inclement weather.

Failure of the worksite to adhere to this agreement shall be cause for termination of the agreement at the discretion of the City. This agreement may be subject to federal funding availability.

As approved by MEC LLC dba Eyelet Crafters.

	<u>PRES</u>	<u>8/19/2019</u>
Signature	Title	Date

Agreed to by the City:

_____	_____	_____
Signature	Title	Date

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.1

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following
Maloney Magnet School's After-school Program Appointments:

Teachers:

Arzano, Michelle
Bussey, Jennifer
Hibbs, Jennifer
Perugini, Mary Ellen
Smith, Holly

Substitutes:

Card, Katie
Loi, Marissa
Grabowski, Leah
Negorn, Emily

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.2

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following voluntary teacher transfers:

Name		From	To	Effective
Coughlin	Timothy	Generali Gr 5	Academic Acad. Gr 5	2019-20 SY
Cremins	Alison	WMS ELA Gr 8	Academic Acad. ELA Gr 6-8	2019-20 SY
Gaipa	Timothy	WMS ELA Gr 6	Academic Acad. ELA Gr 6-8	2019-20 SY
Giammatteo	Timothy	Sprague Gr K	Academic Acad. Computer Information Tech. Gr 4-8	2019-20 SY
Hagley	Katlyn	KHS Special Ed.	WHS Special Ed - Transition Academy (Ages 19-21)	2019-20 SY
Hill	Elaine	Reed Gr 4	Academic Academy Gr 4	2019-20 SY
Pogodzienski	Marcy	WMS Science Gr 7	Academic Acad. Science Gr 6-8	2019-20 SY
Zareck	Corrin	WMS Art MS	Academic Acad. Art Gr 4-8	2019-20 SY

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.3

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following involuntary teacher transfers effective 2019/20 school year:

<u>Name</u>		<u>From</u>	<u>To</u>
Bailonis	Jodie	Bucks Hill Pre-K Reg. Ed	Rotella Pre-K Reg. Ed
Balanda	Heather	Regan/W. Cross Soc. Worker	CHS/WMS Split SW
Baranowski	Judith	Chase Psychologist	Chase/Maloney Psych.
Barbieri	Angela	Rotella Social Worker	Rotella/Maloney Split SW
Bizati	Liridona	Sprague Gr 1	Wilson Gr 3
Brayton	Katie	Sprague Social Worker	Sprague/Regan Split SW
Bulls	Tanya	Gilmartin Social Worker	Gilmartin (3) /Generali (2) Split Social Worker
Burns	Amy	Wallace Special Ed ABA	CHS Special Ed Resource/CT
Colangelo	Tina	Bunker Hill Special Ed BDLC	CHS Special Ed BDLC
Crimi	Tara	Enlightenment/Sprague Psychologist	Enlightenment/Gilmartin/Rotella Psychologist
Cruz	Griselle	Bucks Hill Special Ed Bil.	Chase Bilingual Special Ed
Diaz	Natalie	Walsh/Washington Psychologist	Walsh/Washington/Chase Collegiate (Child Find) Psych.
Donahue	Jamie	WSMS PE/Health	Wallace PE/Health
Douglas	Lydia	Kennedy Art	WSMS Art
Edwards	Donna	Carrington Music	Bunker Hill Music
Erris	Talia	Brass City/Float Soc. Worker	Tinker Social Worker
Evans	Blythe	Tinker Social Worker	State Street Social Worker
Fabrizio	Michael	WAMS/SHHS/CCS Psychologist	WAMS/SHHS/SSPP Psych.
Gagne	Crystal	Driggs Special Ed	Bunker Hill Special Ed
Henebry	Colleen	Crosby Special Ed ABA	CHS Special Ed Resource/CT
Horn	Gladynell	WSMS Special Ed BDLC	Bunker Hill Spec. Ed BDLC
Kobelski	Melissa	Reed Social Worker	Reed (30)/Wilby (2) SW
Labrecque	James	Rotella/Maloney Psych.	CHS/Wallace Psychologist
Lawlor	Ryan	Enlightenment Soc. Worker	Bunker Hill Social Worker
Longo	Stephanie	Walsh Social Worker	Walsh (3)/Wendell Split (2) Social Worker
Lopez	Xylia	Bunker Hill Social Worker	State Street/Enlightenment Social Worker

Lowe	Karen	Generali Psychologist	Generali/OLMC/HCHS Psych.
Magurne	Amanda	Carrington/Tinker Psych.	KHS / WSMS Psychologist
Marino	Carol	Gilmartin Psychologist	Duggan/Wendell Psych.
Miranda	Stephanie	Kingsbury Social Worker	Kingsbury (4)/Brass City (1) Split Social Worker
Morales	Elizabeth	Duggan Social Worker	Duggan (3)/WSMS (1)/KHS (1) Social Worker
Nowacki	Jennie	Wallace PE/Health	WSMS PE/Health
Obst	Karen	Bucks Hill Pre-K Reg. Ed	Driggs Pre-K Req. Ed
Perton	Anne	Kingsbury/WCA Psychologist	Kingsbury/Regan/Sprague/ Brass City Psych.
Rogoff	Jamie	NEMS Special Ed	Wallace Special Ed
Ryan	Diane	ESL Tinker (Interim)	ESL Tinker (Permanent)
Sanchez	Alina	Hopeville Social Worker	Hopeville (3) / OEC Split (2) Social Worker
Saucier	Anne Marie	Duggan Special Ed SCOPE	Gilmartin Spec. Ed SCOPE
Schuck	Mark	Bunker Hill Psychologist	Carrington/Bunker/Catholic Academy Psychologist
Sileo	Renee	Carrington Social Worker	Carrington (3)/Bunker Hill (1)/Wilson (1) Social Worker
Valentin	Crystal	Generali Gr 2	Wilson Gr 3
Wright	Stephanie	Wilson/Brass City/OLMC Psychologist	Wilson/WCA Psychologist

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.4

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following teacher new hires 2019/2020:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Boucher	Jennifer	Tinker	Gr. 3	8/22/2019
Cadelina	Carissa	Rotella	Gr. K	8/22/2019
Campbell	Stephen	Gilmartin	ELA Gr. 7-8	8/22/2019
Caplash	Shobhna	Crosby	Special Ed.	8/22/2019
Chasse	Jenny	Hopeville	Gr. 2	8/22/2019
Colon	Kathleen	Reed	Math Gr. 7	8/22/2019
Devico	Taylor	Chase	Gr 1	8/22/2019
Doiron	Nicole	West Side	English	8/22/2019
Enquist	Bjorn	Wallace	Art	8/22/2019
Farley	Amanda	Academic Acad.	ELA	8/22/2019
Galpin	Lindsay	North End	ELA	8/22/2019
Garcia Pillot	Zulma M	Wilby	Bil. Biology	8/22/2019
Grendzinski	Katie	Wilson	Special Ed.	8/22/2019
Griffin	Sean	Crosby	Music	8/22/2019
Guasp III	Henry	Academic Acad.	Math	8/22/2019
Heckmann	Stephanie	Bucks Hill	Gr 3	8/22/2019
Hunsicker	Katherine	Wilson	Special Ed.	8/22/2019
Imse	Jill	WAMS	Art	8/22/2019
Jimenez	Nancy	Reed	Gr 3	8/22/2019
Kores	Lauren	Sprague	Gr K	8/22/2019
Marcal	Kelly	Gilmartin	Gr. 4	8/22/2019
Modeen	Brianne	Driggs	Gr. 4	8/22/2019
Muslli	Zimara	Crosby	Math	8/22/2019
Negron	Emily	Maloney	Gr 3	8/22/2019
Rendon-Moreno	Miguel	Bucks Hill	Bil Elem G3	8/22/2019

Ruotolo	Richard	Wilby	Music	8/22/2019
Sanabria Godoy	Nora	WAMS	Spanish	8/22/2019
Schumacher	Amber	Gilmartin	Gr. 6	8/22/2019
Sickles	Meghan	W. Cross	Gr K	8/22/2019
Toussaint	Danielle	Rotella	Gr. 5	8/22/2019
Tremaglio	Laura	Bucks Hill	Gr. 5	8/22/2019
Trocolla	Lillian	Kennedy	Bil. Science	8/22/2019
Turecek	Rachel	North End	Art	8/22/2019

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.5

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

Anderson, Cathy – WCA Special Education, effective 07/31/19.
Argenta, Lauren – Rotella Kindergarten, effective 07/24/19.
Bala, Elona – NEMS Guidance, effective 08/14/19.
Bly, Samantha – WMS Special Education, effective 07/25/19.
Burns, Amy – Rotella Special Education, effective 08/19/19.
Butkevich, Jaime – Districtwide STEM Coach, effective 08/02/19
Costa, John – NEMS Social Studies, effective 07/16/19.
Daley, Samantha – CHS Math, effective 08/11/19.
DeGroate, Talisha – Walsh ELA grades 4 & 5, effective 08/20/19.
DeLisle, Danielle – Bunker Hill Special Education, effective 07/31/19.
DiCristina, Stacy – WHS FCS, effective 08/05/19.
Drysdale, Dana – Rotella Special Education, effective 08/01/19.
Filakovsky, Jenna – WSMS ELA, effective 07/30/19.
Gaipa, Timothy – WMS Academic Academy, effective 07/19/19.
Gendron, Courtney – W. Cross Kindergarten, effective 07/29/19.
Holley, Christine – WCA Human Services, effective 07/29/19.
Krier, Ben – Bucks Hill Grade 5, effective 07/22/19.
LaChance, George Jr. – WMS Math, effective 07/30/19.
LeFevre, Rhianne – W. Cross/Bucks Hill Annex Art, effective 07/24/19.
Marino, Effrosini – NEMS Science, effective 08/04/19.
Minicucci, Erica – Tinker Grade 3, effective 08/07/19.
Montagno, Nakita – Washington Special Ed, effective 08/19/19.
Morris, Michaela – Reed Special Education, effective 07/24/19.
Phothisarath, Michelle – Wendell Cross Pre-k, effective 08/05/19.
Pike, Amanda – State Street Special Education, effective 07/24/19.
Reinold, Andrew – WAMS Biology, effective 07/24/19.
Rose, Kimberly – Tinker Library Media Specialist, effective 07/24/19.
Scivoletto, Nicole – Chase Grade 1, effective 07/23/19.
Shaposhnikova, Marianna – WHS Math, effective 08/12/19.
Sileo-Petteway, Renee – Carrington Social Worker, effective 07/29/19.

Skinner, Karyn – Wilson Art, effective 08/01/19.
Spescha, Michael – WAMS Physics, effective 07/31/19.
Vecca, David – WCA Social Studies, effective 08/10/19.
Wolak, Carrie – WMS Science, effective 07/24/19.
Zachary, Nina – Bunker Hill Art, effective 07/29/19.
Zak, Elina – WAMS Spanish, effective 07/29/19.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.6

August 22, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following retirements:

Reisinger, Karen – RMS Science, effective 9/1/19.

Respectfully submitted,

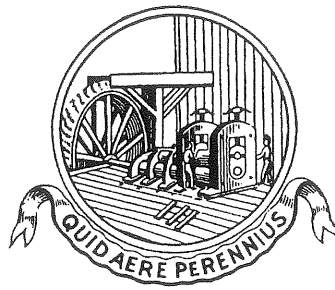
Dr. Verna D. Ruffin
Superintendent of Schools

Communications



8/20/19

Packet week ending _____



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

July 26, 2019

Emily Pita Orozco
108 Lester Dr.
Waterbury, CT 06704

Dear Ms. Pita Orozco:

Congratulations on your new position with the City of Waterbury. Your name is being certified to the Education Department for the position of Food Service Helper (Req. #2019691) at \$13.09 per hour. Please contact Linda Franzese, Director of Food Service at (203) 574-8035 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, August 22, 2019 at 9:00 a.m. at the Department of Human Resources located at 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be August 26, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

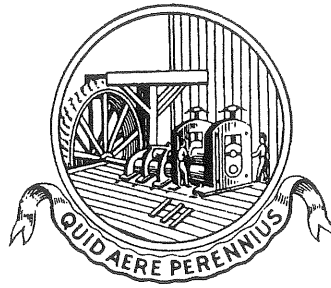
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist

LP/sd

cc Board of Education,
Linda Franzese, Director of Food Service,
Dr. Ruffin, Supt. of Schools
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

July 26, 2019

Christopher Fontaine
28 Beach Ave., 3rd Fl.
Terryville, CT 06786

Dear Mr. Fontaine:

This is to inform you that you are being transferred from the Department of Public Works to the Education Department (Req. #2019707C) in the same classification. Your rate of pay as a temporary Maintainer I will remain the same.

Your start date will be July 25, 2019.

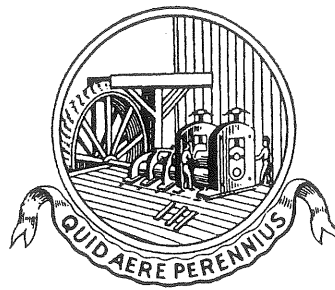
I hope that you are happy in your new assignment.

Sincerely,

Jennifer Palazzo
Human Resources Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Chris Harmon, Acting School Inspector
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

July 26, 2019

Vicky Halle
88 Meadowbrook Dr.
Waterbury, CT 06706

Dear Ms. Halle:

Your name is being certified to the Education Department for the position of Administrative Associate I @ North End Middle School (Req. #2019728) at \$14.48/hour.

Your official start date is August 1, 2019. Please call Jacqueline Gilmore, Principal @ North End Middle School to discuss the details of the position. The telephone number is (203) 574-8097.

Failure to call the above named individual by August 5, 2019 will result in your name being removed from the eligibility list.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

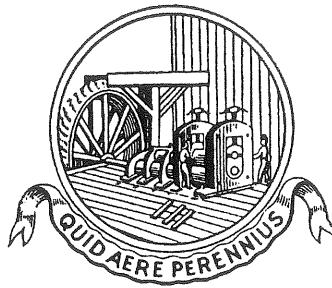
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,

Jennifer Palazzo
Human Resources Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Jacqueline Gilmore, Principal @ NEMS
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 5, 2019

Atmanand Timaul
72 Academy Ave.
Waterbury, CT 06705

Dear Mr. Timaul:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Bucks Hill Annex School (Req. #2019685) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Tuesday, August 20, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be August 22, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

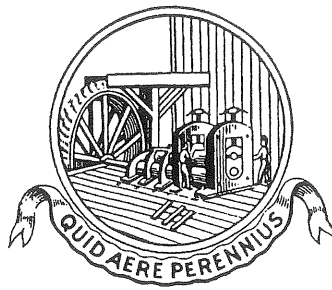
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 5, 2019

Ligia Benedetti
67 Mount Carmel Ave.
Waterbury, CT 06708

Dear Ms. Benedetti:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Sprague Elementary School (Req. #2019555) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Tuesday, August 20, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be August 22, 2019 at your regular scheduled time.

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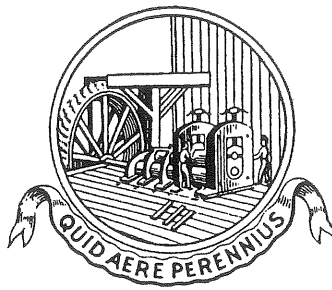
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Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 5, 2019

Michelle Rosa
496 Sylvan Ave.
Waterbury, CT 06706

Dear Ms. Rosa:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019690) at \$13.91 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, August 22, 2019 at 9:00 a.m. in the Department of Human Resources, Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Please call Denise Carroll at 203-574-8035 as to your start date.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

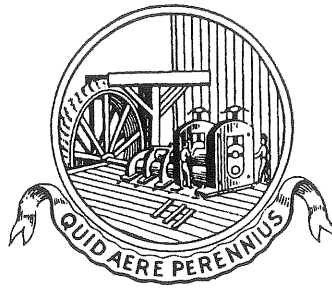
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resource Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 5, 2019

Joan Lozada
17 Eastern Ave., Apt. #2
Waterbury, CT 06708

Dear Ms. Lozada:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019927) at \$13.91 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

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We look forward to working with you.

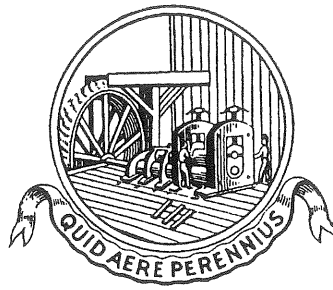
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resource Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 6, 2019

Jolie Bedini
55 Klan Dr.
Wolcott, CT 06716

Dear Ms. Bedini:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019773) at \$13.91 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

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We look forward to working with you.

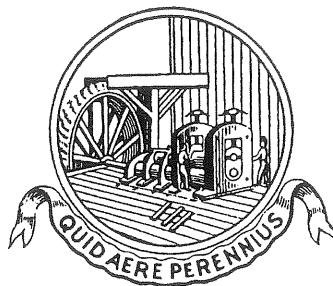
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resource Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 6, 2019

Selda Letaj
105 Munson Ave.
Waterbury, CT 06705

Dear Ms. Letaj:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019774) at \$13.91 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

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We look forward to working with you.

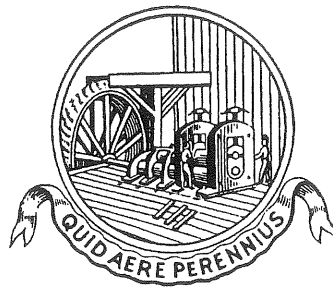
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resource Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 6, 2019

Idalia Suero
174 Alder St.
Waterbury, CT 06708

Dear Ms. Suero:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019925) at \$13.91 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

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We look forward to working with you.

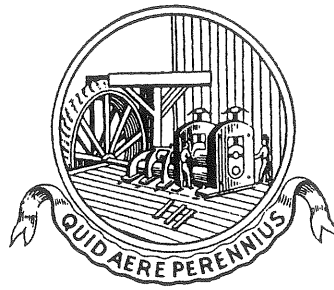
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resource Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 6, 2019

Mildred Lopez
74 John St.
Waterbury, CT 06708

Dear Ms. Lopez:

We are pleased to receive your acceptance of our offer of employment for the position of Lunchroom Aide @ Chase Elementary School for the Department of Education – Food Service (Requisition #2019440) at \$10.66 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

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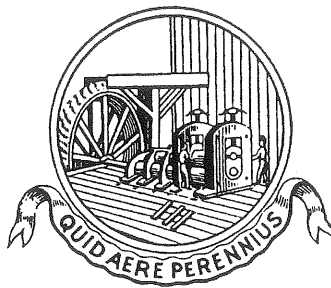
We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 6, 2019

Dallas Swain
63 Mapleridge Dr.
Waterbury, CT 06705

Dear Mr. Swain:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Hopeville Elementary School (Req. #2020016) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Tuesday, August 20, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be August 22, 2019 at your regular scheduled time.

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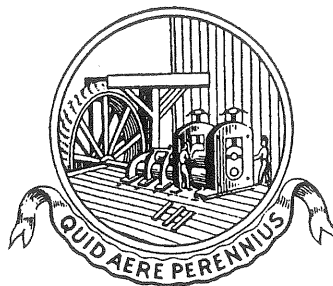
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Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 6, 2019

Justine D'Amelio
129 Old Farms Rd.
Watertown, CT 06795

Dear Ms. D'Amelio:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Crosby High School (Req. #2019603) at \$21.66 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

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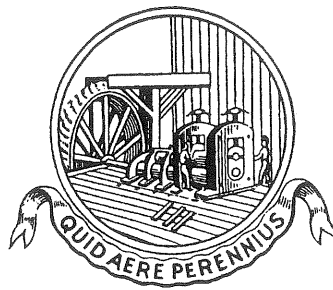
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist

JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 6, 2019

Amanda Bessette
133 Kaynor Dr.
Waterbury, CT 06708

Dear Ms. Bessette:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ State Street School (Req. #2019631) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

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Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

August 9, 2019

Volume 19 – Issue #4

A Call For Grading Reform: In an article in *Education Week*, Eric Saibel, a middle-school principal stated that despite exciting progress in U.S. schools in recent decades, “we still see remnants of 19th century practices in our day-to-day work in secondary settings.” He cited that the biggest offender is the practice of grading students from A to F on a 100-point scale. He provided the history that this approach to assessment was first used at Mount Holyoke College in 1897, and high schools picked up the idea in subsequent years. It was logical to have a consistent grading metric as students moved from secondary schools to college. However, Saibel believes it’s increasingly clear that this is “a profoundly arbitrary and subjective ranking system.”

He indicated that this practice has played a part in grade inflation. In 1940, 15 percent of the grades in private colleges and universities were A’s; by 2008, that had risen to 45 percent. Then there’s the belief that scoring poorly will be a kick in the pants for underachieving students. According to assessment expert Thomas Guskey, “No research supports the idea that low grades prompt students to try harder. More often, low grades prompt students to withdraw from learning. To protect their self-images, many students regard the low grade as irrelevant or meaningless. Others may blame themselves for the low grade but feel helpless to improve.”

Third, says Saibel, there’s the fact that 100-point grading leads students to “see learning as a transactional process of gathering points.” This is not helpful in a world where non-cognitive skills are seen as increasingly important: collaboration, communication, creativity, agency. That’s why high grades are not a strong predictor of career success; many employers are less interested in employees who can find the correct solution to a problem, preferring those who are able to find the right problem to solve.

Saibel says teachers shouldn’t be blamed for problematic grading systems, nor should the onus be on them to move away from traditional practices. He believes the issue needs to be attacked at the principal, superintendent, and school board level. In addition, it is his opinion that, shifting to a system that gives teachers, students, and families nuanced and helpful information on specific academic and behavioral standards, gets students involved in assessing their own learning, and is used across some schools and districts.

He suggests four changes:

1. *Implement a “habits of learning” rubric.* This would go well beyond “citizenship” grades, giving students feedback on habits, skills, and mindsets that are crucial to future academic, occupational, and life success. Saibel points to three models: New Tech Network Learning Outcomes <https://bit.ly/2fN0s6p>, ISTE Student Standards <https://bit.ly/2XsMjAi>, and the Habits of Learning devised by his own school <https://bit.ly/2XRUs0s>.

2. *Separate academic grades from homework.* “Homework is the epitome of inequity,” says Saibel. There is wide variation in the resources and support students have at home, as well as differences in after-school jobs and child care responsibilities. Then there’s the hodge-podge of homework students get from as many as seven different teachers in secondary schools each week; the uncoordinated assignments can sometimes be overwhelming. When schools give significant weight to completing homework, they don’t motivate students, says Saibel. The result is often “a culture of ‘do it by any means necessary,’ including copying/cheating.” When schools separate homework from the academic grading process, the incentive is on using homework to improve performance on class work and assessments. It also creates an incentive for teachers to assign meaningful homework.
3. *Separate academic grades from behavior.* Saibel says he frequently hears from parents who are upset that their children had been getting good grades but did poorly on local assessments and standardized tests. The explanation: good conduct pulled up their overall grades, masking academic deficiencies. “This is why the A has lost all meaning when it comes to proficiency in the given discipline,” says Saibel; “too many other variables are introduced.” And it’s a fallacy that including conduct in overall grades will motivate students to comply and behave in class; sometimes the opposite occurs, creating a downward spiral in which poor behavior gets in the way of academic achievement and students’ potential is not recognized.
4. *Give standards-based grades, then convert them to letter grades.* Common Core standards are helping schools align classroom work with international standards, making it possible to give students detailed feedback on credible proficiency scales and rubrics. It makes sense for report-card grades to be aligned to those scales, and it’s a simple step to convert standards-based grades to letter grades for colleges and other external purposes. The important thing, says Saibel, quoting a California Department of Education document, is to separate out “subjective factors such as classroom values, weighting, curved scores, effort, behavior, promptness on assignments, and special accommodations.” Grades should communicate clearly how students are doing with respect to standards.

He stated that some teachers are making these changes on their own, but this is not a formula for the kind of change that needs to happen, says Saibel. “Rather than leave it to individual teachers to maybe, possibly create cohesion in practice,” he concludes, “leaders must take a clear stance on the need for change, then empower all stakeholder groups to create and implement solutions in line with the demands of the 21st – not the 19th – century.”

Source: “Three Ways School Leaders Can Undo Grading Inequities” by Eric Saibel in *Education Week*, May 26, 2019, as summarized in *Marshall Memo* 794, July 8, 2019.

Policy Implications: It is obvious that grades are important to students and to their families. However, there is little legal guidance in Connecticut on the grading process. Law requires that school districts are required to have a policy concerning weighted grading for honors and advanced placement classes (C.G.S. 10-220g). Such policies indicate to students and parents whether grades in such courses will be given added weight when calculating grade point average and class rank.

This is the only statute pertaining to the subject of grading. Many other states have regulated the grading process.

There are a number of policies pertaining to this issue. They include the following:

- #5124 – Reporting to Parents
- #6146 – Graduation Requirements (a recommended policy)
- #6146.11 – Grading/Assessment Systems (weighting of grades) (a mandated policy)
- #6146.111 – Uniform System for Assignment and Changing of Student Grades (a recommended policy)
- #6146.13 – Multiple Pathways (an optional policy)
- #6147 – Evaluating Student Performance (an optional policy)

The language contained in sample policy #6147 provides guidance on this issue as described in the article referenced above.

Specifically:

“In the process of evaluating student performance and reporting progress via grades and/or commentary, each teacher shall be guided by the conviction that students respond more positively to the opportunity for success than to the threat of failure and shall be guided by the philosophy that through performance objectives and the instructional program, scholastic achievement of students shall be possible and recognizable. Achievement will be emphasized in the process of evaluating student performance.

The issuance of grades on a regular basis serves to promote a process of continuous evaluation of student performance and to provide the student and his/her guardian(s) with specific and timely feedback on progress made toward essential learning outcomes. Such feedback should be provided so as to give the opportunity to improve upon student performance.

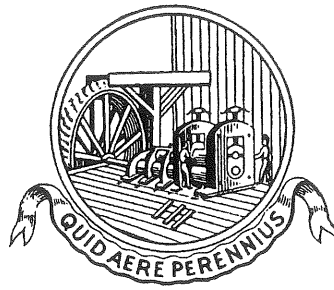
Evaluation of student advancement toward established standards is primarily the responsibility of the teacher. The highest possible level of student achievement is a common goal of both school and home. A close working relationship between home and school is essential to the accomplishment of this goal. Regular communication with guardians, utilizing a variety of means, about the scholastic progress of the student is a basic component of this working relationship. It is the responsibility of the school and individual staff members to keep guardians well informed.

School personnel shall devise a system of evaluating and recording student progress based on established standards. Student participation in class and assignments shall be part of a student's grade. Such assessment shall be based on achievement of established standards, and grades shall not be used punitively. Teachers shall have supportive evidence to show students, parents, or supervisors should a question arise as to the determination of a grade.

Regularly used report cards and progress reports, combined with scheduled parent-teacher conferences, and other communication vehicles help promote a process of continuous evaluation of student performance.

Interim reports shall be issued to students who are either failing or are performing below capability. Such reports shall be issued mid-way in each marking period, but teachers may, and are encouraged to, issue such reports at any time when a student's lack of progress indicates that the attention and cooperation of the home should be directed to the situation.

The administration and professional staff at each school shall establish a system of grading developmentally appropriately for the students at that school, develop procedures for reporting academic achievement to parents and students, and determine when the requirements for promotion and/or graduation have been met. The Superintendent shall approve the grading and reporting systems as developed by the administration and faculty."



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 9, 2019

Limarie Lebron
298 Congress Ave., 2nd Fl.
Waterbury, CT 06708

Dear Ms. Lebron:

We are pleased to receive your acceptance of our offer of employment for the position of Lunchroom Aide @ Wilby High School for the Department of Education – Food Service (Requisition #2019687) at \$10.66 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, August 22, 2019 at 9:00 a.m. at the Department of Human Resources, 236 Grand Street, Room 202, 2nd Floor in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be August 26, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

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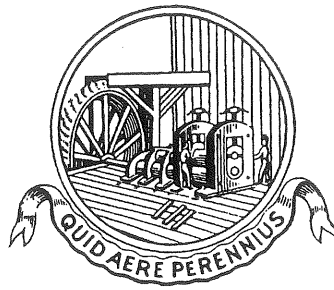
We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 9, 2019

Michael Conner
23 Oak Glen Dr.
Shelton, CT 06484

Dear Mr. Conner:

Your name is being certified to the Department of Education – Food Service for the position of Food Service Facilities Manager (Req. #2019741) at \$70,000.00 per year.

Your official start date in this position was August 1, 2019.

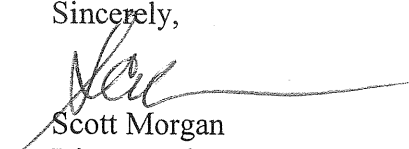
We have scheduled your orientation for Thursday, August 22, 2019 at 9:00 a.m. at the Department of Human Resources, 236 Grand Street, 2nd Floor, Room 202 in Waterbury.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

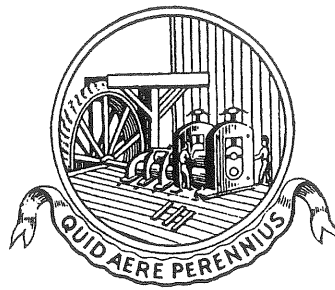
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Sincerely,


Scott Morgan
Director of Human Resources

SM/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Lee Palmer, Director of Pers – Educ
Linda Franzese, FS Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 12, 2019

Domonique Johnson
5 Lyric Ave.
Waterbury, CT 06705

Dear Ms. Johnson:

Your name is being certified to the Department of Education for the position of School Secretary @ Duggan Elementary School (Req. #2019908) at \$16.06 per hour.

Your official start date is August 12, 2019.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

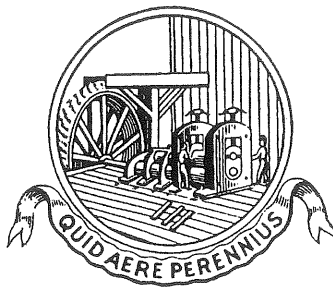
Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

Sincerely,

Jennifer Palazzo
Human Resources Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Dr. Frageau, Principal @ Duggan
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut

Department of Human Resources
Office of the Civil Service Commission

August 12, 2019

Jaybes Ramos
5 Stonehollow Rd.
Waterbury, CT 06704

Dear Ms. Ramos:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Enlightenment School (Req. #2019793) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Tuesday, August 20, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be August 23, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

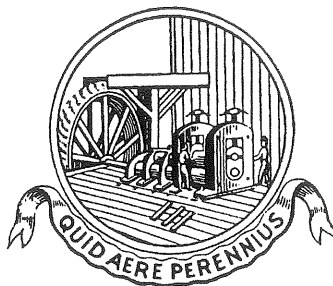
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 15, 2019

Tadiya Nestor
227 Waterville St., #7
Waterbury, CT 06710

Dear Ms. Nestor:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Bunker Hill Elementary School (Req. #2020007) at \$16.36 per hour. Please contact Melissa Baldwin, Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Tuesday, August 20, 2019 at 9:00 a.m. in the Department of Human Resources, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be August 22, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

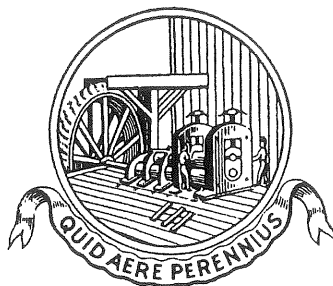
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Melissa Baldwin, Director of Special Educ
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 15, 2019

Karina Montalvo
77 Pleasant St., 1st Fl.
Waterbury, CT 06706

Dear Ms. Montalvo:

We are pleased to receive your acceptance of our offer of employment for the position of Lunchroom Aide @ Washington Elementary School for the Department of Education – Food Service (Requisition #2019776) at \$10.66 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, August 22, 2019 at 9:00 a.m. at the Department of Human Resources, 236 Grand Street, Room 202, 2nd Floor in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be August 26, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

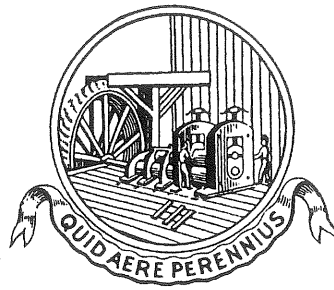
We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

August 15, 2019

Kim Pierce
380 Hitchcock Rd., Unit 161
Waterbury, CT 06705

Dear Ms. Pierce:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2019926) at \$13.91 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, August 22, 2019 at 9:00 a.m. in the Department of Human Resources, Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 202 in Waterbury. You must attend this orientation session in order to work for the City. Please call Denise Carroll at 203-574-8035 as to your start date.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resource Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
file



NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, INC.
COMMISSION ON PUBLIC SCHOOLS

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fkennedy@neasc.org

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ageary@neasc.org

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bsievers@neasc.org

Associate Director
KATHLEEN A. MONTAGANO
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kmontagano@neasc.org

Associate Director
WILLIAM M. WEHRLI
781-425-7718
bwehrl@neasc.org

Executive Assistant to the Director
DONNA M. SPENCER-WILSON
781-425-7719
dspencerwilson@neasc.org

August 14, 2019

Lauren F. Elias
Principal
Waterbury Arts Magnet School
16 South Elm Street
Waterbury, CT 06706

Dear Ms. Elias:

The Committee on Public Secondary Schools, at its June 23, 2019 meeting, reviewed the report from the recent Collaborative Conference visit to Waterbury Arts Magnet School and voted to award the school continued Accreditation in the New England Association of Schools and Colleges.

The Committee was impressed with many of the programs and services and wishes to commend the following:

- the core values and beliefs about learning that are published and posted school-wide, appear on wall posters in every learning and meeting space, and read daily over the public address system
- the school's monthly advisory sessions, transitional groups, substance abuse prevention classes, and professional development workshops that ensure that the school community takes collective responsibility for the intellectual, physical, social, and emotional well-being of every student
- the collective awareness that the school needs a written curriculum in a consistent format for all courses in all departments and the commitment of the professional staff members poised to engage in this work
- the performing arts classes that give students authentic audiences for their productions
- the willingness of teachers to provide equitable access to challenging academic experiences for all students

- the school improvement plan (SIP) which reflects the school's core values and beliefs about learning and includes clear and measurable goals with expected impacts, is informed by current research, and is aligned with district priorities
- the connection and collaboration with outside agencies in the community and surrounding areas to support the needs of all students
- the communication and collaboration between staff to address individual academic, social, and emotional needs of all students
- the sufficient professional and support staff to ensure appropriate class sizes and teacher loads
- the communication processes that ensure outreach to parents in general as well as those who are less connected to keep them informed of school events and functions as well as individual student progress

The Committee was pleased to note four of the six Foundational Elements in the Standards for Accreditation have been met by the school. The Committee noted that the following Foundational Elements have not been met by the school and have been included as Priority Areas for Growth:

- the school has a written document describing its core values, beliefs about learning, and vision of the graduate (1.2a)
- there is a written curriculum in a consistent format for all courses in all departments across the school (2.2a)

The Committee was also pleased to see that the Collaborative Conference visiting team confirmed the following Priority Areas for Growth. These Priority Areas for Growth should be used by the school as the basis for its School Improvement/Growth Plan:

- develop and implement a written curriculum in a consistent format for all courses in all departments (2.2a)
- ensure that all students' needs are considered as the school expands its programs and opportunities for all students, including those identified as needing accelerated, robust challenges in their secondary school experiences (2.4)
- reorganize time during the school day to support research-based instruction, professional collaboration among educators, learning needs of all students, and student programs and services (5.2)
- focus professional development on relationship-building, restorative practices, bullying prevention, mental health awareness, and practicing mindfulness strategies to directly correlate with adopting social-emotional practices to build a positive school community and an overall sense of self-awareness and self-regulation for all (1.3)
- develop a written document describing the school's core values, beliefs about learning, and vision of the graduate (1.2a)

The Committee congratulates the school administration and faculty for completing the first phases of the Accreditation program: the Self-Reflection and the Collaborative Conference visit. The next step will be the development, submission, and implementation of the School Improvement/Growth Plan. Once the School Improvement/Growth Plan has been completed, it should be submitted to the Commission office. Please submit the plan to the office no later than October 1, 2019. Additional information and a School Improvement/Growth Plan template can be found in the Committee's *Accreditation Handbook*, available on the website at <https://cpss.neasc.org/process/process-2020>.

Lauren F. Elias
August 14, 2019
Page Three

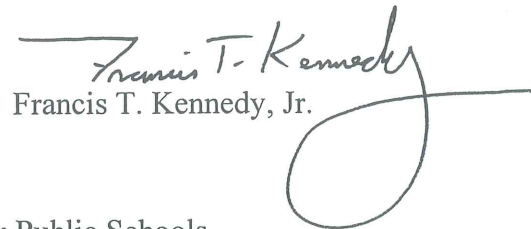
The school is scheduled to host its Decennial Accreditation visit. The dates established for the visit are March 28, 2021-March 31, 2021. The focus of the Decennial visit will be on the school's implementation of the Priority Areas for Growth as included in the School Improvement/Growth Plan.

The school's Accreditation status will be reviewed when the Committee considers the Decennial Accreditation Report. As well, please notify the Commission office immediately of any changes in the names of the principal and/or superintendent along with their corresponding e-mail addresses by submitting this information electronically to cpss-air@neasc.org.

Sincerely,



George H. Edwards



Francis T. Kennedy, Jr.

GHE/FTK/mv

cc: Verna D. Ruffin, Superintendent, Waterbury Public Schools
Elizabeth C. Brown, President, Waterbury Board of Education
Gregory B. Myers, Chair, Committee on Public Secondary School

