

Board of Education

REGULAR MEETING

Thursday, November 21, 2019 – 6:30 p.m.
Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

A G E N D A

1. *Silent Prayer*

2. *Pledge of Allegiance to the Flag*

3. *Roll Call*

4. *Communications*

- a. Copy of communication dated October 10, 2019 from Civil Service certifying Miriam Huertas for the position of Administrative Associate I.
- b. Copy of communication dated October 15, 2019 from Civil Service to Monica Serrano regarding acceptance of employment for the position of Office Aide.
- c. Copy of communication dated October 15, 2019 from Civil Service to Chaileen Rodriguez-Perez regarding acceptance of the position of Lunchroom Aide.
- d. Copy of communication dated October 15, 2019 from Civil Service certifying Alexi Pittman for the position of Paraprofessional.
- e. Email communication dated October 18, 2019 from CABA regarding Policy Highlights.
- f. Copy of communication dated October 21, 2019 to Vandle Dildy regarding acceptance of employment for the position of Lunchroom Aide.
- g. Email communication dated October 21, 2019 from CABA regarding Joint Statement from Education Commissioner, CAPSS Executive Director, and CABA Executive Director on Addressing Issues of Intolerance.
- h. Communication dated October 23, 2019 from Elaine Skoronski regarding extension of NWRIB Grant for CT Disability Employment Initiative Youth Program.
- i. Copy of communications dated October 25, 2019 from Civil Service certifying Gisela Bello-Martinez, Karen Melendez-Rodriguez, and Rebecca Cook for the position of Paraprofessional.
- j. Copy of communication dated October 29, 2019 from Civil Service certifying Erica Kaufmann for the position of Paraprofessional.
- k. Email communication dated November 1, 2019 from CABA regarding Policy Highlights.
- l. Copy of communication dated November 1, 2019 from New England Association of Schools and Colleges to Waterbury Arts Magnet School regarding School Improvement/Growth Plan.
- m. Copy of communication dated November 1, 2019 from Civil Service certifying Matthew DeLucia for the position of Maintainer I.
- n. Copy of communication dated November 4, 2019 from Civil Service certifying Elizabeth Touset regarding acceptance of the position of Lunchroom Aide.
- o. Copy of communication dated November 4, 2019 from Civil Service certifying Cynthia Leonard for the position of School Secretary.
- p. Copy of communication dated November 6, 2019 from Civil Service certifying Sonia Fuentes and Jennifer Hayden for the position of Paraprofessional.
- q. Copy of communications dated November 7, 2019 from Civil Service to Enam Eid and Mamie Parker regarding acceptance of the position of Lunchroom Aide.
- r. Copy of communication dated November 7, 2019 from Civil Service certifying Monica Schiavo for the position of Paraprofessional.
- s. Copy of communication dated November 13, 2019 from Civil Service certifying James Carr for the position of Maintainer I.
- t. Email communication dated November 15, 2019 from CABA regarding Policy Highlights.

5. *Approval of Minutes:* September 5, 2019 Workshop and September 19, 2019 Regular Meeting.

6. *Public Addresses the Board:* All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

7. *Superintendent's Announcements*

8. *President's Comments*

9. *Executive Session*

10. *Committee on School Personnel* - Commissioner Stango

10.1 Appointment of K – 12 Fine Arts Supervisor.

10.2 Appointment of Director of Special Education.

10.3 Appointment of PreK – Eight Principal, Gilmartin School.

11. *Consent Calendar*

11.1 *Committee of the Whole:* Request approval of a College Facility Request/Reservation Agreement with Naugatuck Valley Community College.

11.2 *Committee of the Whole:* Request approval of a Memorandum of Understanding/Program Acknowledgement with Connecticut Military Department for STARBASE CT.

11.3 *Committee of the Whole:* Request approval of the Board of Education's 2020 Meeting Schedule.

11.4 *Committee on Finance:* Request approval of Amendment 2 to the Agreement with St. Vincent's Special Needs Center, Inc. for education services to children with disabilities.

11.5 *Committee on Finance:* Request approval to apply for the following Connecticut State Department of Education Grants: Title III Grant, Bilingual Education Grant, and Immigrant Children and Youth Education Grant

11.6 *Committee on Finance:* Request approval of the submission of the 2019-2021 Consolidated Two-year Federal Grant Application.

11.7 *Committee on Finance:* Request approval of a Professional Services Agreement with JC Vending and Distribution, LLC to supply and deliver after school snacks to various schools.

11.8 *Committee on Finance:* Request approval of the submission of the Connecticut State Department of Education FY 2020 Alliance and Priority School district Grants Application.

- 11.9 *Committee on Finance:* Request approval of an agreement with Dude Solutions for facility management software.
- 11.10 *Committee on Building & School Facilities:* Use of school facilities by school organizations and/or City departments.
- 11.11 *Committee on Building & School Facilities:* Use of school facilities by outside organizations and/or waiver requests.

12. *Items Removed from Consent Calendar*

13. *Committee of the Whole* – Vice President Harvey

- 13.1 Request of Wilby Alumni Association to name the Wilby High School Swimming Pool in honor of Gilman “Gil” Cyr.
- 13.2 Appointment of Sujata Wycoff as the Department of Education’s Representative to the Waterbury Cable Council.

14. *Superintendent’s Notification to the Board*

14.1 Athletic appointments:

Awwad, Catherine – CHS Freshman Boys Basketball Coach, eff. 12/02/19.
 Fryer, Deneen – WSMS Associate Unified Sports Coach, eff. 10/15/19.
 Gosturani, Marinela – KHS Assistant Volleyball Coach, eff. 09/27/19.
 Hart, Richard – Duggan Intramural Volleyball Coach, eff. 11/18/19.

14.2 Appointments:

Griffin, Emily – Site Coordinator, KHS Edgenuity Program, eff. immediately.

14.3 Grant Funded appointments:

Caceres, Laura – WSMS Parent Liaison, full-time, \$15.12 p/hour, non-union with benefits, funded by Title I.
 Gomez-Walton, Zhane – NEMS Parent Liaison, full-time, \$15.12 p/hour, non-union with benefits, funded by Title I.
 Grabowski, Terri – Substitute, Maloney Magnet School’s After-school Program.
 Newland, Cheryl – Title I Instructional Tutor, Sacred Heart Middle School, part-time, \$33.00 p/hour, non-union without benefits
 Ogurick, Paula – Title I Instructional Tutor, Sacred Heart Middle School, part-time, \$33.00 p/hour, non-union without benefits.
 Thompson, Gloria – WHS Parent Liaison, full-time, \$15.12 p/hour, non-union with benefits, funded by Title I.

14.4 21st Century/State Department of Education After-school Program teacher appointments:

Michele Brittingham/Duggan

Charlene Brown/Duggan

14.5 2019 – 2020 Extended Schools Hours Program Appointments:

School	Last name	First Name	Assignment
Bucks Hill	Hudobenko	Filomena	Admin.
Bucks Hill	Bello	Delia	Substitute Admin.
Bucks Hill	Sanzone	Ashley	Teacher
Bucks Hill	Rodriguez	Nanichi	Teacher
Bucks Hill	Heckmann	Stephanie	Teacher
Bucks Hill	Arroyo	Maria	Teacher
Bucks Hill	Rizzo	Lisa	Teacher
Bucks Hill	Colon	Zulinette	Teacher
Bucks Hill	Russell	Melissa	Teacher
Bucks Hill	Gavilan	George	Sub. Teacher
Bucks Hill	O'Donnell	Jennifer	Sub. Teacher
Bucks Hill	Ramos	Alyse	Sub. Teacher
Bucks Hill	Drewry	Megan	Sub. Teacher
Bucks Hill	Montes de Oca	Delmaliz	Sub. Teacher
Bucks Hill	Rossi	Christine	Teacher
Bucks Hill	Bassett	Stacey	Teacher
Bucks Hill	Brunelli	Teri	Clerical
Bunker Hill	Cruess	Steven	Lead Teacher
Bunker Hill	Avxhiu	Bjanka	Teacher
Bunker Hill	Gwiazdoski	Andrew	PE Teacher
Bunker Hill	Perugini	Haleigh	Sub. Teacher
Bunker Hill	Belancik	Benjamin	Sub. Teacher
Bunker Hill	Barbieri	Amber	Sub. Teacher
Bunker Hill	Rochon	Howard	Sub. Teacher
Bunker Hill	Marquez	Chakira	Sub. Teacher
Bunker Hill	Stango	Melissa	Sub. Teacher
Carrington	Gwiazdoski	Kristen	Vice-Principal/Admin.
Carrington	Renna	Karen	Principal/Sub. Admin.
Carrington	Palmer	Christina	Teacher
Carrington	Linares	Christopher	Teacher
Carrington	Johnson	Koral	Teacher
Carrington	Hanley	Jessica	Sub. Teacher
Carrington	Madera	Marlene	Sub. Teacher
Carrington	Bonacore	Taylor	Aide
Carrington	Carosello	Jennifer	Substitute Aide
Carrington	Canfield	Kelley	Para (if needed)
Carrington	Conway	Jaimie	Clerical
Chase	Evans-Foster	Shernett	Admin.
Chase	Zillo	Maria	Substitute Admin.

Chase	Caldarella	Lorri	Teacher
Chase	Cavallo	Angelica	Teacher
Chase	Matthews	Steve	Teacher
Chase	O'Toole	Kaitlyn	Teacher
Chase	McCue	Erin	Sub. Teacher
Chase	Spinella	Abby	Sub. Teacher
Chase	Cianfagna	Traci	Sub. Teacher
Chase	Melendez	Doreen	Coordinator/Parent Liaison
Chase	Turner	Gina	Para
Chase	Salvia	Carol	Clerical
Driggs	Pinho	Kelly	Admin.
Driggs	Gomez	Bridgett	Substitute Admin.
Driggs	Quezada	Paula	Teacher
Driggs	Modeen	Brianne	Teacher
Driggs	Albino	Christine	Teacher
Driggs	Balanda	Heather	Teacher
Driggs	Atkinson	Jennifer	Clerical
Duggan	Finkenzeller	Frances	Lead Teacher
Duggan	McCasland	Maureen	Teacher
Duggan	Scirica	Erin	Teacher
Duggan	Brittingham	Michele	Sub. Teacher
Duggan	Field	Susan	Sub. Teacher
Duggan	Diorio	Jill	Sub. Teacher
Generali	Rock	Stefanie	Admin.
Generali	Pelletier	Roseann	Teacher
Generali	Verrier	Marie	Para
Generali	Rhinesmith	Wendy	Sub. Teacher
Generali	Barbieri	Nikki	Sub. Teacher
Generali	Neibel	Amy	Sub. Teacher
Generali	Giannelli	Alexandra	Sub. Teacher
Generali	DellaCamera	Ashley	Sub. Teacher
Generali	Sarasin	Pamela	Sub. Teacher
Generali	Walling	Maggie	Substitute Para
Generali	Ramos	Stephanie	Substitute Para
Generali	Mendoza	Tania	Clerical
Gilmartin	Bulls	Tanya	Lead Teacher/Admin.
Gilmartin	Curley-Colon	Laura	Sub. Lead Teacher/Admin.
Gilmartin	Fenn	Myra	Teacher
Gilmartin	Sconziano	Jessica	Teacher
Gilmartin	Trudeau	Lorraine	Sub. Teacher
Gilmartin	Falcone	Brenda	Sub. Teacher
Gilmartin	Garafola	Denise	Sub. Teacher
Gilmartin	Dwyer	Catherine	Sub. Teacher
Gilmartin	Rose	Mary	Clerical

Kingsbury	Larkin	Brian	Lead Teacher
Kingsbury	Osborne	Arielle	Substitute
Kingsbury	Knighton	Drewena	Paraprofessional
Kingsbury	Guedelha	Norma	Clerical
Kingsbury	Groski	Megen	Teacher
Kingsbury	Radzimirski	Abigail	Teacher
Reed	Mendoza	Juan	Admin.
Reed	Tomasella	Diurca	Substitute Admin.
Reed	Albizu	Cindy	Teacher
Reed	Steffero	Melissa	Teacher
Reed	Farrington	Gina	Sub. Teacher
Reed	Damore	Cristina	Clerical
Regan (Duggan)	Sanzari	Dina	ELA Lead Teacher/Admin.
Regan	Swartz	Elizabeth	Math Teacher
Regan	Milo	Maria	Sub. Lead Teacher/Teacher
Regan	Tyrrell	Nikole	Sub. Teacher
Regan	Chiucarello	Lindsay	Sub. Teacher
Regan	Stribling	Denise	Clerical
Tinker	Mulhern	Jacqueline	Lead Teacher
Tinker	Boucher	Jennifer	Teacher
Tinker	Mastrianna	Catherine	Teacher
Tinker	Desanto	Christine	Teacher
Tinker	Wehry	Nina	Clerical
Tinker	Violette	Danielle	Sub. Teacher
Tinker	Biello	Claudia	Substitute Teacher
Tinker	Parks	Michelle	Sub. Teacher
Tinker	Mete	Meleke	Sub. Teacher
Tinker	Wehry	Nina	Clerical
Walsh	Wilson	Maureen	Admin. Substitute
Walsh	Paolino	Ellen	Admin.-Substitute
Walsh	Pierresaint	Courtney	Lead Teacher
Walsh	Maldonado	Joanne	Teacher
Walsh	Bilbrough	Allyson	Teacher
Walsh	Nadolny	Karen	Sub. Teacher
Walsh	Coty	Heidi	Sub. Teacher
Washington	Langan	Colleen	Lead Teacher
Washington	Byron	Emily	Teacher
Washington	Rua	Stephanie	Sub. Teacher
Washington	Sullivan	Mariannina	Sub. Teacher
Washington	Cocchiola	Kaitlyn	Para
Washington	Bochicchio	Judy	Para
Washington	Santos	Melanie	Substitute Para

Washington	Fitzgerald	Kris	Clerical
Wilson	Rosser	Jennifer	Admin.
Wilson	Coelho	Dana	Substitute Admin.
Wilson	Healey	Tara	Teacher
Wilson	Densmore	Amy	Teacher
Wilson	Shaffer	Andrea	Teacher
Wilson	Orsatti	Donna	Para/Admin. support
Wilson	Jennifer	Morhous	Sub. Teacher
Wilson	Shwartz	Amelia	Sub. Teacher
Wilson	Gladynell	Yuiza	Sub. Teacher
Academic Acad/WMS	Coughlin	Timothy	Lead Teacher
Academic Acad/WMS	Hill	Elaine	Teacher/Sub. Lead Teacher
Academic Acad/WMS	Gluz	Debra	Teacher
Academic Acad/WMS	Mucciacciaro	Kathryn	Sub. Teacher
Academic Acad/WMS	Terenzi	Timothy	Sub. Teacher

14.6 Teacher new hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Armour	Nadean	North End	Special Ed.	09/26/19
Arnold	Jessica	State Street	Special Ed.	10/24/19
Broggi	Jessica	Bucks Hill Annex	Pre-K Sped.	10/24/19
Brostek	Melissa	Bunker Hill	Art	09/18/19
Decaminada	Amanda	Bucks Hill	Special Ed	10/21/19
Dickey	Ryan	North End	Social Studies	10/10/19
Flematti	Jessica	Wilby	Social Worker	09/26/19
Rodrigues	Cindy	Washington	Sped.	10/24/19

14.7 Academic Achievements effective 08/22/19:

<u>Name</u>		<u>From</u>	<u>To</u>	<u>University</u>
Abraham	Mckenzie	MA+15/2	6 YR/2	Quinnipiac U
Aird	Hugh	BA/8	BA+15/8	St. Joseph/ Northern Arizona U
Alagno	Elizabeth	MA/2	MA+15/2	SH U/Fairfield U
Arroyo	Alyssa	BA/2	MA/2	The Graduate Inst.
Brito	Mallory	MA+15/8	6 YR/8	SH U
Bunko	Katherine	MA+15/5	6 YR/5	Post U
Burke	Kaitlin	BA, 2	BA+15, 2	St. Joseph
Calabrese	Melissa	6 YR/8	6 YR+15/8	Fairfield U
Calabro	Marissa	6 YR/5	6 YR+15/5	SCSU
Campbell	Stuart	MA+15/4	6 YR/4	CCSU
Carpenter	Ryan	6 YR/8	6 YR+15/8	U of Bridg.
Cavanaugh	Ellon	MA/12	MA+15/12	Dominican U
Cook	Brandy	MA/6	MA+15, 6	The Graduate Inst.

Della Calce	Anthony	BA+15/5	MA/5	St. Joseph
Demirs	Matthew	BA/1	BA+15/1	SCSU
Dudek	Caitlyn	MA+15/5	6 YR/5	U of NE
Dudley	Alexandrea	BA/5	BA+ 15/5	St. Joseph Col. of Maine
Ferrazzi	Carly	MA+15/8	6 YR/8	Northcentral U
Foote	Andre	BA/5	MA/5	Post U
Fricks	Benjamin	BA+15/2	MA+15/2	SCSU
Fusco	Sara	MA/3	MA +15/3	U Of Bridg./Dom. U
Gaafar	Harley	BA/6	MA/6	U of Texas
Gagne	Crystal	BA/2	BA +15/2	SCSU
Galvin	Dina	BA+15/4	MA/4	The Graduate Inst.
Germain	Benjamin	MA+15/5	6 YR/5	U Of Bridg.
Gernat	Jillian	MA/5	MA +15/5	St. Joseph
Giannelli	Alexandra	MA/1	MA +15/1	St. Joseph
Gibson	Ricardo	MA+15/5	6 YR/5	U Of Bridg.
Heaton	Kelsey	BA/3	BA +15/3	WCSU
Hernandez	Ivan	MA/10	MA +15/10	U of Bridg.
Hill	Elaine	BA, 2	BA+15, 2	St. Joseph
Hunsicker	Katherine	MA/5	MA +15/5	U of Toledo
Joyce	Angela	MA/4	MA+15/4	SH U
Kearns	Maura	MA/10	MA +15/10	Quinnipiac U
Lago	Lori	BA+15/2	MA+15/2	SCSU
Lanza	Jessica	MA/4	MA+15/4	Loyola Marymount U
Lopez	Briana	BA+15/4	MA/4	CCSU
McCann	Peter	MA/4	MA+15/4	U of Bridg./Dom. U
McKeeman	Erin	MA/9	MA+15/9	U of Bridg./Augustana U
McLellan-Kelly	Wendy	6+15/9	PhD/9	Concordia U
Moriarty	Margaret	6TH Yr./6	6+15/6	U of Bridg.
Mucciacciaro	Kathryn	MA/5	MA +15/5	The Graduate Inst.
Musco	Elizabeth	MA +15/9	6+15/9	Dominican U
Nowak	Carolyn	BA +15/3	MA/3	U of Hartford
Pannoni	Michael	6 YR/8	6 YR+15/8	U of Bridg.
Pantoni	Elizabeth	BA/5	BA+ 15/5	Fairfield U
Pape	Anne	MA/7	MA +15/7	Quinnipiac U/U of Hartford
Parks	Michele	MA+15/5	6 YR +15/5	St. Joseph
Pierz	Robbin	MA/8	MA+15/8	U of Saint Joseph & Widener U
Porcaro	Rachael	BA/5	BA+ 15/5	Post U
Quinones	Adriana	MA +15/9	6 YR/9	The Graduate Inst.
Rivera	Lucille	MA+15/5	6TH Yr./5	U of Bridg.
Rizk	Lyndsey	BA+15/2	MA/2	Quinnipiac U
Rizzo	Lisa	6TH Yr./5	6 YR+15/5	SCSU
Rotatori	Kayla	BA/2	MA/2	American College of Education
Santana	Zulma	MA+15/5	6TH Yr./5	SCSU
Santopietro	Dayna	6 YR/12	6 YR +15/12	The Graduate Inst.
Spagnoletti	Rachel	BA/5	BA+ 15/5	The Graduate Inst./U of Hartf.
Stango	Kerry	BA/3	BA +15/3	U of Saint Joseph
Steffero	Melissa	BA/4	BA+ 15/4	SCSU

Terenzi	Adriana	MA/4	6TH Yr./4	U of Bridg.
Terenzi	Timothy	MA/5	MA +15/5	The Graduate Inst.
Tyrrell	Nikole	BA/2	BA+15/2	Quinnipiac U
Ursino	Antonio	MA/6	MA+15/6	Phoenix/Hartford
Wagher	Maureen	MA/6	MA +15/6	The Graduate Inst.
Wiener	Matthew	6 YR/7	6 YR +15/7	SCSU

14.8 Resignations:

Barbeau, Kathryn – Chase PreK Special Education Co-taught, effective 11/01/19.

Baumbach, Christian – CHS Social Studies, effective 11/07/19.

Bergeron, Eric – Walsh Grade 5, effective 10/31/19.

Brostek, Melissa – Bunker Hill Art, effective 11/01/19.

Calabrese, Matthew – Principal, Chase School, effective 10/28/19.

Carbonell, Caitlin – Sprague Library/Media, effective 11/1/19

Carruthers, Kaitlyn – Driggs/Kingsbury Music, effective 10/16/19.

Clough, Kaitlyn – Duggan ELA, effective 11/27/19.

Colangelo, Tina – WHS Special Ed, effective 10/30/19.

Coppola, Lindsay – Reed Grade 4, effective 10/31/19.

Courtney, Charice – Reed Grade 2, effective 11/07/19.

Dorso, Thomas – Wendell Cross Grade 4, effective 11/22/19.

Dwyer, Jennifer – Principal, Gilmartin School, effective 11/15/19.

Figueroa, Jessenia – Sprague PreK, effective 12/04/19.

Figura, Emily – Walsh Grade 4 Math, effective 11/14/19.

Gagne, Crystal – Bunker Hill Special Ed, effective 11/15/19.

Harisi, Vanesa – Walsh Grade 4, effective 10/25/19.

Mulhall, Alexa – Driggs Grade 3, effective 10/24/19.

Plachcinski, Stephany – Gilmartin Special Ed, effective 11/15/19.

Starks, Lisa – WAMS Science, effective 11/01/19.

15. *Unfinished Business of Preceding Meeting Only*

16. *Other Unfinished, New, and Miscellaneous Business*

17. *Executive Session*

18. *Adjournment*

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #10.1

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____ as K – 12 Fine Arts Supervisor effective immediately.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #10.2

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____ as Director of Special Education effective immediately.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #10.3

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____ as PreK – Eight Principal, Gilmartin School, effective January 2, 2020.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

Approved:

Charles L. Stango

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #11.1

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends the Waterbury Board of Education approve a College Facility Request/Reservation Agreement with Naugatuck Valley Community College, at no cost, for the use of a room on campus on various dates and times for NISL Leadership Professional Development.

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #11.2

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends the Waterbury Board of Education approve a Memorandum of Understanding/Program Acknowledgment with Connecticut Military Department for STARBASE CT for Academic Year 2019-2020.

Approved:

Karen E. Harvey

MEMORANDUM OF UNDERSTANDING/PROGRAM ACKNOWLEDGEMENT

between

The City of Waterbury/Waterbury Department of Education

and

Connecticut Military Department

for

STARBASE CT/Waterbury

Academic Year 2019-2020

This Memorandum of Understanding/Program Acknowledgement, effective on the date signed by the Connecticut Military Department, is by and between the City of Waterbury, the City of Waterbury Department of Education, 236 Grand Street, Waterbury, Connecticut (the "City") and the Connecticut Military Department, William A. O'Neill, State Armory located at 260 Broad Street, Hartford, Connecticut 06105-3706, a department of the State of Connecticut. (the "Connecticut Military").

WHEREAS, the Connecticut Military administers a program known as STARBASE CT; and

WHEREAS, STARBASE CT offers a positive, proven approach to engendering excitement and interest in Science, Technology, Engineering and Math (STEM). STARBASE CT focuses on elementary students, primarily fifth graders; and

WHEREAS, STARBASE CT traditionally serves students who are historically underrepresented in STEM. The program encourages students to set goals and achieve them. STARBASE CT works with school districts to support their standards of learning objectives; and

WHEREAS, The City desires to have its fifth grade school students participate in said STARBASE CT Program; and

WHEREAS, the Connecticut Military has agreed to allow the City to have its fifth grade school students to participate in said STARBASE CT Program; and

WHEREAS, in support of the partnership established between the Cities, it's Waterbury Department of Education and the Connecticut Military by and through the director of STARBASE CT enter into this Memorandum of Understanding (MOU) for the purpose of facilitating a safe, positive learning environment for every student and teacher attending STARBASE CT.

Now therefore, the City and the Connecticut Military by and through the director of STARBASE CT agree to the following:

1. The Connecticut Military and STARBASE CT personnel will provide:

1.1 A solid curriculum of science, technology, engineering and math (STEM) academics for 5th grade students and teachers of Waterbury Department of Education throughout the school year and activities involving STEM, teamwork, hands-on student involvement and self-esteem building for each academy class.

1.2 An academy class consisting of a 25-hour program of instruction, five days of 5-hour instruction. The daily schedule is adapted to facilitate school and transportation schedules and the needs of STARBASE CT.

1.2 All supplies, instructional support materials and assistance associated with the STARBASE CT program.

1.3 Information about STARBASE CT through publications and presentations throughout Waterbury as required.

1.4 A program orientation workshop for all participating classroom teachers to introduce them to STARBASE CT and help them prepare their students for the academy if asked.

1.5 A pre-visit conducted at participating classrooms to help students understand what to expect for the week at STARBASE CT.

1.6 Adequate classroom space for program; including regular classroom and computer lab.

1.7 Post-test scores of his/her class to each participating teacher.

1.8 An opportunity for parents to become familiar with STARBASE CT through parent letters or personal visitation to the program site.

1.9 Provide a five-day curriculum of science, technology, engineering and math (STEM) academics for 5th grade students and teachers of Waterbury Department of Education throughout the school year.

2. The City will:

2.1 Select the students for classes for and provide assurance of their attendance during scheduled times.

2.2 Identify, transport and supervise the students participating in STARBASE CT.

2.3 Provide timely notification to the Connecticut Military and the STARBASE CT Director of the classes selected (including number of students).

2.4 Complete racial/ethnic/gender data for every participating class.

2.5 Provide for a 45-60 minute time slot before the first day at STARBASE CT for a pre-visit from STARBASE CT staff. If a SMART board is not available in the classroom, a projector will be required for the presentation.

2.6 Provide a sack lunch for each child, including those children on free/reduced lunch program, if needed.

2.7 Be responsible for the behavior of participating students. Classroom teachers shall maintain responsibility for all disciplinary matters with their class. Upon recommendation of a STARBASE CT staff member or the classroom teacher, the school will deny a student who has demonstrated inappropriate behavior while at STARBASE CT for a second time, after being counseled by STARBASE CT staff and their classroom teacher for a first offense.

2.8 When necessary, conduct pre-tests and post-tests and/or student surveys at the home school and return them to STARBASE CT for evaluation.

2.9 Provide assurance that all potential participating teachers attend the introductory workshop if offered.

2.10 Provide assurance that all participating teachers attend STARBASE CT classes with their students and actively participate in assisting STARBASE CT instructors and their students.

2.11 Provide assurance that classroom teacher will be responsible for students' trips to the bathroom/other areas outside of the main classroom and/or computer lab, where student is not in visual view of the rest of the class.

2.12 Provide assurance of at least one additional adult besides the classroom teacher for each day. Teacher aides or parents designed by the Waterbury Department of Education are acceptable.

3. TERM AND TERMINATION:

3.1 The term of this Agreement shall commence upon the date of execution by the Connecticut Military Department and shall terminate one year thereafter. However, either Party may terminate this agreement at any time upon a 30 day written notice to the other Party.

4. FERPA:

4.1 In the event that STARBASE CT personnel come into possession of education records of City of Waterbury students, as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99), STARBASE personnel shall comply with the requirements of said statute and regulations, and agrees to use information obtained regarding student education records only for the purposes provided in this Agreement. Without the prior written consent of the student, as required by FERPA, STARBASE personnel have no authority to make any other disclosures of any information from education records.

5. Criminal Background Checks:

5.1 The Connecticut Military represents and warrants that it and its STARBASE CT employees who may be assigned to perform the services set forth in this Agreement have no history of violations of the laws or regulations of the State of Connecticut pertaining to public

health, have not been convicted of a crime and have no criminal investigation pending. The City and Board shall rely upon these representations.

6. City of Waterbury, Ethics Code of Ordinance:

6.1 Interest of City Officials

No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.

6.2 Prohibition against Gratuities and Kickbacks

No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any of the following pertaining to any program requirement or a contract or purchase order, or to any solicitation.

No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

6.3 Prohibition against Contingency Fees

The Connecticut Military hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

7. Compensation.

7.1 The parties agree that there will be no compensation made to STARBASE from the City for the performance of any of the services set forth herein.

8. Non-Appropriation.

8.1 In the event that appropriations are necessary for this MOU, STARBASE acknowledges that the City is a municipal corporation and that the City's obligation to make payments under this MOU is contingent upon the appropriation by the City's Board of Aldermen of funds sufficient for such purposes, for the budget year in which this MOU is in effect. If sufficient funds are not appropriated, the City may terminate this MOU upon notice in writing to STARBASE.

9. Independent Contractor Relationship:

9.1 The relationship between the City and the Connecticut Military/STARBASE personnel is that of an independent contractor. No agent, employee, or servant of the Connecticut Military/STARBASE shall be deemed to be an employee, agent or servant of the City. The Connecticut Military. STARBASE and /or its employees shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. STARBASE shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants or representatives.

IN WITNESS WHEREOF, the parties hereto execute this Memorandum of Understanding on the dates signed below.

WITNESSES:

CITY OF WATERBURY

By: _____
Mayor Neil M. O'Leary

Date: _____

WITNESSES:

**WATERBURY DEPARTMENT OF
EDUCATION**

By: _____
Dr. Verna D. Ruffin
Superintendent of Schools

Date: _____

WITNESSES:

**CONNECTICUT DEPARTMENT
OF THE MILITARY**

By: _____
Major General Francis J. Evon, Jr.
The Adjutant General

Date: _____

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #11.3

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends the Waterbury Board of Education approve the Board of Education's 2020 Meeting Schedule, as attached.

Approved:

Karen E. Harvey



BOARD OF EDUCATION



Meeting Schedule ~ 2020 –**UPDATED DRAFT**

Deadline for submission of Committee Workshop Agenda Items to Superintendent/Supervisor	Committee Workshop (first Thursday of month) 5:30 p.m. (locations subject to change)	Regular Board Meeting* (third Thursday of month) 6:30 p.m. Waterbury Arts Magnet School
December 26, 2019	January 2, 2020 <i>Maloney Magnet</i>	January 16, 2020
January 30	February 6 <i>Kennedy High</i>	February 20
February 27	March 5 <i>Career Academy</i>	March 19
March 26	April 2 <i>Rotella Magnet</i>	April 16
April 30	May 7 <i>Carrington</i>	May 21
May 28	June 4 <i>Wallace Middle</i>	June 18
June 25	July 2 <i>WAMS Media Center</i>	July 16
July 30	August 6 <i>WAMS Media Center</i>	August 20
August 27	September 3 <i>Tinker</i>	September 17
September 24	October 1 <i>Wilby High</i>	October 15
October 29	November 5 <i>Regan</i>	November 19
November 26	December 3 <i>Chase</i>	December 17

Unless otherwise posted, Board of Education Regular Meetings are held at Waterbury Arts Magnet School, 6:30 p.m., on the **THIRD** Thursday of each month. Location changes or updates are available at the Office of the Board of Education or at its website – www.waterbury.k12.ct.us

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.4

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve Amendment 2 to the Agreement with St. Vincent's Special Needs Center, Inc., to provide education services to children with disabilities.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.5

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve to apply for the following Connecticut State Department of Education Grants:

1. Title III Grant
2. Bilingual Grant
3. Immigrant Children and Youth Education Grant

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.6

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve of the submission of the 2019-2021 Consolidated Two-year Federal Grant Application.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.7

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve a Professional Services Agreement with JC Vending and Distribution LLC to supply and deliver after-school snacks to various locations.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.8

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education approve the submission of the FY 2020 Alliance and Priority School District Grants Application.

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.9

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance recommends the Waterbury Board of Education
approve a contract with Dude Solutions Incorporated

Approved:

Catherine N. Awwad

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING AND SCHOOL FACILITIES

Item #11.10

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
P. Caldarone	Crosby gym, café, aud.: Sat., Feb. 22, 8 am – 6 pm (NVL Jr. & High Cheer Championship & Dance Competitions) Kennedy gym: Sat., Dec. 7, 1:00 - 6:00 pm (Middle School Jamboree)
C. Hagen	WSMS rm.: 12/12/19 and 5/13/20, 6:30 - 9:30 pm (winter and spring school concerts)
V. Balsamo	Wilby aud., café, gym & NEMS café, rms.: Fri., Mar. 6, 9 am – 10 pm; Sat., Mar. 7, 6:30 am -10:00 pm, and Sun., Mar. 8, 6:00 am - 10:00 pm (annual Robotics event)
V. Vicenzi	Rotella café: Tues., Nov. 19, 6:00 - 8:00 pm (UPSEU meeting)
M A Petrillo	Bunker Hill gym: Wed., Nov. 20, 6:00 - 7:00 pm (Science Night)
R. Moffo	WAMS Atrium: Thurs. 6-7 pm Oct. to May (monthly Book Club meetings)
K. Andrush	WAMS apron stage: Dec. 5, 7:00 - 8:30 pm and Dec. 6, 8:00 - 9:30 am (Industrial Revolution monologue)
D. Melendez	Chase gym: Wed., Nov. 13, 5:00 - 7:30 pm (Fall for Reading Night) Chase gym: Thurs., Dec. 5, 5:00 - 8:00 pm (Family Multicultural Night)
J. Ocasio	Kennedy aud.: Thurs. Dec. 12, 2:30 - 4:30 pm (Funds for Teachers Presentation)
T. King	WAMS recital hall: Thurs., Nov. 7, 5:00-7:00 pm (Talent Show)
Human Resources	Wilby and NEMS cafes: Sat., Dec. 7, 8:00 am - 2:00 pm (Police Exam)
C. Lamb	Wilby aud.: Fri., Nov. 22, 4:40 - 7:00 pm (police exam study guide)
Z. Lehtinen	WAMS recital hall: Jan. 17 & 18, 6:00 - 9:00 pm (directing class project)
M.A. Marold	NEMS media ctr.: Tues., Dec. 3, 6:00 - 7:30 pm (CABE/Governance Council) (snow date: Wed., Dec. 4 th)
C. Damon	Reed café: Thurs., Nov. 14 th 5:00-6:30 pm (Family Stem Night)
*D. Bakewell	Sprague gym: Thurs., Nov. 21, 4:00 - 8:00 pm (Family Bingo Night)
*J. Palazzo	Kennedy aud.: Dec. 11, Dec. 18, & March 6, 11:45 am – 1:30pm
Human Resources	(Code of Conduct training/food Service Dept.)
*J. Moniodes	WAMS recital hall: Tues., Nov. 26, 2:45 – 4:45 pm (Lip Sync Battle)
*M. Vagnini	WAMS Palace Theater: Thurs., Dec. 19, 8 am – 9 pm (Winter Choral)
*P. Sterling	WAMS recital hall: Tues., Dec. 17, 12:00 - 9:00 pm (Winter Concert)

*N. Hutchinson	WAMS atrium: Fri., Jan. 24, 5:00 - 8:30 pm (Snowball m/s Dance) WAMS atrium: Fri. May 1, 5:00-8:30 pm (Red Carpet m/s Dance)
*M.A. Marold	Reed café: Wed., Nov. 20, 6:00 - 7:00 pm (Title I meeting) (snow date: Thurs., Nov. 21 st)
*Human Resources J. Palazzo	Kennedy café: Tues., Nov. 26, 1:30-4:00 pm (Paraprofessional exam)
*M.A. Petrillo	Bunker Hill gym: Fri., Dec. 13, 5:30 - 8:00 pm (Holiday movie Night)
*C. Swain	WAMS media ctr.: Tues., Nov. 26, 5:00 - 8:00 pm (Special Board Workshop)
*M. Brown	WAMS recital hall: Wed., Jan. 15, 6:00 - 7:30 pm (Open Mic Night)
*L. Martin	Rotella café: Tues., Dec. 3, 5:00 - 9 :00 pm (annual vendor sale)

Approved:

Jason Van Stone

SCHOOL PERSONNEL USE ONLY

NOV - 7 2019

DATE: 11-6-19

TO: SCHOOL BUSINESS OFFICE

FROM:

Diane Bakerell

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Sprague

☐

Auditorium

☒

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

DATES REQUESTED:

Thurs. Nov. 21

FROM:

4:00

am/pm

TO:

8:00

am/pm

FOR THE FOLLOWING PURPOSES:

Bingo Family Night

Diane Bakerell
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

NOV - 5 2019

hook

SCHOOL PERSONNEL USE ONLY

DATE: 11/5/2019

TO: SCHOOL BUSINESS OFFICE

FROM:

Jennifer Palazzo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

REVISED -

DATES REQUESTED: Dec 11th, Dec 18th & March 6th 2020

FROM: 11:45 am/pm

TO: 1:30 am/pm

FOR THE FOLLOWING PURPOSES:

Code of Conduct Trainings
Food Service Dept.

hook

MIC.

powerpoint

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

NOV - 6 2019

SCHOOL PERSONNEL USE ONLYDATE: 11/1/19

TO: SCHOOL BUSINESS OFFICE

FROM: Key Club / Joanne Moniodes

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms
☒ Recital Hall

DATES REQUESTED: 11/26/19FROM: 2:45 am/pm TO: 4:45 am/pmFOR THE FOLLOWING PURPOSES:

Lip Sync Battle

Joanne Moniodes
APPLICANT

Moniodes

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

NOV 12 2019

SCHOOL PERSONNEL USE ONLYDATE: 11/6/19

TO: SCHOOL BUSINESS OFFICE

FROM: M. Vagiani

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium



Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED: Thurs Dec 19FROM: 8 am/pmTO: 9 am/pmFOR THE FOLLOWING PURPOSES:Winter Choral ConcertM. Vagiani

APPLICANT

M. VagianiPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

hook

SCHOOL PERSONNEL USE ONLY

DATE: Nov. 7, 2019

TO: SCHOOL BUSINESS OFFICE

FROM:

Phil Sterling / Mary Case

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium



Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED: 12-17-19FROM: 12-17/11:30 am/pmTO: 9:00 PM am/pm

FOR THE FOLLOWING PURPOSES:

Winter fest Concert Banda Orchestra

Recital Hall

Phil Sterling
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

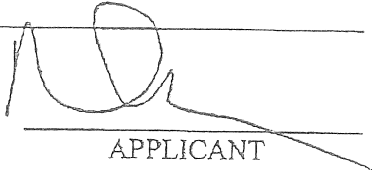
NOV 12 2019

SCHOOL PERSONNEL USE ONLYDATE: 11/12/19

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS PTSO - Nicola Hutchinson

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School
Atrium☐ Auditorium☐ Gymnasium☐ Swimming Pool☐ Café/RoomsDATES REQUESTED: Jan 24th Friday (snow date)
Jan 31stFROM: 5 am/pmTO: 8:30 am/pmFOR THE FOLLOWING PURPOSES:Snowball Middle school Dance
APPLICANTNicola HutchinsonPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

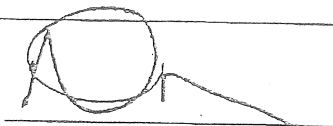
NOV 12 2019

SCHOOL PERSONNEL USE ONLYDATE: 11/12/19

TO: SCHOOL BUSINESS OFFICE

FROM: PTSO WAMS Nicola Hutchinson

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School☒ Atrium☐ Auditorium☐ Gymnasium☐ Swimming Pool☐ Café/RoomsDATES REQUESTED: May 1st FridayFROM: 5 ~~am~~/pm TO: 330 ~~am~~/pmFOR THE FOLLOWING PURPOSES:Red Carpet Middle School Dance
APPLICANTNicola HutchinsonPlease note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

hook

SCHOOL PERSONNEL USE ONLY

NOV 12 2019

DATE:
November 12, 2019

TO: SCHOOL BUSINESS OFFICE

FROM: Mary Ann Marold Education Liaison to Government Business and Community

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed School

☐ Library/Media Center ☐ Gymnasium ☐ Swimming Pool X ☐ Café/
Auditorium Extra Room for Child Care

DATES REQUESTED: _____
Wednesday November 20, 2019 _ (Snow Date Thursday Nov. 21, 2019)

FROM: 6:00p.m. _____ TO: 7:00 p.m. _____ /

FOR THE FOLLOWING PURPOSES:

Title I DPAC District Parent Advisory Council of the Waterbury Public Schools will provide a meeting for parents and guardians to learn about FRC's (Family Resource Centers). FRC Coordinators Latesha Martinez from Reed and Cheryl Phillips from Wilson will present how the FRC provide access within the community to a broad assortment of early childhood and family support services. Door prizes, turkey give away and light refreshments will be available.

Mary Ann Marold
Education Liaison to
Government, Business and
Community
APPLICANT

Mary Ann Marold

=====

Hook

NOV 12 2019

SCHOOL PERSONNEL USE ONLY

DATE: 11/26/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Jennifer Palazzo (HR)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy HS

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: Tuesday November 26, 2019

FROM: 1:30 am/pm TO: 4:00 am/pm

FOR THE FOLLOWING PURPOSES:

Paraprofessional exam
Please have microphone w/ stand available

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

NOV 12 2019

DATE: 11/12/19

TO: SCHOOL BUSINESS OFFICE

FROM: Mary Ann Petrillo Parent Liaison

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Bunker Hill

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Cafeteria/Rooms

DATES REQUESTED: Friday Dec. 13th

FROM: 5:30 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Holiday "Movie" Night

Mary Ann Petrillo
APPLICANT Parent Liaison

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

Contact Bunker Hill Sports

Book

NOV 14 2019

REQUEST FOR USE OF SCHOOL FACILITIES
School/City Personnel Use only

TO: S. McCasland, School Business Office

FROM: Carrie Swain, Clerk Board of Education
(name/title) (school/department)

DATE: November 14, 2019

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café ☐

Rooms ☒ Media Center with setup in normal BOE meeting
"U" shape. Projector, screen, laptop will also be needed.

DATES REQUESTED:

Tuesday, November 26, 2019 From: 5:00 p.m. To: 8:00 p.m.

For the following purpose: BOE Special Workshop.

November 14, 2019
Date

Carrie A. Swain
Applicant's Signature

PLEASE NOTE THE FOLLOWING PROVISION: When the public is invited to an activity, police and firemen are required. These arrangements must be made in person at police and/or fire headquarters.

NOV 14 2019

SCHOOL PERSONNEL USE ONLY

DATE: 11-15-19

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

Rectal hall

DATES REQUESTED: 1-15-19

FROM: 6 am/pm TO: 7³⁰ am/pm

FOR THE FOLLOWING PURPOSES:

Open Mic Night

Michelle Brown
APPLICANT

Michelle Brown

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

NOV 14 2019

SCHOOL PERSONNEL USE ONLY

DATE: 11/13/2019

TO: SCHOOL BUSINESS OFFICE

FROM: Lauren Martin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: December 3, 2019

FROM: 5:00 am/pm TO: 9:00 am/pm

FOR THE FOLLOWING PURPOSES:

Annual Vendor Sale

Lauren Martin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #11.11

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building and School Facilities recommends the Waterbury Board of Education approve of the use of school facilities by outside organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
*Region 14 Nonnewaug H.S. D. Curtin	Crosby pool: 12/5/19 – 3/16/20 Mon. thru Fri. 4:30-6:30 pm (swim program)

REQUESTING WAIVERS:

Wtby. Knights S. Clements	Crosby gym, aud.: Sunday, Nov. 17, 8:00 am - 5:00 pm (Cheerleading competition)	(\$840.)
P.A.L. Ofc. R. Bessette	Reed gym: 12/9 – 3/14/20, Sat., 8:30 am – 7:00 pm and Sun. 10:30 am-noon & 3:00-8:00 pm Sprague gym: Sat. & Sun. 12/9 – 3/14/20 8:30 am – 2:00 pm (basketball program)	(\$12,368.) (\$7,644.)
Knights of Lithuania M. Warren	W. Cross gym: Sun., Nov. 17, 11:00 am - 12:15 pm meeting	(\$94.50)
Wtby. Ballers T. Lott	Wilby gym: Sat. Nov. 23 rd 8:30 am – 3:00 pm (basketball clinic)	(\$315.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Hoops 4 Life D. Fryer	Reed gym: weekdays, 11/26 – 2/27, 5:30-8:00 pm West Side gym: Fridays, 11/22 – 2/28/20, 5:00-9:00 pm (basketball programs)
P.A.L. Ofc. R. Bessette	Bucks Hill gym: Mon., Wed., Fri., 12/9 - 3/14/20, 6 - 9 pm Driggs gym: Mon., Wed., Fri., 12/9 - 3/14/20, 6-9 pm Maloney gym: Mon., Wed., Fri., 12/9 – 3/14/20, 6-9 pm Reed gym: Mon, Wed., Fri., 12/9 – 3/14/20, 6-9 pm Sprague gym: Mon. thru Fri., 12/9 – 3/14/20, 6-9 pm Walsh gym: Mon., Thurs. Fri., 12/9 – 3/14/20, 6-9 pm Wilson gym: Wed. & Thurs., 12/9 – 3/14/20, 6-9 pm West Side gym: Tuesdays, 12/9 – 3/14/20, 6-9 pm
YMCA M. Lennon	Crosby track: Wed. 11/6 & 11/20 6:00-7:00 pm (practice runs on track)
*Girl Scouts	Reed café: Tues., Dec. 10 meeting (snow date: Wed., Dec. 18)

Approved:

Jason Van Stone

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

NOV - 7 2019

APPLICANT Declan Curtin NAME OF ORGANIZATION Region 14/Nonnewaug HS
ADDRESS 5 Minortown Road, Woodbury, CT TELEPHONE # 203-263-6418
(street) (city) (state) (zip code)
SCHOOL REQUESTED Crosby DATES 12/5/19-3/16/20 ROOM(S) pool/locker rooms
(m-f)
OPENING TIME 4:30pm CLOSING TIME 6:30pm PURPOSE Swim practice and meets
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 15-20
SIGNATURE OF APPLICANT [Signature] DATE _____

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Chris York, 21 Stephanie Drive, New Milford, CT 06776 860-946-9063
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Initials] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$173/HR.

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

NOV - 7 2019

APPLICANT Nicole Mangione NAME OF ORGANIZATION Girl Scouts of Connecticut
ADDRESS 174 Goodwin Ave ^{Site 102} Waterbury, CT 06708 TELEPHONE # (203) 217-9036
(street) (city) (state) (zip code)
SCHOOL REQUESTED Breed DATES 12/10 - 12/18 ROOM(S) Cafeteria
OPENING TIME 6p CLOSING TIME 8p PURPOSE Girl Scout Winter camp program
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 50 at most
SIGNATURE OF APPLICANT Nicole Mangione DATE 10/29/19
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6953 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #13.1

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends the request of Wilby Alumni Association to name Wilby High School's Swimming Pool in honor of Gilman "Gil" Cyr, be approved/denied.

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #13.2

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole recommends the Waterbury Board of Education approve the appointment of Sujata Wycoff as the Department of Education's representative to the Greater Waterbury Cable Council, to fill the unexpired term of Nancy Vaughan, from November 22, 2019 through June 30, 2020.

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.1

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following athletic appointments:

Awwad, Catherine – CHS Freshman Boys Basketball Coach, eff. 12/02/19.

Fryer, Deneen – WSMS Associate Unified Sports Coach, eff. 10/15/19.

Gosturani, Marinela – KHS Assistant Volleyball Coach, eff. 09/27/19.

Hart, Richard – Duggan Intramural Volleyball Coach, eff. 11/18/19.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.2

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following appointments:

Griffin, Emily – Site Coordinator, KHS Edgenuity Program, eff. Immediately.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.3

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments:

Caceres, Laura – WSMS Parent Liaison, full-time, \$15.12 p/hour, non-union with benefits, funded by Title I.
Gomez-Walton, Zhane – NEMS Parent Liaison, full-time, \$15.12 p/hour, non-union with benefits, funded by Title I.
Grabowski, Terri – Substitute, Maloney Magnet School's After-school Program.
Newland, Cheryl – Title I Instructional Tutor, Sacred Heart Middle School, part-time, \$33.00 p/hour, non-union without benefits
Ogurick, Paula – Title I Instructional Tutor, Sacred Heart Middle School, part-time, \$33.00 p/hour, non-union without benefits.
Thompson, Gloria – WHS Parent Liaison, full-time, \$15.12 p/hour, non-union with benefits, funded by Title I.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.4

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following
21st Century/State Department of Education After-school Program teacher
appointments:

Michele Brittingham/Duggan
Alana DeFazio/Regan
Kenneth Patrick/PE Substitute

Charlene Brown/Duggan
Elizabeth Frank/NEMS

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.5

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following
2019 – 2020 Extended Schools Hours Program Appointments:

School	Last name	First Name	Assignment
Bucks Hill	Hudobenko	Filomena	Admin.
Bucks Hill	Bello	Delia	Substitute Admin.
Bucks Hill	Sanzone	Ashley	Teacher
Bucks Hill	Rodriguez	Nanichi	Teacher
Bucks Hill	Heckmann	Stephanie	Teacher
Bucks Hill	Arroyo	Maria	Teacher
Bucks Hill	Rizzo	Lisa	Teacher
Bucks Hill	Colon	Zulinette	Teacher
Bucks Hill	Russell	Melissa	Teacher
Bucks Hill	Gavilan	George	Sub. Teacher
Bucks Hill	O'Donnell	Jennifer	Sub. Teacher
Bucks Hill	Ramos	Alyse	Sub. Teacher
Bucks Hill	Drewry	Megan	Sub. Teacher
Bucks Hill	Montes de Oca	Delmaliz	Sub. Teacher
Bucks Hill	Rossi	Christine	Teacher
Bucks Hill	Bassett	Stacey	Teacher
Bucks Hill	Brunelli	Teri	Clerical
Bunker Hill	Cruess	Steven	Lead Teacher
Bunker Hill	Avxhiu	Bjanka	Teacher
Bunker Hill	Gwiazdoski	Andrew	PE Teacher
Bunker Hill	Perugini	Haleigh	Sub. Teacher
Bunker Hill	Belancik	Benjamin	Sub. Teacher
Bunker Hill	Barbieri	Amber	Sub. Teacher
Bunker Hill	Rochon	Howard	Sub. Teacher
Bunker Hill	Marquez	Chakira	Sub. Teacher
Bunker Hill	Stango	Melissa	Sub. Teacher
Carrington	Gwiazdoski	Kristen	Vice-Principal/Admin.
Carrington	Renna	Karen	Principal/Sub. Admin.
Carrington	Palmer	Christina	Teacher

Carrington	Linares	Christopher	Teacher
Carrington	Johnson	Koral	Teacher
Carrington	Hanley	Jessica	Sub. Teacher
Carrington	Madera	Marlene	Sub. Teacher
Carrington	Bonacore	Taylor	Aide
Carrington	Carosello	Jennifer	Substitute Aide
Carrington	Canfield	Kelley	Para (if needed)
Carrington	Conway	Jaimie	Clerical
Chase	Evans-Foster	Shernett	Admin.
Chase	Zillo	Maria	Substitute Admin.
Chase	Caldarella	Lorri	Teacher
Chase	Cavallo	Angelica	Teacher
Chase	Matthews	Steve	Teacher
Chase	O'Toole	Kaitlyn	Teacher
Chase	McCue	Erin	Sub. Teacher
Chase	Spinella	Abby	Sub. Teacher
Chase	Cianfagna	Traci	Sub. Teacher
Chase	Melendez	Doreen	Coordinator/Parent Liaison
Chase	Turner	Gina	Para
Chase	Salvia	Carol	Clerical
Driggs	Pinho	Kelly	Admin.
Driggs	Gomez	Bridgett	Substitute Admin.
Driggs	Quezada	Paula	Teacher
Driggs	Modeen	Brianne	Teacher
Driggs	Albino	Christine	Teacher
Driggs	Balanda	Heather	Teacher
Driggs	Atkinson	Jennifer	Clerical
Duggan	Finkenzeller	Frances	Lead Teacher
Duggan	McCasland	Maureen	Teacher
Duggan	Scirica	Erin	Teacher
Duggan	Brittingham	Michele	Sub. Teacher
Duggan	Field	Susan	Sub. Teacher
Duggan	Diorio	Jill	Sub. Teacher
Generali	Rock	Stefanie	Admin.
Generali	Pelletier	Roseann	Teacher
Generali	Verrier	Marie	Para
Generali	Rhinesmith	Wendy	Sub. Teacher
Generali	Barbieri	Nikki	Sub. Teacher
Generali	Neibel	Amy	Sub. Teacher
Generali	Giannelli	Alexandra	Sub. Teacher
Generali	DellaCamera	Ashley	Sub. Teacher
Generali	Sarasin	Pamela	Sub. Teacher
Generali	Walling	Maggie	Substitute Para
Generali	Ramos	Stephanie	Substitute Para
Generali	Mendoza	Tania	Clerical
Gilmartin	Bulls	Tanya	Lead Teacher/Admin.

Gilmartin	Curley-Colon	Laura	Sub. Lead Teacher/Admin.
Gilmartin	Fenn	Myra	Teacher
Gilmartin	Sconziano	Jessica	Teacher
Gilmartin	Trudeau	Lorraine	Sub. Teacher
Gilmartin	Falcone	Brenda	Sub. Teacher
Gilmartin	Garafola	Denise	Sub. Teacher
Gilmartin	Dwyer	Catherine	Sub. Teacher
Gilmartin	Rose	Mary	Clerical
Kingsbury	Larkin	Brian	Lead Teacher
Kingsbury	Osborne	Arielle	Substitute
Kingsbury	Knighton	Drewena	Paraprofessional
Kingsbury	Guedelha	Norma	Clerical
Kingsbury	Groski	Megen	Teacher
Kingsbury	Radzimirski	Abigail	Teacher
Reed	Mendoza	Juan	Admin.
Reed	Tomasella	Diurca	Substitute Admin.
Reed	Albizu	Cindy	Teacher
Reed	Steffero	Melissa	Teacher
Reed	Farrington	Gina	Sub. Teacher
Reed	Damore	Cristina	Clerical
Regan (Duggan)	Sanzari	Dina	ELA Lead Teacher/Admin.
Regan	Swartz	Elizabeth	Math Teacher
Regan	Milo	Maria	Sub. Lead Teacher/Teacher
Regan	Tyrrell	Nikole	Sub. Teacher
Regan	Chiucarello	Lindsay	Sub. Teacher
Regan	Stribling	Denise	Clerical
Tinker	Mulhern	Jacqueline	Lead Teacher
Tinker	Boucher	Jennifer	Teacher
Tinker	Mastrianna	Catherine	Teacher
Tinker	Desanto	Christine	Teacher
Tinker	Wehry	Nina	Clerical
Tinker	Violette	Danielle	Sub. Teacher
Tinker	Biello	Claudia	Substitute Teacher
Tinker	Parks	Michelle	Sub. Teacher
Tinker	Mete	Meleke	Sub. Teacher
Tinker	Wehry	Nina	Clerical
Walsh	Wilson	Maureen	Admin. Substitute
Walsh	Paolino	Ellen	Admin.-Substitute
Walsh	Pierresaint	Courtney	Lead Teacher
Walsh	Maldonado	Joanne	Teacher
Walsh	Bilbrough	Allyson	Teacher
Walsh	Nadoiny	Karen	Sub. Teacher
Walsh	Coty	Heidi	Sub. Teacher
Washington	Langan	Colleen	Lead Teacher

Washington	Byron	Emily	Teacher
Washington	Rua	Stephanie	Sub. Teacher
Washington	Sullivan	Mariannina	Sub. Teacher
Washington	Cocchiola	Kaitlyn	Para
Washington	Bochicchio	Judy	Para
Washington	Santos	Melanie	Substitute Para
Washington	Fitzgerald	Kris	Clerical
Wilson	Rosser	Jennifer	Admin.
Wilson	Coelho	Dana	Substitute Admin.
Wilson	Healey	Tara	Teacher
Wilson	Densmore	Amy	Teacher
Wilson	Shaffer	Andrea	Teacher
Wilson	Orsatti	Donna	Para/Admin. Support
Wilson	Jennifer	Morhous	Sub. Teacher
Wilson	Shwartz	Amelia	Sub. Teacher
Wilson	Gladynell	Yuiza	Sub. Teacher
Academic Acad/WMS	Coughlin	Timothy	Lead Teacher
Academic Acad/WMS	Hill	Elaine	Teacher/Sub. Lead Teacher
Academic Acad/WMS	Gluz	Debra	Teacher
Academic Acad/WMS	Mucciacciaro	Kathryn	Sub. Teacher
Academic Acad/WMS	Terenzi	Timothy	Sub. Teacher

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.6

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following teacher new hires:

<u>Name</u>		<u>Assignment</u>		<u>Effective</u>
Armour	Nadean	North End	Special Ed.	09/26/19
Arnold	Jessica	State Street	Special Ed.	10/24/19
Broggi	Jessica	Bucks Hill Annex	Pre-K Sped.	10/24/19
Brostek	Melissa	Bunker Hill	Art	09/18/19
Decaminada	Amanda	Bucks Hill	Special Ed	10/21/19
Dickey	Ryan	North End	Social Studies	10/10/19
Flematti	Jessica	Wilby	Social Worker	09/26/19
Rodrigues	Cindy	Washington	Sped.	10/24/19

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.7

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Academic Achievements effective 08/22/19:

<u>Name</u>		<u>From</u>	<u>To</u>	<u>University</u>
Abraham	Mckenzie	MA+15/2	6 YR/2	Quinnipiac U
Aird	Hugh	BA/8	BA+15/8	St. Joseph/ Northern Arizona U
Alagno	Elizabeth	MA/2	MA+15/2	SH U/Fairfield U
Arroyo	Alyssa	BA/2	MA/2	The Graduate Inst.
Brito	Mallory	MA+15/8	6 YR/8	SH U
Bunko	Katherine	MA+15/5	6 YR/5	Post U
Burke	Kaitlin	BA, 2	BA+15, 2	St. Joseph
Calabrese	Melissa	6 YR/8	6 YR+15/8	Fairfield U
Calabro	Marissa	6 YR/5	6 YR+15/5	SCSU
Campbell	Stuart	MA+15/4	6 YR/4	CCSU
Carpenter	Ryan	6 YR/8	6 YR+15/8	U of Bridg.
Cavanaugh	Ellon	MA/12	MA+15/12	Dominican U
Cook	Brandy	MA/6	MA+15, 6	The Graduate Inst.
Della Calce	Anthony	BA+15/5	MA/5	St. Joseph
Demirs	Matthew	BA/1	BA+15/1	SCSU
Dudek	Caitlyn	MA+15/5	6 YR/5	U of NE
Dudley	Alexandrea	BA/5	BA+ 15/5	St. Joseph Col. Of Maine
Ferrazzi	Carly	MA+15/8	6 YR/8	Northcentral U
Foote	Andre	BA/5	MA/5	Post U
Fricks	Benjamin	BA+15/2	MA+15/2	SCSU
Fusco	Sara	MA/3	MA +15/3	U Of Bridg./Dom. U
Gaafar	Harley	BA/6	MA/6	U of Texas
Gagne	Crystal	BA/2	BA +15/2	SCSU
Galvin	Dina	BA+15/4	MA/4	The Graduate Inst.
Germain	Benjamin	MA+15/5	6 YR/5	U Of Bridg.
Gernat	Jillian	MA/5	MA +15/5	St. Joseph
Giannelli	Alexandra	MA/1	MA +15/1	St. Joseph

Gibson	Ricardo	MA+15/5	6 YR/5	U Of Bridg.
Heaton	Kelsey	BA/3	BA +15/3	WCSU
Hernandez	Ivan	MA/10	MA +15/10	U of Bridg.
Hill	Elaine	BA, 2	BA+15, 2	St. Joseph
Hunsicker	Katherine	MA/5	MA +15/5	U of Toledo
Joyce	Angela	MA/4	MA+15/4	SH U
Kearns	Maura	MA/10	MA +15/10	Quinnipiac U
Lago	Lori	BA+15/2	MA+15/2	SCSU
Lanza	Jessica	MA/4	MA+15/4	Loyola Marymount U
Lopez	Briana	BA+15/4	MA/4	CCSU
McCann	Peter	MA/4	MA+15/4	U of Bridg./Dom. U
McKeeman	Erin	MA/9	MA+15/9	U of Bridg./Augustana U
McLellan-Kelly	Wendy	6+15/9	PhD/9	Concordia U
Moriarty	Margaret	6TH Yr./6	6+15/6	U of Bridg.
Mucciacciaro	Kathryn	MA/5	MA +15/5	The Graduate Inst.
Musco	Elizabeth	MA +15/9	6+15/9	Dominican U
Nowak	Carolyn	BA +15/3	MA/3	U of Hartford
Pannoni	Michael	6 YR/8	6 YR+15/8	U of Bridg.
Pantoni	Elizabeth	BA/5	BA+ 15/5	Fairfield U
Pape	Anne	MA/7	MA +15/7	Quinnipiac U/U of Hartford
Parks	Michele	MA+15/5	6 YR +15/5	St. Joseph
Pierz	Robbin	MA/8	MA+15/8	U of Saint Joseph & Widener U
Porcaro	Rachael	BA/5	BA+ 15/5	Post U
Quinones	Adriana	MA +15/9	6 YR/9	The Graduate Inst.
Rivera	Lucille	MA+15/5	6TH Yr./5	U of Bridg.
Rizk	Lyndsey	BA+15/2	MA/2	Quinnipiac U
Rizzo	Lisa	6TH Yr./5	6 YR+15/5	SCSU
Rotatori	Kayla	BA/2	MA/2	American College of Education
Santana	Zulma	MA+15/5	6TH Yr./5	SCSU
Santopietro	Dayna	6 YR/12	6 YR +15/12	The Graduate Inst.
Spagnoletti	Rachel	BA/5	BA+ 15/5	The Graduate Inst./U of Hartf.
Stango	Kerry	BA/3	BA +15/3	U of Saint Joseph
Steffero	Melissa	BA/4	BA+ 15/4	SCSU
Terenzi	Adriana	MA/4	6TH Yr./4	U of Bridg.
Terenzi	Timothy	MA/5	MA +15/5	The Graduate Inst.
Tyrrell	Nikole	BA/2	BA+15/2	Quinnipiac U
Ursino	Antonio	MA/6	MA+15/6	Phoenix/Hartford
Wagher	Maureen	MA/6	MA +15/6	The Graduate Inst.
Wiener	Matthew	6 YR/7	6 YR +15/7	SCSU

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.8

November 21, 2019

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

Barbeau, Kathryn – Chase PreK Special Education Co-taught, effective 11/01/19.
Baumbach, Christian – CHS Social Studies, effective 11/07/19.
Bergeron, Eric – Walsh Grade 5, effective 10/31/19.
Brostek, Melissa – Bunker Hill Art, effective 11/01/19.
Calabrese, Matthew – Principal, Chase School, effective 10/28/19.
Carbonell, Caitlin – Sprague Library/Media, effective 11/1/19
Carruthers, Kaitlyn – Driggs/Kingsbury Music, effective 10/16/19.
Clough, Kaitlyn – Duggan ELA, effective 11/27/19.
Colangelo, Tina – WHS Special Ed, effective 10/30/19.
Coppola, Lindsay – Reed Grade 4, effective 10/31/19.
Courtney, Charice – Reed Grade 2, effective 11/07/19.
Dorso, Thomas – Wendell Cross Grade 4, effective 11/22/19.
Dwyer, Jennifer – Principal, Gilmartin School, effective 11/15/19.
Figueroa, Jessenia – Sprague PreK, effective 12/04/19.
Figura, Emily – Walsh Grade 4 Math, effective 11/14/19.
Gagne, Crystal – Bunker Hill Special Ed, effective 11/15/19.
Harisi, Vanesa – Walsh Grade 4, effective 10/25/19.
Mulhall, Alexa – Driggs Grade 3, effective 10/24/19.
Plachcinski, Stephany – Gilmartin Special Ed, effective 11/15/19.
Starks, Lisa – WAMS Science, effective 11/01/19.

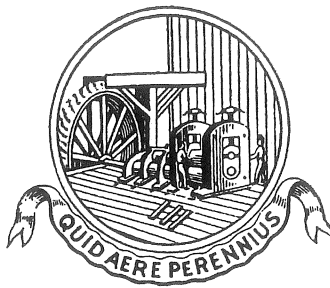
Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

Communications



Packet week ending: 11/19/19



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 1, 2019

Matthew DeLucia
20 Meadow Lake Dr.
Waterbury, CT 06704

Dear Mr. DeLucia:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I @ Kennedy High School (Req. #2020181) at \$15.21 per hour. Please contact Chris Harmon, School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Parking is available in the downtown municipal parking garage. We DO NOT recommend that you park at the metered parking as you will not be allowed out of orientation to feed the meter.

Your first day reporting to your new department/supervisor will be November 15, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo

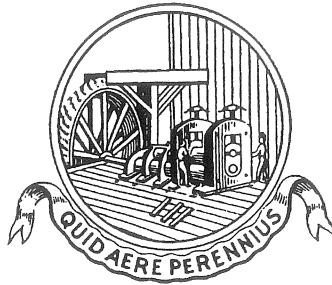
Human Resources Generalist

cc Board of Education

Dr. Ruffin, Supt. of Schools

Chris Harmon, School Inspector

file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 4, 2019

Elizabeth Touset
152 Villagewood Dr., Apt. 4
Waterbury, CT 06705

Dear Ms. Touset:

We are pleased to receive your acceptance of our offer of employment for the position of Lunchroom Aide @ Bucks Hill Elementary School for the Department of Education – Food Service (Requisition #2019932) at \$11.00 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be November 7, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo

Human Resources Generalist

JP/sd

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 4, 2019

Cynthia Leonard
22 Brookview Ave.
Waterbury, CT 06706

Dear Ms. Leonard:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of School Secretary – Woodrow Wilson School (Req. #2019007) at \$20.35 per hour. Please contact Jennifer Rosser, Principal @ Woodrow Wilson School at (203) 573-6660 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be November 15, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

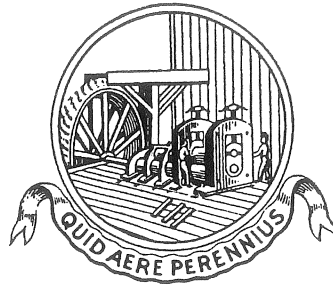
Again, welcome to the City of Waterbury.

Sincerely,


Cherrie L. Lamb
Senior Human Resources Generalist

CLL/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Jennifer Rosser, Principal @ W. Wilson



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 6, 2019

Sonia Fuentes
174 Pearl St., 3rd Fl.
Waterbury, CT 06704

Dear Ms. Fuentes:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Waterbury Arts Magnet School (Req. #2020215) at \$16.68 per hour. Please contact Amy Simms, Interim Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. Park in the Buckingham parking garage and bring the ticket with you to orientation for validation. The parking garage can be accessed via Bank Street, Cottage Place or Field Street. We do not recommend that you park on the street as we will not be able to validate or allow departure from the orientation to feed the meter.

You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be November 15, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

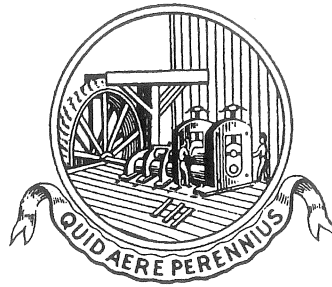
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Amy Simms, Interim Director of Special Educ



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 6, 2019

Jennifer Hayden
49 Elmview Circle, Apt. 3
Waterbury, CT 06708

Dear Ms. Hayden:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Gilmartin Elementary School (Req. #2020263) at \$16.68 per hour. Please contact Amy Simms, Interim Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. Park in the Buckingham parking garage and bring the ticket with you to orientation for validation. The parking garage can be accessed via Bank Street, Cottage Place or Field Street. We do not recommend that you park on the street as we will not be able to validate or allow departure from the orientation to feed the meter.

You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be November 15, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

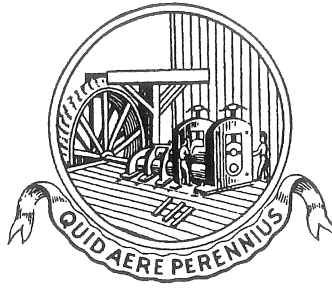
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Amy Simms, Interim Director of Special Educ



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 7, 2019

Enam Eid
249 Beecher Ave.
Waterbury, CT 06705

Dear Ms. Eid:

We are pleased to receive your acceptance of our offer of employment for the position of Lunchroom Aide @ Chase Elementary School for the Department of Education – Food Service (Requisition #2019487) at \$11.00 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Park in the Buckingham parking garage and bring the ticket with you to orientation for validation. The parking garage can be accessed via Bank Street, Cottage Place or Field Street. We do not recommend that you park on the street as we will not be able to validate or allow departure from the orientation to feed the meter.

Your first day reporting to your new department/supervisor will be November 15, 2019 at your regular scheduled time

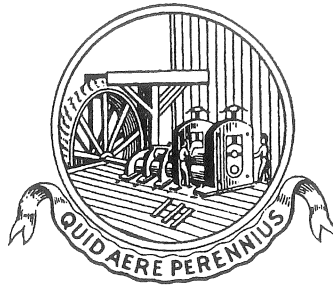
At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country by April 1, 2020.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 7, 2019

Mamie Parker
138 Hillcrest Ave.
Waterbury, CT 06705

Dear Ms. Parker:

We are pleased to receive your acceptance of our offer of employment for the position of Lunchroom Aide @ Rotella Elementary School for the Department of Education – Food Service (Requisition #2020254) at \$11.00 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Park in the Buckingham parking garage and bring the ticket with you to orientation for validation. The parking garage can be accessed via Bank Street, Cottage Place or Field Street. We do not recommend that you park on the street as we will not be able to validate or allow departure from the orientation to feed the meter.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Your first day reporting to your new department/supervisor will be November 15, 2019 at your regular scheduled time

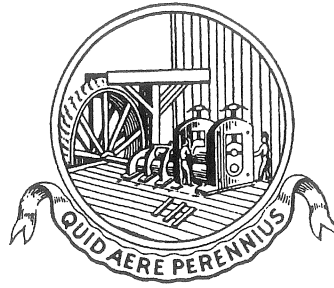
Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.
Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist

cc: Board of Education
Dr. Ruffin, Supt. of Schools
Linda Franzese, Food Serv. Director
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 7, 2019

Monica Schiavo
31 Oakland Ave., 2nd Fl.
New Britain, CT 06053

Dear Ms. Schiavo:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional @ Gilmartin Elementary School (Req. #2020275) at \$16.68 per hour. Please contact Amy Simms, Interim Director of Special Education at (203) 574-8017 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. Park in the Buckingham parking garage and bring the ticket with you to orientation for validation. The parking garage can be accessed via Bank Street, Cottage Place or Field Street. We do not recommend that you park on the street as we will not be able to validate or allow departure from the orientation to feed the meter.

You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be November 15, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

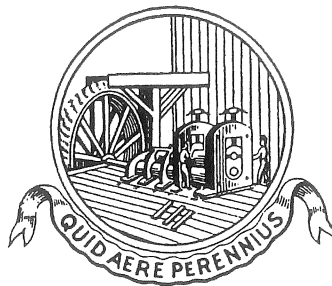
Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Jennifer Palazzo
Human Resources Generalist
JP/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Amy Simms, Interim Director of Special Educ



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

November 13, 2019

James Carr
337 Robinwood Rd.
Waterbury, CT 06708

Dear Mr. Carr:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I @ Waterbury Career Academy (Req. #2020138) at \$15.21 per hour. Please contact Chris Harmon, School Inspector at (203) 574-8013 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, November 14, 2019 at 9:30 a.m. at the Silas Bronson Library Auditorium, 267 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Parking is available in the downtown municipal parking garage. We DO NOT recommend that you park at the metered parking as you will not be allowed out of orientation to feed the meter.

Your first day reporting to your new department/supervisor will be November 15, 2019 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,


Jennifer Palazzo

Human Resources Generalist

cc Board of Education

Dr. Ruffin, Supt. of Schools

Chris Harmon, School Inspector

file



Connecticut Association of Boards of Education

Vincent A. Mustaro, Senior Staff Associate for Policy Services

PRESENTS POLICY HIGHLIGHTS

November 15, 2019

Volume 19 – Issue #11

Legislation Passed in Connecticut to Promote Manufacturing Careers: The last session of the General Assembly passed, and the Governor signed, P.A.19-58, “An Act Promoting Careers in Manufacturing to Public School Students and Establishing a Task Force to Study the Demand to Career and Technical Education Teachers.”

This Act requires boards of education, as part of the annual student success plans they must create for each student starting in grade six, to provide evidence of career exploration in each grade, including manufacturing careers. It requires the State Department of Education (SDE) to revise and issue guidance to school boards regarding these changes to student success plans (§3).

The Act also requires boards of education to develop career placement goals for students choosing not to pursue an advanced degree and include those goals in their statements of educational goals (§2).

Previously passed legislation requires each board of education, with participation of parents, students, school administrators, teachers, citizens, local elected officials, and other appropriate parties, to prepare a statement of educational goals for the district that is consistent with the state’s educational goals and to develop student objectives that relate directly to the district’s goals and identify specific expectations for student skills, knowledge, and competence.

This new legislation requires the Commissioner of Education to:

1. study the demand for career and technical education teachers in the state’s technical high schools, traditional public high schools, and community college advanced manufacturing technology centers,
2. recommend ways to expand opportunities for experienced manufacturing professionals to become teachers. The Commissioner must consult with the Office of Higher Education executive director and Technical Education and Career System board chairperson in conducting the study and (2) by February 1, 2020, report his/her findings and recommendations to the Commerce Committee (§4).

Lastly, the Act explicitly authorizes guidance and school counselors to provide students with materials about manufacturing, military, and law enforcement careers when discussing career options (§1).

The legislation became effective July 1, 2019.

Policy Implications: Language pertaining to “student success plans” is contained in policy #6146, “Graduation Requirements.” This policy has been updated to reflect this new Act’s requirement and is available upon request. This is considered a recommended policy for inclusion in a district’s policy manual.

Policy #0200, “District Goals” is a mandated policy for inclusion in a district’s policy manual. These statement of goals vary by school district. The local district should revise its existing statement of goals to include, as mandated by this Act, career placement goals for students choosing not to pursue an advanced degree. A sample version of policy #0200 with some suggested versions of such a goal is also available upon request.

New Policy Developed Pertaining to Domestic Violence: New legislation has been recently passed pertaining to domestic violence affecting school districts. P.A. 19-146, “An Act Requiring the Provision of Information Concerning Domestic Violence Services and Resources to Students, Parents and Guardians,” became effective as of July 1, 2019.

This Act requires the Judicial Branch’s Office of Victim Services (OVS), in consultation with the Connecticut Coalition Against Domestic Violence, to compile information on domestic violence victim services and resources and provide the information to the State Department of Education (SDE) by December 1, 2019.

The Act requires SDE to publish the information it receives from OVS on its website by January 1, 2020. It also requires OVS to review the information annually and inform SDE of any necessary revisions and SDE to revise the information on that basis.

Under the Act, SDE must also disseminate the above information to boards of education each school year starting with the 2020-2021 school year. Each school board must in turn require that the information be provided to any:

1. student or student’s parent or guardian who expresses to a school employee that the student, parent, guardian, or a person residing in the home does not feel safe because of domestic violence, and
2. student’s parent or guardian who authorizes the transfer of his or her education records to another school.

Domestic Violence Victim Services and Resources: The information OVS provides to SDE under the Act must include: (1) available referrals to counseling and supportive services, including the secretary of the state’s Safe at Home Program, shelter and medical services, domestic abuse hotlines, legal counseling and advocacy, mental health care, and financial assistance, and (2) procedures to voluntarily and confidentially identify referral eligibility for such counseling and services.

By law, a “school employee” is a teacher, substitute teacher, school administrator or superintendent, guidance or school counselor, psychologist, social worker, nurse, physician, school paraprofessional, or coach employed by a local or regional school board or working in a public elementary, middle, or high school. A school employee is also any other individual who, in the performance of his or her duties, has regular contact with students and provides services to or on behalf of students enrolled in a public elementary, middle, or high school pursuant to a contract with the local or regional school board (CGS § 10-222d).

Policy Implications: A new policy, #4118.16/4218.16, “Domestic Violence” has been developed and is available upon request. This is considered an optional policy for inclusion in a district’s policy manual.