

**Waterbury Board of Education  
Building & School Facilities Committee Minutes  
Via ZOOM  
October 15, 2020**

**Call to Order:** 6:01 p.m.

**Present:**

Jason Van Stone, Chairman  
Karen Harvey, Commissioner  
Rocco Orso, Commissioner  
Melissa Serrano-Adorn, Commissioner  
Ann Sweeney, Commissioner  
(Non-Committee Commissioners present: Commissioner Brown)

William Clark, Chief Operating Officer  
Debra Ponte, Principal  
Verna Ruffin, Superintendent of Schools

Kerri Baker, Parent Representative  
David Davidson, Community Representative

David Cote, Waterbury Development Corporation  
Bryce Sens, Friar Architects  
Brian Grant, Newfield Construction

**Item #1**

*Review and approval of Change Orders 002, 003, 004, 005, 006, 007, and 008 for the Wendell Cross Elementary School Project.*

Mr. Clark reviewed the change orders and stated the first few are essentially cleanup from a prior discussion about unsuitable soil adjustments, paperwork catching up to that process.

Change orders five through eight, with backup included, on tonight are your normal run of the mill change orders – some ups, some downs. Local Building Committee approval is required before they are submitted to the State.

Money will be moved around and they will be paid out of contingencies, not adding anything to the total budget of \$41,909,199.63 cents. We continue to have money in both the CM contingency and the Owner contingency. We remain confident that we are on budget.

Chairman Jason Van Stone asked if there were any questions.

Commissioner Orso asked how far along is the construction. Will the contingency carry us along? Mr. Clark stated the steel is complete and are in the process of enclosing the building and keep on through the winter. The design was specifically and strategically done to mirror Carrington, not a lot of flash and complexity.

Brian Grant stated it's roughly 40% complete. We continue to work on value engineering items, every little thing we're grabbing to continue getting it back to the project. We have built in with all trade contractors a series of allowances for unforeseen conditions, for schedule acceleration, for Saturdays, additional blocking. It's tight but we feel pretty confident based on where we are now.

Bryce Sens they're doing their best to keep the numbers tight.

Dave Cote stated they're scrutinizing everything that comes in.

Motion by Commissioner Harvey and seconded by Commissioner Serrano-Adorno to approve change orders 002, 003, 004, 005, 006, 007, and 008 – motion passed five to zero.

Motion to adjourn at 6:17 p.m. by Commissioner Sweeney and seconded by Commissioner Orso. Motion passed unanimously.

Minutes prepared by Carrie Swain, Clerk.