

GLOBAL LEADERSHIP INSTITUTE APPLICATION

GLOBAL LEADERSHIP INSTITUTE APPLICATION

August 2014

Dear Scholar:

Thank you for your interest in the Global Leadership Institute (GLI) through the Center for Global Leadership and Service, a partnership between Taft and the City of Waterbury. The mission of the GLI is to develop a generation of global leaders with a genuine concern for world problems, multiple perspectives on global issues and skills to contribute towards the solutions of these issues.

The past decade has seen the world evolve in transformative ways. Nations, organizations, corporations and people are technologically and economically interconnected to a historically unprecedented degree. Simultaneously, we face the enormous challenges of global climate change; huge discrepancies in personal wealth, living standards, and the respect afforded human rights; entrenched religiously and ethnically based conflicts; and in recent years, a crisis in markets and finance worldwide. The need for cross-cultural engagement and inter-cultural understanding has never been greater, and in order for your generation to be active participants and problems-solvers in our 21st century world we are excited to provide this opportunity to engage with the pressing issues of today.

Our selection committee will accept ten Taft and ten Waterbury high school students into the institute each year. Students are eligible to apply to the GLI only in their sophomore year, and if accepted, will begin the program in January of their sophomore year. Our program will attract distinguished scholars and practitioners to speak with students about the leading issues of our times, and will begin with an orientation in January followed by a kick-off to our Global Leadership Institute Speakers Series through an annual Martin Luther King, Jr. Keynote Lecture. The Institute will also require students to participate in bi-monthly diversity leadership trainings and a service (internship) experience in the summer leading into their junior year. By April of their junior year, students must complete a culminating Global Leadership Project (GLP). The GLP is a project that students will be expected to begin working on during the summer prior to their junior year. The project requires students to investigate a global problem for which they have a genuine concern and propose possible solutions to the problem in the form of a paper and public presentation to the GLI Selection Committee.

We are excited to receive applications for our inaugural class of Global Leadership Institute scholars. We look forward to receiving your application soon.

Jamella Lee Dean of Global and Diversity Education The Taft School

Anne Marie Cullinan Chief Academic Officer Waterbury Public Schools

Application and Selection Process

Applicants for the Global Leadership Institute must provide two letters of recommendation from individuals who know the applicant well and can make a clear case for their selection. Recommendations must come from a school administrator, teacher or established community leader in business, government, civil society (e.g., non-profit Executive Director or Program Director), or spiritual leader. At least one of the two required recommendations must come from a school administrator or teacher. Recommendation letters must attest to the applicant's academic ability, leadership ability and commitment to service. Family members of the applicant are not eligible to write recommendations on the applicant's behalf.

The completed applications will be screened for interviews and the semi-finalists that are selected will be interviewed by a selection panel of Taft and Waterbury teachers and leaders. From that pool, twenty finalists will be chosen as Global Leadership Institute scholars and alternates will be designated.

Criteria for Selection

The Global Leadership Institute Scholars will be selected based on the following criteria:

- > Sophomore at Taft or a Waterbury high school at the time of application
- Willingness and ability to commit to two year program
- > Grades (solid academic and conduct grade standing)
- > Two recommendations required (one must come from a school administrator or teacher)
- > An interview
- Two 500 word essays required:
 - Describe one issue facing Waterbury that particularly concerns you and propose a solution for the problem.
 - Explain how your participation as a Global Leader Institute Scholar will enhance your ability to serve your community and the world.
- > Demonstrated experience and/or interest in leadership
- > Demonstrated experience and/or interest in community service
- ➤ Ability to work with diverse groups of people

Timeline

August 2014	Application and Recommendation Forms available
October 17, 2014	Application and Recommendation Forms due
November 2014	Applications Screened and Semi-Finalist Notified
November 2014	Interviews
December 2014	GLI Scholars Notified
January 7, 2015	GLI Orientation and Program Begins

To Apply:

Please submit completed applications by October 17, 2014 to:

Jamella Lee Dean of Global and Diversity Education Director of Center for Global Leadership and Service The Taft School 110 Woodbury Road Watertown, CT 06795

Phone: 860-945-7888/Fax: 860-945-7720

Email: gli@taftschool.org

CANDIDATE'S CHECKLIST

Completed Application

Two recommendations (one required from School Administrator or Teacher)

Two 500 word essays

Final grades (transcript) for freshman year

SCHOOL ADMINISTRATOR/TEACHER RECOMMENDATION FORM

To the Student: Please print your name and school below and give this form and a stamped, addressed envelope to a school administrator (principal, vice-principal, or guidance counselor) or teacher.

Applicant's Name:				
Current School:				
Previous School Attended (if student attended a different high school last year):				
To School Administrator/Teacher: The student named above is a candidate for admission to the Global Leadership Institute, a program of the Center for Global Leadership and Service. The Selection Committee places considerable weight on the academic and personal qualifications of each student. Your recommendation is vital to our process. We would appreciate your most candid and thoughtful responses. Please complete this form and return it in the envelope provided.				
School Administrator/Teacher Name:				
School:				
Position/Title:				
Daytime Phone:				
Email:				
How well do you know the student academically?				
As a person?				
Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanction? Yes No				
Please attach: Final grades (transcript) for freshman year (must be included)				

SCHOOL ADMINISTRATOR/TEACHER

One of the

Top Few I

Have Ever

TITLE

Excellent (top

10% last year)

RECOMMENDATION FORM - Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group whom you have taught or advised. If you have no fair basis for judgment, do not hesitate to say so.

Good

(above

average)

Avcrage

Below

Average

No Basis for

Judgment

	Encountered	İ			1	I
Academic Potential						
Academic						
Achievement						
Intellectual						
Curiosity						
Effort/Determination						
Ability to Work						
Independently						
Organization						
Creativity						
Willingness to take						
Intellectual Risks						
Concern for Others						
Honesty/Integrity						
Self-esteem						
Maturity (relative to						
age)		İ				
Responsibility						
Respect Accorded						
by Teachers						
Respect Accorded						
by Peers						
Emotional Stability						
Overall Evaluation						
as a Person						
Overall Evaluation						
as a Student						
If the student is relativ		***************************************	-	laborate.		
What are the first three	words that come	to mind to descri	be this student?			
Please comment on the	student's charact	er, citizenship, an	d contributions to	your community		
Thank you for taking application. All inform deemed necessary by t	nation you provide	e will be held in c	s evaluation. You confidence and di	r reflections are a sclosed only to th	in important part e Selection Comn	of the candidate's nittee and others
SIGNATURE					DATE	
PRINTED NAME	<u></u>					

Please send recommendation forms to Jamella Lee, Dean of Global and Diversity Education, The Taft School, 110 Woodbury Road, Watertown, CT 06795

SCHOOL ADMINISTRATOR/TEACHER/COMMUNITY LEADER RECOMMENDATION FORM

To the Student: Please print your name and school below and give this form and a stamped, addressed envelope to a school administrator (principal, vice-principal, or guidance counselor), teacher, or community leader.

Applicant's Name:
Current School: Previous School Attended (if student attended a different high school last year):
To School Administrator/Teacher/Community Leader: The student named above is a candidate for admission to the Global Leadership Institute, a program of the Center for Global Leadership and Service. The Selection Committee places considerable weight on the academic and personal qualifications of each student. Your recommendation is vital to our process. We would appreciate your most candid and thoughtful responses. Please complete this form and return it in the envelope provided.
School Administrator/Teacher/Community Leader Name:
School:
Position/Title:
Daytime Phone:
Email:
How well do you know the student academically?
As a person?
Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanction? Yes No
Please attach:
Final grades (transcript) for freshman year (must be included)

SCHOOL ADMINISTRATOR/TEACHER/COMMUNITY LEADER

RECOMMENDATION FORM - Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group whom you have taught or advised. If you have no fair basis for judgment, do not hesitate to say so.

	One of the	Excellent (top	Good	Average	Below	No Basis for
	Top Few I	10% last year)	(above		Average	Judgment
	Have Ever		average)			
	Encountered					
Academic Potential						
Academic						
Achievement						
Intellectual						
Curiosity						
Effort/Determination						
Ability to Work						
Independently						
Organization						
Creativity						
Willingness to take						
Intellectual Risks						
Concern for Others						
Honesty/Integrity						
Self-esteem				•		
Maturity (relative to						
age)						
Responsibility						
Respect Accorded						
by Teachers						
Respect Accorded						
by Peers						
Emotional Stability						
Overall Evaluation						
as a Person						
Overall Evaluation						
as a Student	- 1	1				

If the student is relatively weak or strong in any areas listed above, please elaborated above, elaborated	ite.
What are the first three words that come to mind to describe this student?	
Please comment on the student's character, citizenship, and contributions to your	community.
Thank you for taking your valuable time to complete this evaluation. Your refle application. All information you provide will be held in confidence and disclose deemed necessary by the administrators of the program.	ctions are an important part of the candidate's d only to the Selection Committee and others
SIGNATURE	DATE
PRINTED NAME	
TITLE	

Please send recommendation forms to Jamella Lee, Dean of Global and Diversity Education, The Taft School, 110 Woodbury Road, Watertown, CT 06795

project numbers.

GRANT APPLICATION (FORM ED049) SUBMISSION CHECKLIST Revised April 2012

All documentation listed below must be included in the grant application package submitted in order for the application to be considered complete. Although Form ED049 is required to be submitted electronically via the School Construction Grant Management System (SCGMS), the supplemental documentation listed below is required as indicated in order to complete the electronic application.

1. X	Form ED049 electronically submitted via SCGMS at ww	w.csde.state.ct.us.
2. X	Certified copy of resolutions from the local legislative be Education):	ody (<i>not</i> the Board of
	establishing a building committee; authorizing at least the preparation of schem specifications; and authorizing the filing of the grant application.	
3. X	Complete educational specifications for the project.	*
4. X	Board of Education's written approval of educational sp	ecifications.
5. X	Documentation of locally authorized funding (i.e. certifice language and vote count; budget page(s) containing fur budget was passed, etc.) in an amount sufficient to cover locally authorized funding references more than one present an allocation of the funding also needs to be provided.	nding for the project and date er the local share. Where
6.	Enrollment projection in support of the highest eight-year all projects except code violation, roof replacement, Boccertified indoor air quality emergency projects.	
7.	Vo-Ag equipment list, if applicable.	
8.	Formal approval from the appropriate SDE programmal (equipment and/or construction), interdistrict magnet preducation center projects.	
9.	Diversity Schools – new. Evidence (i.e. minutes, town development of policies to make residents of the district diversity school is open to all eligible resident students.	t aware that enrollment in the
10. X	Completed cost estimating worksheet Part B for any pro \$2 million.	oject with costs in excess of
11. X	This checklist signed by contact person listed on Form	ED049.
Paul Gu	idone	203-346-2340
Conta	act Person's Name Signature	Phone
Notes:	For Priority List projects, the local resolutions, Board of Educ educational specifications, and locally authorized funding nee prior to the June 30 deadline.	
	Incomplete grant applications will only be assigned a tempora No state grant commitments can be given for grant application	ary project number. ns with temporary

FORM ED049. PROJECT APPLICATION

State project #: TMP-151-NGZL Facility: West Side Middle School

Form Status: Ready To Sign-off

FORM ED049. GRANT APPLICATION AND EXECUTIVE SUMMARY OF EDUCATIONAL SPECIFICATIONS FOR A SCHOOL BUILDING PROJECT

Contact Name: Paul Guidone Contact Phone: 203-346-2340

SCHOOL FACILITY INFO West Side Middle School 483 Chase Parkway Waterbury, CT 06708

Note: This application must be accompanied by (A) a certified copy of the resolution or resolutions adopted by the legislative body of the applicant (i) establishing a building committee for the project; (ii) authorizing at least the preparation of schematic drawings and outline specifications for the proposed project, and (iii) authorizing the filing of the grant application, and (B) education specifications for the project and written approval of such education specifications by the district's board of education.

Type of Facility (choose one) (Standard Program Vocational Agricultural Special Education Board of Education Interdistrict Cooperative Interdistrict Magnet Type of Project/Construction Facility Purchase (PF) File Schedule 1,2,3,4 New Construction (N) File Schedule 1,2,3,4,6 Extention of Facility (E) File Schedule 1,2,3,4,6,8 Alteration of Existing Facility (A) File Schedule 1,2,4,5,6,8 Relocatable Classrooms (RE) File Schedule 1,2,3,4,6,8 Roof Replacement (RR) File Schedule 1,2,7 Energy Conservation (EC) File Schedule 1,2,3,4,6,8 Code Violation (CV) File Schedule 1,2,5 Site Acquisition (PS) File Schedule 1,2,3,4 Vo-Ag Equipment pursuant to CGS Section 10-65 (VE) File Schedule 1.2 Renovation pursuant to CGS Sec. 10-286 (RN) File Schedule 1,2,3,4,5,6,7,8 Indoor Air Quality (IAQ) File Schedule 1.2.5 Complete Schedule 9 if eligible for additional reimbursement as a: School Readiness Program pursuant to CGS Section 10-285a(e) File Schedule 9 Lighthouse School pursuant to CGS Section 10-285a(f) File Schedule 9

Interdistrict Attendance Program pursuant to CGS Section 10-285a(g)	File Schedule 9
Class Size Reduction Program pursuant to CGS Section 10-285a(h)	File Schedule 9
Full-Day Kindergarten Program Pursuant to CGS Section 10-285a(h)	File Schedule 9

CERTIFICATION: hereby certify that the above referenced school district has been duly authorized in accordance with C.G.S. Section 10-283 to apply for and accept grants as provided in Chapter 173 of the Connecticut General Statutes and that all requirements of Section 10-287c-4 of the regulations of the state board of education pertaining to use of funds, maintaining of records and access thereto will be met.

FORM ED049. Schedules Status

State project #: TMP-151-NGZL Facility: West Side Middle School

Project Summary Info	Complete
Schedule 1 - General Project Data	Complete
Schedule 2 - Estimated Project Costs and Financing	Complete
Schedule 3 - Site and Facility Purchase	Not needed
Schedule 4 - Education Technology Infrastructure	Not needed
Schedule 5 - Codes	Not needed
Schedule 6 - Space Standards	Not needed
Schedule 7 - Roof Replacement	Complete
Schedule 8 - Extension and Alteration Detail	Not needed
Schedule 9 - Supplemental Data	Not needed
Cost Analysis Worksheet	Complete

FORM ED049. Schedule 1

General Project Data
State project #: TMP-151-NGZL Facility: West Side Middle School

a. Is this project in accordance with the district's long-term school building program established pursuant to CGS Section 10-220 ?	@Yes ○ No
Explain answer:	
Replace the roof, approximately 82,000 square feet, over the existing school due to age, le wear and tear.	eaks and general
b. Does the district intend to continue using this facility for public educational purposes for the foreseeable future?	@Yes ○ No
If 'NO', explain answer:	
c. Check all applicable reasons for this project.	
Increased facility enrollment due to general student population increases.	
Increased facility enrollment due to redistricting or regrading of facilities.	
Programmatic changes within the facility.	
Correction of code violations.	
Upgrade of facility due to general age and condition.	
Replacement of existing facility.	
Name of facility being replaced:	
Upgrade of facility to current voice, data and video technology standards.	
Repair to facility for damages due to catastrophic loss(flood, fire, wind, etc.).	
Energy conservation (describe):	
Other(explain):	
d. Within the 5 years prior to the date of this application, has the district abandoned, sold, leased, demolished or redirected the use of any school facility constructed or renovated with state assistance? If 'YES', provide name of facility and brief details:	OYes ® No

FORM ED049. Schedule 2 ESTIMATED PROJECT COSTS AND FINANCING

State project #: TMP-151-NGZL Facility: West Side Middle School

A. Eligible Auditorium Seating Area:

a1.	Auditorium Seating Capacity	
a2.	Total Square Footage of Auditorium	
а3.	Square Footage of Seating Area	
а4.	Total Construction Cost of Auditorium (excluding seats and installation)	
a5.	Construction costs of seating area ((a3 / a2) x a4)	\$ <i>o</i>
a6.	Costs of Seats and Installation (not including item a4)	
a7.	Total Cost of Auditorium Seating Area (a5 + a6):	\$0

B. PROJECT FINANCING:

State School Construction Grant Payments (Progress Payments)		\$2,340,000
General Fund		\$0
Current Bonds/Notes		\$0
Future Bonds/Notes		\$700,000
Sub-Tot	al General Fund/Bonding:	\$3,040,000
Rebates		\$0
Insurance Proceeds		\$0
Federal/Other State Grants		\$0
Other Financing Describe:		\$0
	Sub-Total Other Funding:	\$0
	Total Financing:	\$3,040,000

C. ESTIMATED PROJECT COSTS:

ELIGIBLE COSTS

Architectural Design		\$85,237
Site Acquisition		\$0
Facility Purchase		\$0
Other Professional Fees		\$184,455
Construction (fully eligible)		\$2,708,544
Bonus Costs - School Readiness		\$0
Bonus Costs - Full Day K/Class Size Reduction		\$0
Equipment/Furnishings		\$0
	Eligible Costs SubTotal:	\$2,978,236

LIMITED ELIGIBLE COSTS

Outdoor Athletic Facilities And Tennis Courts	\$0
Natatorium	\$0
Eligible Auditorium Seating Area	\$0
Eligible Gymnasium Seating Area	\$0

Limited Eligible Costs SubTotal:

INELIGIBLE COSTS

Ineligible Site Acquisition Costs	\$0
Ineligible Facility Purchase Price	\$0
Ineligible Construction Costs	\$0
Ineligible Bonus Costs - School Readiness	\$0
Ineligible Bonus Costs - Full Day K/Class Size Reduction	\$0
Unauthorized Cost Increase	\$0

\$0

Contingency \$26,160
Other Ineligible Costs Describe: Financing & State Permit \$35,604

Ineligible Costs SubTotal: \$61,764

Total Estimated Project Costs: \$3,040,000

TOTAL PROJECT FINANCING MUST AGREE WITH TOTAL ESTIMATED PROJECT COSTS

FORM ED049. Schedule 7

Roof Replacement
State project #: TMP-151-NGZL Facility: West Side Middle School

a. Is this a vertical replacement (i.e. removal of all materials down to or including the deck before installation) of a whole roof? (see instructions)	Yes \(\) No
b. Is this the only roof covering the entire facility?	Yes () No
c. Please complete to following section:	
What is the total roofing area of the facility?	82,000 sq.f.
To calculate information below, please ROOF REPLACEMENT WORK	
Area of the roof being replaced:	82,000 sq.f.
Roofing area eligible for reimbursement:	82,000 sq.f.
Age of roof area being replaced (IF LESS THAN 15 YEARS OLD)	38 years
d. If whole or part of roof area being replaced, IF LESS THAN 15 YEARS	OLD.
If roof area is less than 15 years old, BOTH certifications below MU for reimbursement	ST be signed for this project to be eligible
 I hereby certify and attest that I have inspected said roof area and found it to be: 	Improperly designed: Yes No Improperly contructed: Yes No
2. I hereby certify and attest that the district has recovered damages in the amount of and is prohibited from recovery of further damages or has no other recourse at law or in equity.	

Roof Replacement Worksheet

Check if Section is Improperly Designed or Constructed	Roof Section Designation (if applicable)	Square Footage of Roof Section	Age of Roof Section	Estimated Project Costs	Ineligible	
Anntana	Existing Building	82,000	38	\$3,040,000	\$0	100 %
	Totals:	82,000 sq.f.	38	\$3,040,000	\$0	
Total re	eimbursable area:	82,000 sq.f.				

Cost Estimating Worksheet (Part A) FORM ED049. Cost Estimating Worksheet (Part A) State project #: TMP-151-NGZL Facility: West Side Middle School

Project Component	Project Cost	Square Feet	Cost per sg.ft.	NormRange Cost per sq.ft.
General Alterations			,	
Light	\$0	0		\$40 - 60
Medium	\$0	0		\$60 - 100
Heavy	\$0	0		\$100 - 160
Total est. cost of alterations:	\$0			
Project	Project	Square	Cost	Marrican
Component	Cost	Feet	per sq.ft.	NormRange Cost per sq.ft.
Technology Infrastructure	\$0	0	,	Standard Not Determined
Extension	\$0	0		\$140 - 180
Energy Conservation	\$0	0		Standard Not Determined
New	\$0	0		\$175 - 225
Relocatable Classrooms (Purchased)	\$0	0		\$80,000 per unit (installed)
Roof Replacement	\$2,281,108	82,000	\$28	Standard Not Determined
Site Improvement	\$0	0		Standard Not Determined
Furniture, Fixtures, & Equipment	\$0	0		Standard Not Determined
Code Violation	\$0	0		Standard Not Determined
Asbestos Abatement	\$428,040	82,000	\$5	Standard Not Determined
Swing Space (Lease)	\$0	0		\$15/sq.ft. per year
SubTotal(A):	\$2,709,148			•
Facility or Site Purchase	\$0	0		Based on appraisals
	Project		% of	Norm Range
	Cost		Subtotal(A)	% of Subtotal(A)
Project Management & Design Fees	\$245,332		9%	15 - 20 %
Other	\$85,520		3%	2 - 5 %
Total Est. Project Cost:	\$3,040,000			

DETAILED COST ESTIMATE WORKSHEET (PART B)

SECTION	DESCRIPTION	SUB-TOTALS	TOTALS
Site/Facility	Acquisition Site Only Facility and Site		
DIVISION 1 -	GENERAL REQUIREMENTS Temporary Construction		
DIVISION 2 -	SITE WORK Demolition - Roof Removal Hazardous Materials Abatement Earthwork Paving and Surfacing Utilities Site Improvements Landscaping Athletic Equipment	\$234,520 \$428,040	\$662,560
DIVISION 3 -	CONCRETE Cast in Place Concrete		
DIVISION 4 -	MASONRY Unit Masonry Brick Restoration Work		
DIVISION 5 -	METALS Structural Metals Metal Decking Ornamental Metals		
DIVISION 6 -	WOOD AND PLASTIC Rough Carpentry Finish Carpentry		

SECTION	DESCRIPTION	SUB-TOTALS	TOTALS
DIVISION 7 -	THERMAL AND MOISTURE PROTECTION Waterproofing/Damproofing Insulation Fireproofing Roofing Specialties and Accessories Skylights	\$1,929,171	\$1,929,171
DIVISION 8 -	DOORS AND WINDOWS Door and Frames Special Doors Entrances and Storefronts Windows Hardware		
DIVISION 9 -	FINISHES Gypsum Board Systems Ceilings Floorings Walls	\$1,100	
DIVISION 10	- SPECIALTIES Chalkboards and Tackboards Louvers and vents Identifying Devices Lockers Toilet Accessories FF&E		\$1,100
DIVISION 11	- EQUIPMENT Library Equipment Theater and Stage Equipment Food Service Equipment Residential Equipment FF&E		THE CONTRACTOR OF THE CONTRACT
DIVISION 12	- FURNISHINGS Casework Window Treatment Furniture and Accessories (FF&E)		

SECTION	DESCRIPTION	SUB-TOTALS	TOTALS
DIVISION 13	- SPECIAL CONSTRUCTION Pre-Engineered Structures Pools Fire Suppression and Supervisory Systems		
DIVISION 14	- Conveying System Elevators Lifts		
DIVISION 15	- MECHANICAL Plumbing HVAC	\$30,000	
DIVISION 16	- ELECTRICAL Service and Distribution Lighting Communications Technology		\$30,000
SOFT COST		_	
	A/E Fees CM Fees Survey Testing and Inspection Reimbursables Contingencies	\$85,237 \$184,454 \$61,764	
			\$331,455
Subtotal All	Above		\$2,954,286
Inflation Fac	tor @ 4% per year (to mid point of construction)		\$85,714
TOTAL PRO	JECT COSTS		\$3,040,000
	Prepared by		te
	Page 3 of 3		

EDUCATIONAL SPECIFICATIONS

WEST SIDE MIDDLE SCHOOL 483 CHASE PARKWAY, WATERBURY, CT

ROOF REPLACEMENT PROJECT

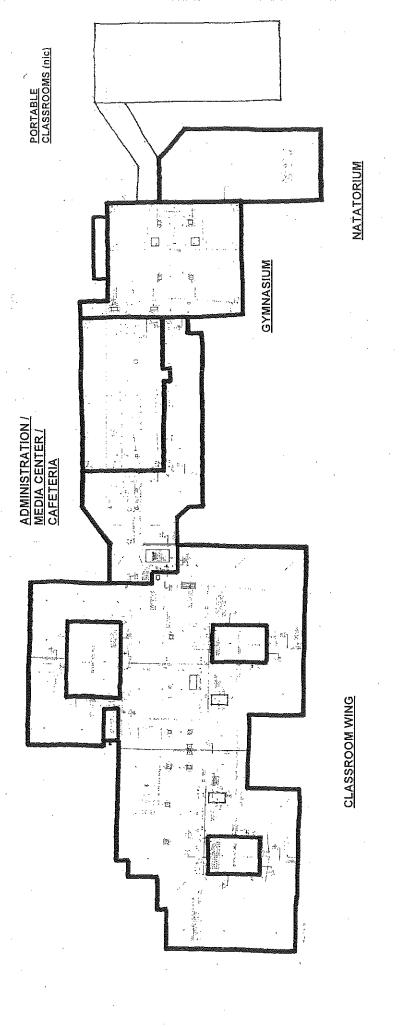
A Roof Replacement Project is planned for the West Side Middle School located at 483 Chase Parkway, Waterbury, CT. The roof area to be replaced is over the existing school building. The existing roofing system, approximately 82,000 square feet of flat roof, needs to be replaced due to advanced age, ongoing leaks, and general wear and tear. The current roof is the original 1976 roof system capped by an additional roofing membrane. The portable classroom structure located at the southern end of the School is excluded from this project. It was erected in 2004.

The scope of work will include:

- design of a new roof system by a Connecticut licensed architectural firm
- the complete removal of approximately 82,000 sq. ft. of existing roof materials
- removal of existing skylights
- installation of new roof insulation and new roofing system
- inspection for hazardous containing materials by an environmental consultant
- abatement of hazardous containing materials, if required
- inspection of existing roof blocking
- replacement of existing roof blocking, as required
- inspection of roof decking
- replacement of existing decking, as required
- installation of new decking at removed skylights
- installation of interior ceiling materials at removed skylight locations
- replacement of existing roof drains
- installation of new flashings and sheet metal, including but not limited to new gravel stop
- all materials and work as required to obtain a new thirty (30) year warranted roofing system.

This is the first Grant Application for a roof replacement at the West Side Middle School.

Please refer to the attached roof plan. The bold outline identifies the roof replacement area.



WEST SIDE MIDDLE SCHOOL ROOF PLAN







John R. Cross School Inspector

MEMORANDUM

TO:

Board of Education

FROM:

John Cross, School Inspector

John Herman, Security and School Safety Coordinator

SUBJECT:

Proposed Agreement between the City of Waterbury, CT and

Montagno Construction, Inc.

Middle Schools/High Schools (and Elementary Schools)

Finish Hardware Improvements

DATE:

October 6, 2014

Attached, for Board of Education (BOE) approval, is a copy of the Agreement between the City of Waterbury, CT and Montagno Construction, Inc. to perform the replacement of finish hardware and doors at the School District's elementary, middle and high schools as part of the Security Improvement Project.

Montagno Construction, Inc. was selected as the lowest responsible bidder following a bid solicitation (ITB #5065) by the Waterbury Purchasing Department. Montagno was the only responsive bidder. Their bid was \$698,625.00. A copy of the bid tabulation is attached. The Purchasing Department has no objection with this award. The Base Bid along with accepted Bid Alternates and additional scope changes plus a contingency for change orders result in a cost not to exceed \$571,750.00. The Department of Education has not had any prior experience with this contractor. References were conducted with a favorable response. The costs for this Agreement are funded by the Revenue Sharing Project for the Elementary School portion and the School Security Grant for the Middle School/High School portion.

We will be present at the 10-9-14 BOE Workshop to address any questions you might have regarding this matter.

JC/mc

Enclosures

CC:

Paul Guidone, Chief Operating Officer & Chief of Staff

Waterbury Corporation Counsel

O&G Industries

City of Waterbury Invitation to Bid #5065

Middle Schools/High Schools Finish Hardware Improvements

Bid Tabulation

9/12/2014

Description	Bidders			
	Montagno	Richards	Tull Brothers	
Base Bid	\$698,625	No Submission	No Submission	
,				

CONSTRUCTION CONTRACT ITB No. 5065

for

Middle Schools/High Schools (and Elementary Schools) Finish Hardware Improvements between City of Waterbury and Montagno Construction, Inc.

THIS CONTRACT, effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and Montagno Construction, Inc., located at 75 Progress Lane, Waterbury, CT 06705, a State of Connecticut, duly registered domestic corporation (the "Contractor").

WHEREAS, the Contractor submitted a bid to the City in response to Invitation to Bid ("ITB") Number 5065 for Middle Schools/High Schools (and Elementary Schools) Finish Hardware Improvements; and,

WHEREAS, the City accepted the Contractor's bid for ITB Number 5065; and

WHEREAS, the City desires to obtain the Contractor's services for furnishing and installing classroom locksets, Vestibule finish hardware, and doors, frames and finish hardware at those Elementary, Middle and High Schools noted in the ITB pursuant to the terms set forth in this Contract (the "Project").

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. Scope of Services. The Contractor shall furnish all of the labor, services, equipment, materials, supplies, transportation, and incidentals necessary to complete the Project as specified in this Agreement (also referred to herein as "Contract") and such shall be completed in a satisfactory manner, as reasonably determined by the City. All labor, services, equipment, materials, supplies, transportation, and incidentals shall comply with (a) any and all applicable local, state and federal laws, statutes, ordinances, rules and regulations, including without limitation all notice requirements thereunder, and (b) generally accepted professional standards.

The Project consists of furnishing and installing classroom locksets, Vestibule finish hardware, and doors, frames and finish hardware at those elementary, middle and high schools shown on **Attachment A** attached hereto and hereby made material provisions of this Contract. **Attachment A** shall consist of the following:

- Montagno Construction, Inc. Response, dated September 12, 2014, to City of Waterbury Invitation to Bid Number 5065, entitled Middle Schools/High Schools Finish Hardware Improvements, (hereinafter referred to as the "Response to ITB").
- City of Waterbury Invitation to Bid Number 5065, dated July 21, 2014, entitled Middle Schools/High Schools Finish Hardware Improvements, (hereinafter referred to as the "Scope of Services/Bid Documents").
- City of Waterbury Invitation to Bid Number 5065, Bid Addendum #1, dated July 29, 2014, Bid Addendum #2, dated July 31, 2014, Bid Addendum #3, dated August 4, 2014 and Bid Addendum #4, dated August 27, 2014 all entitled Middle Schools/High Schools Finish Hardware Improvements, (hereinafter referred to as the "Scope of Services/Bid Documents").
- Disclosure and Certification Affidavit; Debarment Certificate; Annual Statement of Financial Interests; Corporate Resolution; Bid Submission Attachment C (hereinafter referred as to the "Contract Compliance Documents")
- Any and all Amendments and Change Orders, issued by the City after execution of the Contract.
- Scope Review Meeting Minutes, dated September 18, 2014, consisting of 2 pages
- Montagno Construction, Inc. letter, dated October 3, 2014, with scope changes for Sprague and Bucks Hill Elementary Schools.
- Certificate of Insurance
- All applicable Federal, State and local statutes, regulations, charter and ordinances.
- All permits and licenses.
- Payment Bond and Performance Bond

The entirety of **Attachment A** plus this executed instrument are together deemed the Contract Documents (hereinafter collectively referred to as "Contract Documents"). The City's record copy of the Contract Documents shall control and shall be effective and binding on the Contractor. In the event that any provision in the Contract Documents conflict with any other provision therein, the provision in the component part of the Contract Document first enumerated below shall govern over any other component part which follows it numerically.

- 1. Change Orders and Amendments
- 2. Contract
- 3. Addendum
- 4. City of Waterbury's ITB
- 5. Project Manual
- 6. Schedule of Prevailing Wage Rate Determinations
- 7. List of Drawings
- 8. Historical Documents
- 9. Required Documents
- 10. All permits and licenses (including Contractor's abatement licenses)
- 11. Department of Environmental Protection Regulations (CWF-1 through CWF-32)
- 12. All applicable Federal, State, and local statutes, regulations charter and ordinances

2. Representations Regarding Qualification and Accreditation. The Contractor represents that its employees are licensed to perform the scope of work set forth in this Contract. The Contractor further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Contract, including any supplementary work and the City relies upon these.

Representations regarding Personnel. The Contractor represents that it has, or will secure at its own expense, all personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved in writing. As set forth above, all the services required hereunder shall be performed by the Contractor or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

- 3. Responsibilities of the Contractor. The Contractor agrees to properly implement the services required in the manner herein provided. The Contractor shall, in addition to any other responsibilities set forth in this Contract and the Schedules and Attachments hereto, perform the following coincident with the performance of this Contract:
 - A. Due Diligence Obligation. The Contractor acknowledges its responsibilities to examine and to be thoroughly familiar with the City's bid document, including, but not limited to the plans, specifications, drawings and any addenda thereto. The Contractor hereby warrants and represents that prior to the submission of its proposal during the bid process it reviewed or was afforded opportunity, by the City, to review all physical items, facilities, services and functions essential to the satisfactory performance of the services required ("Due Diligence") and thereby certifies that all such items facilities, services and functions are included in this Contract and thereby warrants that:
 - (1) it conducted or had opportunity to conduct all due diligence prior to the submission of its bid and, accordingly, any additional costs, services or products resulting from the failure of the Contractor to complete Due Diligence prior to submission of its bid proposal shall be borne by the Contractor. Furthermore the Contractor had the opportunity during the bid process to ask questions it saw fit and to review the responses from the City;
 - (2) its failure or omission to make investigation and verification of data shall, in no way, be cause for future claim of ignorance of such data or conditions nor shall such failure to investigate and verify be the basis for any claim whatsoever, monetary or otherwise;
 - (3) it is solely responsible for resolving any issues resulting from its failure to conduct due diligence and it shall assume any and all resulting costs it incurs during the Project.

- (4) it was responsible for specifying any changes and disclosing any associated new costs prior to submittal of its bid. In the event the Contractor failed to disclose any such new cost prior to the submittal of its bid, the Contractor hereby covenants that it shall remain solely responsible for, and shall absorb, those non-disclosed costs.
- (5) has familiarized itself with the nature and extent of the Contract Documents, Project, locality, and with all local conditions and Federal, State and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Project;
- (6) has given the City written notice of any conflict, error or discrepancy that the Contractor discovered in the City's bid documents and other documents for ITB Number 5065 (collectively "Bid Documents"); and
- (7) agrees that the Bid Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Project.
- (8) has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the Scope of Services which were utilized in the preparation of the plans and specifications.
- (9) has made or caused to be made examinations, investigations, measurements and tests and studies of any applicable reports and related data as it deems necessary for ensuring performance of the Scope of Services at the Contract Price within the Contract Time and in accordance with the other terms and conditions of the Contracts; and certifies no additional examinations, investigations, tests, reports or similar data are or will be required by Contractor for such purposes.
- (10) The Contractor shall not take advantage of any obvious error or apparent discrepancy in the Contract. Notice of any error or discrepancy discovered shall be given immediately in writing to the City, who shall make such corrections and interpretations as it may deem necessary for the completion of the Project in a satisfactory and acceptable manner.
- **B.** Safety. Contractor shall perform all work in a safe manner in full compliance with local, state and federal health and safety regulations. Contractor shall immediately correct any dangerous condition caused by or resulting from its work. If it fails to correct, or to act diligently to correct, any condition which the City reasonably believes to be a hazard to persons or property, then immediately upon oral or written notice to any supervisory or similar personnel of Contractor, City may, but

shall not be required to, correct same at Contractor's expense. City shall confirm in writing any oral notice given within five (5) days thereafter.

- C. Storage. In the event the Project site has insufficient, inadequate, and/or improper storage space, it shall be the responsibility of the Contractor to secure, provide and maintain at the Contractor's sole cost and expense (i) adequate off-site storage space for equipment, materials, incidentals, etc., and (ii) all associated delivery and transportation services. In either event, the Contractor shall assume full responsibility for equipment, materials, incidentals, etc. until both title and risk of loss pass to the City pursuant to Section 8 below.
- D. Working Hours. To the extent the Contractor is required to be on City property to render the Contractor's services hereunder, the Contractor shall coordinate its schedule so that work on and at the Project site is performed during the following hours: When School is in session (8/25/14 thru 6/9/15), work hours will be 2:30 p.m. at the High Schools; 3:00 p.m. at the Middle Schools and 3:30 p.m. at the Elementary Schools (one half hour after dismissal) to 10:00 p.m., Monday thru Friday, unless prior written permission is obtained from the City to work during other times. The Owner will consider work to be performed during School hours if the Contractor can show how the students and staff will not be impacted by construction activities. The Owner's decision whether or not to allow work to be performed during school hours will be final. This provision shall not excuse the Contractor from timely performance under the Contract.
- E. Cleaning Up. The Contractor shall at all times keep the Project site free from accumulation of waste materials or rubbish caused by Contractor's employees or subcontractors, and at the completion of the work shall remove all rubbish from and about the Project and all tools, scaffolding and surplus materials and shall leave the work "broom clean" or its equivalent, unless more exactly specified. In case of dispute, the City may remove the rubbish and charge the cost to the Contractor.
- **F. Publicity.** Contractor agrees not to deliberately disclose the fact that the City has entered into or terminated this Contract or disclose any of the terms of the Contract or use City's name in connection with any publicity, unless City gives prior written consent to such use of City's name in each instance.
- G. Standard of Performance. All Contractor labor, materials, supplies, components, equipment, reports, plans, specifications, drawings, deliverables, incidentals, etc., required to be furnished or delivered under this contract shall conform in all respects with the requirements set forth in this Contract and shall meet or exceed those standards generally recognized in the Contractor's craft and trade in the State of Connecticut. City specified manufacturer and/or brand name substitution desired by the Contractor shall be made only with the prior written consent of an authorized representative of the City's Using Agency.

In carrying out the Project, the Contractor must employ such methods or means as will not cause any interruption of or interference with the work of any other contractor, nor with the normal routine of the institution or agency operating at the site.

- H. Contractor's Employees. The Contractor shall at all times enforce strict discipline and good order among its employees, and shall not employ on the work any unfit person or anyone not skilled in the work assigned. The Contractor shall not, without the prior written approval of the City's Using Agency, substitute, terminate, replace or otherwise remove any Contractor employee expressly named, identified or required in this Contract.
- I. Subsurface/Unknown Site Conditions. If Project site conditions are encountered which are (1) subsurface or otherwise concealed physical conditions or other conditions which differ materially from those indicated in Contract documents, or (2) unknown conditions of an unusual nature which differ materially from those ordinarily found to exist and generally recognized as inherent or common in construction activities of the character provided for in this Contract, then prompt notice by the observing party shall be given to the other party to this Contract before Site conditions may be disturbed. The Contractor shall thereafter wait for written instructions from the City before proceeding with regard to such conditions.
- J. Surveys. All surveys required under this Contract shall be performed by a State of Connecticut duly licensed land surveyor. Unless expressly stated to the contrary in Section 1 and its Attachments, the Contractor shall perform all layout work, all field measurements and all construction staking required, necessary or prudent for the satisfactory prosecution of the Scope of Services.
- K. Permits and Licenses. Unless expressly stated to the contrary in Section 1 and Attachment A, the Contractor shall secure and obtain all permits and all licenses required, or necessary, or prudent for the performance of the Contractor's Scope of Services, and for the City's occupancy, use, and operation of the Project. The City of Waterbury building permit fee will be waived. The Contractor will be responsible to carry the cost of the State permit fee in their bid. The state permit fee calculation is: base bid amount times .026%.
- L. Manufacturer's Directions. Where it is required in this Contract that materials, products, processes, equipment or the like be installed or applied in accord with manufacturer's directions, specifications or instructions, it shall be construed to mean that the said application or installation by the Contractor shall be in strict accord with printed instructions furnished by the manufacturer of the material concerned for use under conditions similar to those at the site. One (1) copy of such instructions shall be furnished to the City.

- M. Review by the City. The Contractor shall permit the City and the City's duly authorized representatives and agents to review, at any time, all work performed under the terms of this Contract at any stage of the Project.
- N. Records Maintenance. The Contractor shall maintain or cause to be maintained all records, books or other documents relative to charges, costs, expenses, fees, alleged breaches of the Contract, settlement of claims or any other matter pertaining to the Contractor's demand for payment.
- 4. Responsibilities of the City and City Reservation of Rights. Upon the City's receipt of Contractor's written request for specific information, the City will provide the Contractor with existing documents, data and other materials the City agrees are necessary and appropriate to the services to be performed by the Contractor hereunder and the City will endeavor to secure, where feasible and where the City agrees it is necessary and appropriate, materials or information from other sources requested by the Contractor for the purpose of carrying out the services under this Contract.

The City may, in its sole discretion, designate person(s) to act as the City's Project engineer(s) and/or manager(s) and the City may, in its sole discretion, define such person(s) authority and responsibilities.

The City reserves the right to (a) perform work related or unrelated to the Project with the City's own forces adjoining, adjacent to, or in the vicinity of, the Project site and/or (b) let separate contracts related or unrelated to the Project for work and services adjoining, adjacent to, or in the vicinity of, the Project site. In such event, the Contractor shall afford all such parties reasonable opportunity for storage of materials and equipment and for the uninterrupted provision and delivery of such parties' work and/or services. The Contractor shall cooperate with such parties and in the case of a dispute, the decision of the City shall be complied with by all.

5. Contract Time. The Contractor shall complete all work and services required under this Contract before April 30, 2015. ("Contract Time").

Time is and shall be of the essence for all Project milestones, intermediate completion dates and the Final Completion Date for the Project. The Contractor further agrees that the Project shall be prosecuted regularly, diligently and uninterruptedly and at such rate of progress as will insure full completion thereof within the Contract Time stated above. It is expressly understood and agreed, by and between the Contractor and City, that the Contract Time is reasonable for the completion of the Project.

Within one (1) week of the City's issuance of its written notice to proceed, and prior to the commencement of any work on the Project site, the Contractor shall submit for the City's written approval a construction progress schedule. On a monthly basis, the Contractor shall deliver to the City a written status report setting forth an analysis and critique of the Contractor's compliance with said schedule.

The Contractor shall pay to the City the sum of **Five Hundred Dollars (\$500.00)** per **calendar day** for each and every calendar day for which the Contractor shall be in default in completing the work beyond the time for completion set forth in this Article 5. The preceding sum is hereby agreed upon not as a penalty, but as liquidated damages that the City shall suffer due to such default. The City shall have the right to deduct the amount of any such damages from any monies due the Contractor under this contract.

6. Compensation.

The City shall compensate the Contractor for satisfactory provision of all of the goods and services set forth in this Contract as follows in this Section 6.

No claims for additional compensation will be considered for conditions made known to the Contractor prior to bidding. No claims for additional compensation will be considered on account of failure of the Contractor to completely inform itself as required herein above.

- A. Fee Schedule. Subject to retainage, limitations, etc. set forth below in this Section 6, the fee payable to the Contractor shall not exceed FIVE HUNDRED SEVENTY ONE THOUSAND SEVEN HUNDRED FIFTY AND 00/100 DOLLARS (\$571,750.00) (hereafter referred to as "Total Compensation") The cost breakdown for the Project is as follows:
 - 1. Middle Schools/High School Finish Hardware Improvements:
 - **a.** Base Bid175,602.00
 - b. Contingency*(at sole discretion & control of City)......17,560.00
 Middle Schools/High Schools Total: \$193,162.00
 - 2. Elementary School Finish Hardware Improvements:

a.	Base Bid	\$459,512.0	0

- b. Alternate A Bucks Hill Elementary School-\$17,240.00
- c. Alternate B Bunker Hill Elementary School-\$9,399.00
- d. Alternate C Wendell Cross Elementary School ...-\$17,675.00
- e. Alternate D Hopeville Elementary School-\$6,309.00
- f. Alternate E Kingsbury Elementary School-\$2,834.00
- g. Alternate F Sprague Elementary School-\$2,889,00
- h. Alternate G Tinker Elementary School-\$5,039.00
- *i.* Alternate H Washington Elementary School-\$4,566.00
- *i.* Alternate I Wilson Elementary School-\$3,311.00
- k. Scope Changes Bucks Hill Elementary School ...-\$27,640.00
- *l.* Scope Changes Sprague Elementary School-\$14,022.00
- m. Contingency*(at sole discretion & control of City) ... \$30,000.00

Elementary Schools Total: \$378,588.00

Total All Above: \$571,750.00

- B. Retainage. At the City's sole discretion, it hereby reserves the right to withhold as retainage Five percent (5.0%) of any payment (or monetary sum otherwise required by law) owed to the Contractor to be withheld from payments to the Contractor otherwise payable to the Contractor until such time as the Contractor's work and services to be provided under this contact are fully completed and accepted in writing by the City. The retainage does not does not include additional sums that the City may withhold due to the Contractor's failure to comply with construction plans, specifications, etc. deemed provisions of this Contract.
- C. Contingency. At sole discretion and control of the City, the Contingency amount as set forth in Section 6.A of this Contract shall be utilized for the payment to the Contractor for additional work not covered by this contract and requested by the City in writing to be performed by the Contractor. The basis for payment for the additional work under the contingency shall be, but not limited to, the Unit Labor Rates and Unit Prices as set forth in **Attachment B**.
- D. Limitation of Payment. Compensation to the Contractor is limited to those fees set forth in Section 6.A. above and is further limited to work (i) performed in fact, (ii) conforming with this Contract, and (iii) accepted in writing by a duly authorized City employee. Such compensation shall be paid by the City upon its review and approval of the Contractor's invoices for payment and review of the Contractor's work.

In the event this Contract is funded, in whole or in part, by Federal and/or State monies, grants, loans, etc, all City payment(s) shall fully comply with all relevant Federal and State statutes and regulations. In the event this Contract is 100% funded by Federal and/or State monies, grants, loans, etc., the aggregate sum of all City payments shall not exceed the aggregate sum of such funding.

The Contractor and its affiliates are hereby provided with notice that the City reserves the right, in the City's sole discretion, to offset, withhold, or otherwise reduce City payment(s) to the Contractor, in an amount equaling the sum or sums of money the Contractor and/or its affiliates is/are, or become delinquent or in arrears on, regarding the Vendor's and/or its affiliates real and personal property taxes and other payment obligations to the City.

- **E. Bid Costs.** All costs of the Contractor in preparing its bid for ITB No. 5065 shall be solely borne by the Contractor and are not included in the compensation to be paid by the City to the Contractor under this Contract or any other agreement.
- F. Payment for Services, Materials, Appliances, Employees. The Contractor shall be responsible to the City for the suitability of services, materials and equipment furnished to comply fully with the requirements set forth in this Contract. The Contractor shall promptly pay all employees as their pay falls due, shall pay

promptly as they fall due all bills for subcontractors, materials, supplies and services going into the work, and all bills for insurance, bonds, Worker's Compensation coverage, Federal and State Unemployment Compensation, and Social Security charges applicable to this Project. Before final City payment is made, the Contractor shall furnish to the City a sworn, notarized, affidavit stating that all of the foregoing payment obligations have been fully completed.

- G. Liens. Neither the City's final payment nor any part of the retained percentage, if any, shall become due until the Contractor, if required by the City, shall deliver to the City a complete release of all liens arising out of this Contract, or receipts in full in lieu thereof, and, if required, in either case, an affidavit that so far as the Contractor has knowledge or information, the releases and receipts include all the labor and material for which a lien could be filed; but the Contractor may, if any subcontractor refuses to furnish a release or receipt in full, furnish a bond satisfactory to the City, to indemnify it against any lien. If any lien remains unsatisfied after all payments are made, the Contractor shall refund to the City all moneys that the City may be compelled to pay in discharging such a lien, including all costs and a reasonable attorney's fee.
- H. Certificate of Completion. Upon the Contractor's (i) completion of all Project milestones, and (ii) substantial completion of the Project, and (iii) final completion of the Project, the Contractor shall file with the City a written, notarized affidavit setting forth the amount of Project work performed. The City reserves the right to verify or challenge by any reasonable means the accuracy of said affidavit.
- I. Final Payment. All prior estimates and City payments, including those relating to extra or additional work, retainage(s), and holdback(s), shall be subject to correction by this final payment which is throughout this Contract called "Final Payment". No payment, final or partial, shall act as a release to the Contractor or its surety from any Contractor obligation(s) under this Contract.
- J. Clean Water Fund Project Requirements. In the event this Contract is funded in whole or in part, is reliant upon, or falls within the jurisdiction of the Clean Water Fund and its statutes, regulations and rules, the Contractor shall:
 - (i) submit Applications for Payment in accordance with the following:

The City must receive the Contractor's Application for Payment by the City's or its designee's, review and recommendation for payment, by the fifteenth calendar day of the month to receive payment within the next 50 days. If not received by the fifteenth calendar day of the month, payment can not be made until 50 days after the fifteenth calendar day of the subsequent month.

The Contractor shall provide at the City's request, reasonable documentation to substantiate Contractor's Application for Payment.

(ii) Progress and Final Payments

The City will make progress payments on account of the Contract Price on the basis of the Contractor's Applications for Payment, monthly during construction as provided below. All progress payments will be on the basis of the progress of the Scope of Services as determined by the City, according to the schedule of values provided for in the Contract Documents, and approved by the City.

Prior to Substantial Completion, progress payments will be limited to an amount equal to 95 percent of the value of the Scope of Services completed. Upon Substantial Completion, the City will pay the amount as specified in the Contract Documents.

7. Warranty of the Contractor. The Contractor warrants to the City of Waterbury that all materials, supplies, components, equipment, etc. furnished under this contract shall be new and of good quality, except as otherwise expressly stated and permitted by the City elsewhere in this contract. The Contractor warrants that none of its work shall be defective. The Contractor shall be liable to repair and install and/or replace without charge any service, component, equipment or part thereof which is defective or does not conform with this contract within the greater of (i) 365 calendar days after the City delivers its written notice of its acceptance of the Project and statement therein establishing the final completion date, or (ii) that time period or date expressly stated elsewhere in this Contract or Attachment A.

The Contractor further warrants that all materials, supplies, services, components, equipment, reports, plans, drawings, deliverables, incidentals, etc., shall be free from any and all defects caused by faulty design, faulty material or poor workmanship. The Contractor shall supply to the City copies of any written manufacturer's warranties and guarantees.

The Contractor's foregoing warranty obligations are in addition to, and not a limitation of, any other remedy stated in this contract or otherwise available to the City of Waterbury under applicable law.

8. Passing of Title and Risk of Loss.

A. City beneficial use of Project equipment, materials, site-work, etc. prior to the Contractor's final completion of the Project or prior to the City's final payment for the Project shall neither act to vest title in the City nor act to transfer risk

of loss from the Contractor to the City. Said title and risk shall pass to the City upon the City's final payment for the Project.

- B. Contractor and its insurer shall assume the risks of loss or damage to the equipment up to and including the date title passes, except that City shall be responsible for loss or damage caused by City's gross negligence.
- C. After Project equipment, materials, etc. are delivered to the Project work-site and become operable or functional, the Contractor shall not thereafter remove any such equipment, materials, etc. from the Project work-site without securing the prior written consent of an authorized City Using Agency employee.

9. Indemnification.

A. The Contractor shall indemnify, defend, and hold harmless the City, the City's agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the performance of the services, provided that any such claims, suits, damages, losses, judgments, costs or expenses (a) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the services itself) including the loss of use resulting therefrom, and (b) is caused in whole or in part by any willful or negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

In the event this Contract and/or the Contractor's, or its subcontractor, work and services provisioned hereunder is/are subject to the provisions of any Federal or State statute or regulations, or the City Charter or City Ordinance, the Contractor shall indemnify, defend and hold harmless the City from any fine, penalty or other amounts imposed on the City under said statutes, regulations, Charter or Ordinances, if caused by Contractor, or its subcontractor, omission or commission.

- B. In any and all claims against the City or any of its boards, agents, employees or officers by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph A, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.
- C. The Contractor expressly understands and agrees that any performance bond or insurance protection required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City and the City's boards, agents, employees or officers as provided herein.

- D. Royalties and Patents. The Contractor shall, for all time, secure to the City the free and undisputed right to the use of any and all patented articles and methods used in the work and shall defend at Contractor's own expense any and all suits for infringement or alleged infringement of such patents, and in the event of adverse award under patent suits, the Contractor shall pay such awards and hold the City harmless in connection with any patent suits that may arise as a result of installations made by the Contractor and as to any award made thereunder.
- 10. Contract Bonds. The Contractor shall furnish to the City, prior to the execution of this Contract by the City, both a performance bond and a payment bond each bond written for a penal sum equaling the Section 6 "Total Compensation" in a form and with a surety acceptable to the City. The bonds shall continue in effect for the greater of (i) the warranty period set forth in Section 7 hereinabove, or (ii) 365 calendar days after the Final Completion Date referenced elsewhere in this Contract.
- 11. Contractor's Insurance. The Contractor shall not commence work under this Contract until all insurance required under this Section 11 has been obtained by the Contractor and such insurance has been approved by the City. The Contractor shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers, satisfactory to the City and authorized to do business in the State of Connecticut, an "A-" Best's Rating and at least a Class V3 or better financial size category as shown in the most current A.M. Best Company ratings.

At no additional cost to the City, the Contractor shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Contractor's obligation under this Contract, whether such obligations are the Contractor's or subcontractor or person or entity directly or indirectly employed by said Contractor or subcontractor, or by any person or entity for whose acts said Contractor or subcontractor may be liable.

The Contractor's General, Automobile and Excess Liability Insurance policies shall be endorsed to add the City as an additional insured. The insurance afforded the City as an additional insured shall be primary insurance and the coverage and limits provided under the Contractor's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the City as an additional insured may have suffered. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Contractor:

- A. General Liability Insurance: \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate including Products Liability and Completed Operations Liability coverage within the General Liability Insurance for limits as shown here.
- B. Automobile Liability Insurance: \$1,000,000.00 per accident, combined single limit (CSL)
- C. Workers' Compensation: Statutory Limits within the State of Connecticut
- D. Excess Liability Insurance: Not Applicable.
- E. Installation Floater: Not Applicable.
- F. Contractors Pollution Liability Insurance: Not Applicable.
 - A. General Liability Insurance: Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.
 - B. Automobile Liability Insurance: Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any owned or non-owned vehicle
 - C. Workers' Compensation: Contractor shall comply with all State of Connecticut statutes as it relates to workers' compensation.
 - D. Excess General Liability Insurance: Comprehensive general liability umbrella insurance coverage.
 - E. Installation Floater Insurance: Special Form Clause of Loss including theft. Property Insurance coverage including all materials in transit and all materials in storage wherever stored. Value of any and all subsequent contract changes. This insurance shall include the interests of the Owner, the Contractor and any and all subcontractors. Property coverage included on the total value of the constructed property until an occupancy certificate is issued. Upon the issuance of said certificate the City will assume responsibility for insuring the completed constructed property. Property Deductible is the responsibility of the Contractor, not the City. If Property Deductible is over \$25,000, the City may request a bond or some other form of reassurance that Contractor can cover such Property Deductible.

F. Contractors Pollution Liability Insurance: The foregoing per occurrence coverage plus appropriate aggregate coverage depending on the size of the job for contractor caused pollution or asbestos events.

Failure to Maintain Insurance: In the event the Contractor fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Contractor's invoices for the cost of said insurance.

Cancellation: THE CITY OF WATERBURY SHALL RECEIVE WRITTEN NOTICE OF CANCELLATION FROM THE INSURER AT LEAST 30 CALENDAR DAYS PRIOR TO THE DATE OF ACTUAL CANCELLATION, REGARDLESS OF THE REASON FOR SUCH CANCELLATION.

Certificates of Insurance: Prior to the execution of this Contract by the City, the Contractor shall furnish to the City, subject to City approval, certificate(s) of insurance verifying the above coverages, including the naming of the City of Waterbury, as follows: "The City of Waterbury and the Waterbury Board of Education, their public officials, employees, and any other person acting under, through or for them are listed as additional insured as their interests may appear". Note: A copy of the Additional Insured Endorsement will be required in addition to the Certificate of Insurance. The City's request for quotation or request for proposal number must be shown on the certificate of insurance to assure correct filing. The Contractor must supply replacement/renewal certificates at least 30 days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of than 30 calendar days has been mailed to the City's Using Agency and a copy to the City's Office of Corporation Counsel, 235 Grand Street, Waterbury, CT. 06702.

Upon request the Contractor shall deliver to the City a copy of the Contractor's insurance policies and endorsements and riders.

12. Conformance with Federal, State and Other Jurisdictional Requirements. By executing this Contract, the Contractor represents and warrants that, at all pertinent and relevant times to the Contract, it has been, is and will continue to be in full compliance with all applicable statutes, acts, ordinances, guidelines, resolutions, orders, judgments, decrees, injunctions, rules, and regulations of all government authorities applicable to performance by the Contractor of services hereunder, including those having jurisdiction over its registration and licensing to perform services hereunder; including, but not limited to, the following: EQUAL EMPLOYMENT OPPORTUNUTY; COPELAND ANTI-KICKBACK ACT, as supplemented in the Department of Labor Regulations (29 CFR, Part 3); DAVIS BACON ACT as supplemented by Department of Labor Regulations (29 CFR Part 5); Section 103 and 107 of the Contract Work Hours and Safety Standards Act, as supplemented by the Department of Labor Regulations (29 CFR Part 5); and the HOUSING and COMMUNITY DEVELOPMENT ACT of 1974, as amended; ; TITLE 31 of the State of Connecticut

General Statutes. All applicable sections of the City Charter and Code of Ordinances are incorporated by reference made a part hereof.

- A. Taxes-Federal, State and Local. The City is exempt from Federal Excise and Transportation, State and Local Sales and Use Taxes. The Contractor remains liable, however, for any applicable tax obligations it incurs. Moreover, the Contractor represents that the bid and pricing contained in this Contract do not include the amount payable for said taxes.
- **B.** Labor and Wages-Federal and State. The Contractor and its subcontractors shall conform to Federal and State of Connecticut labor laws,, and all other laws, ordinances, and legal requirements affecting the work in Connecticut.

The Contractor is aware of, and shall comply with, the provisions of Title 31, §53 of the Connecticut General Statutes, latest revision (the "Act"), concerning the payment of minimum wages for work on public facilities. The provisions of the Act are hereby incorporated by reference and made a part of this Contract. The Act provides that the Connecticut prevailing wage law applies to certain remodeling, refurbishing, alteration, repair and new construction. The wages paid on an hourly basis to any person performing the work of any mechanic, laborer or worker on the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such person to any employee welfare fund, as defined in Conn.Gen.Statute 31-53(i), shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such persons to any such employee welfare fund shall pay to each mechanic, laborer or worker as part of such person's wages the amount of payment or contribution for such person's classification on each pay day.

The Contractor is aware of, and shall comply with, the provisions of both the Federal Davis-Bacon Act and the Federal American Recovery and Reinvestment Act of 2009, the provisions of both acts hereby incorporated by reference and made a part of this Contract. The Federal Davis-Bacon Act provides that Federal wage rate laws apply to certain federally funded contracts. The American Recovery and Reinvestment Act ("ARRA") provides that Federal wage rate laws apply to all ARRA funded contracts regardless of the contract's dollar value.

C. Compliance with Chapters 34, 38, and 39 of the Code of Ordinances of the City. By executing this Contract, the Contractor represents and warrants that, at all pertinent and relevant times to the Contract, it has been, is and will continue to be in full compliance with the provisions of Chapters 34, 38, and 39 of the Code of Ordinances of the City and well as any other relevant provisions of the Charter and the Code of Ordinances.

- 13. Discriminatory Practices. In performing this Contract, the Contractor shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Contract. Said provisions with subcontractors shall require conformity and compliance with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.
 - A. Discrimination Because of Certain Labor Matters. No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the labor standards applicable hereunder to its employer.
 - **B.** Equal Opportunity. In its execution of the performance of this Contract, the Contractor shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. The Contractor agrees to comply with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors

14.1. Conformance With An Ordinance Concerning The Hiring Of Waterbury Residents On Certain Publicly-Funded Construction Projects.

- (A. The Contractors and its Subcontractors shall comply with the specific requirements of "An Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" (the "Good Jobs Ordinance"), as may be amended from time to time and as set forth in Chapter 34 of the Code of Ordinances of the City. While the principal provisions of the ordinance are summarized as set forth in paragraphs C-H below, the Contractor does hereby acknowledge that it has reviewed a copy of the Good Jobs Ordinance and that it has read the Ordinance and that Contractor is familiar with the obligations imposed on the Contractor by the Good Jobs Ordinance.
- (B) Failure of the Contractor or its Subcontractors to comply with the Good Jobs Ordinance shall be a material breach of this Agreement.

- (C) This paragraph shall apply to a Covered Project, as that term is defined in the Good Jobs Ordinance, in the City with a value of \$500,000.00 or greater and only to the extent permitted by federal and state law.
- (D) **Definitions.** For purposes of this paragraph:
 - (1) "Apprentice" shall be defined as it is in the Good Jobs Ordinance.
 - (2) "Construction work" shall be defined as it is in the Good Jobs Ordinance.
 - (3) "Subcontractor" shall include the Contractor's direct subcontractor providing construction work and all lower tiered (level) providers of construction work.
 - (4) "Resident" shall be defined as it is in the Good Jobs Ordinance.
- (E) **Hiring Goals.** If this Agreement requires the Contractor to perform construction work, the Contractor shall have as its hiring goals:
 - (1) at least thirty percent (30%) of its total worker hours performed by City Residents, and
 - (2) at least twenty-five percent (25%) of construction trade jobs shall go to Apprentices, and
 - (3) at least seventy percent (70%) of all "new hires" (as that term is defined in the Good Jobs Ordinance) shall be "economically disadvantaged" individuals (as that term is defined in the Good Jobs Ordinance), and
 - (4) a minimum of five percent (5%) of the construction workforce labor hours will be local resident, minority artisans, and
 - (5) a minimum of five percent (5%) of the construction workforce labor hours will be women, and
 - (6) a minimum of ten percent (10%) of the total work hours shall be allocated for minorities, or
 - (7) as may otherwise be required by any superseding Federal or State employment discrimination prohibition laws.

Moreover, each subcontractor shall each comply with the foregoing Hiring Goals.

(F) Good Faith Efforts. The Contractor shall engage in a Good Faith Efforts to comply with the Hiring Goals. For the purposes of this paragraph, the term "Good Faith Efforts" shall have the same meaning as it does in the Good Jobs Ordinance.

The Contractor and each subcontractor shall individually implement Good Faith efforts to satisfy the Hiring Goals.

- (G) Action Plan and Pre-Construction Meeting. Not later than fourteen (14) business days prior to the scheduled commencement date for construction, the Contractor shall submit a written plan-of-action to the City and to the Administrator of the Good Jobs Ordinance defining how the Contractor, and each Subcontractor, shall implement Good Faith Efforts to fulfill the Hiring Goals. Each plan-of-action shall include the anticipated number of job positions required for the Work. Not later than five (5) business day prior to the commencement date of construction, the Contractor must attend a mandatory "pre-construction" meeting with the City to review all plans-of-action and other relevant materials. No construction work shall proceed absent this pre-construction meeting.
- (H) Other Contractor Obligations. In addition to the foregoing, the Contractor shall ensure that all Subcontractor contracts and agreements expressly set forth and state as binding obligations therein, subject to appropriate party name change, the above Hiring Goals and Good Faith Efforts. The Contractor shall be accountable for and liable to the City for Contractor and Subcontractor compliance with Hiring Goals and Good Faith efforts.
 - (1) The Contractor shall be required to produce Contractor and Subcontractor documentation that may be required under the provisions of Good Jobs or that the City or the Administrator of the Good Jobs Ordinance reasonably believes will assist the City or the Administrator of the Good Jobs Ordinance with their evaluation of Hiring Goals and Good Faith Efforts.
 - (2) The Contractor shall deliver weekly certified payroll records to the City within five (5) working days of the end of each payroll period. Moreover, the Contractor shall require each Subcontractor to create weekly certified payroll records.
 - (3) The Contractor's and Subcontractors' payroll records shall include the person-hours, the residential address, race, gender, hiring

date, and apprentice (job) classification of all personnel employed under this Agreement and all Contracts and Sub-Contracts thereunder. The Contractor and Subcontractors shall mark their respective final payroll period records as being final and be signed by an authorized officer or employee.

14.2 Liquidated Damages Applicable To Paragraph 14.1

- 1) If the City finds the Contractor, or a Subcontractor, has failed to achieve Hiring Goals during any five (5) day work period (Monday through Friday), the City shall:
 - (a) issue a written notice to the Contractor specifying the matters constituting such failure and the time period within which Good Faith Efforts documentation must be delivered to the City for its evaluation.
 - (b) if the Good Faith documentation is not provided or, if provided, it fails to demonstrate compliance with Good Faith Efforts, for each full five (5) day work period of the Contractor or Subcontractor's failure to achieve Hiring Goals, the City shall as liquidated damages withhold from payment to the Contractor:
 - (i) if the contact is for an amount between \$500,000.00 and \$1,000,000.00, inclusive, the lesser of \$1,000.00 or one (1%) percent of the Value of the payment then payable to the Contractor;
 - (ii) if the contact is for an amount between \$1,000,000.01 and \$5,000,000.00, inclusive, the lesser of \$2,000.00 or one (1%) percent of the Value of the payment then payable to the Contractor;
 - (iii) if the contact is for an amount greater than \$5,000,000.00, the lesser of \$2,500.00 or one (1%) percent of the Value of the payment then payable to the Contractor.
- 2) The foregoing liquidated damages provisions shall be expressly set forth, subject to appropriate party name adjustments, as material provisions in all Contracts that the Contractor has with Subcontractors and the Contractor is obligated hereunder to enforce compliance in such Contracts with Subcontractors.

- 3) Any payment of liquidated damages hereunder shall not preclude a later claim, nor any later finding of a breach, or any payment of additional damages related to such later claim.
- Housing and Urban Development Section 3 Clause. In the event this agreement is funded, in whole or in part, through Housing and Urban Development assistance, 24 C.F.R. §135.38 may apply and the Contractor shall then be required to comply with the following (referred to as the "Section 3 clause"):
 - A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. § 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted Projects covered by Section 3, shall, to the greatest extent feasible, be directed to low and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
 - B. The parties to this contract agree to comply with HUD's regulations in 24 C.F.R. part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
 - C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
 - D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 C.F.R. part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 C.F.R. part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 C.F.R. part 135.
 - E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the

regulations of 24 C.F.R. part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 C.F.R. part 135.

- F. Noncompliance with HUD's regulations in 24 C.F.R. part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- G. With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. § 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

16. Termination.

A. Termination of Contract for Cause. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by either (i) giving written notice to the Contractor of a date certain by which Contractor shall, to the written satisfaction of the City, cure after which and without further action by any party, such termination shall automatically become effective and binding, or (ii) giving written notice to the Contractor specifying the effective date of such termination at least five (5) days before the effective date of such termination.

In the event of a termination, all finished or unfinished documents, data, studies, reports, plans, specifications, drawings, supplies, services, etc. prepared by the Contractor under this Contract shall, at the option of the City, become the City's property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed for such.

Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor is determined.

B. Termination for Convenience of the City. The City may terminate this Contract at any time for the convenience of the City, by a notice in writing from the City to the Contractor. If this Contract is terminated by the City as provided

herein, the Contractor will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contractor covered by this Contract, less payments of compensation previously made.

- C. Termination for Non-Appropriation or Lack of Funding. The Contractor acknowledges that the City is a municipal corporation and that this Contract is subject to the appropriation and disbursement of funds by the City sufficient for this Contract for each budget year in which this Contract is in effect. The Contractor therefore agrees that the City shall have the right to terminate this Contract in whole or in part without penalty to the City in the event that sufficient funds to provide for City payment(s) under this Contract is not appropriated, not authorized, or not made available, or such funding has been reduced. In the event this Contract is subject, in whole or in part, to the appropriation and disbursement of Federal and/or State funds and those Federal and/or State funds are not appropriated or are not disbursed to the City, the Contractor hereby agrees that the City shall have the right to terminate this Contract in whole or in part without penalty to the City.
 - (1) Effects of Nonappropriation. If funds to enable the City to effect continued payment under this Contract are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Contract without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to the Contractor.
 - (2) Effects of Reduced Levels of Funding. If funding is reduced by law, or funds to pay the Contractor for the agreed to level of the products, services and functions to be provided by the Contractor under this Contract are not appropriated, authorized or otherwise made available by law, the City may, upon seven (7) business days written notice to the Contractor, reduce the level of the products, services or functions in such manner and for such periods of time as the City may elect. The charges payable under this Contract shall be equitably adjusted to reflect such reduced level of products, services or functions and the parties shall be afforded the rights set forth in this Contract.
 - (3) No Payment for Lost Profits. In no event shall the City be obligated to pay or otherwise compensate the Contractor for any lost or expected future profits.

D. Rights Upon Termination.

(1) Termination for Cause. In the event the City terminates this Contract for cause, the Contractor shall relinquish to the City any applicable interest, title and ownership including, but not limited to, perpetual use of any proprietary rights in and to the products and deliverables delivered to, in

possession of and properly invoiced and paid for by (except to the extent such invoiced amount is disputed) the City. With regard to third party products, the Contractor shall transfer all licenses which it is permitted to transfer in accordance with the applicable third party license. The City shall have no financial obligation to compensate the Contractor for such terminated products unless payment is otherwise approved by the City prior to such termination. The Contractor shall be liable for costs incurred by the City, including but not limited to reasonable attorney fees and all court awarded fees and costs incurred in terminating this Contract in whole or in part.

- **(2)** Termination for Lack of Funding or Convenience. In the event of termination by the City for lack of funding or convenience, the City shall pay the Contractor for all labor, services, equipment, materials, reports, plans, specifications, drawings, deliverables, incidentals, etc.(including any holdbacks) installed and delivered to the City as of the Termination Date and the Contractor shall relinquish to the City any applicable interest, title and ownership including, but not limited to perpetual use of any proprietary rights in and to said labor, services, equipment, materials, reports, plans, specifications, drawings, deliverables, incidentals, etc. delivered to, in possession of and paid for by the City (except to the extent any invoiced The Contractor shall be required to exercise amount is disputed). commercially reasonable efforts to mitigate damages. In the event of a termination for Lack of Funding or Convenience the City and the Contractor may negotiate a mutually acceptable payment to the Contractor for reasonable demobilization expenses. Said demobilization expenses, if any, shall be handled in accordance with the provision of this Contract pertaining to changes in the Project.
- (3) Assumption of Subcontracts. In the event of termination, the City shall have the right to assume, at its option, any and all subcontracts for products, services and functions provided exclusively under this Contract.
- (4) Delivery of Documents. In the event of termination, (i) the Contractor shall promptly deliver to the City, in a manner reasonably specified by the City, all documents and other tangible items furnished by, or owned, leased, or licensed by, the City, and (ii) the City shall pay the Contractor for all services performed and deliverables completed and accepted (pro-rated for deliverables partially completed) prior to the effective date of the termination (except to the extent any invoice amount is disputed).
- 17. Force Majeure. Contractor shall not be held responsible for delays nor be subject to liquidated damages when such delays are caused by conditions beyond its control, including without limitation:
 - A. Acts of God, fire, explosion, epidemic, cyclone, flood, war, strikes, revolution, civil commotion, or acts of public enemies; and

B. Change of law and order, proclamation, regulation, ordinance, or governmental requirement.

Upon cessation of work for reason of force majeure delays, Contractor shall use its best efforts to meet the schedule set forth in Section 5 of this Contract.

18. Subcontracting. The Contractor shall not, without the prior written approval of the City's Using Agency, subcontract, in whole or in part, any of the Contractor's services. Any subcontractor so approved shall be required to secure and maintain insurance coverage equal to or better than that required of the Contractor and shall name the City as an additional insured party and said subcontractors shall deliver to the City a certificate of insurance evidencing such coverages. All subcontractors shall comply with all federal, state and local, laws, regulations and ordinances but such requirement shall not relieve the Contractor from its requirement that all services provided hereunder shall comply with all Federal, State and local, laws, regulations and ordinances.

The Contractor shall be as fully responsible to the City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by the Contractor.

The Contractor is responsible for and shall control activities of its subcontractors, and the subcontractors shall consult and cooperate with one another and other contractors working on the site. Each subcontractor shall furnish all necessary information to other subcontractors and shall lay out and install its own work so as to avoid any delays or interferences with the work of another. Any cost for changes, cutting and/or repairing, made necessary by failure to observe the above requirements shall be borne by the Contractor or subcontractor responsible for such failure or neglect.

The Contractor shall not, without the prior written approval of the City's Using Agency, substitute, terminate, replace or otherwise remove a subcontractor.

- 19. Assignability. The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.
- 20. Audit. The City reserves the right to audit the Contractor's books of account in relation to this Contract any time during the period of this Contract or at any time during the twelve month period immediately following the closing or termination of this Contract. In the event the City elects to make such an audit, the Contractor shall immediately make available to the City all records pertaining to this Contract, including, but not limited to, payroll records, bank statements and canceled checks.

- 21. Interest of City Officials. No member of the governing bodies of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains, shall have any personal interest, direct or indirect, in this Contract.
- 22. Interest of Contractor. The Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in the Project or any parcel of land therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. The Contractor further covenants that in the performance of this Contract no person having any such interest shall be employed.
- 23. Entire Contract. This Contract shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Contract must be in writing and agreed to and executed by the City and the Contractor, and must comply with the City's Charter and Code of Ordinances.
- 24. Independent Contractor Relationship. The relationship between the City and the Contractor is that of client and independent contractor. No agent, employee, or servant of the Contractor shall be deemed to be an employee, agent or servant of the City. The Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Contract.
- 25. Severability. Whenever possible, each provision of this Contract shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Contract, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Contract shall be enforced as if this Contract was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial or administrative action, then the provision(s) in question as originally set forth in this Contract shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.
- **26.** Survival. Any provisions of this Contract that impose continuing obligations on the parties shall survive the expiration or termination of this Contract for any reason.

27. Changes in the Project: Change Orders.

A. Requests for Change Orders. The City reserves the right to request from time to time any changes to the requirements and specifications of this Contract and the products to be provided and the functions and services to be performed by the Contractor under this Contract. Such changes must be authorized by the City. The City will not approve of any change orders, deletions, additions, or additional work items to the Scope of Services or any change in the terms and conditions of this

Contract except by means of a City authorized amended Scope of Services, applicable and restricted to those items set forth in §1, above, or Change Order issued as set forth in this section, except in the event of an emergency endangering life or property.

B. Procedures.

(1) The Contractor's Response to a Change Request. Within thirty (30) calendar days after receipt of a request by the City for any such change or such other period of time as the Parties may mutually agree to in writing, the Contractor shall submit to the City a proposal describing any changes in products, functions, timing of delivery, assignment of personnel, and the like, and any associated price adjustment. The Contractor's proposal shall describe, in detail, the basis for the proposed price adjustment, including the charges for any products required to implement the change request.

To the extent that additional cost or cost savings result from a change in required products, the Contractor shall obtain any additional products and provide them to the City at a negotiated price acceptable to the City and the contractor. Similarly, if the change request is expected to result in a reduction in products required to perform the services, the Contractor's charges shall be reduced by the cost savings resulting from the products eliminated by the change request.

- (2) City's Acceptance of Change Request. If the City accepts the Contractor's proposal, the City shall issue a change order referencing the Contractor's proposal and both parties shall sign the change order. The Contractor shall not implement any change request until the City has issued a valid, properly executed, change order.
- (3) City's Rejection of Change Request. If the City does not accept the Contractor's proposal, the City may within two weeks of such non-acceptance: (i) withdraw its change request; or, (ii) modify its change request, in which case the procedures set forth above shall apply to the Contractor's response to the modified change request.
- C. City Discretion. The City may, in its sole discretion, approve the proposed Change Order and shall forward same for additional signatures under the following conditions: (i) If it conforms to provisions of applicable laws, and (ii) if it is consistent with this Contract, and (iii) if the time of performance of this Contract will not be unreasonably delayed, and (iv) if the Change Order requires an increase in the price of the Contract, the City (1) has sufficient funds, and (2) if a budget transfer is required to cover the cost of the proposed Change Order, such transfer has secured the written approval of the Board of Aldermen and other required regulatory agencies.

- D. Change Orders Governed by the Provisions of this Contract. All work performed under a Change Order are governed by the provisions of this Contract.
- 28. Conflicts or Disputes. This Contract represents the concurrence between the City and the Contractor and governs all disputes between them. In the instance of a conflict or dispute over issues not specifically referenced within the Contract, the following documents shall be used as historical documents, without regard to the order of precedence, to resolve such conflicts or disputes, as follows: (i) the City's ITB No. 5065 and (ii) the Contractor's bid response to ITB No. 5065 dated July 21, 2014. Said historical documents are attached hereto as Attachment "A".
 - A. Procedure. This procedure supersedes all statements to the contrary occurring either in proposals or other prior agreements, oral or written, and all other communications between the parties relating to this subject.
 - **B.** Presumption. This Contract or any section thereof shall not be construed against any party due to the fact that the Contract or any section thereof was drafted by such party.
- 29. Disputes; Legal Proceedings; Waiver of Trial by Jury and Continued Performance. The Contractor agrees that its waives a trial by jury as to any and all claims, causes of action or disputes arising out of this Contract or services to be provided pursuant to this Contract. Notwithstanding any such claim, dispute or legal action, the Contractor shall continue to perform services under this Contract in a timely manner, unless otherwise directed by the City.
- 30. Binding Contract. The City and the Contractor each bind themselves, and their successors, assigns and legal representatives to the other party to this Contract and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.
- 31. Waiver. Any waiver of the terms and conditions of this Contract by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Contract.
- 32. Governing Laws. This Contract, its terms and conditions and any claims arising there from shall be governed by the laws of the State of Connecticut.
- Notice. Except as otherwise specifically prohibited in this Contract, whenever under this Contract approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City or the Contractor, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Contractor:

Montagno Construction, Inc.

75 Progress Lane Waterbury, CT 06705

City:

City of Waterbury, Department of Education

c/o Chief Operating Officer, and Chief of Staff

Chase Municipal Building, 1st Floor

236 Grand Street Waterbury, CT 06702

34. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.

The Person (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the labor, services, equipment, materials, reports, plans, specifications, drawings, deliverables, incidentals, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc, whether or not they are expressly stated in this Contract, including but not limited to the following:

- A. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.
- B. It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.
- C. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime Contractor or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.

- D. The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.
- E. Upon a showing that a subcontractor made a kickback to the City, a prime Contractor or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.
- F. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City Contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection F, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection F shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.
- G. The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has (1) delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owned to the City; (2) filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; (3) delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and (4) filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection G shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.
- H. The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections A-G.
- I. The Contractor is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.

- J. The Contractor hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's http://www.waterburyct.org/content/458/539/default.aspx [click link titled "The City of Waterbury Code of Ordinances Passed 8/24/2009". For Chapter 38, click on "TITLE III: ADMINISTRATION", then click on "CHAPTER 38: CENTRALIZED PROCUREMENT SYSTEM". For Chapter 39, click on "TITLE III: ADMINISTRATION", then click on "CHAPTER 39: ETHICS AND CONFLICTS OF INTEREST"].
- K. The Contractor is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects," and the State of Connecticut Legislature's Special Act No. 01-1.
- L. Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.
- M. INTEREST OF CITY OFFICIALS. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the project, to which this agreement pertains, shall have any personal interest, direct or indirect, in this agreement.
- N. PROHIBITION AGAINST CONTINGENCY FEES. The Contractor hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.
- O. FREEDOM OF INFORMATION ACT NOTICE. Pursuant to State statute, in the event the total compensation payable to the Contractor set forth in Section 6 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all Contractor records and files related to the performance of this contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.
- **35. Definitions.** Whenever the following, words, terms, etc. appear in this Contract, the intent and meaning shall be as follows:

- A. <u>Additional Work</u>: Work required by the City that involves a substantial addition to, deduction from or modification of the Contract Documents.
- B. <u>Bid or Proposal</u>: The form on which the bidder is to submit a bid for the Work contemplated.
- C. <u>Bidder</u>: A person, partnership, corporation or other business organization submitting a bid on the form for the Work contemplated.
- D. <u>City</u>: The City of Waterbury, acting directly or through specifically authorized personnel.
- E. <u>Construction Supervisor</u>: An employee of the City of Waterbury, or other City duly authorized person.
- F. <u>Contract Time</u>: The number of days as stated in the Contract to: (i) achieve Substantial Completion, and (ii) Final Completion.
- G. <u>Equal</u>: The recognized equivalent in substance and function; considering quality, workmanship, economy of operation, durability and suitability for purposes intended, and not constituting a change in the Work specified. Whenever the words "equal" or "equals" or words of like import are used, it shall be understood they mean "equal" in the opinion of the City.
- H. <u>Final Completion</u>: The time at which the Project has progressed to the point where, in the opinion of the City, the Project is complete such that it is ready for final payment as evidenced by the City's, or its duly authorized City representative's, written recommendation of final payment. The terms "finally complete" and "finally completed" as applied to the Project refer to Final Completion.
- I. <u>Notice to Proceed</u>: A letter from the City which shall state the beginning date of the contract and specifically advise the Contractor to begin work on the Contract.
- J. <u>Plans</u>: All drawings or reproductions of drawings pertaining to the construction of the work contemplated and its appurtenances.
- K. <u>Project Engineer</u>: An employee of the City or a person, partnership, corporation or other business organization under contract with the City, commissioned to perform construction administration and inspection duties during construction.
- L. <u>Shop Drawings</u>: Drawings, diagrams, schedules, performance charts, brochures and other materials prepared by the Contractor or subcontractors, manufacturers or distributors which illustrate some portion of the work.

- M. <u>Specifications</u>: The description, provisions and other requirements pertaining to the materials, methods and manner of performing the Project.
- N. <u>Subcontractor</u>: A person, partnership, corporation or other business organization supplying labor and/or materials for work at the site of the Project to and under agreement with the Contractor.
- O. <u>Substantial Completion</u>: The time at which the Project (or a specified part thereof) has progressed to the point where, in the opinion of the Engineer, the Project (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Project (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Project refer to Substantial Completion thereof.
- P. <u>Substitution</u>: A replacement of specified material, device or equipment which is sufficiently different in substance, function, quality or workmanship to become the subject of a Change Order.
- Q. <u>Supplementary General Conditions</u>: An extension to the terms, conditions, and provisions set forth in this document as additional, material, provisions of this Contract.
- R. <u>Work</u>: All plant, labor, materials, services, supplies, equipment and other facilities and items necessary for, or incidental to, the completion of the terms of the Contract.

[Signature page follows]

CONSTRUCTION CONTRACT for Middle Schools/High Schools Finish Hardware Improvements between
City of Waterbury and Montagno Construction, Inc. – ITB #5065

IN WITNESS WHEREOF, the parties below.	hereto execute this Contract on the dates signe
WITNESS:	CITY OF WATERBURY
	By:Neil M. O'Leary, Mayor
	Date:
WITNESS:	MONTAGNO CONSTRUCTION, INC.
	By: Kurt Montagno, President
	Date:

ATTACHMENT A

- Scope of Services/Bid Documents:
 - City of Waterbury Invitation to Bid Number 5065, dated July 21, 2014, entitled Middle Schools/High Schools Finish Hardware Improvements.
 - Ocity of Waterbury Invitation to Bid Number 5065, Bid Addendum #1, dated July 29, 2014, Bid Addendum #2, dated July 31, 2014, Bid Addendum #3, dated August 4, 2014 and Bid Addendum #4, dated August 27, 2014 all entitled Middle Schools/High Schools Finish Hardware Improvements.
- ITB Response:
 - Montagno Construction Response to ITB No. 5065, dated September 12, 2014, entitled Middle Schools/High Schools Finish Hardware Improvements.
- Contract Compliance Documents:
 - o Annual Statement of Financial Interests
 - Disclosure and Certification Affidavit
 - Debarment Certificate
 - o Corporate Resolution
 - Bid Submission Attachment C
- Scope Review Meeting Minutes, dated September 18, 2014, consisting of 2 pages
- Montagno Construction, Inc. letter, dated October 3, 2014, with scope changes for Sprague and Bucks Hill Elementary Schools
- Certificate of Insurance
- Payment Bond and Performance Bond
- All applicable Federal, State and local statutes, regulations, charter and ordinances.
- All permits and licenses.

ATTACHMENT B

UNIT LABOR RATES:

Classification	Hourly Rate	Benefits	Workmen's Comp.	General Liability	FICA 7.65%	State U.C. 5.5%	Federal U.C. .8%	Total
Carpenter	\$31.00	\$22.50	\$11.32	\$16.69	\$2.33	\$1.67	\$0.24	\$85.75
Laborer	\$27.05	\$17.80	\$9.49	\$13.99	\$2.02	\$1.45	\$0.21	\$72.01

UNIT PRICES:

	·
1.	Hardware Set 1.0 furnished & installed \$3,065.00 EA
2.	Hardware Set 1A.0 furnished & installed \$2,663.00 EA
3.	Hardware Set 2.0 furnished & installed \$1,953.00 EA
4.	Hardware Set 3.0 furnished & installed \$119.00 EA
5.	Hardware Set 4.0A furnished & installed\$248.00 EA
6.	Hardware Set 4.0B furnished & installed\$400.00 EA
7.	Hardware Set 5.0 furnished & installed \$1,488.00 EA
8.	Hardware Set 6.0 furnished & installed \$2,851.00 EA
9.	Hardware Set 7.0 furnished & installed \$4,506.00 EA
10.	Hardware Set 8.0 furnished & installed \$1,609.00 EA
11.	Hardware Set 9.0 furnished & installed \$558.00 EA





GEAR UP Student Ambassador Mentoring Program Draft Proposal

The GEAR UP Student Leadership Ambassador teams are comprised of high academically achieving students. Established at the beginning of school year 2013-2104, the group has met after school throughout the duration of the year. Their primary focus throughout the school year has been on service learning and service projects directly impacting the Waterbury community. Most recently, the team from Wallace Middle School embarked upon a fifth grade pilot mentorship program focusing on middle school transition. The Wallace ambassadors visited Chase Elementary, Woodrow Wilson Elementary, and Generali Elementary throughout the months of May and June. The Wallace students spent time with fifth grade students discussing with them the middle school experience. The response from the fifth grade classes was very positive and the students were very engaged.

As an extension of the mentorship program, GEAR UP would like to collaborate with the Waterbury Public Schools to offer a monthly mentoring program at Bucks Hill, Bunker Hill and Walsh Elementary. GEAR UP Student Ambassadors from the comprehensive middle schools will visit the feeder sites once per month. The ambassadors will spend time mentoring individual fifth grade classes during their visits. The team will be split amongst all fifth grade classes in each building. The ambassadors will be accompanied by comprehensive school staff as well as GEAR UP staff. Each month will focus on a mentoring objective directly related to disciplinary data provided by the school district and aligned with the program goals outlined in the WPS Comprehensive Elementary School Counseling Program. The program will culminate in May with discussions centered on middle school transition. The following topics and essential questions will be covered:

Waterbury Public Schools Elementary School Counseling Program Goals:

- 1. Students will demonstrate personal responsibility and positive attitude regarding their own learning. (A1)
- 2. Students acquire the attitudes, knowledge, and skills that contribute to effective learning in school and across the life span. (A2)
- 3. Students will understand the relationship between academics and the world of work. (C3)
- 4. Students will recognize the wide range of vocational choices available to them in relation to their interests, skills, and values. (C4)
- 5. Students demonstrate self awareness, self discipline, self respect, and emotional self management. (P5)
- 6. Students demonstrate respect for others and competency in using social and interpersonal skills to constructively resolve conflicts and solve problems. (P6)





Mentoring Schedule

Thursday, October 30, 2014

Mentoring Pillar: Communication

Program Goals: A1.5.1, A1.5.2, A2.5.4, A2.5.5, P6.5.1

Essential Question: Why is effective communication important and how do you effectively

communicate with adults?

Friday, November 21, 2014

Mentoring Pillar: Respect Program Goals: A1.5.1, P6.5.1

Essential Question: What is Respect and why is it important to respect yourself, your peers, and

adults? Do you identify and respect the feelings of others?

Friday, December 19, 2014

Mentoring Pillar: Cultural Diversity Program Goals: A2.5.2, P5.5.3, P6.5.1

Essential Questions: Why is cultural diversity and respect for diversity an important part of our

society?

Friday, January 23, 2015

Mentoring Pillar: Building Character - Conflict Resolution

Program Goals: P6.5.2, P6.5.3

Essential Question: What methods do you use to solve conflicts?

Friday, February 20, 2015

Mentoring Pillar: Building Character – Anger Management

Program Goals: P6.5.3, P6.5.4

Essential Question: What techniques do you utilize to recognize anger and calm your anger?

Friday, March 27, 2015

Mentoring Pillar: Goal Setting

Program Goals: A2.5.3, C3.5.1, C3.5.2, C3.5.3

Essential Questions: Have you set short term and long term goals and how will accomplish such

goals.

Friday, April 24, 2014

Mentoring Pillar: Career Exploration Program Goals: C4.5.1, C4.5.2, C4.5.3

Essential Questions: How do your skills, talents, and interests connect to various career

opportunities?

Friday, May 29, 2014

Mentoring Pillar: Middle School Transition

Program Goals: A2.5.1

Essential Question: What will change when you enter middle school?



Target Field Trip Grant Application

Applicant Data

Name Heather J Healy

Job Title Teacher

How did you hear about the Target Field Trip Grants program? Target Website

Have you previously received a Target Field Trip Grant?

Yes

Permanent Home Address 99 Old Turnpike Rd Southington, CT 06489

Daytime Phone 203-560-7208

Evening Phone 203-560-7208

E-mail Address qtheather85@yahoo.com

I am over 18 years of age.

School Information + Verification

School Name DRIGGS ELEMENTARY SCHOOL

School Address 77 WOODLAWN TER WATERBURY, CT 06710

Type of School Public School Phone 203-574-8160

School Fax

Level of School Elementary school

Preferred Target Store Waterbury

The following school administrator (supervisor, principal, or superintendent) is aware of and supports my application for a Target Field Trip Grant. If I am selected to receive a grant, this individual is prepared to provide verification of my eligibility for the grant and the proposed field trip:

Verifier's Name Michael Theriault Phone Name 203-574-8160

Job Title principal E-mail Address mtheriault@waterbury.k12.ct.us

Field Trip Information

Field Trip Name Maritime Aquarlum City Norwalk Field Trip Subject Science

Field Trip Destination Type Children's Museum

Field Trip Destination Name Maritime Agaurium

Field Trip Date May 2015

Field Trip Description

The field trip we would like to plan for our school is a trip to the Maritime Aguarium for all first grade students. The objective for this trip is: students will identify different animals and their habitats. Our objectives are important because they help reinforce and extend students' background knowledge of aquatic life. We hope to provide our students with real life experiences that will last a life time. This trip is important to us because we want our students to be exposed to the same kind of educational trips and have the same opportunities as students from more affluent school districts are able to experience, Unfortunately, our students and their families simply do not have the means to provide their children with an educational trip such as this one. That is why this grant is extremely important to our school. We feel that this trip would benefit our students because they would be able to see the animals they are learning about in their natural environment and make a more meaningful connection to the animals and their habitats. We at Driggs School are firm believers that travel and real life experiences are the best learning tools that will assist and create memories for children that will last a lifetime. This trip would be a memorable trip that would not only tie into our curriculum perfectly, but also provide a wonderful learning experience for our children,

State

How many students, staff, and volunteers will be

participating?

110 (Grade 1)

Staff

8

Volunteers

Students

15

Benefits of Proposed Field Trip

Our students would benefit directly from this trip because we will be reinforcing skills and concepts that students learned, as well as providing real world, hands on experiences for all students. Students will see first-hand and develop a deeper understanding of how animals live and move in their natural habitat. This trip would benefit our curriculum because it corresponds and supports the science content standard that we are working on in first grade. This standard is: living things have different structures and behaviors that allow them to meet their basic needs. This trip would help our students make a connection and apply what they learned in the classroom to what they will be able to see at the aquarium. Before leaving for the trip, students will choose an animal that they want to observe and report on, Students will work in pairs to promote student discourse and collaborative learning. The report will be oral and in written form. The students will also be assessed by completing a response journal. The students will state what they learned about how animals move around from place to place, and how they get food, water, and air.

Use of Funds

Transportation \$150
Activity Fees \$550
Supplies \$0
Resources \$0
Food \$0
All Other Costs \$0

\$700

Total Cost

Certification

I understand any Target Field Trip Grant received must be used for the field trip purposes described in this application. I authorize release of the information in this application to Target Corporation and Scholarship America. This application becomes property of Scholarship America and Target Corporation. I agree that all decisions of Scholarship America and Target Corporation are final. If I am selected to be a recipient, I give permission to Target Corporation to use my name, photograph, and information about the field trip for publicity purposes.

Please indicate below whether you accept the <u>Rules + Eligibility</u> for submitting an application to the Target Field Trip Grants Program. If you ACCEPT the Rules + Eligibility by clicking the ACCEPT box you are representing that you have read, understand and agree to be bound by the rules, the information contained in this application is correct to the best of your knowledge and acknowledge that clicking on the ACCEPT box serves as your signature,

● I ACCEPT ○ I DO NOT ACCEPT

#10

Tina Calabrese Walsh & Hopeville Elementary Target Field Trip Grant

Field Trip Description

*Describe the field trip you would like to plan for your students. What's the objective of the trip? Why is it important?

The field trip I would like to take 5th grade students from both Walsh and Hopeville to Southern CT State University in New Haven. They hold a special day for 5th graders each year called College Knowledge allowing students to experience what college is like. Students will be able to visit the campus, dorms, and classrooms and be part of a Q&A panel with alumni.

This is important because both Walsh and Hopeville School's population consists predominately of low-income families who qualify for free or reduced lunches. Children of these families are rarely given opportunities that allow them to experience life beyond their own neighborhood.

Benefits of Proposed Field Trip

*How will students benefit directly from the proposed field trip? How will the experience benefit your curriculum? How will you measure student learning as it directly results from the trip?

The students will benefit directly because this is a real life experience they would not usually have the opportunity to have. In the school counseling curriculum for 5th grade students we do plenty of Career Exploration. We discuss careers they may want and they know that college may be part of their goal. This trip makes everything much more attainable and real because they actually see a college campus. The students last year really enjoyed the opportunity and expressed they wanted to go to college more so than before the trip. This trip can motivate students to do better in school and achieve their academic goals knowing that college is a real possibility.

Use of Funds

Transportation - \$300 Activity Fees - \$0 Supplies - \$0 Resources - \$0 Food - \$0 Total Cost - \$300.00

Carrie Swain

#11

From:

Paul Guidone

Sent:

Monday, October 06, 2014 3:41 PM

To:

MARYANGELA AMENDOLA; Carrie Swain; Ann M. Cullinan

Cc:

MATTHEW CALABRESE; SUZANNE PLEASANT; CHARLOTTE SHOCKI

Subject:

RE: CT Health Foundation **Invitation Only** Grant Opportunity to Support Health

Insurance In-Person Assistance

Carrie, ok to put on agenda. Paul

From: MARYANGELA AMENDOLA

Sent: Monday, October 06, 2014 3:33 PM

To: Paul Guidone

Cc: MATTHEW CALABRESE; SUZANNE PLEASANT; CHARLOTTE SHOCKI

Subject: FW: CT Health Foundation **Invitation Only** Grant Opportunity to Support Health Insurance In-Person

Assistance

Daer Paul,

I would like to do this again under the same stipulations as the grant awarded last year. Please approve and direct me for BOE approval (if necessary). As usual the grant is due on next Monday so if necessary i would need board approval this Thursday.

Thank You, Maryangela

From: Kelly Rago [kelly@cthealth.org]
Sent: Friday, October 03, 2014 2:31 PM

Subject: CT Health Foundation **Invitation Only** Grant Opportunity to Support Health Insurance In-Person Assistance

The Connecticut Health Foundation (CT Health) is pleased to announce the availability of one-time invitation only funding to support health insurance in-person assistance by community-based organizations during the November 15, 2014-February 15, 2015 open enrollment period. While federal resources for navigation and in-person assistance are not available to Connecticut for the upcoming second open enrollment period, CT Health knows that in-person assistance is a critical component of a comprehensive "no wrong door" enrollment system, especially for our priority populations. During this second round, in-person assisters will have the dual task of enrolling those who remain uninsured while helping those who need to renew coverage obtained during the first round. CT Health's goal is to ensure that knowledgeable and trusted in-person resources are available to reduce obstacles for consumers who face multiple barriers, particularly in priority geographic areas where sizeable racially/ethnically diverse populations remain uninsured. Through this unique funding opportunity Access Health CT will provide training and technical assistance to support in-person assistance to selected grantees.

CT Health anticipates awarding up to 20 grants of \$5,000 each. The grant period will run from October 24, 2014-February 28, 2015. Brief applications are due October 13, 2014 by 9:00AM. Grantees will be notified of funding decisions by October 20, 2014.

To learn more about this funding opportunity please contact Yolanda Caldera-Durant, Senior Program Officer at yolandacd@cthealth.org or 860-724-1580 ext. 20.

Please note that this is an INVITATION ONLY funding opportunity that isn't transferable to other organizations.

Yolanda Caldera-Durant



WATERBURY PUBLIC SCHOOLS

#12

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Joseph R. Gorman - Supervisor (203) 574-8051 email: jgorman@waterbury.k12.ct.us

DEPARTMENT OF EDUCATION WATERBURY PUBLIC SCHOOLS

After-School Administrator
Edgenuity Online Learning Credit Retrieval Labs
for

Crosby, Kennedy, Wilby, Waterbury Arts Magnet, Waterbury Career Academy, Enlightenment & State Street Schools

General Statement of Duties: The after- school online learning administrator/facilitator provides logistical and instructional support at all seven (7) schools to administration, teachers and students relative to Edgenuity online courses for High School credit recovery.

Specific Example of Duties:

- Supervise and provide administrative support to teachers and students working in the after-school Online Learning Labs
- Monitor and record teacher attendance, organize substitute coverage, review payroll information and forward to the Payroll Department
- Collaborate with district supervisors, principals and guidance counselors to advance student success in completing online courses for HS credit
- Provide formative supervision of the on-line lab coordinators
- · Conduct walk-through observations of the online lab several times daily
- Conduct one formal observation of the online lab coordinators, per the district teacher evaluation plan protocols
- Submit issues, concerns and needs for improvement and copies of an end of program evaluation to the Chief Academic Officer, the Supervisor of Health and Physical Education, and the building principal.
- · Maintain teachers active/inactive online course status, revise as needed and monitor teacher activity
- Monitor results of online learning assignments, assessments and oversee processing of grade reports that are sent to the students' respective guidance staff and school administrators weekly
- Accept, file and act upon weekly progress reports that relay information re: problems, concerns and other observations regarding the online learning labs, as needed
- · Perform other related duties as required to support and improve the programs

Qualifications:

- 092 Intermediate Administrator certification
- Must be available between the hours of 2:00 pm and 4:30 pm daily
- Must possess the ability to create and maintain an online educational environment that is conducive to student learning and participation
- · Computer literacy and familiarity with Edgenuity or other online technologies preferred
- · Experience in teaching or supervising on-line courses preferred

Work Year/Hours of Work:

Monday, October 20, 2014 through last scheduled day of school, June 2015.

- After-school hours 2:00 p.m. to 4:00 p.m. Two (2) hours per day
- Three (3) afternoons per week

Salary: \$38.00 per hour, per SAW contract - not to exceed \$8,500.00 annually

Mileage reimbursement in effect, per current SAW contract.

Note: This is a Part-Time, Grant-Funded position; it exists as long as funds are available. No benefits.

Please submit letter of intent, application for professional position, resume, and a copy of appropriate certification to:

James A. Murray, PHR Human Resources-Education 236 Grand Street Waterbury, CT 06702

Closing Date: Pending Board Approval



WATERBURY PUBLIC SCHOOLS

#12

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Joseph R. Gorman - Supervisor (203) 574-8051 email: jgorman@waterbury.k12.ct.us

DEPARTMENT OF EDUCATION WATERBURY PUBLIC SCHOOLS

Online Learning Lab Coordinator & Instructional Tutor Edgenuity Online Credit Retrieval

Crosby, Kennedy, Wilby, Waterbury Arts Magnet, Waterbury Career Academy, Enlightenment & State Street Schools

General Statement of Duties: Under the supervision of the Edgenuity After-School Administrator, High School Principals and High School Vice Principals, Edgenuity online learning coordinators provide logistical and instructional support to students who are taking online courses for H.S. credit retrieval.

Specific Example of Duties: (Include, but are not limited to, duties listed below)

- Supervise students working in the Online Learning Lab
- · Maintain daily student attendance logs for the Edgenuity after-school on-line learning lab
- Create & maintain student Edgenuity enrollment accounts
- Coordinate student usernames/passwords management
- Collaborate with district supervisors, principals and guidance counselors to provide appropriate academic tutoring services for students to successfully complete online courses
- Perform one-on-one and/or small group tutoring services in Math, Reading, Language Arts and other academic areas as needed with students as they complete on-line learning modules
- Provide feedback regarding students' on-line course(s) performance upon request
- Maintain student groups i.e. active/inactive online course status
- Relay results of Edgenuity assessments and grade reports to the students' respective school guidance staff and administrators weekly
- Monitor and record student course completion and credit updates and send to students' respective school guidance staff and administrators in a timely fashion
- Supply information on credits recovered/earned to school guidance staff and administrators for transcript updates upon request
- Provide computer software troubleshooting assistance to students as needed
- Submit weekly progress reports that relay information re: attendance, access problems, concerns and/or any other observations regarding the online learning lab to the Edgenuity After-School Administrator
- Perform other related duties as required by the Edgenuity After-School Administrator and/or school administration.

Oualifications:

- Connecticut teaching certification for secondary grades (9-12).
- Must be available between the hours of 2:00 am and 4:00 pm daily.
- · Certification in Reading & Language Arts or Mathematics is generally preferred.
- Must possess the ability to maintain and foster a creative and flexible educational environment that is conducive to maximum digital learning and participation.

• Candidates must demonstrate sensitivity and respect for the needs and feelings of all children while utilizing patience, empathy and positive expectations.

Work Year/Hours of Work:

October 20, 2014 through the last day of school, June 2015.

- After-school hours 2:00 p.m. to 4:00 p.m. Maximum of two (2) hours per day
- Maximum of three (3) days per week

Salary: \$32.00 per hour, per WTA contract - not to exceed \$6,500.00 annually.

Note: This is a Part-Time, Grant Funded position; it exists as long as funds are available. No benefits.

Please submit letter of intent, application for professional position, resume, and a copy of appropriate certification to:

James A. Murray, PHR Human Resources- Education 236 Grand Street Waterbury, CT 06702

Closing Date: Pending Board Approval

203 573 6325

P.00.

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR. ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

OUT OF STATE - MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

INSTATI	E – MUST BE RECEIV	ED THREE (3) WEEKS PRIOR	TO TRIP			
This request		l prior to collecting or cont ts or making definite arra	***			
Date Submitted: S	Date Submitted: September 23, 2014 Name of Travel Agency (if applicable): N/A					
I) Requested by: _	James Butler	Waterbury Arts Magnet School	E E			
	Name of Staff Memb	oer School	Grade Icvel/Subject			
2) How many stud	lents 46	mg Ng Andrick gamanda managang				
3) Name of destin	ation: Home of Franklin	D. Roosevelt	and the discount of the property of the contract of the contra			
4) City/State of de	estination: Hyde Park, N	lew York	والمستعدة والمستعدة والمستعدد والمستعد والمستعدد والمستع			
5) Departure:	Monday	November 3, 2015	7:45 am			
	Day	Date	Time			
5) Return:	Monday	November 3, 2105	5:30pm			
	Day	Date	Time			
7) Is school in ses	sion during this field trip	? Yes				
3) What unit in the	e curriculum does this fie	eld trip support?	AND THE PROPERTY OF THE STATES AND AND THE PROPERTY OF THE PRO			
	- US Presidents/New Deal/ pertains to a unit/chapter of	World War II - Students will be exposif study.	ed to an authentic learning			
) What are the Co	ommon Core State Stand	ards this field trip supports?	and the state of t			
assess the credi	bility and accuracy of each	on from multiple print and digital source source; and quote or paraphrase the da ard format for citation, (DBQ)				
i0) What are the g	guiding questions from th	e curriculum this field trip will answ	NGT?			
Why did the Ne What were the	nv Deal programs were created Deal falter? key goals to the second Newconsidered a great presiden	v Deal?				

1:	}	What	expected	performances	will be	taught b	y this	field	trip'	?
----	---	------	----------	--------------	---------	----------	--------	-------	-------	---

Students are expected to utilize available primary sources to deepen their understanding of this time period and one of its influential people (FDR). The National Parks Service offers primary sources that students can use to meet this goal.

12) How will you assess the learning that results from this field trip?

Students will respond to a document based question. Specifically, students will use "historical thinking skills" in assessing FDR as a president.

13) Explain what educational value this field trip offers the students:

Students will have an authentic learning experience. This opportunity will expose students to the power of place. Also, they will have the opportunity to deepen their knowledge and understanding of one of this country's most influential leaders (FDR).

14) Transportation: Type/name of Approved PUC Carrier

Ceach Bus - Premier Limousine

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Licia Fitzpatrick	203-573-6300 (WAMS)	4	
2.Kyle Ondrush	203-573-6300 (WAMS	5.	Company of the Assessment of t
Hames Butler	203-573-6300 (WAMS)	6	200 200 200 200 200 200 200 200 200 200

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teacher(s) as chaperones: Licia Fitzpatrick, Kyle Ondrush, James Butler

Aides(s) as chaperones: Bridget Thompson – Substitute
Dan Savo – Student Teacher

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students will pay for this trip.

18) What is the approximate cost per pupil for this trip?

The cost is \$2.00 per pupil.

MAY-13-2000 01:37	W.A.M.S		203 573 6325 P.004		
19) is any student exclud-	ed from attending this trip?	Yes No X	yes, explain why:		
Students will attend on a	first come first serve basis.	rangen men i men en and the second section of a section of a section of a second section of the secti			
20) What is the approximation	ate cost all chaperones?		The annual field for the tracks that are the first of the first of the second second second second for the first of the fi		
The cost is \$2.00 per cha	iperone,	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	990.00 PP 1985 N 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
21) How many substitute	s are necessary? 3 (If	none specify)			
Teacher	Subject/Grade	Teacher	Bubject/Grade		
1.Lieia Fitzpatrick	US II/11	4.			
2. Kyle Ondrush	US 11/11	5.			
3. James Butler	US 11/11	δ.	77 LT 2757 V A A C C C C C C C C C C C C C C C C C		
22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip Yes No. Signature of School Nurse Date 23) This field trip request meets the needs of the BOE policy? Yes No. Is this field trip recommended? Yes No. Arrangements for students(s) medial needs have been made Yes No. Signature of School Principal Date CENTRAL OFFICE RESPONSE					
24) This field trip reques	t has been reviewed and approv	ved at the Superintendent's	level []		
This field trip request has been reviewed and is not approved 9-24-14					
Signature of Superintendent/Designee/ILD Date					
25) This field trip request required Board of Education action for out of state or evernight field trip was approved/denied by the Board of Education during its meeting of					
	Signature of BOE	/Designee	Data		
A copy of this request, when approved, will be returned to the School Principal.					

W.A.M.S

203 573 6325

6325 P.002 REVIOUS # 4/4

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

OUT OF STATE - MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

Date Submitted: Se	ptember 23, 2014	Name of Travel	Agency (if applicable): N/A
1) Requested by: Debb	e Benjamin	WAMS	High School
N	lame of Staff Member	School	Grade level/Subject
2) How many students?	45		
3) Name of destination:	9/11 Memorial and Museu	m, Museum of Tolcran	cc, Dave and Busters Restaurant
4) City/State of destinat	ion: New York, N	Ÿ	
5) Departure:T	uesday, November 18, 2014	A CONTRACTOR OF THE PROPERTY O	7:00 am
Ι) ay	Date	Time
б) Return:T	uesday, November 18, 2014	1	9:45 pm
Γ	D ay	Date	Time
7) Is school in session d	uring this field trip?	Yes	
8) What unit in the curr	iculum does this field trip su	apport?	
Business Education	- Marketing and Entrepren	eurship	
9) What are the Commo	on Core State Standards this	field trip supports?	amenda kangangan pengangan pengangan pengangan kangan pengangan Pengangan Pengangan pengangan pengangan pengan

- 10) What are the guiding questions from the curriculum this field trip will answer?
 - . How has our economy changed over the last 100 years and how has it affected the world of business?
 - How do our interactions with other economies affect America?
 - What can we do as individuals to learn from the past, engage in the present, and assume responsibility for the future?

11) What expected performances will be taught by this field trip?

Students will be able to expand their knowledge of historical events which has led to the development of our nation and current government practices in a free enterprise system, and how these events have changed America.

12) How will you assess the learning that results from this field trip?

Students will complete a reflection paper with directed questions upon their return. Questions will be relative to main idea and expressing opinions.

13) Explain what educational value this field trip offers the students:

The Memorial and Museum displays artifacts associated with the events of 9/11, while presenting stories of loss and recovery. It allows students to explore the implications of the events of 9/11, the impact of those events and 9/11's continuing significance. The Museum of Tolerance has interactive exhibits and group discussions on very relevant issues such as human rights, bullying, terrorism, the power of words, modern day leaders, the Holocaust, hate crimes and propaganda in the media. Students will become better versed in understanding global issues.

14) Transportation: Type/name of Approved PUC Carrier

Land Jet Coach Bus

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Debbie Benjamin	(203) 228-4269	4	
2.		5.	
3		6	1000000

16) Name(s) of person(s) supervising students. NOTE: One (1) chaperone for every ten (10) students.

Teacher(s) as chaperones: Debbie Benjamin, Patricia Theriault

Aides(s) as chaperones:

Parent(s) as chaperones: Mrs. Rivard, Ms. Benjamin, Mr. Carpentieri

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Bus paid by school grant Student contributions

MAY-21-2000 21:54	W.A.M.S	20	03 573 6325 P.004	
13) What is the approxima	te cost per pupil for this trip?		will control of the C	
\$50	- The state of the			
19) Is any student exclude	d from attending this trip?	Yes No X If 3	ves, explain why:	
A STATE OF THE PARTY OF THE PAR	Philippe and the state of the s	WANTOO TELESCOPPY		
20) What is the approxima	ite cost all chaperones?			
\$25	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	All (Pri	politika deli Produce programma na mandra mandra del del del del del del del del del del	
		Andrewson and the second secon	C 0.000 - 10	
21) How many substitutes	are necessary? 2 (If	none specify)		
Teacher	Subject/Grade	Teacher	Subject/Grade	
1. Debbie Benjamin	Business	4.		
2.Patricia Theriault	Sixth Grade	5.		
3.		6.		
			77.54	
22) The medication(s) and participating in the fic	l/or procedure(s), as prescribed	I by the student(s) physiciar	i, will be provided while	
		>	9-23-14	
Yes V No	Signature of School	ol Nurse	Date	
	- 2	 		
23) This field trip request	meets the needs of the BOE p	olicy? Yes 🗸 No	naime.	
Is this field trip recon	nmended? Yes V			
Arrangements for stu	dents(s) mediat needs have be	en made Yes 🗸 No	HEADOLINE	
Withingoments for new	-11	Pllai	9-24-14	
Signature of School Principal Date				
CENTRAL OFFICE RESPONSE				
20 th to the contract of the c	CENTRAL OFF	TCE RESPONSE		
24) This field trip request	has been reviewed and approv	ved at the Superintendent's	level [
This field trip request	has been reviewed and is not	approved	/	
All Kelles 18-3-14				
	Signature of Superint	tendent/Designee/ILD	Date	
	est required Board of Educat loard of Education during its n		or overnight field trip was	
	Signature of BOE	/Designee	Date	
A copy of thi	s request, when approved,	will be returned to the	School Principal	

COMMITTEE ON SCHOOL FACILITIES & GROUNDS



WORKSHOP:

Thurs., October 9, 2014 (WAMS)

BOARD MEETING:

Thurs., October 16, 2014

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES		
J. Silva	WSMS gym, café: Wed.,Dec. 17th 5:00-9:00pm (winter concert)		
	Wed., May 13th 5:00-9:00pm (spring concert)		
T. St. Pierre	Duggan gym, café: Tues., Oct. 28th 3:30-:30pm (family night)		
	Duggan gym, café: Wed., Nov. 19th 3:30-6:30pm (family night)		
	Duggan gym, café: Thurs.,Oct. 30th 3:30-6:30pm (fundraiser)		
P. Poulter	Regan all purpose rm.: Thurs., Oct. 9th 6:00-7:00pm (PTO mtg.)		
	Thurs., Nov. 20th 6:00-7:30pm (Math Night)		
D. Currier	Chase gym: Wed., Oct. 22nd 5:00-8:00pm (Reading festival)		
	Chase gym: Fri., Oct. 17th 5:30-7:30pm (Zumba Family Night)		
L. Lombardi	Rotella gym, café: Fri., Nov. 7th 3:30-9:30pm (Harvest Festival)		
D. Graham	Walsh gym: Wed., Oct. 29th 4:30-7:30pm (Parent/Teacher night)		
Fire Dept.	Kennedy aud.: Fri., Dec. 19th 6:00-9:00pm (firefighter graduation)		
M.A. Amendola	Chase café or lib.: 9/25, 10/23, 11/20, 12/18 6:00-8:00pm		
	(FRC workshop series for parents)		
K.Effes	Tinker gym, café: Fri., Oct. 24th 2:30-9:30pm (annual Fall Festival)		
	Tinker café: Thurs., Oct. 6th 6:00-8:00pm (PTA mtg.)		
P.Pastore	Rotella café: Sun.,Oct. 19th 8:00am-2:00pm		
Blue Collar Union	(fundraiser for union members)		
Registrar of Voters	KHS, CHS, Gilmartin, Tinker, Reed, Wilson, Regan, Carrington, Kingsbury,		
	Sprague, Chase, W.Cross, Maloney, Washington General Election		
	Tues., Nov. 4th 5:00am – 9:00pm		

Approved:	
Felix M. Rodriguez	Kathleen M. Ouellette, Ed. D. Superintendent of Schools

OCT 0 2014

SCHOOL PERSONNEL USE ONLY

	DATE: 10/2/14
TO:	SCHOOL BUSINESS OFFICE
FROM:	CSEA/SEIV LOGI 7001
school hours)	ned hereby makes application for use of school facilities (after regular as follows: CHOOL REQUESTED:RoTella
Auditoriu	um Gymnasium Swimming Pool Klafé/Rooms UESTED: Navember 3rd, 2014
	FROM: 2:00 am/6m TO: 5:00 am/6m
FOR THE FO	LLOWING PURPOSES:
Cafetr	- Worker membership meeting
	Andrew Midga Stock Rep APPLICANT
1 4 4 4 4 6 6 6 6 6 6 6 6 6 6 6	s G 体 G G G B G G G G G G G G G G G G G G

<u>Please note the following provisions:</u>
When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

APPLICATION FOR SCHOOL PERSONNEL USE ONLY

SEP 29 20W

		Date	9-25-14
	- 3		
TO:	School Business Office Chase Building Attn: Sandy		
FROM:	Silva -	WSMS	·
school hours) a	ed hereby makes applications follows:	en montro e e la Control Maria de Antala de Maria e e e e e e e e e e e e e e e e e e e	facilities (after regular
	rium Ø Gymnasium		Pool Cafeteria Or Rooms
Dates Request	ed	17 - 14	
	o To 9:00 inter Music		
	;	Applic (Applic	ant)

Please note the following provisions:

When the public is invited to an activity police and fireman are required. These arrangements must be made in person at Police and Fire Headquarters.

Cancela Parl

APPLICATION FOR SCHOOL PERSONNEL USE ONLY

o		
	م م	Ð.

	4			Date		
111.	School Busines					:
	Chase Building Attn: Sandy					1.
FROM: _	Silva	- W	5° MS			
The undersigned school hours) as	l hereby makes follows:	application	ı for use	of school fac	cilities (af	ter regular
Name of School	Requested	W.S.	M	5.	:	
	ım V Gym					Cafeteria Or Rooms
Dates Requested	5	- 13	-	15		
From		9:00	P.M.	for the follo		ooses:
	3 p. mg	7 (0	312	Conc	271	•
			A	m/h (M	1
	:	<u></u>		(Applicant)		

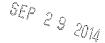
Please note the following provisions:

When the public is invited to an activity police and fireman are required. These arrangements must be made in person at Police and Fire Headquarters.

Cancel Zumbart PAL

DATE: 9 29
TO: SCHOOL BUSINESS OFFICE
FROM: Ting SI Prerve (Parent Clarison)
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:
NAMB OF SCHOOL REQUESTED: Duggan
DAUditorium Deymnesium Dewimming Pool Defe/Rooms DATES REQUESTED: OCH 28th
FROM: 330 am/pm TO: 630 am/pm
FOR THE FOLLOWING PURPOSES: Family Involvement Niget
Jine Dur APPLICANT
Please note the following provisions: When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

C/Usara emecus land (Documents SCHCOL reservation form, doc





		DATE: 1/24/14
TO:	SCHOOL BUSINESS OFFICE	
FROM:	Tina St Pierre	
school hours)	ned hereby makes application for use as follows: CHOOL REQUESTED: Dugg	
	UESTED: NOU 19 th	vimming Pool Café/Rooms
	FROM: <u>중'-३८</u> am/pi	n то: <u>6:30</u> am/pm
FOR THE FOI	LOWING PURPOSES:	gent nigth.
		Tue Hen
		APPLICANT
	电子的复数过度点限度计值环路线路路路超过分级 医医电压电压压	化硫石油质银铁铁铁铁油油 医腹膜 医皮肤 建二甲基苯甲甲基苯甲甲基甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲甲

<u>Please note the following provisions:</u>
When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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OCT > 2014

SCHOOL PERSONNEL USE ONLY

	DATE: 10 7 2014	1
TO:	SCHOOL BUSINESS OFFICE	
FROM:	Duggan School	
The undersign school hours	gned hereby makes application for use of school facilities (after regulars) as follows:	
NAME OF S	SCHOOL REQUESTED:	,
Auditori	ium Gymnasium [Swimming Pool [Cefe/Rooms	and the second s
DATES REQ	QUESTED: 10 30 3014	
	FROM: <u>3:30</u> am/pm TO: <u>6:30</u> am/pm	
	alsier For Middle School-Da	nce
	Tina Strev	
福祉指挥既改造和超效应民间	APPLICANT CO	unison!
When the public	following provisions: c is invited to an activity, police and fire departments must be notified. sents must be made in person at the police and fire headquarters.	

Solution for JODADS/ansans/Solution for Local Strategy (CAUSED STREET)

SEP 26 2014

SCHOOL USE FORM

DATE: 9/25/14

TO: SCHOOL BUSINESS OFFICE (ATTN: SANDY MCCASLAND) FX #: 574-8032 PHONE #: 574-8034
FROM: Regan School MO
THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:
NAME OF SCHOOL REQUESTED: REGGN School
AUDITORIUM GYMNASIUM SWIMMING POOL CAFE/ROOMS
DATE(S) REQUESTED: Thursday Oct 9, 2014
FROM 6.00 and/pm TO 7.00 am/pm
FOR THE FOLLOWING PURPOSE:
PTD/Common Core Meeting
Jatricea Pouter

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

SCHOOL USE FORM

8.Ep ? 6 3014

SCHOOL BUSINESS OFFICE TO: (ATTN: SANDY MCCASLAND) FROM: THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS: GYMNASIÚM SWIMMING POOL DATE(S) REQUESTED: . FROM 6:00 am/pm To 7:30 FOR THE FOLLOWING PURPOSE: Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements must be made in person at police and fire headquarters.

2035736652

SEP 25 2014

•
DATE: 9-25-14
TO: SCHOOL BUSINESS OFFICE
FROM: Doreen Currier
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED:
Auditorium A Gymnasium Swimming Pool Café/Rooms
DATES REQUESTED: OCT. 22, 2014 FROM: 5 ann/gip To: 8 ann/gip
FOR THE FOLLOWING PURPOSES: Fall For Reading Festival
J
Doger Gerrie

<u>Please note the following provisions:</u>
When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

OCT-02-2014 13:28 From:CHASE SCHOOL

SCHOOL PERSONNEL USE ONLY

2035736652

	< 2019
DATE: 10-2-14	
TO: SCHOOL BUSINESS OFFICE	
FROM: Doreen Curner	
The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED:	
NAME OF SCHOOL REQUESTED: (NOSE, Elementary	
Auditorium Auditorium Swimming Pool Café/Rooms	
DATES REQUESTED: OCTOBER 17, 2014 FROM: 5:30 ampm To: 7:30 ampm	
FOR THE FOLLOWING PURPOSES: Zumba Family Night Fundraiser	
Dolean Gapplicant	uuli

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

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SEP 25 3074

	DATE: 97	6-14
TO:	ŞCHOOL BUSINESS OFFICE	
FROM:	Lauren Lombardi	
school hours	signed hereby makes application for use of school facilities (aus) as follows:	after regular
NAME OF S	school requested: <u>Rofella</u>	
Auditor		☑Café/Rooms
DATES REQ	equested: November 7,2014	
	FROM: 3:30 am/pm) TO: 9	<u>130</u> am(pm)
	OLLOWING PURPOSES: WST Festival	
	ALUM J APPL	(mbaul) ICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

DATE: 9/23/2014 TO: SCHOOL BUSINESS OFFICE WalsH Elementary School FROM: Doreen Graham The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: WalsH Blementary School Auditorium Gymnasium Gswimming Pool Gafe/Rooms DATES REQUESTED: 10/29/2014 FROM: 4:30 am/6m TO: 7:30 am/6m FOR THE FOLLOWING PURPOSES: alsu Parent Eoucation Night

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.



907 2014

DATE: 2 October 2014 TO: SCHOOL BUSINESS OFFICE Fire Department - Bureau of Instruction and Training FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Kennedy High School Auditorium Gymnasium Swimming Pool DATES REQUESTED: 19 December 2014 FROM: 6 pm TO: 9 pm FOR THE FOLLOWING PURPOSES: Recruit firefighter graduation ceremony. Lt William Phelan APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

		D	ATE: 9/2	3	
TO: SCH	iool business c	FFICE			
FROM: O	UNDE FRC	(Million Artista de de la companya d			
The undersigned he school hours) as fol	lows:	ion for use of so	chool facilities (-	9/05
NAME OF SCHOO)L RĒQUESTED: _	MUL		- UN ON	
Auditorium	II Gymnasium	Swim	ning Pool 🛛 🛭	X Café/Rooms	
DATES REQUEST	ED: 9/25	10/23	11/20	2 12/18	⁸ ∞ !
	from: <u>6:00</u>) am/pm	TO:	: <u>00</u> am/pm	
FOR THE FOLLOW	/ING PURPOSES:				
CT MOD	JEY SCHO	DOL P	ARGUT	ED.	
FRC	WORKSHO	P SEP	185	1112	
			- Party - Territoria		
W Sept in a facilitation of the sept in th	,	(^ MARPI	LICANT	

<u>Please note the following provisions:</u>
When the public is invited to an activity, police and fire departments must be notified.
These arrangements must be made in person at the police and fire headquarters.

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Date: _	October 18	D 2014		•
TO: _	School Bus.	Office		
FROM:	Kim Effes.	- PTA		
1 * 1 * 1 * 1 * 2 * 2 * 1 * 1 * 4 * 4 * 4 * 4 * 4 * 4 * 4 * 4	· · · · · · · · · · · · · · · · · · ·		*******	
hours) as foll				hool
NAME OF SO	CHOOL REQUESTED: _	BO Tinke		·.
☐ Auditoriu	m 🛱 Gymnasiui	m Swimming	Pool WCafé)* -
DATES REQ	UESTED: 10/2 23-93	4/14	The second secon	
		and the second s		
	LLOWING PURPOSES: Val Fall Fosto	lal		
:				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	C	KimERES	Applicant	
		· · · · · · · · · · · · · · · · · · ·	The second secon	1 + 4 + 1 + 4 + 4 + 4 + 4 + 4 + 4 + 4 +

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

Date: 0(+, 7, 2014	
TO: School Bus. Office	
FROM: KIM FERS PIA	

The undersigned hereby makes application for use of school fathers) as follows:	acilities (after school
NAME OF SCHOOL REQUESTED: BW TUNKE	
☐ Auditorium ☐ Gymnasium ☐ Swimming F	Pool Mafé
DATES REQUESTED: NOV 6 2014	
Time: 105 89	
FOR THE FOLLOWING PURPOSES:	on ekk₩. Oko Mari Oko Mari
PTA Mtg	and the same of th
X10 25	2
	Applicant

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

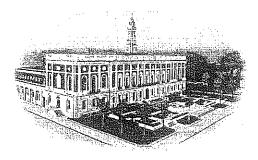
SCHOOL BUSINESS OFFICE TO: FROM: The undersigned hereby makes application for use of school facilities (after regular school hours) as follows: NAME OF SCHOOL REQUESTED: Swimming Pool Gymnasium DATES REQUESTED: FROM: or Union Members Please note the following provisions: When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

C:\Users\smecestandt\Documents\SCHOOL reservation form to

OCT > 2014

•			DATE:	10-2	-14
TO:	SCHOOL BUSINESS OF	FICE	-		
FROM:	RegisTRUR A		Tens		
The undersig	med hereby makes application as follows:	n for use of	school facil	ities (after regu	lar
NAME OF S	CHOOL REQUESTED:	<u>500</u>		TACH	ED)
Auditori	um Gymnasium	Swir	nming Pool	Café/R	.ooms
DATES REQ	UESTED:				
	FROM: 5; uu	_(am/pm	TO:	9;w :	am/gm
FOR THE FOI	LLOWING PURPOSES:				
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			A	PPLICANT	
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<u>Please note the following provisions:</u>
When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.



DEPARTMENT OF REGISTRARS OF VOTERS THE STATE OF THE STAT

October 1, 2014

Polling Places requested for use to the Board of Education for the November 4, 2014 General Election

Kennedy High, Gilmartin, Tinker, Jonathan Reed School, Woodrow Wilson School, Regan School, Carrington School, Kingsbury School, Sprague School, Chase School, Crosby-High School, Wendell Cross School, Maloney School, Washington School.

Registrars of Voters

5AM OPEN gialpur

COMMITTEE ON SCHOOL FACILITIES & GROUNDS



WORKSHOP:

Thurs., October 9, 2014 (WAMS)

BOARD MEETING:

Thurs., October 16, 2014

TO THE BOARD OF EDUCATION WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

GROUP	FACILITIES	AND DATES/TIMES
CM Property Mgt.	Kennedy café: Sat., Dec. 13th	10:00am-noon
Oronoke Ridge Condo	(annual owners mtg.)	

REQUESTING WAIVERS:

Wtby. Patriots	Rotella a	ud & café: Wed	l.,Nov. 19th	5:00-9:00p	m
Eric Lott	(trophy –	awards night)	(\$210.)	1	
East Mt. Sports Asso	oc. W.Cross	gym: Sat. & Su	n. 11/1/14-3	/31/15 9:0	0am-6:00pm
					(\$8,400.)
	W.Cross	gym: Saturday	10/18/14	8:00	0am-4:00pm
					(\$378.)
	Rotella g	ym: Sat. & Sun	. 11/1/14-3/	31/15 9:00	am-6:00pm
					(\$8,400.)
	Generali	gym: Sat. 11/1/	/14-3/31/15	3:00-6:00pn	
en en en en en en en en en en en en en e	Generali	gym: Sun. 11/1.	/14-3/31/15	1:00-6:00pn	
P.A.L.	Bucks Hill gym:	12/8/14-4/7/15	Sat. & Sun.	9am-5pm	(\$12,474)
Ofc.F. Santopietro	Chase gym:	12/8/14-4/7/15	Sat. & Sun.	9am-5pm	(\$12,474)
	Driggs gym:	12/8/14-4/7/15	Sat. & Sun.	9am-5pm	(\$12,474)
	Generali gym:	12/8/14-4/7/15	Sat. & Sun.	6pm-9pm	(\$5,544)
	Gilmartin gym:	12/8/14-4/7/15	Saturdays	9am-5pm	(\$6,048)
	Kingsbury gym:	12/8/14-4/7/15			(\$6,930)
	Maloney gym:	12/8/14-4/7/15	Sat. & Sun.	9am-1pm	(\$6,930)
	Reed gym:	12/8/14-4/7/15	Saturdays	9am-5pm	(\$6,048)
	Sprague gym:	12/8/14-4/7/15	Saturdays	9am-5pm	(\$6,048)
			Sundays	9am-4pm	(\$5,376)
	Walsh gym:	12/8/14-4/7/15	Saturdays	1pm-5pm	(\$3,360)
			Sundays	9am-5pm	(\$6,048)
	Wilson gym:	12/8/14-4/7/15	Saturdays	9am-5pm	(\$6,048)
	WSMS gym:	12/8/14-4/7/15	Saturdays	9am-12pm	(\$2,688)
			Sundays	9am-4pm	(\$5,376)
	Wilby gym:	12/8/14-4&15	Sat. (only wh	en available)	(\$5,376)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:				
Bunker Hill Sports	Bunker Hill gym: Wed. Oct., 15th & Thurs., Oct. 23rd			
Nick Meglio	6:00-8:00pm	(registration)		
P.A.L.	Career Academy gym: Tues.,Oct. 14th and Tues.,Oct. 21st			
Ofc. C. Amatruda	5:30-9:00pm (b	oasketball program)		
East Mt. Sports Assoc.	W.Cross gym: N	Ion. thru. Fri. 11/2/14-3/31/15 5:	:00-9:00pm	
Richard Godsil	Rotella gym: M	Ion. thru Fri. 11/2/14-3/31/15 6:	00-9:00pm	
	(basketball progr	ams)		
P.A.L.	Bucks Hill gym:	12/8/14-4/7/15 Mon. thru Fri.	5:30-9:00pm	
Ofc. F. Santopietro	Chase gym:	12/8/14-4/7/15 Mon, Tues, Thurs., Fi	ri. 5:30-9:00pm	
	Driggs gym:	12/15/14-4/7/15 Mon, Wed, Fri.	5:30-9:00pm	
	Gilmartin gym:	12/8/14-4/7/15 Tues. & Fri.	5:30-9:00pm	
	Kingsbury gym:	12/15/14-4/7/15 Mon, Wed, Fri.	5:30-9:00pm	
	Maloney gym:	12/8/14-4/7/15 Mon, Wed, Thurs, Fr	i. 5:30-9:00pm	
	Reed gym:	12/8/14-4/7/15 Mon, Wed, Fri.	5:30-9:00pm	
	Sprague gym:	12/8/14-4/7/15 Mon. thru Fri.	5:30-9:00pm	
	Walsh gym:	12/8/14-4/7/15 Mon, Tues, Wed, Fri	i. 5:30-9:00pm	
	Wilson gym:	12/8/14-4/7/15 Mon. and Fri.	5:30-9:00pm	
4204	WSMS gym:	12/8/14-4/7/15 Tues. and Wed.	5:30-9:00pm	

Approved:			

\$ 18,584.00

Kathleen M. Ouellette, Ed. D. Superintendent of Schools

MONIES COLLECTED TO DATE:

Felix M. Rodriguez

These activities are completed and have been billed:

Nationals, Inc. Ct. Dance Theatre

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST.; WATERBURY, CT 06702 CONTRACTS USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY	τ.
APPLICANT CM Property mat, NAME OF ORGANIZATION STOCKS, RIGHT COMMANDERS (CONTROL CONTROL CONT	do.
SCHOOL REQUESTED Y ENTERLY HS. DATES 12 13/14-Sat. ROOM(S) Crefe	, 3
DPENING TIME 10:00 A BLOSING TIME 12:00 PM PURPOSE ADDIOC IN + OLIMER MY	andia.
ADMISSION (If any) AY) CHARGE TO BE DEVOTED TO	
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT ARRIETS OHILDREN WA	*****
SIGNATURE OF APPLICANT COLLECTION DATE 11-1-14-	· · ,
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * COM Viella - Property.	ing
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lesses is responsible for any and all attorney's fees, sheriffs fees and court costs associated with said proceedings. (PLEASE INITIAL)	65
SCHEDULE OF RATES: CUSTODIAL FEES: 44 HR PUS I HR SERVICE PERCUST	,,,,,,,
RENTAL FEES: 10/HR	
MISCELLANEOUS FEES:	
SECURITY DEPOSIT \$ 1500 INSURANCE COVERAGE YES NO	2.55.
PLEASE READ THE FOLLOWING CAREFULLY	
APPLICATION MUST BE RECEIVED AT LEAST THRITE (3) WEEKS PRIOR TO THE ACTIVITY.	
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)	
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.	
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.	
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.	
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH . DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-5963 FIRE DEPT. 597-3452	
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WITEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE; PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).	•
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE GALL THE FOOD SERVICE DEPT. AT 674-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)	
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.	
IT IS AGREED THAT REGULATIONS ADOPTED BY 1'HE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL SE RIGIDLY ENFORCED.	
APPROVAL DATE	:

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

CONTRACT#

APPLICANT ECC K ST
NAME OF URGANIZATION WIDY IGTT 10 15
(street) (city) (state) (zip code)
SCHOOL REQUESTED ROLE a DATES 11/19/14 ROOM(S) Aud + Pare
OPENING TIME 5: W CLOSING TIME 9: OBUL PURPOSE TROPHI NITE
ADMISSION (If any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 50
SIGNATURE OF APPLICANT 21/2 JULY DATE 9/30/14
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [EKC (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES: 42/HR. pus 1 HR, SERVICE (#210.
RENTAL FEES:
MISCELLANEOUS FEES;
SECURITY DEPOSIT \$ CINSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
PPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY, COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
,
SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON VALL ACTIVITIES ARE CANCELLED ALSO. HERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
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ANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
OLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER PLEASE CALL EACH EPARTMENT FOR INFORMATION, POLICE DEPT. 574-8963 FIRE DEPT. 597-3452
ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS REAL A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE EPT, AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
is agreed that regulations adopted by the board of education for use of school buildings ILL be rigidly enforced.
PPROVAL DATE
SCHOOL BUSINESS OFFICE
HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE DHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SAPORE ACILITIES WAINTENDED EST (to be submitted with the same aciding Permit)

APPLICANT/ORGANIZATION:	· Patriots
Please check below specific item(s):	
Building Usage Fees 🗌 . Custodia	l Fees [4]
SCHOOL/ROOMS REQUESTED: Ratel	a Auda-Cafe
DATE(S): WED. OCT. 192014	TIMES: 59 pm
DATE(S):	TIMES:
•	
9-30-14:	e me it is the
Date	Signature
	- Januare
OFFICE USE	ONLY .
List total cost of fees being requested to be waived:	
s s 2,10,	\$
Building Usage Fees Custodial Fees	Security Deposit
5 Territoria (1980) (19	
BOARD USE O	MLY
The Board of Education approved/denied the above refer	renced waiver request(s) at their regular
meeting of	
mooning of	

ATTEST:

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 600511 (state) (zip code) CLOSING TIME PURPOSE CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * NEWFIELD AUC APT 3> In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT \$ INSURANCE COVERAGE PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:

DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963

PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE 3CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL ACILITIES WAIVE THE WA

(to be submitted with the Building Permit)

APPLICANT/ORGANIZATION: 1	ICHAND	Golsc	16.M.A	I,A
Please check below specific item(s):	•		. [
	•			
Building Usage Fees 🗍	Custodial	Fees [•	
SCHOOL/ROOMS REQUESTED:			ss Gyn	
DATE(S): 11/1/14 - 3/31/15 DATE(S): 11	Sat	TIMES:	gam -	6 pm
DATE(S):	Sun	TIMES:	9 Am -	6 pm
DATE(S):		TIMES:		
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DATE(S):			-	
DATE(S):	- 	TIMES:		
10-2-14 Date			Signature	Sul
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List total cost of fees being requested to l	ne waived:		•	
	oc waived.	yar.		
S S S S S S S S S S S S S S S S S S S	イ <i>ひひ、</i> Custodial Fees		\$ Security	Danosit
Daliding Osage i ees			·	Берозіс
	we for more than the second of			
BQ	ARD USE	YLYC		
The Board of Education approved/denied	the above re	ferenced wa	iver request(s) a	t their regular
neeting of				
nooning or	 '			

Clerk, Böard of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

CONT	RACT
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· (文文) And the second of the
APPLICANT RICHARD GODSIL TYPE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATION E.M.A.A
ADDRESS 107 NEW FIELD AVE APT 37 TELEPHONE # 754.5320
(street) (city) (state) (zip code)
OPENING TIME 8:00 CLOSING TIME 4:00 pm PURPOSE BASKETBALL
ADMISSION (if any) CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN
SIGNATURE OF APPLICANT DATE 10-2-14
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * RICH GOISIL 107 NEWFIELD AUC APT 3> 7545320 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES: 42/42 pus / HR SERVICE (9378)
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). Sat. Oct. 18
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS MILL BE RIGIDLY ENFORCED.
APPROVAL DATE
SCHOOL BUSINESS OFFICE
CHOOL BUSINESS OFFICE NO CASH WILL BE ACCEPTED.

ICHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL ACILITIES WAIVE THE WA

(to be submitted)

itte see Building Permit)

APPLICANT/ORGANIZATION:	BICHAND	GODS L/E.M.	A, A
Please check below specific item(s		, f	
Building Usage Fees		Fees 🕒	
SCHOOL/ROOMS REQUESTED:_	W.	CROSS 6	
DATE(S): Sat. Oct. 18	- 4h 	TIMES: 8 Am -	4 pm
DATE(S):	· ·	TIMES:	<i>V</i>
DATE(S):		TIMES:	
DATE(S):	na ang ang ang ang ang ang ang ang ang a	TIMES:	
DATE(S):		TIMES:	
DATE(S):	sandatal excellent	TIMES:	· · · · · · · · · · · · · · · · · · ·
10-2-14		(hul &	Sul!
Date		Signature	
	OFFICE USE	ONLY	
List total cost of fees being requested	d to be waived:		·
\$	378.	¢	
S Building Usage Fees	Custodial Fees	Securit	y Deposit
			The second secon
	BOARD USE	ONLY	
The Board of Education approved/de	nied the above re	ferenced waiver request(s)	at their regular
			_
neeting of	'		

ATTEST:_

Clerk, Böard of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY G00516 NAME OF ORGANIZATION (city) (state) (zip code) ole//a DATES ROOM(S) CLOSING TIME ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE/TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * ICICH GONSIL NEWFIELD AUC APT 3> In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KG SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SÉCURITY DEPOSIT \$ ÍNSURANCE COVERAGE Sat. & SUN. PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. APPROVAL DATE SCHOOL BUSINESS OFFICE CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE.

NO CASH WILL BE ACCEPTED.

USE OF SCHOOL ACILITIES WAIVE TROUEST

(to be submitted with

3 Suilding Permit)

APPLICANT/ORGANIZATION:	RICHAND	Golds	- 1E.M	AIA	
Please check below specific item(s)			į	•	
•		- 55			
Building Usage Fees 🗌	Custodial	Fees 🖳			
SCHOOL/ROOMS REQUESTED:_					
DATE(S): "/1/14 - 3/31/15	Sati	TIMES:	9Am.	- bpm	
DATE(S):	Sun,	TIMES:	, (11	
DATE(S):		TIMES:			
DATE(S):		TIMES:			
DATE(S):		TIMES:	-		
DATE(S);		THMES:		· <u> </u>	
<u> 10-2-14</u> Date	· .		/ Nignature	Sul	
J 4.0			·		
	OFFICE USE	ONLY			<u> </u>
List total cost of fees being requested	I to be waived:				•
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S Sulding Usage Fees	Custodial Fees		Sec	urity Deposit	
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	BOARD USE	ONLY			
	l .				
The Board of Education approved/der	nied the above re	ferenced w	aiver request	(s) at their regu	ular
meeting of	,			•	
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ATTEST:_

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 600511 NAME OF ORGANIZATION NEWFIELD FELEPHONE # (street) (city) (state) (zip code) CLOSING TIME ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRE ADULTS CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * 107 NEWFIELD AUC APT 3> In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. \mathcal{KG} SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT INSURANCE COVERAGE PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION, POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED. SCHOOL BUSINESS OFFICE.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

USE OF SCHOOL ACILITIES WAIVE STOOL

(to be submitted with the Building Permit

APPLICANT/ORGANIZATION: (2)	CHAND	GODS L/E.M. A.A
Please check below specific item(s):	٠,	
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Building Usage Fees	Custodial	
SCHOOL/ROOMS REQUESTED:	Gen-	erali Gym
		/
DATE(S): "/1/14 - 3/31/15 DATE(S): " " "	- Sal	TIMES: 1 pm - 6 pm
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DATE(S):	-	TIMES:
DATE(S):	-	TIMES:
DATE(S):	-	TIMES:
DATE(S):	er e constituente que agreco y pre-	-TIMES:
		1./ Q h. K.
10-2-14 Date		Signature Signature
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OF	FICE USE	ONLY
List total cost of fees being requested to	be waived:	
s s 49	200.	\$
	Custodial Fee	s Security Deposit
BC	ARD USE	ONLY
The Board of Education approved/denied	the above re	eferenced waiver request(s) at their regular
meeting of		
<i>t</i>		
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	ATTE:	5):

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702 CONTRACTS USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Otc. Frank Santopietro NAME OF ORGANIZATION Tal of With
ADDRESS 64 DIVISION ST WETCHOUN (T NOTOY TELEPHONE # 203-346-3921 (street) (street) (state) (state) (zip code) SATUSUM
SCHOOL REQUESTED HILL DATES 2/8/14-4/11/15 ROOM(S) GYM
OPENING TIME GAM CLOSING TIME 5 PM PURPOSE Basket Ball PROGRAM
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 20
SIGNATURE OF APPLICANT TACHEN SONTEMENTS DATE 9-86-14
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES: 42/HR PLUS 1HB. SERVICE \$12,474
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSITS INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY Soul
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
T IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS VILL BE RIGIDLY ENFORCED.
\PPROVAL DATESCHOOL BUSINESS OFFICE
THEORS OF MONEY OPDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE
SHELLER FOR MONTER A DEFINE RELEGIOUS COUNTRIES OF THE MONTH OF THE MONTH OF THE MONTH OF THE STATE OF THE ST

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHÖOL ACILITIES WAIVE STEELST.

(to be submitted with the Built

APPLICANT/ORGANIZATION: Please check below specific item(s): Custodial Fees Building Usage Fees SCHOOL/ROOMS REQUESTED: Buck's HiLL SAT TIMES: 9AM-TIMES: DATE(S): TIMES: DATE(S):_____ TIMES: DATE(S):____ TIMES: DATE(S): TIMES: DATE(S): OFFICE USE ONLY List total cost of fees being requested to be waived: Security Deposit --Building Usage Fees BOARD USE ONLY The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of

ATTEST:

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY ADDRESS (alty) (state) (zip code SCHOOL REQUESTED DATES ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES RENTAL FEES: MISCELLANEOUS FEES: NSURANCE COVERAGE ŃΟ SECURITY DEPOSIT PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON ~ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED,

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT, 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

JITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE IEPT. AT 5748210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS,

IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS 'ILL BE RIGIDLY ENFORCED.

PROVAL DATE

SCHOOL BUSINESS OFFICE

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED. HOOL BUSINESS OFFICE.

WAI WAI WAI (to be submitted)

APPLICANT/ORGANIZATION:	P. A. L.
Please check below specific item(s):	
Building Usage Fees	Custodial Fees
SCHOOL/ROOMS REQUESTED:	Chase - Gym.
DATE(S): 12/8/14 - 4/19/15	Sati TIMES: 9AM - 5 PM.
DATE(S):	Sw, TIMES:
DATE(S):	TIMES:
DATE(S):	TIMES:
DATE(S):	TIMES:
DATE(S):	TIMES:
9-20-11 Date	Frank Santopulio Signature
. OFFI	ICE USE ONLY
List total cost of fees being requested to be	waived:
<u>s</u> 12,	474.
Cus Cus	todial Fees Security Deposit
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BOAR	D USE ONLY
	above referenced waiver request(s) at their regular
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

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USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Ofc. Frank Santonieted NAME OF ORGANIZATION Pal. of WHE
ADDRESS 64 DIVISION St Waterbury CT NETON TELEPHONE # 203-346-3921
(street) (city) (state) (zip code)
SCHOOL REQUESTED DRIGGS DATES 18/14-4/19/15 ROOM(S) Gym
OPENING TIME JAM CLOSING TIME 5 PM PURPOSE BUSKETBAL PROGRAM
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN CHILDREN
SIGNATURE OFAPPLICANT Tromb Santametro DATE 9-36-14
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: •
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES. 42/HR DUS 1HR, SERVICE \$12,47
RENTAL FEES:
Miscellaneous fees:
SECURITY DEPOSITS INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
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PROVAL DATE
SCHOOL BUSINESS OFFICE
HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Goldenrod-School Business Office Plnk-Principal

Blue-Custodian

JEST Building Permit) WAI

APPLICANT/ORGANIZATION:	P. A. L.
Please check below specific item(s):	•
Building Usage Fees	Custodial Fees
SCHOOL/ROOMS REQUESTED:	
DATE(S): 12/8/14-4/17/15	Sur. TIMES: 9AM - SPN.
DATE(S):	TIMES:
DATE(S):	TIMES:
DATE(S);	TIMES:
	TIMES:
9-26-14. Date	Trink Santopietro Signature
OFFI	CE USE ONLY
List total cost of fees being requested to be	waived:
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	todial Fees Security Deposit
PHILIPPING THE PROPERTY OF THE	
BOAR	D USE ONLY
	above referenced waiver request(s) at their regular
	request(s) at their regular
meeting of	•
	ATTEST:

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY ADDRESS (vilo) (street) (state) (zlp code SCHOOL REQUESTED UPER ERC OPENING TIME PURPOSE CLOSING TIME CHARGE TO BE DEVOTED TO ADMISSION (if any) APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: 1 In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) RENTAL FEES: MISCELLANEOUS FEES. INSURANCE COVERAGE SECURITY DEPOSIT-PLEASE READ THE FOLLOWING-CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO, THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH FIRE DEPT, 587-3452

DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: (FOR WHICH THERE WILL BE AN EXTRA CHARGE). 'A SYSTEM, LIGHTING, ETC.

TICHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE PPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

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PROVAL DATE

SCHOOL BUSINESS OFFICE

FECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED. HOOL BUSINESS OFFICE.

WAI

APPLICANT/ORGANIZATION;	K. A. Change
Please check below specific item(s):	
Building Usage Fees [Custodial Fees [4
SCHOOL/ROOMS REQUESTED:	
DATE(S): 12/8/14-4/17/15 DATE(S):	Scati TIMES: 6-9 pm
DATE(S):	TIMES:
9-26-14 . Date	Frank Santoguetro Signature
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List total cost of fees being requested to	be waived:
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	Custodial Fees Security Deposit
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ВС	ARD USE ONLY
	the above referenced waiver request(s) at their regular
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meeting of	1

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702 . CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Of Frank Santopietro. NAME OF ORGANIZATION Pal. of: WHO
ADDRESS 64 Division St Waterbury CT NGTOY TELEPHONE # 203-346-3921 (street) (clly) (state) (zip code)
SCHOOL REQUESTED GIMARTIN DATES 2/8/14-4/17/15 ROOM(S) GYM
OPENING TIME 9AM CLOSING TIME 5 pm PURPOSE Basker Ball PROGRAM
ADMISSION (if any) CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 20
SIGNATURE OF APPLICANT TACHA Santametro DATE 9-26-14
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
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SCHEDULE OF RATES: CUSTODIAL FEES: 42/HR PUS 1HR. SERVICE (\$6048)
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSITS INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. Saturdays
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 2A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS TILL BE RIGIDLY ENFORCED.
PROVAL DATESCHOOL BUSINESS OFFICE
HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

WAIVE (to be submitted with

Building Permit)

APPLICANT/ORGANIZATION:	Pitt. Li
Please check below specific item(s):	· · · · · · · · · · · · · · · · · · ·
Building Usage Fees [. Custodial Fees
SCHOOL/ROOMS REQUESTED: (DATE(S): 18/14 - 4/17/15 DATE(S): DATE	Sat, TIMES: 9AM - 5 pmi TIMES: TIMES: TIMES: TIMES:
DATE(S):	
9-26-14 Date	Frank Santonetto Signature
OF	FICE USE ONLY
List total cost of fees being requested to be seen as to b	
ENTER TO THE PROPERTY OF THE P	
	ARD USE ONLY
The Board of Education approved/denied ti	ne above referenced waiver request(s) at their regular
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702

CONTRACT#

USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Ote Frank Santopietro NAME OF ORGANIZATION Fal. ot With
ADDRESS 64 DIVISION St Waterbury CT 06704 TELEPHONE # 203-346-3921
SCHOOL REQUESTED KINGS DATES 2/8/14-4/17/15 ROOM(S) Gym
OPENING TIME JAM CLOSING TIME JAM PURPOSE BASKETBALL PROGRAM
ADMISSION (if any) CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS
SIGNATURE OFAPPLICANT Tranh Santametro DATE 9-36-14
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: SAME
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the <u>lessee</u> is responsible for any and all attorney's fees, sheriffs fees and court costs associated with said proceedings(PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES. 42/14R DUS 14R, SERVICE (\$6,930.
RENTAL FEES:
Miscellaneous fees:
MISCELDANEOUS T.E.S.
SECURITY DEPOSITS INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 2A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE),
JTCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE PEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
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PROVAL DATE
SCHOOL BUSINESS OFFICE
HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

WALVER (to be submitted with

APPLICANT/ORGANIZATION;	P. A. L.
Please check below specific item(s):	•
Building Usage Fees [Custodial Fees
SCHOOL/ROOMS REQUESTED: DATE(S): /8/8/14 - 4/7/15 DATE(S): DATE(S): DATE(S): DATE(S): DATE(S): DATE(S):	Sat TIMES: 9AM - 1pm Sun, TIMES: TIMES: TIMES: TIMES: TIMES: Signature
OFF	ICE USE ONLY
List total cost of fees being requested to be S S Cu Building Usage Fees Cu	stodial Fees Security Deposit
ENTERIOR TO THE PARTY OF THE PA	
BOAI	RD USE ONLY
	e above referenced waiver request(s) at their regular
	^TTECT.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

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COINT	KA	レー	27

USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Of Frank Santonietro NAME OF ORGANIZATION Pal of Wills
ADDRESS 64 Division St Waterbury CT NOTON TELEPHONE # 203-346-3921
(street) (city) (state) (zip code)
SCHOOL REQUESTED Malaner DATES 2/8/14-4/17/15 ROOM(S) Gym
OPENING TIME 9AM CLOSING TIME 1 pm PURPOSE Basker Ball PROGRAM
ADMISSION (If any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 20
SIGNATURE OFAPPLICANT Tromb Sontometro DATE 9-36-11
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriffs fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES: 42/11/2 PUS 142, SERVICE (\$16930)
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSITS INSURANCE COVERAGE YES NO PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY,
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH
DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 587-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
'IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS 'ILL BE RIGIDLY ENFORCED.
PROVAL DATE SCHOOL BUSINESS OFFICE

IECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE HOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

INW Westimdus ed ot)

APPLICANT/ORGANIZATION:	P. A. L.
Please check below specific item(s):	•
Building Usage Fees	Custodial Fees
SCHOOL/ROOMS REQUESTED: DATE(S): 13/14 - 4/12/15 DATE(S): DATE(S): DATE(S): DATE(S): DATE(S): DATE(S):	Maloney - Gym. Sat. TIMES: 9Am - 1pm. Sun. TIMES: TIMES: TIMES: TIMES: TIMES: TIMES:
Date	Trank Santopulio Signature
OFF	ICE USE ONLY
List total cost of fees being requested to be S S Cu Building Usage Fees Cu	
BOAL	RD USE ONLY
he Board of Education approved/denied the	above referenced waiver request(s) at their regular
	ATTEST

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY ADDRESS (city) (state) (zip code) SCHOOL REQUESTED OPENING TIME CLOSING TIMI CHARGE TO BE DEVOTED TO ADMISSION (if any) APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEE RENTAL FEES: MISCELLANEOUS FEES. INSURANCE COVERAGE SECURITY DEPOSIT PLEASE READ THE Saturday APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT. 697-3452

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE-'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

JTCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE PEPT, AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

'IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS 'ILL BE RIGIDLY ENFORCED.

PPROVAL DATE SCHOOL BUSINESS OFFICE

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED. THOOL BUSINESS OFFICE.

USE OF SCHÖNLACILI WAIVE BULLEST (to be submitted with the control of the control

APPLICANT/ORGANIZATION:	- PiA.L.
Please check below specific item(s):	
Building Usage Fees [Custodial Fees
SCHOOL/ROOMS REQUESTED:	Réed - Gru.
DATE(S): 78/14-4/19/15 DATE(S):	Sat, TIMES: 9,7m -5,pm.
DATE(S):	TIMES:
9-25-14 Date	Frank Santopulio Signature
OFFI	CE USE ONLY
List total cost of fees being requested to be	waived:
5601	
Cusi	todial Fees Security Deposit
BOAR	D USE ONLY
·	above referenced waiver request(s) at their regular
meeting of	request(s) at their regular

ATTEST:

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACTS USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY ADDRESS (cliy) (street) (state) SCHOOL REQUESTEDS OPENING TIME **CLOSING TIME** PURPOSE ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIÀL) RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT-INSURANCE COVERAGE PLEASE READ THE FOLL APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO, THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT, 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE PPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. ' IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS ILL BE RIGIDLY ENFORCED. PROVAL DATE SCHOOL BUSINESS OFFICE IECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

HOOL BUSINESS OFFICE.

NO CASH WILL BE ACCEPTED.

WAI (to be submitted with

APPLICANT/ORGANIZATION:		$\underline{\mathcal{L}}_{i}$	4.6.		
Please check below specific item(s);	- 7		,		
Building Usage Fees [. Custodia	Fees 🗓	. · · · · · · · · · · · · · · · · · · ·		
SCHOOL/ROOMS REQUESTED: DATE(S): 18/14 - 4/17/15 DATE(S): 11 DATE(S): DA		TIMES: TIMES: TIMES: TIMES: TIMES: TIMES: TIMES:	6 - G 9Am - S 9AM -	yw. pm. 4 pm	53
9-25-14 Date		Frank	Santorpiele Signature		·
OF.	FICE USE	ONLY	•		
List total cost of fees being requested to b	e waived:				
	1424. ustodial Fees		\$. Security Dep	posit ·	
ВОА	RD USE O	NLY			
he Board of Education approved/denied the	ne above refe	·	er request(s) at the	ir regular	
	ATTEST:				

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 . CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT OF FRANK SCINTONIETED NAME OF ORGANIZATION Pal. of Wills
ADDRESS (JU Division St Waterbury CT 06704 TELEPHONE # 203-346-3921
SCHOOL REQUESTED Walsh DATES 12/8/14-4/17/15 ROOM(S) GYM
OPENING TIME LOSING TIME PURPOSE BUSKET Gall PROGRAM
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN 3
SIGNATURE OFAPPLICANT Tranh Syntamiles DATE 9-26-14
PERSON(9) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
(Same)
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriffs fees and court costs associated with said proceedings(PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES! 42/HR. Plus 1 HR. SERVICE \$9408.
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY ADDITIONAL TO DESCRIPTION OF A FACT THESE (2) WEEKS BRIGHT TO THE ARTHUR.
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY, A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. SUNCLOSS 9-5 pm
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 587-345Z
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 24 SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE),
ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE EPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS,
IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS ILL BE RIGIDLY ENFORCED.
PROVAL DATESCHOOL BUSINESS OFFICE
HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

USE OF SAFOTAL WAIVELED (to be submitted with the UEST. Building Permit)

APPLICANT/ORGANIZ	ATION:	William .		A.L.		
Please check below spe	cific item(s);	•	· · · · · · · · · · · · · · · · · · ·	,		
Building Usage	Fees .	Custodial	Fees W	ie V		
DATE(S): 12/8/14 - DATE(S): 17 DATE(S): 17 DATE(S): DATE(4/17/15	Sali Suni	TIMES: TIMES: TIMES: TIMES: TIMES: TIMES: TIMES:	9AM	Gym 5 pm - 5 pm	336 V 60
9-21-1 Date	i i i i i i i i i i i i i i i i i i i		Frink	Sawlong Signaturel	elio.	
		CE USE (DNLY			
List total cost of fees being r —\$——————————————————————————————————	s 9,	vaived: 408, odial Fees		\$. Security	v Deposit	
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	BOARI	D USE O	ALY			
The Board of Education approaches meeting of	oved/denied the a			r request(s) a	at their regular	
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY ADDRESS (state) SCHOOL REQUESTED OPENING TIME CHARGE TO BE DEVOTED TO ADMISSION (if any) APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) RENTAL FEES MISCELLANEOUS FEES: INSURANCE COVERAGE SECURITY DEPOSIT PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. Saturdays A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT, 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

JITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE IEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS I'LL BE RIGIDLY ENFORCED.

PPROVAL DATE

SCHOOL BUSINESS OFFICE

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE HOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

WAIVE (to be submitted)

Building Permit)

APPLICANT/ORGANIZATION:	- P. H. L.
Please check below specific item(s):	·
Building Usage Fees .	Custodial Fees
SCHOOL/ROOMS REQUESTED:	Wilson - Gym.
DATE(S):	Sati TIMES: 9AM-5pm.
DATE(S):	TIMES:
DATE(S):	TIMES:
9-26-14 Date	Frank Santopietro Signature
OFFI	CE USE ONLY
List total cost of fees being requested to be v	waived:
SS 6,09	\$ security Deposit
BOAR	D USE ONLY
	above referenced waiver request(s) at their regular
eeting of	
	,
	ATTEST: Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE SAPERIORY, CT 06702 CONTRACT₩ / D
USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Of Frank Santonietro NAME OF ORGANIZATION Pal. of WHO,
ADDRESS 64 Division St Waterbury CT 16704 TELEPHONE # 203-346-3921
(street) (city) (state) (zip code)
SCHOOL REQUESTED WSW 5 DATES 2/8/14-4/17/15 ROOM(S) GYW
OPENING TIME CLOSING TIME PURPOSE BASKET Gall PROGREEM
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN
SIGNATURE OF APPLICANT Tranh Syntamitro DATE 9-36-14
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: (SAME)
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the <u>lessee</u> is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES! 42/HR, Plus - 1 HR, SERVICE (\$8064)
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURÂNCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY, Saturday S
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-5083. EIRE DEPT. 607-3457.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT. 687-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 2A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS,
IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS JLL BE RIGIDLY ENFORCED.
PPROVAL DATE
SCHOOL BUSINESS OFFICE

IECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE :HOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHÖDLES ACILITIES WAIVES BUILDINGS

(to be submitted with

Building Permit)

APPLICANT/ORGANIZATION:		A.L.	
Please check below specific Item(s);	· · · · · · · · · · · · · · · · · · ·		
Building Usage Fees .	Custodial Fees	em .	,
SCHOOL/ROOMS REQUESTED: DATE(S): 12/5/14-4/17/15	WSMS Sat, TIMES:	- Gym	
	Sur, TIMES	9 Am - NO 9 Am - 4	
DATE(S):	TIMES: TIMES: TIMES:		
DATE(S):	TIMÈS:		
9-20-11 Date	Trunk	Santopulio Signature	
OFF	CE USE ONLY		Towns Hora
List total cost of fees being requested to be	waived:		•
~!/ `	todial Fees	\$. Security Deposit	
BOAR	D USE ONLY		
The Board of Education approved/denied the	above referenced waive	er request(s) at their regu	lar
meeting of	·		
	ATTEST:		

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY (state) SCHOOL REQUESTED **CLOSING TIME** CHARGE TO BE DEVOTED TO ADMISSION (if any) APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(\$) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: SAMO In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIÁL) RENTAL FEES: MISCELLANEOUS FEES: INSURANCE COVERAGE SEĆURITY DEPOSIT APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT. 587-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE), ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE EPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS TLL BE RIGIDLY ENFORCED. PROVAL DATE SCHOOL BUSINESS OFFICE IECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE NO CASH WILL BE ACCEPTED, :HOOL BUSINESS OFFICE,

USE OF SCHOOL FACILITIES WAIVE STORY OF Building Permit)

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APPLICANT/ORGANIZATION:_	1 1 Hilling
Please check below specific item	(s);
Building Usage Fees 🗌	. Custodial Fees ्पि-
SCHOOL/ROOMS REQUESTED:	Wilby - Gym.
DATE(S): 12/8/14 - 4/17/15	Sat, TIMES: 9AM - 4pm
DATE(S):	TIMES
DATE(S):	TIMES:
DATE(S):	TIMES:
DATE(S):	TIMES:
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9-26-14.	Trimb South A.
Date .	Signature Signature
	OFFICE HOL ONLY
	OFFICE USE ONLY
List total cost of fees being requested	to be waived:
Electoral poor of roos boing requested	To be walved:
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,	Custodial Fees Security Deposit
ENTER THE PROPERTY OF THE PARTY	
	BOARD USE ONLY
The Board of Education approved/deni	ed the above referenced waiver request(s) at their regular
meeting of	

ATTEST:

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT NICK MEGIIO NAME OF ORGANIZATION BITSA	
ADDRESS 145 Devonwood Drive, Waterbury CT 06708 TELEPHONE # 203-206-7152	
(street) (city) (state) (zip code)	
SCHOOL REQUESTED Bunker Hill DATES Wed Oct 15 & Thurs Oct 23 ROOM(S) GYM	
OPENING TIME 6pm CLOSING TIME 8pm PURPOSE Sports Sign Ups	*
ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO n/a	·
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3+ CHILDREN 11/4	
SIGNATURE OF APPLICANT To Page 9-23-14	
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: same as above	
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)	The state of the s
SCHEDULE OF RATES: CUSTODIAL FEES:	
RENTAL FEES:	
MISCELLANEOUS FEES:	
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO	
PLEASE READ THE FOLLOWING CAREFULLY	
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.	
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)	
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.	
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.	
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.	
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452	
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).	
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)	
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.	
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.	
APPROVAL DATESCHOOL BUSINESS OFFICE	·
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.	

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTIONT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACTA USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY NAME OF ORGANIZATIO ADDRESS REER (olty) (state) (zip code) CHARGE TO BE DEVOTED TO ADMISSION (if any) CHILDREN APPROXIMATE NUMBER OF PEOPLE PERSON(S) NAME, ADDRÈSS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES SECURITY DEPOSIT \$ **INSURANCE COVERAGE** PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:

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APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE 3CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 600511 (city) (state) (zip code) SCHOOL REQUESTED W. CROSS CLOSING TIME ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRÉSENT: ADULTS CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * 107 NEWFIELD AUC APT 3> In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KG SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

WILL BE RIGIDLY ENFORCED.

T IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS

IPPROVAL DATE

SCHOOL BUSINESS OFFICE

HECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE CHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY 600511 (street) (state) (zip code) CLOSING TIME **PURPOSE** ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN SIGNATURE OF APPLICANT PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: * NEWFIELD AUC APT 3> In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KG (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT \$ NSURANCE COVERAGE FOLLOWING CAREFULL APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452 CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE). KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED. APPROVAL DATE SCHOOL BUSINESS OFFICE CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT# USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY (state) SCHOOL REQUESTED ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(§) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: DAME In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: The second section of the second section is the second section of the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the second section in the second section is the second section in the section is the second section in the section is the second section in the section is the section in the section is the section in the section is the section in the section is the section in the section is the section in the section is the section in the section is the section in the section is the section in the section is t RENTAL FEES: MISCELLANEOUS FEES: INSURANCE COVERAGE SECURITY DÉPOSIT S APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 587-3452 PALL THE 5CHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE), ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE PEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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PROVAL DATE

SCHOOL BUSINESS OFFICE

ECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE HOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY (cliv) (state) 5/14 SCHOOL REQUESTED ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(\$) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: SAMP In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DEPOSIT S INSURANCE COVERAGE PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT, 597-3452 ALL THE 5CHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE), ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE EPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) LEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS LL BE RIGIDLY ENFORCED. PROVAL DATE SCHOOL BUSINESS OFFICE ECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

100L BUSINESS OFFICE.

NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT#
USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Of Frank Santopietro NAME OF ORGANIZATION Pal of With
ADDRESS 64 Division St Waterbury CT 16704 TELEPHONE # 203-346-3921
SCHOOL REQUESTED DRIGGS DATES 14-4/17/15 ROOM(S) GUM
OPENING TIME 5:30 CLOSING TIME 9: DU PURPOSE Basino 1/ PRINCES
ADMISSION (If any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4 CHILDREN
SIGNATURE OFAPPLICANT Tranh Santamito DATE 9-2/6-14
PERSON(\$) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
(SAME)
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the <u>lessee</u> is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)
SCHEDULE OF RATES: CUSTODIAL FEES:
, RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO
PLEASE READ THE FOLLOWING CAREFULLY
APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY,
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702 . CONTRACT#
USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Ofc. Frank Santonietro NAME OF ORGANIZATION Pal of Why
ADDRESS 64 Division St Waterbury CT 06704 TELEPHONE # 203-346-3921
(21) (21) (21) (21) (21) (21) (21) (21)
OPENING TIME 5 pm CLOSING TIME 9: pm PURPOSE Basket ball PROGRESMA
ADMISSION (if any)CHARGE TO BE DEVOTED TO
ACDOCAMIATE MINISTER OF DESCRIPTION
SIGNATURE OF APPLICANT TICHEN DATE 9-3/2-11
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
(SAME)
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SCHEDULE OF RATES: CUSTODIAL FEES:
RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURANCE COVERAGE) YES NO
PLEASE READ THE FOLLOWING CAREFULLY
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 CONTRACT USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY ADDRESS (state) (street) (alty) (zip code) SCHOOL REQUESTED DATES CLOSING TIME ADMISSION (if any) CHARGE TO BE DEVOTED TO APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS SIGNATURE OF APPLICANT PERSON(\$) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: JAME In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES: SECURITY DÉPOSIT \$ INSURANCE COVERAGE NO PLEASE READ THE MucNI APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY, A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (JF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH FIRE DEPT, 597-3452

DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983

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'PROVAL DATE

SCHOOL BUSINESS OFFICE

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702 CONTRACT 18 201
APPLICANT Ofc. Frank Scintonietro NAME OF ORGANIZATION Pal. of Lighty
(street) (city) (state) (zip code)
SCHOOL REQUESTED Majorey DATES 2/8/14-4/17/15 ROOM(S) GUM
OPENING TIME 5 3 an CLOSING TIME 9: CHOM PURPOSE BaskeThall PROGRam
ADMISSION (if any)CHARGE TO BE DEVOTED TO
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN 3.2
SIGNATURE OFAPPLICANT Tranh Santamito DATE 9-260-14
PERSON(\$) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
(SAME)
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RENTAL FEES:
MISCELLANEOUS FEES:
SECURITY DEPOSIT \$ INSURÂNCE COVERAGE) VES NO
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SCHOOL BUSINESS OFFICE
ECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 **CONTRACT#** USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY (state) SCHOOL REQUESTED ROOM(S ADMISSION (If any) CHARGE TO BE DE APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS CHILDREN SIGNATURE OF APPLICANT PERSON(\$) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: SAMP In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES SECURITY DEPOSIT S INSURANCE COVERAGE PLEASE READ THE FOLLOWING CAREFULLY APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED. POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT. 597-3452 ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: (FOR WHICH THERE WILL BE AN EXTRA CHARGE), 'A SYSTEM, LIGHTING, ETC. ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE EPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) -EASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS ILL BE RIGIDLY ENFORCED. 'PROVAL DATE SCHOOL BUSINESS OFFICE ECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE

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HOOL BUSINESS OFFICE.

Goldenrod-School Business Office

NO CASH WILL BE ACCEPTED.

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702 USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY ADDRESS (state) (zip code) SCHOOL REQUESTED ∕ 5 ROOM(S) ADMISSION (if any) SIGNATURE OF APPLICANT PERSON(\$) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: SAME In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIÀL) SCHEDULE OF RATES: CUSTODIAL FEES: RENTAL FEES: MISCELLANEOUS FEES SECURITY DEPOSIT \$ NSURANCE COVERAGE PLEASE READ THE APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY. A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO. THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE. CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED, POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER, PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT, 597-3452 ALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: 'A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE), ITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE EPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE) -EASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS. IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS LL BE RIGIDLY ENFORCED. PROVAL DATE SCHOOL BUSINESS OFFICE

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NO CASH WILL BE ACCEPTED.

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE 236 GRAND ST., WATERBURY, CT 06702

236 GRAND ST., WATERBURY, CT 06702 . CONTRACT#
USE OF BUILDING PERMIT TYPE OR USE PEN AND PRESS FIRMLY
APPLICANT Ofc. Frank Santopietro NAME OF ORGANIZATION Pal. of With
ADDRESS 64 Division St Waterbury CT NGTON TELEPHONE # 203-346-3921
(street) (city) (state) (zip code)
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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT SCHOOL BUSINESS OFFICE

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WATERBURY PUBLIC SCHOOLS

Gasper

SOCIAL WORKER / PROJECT DIRECTOR

General Statement of Duties: Works under the supervision of the Chief Academic Officer to serve as project coordinator for a grant to pregnant and parenting teens in the Waterbury School District and to provide appropriate services as required by the grant to improve their health, education and social outcomes and to consult with district staff and others relating to the students and services.

Statement of Specific Duties (illustrative only):

Management of state/federal grant including making and monitoring requests for expenditures, budgets, obtaining and compiling data, completion of grant reports and overall implementation in compliance with the requirements of the grant. Examples of duties include student case management and family support, providing flexibility in class schedules, developing evening, weekend or summer classes and on line classes to improve student success, providing access to prenatal care and health services, assist in obtaining quality child care, assisting with parenting and life skills education, facilitating father involvement and support and determining the availability of community resources, coordination of nursing services and other outside providers included in the grant activities. Alleviate family stress to enable student to function more effectively in the educational program. Identify student needs so as to enable the system to respond effectively to them. Utilize treatment time effectively, pacing treatment activities appropriately to maximize student's time on task. Initiate and maintain a liaison role, as appropriate, with community services providers and school personnel. Write and communicate clearly the social work assessment, treatment goals, objectives and intervention strategies. Facilitate communication between home and school. Any other task, jobs or skill related to the job and the grant or as requested by the District.

Qualifications Required: College Degree from an accredited University and a Masters Degree in Social Work (min. 60 credits) from an accredited School of Social Work plus two internships in approved Social Service Agencies under the supervision of a Connecticut State Certified Social Worker. Prior experience working in a school setting with pregnant students and students who are parents preferred. Prior experience with grant implementation also preferred. Licensure as a Clinical Social Worker preferred but not required. Valid CT. Driver License with own transportation. Bilingual Spanish/English strongly preferred.

Required Knowledge, Skills and Abilities:

Adherence to the practices and principles of the Social Work Code of Ethics and Standards of Practice as formulated by the National Association of Social Work. Demonstrated knowledge and competence in the following areas: child/adolescent development, psychopathology of children and adolescents, developmental disabilities and other handicapping conditions, family and child welfare systems, social work and the law, social work theories and methodologies which include social work assessment and treatment planning; social work with children, youth, families, groups and community dynamics, demonstrated understanding and utilization of the Diagnostic and Statistical Manual of Mental Disorders and its application to the student population, demonstrated accurate knowledge of individual, family, group and community resources, demonstrated understanding of the effect of physical, social, emotional and intellectual development and problems on learning. Understanding, experience and knowledge of state and federal grants and implementation, grant management, knowledge of budgets and the ability to administer them and oversight of other grant employees. Experience working in a school setting with teenagers and preferably with pregnant and parenting students.

Work Year/Hours of Work: 12 Months, 35 Hours Per Week (Flexible Hours)

Salary/Benefits: \$24.73 - \$30.22 Per Hour

Benefits are governed by the UPSEU Collective Bargaining Labor Agreement

This is a grant funded, non-union position that exists as long as grant funds are available.

Please submit letter of intent, resume, application, college transcripts and 3 letters of reference to:

James A. Murray, PHR
Personnel-Education
236 Grand Street
Waterbury, CT 06702
UNTIL THE POSITION IS FILLED

Closing Date:

7 George Street Wolcott, CT 06716 August 13, 2014

Mr. James A. Murray, PHR Personnel-Education 236 Grand Street Waterbury, CT 06702

Dear Mr. Murray,

I am writing to express my interest in the position of <u>Social Worker/Project Director</u> for Waterbury Public Schools. I learned of the vacancy through an email posting.

I am a Licensed Clinical Social Worker currently working as a Clinical Care Manager at Value Options on the Medicaid contract managing behavioral health services for members with Medicaid insurance. I have 9 years of post-graduate clinical social work and administrative experience. I received my Bachelor of Science: Social Work degree from St. Joseph College in 2004 and I received my Master of Social Work degree from Fordham University in 2005. During my undergraduate internships I worked in a inner city school setting helping children achieve their IEP goals. I also interned at a non-profit organization targeting pregnant and adolescent mothers. Since graduating, I have worked in various clinical positions serving children and families. I have experience working as a Permanency Clinician/Coordinator providing direct in-home family services for families working towards reunification and/or adoption (supervising visits, providing parent education, guidance and support) as well as providing supervision and guidance for staff. Additionally, I worked as a Clinician in the Family Based Recovery program serving parents who were struggling with substance use and had infants under the age of two years old. My work in this program focused on helping parents gain and maintain sobriety while simultaneously strengthening their bond with their babies. I value my experience working in the FBR as it allowed me to engage in parent-child relationship therapy in a different light, helping parents see their child's life through their child's eyes. I am also a member of the CT Association of Infant Mental Health. I am very interested in learning about infant mental health and the interventions available to infants and their caregivers.

I would welcome the opportunity to meet with you to further discuss my skills and qualifications. I can be reached at 203-592-0569 or by email gaspardorothyk@hotmail.com. I look forward to hearing from you.

Sincerely,

Dorothy K. Gaspar, LCSW

DWHUK KANG LOSW

DECEIVED

AUG 2 0 2016

EDUCATION-PERSONNEL

Dorothy K. Gaspar, LCSW

7 George Street Wolcott, CT 06716 (203) 592-0569

E-mail: gaspardorothyk@hotmail.com

Objective:

To enter the clinical field that will utilize and further develop my skills, experience, and education as a professional as well as contributing to the enhancement of humanity and the social service field.

License: Connecticut Licensed Clinical Social Worker, # 007669, Expiration 7/2014

Education:

M.S.W., Clinical Concentration- May 2005 Fordham University Graduate School of Social Service, N.Y.

B.S., Social Work- May 2004 Minor in Psychology Saint Joseph College, CT

A.S., Human Services: Social Work- May 2002 Naugatuck Valley Community College, CT

Clinical Work Experience:

Clinical Care Manager, Connecticut Behavioral Health Partnership at Value Options, Rocky Hill, CT (May 2012-present)

- Gather member specific clinical data from providers in order to make appropriate referrals, level
 of care recommendations and authorization decisions. Tasks include conducting daily telephonic
 and web-registered reviews with assigned facilities and assess what treatment will best support
 the recovery efforts of the members within the context of their current mental health needs and
 previous treatment history.
- Identify quality of care concerns as related to providers and facilities and communicate those issues to the Quality Department for further follow-up.
- Work collaboratively with providers to promote a strengths-based treatment approach that emphasizes members and families as partners in care and recovery.
- Shadow new hires and facilitate new hire training on agency protocol, policy and procedures.
- Assist members calling on the Crisis Line in connecting to care.

Clinician, Intensive Outpatient Program, Community Mental Health Affiliates, Waterbury, CT (October 2010-May 2012)

- Facilitated IOP group for children ages 6-11 struggling with emotional and/or behavioral needs.
- Planned and implemented therapeutic activities that incorporated play therapy techniques and art therapy techniques to help children build emotional/behavioral regulation skills and enhance social skills.
- Utilized reinforcement based behavioral therapy techniques to help shape and modify children's maladaptive behaviors.
- Utilized Therapeutic Crisis Intervention model (de-escalation techniques) and Risking Connections model (attachment based model to help work with clients who have experienced trauma).
- Provided individual and family psychotherapy.
- Supervised and guided interns who are working in the human service field.

Clinician, Family Based Recovery program, Wheeler Clinic, Waterbury, CT (March 2008-October 2010)

Provided intensive in-home therapy (reinforcement based therapy and attachment based therapy) to parents who struggled with substance abuse and had infants under the age of 2 years old. Tasks included completing assessments, diagnoses, provided individual and group psychotherapy, processing relapses, developing safety plans, monitoring infant development, assessing and strengthening the parent-child relationship, etc.

Permanency Coordinator, Community Residences Inc., Southington, CT (September 2005-April 2008)

- Assisted clients involved with the DCF system to achieve permanency by providing the following services: reunification services, intensive family preservation services, adoption recruitment services, adoption post-placement services, and individual psychotherapy services (performed psychosocial assessments and developed treatment plans, supervised visits for birth families working towards the goal of reunification, provided parent education and guidance, and maintained collaboration with the on-staff Behavior Analyst, foster families, and external agencies involved in the clients' lives).
- Facilitated foster parent training sessions to help foster parents gain insight into the concept of permanency and the importance of supporting relationships with birth families.
- Provided supervision and guidance to social work staff.

Social Worker, VITAS Innovative Hospice Care, Middlebury, CT (July 2005-September 2005, also served as an Intern September 2004-December 2004)

- Provided services to terminally ill clients and/or their caregivers (performed psychosocial
 assessments and developed treatment plans, provided case management services, participated
 in clinical multidisciplinary team meetings, and collaborated with the hospice interdisciplinary
 team as well as with all other agents involved in the clients' lives).
- Facilitated volunteer training groups to help train volunteers on how to support terminally ill clients and their families.

Summary of Skills:

- Comprehend the importance of examining the biological, psychological, social, spiritual, and cultural forces as well as trauma experience and/or attachment factors that contribute to the client and his/her presenting problem.
- Ability to incorporate the NASW Code of Ethics and values into the social work practice and demonstrate the ability to recognize that clients have their own individual values and that these values may conflict with the core social work values.
- Capable of engaging with clients from different and diverse backgrounds.
- Possess computer skills in the areas of research, Microsoft Office, and Power Point.

References:

Available on a separate sheet of paper.

WATERBURY PUBLIC SCHOOL DISTRICT 236 GRAND STREET, WATERBURY, CT 06702

APPLICATION FORM

FOR NON-CERTIFIED POSITIONS

Position Applied For:	Paject Difectur
Applicant is requested to answer each question completely and accurately evaluation because items are incomplete or omitted.	. Application may be rejected or receive a lower
PLEASE TYPE OR PRINT L	EGIBLY IN INK
Name Gaspar Dorothy K. First M. I.	
Address 7 (1800 Street	Home Phone (203) 593-070
City, State, Zip WOLCO++, CT OUFILD	Work Phone ()
Mailing Address	
(If different from above (SIM)	
THE FOLLOWING QUESTIONS MUST BE ANSWERS GIVE DETAILS IN SPA	
Are you eligible to work in the United States?	Yes □ No □
If so, explain and state which jobs below.	es 🗆 No 🗆
Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?	No B
If your answer is "Yes," give details below, Show: date, charge, place, co NOTE: a conviction per se is not a disqualifying factor. What you were c long ago are important. Give all the facts so that a decision can be made.	onvicted of, and how
EXPLANATIONS TO QUESTIONS ABOVE (Use additional	al paper if necessary)
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The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse.

Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your signature on this form is your consent to the drug test.

EMPLOYMENT HISTORY

Describe your employment history in detail under the headings below, starting with your present or last employer and list in reverse order. Indicate the nature of the work personally performed by you. If two or more positions were held during the same period of time, show the proportion of time spent at each. If your title and duties changed materially in the course of your service in any one organization indicate such changes clearly and as separate employments.

	PRESENT OR LAST EMPLOYER
Name of Employer	Phone
500 Entup	MISE Dr. Rocky HU CT Ocour
Dates of Employment: From (Mo/Yr) 512012	Title of Position Name and Title of Supervisor Clinical Care Manager - Natacha Kerele 17a - Supervisor Supervisor
To (Mo/Yr) PLOSEUM Salary:	Review clinical data on members to make appropriate referrals, level of the recommendations + authorizations decisions.
Starting	\$60,000
Ending	\$62,000
No. of Hours Worked Weekly:	10
	Reason for Leaving LOCATION + to re-enter infant mental health field
June 1	PRIOR EMPLOYER
COMMUNITY Y	Mental Health Affiliates 203, 596-9724
34 Sheffield	St Waterbury CT 06704
Dates of Employment:	City State Zip Title of Position Name and Title of Supervisor
From (Mo/Yr) 10 \ 24 D	Clinician Suzanne Deensa - Program Conditator
To (Mo/Yr) 5/20/2	
Salary:	facilitated intensive outpotient program grovps for children ages le-11 who savegled with emotional and behavioral needs:
Starting	8 43,000
Ending	\$ 46,000
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No. of Hours Worked Weekly:	40
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	on mental behavioral health care
	Ote Mandage Language and a second

	72-0-72-0-0-7-0	PRIOR EM	PLOYER				
Whelle Cli	nic	-		(203 <u>755</u>	- 4490		(ATTOTACION
50 PMOOKS	ide Rd	Wat	erbury	CT	04708		
Address Dates of Employment:	Title of Position	City		Sta me and Title of 3	Supervisor	Zip	\neg
From (Mo/Yr) 3 200 8	<u>Clinician</u>		Ti	là Muel	Ly- Pro	gram Dilector	d
To (Mo/Yr)	Description of Duties, Respons	sibilities, and Significan	nt Accomplishing Accomplishing	nents stwgglin	ig with s	substance use	and
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Name of College	Address	,	Dates of	Number of	Type of	Liet Main	
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		ent Employer Dob I		Professional J		Other	
Employment reporting re	rposes, we are requesting the follow quirements and for test validation p	urposes. Please check	information is the appropriate	groups below:	only be used to	comply with Federal Equal	į
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I certify that all statement make any misstatements Regulations.	is made by me on this application as or omissions of fact, I am subject to	re true, complete and co disqualification or dist	orrect to the bes missal and to st	et of my knowled sich other penaltie	ge and belief. I s prescribed by	understand and agree that i law or Civil Service Rules	if I and
I voluntarily give the Civ past employment and acti supplying such information	il Service Commission of the City of vities, agree to cooperate in such in on.	of Waterbury, CT, or its vestigation, and release	duly authorize from all liabil	d representative ity or responsibil	the right to make ity all persons, c	e a thorough investigation companies, or corporations	of my
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West Nartford, Connecticut

Apon the recommendation of the Faculty and by the authority of the **Anard of Ornstees, hereby confers upon**

According W. Guighter The degree of Markether of Science

Surial Mark

in recognition of the successful completion of the requirements for pertaining. In Mitness Mherent the Seal of the College and the this degree with all the honors, rights, and privileges thereto signatures of the duly authorized officers are affixed.

आंतपू टेउ, ट्रापिक



W. Clarke Hendley,



Saint Joseph College

Office of the Registrar

Date printed: 5/22/2004

ID: Name: Dorothy Karen Gaspar

Undergraduate Division Advisors : Robert Madden

Matriculation Date : 9/1/2002 Current Class: Senior

Undergraduate Division Advisors: Robert Madden

Matriculation Date: 9/1/2002 Current Class: Senior

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Dorothy Karen Gaspar 368 Spindle Hill Road Wolcott, CT 06716

2002-2003 Academic Year : Spring RELS-221 Religions of the East SOCW-300 Social Welfare Policy

SOCW-388 Field Practice II



3.00 3.00



Saint Joseph College Office of the Registrar

Date printed: 5/22/2004

ID : Name : Dorotny Karen Gaspar

Undergraduate Division Advisors : Robert Madden

Matriculation Date : 9/1/2002 Current Class: Senior

Course Number

Grade Rpt Att'd Ernd Q.Pts Gpa

2003-2004 Academic Year : Spring

SOCW-498 Coordinating Seminar

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Honor: Dean's List

Subterm Totals: 13,00 13,00 Term Totals: 13.00 13.00

Career Totals: 67.00 136.00 252.03 3.7616 Division Career Totals: 67.00 136.00 252.03 3.7616

Degree Information :

(1) 'Bachelor of Science' Date Conferred: 05/23/2004

Major(s) Social Work

Minor(s)

Honor(s) Cum Laude Psychology

Comprehensive Exam Passed Writing Portfolio Complete

Dorothy Karen Gaspar 368 Spindle Hill Road Wolcott, CT 06716

SJC-R-002 1/01

WIP = Work in Progress

The Trustees of Nordham Aniversity on the recommendation of the Naculty of the

Graduate Schmil of Social Service

have conferred upon

Antituly K. Capital

the degree of

Master of Gorial Work

tagether with all honors, rights and privileges thereunto appertaining, in recognition of the fulfillment of the requirements for this degree. In Destinung Whereat the seal at the Aniversity and the signature of the President are hereunto affixed at New York in the State of New York this threnty-first day of May, thou thousand and fibre.



Resident B. Charghan

Academic Transcript

A00479740 Dorothy K. Gaspar Aug 13, 2014 04:33 pm

This is not an official transcript. Courses which are in progress may also be included on this transcript. To see a list of grade values click here.

* Please note that if you don't see your unofficial transcript, click here to request an official printed copy.

Transfer Credit Institution Credit Transcript Totals

Transcript Data STUDENT INFORMATION

Name:

Dorothy K. Gaspar

Birth Date:

12-JUL

Curriculum Information

Current Program Master Of Social Work

College:

Graduate Sch of Social

Major and Department: Social Work, Grad

School of Social

Service

Major Concentration:

Clinical Social Work

This is NOT an Official Transcript

DEGREE AWARDED

Awarded: Master Of Social Degree Date:

May 21, 2005

Curriculum Information

Primary Degree

College:

Graduate Sch of Social Service

Major:

Social Work

Major Concentration:

Clinical Social Work

TRANSFER CREDIT ACCEPTED BY INSTITUTION -Top-

ST JOSEPH COLLEGE CT

Subject Course

Title

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Current Term:

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Unofficial Transcript

INSTITUTION CREDIT -Top	INSTITUTION	CKEDII	-Top-
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Term: Fall	2004
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College:

Graduate Sch of Social Service

Major:

Social Work

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SWGS	6409	G5	PRAC OLDER PEOPLE & FAMS	В	3.000	9.000
SWGS	6413	GS	CLINICAL SW PRAC 1	B+	3.000	10.500
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Cumulative: 17.000 12.000 12.000 12.000 43.500

Unofficial Transcript

Term: Spring 2005

College:

Graduate Sch of Social Service

Major:

Social Work

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SWGS	6104	GS	SPIRITUALITY & SOC WK PR	Α	3.000	12.000
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 Cumulative:
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 33.000
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 87.000
 3.625

Unofficial Transcript

TRANSCRIPT TOTALS (GRADUATE (SEMESTER)) -Top-

	Attempt Hours	Passed Hours	Earned Hours		Quality Points	GPA
Total Institution:	38.000	33.000	33.000	24.000	87.000	3.625
Total Transfer:	33.000	33.000	33,000	0.000	0.000	0.000
Overall:	71.000	66.000	66.000	24.000	87.000	3.625

Unofficial Transcript

RELEASE: 8.4.1

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RE: Dorothy Gaspar

It is with great pleasure that I write this letter of recommendation to support Mrs. Gaspar as a qualified social worker. Mrs. Gaspar began working with parents and children at Community Residences Inc. in September 2005 and immediately gained recognition for her strong work ethic and passion for the field of Human Services.

Mrs. Gaspar and I worked together in the Permanency Department at CRI until April 2008 and later together in the Family Based Recovery Program through Wheeler Clinic until October 2010. The Family Based Recovery Program provides in-home attachment-based parent-child therapy and substance abuse treatment. The mission of FBR is to ensure that children develop optimally in a drug free environment while home with their parents. The team, consisting of two therapist and one case manager provides individual, couples, family therapy with the focus on positive child-parent relationship to secure attachment in addition to case management and relapse prevention. The program is funded by the Department of Children and Families. Mrs. Gaspar actively listens to her client's needs and concerns and has treated them with great sensitivity and compassion. She has consistently demonstrated exceptional awareness of her client's needs while creatively implementing complex treatment plans to target specific areas for improvement. Case management, family support, access to health care, parenting, life skills education, and facilitating family involvement and identifying supports are only some of the skills and abilities required to be effective in this role. Mrs. Gaspar possesses all of these and more.

By working in multicultural communities, Mrs. Gaspar understands how stereotypes and stigmatization can affect people and their ability to fully integrate themselves into daily contexts. This is evident by Mrs. Gaspar's empathetic approach when she serves clients who are from diverse backgrounds, challenges, and diagnoses. Working as a substance abuse/parent-child clinician requires effective teamwork and collaboration with other providers, who may be from diverse cultural backgrounds and values. Mrs. Gaspar is well respected by her team members because she is effective, efficient, and able to think outside of the box to offer creative solutions.

Mrs. Gaspar often goes above and beyond her job description and it is clear that she maintains high standards with the clients she serves. Along with her proficiency in multiple psychiatric and substance abuse disorder, implementing treatment plans and facilitating groups, Mrs. Gaspar is also competent in available community resources and has supervisory experience.

Mrs. Gaspar has my strongest endorsement as a qualified social worker, and in my opinion she is a remarkable and competent applicant. If you have further questions or I can be of any further assistance, please do not hesitate to contact me at: (203) 321-97744 or ttu@newleafct.com

Respectfully,

Tran Tu, LCSW

Clinician

New Leaf Behavioral Health, LLC



August 11, 2014

To Whom It May Concern:

I am extremely pleased to write a letter of reference for Dorothy Gaspar, LCSW. I have known Dorothy for the past nine years. We first met as co-workers at Community Residences, Inc. I was immediately impressed with her work ethic and knowledge of the field of social work. Her interventions with vulnerable children and families were so creative and effective that she became someone I would repeatedly turn to for consultation and advice with my own practice. Her outstanding work was recognized with a well deserved promotion to Supervisor. Dorothy is easy to get along with and was always well liked by her co-workers and superiors. Our careers took different paths and I went on to work for seven years at the Department of Children and Families as a specialist in cases of sexual abuse and am currently employed as a Social Worker for the Hospital of Central Connecticut. Dorothy went on to work with such programs as Family Based Recovery, where she would assist and support mothers with their parenting skills and strengthening their parent/child bond. I have remained in close contact with Dorothy over the years and have continued to be impressed by her drive and dedication to her work.

Dorothy is someone who is easily able to engage both children and parents with humor, warmth and compassion. She has superior listening, communication, and problem-solving skills. Without reservation, I would give Dorothy my highest recommendation for a position within your organization. If you have further questions, I would be happy to speak with you about my knowledge of Dorothy's work. Please do not hesitate to contact me at (860) 224-5900x2006 (work) or (860) 617-1030 (cell).

Sincerely,

Ling Finella, MSW

To whom this may concern,

I have worked with Dorothy Gaspar over the course of about 5 years. Initially as her supervisor, then coworker once she was promoted. We continue to be colleges in various venues such as early childhood and infant mental health organizations.

I am writing this letter with highest of recommendations for Dorothy. Dorothy is a clinically sound social worker with good clinical judgment. She is professional and very knowledgeable of her specialty and has done beautiful work with young children and families. Dorothy is creative in her interventions, approachable to parents and values a strengths based nonjudgmental approach to families and children.

Given Dorothy's experience with mothers who had substance use issues, she is very familiar with the needs of mothers and infants. Her work in the Family Based Recovery position highlights such experience, therefore making her a great fit for the Project Director of a grant for teen mothers. Many for the mothers served in the Family Based Recovery program were late adolescent age, so she familiar not only of developmental needs of mothers, but those who are adolescent. Also having worked in a model that required model fidelity and data gathering, Dorothy is more than equipped for the necessary skills required within the framework of a grant. In addition, Dorothy has excellent writing and oral skills that enhance her professional qualities.

Overall I highly recommend Dorothy Gaspar for the Project Director position and could see her fulfilling the job with diligence, dedication and passion.

Warmly,

Judith Adel LMFT

#176

EDUCATION WATERBURY PUBLIC SCHOOLS Bilingual / ESOL Education Department

Robalino

Bilingual Instructional Aide

General Statement of Duties: Work under the supervision of the Bilingual Education Supervisor and School Principal to provide educational support to bilingual students in Language Arts and Reading.

Specific Examples of Duties: (not limited to duties listed below)

- Work in bilingual kindergarten and first grade classrooms with schedule to be determined by the Principal and the Tutor based on the needs of the students.
- Assist bilingual classroom teachers with first language reading and language arts activities.
- Work individually with students who need extra reading and language arts support as determined by assessments done by bilingual classroom teacher and bilingual reading teachers.
- Use first language reading materials as directed by bilingual classroom teachers.
- Reinforce concepts of print with bilingual students.
- Use other supplemental reading materials supplied by bilingual reading teachers, e.g. H. Mifflin reading games, etc.
- Receive training and support from bilingual reading teachers and the Bilingual Supervisor.
- Help prepare reading and language arts materials.
- Keep a daily log of times/activities/students works with/progress-problem observations of students in a notebook.
- Reinforce reading and language arts concepts with students as indicated by bilingual reading teachers.
- Provide feedback on student's progress/problems to bilingual reading teachers and perform other related duties as assigned by Bilingual Education Department Supervisor.

Qualifications:

- Bachelors Degree preferred or Associates Degree with some experience.
- Experience and ability to work with diverse, multicultural and multilingual population.
- Excellent communications skills and ability to speak, read, and write in both Spanish and English.
- Experience and ability to work with students of all ages.
- Experience and ability to work as a team with principals, teachers and parents.
- Some proficiency in computer technology.
- Must have drivers license and own transportation. Must meet SEIU contract requirements for auto insurance coverage.

Salary/Benefits:

\$12.00 - \$\frac{1}{4.68} per hour.

Benefits are governed by the SEIU

Collective Bargaining Agreement for Grants employees. Work Year/Hours: 10 months, 35 hours per week

This is a non-union, grant funded position, and is funded as long as funds exist.

Please submit letter of intent, resume, non-certified application, transcripts and 3 letters of reference to:

James A. Murray, PHR Human Resources 236 Grand Street Waterbury, CT 06702

REVISED 7/1/2014

Closing Date:

Until the position is filled

Yolanda Robalino 123 Laurie Place Waterbury, Connecticut 06704 (203) 565-7376

Dear Mr. Murray,

I am currently working part-time at Bucks Hill Elementary School as a Bilingual Instructional Aide and I would like to meet with you and discuss my current ability to service as a full time Bilingual Instruction Aide. I have been working in the Waterbury Public School with the Bilingual/ESOL Education Department since May 2004. It gives me great pleasure to apply for the full time position currently available within your organization.

As you can see from my resume I am highly qualified for the available position. I deal with many families of diverse backgrounds, cultures and ethnicity, always ensuring that each student will be handled with the utmost professionalism and care. Over the many years of working with students and their families as well as with administrators, I have gained a vast experience in dealing with many different situations and with dedication.

What my resume does not reveal is my professional demeanor and detailed oriented nature: in a professional/educational environment. These qualities are of the utmost importance in dealing with students, their families, administrators, as well as co-workers. I am reliable and an extremely hard-working individual. I hope to hear from you soon in order to schedule an interview to discuss my qualification.

Sincerely,

Yolanda Robalino

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EMWOSEE R. WOLLY DO ROLL

WATERBURY PUBLIC SCHOOL DISTRICT 236 GRAND STREET, WATERBURY, CT 06702

APPLICATION FORM

FOR NON-CERTIFIED POSITIONS

Position Applied For: Bilingual Instruc	tions	/ A	de.		
Applicant is requested to answer each question completely and accurate evaluation because items are incomplete or omitted.				ejected or receive a lower	
PLEASE TYPE OR PRINT	r legi	BLYINI	NK		
Name Robalino Yolanda Last First M. 1.	_				
Address 123 Lourie Place No. Street City, State, Zip Waterbury, Ct. 06704	····	Home Pl	none ((203) 565 7376	
City, State, Zip Waterbury, Ct, 06704		Work Ph	one (·	
Mailing Address					
(If different from above		WITT TO THE STREET			
THE FOLLOWING QUESTIONS MUST BE ANSWE GIVE DETAILS IN SI			"NO	377	PARTIES NO.
Are you eligible to work in the United States?		Yes ⊡ ⊂		No □	
Have you ever been dismissed from employment for cause? If so, explain and state which jobs below.	Yes □	N	o Ø		
Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of Yes □ any offense against the law? If your answer is "Yes," give details below, Show: date, charge, place,	, court and	No 🗹	1,		
NOTE: a conviction per se is not a disqualifying factor. What you wer long ago are important. Give all the facts so that a decision can be made	de,				
EXPLANATIONS TO QUESTIONS ABOVE (Use additional contents of the contents of th	onal pap	er if nece	ssary))	
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The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse.

Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your signature on this form is your consent to the drug test.

EMPLOYMENT HISTORY

Describe your employment history in detail under the headings below, starting with your present or last employer and list in reverse order. Indicate the nature of the work personally performed by you. If two or more positions were held during the same period of time, show the proportion of time spent at each. If your title and duties changed materially in the course of your service in any one organization indicate such changes clearly and as separate employments.

Bilangual E	SOL Dept PRESENT OR LAST EMPLOYER
Waterbusy Name of Employer	Public School District. 203, 5748288 Bilingual Department. Phone School Waterbury Conn. 06704
Buck's Hill	School" Waterbury Conn. 06704 City State Zip
Address	City State Zip
Dates of Employment: From (Mo/Yr) 5/4/2004	Bilingual Tutor Adela Jorge.
Tó (Mo/Yr) Present.	Description of Duties, Responsibilities, and Significant Accomplishments
Salary: Starting	# 12,50
Ending	¥. 14.50
No. of Hours	
Worked Weekly:	19, 5 hr.
Tronkod Wookily.	Reason for Leaving Present
	PRIOR EMPLOYER
"Kuriel H	opre Center" Phone
Name of Employer North Elm Address	St. Waterbury Conn. 06704
Dates of Employment:	City State Zip Title of Position Name and Title of Supervisor
From (Mo/Yr)	Educational Aide Mrs. Donna Ditrio.
To (Mo/Yr)	Description of Duties, Responsibilities, and Significant Accomplishments
G. I	
Salary:	
Starting	9.9.00
Starting Ending	9.9.00 \$ 11.00
Ending	

		PRIOR EM	PLOYEF	2		**************************************	**************************************
Name of Employer			A. SACRITIVE	() Phone			
Name of Employer		FHORE					
Address Dates of Employment: From (Mo/Yr)	Title of Position	City	N:	Stanne and Title of	ate Supervisor	Zip	
To (Mo/Yr)	Description of Duties, Responsibilities, and Significant Accomplishments						
Salary: Starting							
Ending							
No. of Hours Worked Weekly:	Reason for Leaving						
	reason to Leaving						
Control of the Contro		EDUCA	TION				
Indicate Last Grade Completed	Name and Address of Hi	gh School Last Attended		Date of Gradua G.E.D. Awarde	ttion or ed Fe	bruary 1-	995
	Ponhijicia Univ	Ponhicia Universidad Católica del Ecuali		G.E.D. Awarded February A Bachelor's Degree Service.		Degree 1	Human
Name of College Business or Technical Schools Attended	Address		Dates of Attendance	Number of Credits Completed	Type of Degree	List Major Subjects	
If you have any addition hours involved.	nal education or experience, or	have taken SPECIAL COUR	SES, list these	below. Please in	nclude: Where	acquired and the to	ntal number o
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		A-17-3	· · · · · · · · · · · · · · · · · · ·				
	e employment opportunity for adio [] Job Service []	which you are applying? Current Employer & Job P	osting []	Professional J	fournal []	Other	
For equal opportunity po	urposes, we are requesting the requirements and for test validations.	following information. This it	information is the appropriate	optional and will groups below:	l only be used	to comply with Fed	leral Equal
Female & W	Thite [] Black []	Asian (Pacific Islander)	Hispanio	c ⊕ Na	ative Americar	1 (1)	
Male □ O	ther (specify)	CONSTRUCTION OF THE PROPERTY O					TAN OHOLOSOTTO CONTAINAMENT CONTAINAMENT CONTAINAMENT CONTAINAMENT CONTAINAMENT CONTAINAMENT CONTAINAMENT CONT
make any misstatements Regulations. I voluntarily give the Ci	nts made by me on this applica s or omissions of fact, I am sub- vil Service Commission of the tivities, agree to cooperate in s- tion.	iect to disqualification or disr City of Waterbury, CT, or its	nissal and to so	uch other penalti ed representative	es prescribed l the right to m	by law or Civil Serv take a thorough inve	vice Rules an estigation of i
Date $\frac{9/3}{}$	2014.	Signature <u>Lella</u>	mdq_	<u>Acbali</u>	713-·	- 	
		IJ					

Yolanda Robalino

Contact:

YRobalino@Waterbury.K12.CT.US

Address:

123 Laurie PL

Waterbury, Connecticut 06704 | (203)565-7376

EDUCATION:

Pontificia Universidad Catolica del Ecuador, Bachelor's Degree in Human Services GPA: 3.5

Quito, Ecuador Class of 1995

KEY SKILLS

- Leveraged strengths in communications and writing; Bilingual: Spanish / English.
- * Communication Compatibility with Windows & Macintosh.
- * Experienced user: Excel, PowerPoint, Microsoft Office, and Project Plan.

EXPERIENCE

Bucks Hill Elementary School

Waterbury, Connecticut

Bilingual Tutor

2012- Present

- Provided our new comers and bilingual students with Reading and Language Arts services.
- Assist students who are not fluent in English to understand the lessons.

Chase Elementary School

Waterbury, Connecticut

Bilingual Tutor

2007-2011

- Provided our new comers and bilingual students with Reading and Language Arts services.
- Document student's academic progress by making student portfolios.

Carrington Elementary School

Waterbury, Connecticut

Bilingual Tutor

2004-2007, 2011-2012

- > Offered guidance as well as supervision in the classroom.
- > Provided our new comers and bilingual students with Reading and Language Arts services.

Muriel Moore Center

Waterbury, Connecticut

New Opportunities Inc., Early Childhood Division

2001-2004

Infant/Toddler Education Aide

> Nurtured children with intent to encompass growth in the children's social development.

State Department of Drug Prevention

Quito, Ecuador

Program Coordinator

1996-2000

- Responsible for conducting studies of the community in urban neighborhoods throughout Quito, Ecuador.
- > In charge of giving seminars educating urban youth on the dangers of drug use as well as the aftermath of it all.



LA REPUBLICA DEL ECUADOR



Y EN SU NOMBRE Y POR AUTORIDAD DE LA LEY. PUNTIFICIA UNIVERSIDAD CATOLICA DEL ECUADOR

CONFIERE EL TITULO DE

ICENCIADA EN TRABAJO SOCIA

Union Lucia Parters Valleis

Por haber cumplido con los correspondientes requisitos legales y reglamentanos.

Expedido en Quito, a 3 DE FEBRERO de 1995



Inscrito en el Registro de Títulos otorgados po

Que de conformidad con la facultad FICO: prevista en el Artículo Primero, del Decreto número dos mil trescientos ochenta y seis publicado en Registro Oficial número quinientos sesenta y cuatro de doce de Abril de mil novecientos setenta y ocho que amplió el artículo diez y ocho de la Ley Notarial el dogumento que antecede es iqual al original que fue presentado en una foja útil y se refiere al título de LICENCIADA EN TRABAJO SOCIAL, otorgado por la PONTIFICIA UNIVERSIDAD CATOLICA DEL ECUADOR, en favor de YOLANDA LIMITA PACHECO VALLEJO Para cumplir con las disposiciones arriba indicadas, guardo, en mi protocolo copia auténtica de dicho documento. Quito a veinte y seis de Mayo de mil novecientos noventa y cinco. firmado. Doctora Ximena Solines. - NOTARIA SEGUNDA. - RAZON Moreno de PROTOCOLIZACION. A petición de parte interesada, protogolizo en el registro de Escrituras Públicas del presente ano en una foja el documento que antecede. a veinte y seis de Mayo de mil novecientos firmado. Doctora Ximena Moreno de noventa y cinco. Solines. NOTARIA SEGUNDA.

Se protocolizó ante mí, y en fe de ello confiero esta segunda COPIA, firmada y sellada en Quito, a veinte y seis de Mayo de mil novecientos noventa y cinco.

Doctora Ximena Moreno de Solines

HOTARIA SEGUINA



236 Grand Street

Waterbury, CT 06702

(203)574-6761

THE CITY OF WATERBURY

Department of Human Resources

Performance Appraisal

DEPT: Bilingual/ESOL Department NAME: Yolanda Robalino									
TYP	E: Probationary HIRE DATE:								
	X Annual DATE STARTED IN POSITION: May 4,	2004							

The purpose of this appraisal form is to open and document a discussion between a manager and an employee regarding job expectations and performance. This form may be used: for an employee development plan, as a component of a promotional exam or selection process, and to document disciplinary action.

Completing this appraisal:

- 1. Review the Performance Appraisal Policy
- 2. If you have any questions about the policy or reviewing employees contact Human Resources.
- 3. Fill in page 2 through 5 by indicating the appropriate rating.
- 4. Obtain next level manager signature. Department procedures may require Department Head signoff.
- 5. Conduct a conversation with the employee regarding ratings.

Submit the Performance Review Record to Human Resources for review and permanent filing. Probationary failures must be approved by the Director of Personnel prior to meeting with the probationary employee.

	PERFORMANCE LEVELS
	EEDS EXPECTATIONS - Outstanding performance that results in extraordinary and exceptional mplishments with significant contributions to the objectives of the Department, Bureau and the City.
	SFACTORY PERFORMANCE - Good performance with incumbent fulfilling all position rements and, on occasion, generating results above those expected for the position.
	DS IMPROVEMENT - Performance does not meet expectations. Situation requires prompt tion and an action plan to address deficiencies.
	JOB KNOWLEDGE Knowledge of policies and procedures; or knowledge of techniques, tools, equipment, procedures, and materials.
$\Box X$	EXCEEDS EXPECTATIONS Knows and understands all policies, procedures and processes so thoroughly that employee is a resource for co-workers.
	SATISFACTORY PERFORMANCE Knows and understands all policies, procedures and processes, and effectively uses skills and resources to meet job expectations, rarely requiring assistance from supervisor or co-workers.
	NEEDS IMPROVEMENT Limited knowledge of job, lacks knowledge to perform job properly, frequently requires assistance or instruction.
	QUALITY OF WORK Freedom from errors and mistakes. Accuracy, quality of work in general.
$\exists X$	EXCEEDS EXPECTATIONS Produces error-free work, takes actions to minimize re-work.
	SATISFACTORY PERFORMANCE Usually produces error-free work. Quality satisfactory.
	NEEDS IMPROVEMENT Makes frequent mistakes that result in waste, service delays or complaints, and require additional work or re-work.

QUANTITY OF WORK

Work output of the employee in measurable terms.

	EXCEEDS EXPECTATIONS Completes own assignments & regularly requests or takes on additional assignments ATISFACTORY PERFORMANCE Handles volume of work expected, completes assignments on-time.
	IEEDS IMPROVEMENT Below expected output, leaves work or assignments for others to do.
_	
	CUSTOMER SERVICE
	The degree to which the employee responds to internal and external customers to provide answers and solutions to routine or complex questions, or problems that might arise in daily interactions.
E.	XCEEDS EXPECTATIONS Anticipates necessary actions, frequently provides creative solutions, suggests bet ays to solve problems and serve citizens and customers.
S.A	ATISFACTORY PERFORMANCE Recognizes the customer (citizens, clients, co-workers), makes customer satiority, and places their needs above personal needs. Cooperates with others to achieve objectives.
V.	EEDS IMPROVEMENT Does not always promptly recognize customer requests, does not accept responsibility rection, delays action, or acts in a manner that causes complaints.
P _T	
)T	ovides students with interesting and adequate reinforcement. Uses positive statements to encourage students.
or	
>r	
>r	ovides students with interesting and adequate reinforcement. Uses positive statements to encourage students.
	ovides students with interesting and adequate reinforcement. Uses positive statements to encourage students.
	ovides students with interesting and adequate reinforcement. Uses positive statements to encourage students.
- 7	COMPLIANCE all applicable policies, procedures, standards, and laws that relate directly to position and ent. Observes safety and other regulations. CEEDS EXPECTATIONS Regularly acts as described in "Satisfactory Performance" takes action to reduce the content of the content
71: XX122	COMPLIANCE all applicable policies, procedures, standards, and laws that relate directly to position and ent. Observes safety and other regulations.
XXIII A	COMPLIANCE all applicable policies, procedures, standards, and laws that relate directly to position and ent. Observes safety and other regulations. CEEDS EXPECTATIONS Regularly acts as described in "Satisfactory Performance", takes action to reduce ards, accidents, complaints or problems, recommends improvements to existing procedures or processes. TISFACTORY PERFORMANCE Always follows City policies, safety regulations, denartment rules, standards.

ATTENDANCE/PUNCTUALITY

Comes to work daily and conforms to scheduled work days and hours. SATISFACTORY PERFORMANCE Employee is prompt and regular in attendance, with occasional pre-planned absences. NEEDS IMPROVEMENT Frequent absences or tardiness. Mrs. Yolanda Robalino was absent for a long period due to health issues. OVERALL EVALUATION Employees receiving more than one NEEDS IMPROVEMENT cannot receive an Overall Evaluation of SATISFACTORY PERFORMANCE or EXCEEDS EXPECTATIONS **EXCEEDS EXPECTATIONS** SATISFACTORY PERFORMANCE NEEDS IMPROVEMENT EMPLOYEE COMMENTS EMPLOYEE'S SIGNATURE: John do Signing this form only indicates that this form has been discussed with me. FOR PROBATIONARY REVIEW ONLY: I DO __ DO NOT __ Recommend continued employment of this probationary employee. Prepared by: Bilingual Teachers/Team Carrington School Date: June 4, 2012 Approved by: Dept Head Date: (Required for Probationary Employees) Reviewed and approved by: Personnel Director Date: ____ (Probationary Employees Only)

To Whom It May Concern:

It is with pleasure that I submit this recommendation for Yolanda Robalino. Mrs. Robalino was assigned to Bucks Hill Elementary School in Waterbury, CT as a part-time bilingual tutor. Her assignment was to work with students to support their native language literacy skills.

Mrs. Robalino demonstrated a positive attitude, patience, and willingness to help out wherever needed. In her role as a classroom tutor, she gained experience working with small groups and delivering lessons tailored to the students needs. In addition, she worked with a very diverse group of learners. She followed through, asked for clarification and reported concerns or issues as needed.

Yolanda conducts herself in a very professional manner at all times. She exercises great patience when dealing with students and colleagues. These qualities enable her to have a great rapport with her students and colleagues.

I believe that Mrs. Robalino is a great candidate for a full-time tutor position. If I can be of further assistance, feel free to contact me at my email address: dgiampetruzzi@waterbury.k12.ct.us.

Sincerely,

Daniela Giampetruzzi

Bilingual Literacy Facilitator

Danca Giampetry

AUGUST 26, 2014.

To whom it may concern:

I am writing this reference at the request of Yolanda Robalino, who is currently a reading tutor in Carrington School in a first grade bilingual classroom. She is artistic and professional.

I have known Yolanda since 2007 when she was working at Chase School. In my capacity as a bilingual teacher in the city of Waterbury, Mrs. Robalino is very professional and responsible with her students. She has shown leadership qualities in the classroom and she always finding creative ways to help children to engage in positive choices and attitudes. Yolanda is always involved in classroom activities; her compassion, engagement and caring personality made our classroom a positive climate. She also earned respect from the students and staff that she works with. Based upon Yolanda's effective performance, attendance and commitment to her students, I had rate Yolanda's professional and academic performance in our school as an active growing learner.

I would recommend Yolanda Robalino for any academic program or opportunity. If you should need any additional information you can feel free to contact me.

Sincerely,

Maria Mantilla

1st grade Bilingual Teacher

Chase Elementary School, Waterbury

(203) 574-8181

mmantilla.waterbury.k12.ct.us

To Whom It May Concern:

I highly recommend Yolanda Robalino as a candidate for a reading tutor position. I have had the privilege of working with Yolanda for approximately five years. I worked with her at Carrington Elementary School and currently at Bucks Hill Elementary School where she continues to service struggling readers in their native Spanish language.

Mrs. Robalino has a wonderful rapport with the her peers, staff and most of all the students she services. Her ability to connect with her students and her talent at teaching simple concepts and skills are truly superior. She has excellent communication skills, is extremely organized, reliable and energetic. Yolanda can work independently and is able to follow through to ensure that the job gets done. She accomplishes the task presented with great initiative and with a very positive attitude.

I recommend Yolanda to you without reservation. If you have any further questions with regard to her background or qualifications, please do not hesitate to contact me.

Sincerely,

Julie Plaza

Reading Teacher

Bucks Hill Elementary School

#17 PAGE 02/02

September 23, 2014

Walsh Elementary School 55 Dikeman St Waterbury, CT 06704

Dear Mrs. Paolino and Mrs. Calabrese,

The purpose of this letter is to resign from my position of Special Education Teacher at Walsh Elementary School. My resignation will be effective beginning October 6, 2014.

I believe you already know that the reason I am leaving is due to moving to another state and beginning a new phase in my life but I wanted to state officially that my resignation is in no way to be perceived as my being unhappy or dissatisfied with the job, its responsibilities, or leadership of Walsh Elementary School. I have every intention of doing everything I can to make the transition for my students and fellow staff as smooth as possible.

Thank you for a wonderful experience at Walsh. The staff and administration made my decision to leave a very difficult one and one I struggled with for a long time. As a special education teacher, I truly am thankful for the ability to work with everyone at Walsh. I wish you and the staff and students of Walsh continued growth and success in the future.

Sincerely,

Jamresa R Season

Communications



Packet week ending 10/7/14



236 Grand Street Waterbury, CT 06702

(203) 574-6761

The City of Waterbury Connecticut

Department of Human Resources
Office of the Civil Service Commission

September 26, 2014

Jana Volpe 62 Linwood St. Waterbury, CT 06704

Dear Ms. Volpe:

Your name is being certified to the Education Department for the position of ABA Behavioral Therapist, Req. #15-07A at \$26.35 per hour.

Your official start date is September 29, 2014. Please call Wendy Owen, Interim Director of Special Education to discuss the details of the position. The telephone number is (203) 574-8017.

Failure to call the above named individual by October 3, 2014 will result in your name being removed from the eligibility list.

Under the Civil Service Rules, your name will be removed from the eligibility list if you refuse this offer of appointment unless, within seven days from today, you furnish satisfactory evidence acceptable to me justifying such refusal. Please call the Civil Service Office at (203) 574-6761 if you are not interested in the position so that another candidate can be certified. If you have any questions, please do not hesitate to contact us.

Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

Sincerely,

Scott Morgan

Scott Morgan

Human Resources Generalist

SM/sd

cc: Board of Education
Dr. Ouellette, Supt. of Schools
Wendy Owen, Interim Director of Special Educ.
file



236 Grand Street Waterbury, CT 06702

(203) 574-6761

The City of Waterbury

Connecticut

Department of Human Resources
Office of the Civil Service Commission

September 26, 2014

Ollie Gray, III 2929 East Main St. Waterbury, CT 06705

Dear Ms. Gray:

Your name is being certified to the Education Department for the position of ABA Behavioral Therapist, Req. #15-07 at \$26.35 per hour.

Your official start date is September 29, 2014. Please call Wendy Owen, Interim Director of Special Education to discuss the details of the position. The telephone number is (203) 574-8017.

Failure to call the above named individual by October 3, 2014 will result in your name being removed from the eligibility list.

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Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.

Sincerely,

Scott Morgan

Scott Morgan Human Resources Generalist

SM/sd

cc: Board of Education

Dr. Ouellette, Supt. of Schools

Wendy Owen, Interim Director of Special Educ.

file

Carrie Swain

From:

SaintLouisJ@adr.org

Sent:

Friday, October 03, 2014 7:25 AM

To:

Carrie Swain

Subject:

The School Administrators of Waterbury V. Kathleen Ouellette, Superintendent - Case

12-20-1400-0077

Attachments:

LEE005.pdf

Attached please find correspondence related to the captioned matter.

Thank you.

Joanne Saint-Louis, JD Senior Case Manager

American Arbitration Association

950 Warren Ave.

East Providence, RI 02914-1414

http://www.adr.org

T:401 431 4777

F:866 644 0234

The information in this transmittal (including attachments, if any) is privileged and/or confidential and is intended only for the recipient(s) listed above. Any review, use, disclosure, distribution or copying of this transmittal is prohibited except by or on behalf of the intended recipient. If you have received this transmittal in error, please notify me immediately by reply email and destroy all copies of the transmittal. Thank you.



Northeast Case Management Center Heather Santo Director 950 Warren Avenue East Providence, RI 02914 Telephone:(866)293-4053 Fax:(866)644-0234

AMERICAN ARBITRATION ASSOCIATION

In the Matter of Arbitration between:

Case Number: 12-20-1400-0077

The School Administrators of Waterbury -and-Kathleen Ouellette, Superintendent and Waterbury Board of Education

Grievance: Erik Brown

NEW DATE OFFER

Dated: October 3, 2014

John M.. Gesmonde Esq. Gesmonde Pietrosimone & Sgrignari, LLC 3127 Whitney Avenue Hamden,CT 06518-2344 Via Email to: jgesmonde@gpsp.com

Richard Mills Esq.
Shipman & Goodwin, LLP
1 Constitution Plaza
Hartford,CT 06103-1919
Via Email to: rmills@goodwin.com

PREVIOUS DATE(S) OFFERED - Not Mutually Acceptable: January 14,28, 2015

NEWDATE(S) OFFERED: February 5,10,18, 2015

DUE DATE FOR RESPONSE: October 10, 2014

NOTICE TO THE PARTIES: Please respond by due date; otherwise we will assume that all date(s) offered by the arbitrator are acceptable and a formal Notice of Hearing will be issued. If the date(s) are unacceptable, kindly propose specific dates or a time frame that would be acceptable.

PLEASE RESPOND TO:

Joanne Saint-Louis



Northeast Case Management Center Heather Santo Director 950 Warren Avenue East Providence, RI 02914 Telephone:(866)293-4053 Fax:(866)644-0234

Senior Case Manager Direct Dial: (401)431-4777 Email: SaintLouisJ@adr.org Fax:(866)644-0234

cc: Leslie A. Williamson Jr. Esq.

Carrie A.. Swain