

Board of Education

REGULAR MEETING

Thursday, November 20, 2014 – 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

AGENDA

- 1. *Silent Prayer***
- 2. *Pledge of Allegiance to the Flag***
- 3. *Roll Call***
- 4. *Communications***
- 5. *Public Addresses the Board***: All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. The Chairman will disallow a speaker from continuing to speak if slanderous or defamatory remarks are made. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.
- 6. *Superintendent's Announcements***
- 7. *President's Comments***
- 8. *Committee on School Personnel*** ~ Vice President Harvey
 - 8.1 Principal of Alternative Education Programs appointment.
 - 8.2 Supervisor of Special Education appointment.
 - 8.3 Supervisor of Special Education appointment.
 - 8.4 Supervisor of Special Education appointment.
 - 8.5 Request approval of a new position of City-wide Registered Behavior Technician, funded by the IDEA Grant.
- 9. *Consent Calendar***
 - 9.1 *Committee of the Whole*: Request approval of the Board of Education's 2015 Schedule.
 - 9.2 *Committee on Finance*: Request approval of agreements with various agencies to provide special education programs for children.
 - 9.3 *Committee on Finance*: Request permission for Washington and Hopeville Schools to apply for the CT Core Standards professional Mini-Grant.

- 9.4 *Committee on Curriculum:* Request permission be granted to M. Vagnini Dadamo, WAMS, and four chaperones to take 49 students to Quebec, Canada from May 22 through 24, 2015 to perform in Quebec City.
- 9.5 *Committee on School Facilities & Grounds:* Use of school facilities by school organizations and/or City departments.
- 9.6 *Committee on School Facilities & Grounds:* Use of school facilities by outside organizations and/or waiver requests.

10. Items Removed from Consent Calendar

11. Superintendent's Notification to the Board

- 11.1. Athletic appointments effective immediately:
 McDonald, Ryan – Athletic Director, Waterbury Career Academy.
 Sullivan, Ryan – Head Boys' Basketball Coach, KHS.
- 11.2 Interim appointments:
 Gilbert, Melissa – Interim Supervisor of Special Education, eff. 10/31/14.
- 11.3 Grant funded appointments:
 Carter, Sa-Queen – Pre-k Bus Driver, ECEP, 35 hours p/week, 10 months p/year, salary and benefits governed by the UPSE agreement.
 Coma, Vebi – Network Specialist, RMS, 35 hours p/week, 10 months p/year, salary and benefits governed by the UPSE agreement, funded by RMS Operating Grant.
 Leone, Holly – ELA Instructional Tutor, 15.75 hours p/week, 28 weeks, \$25.00 p/hour, non-union and without benefits, funded by RMS Operating Grant.
 Lewis, Janet – Secretary II, Medicaid Office, 35 hours p/week, 12 months p/year, salary and benefits according to the UPSEU agreement.
 Mataboni, Michelle – SPPT Part-time Nurse, 15 hours p/week, 12 months p/year, \$38 p/hour, non-union and without benefits, funded by the Support for Pregnant & Parenting Teen Grant.
- 11.4. Extended School Hours (ESH) Program Appointments, salary according to individual's contract:

School	Last name	First name	Assignment
Reed	Mature	Jonna	Substitute Teacher
Chase	Salvia	Carol	Secretary
	Currier	Doreen	Parent Liaison/Vendor Coordinator

11.5 Teacher hires:

Name		School	Assignment	Effective	Step	
Arcamone	Daniele	Wallace	Music	9/18/14	B15	1
Calabro	Marissa	Wallace	Spec. Educ.	9/8/14	BA	2
Difronzo	Jennifer	Duggan	Math	8/21/14	MA	4
Fenn	Myra	Gilmartin	Grade 4	10/3/14	MA	2
Finlay	Kelly K.	Generali	Grade 4	10/14/14	MA	1
Geanacopoulos	John C.	Wilby	Bio/Gen Science	9/11/14	B+15	2
Hayes	Gabrielle S.	NEMS	English	10/21/14	M+15	1
Hidri	Erjona	WSMS	Comp. Educ.	8/21/14	M+15	1
MacLennan	Theresa C.	Gilmartin	English/La	11/3/14	MA	3
Whitney	Megan A.	WCA	Biology	8/25/14	PHD	5
St. Germain	Laurie A.	Crosby	Spec. Educ.	10/1/14	6+15	3

11.6 Teacher transfers:

Name	From	To	Effective
Caruso, Laura E.	Rotella grade 2	Gilmartin Literacy Coach	10/6/14
Natoli, Jane	Gilmartin grade 8	MS Literacy Facilitator	11/03/14
Torres, Katy	NEMS grade 8	MS Literacy Facilitator	11/03/14
Stanco, Elisabeth	WMS grade 8	MS Literacy Facilitator	10/27/14

11.7 Resignations:

Uma Devi Rebala, WHS Tech Ed, effective 11/14/14.

11.8 Leave of absence requests:

Parisi, Melissa – Hopeville ESL, requesting an extension of her unpaid childrearing leave of absence through April, 2015.

12. *Unfinished Business of Preceding Meeting Only*

13. *Other Unfinished, New, and Miscellaneous Business*

14. *Executive Session* for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee AND strategy and negotiations with respect to collective bargaining.

15. *Adjournment*

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #8.1

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____
as Principal of Alternative Education Programs, effective immediately.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #8.2

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____ as Supervisor of Special Education effective December 1, 2014.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #8.3

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____ as Supervisor of Special Education effective December 1, 2014.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #8.4

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the appointment of _____ as Supervisor of Special Education effective December 1, 2014.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #8.5

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Personnel, the Superintendent of Schools recommends approval of the new position of City-wide Registered Behavior Technician, funded by the IDEA Grant.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Karen E. Harvey

Waterbury Public Schools

236 Grand St.
Waterbury, CT 06702

City wide Registered Behavior Technician

General Statement of Duties:

Registered Behavior Technician (hereinafter referred to as RBT) must complete 40 hours of training under the direct supervision of a Board Certified Behavior Analyst (hereinafter referred to as BCBA) or Board Certified assistant Behavior Analyst (hereinafter referred to as BCaBA) and pass the Registered Behavior Technician competency assessment per the Behavior Analyst Certification Board within 90 school days. The RBT will work with students in a small group or individually under the supervision of BCBA or BCaBA, certified staff and related staff in the implementation of behavior plans, data collection, de-escalation and support holds, conducting and/or assisting with certain types of assessments, and other duties as appropriate.

Specific Examples of Duties:

Under the supervision of BCBA or BCaBA, certified special education teacher and related service provider, the RBT will work with students with disabilities and/or challenging behaviors. Roles and responsibilities include, but are not limited to the following:

1. Prepare data collection, implement measurement and recording procedures, and maintain data.
2. Assist with student assessment procedures (e. g., curriculum-based, developmental, social skills, assist with functional assessment procedures, observational recording of behavior and environment).
3. Implement a variety of teaching procedures (e. g., discrete trial, naturalistic teaching, stimulus control, stimulus fading, discrimination training, use of contingency reinforcement).
4. Understand essential components of a behavior plan and implement behavioral reduction interventions (e. g., differential reinforcement procedures, extinction procedures).
5. Responsible for accurate documentation and reporting and effective communication with supervisor.
6. Manage student behavior utilizing de-escalation and support hold training techniques.
7. Ability to use computer technology and knowledge of various software programs (e. g., Excel, Microsoft word) and willingness to learn new software and use of adaptive equipment as appropriate.
8. Meet student and environmental needs as required (e. g., lifting, bending, crawling, squatting, reaching, toileting, feeding, self-help skills, assisting with personal hygiene needs, and other duties as appropriate).
9. Openly flexible and responsible in working with multiple children at one time, when necessary.
10. Become fluent in the understanding of the appropriate assessments such as the Verbal Behavior Milestones Assessment and Placement Program (VB-MAPP).
11. Assists in the creation of instructional materials.
12. Effectively responds to and manages crisis situations which may include physical aggression.
13. Perform other related work duties as required.

Eligibility Requirements:

The following are the eligibility requirements for Registered Behavior Technician:

- Possess Associates Degree
- Successfully complete a criminal background and DCF registry check
- Preferred: Experience working with children
 - Education and/or coursework in child development or human services
 - Experience in an urban school district and/or multi-cultural environment

Salary/Benefits/Work Year:

- School year employee plus 20 days in summer program ** not to exceed 1552 hours **
(includes work hours, summer program, paid holidays and school breaks)
- \$20.00 per hour plus benefits (benefits include paid holidays and school breaks)
- 7 hours a day, 5 days a week during school year
- 5.5 hours per day, 5 days per week for 20 days in summer program

This is a non-union, grant funded position that exists as long as funds are available

Please submit letter of intent, resume, non-certified application, transcripts and 3 letters of reference to:

James A. Murray, PHR
Education-Grants Human Resources
236 Grand Street
Waterbury, CT 06702

Closing Date:

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #9.1

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee of the Whole, the Superintendent of Schools recommends approval of the Board of Education's 2015 schedule, as attached.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Karen E. Harvey

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.2

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Superintendent of Schools recommends approval of an Agreement between the City of Waterbury and the following for Special Education programs for children, as per Section 10-76b of the Connecticut General Statutes.

<u>SCHOOL</u>	<u>INITIALS</u>		<u>TOTAL</u>
<i>ACES Day Facility</i>	DHM	\$56,366.10	
	BR	\$51,242.00	
	JD	\$111,099.00	
	ER	\$58,221.00	
	JP	\$51,242.00	
	GB	\$123,702.00	
	CP	\$75,189.04	
	BR	\$47,712.00	
	SB	\$51,032.00	
	TM	\$52,483.00	
	DM	\$56,135.00	
	SR	\$75,157.54	
	JH	\$56,135.00	
	DJ	\$2,846.01	\$868,561.69
<i>American School for the Deaf</i>	ID	\$29,961.00	
	NG	\$90,497.00	
	CC	\$45,185.00	
	MQ	\$42,161.00	\$207,804.00
<i>Benhaven</i>	JO	\$105,600.00	
	KM	\$120,600.00	\$226,200.00
<i>Specialized Education of CT, Inc.</i>	YB	\$47,343.60	
<i>d/b/a "High Roads School of</i>	EB	\$52,696.42	
<i>Wallingford" and High Roads</i>	FC	\$47,343.60	
<i>School of Waterbury"</i>	JH	\$5,352.82	

BOARD OF EDUCATION

Waterbury, Connecticut

Item #9.2

Page 2

	KB	\$51,242.00	
	IB	\$51,906.60	
	ME	\$47,343.60	
	EH	\$90,976.65	
	JJ	\$60,950.32	
	LP	\$57,609.52	
	ZP	\$63,406.82	
	AT	\$52,696.42	
	CN	\$47,343.60	
	YP	\$52,696.42	
	DR	\$52,696.42	\$781,604.81
<i>St. Vincent's Special Needs</i>	EV	\$96,600.00	
	NK	\$96,600.00	\$193,200.00
<i>Wheeler Clinic, Inc.</i>	CC	\$61,149.75	
	OS	\$53,946.00	
	NR	\$102,303.25	\$217,399.00
<i>TOTAL</i>			<u>\$2,494,769.50</u>

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Jason Van Stone

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.3

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Superintendent of Schools recommends permission be granted to Washington and Hopeville Schools to apply for the CT Core Standards Professional Mini-grant.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Jason Van Stone

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #9.4

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Curriculum, the Superintendent of Schools recommends permission be granted to M. Vagnini Dadamo, WAMS, and four chaperones to take 49 students to Quebec, Canada from May 22 through 24, 2015 to perform in Quebec City.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

Approved:

Elizabeth C. Brown

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #9.5

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
N. Clemente	Career Academy café: Tues., Dec. 9 th , 4:30-7:00 pm (snow date: 12/17/14) (Family Science Night)
R. Moffo	Generali gym: Tues., Dec. 2 nd , 3:00-7:30 pm (snow date: 12/4/14) (Winter Family Festival)
M. Capiello	WSMS café: Thurs., Nov. 13 th , 5:00-9:30 pm (<i>prior to Bd. Mtg.</i>) (Fundraiser dance for theater)
M. Brittingham	Duggan café: Tues., Nov. 25 th , 1:00-4:00 pm (Fundraiser - jewelry/scarf sale for staff)
Dr. Frageau	Duggan café: Thurs., Dec. 11 th , 2:30-5:00 pm (Staff painting activity)
P. Caldarone, M/S A.D.	Gilmartin gym: Nov. 15 – Feb. 15, Mondays & Wednesdays, 5:30-7:00 pm (WMS boys' basketball practices) (<i>starts prior to Bd. Mtg.</i>) Kennedy gym: Saturday, Dec. 6 th , 11:00 am-4:00 pm (Middle schools boys and girls basketball jamboree)
D. Graham	Walsh gym: Wed., Dec. 10 th , 5:00-7:00 pm (Family Parent Power/Part 2)
Police Dept. Lt. Mark Ryan	Wilby gym & track: Sat., Nov. 29 th , 6:30 am-5:00 pm (Civil Service physical agility for police officer applicants)

Approved:

Respectfully submitted,

Felix M. Rodriguez

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

Item #9.6

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by outside organizations and/or waiver requests, subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
*Westover School T. Mulligan, A.D.	Wilby pool: December 2 – March 6, weekdays, 4:15 - 6:00 pm (swim program)

REQUESTING WAIVERS:

Brass City Young Marines J. Ganavage	Duggan classrooms: November 15, 2014 - July, 2015, Saturdays 10:00 am - 1:00 pm (young marines training) (starts prior to Bd. Mtg.) (\$5,040.)
Long Hill Bible Church Eric K. Lott	Rotella auditorium & café: Saturday December 20, 4:00 - 9:00 pm (holiday program) (\$504.)
*Uplifting a Life/Kingdom First, Inc. E. Cooper	Reed café: Saturday, November 22, 3:00 - 8:00 pm (Feed the children in conjunction with Reed FRC neighborhood clothing drive) (\$420.)

MONIES COLLECTED TO DATE: \$ 24,113.00

These activities are completed and have been billed: Nationals, Inc. and CT Dance Theatre

Approved:

Respectfully submitted,

Felix M. Rodriguez

Dr. Kathleen M. Ouellette
Superintendent of Schools

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

NOV - 7 2014

APPLICANT Lizanne S. Mulligan, AD NAME OF ORGANIZATION WESTOVER School
ADDRESS 1237 White Horse Rd Middlebury, CT 06762 TELEPHONE # 203-577-4557
(street) (city) (state) (zip code)

SCHOOL REQUESTED Westside DATES See ATTACHED ROOM(S) POOL

OPENING TIME 4:15 CLOSING TIME 6:00 PURPOSE SWIM TEAM PRACTICE

ADMISSION (if any) — CHARGE TO BE DEVOTED TO —

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 24

SIGNATURE OF APPLICANT Lizanne S. Mulligan DATE 10/30/14

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Kati Eggert ^{H 203-577-4572} C 862-432-5735 Kate Seyboth ^{H 203-577-4625} C 816-516-9226

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JK (PLEASE INITIAL) STEPHEN LAOP BUSINESS manager

SCHEDULE OF RATES: CUSTODIAL FEES: \$ 73/hr plus 1 hr service

RENTAL FEES: —

MISCELLANEOUS FEES: —

SECURITY DEPOSIT \$ 500. — INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE 10/31/14 [Signature] B. Msr
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

WESTOVER SCHOOL

SWIM SCHEDULE

DEC. 2, 3, 4, 5, 8, 9, 11, 15, 16, 17

JAN. 7, 8, 9, 12, 13, 16, 20, 22, 23, 26, 27, 28

FEB. 3, 4, 5, 6, 9, 10, 12, 17, 19, 20, 23, 24, 25, 27

MAR. 2, 3, 4, 5, 6

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Erika Cooper NAME OF ORGANIZATION WATERBURY BOYS & GIRLS CLUB
ADDRESS 248 Wood St Waterbury Ct 06704 TELEPHONE # 203-414-8397
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES 11/22/14 ROOM(S) 052

OPENING TIME 3:00pm CLOSING TIME 8:00pm PURPOSE Feed the Children

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 25 CHILDREN 100

SIGNATURE OF APPLICANT Erika Cooper DATE 11/13/14

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Erika Cooper (203) 414-8397
(SAME)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (SC) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (\$42.00)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE 1 YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

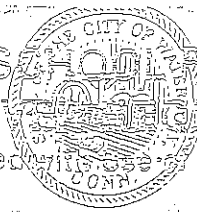
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with fee of Building Permit)



APPLICANT/ORGANIZATION: Kingdon Rest.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Reed Cafe

DATE(S): Sat. Nov. 22

TIMES: 3 - 6 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

11-13-14
Date

Erika Cooper
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 420.-
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.1

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following athletic appointments effective immediately:

McDonald, Ryan – Athletic Director, Waterbury Career Academy.
Sullivan, Ryan – Head Boys' Basketball Coach, KHS.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.2

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following interim appointments:

Gilbert, Melissa – Interim Supervisor of Special Education, eff. 10/31/14.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.3

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments:

Carter, Sa-Queen – Pre-k Bus Driver, ECEP, 35 hours p/week, 10 months p/year, salary and benefits governed by the UPSE agreement.

Coma, Vebi – Network Specialist, RMS, 35 hours p/week, 10 months p/year, salary and benefits governed by the UPSE agreement, funded by RMS Operating Grant.

Leone, Holly – ELA Instructional Tutor, 15.75 hours p/week, 28 weeks, \$25.00 p/hour, non-union and without benefits, funded by RMS Operating Grant.

Lewis, Janet – Secretary II, Medicaid Office, 35 hours p/week, 12 months p/year, salary and benefits according to the UPSEU agreement.

Mattaboni, Michelle – SPPT Part-time Nurse, 15 hours p/week, 12 months p/year, \$38 p/hour, non-union and without benefits, funded by the Support for Pregnant & Parenting Teen Grant.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.4

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Extended School Hours (ESH) Program Appointments, salary according to individual's contract:

School	Last name	First name	Assignment
Reed	Mature	Jonna	Substitute Teacher
Chase	Salvia	Carol	Secretary
	Currier	Doreen	Parent Liaison/Vendor Coordinator

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.5

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following teacher hires:

Name		School	Assignment	Effective	Step	
Arcamone	Daniele	Wallace	Music	9/18/14	B15	1
Calabro	Marissa	Wallace	Spec. Educ.	9/8/14	BA	2
Difronzo	Jennifer	Duggan	Math	8/21/14	MA	4
Fenn	Myra	Gilmartin	Grade 4	10/3/14	MA	2
Finlay	Kelly K.	Generali	Grade 4	10/14/14	MA	1
Geanacopoulos	John C.	Wilby	Bio/Gen Science	9/11/14	B+15	2
Hayes	Gabrielle S.	NEMS	English	10/21/14	M+15	1
Hidri	Erjona	WSMS	Comp. Educ.	8/21/14	M+15	1
MacLennan	Theresa C.	Gilmartin	English/La	11/3/14	MA	3
Whitney	Megan A.	WCA	Biology	8/25/14	PHD	5
St. Germain	Laurie A.	Crosby	Spec. Educ.	10/1/14	6+15	3

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.6

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following teacher transfers:

Name	From	To	Effective
Caruso, Laura E.	Rotella grade 2	Gilmartin Literacy Coach	10/6/14
Natoli, Jane	Gilmartin grade 8	MS Literacy Facilitator	11/03/14
Torres, Katy	NEMS grade 8	MS Literacy Facilitator	11/03/14
Stanco, Elisabeth	WMS grade 8	MS Literacy Facilitator	10/27/14

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.7

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

Uma Devi Rebala, WHS Tech Ed, effective 11/14/14.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #11.8

November 20, 2014

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following leave of absence requests:

Parisi, Melissa – Hopeville ESL, requesting an extension of her unpaid childrearing leave of absence through April, 2015.

Respectfully submitted,

Dr. Kathleen M. Ouellette
Superintendent of Schools