

**Committee on School Personnel**

**July 27, 2021**

**Via ZOOM**

Attendees:                   Committee: Charles Stango, Chair  
Ann Sweeney  
Liz Brown  
Juanita Hernandez

Presenters: Supt. Verna Ruffin  
Darren Schwartz

Meeting called to order by the chair at 4:45 p.m.

**Item #1:**

*Job specifications for the new position of Supervisor of Technology for Teaching and Learning/Supervisor of Educational Technology.*

Presented by Darren Schwartz

Mr. Schwartz explained the need for the position. The current PreK-12 curriculum requirements across all content areas include a technology component. COVID has amplified the need for robust technology skills across the district and in the classroom. There is a need for someone to structure, monitor and evaluate our response to educational technology needs for our students and staff. Mr. Schwartz stated this is a SAW position. He clarified that the job specs as presented would be adjusted to note that the position will collaborate with the IT manager, not report to the IT manager.

The committee requested the following changes prior to presentation to the full Board:

- Stronger and clearer language specific to the positions' roles and responsibilities to families and family connections.
- Revise position title to "Supervisor of Technology for Teaching and Learning.

Mr. Schwartz confirmed those changes will be made.

Motion to recommend approval of the new position of and job specifications for the position of Supervisor of Technology for Teaching and Learning.

Motion by Ann Sweeney, seconded by Liz Brown – Yeas/4, Nays/0, Abstentions-0

Motion to adjourn at 5:22 p.m. by Liz Brown, seconded by Juanita Hernandez – Yeas/4, Nays/0, Abstentions/0.

Minutes prepared by Ann Sweeney