

# WATERBURY BOARD OF EDUCATION

## *Committee Meeting Minutes*

Monday, October 27, 2008 at 5:30 p.m.

(For the November 3, 2008 Board Meeting) - MINUTES ATTACHED)

The Board of Education Committee Meetings were held on Monday, October 27, 2008 at Bunker Hill School, 170 Bunker Hill Avenue, Waterbury, Connecticut, starting at 5:40 p.m.

**PRESENT:** Vice President White, Commissioners D'Angelo, Flaherty-Merritt, Harvey, Laccone, Pinto (6:10 p.m.), Stango, Sweeney, and Theriault.

**ABSENT:** President Hayes.

**ALSO PRESENT:** Superintendent Snead, Assistant Superintendents Cullinan and Sequeira, Chief Operating Officer Paul Guidone, Director of Personnel Ron Frost, School Business Administrator Paul Mazzaccaro, Attorney Maurice Mosley, and School Inspector Herbert Greengas.

Reports were submitted to the various committees of the Board and discussed, as follows:

### AGENDA

#### SILENT PRAYER

#### PLEDGE ALLEGIANCE TO THE FLAG

1. Committee of the Whole/3 minutes: Superintendent's Report – Dr. Snead.
2. Committee of the Whole/20 minutes: Principal's Report – B. Goggin.
  - Mr. Goggin gave a report on the Positive Behavior Support System.
3. Committee on School Personnel/5 minutes: Discussion: Tinker AASI position – L. Elias.
  - Mr. Guidone stated this additional position would be in-line with clerical staff at other schools with same population. Position would be no additional cost due to a General Fund position filled with a grant position at WAMS. Ms. Buckley, SVP, was also present.
  - Commissioner Stango asked which position is higher.
4. Committee of the Whole/10 minutes: Request of the University of Connecticut to allow videotaping of teacher candidates – Dr. Snead, Dr. Michael P. Alfano.

- *Commissioner Sweeney asked if the staff has an option to say no. Mr. Alfano stated yes.*
  - *Commissioner Sweeney requested that a final notice go home stating if the student was actually in the video.*
5. Committee on School Personnel/10 minutes: Discussion: Early retirement notice incentive – R. Frost, ~~DIP Team Representatives~~.
- *DIP included an incentive proposal for the first 25 teachers that gave notice of retirement prior to November 3.*
  - *Dr. Snead stated it would allow the district to go after the best students coming out of colleges.*
  - *Commissioner Sweeney would like the staff to have a little more notice.*
6. Committee on Curriculum/10 minutes: Request approval of revisions to the middle school science curriculum – Dr. Sequeira, V. Chaudhuri.
- *Ms. Chaudhuri stated the revisions are in line with NEASC requirements.*
7. Committee on Curriculum/5 minutes: Request approval of Pre-k Breakthrough to Literacy Text – Dr. Sequeira, K. Keidel.
- *Ms. Keidel stated the text will be a supplement to Trophies, not replacing.*
8. Committee on School Personnel/15 minutes: Request approval of revised job descriptions for the following administrative positions: - P. Guidone, R. Frost.
- |                                     |                                  |
|-------------------------------------|----------------------------------|
| a) High School Building Principal   | d) Middle School House Principal |
| b) High School Vice Principal       | e) Elementary School Principal   |
| c) Middle School Building Principal |                                  |
- *Commissioner D'Angelo questioned experience required versus preferred.*
  - *Commissioner Flaherty-Merritt stated they should read "enforce" Board Policy.*
9. Committee on School Activities/20 minutes:
- a. Host school building tour (15 minutes) – B. Goggin.

**Note:** *The Board broke at 6:54 p.m. to conduct a building tour and returned at 7:26 p.m. Commissioners D'Angelo, Flaherty-Merritt, and Pinto were in arbitration discussions during this period.*

- b. Use of school facilities by school organizations and/or City departments.
- c. Use of school facilities by outside organizations/waiver requests.
- d. Request of Woodbury Academy for a discount for their previous use of Kennedy High School.
  - *Commissioner Sweeney feels this would be precedent setting.*
- e. Request permission be granted to K. Serrano, WHS, and three chaperones to take 40 students to Sturbridge, MA on November 20, 2008 to visit Old Sturbridge Village.
- f. Request permission be granted to L. Galanti, Kingsbury grade 5, and eight chaperones to take 28 students to Boston, MA on May 15, 2009 to visit the Freedom Trail.

10. Committee on Building/5 minutes: Request approval of Educational Specifications for various asbestos abatement projects – P. Guidone, H. Greengas.
  - *State requested Educational Specifications for project.*
11. Committee on Finance/5 minutes: Request approval of various contracts for special education programs for children – A. M. Cullinan.
  - *Transportation not included in costs.*
  - *Commissioner Sweeney commented that we could provide the services but because they are placed out of district so we have to pay.*
  - *All students are residential.*
  - *Commissioner Theriault asked how much the City is reimbursed. Mr. Guidone responded the ECS is about 77%.*
12. Committee on Finance/15 minutes: Discussion: Monthly Expenditure report for July through September, 2008 – P. Guidone.
  - *Commissioner Theriault complimented Mr. Guidone and Dr. Snead for the report.*
13. Committee on Finance/10 minutes: Request approval of a contract with MetLife – P. Mazzaccaro.
  - *Representatives from Wachovia and MetLife were present.*
  - *MetLife will waive fees for existing members.*
  - *Mr. Mazzaccaro stated employees will pay all the fees associated with the plan and that the savings will be in excess of the \$30,000 fee.*
  - *Wachovia stated none of the current participants will be forced to switch.*
  - *WTA President Donna Vignali commented that they were originally told MetLife would pay all the fees.*
14. Committee on Curriculum/5 minutes: Update: Middle School Accelerated Program – Dr. Sequeira.
  - *Dr. Sequeira stated they have met with the Curriculum Committee.*
  - *Application forms will be sent home in January.*
  - *Commissioner Theriault feels program will be too costly.*
15. ~~Committee of the Whole/10 minutes: Discussion: Public relation ideas – President Hayes, A. Michaud.~~
  - *Item removed due to President Hayes' absence.*
16. Superintendent's Notification to the Board/5 minutes:
  - a. **Athletic appointments effective immediately:**  
Pesce, Maria – Girls Basketball Coach, NEMS.  
Gronda, Stephanie – Cheerleading Coach, NEMS.  
Hollis, Kevin – Cross Country Coach, WSMS.  
Tansley, Steven – Cross Country Coach, NEMS.  
Thomas, James – Cross Country Coach, WMS.
  - b. **Athletic resignations immediately:**  
Delaney, Robert – Girls Basketball Coach, NEMS.

Vecca, David – Freshman Baseball Coach, KHS.

c. **Grant funded appointments effective immediately:**

Accuosti, Joanne – Parent Educator, Wilson FRC, 10-15 hours per week @ \$15.00 per hour, non-union position/no benefits.

Austin, Penny – Computer Instructional Assistant, Chase FRC, two hours per week @ \$15.00 per hour for six months, non-union position/no benefits.

DeJesus, Maureen – Secretary II, Early Reading First Program, 12 months, 19 hours per week @ \$12.18 per hour, non-union position/no benefits.

d. **21<sup>st</sup> Century After School Program Cohort V appointments, \$30 per hour:**

Boutote, Erika – WMS Teacher – 10 hours per week.

Fleming, Jahanna – WOW Teacher – 10 hours per week.

Hammond, Cindy – WMS Teacher – 10 hours per week.

Parker, Daryl – North End Rec. Teacher – 10 hours per week.

Pogodzienski, Marcy – WMS Lead Teacher, 16 hours per week.

e. **Grant funded resignations/terminations:**

Boles, Lia – Parent Liaison, Barnard School, effective 10/6/08.

Noney, Mary – Before & After School Coordinator, MMS, terminated effective 10/17/08.

f. **Teacher Transfers:**

Carpentieri, Stephanie – from Washington grade 4 to Carrington Title 1, effective 8/25/08.

Crespo, Julissa – from Walsh Reading to Early Childhood Bilingual Literacy Coach, effective 11/4/08.

Croce, Kelly – from Tinker grade 3 to Chase/Walsh Literacy Facilitator, effective 8/25/08.

Lucarelli, Jodi – from Generali to Driggs Title I Reading, effective 11/1/08.

Moffo, Laurie – from Washington Reading to Pre-K Early Reading effective 11/4/2008

Pagani, Maria – from WSMS TESOL to Bucks Hill/Sprague TESOL, effective 10/14/08.

Wilson-Hintz, Judith – from Driggs K to Driggs Reading, effective 8/25/08.

g. **Teacher new hires:**

	Name	Assignment	Grade/Subject	Degree	Step	Start Date
104	Lachance, Michele	CHS	Collab-coach	MA+30	10	10/14/08
105	Lazenga, Blima	Sprague	Special Educ.	MA	1	09/02/08
106	Moreau-Elmer, Diane	Wilson	Special Educ.	MA	8	11/06/08

h. **Academic Achievements effective 09/01/08:**

Densmore, Amy – from MA 2 to MA+15 2, SHU, N.England.

i. **Resignations/terminations:**

Anelli, Melissa – KHS Guidance Department Chair, effective 10/31/08.

Brown, Jennifer – Generali, effective 10/31/08.

Byrd, Keith – 6<sup>th</sup> Grade Science, WMS, effective 10/29/08.  
Matarazzo, Clint – 6<sup>th</sup> grade Social Studies, WSMS, effective 10/31/08.  
Waselik, Phillip – Music, WMS, effective 10/10/08.

j. **Retirements:**

Malley, Brian – WSMS Tech Ed Teacher, effective 12/31/08.

*(Note: SAW negotiations were occurring simultaneously with the Workshop. Therefore, Commissioners D'Angelo, Flaherty-Merritt, and Pinto and Paul Guidone and Ron Frost were not present during all portions of the Workshop.)*

**ADJOURNMENT**

The Committee meetings adjourned at 8:57 p.m.

Respectfully submitted,

Carrie A. Swain, Clerk  
*Board of Education*