

Town of Vernon, CT

Request for Qualifications #2101 – 11-9-2022

Design Services related to Rockville Center Connectivity and Complete Streets/ Multi-use Trail Grants

Legal Notice

The Town of Vernon, Connecticut is seeking statements of qualifications for Design Services from qualified consultant firms experienced in the CT Department of Transportation Community Connectivity and the Complete Streets Programs. The selected firm shall be experienced in roadway improvements, park and trail enhancements, grant administration, plan and specification development and construction administration, and inspection. The project has funding from two separate grant sources with similar but distinct requirements which will impact the development of the work scope and the construction oversight.

Questions about this RFQ should be emailed to David A. Smith, Vernon Town Engineer, at dsmith@vernon-ct.gov no later than Wednesday, October 26, 2022 at 3:30 PM. Answers to questions received will be posted by Wednesday, November 2, 2022 on the Town's website at www.vernon-ct.gov/legal-notices and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing RFQ#2101-11-9-2022. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFQ.

Three (3) copies of the of all materials as well as one digital copy should be submitted in a sealed envelope marked "**BID DOCUMENT- DO NOT OPEN - RFQ #2101-11-9-2022 - Design Services related to Rockville Center Connectivity and Complete Streets/ Multi-use Trail Grants**" clearly marked on the outside of the envelope to: Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than **10:00 AM on Wednesday, November 9, 2022**. Emailed, faxed or late bids will not be accepted.

Received qualifications will be opened publicly in person on **Wednesday, November 9, 2022 at 10:00 AM**. All interested parties are welcome to be present. Results will be posted on both the Town and DAS websites.

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro
Town Administrator