

# **WATERBURY BOARD OF EDUCATION**

## *Committee Meeting Minutes*

Thursday, March 8, 2012 at 5:30 p.m.

(For the March 15, 2012 Board Meeting)

### **COMMITTEE MEETING**

The Board of Education Committee meetings were held on Thursday, March 8, 2012 at Driggs School, 77 Woodlawn Terrace, Waterbury, Connecticut, starting at 5:36 p.m.

**PRESENT:** President Stango, Commissioners Brown, Flaherty-Merritt, Harkins, Harvey, Hayes, Morales (6:00 p.m.), Sweeney (6:24 p.m.), and Van Stone.

**ABSENT:** Commissioner D'Amelio.

**ALSO PRESENT:** Superintendent Ouellette, Assistant Superintendent Sequeira, Chief Operating Officer Paul Guidone, Director of Personnel Ron Frost, School Business Administrator Paul Mazzaccaro, Attorney Maurice Mosley, and Education Liaison Mary Ann Marold.

Reports were submitted to the various committees of the Board and discussed, as per the following agenda, no votes were taken:

### **AGENDA**

#### **SILENT PRAYER**

**PLEDGE ALLEGIANCE TO THE FLAG** led by Driggs student Joshua Ponte.

1. Committee of the Whole/30 minutes: Principal's Report/Building Tour – Diurca Tomasella. (Darlene Cofrancesco/SVP, Dave Clay/Parent Liaison)

*The Board broke for a tour of the building at 6:01 p.m. and returned at 6:20 p.m.*

2. Committee of the Whole/10 minutes: Discussion: RFP for 30 acres of City-owned land adjacent to Crosby High School – ~~Lee Frank~~AWDC. (Andrew Martelli/WDC, Paul Guidone)
3. Committee on Schoolhouses/10 minutes: Discussion: Emergency Access Easement across Wilby High School property – J. Sequin/City Planner, Ralph Corbo. (Paul Guidone)

4. Committee on Finance/10 minutes: Discussion/report of Let's Think Kids Foundation, Inc. (Amendment Number One (1) to a Professional Services Agreement with Let's Think-Kids Foundation, Inc., for parent/caregiver training services) – Susan Tierno. (Kevin Brennan, Celia Piccochi, Gladys Wright, Maria Zillo)
5. Committee on School Personnel/10 minutes: Request approval of the job specifications for, and new position of, Music/Theater Chairperson for Waterbury Arts Magnet School – E. McGrath.
6. Committee on Grants/5 minutes (if needed): Request approval to apply for the ING Run for Something Better grant (consensus needed) – J. Gorman.  
*Consensus given.*
7. Committee on Grants/5 minutes (if needed): Request approval to apply for the United States Tennis Association (USTA) New England grant (consensus needed) – J. Gorman. *Consensus given.*
8. Committee on Building/5 minutes: Request acceptance of the following projects as complete: Crosby High School Asbestos Abatement and Barnard School Asbestos Abatement (no backup) – ~~J. Cross~~. (Paul Guidone)
9. Committee on Finance/5 minutes: Request approval of an Agreement with Champion Ambulance Service, Inc. to provide ambulance service at football games – P. Mazzaccaro.
10. Committee of the Whole/5 minutes (if needed): Updated Board of Education's 2012 Meeting Schedule.
11. Committee of the Whole/10 minutes: Request approval of the employment contract with the School Administrators of Waterbury (SAW) (to be distributed) – P. Guidone, R. Frost.
12. Committee of the Whole/10 minutes: Discussion: FOI/e-mail – P. Guidone, M. Mosley.
13. Committee on School Activities/5 minutes:
  - a. Use of school facilities by school organizations and/or City departments.  
*Update distributed.*
  - b. Use of school facilities by outside organizations and/or waiver requests.  
*Update distributed.*
  - c. Request permission be granted to C. Fann-Pierce, KHS, and seven chaperones to take 20 students to Charleston, SC from May 16 through 20, 2012 to participate in H.O.P.E. (Helping Out People Everywhere) Community Service Club.
  - d. Request permission be granted to Mildred Martinez, KHS, and four chaperones to take 50 students to New York, NY to visit the Museum of Jewish Heritage & Bodies Exhibition.
  - e. Request approval of the 2012-2013 Facility Use Fee Schedule – P. Guidone.

14. Superintendent's Notification to the Board/5 minutes:

a. Athletic appointments:

Stabile, Sarah – Assistant Cheerleading Coach, CHS, effective 01/18/12.

b. Grant funded appointments effective immediately:

Agati, Rosemary – Elementary Instructional Tutor, 10 months, 18 hours p/week @ \$31.00 per hour, no benefits.

Bala, Elona – 21<sup>st</sup> Century After School Learning Center Grant (replacing Maria Jimenez), Washington School.

Leonard, Cynthia – Secretary II, Human Resources Office, union position with salary and benefits according to the SEIU Agreement.

White, Melissa – 21<sup>st</sup> Century After School Learning Center Grant, Washington School.

**Added:**

Pace, Maura – Elementary Instructional Tutor, 10 months, 18 hours p/week @ \$31.00 per hour, no benefits.

Mucciario, Ashley – Elementary Instructional Tutor, 10 months, 18 hours p/week @ \$31.00 per hour, no benefits.

c. Teacher new hires:

Tedeschi, Shontel – Center Based Learning, Duggan School, MA+15/1, effective 03/19/12.

d. Retirements:

Battistrada, Theresa – Gilmartin grade 3, effective 06/30/12.

Calabro, Marita – CHS Family & Consumer Science, effective 06/30/12.

Hurdle, James W. – NEMS Science, effective 06/30/12.

Lattanzio, Joan – Sprague grade 4, effective 06/30/12.

LaVallee, William – WAMS Art, change in effective date to 09/30/12.

Minervino, Judith – Carrington grade 2, effective 06/30/12.

Rutkowsky, Karen – Generali/W. Cross Social Worker, effective 06/30/12.

West, Sharon H. – Driggs Math Coach, effective 06/30/12.

**ADJOURNMENT** at 8:03 p.m.

Respectfully submitted,

Carrie A. Swain, Clerk  
*Board of Education*