



First Name/Gender Identity Change Request Form

In the absence of documents demonstrating that the student has applied for a name/gender change through the courts, the parent(s)/legal guardian(s) of:

Student's Legal Name/Gender

Last Name First Name Middle Name Suffix Gender

requests that their student's name/gender identity be changed in the District's online student information system to:

Student's Name (*Student's last name may not be changed without a Court Order.*)

Last Name First Name Middle Name Suffix
(*Last name may not be changed without court order*)

Student's Gender Identity (*Student's gender will be identified in Infinite Campus, as M (male), F (female) or X (unspecified/another gender identity).*)

Male (M) Female (F) Unspecified/Another Gender Identity (X)

The parent(s)/legal guardian(s) acknowledge(s) that this change may create errors in processing, locating, and retrieving records requested by them and other individuals, such as educational institutions, employment verification services, and government entities.

Adams 12 Five Star Schools will make every effort to minimize these errors. However, the possibility of record errors increases when a student's first name/gender used in the District's student information system does not match their legal name/gender.

Parent/Legal Guardian Signature Parent/Legal Guardian Printed Name Date

Parent/Legal Guardian Signature Parent/Legal Guardian Printed Name Date

Student Signature, if 18 or Emancipated Student Printed Name Date

FOR OFFICE USE ONLY

Please confirm receipt of this document and place in the student's cumulative file and/or sent to Legal Services.

Registrar or Designee Signature Date