

## ADMINISTRATIVE REPORT

**DATE:** September 22, 2022  
**TOPIC:** 5.7 – September 22, 2022 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

October 6, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, October 6, 2022. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll (6:02pm), Simi Patnaik, Katie Schwartz (6:37pm), Eric Tessmer and Sharon Van Leer. Louise Hinz is absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Simi Patnaik to approve the agenda, seconded by Melinda Dols. All in favor, none opposed, motion carried.
- 4.0 **Workshop Items:**
  - 4.1 School Showcase, presented by Molly Roeske, Lake Middle School Principal. She shared the excitement and meaning of receiving the award and recognition National Blue Ribbon Award at Lake Middle School.
  - 4.2 Long-Range Facility Update, presented by Julie Nielsen, Superintendent. She shared information



on the upcoming community listening sessions, community survey plans. Additional demographics study and city of Woodbury feedback.

5.0 **Information Items:**

5.1 First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent and Kelly Jansen went more in depth about Policy 509. These policies will return for approval at the October 18<sup>th</sup> meeting. There was no public comment following the presentation of the policies.

6.0 **Reports and Comments:**

Superintendent Nielsen LRFP, National Principal month and national custodial appreciation day this past week. Curriculum training, nutrition service increase in pricing and short staffed. Strategic planning feedback from parents, students and staff. Fall academic awards at ERHS and WHS and other fun activities in district.

Melinda Dols completed parent strategic survey, City of Woodbury equity committee, 916 board retreat, City of Woodbury Meeting/District meeting and academic awards at ERHS

Pat Driscoll responded to Eric’s questions about data and what she’s seen shows SOWASHCO doing well. She’s attending AMSD tomorrow.

Simi Patnaik attended the Woodbury City Tour, Woodbury High School Academic Awards, MSBA webinar and planning to attend the upcoming concerts and football game.

Eric Tessmer nationwide academics measurement in our district to learn more about the impact of COVID. Kelly Jansen shared they will share this information at the board meeting next month during the WBWF and additional student achievement data in the upcoming months.

Sharon Van Leer attended the fun run at LRES, SoWashCo CARES meeting.

7.0 **Future Meeting Dates:**

Tuesday, October 18, 2022 – School Board Business Meeting (DSC/6:00 p.m.)

November 3, 2022 – School Board Workshop Meeting (DSC/6:00 p.m.)

8.0 **Closed Session:** At 7:00pm, it was moved by Simi Patnaik to move to closed session pursuant to MN Statute 13D.05, subdivision 3(a) for the Superintendent’s evaluation. Seconded by Katie Schwartz, all in favor, none opposed, motion carried.

At 8:58pm, Simi Patnaik motioned to reconvene the meeting. Seconded by Eric Tessmer, all in favor,



none opposed, motion carried.

9.0 **Adjournment:** The meeting adjourned at 8:58pm.



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