

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, September 19, 2022 - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Jeffrey Haggerty, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Dr. Michele Roby, Mr. James Ulrich, Mrs. Christina Worley - 9. Absent - 0.

**Administrators in Attendance** - Mr. William McKay, Superintendent; Dr. Lisa Hess, Assistant Superintendent; Mr. Chris Killinger, Director of Teaching & Learning; Mrs. Ashley Shannon-Huembes, Director of Communications & Community Relations; Mr. Tim Ziegler, Director of Operations; Mrs. Melissa Paparella, Principal, Mifflin Park Elementary; Mr. Cory Crider, Principal, Intermediate School; Ms. Nicole Pagan, Associate Principal, Middle School; Ms. Melissa Taylor, Associate Principal, high School.

**Others in Attendance** - Jeffrey Litts, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; professional staff and citizens.

The Meeting was **Called to Order** at 7:05pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** prior to the meeting for discussion of a personnel contract and a confidentiality matter.

Motion by Adams and second by Peterson to Approve **Minutes of the Meetings** held August 15, 2022 and September 12, 2022, as presented

**MOTION CARRIED.**

Motion by Roby and second by Palange to Approve **Treasurer's Report** of August 30, 2022, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve **Bills Paid** in the total amount of \$4,128,659.15, as presented

**MOTION CARRIED.**

**Presentation** - Mrs. Ashley Shannon-Huembes, Director of Communications & Community Relations, gave a presentation to the Board on the District's new branding process and the development of a new, universal mustang logo.

## **Citizens Requests**

Mr. Jeffrey Wolfe shared his thoughts on flags and symbols.

Mrs. Alyssa Oxenreider expressed concern over the high school's student dress code, asserting that a number of female students do not dress and/or cover themselves appropriately for class.

Mr. Keith Worley inquired about whether Governor Mifflin had a plan to incorporate acknowledgement of Constitution Day (September 17th) into the curriculum.

Mr. Donald Kennedy returned to voice his displeasure with the District's new website, saying he does not feel it's user-friendly.

The Board acknowledged receipt of the following **Communication**

Mr. Bill McKay, Superintendent - intent to retire

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**

Jason Foster (IBEW Local 743) - all bid documents by low bidder Cedar Electric,  
for the GM Athletic Community Center construction project

Trisha Frassetto of Nicholl, Charles Jones LLC - listing of all real estate taxes  
paid in August, 2022

## **Reports**

Mr. Andrew Pannafino, Legislative/PSBA representative, shared information on the Purple Star School Program which helps military families transition and the 2022-2023 CTE Presidential Scholarship program, for which each state may nominate students who demonstrate excellence in Career & Technical Education. He also shared that he attended the COLA meeting, where some of the topics discussed included the pension system and its impact on budgets, school choice, teacher shortages, and superintendent turnover. On the priority list were school safety, and education funding, and on the watch list was the topic of alternatives to the school property tax.

## **FINANCE**

Motion by Pannafino and second by Adams to Approve **Budget Transfers** for 2022-2023, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Palange to Approve a Renewal Agreement with the Berks County Intermediate Unit to **provide meals for their Head Start programs** held at Mifflin Park and Cumru Elementary for the 2022-2023 school year, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Haggerty to Approve **Conrad Siegel Actuaries** to perform the 2022 ACA Employer Reporting, at a fee of \$7,000 (no increase), as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Friedlander to Adopt the **Berks Career & Technology Center Resolution**, turning transportation responsibility over to participating school districts, effective for the start of the 2023-2024 school year, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Adams to Adopt **Resolution in accordance with Act 57**, to require the District's tax collectors to exempt a taxpayer from having to pay penalties and interest on a real estate bill if the taxpayer meets the criteria of Act 57, as presented

**MOTION CARRIED.**

#### **PERSONNEL**

Motion by Friedlander and second by Palange to Approve an **Agreement with PSBA Human Resource Services** to conduct a compensation analysis, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the **Revised High School Co-Curricular listing** for 2022-2023, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the **Student Teaching Placements** for Fall, 2022, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Haggerty to Approve a **change in the Hourly Teacher base pay rate** to \$20/hour, retroactive to the beginning of the 2022-2023 school year; position remains non-exempt

**MOTION CARRIED.**

Motion by Friedlander and second by Palange to Accept the **retirement of Mr. William McKay, Superintendent**, to be effective June 30, 2023

**MOTION CARRIED.**



Motion by Friedlander and second by Roby to Approve the following **Resignations**

- |                   |   |
|-------------------|---|
| Carrano, Renne    | - High School, Paraprofessional; effective September 2, 2022                      |
| Carrier, Meredith | - High School, Biology; effective September 20, 2022                              |
| Fulk, Debra       | - High School, Food Service; effective September 1, 2022                          |
| Malave, Yelitza   | - High School, Food Service; effective August 29, 2022                            |
| Munn, Katie       | - Middle School, Foreign Language; effective date TBD<br>(subject to 60-day hold) |

**Resignations - Co-Curricular**

- |                |   |
|----------------|---|
| Habecker, Lisa | - Assistant Coach, Water Polo; effective for the Fall,<br>2022 season |
|----------------|---|

**MOTION CARRIED.**

Motion by Friedlander and second by Haggerty to Approve the following **Termination**

- |              |  |
|--------------|--|
| Esser, Tasha | - GMIS, Part-time Paraprofessional; effective<br>August 24, 2022 |
|--------------|--|

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following for **Employment\***

*\*All employments are approved pending the successful and satisfactory completion of new hire documentation, acceptable clearance results, and meeting all employment requirements*

- |                   |   |
|-------------------|---|
| Alvarado, Ana     | - High School, Part-time Food Service; effective<br>September 2, 2022 (replacing Yelitza Malave)                                |
| Baumgartle, Joyce | - Substitute Secretary; effective September 1, 2022   |
| Becker, Sasha     | - Middle School, Foreign Language Long-Term Substitute;<br>effective September 26, 2022 (replacing Katie Munn -<br>resignation) |
| Callahan, Kellie  | - GMIS, Part-time Paraprofessional; effective September<br>2, 2022 (new position)   |

- Greisler, Grant - Mifflin Park, Phys Ed; effective approximately October 6, 2022; Professional contract, Masters Step 8 (replacing Burnell Smucker - resignation)
- Khurshid, Kanwal - *(Correction)* Brecknock, Part-time Paraprofessional and Lunch Aide; effective August 22, 2022 (replacing Paula Grillo)
- Lilley, Arielle - GMIS, Part-time Paraprofessional; effective August 22, 2022 (replacing Tracy Graver)
- Ortiz, Raisa - *(Correction)* Middle School, Part-time Food Service Head Cashier; effective August 22, 2022 (replacing Dayna Rodriguez)
- Snyder, Claire - Supportive Substitute; effective August 29, 2022
- Waradzin, Diane - Substitute Secretary; effective September 1, 2022
- Wentling, Susan - Hosting of a Kutztown University Reading Graduate Intern (Cecilia Weiler); effective for the 2022-2023 school year; stipend \$250 to be paid from ESSER funds (Cumru, Reading Specialist)

Mustang Movers After-School Club (Additions)

Davis, Kelsey	Moore, April
Hepner, Sue	Moyer, Ann

High School After-School Tutoring HELP Teachers, 2022-2023

Belick, Nicole	McDevitt, Natalie	Voit, Ralph
Dennis, Angela	Mugar, Susan	Williams, Todd
Hickman, Amy	Selbst, Brad	Woronko, Christine
Kurtz, Travis	Stinson, Jen	Yenser, Rich
McCarthy, Bob		

High School After-School Detention, 2022-2023

McDevitt, Natalie

Middle School WIN Period Supervising Teachers, 2022-2023

McGovern, Hannah      Reigel, Sarah      Yeager, Joanne

**Employment - Co-Curricular**

- |               |  |
|---------------|--|
| Drop, Jessica | - Assistant Coach, Girls Cross Country; effective for the Fall, 2022 season; stipend \$2,991.51 (position was vacant)          |
| Tice, Eva     | - Assistant Coach, Water Polo; effective for the Fall, 2022 season; stipend \$2,719.56 (replacing Lisa Habecker - resignation) |

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **Status Changes**

- |                 |   |
|-----------------|---|
| Hummel, Megan   | - Mifflin Park, Part-time Paraprofessional to Mifflin Park, Full-time Paraprofessional; effective August 19, 2022 (replacing Melodee Ruoss)                           |
| Oplinger, Scott | - High School, Floating LTS to High School, Science; effective September 19, 2022; Professional contract, Masters Step 18 (replacing William Zenie - position change) |
| Perry, Tara     | - Brecknock, Part-time Paraprofessional to Cumru, Part-time Paraprofessional; effective date TBD (replacing Debra DiCrocco)   |
| Riegel, Michele | - Brecknock, Full-time Paraprofessional to High School, Full-time Paraprofessional; effective date TBD (replacing Renne Carrano - resignation)                        |
| Sanchez, Reuben | - Supportive Substitute to High School, 2nd shift Part-time Custodian; effective September 12, 2022 (replacing Lucianne Garcia - position change)                     |
| Zenie, William  | - High School, Science to High School, Biology; effective September 19, 2022 (replacing Meredith Carrier - resignation)   |

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following for **Leave of Absence**

- |                    |   |
|--------------------|---|
| Curry, Chad        | - Family Medical Leave (intermittent); effective September 15 - November 8, 2022 (Cumru, Principal) |
| Griffin, Heather   | - Family Medical Leave; effective September 23 - October 9, 2022 (Middle School, FCS)               |
| Kupp, Gerald       | - Family Medical Leave; effective October 3 - November 18, 2022 (Cumru, Head Custodian)             |
| Stoltzfus, Kristin | - Family Medical Leave; effective September 3 - September 12, 2022 (Brecknock, Speech)              |

**MOTION CARRIED.**

Motion by Freidlander and second by Haggerty to Approve the following **Volunteers - Co-Curricular**

- |                     |                    |
|---------------------|--------------------|
| HS Girls Volleyball | - Roberto Pimentel |
| MS Girls Volleyball | - Kylene Knepp     |
| MS Field Hockey     | - Danielle King    |
| HS Boys Soccer      | - Abe Carello      |
| MS Cheerleading     | - Kasey Hudzik     |

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **In-Service Tuition Reimbursement Requests**

- |                 |   |
|-----------------|---|
| Davis, Tara     | - PA Western University, Course #7130: Psychological Perspectives in Sport Performance Enhancement; August 22 - December 9, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (Asst Athletic Trainer) |
| Davis, Tara     | - PA Western University, Course #7520: Corrective Exercise Program Design; August 22 - December 9, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (Asst Athletic Trainer)                          |
| Dolan, Kathleen | - York College of PA, Course #597: Foundations of English Learner Literacy; August 22 - October 12, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Grade 5)                                 |



- Himmelberger, Leah - California University of PA, Course #7600: Leadership & Professional Development; August 22 - December 9, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Phys Ed)
- Kemp, Kristen - Kutztown University, Course #500: Legal, Historical, & Philosophical Foundations of Multicultural Education; August 29 - December 17, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Grade 6)
- Kulp, Isaac - Millersville University, Course #589: French Cultural/Literature Studies; August 22 - December 9, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, English)
- Martin, Stephanie - Kutztown University, Course #530: Makerspaces & Technology Enhanced Programming; August 29 - December 17, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 3)
- Moulin, Lauren - Albright College, Course #520: Curriculum Design; October 3 - November 6, 2022; 3 credits; tuition \$1,480; reimbursement \$1,480 (Middle School, STEM)
- Ross, Kelly - Wilkes University, Course #502: Language Concepts for Second Language Learning & Teaching; September 6 - October 23, 2022; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 1)
- Sweigart, Marcela - University of Massachusetts Global, Course #9024: Responsive Classroom Elementary Advanced Level II; August 23, 2022 - February 23, 2023; 3 credits; tuition \$240; no reimbursement (Cumru, Kindergarten)

#### **In-Service Tuition Reimbursement Requests - Masters Plus**

- Flanagan, Kristina - BCIU, Mindfulness for Educators & their Students; October 31 - December 11, 2022; 3 credits; tuition \$475; reimbursement \$475 (Brecknock, Psychologist)



Keane, Rachel

- University of LaVerne, Course #715: Colonial Spirit & the Settling of North America, BC to 1820; August 22 - October 31, 2022; 3 credits; tuition \$405; no reimbursement (Middle School, Social Studies)

**In-Service Tuition Reimbursement Requests - Administrative**

Kopetsky, Aaron

- Albright College, Course #660: Innovative and Entrepreneurial Concepts in K-12 Education; August 15 - November 15, 2022; 3 credits; tuition \$1,480 (Brecknock, Principal)

Total: \$15,819

**MOTION CARRIED.**

**PUPIL SERVICES**

Motion by Palange and second by Adams to Approve a Request of **Jada Emerich to complete her senior year** at Governor Mifflin, as per Policy #203

**MOTION CARRIED.**

Motion by Palange and second by Friedlander to Approve the following items collectively:

- **Agreement with Devereux** to provide Extended School Year special education services for Student #808194; July 5 - August 18, 2022; rate is \$325/day, as presented
- **Agreements with John Paul II Center** to provide special education services for Student #808487, Student #806077 and Student #809580 for the 2022-2023 school year; tuition is \$32,100 per student, as presented
- **Agreement with Cottage Seven** to provide transportation during the 2022-2023 school year; rate is \$230/day, serving up to 12 students, as presented

**MOTION CARRIED.**

Motion by Palange and second by Haggerty to Approve a **Waiver of Expulsion Agreement** for Student #820257; placement will be GM Gold through the first quarter of the 2022-2023 school year, as presented

**MOTION CARRIED.**

Motion by Palange and second by Peterson to Approve an **Agreement with the Cook Center for Human Connection** to provide virtual mental health, family coaching and professional development services for the 2022-2023 and the 2023-2024 school years; cost is \$57,000, to be paid from the General Fund (using extra subsidy received from the State budget), as presented  
**MOTION CARRIED.**

#### **ATHLETIC/CO-CURRICULAR**

Motion by Adams and second by Roby to Approve the **establishment of an Interscholastic Unified Sports Indoor Bocce team**, effective for the Winter, 2022-2023 season  
**MOTION CARRIED.**

#### **PROPERTY**

Motion by Peterson and second by Palange to Ratify **participation in the BCIU Fuel Bid** for gasoline and diesel fuel for the time period covering July 1, 2023 - June 30, 2024; Awarding of bids will be based on the BCIU Fuel Specifications document 'Option A'

Fuel Bid Agreement    BCIU Fuel School Usage Letter

Bid Specifications    GMSD Fuel Bid Estimates

**MOTION CARRIED.**

Motion by Peterson and second by Friedlander to Approve the following items collectively:

- **Maintenance and minor renovations at the Varsity Baseball Field**, to include edging of the infield and replacement of bordering sod, importing of infield mix, laser grading, rolling of the infield, and repair of clay on the pitcher's mound and the batter boxes; renovations include the extension of the warning track at the dugout areas to the out-of-bounds fence line; COSTARS pricing of \$17,985 to be paid from the Capital Reserve Fund, as presented
- **Infield maintenance for the JV Baseball Field**, including edging, importing of infield mix, infield grading, replacement of the pitcher's plate and home plate, and repair of clay on the pitcher's mound; COSTARS pricing, \$8,979 to be paid from the Capital Reserve Fund, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Adams to Approve **Recommendation of Commissioning Services Agent for the GM Community Athletic Center** MEP equipment; based on submittals from the Commissioning RFP, the award will go to Industrial Valley Design (IVD) pending final review; Commissioning services include the creation and distribution of equipment checklists, equipment start-up, performing functional tests on equipment, maintaining equipment issue log, scheduling and approval of owner training, and the final Commissioning report; budget for Commissioning is included in the cost for the GMACC Project - Recommendation to include Alternate #1 Emergency Power Equipment (total cost estimate \$32,000). Request for Commissioning Services Proposal; Commissioning Technical Services Proposal; Commissioning Agent Submittal Review

**MOTION CARRIED.**

Motion by Peterson and second by Palange to Ratify GMACC change order 05-01 for HVAC with North Bay Mechanical for Sound Attenuation for ERU #11 (classrooms); includes addition of sound attenuation material to reduce the noise level in the classroom spaces below the roof-mounted air handling unit to below the engineer-specified level of NC-30; cost of the change order is \$11,987, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Haggerty to Approve the following **Buildings & Grounds Use Requests**

PIAA Football Officials\*

PIAA Football Officials Meetings

High School LGI

Wednesdays, 9/07/22 - 10/26/22; 7:00pm - 8:00pm

No Charge

GM Over-40 Soccer\*

Over-40 Soccer Games

Multipurpose Field

Sunday evenings (3 dates between 9/11 & 11/06/22)

Dates and times assigned by Athletic Director

Rental fees apply

Reading-Berks Literacy  
Council

Adult English Classes

High School LGI Room

Tuesdays, Thursdays 9/15/22 - 6/01/23; 6:00pm - 7:00pm

No Charge

Reading-Berks Literacy  
Council

Adult English Classes  
High School L4 Library Classroom  
10/11/22, 11/22/22, 2/07/23, 2/14/23, 2/21/23,  
2/23/23, 2/28/23; 6:00pm - 7:00pm  
No Charge

GM Youth Field Hockey

GM Youth Field Hockey Play Day  
HS Athletic Complex Fields A & B  
9/17/22; 7:00am - 12:00pm  
Dates and times assigned ny Athletic Director  
No Charge

Boys Scouts

Cub Scout Kickball  
Brecknock Baseball Field  
9/24/22; 3:00pm - 5:00pm  
No Charge

Shillington Lions Club

Shillington Lions Club Flea Market  
GMIS Main Parking Lot  
Saturday, 10-01-22; 6:00am - 12:15pm  
No Charge

Weekend Warriors

Basketball Games  
Middle School Gym  
Saturdays, 10/08/22 - 6/24/23; 10:00am - 12:00pm  
Rental fees apply

Mifflin Park PTO

Mifflin Park Fall Family Night  
Mifflin Park grounds  
10/21/22; 5:00pm - 8:00pm  
No Charge

GM Music Association

Strike up the Bands event  
MS grounds, HS grounds, Stadium, Multipurpose  
Field, HS Auditorium  
11/05/22; 4:00pm - 10:00pm  
No Charge



Mifflin Park PTO

PTO Meetings

Mifflin Park Cafeteria

2nd Wednesday of the month

11/09/22 - 5/10/23; 6:30pm - 7:30pm

No Charge

High School PTO

College Fair

HS Cafeteria, Auditorium & Grounds

11/10/22; 5:00pm - 9:00pm

No Charge

GM Music Association

Craft Fair

MS Gym, Cafeteria & Hallways

11/19/22; 6:00am - 6:00pm

No Charge

PIAA Track Officials

PIAA Track Officials Meetings

High School, Room 151

1/26/23, 2/09/23, 3/16/23, 3/30/23, 4/13/23,  
4/27/23, 5/18/23

7:00pm - 8:30pm

No Charge

PIAA Track Officials

PIAA Track Officials Rules Meeting

High School LGI Room

2/23/23; 7:00pm - 8:30pm

No Charge

GM Music Association &

GM Music Department

Pops Concert

GMIS Gym

3/04/23; 9:00am - 9:00pm

No Charge

*\* Events will have either begun or have taken place prior to the Board Voting meeting.*

**MOTION CARRIED.**

Dr. Roby took a moment to express her appreciation for how the music staff graciously shared their love of music with the fourth grade students, sparking their interest in the music program.

Mr. Pannafino noted that it was with regret that Mr. McKay's resignation was accepted this evening, stating that Mr. McKay has led the district well and is a good, upstanding person. He also said that the superintendency position is not an easy job, as is evident in current times where turnover is high.

Mr. Ulrich announced that there would be a brief **Executive Session** after adjournment of the meeting.

Motion by Friedlander and second by Peterson to **Adjourn the Meeting** at 8:12pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in dark ink. The signature is fluid and elegant, with the first letters of each word being capitalized and prominent.

Sharon L. Patton  
Board Recording Secretary