

PLEASE NOTE: THIS IS NOT AN OFFICIAL COPY OF THE SCHOOL BOARD'S OFFICIAL POLICY/PROCEDURE MANUAL. THESE DOCUMENTS MAY NOT CONTAIN THE MOST RECENT CHANGES MADE BY THE BOARD OF EDUCATION. FOR AN OFFICIAL COPY OF A POLICY OR PROCEDURE, PLEASE CONTACT THE SCHOOL DISTRICT CENTRAL OFFICE.

STUDENTS

09.11

School Attendance Areas

ASSIGNED DISTRICT

All pupils shall be assigned by geographic attendance areas and shall attend the school designated to serve their area of residence. Specific areas served by each attendance area shall be marked on a map in the central administration office. The Board may revise attendance areas from time to time to attain maximum utilization of school facilities.¹

No student may be assigned to or required to attend a charter school by the District.

IF FAMILIES MOVE

If a family moves from one attendance area to another within the school system, the parent may select for his/her child to finish the school year in the school in which the child was last enrolled (at no cost or service by the Board). The pupil must, however, enroll the following year in the school in the attendance area of his/her legal residence. Students in grades 4, 7 or 11 whose families move mid-year may elect to complete their following (final year) at their current school of enrollment. Seniors whose parents or guardians move out of the school District anytime following the end of the student's junior year may continue for one (1) full year without paying tuition provided the district of residence agrees to exchange ADA.

REQUESTS FOR TRANSFER

Requests for transfer to another District school must be based on physical, psychological, or educational reasons. Family hardship may also be considered in changing school assignment. Requests must be made to the requesting school's Principal.

Students living within the District shall not be permitted to enroll in a school outside their geographic attendance zone/area if the school in which they would enroll meets or exceeds the ninety percent (90%) of its enrollment capacity. Applications must be submitted by March 31st in order to be considered for the following school year.

All students approved for out-of-area placements must provide their own transportation and must maintain good attendance. While in most cases placements shall be continued year to year, an annual review of student attendance, behavior and academic progress might lead to revocation. Students who receive a transfer that fail to meet attendance requirements due to transportation challenges may result in the Superintendent/designee sending the student back to the school of residence where transportation is provided by the Board of Education.

When other factors are equal, date of enrollment shall determine order of assignment and reassignment.

In compliance with and as set forth by federal requirements, the District shall allow students to transfer to another District school if:

1. The assigned school is designated by the state as being "persistently dangerous"; or
2. The student becomes a victim of a violent criminal offense, as determined by state law, while attending school.²

School Attendance Areas**APPEAL**

A parent/legal guardian or adult student who disagrees with the denial of an out-of-area request may file a written appeal with the Director of Pupil Personnel (DPP) within five (5) days of receipt of the decision or the right to appeal the decisions is waived. A review of the decision shall be conducted by the Director of Pupil Personnel who shall either uphold or deny the decision. The parent/legal guardian and the Principal shall be notified of the decision in writing. The decision of the DPP as the Superintendent's designee, is final.

REFERENCES:

¹[KRS 159.070](#); [OAG 80-394](#)

²P. L. 114-95, (Every Student Succeeds Act of 2015); 20 U.S.C. § 6301 et seq.

[KRS 160.1592](#)

McKinney-Vento Act, 42 U.S.C. 11431 et seq.; 20 U.S.C. § 7912(a)

Adopted/Amended: 6/18/2019

Order #: 1V.H