

The Reorganizational meeting of the Canandaigua City School District Board of Education was held on Thursday, July 7, 2023 at 8:00 a.m. in the Canandaigua City School District, Operations Center, Mrs. Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Milton Johnson, Julianne Miller, Megan Personale, Jen Schneider, Jenny Tessoroff

BOARD MEMBERS ABSENT: Amy Calabrese, John Polimeni, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch

LEADERSHIP TEAM ABSENT: Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

Meeting Called to Order

The meeting was called to order at 8:00 a.m. by Mrs. Grimm who asked everyone to stand for the Pledge of Allegiance.

Oath of Office - Newly Elected and Appointed Board Members

The Oath of Office was administered by Ms. Sundlov to Dr. Jen Schneider and Ms. Jenny Tessoroff.

Election of President for 2022-2023 and Oath of Office

Ms. Sundlov asked for nominations for Board President. Upon a motion made by Mrs. Personale, seconded by Mrs. Miller, with all present voting yes, and with no other nominations the Board of Education approved the appointment of Mrs. Grimm as Board President. Ms. Sundlov administered the Oath of Office to Mrs. Grimm.

APPROVED: BOARD PRESIDENT

Election of Vice President for 2022-2023 and Oath of Office

President Grimm asked for nominations for Board Vice President. Upon a motion made by Mrs. Personale, seconded by Dr. Schneider with all present voting yes, and with no other nominations the Board of Education approved the appointment of Mrs. Miller as Board Vice President. President Grimm administered the Oath of Office to Mrs. Miller.

APPROVED: BOARD VICE PRESIDENT

Oath of Office - Superintendent

Mrs. Grimm administered the Oath of Office to Superintendent Farr.

Appointments, Designations and Authorizations

Upon a motion made by Mrs. Miller, seconded by Mrs. Personale, and with all present voting yes, the Board of Education approved the appointments, designations and authorizations.

APPROVED: APPOINTMENTS/AUTHORIZATIONS

1. **Appointments** 0 Oath of Office will be completed at this meeting or soon after and kept on file.

- a) **Appointment of District Treasurer**

appointment of **Cullen Spencer** as District Treasurer for the 2022-2023 school year.



b) Appointment of District Clerk

appointment of **Deborah Sundlov** as District Clerk for the 2022-2023 school year.

c) Appointment of District Clerk Pro Tem

appointment of **Jeanie Grimm** and **Matt Fitch** as District Clerk Pro Tem for the 2022-2023 school year.

d) Appointment of Claims Auditor

appointment of **Jill Ehrlinger** as Claims Auditor for the 2022-2023 school year.

2. Designations of Depositories

the Designations of JP Morgan Chase & Co., Canandaigua National Bank and Trust Company, and Five Star Bank as depositories for the funds belonging to the school district during the 2022-2023 school year; and that the Tax Collector be instructed to deposit daily, taxes received from October 1 to December 31 in the General Account at the Canandaigua National Bank and Trust Company and to the special Tax Account at JP Morgan Chase & Co. and to deposit taxes at in a timely manner not to exceed one business day.

The accounts in the aforementioned banks shall not exceed the following amounts:

- J.P. Morgan Chase & Co. \$80,000,000
- Canandaigua National Bank and Trust Company \$80,000,000
- NYCLASS \$80,000,000
- Five Star Bank \$15,000,000

3. Designation of Official Newspaper

the Board of Education designates the *Canandaigua Daily Messenger, Gannett Co., Inc.* as the official newspaper of the District.

4. National School Lunch Program

the Board of Education authorizes the District Clerk to sign renewal forms and monthly reports for participation in the National School Lunch Program.

5. Designation of the 504 and Title IX Coordinator

the Board of Education authorizes, **Vernon Tenney** to serve as the 504 Coordinator for all District students and **Brian Nolan** to serve as the 504 Coordinator for all District personnel and Title IX Coordinator in the Canandaigua City School District for the 2022-2023 school year.

6. Authorizations

District Functions

the Board of Education authorizes the following persons to perform the function specified for the 2022-2023 school year:

- a) Certification of Payrolls - **Matt Fitch**, Assistant Superintendent for Business; **Brian Nolan**, Assistant Superintendent for Personnel and Support Services, as alternate
- b) Signatories on Checks - **Cullen Spencer**, Treasurer
- c) Budget Transfers not to exceed \$20,000 - **Jamie Farr**, Superintendent of Schools
- d) Approval of Change Orders up to \$35,000 - **Jamie Farr**
- e) Signatories for Report of Personnel Changes - **Brian Nolan**, Designee; **Aline Clement**, Employee Relations Assistant, Alternate
- f) Signatories for all OMNI 403(b) Plan, Benefit Resource, Inc. Cafeteria Plan Agreements, Benefit Resource, Inc. HRA and FSA, HSA Bank - HSA Agreement, Excellus Health and Dental Insurance,



Finger Lakes Area School Health Plan, and Retirement Special Pay Plans 403 (b) - **Matt Fitch**, Designee

- g) Trustees of Health Reimbursement Plans - **Matt Fitch** and **Cullen Spencer**
- h) Health Reimbursement Committee members - **Matt Fitch**, **Linda Eames**, and **Cullen Spencer**
- i) Designee of Employee Sick Bank/Leave Reserve - **Jamie Farr**, **Brian Nolan**

Authorization to Open Bids

any two of the following five individuals be authorized to open bids:

- Matt Fitch**, Purchasing Agent
- Brian Nolan**, Assistant Superintendent
- Jamie Farr**, Superintendent
- Cullen Spencer**, District Treasurer

7. Other Appointments

the following appointments for the 2022-2023 school year and authorize changes in writing and shared with the Board of Education:

- a) Purchasing Agent - **Matt Fitch**
- b) Records Access Officer - **Tracy Lindsay**
- c) Special Counsel - Ferrara Fiorenza PC
- d) External Auditor for the Records for Fiscal Year 2021-2022 - Raymond F. Wager, CPA, P.C.
- e) Internal Auditor for the Records for Fiscal Year 2021-2022 - Bonadio & Co. LLP
- f) Athletic Training Services - F.F. Thompson Hospital Systems, Inc.
- g) Employees Health Services - F.F. Thompson Hospital Systems, Inc. (Health Works Occupational Medicine)
- h) School Physician - FF Thompson Health, Dr. Michael Foote and nurse practitioners Jamie Kline, FNP and Karen Yax, FNP
- i) Student Accident Insurance - Gerber Life Insurance Company
- j) Homeless Liaison Designee - **Vernon Tenney**
- k) Copyright Officer - **Dan Bowman**
- l) Broker of Record Medical Consultant - Steve Smola, Smola Consulting, LLC
- m) Broker of Record Liability Insurance Agency - Haylor, Freyer & Coon
- n) Financial Advisor - Bernard P. Donegan, Inc.
- o) Architecture Firm - Labella Associate, DPC
- p) Medicaid Compliance Officer - **Matt Fitch**
- q) LEA Asbestos Designee - **Michael McClain**
- r) Bond Counsel - Tim McGill Esq.
- s) Dignity Act Coordinators - **Vernon Tenney**, **Lindsay Lazenby**, **Peter Jensen**, **Eric Jordan**
- t) Civil Rights Compliance Officer - **Jamie Farr**
- u) Integrated Pest Management (IPM) Coordinator - **Mike McClain**
- v) Information Resource for Substance Use Related Services - **Cindy Vanderlee**
- w) Data Privacy Officer - **Dan Bowman** and **Tracy Lindsay**
- x) Chemical Safety Specialists - **Cary Burke**
- y) Data Protection Officer - Daniel Bowman
- z) Point of Contact for State and Local Child Welfare Agencies - **Vernon Tenney**

8. Payment Rates

the Board of Education authorizes the following payment rates for the 2022-2023 school year:

- | a) Mileage Reimbursement Rate | IRS Standard Rate |
|---|-------------------|
| b) Daily Rate for Sub Teacher Non-Certified | \$110 |
| c) Daily Rate for Sub Teacher Certified | \$120 |
| d) Daily Rate for Sub Teacher Preferred | \$125 |
| e) Daily Rate for Sub Teacher Contract | \$130 |
| f) Daily Rate for Retired CA Teacher Contract Sub | \$150 |



g) Hourly Rate for Sub Registered Nurse	\$ 21
h) Hourly Rate for Sub School Bus Driver	\$ 19
i) Hourly Rate for Sub Custodial Worker	\$ 18
j) Hourly Rate for Sub Contract Registered Nurse	\$ 23
k) Hourly Rate for Sub Bus Monitor	Minimum Wage
l) Hourly Rate for Sub School Monitor	Minimum Wage
m) Hourly Rate for Sub Teacher Aid	Minimum Wage
n) Hourly Rate for Sub Food Service Helper	Minimum Wage
o) Hourly Rate for Student Helper	Minimum Wage
p) Hourly Rate for Lifeguard	Minimum Wage
q) General Counsel Attorney’s Fees	
i. Partner/Senior Associates - \$225/hr	
ii. Junior Associates - \$170-\$220/hr	
iii. Law Clerks - \$140/hr	
iv. Paralegal - \$110/hr	

9. Official Undertakings

the Board of Education authorizes faithful performance and blanket position bond coverage for the 2022-2023 school year, as follows:

- The District Treasurer in the amount of \$2,000,000
- The District Deputy Treasurer in the amount of \$1,000,000
- The District Tax Collector in the amount of \$1,000,000
- The District Claims Auditor in the amount of \$1,000,000
- The Treasurer in the Extra-Classroom Activities Funds and employees associated with the Extra-Classroom Activities in the amount of \$1,000,000 per employee
- The Superintendent of Schools in the amount of \$1,000,000
- The Assistant Superintendent for Business in the amount of \$1,000,000
- The Assistant Superintendent for Personnel and Support Services in the amount of \$1,000,000

10. Approval of Petty Cash Funds

the Board of Education approves the establishment of Petty Cash Funds for the school year 2022-2023, as follows:

<u>Building</u>	<u>Amount</u>
Section V Ticket Sales	\$400

11. Approval of Change Funds

the Board of Education approves the establishment of Change Funds for the 2022-2023 school year, as follows:

<u>Change Fund</u>	<u>Amount</u>
Tax Collection	\$100
Cafeteria - four schools	\$450
Primary School - Summer School	\$ 20
Extraclass - Summer School	\$200
District Office	\$100
Graduates of Distinction	\$ 50

12. Event Payments

the below payments for event supervisor/scorer/timer/announcer: Game Supervisor: \$50.00 per event, additional \$15.00 per hour if event exceeds three hours Scorer/Timer/Announcer: \$45.00 for the first three hours and \$15.00 per hour for each hour past three hours

13. CIE Parent Representative



the following parent representatives to the Council for Instructional Excellence for the 2022-2023 school year:
Leslie Mast, Karen Tricomi, Jill Ehrlinger, and Lisa Garigen

14. CSE/CPSE Appointments

the following parents appointed as parent representatives to the CSE/CPSE to be consistent with NYS Part 200 Regulations and Board Policy:

CPSE Representatives

- Jennifer Callard

CSE Representatives

- Britta Crystal, Jennifer Callard, Rebecca Aikins, and Bethany Wilkins

15. Appointment of Committee on Special Education and Committee on Preschool Special Education

the membership of the Committee on Special Education (CSE), the sub-Committee on Special Education and the Committee on Preschool Special Education (CPSE) for the 2022-2023 school be appointed as follows:

The Committee on Special Education shall include, but not be limited to:

- a) the parents or persons in parental relationship to the student;
- b) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- c) not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;
- d) a school psychologist; a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist. The representative of the school district shall serve as the chairperson of the committee; an individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- e) a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;
- f) an additional parent member of a student with a disability residing in the school district or a neighboring school district, provided that the additional parent member may be the parent of a student who has been declassified within a period not to exceed five years or the parent of a student who has graduated within a period not to exceed five years, if specifically requested in writing by the parent of the student, the student or by a member of the committee at least 72 hours prior to the meeting;
- g) other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education; and
- h) if appropriate, the student.

The Committee on Preschool Special Education shall include, but not be limited to:

- a) the parents of the preschool child;
- b) not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;
- c) not less than one special education teacher of the child, or, if appropriate, not less than one special education provider of the child;



- d) a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and the municipality. The representative of the school district shall serve as the chairperson of the committee;
- e) an additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program, if specifically requested in writing by the parent of the student or by a member of the committee at least 72 hours prior to the meeting;
- f) an individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- g) other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education;
- h) for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- i) a representative of the municipality of the preschool child’s residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

16. CPSE/CSE Chair

the District’s school psychologists and administrative intern to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist or intern will chair in the Director/Assistant Director’s stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, “the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise special education and knowledgeable about the general education curriculum and the availability of resources of the school district.”

- Primary Elementary School- Denise Shimmon, MaryAnne Duncan, and Erika Maxwell
- Middle School- Rachael Wendt
- Middle School/CACC- James Brenchley
- High School- Amy Principato and Mandy Detrick-Gerstner
- Administrative Team- Christine Paige, Jennifer Marafioti, Rachael Schading, and Dennis DesRosiers

17. Confirmation of Regular Board Meetings

the confirmation of the Board Meetings for the 2022-2023 school year previously approved at their Regular Meeting on May 9, 2022.

- July 7, August 1, August 29, September 12, September 28, October 17, November 7, November 21, December 12, January 9, January 23, February 6, March 6, March 20, April 10, *tentative* April 17, April 26, May 8, May 17, May 22, and June 12.

18. 2022-2023 School Lunch Prices

of the prices of school lunch for the 2022-2023 school year as follows:

- Student breakfast - \$1.80
- Student lunch K-12 - \$2.90
- Adult lunch - \$5.15



19. Standard Work Day

be it resolved that the Canandaigua City School District, Location code 70008, hereby establishes an eight (8) hour per day standard work day for all its employees with the exception of those listed below. The District will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained.

Title	Standard Work Day (Hours/Day)
Coach - Fall Sports	7.5
Coach - Spring Sports	7.5
Coach - Winter Sports	7.5
Co-Curricular Activity	7.5
Family Services Facilitator	7.5
Occupational Therapist	7.5
Physical Therapist	7.5
Prevention Specialist	7.5
Registered Professional Nurse	7.5
Summer Nurse	7.5
Summer Occupational Therapist	7.5
Summer Physical Therapist	7.5
Teacher Aide	6.0
Receptionist	6.0
Secretary I - 10 Month	6.0
Sub Teacher Aide	6.0
Summer Teacher Aide	6.0
Teacher Aide working as Sub Teacher	6.0
Typist- Full Time - 10 Months	6.0
Typist- Part Time - 10 Months	6.0
Full-Route Bus Driver	6.0
Partial-Route Bus Driver	6.0

20. ACA Measurement - Coaches and Assistant Coaches

BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for assistant coaches, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

- Fall Season: 165 hours
- Winter Season: 206 hours
- Spring Season: 165 hours

The Superintendent of Schools, and the Superintendent's designee(s), are authorized to use any reasonable method to allocate the number of hours of service for each calendar month during each season.

21. ACA Measurement - Accompanists

BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for accompanists, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

	<u>Rehearsal</u>	<u>Performance</u>	<u>NYSSMA</u>	<u>Estimated Hours*</u>
September	4	0	0	2.33
October	10	0	0	5.83
November	12	5	0	14.50
December	12	6	0	16.00
January	8	0	0	4.67
February	12	2	0	10.00
March	12	3	20	24.83
April	15	1	20	23.58



Table with 5 columns: Rehearsal, Performance, NYSSMA, Estimated Hours*. Rows for May and June.

*Total estimated hours split amongst at least three different accompanists.

22. Code of Conduct

the re-adoption of Code of Conduct for the 2022-2023 school year.

23. Professional Learning Plan

the Professional Learning Plan for the Canandaigua City School District for the 2022-2023 school year.

24. AIS/RTI Plan

the re-adoption the AIS/RTI Plan for the 2022-2023

25. District Safety Plan

the re-adoption the District Safety Plan for 2022-2023 school year.

26. Chemical Hygiene Plan

the District Chemical Hygiene Plan for the 2022-2023 school year as listed as an attachment and will be filed in the Supplemental Minutes File.

End of Appointments, Designations and Authorizations

Resolution Authorizing Issuance of Notes and Bonds

Upon a recommendation by the Superintendent, a motion made by Dr. Schneider, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved roll count vote:

A RESOLUTION CLARIFYING THE PROCEDURE FOR THE AUTHORIZATION OF THE ISSUANCE OF, AND THE EXECUTION OF, BOND ANTICIPATION NOTES, REVENUE ANTICIPATION NOTES AND TAX ANTICIPATION NOTES, OF THE CITY SCHOOL DISTRICT OF THE CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK.

BE IT RESOLVED, by the Board of Education of the Canandaigua City School District of the City of Canandaigua, Ontario County, New York, as follows:

Section 1. Whenever the President of the Board of Education of the Canandaigua City School District of the City of Canandaigua, Ontario County, New York, is absent and/or is unable to exercise any powers or duties heretofore delegated to him or her by this Board of Education pertaining or incidental to the authorization of the issuance of bond anticipation notes, revenue anticipation notes and tax anticipation notes of said School District or renewals thereof, such powers and duties shall be deemed to have been delegated to the Vice-President of said Board of Education who shall have been selected in the manner provided by subdivision 1 of Section 2504 of the Education Law.

Section 2. The School District Clerk is hereby authorized to execute any of the notes described in Section 1 hereof as if he or she were the President or Vice-President of the Board of Education of said School District acting as the chief fiscal officer of said School District and the signature of the President or the Vice-President of the Board of Education of said School District on any such notes shall not be required.

Section 3. It is hereby determined that the office of the School District Clerk and the office of the Clerk of the School Board (Board of Education), if any, of said School District are one and the same and that henceforth such office shall be known as the office of the School District Clerk and holder of such office shall be known as the School District



Clerk and that whenever any law requires action by the “Clerk of the School Board”, the “School Board Clerk” or the “Clerk of the Board of Education” such action shall be performed on behalf of said School District by its School District Clerk.

Section 4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Absent
Mrs. Jeanie Grimm	Voting Yes

End of Reorganizational Agenda

Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved:

APPROVED: CONSENSUS AGENDA AND SUPPLEMENTAL

Business & District Items

1. Donations

acceptance of an anonymous donation of miscellaneous supplies for the Primary-Elementary School Mural Club. The value of the supplies is undetermined.

acceptance of a donation from Dick’s Sporting Goods in the amount of \$1,000 to be put towards a basketball hoop located at the Canandaigua Academic and Career Center.

acceptance of a donation from New York State Council on Leadership and Student Activities for the Robotics Club in the amount of \$1,320 as a result of their volunteering efforts.

2. New Scholarship

a new scholarship in memory of T. Harland Evans, for whom Evans Field is named after. This award is given to a male and female athlete who played at least two sports, worked scholastically to the best of their ability, displayed sportsmanship in athletics and daily interactions with others, pride in the Academy, and excellence in character. The scholarship fund will award a total of \$400 annually for as long as funds are available.

3. Fall- BSN Clinical Experience

the recommendation of Mr. Brian Amesbury, Elementary School Principal:

- Kelly Newton, SUNY Empire with Jill Cross- 9/6/22-12/16/22

4. Clinical Assistant Experience

of Hannah Kelley who will serve as a Clinical Assistant from Nazareth College during the 2022-23 school year. Hannah will work with Amy Allen and members of the Science Department two days a week.

5. Agreements

an agreement with Liberty Resources Psychology, Physical, Occupational and Speech Therapy PLLC for PROMPT Speech Services for a student(s) per their IEP9s) from July 5, 2022-June 23, 2023

6. Monitor Agreement

approval of the Monitor Association agreement for the years 2022-2023, 2023-2024, 2024-2025, 2025-2026, and 2026-2027.

7. Custodial Maintenance Agreement

approval of the Custodial Maintenance Association agreement for the years 2022-2023, 2023-2024, and 2024-2025.

8. Boys Lacrosse- State Championships

approval of the Boys Lacrosse trip to Hofstra University for the State Championships- overnight trip on Friday, June 10, 2022.

9. Field Trip- Initial Approval

the request of Mrs. Marissa Logue for the below field trip:

- Student Government, NYS Council on Leadership and Student Activities, Buffalo, NY- November 20-22, 2022

10. Attend Canandaigua Schools

the request of Ms. Ashley Cooley, Academy Teacher Aide, for her three children, Jordan Cooley entering ninth grade, Brayden Cooley entering seventh grade, and Brooklyn Cooley entering fifth grade to attend Canandaigua School beginning September 2022.

the request of Ms. Brooke Warren, Primary-Elementary School Speech and Language Pathologist, for her two children, Addison and Braydon Warren to enter into second grade at Canandaigua School beginning September 2022.

11. Budget Transfers

the below budget transfers are over \$20,000 and require Board approval.

This is to cover the cost to purchase the pumps and terminals for the fuel pumps at the Operations Center. This has been approved by SED and is eligible for state aid.

From: A1620.200-00-0000	Buildings/Grounds Equipment	\$ 13,500
From: A2110.200-00-0000	Instructional Equipment Districtwide	\$ 49,475
To: A5510.200-00-0000	Transportation Equipment/Tools	\$ 63,975

This is to cover the Chromebook warranties and Google Education licenses.

From: A2630.490-00-0000	BOCES Instructional Technology	\$ 125,000
To: A2630.220-00-0000	Computer Assisted Hardware	\$ 125,000

This is to cover 2020-2021 Bond Anticipation Note payments for school construction

From: A9731.7	BAN Interest	\$ 220,000
To: A9731.6	BAN Principal	\$ 220,000



12. Budget Amendment

approval to amend the 2021-22 Budget and increases appropriations code A1910.4 in the amount of \$77,480 to be funded from an appropriation of the Property Loss & Liability Reserve increasing the A-511 appropriated reserve code in the amount of \$77,480.

13. Surplus Items

the request of Mrs. Marissa Logue, Academy Principal, to declare as surplus the following items:

- 53- *Accounting Manual Simulation*, South Western, 2014, ISBN: 1-111-57966-0
- 4- *Accounting General Manual*, Anniversary Edition, Ross, Gilbertson, Lehman, Hanson, Southwestern, 2003- ISBN: 0-538-43529-1
- 13- *Accounting General Journal*, Seventh Edition, Ross, Gilbertson, Lehman, Hanson, Southwestern, 2000- ISBN: 0-538-67671-x
- 53- *Accounting General Journal, Working Papers*, Seventh Edition, Ross, Gilbertson, Lehman, Hanson, Southwestern, 2000- ISBN: 0-538-67673-6
- 5 Dissecting microscopes, Swift Instruments International s.a.
- 2 Zeiss microscopes

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus the listing of books.

14. Foreign Exchange Student

the request of Mrs. Marissa Logue for a Rotary exchange student **Maja Irija Haltmeier** from Austria, for the 2022-2023 school year. Additional information is included in packet.

15. Reserve Plan

of the Financial Reserve Plan for the fiscal year July 1, 2021-June 30, 2022.

Personnel

1. Non-Instructional Personnel

A. Retirement

of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Mary McWilliams	School Monitor	6/30/2022	38

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jeremy Sager	School Bus Monitor	Resignation in order to accept another position within District	6/2/2022
Melinda Andrews	School Monitor	Resignation	6/24/2022
Rita Santos	Teacher Aide	Resignation	6/23/2022
Lorraine Tucker	Food Service Helper	Resignation	6/23/2022
Clyde Williams	Food Service Helper	Resignation	6/23/2022



C. Leave Of Absence

- A. of Corinne Snell, Teacher Aide at the Academy, for a leave of absence from September 6, 2022 through October 4, 2022.

D. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Amanda Powers	School Bus Monitor	6/8/2022	\$13.20/hr.
Dacia McWilliams	Food Service Helper	6/16/2022	\$13.20/hr.
Rochelle Deleo	Summer Food Service Helper	7/5/2022	Contractual Rate
Corinne Snell	Summer Teacher Aide	7/11/2022	Contractual Rate
Hannah Godfrey	Student Helper, Middle School	7/5/2022	\$13.20/hr.
Madeleine Jensen	Student Helper, Middle School	7/5/2022	\$13.20/hr.
Natalee Mullen	Student Helper, Middle School	7/5/2022	\$13.20/hr.
Emma Godfrey	Student Helper, Middle School	7/5/2022	\$13.20/hr.
Josh Catlin	Student Helper, Middle School	7/5/2022	\$13.20/hr.
Olivia Spinelli	Student Helper, Middle School	7/5/2022	\$13.20/hr.
MacKenzie Mcllwaine	Summer Teacher Aide	7/5/2022	\$13.20/hr.
Tammy Moore	Summer Teacher Aide	7/5/2022	Contractual Rate
Amy McCarthy	Summer Teacher Aide	7/5/2022	Contractual Rate
Leah Hotte	Summer Teacher Aide	7/5/2022	Contractual Rate
Elizabeth Malanga	Summer Teacher Aide	7/5/2022	Contractual Rate
Robert Morse	Summer Teacher Aide	7/5/2022	Contractual Rate
Anne Rodak	Summer Teacher Aide	7/5/2022	Contractual Rate
Bergandy Benitez	Summer Teacher Aide	7/5/2022	Contractual Rate
Marlene Carter	Summer Teacher Aide	7/5/2022	Contractual Rate
Camelia Sheesley	Summer Teacher Aide	7/5/2022	Contractual Rate
Cay-Lee Sick	Summer Teacher Aide	7/5/2022	Contractual Rate
Kathleen Jokinen	Teacher Aide	9/6/2022	\$14.75/hr.
Randy Cook	Administrative Aide	9/6/2022	\$15.75/hr.
Samuel Werth	Student Helper – Custodial Maintenance	6/20/2022	\$13.20/hr.
Nicholas Hartpence	Student Helper – Custodial Maintenance	6/20/2022	\$13.20/hr.
Susan Stephens	Library Aide	9/6/2022	\$14.75/hr.
Ronald Weilert	Food Service Helper	9/6/2022	\$13.37/hr.
Kyle Mast	Summer Teacher Aide	7/5/2022	\$13.20/hr.
Edward Randolph	School Bus Driver Trainee	7/7/2022	\$13.20/hr.
Garrett Kennard	Student Helper, Custodial Maintenance	7/6/2022	\$13.20/hr.

2. Instructional Personnel

A. Resignation

- A. of Michael Rause, Elementary Teacher, from the District effective June 30, 2022.
- B. of Jonathan Zacharias, Elementary Teacher, from the District effective June 30, 2022.

B. Leave of Absence

- A. of Hannah Redington, Occupational Therapist at the Elementary School, for a leave of absence from October 11, 2022 through March 29, 2023.



C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- 1) of Haley Carrigan who received her Bachelor’s degree in Adolescent English Education and Special Education from Keuka College. She earned her Master’s degree in Differentiated Instruction from Canisius College. She has been teaching in public schools for 5 years. Ms. Carrigan is appointed to a 1.0 FTE 4-year probationary Instructional Support Teacher with a tenure area of Special Education effective September 1, 2022.
- 2) of Steve Skidmore who received his Bachelor’s degree in Business Administration from SUNY Brockport. He earned his Master’s degree in Business Education from SUNY Oswego. He has taught in both public and private schools for 9 years. Mr. Skidmore is appointed to a 1.0 FTE 3-year probationary Business Teacher with a tenure area of Business effective September 1, 2022.
- 3) of Patricia Symans who received her Bachelor’s degree in Music Education from SUNY Fredonia. She has been working in public and private education for 20 years. She has been working as a Long-term Substitute Music Teacher for the 2021-2022 school year and will continue as a 1.0 FTE, Long-term Substitute Music Teacher for the 2022 – 2023 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Haley Carrigan	ELA 7-12; Students w/ Disabilities 7-12	9/1/2022	Step 6
Steve Skidmore	Business & Distributive Education; Coordinator of Work-Based Learning	9/1/2022	Step 10
Patricia Symans	Music K-12	7/1/2022- 6/30/2023	Step 2

4) Tenure Appointment

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Caroline Chapman	Director of Advisement & Communications	8/13/2022

5) Individual Contracts

- (a) the Superintendent to have approval from the Board of Education to allow the Superintendent and the Board President to finalize the following individual contracts:
Susan Friend, Senior Computer Services Assistant
Kelli McMillin, Computer Services Assistant
- (b) for the Board President to finalize the Superintendent contract.
Jamie Farr, Superintendent

6) Summer School ESY Program 2022

the following staff for the Summer School Program, rates in accordance with contract:
Mark Karnisky, Teaching Assistant
Kelley Godfrey, Summer Teacher - 6th Grade



Jackie Corbett, Summer Teacher - 6th Grade
Colleen Jorolemon, Summer Teacher - 6th Grade
Brian Crnkovich, Summer Teacher - Math 7th & 8th Grade
Tedra Gerstner, Summer Teacher - English 7th & 8th Grade
Angel Clark, Summer Teacher - Special Education, CMS
Maria Wade, Summer Teacher - Special Education, CMS
Kelly Edinger-Scammell, Summer Teacher - TCI Training & Student Placement
Rachel Bassett - Occupational Therapist
Andrew Kemler - Summer Teacher - Social Studies 7th & 8th Grade
Ashley Graham - Speech & Language Pathologist
Sherry Sanderson - Summer Teacher - Functional Communication Teaching Asst.
Tom Willmott - Summer Substitute Teacher
Wendy Avery - Summer Substitute Teacher
Elizabeth Johnson - Summer Teacher, Special Education

7) Contract Substitute School Nurse

the following individual to a Contract Substitute RN position with the District for the for 2022-2023 school year:

Kathryn Bibbens

8) Non-Certified Substitute Teachers

the following individual to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Jann Santiago

End of Consensus Agenda

SEQR- Type II- 2022 Capital Outlay Project- Amendment from April 27, 2022

Upon a recommendation by the Superintendent, a motion made by Mr. Johnson, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved roll count vote:

APPROVED: VOTING ON AMENDMENT

WHEREAS, the Canandaigua City School District (the “District”) Board of Education is proposing the following Scope of Work to be completed:

Replacement of the fume hoods, acid storage cabinet and roof top exhaust at Canandaigua Academy.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects, engineers, and environmental specialists with respect to classification of the action in accordance with the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), which reads as follows:

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, Type II actions have been determined not to have a significant impact on the environment and are not subject to review under SEQRA, now therefore;



BE IT RESOLVED, no further action is required by the Canandaigua City School District Board of Education with regard to SEQRA for this action.

NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of the 6NYCRR 617.6 and therefore is not subject to review under the SEQRA and the regulations thereunder.

The question of the adoption of the foregoing amended SEQR II was duly put to a vote on roll call, which resulted as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Absent
Mrs. Jeanie Grimm	Voting Yes

Board Meeting Minutes

Upon a motion made by Mrs. Miller, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the June 6, 2022 Regular Board Meeting minutes.

APPROVED: MINUTES

Conflict of Interest Statement

The Board was asked to submit their Conflict of Interest Statements to the Clerk

Upcoming Events

- August 1- Regular Board Meeting
- August 15- New Teacher Training Meeting
- August 29- Regular Board Meeting
- September 5- Labor Day
- September 6- Superintendent Conference Day- All in Attendance
- September 7- Superintendent Conference Day
- September 8- First Day of School
- September 12- Regular Board Meeting
- September 28- Regular Board Meeting (Wednesday)

Adjournment

Upon a motion made by Mr. Johnson, seconded Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:08 a.m. The next Regular meeting will be on August 1, 2022 at the Operations Center.

Respectfully submitted,

Deborah Sundlov
District Clerk