

**Date:** September 14, 2022  
**Purpose:** Citizen-Led Oversight Committee (CLOC) Meeting  
**Location:** Battery Creek High School and Zoom

**Committee Members Attendees:**

Ted Barber (Chair), Ray Warco, Richard Tritschler, Michael McNally, Derrick Coaxum, Kim Fleming

**Beaufort County School District (BCSD) Representatives Present:**

Robert Oetting, Richard Geier, Patricia Fidrych, William Smith, Alexander Marshall, Tim Summers, Candace Bruder-Brasseur, Louis Ackerman, Carol Crutchfield

**CBRE | Heery Attendees:**

Robert Corbin, David Waggoner, Kevin Kelly, Agustin Vargas, Mark Koll

**Other Attendees:**

Todd Hill

**Meeting Minutes**

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1. Prior to the meeting, a meeting agenda and minutes from the August 10, 2022 (draft), were distributed to the committee members via email. Also distributed were the following documents: Meeting 33 Presentation Materials; Public Comment Card; Referendum Projects 2019 Financial Summary; BCHS Financial Details; MRHS Addition Financial Details; RRA Additions Financial Details; RSIA Replacement Financial Details; HHIMS Financial Details; Referendum Project Contingency Log; Referendum Cash Flow Projections vs Actuals; and Mid-Program Reset V2.0 (Forecasted Budget Increases & Savings).
2. Mr. Barber opened the meeting with the Pledge of Allegiance.
3. A slide stating the CLOC's mission was prominently displayed for all to view.
4. Mr. Barber confirmed with Mr. Oetting that there was a public comment submitted by Mr. Smith. Mr. Barber commented that Mr. Smith is welcome to attend the next meeting.

Mr. Oetting asked if Mr. Smith's question could be read.

Mr. Corbin stated Mr. Smith returned a Public Comment Card on-line in reference to the Bond Referendum Schedule and the continuing delays for the opening of Battery Creek High School Sports Facilities.

Mr. Geier responded that he spoke with Mr. Smith who stated his main concern was that the restrooms at the Sports Facilities will not be open in time for the first home game on Friday, September 23. Mr. Geier stated he explained to Mr. Smith the reasons for the delay and the process to get through those delays.

5. Mr. Barber asked for a motion to approve the minutes for the August 10, 2022 (draft). A motion was made by Mr. McNally, with edits to add Mr. Dallas to the list of CLOC committee attendees and then seconded by Mr. Warco. The meeting minutes with this edit was approved.

Mr. Corbin stated the minutes would be corrected to add Mr. Dallas to the list of CLOC committee attendees and the Draft watermark removed prior to posting.

6. Project Updates:

**Beaufort Elementary School (BES) – McMillan Pazdan Smith Architecture (MPS) and H. G. Reynolds Co., Inc. (HGR)**

Mr. Marshall reported on BES, which is in the closeout phase. Two construction items remain: (1) Remaining wood doors are scheduled to ship in September with install to occur after doors arrive on site. (2) Pay Application related to retainage has been received. Processing will occur when Final Change Order is fully executed.

**Battery Creek High School (BCHS) - Jumper Carter Sease Architects (JCS) and MB Kahn Construction Company, Inc. (MBK)**

Mr. Marshall gave the report for BCHS, which is being reported under budget but with a “yellow” traffic light due to material shipping delays. Construction is making good progress, with punch list items being corrected in Buildings “A” and “B1”. Demolition, underground plumbing and fireproofing are also progressing at multiple buildings. Recent rain days did not allow for the contractor to finalize the Site Athletic work by September 6, 2022, and the OSF Final Inspection has been rescheduled to occur on September 20, 2022.

Mr. Marshall stated the Site Athletics is anticipated to pass the OSF Final Inspection, allowing BCHS to host the home game on Friday, September 23, 2022. Remaining items are some site work and water test results for the concessions and restroom building. Temporary restrooms will be brought to the site if necessary.

**Robert Smalls International Academy (RSIA) – LS3P Associates, Ltd. (LS3P) and JE Dunn Construction Company (JE Dunn)**

Mr. Marshall gave the report for RSIA, which is being reported under budget but with a “yellow” traffic light due to delays with the electrical switchgear. Electrical rough-in and masonry continue to progress. Coordination with utilities is ongoing and going well. Finishes are anticipated to begin in December 2022.

**Okatie Elementary School (OES) – SGA|NarmourWright Design (SGA|NW) and Thompson Turner Construction (TTC)**

Mr. Marshall gave the report for OES, which is under budget and on schedule. SGA|NW Amendment No. 10 for Safety/Security and Technology/Infrastructure has been fully executed. Schematic design documents have been received from SGA|NW and have been issued to TTC for constructability review and cost estimating. Value Engineering exercise is currently ongoing. CD's are scheduled for completion in November. Playground materials are scheduled to arrive in October and installation is scheduled to occur in December due to backlogs.

**MC Riley Elementary School (MCRES) & MC Riley Early Childhood Center (MCRECC) – Rosenblum Coe Architects, Inc. (RCA) and Contract Construction (CC)/ Ajax Building Company, LLC (Ajax)**

Mr. Marshall reported on MCRES and MCRECC, which are on schedule and under budget. Playground PO has been issued for MCRECC and equipment is scheduled to arrive in January 2023. Ajax Amendment No. 28 for the remaining Safety/Security and Technology/Infrastructure for MCRES and MCRECC was approved by the Board at the August 16, 2022 meeting. Preconstruction meeting is scheduled to take place the week of September 12, 2022. Mobilization is scheduled to occur the week of September 19, 2022.

**May River High School (MRHS) – Quackenbush Architects and Planners, LLC (QAP) and Ajax**

Mr. Marshall gave the report for MRHS, which is on schedule and under budget. QAP is proceeding with the Athletic Scope Construction Documents (CD's). Due to the turf field size, County and State permitting requests have been made. 60% CD's are scheduled to be received in Q3 2022. Comments have been issued to QAP on the Design Development (DD's) for Safety/Security (including supplemental Technology/Infrastructure) to incorporate into the design before proceeding with developing CD's. The advanced design for the CATE expansion is scheduled to commence in Q3/Q4 of 2022.

Following the conclusion of Mr. Marshall's project updates, Mr. Corbin asked if there were any questions for Mr. Marshall.

No questions were received for Mr. Marshall's project updates.

**Hilton Head Island Early Childhood Center (HHIECC) – SGA|NW and TTC**

Mr. Summers gave the report for HHIECC, which is under budget and on schedule. DD review comments have been provided to SGA|NW. CD's are scheduled to be received in Q4 2022 for GMP pricing. Churchich is scheduled to install playground equipment during Winter Break.

**Hilton Head Island Elementary School (HHIES) – JCS and MBK**

Mr. Summers gave the report for HHIES, which is under budget and on schedule. Remaining Technology/Infrastructure Owner training for the new Audio Enhancement systems (PA and Security) is scheduled to occur in September 2022. Replacement of Audio Enhancement clock/information displays is being coordinated. Schedule from Audio Enhancement is still pending. TTC is working on issuing a project accounting sheet on remaining balances to JCS to prepare the Final Change Order. Project closeout documents are being assembled.

**Hilton Head Island School for the Creative Arts (HHISCA) – JCS and MBK**

Mr. Summers gave the report for HHISCA, which is under budget and on schedule. The playground final payment application has been processed. Safety/Security and Technology/Infrastructure remaining scope includes installation of UPS devices. Shipment date is still pending confirmation by the vendor. Completion is scheduled to occur in Q3 2022.

**Bluffton Elementary School (BLES) and Bluffton Early Childhood Center (BLECC) – JCS and MBK**

Mr. Summers gave the report for BLES and BLECC, which are under budget and on schedule. Technology/Infrastructure switch over to new devices at BLES was completed in July 2022. MBK is scheduled to provide the GMP Proposal for Safety/Security and Technology/Infrastructure at BLECC in September. Board approval is scheduled to occur in October 2022. Construction is scheduled to begin in Q4 2022.

**Red Cedar Elementary School (RCES) – RCA and Charles Perry Partners, Inc. (CPPI)**

Mr. Summers reported on RCES, which is on schedule and under budget. The Safety/Security and Technology/Infrastructure Design Development (DD) review comments have been issued to RCA and will be incorporated in CD's. CD's and GMP proposal are scheduled to be received in Q4 2022.

**River Ridge Academy (RRA) – JCS and CPPI**

Mr. Summers reported on RRA, which is on schedule and under budget. The project schedule has been received and is being reviewed. Design Development (DD) documents are scheduled to be received in September. CD's and GMP proposal are scheduled to be received in Q4 2022.

**Hilton Head Island Middle School (HHIMS) – LS3P and TTC**

Mr. Summers reported on HHIMS, which is on schedule and under budget. The new fire access lane for the modular classrooms requires sod installation for completion. Rain days prevented completion in August. Installation of the new water meter for the modular classrooms has been completed. Modular classrooms will begin to be used after the new wing is completed. Site work activities scheduled to occur in August are now scheduled to occur in September due to rain delays. Activities include the installation of the new concrete pad for the new addition.

**H.E. McCracken Middle School (HEMMS) – JCS and MBK**

Mr. Summers reported on HEMMS, which is on schedule and under budget. Technology/Infrastructure switchover to new devices took place in July with the exception of the new Audio Enhancement systems (PA and Security) which are scheduled to occur in September 2022 due to shipment delays. Project closeout documents continue to be assembled and reviewed. Final Change Order (FCO) has been requested. JCS is waiting on the completion of the Audio Enhancement scope of work to prepare the FCO.

**Hilton Head Island High School (HHIHS) – MPS and HGR/MBK**

Mr. Summers reported on HHIHS, which is under budget and on schedule. Athletics Phase 2B scope includes new gym bleachers, renovation of BB dugouts, and fencing. MBK's GMP proposal is scheduled to be received in September. Athletics Phase 3 scope includes new storage for the lacrosse field, new ticket office, improvements to the lacrosse and FB practice fields, and new field house and renovations for the existing field house. MPS is scheduled to provide CD's in September for GMP proposal pricing by MBK. CD's for remaining Safety/Security scope are scheduled to be issued in September for GMP pricing by MBK. Project schedule, with phasing plan, will be finalized with MBK when GMP proposals are received.

**Bluffton High School (BLHS) – JCS and MBK**

Mr. Summers reported on BLHS, which is under budget and on schedule. The Bi-Directional Amplifier (BDA) system installation is approximately 95% complete. Arrival of the Automatic Transfer Switch (ATS) is scheduled for November. Completion of the BDA will occur after arrival of the ATS. Cable tray materials have been delivered to the site and installation has begun. Athletic equipment has been installed. BJWSA approval for the cutover to the new 10-inch water line has been received. Fieldhouse concrete pad is scheduled to be poured the week of September 12, 2022. Underground utilities for the wrestling room are 40% complete. GMP proposal for the remaining Technology/Infrastructure scope is scheduled to be received in September 2022.

Following the conclusion of Mr. Summers' project updates, Mr. Corbin asked if there were any questions.

Mr. Geier asked what is contained in the final change order for HEMMS.

Mr. Corbin responded that the final change order is for financial reconciliation for the Cost of the Work and includes returning unspent funds within the 5% construction contingency, allowances, and other items.

#### **Adult Education Building (Adult Ed.) – RCA and AJAX**

Mr. Koll reported on Adult Ed., which is on schedule and under budget. The scope and schedule continue to be evaluated by the District.

#### **Riverview Charter School (RVCS) – QAP and TTC**

Mr. Koll reported on RCS, which is on schedule and under budget. The initial walk through to validate scope has been rescheduled to occur in September. Construction is scheduled to commence in Q2 2023. Playworld is awaiting material delivery. The turf field is scheduled to be completed in September 2022. Playground installation is scheduled for completion in October 2022.

#### **Coosa Elementary School (CES) – LS3P and TTC**

Mr. Koll reported on CES, which is on schedule and under budget. Technology/Infrastructure and Cabling work continues to make progress. TTC Amendment No. 23 for the Remaining Safety/Security and Technology/Infrastructure was approved by the Board at the August 16, 2022 meeting. Construction is scheduled to begin in September 2022. Completion is scheduled to occur in Q2 2023. Systems cutover is scheduled to occur during Summer 2023.

#### **Mossy Oaks Elementary School (MOES) – QAP and TTC**

Mr. Koll reported on MOES, which is on schedule; however, the budget now shows a “yellow” traffic light due to the revised GMP Proposal for Safety/Security and Technology/Infrastructure exceeding the budget. Mr. Koll explained that the age of the building and the need for emergency power contributed to the GMP becoming more expensive than anticipated. The turf field is complete. Shade structure and play equipment are scheduled to be completed in October 2022.

#### **Port Royal Elementary School (PRES) – RCA and Ajax**

Mr. Koll reported on PRES, which is on schedule and under budget. Design Development (DD) review comments have been provided to RCA. The 100% CD's are scheduled to be received in October 2022. Construction is scheduled to begin in November 2022 with completion scheduled for Q3 2023. Playground turf field is complete.

**Pritchardville Elementary School (PVES) – JCS and TTC**

Mr. Koll reported on PVES, which is on schedule and under budget. Playground equipment is on order and installation is scheduled to begin as soon as the equipment arrives. Completion is scheduled to occur in Q4 2022. Safety/Security and Technology/Infrastructure Construction Documents (CD's) are scheduled for completion in October for GMP pricing by TTC. Construction is scheduled to begin Q1 2023.

**Beaufort Middle School (BMS) – MPS/HGR and SGA|NW/TTC**

Mr. Koll reported on BMS, which is on schedule and under budget. TTC Amendment No. 24 for Athletics and remaining Safety/Security and Technology/Infrastructure scope was approved by the Board at the August 16, 2022 meeting. Construction is scheduled to begin in September 2022 with completion scheduled for Q2 2023. Systems cutover is scheduled to occur in Summer 2023.

**Beaufort High School (BHS) – LS3P and TTC**

Mr. Koll gave the report for BHS, which is on schedule and under budget. Project closeout documentation is being assembled by TTC. Closeout is scheduled to occur in Q4 2022.

**Whale Branch Early College High School (WBECHS) – QAP and CPPI**

Mr. Koll gave the report for WBECHS, which is on schedule and under budget. Phase 1 Safety/Security and Technology/Infrastructure scope continues to make progress. CPPI Amendment No. 03 was approved at the September 6, 2022, Board meeting and required \$1,900,888 of additional funding from Bond Premiums and \$340,166 of additional funding from Program Contingency. Construction is scheduled to begin in September 2022. Completion is scheduled to occur in Q2 2023.

Following the conclusion of Mr. Koll's project updates, Mr. Corbin asked if there were any questions for Mr. Koll.

Mr. Barber commented that he liked the way CPPI Amendment No. 03 additional funding from Bond Premiums and Program Contingency was detailed and included in the report for WBECHS.

Mr. McNally asked for further details on the "yellow" light budget status at MOES.

Mr. Corbin responded that under the Mid-Program Reset that was approved, it was anticipated there would not be as much cost associated with the emergency circuits and emergency power. However, after the engineer completed the design work, it was determined an emergency generator and other equipment would be required, causing budgetary pressure on the MOES project.

Mr. McNally asked what the magnitude would be for this overage at MOES.

Mr. Corbin responded it is still being evaluated.

Mr. McNally asked if further details would be given at the next CLOC meeting.

Mr. Corbin responded that he anticipated the evaluation would be finished prior to the next CLOC meeting. This information would need to be provided to the School Board and then would be provided to the CLOC.

Mr. Tritschler asked about the technology wiring to be done at Riverview Charter School (RVCS).

Mr. Koll responded that the Charter School has different technology needs from the District. The intent is to leave as much existing wiring in place as possible at RVCS.

Mr. Corbin added that once the technology needs are understood, the designer and technology consultant will be able to determine how best to use the allocated funds at RVCS.

#### **Lady's Island Elementary (LIES) – MPS and HGR/Ajax**

Mr. Vargas reported on LIES, which is on schedule and under budget. HGR has issued the Playground closeout documents for review and approval. Ajax Amendment No. 26 for the remaining Safety/Security and Technology/Infrastructure was approved by the Board on August 16, 2022. Ajax is working on submittals. Preconstruction meeting is scheduled to take place the week of September 12, 2022. Mobilization is scheduled to occur the week of September 19, 2022.

#### **St. Helena Elementary School (SHES) – MPS and HGR/Ajax**

Mr. Vargas reported on SHES, which is on schedule and under budget. The site renovations are ongoing. Ajax is scheduled to complete remaining front office scope during Winter Break. Ajax Amendment No. 27 for the remaining Safety/Security and Technology/Infrastructure was approved by the Board on August 16, 2022. Ajax is working on submittals for remaining scope. Preconstruction meeting is scheduled to take place the week of September 12, 2022. Mobilization is scheduled to occur the week of September 19, 2022.

#### **Broad River Elementary School (BRES) - LS3P and TTC**

Mr. Vargas reported on BRES, which is on schedule and under budget. The playground closeout documents are being compiled. Cable tray and mounted raceways are complete. Structured cabling work has begun. TTC Amendment No. 25 for the remaining Safety/Security and Technology/Infrastructure was approved by the Board on August 16, 2022. This remaining scope is scheduled to be completed in Q3 2023.



**Joseph S. Shanklin Elementary School (JSES) – RCA and CC/Ajax**

Mr. Vargas reported on JSES, which is on schedule and under budget. Ajax Amendment No. 25 for the remaining Safety/Security and Technology/Infrastructure was approved by the Board on August 16, 2022. Ajax is working on submittals. Preconstruction meeting is scheduled to take place the week of September 12, 2022. Mobilization is scheduled to occur the week of September 19, 2022.

**James J. Davis Early Childhood Center (JJDECC) – RCA and CC/Ajax**

Mr. Vargas reported on JJDECC, which is on schedule and under budget. Ajax Amendment No. 24 for the remaining Safety/Security and Technology/Infrastructure was approved by the Board on August 16, 2022. Ajax is working on submittals. Preconstruction meeting is scheduled to take place the week of September 12, 2022. Mobilization is scheduled to occur the week of September 19, 2022.

**Whale Branch Elementary School (WBES) – RCA and CC**

Mr. Vargas reported on WBES, which is on schedule and under budget. The electrical work has been completed. Access controls, audio systems, and structured cabling scope continues to make progress. Work is scheduled to be complete in October.

**Whale Branch Middle School (WBMS) – RCA and CC**

Mr. Vargas reported on WBMS, which is on schedule and under budget. The electrical work has been completed. Access controls and structured cabling are complete. Cutover is scheduled to occur during Winter Break 2023. Audio systems were completed in August with the exception of the clock/information displays which are scheduled to be completed in October.

**Bluffton Middle School (BLMS) – SGA|NW and TTC**

Mr. Vargas reported on BLMS, which is on schedule and under budget. Schematic Design (SD) documents was issued in August. Documents have been distributed to TTC for constructability reviews and cost estimates. Review with IT Department took place on September 7, 2022. CD's are scheduled to be issued to TTC for GMP pricing in Q4 2022.

Following the conclusion of Mr. Vargas's project updates, Mr. Corbin asked if there were any questions for Mr. Vargas before moving on.

No questions were received for Mr. Vargas's project updates.

7. Mr. Corbin presented the slide for the Project Closeout updates. Updates are noted in the "Comments" section and the three "Yellow" traffic lights from last month's report have all been cleared. BHS Safety/Security and Technology/Infrastructure has been added to the list. The closeout list currently contains tracking and information associated with 24 Referendum projects, 15 of which have been completed and closed out.
8. Mr. Corbin presented the Financial Updates. Reports were distributed prior to the meeting, which included the Project Contingency Log. There were no Project level transfers to Project Contingency in August. Program Contingency used in August totaled \$22,287,172. The Total Remaining Available Contingency (as of August 31, 2022) is \$14,388,988. The available Q1 Program Contingency Funds (as of August 31, 2022) is \$0. Available Q2 Program Contingency Funds (as of August 31, 2022) is \$518,545. Available Bond Premium Funds (as of August 31, 2022) is \$13,870,443.
9. Mr. Corbin presented the Cash Flow vs Actual Expenditures slide. The total funds paid to date through July 31, 2022, is \$155,156,766. Mr. Corbin noted that a line for Bond Premium amounts has been added to the report indicating the \$31,100,000 of additional funds that were approved by the Board on July 12, 2022. An updated Cash Flow model is being prepared.

Mr. Corbin asked if there were any questions regarding the Project Closeout and Financial updates.

No questions were received.

10. Mr. Corbin presented a recap of the Mid-Program Reset V2.0.

Mr. Corbin summarized the significant staff efforts that went into the Mid-Program Reset V2.0. The overview included an analysis of all project scopes that are under contract and the potential for returned savings for these projects, analysis of all remaining referendum project scopes and preparing cost to complete estimates for each project. The cost to complete estimates included applying prior lessons learned and recent cost information. This information was then used to prepare the Mid-Program Reset V2.0 forecasted budget adjustments.

Information from the Mid-Program Reset V2.0 was provided to the Board on June 21, 2022. Discussions included, but were not limited to: Inflation was the highest it has been in 40 years; Diesel fuel in South Carolina was at the highest recorded price since AAA began collecting data; and The 2019 Referendum was originally developed using a 5% annual escalation factor (20% escalation for the overall duration of the Referendum) and that updated information forecasts escalation to be 30% higher than the 20% escalation that was budgeted for in the Referendum.

Additional discussion with the Board took place on July 12, 2022. At this meeting, the Board approved the use of up to \$31.1 Million of Bond Premiums to complete the remaining Referendum project scopes.

Mr. Corbin paused and asked if there were any questions before moving on.

No questions were received.

Mr. Corbin then discussed Attachment 8 Mid-Program Reset V2.0 (Forecasted Budget Increases & Savings)

This document was prepared by Lou Ackerman, BCSD's Coordinator of Capital Projects with input from Mr. Corbin and the Mid-Program Reset V2.0.

Mr. Corbin pointed out that Column "G" shows the forecasted budget adjustments. Savings are shown as a negative figure with parentheses and a red font. Example was provided from page 1 and Design Services that show a forecasted savings of \$285,006. Forecasted budget increases are shown as a positive figure with black font. Example was provided from Page 5 where Hilton Head Island High School Athletics where \$3,431,006 of additional funds have been forecasted.

Mr. Corbin pointed out that Attachment 8 provides original budget figures, adjustments made to date, Mid-Program Reset V2.0 forecasted adjustments (Column "G") and Column "H" provides the Mid-Program Reset V2.0 forecasted budgets.

Mr. Corbin paused and asked if there were any questions before moving on.

No questions were received.

Mr. Corbin shared that the Program Contingency Log will be used to track all use and all returned savings. Total contingency used in August was \$22,287,172 and that the total remaining available contingency as of August 31<sup>st</sup> was \$14,388,988 (\$518,545 Question 2 available Program Contingency funds; \$13,870,443 in available Bond Premium Contingency funds).

Mr. Corbin pointed out that from the August 31<sup>st</sup> monthly financial report, the total remaining available funds are \$61,715,792 (16.4%). Included in this figure is the \$14,388,988 of available contingency funds recapped above. Mr. Corbin stated that this available contingency will still allow remaining forecasted project level increases to average 30%.

Mr. Corbin concluded the presentation of the Mid-Program Reset V2.0 with a statement that as of August 31, 2022, analysis shows that remaining scopes are capable of being finished within the Board approved funds and then asked if there were any questions.

Mr. Barber asked about the 16% of funds that remain and that when future work is put under contract, would these financial numbers will be trued-up?

Mr. Corbin responded that as additional work is put under contract, any use of contingency funds will be recorded in the Program Contingency Log. All future savings being returned will also be tracked in this log.

Mr. Corbin added that as attendees of tonight's meeting heard earlier, a significant amount of remaining scopes will be placed under contract before the end of 2022. The analysis of the Mid-Program Reset looks good to date and will continue to be monitored.

11. Mr. Corbin presented a recap for the Community Outreach activities. The Hilton Head Island Middle School groundbreaking took place on September 2, 2022.
12. Mr. Barber began the discussion regarding CLOC Member Site Visits – Coordination for Future Site Visits and turned the discussion over to Mr. McNally.

Mr. McNally stated that projects experiencing supply chain delivery issues, labor issues, time delays and/or any other concern would need to be placed on the list of sites to be visited. These sites include Robert Smalls International Academy (RSIA) and Battery Creek High School (BCHS).

Mr. Barber suggested coordinating site visits with Mr. Marshall and for him to prepare details for the challenges occurring on each project.

Mr. McNally added that someone from the Finance Committee attend the site visits as well.

Mr. Warco clarified that Mr. Dallas, who already participates with the site visits, is also a member of the Finance Committee.

Mr. Corbin stated that Mr. Marshall will provide dates and times he would be available for these site visits to the CLOC members.

13. Mr. Barber lead the discussion regarding CLOC Sub-Committee Reports/Updates.

Mr. Barber asked if the Communication Sub-Committee had updates and they did not.

Mr. Warco shared that the Finance Committee found no inconsistencies on the 519 Report and had no questions for the Administration. Previously requested financial details associated with Bond Referendum Questions 1 and 2 are now provided in the monthly report.

The Finance Committee came up with the following two concerns:

- i. Are there enough contingency funds remaining and will there be a positive contingency value at the end of the Referendum program?

Mr. Corbin responded that the latest analysis continues to show there is enough contingency. Analysis indicates this will be very tight and at this time it is anticipated that there would be a positive contingency at the end of the Referendum program.

- ii. There is a continuing concern with contractors not being paid for work completed.

Mr. Corbin responded that the Project Managers are having conversations with the Construction Managers regarding getting payment applications submitted in a timely manner. In turn, Construction Managers are having conversations with their subcontractors regarding timely payment application submittals to help expedite the process.

Mr. Warco read the following recommendation by the Finance Committee:  
*“At the August CLOC meeting, the Finance Committee recommended that additional data be added to the 519 Report, namely, information that indicated where contracted improvements did not complete the project scope that was originally envisioned. The Administration indicated that such additional data could be provided without alteration of the 519 Report and that the information would be forthcoming. We continue to need this information and request the anticipated date of delivery to the CLOC Finance Committee.”*

Mr. Corbin clarified that what was being requested was a means to indicate on the monthly 519 financial reports, at the project level, that future cost commitments still remained.

Mr. Warco confirmed.

Mr. Corbin said that this still needed to be addressed and that a follow up internal meeting with Robert Oetting and Lou Ackerman would take place.

14. Mr. Barber asked if there were any forward-looking items and events.

Mr. Corbin shared the need to coordinate future quarterly CLOC updates to the Board. It was discussed and determined that the forthcoming Q3 2022 CLOC Board update will be scheduled for October 18, 2022. The Q4 2022 CLOC Board update will be held in January 2023 and will be coordinated once the Board meeting date(s) for January 2023 are posted.

Mr. Barber shared that the Citizen-Led Oversight Committee (CLOC) was nominated by the Beaufort County School District's Board of Trustees and selected by the South Carolina School Board Association as the recipient of The Champions for Public Education Award.

Ms. Bruder-Brasseur added that a press release will be prepared by the Beaufort County School District's Board of Trustees announcing the details for the selection of this prestigious award and the date of the award ceremony.

15. Mr. Barber discussed the next meeting agenda. Consensus among attendees was that agenda topics would not change. The next CLOC meeting will be held on October 12, 2022. The location is to be determined.

16. Mr. Barber adjourned the meeting.