



# MARSHALL PUBLIC SCHOOLS

A Rich Tradition of Excellence

## Board of Education Business Session

Monday, February 24, 2020 – 7:00 p.m.  
Marshall Middle School Community Room

Marshall Public Schools is a partnership of school employees, parents, community members and students working together to develop life-long learners who have the knowledge, skills, abilities and habits necessary to succeed in the larger world.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

**1. OPENING OF THE MEETING**

- A. Board of Education President Bill DeSmet, will call the Business Session of the Board of Education to order.
- B. Secretary to the Board of Education, Kimberly VanWormer, will call the roll.
 

Bill DeSmet, President	Brent Dawson, Trustee
Carrie Nicholson, Vice-President	Shawna Gamble, Trustee
Lisa Middleton, Secretary	Richard Lindsey Jr., Trustee
Larry Williams, Treasurer	
- C. Moment of Silence
- D. Pledge of Allegiance

**2. APPROVAL OF THE AGENDA**

Moved by\_\_\_\_\_, supported by\_\_\_\_\_ that the agenda be approved.

Roll Call Vote:                                Yeas                                Nays

**3. MEMBERS OF THE AUDIENCE MAY ADDRESS THE BOARD ON AGENDA ITEMS ONLY**

**4. ACADEMIC HIGHLIGHT – Literacy at Walters Elementary – presented by Walters Principal Paul Holbrook and Reading Specialist Kim Rugg**

**5. CONSENT AGENDA – MINUTES, EXPENDITURES, PERSONNEL AND OTHER**

- A. Approval of minutes: January 27, 2020 special session, business session and executive closed sessions; and February 10, 2020 work session
- B. Disbursements: January in the amount of \$2,683,246.29
- C. Employment – Craig Davis, bus driver
- D. Employment – Victoria Williams, paraprofessional at Marshall High School
- E. Superintendent Annual Evaluation and Compensation Change Schedules
- F. School of Choice Resolution for 2020-2021
- G. Renew the appoint of Carolyn Gilg to represent MPS on the Albion District Library Board

**BACKGROUND**

- A. Minutes are included in Board materials.
- B. Financials are included in Board materials.
- C.-D. Employment offers have been accepted, pending Board approval, successful validation of criminal history record checks, completion of unprofessional conduct checks and validation of credentials.
- E. At the February 10, 2020 Board Work Session the Board discussed the Superintendent's Evaluation and when compensation changes should occur. It was determined the Superintendent's Evaluation would be moved from being completed by March 31<sup>st</sup> to it being completed by December 31<sup>st</sup>; and that changes to the Superintendent's Compensation would occur following approval of the teachers' contract.

F. Adoption of the School of Choice resolution 2020-2021 is required to accept applications of nonresident students who reside within the CISD and contiguous intermediate school districts for enrollment.

G. Carolyn Gilg has served on the Albion District Library Board since 2015. Her term expired this past December. Ms. Gilg has agreed to continue serving on its board as Marshall Public Schools' representative. A renewed appointment would have her serving through December 2023 when the term would expire.

#### RECOMMENDATION

It is the recommendation of the Superintendent that the Consent Agenda be approved as presented.

Moved by\_\_\_\_\_, supported by\_\_\_\_\_ that the Consent Agenda be approved.

Roll Call Vote:                      Yeas                                      Nays

#### 6. REPORT OF THE SUPERINTENDENT

A. Special Recognition

- New Hires
- Retirement

B. Leadership Team Reports

C. Kellogg Community College Press Release

#### 7. DISCUSSION

A. 2020-2021 School Calendar

B. Postpone the March 9, 2020 Work Session and combined it with the March 23, 2020 Business Session; one meeting to be held next month: March 23, 2020 Combined Work/Business Session

C. CISD General Fund Budget

- As of July 1, 2004, state law requires an intermediate school district to have its proposed budget reviewed by its constituent districts each year (MCL380.624). The law requires that by May 1, the budget be presented to the constituent districts and that by June 1 each constituent district adopt a Board resolution expressing support for or disapproval of the proposed budget. The MPS Board is being presented with the proposed CISD general fund budget for 2020-21 as required for review and discussion. A resolution will be brought before the Board for action prior to June 1.

#### 8. ACTION ITEM – FINANCIAL – BUDGET

A. Approve a budget adjustment

#### BACKGROUND

A. Each year school Boards are required to adopt budgets by June 30th. Assumptions are used when projecting revenues and expenditures. It is common to change projections based on events that occur after the budget is adopted. As a result, we typically will recommend two or three budget adjustments. This will be the first budget adjustment since adoption of the original budget.

#### RECOMMENDATION

It is the recommendation of the Superintendent that ACTION ITEM – FINANCIAL – BUDGET be approved as presented.

Moved \_\_\_\_\_, supported \_\_\_\_\_ that ACTION ITEM – FINANCIAL – BUDGET be approved.

Roll Call Vote:                      Yeas                                      Nays

#### 9. ACTION ITEM – FINANCIAL – OTHER

A. Approve leasing two buses for transporting Michigan Youth Challenge Academy (MYCA) students

#### BACKGROUND

A. The district submitted a Bid Notice to lease two new 84-passenger regular education school busses limited to 20,000 miles per year per bus. Bids were due by February 18, 2020 at 2:00 PM. Two vendors responded. The Transportation Director is proposing awarding the bid to Midwest Transit to lease two 84-passenger regular education buses from Midwest Transit at a cost of \$28,625 per bus per year for two years.

#### RECOMMENDATION

It is the recommendation of the Superintendent that ACTION ITEM – FINANCIAL – OTHER be approved as presented.

Moved \_\_\_\_\_, supported \_\_\_\_\_ that ACTION ITEM – FINANCIAL – OTHER be approved.

Roll Call Vote:                      Yeas                                              Nays

**10. PUBLIC COMMENT**

*Individuals who wish to address the Board of Education are requested to complete a **Public Participation at Board of Education Meetings** form and provide it to the recording secretary for the Board of Education prior to taking the floor. Each person will be allowed up to three minutes to address the Board.*

**11. BOARD MEMBER COMMENTS FOR WHICH NO ACTION MAY BE TAKEN AT THIS MEETING**

**12. ADJOURNMENT**