

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**September 12, 2022**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.  
MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Karyll Smith Quinn, President  
Brad Bergstrom, Clerk  
Constance Lunde, Member  
Shane Murray, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Matt Stovall, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Murray, to approve the September 12, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. Mrs. Charlienne Emmersen received a Ruiz Foods grant in the amount of \$1,000 for an Adopt a Grandparent project at Central Valley Home School.
    - 5.1.2. The State extended the COVID Supplemental Paid Sick Leave through December, 2022.
    - 5.1.3. Congratulations to Mrs. Karissa Albiani, who, after many years, finally received her SLP Credential!

## 6. Assistant Superintendent's Report

- 6.1. Paraprofessionals received PRESS training before their contracts began in August. The training was well attended and will help these staff members as they work with students in the classrooms in grades K-3.
- 6.2. The Consolidated Application is complete. Mr. Stovall thanked Mr. Rodriguez for his help with the financial portion for this report.
- 6.3. The District will receive \$2.2M in Expanded Learning Funds this year plus \$500,000 in carryover. This \$2.2M will be ongoing each year. A Director of Expanded Learning and English Learner Programs position will be proposed to the Board this evening and posted on EdJoin later this week once approved. In addition, a new Administrative Assistant position will be posted to assist the new Director, with some hours shared with Finance and Curriculum and Instruction Departments. Mr. Yanes asked about using ELOP money for extra security since students will be on campus until 6 pm with both the After School and Summer Programs. Mr. Rodriguez responded that the funds are a little more flexible this year, and we will be looking into more cameras. Mr. Yanes asked if the District would be required to feed students in the afternoons. Mr. Stovall responded that students have a snack in the afternoon, and then for intersession or summer programs, the District would provide breakfast, lunch, and snack. Currently, after school programs are running at Lincoln and Reagan schools and staffed by Teaching Fellows. Teaching Fellows has also been asked to staff an afterschool program at Washington, Roosevelt, and Rafer as soon as possible. These programs will begin by the end of November, hopefully. Mr. Yanes asked about VROP possibly helping with staffing. Mr. Rodriguez has spoken to VROP, who may help us with some camps or other activities during our programs.

## 7. Chief Business Official's Report

- 7.1. Mr. Rodriguez shared a presentation of recent projects and news from around the District.
  - 7.1.1. It was a great start to the school year. Today we have all our lead custodians on site for the first time this year.
  - 7.1.2. A tree fell at Washington School on a Wednesday afternoon striking an employee's car. The tree was cleaned up and other trees throughout the District will be assessed to be sure they are safe. Currently, there are no plans to replace the tree.
  - 7.1.3. The fence in front of Washington will be raised to six feet, and the hallways will be closed off near the front entrance. The first quote for the project is \$84,000. We are waiting for the second and third quotes. This entrance change will require visitors to go through the office before having access to classrooms.
  - 7.1.4. For years, many cats were living under the building and in the bushes at Washington School. Several people were feeding the cats, and they were breeding and creating a flea issue under the school. We had many students and staff being bit. Pest control companies came out multiple days, and nothing worked to stop the fleas. We finally had Banner Pest Control take care of the issue and have had no flea issues since. All the bushes were recently removed, and cats can no longer enter the school.
  - 7.1.5. Our preschool received the CSPP QRIS Block Grant of \$6,900.

## 8. Board Member Reports

- 8.1. Mr. Yanes asked about the Pickleball court update at Rafer. A local Pickleball league had asked if the District could re-stripe the courts going a different direction. A quote was received for re-stripping, and the cost would be \$12,890. Dr. Sever spoke to Rob Gong from the league, and we will not be re-stripping the courts. Another issue the league brought up was damage to pickleball nets on the weekends when the nets are out in the open. The District has purchased a box for the league and one for Rafer PE teachers to store their pickleball nets, which cost \$1,200 per box.
- 8.2. Mrs. Smith Quinn commented she is happy to see Mrs. Lunde back in person.

9. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 9.1. AR 1312.4: Williams Uniform Complaint Procedures
  - 9.2. E(1) 1312.4: Williams Uniform Complaint Procedures
  - 9.3. AR 3517: Facilities Inspection
  - 9.4. BP 3523: Electronic Signatures
  - 9.5. AR 3523: Electronic Signatures
  - 9.6. BP 3550: Food Service/Child Nutrition Program
  - 9.7. AR 3550: Food Service/Child Nutrition Program
  - 9.8. BP 3551: Food Service Operations/Cafeteria Fund
  - 9.9. AR 3551: Food Service Operations/Cafeteria Fund
  - 9.10. BP 3553: Free and Reduced Priced Meals
  - 9.11. AR 6173.1: Education for Foster Youth

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

### **ADJOURN PUBLIC SESSION**

#### **PUBLIC HEARING**

##### **Sufficiency of Instructional Materials and Williams Settlement Instructional Materials**

This is the annual hearing, to be held within eight weeks after the first day of school, verifying that we have sufficient instructional materials. Mr. Matt Stovall has verified that we do have sufficient instructional materials for the 2022-23 school year. No comments were received from the public.

### **RECONVENE PUBLIC SESSION**

#### **ACTION**

10. Consent Agenda
  - 10.1. Consider Approval of Minutes – August 8, 2022 Board Meeting
  - 10.2. Consider Approval of Cash Balances
  - 10.3. Consider Approval of Budget Report
  - 10.4. Consider Approval of Accounts Payable Report
  - 10.5. Consider Approval of Request to Surplus Equipment
  - 10.6. Consider Approval of Revised 2022-23 Stipend Schedule

##### Items 10.1. – 10.6.:

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

### **BUSINESS SERVICES**

11. Consider Approval of 2022-23 Unaudited Actuals

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Adoption of Resolution No. 23-04: GANN Amendment

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Quote for Motorized Bleachers at Rafer Johnson Jr. High

Moved: Mr. Murray; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Proposal from APEX As-Builts for Window Scans

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of Food Service Bid Awards and Roll Over Bids for the 2022-2023 School Year

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**CURRICULUM AND INSTRUCTION**

16. Consider Approval of 2022-23 Consolidated Application

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Adoption of Resolution No. 23-02: Regarding Sufficiency of Textbooks or Instructional Materials

Moved: Mr. Bergstrom; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **HUMAN RESOURCES**

18. Consider Adoption of Resolution No. 23-03: In the Matter of Designating Unsalaries Persons Specifically Authorized to Perform Volunteer Services Without Pay for the School District as Employees for the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Approval of Memorandum of Understanding with University of Massachusetts Global for Internship Credential Program

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

20. Consider Approval of New Job Description  
20.1. Director of Expanded Learning and English Learner Programs

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

21. Consider Approval of Revised 2022-23 Certificated Management Salary Schedule  
21.1. New Position: Director of Expanded Learning and English Learner Programs

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

## **SPECIAL EDUCATION AND STUDENT SERVICES**

22. Consider Approval of Agreement with Behavior Management Foundation

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

1

## **ADMINISTRATIVE SERVICES**

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<sup>1</sup> Mr. Murray left the meeting in progress.

23. Consider Approval of Board Policies/Administrative Regulations/Exhibits
  - 23.1. E 1113(1): District and School Web Sites
  - 23.2. BP 3110: Transfer of Funds
  - 23.3. BP 4030: Nondiscrimination in Employment
  - 23.4. BP 5148.3: Preschool/Early Childhood Education
  - 23.5. AR 5148.3: Preschool/Early Childhood Education
  - 23.6. BP 6170.1: Transitional Kindergarten
  - 23.7. BP 6173: Education for Homeless Children
  - 23.8. AR 6173: Education for Homeless Children
  - 23.9. BB 9322: Agenda/Meeting Materials

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 4-0

## **PUBLIC COMMENT**

24. Public Comment on Agendized and Non-Agendized Items
  - 24.1. No comments were received from the public.
25. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, October 10, 2022, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

26. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
27. Anticipated Litigation (Government Code Section 54956.9(b))
28. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)
  - 28.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion Recommendations per California Education Codes 48916, 49073-49079
    - 28.1.1. Case No. 23-01
    - 28.1.2. Case No. 23-02
    - 28.1.3. Case No. 23-03
    - 28.1.4. Case No. 23-04
    - 28.1.5. Case No. 23-05
29. Public Employee Employment
  - 29.1. Certificated Personnel
    - 29.1.1. Consider Approval of Student Teachers for the 2022-2023 Fall Semester
  - 29.2. Classified Personnel
    - 29.2.1. Consider Acceptance of Resignation for the Purposes of Retirement in December of 2022: Custodian, Washington Elementary School
    - 29.2.2. Consider Approval of Request to Hire: Paraprofessional- General Fund, Island Community Day School

30. Pupil Personnel

30.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

30.1.1. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program

30.1.2. Consider Approval of 2022-23 Renewal Attendance Requests – Site-Based Program

30.1.3. Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School

30.1.4. Consider Approval of 2022-23 Renewal Attendance Requests – Central Valley Home School

**RECONVENE PUBLIC SESSION**

**ACTION**

31. Report of Actions Taken in Closed Session

Action taken on agenda items 28.1.1. – 28.1.5.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Case No. 23-01 – The Board ratified the Stipulated Expulsion.
- Case No. 23-02 – The Board ratified the Stipulated Expulsion.
- Case No. 23-03 – The Board ratified the Stipulated Expulsion.
- Case No. 23-04 – The Board ratified the Stipulated Expulsion.
- Case No. 23-05 – The Board ratified the Stipulated Expulsion.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 29.1.1.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

- Approved Student Teachers for the 2022-2023 Fall Semester

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 29.2.1 – 29.2.2.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Accepted Resignation for the Purposes of Retirement in December of 2022: William Quinn, Custodian, Washington Elementary School
- Approved Request to Hire: Daniel Pendergrass, Paraprofessional- General Fund, Island Community Day School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 30.1.1 – 30.1.4.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests.
- 2022-23 Renewal Attendance Requests – Site-Based Program – Approved all requests.

- 2022-23 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2022-23 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 4-0

### 32. Adjourn

Meeting was adjourned at 6:47 p.m.