

**QUESTIONS AND ANSWERS  
 CONTRACT #2100  
 FOR SURVEY OF GRANITE STAIRS – ROCKVILLE PUBLIC LIBRARY**

Questions about this RFP should be directed to Jennifer Johnston-Marius, Director of Rockville Public Library, by email only to [jjohnston@vernon-ct.gov](mailto:jjohnston@vernon-ct.gov), no later than Wednesday, October 5, 2022 at 3:30 PM. Answers to questions received will be posted by Wednesday, October 12, 2022 on the Town’s website at [www.vernon-ct.gov/legal-notice](http://www.vernon-ct.gov/legal-notice) and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing RFP# 2100-10-20-2022. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

	QUESTIONS	ANSWERS
1.	The title of the Solicitation Number 2100 includes the word, “survey”, yet the description of work defines deliverable of drawings and specifications. Page 3 of 12 also indicates a “conditions assessment”. Page 5 of 12 indicates the purpose of the project is to produce a “report”. It is beneficial to initiate a project with many unknown underlying conditions with a study (or survey) including exploratory investigation to present options and estimated construction costs for those options before proceeding with drawings and specifications (Schematic Design or Design Development phase services). Please advise if this solicitation’s scope of services is intended to provide a survey/study presenting options and associated estimates, or to provide the design phase level deliverables, which would be imprudent to scope and price if scope of work is not yet selected.	The intent of this RFP is to receive a survey/study with a recommendation and/or option for the repair of the set of stairs. An estimated cost for the work is also requested.
2.	Would the Town accept an Engineering Firm with professional engineers and registered architects on staff who qualify under the S.O.I. Historic Preservation Professional Qualification Standards?	Yes, as long as the lead and the rest of the team is SOI qualified.
3.	Does the \$20,000 funding availability include reimbursable sub-consultants or contractors such as Environmental Scientists (for hazardous material identification), masons, or excavators?	The \$20,000 provided is to cover all costs accrued by the contractor in order for them to provide the information needed for the survey and estimated cost of repair.
4.	Are there any other forms of contract or General Terms and Conditions other than those included in the RFP# 2100-10-20-2022 document that would be incorporated into a final agreement with the selected consultant?	No, there are no other forms of contract or General Terms and Conditions.